

1819

2008

ESSEX,  
MASSACHUSETTS  
ANNUAL REPORT

2008



**TOWN OFFICERS'**  
**ANNUAL REPORT**  
**ESSEX, MASSACHUSETTS**  
**2008**



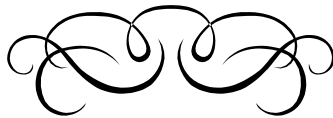
# IN MEMORIAM

*of those who have served the Town*

*Lloyd Capen*

*Teresa Eisenhower*

*Billy Meader*



**TOWN OF ESSEX**  
**ELECTED TOWN OFFICERS**  
 2008-2009

BOARD OF ASSESSORS

Richard S. Cairns, Chairman	Term Expires 2009
Kurt Wilhelm	Term Expires 2010
Barry Ewing	Term Expires 2011

BOARD OF HEALTH

Marlene Saunders	Term Expires 2009
Lynne M. Marchetti, Chairperson	Term Expires 2010
David Driscoll	Term Expires 2011

BOARD OF LIBRARY TRUSTEES

Gillian Palumbo	Term Expires 2009
Beth Cairns	Term Expires 2010
Diane Kotch	Term Expires 2011

BOARD OF SELECTMEN

Jeffrey D. Jones	Term Expires 2009
Mark Lynch	Term Expires 2010
A. Raymond Randall, Jr., Chairperson	Term Expires 2011

CONOMO POINT COMMISSIONERS

Jeffrey D. Jones	Term Expires 2009
Mark Lynch	Term Expires 2010
A. Raymond Randall, Jr.	Term Expires 2011

CONSTABLE

Ronald E. Feener	Term Expires 2009
Roger W. Lander	Term Expires 2009

ESSEX HOUSING AUTHORITY

Glenn Boutchie	Term Expires 2009
Gloria Story (State Appointee)	Term Expires 2010
Diane R. Polley	Term Expires 2011
Beth Cairns	Term Expires 2012
Harold Addison	Term Expires 2013

Al Utenis, Superintendent

PLANNING BOARD

Kimberly A. Drake, Chairperson	Term Expires 2009
Amy Reilly	Term Expires 2009
L. William Holton	Term Expires 2010
Susan Robinson	Term Expires 2011
Andrew St. John	Term Expires 2012
Juergen Dietrichson	Term Expires 2013
Jason Heath	Term Expires 2013

	SCHOOL COMMITTEE	
Ann O. Cameron		Term Expires 2009
Susan Gould-Coviello		Term Expires 2010
Alva Ingaharro		Term Expires 2013

	TOWN CLERK	
Sally A. Soucy		Term Expires 2010

	TOWN MODERATOR	
David J. Lane		Term Expires 2009

**TOWN OF ESSEX  
APPOINTED TOWN OFFICERS  
BOARDS & COMMITTEES  
2008-2009**

	ACTION, INC. REPRESENTATIVE	
Robert Cameron		June 30, 2009

	ADA COORDINATOR	
William Sanborn		June 30, 2009

	ANIMAL HEALTH INSPECTOR	
Pamela Stone		February 28, 2009

	APPEALS BOARD	
Michael Davis		February 1, 2010
Edwin Perkins		February 1, 2011
Margaret M. Nelson, Chairperson		February 1, 2012
Gilbert Guerin, Jr. – Alternate		February 1, 2010
Richard Carter – Alternate		February 1, 2011
Rolf Madsen – Alternate		February 1, 2011

	BOARD OF PUBLIC WORKS	
Trescott DeWitt, Chair		May, 2009
Walter Rich		May, 2010
Paul Rullo		May, 2011

	BOARD OF REGISTRARS	
Dawn Burnham		June 30, 2009
Marilyn Browning		June 30, 2010
Vickie Cataldo		June 30, 2011

	BUILDING INSPECTOR	
William Sanborn		June 30, 2009

	ASSISTANT BUILDING INSPECTOR	
L. William Holton		June 30, 2009

	BURIAL AGENT	
Blake Story		June 30, 2009
	CABLE TV REGIONAL REPRESENTATIVE Nancy Dudley	
	CATV REPRESENTATIVE	
Daisy Nell Collinson		June 30, 2009
	CENSUS LIAISON Sally Soucy	
	CIVIL DEFENSE DIRECTOR	
Richard Carter		June 30, 2009
	ASSISTANT CIVIL DEFENSE DIRECTOR	
Glenn Boutchie		June 30, 2009
	COMMUNITY PRESERVATION COMMITTEE	
Stephan Gersh, Chairperson, Conversation Commission		June 30, 2011
Virginia Boutchie, Town Treasurer		June 30, 2011
Paul Goodwin, BPW Superintendent		June 30, 2011
Diane Polley, Essex Housing Authority		June 30, 2011
Susan Robinson, Planning Board		June 30, 2011
Richard Ross, Finance Committee		June 30, 2011
Kurt Wilhelm, Essex Historical Commission		June 30, 2011
	CONOMO POINT PLANNING COMMITTEE (Appointed at 5/1/2006 ATM)	
	Charles Burnham	
	Susan Coviello	
	Kimberly Drake	
	Gilbert Guerin	
	Mark W. Lynch	
	Rolf P. Madsen, Chairperson	
	George Marsh	
	Gordon Martin	
	Edward T. Neal	
	Anthony Palumbo	
	Kurt Wilhelm	
	James Witham	
	CONSERVATION COMMISSION	
Robert Brophy		June 30, 2009
Stephan Gersh		June 30, 2009
James Rynkowski		June 30, 2010
Wallace Bruce, Chairperson		June 30, 2011
Philip Caponigro		June 30, 2011
Elisabeth Frye		June 30, 2011
Shirley Singleton		June 30, 2011

	COUNCIL ON AGING	
Irene Bowman		June 30, 2009
Arlene Pizzo		June 30, 2009
Gloria Story		June 30, 2009
Robert Cameron		June 30, 2010
Rosemarie Carr		June 30, 2010
Roger Lander, Chairman		June 30, 2010
Marlene Sanders		June 30, 2010
Effie Andrews		June 30, 2011
Walter Andrews		June 30, 2011
David Elwell		June 30, 2011
Thayne Symmes		June 30, 2011
	DOG CONTROL OFFICER	
Amelia Reilly		June 30, 2009
	ELECTRICAL INSPECTOR	
Ramie Reader		June 30, 2009
	ASSISTANT ELECTRICAL INSPECTOR	
John Shields		June 30, 2009
	ESSEX CULTURAL COUNCIL	
Katrina Haskell		June 30, 2009
Peggy Duff		June 30, 2010
Lisa Lunnan		June 30, 2011
Kim Pederson		June 30, 2011
Gail Pepe, Chairperson		June 30, 2011
	FENCE VIEWERS	
Board of Selectmen		June 30, 2009
	FIELD DRIVERS	
All Patrolmen		June 30, 2009
	FINANCE COMMITTEE	
Edward Lafferty		May, 2009
Jeffrey Soulard, Chairman		May, 2009
James F. Horrocks		May, 2010
Gordon Martin		May, 2010
Mark W. McKenna		May, 2010
Karen Birch		May, 2011
Richard Ross		May, 2011
	FIRE CHIEF	
Richard Carter (Appointed by Fire Engineers)		
	FIRE DEPARTMENT ENGINEERS	
Daniel Doucette		June 30, 2009
Paul Doucette		June 30, 2009

FOREST FIRE WARDEN  
Richard Carter June 30, 2009

HARBORMASTER  
Peter G. Silva

HARBORMASTER ASSISTANTS  
David Kent June 30, 2009  
James Simpson June 30, 2009  
Westley Burnham June 30, 2010  
John Raymond June 30, 2010  
Paul Thistlewood June 30, 2010  
Chris Begeal June 30, 2011  
Steve Hartley June 30, 2011

HARBORMASTER DEPUTY  
Barry DeMoulin June 30, 2011

HAZARDOUS WASTE ADVISOR  
Damon Boutchie June 30, 2009

HISTORICAL COMMISSION  
Cynthia Cameron June 30, 2009  
Vacancy June 30, 2010  
Vacancy June 30, 2010  
Kurt Wilhelm June 30, 2010  
Robert Coveillo June 30, 2011

LOCAL EMERGENCY PLANNING COMMITTEE  
Richard Carter, Fire Department June 30, 2009  
Mark Lynch, Selectmen's Liaison June 30, 2009  
Peter G. Silva, Police Department June 30, 2009  
Elaine Wozny, Board of Health June 30, 2009  
Paul Goodwin, Board of Public Works June 30, 2009

LONG TERM PLANNING COMMITTEE  
Westley Burnham April 23, 2010  
John E. Corcoran April 23, 2010  
Robert Coviello April 23, 2010  
Michael Dyer, Chairperson April 23, 2010  
Michael French April 23, 2010  
Tom Guertner April 23, 2010  
Edwin Howard April 23, 2010  
Peter Kellerman April 23, 2010  
Susan Lufkin April 23, 2010  
Eamon McGilligan April 23, 2010  
Andrew St. John April 23, 2010  
Vacancy April 23, 2010  
Vacancy April 23, 2010  
Vacancy April 23, 2010  
Tom Lang (Alternate) April 23, 2010



Susan Talbot (Alternate)	April 23, 2010
A. Raymond Randall, Jr. (Selectmen's Liaison)	April 23, 2010
Wallace Bruce (Conservation Commission Liaison)	April 23, 2010
Vacancy (Planning Board Liaison)	April 23, 2010
Paul Goodwin (Board of Public Works Liaison)	April 23, 2010
Gordon Martin (Finance Committee Liaison)	April 23, 2010
Peter Silva (Police Department Liaison)	April 23, 2010

MASSACHUSETTS AREA PLANNING COUNCIL REPRESENTATIVE  
Peter Phippen June 30, 2010

OPEN SPACE COMMITTEE

April Bowling	June 30, 2009
Maria Burnham	June 30, 2009
Leslie Burns	June 30, 2009
Julie Scofield, Chairperson	June 30, 2009

PERSONNEL BOARD

Vacancy	June 30, 2009
Mark Osburn	June 30, 2010
Russell W. Copeland, Jr.	June 30, 2011

PLAYING FIELDS COMMITTEE

Paul Goodwin	June 30, 2009
Jeffrey D. Jones	June 30, 2009
James O'Neil	June 30, 2009
Richard Trembowicz	June 30, 2009
Susan Taylor	June 30, 2009
Jessica Lamothe – Alternate	June 30, 2009

PLUMBING & GAS INSPECTOR

Richard Corriere	June 30, 2009
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ASSISTANT PLUMBING & GAS INSPECTOR

David Pereen	June 30, 2009
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POUND KEEPER

Vacancy	June 30, 2009
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RANGERS, CRANE WILDLIFE REFUGE

Donald A. Paquin	June 30, 2009
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SENIOR CENTER COMMITTEE

Walter Andrews (Council on Aging)	June 30, 2009
Cathy Galli (Cub Scouts)	June 30, 2009
Warren Grant (Lions Club)	June 30, 2009
Evelyn Hickey (Friends of COA)	June 30, 2009
Sue Kane (Brownies)	June 30, 2009
Roger Lander	June 30, 2009
Georgeann Lane (Girl Scouts)	June 30, 2009
Gloria Story (Senior Citizens' Club)	June 30, 2009
Diane White (Boy Scouts)	June 30, 2009

SHELLFISH ADVISORY COMMISSION		
Robert Fitzgerald, Chairperson		June 30, 2009
Leonard Woodman		June 30, 2009
Scott Dunsmore		June 30, 2011
Jim Haskell		June 30, 2011
Keith Woodman		June 30, 2011
Dean Rossi		June 30, 2012
SHELLFISH WARDEN		
Paul Thistlewood		June 30, 2010
SHELLFISH WARDEN DEPUTIES		
David Sargent		June 30, 2009
Stephen Hartley		June 30, 2010
William Knovak		June 30, 2010
SURVEYORS OF LUMBER, WOOD & BARK		
Dana Carter		June 30, 2009
TOWN BUILDING COMMITTEE		
Ed Lafferty, Finance Committee		June 30, 2009
Dan Doucette, Deputy Fire Chief		June 30, 2009
Beth Cairns, Board of Library Trustees		June 30, 2009
Deborah French, Librarian		June 30, 2009
Juergen Dietrichson, Planning Board		June 30, 2009
Peter Silva, Chief of Police		June 30, 2009
Robert Coviello		June 30, 2009
Julie Haraden DePaolis		June 30, 2009
Peter Levasseur		June 30, 2009
Lisa O'Donnell		June 30, 2009
Stuart Pratt		June 30, 2009
Sara Richards		June 30, 2009
Lex Towle		June 30, 2009
TOWN CLERK'S ASSISTANT		
Dorothy Elwell		June 30, 2011
TOWN COUNSEL		
Kopelman and Paige, P.C.		June 30, 2009
TREASURER/TAX COLLECTOR		
Virginia Boutchie		June 30, 2010
YOUTH COMMISSION		
Katrina Haskell		June 30, 2010
Jessica Yurwitz		June 30, 2011

## **BOARD OF SELECTMEN CONOMO POINT COMMISSIONERS**

Every citizen belongs to a family, a neighborhood, and a community. Essex residents share history, culture, and lifestyle. Some of us adopted the Essex élan while others inherited their Essex heritage. Whether adopted or heritage, we all cherish and embrace this community as home. We recognize our equal responsibility to the environment, the economy, and the municipal management of our community. Most of us agree that we are stewards of the land, the economy, and the government of Essex; a stewardship endowed by the first European settlers calling Essex (Chebacco) their home in 1634.

The Board of Selectmen recognizes the scope of that responsibility, a shared responsibility with Town employees, elected officials, and volunteers. Community suggests multiple voices addressing concerns and problems with ultimate agreement and commitment.

### **Local Government:**

Senator Rufus Choate (Essex resident: 1799-1859) wrote, “The final end of government is not to exert restraint but to do good.” We are the government; the Board of Selectmen and Town employees are here “to do (the) good” necessary to implement the decisions of the voters. Improved communication will enhance problem solving, community initiatives, and allay fears that someone’s opinion or idea is abused. Communication is the mutual necessity to achieve our mission.

Every governing body needs space to do work. This year, the Board of Selectmen appointed a **Building Study Committee** to evaluate and recommend the best options for Town administration, Town Police, and Town Fire operations. You can track their progress by reading Brendhan Zubricki’s reports found on the Town website: <[http://essexma.org/Pages/EssexMA\\_AdminReport/](http://essexma.org/Pages/EssexMA_AdminReport/)>. The condition of our Town Hall, the cramped space for police operations, and the infrastructure issues of the Fire station merit this study. The Board of Selectmen submitted “shovel-ready” Federal grants applications for this need.

Every community wants to avoid “going to the dogs”. Our **Dog Officer**, Amy Reilly, reviews and responds to all dog complaints. Her alert and quick responses have prevented harm to animals or potential harm from animals. We thank Amy for her commitment.

The Board of Selectmen (acting as Conomo Point Commissioners) and the **Conomo Point Planning Committee** work to fulfill the Town vote to conclude tenant leases in 2011, and to remain alert to options for the Town property at Conomo Point. Consistent with Article 14, approved at the 2008 Annual Meeting, the Board of Selectmen contracted with Horsley Witten to study “best use” subdivision options. You may refer to the Conomo Point Planning Committee’s work by reading their Meeting Minutes. <[http://essexma.org/Pages/EssexMA\\_BComm/conomoplan](http://essexma.org/Pages/EssexMA_BComm/conomoplan)>

**The Long-Term Planning Committee's** focus, consistent with their Charge, recognizes the impact and importance of the Essex Causeway. This stretch of scenic views, Essex River access, restaurants and antique shops, and the Shipbuilding Museum may become the predominant enticement for Essex tourism, a "creative economy", and business growth. This committee will work cooperatively with the Essex Division of the Cape Ann Chamber of Commerce and the Merchant's Group to develop their recommendations. Their work coincides with the Route 133 Transportation Improvement Program that "went to bid" in September 2008. If interested in serving on the LTTC, please send a letter to the Town Administrator. Read more here: [http://essexma.org/Pages/EssexMA\\_BComm/long](http://essexma.org/Pages/EssexMA_BComm/long)

**State of Massachusetts Affordable Housing Law** (known as "40B"): The Board of Selectmen sponsored a "40B" workshop for Town officials and residents. Chapter 40B provides local guidelines for communities that do not meet the 10% threshold for affordable housing. Essex does not meet the threshold.

Town officials attend **Cape Ann Emergency Planning Team** meetings with a continuous awareness and development of a procedural plan for major emergencies. The Board of Selectmen recognizes the public safety support provided by the Essex Volunteer Fire Department and the Essex Police Department. We sleep safely because they remain vigilant.

Your local government will continue working if a local emergency disables our computers and resources. We have secured a **Disaster Recovery Server** in Manchester, New Hampshire. This assures the continuation of government infrastructure during a major and local emergency.

If you dig a trench, local government is required to watch and confirm the security of that trench. The Department of Public Works assumed the role of new **Trench Permitting Authority**, and for this the Board of Selectmen is grateful.

The Board of Selectmen thanks all departments and personnel for their commitment, vision, managerial skill, innovative resolution of problems and resourceful use of personnel and capital equipment.

#### **Education:**

The Manchester Essex Regional School District's achievements and near-completion of the Middle School and High School affirms our commitment to educating our children. Take time to read about the high school building project at <mersd.org>, and when a community open house is scheduled, be sure to attend.

Proof of "raise and appropriate" is located on Lincoln Street, Manchester. A potential \$10 million dollar Massachusetts School Building Authority award provides tax-payer relief on this \$49 million dollar project.

Personal validation of "raise and appropriate" is observed in the academic, athletic, and entrepreneurial achievements of Essex students. Our children have emerged as leaders through elementary, middle and high school achievements.

We thank Essex **School Board Members** Annie Cameron, Susan Coviello and Alva Ingaharro for their commitment, wisdom, and leadership.

**Environment:**

Preserving, protecting, and nourishing the land is the inherent responsibility of all. This is not an option. This is an obligation to us and our heirs as stewards of the land. The Board of Selectmen acknowledges those families who placed large tracts of land in Trust to “preserve and protect” the resources of Essex. This Board appreciates the commitments and expertise of the Conservation Commission and the Planning Board as they implement our community preservation concerns.

Every household is obligated to manage trash and recycle paper, tin, plastic, and cardboard. Compost sites are another way to protect and nourish the land. We also can learn to “green” our community by pursuing alternative energy grants, using energy saving light bulbs, riding our bikes, and walking when possible. If you’re interested in “greening” Essex, send a letter to Brendhan Zubricki, Town Administrator.

Mark Lynch, Jeff Jones, and I understand the importance of our role as “public servants”. We recognize the economic, environmental, and educational challenges Essex must confront. Budget constraints limit the scope of what can be done, but budget constraints do not impose limits on our vision.

When you have an idea, suggestion, or complaint, call Town Hall. We will respond.

Respectfully submitted,  
A. Raymond Randall, Jr., Chairman  
Mark W. Lynch  
Jeffrey D. Jones

## **ANIMAL HEALTH INSPECTOR**

During 2008, there were no confirmed cases of rabies in Essex. Rabies has been on the increase in surrounding towns and State officials still urge pet owners to keep their animals current on rabies vaccines as required by law.

Twelve dog bites involving people were reported in 2008. All these dogs were quarantined and were negative for rabies. Fourteen cats were quarantined for rabies observation, as required by State law, for having “wounds of unknown origin” and were also negative for rabies. The coyote population continues to increase in Essex causing concerns with pet and livestock owners. Pet owners are encouraged to keep their animals in at night. Fischer cat activity has been on the increase this year with many cat owners losing their pets. Fischer cats are also attacking and killing farm animals, especially chickens.

In November 2008, I attended the annual Animal Health Inspection meeting held at Essex Aggie.

Along with the annual rabies updates, topics discussed included current Zoonotic diseases, barn inspections, and continued discussions on terrorism. This meeting is always informative.

Routine barn inspections were done and the barn book was turned in to the Department of Animal Health in Boston.

Respectfully submitted  
Pamela Stone, CVT, Animal Health Inspector

## **BOARD OF ASSESSORS**

In a period of sagging real estate sales, the Assessors' biggest challenge is to have the public understand why their property values are not immediately matching the decline in the real estate market.

Each year the Board of Assessors completes an analysis of the sales available as we prepare the values used in setting the tax rate for January. For the year 2009, the analysis was done during 2008 and the complete records of sales available were those from 2007. Consequently, the values on current tax bills reflect the market values of sales in 2007. Our analysis always lags the market by two years. When the market bottoms out and prices start rising, we will still be following the downward trend for two more years.

A second area of misunderstanding comes from the difference between the national real estate statistics and local real estate realities. Nationally there are areas such as Florida, California, the Upper Midwest and Southwest where values have fallen dramatically and have been for several years. In the Northeast the decline has not been as dramatic. The decline in Massachusetts is less than other states where the housing market is not as tight. The decline in small communities has been less severe than in larger cities (Lawrence or Lynn). Finally, for Essex and neighboring communities, as in all cases of supply and demand, property closer to the water holds value just because there is less of that kind of land. So, what applies to the national economy, does not translate directly to the local market.

This is not to suggest we have seen no decline. After years of annual increases in values of 20% or more (which means our assessed values were 20% below the sale price of the same property), we see a leveling in our 2007 sales to assessment ratios. The difference between sale and assessment is 2% or less. Early in 2007 prices were above our assessments for the most part and in the last quarter sales were more likely to be below the assessed values.

The result from this analysis being that for most homeowners there was little change in value this year. The tax rate rose as a result. Additional revenue approved at town meeting is raised either through an increase in value or a rise in the tax rate. Town-wide value and the tax rate are inversely proportional.

Speaking of funds approved at the annual town meeting, the Board put on hold and returned to the general fund moneys for two long term projects we felt we could not complete because of fiscal

restraints. One was a plan to remap the Town and the other was to offer our data online. We have embarked, however, on a full revaluation of the Town for FY 2010 which we undertake every three years in accordance with the requirements of the Massachusetts Department of Revenue.

I have appreciated the time, interest, dedication, and service to Essex of the other Board members, Kurt Wilhelm and Barry Ewing. I would like to thank Barry for his dedicated work in collecting information on new growth and improvements on property which is vital for the tax base of the Town and ensures that we are all sharing the tax burden equitably. Thanks also go to Kurt for his representation of our Board on the Conomo Point Study Committee. Of course, the thanks of the entire Board go to our clerk, Gillian Palumbo, who, though faced with constant demands from the public and the Board, serves both effectively and graciously.

Respectfully Submitted,  
Richard S. Cairns, Chairman

## **BOARD OF HEALTH**

In 2008, Dr. David Driscoll joined Chair Lynne Marchetti, L.M.T, and Marlene Sanders, R.N. as a member of the Board of Health. Elaine Wozny remained as Board Administrator, Ann White continued as Board of Health Administrative Clerk and Mario Salvatore continued as our contracted food service inspector. Kim Paskalis, R.N., joined the department in a 5 hour per week position as our first on-staff Town Nurse in over ten years. Although her hours are minimal, her beneficial effect was immediate. Kim dove into her duties and learned the protocols for disease reporting & investigations, took over the monthly blood pressure clinics from a depleted pool of weary volunteers at the Senior Center, learned the intricacies of vaccine ordering, storage & tracking, joined the emergency planning efforts of the Cape Ann & Essex area, and is rapidly becoming an indispensable fixture in our community structure.

The Board of Health had an active year. In 2008 we:

- Issued 9 Disposal Works Construction Permits.
- Held 6 flu clinics resulting in the vaccination of 237 people. Thanks to our new Nurse, we achieved a 50% increase over last season's (158) administered flu vaccines.
- Performed seasonal weekly monitoring and water sampling of three public & semi-public town swimming areas. Performed monthly sampling at one public swimming area.
- Investigated 15 complaints.
- Reviewed 20 Title 5 Inspection Reports.
- Issued 21 Septic System Abandonment Permits for properties connecting to public sewer, and performed abandonment inspections on properties.
- Reviewed 40 Building Permit Applications.
- Reviewed 33 pre-construction septic system design plans.
- Witnessed soil testing on 14 existing & proposed lots.
- Performed 112 inspections of food service establishments.
- Licensed 36 septic system installers.
- Issued 3 Recreational Camp for Children Licenses and performed associated inspections.

- Issued 41 Food Service Permits (Retail, Establishment, Non-profit, & Catering).
- Issued 35 Temporary Food Service Permits.
- Issued 5 Milk & Cream Permits.
- Issued 12 Bodywork Establishment Licenses.
- Issued 12 Bodywork Practitioner Permits.
- Issued 9 Septic Haulers Licenses.
- Issued 37 Keeping of Animals Permits.
- Issued 4 Retail Tobacco Sales Permits.
- Issued 2 Bed & Breakfast/Hotel/Motel Permits.
- Provided investigation and followed up as required by MA Department of Public Health for the following 28 reportable diseases:
 

Hepatitis, Type C – 2 cases	Campylobacteriosis – 1 case
Lyme Disease* – 16 cases	Group B Streptococcus – 1 case
Babesiosis* – 3 cases	Group A Streptococcus – 2 cases
Human Granulocytic Anaplasmosis* – 1	Streptococcus Pneumoniae – 3 cases

\* Tick-born diseases

Although the traditional BOH activities of septic system oversight, restaurant and housing inspections, etc. remain a fundamental part of our responsibilities, we are evolving to include even more activities that we feel are crucial for the health and welfare of our citizens. Our education and outreach to our citizens & neighbors has expanded this year. Together with the Cape Ann division of the North Shore/Cape Ann Emergency Preparedness Coalition, we sponsored 11 evening presentations for the public and emergency response volunteers on Cape Ann. Topics of these presentations included “Flu Care at Home”, “Emergency Dispensing Site Mechanics - Part I & Part II”, “Emergency Preparation on Cape Ann”, “Pandemic Flu”, “Behavioral Health First Aid”, and “Overview of Bioterrorism Agents”. The Board of Health has held three free public showings of the movie on chronic lyme disease “Under Our Skin”, with showings continuing into 2009. We have had over 40 members of the public view this film already and invite everyone to view this topical documentary by making the DVD available for home viewings. Please call the Board of Health office for this information. We are thrilled to have held our first annual Health Fair this past October in conjunction with the Essex Clamfest. Twenty-nine organizations participated this year and we expect to expand on our success next year.

In 2008, we expanded our relationship with the seniors in town. We gave presentations at Senior Center luncheons on “Flu Care at Home” and “Emergency Preparedness on Cape Ann”. We sponsored and coordinated a presentation by ACTION on fuel assistance and other available financial assistance programs. Our Public Health Nurse holds monthly blood pressure clinics at the site, as well as the first flu clinics of the season, to assure seniors the earliest vaccine availability. The Board, the BOH Administrator, and the Public Health Nurse are determined to continue to expand on these services to offer assistance and information to help seniors in areas of concern in their daily lives.

