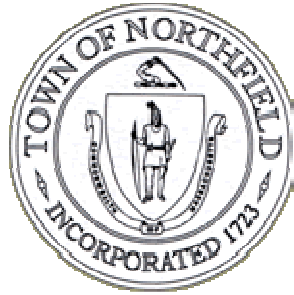


Annual Report
Town of Northfield
Year Ending December 31, 2011



69 Main Street
Northfield, MA 01360

www.northfield.ma.us

P: 413-498-2901

F: 413-498-5103

Cover Photo: The light on Belcher Fountain is once again shining thanks to volunteer efforts of the Northfield Kiwanis, the Town Hall Master Plan Committee and funds from the Community Preservation Committee.

Federal, State & County Officials

President of the United States

Barack H. Obama (D)
The White House
1600 Pennsylvania Ave.
Washington, DC. 20500
202-456-1111

United States Senators

Scott Brown (R)
317 Russell Senate Office
Washington, DC 20510
202-224-4543

John F. Kerry (D)
304 Russell Senate Office
Washington, DC 20510
202-224-2742

Representative in Congress

John Olver (D) 1st District
111 Longworth HOB
Washington, DC 20515
202-225-5335

Massachusetts State Legislation

Governor

Deval Patrick (D)
State House
Office of the Governor, Rm 360
Boston, MA 02133

Lt. Governor

Tim Murray (D)
State Office Building
436 Dwight St. Ste. 300
Springfield, MA 01103
413-784-1200

State Senator

Stanley C. Rosenberg (D)
State House Rm 320
Boston, MA 02133
617-722-1532

Representative in General Court

Paul W. Mark (D)
State House Rm 473F
Boston, MA 02133
617-722-2210

Attorney General

Martha Coakley (D)
1350 Main St. 4th Floor
Springfield, MA 01103
413-784-1240

Franklin Regional Council of Government

Linda Dunlavy
Executive Director
425 Main St. Ste. 40
Greenfield, MA 01301
413-774-3167

TOWN HALL OFFICE HOURS

Accounting

Tuesday & Wednesday
Friday

9:00 am - 5:00 pm
9:00 am - noon

Town Administrator

Monday - Thursday
Friday

9:00 am - 5:00 pm
9:00 am - Noon

Assessors Office

Monday, Tuesday & Thursday
Wednesday

9:00 am - 3:00 pm
9:00 am - 2:00 pm
6:00 pm - 8:00 pm
CLOSED

Friday

Building Inspector

Tuesday & Thursday

6:00 pm - 7:30 pm

Tax Collector/Treasurer

Monday
Wednesday

9:00 am - 3:00 pm
9:00 am - 3:00 pm
6:00 pm - 8:00 pm

Town Clerk

Monday & Tuesday
Wednesday (2nd)
Wednesday (1st, 3rd, 4th)

9:00 am - 3:00 pm
9:00 am - 3:00 pm
9:00 am - Noon
5:00 pm - 8:00 pm
CLOSED

Thursday & Friday

Town Secretary

Monday through Thursday
Friday

8:00 am - 4:00 pm
8:00 am - Noon

TOWN HALL CLOSES AT NOON ON FRIDAY

Elected and Appointed

Elected

Moderator

Nathan L'Etoile

Board of Selectmen

Dan Gray, Chair
Kathleen F. Wright
Bonnie Tucker L'Etoile

Board of Health

Robert MacEwen, Chair
Flora Sadri
Thomas Walker
Dan Gray
David Balk

Planning Board

Richard Fitzgerald, Chair
Jerry Wagener
James Holloway
Tammy Pelletier
Charles Shaw

Board of Assessors

Alice B. Lord, Chair
Michelle Milton
Thomas Shearer
Doris Balk*

Board of Trustees of Veterans Memorials

Daniel Ryan, Chair
Denis Brennan
John Williams
Mark Remillard
Raymond Zukowski

Constables

David Brassor
Fredd Fuller
James O'Shea
John Ware

PVRS Northfield

Patricia Shearer, Chair
William Wahlstrom
Jed Proujansky

Sewer Commission

Tom Walker, Chair
Paul Prest
Raymond Zukowski, Vice
Chair

Tax Collector

Barbara Brassor

Town Clerk

Gail V. Zukowski

Treasurer

Barbara Brassor

Board of Library Trustees

Margo Fleck
Deb Potee
Lloyd E. Parrill
Jon McGowan, Chair
Nolan Kitfield
Pauline Borrego
Janet Wood*

Appointed by Moderator

Finance Committee

Lois Stearns, Chair
Gail St. Clair, Clerk
Anthony Matteo
John G. Spanbauer
Dan Campbell, Vice Chair
Chad Glover

Franklin County Technical School District

Gail V. Zukowski

Non Partisan Caucus

Susan Lloyd
Kim Farmer
Nina Sibley

*Resigned/Retired/Term Expired/Other

**Appointed by the
Board of Selectmen**

Building Use & Planning

Chadwick Glover
William Roberts

Council on Aging

Irene Jurkowski
John Blazejewski
Shirley Nelson
Mary Jane Porter
Eleanor Goodman, Chair
Ruth Gallagher
Genevieve Clark
Rhoda Yucavitch
Elizabeth L'Etoile

**Electronic Communications & Cable TV Advisory
Committee**

Brian Brault
Bruce Kahn

**Agricultural
Commission**

William Ames
Eugene L'Etoile
William Llewelyn, Chair
William Roberts
Dave Kalinowski
Alan Stone
Jerry Wagener
Dave Brown

Cultural Council

Deb Potee, Chair
Beth Reynolds
Bruce Kahn
Karina Berenson
Crystal McNeill
Amy Boyden
Eliot Huniwell

Conservation Commission

Hunter Swanson
Joan Deely
Mike Barry
Charles Blanker
William Llewelyn, Chair

Election Officers

Carol Holden
Ruth Gallagher
Linda Leavis
Helen Monroe
Nina Sibley
Elizabeth L'Etoile, Warden
Kay Snow
Jessie Wiggin
Bob MacEwen, Precinct
Clerk
Ed Finch
Alice Fortier
Betty Gibson
Irene Hoistington
Jane Abbott

*Resigned/Retired/Term Expired/Other

Appointed by the Board of Selectmen

**Emergency Services Facility
Committee**

Floyd Dunnell
Kathleen Wright
Raymond Zukowski
Mark Fortier
Len Crossman
Jason Platek, Chair
Chad Glover

Energy Committee

Maureen Spaulding
Walton Congdon, Co-Chair
Robert Pasteris, Co-Chair
Peter Talmage
Rich Fitzgerald
Annie Chappell

Historical Commission

Mary Jane Porter
Joel Fowler
Marie Ferre, Chair
Sue Ross
Robert Hall
Jessie Wiggin
Ruth Potee
Homer Stavely*

**Main Street Revitalization
Committee**

Peter Talmage
Heather Tower
Chadwick Glover
Jean Kozlowski

Northfield Board of Registrars

Susan Lloyd
Kim Farmer

Nfld-CS Lewis-NMH Committee

Randy Foster
Chadwick Glover
Ed Finch
Nick Fleck
Marguerite Lentz
Kathleen Wright
Nathan Tufts
Susan Ross
Alexander Stewart, Chair
Erin Jaworski
Bruce Kahn
Carol Lebo
Lois Stearns
Barbra Richardson
Sara Hoffman

Open Space Committee

Joanne McGee
Sue Ross
Mike Barry
Ruth Gallagher
Kate Rossiter
Jen Tufts
Jerry Wagner, Chair

Trust Fund Committee

Ruth Gallagher
Jessie Wiggin
Mary Jane Porter
Andrea Dale

Fred Wells Will Trustee

Theodore Penick

*Resigned/Retired/Term Expired/Other

Veteran Graves Officer

Ed Doolittle

**Four Mile Brook Watershed
Advisory**

Lisa McLoughlin
Joan Deely
Mary Perrea
Howard Perrea
Sue Fuller
Denis Brennan
Harley Mullen
Tom Shearer
Bob Duby
Cecelia Jordan
Ken Jordan
Joel Fowler
Jen tufts
Bob English

Zoning Board of Appeals

Sam Richardson*, Chair
Edward Shearer
William Forrest
Raymond Clark
Marguerite Lentz
Erin Jaworski
Robert Barnes*
Mary King*

**Town Hall Master Plan
Committee**

Ruth Gallagher
Suzanne Sweeney
Stephen Serendynski
Steve Roberto
Kathleen Wright
Tom Walker
Tom McDonald

**Community Preservation
Committee**

Dan Campbell
Ruth Potee
Charles Blanker
Tammy Pelletier
Ruth Gallagher
Rhoda Yucavitch
Eleanor Goodman

CEDS

Jerry Wagener

**Natural Hazard Mitigation
Committee**

Kathleen Wright
Thomas Hutcheson
Robert MacEwen
Len Crossman
Tom Newton
Tom Walker
Mark Fortier
Floyd Dunnell

*Resigned/Retired/Term Expired/Other

Community Profile

Population: 2951

Population change 1990-2000: 113

Land area: 35.4 sq miles

Land Use Summary:

75.3% forest, wetlands, & open space

13.6% agriculture

6.6% residential

1.2% commercial, industrial, transportation

3.3% water

Population data from the 2000 census;
Land use data MassGIS 1999

Information from MassDEP

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General Administration

Town Administrator
Thomas Hutcheson

Town Secretary
Sandra L. Wood

Town Accountant
Deb Mero

Tax Collector/Treasurer
Barbara Brassor

Assessor's Clerk
Carol Holden*
Bethany Walker

Town Clerk
Gail V. Zukowski

Town Counsel
Kopelman & Paige

**Finance Committee
Administrative Assistant**
Bethany Walker

ZBA Administrative Assistant
Vivien Venskowski

Conservation & Planning Board Administrative Assistant
Sara Goodwin Monette

Town Hall Custodian
Tammy Pelletier



Public Safety

Police Chief
Len Crossman, Jr.

Police Staff Sergeant
Robert Leighton

Patrol Officer
Scott Minckler

Administrative Assistant
Vivien Venskowski

Fire Chief
Floyd "Skip" Dunnell

EMS Chief
Mark Fortier
Asst. Chief
Ernest Frost

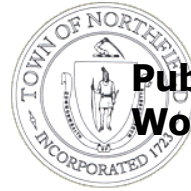
Building Commissioner
James Hawkins

Animal Inspector
Dan Gray

Plumbing & Gas Inspector
Frank Turner

Electrical Inspector
Devin Lockley

Dog Officer
Jim Whitcomb*
Don Thornton



Public Works

Superintendent of Streets & Building Maintenance
Tom Walker

Foreman
Kevin Steiner

Truck Driver/Laborers
Mike Sibley
Kris Black
Mike Mankowsky

Administrative Assistant
Gail V. Zukowski



Community Services

Senior Center Director
Suzanne Sweeney

Outreach Coordinator
Jeanette Tessier

Library Director
Deb Kern

Circulation
Jane Lyle-Jaworski

Programming
Halie Theoharides

Circulation Assistant
Jessica Robinson

Library Custodian
Dan Morgan

**Recreation Commission
Administrative Assistant**
Bridget Hammond

*Resigned/Retired/Term Expired/Other

Reports

Selectboard & Town Administrator

The Northfield Selectboard has had a very busy 2011 and early 2012.

One ongoing project that moved forward in 2011 and early 2012 was the Four Mile Brook Road water quality improvement project, which should clear its final hurdles at the 2012 Annual Town Meeting and be ready to bid soon after that.

Renovation work on the former Northfield Mount Hermon campus continued throughout the year, and Hobby Lobby broadened its field of possible owners, as the C. S. Lewis College passed its period of having the exclusive right to develop the campus. The Town looks forward to building a positive, constructive relationship with the eventual owner.

The Town entered into two conservation agreements and completed a forest stewardship grant for a Town Forest, which will be overseen by the Conservation Commission.

The Selectboard started the year with an interim administrative assistant, and then made the transition to a new Administrative Assistant, Tom Hutcheson, whose title changed to Town Administrator after Town Meeting. Hutcheson has signed a second one-year contract with the Town, which should provide some stability in the position.

Other items from the 2011 Annual Town Meeting that have borne fruit include:

- As a result of the May 2011 Annual Town Meeting vote, the Selectboard formed a Personnel Committee, which is reviewing the Town's personnel policy and related issues, and a By-laws Committee, which is drafting a comprehensive set of by-laws for the Town. We look forward to broad citizen input into this important task.
- The Town voted to join Hampshire Power, which now has almost 100,000 people and will be in a position to bid for services in 2012.
- The Town also voted to join Wired West, a regional cooperative formed to provide universal broadband access to its member towns. As the efforts of the Massachusetts Broadband Institute to bring broadband infrastructure to the region come to fruition in the next year, Wired West plans to extend this coverage to all residents and businesses. This new fiber optic based network will have the capacity to offer services well beyond the speed and capabilities currently available.
- By the time this goes to press, the first audit Northfield has had in twenty years should have been completed. This will be an important accomplishment if the Town votes to borrow money.

Several new staff members have joined the Town, and we welcome them on board collectively.

In the Spring, non-management police filed for recognition as a union. The Selectboard has made substantial progress in negotiations and hopes to wrap up this first-time contract—always the most difficult negotiation—soon after as the union presents a replacement lawyer for one who retired.

Last spring, the Selectboard voted to approve moving forward toward the Commonwealth's Green Communities designation, which would make the Town eligible for energy-related grants. Some of the requirements have been controversial, and at the time of writing this, the outcome of two 2012 Annual Town Meeting votes necessary for that designation is unknown.

After almost three years of preparation, the Selectboard signed a ten-year long-term contract with Comcast for cable services, including a rise in the amount of money allocated to BNCTV.

Respectfully Submitted,

Board of Selectmen

Dan Gray, Chair

Kathleen F. Wright

Bonnie Tucker L'Etoile

Town Administrator, Thomas Hutcheson

BOARD OF ASSESSORS

Amount to be Raised:

| | |
|-------------------------------------|-----------------|
| Appropriations | \$ 7,418,204.21 |
| Cherry Sheet Offsets | 3,772.00 |
| State & County Cherry Sheet Charges | 6,068.00 |
| Overlay | 60,255.22 |

Total Amount to be Raised **\$ 7,488,299.43**

Estimated Receipts & Other Revenue Sources:

| | |
|----------------------------|---------------|
| Est. Rec. State | \$ 353,914.00 |
| Est. Rec. Local | 856,234.00 |
| Rev. Appropriated Specific | 152,968.00 |
| Rev. to Reduce Tax Rate | 135,500.00 |

Total Receipts & Revenue **\$ 1,498,616.00**

Real Estate and Personal Property Tax Levy **\$ 5,989,683.43**

TAX RATE RECAPITULATION

| CLASS | VALUATION | LEVY |
|-------------------|--------------------|---------------------|
| Residential | 292,075,945 | 4,118,270.82 |
| Commercial | 42,036,287 | 592,711.65 |
| Industrial | 72,054,477 | 1,015,968.13 |
| Personal Property | 18,633,534 | 262,732.83 |
| TOTAL | 424,800,243 | 5,989,683.43 |

Tax Rate Fiscal Year 2012: \$14.10 (per thousand of value)

Respectfully submitted,

Thomas Shearer, Chairperson Alice Lord Michelle Milton
Bethany Walker, Clerk

Board of Health

The Board of Health is an elected Board comprised of 5 members and a secretary. We meet at 4:45 p.m. on the second and fourth Thursday of each month, with additional meetings as required. The Board has many duties and responsibilities that are mandated by the State which involve protecting the public health and welfare

Northfield belongs to the Eastern Franklin County Health District (EFCHD). Towns share the costs of membership, which provides our health agents: Dave Zarozinski and Deb Palmer provide us with excellent, professional assistance. They perform inspections twice annually on all food establishments including our schools. Additionally, farmer's market camp and public pools are inspected as required. Dave and Deb investigate any public health or housing issue or other complaints, representing the Town in housing court if necessary. As our health agents they provide unlimited assistance and counsel to Board of Health members on any questions or issues that develop.

The Board of Health issues septic haulers permits, installers permits, food permits, camp permits, pool permits, and bed and breakfast permits to name a few. Board members examine and approve all septic system designs. A Board of Health member must be present at every perc test and final inspection of each septic system; new construction, system replacement or repair.

All complaints are investigated by the Board promptly; information is shared with other Boards and outside agencies as required to effect solutions

The Transfer Station is managed by the Board of Health. It represents 80% of our overall budget. The Highway Superintendent handles employee scheduling and the day to day operations of the facility. We have just recently installed a fourth compactor that will be dedicated to compacting paper and cardboard. Two compactors for trash and now two for paper will ensure that when loads are hauled, they will be maximum weights thereby saving significantly on hauling costs. The second paper compactor precludes the use of the overflow box for paper. Compacted loads average approximately 8.4 tons, whereas the overflow box would go out at less than 3 tons. We recouped \$7,500.00 from the State on this purchase as a grant reducing our cost to approximately \$6,000.00.

Membership in the Franklin County Solid Waste District continues, the District assist us with planning and assuring that we meet all State and OSHA regulations. We are in consultation with the District regarding ways to further save money on our operation and also to increase the revenue from our recyclables (paper, cardboard, containers).

The Re Use Shed (or Free store) has been undergoing extensive renovations. We have expanded/doubled the space into the adjacent building. The shed should re open by April. Remember to Reduce/Recycle/Re Use. Please use the compost container. You can save a lot of weight and space in your trash bags. Remember that everything organic can go into the compost box including waxed cardboard and used cat litter. We are now using a 3 yard container for collection.

- All florescent bulbs are collected free of charge – give them to the attendant
- All batteries are collected free of charge. From button batteries, recyclable batteries, alkaline batteries auto and other lead batteries
- Clothing is accepted in plastic bags in the Salvation Army box
- The Got Books container accepts books, VHS tapes, CD's, and DVD's. This provides income of \$40.00/ton that goes into the General Fund.
- Consider volunteering for a few hours a month to help staff the Re Use Shed, speak with the attendant if willing to help.

Board of Health members continue to work diligently in support our Town. We train, travel to meetings of the EFCHD, FCSWD, MAHB trainings offerings, courses offered by the State and the FRCOG and State an Emergency Dispensing Site (EDS). We work to save money with innovative programs and thinking outside the box. In these times of increasing costs and diminishing State programs and funding we must work together with our neighbors in Northfield and surrounding towns in order to function well and cost effectively.

