

**UNIVERSITY OF MASSACHUSETTS  
AMHERST●BOSTON●DARTMOUTH●LOWELL●WORCESTER  
MEETING MINUTES  
SUB COMMITTEE TO DRAFT LEADERSHIP PROFILE FOR UNIVERSITY OF  
MASSACHUSETTS AMHERST CHANCELLOR SEARCH  
Wednesday, November 9, 2011 10:15 a.m. – 10:45 a.m.  
Room 504  
Goodell Building  
University of Massachusetts  
Amherst, Massachusetts**

- I. Call to Order - Attending: (J. Bennett, notes) Priscilla Clarkson, Joseph Bartolomeo
- II. Discussion about meeting/edit process.
- III. Content – Document reviewed paragraph by paragraph to agree on content and needed edits.
  - a. Agree that Search firm will need to double check information.
- IV. Discussion about next steps and agree that edited version (with Annual Indicators) will be sent to Search Firm to revise and make their own contributions.
  - a.

Next meeting: November 15, 2011 10:30 a.m. to 11:00 a.m. to approve final document to be sent to the search firm.