During the summer months, we sponsored an intern from Northeastern University. Linda Haskell worked with our Administrator to gain experience in performing recreational camp inspections, water testing, septic system testing, design & installation, emergency preparedness and numerous



other facets in the responsibilities of a local Board of Health Department. She also investigated Lyme disease and created a brochure for Essex residents.

We continued our recycling program for the replacement of mercury thermometers and our sharps (syringes, lancets, etc.) collection program. Please call our office for information on either of these programs or for suggestions as to a program you would like to see implemented.

We continue to provide professional and prompt services and disseminate information to the public. We worked closely with the town's Animal Inspector, Pam Stone, on animal bites/scratches that require follow up to prevent the spread of rabies. We work to assure the safety of Essex residents & those who visit our community by permitting and inspecting our permanent and temporary food service establishments. We seasonally sampled & monitored our public & semi-public bathing beaches in town and close them to swimming when the bacterial limits are exceeded.

We are proud of the continuing efforts of our Board and staff to continue to work toward the continued health and safety of our community. We continue to attend seminars and meetings to remain current in many of the vast and expanding Board of Health responsibilities including topics such as emergency planning, power point training, grant applications, Title 5, and regional emergency response training. Our Department contributed to the planning of, and participated in, a Pandemic Flu tabletop exercise held in the spring. Over 100 people of multiple emergency response and governmental jurisdictions from Cape Ann, state and federal agencies participated in this exercise.

Our Board of Health belongs to a Health emergency response collaborative with area communities of Danvers, Beverly, Salem, Peabody, Lynn, Saugus, Gloucester, Nahant, Rockport, Marblehead, Swampscott, Hamilton, Wenham, and Manchester-by-the-Sea. The North Shore/Cape Ann Emergency Response Collaborative has valuable emergency preparation information, including available educational trainings on their website, [www.nscalert.org](http://www.nscalert.org), as well as information on how you can become a much needed volunteer to help your community in the event of a health emergency. Emergency response personnel of Rockport, Gloucester, Manchester-by-the-Sea and Essex have joined forces together with Addison Gilbert Hospital to advance our pandemic and all emergency response planning. We are proud to be part of this planning group, which is one of the most advanced in the state. Our BOH Administrator and Nurse belong to the Cape Ann Emergency Planning Team and the Cape Ann Education subcommittee. Our Administrator also sits on the Cape Ann Care Delivery Group.

In 2008, the BOH applied for a grant to hold a child & youth triathlon to teach healthy active habits to our youth and combat obesity and associated childhood and adult chronic diseases. We are optimistic that the grant will be awarded. We are committed to this project, regardless of the decision. We are working with other organizations such as the Essex Division of the Cape Ann Chamber of Commerce and the Shipbuilding Athletic Group to make this event a success for all of Cape Ann and to ensure it becomes an annual event.

Effective January 2009, the BOH meeting schedule is now the second and fourth Thursday of the month. The public is welcome to attend these meetings. If you would like to discuss an issue, please call our office in advance to be placed on the agenda.

In 2008, the Town implemented a new website, [www.essexma.org](http://www.essexma.org), including a link specific to the BOH. We are thrilled that we can now offer more information through this site. Please check our site frequently to gather useful information and to keep current on our activities. We look forward to continuing our successful programs and expanding our outreach to benefit our residents in future years.

Respectfully Submitted,  
Lynne Marchetti, BOH Chair

## **BOARD OF PUBLIC WORKS**

The big topic during 2008 was the economic crisis and hopes that a new President would make a positive change. Time will tell in regard to the new regime in the White House. The local municipal world has not been exempt from the economic crisis. We have seen our operational costs sky rocket this year. This, along with ever increasing regulatory compliance with the same funds and manpower, has made our jobs increasingly difficult. All BPW employees should be applauded for their continued hard work in what have been difficult and frustrating times.

The Highway Department lists of “routine” daily tasks are more than enough to keep the four-person full-time crew busy. These include mowing all Town property, maintenance and operations of 2 cemeteries, tree work, paving tasks, vehicle/equipment maintenance, and assisting with Transfer Station operations. When other larger projects are mixed in, along with a heavier workload, it is difficult to complete all associated tasks. The Highway Barn continues to be an enormous asset for the Town to assist with these aforementioned projects and more.

Highway Department personnel also performed snow and ice removal procedures on all Town-owned roads and sidewalks. Essex bids its road salt pricing annually with many surrounding communities. This keeps the costs down as low as possible, but has not stopped salt from increasing in price on an average of 25% each of the last 3 years. Our sidewalk tractor and appurtenances have been less than reliable to perform snow clearing procedures. The equipment is consistently breaking and not “heavy duty” enough to perform the appropriate work after a significant snowfall. We may look to improve on this equipment in 2009.

In 2008, the Department spent \$87,227.81 of Chapter 90 funds for local roadway improvement. Conomo Point Road had an 1800 foot section shimmed and overlaid with bituminous asphalt. Belcher Street had a 765 foot section of gravel roadway paved with a 2 inch binder course and 1 inch of finish top. Also, Apple Street and Southern Ave were crack sealed in an effort to prolong the life of the existing pavement through an expected traffic increase during the Mass Highway Route 133 Reconstruction Project. We normally see an increase of about \$2.00 per ton every 1-2 years for liquid asphalt used in paving products. In 2008, we saw an increase of \$28.00 a ton in just 6 months due to the fuel costs. This obviously had an adverse effect on all paving work done.

Also in 2008, all roads were swept, catch basins were cleaned, and traffic lines were painted, all these were performed by outside contractors at the lowest quoted price.

The Spring Street Cemetery had 24 internments during 2008. The personnel kept the grounds looking very good throughout the year. This took more of our time than usual due to the very wet July. As mentioned in the past, both cemeteries need maintenance for the preservation of many of the monuments.

With Covanta personnel and assistance from the Essex Board of Public Works, the Transfer Station continues to run smoothly and efficiently. When one considers the frequency, availability, increasing costs etc. to dispose of refuse and recyclables, the \$100 annual fee for a sticker is a very good deal by today's standards. In 2008, Essex residents disposed of 1249 tons of refuse and 436 tons of assorted materials were recycled. These numbers show a decrease in trash and an increase in recycling figures over last year. The recycling market varied dramatically throughout the year. At times, these items were providing revenue to pay for the hauling fees and more, and at other times (currently) it is costing the Town to recycle. Recycling even with the fluctuating market is still beneficial to the environment and it keeps our refuse tonnage down. Also in May, 106 residents attended the annual Household Hazardous Waste Day provided by Clean Harbors.

In 2008, 81,934,000 gallons of potable water was pumped from the Water Treatment Plant. This was 6.5 million gallons less than the previous year, mostly due to the very wet July. There was a rate increase to cover our significant operational increases in 2008. Our rates are "high" compared to surrounding communities. The Water Department continually strives to be as efficient as possible. Keeping costs down is difficult with such a small customer base.

In an effort to keep costs as low as possible, Essex belongs to a consortium with about 40 other communities to bid chemical prices at the lowest possible rate. Unfortunately, this year these prices doubled. We used \$45,000 of free cash from the Water Enterprise Fund to offset this increase. This appropriation of funds was approved at the fall special town meeting. The Water Department performed all laboratory testing 365 days to ensure water quality. The Water Treatment Plant received its annual cleaning and maintenance also. All Department of Environmental Protection mandated monthly and annual sampling was gathered by the Water Department personnel and sent to a Massachusetts certified lab for testing. All results came back well within Department of Environmental Protection guidelines.

The Water Distribution System received its annual flushing. We replaced 7 iron services with 1 inch plastic services. Two new services were added on Lowland Farms. All annual distribution system maintenance was done including seasonal water procedures, flushing, gate valve exercising/cleaning, etc. A leak detection survey was done on County Road and Western Avenue; no leaks were detected in the system. Department personnel continue to replace meters and upgrade our Drive-by Meter Reading System as time and funding allows. The Water Department replaced a 1996 utility van with a new Ford F350 utility truck. This was purchased via a three-year lease purchase with Water Enterprise Funds.

In 2008, Essex pumped 30,387,336 gallons of wastewater to the Gloucester Wastewater Plant. Thirteen more houses were connected to the sewer system bringing the total to 561. The Town's

daily flow is currently less than half of the allotted amount per the Inter-Municipal Agreement with Gloucester. Everyday personnel monitor flows, collect data and document these findings from all five lift stations. Twelve sewer manholes were repaired by the installing contractor at no cost to the Town, except for police details.

Grinder pumps continue to be our biggest maintenance issue and expense. There were between 70-80 “emergency” call outs for grinder pump alarms, most of these after normal work hours. In 2008, all grinder pump users were sent a letter describing what can and cannot be disposed of in the collection system and our process for violators being charged for neglect. We are hopeful this will deter poor disposal practices.

In closing, the Department would like to thank all citizens, volunteers and other boards for their continued support and assistance. Constant new regulations, laws, committees, etc. increase this department’s work load consistently. Essex has a very competent, committed and motivated workforce to serve the community. We prioritize and perform our tasks with passion and teamwork to the extent our personnel, time and equipment allows.

Respectfully Submitted  
Essex BPW Commissioners

Scott Dewitt, Chairman  
Walter Rich  
Paul Rullo

## **BUILDING INSPECTOR**

A total of 129 permits were issued in 2008. The following is a breakdown of the number and description of permits issued:

19	-Addition	7	-Remodel
1	-Catering Kitchen	1	-Remove/Add Wall
1	-Chimney	26	-Repair/Replacement
8	-Deck	16	-Roof
4	-Demolition	8	-Shed
3	-Fence	3	-Siding
1	-Finish Basement	2	-Sign
5	-Garage/Barn	1	-Solar Array/System
1	-Handicap ramp	9	-Stove
1	-New Building	1	-Tent
5	-New Dwelling	1	-Windmill
3	-Pool	2	-Wind Turbine

The hours for the Building Inspector are from 5:00 p.m. to 7:00 p.m. Wednesday evenings. Building Permit Applications and Wood Stove Applications are available on the Town Website or can be picked up during regular business hours at the Town Hall, Monday through Thursday.

Guidelines for permit procedures are available at the Building Inspector's office in the Town Hall, as well as on the Website.

Please note that should anyone have issues with accessibility to the Town Hall, they need only give me a call at 978-768-2514 (or 978-768-6531) so that I can make special arrangements to meet with them.

Respectfully submitted,  
William Sanborn, Building Inspector

## **COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee (CPC) met for the first time in November of 2008. Essex approved the Community Preservation Act at the Annual Town Meeting on May 14, 2007 and at the Town Election of May 14, 2007. The .05% surcharge on local real estate taxes went into effect with the start of the Fiscal Year 2008, on July 1, 2007 and represents the Town's contribution to the local CPA fund. The second source of funding is from the State matching fund collected from a \$20 fee on real estate transactions statewide.

The CPC was formed to study and recommend to the Town how Essex's CPA revenues should be spent. 10% of the annual fund must be allocated to each of the following areas: open space, historical preservation, and affordable housing. Up to 5% of the annual funds can be spent on administrative and operating expenses of the CPC. The remaining 65% of the annual funds can be spent in any of the previously defined areas and in addition, for public recreation. The final acceptance of any recommendation by the CPC for allocations and spending in each of the four areas must be approved by the citizens of Essex at a Town Meeting.

There are very specific guidelines, established by the CPA for what type of projects can be funded in each of the four categories. Community Preservation in Essex is a public process. All citizens are encouraged to contribute their ideas for projects. The CPC meets the second Wednesday of each month in the Library, (check posting in Town Hall). Please feel free to attend to discuss your project ideas. Project ideas can also be sent via mail to the CPC at Town Hall.

Respectfully Submitted,  
Stephan Gersh, (Chairman), Open Space  
Ginny Boutchie, Town Treasurer  
Paul Goodwin, Department of Public Works  
Diane Polley, Affordable Housing  
Scottie Robinson, Planning Board  
Richard Ross, Finance Committee  
Kurt Wilhelm, Historic Preservation

## **CONSERVATION COMMISSION**

The following summarizes the Commission's hearings and business for 2008:

- Approximately 13 Notices of Intent were filed for various projects including, but not limited to, additions, upgraded septic systems and new construction.
- Approximately 11 Requests for Determinations of Applicability were filed for various projects including, but not limited to, additions, construction of sheds, application of herbicide, installation of new septic systems and pools.
- Approximately 14 Certificates of Compliance were issued to close out completed work.
- Six extensions were granted on Orders of Condition and Orders of Resource Deliniation.
- Approximately 27 building applications were reviewed.
- The Commission had numerous scheduled discussions pertaining to projects which might be affected by the Wetlands Regulations or the Rivers Act.
- There were numerous site visits for the Commission and the public. In addition, many site visits were conducted to monitor various Orders of Condition and to follow up on public requests.
- Four Commissioners were reappointed.
- The Commission approved two Conservation Easements.
- The Commission reviewed and commented on a number of projects at the request of the Planning Board.
- In addition, other business relating to Commission affairs was discussed.

The Commission members and staff continue to work diligently improving our understanding of, and interpreting and applying, the Wetland and Rivers Act for the protection of the valuable resources within the Town of Essex.

Respectfully submitted,  
ESSEX CONSERVATION COMMISSION

Wallace Bruce, Chairman; Robert Brophy, Philip Caponigro, Elisabeth Frye, Stephan Gersh, James Rynkowski, Shirley Singleton

## **COUNCIL ON AGING**

The Senior Center continues to be a key resource to the Town and its seniors and regular drop-in hours are Monday through Friday from 9:00 a.m. to 12:00 p.m. Many other special events and meetings also take place at the Center.

The Council on Aging sponsors many activities at the Senior Center such as blood pressure clinics, line dancing, movies, arts and crafts, cribbage, dominoes, crazy whist, and yoga. There is also a bus that leaves from behind the Fire Station once a month that provides transportation to the shopping center. Luncheons are offered on the first and third Thursdays of every month. The

Travel Club provides several trips around New England for those who are interested in seeing new sights.

Respectfully submitted,  
Council on Aging

## **ELECTRICAL INSPECTOR**

In 2008 a total of 95 electrical permits were issued:

New Homes (complete wiring).....	6	Remodeling and wiring updates.....	27
New Pre-Fabricated Homes.....	1	Additions.....	8
New Services.....	17	Underground Services.....	8
Temporary Services.....	3	Commercial remodeling.....	1
Garages/Barns.....	8	Swimming Pools.....	5
Security/Fire Alarms.....	8	Septic Grinder Panels.....	2
Generators .....	1		

Electrical permits must be obtained before any electrical work begins and no work shall be covered until an inspection is made. All electrical work must meet the requirements of the Massachusetts Electrical Code. The Electrical Inspector has 24 hours for exterior excavations and 72 hours for interior installations after proper notice to the Inspector. This excludes Saturdays, Sundays and holidays per the Massachusetts Electrical Code.

Certificates of insurance liability must accompany permit applications and, as required by the Department of Industrial Accidents, signed affidavits and/or a Certificate of Workers' Comp Insurance as per M.G.L. Chapter 152, § 25 must also be provided by the contractor prior to the issuance of a permit.

Permit applications are available in the Town Hall during regular business hours Monday through Thursday.

Inspections are done on Tuesday and Thursday of each week. Please call 978-768-2514 to request an inspection or to leave a message for the Electrical Inspector.

Respectfully submitted,  
Ramie Reader, Electrical Inspector

## **FIRE DEPARTMENT**

The Essex Fire Department consists of 34 members and 16 auxiliary members. This includes both Firemen and EMTs. During 2008, the Department made 225 fire calls and 258 ambulance calls for

a total of 483 calls. The members attended 18 meetings and training sessions. The Fire Inspectors completed 98 fire inspections.

The Department accepted delivery of its new Farrar Intruder II Custom Rescue Pump. The pump carries onboard 1000 gallons of water, 30 gallons foam, and a new updated Jaw's of Life. The new Engine II replaces the 1982 Compact that has served the Town for more than twenty-five years. Also, the Engine IV Tanker Truck was refurbished this year.

As a water-front community, the Department was eligible to receive a 20-foot Hazmat trailer equipped and maintained by the State from the Department of Environmental Protection for the use of responding to hazmat spills.

During 2008, Mike Soucy and Nicholas Ouellette were appointed to the Department to fill the roster and Christian Hassel, Corey Jackson, Anthony Lafata, and Jonathan Tiplady were appointed as auxiliary firefighters.

This year the Town underwent its ISO inspection. This is conducted to provide the Town with a Public Protection Classification on a 1 to 10 Classification Scale (1 being superior and 10 not meeting ISO's minimum standards). The Town was rated at 4/9.

Members of the Essex Fire Department completed the NIMS 300 training, a requirement for National Incident Management System (NIMS) training and CPR and 1st Responder Certification. Ice and Water Rescue Training, Live Burn Training and Vehicle Fire Training were among the classes members of the Department attended this year. In addition, firefighters completed other programs offered by the Department of Fire Services.

The Fire Department applied for and received a Firefighter Equipment Grant in the amount of \$3,870.00. This will be used to buy much needed equipment.

Once again we would like to thank the Fire Department, Auxiliary Fire Department, and the EMTs for their hard work this year. We want to thank the Dispatchers and the Police Department for their professional manner in handling calls and Lyons Ambulance Service for providing us with Advanced Life Support (ALS).

Respectfully Submitted,  
Richard Carter  
Daniel Doucette  
Paul Doucette  
Board of Engineers

## **HARBORMASTER**

The Harbormaster Division remained extremely busy throughout the entire 2008 season. Deputy Harbormaster Sam Gianni retired at the end of the season after his many hours of dedicated time and service to our community. Barry DuMoulin has been hired as the new Deputy Harbormaster. Barry has a tremendous amount of experience on the water, and came very highly recommended



to our department. I look forward to working closely with Barry and utilizing his skills and talents to improve the service that we provide to the residents and the boaters on the Essex River.

During the spring of 2008, we were fortunate to have (then) Deputy Harbormaster Sam Gianni and Assistant Harbormasters David Kent and Jim Simpson build a large section of dock which replaced a section which was in disrepair. I am also very thankful for the time and assistance that local boat builder Harold Burnham donated to our department during the past two years. Harold donated his time and effort in helping us secure the Town docks with the anchoring system. We will continue to monitor and maintain the docks so that boaters have a quality surface to use when they are using their vessels.

I reported last year that our department had launched the 1989 22-foot Boston Whaler Outrage with an outboard engine that we were very fortunate to acquire from the Environmental Police at no cost. All of the Assistants worked to keep the vessel clean and ready for service when needed, and the boat has proven to be a more user friendly vessel to work out of. Unfortunately, the outboard engine on the Whaler is older, and has had many hours of service with the Environmental Police. It was necessary to make a very expensive repair to the lower end of the motor. The serviceability and dependability of the boat engine is important during times when it is needed during an emergency. The replacement of this outboard is a priority at this time. The dated engine uses a tremendous amount of oil and fuel which are both costly and I am expecting that other maintenance needs to the engine will get worse with time.

The Eastern Harbormaster backup/work boat still continues to show strong signs of deterioration. I believe that it is inevitable that this boat will be taken out of service soon and disposed of through a sale or other means, and we will consolidate most of the resources to the Whaler. The Eastern has served our department very well through the years, and we may utilize another type of boat sometime in the future so that we may continue to service the river markers without the damage that often occurs to the boat when the Assistants are engaged in marker placement and repairs.

Our department has worked diligently to continue moving the waiting list along. With the help of the Assistants, we were able to add approximately 25 new moorings to the river through the movement of the waiting list. We will continue to make a diligent effort to find available mooring space for those who wish to have their boat on a mooring. I remind everyone who presently has a mooring, and those who are on the waiting list, to be sure that you renew your contact and boat information through the Harbormaster Department prior to the beginning of the season, or whenever a change in either occurs.

Unfortunately, we have continued to see an increase in vandalism to the center channel markers in the river. People have been driving into the buoys with their boats and destroying them. When this happens, it creates a financial burden for our department for replacement costs, but it also puts other vessels in danger if the buoys are no longer visible due to the damage. I appeal to the public as well as all boaters to report any information that they may have to the Essex Police Department about perpetrators who are vandalizing these aids to navigation.

I had started a program last season where we were lighting the marker buoys with rechargeable lights. This is a huge benefit at night and in low light conditions. Unfortunately, vandals damaged

approximately 60 of these lights throughout the season. I hope to again continue this special safety program with some preventive measures so that boaters may enjoy this benefit to operate at night. I continue to appeal to the public to report any information to the Police Department regarding this vandalism so that the program may continue.

The Harbormaster Division fielded some calls throughout the past season regarding boaters violating the no wake zone. The Harbormaster staff has been diligent educating boaters about this problem and we have attempted to increase our visibility on the Essex River to try and address this issue.

I would like to thank the Harbormaster Staff Sam Gianni, Barry DuMoulin, Assistant Harbormasters Jim Simpson, David Kent, John Raymond, as well as Wes Burnham who continues to assist in a variety of ways to provide a professional level of service to our community. I would especially like to thank Mary Elinor Dagle who works diligently to maintain the mooring waiting list records and renewals. Her assistance is greatly appreciated throughout the year.

On behalf of the entire Harbormaster staff, I sincerely wish you all a safe boating season, and thank you all for your continued support. We are "Committed to the Community".

Respectfully,  
Chief Peter G. Silva

## **T.O.H.P. BURNHAM PUBLIC LIBRARY**

The T.O.H.P. Library was able to maintain programs and initiate new ones thanks to the volunteers, patrons, Friends of the Library, and staff.

We said good-bye to Andi Levy who was our Assistant Librarian since 2004 and a volunteer previously to that. I would like to thank her for her enthusiasm and all the extra programming she brought to the children of Essex. Her creativity and dedication clearly were evident in her work and she will be missed. We do wish her well in her new endeavors and hope that she will visit the library she helped nurture during her time here.

So, we say hello to April Wanner, the new Assistant Librarian. April is from upstate New York. She went to college in the area and fell in love with it here. She has assumed primary responsibility for the planning and development of our weekly Preschool Story Time, and has demonstrated quickly her willingness to learn all departments of the library. She has attended meetings with area library personnel to share programming and a computer course to enhance her knowledge. Welcome April.

The year found me taking a number of professional development classes, to broaden my understanding of a variety of departments within the library. Computers, reference, acquisitions, and young adult topics were among them. A small library is unique in that the employees must be knowledgeable of many departments, where a larger library would have employees that would specialize in each. Classes are held either by the Northeast Massachusetts Regional Library

System or the Merrimack Valley Library Consortium. Our membership in the Merrimack Valley Library Consortium certainly assists in making our small library large, by offering assistance in instruction, computers and statistical information.

The Consortium expanded its catalog by adding the public and academic libraries throughout the state of Massachusetts, thus the Virtual Catalog was formed. Now by using your library card a patron has access to over 300 libraries statewide. Also added was Rosetta Stone, the popular computer audio language course. Choose from 5 different languages. You can have a language lab right in your own home from the library catalog. Expanded databases also complement our print resources in the library. Many new books, audio books, periodicals and DVD's were purchased to enhance our collection. The library's circulation increased, interlibrary loans received from other libraries also increased. The library expanded its operating hours to the public, by opening on Thursday mornings during July and August.

Belonging to the Merrimack Valley Library Consortium is a huge asset to our library, but nothing quite compares to the warm, welcoming, experience one receives when entering the Essex Library. Our programs certainly reflect that, as knitting ran for the fifth year in a row. A sincere thanks to volunteers Connie Perrigo and Bette Mello for continuing this program. Preschool story time has had a resurgence on Wednesday mornings and our lap sit and toddler program is overflowing, largely due to its knowledgeable instructor Beth Cairns. On-going raffles, the yearly root beer float party and pie fest are traditions that make the library unlike others and reinforce our sense of community thanks to the Friends of the Library. The adult book club continues to meet monthly, and is always welcoming new members, reading an assortment of genres.

So, when you come to visit the library, walk slowly up the ramp and take a moment to look out at the breathtaking vista we are able to enjoy, and enter into an inviting literary space for every age.

I would like to thank my staff, volunteers, Friends, and Trustees for their ongoing support of the literary and educational resources this library shares with the community, in a building that sometimes compromises our work, without them, it would be a huge undertaking.

The T.O.H.P. Burnham Library had a very busy and productive year. Children and adults found outstanding programming, increased resources and a helpful staff.

The children's programming under the gentle direction of April Wanner continued to enrich our children. April increased programming with many newly introduced favorites such as, Olympic Ice Cream - thank you Woodman's, which supplied the summer readers with a cool treat,- a Dr. Seuss breakfast, "Fancy Nancy" soiree, a Nutcracker Ballet, pajama story time, movie nights, and Creature Teachers. She continued weekly story times for the preschool age. A lap sit and toddler program ran full to capacity with Beth Cairns. The receptive audience of the library's programming certainly supports these activities and the moveable shelving allows for more open space.

Volunteers remain an integral part of the library's staff. I wish to thank, Lee Lower, Sonia Young , and Nancy Roberts who are relied upon in an increasingly busy library with limited staffing. The young adults who act as pages also assist in the everyday operation of the library. Thank you to

Natalie Warren and Jannat Shejuty for your dedication. The Friends of the Library underwrite the children's activities through fundraising and an annual membership, chaired by Karin Carroll, Jen Mayer and Liz Mulry, thank you for your assistance.

The library was able to purchase two new computers through a grant from LSTA (Library Services and Technology Act) federally funded under the Institute for Museum and Library Services. This enabled the addition of a "catalog only" computer in the central room of the library and one for patron access. Brendhan Zubricki, Town Administrator, was invaluable in connecting it within our antiquated building, along with the tech support at Merrimack Valley Library Consortium where we have our membership.

The library benefited from the new Town website with a web page for the library. Although still a work in progress, it does promote the library calendar, programs and catalog information. It is a new and necessary resource for library information.

The T.O.H.P. Burnham Library had more than a 20% increase in circulation figures in the last six months of 2008 and it continues to rise. This is attributed to the additional programming, item requests, and the economy. Over the years the library has been able to offer materials and services on a limited budget. These significant circulation increases have resulted in budget constraints and emphasizes staff shortfalls. Through gifts, grants and The Friends of the Library, the budget is supplemented and with volunteers and staff working during closed hours, the general operation of the library is maintained.

The next few years will be extremely important for the residents of Essex in making long term decisions for the future of the T.O.H.P. Burnham Library/Town Hall building. The newly formed town building committee will be soliciting information to determine what Essex as a community will require for library space. I encourage you to come and visit the library which may assist your evaluation. I look forward to sharing information as it becomes available, because after all, that is what libraries do.