Respectfully Submitted,

Board of Health
Robert MacEwen, Chair
Tom Walker
Dan Gray
Flora Sadri
David Balk



YOUR PLACE

THE NORTHFIELD PUBLIC LIBRARY

115 Main Street

413.498.2455

www.northfieldpubliclibrary.org

“One of the great attributes of a modern library is the seemingly endless opportunity to innovate around emerging trends. It’s what keeps us relevant and valued by a growing community while staying true to our traditional mission.” –Alex Gutelius.

Dickinson Memorial Library continues to do it’s very best to exemplify those goals.

BUILDING IMPROVEMENTS

In January the library was closed for six days - four days for a restoration project and two more for major snowstorms. With funding from the town, through the Community Preservation Act, the oak floors on the first and second levels and the main staircase were sanded and refinished, restoring them to their original beauty. Kidder’s completed the job by installing rubber treads to protect the stairs. As the weather finally improved the Northfield Garden Club planted a beautiful hydrangea on the front lawn in memory of trustee Jan Wood. Improvements were made to the meeting room when the heating system was updated. And the hours sign that had been battered in the heavy snows was replaced by Dave Senior. Throughout the year the Highway Department looked after the building: shoveling snow off the elevator roof, plowing the parking lot, installing a bike rack and taking down an ailing tree.

LOCAL HISTORY ROOM

Work on the local history room continued. Archivist Kathleen Nutter was hired to complete cataloguing the collection. A DVD player was purchased for patrons to view local history. A grand opening is scheduled for May 2012.

PROGRAMS

Regular programs throughout the year included weekly storytimes and monthly book discussion groups. The monthly Tuesday Night forums continued with programs on topics ranging from mummies to financial planning. In May Jack Nelson’s amazing replica of the Chateau was on display in the main room. It drew many people and many reminiscences. The *One World, Many Stories* Summer Reading Program, was sponsored by the Friends of the Library with donations from many local businesses. Tellabration, now an annual event, took place in November with storytellers Lot Therrio, Onawumi Jean Moss and Rona Levantahl.

Collaborations with community groups led to well-attended and highly successful programs. With the Genealogy Society the library presented author Lesley Albrecht Huber, *The Journey Takers*, who spoke on retracing her family’s ancestry. Ben Hewitt, author of *The Town that Food Saved*, spoke to a packed audience at a program sponsored by Transition Northfield.

The meeting room was used by many local groups and committees throughout the year including the Northfield Genealogy Society, the Northfield Energy Committee, a stamp and paper crafting group and the Girl Scouts.

SERVICES AND MATERIALS

Circulation of traditional library materials - books, magazines, audiobooks and DVDs - continued to be quite strong. This year there was a substantial increase in the number of digital items - audiobooks and ebooks - downloaded from Overdrive, the library’s electronic catalog. Borrowers continued to check out the Kill-A-Watt electricity usage monitors. In addition to the Sony Reader and the Nook an Amazon Kindle was added to the circulating collection. Library patrons continue to check out these e-book readers - some out of curiosity, others to help them decide on the one they would like to purchase for themselves.

In addition to the 3 public access computers the library added a netbook and two iPads for patrons and staff. With the portability of the iPad making it possible to walk around the building with the library catalog, staff became more efficient helping patrons.

As part of an effort to make the collection more accessible the library subscribed to Wowbrary. Wowbrary, which can be accessed through the library website or received as an email, is a weekly alert of the books, audiobooks and DVDs the Dickinson Memorial Library has added to its collection.

Another part of the accessibility project was to begin to create a more bookstore-like display of popular collections. The gardening, cooking and decorating books were moved to shelves where browsing is much easier. Lesser used collections - books-on-tape and videocassettes - were moved towards the back aisles.

As part of the C/W MARS library system the library was scheduled to move in October to a new, open source software system, Evergreen. After much preparation the move was delayed until May 2012.

FRIENDS OF THE DICKINSON MEMORIAL LIBRARY

The Friends continued their exuberant support of the library. Meeting monthly they planned the many fund raisers that sustain library programs. Their *Going to the Dogs* Dog Show and Parade was much anticipated and very successful. This year the Friends continued sponsorship of the library’s website They renewed annual passes to The Eric Carle Museum of Picture Book Art, Historic Deerfield, Smith College Museum of Art and the Springfield Museum. The Friends also purchased and maintained a Keurig coffee machine for patrons and library staff.

STAFF AND COMMUNITY

It was a year of changes for the library. In March Jan Wood, our devoted Library Trustee – or as she often called herself our “Trusty Trustee” – passed away. She left behind a legacy of devoted stewardship to the library. Enthusiastic library patron Deb Potee was appointed to fill Jan’s term.

After four years Angela Rovatti-Leonard left to return to school. Long-time circulation assistant Molly Chapin became the Interim Library Assistant. Julie Stepanek was hired to continue the library’s weekly story hour. Molly’s competence and Julie’s musical talent made for a very smooth transition until December when Halie Theoharides accepted the Library Assistant position. Jane Lyle-Jaworski continued to serve the library with skill and grace. With humor and ingenuity, Dan Morgan kept the library clean, warm and functioning throughout the year.

Volunteers logged over 600 hours in fiscal year 2011. Nine volunteers come in each week, and we rely on them as we do staff, to attend to assigned tasks. Then there are the myriad of volunteers who come in at a moments notice to hang drapes, run a program or spend hours wrapping gifts at the annual holiday bazaar.

NUMBERS

| | |
|--|-------------------|
| Books, magazines, movies and audios borrowed | 60,319 |
| Items requested from other libraries (FY11) | 9,336 |
| Items sent to other libraries (FY11) | 6,547 |
| Audiobooks, books and videos downloaded electronically | 620 120% increase |
| Library visits | 24,234 |
| People with Northfield library cards as of 12/31/2011 | 2,314 |

Respectfully submitted,
 The Board of Library Trustees – Chair, Jon McGowan, Margot Fleck, Nolan Kitfield, Paulina Borrego, Lloyd Parrill, Deb Potee - and
 Library Director, Deb Kern

Planning Board

Members:

Richard Fitzgerald, Chair

Sarah Goodwin, Administrative Assistant

Jim Holloway

Tammy Pelletier

Charlie Shaw

Jerry Wagener

The Northfield Planning Board meets at Town Hall on the second Wednesday of the month and additionally as needed.

2011 was a busy and interesting year in addition to regular business. Early in the year we held public hearings to get community input on the GDF Suez solar project on Rte 63 as part of the required Site Plan Review process. In May town meeting approved an Open Space Residential Design bylaw proposal.

Throughout the year we worked on several initiatives that will be presented for vote at 2012 town meeting: three of the smaller items are slight changes to town bylaws' wording on setback requirements, removal of natural materials, and a modification to the 2011's Open Space Residential Design.

There are also two larger proposals that we will have for vote at 2012 town meeting; the first is creation of a Solar Overlay District which will allow property owners to erect ground-mounted solar arrays within certain size ranges by right, eliminating the need for a Special Permit process. This is a step in the MA Green Communities certification process which will enable Northfield to qualify for a variety of grant funds, and have worked closely with the town Energy Committee and the Franklin Regional Council of Governments (FRCOG) on this.

The second of the large proposals for 2012 town meeting is the establishment of a Village Center Zoning District which would allow certain types and sizes of small businesses to be established by right, eliminating the need for a Special Permit process. A primary recommendation of the town's existing Master Plan is to enhance economic development, and one step toward this goal is to minimize barriers to opening a business. The proposed district would cover much of Main Street.

In addition to these items for the 2012 town meeting we will also present a warrant item asking for funding to update the town's Master Plan, which dates to the 1970s. Updating the Master Plan will help establish a vision to maintain what we love about Northfield and give direction for what we would like Northfield to be.

We welcome input from the community and invite you to attend a meeting or contact us with any questions, concerns, suggestions or compliments. We are on the town web page at <http://www.northfield.ma.us> and our Board email address is Northfield.PlanningBoard@gmail.com.

Submitted by Richard Fitzgerald

Sewer Commission

The Board of Sewer Commissioners is an elected three member Board. The Sewer Commissioners' set the sewer rate each year and for FY 11/12 the base rate was \$349.61 per hook up and a cost of \$7.65 per hundred cubic feet of water usage. The Sewer Commissioner's had a budget of \$206,234.00 which was a decrease of \$7627.00 from the previous year. A total of 41.11 million gallons of wastewater was treated at the Sewer Plant, with an average flow of 116,000 gallons per day. The total rain fall for the year was 63.99". Several other maintenance issues were addressed during the year. The flushing of the collection system continues to improve with the assistance of the Highway Dept and the used Fire Truck.

Respectfully submitted,

Thomas Walker – Chairman

Raymond Zukowski Jr. – Vice Chair

Paul Prest

Accountant's Report
TOWN OF NORTHFIELD, MASSACHUSETTS
COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2011

| | Fund Balances | | | Other Financing | | Fund Balances |
|------------------------|----------------------|-----------------|---------------------|------------------------|------|----------------------|
| | July 1, 2010 | Revenues | Expenditures | Sources (Uses) | | June 30, 2011 |
| Brush Mountain Library | \$ 930.27 | | | | | \$ 930.27 |
| Accessibility | \$ 17,015.90 | | \$ 500.00 | - | | 16,515.90 |
| | | \$ | | | | |
| | \$ 1,000,515.36 | - | \$ 500.00 | \$ - | \$ - | \$ 17,446.17 |

TOWN OF NORTHFIELD, MASSACHUSETTS
COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2011

| | Fund Balances | | | Other Financing | | Fund Balances |
|---------------|----------------------|-----------------|---------------------|------------------------|--|----------------------|
| | July 1, 2010 | Revenues | Expenditures | Sources (Uses) | | June 30, 2011 |
| EMS Ambulance | \$ - | \$ 50,778.70 | \$ 69,530.71 | \$ 30,096.00 | | \$ 11,343.99 |
| | \$ - | \$ 50,778.70 | \$ 69,530.71 | \$ 30,096.00 | | \$ 11,343.99 |

TOWN OF NORTHFIELD, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2011

| | General | Special Revenue | Capital Projects | Enterprise | Trust and Agency | Long Term Debt | Totals (Memorandum Only) |
|---|------------------|----------------------------|-----------------------------|-------------------|-----------------------------|---------------------------|---|
| Assets | | | | | | | |
| Cash and Investments | 1,302,314 | 258,106 | 0 | 48,108 | 596,797 | 0 | 2,205,325 |
| Accounts Receivable: | | | | | | | |
| Property Taxes | 225,365 | 1,740 | 0 | 0 | 0 | 0 | 227,105 |
| Excise Taxes | 40,412 | 0 | 0 | 0 | 0 | 0 | 40,412 |
| Tax Liens | 35,998 | 0 | 0 | 0 | 0 | 0 | 35,998 |
| User Charges | 48,550 | 0 | 0 | 29,283 | 0 | 0 | 77,833 |
| Less: Allowance for Uncollectible Accounts | -465,703 | 0 | 0 | 0 | 0 | 0 | -465,703 |
| Prepaid Expenses | 886 | 0 | 0 | 0 | 0 | 0 | 886 |
| Due From Other Funds | -43,300 | 60,185 | 17,446 | -34,729 | 397 | 0 | -1 |
| Due from Other Governments | 0 | 915,193 | 0 | 0 | 0 | 0 | 915,193 |
| Amount to be Provided for the Payment of Debt | 0 | 0 | 0 | 0 | 0 | 139,371 | 139,371 |
| Total Assets | 1,144,522 | 1,235,224 | 17,446 | 42,662 | 597,194 | 139,371 | 3,176,419 |
| Liabilities and Fund Equity | | | | | | | |
| Liabilities: | | | | | | | |
| Warrants, Payrolls, & Accounts Payable | 159,699 | 4,888 | 0 | 2,035 | 0 | 0 | 166,622 |
| Employee Withholdings | 1,229 | 0 | 0 | 0 | 0 | 0 | 1,229 |
| Due to Others | 9,140 | 90 | 0 | 0 | 3,770 | 0 | 13,000 |
| Deferred Revenue: | | | | | | | |
| Property Taxes & Tax Liens | -204,340 | 1,740 | 0 | 0 | 0 | 0 | -202,600 |
| Other | 88,962 | 915,193 | 0 | 29,283 | 0 | 0 | 1,033,438 |
| Due to Other Funds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bonds/Notes Payable | 0 | 0 | 0 | 0 | 0 | 139,371 | 139,371 |
| Total Liabilities | 54,690 | 921,911 | 0 | 31,318 | 3,770 | 139,371 | 1,151,060 |
| Fund Equity: | | | | | | | |
| Fund Balance: | | | | | | | |
| Reserved for Encumbrances | 240,982 | 0 | 0 | 0 | 0 | 0 | 240,982 |
| Reserved for Nonexpendable Trust Principal | 0 | 0 | 0 | 0 | 204,211 | 0 | 204,211 |
| Unreserved: | | | | | | | |
| Designated for Subsequent Years' Expenditures | 140,175 | 101,522 | 0 | 0 | 0 | 0 | 241,697 |
| Undesignated | 708,675 | 211,791 | 17,446 | 11,344 | 389,213 | 0 | 1,338,469 |
| Total Fund Equity | 1,089,832 | 313,313 | 17,446 | 11,344 | 593,424 | 0 | 2,025,359 |
| Total Liabilities and Fund Equity | 1,144,522 | 1,235,224 | 17,446 | 42,662 | 597,194 | 139,371 | 3,176,419 |

Town of Northfield Accountant's Report

| GENERAL FUND EXPENDITURES | | Period: July 2010 to June 2011 | | | | | |
|---------------------------|--------------------------------|--------------------------------|-------------|-----------------------|------------------------------|-------------------------|------------------------|
| Account # | Account Name | Current Year Budgeted | Adjustments | Net Working Budget | Current Year Expenditures | Balance to FY2012 | Balance to Close |
| 11401 | MODERATOR SALARY | 51.00 | 0.00 | 51.00 | 0.00 | 0.00 | 51.00 |
| 11410 | MODERATOR EXPENSE | 30.00 | 0.00 | 30.00 | 0.00 | 0.00 | 30.00 |
| 12201 | SELECTMEN SALARIES | 5429.00 | 0.00 | 5429.00 | 5066.38 | 0.00 | 362.62 |
| 12202 | ADMIN ASST SALARY | 49485.00 | -1214.00 | 48271.00 | 47166.30 | 0.00 | 1104.70 |
| 12203 | SECRETARY SALARY | 34900.00 | 673.60 | 35573.60 | 35573.60 | 0.00 | 0.00 |
| 12210 | SELECTMEN EXPENSE | 8601.00 | 200.00 | 8801.00 | 8686.02 | 0.00 | 114.98 |
| 12230 | ADMIN ASST EXPENSE | 705.00 | 0.00 | 705.00 | 362.52 | 0.00 | 342.48 |
| 13110 | FIN COMM EXPENSE | 1321.00 | 0.00 | 1321.00 | 655.72 | 0.00 | 665.28 |
| 13210 | RESERVE FUND | 15000.00 | -13267.75 | 1732.25 | 0.00 | 0.00 | 1732.25 |
| 13501 | ACCOUNTANT SALARY | 24700.00 | 0.00 | 24700.00 | 24699.96 | 0.00 | 0.04 |
| 13510 | ACCOUNTANT EXPENSE | 315.00 | 0.00 | 315.00 | 251.61 | 0.00 | 63.39 |
| 13550 | ACCT FIXED ASSETS | 1500.00 | 0.00 | 1500.00 | 0.00 | 1500.00 | 0.00 |
| 14101 | ASSESSORS SALARIES | 4982.00 | 0.00 | 4982.00 | 4982.00 | 0.00 | 0.00 |
| 14102 | ASSESSORS CLERK SALARY | 34351.00 | 0.00 | 34351.00 | 34332.48 | 0.00 | 18.52 |
| 14103 | ASSESSOR'S PROP INSP | 6000.00 | 0.00 | 6000.00 | 4128.00 | 0.00 | 1872.00 |
| 14110 | ASSESSORS EXPENSE | 15605.00 | 0.00 | 15605.00 | 15343.67 | 0.00 | 261.33 |
| 14150 | ASSESSORS RECORDS PRESERVATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 14152 | APPRAISAL NFLD MTN PROJ | 11000.00 | 0.00 | 11000.00 | 0.00 | 11000.00 | 0.00 |
| 14250 | ASSESSORS REVAL | 9600.00 | 0.00 | 9600.00 | 0.00 | 9600.00 | 0.00 |
| 14501 | TREASURER SALARY | 11300.00 | 0.00 | 11300.00 | 11299.92 | 0.00 | 0.08 |
| 14510 | TREASURER EXPENSE | 3000.00 | 300.00 | 3300.00 | 3289.12 | 0.00 | 10.88 |
| 14601 | TAX COLL SALARY | 11300.00 | 0.00 | 11300.00 | 11299.92 | 0.00 | 0.08 |
| 14610 | TAX COLL EXPENSE | 4700.00 | 250.00 | 4950.00 | 4942.59 | 0.00 | 7.41 |
| 15110 | TOWN LEGAL EXPENSE | 9000.00 | 9208.48 | 18208.48 | 18208.48 | 0.00 | 0.00 |
| 15510 | COMPUTER SUPPLY & SERVICE | 10981.00 | 451.00 | 11432.00 | 11432.00 | 0.00 | 0.00 |
| 15554 | COMPUTERS 5/03 | 1379.02 | 0.00 | 1379.02 | 0.00 | 1379.02 | 0.00 |
| 15810 | TAX TITLE | 2300.00 | -550.00 | 1750.00 | 0.00 | 0.00 | 1750.00 |
| 15910 | COPY MACHINE SUPPLY/SERVICE | 1600.00 | 0.00 | 1600.00 | 1369.85 | 0.00 | 230.15 |
| 15950 | TOWN HALL COPIER | 0.00 | 3000.00 | 3000.00 | 3000.00 | 0.00 | 0.00 |
| 16101 | TOWN CLERK SALARY | 25684.00 | 0.00 | 25684.00 | 25683.84 | 0.00 | 0.16 |
| 16110 | TOWN CLERK EXPENSE | 3330.00 | -152.25 | 3177.75 | 3040.74 | 0.00 | 137.01 |
| 16210 | ELECTIONS & REGISTRATIONS | 6625.00 | 2452.25 | 9077.25 | 9077.25 | 0.00 | 0.00 |
| 17110 | CONSERV COMM EXPENSE | 1750.00 | 1000.00 | 2750.00 | 2708.11 | 0.00 | 41.89 |
| 17510 | PLANNING BD EXPENSE | 1984.00 | 400.00 | 2384.00 | 2306.64 | 0.00 | 77.36 |
| 17610 | ZBA EXPENSE | 2949.00 | 0.00 | 2949.00 | 1500.69 | 0.00 | 1448.31 |
| 17810 | OPEN SPACE COMM | 180.00 | 0.00 | 180.00 | 78.79 | 0.00 | 101.21 |
| 17901 | LAND DAMAGES | 1.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| 17950 | MASS APR PROGRAM | 10000.00 | 0.00 | 10000.00 | 0.00 | 10000.00 | 0.00 |