Respectfully submitted,  
Deborah M. French

## **NORTH SHORE TASK FORCE**

(Beverly, Danvers, Essex, Hamilton, Gloucester, Ipswich, Manchester by the Sea, Marblehead, Middleton, Nahant, Peabody, Rockport, Salem, Swampscott, Topsfield, Wenham)

During 2008, the North Shore Task Force took part in a variety of activities, including the following:

- Reviewed and offered input into a variety of regional transportation programs, including the Transportation Improvement Program, the Unified Planning and Work Program and the Regional Transportation Plan, as well as opportunities to participate in Transportation Demand Management and Suburban Mobility programs.

- Evaluated the new Smart Growth/Smart Energy Toolkit, looking particularly at how Traditional Neighborhood planning techniques can be successfully used on the North Shore.
- Continued to enthusiastically engage with the MetroFuture regional planning and initial implementation process.
- Hosted a workshop on the MAPC/MA R.P.A. produced “Best Practices Model for Streamlined Local Permitting, a collaborative effort involving input from the twelve Massachusetts Regional Planning Agencies.
- Heard a presentation on the evolving Land Use Partnership Act and offered comments to the MAPC Legislative Committee on the continuing effort to reform M.G.L 40 A.
- Participated in the Smart Parking Toolkit workshop on how to create and implement new parking strategies for North Shore communities.
- Hosted a Hazardous Materials 101 presentation in which a certified Hazardous Materials Manager discussed how planning, public health, and building departments can deal with the threats and management issues posed by hazardous materials as they impact land use planning, water supply and site re-use.
- Collaborated with the Town of Ipswich and the Department of Conservation and Recreation (DCR) to co-host a site visit to Partridgeberry Place, a model Low Impact Development, clustered subdivision development in Ipswich.
- Reviewed on-going municipal issues using Community Exchange at each meeting.
- Introduced North Shore communities to GIS Pictometry update opportunities and continued to provide ongoing GIS technical and mapping assistance.
- Worked with the MA Housing Partnership and the Citizens’ Housing and Planning Association (CHAPA) to give a presentation on home ownership, looking at North Shore housing challenges and opportunities within the 2008 economic downswing.
- Collaborated with the MA Department of Housing and Community Development (DHCD), and the Town of Ipswich to co-host a workshop on innovative methods on how to effectively survey and retain downtown businesses in both towns and small cities.
- Heard monthly updates from the MAPC Legislative Committee and offered comments to the Committee on legislation pertinent to North Shore communities.

## **OPEN SPACE COMMITTEE**

With completion and approval of the Open Space and Recreation Plan in FY2007, the Committee turned its attention in FY2008, to the Plan’s Five Year Action Objectives. Chief among those was and is Objective A-2. Preserve and protect scenic open spaces, and consistent with that, committee members worked on a citizen’s initiative for a Residential/Agricultural Overlay District for the Town of Essex. While ultimately unsuccessful, it focused the Committee’s attention on the priorities reflected in our town surveys.

The Centennial Grove Nature Trail was originally created by Open Space Committee members years ago, and is now in need of care and attention. After an assessment of the condition, or

absence of the Trail's interpretive signage, the Committee ordered several new signs, which will be installed in the spring of 2009, along with needed upgrades to the trail itself.

The Committee is also interested in establishing a Community Garden for Essex and has explored possible locations with none as yet meeting the main criteria, which includes a level, sunny spot with access to water and in a reasonably convenient location.

We welcome new members and associates, and encourage anyone interested in finding out more to contact Julie Scofield (978-768-7852); [jmscofield@comcast.net](mailto:jmscofield@comcast.net)).

Respectfully submitted,  
Julie Scofield, Chair  
Maria Burnham  
Leslie Burns

## **PERSONNEL BOARD**

The Personnel Board met on a regular basis during fiscal year 2008 and transacted much routine business including the monitoring of various personnel-related actions, programs, and day-to-day issues. Board Member Brewer moved out of the Town and announced his resignation at the end of 2007. Board Member Copeland was reappointed through fiscal year 2011 and Board Member Osburn serves through fiscal year 2010. Highlights of the major Personnel Board actions taken over the past fiscal year include the following:

- The setting of the Wage & Salary scale prior to last year's Annual Town meeting.
- The review and approval of a new position description for a Board of Health Public Health Nurse.
- The review and approval of a new position description for a Head Counselor relative to the Youth Commission's Summer Program.
- Chairman Osburn participated on the Management Team for Teamsters collective bargaining.

We have accomplished much over the past year and look forward to serving the Town in the coming year.

Respectfully submitted,  
Mark Osburn, Chair  
Russell W. Copeland, Jr.  
Jeffrey Brewer

## **PLANNING BOARD**

The Essex Planning Board met regularly on the first and third Wednesdays of each month through with occasional interim meetings to attend joint meetings of the Board of Selectmen and the Zoning Board of Appeals. A number of public hearings were also held on interim weeks to hear public comment regarding the proposed zoning bylaws and the potential articles for the warrant for the 2009 Town Meeting.

Two new Board members were elected in 2008, Juergen Dietrichson and Jason Heath. Andrew St. John was re-elected to the Board. The Board unanimously appointed Juergen Dietrichson as Clerk and Kim Drake as Chair.

The past year was a busy one for Board Members for they not only served on the Planning Board they participated with other Essex committees and boards which included the Community Preservation Committee, the Conomo Point Planning Committee, and the Long Term Planning Committee.

At the 2008 Town Meeting the necessary majority of citizens voted in favor of a new Wind Turbine Bylaw and revisions to the Floodplain Bylaw.

Bylaw additions and modifications anticipated for the 2009 Town Meeting include a new Scenic Overlay District, Modifications to Special Permit and a Definition for the term 'Change of Use'.

The Board reviewed numerous Special Permit, Subdivision and ANR (Approval Not Required) Applications. One of the subdivision applications approved by the Board was for the purpose of creating parcels of land for Conservation Restriction. The largest subdivision application was an application for a subdivision of +/- 80 acres that had been previously before the Board.

Applications before the Board included building additions, alterations, and the demolition and replacement of various structures including houses and barns.

A 10-acre Conservation Restriction Easement was granted by Peter Van Wyck to the Town of Essex. This document was filed with the Essex South Registry of Deeds (Book 27949-Page 180) and the land may be enjoyed by the general public.

The Board had requested and was granted funds in order to participate in a Master Planning Visioning Workshop. Nicholas Cracknell, Senior Land Use Planner of The Horsley Witten Group assisted the Board with potential Zoning Bylaw revisions and additions, including potential Scenic Overly District, and Open Space Residential Development (OSRD) bylaw as well as a possible bylaw regarding Site Plan Review.

The Planning Board and the Board of Selectmen participated in numerous discussions regarding hiring a part-time Planner and the scope of services which would be required. Dedicated Planning Assistance would reduce the expense of the Board's reliance on Town Counsel. A Planner would also be an invaluable asset for the Board with the current zoning bylaws, guidance regarding

zoning laws and with the future challenges of increasing development pressures which are likely to occur in forms not previously encountered by the Town.

The Planning Board purchased a new laptop computer with wireless internet capabilities which is a great tool during public meetings by allowing the Board access to files and information.

The Board posts Meeting Agendas on the Planning Board Web Page and as of 2009 the Meeting Minutes will be posted.

The Planning Board Members would like to thank each of the local citizens and members of the public who have attended meetings throughout the year because they do provide the Board with valuable input.

Meeting dates are posted on the Planning Board web site and at Town Hall. Meetings are typically held at the T.O.H.P. Burnham Library at 7:30 p.m. on the first and third Wednesdays of each month.

All meetings are open to the public and we welcome and value your participation.

Respectfully submitted,  
Kimberly Drake, Chair

## **PLUMBING & GAS INSPECTOR**

One hundred and twenty-seven plumbing & gas permits were issued in 2008: sixty-four plumbing permits with forty-five repair/renovation, eighteen new and one sewer connection, sixty-three gas permits with thirty-nine repair/renovation and twenty-four new.

Please contact the Board of Health office at 978-768-7614 to schedule plumbing & gas inspections.

Respectfully submitted,  
Richard Corriere

## **POLICE DEPARTMENT**

The year 2008 has continued to be both challenging and rewarding for the Police Department. Our department has continued to increase officer training in a variety of areas, and has been active in developing programs for the community such as conducting child seat installations and inspections. This has been an area where the public demand for an officer trained in this specialty has increased through the years. Officer Justin Zwicker attended the intense schooling to be certified in this particular training, and has conducted numerous instructions and installations free



of charge to the public through the Police Department. I encourage the community to take advantage of this service which is proudly provided by Officer Zwicker of our Department.

During 2008, the Police Department has also been very active providing specialized programs (TRIAD) to the Essex Seniors with the partnership of District Attorney Jonathan Blodgett's Office and the Essex County Sheriff's Department. We are proud to serve and assist our senior citizens who have worked diligently with us throughout the year towards the success of the programs. As a result, we have improved communication between the seniors and the Police Department and solidified many personal friendships that were developed through the year.

Our department secured several grants which helped our agency at select times to put additional officers out on the street primarily to focus on citizens' complaints about speeding offenses, road rage, alcohol offenses, and other traffic related issues. These mobilizations were paid for by the grants, and not out of our operational budget. Another grant afforded our department to put a police officer into the school on a limited basis to participate with the children in their activities at school. This was very well received by the school staff and the children as well, and the police interaction with the children was invaluable in developing relationships and trust between our officers and our children. We hope to continue this program so long as funding continues. The Community Policing Grant that we have applied for, and received, for numerous years, allows our department to have increased police coverage at a host of public events in our community, also without cost to our department. One of these important grants will no longer be available to cities and towns after July 1, of 2009. The loss of this very important grant will impose a hardship for our department to provide the extra police resources for our community that we have utilized in the past.

One of the major goals that I have set for our police department is to seek Certification. Certification is a self-initiated evaluation process by which police departments strive to meet and maintain standards that have been established for the profession, by the profession. It consists of compliance with 155 mandatory standards set by the Massachusetts Police Accreditation Commission (MAPAC). The standards used by the Commission are based upon national standards that reflect the best professional practices in a host of areas. I have assigned Sergeant Paul Francis to be the Project Manager for this intense, comprehensive process. I commend Sergeant Francis for his work to date on the Certification process as well as performing his daily duties. This process is extremely time consuming, and in the past year, the Sergeant and I have been able to complete just above 25% of the necessary standards. Together we will aggressively continue our efforts to bring our department to the level of excellence through Certification. It is necessary to continue to support the financial aspect of allotting the time necessary to work on this project.

Our Full-time and Reserve Officers were very visible and active during the summer season which resulted in numerous drug and alcohol arrests, and our court caseload was very active due to the increased activity throughout 2008. I have received many compliments and comments from residents about the noticeable increase in police presence out in the community, and I personally want to thank all of the officers who work diligently to keep our community safe.

The Police Department continues to operate out of two very small offices in the building that we share with the Fire Department. This has been difficult for all of the police personnel to function

on a daily basis in the existing run down facility. We are constantly dealing with space needs for storage, privacy, and simple police operations on a daily basis. During 2008, I was very active in an Ad Hoc committee in exploring a host of options which would address a new facility(s) for police, fire, town hall and the library. I will continue to work on improving the building needs so that our officers may have an area in which they can work with pride, to continue providing professional policing to the residents of our community, and so that the other departments can provide the best level of service to the residents.

I would like to thank the residents of Essex, the Board of Selectmen, our Town Administrator Brendhan Zubricki, members of the Essex Fire Department, our police secretary Mary Elinor Dagle, and especially Sergeant Francis and the members of the Police Department for the overwhelming support that they have given me during the year 2008, and for the opportunity to serve our community as the Essex Chief of Police.

Respectfully,  
Chief Peter G. Silva

During 2008, the Essex Police Department logged 9,935 incidents. The following is a breakdown of the type of incident responded to or reported:

209A	26	M/V Theft	1
Alarm		Manslaughter Negligent	0
Alarm - Fire	28	Misc. Investigation	14
Alarm - Security	124	Misc. Report Received	43
Ambulance Calls	259	Missing Person	6
Animal Calls	114	Murder and Non-Neglect	0
Annoying Phone Calls	17	MV Towed	51
Area Checks	4671	MVA	72
Arson	0	MVA Fatal	0
Arrests	37	MVA Hit and Run	7
Assault	7	Noise Complaint	21
Motor Bikes or ATV Complaints	6	Ongoing Investigations	84
Burglary B&E	5	Offense Against Family or Child	0
By-Law Violation	1	Officer Out Sick	30
Check Investigation	26	Operating Under the Influence	12
Check Well-being	25	Possession of Controlled Substance	15
Complaint General	15	Property Damage	12
Convey Message	7	Report from Gloucester Police	11
Cruiser Out of Town	86	Report from Hamilton Police	5
Curfew & Loitering	0	Report from Ipswich Police	10
Dead Body	0	Report from Manchester Police	25
Department Business	18	Report from State Police	1

Disorderly Conduct	8	Report Received	785
Disturbance – General	9	Report Received Wenham PD	1
Dog Complaint	34	Road Condition Complaints	40
Domestic	34	Robbery	0
Door or Window Open	10	Runaways	0
E- 9-1-1- Calls	273	S/M Dangerous Non-Narcotic	0
Embezzlement	0	S/M Marijuana	0
Emergency 209A Requests	6	Safety Officer	0
Erratic Operation	40	Sex Offender Registration	0
Escorts	22	Sex Offense Except Rape	0
Fire Calls	243	Shellfish Enforcement	2
Forcible Rape	0	Shoplifting	0
Forgery and Counterfeit	0	Skate Boarder Complaints	2
Fraud	10	Stolen License Plate	0
Gambling	1	Stolen Property/Buy/Receive	1
General Disturbance	9	Suicide or Attempted Suicide	2
General Services	129	Summons Received	53
Harbormaster Activity	55	Suspicious Activity	80
Harassment	10	Tenant Landlord Dispute	10
Illegally Parked M/V	310	Threats	6
Incapacitated Person	1	Traffic Enforcement	365
Kidnapping	0	Trespass	10
Larceny Except M/V	21	Unwanted Person	6
Liquor Laws	0	Vacation Watch	40
Littering/Trash	1	Vagrancy	0
Lost or Found Property	32	Vandalism	20
M/V Abandoned	3	Warrant Received	27
M/V Disabled	37	Weapons Carry & Possession	7
M/V Stop by Cruiser	1374	Wires Down	12

## **MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT**

This is the eighth year of the Manchester Essex Regional School District as an educational entity, and the year ushered in many exciting events and significant accomplishments.

Susan Beckmann of Manchester continued as the School Committee Chairperson assisted by Susan Coviello of Essex as the Vice Chairperson. Annie Cameron and Alva Ingaharro represented Essex; and Ann Harrison, Tony Giedt, and Morgan Evans represented Manchester on the School Committee this year.

The Middle School/High School construction project has been a very exciting experience for students and staff alike who have monitored the progress from ground breaking to almost 65%

completion at the end of this calendar year. The project is on time and on budget with completion anticipated in the spring of 2009. With the opening of the new school building, the Middle School will complete the model by accommodating students in grades 6-8 and the High School, students in grades 9-12. The District was informed that it qualified for Massachusetts School Building Authority funding to subsidize the \$49 million project, a most welcome announcement. Sarah Hammond Creighton has chaired the School Building Committee throughout the process. Elected Boards from both communities, as well as the schools' Improvement Council members, have toured the building and reported back enthusiastically praising the spaciousness and design of this new building. We look forward to the gala opening with students entering in the fall of 2009. Additionally, the Coach Ed all-purpose field was been completed. This year the Thanksgiving football game was held on this shared district/community turf field.

The District continued to build its leadership team. Scott Morrison was appointed Director of Curriculum and Instructional Technology for the District rounding out the leadership team. He is well underway working with teachers and administrators to align and refine curriculum and improve instructional practice to enhance student achievement.

The District began the school year with 1382 students. All of our students continue to demonstrate strong academic performance as measured by the state assessment: Massachusetts Comprehensive Assessment System (MCAS). At the high school level, all students have passed the high stakes tests, one of the requirements for graduation. Focus on writing in the content areas and higher order reading skills are areas of attention for continued improvement in the elementary and middle school grades. The District is seizing the opportunity to examine the curriculum program in grades 6-8 as we fully build out the middle school model.

Our schools continue to provide wonderful opportunities for students for learning. Our administrators and teachers have high expectations and provide strong support for all students. We are proud of the rigorous curricula program that is infused with instructional technology such as Smart Boards, student response devices, podcasts, blogging and the like. Additionally, our students participate in such enriching programs as debate, music, art, journalism, independent studies in the sciences and a wide range of athletic teams. On behalf of the faculty and staff, we are grateful to serve in a district that places such high value on our schools and allocates its resources to provide exemplary education for its students.

Dr. Marcia Adams O'Neil, Superintendent of Schools

## **MANCHESTER ESSEX REGIONAL HIGH SCHOOL**

The 2008 school year saw tangible progress in the school building project. The beam raising was completed as dignitaries, students, and townspeople attended the brief ceremony. The Coach Ed Field on Brook Street was completed and teams began to play on the artificial turf during the spring season. The high school graduation was also conducted on this field to the excitement of the students and families of the Class of 2008.

MERHS students remained amazingly undisturbed by the large-scale construction project occurring behind the existing school and performed well academically. At the High School, 106 students took 265 Advanced Placement exams in the spring and 80% of the grades were eligible for college credit. Grade 10 students scored well on the MCAS, with 98% scoring Advanced or Proficient in English and 70% scoring Advanced in Mathematics. MERHS students continued to score well above the national averages on the SAT and the ACT exams. The school remained rightfully proud of the performances of the Debate team, DECA members, and the school newspaper, *The Independent*. The girls' varsity basketball team also made it all the way to the state finals, where they lost in overtime to Cohasset at the Boston Garden. In the fall of 2008, the boys' football team went undefeated and captured the Division IV Super Bowl at Gillette Stadium.

The school continued to prepare for the fall 2009 visit from the New England Association of Schools and Colleges by working on the self-study reports required by the accreditation process. The school also developed a new academic schedule that involves longer instructional periods, which were implemented during the 2008-2009 school year. MERHS is proud of the work done by its students, faculty, and school community in maintaining a private-school level education in a public school setting.

James Lee, Principal Manchester Essex High School

## **MANCHESTER ESSEX REGIONAL MIDDLE SCHOOL**

Exciting things are happening in the Manchester Essex Middle School in school year 2008-2009. The buzz of construction trucks just outside our doors was a constant reminder that a new building is on the way for the 2009-2010 school year. Currently the middle school houses 217 students in grade 7 and 8. Transition plans are well under way to add sixth graders to the middle school for the start of the 2009-2010 school year which will bring our student population to 320 students.

The middle school years are challenging years of social, emotional and physical growth. To best serve our students a number of support services are in place to facilitate this development. Social groups meet regularly with guidance staff to talk out issues that challenge our students. A PALS group (Partnering and Linking Students) has been organized to facilitate stronger relationships between high school and middle school students. Our high school students are a valuable resource to the middle school students. The PALS group will provide middle school students with the opportunity to exercise their budding maturity and give back to the community as mentors to younger students.

Middle school staff members are working to create more opportunities for our students to engage in meaningful activities that foster positive relationships after school. Currently, robotics, math league, journalism, and athletics are being offered to students. We are working toward a well-rounded array of activities that will engage students between the hours of 2:15 PM and 4:00PM. The eighth grade is planning and organizing a class trip to our nation's capitol this April. Both parents and students are actively engaged in fundraising activities to support all of our students' participation. Students are also eagerly anticipating the wreath laying ceremony at the Tomb of the

Unknown Soldier where four eighth graders will have the opportunity to lay the wreath with the help of soldiers on guard at Arlington National Cemetery.

The middle school benefits greatly from the involvement and support of parents. We look forward to the upcoming changes as the middle school grows into a grade 6-8 dynamic learning community.

Elizabeth Raucci, Principal, Manchester Essex Middle School

## **ESSEX ELEMENTARY SCHOOL**

As of January 2009, Essex Elementary School enrolled 309 students pre-school through grade 6. The K-6 classrooms average nearly 21 students per class. EES maintains a wide range of support services including reading, guidance, special education and health services. Beyond the academics, all elementary students receive instruction in art, music, physical education, computer applications, and Spanish. EES continues to support and utilize a modern, up-to-date library and to enhance technology (two wireless mobile computer labs; projection equipment in classrooms) and integrate technology into instruction throughout the building each and every day.

The School Council develops an annual School Improvement Plan that serves as the connection to the District Improvement Plan and as a blueprint for planning at the building level. School and District goals help determine individual teacher and administrator goals such that the faculty addresses the same priorities. Certain fundamental goals build on past years' efforts. EES continues to emphasize early literacy, high expectations for writing, the consistent implementation of the Every Day™ math program and ongoing assessment. The school has updated the science and social studies curriculum and has posted curriculum maps on the web site.

EES has seen steady improvement in MCAS scores in language arts and a marked improvement in math over the past three years. Currently, nearly 80% of students in grades 3-6 perform at the proficient level or above in both subject areas, earning EES the top rating of "very high" performing school, according to the Massachusetts Department of Education.

The faculty believes strongly that a positive school climate is a prerequisite to learning. EES continues to reinforce the core values of respect, responsibility, achievement, honesty, and caring. Core values come to life through all-school meetings, *Responsive Classroom* strategies, *Project Adventure*, ballroom dancing, recycling and greenhouse programs, and global awareness initiatives such as Kids to Kids International, a program in which students create children's books that are sent to refugee camps in developing parts of the world. EES continues to enjoy and rely upon the time, wisdom, and resources of the parent community, who provide incredible support to the children and the school.

Looking forward, the opening of the new school building and addition of sixth grade to the middle school means that EES will reconfigure to a Pre K – grade 5 school in September. Challenges include retaining comprehensive programs as a smaller school in tough economic times and

making the best use of additional space. The retirement of the current principal this summer adds the task of integrating new leadership to the mix in the year ahead.

Eric Gordon, Principal, Essex Elementary School

## MEMORIAL ELEMENTARY SCHOOL

Once again this has been a very busy year. On the one hand, we are trying to prepare our school for transitions to the future, even while holding on to the important traditions, like our 5<sup>th</sup> grade play and Camp Merrowvista experience that make Memorial School a special place for children. This year we will be graduating two classes - our regular 6<sup>th</sup> grade class and our 5<sup>th</sup> grade class as well.

It is amazing just how rigorous our academic program has become. It is a joy to watch our kindergarteners breezing through a twenty-word sight vocabulary before Christmas break. More and more of them are becoming accomplished readers as five and six year olds. Yet, as they boarded the train last month from Town for *The Polar Express*, they were still just wide-eyed little children enjoying the magic of a special day when they heard a familiar looking conductor shout, "All Aboard The Polar Express."

Once again this year, kindergarten teacher Wendy Manninen has been recognized for her use of music and sign language to help promote kindergarten literacy. This time it was a national *Excellence in Kindergarten and Early Literacy* award from NellieEdge.com. It's worth visiting the website just to see how exciting this award is. [http://www.icebase.com/r.pl?8O2moCMiZA156mex\\_a6fe5011aa5ad583](http://www.icebase.com/r.pl?8O2moCMiZA156mex_a6fe5011aa5ad583)

We continue to see great benefits from two district initiatives. Every Day™ math has become an embedded part of our academic culture. Our students continue to show ever-growing skills and knowledge in math from complex computation to three-step problem solving. We are seeing similar gains in literacy as well. Our balanced literacy curriculum and strong phonics program are paying big dividends, particularly now that we have expanded them to grades 3-5 this year. We have seen consistent improvement in math and literacy scores every year for the past three years at all grade levels, including MCAS scores in the top one percent in grades three, four, and five.

Even while we build on the core skills of reading, writing, and math, it is exciting to see what our students are doing in technology as well. This year for the first time we have students creating their own podcasts – that is, broadcasting over the web what they are learning and doing in reading, science, and social studies. These podcasts range from first grade book reviews to sixth grade presidential debates. They can be seen and heard on our website at [http://www.memorialel.mersd.org/Pages/meme\\_tech/podcasts](http://www.memorialel.mersd.org/Pages/meme_tech/podcasts).

Another wonderful memory this year was watching a third grader doing a PowerPoint he created himself on "black holes and quarks". Students and teachers alike were in awe of what he had learned in working on his research project with Librarian Samantha Silag. School surely has

changed in the last thirty years. The students seem to be learning more each year, and they're also having a lot of fun doing it.

Dr. Jack Mara, Principal, Memorial School

## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

30 LOG BRIDGE ROAD, MIDDLETON, MA 01949-2806

[www.nsths.mec.edu](http://www.nsths.mec.edu)

George Harvey, Essex Representative  
North Shore Regional Vocational School Committee

Amelia P. O'Malley, Superintendent-Director  
North Shore Regional Vocational School District

**Merger Study:** At their January meeting, the Merger Oversight Board met to review the two designs developed by Design Partnership a firm contracted by the Division of Capital Asset Management to assess renovation vs. new construction. One design placed the school on both sides of Rte 62 and involved renovating several of the current academic buildings now in use at the Essex Agricultural School. The two plans were reviewed and the committee unanimously voted to build one new structure on the north side of Rte 62, creating a safer more cohesive academic environment.

To date, we are completing the schematic design which will be presented to the Mass School Building Authority at their Spring Board Meeting. At that time, the project, which has been scaled down to \$125 million dollars, will seek approval from the members of the North Shore Regional Vocational School District

**Administration:** The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

**Enrollment:** Student enrollment as of October 1, 2008 is 447. Students cite the interpersonal relationships with teachers, counselors, and administration, and the vocational/technical programs as the reasons for application. There continues to be a shortage of space for classrooms, shop areas, the library and the cafeteria. In addition, an auditorium is needed.

Students participate in programs in Automotive Technology, Carpentry, Commercial Art, Collision Repair, Cosmetology, Culinary Arts, Electrical, Information Systems Technology, Graphic Arts, Health Technology, Machine Technology, and Masonry.



**Curriculum:** All students are now required to take mathematics for all four years of high school. This was implemented as part of our strategy to make sure that our students reach a proficiency level of mathematical understanding before graduation.

All of our science courses are aligned with the Massachusetts Science Frameworks, and for the 9th and 10th grades classes are sequenced in a manner to prepare students for the MCAS test. Since a science MCAS test is a graduation requirement we have selected an approach for our underclassman that focuses exclusively on biology.

Two English electives were introduced this year: Journalism and Drama. These are one semester courses which give students the opportunity to explore and develop their interest in reading and writing. Honors English classes continue to be offered at each grade level with higher expectations, deeper analysis of the material, and more opportunities for creative and independent study. Teachers continue to attend workshops to remain current in the field.