| | | | | | | | |
|-------|----------------------------------|------------|----------|------------|------------|----------|--------|
| 17954 | CONS & LAND CONSULTANT | 492.15 | 0.00 | 492.15 | 0.00 | 492.15 | 0.00 |
| 19201 | TOWN HALL CUSTODIAN WAGES | 13233.00 | 0.00 | 13233.00 | 12198.23 | 0.00 | 1034.7 |
| 19210 | TOWN HALL MAINT. | 30835.00 | 0.00 | 30835.00 | 23481.60 | 0.00 | 7353.4 |
| 19211 | TOWN BLDG ELEVATOR & ALARM MAINT | 6800.00 | 465.00 | 7265.00 | 7256.39 | 0.00 | 0 |
| 19265 | T HALL RENOVATIONS | 1565.67 | 0.00 | 1565.67 | 0.00 | 1565.67 | 8.61 |
| 19267 | T HALL PROJECTS 05/07 | 3075.96 | 0.00 | 3075.96 | 0.00 | 3075.96 | 0.00 |
| 19269 | ELEC TO BS & PAVILLION | 0.00 | 5000.00 | 5000.00 | 2023.25 | 2976.75 | 0.00 |
| 19510 | TOWN REPORTS | 300.00 | 46.95 | 346.95 | 346.95 | 0.00 | 0.00 |
| 19910 | TOWN CLOCK | 150.00 | 0.00 | 150.00 | 150.00 | 0.00 | 0.00 |
| 21001 | POLICE SALARIES & WAGES | 205389.00 | 733.00 | 206122.00 | 202244.77 | 0.00 | 3877.2 |
| 21010 | POLICE OPER EXPENSE | 28433.00 | 7302.00 | 35735.00 | 35735.00 | 0.00 | 3 |
| 21050 | POLICE-NEW CRUISER | 30000.00 | 0.00 | 30000.00 | 30000.00 | 0.00 | 0.00 |
| 22001 | FIRE DEPT SALARIES | 4965.00 | 0.00 | 4965.00 | 4431.00 | 0.00 | 534.00 |
| 22002 | FIRE DEPT WAGES | 37454.00 | 0.00 | 37454.00 | 31912.51 | 0.00 | 5541.4 |
| 22010 | FIRE DEPT OPER EXPENSE | 15950.00 | -1000.00 | 14950.00 | 14737.15 | 0.00 | 9 |
| 22011 | FIRE DEPT HOSE & EQUIP | 8000.00 | 0.00 | 8000.00 | 7813.62 | 0.00 | 212.85 |
| 22012 | FIRE DEPT INSPECTION FEES | 3000.00 | 0.00 | 3000.00 | 1150.00 | 0.00 | 186.38 |
| 22013 | FIRE HYDRANTS | 5460.00 | 0.00 | 5460.00 | 5460.00 | 0.00 | 1850.0 |
| 22014 | FIRE STATION MAINTENANCE | 14250.00 | 1000.00 | 15250.00 | 15074.96 | 0.00 | 0 |
| 22015 | FIRE PONDS | 3000.00 | 0.00 | 3000.00 | 0.00 | 0.00 | 0.00 |
| 22060 | FIRE DEPT-SCBA EQUIPMENT | 55000.00 | 0.00 | 55000.00 | 54329.50 | 0.00 | 670.50 |
| 22061 | BRUSH TRUCK-CAB & CHASSIS | 0.00 | 28500.00 | 28500.00 | 1821.73 | 26678.27 | 0.00 |
| 22062 | FIRE PUMP & ELEC WINCH | 0.00 | 9000.00 | 9000.00 | 792.18 | 8207.82 | 0.00 |
| 24101 | BLDG INSPECTOR SALARY | 23816.00 | 458.00 | 24274.00 | 24274.00 | 0.00 | 0.00 |
| 24110 | BLDG INSPECTOR EXPENSE | 1050.00 | 0.00 | 1050.00 | 558.89 | 0.00 | 491.11 |
| 24210 | GAS INSPECTIONS | 1500.00 | 86.00 | 1586.00 | 1586.00 | 0.00 | 0.00 |
| 24510 | WIRE INSPECTION | 5050.00 | -132.95 | 4917.05 | 901.20 | 0.00 | 4015.8 |
| 29110 | CIVIL DEFENSE | 400.00 | 0.00 | 400.00 | 0.00 | 0.00 | 5 |
| 29201 | DOG OFFICER SALARY | 3060.00 | 0.00 | 3060.00 | 2040.00 | 0.00 | 400.00 |
| 29210 | DOG OFFICER EXPENSE | 1450.00 | 0.00 | 1450.00 | 624.46 | 0.00 | 1020.0 |
| 29410 | TREE DEPT EXPENSE | 8500.00 | 0.00 | 8500.00 | 8500.00 | 0.00 | 0 |
| 29901 | CONSTABLE WAGES | 863.00 | 18.15 | 881.15 | 881.15 | 0.00 | 825.54 |
| 29910 | CONSTABLE EXPENSE | 30.00 | 0.00 | 30.00 | 0.00 | 0.00 | 0.00 |
| 29930 | FENCE VIEWERS, ETC | 1.00 | 0.00 | 1.00 | 0.00 | 0.00 | 30.00 |
| 29950 | HEPATITIS SHOTS | 1856.50 | 0.00 | 1856.50 | 0.00 | 1856.50 | 1.00 |
| 29951 | RABIES SHOTS | 595.00 | 0.00 | 595.00 | 370.00 | 225.00 | 0.00 |
| 30064 | ELEM SCH BLDG REPAIRS | 1388.10 | 0.00 | 1388.10 | 1375.00 | 0.00 | 0.00 |
| 30065 | NES DESIGN FOR REPAIRS | 0.00 | 5703.00 | 5703.00 | 0.00 | 5703.00 | 13.10 |
| 31010 | PVRS OPER ASSESSMENT | 3415291.62 | 0.00 | 3415291.62 | 3415291.62 | 0.00 | 0.00 |
| 31012 | PVRS TEACHER SAL DEFERRAL | 4536.47 | 0.00 | 4536.47 | 4536.47 | 0.00 | 0.00 |
| 31053 | PVRS BLDG PROJ ASSESS | 367930.89 | 0.00 | 367930.89 | 367930.89 | 0.00 | 0.00 |
| 31055 | PVRS DECOM WELLS & PUMP STA | 12250.00 | 0.00 | 12250.00 | 12250.00 | 0.00 | 0.00 |
| 32010 | FCTS OPER ASSESSMENT | 234994.00 | 0.00 | 234994.00 | 234993.84 | 0.00 | 0.16 |
| 32050 | FCTS CAPITAL ASSESSMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42110 | HWY SUPT EXPENSE | 8200.00 | 0.00 | 8200.00 | 7614.55 | 0.00 | 585.45 |
| 42111 | HWY DEPT COMPUTER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42201 | HWY DEPT WAGES | 235376.00 | 5565.00 | 240941.00 | 240820.99 | 0.00 | 120.01 |
| 42210 | HWY, BRIDGES & RAILS | 150000.00 | 3380.00 | 153380.00 | 151490.51 | 0.00 | 1889.4 |
| 42211 | OIL & STONING | 60000.00 | -5880.00 | 54120.00 | 54119.05 | 0.00 | 9 |
| 42212 | HWY TOOLS | 1200.00 | 0.00 | 1200.00 | 1197.31 | 0.00 | 0.95 |

| | | | | | | | |
|-------|---------------------------------|-----------|----------|-----------|-----------|----------|---------|
| 42250 | SIDEWALKS | 26700.00 | 0.00 | 26700.00 | 2354.10 | 24345.90 | 0.00 |
| 42251 | REPAIR BRIDGES | 3615.36 | 0.00 | 3615.36 | 0.00 | 3615.36 | 0.00 |
| 42252 | OLD WENDELL RD | 12619.06 | 0.00 | 12619.06 | 0.00 | 12619.06 | 0.00 |
| 42310 | SNOW REMOVAL EXPENSE | 71800.00 | 0.00 | 71800.00 | 71213.18 | 0.00 | 586.82 |
| 42410 | STREET LIGHTS | 14650.00 | 0.00 | 14650.00 | 13226.10 | 0.00 | 1423.90 |
| 42910 | MACHINE MAINT | 76500.00 | 0.00 | 76500.00 | 76384.74 | 0.00 | 0.00 |
| 42911 | HIGHWAY GARAGE MAINT | 11000.00 | 2500.00 | 13500.00 | 11950.45 | 0.00 | 115.26 |
| 42912 | HWY BOUNDS,SURVEYS,LISTS | 1.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1549.50 |
| 42950 | HWY DEPT TRUCK | 0.00 | 85000.00 | 85000.00 | 0.00 | 85000.00 | 5.00 |
| 42952 | SURVEY BOUNDS-TOWN WAYS | 1500.00 | 0.00 | 1500.00 | 0.00 | 1500.00 | 1.00 |
| 42954 | HWY PLOW & EQUIP | 1438.00 | 0.00 | 1438.00 | 0.00 | 1438.00 | 0.00 |
| 42959 | HWY GARAGE MAINT & ENRGY EFF | 1000.00 | 0.00 | 1000.00 | 0.00 | 1000.00 | 0.00 |
| 43110 | SOLID WASTE DISTRICT | 7705.00 | 0.00 | 7705.00 | 7399.00 | 0.00 | 0.00 |
| 43310 | TRANSFER STATION | 114470.00 | 0.00 | 114470.00 | 104201.23 | 10268.77 | 306.00 |
| 44001 | SEWER COMM SALARIES | 1371.00 | 0.00 | 1371.00 | 1371.00 | 0.00 | 0.00 |
| 44002 | SEWER DEPT WAGES | 69555.00 | 2400.00 | 71955.00 | 71910.72 | 0.00 | 44.28 |
| 44003 | SEWER DEPT COLLECTOR | 3252.00 | 0.00 | 3252.00 | 3251.88 | 0.00 | 0.12 |
| 44011 | OP & MAINT SEWER PLANT | 64235.00 | -2400.00 | 61835.00 | 56922.87 | 0.00 | 4912.13 |
| 49110 | CEMETERY WAGES & EXPENSE | 11000.00 | 6114.00 | 17114.00 | 17114.00 | 0.00 | 3.00 |
| 49150 | CEMETERIES-MAJOR IMPROVMENTS | 418.99 | 0.00 | 418.99 | 0.00 | 418.99 | 0.00 |
| 51001 | BD OF HEALTH SALARIES | 2282.00 | 0.00 | 2282.00 | 2282.00 | 0.00 | 0.00 |
| 51003 | SEPTIC INSPECTION FEES | 1500.00 | 0.00 | 1500.00 | 740.00 | 0.00 | 760.00 |
| 51010 | BD OF HEALTH EXPENSE | 8498.00 | 0.00 | 8498.00 | 4929.53 | 0.00 | 3568.47 |
| 51011 | SHARED HEALTH AGENT | 9760.00 | 0.00 | 9760.00 | 9760.00 | 0.00 | 7.00 |
| 51012 | BD OF HEALTH-PLUMBING INSP FEES | 3000.00 | 0.00 | 3000.00 | 2878.00 | 0.00 | 122.00 |
| 51910 | ANIMAL INSPECTOR | 2250.00 | 0.00 | 2250.00 | 1850.00 | 0.00 | 400.00 |
| 54110 | COUNCIL ON AGING | 28365.00 | 533.42 | 28898.42 | 28898.42 | 0.00 | 0.00 |
| 54152 | SENIOR CTR DESIGN | 11920.00 | 0.00 | 11920.00 | 0.00 | 11920.00 | 0.00 |
| 54154 | SR PAVILLION | 20000.00 | 0.00 | 20000.00 | 19565.88 | 434.12 | 0.00 |
| 54310 | SOLDIERS RELIEF | 3000.00 | 11520.75 | 14520.75 | 14313.75 | 0.00 | 207.00 |
| 61001 | D MEM LIB-WAGES & SALARIES | 94557.00 | 0.00 | 94557.00 | 94461.59 | 0.00 | 95.41 |
| 61010 | D MEM LIB-EXPENSE | 43828.00 | -3500.00 | 40328.00 | 38283.57 | 0.00 | 2044.43 |
| 61015 | NFLD FARMS LIBRARY | 575.00 | 0.00 | 575.00 | 575.00 | 0.00 | 0.00 |
| 61054 | LIBRARY CLIMATE CONTROL | 2207.30 | 0.00 | 2207.30 | 0.00 | 2207.30 | 0.00 |
| 61075 | LIBR ENERGY SAV MEAS | 2494.75 | 0.00 | 2494.75 | 1167.20 | 1327.55 | 0.00 |
| 61077 | LIBRY-RESTORE DOCUMENTS | 1000.00 | 0.00 | 1000.00 | 1000.00 | 0.00 | 0.00 |
| 63010 | RECREATION COMM | 5750.00 | 0.00 | 5750.00 | 5430.66 | 0.00 | 319.34 |
| 63040 | REC COMM VOLUNTEER REC | 250.00 | 0.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| 63050 | REC PROGRAM DIRECTOR | 3837.00 | 0.00 | 3837.00 | 2746.63 | 0.00 | 1090.37 |
| 65010 | MAINT ATHLETIC FIELD | 3000.00 | 0.00 | 3000.00 | 2876.33 | 0.00 | 123.67 |
| 65050 | ATHLETIC FIELD DRAINAGE | 627.19 | 0.00 | 627.19 | 0.00 | 627.19 | 0.00 |
| 69110 | HISTORICAL COMMISSION | 350.00 | 0.00 | 350.00 | 254.82 | 0.00 | 95.18 |
| 69210 | MEMORIAL DAY | 1600.00 | 0.00 | 1600.00 | 1567.42 | 0.00 | 32.58 |
| 69910 | ALEXANDER HALL | 300.00 | 0.00 | 300.00 | 250.00 | 0.00 | 50.00 |
| 71011 | MAT DEBT PRIN-7/93 FHA SEWER | 41951.63 | 0.00 | 41951.63 | 41951.63 | 0.00 | 0.00 |
| 75111 | INT ON LT DEBT 7/93 FHA SEWER | 9519.37 | 0.00 | 9519.37 | 9519.37 | 0.00 | 0.00 |
| 75210 | INT SHORT TERM-REV ANTIC NOTES | 2000.00 | 0.00 | 2000.00 | 1900.68 | 0.00 | 99.32 |
| 82010 | STATE ASSESSMENTS | 6083.00 | 0.00 | 6083.00 | 5923.00 | 0.00 | 160.00 |
| 83010 | FRCOG ASSESSMENT | 25351.00 | 0.00 | 25351.00 | 25351.00 | 0.00 | 0.00 |
| 84010 | VETERANS DISTRICT | 6500.00 | 0.00 | 6500.00 | 6176.00 | 0.00 | 324.00 |

| | | | | | | | |
|-------|-------------------------|-----------|-----------|-----------|-----------|------|---------|
| 91110 | COUNTY RETIREMENT | 128582.00 | 0.00 | 128582.00 | 128582.00 | 0.00 | 0.00 |
| 91210 | WORKERS COMP INS | 12600.00 | 0.00 | 12600.00 | 9801.20 | 0.00 | 2798.80 |
| 91310 | UNEMPLOYMENT | 10706.00 | 0.00 | 10706.00 | 8129.45 | 0.00 | 2576.55 |
| 91410 | CH 32B HEALTH INS | 207787.00 | -14070.75 | 193716.25 | 187736.48 | 0.00 | 5979.77 |
| 91510 | CH 32B LIFE INS | 1700.00 | 0.00 | 1700.00 | 1469.59 | 0.00 | 230.41 |
| 91601 | FICA & MEDICARE | 14500.00 | 110.10 | 14610.10 | 14610.10 | 0.00 | 0.00 |
| 94510 | OTHER INSURANCE | 62552.00 | 0.00 | 62552.00 | 56926.30 | 0.00 | 5625.70 |
| 99610 | TRSF TO STABILIZATION | 85000.00 | 0.00 | 85000.00 | 85000.00 | 0.00 | 0.00 |
| 99660 | TRSF TO ENTERPRISE FUND | 30096.00 | 0.00 | 30096.00 | 30096.00 | 0.00 | 0.00 |

ACCOUNTANT'S REPORT

TOWN OF NORTHFIELD

BALANCE SHEET FOR THE FISCAL YEAR ENDED JUNE 30, 2011

GENERAL FUND

ASSETS

Cash & Investments

| | | |
|------------------------------|----------|-----------|
| Gfld Co-op Bank- Checking | 10,139 | |
| Tax Collector Checking | 200 | |
| Gfld Co-op Bank- Sweep Acct. | 568,254 | |
| Peoples United Bank | 101,644 | |
| MMDT-Combined Investment | 16,268 | |
| Unibank Tax Receipt Acct | 115,254 | |
| Unibank Investment Acct. | 490,555 | 1,302,314 |
| Cash Due To/From Oth Funds | (43,300) | (43,300) |

Accounts Receivable

Personal Property Taxes

| | | |
|-------------|-------|-------|
| Prior years | 2,208 | |
| 2009 | 856 | |
| 2010 | 1,160 | |
| 2011 | 2,563 | 6,787 |

Real Estate Taxes

| | | |
|-------------|---------|---------|
| Prior years | 1,426 | |
| 2008 | 10,371 | |
| 2009 | 32,847 | |
| 2010 | 50,759 | |
| 2011 | 132,236 | |
| 2012 | (9,061) | 218,578 |

Allowance for Abate & Exempt

| | | |
|-------------|-----------|-----------|
| Prior years | (7,050) | |
| 2007 | 0 | |
| 2008 | 0 | |
| 2009 | (3,668) | |
| 2010 | (12,740) | |
| 2011 | (442,245) | (465,703) |