The Social Studies Department is revising the scope and sequence to conform to the history curriculum framework and school schedule. Grades nine, ten and eleven will study United States History. Seniors will be able to choose from the following electives: Sociology, Psychology, Business Foundations, Economics, and Consumerism.

**General and Program Advisory Committees:** The Program Advisory Committees meet twice per year to discuss suggestions for improving our vocational-technical programs. The instructors use these meetings to learn about the latest equipment, materials, techniques, and technology being used in industry. Improvement in curriculum and delivery of instruction are directly related to these suggestions and industrial standards.

**Vocational Career and Technical Area:** The Career and Technical Areas have been creating their Scope and Sequence to reflect the Career and Vocational Technical Education frameworks. In addition they have been working on integration projects with the academic faculty helping students understand the importance of academic concepts in the student's technical area.

**Technology Integration:** Throughout grades 9-12, students are developing skills in word processing, Internet, global communication, spreadsheet, graphics, desktop publishing, and multimedia. They collect and apply data, learn ethical and legal aspects of technology, manipulate graphics, learn text and page layout skills, and use various multimedia tools to express their views and creativity. They develop these skills through a series of projects integrated into the curriculum. Teachers work with a technology specialist in order to create projects that combine their curriculum and technology in a meaningful manner.

Many teachers and our administrators are incorporating Google Docs into their repertoire of technology skills. Google Docs is an online site providing the ability to share documents, spreadsheets or presentations with friends or co-workers. Administrators work collaboratively creating agendas for meetings. Teachers help students to better collaborate on projects both in and out of school using this site.

Our Special Education department uses a Tablet PC lab. A Tablet PC is the same as any other laptop however, is equipped with a touch screen technology which allows the user to operate the computer with a stylus or digital pen, instead of a keyboard or mouse. By rotating and folding the screen it transforms into a tablet configuration. Using a stylus, students can make handwritten notes and drawings in a manner comparable to the way in which pen and paper are used. Students using Tablet PCs can actively participate in classroom presentations and exercises by drawing responses on screen. Taking handwritten notes and drawing diagrams in a class increases productivity and retention of information.

The North Shore Regional Vocational School District website has a new look. Its design has been changed and updated. The new school video can be viewed on the home page.

**Special Education Department:** The special education program is inclusive in nature. Inclusion classes are offered in all grades and in every major academic subject area. These classes are co-taught by members of the general education and special education staff. In conjunction with this, many special needs students receive academic support services in the Curriculum Support Center, under the direction of the Special Education Administrator.

**Athletic Department:** The co-op hockey program with Lynn Tech was ended as the three Lynn Schools combined. After much work and persuasion, the MIAA approved our students to play at their sending school if they were able to make the teams.

The spring of 2008 saw the Softball team win another league championship and qualifying once again for the state tournament. The Baseball team also qualified for the state tournament and advanced farther than any baseball team had in the past.

Second year Head Coach Mike Drouin lead the football team to a 9 – 2 regular season record and qualified to play in the Vocational Super Bowl. The team was also awarded the MIAA Eastern Massachusetts Football Sportsmanship award. Players and coaches were presented the award at Gillette Stadium during the high school super bowl games.

**School-to-Work/Placement:** Entering the world of work in the 21st century takes more than vocational/technical skills or academic success. Good employees must be able to be good listeners, be able to take direction, to set goals and develop positive working relationships with supervisors and co-workers. North Shore Tech's goal has always been to develop our students' maturity and understanding of what faces them in the world of work.

**Tech Prep:** Tech Prep, a federally funded program, establishes articulation agreements between high school students and post-secondary institutions. This program develops career pathways that allow for seamless transition from high school to college programs of study, creating opportunities for high school students to earn college credits.

During the 2007-2008 school year, we continued to work with North Shore Community College reviewing established articulations in ITS, Health, Marketing and Culinary and developed a new articulation in Graphic Communications.

The Tech Prep Consortium at North Shore Community College also provided our students with the following activities:

- College/Career Expo
- On the Spot Admissions
- Career Days for Non-Traditional Students
- Career Days for Grade 11 and 12 Students
- Culinary Competition
- Accuplacer Testing
- Accuplacer Test Prep Course

**Health Office - School Nurse:** One of the goals was to create a health related bulletin board each month. Each month a different health related subject was displayed on the bulletin board outside the health office. Topics included headaches, illness prevention, information on drugs and alcohol, and hand washing.

Health services offered at North Shore Tech include first aid, health education, health promotion and prevention of illness in caring safe environment. Emphasis is to prevent illness and injuries, to minimize impairments to learning and to make community/school referrals as appropriate.

**Transportation Department:** The Transportation Department has a fleet consisting of nineteen (19) buses, twelve -71 passenger buses, one-16 passenger bus, three buses dedicated to the building trades, three-35 passenger buses and one-8 passenger van. The Transportation Department provided transportation to and from school on a daily basis for approximately 443 students. The Transportation Department also provides three late buses three days a week. The sports late buses again this year remained at four buses 5 days a week. The number of students involved in sports, MCAS Prep, Drama Club, and other after school activities has increased again this year; therefore the number of students using the late buses and sports buses has increased. Transportation was provided for many field trips throughout the school year, as well as all away sports games.

The Transportation Department lease purchased three new, 2008 model year 71 passenger school buses this year in an effort to update the fleet.

**Adult Education:** Adult Evening Education at North Shore is a self-supporting program that offers more than sixty (60) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The program serves more than one thousand adult students that participate in a wide variety of courses. Popular fields of study include: computers, health, construction, machine technology, culinary, automotive, business and personal finance. A number of courses have state approval for professional and trade license preparation.

**Business Office:** The Department of Revenue has certified the amount in our unencumbered excess and deficiency funds available July 1, 2008 at \$394,449.

**Funding Issues:** The Fiscal 2010 Budget preparation is currently in process and will be presented to the District's Finance & Property Policy Sub-Committee in February and subsequently to the

District's School Committee. At this point, we have not received financial data pertaining to fiscal 2010 from the Department of Education.

The school has contracted with Mid-America Administrative and Retirement Solutions, Inc. to perform third party administrator services to comply with the new IRS 403(b) regulations that take effect January 1, 2008.

North Shore Regional Vocational School District Committee

Beverly	Mr. Dean Porteous
Boxford	Mr. Michael Crowe
Danvers	Mr. Russell Fravel
Essex	Mr. George R. Harvey, Chairman
Gloucester	Mr. Joseph Parisi, III
Hamilton	Mr. David W. Ketcham
Lynnfield	Dr. Paul Anderson
Manchester-by-the-Sea	Mr. Joseph Sabella
Marblehead	Mrs. Marcia Sweeney, Vice Chairman
Middleton	Mrs. Ellen Weitzler
Nahant	Mrs. Anne Senk
Rockport	
Salem	Mr. Thomas St. Pierre
Swampscott	Mr. William Jackson
Topsfield	
Wenham	Mr. William O. Nichols, Secretary

## **ACTION INC.**

First of all, thank you for your continued support. As you know, town support for what we do is very important to our success.

Some of the services we provided for Essex residents are as follows:

Fourteen (14) Essex residents, under the leadership of the First National Bank of Ipswich, made a significant contribution in both time and gifts for many Essex and Cape Ann families needing help with toys and clothing.

During the past winter, we gave emergency shelter to two (2) women and one (1) man for a total of 23 days.

We provided 40 residents with fuel assistance at a cost of \$36,399.36. This was somewhat higher than the previous year with \$19,328.00 total. We worked with National Grid and our own energy program weatherizing 15 homes and providing three (3) new low-energy refrigerators.

Our Homecare Program served seven (7) elderly people from Essex. The workers provided 1,664 hours of service. The dollar value is \$35,000.00. We have also hired one homecare worker from Essex.

This year we are again available to assist income-eligible residents with their income taxes. Also, our Advocacy Program is available to make referrals and give direct financial help with back rent when funds are available for eligible people from Essex. We were able to help four (4) households in need.

We are asking for your financial help of \$1,000.00 to support and help us maintain our services to Essex residents. Much success in what you are doing for Essex.

Sincerely,  
William C. Rochford, Executive Director

## **HEALTH & EDUCATION SERVICES, INC.**

Health & Education Services, Inc. provides a wide range of services to Essex residents, including mental health and substance abuse counseling, assisting victims of crime and sexual assault and education about HIV/AIDS.

The following is the number of unduplicated HES clients from Essex who received services during the time period July 2007 through June 2008.

July 2007	23	January 2008	23
August 2007	24	February 2008	25
September 2007	24	March 2008	27
October 2007	26	April 2008	28
November 2007	26	May 2008	29
December 2007	28	June 2008	34

Thank you for your continued support,  
Stephen J. Surpitski, Director of Budgets and Contracts

## **HELP FOR ABUSED WOMEN & THEIR CHILDREN**

Since 1978, HAWC (Help for Abused Women and Their Children, Inc.) has been the only agency providing comprehensive domestic violence prevention and services to adults and children in 23 North Shore cities and towns from Saugus to Gloucester.

Based in Salem, with outreach offices in Gloucester, Ipswich, Beverly and Lynn, HAWC's free domestic violence services include emergency shelter, 24-hour hotline, advocacy in courts and

health care settings, support groups, counseling, and education in schools throughout the North Shore.

Since HAWC began in 1978, the agency has grown tremendously both in the number of victims served and the number of programs we offer. HAWC is staffed by 24 full time employees, and governed by a 15 member Board of Directors. With the assistance of approximately 200 volunteers, HAWC provided services to 7,287 victims of violence, and 4,406 children and adolescents in the school-based program in fiscal year 2008. All of HAWC's services are provided free of charge.

HAWC's educators are always available to conduct workshops and training sessions on the issue of domestic violence for the community at large. We welcome the opportunity to speak at community groups, churches, hospitals, civic organizations or any group that is interested in learning about domestic violence. In FY2008 we educated 3,456 individuals in the community about domestic violence.

Of the individuals served by HAWC in FY 2008, 111 were from Essex:

- Our hotline received **19 calls from residents of Essex**. The hotline is staffed by trained volunteers who provide information, advice, referral and assistance securing shelter. Many victims calling are in crisis and need immediate help and support. HAWC staff is available 24 hours a day to support and assist the volunteers and to answer the hotline when there are open shifts.
- **12 residents of Essex** received help and support from HAWC in the form of direct services which include individual advocacy and counseling, legal or medical advocacy or participation in one of our nine weekly support groups.
- **2 Essex residents** received counseling following a call to a local police department.
- **78 adolescents** were educated about bullying and teasing and dating violence at the **Manchester Essex High School**. Research has shown that 60% of battered women report that their first instance of battering occurred in a teenage dating relationship. HAWC's Youth Outreach Program seeks to educate teens before they establish patterns of unhealthy relationships that can last a lifetime.

## **SENIORCARE, INC.**

July 1, 2007– June 30, 2008

### Program Planning, Coordination, Administration & Care Management

One of the functions of SeniorCare, Inc., Inc., as an Area Agency on Aging and state designated Aging Services Access Point, is to assure that services to elders are properly funded, coordinated and monitored and service gaps are filled whenever possible.

SeniorCare services were provided to 82 Essex elder residents last year. Of those served, approximately 7 per month received case management services. This service includes assessments of individual's needs for other services such as homemaker, chore, meals, personal care, etc., in addition to referrals to other service providers, help with SSI, housing problems, counseling and assistance to families and elders as well as Protective Services that are provided when needed. The cost of this service for Essex elders during this year was estimated to be \$4,620.00.

Homemaking, Chore, Personal Care, Home Health, Nursing Services, other Home Care Services

Seven (7) Essex elders received one or more of the above named services on a monthly basis during the year. Homemaking services include light housekeeping, errands and meal preparation. Personal care services use a home health aide to assist frail elders with personal hygiene, ambulation, and transfers. Total cost of these services is \$33,057.00.

Nutrition Program

Twenty-two (22) Essex residents were served 2,766 home delivered meals in 2008. The total cost of this Nutrition Service to Essex for this year was estimated to be over \$15,213.00. Additionally a bi-monthly congregate meal was served at the Council on Aging totaling 609 meals for 49 Essex elders at an estimated cost of \$3,045.00. This is an increased day of service over last year.

Transportation

Over 247 rides were provided to Essex elders this year. Types of trips included transportation to meal sites, Adult Day Health Centers, Social Day Care, doctors' offices, shopping trips and friendly visiting. Total cost to provide the transportation trips is estimated to be \$5,844.00.

Outreach

SeniorCare provided \$1,400.00 to the Essex Council on Aging for outreach to community elders. Fifty-nine (59) elders received 140 units of information and referral resources. This contract year the Essex Council on Aging had their outreach grant increased by \$200.00 to add an additional day of outreach services to be delivered through the Council on Aging.

Other Services

Other services that were provided to Essex elders included information and referral, legal assistance, personal emergency response systems, nursing home pre-screening, Money Management and the services of the Nursing Home Ombudsman Program, which advocates on behalf of elders in nursing homes and rest homes. The costs of these programs are estimated to be over \$3,000.00.

Total costs of services provided to elders of Essex in 2008 are estimated to be \$50,752.00.

## **WELLSPRING'S ADULT LEARNING CENTER**

In December of 2007, Wellspring reached an agreement with Gloucester's Sawyer Free Library to take over the operation of the Library's Adult Learning Center. During 2008, the Center was open two days and two evenings a week and offered both ESOL and GED Programs.

**ESOL Program** Wellspring's Adult Learning Center at the Sawyer Free Library offers the only ESOL program on Cape Ann. For non-English speaking adults, the ability to understand and speak English is essential to be able to qualify for and keep better-paying area jobs.

During 2008, Wellspring increased both the number of volunteer tutors serving in the program (from 12 to 20) and the number of adults served (from 15 to 38). Note: served = attends the program regularly, 1- 2 times per week.

In 2008, our ESOL students represented a range of backgrounds and educational experiences. They came from the Ukraine, Albania, Brazil, Guatemala, Thailand, Mexico, China, Congo, and El Salvador. During the summer, we hosted our 1<sup>st</sup> Annual Multi-Cultural Day. ESOL students, staff and volunteers came together to celebrate their diverse cultures with day and evening events, sharing ethnic foods and presenting cultural items from their home countries. We enjoyed Thai spring rolls, Mexican tamales and rice pudding and Filipino rice noodles, to name just a few of the homemade dishes offered. Students also introduced beautiful hand crafted items from their native lands, including a hand painted Ukrainian egg and a musical instrument from the Dominican Republic, called a "guira". Everyone enjoyed learning more about each other, practicing English, and celebrating the wonderful diversity represented in our group of adult learners.

**GED Program** In 2008, Wellspring offered a two-prong approach to helping adult students get their GED: A small class environment for adults who could benefit from regular, structured instruction; and, one-on-one tutoring for adults whose schedules prohibited them from attending the classes or who only needed to brush up on specific topics before being ready to take the Exam. The class had open enrollment allowing new students to join the class whenever there was space in the class. Students were encouraged to attend multiple sessions until they were ready to take the Exam. Wellspring also provided childcare, helped students register for the GED Exam, and contributed to the cost of testing if a student could not afford the full amount.

In 2008, Wellspring's GED Classes served 38 adults. 23 of those adults either took the GED Exam and passed it or continue to attend classes and plan to test in the near future. The remaining 15 left for various reasons. 13 of the 23 students who worked actively towards getting their GED actually took the exam; the other 10 continue to work to prepare for the test. Of the 13 who sat for the exam in 2008, 12 passed it and got their GED. The 13th student passed all but one part of the exam and plans to re-take that section soon.

Wellspring House deeply appreciates the steadfast support of the Town of Essex.

Respectfully Submitted,  
Nancy Goodman, Wellspring's Director of Community Education

## **SHELLFISH WARDEN**

I, Paul Thistlewood, am now on my second term as Shellfish constable. 2008 was above average for rainfall and red tide closure in the months of May and June. The Clamming Industry is still above average. We purchased a second scale. At this time, the truck is working and running fine.



We will need to look into purchasing a new motor for the boat. In closing, I want to thank my two deputies, Steve Hartley and William Knovak, for all their assistance.

Respectfully submitted,  
Paul A. Thistlewood

## TOWN ACCOUNTANT

The following reports of the accounts of the Town of Essex for the Fiscal Year 2008 are submitted in compliance with Section 61 of Chapter 41 of the General Laws of Massachusetts. Contained herein are statements of: Fund Equity, Debt Schedule, Cash Receipts, Appropriations and Expenditures, and Combined Balance Sheet. A copy of the audited financial statements is available in the Town Accountant's office.

Respectfully submitted,  
Roxanne F. Tieri, Town Accountant

### FUND EQUITY JUNE 30, 2008

General Fund	863,355
Water Fund	136,037
Sewer Enterprise Fund	1,630,578
Youth Enterprise	92,709
Special Revenue Fund Equity:	
Ambulance Fund	302,536
Arts Lottery Council Grant	4,907
Ballfield Restoration Gift	931
Centennial Grove Revolving	8,275
Chapter 90 Highway Fund	(1,137)
Click it or Ticket Grant	61
Community Policing Grant	13,329
Community Preservation Fund	34,447
Conomo Point Picnic Tables Gift	100
Consulting Fees - Conservation Comm	2,483
COPS Grant	2,778
D. Folsom Park Fund	262
DARE Grant	3,462
Drunk Driving Mobilization Grant	2,142
Electrical Inspections Revolving	3,690
EYC Department Gift	299
EYC Park Improvement Gifts	10,650

Fire Department Gift	250	
Fire Equipment Grant	1,783	
Fire - Homeland Security Grant	5,528	
Fire Safety Grant	598	
Forest Fire Grant	1,250	
Harbormaster Gift	1,135	
Hussain Gift	669	
I-Net Grant - Comcast	20,000	
Insurance Revolving	2,733	
Library Grant	6,227	
Parking Lot Construction	6,140	
Plantings Gift, Selectmen	1,341	
Plumbing Inspector Revolving	665	
Police Gift	1,848	
Senior Center Project	12,582	
Septic Repair Program	158,929	
SETB Grant, Police	2,211	
Town Hall Roof Repair	30,507	
Town Technology Fund	11,539	
War Memorial Restoration Gift	1,681	
Waterways Improvement	6,418	
Wetlands Protection	<u>25,980</u>	
Total Special Revenue Funds		689,229
Trust Funds		
Conservation Fund	22,013	
Luther T. Burnham	108,138	
Albert Cogswell	75,116	
T.J. Coolidge	36,888	
Municipal Building	25,871	
Ryder Estate	182,460	
Selectmen's Trust	2,513	
Cemetery Perpetual Care	186,287	
Cemetery Flowers	7,498	
Cemetery Lot Care	25,245	
Cemetery Lot Sale	5,522	
Stabilization Fund	<u>485,959</u>	
Total Trust Funds		<u>1,163,510</u>
Total Fund Equity		<u><u>4,575,418</u></u>

**DEBT SCHEDULE JUNE 30, 2008**

Outstanding Maturing Debt:	
DPW Facility	350,000
Fire Truck	135,000
Water Treatment Plant	280,000
Water Storage Tank	170,000
Septic Title V	452,081
Sewer Eastern Bank Bond	1,335,000
Sewer MWPAT	<u>21,015,082</u>
Total Bonds Payable	23,737,163
Permanent Notes:	
Water Mains	197,000
DPW Facility	<u>293,000</u>
Total Permanent Notes	<u>490,000</u>
Total Debt Payable	<u><u>24,227,163</u></u>

**CASH RECEIPTS**  
**JULY 1, 2007 - JUNE 30, 2008**

TAXES AND EXCISE		
Personal Property	96,093	
Real Estate	8,611,578	
Tax Title	14,971	
Motor Vehicle	547,112	
Boat Excise, Unreserved	6,417	
Room Occupancy	5,389	
Penalties and Interest	42,883	
	9,324,443	9,324,443
CHARGES FOR SERVICES		
Municipal Lien Fees	3,050	
Other Departmental	7,326	
Private Detail & COBRA Adm Fees	4,403	
DPW Fees	5,705	
RMV Fees	13,033	
Appeals Board	300	
Planning Board	4,160	
Rentals	108,034	
Transfer Station	96,145	
	242,156	242,156
LICENSES AND PERMITS		
Alcoholic	16,625	
Board of Health	17,063	
Building	37,984	
Cable TV	537	
Clam	32,539	
Dog Licenses	1,327	
Electrical	5,245	
Firearms Permits	1,363	
Fire Department Permits	5,910	
Gas/Plumbing	6,945	
Licensing Board	6,030	
Moorings	22,815	
	154,383	154,383
OTHER		
Earnings on Investments	54,809	
Fines	16,601	
Medicare Part D	76	
Miscellaneous	1,000	
	72,486	72,486

	FEDERAL & STATE REVENUE		
Arts Lottery for Cultural Council		4,000	
Council on Aging Grants		3,660	
Elections Grant		360	
FEMA - Storm Damage		22,527	
Fire - Equipment Grant		1,977	
Forest Fire - Equipment Grant		1,250	
Highway Chapter 90		88,785	
Police - Community Policing		12,072	
Police - DARE		962	
Police - Road Respect		2,289	
Police - SETB		2,964	
Regional Bike Parking Grant		764	
Senior Center Grant - CDBG		176,427	
UST Petroleum		1,520	
		<hr/>	
			319,557
	CHERRY SHEET REVENUE		
Loss of Taxes, State Land		1,894	
Lottery		270,890	
Additional Assistance		33,828	
Police Career Incentive		18,541	
Elderly Exemptions		1,506	
Veterans Exemptions		4,938	
Veterans Benefits		6,112	
		<hr/>	
			337,709
	SPECIAL REVENUE FUNDS		
Ambulance		81,785	
Ballfield Gift		14,450	
Cemetery Lot Sales		3,901	
Centennial Grove Revolving		8,501	
Community Preservation Fund		34,447	
Council on Aging - Senior Care		1,500	
Fire Department - Gift		250	
Plumbing Permit		30	
Insurance Settlements		5,700	
Library LIG/MEG		3,530	
EYC Department Gift		454	
EYC Park Improvement		9,490	
Police - Gifts		350	
Septic Repair Program - Loans		65,064	
Town Technology Fund		11,036	
Waterways Improvement		6,418	
		<hr/>	
			246,906
	TRUST FUNDS		
Burnham Trust		8,692	
Cemetery Flowers		2,321	
Cemetery Lot Care		17,428	
Cemetery Perpetual Care		15,657	
Cogswell Trust		5,050	
Coolidge Trust		2,572	

Conservation Fund	2	
Municipal Building Trust	1,470	
Ryder Trust	12,436	
Selectmen's Trust	85	
Stabilization Trust	<u>27,667</u>	93,380
WATER ENTERPRISE FUND		
Water Rates	622,993	
Other Charges	20,531	
Penalties and Interest	6,906	
Investment Income	4,982	
Water Betterment Principal	12,915	
Water Betterment Interest	<u>8,885</u>	677,212
SEWER ENTERPRISE FUND		
Sewer Rates	486,059	
Tax Title	1,240	
Connections and Other Charges	14,156	
Investment Income	3,303	
Penalties and Interest	9,172	
Sewer Betterment Principal	815,437	
Sewer Betterment Interest	<u>301,728</u>	1,631,095
YOUTH ENTERPRISE		
Programs Fees	<u>90,794</u>	90,794
TOTAL REVENUE		<u><u>13,190,121</u></u>
LOANS AND OTHER NON REVENUE CASH RECEIPTS		
Bond - Septic Title V, MWPAT	177,953	
Bond - Sewer, MWPAT	735,833	
Consulting Fee Escrow	2,483	
Due to Comm - Firearms Permits	5,313	
Police & Fire Detail	<u>57,582</u>	979,164
TOTAL CASH RECEIPTS		<u><u>14,169,285</u></u>

Fiscal Year Ended June 30, 2008  
 APPROPRIATIONS AND EXPENDITURES

	Balance Forward FY07	Appropriations (Including Transfers)	+ Adjustments (Receipts, Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY09
<b>GENERAL GOVERNMENT</b>						
<b>114 TOWN MODERATOR</b>						
Salary		100		100	-	
Dues		20			20	
	0	120		100	20	-
<b>122 BOARD OF SELECTMEN</b>						
Salaries		52,539		47,926	4,613	
Procurement & Advertising		1,200		393	807	
Supplies & Postage		900		899	1	
Dues, Meetings & Misc		2,000		1,533	467	
A27/07ATM Historic Records Preservation		5,000		276	-	4,724
A29/07ATM Federal Grant Match MAPC		3,250		3,250	-	
A28/07ATM Community Needs Survey		1,500			-	1,500
A6/07ATM AFSCME Union Contract		1,756			1,756	
A7/07ATM EPBA Union Contract		5,000			5,000	
	-	73,145	-	54,277	12,644	6,224
<b>129 TOWN ADMINISTRATOR</b>						
Salaries		91,976		91,975	1	
Expenses		950		298	652	
Travel		2,000		1,366	634	
Dues, Meetings & Misc		1,550		722	828	
	0	96,476		94,361	2,115	-
<b>131 FINANCE COMMITTEE</b>						
Expenses		410		149	261	
Reserve Fund Appropriation		98,931				
Reserve Fund transferred		(72,151)			26,780	
	0	27,190	0	149	27,041	0
<b>135 TOWN ACCOUNTANT</b>						
Salaries		42,807		37,084	5,723	
Office Supplies		800		729	71	
Dues, Meetings & Travel		400		90	310	
Telephone		500		322	147	31
Software Support		5,482		5,481	1	
Audit		24,000		24,000	-	
FY03STM GASB 34	4,716	(4,716)			-	
A30/07ATM GASB 45		10,500		6,600	-	3,900
A5/07FTM Unpaid Bills		4,684		4,684	-	
A38/08ATM Unpaid Bills		3,147		3,146	1	
Encumbered Audit Expense	3,000	(3,000)			-	
	7,716	84,604	0	82,136	6,253	3,931
<b>141 BOARD OF ASSESSORS</b>						
Salaries		44,868		42,833	2,035	
Mapping		1,821		1,700	121	
Assessment Aids		5,800		3,925	375	1,500
Bookbinding		300			300	
Consulting		15,000		3,907	11,093	
Telephone		400		340	30	30
Office Supplies		2,000		1,297	703	
Dues		300		215	85	
Other Expenses		850		38	812	-
Legal Expenses		1,150		1,106	44	
Encumbered Office Expense	12			12	-	
	12	72,489	0	55,373	15,598	1,530

Fiscal Year Ended June 30, 2008	Balance	Appropriations	+ Adjustments	- Net	Closed to	Carried
APPROPRIATIONS AND EXPENDITURES	Forward FY07	(Including Transfers)	(Receipts, Interfund Trans)	Expenditures	Fund Balance	Forward FY09
<b>145 TOWN TREASURER/COLLECTOR</b>						
Salaries		92,701		91,816	885	
Bank Charges		1,050		897	153	
Payroll Processing		5,890		5,523	367	
Telephone		750		367	352	31
Postage and Envelopes		8,100		7,868	232	
Office Supplies		4,410		4,150	260	
Copier		250			250	
Dues and Meetings		2,100		857	1,243	
Software Support		8,000		7,717	283	
Financial Advisory Services		2,525		2,525	-	
Tax Title Legal Fees		7,490		5,319	2,171	
Encumbered Tax Title Fees	2,707			749	-	1,958
	<u>2,707</u>	<u>133,266</u>		<u>127,788</u>	<u>6,196</u>	<u>1,989</u>
<b>152 LEGAL</b>						
Expenses		97,500		92,675	4,825	
	<u>0</u>	<u>97,500</u>		<u>92,675</u>	<u>4,825</u>	<u>0</u>
<b>152 PERSONNEL BOARD</b>						
Salaries		9,964		9,964	-	
Expenses		500		260	240	
		<u>10,464</u>		<u>10,224</u>	<u>240</u>	<u>-</u>
<b>155 COMPUTER NETWORK</b>						
Internet Service		1,500		1,500	-	
Network Equipment & Maintenance		3,000		2,351	548	101
A6/07FTM Town Website		7,000		4,990	-	2,010
06STM Computer Upgrade, Hardware & Software	20,203			3,498	-	16,705
	<u>20,203</u>	<u>11,500</u>	<u>0</u>	<u>12,339</u>	<u>548</u>	<u>18,816</u>
<b>161 TOWN CLERK</b>						
Salary		21,931		21,753	178	
Supplies		490		204	286	
Copier		300			300	
Parking Tickets		2,236		1,936	300	
Dues		155		30	125	
Dog Licenses		400		220	180	
	<u>0</u>	<u>25,512</u>	<u>0</u>	<u>24,143</u>	<u>1,369</u>	<u>0</u>
<b>162 ELECTIONS</b>						
Salaries		1,581		1,459	122	
Ballots		425		268	157	
Voting List		100			100	
Election Expenses		2,456		1,490	966	
Town Meetings		850		750	100	
	<u>0</u>	<u>5,412</u>		<u>3,967</u>	<u>1,445</u>	<u>0</u>



Fiscal Year Ended June 30, 2008	Balance	Appropriations	+ Adjustments	- Net	Closed to	Carried
APPROPRIATIONS AND EXPENDITURES	Forward FY07	(Including Transfers)	(Receipts, Interfund Trans)	Expenditures	Fund Balance	Forward FY09
<b>163 REGISTRARS</b>						
Salaries		1,400		1,400	-	
Printing Expense		600			600	
Supplies & Postage		1,800		253	1,547	
	0	3,800		1,653	2,147	0
<b>165 LICENSING BOARD</b>						
Salaries		2,022		1,974	48	
Expenses		175		166	9	
	0	2,197		2,140	57	-
<b>171 CONSERVATION COMMISSION</b>						
Salaries		8,000		7,399	601	
Dues		225		174	51	
Expenses		1,183		878	275	30
Encumbered Expenses	24			24	-	-
	24	9,408		8,475	927	30
<b>175 PLANNING BOARD</b>						
Clerical Wages		9,828		9,126	702	
Expenses		2,875		2,650	195	30
5 Year Master Plan Visioning		4,000		3,485	-	515
Encumbered Salary	368			368	-	-
Encumbered Expenses	275			227	48	-
	643	16,703	0	15,856	945	545
<b>176 ZONING BOARD OF APPEALS</b>						
Clerical Wages		1,046		856	190	
Expenses		1,500		309	1,191	
	0	2,546		1,165	1,381	-
<b>179 CONOMO POINT COMMISSIONERS</b>						
Salaries		2,172		2,124	48	
Stationary/Printing Supplies		250		5	245	
Other Expenses		300		300	-	
Property Maint.		400			400	
	0	3,122		2,429	693	-
<b>181 OPEN SPACE COMMITTEE</b>						
Office Expense		775			775	-
Encumbered Expenses	933				-	933
	933	775	0	0	775	933
<b>193 TOWN PROPERTY</b>						
Custodian Wages		18,286		16,737	1,549	
Electricity		5,500		4,867	633	
Fuel and Oil		17,500		15,846	1,654	
Water and Sewer Utility		3,000		1,321	1,679	
Telephone		2,350		1,110	1,000	240
Supplies		3,500		3,188	312	
Office Machines		3,000		2,397	603	
G.I.S. Mapping		1,000			1,000	
Property Expenses		8,850		8,473	377	
Town Report		2,700		2,641	59	
Encumbered Scout House	75,798			74,111	-	1,687
Encumbered Town Property Expenses	3,500			3,500	-	
A9/07FTM Municipal Lot Railing Repairs		1,500		1,025	-	475
04 ATM Improvement to Town Landing	5,894				-	5,894
	85,192	67,186	0	135,216	8,866	8,296
<b>TOTAL GENERAL GOVERNMENT</b>	<b>117,430</b>	<b>743,415</b>	<b>0</b>	<b>724,466</b>	<b>94,085</b>	<b>42,294</b>

Fiscal Year Ended June 30, 2008  
 APPROPRIATIONS AND EXPENDITURES

	Balance Forward FY07	Appropriations (Including Transfers)	+ Adjustments (Receipts, Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY09
<b>PUBLIC SAFETY</b>						
<b>210 POLICE DEPARTMENT</b>						
Salaries		794,656		681,228	110,427	3,001
Uniform Allowance		15,000		14,999	1	
Radio Repair & Network		6,650		6,565	85	
Firearms Training		9,785		9,774	11	
Telephone and Office Supplies		8,500		7,713	697	90
Vehicle Lease		28,315		28,315		
Vehicle Fuel and Repairs		29,138		28,424	-	714
National Crime Info		1,362		1,362	-	
Prisoner Lock-up		9,400		8,438	-	962
Police Supplies		7,000		6,783	217	
Travel, Meetings and Dues		7,000		4,461	2,539	
Encumbered Salaries	909			909	-	
Encumbered Contract Sergeant Search	4,014			4,000	14	
A7/07FTM Police SUV		35,000		34,662	-	338
A20/07ATM Regional E-911 Center		1,000		1,000	-	
	4,923	952,806		838,633	113,991	5,105
<b>211 EMERGENCY CENTER</b>						
Salaries		186,446		183,048	3,398	
FICA/Retirement		44,036		25,640	18,246	150
Insurance		41,370		24,412	16,958	
Telephone & Office Expense		4,800		3,845	906	49
	0	276,652		236,945	39,508	199
<b>220 FIRE DEPARTMENT</b>						
Salaries		87,541		83,636	3,905	
Uniform Allowance (Dress)		2,000		1,895	105	
Electricity		10,586		10,391	195	
Maintenance, Building and Equipment		12,426		10,079	47	2,300
Telephone		2,800		1,709	1,029	62
Fuel, Building		7,868		7,267	601	
Fuel, Vehicles		7,039		6,771	268	
Gas		1,000		694	306	
Forest Fire Equipment		3,500		3,075	425	
Radio Pagers		3,500		3,430	70	
Office Supplies		1,200		733	467	
Dues & Subscriptions		1,305		1,280	25	
Fire Prevention		1,540		1,513	27	
Building Utilities		2,332		1,427	905	
Other Expenses		14,928		14,894	34	
A26/07ATM Fire Truck Lease		38,955		38,955	-	
A8/07FTM Fire Station Apron Repair		20,000		18,685	-	1,315
Encumbered Maintenance	10,917			7,004	3,913	
	10,917	218,520		213,438	12,322	3,677
<b>231 AMBULANCE</b>						
Salaries		32,651		29,609	3,042	
Training		5,127		4,677	450	
Contracted Billing		12,202		5,465	6,737	
Vehicle Maintenance and Supplies		3,347		3,243	104	
05ATM Ambulance					-	
A8/3-12-07STM Computerized Reporting Eq/Software	23,000			10,751	-	12,249
	23,000	53,327	0	53,745	10,333	12,249
<b>241 BUILDING INSPECTOR</b>						
Salaries		11,914		10,526	1,388	
Expenses		1,200		1,055	115	30
	0	13,114		11,581	1,503	30

Fiscal Year Ended June 30, 2008	Balance	Appropriations	+ Adjustments	- Net	Closed to	Carried
APPROPRIATIONS AND EXPENDITURES	Forward FY07	(Including Transfers)	(Receipts, Interfund Trans)	Expenditures	Fund Balance	Forward FY09
<b>243 PLUMBING INSPECTOR</b>						
Salaries		4,870		4,870	-	
Expenses		200			200	
	<u>0</u>	<u>5,070</u>		<u>4,870</u>	<u>200</u>	<u>0</u>
<b>245 ELECTRICAL INSPECTOR</b>						
Salaries		4,870		4,870	-	
Expenses		150			150	
	<u>0</u>	<u>5,020</u>		<u>4,870</u>	<u>150</u>	<u>0</u>
<b>291 CIVIL DEFENSE</b>						
Salaries		150		150	-	
Dues & Miscellaneous		1,050			1,050	
	<u>0</u>	<u>1,200</u>		<u>150</u>	<u>1,050</u>	<u>0</u>
<b>292 ANIMAL INSPECTOR</b>						
Salaries		2,500		2,500	-	
	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>0</u>
<b>293 DOG OFFICER/ANIMAL CONTROL OFFICER</b>						
Salaries		2,500		2,500	-	
Expenses		1,400		1,100	300	
	<u>0</u>	<u>3,900</u>	<u>0</u>	<u>3,600</u>	<u>300</u>	<u>0</u>
<b>295 HARBORMASTER</b>						
Salaries		20,571		19,308	1,263	
Fuel & Oil		3,500		3,354	146	
Boat Repairs & Maintenance		4,947		4,844	103	
Pier & Float Maintenance		1,500		1,464	36	
Buoys		2,000		1,978	22	
Uniforms		243		213	30	
Mooring Permit Printing		1,210		1,210	-	
A6/3-12-07STM Buoys, Equipment	1,649				-	1,649
	<u>1,649</u>	<u>33,971</u>	<u>0</u>	<u>32,371</u>	<u>1,600</u>	<u>1,649</u>
<b>299 SHELLFISH DEPARTMENT</b>						
Salaries		37,587		36,695	892	
Boat Repairs & Maintenance		1,000			1,000	
Truck Expense		2,600		1,305	1,295	
Dues, expenses		625		542	83	
Uniforms & Equipment		125		50	75	
Telephone		450		303	119	28
A31/07ATM Shellfish Truck		7,000		7,000	-	
Encumbered Salaries	240			240	-	
	<u>240</u>	<u>49,387</u>	<u>0</u>	<u>46,135</u>	<u>3,464</u>	<u>28</u>
<b>TOTAL PUBLIC SAFETY</b>	<b>40,729</b>	<b>1,615,467</b>	<b>0</b>	<b>1,448,838</b>	<b>184,421</b>	<b>22,937</b>
<b>EDUCATION</b>						
Manchester/Essex Regional School District		5,428,841		5,428,841	-	
N.S. Regional Vocational School		179,686		175,120	4,566	
A9/06FTM Elementary School Plumbing	1,946				-	1,946
	<u>1,946</u>	<u>5,608,527</u>	<u>0</u>	<u>5,603,961</u>	<u>4,566</u>	<u>1,946</u>
<b>TOTAL EDUCATION</b>	<b>1,946</b>	<b>5,608,527</b>	<b>0</b>	<b>5,603,961</b>	<b>4,566</b>	<b>1,946</b>

Fiscal Year Ended June 30, 2008	Balance	Appropriations	+ Adjustments	- Net	Closed to	Carried
APPROPRIATIONS AND EXPENDITURES	Forward FY07	(Including Transfers)	(Receipts, Interfund Trans)	Expenditures	Fund Balance	Forward FY09
<b>PUBLIC WORKS</b>						
<b>420 HIGHWAY DEPARTMENT</b>						
Salaries		307,919		297,837	10,082	
Electricity & Water Utilities		4,700		3,601	899	200
Truck Expense & Repairs		27,200		26,948	252	
Small Engine Repairs		2,100		1,868	232	
Grounds Maintenance		11,000		9,953	1,047	
Other Maintenance		6,500		6,455	45	
Tree Removal		5,000		4,864	136	
Telephone		2,200		1,636	504	60
Fuel		7,000		6,857	143	
Office Supplies		1,500		1,085	415	
Misc. Supplies & Tools		2,650		2,606	44	
Highway Maintenance		63,286		62,771	515	
Meetings, Dues & Misc.		1,500		807	693	
Clothing Allowance		1,750		1,700	50	
Equipment Lease		44,279		44,279	-	
Playground Equipment		750		714	36	
Drug & Alcohol Testing		400		130	270	
Bridge Repair		11,215		11,215	-	
Monitoring Wells		10,000		6,500	3,500	
Conomo Point Seawall		15,000		11,570	3,430	
Encumbered Salaries	62			62	-	
A6/06FTM Design & Construct Story St. Sidewalk	64,488			56,824	-	7,664
A9/3-12-07 Remove Contaminated Soil - Grove Cottage	10,473				-	10,473
	<u>75,023</u>	<u>525,949</u>	<u>0</u>	<u>560,282</u>	<u>22,293</u>	<u>18,397</u>
Snow Removal		50,000		99,311	(49,311)	
Street Lighting		14,800		12,026	2,774	
<b>430 TRANSFER STATION</b>						
Salaries		11,093		10,979	114	
Trash Contract		147,214		136,655	10,559	
Maintenance & Equip		1,200		1,013	187	
Telephone		400		346	22	32
Inspection Services		1,000		500	500	
Transfer Station Stickers		500		499	1	
Electricity		1,800		1,424	301	75
Recycling Contract		21,000		10,829	10,171	
Hazardous Waste		7,000		4,398	2,602	
	<u>0</u>	<u>191,207</u>	<u>0</u>	<u>166,643</u>	<u>24,457</u>	<u>107</u>
<b>449 Wastewater Project</b>						
Sampling		6,500		6,500	-	
Legal		10,000		10,000	-	
	<u>0</u>	<u>16,500</u>	<u>0</u>	<u>16,500</u>	<u>0</u>	<u>0</u>
<b>491 CEMETERY DEPARTMENT</b>						
Salaries		38,432		34,363	4,069	
Maintenance		1,600		1,515	85	
Materials		3,400		2,261	1,139	
Electricity		250		148	102	
	<u>0</u>	<u>43,682</u>	<u>0</u>	<u>38,287</u>	<u>5,395</u>	<u>-</u>
<b>TOTAL PUBLIC WORKS</b>	<b>75,023</b>	<b>842,138</b>	<b>0</b>	<b>893,049</b>	<b>5,608</b>	<b>18,504</b>

Fiscal Year Ended June 30, 2008  
 APPROPRIATIONS AND EXPENDITURES

Balance      Appropriations      + Adjustments      - Net      Closed to      Carried  
 Forward FY07      (Including Transfers)      (Receipts, Interfund Trans)      Expenditures      Fund Balance      Forward FY09

**HEALTH AND HUMAN SERVICES**

512 BOARD OF HEALTH

Salaries		101,945		99,351	2,594	
Contracted Services		5,000		4,454	546	
Advertising		500		464	36	
Office Supplies		1,800		1,800	-	
Telephone		1,499		708	727	64
Water Testing		1,350		450	900	
Postage		601		601	-	
Dues and Meetings		970		385	585	
Other Expenses		1,130		1,119	11	
Mileage		1,700		991	709	
	0	116,495		110,323	6,108	64

541 COUNCIL ON AGING

Clerical Salary		1,826		1,777	-	49
General Expense		2,998		2,998	-	
Encumbered Expenses	903			903	-	
	903	4,824		5,678	0	49

520 Social Service Agencies

		6,817		6,817	-	
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543 VETERANS BENEFITS

District Assessment		12,000		11,033	967	
Ordinary Benefits		15,000		12,008	2,954	38
	0	27,000		23,041	3,921	38

**TOTAL HEALTH AND HUMAN SERVICES**

**903      155,136      0      145,859      10,029      151**

**CULTURE AND RECREATION**

610 LIBRARY

Salaries		50,673		45,550	5,123	
Telephone		850		665	124	61
Supplies & Postage		850		813	37	
Copier Expense		550		463	87	
MVLC Membership		11,852		11,747	105	
Materials		11,320		11,319	1	
Encumbered Salaries	638			638	-	
	638	76,095	0	71,195	5,477	61

546 CENTENNIAL GROVE MGMT.

Sanitation Facilities		2,500		2,500	-	
Maintenance		500		447	53	
	0	3,000	0	2,947	53	0

692 MEMORIAL DAY

Expenses		900		865	35	
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**TOTAL CULTURE AND RECREATION**

**638      79,995      0      75,007      5,565      61**

Fiscal Year Ended June 30, 2008	Balance	Appropriations	+ Adjustments	- Net	Closed to	Carried
APPROPRIATIONS AND EXPENDITURES	Forward FY07	(Including Transfers)	(Receipts, Interfund Trans)	Expenditures	Fund Balance	Forward FY09
<b>OTHER</b>						
<b>RETIREMENT FUND</b>						
Essex Regional Assessment		206,088		206,088	-	
<b>INSURANCE AND OTHER</b>						
Workmen's Compensation		9,065		8,292	773	
Unemployment		0			-	
Group Health Insurance		436,168		369,449	66,719	
Blanket		77,300		71,909	5,391	
FICA Employer Taxes		52,898		51,797	1	1,100
	0	575,431	0	501,447	72,884	1,100
<b>DEBT</b>						
A39/08ATM Septic Debt Fee		1,100		1,100	-	
A32/07ATM Septic Debt		17,645		17,367	278	
Debt Service Principal		105,100		105,100	-	
MERSD Debt Assessment		39,010		39,010	-	
Interest on Short Term Notes		15,000			15,000	
Debt Service Interest & Fees		31,435		31,435	-	
	0	209,290	0	194,012	15,278	0
<b>TOTAL OTHER</b>	<b>0</b>	<b>990,809</b>	<b>0</b>	<b>901,547</b>	<b>88,162</b>	<b>1,100</b>
<b>TOTAL GENERAL FUND OPERATING BUDGET:</b>	<b>236,669</b>	<b>10,035,487</b>	<b>0</b>	<b>9,792,727</b>	<b>392,436</b>	<b>86,993</b>
<b>CAPITAL PROJECTS, GENERAL</b>						
Parking Lot	6,140				-	6,140
Ballfield Restoration	991			991	-	
Town Hall Roof Repair	64,670			34,163	-	30,507
Senior Center	(89,073)		176,427	74,772	-	12,582
<b>Total Capital Projects</b>	<b>(17,272)</b>	<b>0</b>	<b>176,427</b>	<b>109,926</b>	<b>0</b>	<b>49,229</b>
<b>I. GENERAL FUND OPERATING AND CAPITAL</b>	<b>219,397</b>	<b>10,035,487</b>	<b>176,427</b>	<b>9,902,653</b>	<b>392,436</b>	<b>136,222</b>

Fiscal Year Ended June 30, 2008	Balance	Appropriations	+ Adjustments	- Net	Closed to	Carried
APPROPRIATIONS AND EXPENDITURES	Forward FY07	(Including Transfers)	(Receipts, Interfund Trans)	Expenditures	Fund Balance	Forward FY09
<b>WATER ENTERPRISE</b>						
Salaries		\$ 296,056		\$ 238,654	\$ 57,402	
Electricity		38,000		34,531	69	3,400
Truck Expense & Repairs		8,200		7,124	1,076	
Maintenance		20,742		19,809	933	
Contractors		6,100		5,613	487	
Well Cleaning		12,218		12,218	-	
Clothing Allowance		1,625		1,275	350	
Telephone		2,500		2,386	18	96
EPA & State Mandated Testing		4,000		3,424	576	
Fuel		7,200		7,173	27	
Lab Supplies		2,000		1,994	6	
Office Supplies		3,000		2,557	443	
Tools and Supplies		3,500		3,107	393	
Meter Reading Units		10,000		9,838	162	
Materials		3,500		3,234	266	
Chemicals		47,831		47,373	458	
Pipe Fittings and Meters		7,169		6,996	173	
Meetings, Dues		3,600		2,586	1,014	
Backflow Testing		1,840		1,840	-	
Drug & Alcohol Testing		325		100	225	
Sludge Removal		10,000		9,389	611	
Truck Lease		10,200		10,160	40	
FICA & Retirement		50,148		48,803	1,295	50
Workmen's Comp.		4,100		1,283	2,817	
Group Health Insurance		69,036		54,694	14,342	
Blanket Insurance		17,000		9,025	7,975	
<b>Total Water Operations</b>	<b>\$ -</b>	<b>\$ 639,890</b>		<b>\$ 545,186</b>	<b>\$ 91,158</b>	<b>\$ 3,546</b>
<b>WATER DEBT SERVICE</b>						
Debt Principal		35,000		35,000	-	
Debt Interest		18,113		18,113	-	
Interest on Short Term Note		20,340		20,340	-	
<b>Total Water Debt</b>	<b>\$ -</b>	<b>\$ 73,453</b>		<b>\$ 73,453</b>	<b>\$ -</b>	<b>\$ -</b>
<b>WATER CAPITAL AND SPECIAL</b>						
A12/06FTM Meters and Sludge Removal	\$ 10,426			\$ 10,426.00	-	
<b>TOTAL WATER FUND BUDGET FY 2008</b>	<b>\$ 10,426</b>	<b>\$ 713,343</b>		<b>\$ 629,065</b>	<b>\$ 91,158</b>	<b>\$ 3,546</b>

Fiscal Year Ended June 30, 2008	Balance	Appropriations	+ Adjustments	- Net	Closed to	Carried
APPROPRIATIONS AND EXPENDITURES	Forward FY07	(Including Transfers)	(Receipts, Interfund Trans)	Expenditures	Fund Balance	Forward FY09
<b>SEWER ENTERPRISE</b>						
Salaries		\$ 117,847		\$ 112,136	\$ 5,711	
Clothing Allowance		450		425	25	
Electricity		41,000		34,605	2,895	3,500
Truck Expense & Repairs		3,100		3,048	52	
Maintenance		18,000		16,595	1,405	
City of Gloucester		355,000		350,394	4,606	
Backflow Testing		500		495	5	
Chemicals		10,000		9,570	430	
Telephone		2,300		1,250	1,021	29
Fuel		5,000		1,832	3,068	100
Office Supplies		1,100		702	398	
Misc. Supplies & Tools		2,500		1,132	1,368	
Materials		1,500		865	635	
Meetings, Dues & Misc.		900		339	561	
Drug & Alcohol Testing		200		65	135	
FICA & Retirement		16,212		15,807	377	28
Workmen's Comp.		900		296	604	
Group Health Insurance		21,705		17,214	4,491	
Blanket Insurance		3,690		2,171	1,519	
Encumbered - City of Gloucester, usage	48,143			48,143	-	
<b>Total Sewer Operations</b>	<b>\$ 48,143</b>	<b>\$ 601,904</b>	<b>\$ -</b>	<b>\$ 617,084</b>	<b>\$ 29,306</b>	<b>\$ 3,657</b>
<b>SEWER DEBT SERVICE</b>						
Debt Principal		1,044,425		1,044,424	1	
Debt Interest & Fees		245,609		245,181	428	
<b>Total Sewer Debt</b>	<b>\$ -</b>	<b>\$ 1,290,034</b>	<b>\$ -</b>	<b>\$ 1,289,605</b>	<b>\$ 429</b>	<b>\$ -</b>
<b>SEWER CAPITAL AND SPECIAL</b>						
A4/06FTM Sewer Project Closeout	\$ 33,737			\$ 16,392	-	\$ 17,345
<b>Total Capital and Special</b>	<b>\$ 33,737</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,392</b>	<b>\$ -</b>	<b>\$ 17,345</b>
<b>TOTAL SEWER FUND BUDGET FY 2008</b>	<b>\$ 81,880</b>	<b>\$ 1,891,938</b>	<b>\$ -</b>	<b>\$ 1,923,081</b>	<b>\$ 29,735</b>	<b>\$ 21,002</b>
<b>YOUTH ENTERPRISE</b>						
Youth Program Salaries		47,865		44,965	2,900	
Youth Director Salary		20,284		20,284	-	
Youth Program Expense		44,736		31,969	12,737	30
Encumbered Youth Program Expense	2,500			2,299	201	
<b>TOTAL YOUTH ENTERPRISE BUDGET FY08</b>	<b>2,500</b>	<b>112,885</b>	<b>-</b>	<b>99,517</b>	<b>15,838</b>	<b>30</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 314,203</b>	<b>\$ 12,753,653</b>	<b>\$ 176,427</b>	<b>\$ 12,554,316</b>	<b>\$ 529,167</b>	<b>\$ 160,800</b>



Combined Balance Sheet 6/30/2008

<b>Assets</b>	<b>General</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Enterprise</b>	<b>Trust &amp; Agency</b>	<b>General Long-Term Obligations</b>	<b>Total</b>
Cash and Investments	\$ 4,746,257						\$ 4,746,257
Cash - Due to/Due from Other Funds	\$ (3,788,202)	\$ 654,277	\$ 44,155	\$ 1,873,737	\$ 1,216,033		\$ -
Receivables					\$ 15,033		\$ 15,033
Real Estate Taxes	\$ 256,136						\$ 256,136
Deferred Taxes	\$ 58,370						\$ 58,370
Personal Property Taxes	\$ 7,461						\$ 7,461
Betterment Assessments Unappor				\$ 169,087			\$ 169,087
Excises	\$ 54,973						\$ 54,973
Tax Liens	\$ 448,339						\$ 448,339
Departmental	\$ 270			\$ 14,729,673			\$ 14,729,943
Overlay	\$ (52,684)						\$ (52,684)
Intergovernmental			\$ -		\$ (25)		\$ (25)
Other Assets	\$ 27,667						\$ 27,667
Amount to be Provided						\$ 23,934,163	\$ 23,934,163
<b>Total Assets</b>	<b>\$ 1,758,587</b>	<b>\$ 654,277</b>	<b>\$ 44,155</b>	<b>\$ 16,772,497</b>	<b>\$ 1,231,041</b>	<b>\$ 23,934,163</b>	<b>\$ 44,394,720</b>
<b>Liabilities and Fund Equity</b>							
<b>Liabilities</b>							
Warrants Payable	\$ 71,286	\$ 5,762	\$ 2,203	\$ 14,413	\$ 819		\$ 94,483
Accounts Payable					\$ 72,234		\$ 72,234
Details Payable							\$ -
Deferred Revenue - Property Taxes	\$ 269,283						\$ 269,283
Deferred Revenue - Other	\$ 530,980			\$ 14,898,760			\$ 15,429,740
Bonds and Notes Payable			\$ 293,000				\$ 293,000
Accrued Payroll Withholdings	\$ 21,157						\$ 21,157
Due To Other Funds							\$ -
Other Liabilities	\$ 2,526						\$ 2,526
Bonds Payable						\$ 23,934,163	\$ 23,934,163
<b>Total Liabilities</b>	<b>\$ 895,232</b>	<b>\$ 5,762</b>	<b>\$ 295,203</b>	<b>\$ 14,913,173</b>	<b>\$ 73,053</b>	<b>\$ 23,934,163</b>	<b>\$ 40,116,586</b>
<b>Fund Equity</b>							
Retained Earnings				\$ 246,352			\$ 246,352
Reserved for Debt				\$ 543,511			\$ 543,511
Reserved for Encumbrances	\$ 86,991			\$-			\$ 86,991
Reserved for Expenditures	\$ 287,753	\$ 64,024		\$ 1,069,411	\$ 27,889		\$ 1,449,077
Reserved for Special Purposes	\$ 575	\$ 584,491	\$ (251,048)	\$ 50	\$ 1,130,099		\$ 1,464,167
Unreserved	\$ 558,695						\$ 558,695
Designated for Deficits	\$ (70,659)						\$ (70,659)
<b>Total Fund Equity</b>	<b>\$ 863,355</b>	<b>\$ 648,515</b>	<b>\$ (251,048)</b>	<b>\$ 1,859,324</b>	<b>\$ 1,157,988</b>	<b>\$ -</b>	<b>\$ 4,278,134</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 1,758,587</b>	<b>\$ 654,277</b>	<b>\$ 44,155</b>	<b>\$ 16,772,497</b>	<b>\$ 1,231,041</b>	<b>\$ 23,934,163</b>	<b>\$ 44,394,720</b>

# TOWN CLERK

## ANNUAL TOWN MEETING

May 5, 2008

The 189th Annual Town Meeting of the Town of Essex was called to order at 7:30 p.m. by Moderator David J. Lane. A quorum of over 350 voters was present at that time.