Tax Liens 35,998

Ch59 Sec2D Spec Assmnt 0

Motor Vehicle Excise 40,377

Farm Animal Excise 35

Sewer Use 30,756

Sewer Liens 17,794

Other Assets

Prepaid Expenses 886

1,144,522

=====

LIABILITIES & FUND BALANCE

| | | |
|----------------------------|-----------|-----------|
| Warrants Payable | | 123,744 |
| Accounts Payable | | 0 |
| Accrued Payrolls Payable | | 33,600 |
| Fees Payable | | 2,355 |
| Payroll Withholdings | | 1,229 |
| Other Liabilities | | |
| Unclaimed Checks | 5,199 | |
| Bid Bonds | 3,941 | 9,140 |
| Deferred Revenue | | |
| Property Taxes Prior Years | (5,816) | |
| Property Taxes 2006 | 198 | |
| Property Taxes 2007 | 1,711 | |
| Property Taxes 2008 | 10,861 | |
| Property Taxes 2009 | 30,035 | |
| Property Taxes 2010 | 39,179 | |
| Property Taxes 2011 | (307,445) | |
| Property Taxes 2012 | (9,061) | |
| Tax Liens | 35,998 | |
| Special Assessments | 0 | |
| Motor Vehicle Excise | 40,377 | |
| Other Excise | 35 | |
| Sewer Use | 30,756 | |
| Sewer Liens | 17,794 | (115,378) |
| Fund Balance | | |
| Res-Continuing Approps | 240,982 | |
| Res-Expenditures | 140,175 | |
| Unreserved | 708,675 | 1,089,832 |

1,144,522

=====

HIGHWAY IMPROVEMENTS FUND

ASSETS

Cash- due to/from Genl Fund (55,819)
 Due from Comm of Mass 915,193

859,374

=====

LIABILITIES & FUND BALANCE

Accounts Payable 0
 Deferred Revenue 915,193
 Fund Balance (55,819)

859,374

=====

COMMUNITY PRESERVATION FUND

ASSETS

Greenfield Co-op No-Pen Cd 227,139
 Cash- due to/from Genl Fund (2,480)
 CPA Tax Surcharge 2009 1,316
 CPA Tax Surcharge 2010 187
 CPA Tax Surcharge 2011 247
 CPA Tax Surcharge 2012 (10)

226,399

=====

LIABILITIES & FUND BALANCE

Deferred Revenue 1,740
 Fund Balance-Res Open Space 13,104
 Fund Balance-Res Historic Rescorces 7,604
 Fund Balance-Res Commtty Housing 23,104
 Fund Balance-Res for Expenditure 65,500
 Fund Balance-Res for Continuing Approps 23,932
 Fund Balance-Undesignated 91,415

226,399

=====

TOWN GRANTS FUND

ASSETS

Arts Council Savings 2,722
 Cash-due from Genl Fund 6,457

9,179

=====

LIABILITIES & FUND BALANCE

Accounts Payable 0
 Accrued Payrolls Payable 0
 Fund Balances
 Cultural Council 2,836
 Police Mobiliz Det 809
 Police- VIPS (1,461)
 Police Reg Stdy 1,000
 Oct 2005 Flood 10,751
 Emer Mgmt EOP 540
 COA 0
 COA-FCHHC 1,996
 Library LIG/MEG 10,538
 Pulic Library Fund 474
 Title V Septic 2,868
 Bd of Hlth-MAPHCO 103
 FEMA/MEMA Snow & Ice 0
 Stormwater Mgmt (21,275) 9,179

9,179

=====

RECEIPTS RESERVED FOR APPROPRIATION

ASSETS

Cash-Due from General Fund 65,065

65,065

=====

LIABILITIES & FUND BALANCE

Fund Balances

Sale of Real Estate 5,569

Sale Low Value Land 98

Sale of Cem Lots-Undesignated 42,669

Sale of Cem Lots- Res for Expenditure 8,590

Dog Fund-Undesignated 4,639

Dog Fund-Res for Expenditure 3,500 65,065

=====

REVOLVING FUNDS AND GIFTS

ASSETS

Recreation Checking 28,175

Ladder Fund Savings 70

Cash-Due from Genl Fund 46,962

75,207

=====

LIABILITIES & FUND BALANCE

Unclaimed Cks- Rec Revolv 90

Warrants & Accounts Payable 4,888

Fund Balances

Insurance Settlement 0

MIIA Loss Cntrl Grnt 0

Rec Revolv 28,443

Ladder Gifts 70

Police Gifts 227

Town Hall Landscape 806

Town Clock 1,172

Historical Comm Gifts 57

Maint Cem Markers 437

Library Gifts 5,374

Misc. Donations 6

EMT Gifts 3,075

Ambulance Donations 2,580

COA Gifts 8,453

COA Exercise Prog 1,217

Vt Yankee Training 2,218

Vt Yankee Civil Def 35

Vt Yankee Emer Mgmt 5,320

Cons Comm Wetlands 9,192

Ag Comm Gifts 301

Map Framing Gifts 105

Veterans Memorial 1,141 70,229

75,207

=====

CAPITAL PROJECTS FUND (Brush Mountain Purchase)

ASSETS

Cash- due to/from Genl Fund 930

LIABILITIES & FUND BALANCE

Notes Payable 0

Fund Balance 930

930

930

=====

=====

CAPITAL PROJECTS FUND (Library Accessibility)

ASSETS

Cash- due to/from Genl Fund 16,516

LIABILITIES & FUND BALANCE

Notes Payable 0

Fund Balance 16,516

16,516

16,516

=====

=====

ENTERPRISE FUND (Emergecy Medical Service)

ASSETS

Cash 48,108

Cash- due to/from Genl Fund (34,729)

Accounts Receivalbe 29,283

LIABILITIES & FUND BALANCE

Accrued Payrolls Payable 2,035

Deferred Revenue 29,283

Fund Balance 11,344

42,662

42,662

=====

=====

TRUST FUNDS

ASSETS

M Alexander-Checking 14,899

M Alexander-CDs 90,066

P. Bowman-Invest. Acct 87,707

T Hurley-Invest Acct 15,385

Trust Funds- Invest. Acct 221,648

Cash-Due from Genl Fund (3,373)

426,332

LIABILITIES & FUND BALANCE

Accrued Payrolls Payable 0

Fund Balances- Non Expendable

PC Center Cem 15,638

Belcher Cem 2,000

J Cowles Cem 2,000

C Stearns Cem 500

F Lane Cem 202

PC West Nfld Cem 8,677

Priest, et ux Cem 7,292

L Holton Cem 101

PC Nfld Fams 11,977

PC Mt Hermon Cem 6,475

M Callander Cem 500

PC Pentecost Cem 11,975

PC So. Mtn. Cem 100

Bowman Library 78,193

Belcher Library 9,739

C Dickinson Library 3,000

M Montague Library 2,010

DAR Book Fund 100

Holton Library 500

McGowan Library 3,182

T Hurley Library 15,000

Charity- Various 21,450

Suplus Rev- School 1,600

Belcher Ctr. School 2,000 204,211

Fund Balances-Expendable

PC Center Cem 1,200

| | | |
|---------------------|--------|---------|
| PC West Nfld Cem | 549 | |
| PC Nfld Farms | 820 | |
| PC Mt Hermon Cem | 3,505 | |
| PC Pentecost Cem | 914 | |
| PC So. Mtn. Cem | 77 | |
| Bowman Library | 9,183 | |
| Belcher Library | 1,018 | |
| C Dickinson Library | 307 | |
| M Montague Library | 735 | |
| DAR Book Fund | 142 | |
| Holton Library | 86 | |
| Merriman Library | 1,734 | |
| E Jackson Library | 297 | |
| M Stanley Library | 669 | |
| R Giles Library | 3,123 | |
| McGowan Library | 1,188 | |
| Library Bldg Fund | 3,958 | |
| C&P Lawrence Libry | 3,249 | |
| T Hurley Library | 385 | |
| M Alexander Charity | 98,015 | |
| L Evans Charity | 8,278 | |
| G Morgan Charity | 14,892 | |
| R Evans Charity | 3,247 | |
| M Starkweather Char | 40,884 | |
| E Alexander Charity | 14,348 | |
| Surplus Rev- School | 1,324 | |
| Belcher Ctr. School | 3,290 | |
| E Jackson- Town | 2,195 | |
| W Parker-Mnt Mrkrs | 1,505 | |
| Tercentenary Comm | 1,004 | 222,121 |

426,332

426,332

STABILIZATION FUND

ASSETS

MMDT Investment Acct 167,092

167,092

LIABILITIES & FUND BALANCE

Fund Balance-Res for Expenditure 0
Fund Balance-Undesignated 167,092

167,092

AGENCY FUNDS

ASSETS

Cash-Due from General Fund 3,770

3,770

LIABILITIES & FUND BALANCE

Police Outside Detail Payable 320
Due to State-Firearms Lic 3,450 3,770

GENERAL LONG TERM DEBT

ASSETS

Amts to be Provided for Pmt of Debt

=====

139,371

LIABILITIES & FUND BALANCE

Bonds-Issued 7/92 School 0

Bonds-Issued 7/92 Sewer 0

Bonds-Issued 7/93 Sewer 139,371 139,371

=====

ACCOUNTANT'S REPORT

TOWN OF NORTHFIELD

DETAIL REVENUE REPORT- GENERAL FUND

July 1, 2010- June 30, 2011

Taxes

| | | |
|---------------------------------|-----------|-----------|
| Personal Property Taxes | 277,728 | |
| Real Estate Taxes | 5,453,914 | |
| Tax Liens Redeemed | 0 | |
| Ch 61 & 61A Special Assessments | 0 | |
| Ch 59,Sec2D- Prorata Taxes | 3,975 | |
| Motor Vehicle Excise | 332,644 | |
| Farm Animal Excise | 3,456 | |
| Classified Forest Lands Excise | 0 | |
| Penalty & Int, Prop Taxes | 24,796 | |
| Penalty & Int, Excise Taxes | 2,882 | |
| Penalty & Int, Tax Liens | 0 | |
| Penalty & Int, Sewer Use Tax | 696 | |
| Payments in Lieu of Taxes | 1,369 | 6,101,460 |

Charges for Services

| | | |
|------------------------------------|---------|---------|
| Sewer Use | 200,664 | |
| Sewer Permanent Priviledge | 2,150 | |
| Transfer Station Stickers,Vouchers | 6,064 | |
| Transfer Station Pay to Throw Bags | 47,081 | |
| Use of Copy Machine | 460 | |
| Use of Fax Machine-Library | 182 | |
| Library User Fees-Out of State | 500 | |
| Street Lists, Bylaws, Maps, Mail | 383 | |
| Accident Reports | 106 | |
| RMV Non-Renewal Fees | 2,900 | |
| Building Inspection Fees | 40 | |
| Fire Department Inspections | 1,200 | |
| Admin Fee-Police Outside Detail | 6,533 | |
| Cruiser Fee-Police Outside Detail | 2,153 | |
| Board of Appeals Fees | 525 | |
| Conservation Commission Fees | 0 | |
| Planning Board Fees | 420 | |
| Certificate Filing-Tax Liens | 0 | |
| Assessors Filing Fees | 0 | |
| Town Hall/School Use Rent | 25 | |
| Cell Tower Lease | 22,870 | 294,256 |

Licenses & Permits

| | | |
|--------------------------------|--------|--------|
| Alcoholic Bev & Other Licenses | 2,802 | |
| Other Misc Permits | 832 | |
| F.I.D. & Pistol Permits | 1,100 | |
| Building Permits | 61,860 | |
| Wiring Permits | 5,105 | |
| Gas Permits | 1,716 | |
| Plumbing Permits | 2,330 | |
| Disposal & Septic Permits | 4,325 | |
| Other Bd of Health Permits | 1,800 | 81,870 |

Fines & Forfeitures

| | | |
|-------------|-------|--|
| Court Fines | 1,693 | |
|-------------|-------|--|

| | | | |
|--|---------|---------|-----------|
| Registry Motor Veh- CMVI Fines | 13,165 | | |
| Non-criminal Dispositions | 0 | | |
| Library Fines | 2,356 | | |
| Dog Fines | 1,832 | | |
| False Alarms | 0 | | |
| By-law Violation Fines | 500 | 19,546 | |
| State & Federal Revenue | | | |
| Expanded Polling Hours | 332 | | |
| State Owned Land | 38,608 | | |
| Abatements- Veterans, Blind, Elderly | 19,842 | | |
| Veterans Benefits | 1,502 | | |
| Police Career Incentive | 825 | | |
| Unrestricted General Govt Aid | 305,594 | | |
| Other Revenue from State | 0 | | |
| Emerg Mgmt Aid | 273 | 366,976 | |
| Miscellaneous Revenues & Interest | | | |
| Other Misc Revenue | 24,187 | | |
| Contributions & Donations | 0 | | |
| Interest on Investments | 9,364 | 33,551 | |
| TOTAL REVENUES | | | 6,897,659 |
| Other Financing Sources | | | |
| Trsf from Other Special Revenue | 3,500 | | |
| Trsf from Capital Project Fund | 0 | | |
| TOTAL OTHER FINANCING SOURCES | | | 3,500 |
| GRAND TOTAL REVENUES & OTHER FINANCING SOURCES | | | 6,901,159 |

Accountant's Report
TOWN OF NORTHFIELD, MASSACHUSETTS
COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2011

| | Fund Balances July 1, 2010 | Revenues | Expenditures | Other Financing Sources (Uses) | Fund Balances June 30, 2011 |
|--|-------------------------------|------------|--------------|-----------------------------------|--------------------------------|
| Highway Chapter 90 Grants | \$ (220,280.34) | 248,903.97 | 84,442.78 | | \$ (55,819.15) |
| Receipts Reserved for Appropriation | | | | | |
| Sale of Real Estate | 5,569.37 | - | - | | 5,569.37 |
| Sale of Low Value Land | 98.26 | - | - | | 98.26 |
| Sale of Cemetery Lots | 46,983.77 | 4,275.00 | - | | 51,258.77 |
| Dog Fund | 8,041.09 | 3,598.00 | - | (3,500.00) | 8,139.09 |
| Community Preservation Fund | | | | | |
| Reserved for Expenditure | 29,912.00 | - | 5,979.88 | 65,500.00 | 89,432.12 |
| Reserved for Open Space | 20,654.00 | 2,450.00 | - | (10,000.00) | 13,104.00 |
| Reserved for Historic Preservation | 20,654.00 | 2,450.00 | - | (15,500.00) | 7,604.00 |
| Reserved for Community Housing | 20,654.00 | 2,450.00 | - | | 23,104.00 |
| Undesignated | 114,644.14 | 17,144.46 | 374.00 | (40,000.00) | 91,414.60 |
| Grants: | | | | | |
| EOCD Block Grant | - | 145,000.00 | 145,000.00 | | - |
| Police Regional Study | 1,000.00 | - | - | | 1,000.00 |
| Police Mobilization Detail | 93.00 | 3,091.50 | 2,375.58 | | 808.92 |
| VIPS-Police | - | - | 1,460.95 | | (1,460.95) |
| Emergency Mgmt Equip | 540.00 | - | - | | 540.00 |
| VY Emergency Mgmt | 3,915.42 | 6,375.00 | 4,970.00 | | 5,320.42 |
| Main St Revitalization | (3,234.83) | 3,234.83 | - | | - |
| Oct 2005 Flood | 10,750.82 | - | - | | 10,750.82 |
| Stormwater Management | (1,192.77) | 50,705.17 | 70,787.43 | | (21,275.03) |
| Title V Septic | 2,867.97 | - | - | | 2,867.97 |
| BOH MAPHCO | 103.39 | - | - | | 103.39 |
| Munic Recycling | - | 500.00 | 500.00 | | - |
| COA Formula Grant | - | 3,605.00 | 3,605.00 | | - |
| COA FCHHC Passthrough | - | 2,735.00 | 738.75 | | 1,996.25 |
| Cultural Council | 4,239.47 | 3,877.31 | 5,280.31 | | 2,836.47 |
| Library LIG/MEG | 13,767.41 | 3,635.92 | 6,865.58 | | 10,537.75 |
| Public Library Fund | 474.06 | - | - | | 474.06 |
| Revolving Funds & Gifts | | | | | |
| Town Clock | - | 1,172.25 | - | | 1,172.25 |
| Town Hall Landscaping | - | 1,050.00 | 243.78 | | 806.22 |
| Map Framing | 105.00 | - | - | | 105.00 |
| Misc Donations | 16.03 | 319.00 | 329.00 | | 6.03 |
| Cons Comm Wetlands Fees | 8,264.30 | 927.50 | - | | 9,191.80 |
| Ag Comm Gifts | 301.45 | - | - | | 301.45 |
| Police Dept Gifts | - | 1,615.40 | 1,388.86 | | 226.54 |
| Ladder Fund | 69.70 | 0.15 | - | | 69.85 |
| VY Civil Defense | 35.40 | - | - | | 35.40 |
| VY Training | 1,490.77 | 727.00 | - | | 2,217.77 |
| EMT Gifts | 2,205.00 | 870.00 | - | | 3,075.00 |
| Ambulance Donations | 2,579.83 | - | - | | 2,579.83 |

| | | | | | |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| COA Gifts | 9,033.02 | 2,455.71 | 3,035.70 | | 8,453.03 |
| COA Exercise Progran Donations | 1,217.47 | - | - | | 1,217.47 |
| Maint Cemetery Markers | 436.50 | - | - | | 436.50 |
| Library Gifts | 5,550.83 | 6,648.35 | 6,825.11 | | 5,374.07 |
| Recreation Revolving | 16,193.49 | 39,460.49 | 27,210.86 | | 28,443.12 |
| Historical Commission Gifts | 56.55 | - | - | | 56.55 |
| Veterans Memorial Gifts | 1,415.58 | - | 275.00 | | 1,140.58 |
| | <u>\$ 129,225.15</u> | <u>\$ 559,277.01</u> | <u>\$ 371,688.57</u> | <u>\$ (3,500.00)</u> | <u>\$ 313,313.59</u> |