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, of the Annual Town Election to bring to ballot for the following officers:

Moderator for one year  
Selectman for three years  
Assessor for three years  
Board of Health Member for three years  
Two Constables for one year  
Regional School Committee Member for three years  
Trustee of Library Funds for three years  
Two Planning Board Members for five years  
Housing Authority Member for five years

AND, to do this by vote on one ballot. The polls will be open on May 12, 2008 at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M. at the Essex Fire and Police Headquarters.

AND, you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, to meet in said Essex at the Essex Elementary School on Monday, May 5, 2008 at 7:40 p.m. and there and then to act on the following Articles, viz:

Before Article 1, Moderator David J. Lane appointed Rolf P. Madsen as Deputy Moderator for this Meeting.

Ratification vote on this issue passed.

### Article 1. SELECTION OF TOWN OFFICERS

Motion by Jeffrey D. Jones, duly seconded, that the Town authorize the Board of Selectmen to appoint a Surveyor of Bark and Lumber.

Voted unanimously.

### Article 2. REPORTS OF TOWN OFFICIALS

Motion by Mark W. Lynch, duly seconded, that the Town receive the Reports of the Town Officials, Boards, and Committees contained in the Annual Town Report.

Voted.

Article 3. PERSONNEL BOARD REPORT

Motion by Mark Osburn, duly seconded, that the Town approve the Town Wage and Salary scale in accordance with the recommendations of the Personnel Board Report.

Voted unanimously.

Article 4. COMPENSATION OF ELECTED OFFICIALS

Motion by Mark Osburn, duly seconded, that the Town fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section 108, as amended, for fiscal year 2009 in accordance with the recommendations of the Personnel Board Report.

Voted unanimously.

Article 5. FINANCE COMMITTEE REPORT

Motion by Jeffrey T. Soulard, duly seconded, that the Town vote to appropriate the sum of \$5,014,531 and to a) raise by taxation the sum of \$834,278 for debt repayment, principal and interest; b) transfer from the Cemetery Lot Care Fund the sum of \$16,800, from the Cemetery Perpetual Care Fund the sum of \$11,089, and from the Cemetery Sale of Lots Fund the sum of \$4,280, all to the Cemetery Budget; c) transfer from the Waterways Improvement Fund the sum of \$4,608 to the Harbormaster Budget; d) transfer from free cash the sum of \$268,859 to the Health Insurance Budget; e) transfer from the Ambulance Fund the sum of \$55,136 to the Ambulance Budget; and f) to raise by taxation the sum of \$3,819,481 to be allocated between the salaries and expenses of the Town according to the remaining budget items as indicated in the Finance Committee Report.

Motion by Trescott DeWitt, duly seconded, that the motion be amended by deleting from the Board of Health Budget the amount of \$8,500 allocated for the Nurse Wages.

Amendment – Failed.

Vote on Main Motion – Voted unanimously.

Article 6. COLLECTIVE BARGAINING AGREEMENT

Motion by Jeffrey D. Jones, duly seconded to indefinitely postpone action on this article.

Voted unanimously.

Article 7. SEWER ENTERPRISE FUND OPERATING BUDGET

Motion by Paul Rullo, duly seconded, that the Town vote to appropriate the sum of \$80,000 to increase the fiscal year 2008 Sewer Enterprise Fund Operating Budget and to transfer \$80,000 from the Sewer Enterprise Free Cash account for said purpose.

Voted unanimously.

Article 8. SEWER ENTERPRISE FUND

Motion by Paul Rullo, duly seconded, that the Town vote to appropriate the sum of \$1,979,421 for the Sewer Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$944,411 from sewer betterments and the sum of \$367,270 to be raised by taxation; and b) funds to be allocated between the salaries and expenses of the Wastewater Department - \$542,740

from departmental receipts and the sum of \$125,000 from a surplus in the “fund balance reserved for debt service”; all as indicated in the Finance Committee Report.

Voted by majority.

#### Article 9. WATER ENTERPRISE FUND BUDGET

Motion by Trescott DeWitt, duly seconded, that the Town vote to appropriate the sum of \$686,217 for the Water Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$18,894 from water betterments; and b) funds to be allocated between the salaries and expenses of the Water Department - \$667,323 from departmental receipts; all as indicated in the Finance Committee Report.

Voted unanimously.

#### Article 10. YOUTH ENTERPRISE FUND

Motion by Tricia Soulard, duly seconded, that the Town vote to appropriate the sum of \$123,688 for the Youth Enterprise Fund Budget salaries and expenses as follows: the sum of \$113,688 from departmental receipts and the sum of \$10,000 from taxation; all as indicated in the Finance Committee Report.

Motion by Sheila Carter, duly seconded, that the motion under consideration be amended by deleting it in its entirety and substituting therefore the following:

Moved: That the Town votes to appropriate the sum of \$123,688 for the Youth Enterprise Fund Budget salaries and expenses as follows: The sum of \$86,263 from departmental receipts, and the sum of \$37,425 to be raised by taxation; all as indicated in the Finance Committee Report.

Motion by Bruce E. Fortier, duly seconded, that the motion under consideration be amended by making the following change: The sum of \$90,000 be raised by taxation and \$27,425 be transferred from the Stabilization Fund, all as indicated in the Finance Committee Report.

Motion by Thomas Ellsworth, duly seconded, to move the question on Mr. Fortier’s motion.

Passed – Declared 2/3’s vote.

Vote on Mr. Fortier’s motion to amend. - Lost by majority vote.

Vote on Sheila Carter’s motion to amend - Lost by declared 2/3’s

Vote on Main Motion by Tricia Soulard - Voted.

#### Article 11. VOLLEY BALL COURT

Motion by Tricia Soulard, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

#### Article 12. SCHOOL BUDGET

Motion by Karen Gaudiano, duly seconded, that the Town vote to raise and appropriate \$5,685,093 to fund the Town’s assessment from the Manchester Essex Regional School District – said sum to be calculated solely in accordance with the “Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District”, as most recently amended, by invoking and approving the provision found in paragraph

four of G.L. c.71 Section 16B allowing District members “to reallocate the sum of their required local contributions to the district in accordance with the regional agreement”, for the fiscal year beginning July first, two thousand eight.

Voted unanimously.

Article 13. NORTH SHORE REGIONAL VOCATION SCHOOL

Motion by George R. Harvey, duly seconded, that the Town vote to raise and appropriate \$96,521 to fund the Town’s assessment from the North Shore Regional Vocational School District.

Voted unanimously.

Article 14. CONOMO POINT SUB-DIVISION PLAN CONSULTANT

Motion by Rolf P. Madsen, duly seconded, that the Town vote to begin the designer selection process for the purpose of hiring a professional consultant or consultants to assist the Conomo Point Planning Committee in developing a sub-division plan for the Town-owned land south of Robbins Island Road at Conomo Point;

The services provided shall include:

Surveying the land and establishing new lot lines for the existing leased lots by utilizing adjacent currently non-leased, Town-owned land to equitably maximize the lot area of each lot to the extent possible.

Establishing the lot area of each new lot in square feet and the frontage and setback distances of each new lot in linear feet.

Determining the legal process necessary to create new individual deeds for each lot i.e., Approval not Required, Variances from existing Zoning Bylaws via Appeals Board or creating new zoning district via Planning Board and Town Meeting Approval.

Establishing an appraised value for each lot as newly configured and determining the best manner of sale to recoup the full value of each lot to the Town.

The sub-division plan created by this process would then be submitted to a future Town Meeting for the purpose of approving any zoning changes necessary and final approval of sale.

The sub-division plan created by this process shall only apply to the land and lots south of Robbins Island Road;

and to authorize the Selectmen to notify the Department of Environmental Protection of the Town’s intention.

A motion was made and duly seconded to move the question.

Counted vote: Yes 238  
No 56

Vote on the main motion as printed above: - Passed by majority.

Article 15. ACCEPTANCE OF GENERAL LAW

Motion by Richard S. Cairns, duly seconded, that the Town vote to accept provisions of Clause 41C of Section 5 of Chapter 59 of the Massachusetts General Laws, so as to provide real estate tax exemptions for certain senior citizens, and to accept the provisions of 41D of Section 5 of Chapter 59 of the Massachusetts General Laws, which provides for annual cost of living adjustments to the eligibility factors for such exemptions in accordance with the Consumer Price Index.

Voted unanimously.

Article 16. SEWER BETTERMENT DEFERRALS

Motion by Walter M. Rich, duly seconded, the Town will to adjust the exemption amount and eligibility factors for the sewer betterment deferrals for senior citizens under General Laws, Chapter 59, Section 5, Clause 41A by increasing the maximum qualifying gross receipts amount from \$20,000 to \$25,000

Voted unanimously.

Article 17. BY-LAW CHANGE – FINANCE COMMITTEE

Motion by Jeffrey T. Souldard, duly seconded, that the Town vote to amend Section 2-4.4 of the Town By-laws relating to meetings of the Finance Committee by adding the following sentence at the end of the section: A quorum for the purposes of meeting under the Open Meeting Law shall be defined as a majority of the number of members that are presently on the Committee and its calculation shall not include vacant seats. In no event shall the Committee conduct business when less than three seats are filled.

Voted by majority.

Article 18. BY-LAW CHANGE – MOORING PERMITS

Motion by Peter Silva, duly seconded, that the Town vote to amend Section 4-4A.6 of the Town By-laws relating to Vessel Mooring Permits, which currently reads:

4-4A.6 The fee for a mooring permit is \$5.00 per foot per vessel per year with a minimum total fee of \$75.00. For purposes of fee calculation, the vessel length will be rounded to the nearest whole foot. The fee for being maintained on the “waiting list” for a mooring permit is \$10.00 per year.

by adding the following sentences at the end of the section:

The fee for a temporary mooring permit is \$10.00. The fee for a transient mooring permit is \$25.00 per day per vessel.

and to add Section 4-4A.7 to the Town By-laws as follows:

The fine for any vessel which remains on the Town dock beyond the maximum time limit shall be \$50 for the first offense and \$100 for any subsequent offense.

Voted unanimously.

Article 19. ACCEPTANCE OF GENERAL LAW

Motion by Mark W. Lynch, duly seconded, that the Town vote to accept, for all boards, committees or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, § 23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met.

Voted unanimously.

Motion by Mary S. Hickey, duly seconded, that Town Meeting be adjourned until Tuesday, May 6, 2008 at 7:30 p.m. at the Essex Elementary School gym.

Voted.

Meeting adjourned at 10:30 p.m. to be continued at 7:30 p.m. on Tuesday, May 6, 2008.

The adjourned session of the 2008 Annual Town Meeting of the Town of Essex was called to order at 7:30 p.m. on Tuesday, May 6, 2008. A quorum of over 100 voters was present.

Motion by Betsy Ridge Madsen, duly seconded, to postpone Article 20 until after Article 21.

Voted unanimously.

Article 21. WIND ENERGY DEFINITIONS

Motion by L. William Holton, duly seconded, that the Town vote to amend Section 6-3 DEFINITIONS of the Essex Zoning by-laws as shown in Article 21 of the Annual Town Meeting Warrant (and printed below), by replacing it with the following:

- 6-3.47 WIND ENERGY CONVERSION SYSTEM(WECS). A wind energy system consisting of a wind turbine, a tower, and associated control or conversion electronics.
- 6-3.48 BUILDING MOUNTED WECS. Any WECS unit, mounted on a building intended to generate power.
- 6-3.49 WIND TOWER. The structure that supports the wind turbine.
- 6-3.50 TOTAL TOWER HEIGHT. The vertical distance from current grade to the tip of the rotor blade when at its highest point.
- 6-3.51 WIND FARM.....Delete

(A motion by Westley C. Burnham to define Total Tower Height as “vertical distance from current grade to the tip of main support structure” was ruled by the Moderator to be beyond the scope of the article because it would have allowed taller wind turbines than defined in the Warrant.)

Main motion voted by declared 2/3's vote.

(ORIGINAL ARTICLE 21 AS PRINTED IN WARRANT

To see if the Town will vote to amend section 6.3 DEFINITIONS of the Town zoning By-Laws by adding the following:

- 6-3.47 WIND ENERGY CONVERSION SYSTEM (WECS): A wind energy system consisting of a wind turbine, a tower, and associated control or conversion electronics.

6-3.48 HOUSE OR BUILDING MOUNTED WECS: Any WECS unit, mounted on a house or accessory building, intended to generate power.

6-3.49 WIND TOWER: The structure that supports the wind turbine.

6-3.50 TOTAL TOWER HEIGHT: The vertical distance from current grade to the tip of the rotor blade when at its highest point.

6-3.51 WIND FARM: A cluster of 2 or more wind turbines used to produce electrical energy.)

Article 20. BY-LAW CHANGE – SPECIAL PERMITS/WIND ENERGY CONVERSION SYSTEMS

Motion by L. William Holton, duly seconded, that the Town vote to amend Chapter 6-6.9 SPECIAL PERMITS of the Essex zoning bylaw by adding, after part k, parts l, m and n.

1. WIND ENERGY CONVERSION SYSTEMS (WECS)

Installation of Wind Energy Conversion Systems (WECS), except units which are house or building mounted, but including temporary wind monitoring towers, shall be permitted subject to the following requirements and such other conditions as the Special Permit Granting Authority may impose under M.G.L. Chapter 40A and this bylaw.

1. Only towers not exceeding 150 feet in total tower height shall be allowed.
2. WECS towers shall be set back a distance equal to 1.25 times the Total Tower Height from:
  - a) Any public or private road right of way
  - b) Any overhead utility lines, unless written permission is otherwise granted by the affected utility to reduce this requirement.
  - c) All front, side, and rear property lines unless written permission is granted by abutters to reduce this requirement.
3. Density of units: Not more than one WECS may be installed per lot.
4. Color: WECS units shall be painted a non-reflective color that blends with sky and clouds.
5. Noise and electromagnetic interference: The WECS and associated equipment shall conform to the provisions of the Massachusetts Department of Environmental Protection's Division of Air Quality Noise Regulations (310 CMR 7.10) as measured at the nearest lot line. The applicant shall provide certification at his/her expense that the system will not cause electromagnetic interference as measured at the lot line. After the installation, if neighbors can demonstrate that there is interference, the Building Inspector may order that the WECS be dismantled or modified to eliminate said interference.
6. Lighting: The WECS shall not be artificially lighted unless such lighting is required by the Federal Aviation Administration (FAA). A temporary light used to inspect a WECS



and associated equipment is permissible provided said light is used only for inspection purposes and not in operation for an extended period of time.

7. Access: All ground mounted electrical and control equipment shall be secured to prevent unauthorized access, and the tower shall be designed and installed so as not to provide step bolts or ladders readily accessible to the public for a minimum height of eight(8) feet above the ground.

8. Signs: All signs, other than manufacturers or installers identification, warning signs or owner identification on a WECS tower, or other structure visible from any public road shall be prohibited. All signs shall comply with Sect. 6-5.10 of Town of Essex bylaws.

9. Equipment shelters: All equipment necessary for monitoring and operation of the WECS should be contained within the turbine tower. If this is not feasible, ancillary equipment may be located outside of the tower, provided it is contained either within an underground vault or enclosed within a separate structure which shall be screened from view by year-round landscape or vegetated buffer.

10. Abandonment: A WECS that is out of service for a continuous 12-month period will be deemed to have been abandoned and the Building Inspector may issue a Notice of Abandonment to the owner. The owner shall have the right to respond to the Notice of Abandonment within 30 days from receipt of the Notice. The Building Inspector shall withdraw the Notice and notify the owner of same if the owner provides information that demonstrates that the WECS has not been abandoned.

11. Removal: If the WECS is determined to be abandoned, the owner shall remove the WECS equipment at the owner's sole expense within 90 days of receipt of the Notice of Abandonment. If the owner fails to remove the WECS the Building Inspector may pursue legal action to have the tower and equipment removed at the owner's expense.

12. Violations: It is unlawful for any person to construct, install or operate a WECS that is not in compliance with this by-law or with any condition contained in a building permit issued pursuant to the adoption of this bylaw. WECS installed prior to the adoption of this ordinance are exempt.

m. HOUSE OR BUILDING MOUNTED Wind Energy Conversion Systems (WECS)

Any WECS unit mounted on a house or building and intended to generate power shall be allowed by right, shall require a building permit, and may be permitted subject to the following requirements and conditions enforceable by the Building Inspector under M.G.L. Chapter 40A and this bylaw.

1. The installed unit must not raise the total height above grade more than 20% of the height of the building, and must keep in reasonable scale with the size of the building.

2. The color of the unit must blend with the building and the surroundings.

3. Noise and Electromagnetic Interference: Noise levels for the WECS shall conform to Massachusetts Department of Environmental Protection Division of Air Quality Control 310 CMR 7.10. The applicant shall provide certification at his/her expense that the system will not cause electromagnetic interference as measured at the lot line. After the installation, if neighbors can demonstrate that there is interference the Building Inspector may order that the WECS be dismantled or modified to eliminate the interference.

4. The WECS unit must be situated in a manner that minimizes shadow and flickering. The applicant has the burden of proving that this effect does not have an adverse impact on the neighboring or adjacent uses through either site placement or mitigation.

(n. WIND FARMS Section deleted. See motion below.

Installation of clustered WECS units shall comply with the requirements of this section and shall be subject to the following conditions, and other conditions as the special permit granting authority may impose under M.G.L. Chapter 40A and this bylaw.

1. There shall be not more than one (1) WECS unit per acre.)

A motion was made to delete Section n. WIND FARMS in its entirety.

A motion by Clifford Ageloff was ruled beyond the scope of the article.

A motion by John T. Guerin, duly seconded to amend both sections above titled NOISE AND ELECTROMAGNETIC INTERFERENCE so that they now read:

The system cannot cause electromagnetic interference as measured at the lot line unless said abutter(s) give written permission otherwise.

Amendment – Voted.

A motion was made and seconded to terminate debate.

Voted.

Main motions.

Voted by declared 2/3's vote.

## ARTICLE 22

Motion by William Holton, duly seconded that the Town vote to amend Section 6-5.3 SUPPLEMENTARY HEIGHT PROVISIONS of the Zoning Bylaw as shown in Article 22 of the 2008 Annual Town Meeting Warrant, which reads as follows:

The provisions of this chapter governing the height of buildings shall not apply to chimneys, cooling towers, elevator bulkheads, skylights, ventilators, and other necessary appurtenances carried above the roofs, nor stacks or spires if not used for human occupancy and not more than 25 percent of the ground floor area of the building, nor to observation towers, television and radio towers and antennae, nor to churches or public or institutional buildings.

By inserting the term “wind turbines” between the words “observation towers” and “television”

The amended by-law will read as follows:

The provisions of this chapter governing the height of buildings shall not apply to chimneys, cooling towers, elevator bulkheads, skylights, ventilators, and other necessary appurtenances carried above the roofs, nor stacks or spires if not used for human occupancy and not more than 25 percent of the ground floor area of the building, nor to observation towers, wind turbines, television and radio towers and antennae, nor to churches or public or institutional buildings.

Voted unanimously.

#### ARTICLE 23

Motion by Michael Cataldo, duly seconded that the Zoning Bylaws be amended as shown in Article 23 of the Annual Town Meeting Warrant. (And printed below.)

To see if the Town will vote to amend Section 6-12 Flood Plain District by replacing Section 6-12 in its entirety with the following:

6-12.1 ESTABLISHMENT: The Floodplain District is established, effective July 17, 1986, as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- a. Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR 3107, "Flood Resistant Construction")
- b. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00)
- c. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00)
- d. Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00)
- e. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5)

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

The Flood Plain District includes all special flood hazard areas designated as Zone A, A1-30, V, and V1-V30 on the Essex Flood Insurance Rate Maps (FIRM), dated July 17, 1986 and revised July 230, 1998 and July 2, 1992, and as revised by letter(s) of map amendment, and Flood Insurance Study dated July 17, 1986, on file with the Town Clerk,

Planning Board, and Building Inspector. The Essex Flood Insurance Rate Maps (FIRM) and the accompanying Essex Flood Insurance Study are incorporated herein by reference.

6-12.2 DEVELOPMENT REGULATIONS: The following regulations apply to the Flood Plain District.

a. UNNUMBERED ZONE: Within any unnumbered Zone A, since the base flood elevation is not provided on the Flood Insurance Rate Map (FIRM), the applicant shall obtain any existing base flood elevation data and it shall be reviewed by the building inspector for its reasonable utilization toward meeting the elevation or flood-proofing requirements, as appropriate, of the State Building Code. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is lesser, within unnumbered zone A.

b. ZONE V: Within areas designated as coastal high hazard areas (Zone V), all development shall be located landward of the reach of mean high tide, since these areas are extremely hazardous due to high velocity waters from tidal surges and hurricane wave wash.

c. ZONE V1-30: Man-made alteration of sand dunes within Zones V1-30, VE, and V which would increase potential flood damage are prohibited.

d. SUBDIVISIONS: All subdivision proposals must be designed to assure that:

1. Such proposals minimize flood damage
2. All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
3. Adequate drainage is provided to reduce exposure to flood hazards.

6-12.3 NOTIFICATION OF WATERCOURSE ALTERATION

In a riverine situation, upon submission of the application to the Planning Board, evidence shall be provided that the following entities have been notified, in writing including copy of the application and plans, of a pending zoning permit to alter or relocate a watercourse:

a. The adjacent communities of Gloucester, Hamilton, Ipswich, Manchester by the Sea

b. National Flood Insurance Program (NFIP) State Coordinator  
Massachusetts Department of Conservation and Recreation  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104 and

c. NFIP Program Specialist  
FEMA Region 1,

99 High Street  
6th Floor  
Boston, MA 02110

6-12.4 CONDITIONS FOR REVIEW AND APPROVAL: The following standards shall be adhered to:

- a. The basement floor elevation for any structure having sustained living occupancy shall be at or above the base flood elevation as shown on the FIRM. Other structures shall meet the elevation or flood-proofing requirements, as appropriate, in accordance with 780 CMR, Massachusetts State Building Code. Within Zones A, where the base flood elevation is not shown on the FIRM, the applicant shall obtain any existing base flood elevation data as a basis for the elevation and flood-proofing requirements.
- b. Structures shall be so designed and secured that during flooding the foundation will not be undermined, or the structure will not be floated off, battered off, or swept away.
- c. There shall be no danger of pollution to the public or on-site water facilities because of the location or elevation of the building, filling of the area, or for other related reasons.
- d. The containment of sewage, the safety of gas, electric, fuel and other utilities from breaking, leaking, short-circuiting, grounding, igniting, electrocution or any other dangers due to flooding shall be adequately protected.
- e. Methods of drainage shall be adequate.
- f. A professional registered engineer shall stamp and certify all plans and provide a written certification that all of the conditions for approval, per sub-section 6-12.4, have been satisfied with a particular notation that the project has been designed in such a manner that any encroachment shall not result in any increase in flood levels during the occurrence of the 100-year flood and any encroachment shall comply with the flood plain requirements of the State Building Code.

Motion by John T. Guerin, duly seconded, to delete Section 6-12.4 CONDITION FOR REVIEW AND APPROVAL.

Passed – Declared 2/3's vote.

#### ARTICLE 24

Motion by Robert Fitzgibbon, duly seconded, that the Town vote to amend Section 6-5.5 of the Zoning Bylaws by retaining the first sentence, deleting the existing second sentence which begins with the word "Notwithstanding" and substituting therefore the text as shown in Article 24 on the Annual Town Meeting Warrant (and printed below):

More than one residential structure may be erected on a single lot provided that yard and lot requirements of this chapter be met. Notwithstanding the preceding, a second structure which is a single family residential use may be erected on a single residential lot of at least 70,000 square feet in area which lot has had a residential structure in use for at least five years from the time of issuance of permanent Certificate of Occupancy and a third residential structure may be erected on a single lot of at least 110,000 square feet in area on a lot which has had two residential structures in use for a least five years from the time of issuance of permanent Certificate of Occupancy, provided that they house in the aggregate no more than three dwelling units, that lot area equal to that required for a single structure could be allotted to each structure, and that yard and lot coverage requirements of sections 6-6.2, RESIDENTIAL LAND USES - SINGLE FAMILY, and 6-6.3, RESIDENTIAL LAND USE, TWO FAMILY be met.

Each building must have access either jointly or separately by means of a driveway from the front lot line which is entirely within the lot. Any driveway must conform to the requirements of §6-5.14 and shall not be within 10 feet of a side or rear lot line, nor pass within 20 feet of residential structure which it does not serve.

Motion by John T. Guerin, duly seconded, to amend the motion to amend Section 6-5.5 of the Town of Essex Bylaws by deleting the words in the second paragraph "from the front lot line" and by adding at the end of the first sentence "that it serves". And by adding a "comma" after the word "structure" in the last line and replace the words "which it" with the words "that such driveway".

The second paragraph now reads "Each building must have access either jointly or separately by means of a driveway which is entirely within the lots that it serves. Any driveway must conform to the requirements of Section 6-5.14 and shall not be within 10 feet of a side or rear lot line, nor pass within 20 feet of a residential structure, that such driveway does not serve.

Passed by declared 2/3's vote.

#### Article 25. BY-LAW CHANGE

Motion by Robert Fitzgibbon, duly seconded, that the Zoning Bylaws be amended as shown in Article 25 of the 2008 Town Meeting Warrant. (and printed below)

Voted unanimously.

To see if the Town will vote to make the following amendments to Chapter 6 Zoning Bylaws, for the purpose of increasing clarity and congruence of the Town Zoning Bylaws with those enacted by the Commonwealth by adding to the present definition which reads:

6-3.38 Structure: Anything constructed or erected of more than one member requiring a fixed location on the ground.

The following sentence:

Structures which are exempted from requirement of a building permit by the Massachusetts State Building Code (780 CMR Section 110.3 Exemptions), shall also be exempt from requirement of a building permit by this Chapter.

Voted unanimously.

Article 26. BYLAW CHANGE – Administrative Review

Motion by Susan Scott Robinson, duly seconded, to indefinitely postpone action on this article.  
Voted unanimously.

Article 27. BYLAW CHANGE - Appeal Procedure

Motion by Susan Scott Robinson, duly seconded, to indefinitely postpone action on this article.  
Voted unanimously.

Article 28. BYLAW CHANGE – Building Permit

Motion by Susan Scott Robinson, duly seconded, to indefinitely postpone action on this article.  
Voted unanimously.

Article 29. BYLAW CHANGE – Site Plan Review

Motion by Robert Fitzgibbon, duly seconded, that the Zoning Bylaws be amended as shown in Article 29 of the 2008 Annual Town Meeting Warrant. (and printed below).  
Voted by declared majority.

To see if the Town will vote to make the following amendments to Chapter 6 Zoning Bylaws, for the purpose of increasing clarity and congruence of the Town Zoning Bylaws with those enacted by the Commonwealth by deleting the severability clauses of SITE PLAN REVIEW: SPECIAL PERMITS. 6-6.12.5 SEVERABILITY, and WATER RESOURCE PROTECTION DISTRICT, 6-13.3d. Severability, which read:

Each provision of this by-law shall be construed as separate to that end, that if any provision, or sentence, clause or phrase thereof, shall be held invalid for any reason, the remainder of that section and all other sections shall continue in full force and effect.

And adding that same deleted section on severability to:

6-2 PURPOSE: This chapter is enacted in accordance with the provisions of Chapter 40A, Massachusetts General Laws, for the purpose of promoting the health, safety, and welfare of the inhabitants of the town.

as:

6-2A SEVERABILITY: Each provision of this Bylaw shall be construed as separate to the end that if any provision, or sentence, clause or phrase thereof, shall be held invalid for any reason, the remainder of that section and all other sections shall continue in full force and effect.

Voted by majority.

Article 30. BY-LAW CHANGE. Agricultural District

Motion by Peter Kellerman, duly seconded, that Essex By-law be amended as shown in Article 30 of the 2008 Annual Town Meeting Warrant (and printed below).

To see is the Town will vote to Amend Chapter 6 the Zoning Bylaws by adding:

6-14 RESIDENTIAL-AGRICULTURAL DISTRICT

6-14.1 PURPOSE.

The purpose of the Residential-Agricultural District is to ensure preservation of the unique scenic open spaces of Essex. Vistas of hayfields, pastures, woods, salt marsh and wetlands help define the rural character of Essex, encourage tourism and the tourist-dependent economy, as well as enhance the quality of life for all citizens of Essex.

6-14.2 RESIDENTIAL-AGRICULTURAL DISTRICT DELINEATION.

The boundaries of the Residential-Agricultural District are shown on a plan entitled "Residential-Agricultural District", dated 1/28/08, filed with the Essex Town Clerk and incorporated herein by reference (the "District Map").

The Residential-Agricultural District shall be considered to be superimposed over any other existing districts, e.g. Wetlands, Flood Plain, Water Resource Protection.

6-14.3 RESIDENTIAL-AGRICULTURAL DISTRICT USES:

Only the following uses are allowed in the Residential-Agricultural District:

- a. Residential Land uses, single family, as regulated by Section 6-6.2 of the Zoning Bylaw.
- b. Residential Land uses, two family as regulated by Section 6-6.3 of the Zoning Bylaw.
- c. Single and two-family dwelling units erected under Section 6-5.5 of the Zoning Bylaw.
- d. Agricultural Land uses (as defined by MGL Chapter 128, Section 1A).
- e. Land retained predominantly in its natural, scenic, or open condition for purposes of land or water conservation, wildlife habitat, drainage, erosion control, flood control, or passive outdoor recreation.
- f. Wind Turbines, as regulated by Section 6-6.9 of the Zoning Bylaw.

6-14.4 Any nonconforming preexisting use is permitted in accordance with M.G.L. Chapter 40A, Section 6.

A motion was made and duly seconded to terminate debate.

Voted.

A request was made for secret ballots.

Results of that balloting:	Yes	153
	Not	99
Two-thirds vote required.		Motion failed.



Article 31. EXCAVATION OF TRENCHES

Motion by Mark W. Lynch, duly seconded, that the Town vote, in accordance with Massachusetts General Laws, Chapter 82A, section 2, to authorize the Board of Selectmen to designate one board or officer to serve as the local trench permitting authority to issue permits for the excavation of trenches on privately owned land and for the excavation of public ways in the Town.

Voted by majority.

Article 32. SPECIAL ACT – SEWER SERVICE AREA BY-LAW

Motion by Jeffrey D. Jones, duly seconded, that the Town vote to re-authorize the Selectmen to petition the General Court for a special act to enable enforcement of the Town’s Sewer Service Area By-law under State law, a copy of which is on file with the Town Clerk, so as to carry-out the vote taken under Article 15 of the May 1, 2000 Annual Town Meeting; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and further, to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition.

Voted unanimously.

Article 33. ELECTRICAL, PLUMBING, AND GAS FEES

Motion by Jeffrey D. Jones, duly seconded, that the Town vote to amend the electrical, plumbing, and gas fees contained in Essex By-law Section 2-7A as shown in Article 33 of the Annual Town Meeting Warrant (and printed below).

Voted unanimously.

To see if the Town will vote to amend the electrical, plumbing, and gas fees contained in Essex By-law Section 2-7A that **presently** read: (See new fees below.)

ELECTRICAL FEE SCHEDULE:

New Construction - All fees to be based on total construction cost of the project.

All new construction-residential and commercial, new buildings and additions.

- 1. Cost of construction 0 to \$50,000 \$ 75.00
- 2. Cost of construction \$50,000 to \$100,000 \$100.00
- 3. Cost of construction \$100,000 and above \$150.00

New Service \$ 25.00

Temporary Service \$ 20.00

Underground Service \$ 25.00

220-volt outlets:

Range, dryer - each outlet \$ 10.00

Oil Burner, gas burner \$ 10.00

Swimming Pools \$ 25.00

Recall Inspections \$ 10.00

Permits for any electrical installations

not specified Call inspector for fee

**PLUMBING FEE SCHEDULE:**

New Construction:	Residential	\$ 75.00, plus \$5.00 per fixture
	Commercial	\$100.00, plus \$5.00 per fixture

Renovation/remodeling

First 3 Fixtures	\$ 35.00
Each additional	\$ 5.00 per fixture
Hot Water Heater Replacement	\$ 20.00
Solar Hot Water Tank	\$ 25.00

Plumbing fixtures and appliances  
for each fixture or appliance

Piping	\$ 20.00
Swimming pool (In ground), Cisterns, Lawn Sprinklers	\$ 30.00
Septic/Sewer Connection	\$ 25.00
Drainage Pipe/Rain Leaders	\$ 25.00
Re-inspection charge	\$ 25.00

**GAS FEES:**

Boiler-Central Heat:	Residential	\$ 30.00
	Commercial	\$ 60.00
Gas fired hot water heater		\$ 20.00
L.P. Tank		\$ 30.00
Gas fixtures and appliances		\$ 15.00 (each)
Unit heater		\$ 15.00
Re-inspection charge		\$ 25.00;

**by replacing the foregoing fee schedules with the following fee schedules:**

**ELECTRICAL FEE SCHEDULE:**

<u>Category</u>	<u>Fee</u>
With building permit:	\$3/thousand (based on estimated building permit construction cost – not estimated electrical cost) - \$35 minimum/no maximum
Without building permit:	All work \$35
Re-inspection fee:	\$35
Penalty for work without permit:	Double fee

**PLUMBING FEE SCHEDULE:**

New Construction:	Residential	\$ 75.00, plus \$5.00 per fixture
	Commercial	\$100.00, plus \$5.00 per fixture

Renovation/remodeling		
First 3 Fixtures		\$ 40.00
Each additional		\$ 5.00 per fixture
Hot Water Heater Replacement		\$ 25.00
Solar Hot Water Tank		\$ 25.00
Plumbing fixtures and appliances		
For each fixture or appliance		\$ 35.00
Piping		\$ 30.00
Swimming pool(In ground), Cisterns,		
Lawn Sprinklers		\$ 25.00
Septic/Sewer Connection		\$ 25.00
Drainage Pipe/Rain Leaders		\$ 25.00
Re-inspection charge		\$ 25.00
GAS FEES:		
Boiler-Central Heat	-Residential	\$ 35.00
	-Commercial	\$ 65.00
Gas fired hot water heater		\$ 25.00
L.P. Tank		\$ 35.00
Gas fixtures and appliances		\$ 20.00 (each)
Unit heater		\$ 20.00
Re-inspection charge		\$ 25.00;

**Article 34. RESCINDING OF BORROWING AUTHORIZATION**

Motion by Mark McKenna, duly seconded, that the Town vote to rescind the following un-issued borrowing authorizations: Article 19, Annual Town Meeting of May 5, 1997, Pond Street Water Main, \$185,000; Article 21, Special Town Meeting of January 6, 2003, DPW Facility, \$58,000.

Voted unanimously.

**Article 35. PURCHASE OF SKID-STEER LOADER**

Motion by Trescott DeWitt, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

**Article 36. PURCHASE OF COMPUTER FILE SERVER – OFF-SITE RECOVERY SYSTEM**

Motion by A Raymond Randall, Jr., duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

**Article 37. GREEN HEAD FLY TRAP BOXES**

Motion by Mark W. Lynch, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

Article 38. UNPAID BILLS

Motion by Mark McKenna, duly seconded, that the Town vote to transfer from free cash the sum of \$2,281 for the payment of unpaid Richdale fuel bills and the sum of \$326 for an unpaid Danvers Family Doctors pre-employment screening bill, all from fiscal year 2007.

Voted unanimously.

Article 39. SEPTIC BETTERMENT FUND

Motion by Jeffrey Soulard, duly seconded, that the Town vote to amend the vote taken under Article 32 of the May 7, 2007 Annual Town Meeting by increasing the amount appropriated for fiscal year 2008 Town Septic Betterment Fund debt service principal, interest, and fees by \$1,100 and to transfer the sum of \$1,100 from Septic Betterments for such purpose.

Voted unanimously.

Article 40. TRANSFER FROM SEPTIC BETTERMENT FUND

Motion by Jeffrey Soulard, duly seconded, that the Town vote to transfer from the Town Septic Betterment Fund the sum of \$19,942.00 for the purpose of making necessary payments to the Massachusetts Water Pollution Abatement Trust during fiscal year 2009 in accordance with the terms of repayment for Community Septic Management Program loan funds.

Voted unanimously.

Article 41. STABILIZATION FUND

Motion by Mark W. Lynch, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

Article 42. REVOLVING FUND – BOARD OF HEALTH SUPPLIES

Motion by Lynne Marchetti, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

Article 43. REVOLVING FUND – PERMIT EXCESS FEE

Motion by A. Raymond Randall, duly seconded, that the Town vote pursuant to G.L. c. 44, §53E ½ to re-authorize a revolving fund used by the Board of Selectmen for the purpose of receiving the so-called Excess Fee, to consist of 60% of each electric and plumbing permit issued by the Electrical Inspector, the Plumbing & Gas Inspector, and their respective assistants for certain work as described in further detail in Article 5 of the January 24, 2005, Special Town Meeting warrant, to be expended by the Board of Selectmen, up to a maximum of Twenty Thousand Dollars (\$20,000) per fiscal year, for the purpose of paying said inspectors or assistants for such work.

Voted unanimously.

A motion was made and duly seconded to dissolve the Annual Town Meeting.

Voted unanimously.

A true copy. Attest:

\_\_\_\_\_  
Sally A. Soucy, Town Clerk

**TOWN OF ESSEX ELECTION  
May 12, 2008**

<b>MODERATOR</b>		
David J. Lane		576
Rolf Madsen		4
Blanks		149
Scattered		8

<b>SELECTMAN</b>		
A. Raymond Randall		530
Edward T. Neal		201
Blanks		6

<b>ASSESSOR</b>		
Barry E. Ewing		552
Blanks		185

<b>BOARD OF HEALTH</b>		
David M. Driscoll		543
Blanks		194

<b>CONSTABLE (2)</b>		
Roger E. Lander		549
Ronald E. Feener (write-in)		6
Blanks		919

<b>REGIONAL SCHOOL COMMITTEE</b>		
Alva Ingaharro (write-in)		37
Blanks		687
Scattered		13

<b>TRUSTEE OF LIBRARY FUNDS</b>		
Diane E. Kotch		524
Blanks		213

<b>PLANNING BOARD (2)</b>		
Jason Heath		423
Kevin Street (sticker candidate)		146
Robert Tyack (sticker candidate)		95
Juergen Dietrichson (sticker candidate)		160
David Doane		12
Scattered		4
Blanks		634

HOUSING AUTHORITY

Harold C. Addison 501  
Blanks 236

**SPECIAL TOWN MEETING  
November 3, 2008**

The November 3, 2008 Special Town Meeting of the Town of Essex was called to order by Moderator David J. Lane at 7:30 p.m.

A motion was made and duly seconded to waive the reading of the Warrant.  
Voted unanimously.

**Article 1. CONOMO POINT CONSULTANT**

Motion by Mark W. Lynch, duly seconded, that the Town vote to transfer from General Fund free cash the sum of \$90,000 for the funding of a consultant to implement a subdivision planning process at Conomo Point pursuant to Article 14 of the Annual Town Meeting held May 5, 2008 and the Town's Request for Proposals for those services dated August 25, 2008, reporting to the Board of Selectmen.

Voted.

**Article 2. TRANSFERS FOR CONSULTANT**

Motion by A. Raymond Randall, Jr., duly seconded, that the Town vote to transfer from available funds the amounts from the accounts listed below for the payment of a consultant to provide general planning services to the Town, reporting to the Board of Selectmen.

<u>Title</u>	<u>How Authorized</u>	<u>Transfer Amount</u>
Municipal Lot Railing Repair	Art.9, STM 11/0/07	\$ 475.00
Design/Construction of Sidewalks	Art.6, STM 9/11/06	\$ 7,664.00
Remove Contaminated Soil	Art.9, STM 3/12/07	\$10,472.61
Police Sport Utility Vehicle	Art.7, ATM 11/5/07	\$ 338.00
Fire Station Apron	Art.8, STM 11/5/07	\$ 1,315.00
School Plumbing	Art.9, STM 9/11/06	\$ 1,945.92
General Fund Free Cash		\$ 2,789.47

Voted.

**Article 3. YOUTH ENTERPRISE FUND**

Motion by Ann O. Cameron, duly seconded, that the Town vote to amend the vote taken under Article 10 of the May 5, 2008 Annual Town Meeting by transferring from Youth Enterprise Fund free cash the sum of \$23,000 to fund the Youth Enterprise Fund budget for fiscal year 2009

Voted unanimously.

Motion by Mark W. Lynch, duly seconded, that Article 17 be considered prior to Article 4.

Voted unanimously.

Article 17. MUNICIPAL BUILDINGS – ARCHITECTURAL PLANS

Motion by Mark W. Lynch, duly seconded, to indefinitely postpone action on this article.  
Voted.

Article 4. CENTENNIAL GROVE FLOATS

Motion by A. Raymond Randall, Jr., duly seconded, that the Town vote to transfer from General Fund free cash the sum of \$5,000 for the purpose of purchasing new floats and associated equipment and supplies for the refurbishment of existing floats for use at the Centennial Grove.  
Voted.

Article 5. WATER DEPARTMENT

Motion by Trescott DeWitt, duly seconded, that the Town vote to amend the vote taken under Article 9 of the May 5, 2008 Annual Town Meeting by increasing the Chemicals line item in the Fiscal year 2009 Water Enterprise Budget by the sum of \$45,000, said increase to be funded by transferring the sum of \$45,000 from Water Enterprise fund free cash.  
Voted unanimously.

Article 6. CEMETERY BUDGET TRANSFERS

Motion by Trescott DeWitt, duly seconded that the Town vote to amend the vote taken under Article 5 of the May 5, 2008 Annual Town Meeting which, in part, read: “to transfer from the Cemetery Lot Care Fund the sum of \$16,800, from the Cemetery Perpetual Care Fund the sum of \$11,089, and from the Cemetery Sale of Lots Fund the sum of \$4,280, all to the Cemetery Budget” by a) increasing the Lot Care amount by \$1,574.62 to a new total of \$18,374.62, b) increasing the Perpetual Care amount by \$820.98 to a new total of \$11,909.98, and c) decreasing the Sale of Lots amount by \$1,368.18 to a new total of \$2,911.82; said changes having the net effect of increasing the total transfers from \$32,169 to \$33,196.42; and to decrease the amount raised by taxation by \$1,027.42

Voted unanimously

Article 7. SEPTICE BETTERMENT FUND

Motion by Jeffrey D. Jones, duly seconded, that the Town vote to transfer the sum of \$8,898 from the Septic Betterment Fund for debt service associated with State Revolving Loan Fund loan MWPAT #4 97-1187-3, thereby increasing the amount authorized under Article 40 of the May 5, 2008 Annual Town Meeting (\$19,942) to a new total of \$28,840.  
Voted unanimously.

Article 8. POLICE CRUISER

Motion by A. Raymond Randall, duly seconded, to indefinitely postpone action on this article.  
Voted unanimously.

Article 9. SKID-STEER LOADER

Motion by Walter Rich, duly seconded, to indefinitely postpone action on this article.  
Voted unanimously.

Article 10. FREE CASH TRANSFER

Motion by Jeffrey Soulard, duly seconded, to transfer from General Fund free cash the sum of \$20,000 to be added to the Finance Committee's Reserve Fund for fiscal year 2009.

Voted unanimously.

Article 11. ANIMAL CONTROL BY-LAW

Motion by Mark W. Lynch, duly seconded, that the Town vote to amend the Town of Essex Animal Control By-law by adding a new Section 3A shown under Article 11 of the November 3, 2008 Special Town Meeting Warrant (and printed below).

Motion by John T. Guerin, duly seconded, to amend Article 11 by adding the following words as the beginning of paragraph e of Section 3A:

“After notice given in writing to the owner of their right to a hearing.”

Motion by John T. Guerin, duly seconded, to amend the his original motion by replacing the word “two (2)” in the third line of paragraph “e” with the words “five”

Second motion to amend was voted by majority.

First motion as amended by second motion was voted by majority.

Article as amended (and printed below)

Voted by majority.

SECTION 3A. ROAMING AT LARGE.

- a. No person shall permit a dog owned or kept by them to cause a nuisance to people or other animals or a threat to public safety while roaming at large.
- b. The Dog Control Officer shall investigate all complaints made to the Dog Control Officer, the Town of Essex Police Department, the Board of Selectmen, or the Town Administrator, that any dog owned or kept within the Town of Essex has caused or is causing a nuisance to people or other animals or a threat to public safety while roaming at large.
- c. The Dog Control Officer is hereby empowered to make whatever inquiry is deemed necessary to determine the accuracy of said complaint and may make such orders as he or she deems necessary to ensure the protection of public safety and/or to eliminate said nuisance.
- d. Without limiting the generality of the foregoing, such order shall require, at a minimum, that the dog be under voice control when off of its owner's premises, that the dog undergo training, and/or that the dog be leashed whenever off of its owner's premises.
- e. After notice given in writing to the owner of their right to a hearing, the owner or keeper of any dog(s) ordered by the Dog Control Officer to take actions authorized in the preceding paragraph may request a hearing before the Board of Selectmen. Said request shall be in writing and received by the Board of Selectmen within five (5)



business days of the owner or keeper's receipt of the Dog Control Officer's order. A copy of the hearing request shall also be delivered to the Dog Control Officer. The hearing request shall include an explanation of the measures that the owner or keeper intends to take to protect public safety and/or eliminate a nuisance pending disposition of the matter by the Board of Selectmen.

f. After hearing, the Board of Selectmen may affirm the Dog Control Officer's order, reverse and nullify the Dog Control Officer's order, or issue any such order as it deems necessary to ensure the protection of public safety and/or eliminate a nuisance. The determination of the Board of Selectmen after a hearing shall be final.

g. Nothing in this By-law is intended to limit or restrict the authority of the Board of Selectmen to act in accordance with G.L. c. 140, §157.

Article as amended --- Voted.

**Article 12. ACCEPTANCE – CHAPTER 41, SECT. 108P/TOWN TREASURER**

Motion by Jeffrey D. Jones, duly seconded, that the Town vote to accept the provisions of Section 108P of Chapter 41 of the Massachusetts General Laws and to transfer from General Fund free cash the sum of \$100.00 for additional compensation for the Town Treasurer.

Voted unanimously.

**Article 13. DEPARTMENTAL EXPENSE INCREASES**

Motion by A. Raymond Randall, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

**Article 14. POLL WORKER SALARIES**

Motion by Mark W. Lynch, duly seconded, that the Town vote to amend the vote taken under Article 3 of the May 5, 2008 Annual Town Meeting by increasing the "Poll Worker" wage on the fiscal year 2009 Wage & Salary Scale from \$6.75 per hour to \$8.00 per hour.

Voted unanimously.

**Article 15. UNPAID BILLS**

Motion by James Horrocks, duly seconded, that the Town vote to transfer from General Fund free cash the sum of \$1,896.06 for the payment of unpaid Richdale fuel bills, the sum of \$3,382.40 for unpaid prisoner lockup fees, and the sum of \$130.00 for an unpaid pre-employment drug and medical screening bill; all from fiscal year 2008.

Voted unanimously.

**Article 16. REVOLVING FUND – PUBLIC HEALTH NURSE**

Motion by Lynne Marchetti, duly seconded, that the Town vote Pursuant to G.L. c. 44, § 53E ½ to authorize a revolving fund for the Board of Health for the purpose of purchasing supplies and pharmaceuticals as needed by the Public Health Nurse and for the payment of Public Health Nurse wages. Medicare and other reimbursements relating to said programs and donations for the purpose of purchasing supplies and pharmaceuticals and for Public Health Nurse labor shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$10,000.

Voted unanimously.

Article 17. MUNICIPAL BUILDINGS - ARCHITECTURAL PLANS

Action taken after Article 3.

Article 18. YOUTH COMMISSION FUNDING

A motion was made and duly seconded to postpone action on this article.

Voted.

A motion was made and duly seconded to dissolve the Special Town Meeting at 8:25 p.m.

A true copy. Attest:

\_\_\_\_\_  
Sally A. Soucy, Town Clerk

## **TREASURER/TAX COLLECTOR**

The Treasurer/Collector is responsible for collection and investment of all Town Revenue, and is custodian of all additional funds including stabilization funds, trust funds and tax title accounts. The Treasurer/Collector also arranges for adequate funds to cover current obligations and administers these funds on behalf of the Town of Essex to insure all requirements such as payment on bonds and notes, payroll, bills and other remittances are paid in a timely manner.

Thank you for allowing us the opportunity to serve the residents of the Town of Essex.