Accountant's Report

**TOWN OF NORTHFIELD, MASSACHUSETTS
 COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENSES
 AND CHANGES IN FUND BALANCES - EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED JUNE 30, 2011**

| | Fund Balances July 1, 2010 | Revenues | Expenditures | Other Financing Sources (Uses) | Fund Balances June 30, 2011 |
|--------------------------|-------------------------------|--------------------|--------------------|-----------------------------------|--------------------------------|
| Stabilization Fund: | | | | | |
| General | \$ 81,806.79 | \$ 285.18 | \$ - | \$ 85,000.00 | \$ 167,091.97 |
| Cemetery Perpetual Care: | | | | | |
| Non-Expendable | 65,312.24 | 2,125.00 | - | | 67,437.24 |
| Expendable | 6,756.26 | 307.83 | - | | 7,064.09 |
| Library Trust Funds | | | | | |
| Non-Expendable | 111,724.01 | - | - | | 111,724.01 |
| Expendable | 25,366.94 | 1,071.91 | 363.96 | | 26,074.89 |
| Other Trust Funds | | | | | |
| Non-Expendable | 25,050.00 | - | - | | 25,050.00 |
| Expendable | 191,487.86 | 2,905.68 | 5,411.76 | | 188,981.78 |
| | <u>\$ 507,504.10</u> | <u>\$ 6,695.60</u> | <u>\$ 5,775.72</u> | <u>\$ 85,000.00</u> | <u>\$ 593,423.98</u> |

Tax Collector's Report July 1, 2010 - June 30, 2011

REAL ESTATE

| | | | |
|------|----------|-------------|-----------|
| 2012 | Balance | | |
| 2011 | Balance | | -39782.45 |
| | Comitted | | |
| | Refund | | |
| | | Collected | |
| | | Abated | |
| | | Uncollected | |
| 2010 | Balance | | 109381.32 |
| | Comitted | | |
| | Refund | | |
| | | Collected | |
| | | Abated | |
| | | Uncollected | |
| 2010 | Pro Rata | | |
| | Comitted | | |
| | | Collected | |
| 2009 | Balance | | 56060.52 |
| | | Collected | |
| | | Tax Title | |
| | | Uncollected | |
| 2008 | Balance | | 21308.42 |
| | | Collected | |
| | | Tax Title | |
| | | Uncollected | |
| 2008 | Pro Rata | | |
| | Balance | | 1924.21 |
| | | Collected | |
| 2007 | Balance | | 2789.01 |
| | | Collected | |
| | | Tax Title | |
| | | Uncollected | |

COMMUNITY PRESERVATION ACT

| | | | |
|------|---------|--|--------|
| 2012 | Balance | | |
| 2011 | Balance | | -88.87 |

| | | | | |
|-------------------|-------------------------------|--------------------|---------------------------------------|---------|
| | | Comitted Refund | Collected Abated Uncollected | |
| 2010 | Balance Refund | | | 281.11 |
| | | | Collected Abate Uncollected | |
| 2009 | Balance | | | 1684.23 |
| | | | Collected Tax Title Uncollected | |
| PERSONAL PROPERTY | | | | |
| 2012 | Balance | | | |
| 2011 | Balance Comitted Refund | | | -93.27 |
| | | | Collected Abated Uncollected | |
| 2010 | Balance Refund | | | 1871.48 |
| | | | Collected Abated Uncollected | |
| 2009 | Balance | | | 914.57 |
| | | | Collected Uncollected | |
| 2008 | Balance | | | 613.40 |
| | | | Collected Uncollected | |
| 2007 | Balance | | | 205.20 |
| | | | Collected Uncollected | |
| 2006 | Balance | | | 198.29 |
| | | | Collected Uncollected | |
| 2005 | Balance | | | 212.91 |
| | | | Abated Uncollected | |

| | | | | |
|---------------|------|--------------------|------------------------------------|----------|
| | 2004 | Balance | Uncollected | 198.50 |
| | 2002 | Balance | Uncollected | 259.05 |
| | 2001 | Balance | Uncollected | 134.42 |
| | 2000 | Balance | Uncollected | 151.19 |
| | 1999 | Balance | Uncollected | 139.82 |
| | 1998 | Balance | Uncollected | 79.39 |
| | 1997 | Balance | Uncollected | 70.20 |
| | 1996 | Balance | Uncollected | 68.19 |
| FARM ANIMAL | | | | |
| | 2010 | Comitted | Collected | |
| | 2008 | Balance | Uncollected | 15.00 |
| | 2007 | Balance | Uncollected | 20.00 |
| | 2006 | Balance | Collected | 25.00 |
| MOTOR VEHICLE | | | | |
| | 2011 | Comitted Refund | Collected Abated Uncollected | |
| | 2010 | Comitted Refund | Collected Abated Uncollected | 30578.83 |

| | | | | |
|------|--------------------------------|------------------------------------|---------|-------|
| 2009 | Balance Comitted Refunds | | 8669.15 | |
| | | Collected Abated Uncollected | | |
| 2008 | Balance Comitted Refunds | | 3209.82 | |
| | | Collected Abated Uncollected | | |
| 2007 | Balance | | 4819.17 | |
| | | Collected Uncollected | | |
| 2006 | Balance | | 4799.91 | |
| | | Collected Uncollected | | |
| 2005 | Balance | | 1710.85 | |
| | | Collected Uncollected | | |
| 2004 | Balance | | 1783.56 | |
| | | Collected Uncollected | | |
| 2003 | Balance | | 758.81 | |
| | | Collected Uncollected | | |
| 2002 | Balance | | 55.00 | |
| | | Abated Uncollected | | |
| 1999 | Balance | | 37.44 | |
| | | Abated Balance | | |
| 1998 | Balance | | 28.64 | 28.64 |
| | | Uncollected | | |
| 1995 | Balance | | 3.33 | 3.33 |
| | | Balance | | |
| 1990 | Balance | | 35.99 | |
| | | Abated Uncollected | | |

SEWER USE

Balance Comitted Refunds 28061.75

Collected
Abated
Transferred to R.E.
Uncollected

RE Lein Balance Comitted 7586.08

Collected
Uncollected

Comitted Interest Balance Comitted 959.61

Collected
Uncollected

TAX TITLE

Balance Leins 33036.78

Redeemed
Balance

Respectfully submitted,
Barbara J. Brassor
Tax Collector

Treasurer's Report July 1, 2010 - June 30, 2011

GENERAL ACCOUNT

GREENFIELD CO-OPERATIVE BANK

| | | |
|-----------------------|----------|----------|
| Balance | 0.00 | |
| Deposits in transit | 65737.56 | |
| Outstanding Checks | 56719.10 | |
| Balance per checkbook | | -9018.46 |

GENERAL INVESTMENT

| | |
|--------------------------|------------------|
| Mass. Muni. Depos. Trust | 16267.90 |
| UniBank | 490555.10 |
| Greenfield Co-operative | 567253.74 |
| People's United | 101643.90 |
| UniBank (taxes) | <u>115253.80</u> |
| TOTAL | 1290974.44 |

INTEREST EARNED - GENERAL

| | |
|---------------------------------|---------------|
| Mass. Muni. Depos. Trust | 49.52 |
| UniBank | 1572.97 |
| UniBank (taxes) | 203.96 |
| Greenfield Co-operative (sweep) | 7055.61 |
| People's United | <u>317.52</u> |
| TOTAL | 9199.58 |

STABILIZATION FUND

| | | |
|-----------------------|----------|-----------|
| Balance | 81806.79 | |
| Interest earned | 285.18 | |
| Transfer from General | 85000.00 | |
| Balance 6/30/2011 | | 167091.97 |

STABILIZATION INVESTMENT

| | |
|--------------------------|-----------|
| Mass. Muni. Depos. Trust | 167091.97 |
|--------------------------|-----------|

ARTS COUNCIL

| | | |
|----------------------|---------|---------|
| Balance | 3966.55 | |
| Receipts | 3870.00 | |
| Interest earned | 7.31 | |
| Payments per warrant | 5121.51 | |
| Balance 6/30/11 | | 2722.35 |

GREENFIELD CO-OPERATIVE BANK

| | | |
|------------------|--|---------|
| Bankbook balance | | 2722.35 |
|------------------|--|---------|

AERIAL LADDER

| | | |
|-----------------|-------|-------|
| Balance | 69.70 | |
| Interest earned | 0.15 | |
| Balance 6/30/11 | | 69.85 |

GREENFIELD CO-OPERATIVE BANK 69.85
Bankbook balance

NORTHFIELD EMS

Balance 0.00
Receipts 48054.47
Interest earned 53.12

Balance 6/30/11 48107.59

GREENFIELD CO-OPERATIVE BANK

Bankbook Balance 48107.59

RECREATION COMMISSION

Balance 21224.89
Receipts 43665.00
Interest Earned 5.49

Payments per warrant 36720.91
Balance 6/30/11 28174.47

GREENFIELD CO-OPERATIVE BANK

Balance per statement 28504.47
Outstanding checks 330.00
Deposit in transit 0.00
Balance per checkbook 28174.47

COMMUNITY PRESERVATION FUND

Balance 6/30/11 206518.14
Receipts 22753.73
Interest Earned 1798.91
Payments 3931.45
Balance 227139.33

GREENFIELD CO-OPERATIVE BANK

Bankbook balance 227139.93

| TRUST FUNDS | Balance 6/30/2010 | Interest | Int.toTreas | Deposits | Withdraw. | Balance 6/30/2011 |
|-------------------|----------------------|----------|-------------|----------|-----------|----------------------|
| LIBRARY | | | | | | |
| C.Ina Merriman | 1967.88 | 7.92 | | | | 1975.80 |
| Belcher Funds | 10714.17 | 43.13 | | | | 10757.30 |
| Chas. Dickinson | 3234.66 | 13.02 | | | | 3247.68 |
| Maude Montague | 2733.81 | 11.01 | | | | 2744.82 |
| Marina Stanley | 666.45 | 2.69 | | | | 669.14 |
| Richard G. Holton | 583.91 | 2.34 | | | | 586.25 |
| Nfld. Chap. DAR | 180.16 | 0.73 | | | | 180.89 |
| Ethel Jackson | 295.52 | 1.19 | | | | 296.71 |
| Paul Bowman | 87006.66 | 700.53 | | | | 87707.19 |
| Giles Mem. Fund | 3110.38 | 12.53 | | | | 3122.91 |

| | | | | | |
|---------------------------------|----------|---------|-------------|---------|----------|
| McGowan Mem. Fund | 4788.77 | 19.26 | | | 4808.03 |
| Dickinson Lib.Build. | 5021.41 | 20.22 | | | 5041.63 |
| Lawrence Trust | 3235.98 | 13.03 | | | 3249.01 |
| Thomas J. Hurley | 15160.19 | 224.31 | | | 15384.50 |
| CHARITY | | | | | |
| Starkweather | 52939.53 | 210.23 | | 3144.80 | 50004.96 |
| George Morgan | 17819.95 | 71.73 | | | 17891.68 |
| Elisha Alexander | 16282.17 | 65.53 | | | 16347.70 |
| Lottie Evans | 9240.96 | 37.20 | | | 9278.16 |
| Roselle Evans | 3731.66 | 15.02 | | | 3746.68 |
| SCHOOL | | | | | |
| Belcher Center | 3677.82 | 14.82 | | | 3692.64 |
| Surplus Rev. Fund | 2912.09 | 11.72 | | | 2923.81 |
| PRESERVATION HISTORICAL MARKERS | | | | | |
| Willis K. Parker | 1499.31 | 6.02 | | | 1505.33 |
| BEAUTIFY MAIN STREET | | | | | |
| Ethel Jackson | 2185.73 | 8.81 | | | 2194.54 |
| MARTHA ALEXANDER FUND | | | | | |
| Gfld Savings | 66267.22 | 1969.89 | | 1000.00 | 67237.11 |
| Gfld Co-operative | 1071.92 | 0.57 | | 1490.12 | 1416.25 |
| Gfld Co-operative | 36311.29 | | 490.12 | | 36311.29 |
| CEMETERIES | | | | | |
| Center | 21947.47 | 88.34 | | | 22035.81 |
| West Nfld. | 16716.89 | 68.22 | (Churchill) | 250.00 | |
| | | | (Parsons) | 250.00 | |
| | | | (Murphy) | 125.00 | 17410.11 |
| Pentecost | 11763.28 | 52.06 | (Stone) | 625.00 | |
| | | | (Harned) | 250.00 | |
| | | | (Moore) | 625.00 | 13315.34 |
| Nfld. Farms | 13629.61 | 54.87 | | | 13684.48 |
| Mt. Hermon | 10832.55 | 43.62 | | | 10876.17 |
| So. Mountain | 176.28 | 0.72 | | | 177.00 |
| TERCENTENARY COMMITTEE | | | | | |
| UniBank | 1000.41 | 4.02 | | | 1004.43 |

Respectfully submitted,
Barbara J. Brassor
Treasurer

Special Town Election
Northfield, Massachusetts
Commonwealth of Massachusetts
January 11, 2011

At the time and place set by the Warrant, the polls opened at 12:00 noon. Seventy seven votes were cast with the following results;

Board of Selectmen

To Fill a Vacancy

Vote for One

| | |
|------------------------|----|
| Bonnie Tucker L'Etoile | 67 |
| Write – In Votes | 7 |
| All Others | 1 |
| Blanks | 2 |

The polls were closed at 8:00 p.m.

Registered Voter – 2135

Votes Cast – 77

Voter Turnout – 0.4%

Election Workers

| | |
|------------------|-----------------|
| Jane Abbott | Election Worker |
| Alice Fortier | Election Worker |
| Ruth Gallagher | Election Worker |
| Betty Gibson | Election Worker |
| Helen Gorzocoski | Election Worker |
| Ruth Johnson | Election Worker |

| | |
|--------------------|-----------------|
| Linda Leavis | Election Worker |
| Doris Murely | Election Worker |
| Jessie Wiggin | Election Worker |
| Elizabeth L'Etoile | Warden |

Attest:

Gail V. Zukowski

Town Clerk

The Annual Town Meeting was called to order by Moderator Nathan L'Etoile at 7:03 p.m., at the Pioneer Valley Regional School. The "Rules and Procedures" were read by the Moderator. The Moderator led the assembly in the Pledge of Allegiance. Non registered voters that may need to address the assembly were recognized by the Moderator, Leonard Crossman: Northfield Police Chief, Dayle Doiron: Pioneer Valley Regional School Superintendent, John Dolan, Jr.; Attorney from Kopelman and Paige, P.C, Thomas Hutcheson: Administrative Assistant for the Town of Northfield, Deborah Kern: Librarian for the Town of Northfield, Richard Lane: Franklin County Technical School Superintendent, Deborah Mero: Accountant for the Town of Northfield, , Charles Neveu: Town of Northfield's Waste Water Treatment Operator, Kenneth Elstein: Hampshire Council of Governments, and Amy Pratt. One hundred and forty two (142) registered voters were present to vote on the following articles;

Article 1. Passed / Voice Vote

Move that the Town waive the reading of the Warrant and the Notice to the Constables and act on the motions of the following articles.

Article 2. Passed / Voice Vote

Move that the Town vote to hear and act upon the reports of the several Town Officers, Boards, Committees, Commissions and Trustees.

Article 3. Passed / Voice Vote

Move that the Town transfer the sum of \$85,000 from the undesignated fund balance (free cash) for the Fiscal Year (FY) 2011 budget for a one-ton truck, plus related equipment and expenses, for the Highway Department.

Article 4. Passed / Voice Vote

Move that the Town vote to transfer the sum of \$5,703 from the undesignated fund balance (free cash) for the Fiscal Year (FY) 2011 budget for the design of repairs to the Northfield Elementary School.

Article 5. Passed / Voice Vote

Move that the Town vote to transfer the sum of \$5,000 from the undesignated fund balance (free cash) for the Fiscal Year (FY) 2011 budget for extending electrical service to the Boy Scout House and Senior Pavilion.

Article 6. Passed / Voice Vote

Move that the Town transfer the sum of \$28,500 from the undesignated fund balance (free cash) for the Fiscal Year (FY) 2011 budget for the purchase of a brush fire truck drive cab and chassis.

Article 7. Passed / Voice Vote

Move that the Town vote to transfer the sum of \$9,000 from the undesignated fund balance (free cash) for the Fiscal Year (FY) 2011 budget for the purchase of a new fire pump and electric winch.

Article 8. Passed / Voice Vote

Move that the Town vote to accept and expend any sum or sums of money that may be available from the Commonwealth of Massachusetts (Massachusetts Department of Transportation) for Chapter 90-type construction/improvements/reconstruction of public ways and associated equipment; and authorize the Selectboard to enter into contracts relative thereto, and to appropriate said sum or sums in anticipation of reimbursement from the Commonwealth.

Article 9. Passed / Voice Vote

Move that the Town authorize the Board of Selectmen to accept from any association, agency, proprietorship, corporation, enterprise, individual, etc., a sum or sums of money or other gift for the benefit of the Town or any of its departments, etc.

Article 10. Passed / Voice Vote

Move that the Town authorize the Board of Selectmen to apply for state or federal grants, and to expend any monies received, as set forth in the appropriate grant application.

Article 11. Passed / Voice Vote

Move that the Town vote to authorize the Selectboard to develop and participate in a contract, or contracts, under M.G.L. Ch. 164 for power supply and other related services, independently, or in joint action with other municipalities

through the Hampshire Council of Governments. If such contracts are approved, individual consumers would retain the option not to participate and to choose any alternative service they desire.

Article 12. Passed / Voice Vote

Move that the Town , pursuant to MGL Ch. 41, §23A, to authorize the Board of Selectmen to appoint a Town Administrator for a term of one or three years, or such other terms and conditions as the Board sees fit.

Article 13. Passed/ As Amended

Move that the Town petition the Legislature to adopt a special act to provide for the recall of local officials in the Town of Northfield, as follows:

Motion: Passed/ Voice Vote

To amend the motion by striking section 1, and replacing it with the following:

Section 1. Any holder of an elective office in the Town of NORTHFIELD may be recalled and removed therefrom by the registered voters of said town as herein provided, for reason of lack of fitness, incompetence, neglect of duties, corruption, malfeasance, misfeasance or violation of oath.

AN ACT PROVIDING FOR RECALL ELECTIONS IN THE TOWN OF NORTHFIELD

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. Any holder of an elective office in the Town of NORTHFIELD may be recalled and removed therefrom by the qualified voters of said town as herein provided.