Respectfully submitted,  
Virginia Boutchie, Treasurer/Tax Collector

## **BANK BALANCES**

### **GENERAL FUND**

Petty Cash (All Departments)	\$ 575.00
First National Bank/Ipswich Investment	\$ 29,354.16
Vendor	\$ 11,141.09
Payroll	\$ 6,735.09
Eastern Bank	\$ 125,089.92
Citizens Bank	\$ 102,075.24
Mellon Trust	\$ 101,648.88
First Trade Union Bank	\$ 79,174.28
Mass Municipal Depository Trust	\$ 114,796.14
Unibank/Money Market	<u>\$ 802,439.24</u>
Sub-total	\$1,373,029.04

### **OTHER FUNDS**

Merrill Lynch/Conservation Fund	\$ 23,025.64
First National Bank/Water Fund	\$ 138.22
First National Bank/Sewer Fund	\$ 8,651.94
Unibank/Water Money Market	\$ 139,674.77
Unibank/Sewer Money Market	\$1,586,534.26
First National Bank/Clerk of Works/VanWyck Low Farms	\$ 71,610.49
First Trade Union Bank-Ambulance Fund	\$ 367,441.78
First National Bank/Clerk of Works/Tara Road	\$ 1,753.96
First National Bank/Clerk of Works/Village @ West Gloucester	\$ 844.33
First National Bank/Clerk of Works/TM Landscaping	\$ 718.68
Unibank/Essex Block Grant Account	\$ 875.07
FNB/Ipswich CPA Fund	\$ 526.62
Unibank/Essex CPA Fund	<u>\$ 34,014.96</u>
Sub-total	\$2,235,810.72

**TOTAL GENERAL AND OTHER FUNDS** **\$3,608,839.76**

## TRUST FUND BALANCES

Cape Ann Savings Bank – Stabilization	
Balance 07/01/2007	\$ 134,340.33
Earnings	<u>\$ 7,463.65</u>
Balance 06/30/2008	\$ 141,803.98
Merrill Lynch/Unibank – Stabilization	
Balance 07/01/2007	\$ 323,951.99
Earnings	<u>\$ 20,824.44</u>
Balance 06/30/2008	\$ 344,776.43
Merrill Lynch/Unibank – L.T. Burnham	
Balance 07/01/2007	\$ 101,950.25
Expenses	( 1,821.10)
Earnings	<u>\$ 8,691.89</u>
Balance 06/30/2008	\$ 108,821.04
Merrill Lynch – Albert E. Cogswell	
Balance 07/01/2007	\$ 70,066.27
Earnings	<u>\$ 5,049.96</u>
Balance 06/30/2008	\$ 75,116.23
Merrill Lynch – Jefferson Coolidge	
Balance 07/01/2007	\$ 34,296.19
Earnings	<u>\$ 2,571.71</u>
Balance 06/30/2008	\$ 36,867.90
Merrill Lynch – Municipal Building Insurance	
Balance 07/01/2007	\$ 24,400.94
Earnings	<u>\$ 1,469.67</u>
Balance 06/30/2008	\$ 25,870.61
Merrill Lynch/Unibank – Ryder Estate	
Balance 07/01/2007	\$ 170,029.18
Earnings	<u>\$ 12,435.57</u>
Balance 06/30/2008	\$ 182,464.75
Merrill Lynch – Selectmen	
Balance 07/01/2007	\$ 2,433.88
Earnings	<u>\$ 84.54</u>
Balance 06/30/2008	\$ 2,518.42
<b>TOTAL TRUST FUNDS</b>	<b>\$ 918,239.36</b>

**CEMETERY FUNDS**

Merrill Lynch/Unibank-Perpetual Care	
Balance 07/01/2007	\$ 174,978.71
Income	\$ 3,800.00
Expenses	( 4,349.00)
Earnings	<u>\$ 11,857.32</u>
Balance 06/30/2008	\$ 186,287.03
Merrill Lynch/Unibank-Flower Fund	
Balance 07/01/2007	\$ 6,377.29
Income	\$ 2,050.00
Expenses	( 602.59)
Earnings	<u>( 305.76)</u>
Balance 06/30/2008	\$ 7,518.94
Unibank-Lot Care	
Balance 07/01/2007	\$ 22,747.66
Income	\$ 8,030.83
Cemetery Budget	( 11,457.38)
Earnings	<u>\$ 528.62</u>
Balance 06/30/2008	\$ 19,849.73
Merrill Lynch/Unibank-Sale of Lots	
Balance 07/01/2007	\$ 4,280.52
Income	\$ 3,800.00
Cemetery Budget	( 2,660.00)
Earnings	<u>\$ 101.44</u>
Balance 06/30/2008	\$ 5,521.96
<b>TOTAL CEMETERY FUNDS</b>	<b>\$ 219,177.66</b>
<b>GRAND TOTAL – ALL FUNDS</b>	<b>\$4,746,256.78</b>

**POLICE DEPT PRIVATE DUTY**

BROWN, GREGORY J	\$3,434.00
DAVIS, RYAN	\$4,942.14
EARLE, DAVID	\$287.00
FOURNIER, EDWIN L	\$320.00
FRANCIS, PAUL	\$984.00
FRENCH, MICHAEL T	\$5,166.00
GILARDI, ROBERT	\$2,173.00
GONYNOR, ERIC M	\$1,148.00
GRANT, STEVEN R	\$451.00
KENT, DAVID S	\$328.00
LARIVEE, MARK J	\$13,235.00
LOCKE, CHRISTOPHER M	\$2,981.00
OSBORN, HEATHER	\$246.00
PATTEN, STEVEN	\$1,558.00
ROMEOS, JAMES C	\$4,200.96
SAMPSON, THOMAS H	\$984.00
SHAMSHAK, THOMAS	\$662.64
SHAMSHAK, THOMAS P	\$886.00
STAVROS, GEORGE	\$205.00
ZWICKER, JUSTIN M	\$5,435.64
<b>Police Dept Private Duty Total</b>	<b>\$49,627.38</b>

**TOWN ADMINISTRATOR**

ZUBRICKI, BRENDHAN D	\$91,559.51
<b>Town Administrator Total</b>	<b>\$91,559.51</b>

**PERSONNEL BOARD**

ZUBRICKI, BRENDHAN D	\$9,912.68
<b>Personnel Board Total</b>	<b>\$9,912.68</b>

**APPEALS BOARD**

PALUMBO, GILLIAN	\$1,184.73
<b>Appeals Board Total</b>	<b>\$1,184.73</b>

**BOARD OF HEALTH**

MC GOUGH, MARION J	\$1,435.32
WHITE, ANN E	\$35,631.79
WOZNY, ELAINE M	\$61,717.14
<b>Board of Health Dept Total</b>	<b>\$98,784.25</b>

**FIRE DEPT PRIVATE DUTY**

AKERLY JR, EDWARD C	\$123.00
LAFATA, JOSEPH	\$123.00
OSBORN, HEATHER	\$430.50
OUELLETTE, NICHOLAS	\$410.00
THOMPSON, DAVID	\$902.00
<b>Fire Dept Private Duty Total</b>	<b>\$1,988.50</b>

**TOWN MODERATOR**

LANE, DAVID	\$100.00
<b>Town Moderator Total</b>	<b>\$100.00</b>

**BOARD OF SELECTMEN**

GREEL, DANIEL	\$92.25
JONES, JEFFREY D	\$1,000.00
KLYPKA-SIMPSON, MARILYN E	\$150.00
LYNCH, MARK W	\$1,000.00
RANDALL, A RAYMOND	\$1,000.00
WITHAM, PAMELA J	\$42,846.03
<b>Selectmen's Department Total</b>	<b>\$46,088.28</b>

**TOWN ACCOUNTANT DEPT**

FRIEDRICH, BROOKE H	\$3,670.50
TIERI, ROXANNE F	\$33,358.71
<b>Town Accountant's Dept Total</b>	<b>\$37,029.21</b>

**SHELLFISH DEPARTMENT**

HARTLEY, STEPHEN F	\$7,650.78
KNOVAK, WILLIAM J	\$48.20
THISTLEWOOD, ARNOLD	\$7,901.83
THISTLEWOOD, PAUL A	\$22,852.76
<b>Shellfish Department Total</b>	<b>\$38,453.57</b>

**TREASURER/COLLECTOR DEPT**

BOUTCHIE, VIRGINIA F	\$54,207.58
ELWELL, DOROTHY M	\$37,120.32
<b>Treasurer/Collector Dept Total</b>	<b>\$91,327.90</b>

**BOARD OF ASSESSORS**

CAIRNS, RICHARD	\$5,313.04
EWING, BARRY	\$3,720.98
FEENER, MARY ELLEN L	\$570.56
FRIEDRICH, BROOKE H	\$89.15
PALUMBO, GILLIAN	\$29,268.39
WILHELM, KURT	\$3,720.98
<b>Assessors' Dept Total</b>	<b>\$42,683.10</b>

**REGISTRAR'S DEPARTMENT**

BROWNING, MARILYN	\$350.00
BURNHAM, DAWN	\$350.00
CATALDO, VICKIE	\$350.00
SOUCY, SALLY	\$350.00
<b>Registrar's Department Total</b>	<b>\$1,400.00</b>

**BUILDING INSPECTOR**

FRIEDRICH, BROOKE H	\$1,611.60
HOLTON, LUCIUS W	\$819.00
SANBORN, WILLIAM A	\$7,664.54
<b>Building Inspector Dept Total</b>	<b>\$10,095.14</b>

**HARBORMASTER**

BURNHAM, WESTLEY	\$1,108.33
GIANNI, SALVATORE J	\$9,480.60
KENT, DAVID S	\$2,680.29
LUTES, RICHARD A	\$499.63
RAYMOND, JOHN	\$1,033.24
SIMPSON, JAMES	\$6,755.23
<b>Harbormaster Total</b>	<b>\$21,557.32</b>

**COUNCIL ON AGING**

DORT, DANIELLE	\$1,566.96
<b>Council on Aging Total</b>	<b>\$1,566.96</b>

**T.O.H.P.BURNHAM LIBRARY**

CAIRNS, BETH	\$3,207.80
FRENCH, DEBORAH	\$33,293.16
LEVY, ANDREA B	\$1,194.45
WANNER, APRIL L	\$7,279.50
<b>Library Department Total</b>	<b>\$44,974.91</b>

**PLANNING BOARD**

FEENER, MARY ELLEN L	\$9,235.47
<b>Planning Board Dept Total</b>	<b>\$9,235.47</b>

**CONSERVATION COMMISSION**

CUNNINGHAM, DEBORAH	\$7,727.97
<b>Conservation Dept Total</b>	<b>\$7,727.97</b>

**LICENSING BOARD**

WITHAM, PAMELA J	\$1,965.03
<b>Licensing Board Dept Total</b>	<b>\$1,965.03</b>

**CONOMO PT COMMISSIONERS**

JONES, JEFFREY D	\$50.00
LYNCH, MARK W	\$50.00
RANDALL, A RAYMOND	\$50.00
WITHAM, PAMELA J	\$1,965.03
<b>Conomo Pt Commissioners Total</b>	<b>\$2,115.03</b>

**ELECTRICAL INSPECTOR**

READER, RAMIE	\$4,870.00
<b>Electrical Department Total</b>	<b>\$4,870.00</b>

**PLUMBING INSPECTOR**

CORRIERE, RICHARD P	\$4,870.00
<b>Plumbing Inspector Total</b>	<b>\$4,870.00</b>

**CIVIL DEFENSE**

BOUTCHIE, GLENN C	\$150.00
<b>Civil Defense Total</b>	<b>\$150.00</b>

**ANIMAL CONTROL**

STONE, PAMELA	\$2,500.00
<b>Animal Control Total</b>	<b>\$2,500.00</b>

**DOG OFFICER**

STEACH, ROBERT J	\$3,400.00
<b>Dog Officer Total</b>	<b>\$3,400.00</b>

**ELECTIONS DEPARTMENT**

ADDISON, PHYLLIS	\$33.75
BALL, SHEILA	\$20.25
BRADFORD, BONNIE	\$24.00
BROPHY, ARDRITH	\$24.00
BROWNING, MARILYN	\$60.75
BURNHAM, DAWN A	\$67.50
CAIRNS, BETH	\$20.25
CAIRNS, RICHARD	\$20.25
CARAVELLA, BARBARA	\$27.00
CATALDO, VICKIE H	\$195.50
DOUCETTE, PRISCILLA	\$64.00
FRITHSEN, DAVID W	\$25.00
GUERIN, ELIZABETH	\$24.00
GUERIN, GENEVIEVE	\$99.25
HEITZ, ERIC T	\$50.00
JOHNSON, ROBERT P	\$50.00
JOSEPH, KAY L	\$24.00
KLYPKA-SIMPSON, MARILYN	\$44.25
KNOWLTON, CAROLYN	\$112.50
MESSERSMITH, EDITH	\$47.25
MUISE, BARBARA	\$24.00
NELSON, MARGARET	\$56.00
OSBORN, ANNETTE	\$103.25
PATRICAN, DIANE	\$103.25
RICHTER, EDWIN	\$118.00
SAVOIE, RHONDA J	\$24.00
SIMPSON, KATHLEEN P	\$33.75
STORY, GLORIA	\$124.75
SYMONDS, CARLA	\$59.00
SYMONDS, VALERIE	\$52.00
THOMPSON, MARTHA E	\$47.25
WITHAM, JAMES	\$20.25
WITHAM, PAMELA J	\$20.25
<b>Elections Department Total</b>	<b>\$1,819.25</b>

**RECYCLING DEPARTMENT**

JOHNSON, THOMAS H	\$10,837.18
<b>Recycling Department Total</b>	<b>\$10,837.18</b>

**EMERGENCY CENTER**

BROWN, GREGORY J	\$1,959.56
CHIANCIOLA, ALFRED B	\$22,082.72
DIGREGORIO, ALBERT J JR	\$619.59
DORT, DANIELLE	\$32,414.08
EDWARDS, ALEXENDER F	\$495.68
FRONTIERO, COLLEEN M	\$35,742.11
GONYNOR, ERIC M	\$325.29
JENKINS, SHARON M	\$13,315.40
LARRABEE, CLINT M	\$38,119.82
LOCKE, CHRISTOPHER M	\$711.19
POSTE, THERESA	\$8,271.75
ROMEOS, JAMES C	\$1,599.36
SAMPSON, THOMAS H	\$121.66
SHAMSHAK, THOMAS P	\$529.96
SMITH, JAMES	\$9,739.79
TAMILIO, ROBERT B	\$1,177.06
ZWICKER, JUSTIN M	\$14,417.66
<b>Emergency Center Total</b>	<b>\$181,642.68</b>

**HIGHWAY DEPARTMENT**

DAVIS, AMANDA	\$18,503.21
FRITHSEN, JEFFREY	\$3,712.56
GALLI, MICHAEL	\$28,612.72
GOODWIN, PAUL	\$61,932.86
GREEL, DANIEL	\$2,320.20
HARDING, KEVEN B	\$53,245.00
JOHNSON, ROBERT P	\$20,655.60
KOERTH, JASON E	\$3,552.40
MUNIZ, NANCY M	\$10,405.05
STANTON, ALFRED K	\$44,468.76
VISELLI, ROBERT P	\$42,944.08
WILSON, RYAN M	\$4,995.52
<b>Highway Department Total</b>	<b>\$295,347.96</b>



**FIRE DEPARTMENT**

AKERLY JR, EDWARD C	\$3,019.44	LANE, TIMOTHY P	\$2,164.84
ALBANI, JAMES	\$967.13	LYNCH, NICHOLAS	\$67.84
BALL, DANIEL	\$4,047.53	MANSFIELD, ERIK	\$17.21
BALL, ROGER M	\$1,227.63	MANSFIELD, RAYMOND S	\$947.41
BARRETT, DAVID W	\$1,196.10	MAXFIELD, CHRISTOPHER	\$798.77
BOUTCHIE, GLENN C	\$980.58	MAXFIELD, RAY	\$379.68
BURNHAM, WESTLEY	\$2,340.54	MUISE, KEITH A	\$162.50
CARTER, KEITH C	\$2,702.45	NIEBERLE, ERNEST JR	\$1,468.56
CARTER, RICHARD	\$4,335.12	OSBORN, HEATHER	\$356.41
CROCKER, SAMUEL	\$2,127.91	OUELLETTE, NICHOLAS	\$2,644.35
DAGLE, MARY ELINOR	\$8,248.87	PEREEN, DAVID O	\$1,436.14
DOANE, DEXTER ALAN	\$865.37	PYBURN JR, DENNIS W	\$237.70
DORT, RICHARD H JR	\$1,245.74	READER, RAMIE	\$3,132.54
DOUCETTE, DAN	\$4,098.78	READER, RANDIE	\$86.05
DOUCETTE, PAUL	\$3,527.04	REED, SEAN	\$1,723.37
FIAHLO, DANIEL	\$150.39	RICKER, DANIEL	\$0.00
FIGURIDO, BRUCE	\$976.08	SAVORY, SCOTT	\$602.96
FRENCH, MICHAEL	\$509.80	SILVA, NICHOLAS	\$644.24
GALLANT, RONALD	\$1,503.25	SOUCY, MICHAEL A	\$3,013.47
GOOD, JOHN L	\$1,603.90	SOUSA, KEVIN K	\$930.45
GOOD, TRAVIS	\$3,742.76	STAVROS, GEORGE	\$17.21
GRANT, WARREN J III	\$1,092.84	STORY, BLAKE	\$51.13
GRANT, WARREN J JR	\$1,154.79	THOMPSON, DAVID	\$7,899.82
HEATH, JASON	\$1,624.97	THOMPSON, GORDON	\$1,087.35
LAFATA, JOSEPH	\$2,848.47	WOODMAN, EIAN	\$3,864.11
		<b>Fire Department Total</b>	<b>\$89,871.59</b>

**WATER DEPARTMENT**

FRITHSEN, DAVID W.	\$58,813.28
GALLI, MICHAEL	\$35,898.60
GOODWIN, PAUL	\$10,510.83
HEITZ, ERIC T	\$49,060.23
MANSFIELD, ERIK G	\$34,543.42
MUNIZ, NANCY M	\$28,228.64
PEREEN, DAVID O	\$18,685.96
WILSON, RYAN M	\$3,480.08
<b>Water Department Total</b>	<b>\$239,221.04</b>

**SEWER DEPARTMENT**

DAVIS, AMANDA	\$24,746.88
FRITHSEN, DAVID W.	\$479.96
GALLI, MICHAEL	\$6,883.08
GOODWIN, PAUL	\$10,474.31
HEITZ, ERIC T	\$1,047.36
JOHNSON, ROBERT P	\$120.48
MANSFIELD, ERIK G	\$39,491.16
PEREEN, DAVID O	\$28,530.00
<b>Sewer Department Total</b>	<b>\$111,773.23</b>

**YOUTH COMMISSION**

ADAMS, KAREN L	\$1,164.00
BERKROT, MISHA	\$46.00
BOUTCHIE, NICOLE M	\$1,733.75
CAIN, MATTHEW	\$46.00
CAIN, MICHELLE S	\$51.75
DONNELLY, JAMES M	\$1,395.00
FINI, KATE	\$1,584.00
GENTLEMAN, VANESSA R	\$1,712.40
GLIDDEN, MELISSA M	\$1,608.65
GRANT, MICHELLE	\$438.00
HORNE, JOSHUA	\$1,486.02
KANE, JUSTINE	\$1,435.40
KERRIGAN, DAWN	\$720.01
KLYPKA-SIMPSON, MARILYN E	\$26,250.74
KLYPKA-SIMPSON, VERNON T	\$2,145.16
KLYPKA-SIMPSON, YURI	\$1,452.89
LLOYD, BRIAN	\$1,732.25
MALIK, EMILY L	\$1,534.28
MCCARRON, JONATHAN	\$1,694.90
MCCOLLUM, MICHAEL D	\$46.00
RAINONE, JAMES A	\$1,344.40
RICE, DEREK S	\$1,269.38
RICE, JANET L	\$2,586.00
ROGERS, TAYLOR B	\$1,538.14
ROSSO, COLIN B	\$1,440.00
SHALKOWSKI, JASON T	\$2,581.00
SHIELDS, BRYAN M	\$539.13
SOUZA, RUSSELL D	\$1,261.90
THOMAS, ERICA R	\$1,220.62
THOMAS, KARA E	\$1,543.79
TYLER, BLAKE	\$69.38
WHITE, DANIEL J	\$1,153.27
WHITE, DIANE D	\$651.00
YOUNG, SETH M	\$899.98
<b>Youth Commission Dept Total</b>	<b>\$66,375.19</b>

**POLICE DEPARTMENT**

BROWN, GREGORY J	\$11,806.50
DAGLE, MARY ELINOR	\$33,136.08
DAVIS, RYAN W	\$74,684.86
EARLE, DAVID	\$5,971.87
FOURNIER, EDWIN L	\$267.36
FRANCIS, PAUL	\$77,224.82
FRENCH, MICHAEL T	\$80,676.32
GILARDI, ROBERT	\$85,538.02
GONYNOR, ERIC M	\$10,386.32
GRANT, STEVEN R	\$3,554.47
KENT, DAVID S	\$3,416.19
KRIEGER, CHRISTJON K	\$685.11
LARIVEE, MARK J	\$69,750.98
LARRABEE, CLINT M	\$133.68
LOCKE, CHRISTOPHER M	\$8,517.68
OSBORN, HEATHER	\$567.93
PATTEN, STEVEN	\$10,560.76
POSTE, THERESA	\$344.20
ROMEOS, JAMES C	\$30,531.02
SAMPSON, THOMAS H	\$3,786.24
SHAMSHAK, THOMAS	\$8,923.79
SHAMSHAK, THOMAS P	\$35,948.53
SILVA, PETER	\$99,602.41
WESTON, MARIKO	\$5,137.23
ZWICKER, JUSTIN M	\$28,678.36
<b>Police Department Total</b>	<b>\$689,830.73</b>

**TOWN CLERK DEPARTMENT**

FEENER, MARY ELLEN L	\$534.91
SOUICY, SALLY A	\$21,218.00
<b>Town Clerk's Dept Total</b>	<b>\$21,752.91</b>

**TOWN PROPERTY**

MUISE, GERALD	\$16,213.84
MULCAHY JR, JAMES L	\$451.55
<b>Town Property Total</b>	<b>\$16,665.39</b>

**AMBULANCE DEPARTMENT**

AKERLY JR, EDWARD C	\$1,173.07	LAFATA, JOSEPH	\$931.38
ALBANI, JAMES	\$213.62	LANE, TIMOTHY	\$624.40
BALL, DANIEL	\$1,926.86	LYNCH, NICHOLAS	\$16.71
BALL, ROGER M	\$360.91	MANSFIELD, RAYMOND S	\$309.78
BARRETT, DAVID W	\$344.18	MAXFIELD, CHRISTOPHER	\$545.95
BOUTCHIE, GLENN C	\$394.83	NEAL, EDWARD	\$33.42
BURNHAM, WESTLEY	\$137.69	NIEBERLE, ERNEST JR	\$1,776.28
BUTLER, JOSHUA	\$92.40	OSBORN, HEATHER	\$1,294.58
CARTER, RICHARD	\$309.78	OUELLETTE, NICHOLAS	\$384.22
CROCKER, SAMUEL	\$891.87	PEREEN, DAVID O	\$215.12
DOANE, DEXTER ALAN	\$360.91	PYBURN JR, DENNIS W	\$307.27
DORT, RICHARD H JR	\$103.26	READER, RAMIE	\$742.37
DOUCETTE, DAN	\$1,110.83	REED, SEAN	\$249.04
DOUCETTE, PAUL	\$344.20	SAVORY, SCOTT	\$361.41
FAHLO, DANIEL	\$33.42	SILVA, NICHOLAS	\$455.07
FIGURIDO, BRUCE	\$606.94	SOUCY, MICHAEL A	\$2,881.12
FRENCH, MICHAEL	\$970.86	SOUSA, KEVIN K	\$119.21
GALLANT, RONALD	\$754.48	STAVROS, GEORGE	\$963.26
GOOD, TRAVIS	\$644.12	STORY, BLAKE	\$33.42
GRANT, WARREN J III	\$60.23	THOMPSON, DAVID	\$1,846.13
GRANT, WARREN J JR	\$1,942.55	THOMPSON, GORDON	\$17.21
HEATH, JASON	\$685.39	WOODMAN, EIAN	\$1,340.93
		<b>Ambulance Department Total</b>	<b>\$28,910.68</b>

**CEMETERY DEPARTMENT**

EMERSON, CORY W	\$633.60	KOERTH, JASON E	\$1,426.92
GREEL, DANIEL	\$3,583.26	MULCAHY JR, JAMES L	\$2,730.48
HARDING, KEVEN B	\$74.14	MUNIZ, NANCY M	\$3,093.36
HEITZ, BRANDON G	\$396.00	STANTON, ALFRED K	\$284.58
JOHNSON, ROBERT P	\$22,094.20	<b>Cemetery Department Total</b>	<b>\$34,316.54</b>

**SNOW DEPARTMENT**

FRITHSEN, DAVID W.	\$849.16	JOHNSON, ROBERT P	\$2,078.28
HARDING, KEVEN B	\$4,930.31	STANTON, ALFRED K	\$3,414.96
HEITZ, ERIC T	\$3,469.38	VISELLI, ROBERT P	\$3,832.86
		<b>Snow Department Total</b>	<b>\$18,574.95</b>

**TOTAL TOWN WAGES: \$2,432,106.26**

## **EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS' SERVICES**

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year, three Essex veterans/widows were on this program. Under state law, the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately \$259,000 to eligible recipients in Essex, of which the current staff is responsible for approximately \$140,000 dollars paid to or saved by those assisted in Essex.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 16 of the town's 293 *identified* veterans and 5 of the 54 *identified* veterans' widows during 2008. We also provide support and information assistance for National Guard and Reserves called up for service in Iraq or Afghanistan and their families.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance.

The Eastern Essex District is composed of the towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. A. Raymond Randall, Jr. is the Essex member of the Board of Directors.

Terrance P. Hart, District Director

## YOUTH COMMISSION

The Essex Youth Commission (EYC) would like to thank all of the children, new and returning, who participated in the programs and events that the EYC offers throughout the year. We look forward to seeing you in 2009. Thank you also to the many businesses, families, and individuals who support the EYC and volunteer their time.

The EYC distributes four brochures annually: fall, winter, spring, and summer. These brochures are distributed to all students in the Essex Elementary School (EES) and are available on our website at: [www.essexma.org/eyc](http://www.essexma.org/eyc)

Our summer program continues to grow and sustain itself as our largest revenue source with the largest number of program participants. Over the past year, the EYC partnered with Manchester-by-the-Sea's Recreation Department to offer joint programming with the ski club and on school early release days. Presently, youth from either community are welcome to participate in any program offered by the other community. This partnership will be continued and expanded upon in 2009 since it helps to keep programs open that would otherwise be cancelled due to low enrollment, helps to keep program fees affordable, and offers a greater variety of programs to the community.

EYC holiday events continue to bring joy to the community. The EYC Halloween Party was moved to a new night and location (behind Town Hall on Halloween night). A Halloween parade began at the Essex Elementary School (EES) and concluded at Town Hall, followed by games, hayrides, and refreshments at Memorial Park. The Essex Parent-Teacher Organization (PTO) joined us at our usual Santa Breakfast with a holiday fair offering an opportunity to shop for the holidays. We would like to thank the Essex Division of the Cape Ann Chamber of Commerce that partners with the EYC in sponsoring the annual Holiday Festival (with special thanks to Heidi Jackson-Dean, Mary Hickey, Ted Marshall, and Robin Pydynkowski for returning year after year to make this event a success).

Prior to the opening of our summer program at Centennial Grove, the Department of Public Works repaired a broken door at the cottage garage and installed new wood and outdoor carpet on the walking dock. We would like to thank the DPW for those services and would like to thank the Board of Selectmen for the addition of new sand on the Centennial Grove beach. Also, the EYC and the Selectmen jointly procured new picnic tables for the Grove to benefit EYC participants and the community alike. Further, a new, maintenance-free swim float has been purchased for the upcoming season and will be deployed soon, along with re-surfaced fishing docks.

The EYC held a yard sale this past spring to benefit the families that qualify for financial aid assistance and the proceeds were deposited in a new gift fund. High school students often earn community service credit by volunteering their time for EYC programs and events and this year was no exception. Summer program personnel this past year included individuals who started as program participants, went on to become Counselors in Training, and now are program staff.

The EYC, along with the Director, continues to develop new programs, events and ways to better serve the community. To stay informed in a rapidly-changing economy the Director attended

quarterly meetings of the Massachusetts Recreation and Park Association (MRPA). This venue offers an opportunity to meet with other directors, to exchange information, and to collect feedback and suggestions that aid in the development of EYC programs.

The EYC will continue to create recreational opportunities for the children of Essex. Please contact us with any suggestions for new programs or events that you would like to see offered. Please visit our website at [www.essexma.org/eyc](http://www.essexma.org/eyc) for the latest updates or to subscribe to our mailing list. Our Director may be reached at (978) 768-3414.

Respectfully submitted,  
Essex Youth Commission

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