Section 2. One hundred or more registered voters may initiate a recall petition by filing with the town clerk an affidavit containing the name of the officer and the office held whose recall is sought and a statement of the grounds of recall. Upon certification by the board of registrars, the town clerk shall, within two business days, deliver to the voter first named on such affidavit, petition blanks demanding such recall containing space for the signatures of at least five times the number of signatures required below, and may, but need not, provide additional blanks upon request. Petitioners may make exact copies of the petitions, provided that the petitioner shall bear the risk that if any such copies are not exact copies, that the signatures affixed thereto shall not be counted towards the total number of signatures required. The blanks shall be issued by the town clerk with the town clerk's signature and official seal attached thereto; they shall be dated and addressed to the board of selectmen; shall contain the name of the person whose recall is sought, the office from which recall is sought, the grounds for recall as stated in the affidavit, and shall demand the election of a successor to such office. A copy of the petition shall be entered in a record book to be kept in the office of the town clerk. The recall petition shall be returned and filed with the town clerk within twenty days following the date of issuance of said petition. Said recall petition shall be signed by at least twenty percent of the

registered voters in said town, and to every signature shall be added the place of residence of the signer, giving the street and number. The town clerk shall, within two business days following the date such filing, submit the recall petition to the board of registrars of voters, who shall within five business days after the day of receipt, certify in writing thereon the number of signatures which are names of voters in said town as of the date such affidavit was filed with the town clerk. The board of registrars shall, upon completion of its certification, return the petition to the town clerk.

Section 3. If the petition shall be found and certified by said town clerk to be sufficient, he shall submit the same with his certificate thereon to said selectmen without delay, and said selectmen shall forthwith give to said elected officer whose recall is being sought, written notice of the receipt of said certificate and shall, if the officer sought to be removed does not resign within five days thereafter, thereupon order a recall election to be held not less than sixty –four nor more than ninety days after the date the election is called; provided however, that if any other town election is to occur within one hundred days after the date of said certificate, the selectmen may, in their discretion postpone the holding of the removal election to the date of such other election. If a vacancy occurs in said office after a recall election has been ordered, the election shall nevertheless proceed as herein provided.

Section 4. Any officer sought to be recalled may be a candidate to succeed himself, and unless he requests otherwise in writing, said town clerk shall place his name on the official ballot without nomination. The nomination of other candidates, the publication of the warrant for the recall election, and the conduct of the same, shall all be in accordance with the provisions of law relating to election, unless otherwise provided in this act.

Section 5. The incumbent shall continue to perform the duties of his office until the recall election. If the recall fails, or if the incumbent is re-elected, he shall continue in the office for the remainder of his unexpired term, subject to recall as before, except as provided in this act. If not re-elected in the recall election, he shall be deemed removed upon the qualification of his successor, who shall hold office during the unexpired term. If the successor fails to qualify within five days after receiving notification of his election, the incumbent shall thereupon be deemed removed and the office vacant.

Section 6. Ballots used in a recall election in said town shall submit the following propositions in the order indicated:

For the recall of (name of officer) (office held)

Against the recall of (name of officer) (office held)

There shall be an appropriate place for the voters to vote for either of such propositions, and above said propositions, there shall appear the direction "Vote for one". Under the propositions shall appear the word "Candidates" and the direction "Vote for one" and beneath this the names of candidates nominated as hereinbefore provided.

If a majority of the votes cast on the recall question is in the affirmative, then the candidate who received the highest number of votes, shall be elected. If a majority of the votes cast on the recall question is in the negative, the votes cast, for candidates to fill the potential vacancy shall not be counted.

Section 7. No recall petition shall be filed against an officer of said town within six months after he takes office, nor, in the case of an officer subjected to recall election and not removed thereby, until at least six months after the election at which his recall was submitted to the voters.

Section 8. No person who has been recalled from an office or who has resigned from office after a recall petition has been filed, shall be appointed to any town office within two years after such removal by recall or resignation.

Section 9. This act shall take effect upon its passage.

Article 14. Passed As Amended / 2/3 Voice Vote declared by Moderator 2/3 Required

Move that the Town adopt the adopt Section 11.07 as described in Article 14 of the warrant as a replacement for Section 9.02 in the Northfield Protective By Laws

Motion: Passed/Voice Vote

To insert the words "Town meeting warrant for May 2, 2011".

Article 14 as it appeared in the May 2, 2011 Annual Town Meeting Warrant;

11.07 Open Space Residential Design

For the purpose of promoting the efficient use of land in harmony with its natural features, in accordance with the *Smart Growth* guidelines of the Commonwealth, a subdivision, as defined in section 2-10 of the *Subdivision Regulations* of Northfield and consistent with the terms of this section and the *Subdivision Regulations*, will be approved by right by the Planning Board.

11.07.01 Open Space Requirement

At least fifty percent (50%) of the land area of the tract shall be permanently protected open space. The open space set aside may not include wetlands, water bodies, floodplains, slopes greater than twenty-five (25%), roadways, land devoted to common facilities such as wells, sanitation facilities, and solar energy generation, or land prohibited from development by legally enforceable restrictions, easements or covenants, or other constraints dictated by the Northfield Protective By-Law, Title 5, the Inland Wetlands Protection Act, and any other relevant law.

11.07.02 Number of Lots

The total number of lots shall not exceed that determined by a yield plan calculation, except that for each additional one percent (1%) of land which is set aside as open space in the tract, in excess of the fifty percent (50%) open space required, up to one percent (1%) more (rounded down) additional dwelling lots shall be allowed. A yield plan calculation is the number of lots that can be placed on potential streets in the subdivision, in conformance with the Northfield Subdivision Regulations and Section 7.01 of this bylaw, without the open space set aside but excluding wetlands, water bodies, floodplains, and slopes greater than twenty-five (25%).

11.07.03 Lot Dimensions

No lot shall have less than 100 feet of frontage on its access road.

No lot shall have less than 150 feet of depth.

No building shall be located less than ten (10) feet from a lot line or less than 25 feet from a public way, approved subdivision road, or any other right-of-way.

11.07.04 Sanitation Requirement

Each lot shall have suitable soils and site for a private septic system and water supply, or access to a municipal sewer system, or access to a common septic system approved by the Board of Health.

Only single family dwellings or duplexes shall be constructed unless there is a municipal sewer connection.

11.07.05 Lot Access

A common drive, as approved by the Planning Board, may serve two or more lots that comply with the lot requirements of Section 11.07.03. In addition, the drive shall conform to Section 7.03.01 except that the subgrade and traveled surface width shall be not less than sixteen (16) feet on any portion of the common drive.

Lots may have access-not-through frontage, so long as such access-not-through frontage provides adequate access for emergency vehicles and safe access for other vehicles entering and exiting the lot, and is in keeping with the considerations of Article IX.

11.07.06 Solar Energy Option

A subdivision that provides, in the form of one or more shared facilities, a minimum of two kilowatts (2KW) of grid-connected photo-voltaic solar energy generation for each residential unit in the subdivision may have up to twenty percent (20%) more (rounded down) additional dwelling lots than provided under Section 11.07.02. A solar energy facility proposal will be reviewed by the Northfield Energy Committee, which will provide its recommendations to the Planning Board. On the basis of this review the Planning Board may require changes/additions to the proposed facility to meet the terms of this section. After construction the Northfield Building Commissioner will be responsible for annually inspecting the condition of any such facility.

11.07.07 Maintenance of Common Facilities

All common facilities of the subdivision, such as wells, sanitation facilities, and solar energy facilities, will be conveyed to a corporation or trust owned or to be owned by the property owners within the development; ownership thereof shall pass with property conveyance in perpetuity.

Maintenance of all common facilities shall be permanently assured through an incorporated non-profit homeowner's association, covenant, or other agreement through which each property owner in the development is automatically a member, each has an equal say in determining the affairs of the organization, and each is subject to an equal charge for a share of the maintenance expenses, or through a comparable arrangement satisfactory to the Planning Board. Such land agreement

documents shall be submitted with the development plan and shall be subject to approval by the Planning Board and Town Counsel. This organization shall remain under the control of the developer until a majority of the properties are conveyed to a majority of the permanent owners.

Any such covenants or agreements shall provide that in the event that the organization established to own and maintain the common facilities, or any successor organization, fails to maintain the common facilities in reasonable order and condition in accordance with the site analysis/development plan, the Town may, after notice to the organization and public hearing, enter upon such facilities and maintain them in order to preserve the taxable values of the properties within the development. These covenants or agreements shall also provide that the cost of such maintenance by the Town shall be assessed ratably against the properties within the development and shall become a charge on said properties and that such charge shall be paid by the property owners within thirty (30) days after receipt of a statement therefor.

11.07.08 Open Space Use

In general, all land not devoted to dwellings, accessory uses, common facilities, roads, or other development shall be set aside as common land for recreation, conservation, or agricultural uses which preserve the land in essentially its natural condition.

Further subdivision of common open land, except for easements for underground utilities and public recreation, shall be prohibited. Structures or buildings accessory to recreation, conservation, or agricultural uses may be erected but shall not exceed 5% coverage of such common open land.

11.07.09 Open Space Ownership

Such common open land shall be either:

- (a) conveyed to a corporation or trust owned or to be owned by the property owners within the development and the original owner(s); if such a corporation or trust is utilized, ownership thereof shall pass with property conveyance in perpetuity;
- (b) conveyed to a non-profit organization, the principal purpose of which is the conservation or preservation of open space;
- (c) conveyed to the Town of Northfield, at no cost, and be accepted by it for a park or open space use; such conveyance shall be at the option of the Town and shall require the approval of the voters at a Town Meeting.

In cases (a) and (b) above, a restriction enforceable by the Town shall be recorded to ensure that such land shall be kept in an open or natural state and shall not be built for residential use or developed for accessory uses such as parking or roadways or any other use. Such restrictions shall further provide for maintenance of the common land in a manner which will ensure its suitability for its function, appearance, cleanliness and proper maintenance of drainage, utilities and the like.

In case (a) above, ownership and maintenance of such open land shall be permanently assured through an incorporated non-profit homeowner's association, covenant, or other land agreement through which each property owner in the development is automatically a member and each is subject to a charge for a share of the maintenance expenses or through a comparable arrangement satisfactory to the Planning Board. Such land agreement documents shall be submitted with the development plan and shall be subject to approval by the Planning Board and Town Counsel. Any such covenant or agreement shall specify that each property owner shall have an equal say in determining the affairs of the organization, that costs shall be assessed equally to each such owner, and that the organization shall remain under the control of the developer until a majority of the properties are conveyed to permanent owners.

Further in cases (a) and (b) above, such covenants or agreements shall provide that in the event that the organization established to own and maintain the common open land or any successor organization fails to maintain the common open land in reasonable order and condition in accordance with the site analysis/development plan, the Town may, after notice to the organization and public hearing, enter upon such land and maintain it in order to preserve the taxable values of the properties within the development and to prevent the common land from becoming a public nuisance.

These covenants or agreements shall also provide that the cost of such maintenance by the Town shall be assessed ratably against the properties within the development and shall become a charge on said properties and that such charge shall be paid by the property owners within thirty (30) days after receipt of a statement therefor.

Article 15. Motion “To Pass Over”/Passed Voice Vote

Move that the Town adopt the revisions to the Northfield Sub Division Regulations as described in Article 15 of the warrant for this meeting

1-7 FEE SCHEDULE

- a. Filing fees - \$50.00 per lot on a preliminary plan, \$200.00 per lot on a definitive plan; if no preliminary plan is filed then the fee is \$500.00 per lot on a definitive plan; the filing fee shall be in the form of a certified check or money order, made payable to the “Town of Northfield”, or written evidence that said fee has been paid to the Town Clerk.
- b. Consulting fees – up to 3% of the gross cost of the road construction, unless the project involves wetlands, then up to 6%.

2-14 FLEXIBLE DEVELOPMENT

Flexible Development as described in Section 11.07 of the Northfield Protective Bylaws is the preferred method of development in the Town of Northfield, and approval thereof is granted by right.

3-11 DEFINITIVE PLAN – BOARD DECISION

Within ninety (90) days of submission of a Definitive Plan (if a preliminary Plan has not been submitted – 135 days), the Board shall notify the Town Clerk and the applicant by delivery or by registered mail of its action, unless the applicant requests an extension of time and such request is granted by the Board. Failure of the Board to take such action and/or make such notification within the period specified shall be deemed an approval of the plan. The action of the Board with respect to such plan shall be by vote of the majority of the Board.

- a. Approval: Approval, or modification and approval, if granted, shall be endorsed on the original drawing of the Definitive Plan by the signatures of a majority of the Board after the twenty (20) days, provided that no notice of appeal has been filed with the Town Clerk, and an acceptable performance guarantee has been provided by the applicant.
- b. Disapproval: If the Board disapproves the Definitive Plan it shall state in detail wherein the plan does not conform to the Northfield Subdivision Regulations, or the Subdivision Control Law, or the recommendations of the Board of Health, or Section 11.07 of the Northfield Protective Bylaws, and shall revoke its disapproval and approve a plan which, as amended, conforms to such regulation, law or recommendation.
- c. Town Acceptance of Street: Approval of the Definitive Plan does not constitute the laying out or acceptance by the Town of Northfield of streets.

Article 16. Passed/ Voice Vote

Move that the Town authorize the Board of Selectmen to send a letter to the Entergy Nuclear Corporation, the Vermont Legislature and Public Service Board, and the U.S. Nuclear Regulatory Commission, as delineated in Article 16 of the Town Meeting warrant for May 2, 2011 and incorporated by reference herein.

Article 16 as it appeared in the May 2, 2011 Annual Town Meeting Warrant;

that during this final period as the reactor continues to age and minor accidents and radioactive leakages continue to occur (if they do), residents and officials of nearby towns and cities be assured that there will be extra attention to maintenance and repair of all systems associated with the reactor, coupled with heightened inspections, monitoring, and testing to minimize the possibility of a major accident and ensure that people, animals, and the environment are not exposed to any additional risks of breathing, drinking, or otherwise ingesting radioactivity;

that any tendency to delay or cancel needed maintenance and repairs during the reactor's final months of operation be strenuously resisted, and that if circumstances warrant, Vermont Yankee be shut down permanently before its scheduled retirement date;

that during the decommissioning and site clean-up process, when toxic radioactive components are likely to be shipped from the reactor site to nuclear waste repositories in other states via roads and railways passing through our Town and neighboring towns and cities, local residents as well as local selectboards, city councils, and relevant town and city departments (police, fire, and emergency medical, etc.) be notified in advance so as to provide maximum protection for people, wildlife, and the local environment in the event of a transportation accident;

that all local selectboards and town/city councils be kept informed in a timely way (as happens now regarding "significant events") of all relevant plans, decisions, and other developments related to Vermont Yankee that might affect our towns and cities during the reactor's final phase of operation and during the subsequent period of decommissioning and site clean-up, and

that all employees be treated with respect and dignity during the decommissioning and site clean-up processes.

Article 17. Passed/Voice Vote

Move that the Town approve that, upon exceeding the levy limit, any monies appropriated that exceed the Town Finance Committee recommendation under Article 18, or any other article of this Fiscal Year 2012 Annual Town Meeting, may be contingent upon the approval by the voters of an "override of Proposition 2 ½."

Article 18. Passed/Unanimous Voice Vote

Move that the town vote that the amounts as delineated in the final column of Warrant Article 18 and incorporated by reference herein be raised and appropriated for the several purposes therein itemized, each numbered item being considered as a separate appropriation, and that the same be expended only for such purposes.

Article 18 as it appeared in the May 2, 2011 Annual Town Meeting Warrant;

| | | | | APPROP | REQUESTED | FINANCE |
|------------------------------|---------|---------|---------|---------------|------------------|-------------------|
| | | | | FY2011 | FY2012 | COMMITTEE |
| | | | | | | RECOMMENDS |
| MODERATOR SALARY | | | | 51.00 | 51.00 | 51.00 |
| MODERATOR EXPENSE | | | | 30.00 | 30.00 | 30.00 |
| SELECTMEN SALARIES | | | | 5429.00 | 5537.00 | 5537.00 |
| | 2011 | 2012req | 2012rec | | | |
| Chairman | 1881.00 | 1919.00 | 1919.00 | | | |
| Others | 1774.00 | 1809.00 | 1809.00 | | | |
| SELECTMEN EXPENSE | | | | 8601.00 | 8751.00 | 8751.00 |
| ADMIN ASST SALARY | | | | 49485.00 | 49370.00 | 49370.00 |
| ADMIN ASST EXPENSE | | | | 705.00 | 1275.00 | 1275.00 |
| SECRETARY SALARY | | | | 34900.00 | 35668.00 | 35668.00 |
| FINANCE COMM EXPENSE | | | | 1321.00 | 1368.00 | 1368.00 |
| RESERVE FUND | | | | 15000.00 | 15000.00 | 15000.00 |
| ACCOUNTANT SALARY | | | | 24700.00 | 25761.00 | 25761.00 |
| ACCOUNTANT EXPENSE | | | | 315.00 | 315.00 | 315.00 |
| ASSESSORS SALARIES | | | | 4982.00 | 5081.00 | 5081.00 |
| | 2011 | 2012req | 2012rec | | | |
| chairman | 1746.00 | 1781.00 | 1781.00 | | | |
| others | 1618.00 | 1650.00 | 1650.00 | | | |
| ASSESSORS CLERK SALARY | | | | 34351.00 | 37826.00 | 37826.00 |
| ASSESSORS PROPERTY INSPECTOR | | | | 6000.00 | 6000.00 | 6000.00 |
| ASSESSORS EXPENSE | | | | 15605.00 | 15640.00 | 15640.00 |
| TREASURER SALARY | | | | 11300.00 | 11785.00 | 11785.00 |
| TREASURER EXPENSE | | | | 3000.00 | 3500.00 | 3500.00 |

| | | | | |
|----------------------------------|-----------|------------------|------------------|-------------------|
| TAX COLLECTOR SALARY | | 11300.00 | 11785.00 | 11785.00 |
| TAX COLLECTOR EXPENSE | | 4700.00 | 5200.00 | 5200.00 |
| TOWN LEGAL COUNSEL | | 9000.00 | 10000.00 | 10000.00 |
| COMPUTER SUPPLY/SERVICE | | 10981.00 | 10081.00 | 10081.00 |
| TAX TITLE FORECLOSURE | | 2300.00 | 2300.00 | 2300.00 |
| COPY MACHINE SUPPL/SERVICE | | 1600.00 | 1382.00 | 1382.00 |
| TOWN CLERK SALARY | | 25684.00 | 26787.00 | 26787.00 |
| TOWN CLERK EXPENSE | | 3330.00 | 3330.00 | 3330.00 |
| ELECTIONS & REGISTRATIONS | | 6625.00 | 6625.00 | 6625.00 |
| CONSERV COMMISSION | | 1750.00 | 1938.00 | 1938.00 |
| PLANNING BOARD | | 1984.00 | 2028.00 | 2028.00 |
| ZONING/APPEALS BOARD | | 2949.00 | 3046.00 | 3046.00 |
| OPEN SPACE COMMITTEE | | 180.00 | 836.00 | 836.00 |
| LAND DAMAGES | | 1.00 | 1.00 | 1.00 |
| TOWN HALL CUSTODIAN | | 13233.00 | 13801.00 | 13801.00 |
| TOWN HALL MAINT | | 30835.00 | 33300.00 | 33300.00 |
| TOWN BLDG ELEVATOR & ALARM MAINT | | 6800.00 | 7300.00 | 7300.00 |
| TOWN REPORTS | | 300.00 | 300.00 | 300.00 |
| TOWN CLOCK | | 150.00 | 150.00 | 150.00 |
| | | | | |
| TOTAL | | 349477.00 | 363148.00 | 363148.00 |
| | | APPROP | REQUESTED | FINANCE |
| | | FY2011 | FY2012 | COMMITTEE |
| | | | | RECOMMENDS |
| POLICE WAGES & SALARIES | | 213087.00 | 217642.00 | 217642.00 |
| | 2011 | 2012 req | 2012 rec | |
| F.T. wages | 148959.00 | 149234.00 | 149234.00 | |
| P.T. wages | 18391.00 | 21908.00 | 21908.00 | |
| Admin | 6367.00 | 6385.00 | 6385.00 | |
| holiday | 5431.00 | 5381.00 | 5381.00 | |

| | | | | |
|---------------------------|----------|------------------|------------------|-------------------|
| Cmty Policing | 1020.00 | 1020.00 | | |
| Training | 3510.00 | 3082.00 | 3082.00 | |
| O.T. wages | 11000.00 | 10710.00 | 10710.00 | |
| Quinn Bill | 19429.00 | 19922.00 | 19922.00 | |
| POLICE OPER EXPENSE | | 35735.00 | 37902.00 | 37902.00 |
| FIRE DEPT SALARIES | | 4965.00 | 5064.00 | 5064.00 |
| FIRE DEPT WAGES | | 37454.00 | 39704.00 | 39704.00 |
| FIRE DEPT OPER EXP | | 15950.00 | 16760.00 | 16760.00 |
| HOSE & EQUIPMENT | | 8000.00 | 8000.00 | 8000.00 |
| INSPECTION FEES | | 3000.00 | 3000.00 | 3000.00 |
| HYDRANTS | | 5460.00 | 5460.00 | 5460.00 |
| MAINT FIRE STATION | | 14250.00 | 14750.00 | 14750.00 |
| FIREPONDS/WATERHOLES | | 3000.00 | 3000.00 | 3000.00 |
| BLDG INSPECTOR SALARY | | 23816.00 | 24292.00 | 24292.00 |
| BLDG INSPECTOR EXPENSE | | 1050.00 | 1050.00 | 1050.00 |
| GAS INSPECTION | | 1500.00 | 1500.00 | 1500.00 |
| WIRE INSPECTION | | 5050.00 | 1550.00 | 1550.00 |
| CIVIL DEFENSE | | 400.00 | 400.00 | 400.00 |
| DOG OFFICER SALARY | | 3060.00 | 3121.00 | 3121.00 |
| DOG OFFICER EXPENSE | | 1450.00 | 1450.00 | 1450.00 |
| TREE DEPT WAGES & EXPENSE | | 8500.00 | 9350.00 | 8925.00 |
| CONSTABLES WAGES | | 863.00 | 880.00 | 880.00 |
| CONSTABLES EXPENSE | | 30.00 | 30.00 | 30.00 |
| FENCE VIEWERS, ETC | | 1.00 | 1.00 | 1.00 |
| TOTAL | | 371621.00 | 394906.00 | 394481.00 |
| | | APPROP | REQUESTED | FINANCE |
| | | FY2011 | FY2012 | COMMITTEE |
| | | | | RECOMMENDS |
| ELEM SCHOOL MAINT | | 0.00 | 1500.00 | 1500.00 |

| | | | |
|------------------------------------|-------------------|-------------------|-------------------|
| PVRS-OPER ASSMNT | 3415291.62 | 3511820.90 | 3511820.90 |
| PVRS-BLDG PROJ ASSESSMENT | 367930.89 | 343980.84 | 343980.84 |
| PVRS-TCHRS SALARY DEFERRAL | 4536.47 | 4536.47 | 4536.47 |
| FRKLN CTY TECH SCHOOL-OPER ASSMNT | 234994.00 | 252182.00 | 252182.00 |
| FRKLN CTY TECH SCHOOL-CAPTL ASSMNT | 0.00 | 0.00 | 0.00 |
| | _____ | _____ | _____ |
| TOTAL | 4022752.98 | 4114020.21 | 4114020.21 |

| | APPROP | REQUESTED | FINANCE |
|------------------------------|-----------------|------------------|-------------------|
| | FY2011 | FY2012 | COMMITTEE |
| | | | RECOMMENDS |
| HWY SUPT EXPENSE | 8200.00 | 9020.00 | 8610.00 |
| HIGHWAY & SNOW REMOVAL WAGES | 235376.00 | 244675.00 | 244675.00 |
| HWY, BRIDGES & RAILS | 150000.00 | 165000.00 | 157500.00 |
| OILING & STONING | 60000.00 | 66000.00 | 63000.00 |
| HIGHWAY TOOLS | 1200.00 | 1320.00 | 1260.00 |
| SNOW REMOVAL EXPENSE | 71800.00 | 78980.00 | 75390.00 |
| STREET LIGHTS | 14650.00 | 12323.00 | 12323.00 |
| MACHINERY MAINTENANCE | 76500.00 | 84150.00 | 80325.00 |
| MAINT HIGHWAY GARAGE | 11000.00 | 12100.00 | 11550.00 |
| HWY BOUNDS,SURVEY,LISTS | 1.00 | 1.00 | 1.00 |
| SOLID WASTE DISTRICT | 7705.00 | 7452.00 | 7452.00 |
| WASTE DISPOSAL | 114470.00 | 109550.00 | 109550.00 |
| SEWER COMM SALARIES | enterprise fund | 1371.00 | 0.00 |
| SEWER COMM EXPENSE | enterprise fund | 0.00 | 0.00 |
| SEWER DEPT COLLECTOR | enterprise fund | 3252.00 | 0.00 |
| SEWER DEPT WAGES | enterprise fund | 69555.00 | 0.00 |
| OP & MAINT SEWER PLANT | enterprise fund | 64235.00 | 0.00 |
| CEMETERY WAGES & EXPENSE | | 11000.00 | 11550.00 |
| | | _____ | _____ |
| TOTAL | | 900315.00 | 801571.00 |
| | | | 783186.00 |

| | APPROP | REQUESTED | FINANCE |
|-------------------------|-----------------|------------------|-------------------|
| | FY2011 | FY2012 | COMMITTEE |
| | | | RECOMMENDS |
| BD OF HEALTH SALARIES | 2282.00 | 2328.00 | 2328.00 |
| BD OF HEALTH EXPENSE | 8498.00 | 7998.00 | 7998.00 |
| PLUMBING INSPECTOR | 3000.00 | 2000.00 | 2000.00 |
| SHARED HEALTH AGENT | 9760.00 | 10004.00 | 10004.00 |
| SEPTIC SYSTEM INSP FEES | 1500.00 | 1500.00 | 1500.00 |
| ANIMAL INSPECTOR | 2250.00 | 2295.00 | 2295.00 |
| COUNCIL ON AGING | 28365.00 | 45282.00 | 45282.00 |
| SOLDIERS RELIEF | 3000.00 | 24000.00 | 24000.00 |
| | _____ | _____ | _____ |
| TOTAL | 58655.00 | 95407.00 | 95407.00 |

| | APPROP | REQUESTED | FINANCE |
|---------------------------------|------------------|------------------|-------------------|
| | FY2011 | FY2012 | COMMITTEE |
| | | | RECOMMENDS |
| DICKINSON LIBRARY WAGES | 94557.00 | 98260.00 | 98260.00 |
| DICKINSON LIBRARY EXP | 40328.00 | 36563.00 | 36563.00 |
| NFLD FARMS LIBRARY | 575.00 | 575.00 | 575.00 |
| RECREATION COMM | 5750.00 | 5750.00 | 5750.00 |
| REC COMM TRAINING & RECOGNITION | 250.00 | 250.00 | 250.00 |
| REC PROGRM DIRECTR | 3837.00 | 3914.00 | 3914.00 |
| MAINT ATHLETIC FIELD | 3000.00 | 3000.00 | 3000.00 |
| HISTORICAL COMMISSION | 350.00 | 350.00 | 350.00 |
| MEMORIAL DAY | 1600.00 | 1600.00 | 1600.00 |
| ALEXANDER HALL | 300.00 | 300.00 | 300.00 |
| FRCOG ASSESSMENT | 25351.00 | 25067.00 | 25067.00 |
| VETERANS DISTRICT | 6500.00 | 6500.00 | 6500.00 |
| | _____ | _____ | _____ |
| TOTAL | 182398.00 | 182129.00 | 182129.00 |

| | | | APPROP | REQUESTED | FINANCE |
|------------------------|----------|----------|-----------------|------------------|-------------------|
| | | | FY2011 | FY2012 | COMMITTEE |
| | | | | | RECOMMENDS |
| MATURING DEBT- PRIN | | | 41951.63 | 0.00 | 0.00 |
| | 2011 | 2012 | | | |
| sewer(bnds 1/92) | 0.00 | 0.00 | | | |
| sch (bnds 1/92) | 0.00 | 0.00 | | | |
| sewer(bnds 7/93) | 41951.63 | 44154.09 | | | to enterprise |
| INT ON LONG TERM DEBT | | | 9519.37 | 0.00 | 0.00 |
| | 2011 | 2011 | | | |
| sewer(bnds 1/92) | 0.00 | 0.00 | | | |
| sch (bnds 1/92) | 0.00 | 0.00 | | | |
| sewer(bnds 7/93) | 9519.37 | 7316.91 | | | to enterprise |
| INT ON SHORT TERM DEBT | | | 2000.00 | 2000.00 | 2000.00 |
| TOTAL | | | 53471.00 | 2000.00 | 2000.00 |

| | APPROP | REQUESTED | FINANCE |
|------------------------|------------------|------------------|-------------------|
| | FY2011 | FY2012 | COMMITTEE |
| | | | RECOMMENDS |
| COUNTY RETIREMENT | 128582.00 | 128242.00 | 128242.00 |
| WORKERS COMP INSURANCE | 12600.00 | 15861.00 | 15861.00 |
| UNEMPLOYMENT | 10706.00 | 8500.00 | 8500.00 |
| HEALTH INSURANCE | 207787.00 | 207787.00 | 207787.00 |
| LIFE INSURANCE | 1700.00 | 1700.00 | 1700.00 |
| MEDICARE/FICA | 14500.00 | 15000.00 | 15000.00 |
| OTHER INSURANCE | 62552.00 | 63366.00 | 63366.00 |
| TOTAL | 438427.00 | 440456.00 | 440456.00 |

GRAND TOTAL

6377116.98

6393637.21

6374827.21

Article 19. Passed/Voice Vote

Move that the Town accept the provisions of Chapter 181, §1 of the Acts of 1995, and pursuant to M.G.L. Ch. 59, §5, Clause 41C, to authorize the Board of Assessors to implement an annual cost of living adjustment in the annual exemption amount to certain senior citizens, surviving spouses and minors.

Article 20. Passed/Voice Vote

Move that the town accept General Laws Chapter 59, §5, Clause 41D, which authorizes an annual increase in the income (gross receipts) and asset (whole estate) limits for exemptions granted to senior citizens under General Laws Chapter 59, §5, Clause 41C, by the percentage increase in the U.S Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2011.

Article 21. Passed/Voice Vote

Move that the town accept and adjust an eligibility factor for the property tax exemption for senior citizens under MGL Chapter 59, §5, Clause 17D, in accordance with §51 of Chapter 184 of the Acts of 2002 as follows: by reducing the requisite age for eligibility to age 65 (from 70).

Article 22. Passed/Voice Vote

Move that the Town vote to transfer from the "Dog Fund" account \$3,500.00 to supplement the Dickinson Memorial Library operating budget for the purpose of paying a portion of the annual fee to be a member of the regional library system.

Article 23. Passed/Voice Vote

Move that the Town transfer \$4,000 from the undesignated fund balance (free cash) to purchase materials for the Dickinson Memorial Library.

Article 24. Passed/Voice Vote

Move that the Town transfer \$675 from the undesignated fund balance (free cash) for the preservation of records of the Town Clerk.

Article 25. Passed/ Unanimous Voice Vote

2/3 Required

Move that the Town raise and appropriate \$100,000 for a special stabilization fund toward the purchase of a fire truck.

Article 26. Passed/Voice Vote

Move that Town raise and appropriate \$22,725 to install central heating with hot water coils in air ducts and also add central air in all three buildings at the Pioneer Valley Regional School Central Office.

Article 27. Passed/Voice Vote

Move that the Town raise and appropriate \$14,000 for an audit of the Town's finances.

Article 28. Passed/Voice Vote

Move that the Town raise and appropriate \$165,000 for a single axle truck and related equipment for the Highway Department.

Article 29. Passed/Voice Vote

Move that the Town raise and appropriate \$50,000 for the purchase of a tractor for use by the Highway Department.

Article 30. Passed/Voice Vote

Move that the Town raise and appropriate \$25,000 to conduct a Feasibility Study consisting of, but not limited to, a space needs assessment, site evaluation or evaluations, floor plans, and project cost estimates for the development of a public safety complex to house the Police Department, Fire Department, Emergency Medical Services, and Emergency Management Director.

Article 31. Passed/Voice Vote

Move that the Town raise and appropriate \$20,000 for the repair of the fire station roof.

Article 32. Passed/Majority Voice Vote Declared by Moderator Majority Required

Move that the Town raise and appropriate \$1,000 for the initial budget for a municipal lighting plant.

Article 33. Passed Paper Ballot Yes/114 No/10 2/3 Required

Move that the Town authorize the Board of Selectmen to take all necessary and appropriate action to establish and to maintain, in accordance with the provisions of M.G.L. Ch. 164 and in accordance with the rules, regulations, and orders of the Department of Public Utilities and the Department of Telecommunications and Cable, a municipal lighting plant

for all purposes allowable under the laws of the Commonwealth, including without limitation the operation of a telecommunications system and any related services

Article 34. Passed/Voice Vote

Move that the Town vote to raise and appropriate \$300 for a budget for the Agricultural Commission.

Article 35. Passed/Voice Vote

Move that the Town transfer \$8,590 from the Sale of Cemetery Lots Account for the preservation of cemetery maps.

Article 36. Passed/Voice Vote

Move that the Town reserve from FY 2012 Community Preservation estimated revenues \$2,200.00 for open space purposes; \$2,200.00 for historic preservation; \$2,200.00 for affordable housing; and appropriate \$14,300.00 for the FY 2012 Community Preservation Fund Budgeted Reserve.

Article 37. Passed/Voice Vote

Move that the Town appropriate \$1,100.00 from the FY 2012 Community Preservation Fund revenues for administrative and operating expenses, including legal expenses, for the Town of Northfield Community Preservation Committee.

Article 38. Passed/Voice Vote

Move that the Town appropriate \$10,000 from the Community Preservation Fund Balance reserved for Open Space for the construction of two trails along the banks of the Connecticut River on the East and West Northfield, of which \$8,000.00 will serve as funds to be reimbursed by a grant sought from the Department of Conservation and Recreation, and \$2,000.00 of which will serve as town matching funds for this grant. If the grant is not received, the balance will be reserved for the Community Preservation Fund's open space account.

Article 39. Passed/Voice Vote

Move that the Town appropriate \$10,000 from the Community Preservation Fund Balance reserved for Historical Preservation to complete the Town Survey and Inventory, with funds to be matched by a grant from the Massachusetts Historical Commission. If the grant is not received, the balance will be reserved for the Community Preservation Fund's historical preservation account.

Article 40. Passed/Voice Vote

Move that the Town appropriate \$40,000 from the undesignated funds of the Community Preservation Fund for the complete restoration of the Town Hall front steps.

Article 41. Passed/Voice Vote

Move that the Town appropriate \$5,500 from the Community Preservation Fund Balance reserved for Historical Preservation for a structural evaluation of the Town Hall Exterior focusing on preservation of the historic integrity of this building.

Article 42. Passed/As Amended/Voice Vote

Move that the Town raise and appropriate \$120,000 to operate the Emergency Medical Services Enterprise Fund as delineated in Article 42 of the Town Meeting warrant for May 2, 2011 and incorporated by reference herein.

Motion: Passed/Voice Vote

To insert the words “said funds to be raised from Departmental receipts,” after Emergency Medical Services Enterprise Fund.

Article 42. as it appeared in the May 2, 2011 Annual Town Meeting Warrant;

| | |
|--------------------|------------|
| Wages and Salaries | \$ 22,038 |
| Expenses | 64,902 |
| Reserve Fund | 5,000 |
| Budgeted Surplus | 28,060 |
| Total: | \$ 120,000 |

and that \$120,000 be raised as follows:

| | |
|---------------------|------------|
| Department receipts | \$ 120,000 |
| Tax levy | 0 |
| Total: | \$ 120,000 |

Article 43. Passed/Voice Vote

Move that the Town accept the provisions of M.G.L. Ch. 44, §53F½ to establish a Sewer Enterprise Fund effective fiscal year 2012.

Article 44. Passed/As Amended /Voice Vote

Move that the Town appropriate \$206,234 to operate the Sewer Enterprise Fund, said funds to be raised from Departmental receipts, as delineated in Article 45 of the Town Meeting warrant for May 2nd and incorporated by reference therein.

Motion: Passed/Unanimous Voice Vote

To reconsider the previous motion made for Article 44

Motion: Passed/Voice Vote

To Amend Article 44 by replacing the words "Article 45" with the words "Article 44"

Article 44. as it appeared in the May 2, 2011 Annual Town Meeting Warrant;

| | |
|------------------------|--------------|
| SEWER COMM SALARIES | 1,398.00 |
| SEWER DEPT COLLECTOR | 3,317.00 |
| SEWER DEPT WAGES | 71,413.00 |
| OP & MAINT SEWER PLANT | 68,635.00 |
| RESERVE FUND | 10,000.00 |
| MATURING DEBT- PRIN | 44,154.09 |
| INT ON SHORT TERM DEBT | 7316.91 |
| TOTAL: | \$206,234.00 |

Article 45. Passed/Voice Vote

Move that the Town raise and appropriate \$3,400 for sewer expenses for the Town Hall, the Fire Station, and Dickinson Memorial Library.

Article 46. Passed/Unanimous Voice Vote

2/3 required

Move that the Town authorize the Treasurer, with the approval of the Board of Selectmen and the Board of Sewer Commissioners, to borrow an amount not to exceed \$45,000 for the repair of the Sewer Department building roof and to issue bonds and notes therefore in accordance with M.G.L. Ch 44, §7 or any other enabling authority.

Article 47. Passed/Unanimous Voice Vote

2/3 required

Move that the Town authorize the Treasurer, with the approval of the Board of Selectmen and the Board of Sewer Commissioners, to borrow an amount not to exceed \$30,000 for the engineering of repairs to the Highland Avenue sewer system and to issue bonds and notes therefore in accordance with M.G.L.Ch. 44, §7 or any other enabling authority.

Article 48. Passed/Voice Vote

Move that the Town vote to authorize a revolving fund for the maintenance and operation of the Highway Department's bucket truck per the provisions of Massachusetts General Laws, Chapter 44, §53E ½, for which revenues received from other towns as their share of the cost of ownership and operation of the bucket truck will be deposited into the fund and expended to pay related costs under the direction of the Selectboard, and total expenditures for the fiscal year beginning July 1 next will be limited to \$2,000.00, with all money remaining in the fund at the end of each fiscal year.

Article 49. Passed/ Unanimous Voice Vote

2/3 required

Move that the Town raise and appropriate \$40,000 for the Stabilization Fund/Account.

Article 50. Passed/Voice Vote

Move that the Town appropriate \$135,500 from the undesignated fund balance (free cash) for the purpose of reducing the Tax Levy for Fiscal Year 2012.

There being no further business to come before the Town, the Town Moderator Nathan L'Etoile adjourned the Annual Town Meeting at 9:11 p.m.

Registered Voters --- 2109

Votes Cast --- 142

Voter Turnout --- 7%

| | |
|--------------------|-----------------|
| Alice Fortier | Election Worker |
| Betty Gibson | Election Worker |
| Helen Gorzocoski | Election Worker |
| Elizabeth L'Etoile | Warden |
| Linda Leavis | Election Worker |
| Robert MacEwen | Election Worker |
| Jessie Wiggin | Election Worker |

Annual Town Election
Northfield, Massachusetts
Commonwealth of Massachusetts
May 3, 2011

At the time and place set by the Warrant, the polls opened at 12:00 noon. Three hundred and seventy votes were cast with the following results;

Board of Selectmen

Three year term

Vote for One

| | |
|------------------|-----|
| Dan A. Gray | 211 |
| Jason R. Platek | 145 |
| Write – In Votes | 0 |
| All Others | 3 |
| Blanks | 11 |

Board of Assessors

Three year term

Vote for One

| | |
|---------------------|-----|
| Jennifer S. Brennan | 147 |
| Michelle A. Milton | 170 |
| Write – In Votes | 0 |
| All Others | 0 |
| Blanks | 53 |

Board of Health

Three year term

Vote for One

| | |
|------------------|-----|
| Dan A. Gray | 288 |
| Write – In Votes | 0 |
| All Others | 7 |
| Blanks | 75 |

Board of Library Trustees

Three year term

Vote for Not more than Two

| | |
|------------------|-----|
| Jon G. McGowan | 286 |
| Lloyd E. Parrill | 300 |
| Write – In Votes | 0 |
| All Others | 0 |
| Blanks | 154 |

Planning Board

Five year term

Vote for One

| | |
|--------------------|-----|
| Tammy L. Pelletier | 306 |
| Write – In Votes | 0 |
| All Others | 3 |
| Blanks | 61 |

Planning Board

Four year term

Vote for One

| | |
|------------------|-----|
| Charles H. Shaw | 288 |
| Write – In Votes | 0 |
| All Others | 1 |
| Blanks | 81 |

Recreation Commission

Three year term

Vote for Not More than Two

| | |
|--------------------|-----|
| Tim W. Hoisington | 176 |
| Melissa M. Gamache | 206 |
| Susan E. Fuller | 229 |
| Write – In Votes | 0 |
| All Others | 2 |
| Blanks | 127 |

Board of Sewer Commissioners

Three year term

Vote for One

| | |
|------------------|-----|
| Paul W. Prest | 314 |
| Write – In Votes | 0 |
| All Others | 0 |
| Blank | 56 |

Tax Collector

Three year term

Vote for One

| | |
|--------------------|-----|
| Barbara J. Brassor | 326 |
| Write – In Votes | 0 |

| | |
|------------|----|
| All Others | 1 |
| Blank | 43 |

Board of Trustees of Veterans Memorials

Veteran

Three year term

Vote for One

| | |
|----------------------|-----|
| Denis J. Brennan III | 323 |
| Write – In Votes | 0 |
| All Others | 0 |
| Blanks | 47 |

Board of Trustees of Veterans Memorials

Non - Veteran

Three year term

Vote for One

| | |
|------------------|-----|
| John M. Williams | 314 |
| Write – In Votes | 0 |
| All Others | 0 |
| Blanks | 56 |

Board of Trustees of Veterans Memorials

Non - Veteran

Three year term

Vote for One

| | |
|--------------------------|-----|
| Raymond J. Zukowski, Jr. | 314 |
| Write – In Votes | 0 |
| All Others | 0 |
| Blanks | 56 |

The polls were closed at 8:00 p.m.

Registered Voter – 2109

Votes Cast – 370

Voter Turnout – 17.5%

Election Workers

| | |
|--------------------|-----------------|
| Edwin Finch | Election Worker |
| Alice Fortier | Election Worker |
| Ruth Gallagher | Election Worker |
| Betty Gibson | Election Worker |
| Helen Gorzocoski | Election Worker |
| Ruth Johnson | Election Worker |
| Linda Leavis | Election Worker |
| Kay Snow | Election Worker |
| Jessie Wiggin | Election Worker |
| Elizabeth L'Etoile | Warden |

Attest:

Gail V. Zukowski

Town Clerk

Special Town Meeting

Town of Northfield

September 26, 2011

Commonwealth of Massachusetts

The Special Town Meeting was called to order by Moderator Nathan L'Etoile at 7:10 p.m., at Pioneer Valley Regional School. The "Rules and Procedures" were read by the Moderator. The Moderator led the assembly in the Pledge of Allegiance. Non registered voters that may need to address the assembly were recognized by the Moderator, Leonard Crossman; Northfield Police Chief, Dayle Doiron; Pioneer Valley Regional School Superintendent, Deborah Mero; Northfield Town Accountant, Joel Bard; Attorney from Kopelman & Paige and Mrs. Karin; former Northfield resident. One hundred and eighty registered voters were present to vote on the following articles.

Article 1. Passed / Voice Vote

Move that the Town waive the reading of the Warrant and the Notice to the Constables and act on the motions of the following articles.

Article 2. Passed / Unanimous Voice Vote **2/3rd Required**

Move that the Town hereby approve the \$312,670 borrowing authorized by the Pioneer Valley Regional School District, for the purpose of paying costs of replacing a section of roof and replacing certain windows at the Northfield Elementary School, 104 Main Street, Northfield, Massachusetts, 01360, and for which the District may be eligible for a repair project grant from the Massachusetts School Building Authority (MSBA), including the payment of all costs incidental and related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Pioneer Valley Regional School District Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project should not exceed the lesser of (1) fifty-six and twenty-six one-hundredths percent (56.26%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA, and that any such borrowing will be contingent upon the District receiving the Massachusetts School Building Authority grant.

Article 3. Passed / Unanimous Voice Vote **2/3rd Required**

Move that the Town hereby approve the \$214,402 (Northfield portion) borrowing authorized by the Pioneer Valley Regional School District, for the purpose of paying the costs of replacing the HVAC system(s), including but not limited to burners and boiler unit(s), at the Pioneer Valley Regional School, 97 F. Sumner Turner Road, Northfield, Massachusetts, 01360, and for which the District may be eligible for a repair project grant from the Massachusetts School Building Authority (MSBA), including the payment of all costs incidental and related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Pioneer Valley Regional School District Building Committee; that the

Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-six and twenty-six one-hundredths percent (56.26%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA, and that any such borrowing should be contingent upon the District receiving the Massachusetts School Building Authority grant.

Article 4. Passed / Unanimous Voice Vote

Move that the Town transfer \$3,000 from the Library Building Project Fund for the purpose of purchasing and installing a heating system for the meeting room at the Dickinson Memorial Library.

Article 5. Passed / Voice Vote

Move that the Town raise and appropriate \$15,000 for the Legal Expense account.

Article 6. Passed As Amended Paper Ballot **Yes/110** **No/63**

Motion: Paper ballot – Passed / Voice Vote

Motion: To move the vote - Passed / Voice Vote

Amended Motion:

Move that the Town authorize and request the Board of Selectmen, without committing Town finances, and without affecting the demolition status of Schell Bridge, petition the Franklin Regional Council of Governments, Representative Paul Mark, Senator Stan Rosenberg, and other appropriate officials to identify and seek funding for a comprehensive professional engineering evaluation of Schell Bridge to determine whether any feasible engineering options exist for rehabilitating the bridge and, if so, the costs thereof.

Article 7. Passed / Unanimous Voice Vote

Move that the Town raise and appropriate \$250 or the purpose of paying a bill of a prior fiscal year for the Alexander Hall account.

Article 8. Passed / Paper Ballot **108/Yes** **No/7** **2/3rd Required**

Move that the Town authorize the Board of Selectmen to take all necessary and appropriate action to establish and to maintain, in accordance with the provisions of M.G.L. Ch. 164 and in accordance with the rules, regulations, and orders of the Department of Public Utilities and the Department of Telecommunications and Cable, a municipal lighting plant for all purposes allowable under the laws of the Commonwealth, including without limitation the operation of a telecommunications system and any related services.

Article 9. Passed / Voice Vote

Move that the Town raise and appropriate \$20,000 for the purpose of replacing the emergency generator at Town Hall.

Article 10. Passed / Voice Vote

Move to take no action on the remaining articles.

There being no further business to come before the Town, the Town Moderator Nathan L'Etoile dissolved the Special Town Meeting at 8:39 p.m.

Registered Voters -- 2140

Votes Cast -- 180

Voter Turn Out -- 8 %

| | |
|--------------------|-----------------|
| Alice Fortier | Election Worker |
| Betty Gibson | Election Worker |
| Jessie Wiggin | Election Worker |
| Doris Murley | Election Worker |
| Nina Sibley | Election Worker |
| Kay Snow | Election worker |
| Elizabeth L'Etoile | Warden |

Attest:

Gail V. Zukowski

Town Clerk

Northfield

VITALS STATISTICS FOR 2012

BIRTHS

16

DEATHS

23

MARRIAGES

12

MGL 94C, §32L

CIVIC DISPOSITION VIOLATIONS

\$900.00

Dog Licenses

Male/Female

88

Spayed/Neutered

612

Kennel (10 dogs)

3

Kennel (more than 10 dogs)

2

By Law Violations

\$1,155.00

Gail V. Zukowski
Town Clerk

Conservation Commission

Members:

William Llewelyn, Chairman

Michael Barry

Charlie Blanker

Joan Deely

David Thomas (*absent member*)

Sarah Goodwin, Administrative Assistant

The Northfield Conservation Commission holds its monthly meetings at the Town Hall, every third Wednesday of the month and met thirteen times in 2010. William Llewelyn was reelected Chairman in June.

Our work for this year consisted of:

- 3 Site Visits
- 2 Notice of Intents
 - 2 Approved
 - 0 Denied
- 0 WPA Emergency Certifications
- 7 Requests for Determination Hearings
 - 0 Positive Findings
 - 7 Negative Findings
- 1 Orders of Enforcement
- 0 Certificates of Compliance
- 3 Projects granted Conservation Restriction
- 5 Forest Cutting Plans reviewed

The Commission welcomed the PVRS Evirothon Team to attend its meeting in March and answered questions about wetland management in Northfield. Some WPA Filings which came before the Commission included; NMH Landfill Capping project, a Bundled NOI for Four Mile Brook maintenance in order to make it easier for the town to maintain the road for the next three years and act upon emergency repairs necessary, and the restoration of the Shearer property along the CT River. Jerry Wagener presented the idea of CT Riverside Trails, being undertaken by the Open Space Committee, to the Commission as a project which, pending grants and landowner interest, will require the assistance of the Commission and formal Hearings in the coming year.

Citizen concerns included; the clearing of land for agriculture on Glen Road, two public records requests, East Street auto body business operation, Fice Acre Farm drainage, Bordner Spring, and Biomass construction in Winchester.

Jay Rasku, of Mt. Grace Land Conservation, became a frequent guest at Commission meetings throughout the year presenting the Conservation with the Metacomet Monadanok Forest Legacy Project, which included 15 land owners, 1425 acres, and a 3 million dollar project, 151 acres of which would establish the first Northfield Town Forest. Many Town residents attended a Special Meeting of the Commission in order to hear Rasku explain the project and attendees were able to express

their focus for the Forest Stewardship Plan recommendations being compiled by Mike Mauri. Mt. Grace also worked with the Commission on establishing a Copeland Conservation Restriction, which involved four parcels of land and totaled 180 acres.

The General Orders of Condition which usually accompany a "Negative Finding" in a Notice of Determination were restructured to make them easier for applicants to work with. The Commission also opened an email account Northfield.CONSCOM@gmail.com in order to make it more convenient for inquiries about current projects, WPA filing questions, being put on the agenda for addressing the Commission at regular monthly meetings, submitting digital photographs, and coordinating site visits. We look forward to the addition of digital meeting minutes and updated forms available on the Town's website in 2011.

The Commission saw many resends, contractors and environmental companies about WPA filing procedures, septic system replacement and building in possible wetland buffer zones. Anyone who has questions about these procedures or even whether or not they need to file are encouraged to contact the Commission via email or by calling the Town Hall. Thank you to all who've assisted us and we look forward to working with the town in the year to come.

Council on Aging/Senior Center

The year 2011 showed consistent growth for the Council on Aging/Senior Center with the development of the Senior Recreation Area, an increase in number of days of service, and the number of people served.

2011 saw an overall growth of 8% from 2010.

Attributing to the growth;

Effective July 1, 2011 the Senior Center went from three days of operation to five, and added another congregate meal day, for a total of four congregate meals per week.

Though we had a smaller number of special programs, we saw an overall 7% increase in participation from last year suggesting there are more unduplicated seniors attending our programs.

Our exercise programs, including Yoga, Tai Chi and Osteo strength training, as well as our outdoor activities, show a 51% increase. However we have seen a 48% decline of participants at the monthly walk-in blood pressure clinic. This is suggestive of an interesting trend: We are seeing a greater number of active seniors focusing on *maintaining* a healthy lifestyle as opposed to the 'managing' of chronic health conditions. This trend should be expected to last as more baby boomers head into retirement.

Bridge was the driving force for a 26% increase in mentally stimulating activities in addition to the already established mahjong and bingo. Interestingly, there is not a large cross participation from these cognitive-leaning participants into other programs such as exercise or congregate meals, drawing the conclusion that a new segment of our community has discovered the Senior Center.

Despite an overall 8% growth, we are seeing smaller numbers of participants joining us for congregate meals. We have noted that some of the 'regular' participants of years past are no longer driving, which is substantiated by the rising monthly van statistics. (The senior van runs only two days a week for Northfield.) Continuing to monitor the van statistics will signal when we will need to seek more transportation services in the future.

The COA has also established a reputation in our community as a first step for referrals and resources. Typically the number of calls and visits for services will spike in relation to heating crises, or drastic changes to health insurance premiums, as we saw in 2009. However, these variables were status quo for 2011, never the less we showed a 40% increase in meeting with individual seniors for outreach such as, applying for resources, Medicare reviews, or other assistance. Capitalizing on this strength we have developed programs that identify high risk and/or isolated seniors, and help them stay in their homes safely and longer. One such program is The Basic Home Safety and Modification grant where the COA will pay for the installation of grab bars (up to \$75) for qualified seniors with disability or mobility issues.

Conclusion: The COA/Senior Center is a thriving meeting place of activity and support for a large segment of Northfield's population. Programs are largely run by participants and volunteers.

Education, healthy aging, and social interaction are on-going and growing at a tremendous pace fueled by newly retired participants and those brought in by new programming. For information on our programs and services call the Senior Center at 498-2186.

Respectfully submitted,

Suzanne Ducharme Sweeney, Director

Cultural Council

The Northfield Cultural Council was allocated \$3,870 this year which is the same as it was last year. With some unused funds from a previous grant round, we were able to award a total of \$4,025. The committee is comprised of Deborah Potee , Chair, Karina Berenson, Secretary, Marianne Wilkinson, Crystal McNeill, Amy Boyden, and Bruce Kahn. After advertising the October 15th deadline for grant applications, we received 33 applications. We met on November 9 to make decisions on who would be receiving monies. The grants were then awarded to:

| | | | |
|-----------------------------------|-------|-------------------------------|-------|
| Arena Civic Theatre | \$100 | Watershed Waltz | \$200 |
| Cardboard Box Theater | \$200 | Reptiles Rock! | \$200 |
| Da Camera Singers | \$100 | Starry Starry Night | \$100 |
| Dickinson Memorial Library: | | Music and Movement | \$300 |
| -Stonewalls of New England | \$200 | Lighting Things Up! | \$300 |
| -On the Same Page | \$300 | Edible Perennial Gardening | \$200 |
| Family Opera for Franklin County | \$100 | Shea Theater | \$100 |
| Mixed Company Dance | \$75 | Slate Roof Poetry | \$200 |
| Museum of Our Industrial Heritage | \$100 | United Arc of Franklin County | \$50 |
| NCP Inc. Company Players | \$100 | Lenny Zarccone Music | \$200 |
| Field Trips: | | | |
| Worcester EcoTarium | \$300 | Boston Museum of Science | \$300 |
| Lowell National Historic Park | \$300 | | |

The cultural council voted Bruce Kahn as the new chair due to Deborah Potee's term expiration in June after serving for six years. Karina Berenson will remain as the Secretary. The council is seeking new members as Crystal McNeill has moved out of Northfield and there are now only four active members.

Submitted by Deborah Potee, Chairperson

ENERGY COMMITTEE

As of March, 2012, the Energy Committee meets the third Tuesday of the month at 5:30 pm at the Dickinson Memorial Library downstairs meeting room. Visitors are always welcome. We are happy to announce that we have two new members who joined the committee in December of 2011.

Mission Statement: The Northfield Energy Committee is working on behalf of the Town to help stabilize energy costs and to reduce our dependence on non-renewable energy sources by promoting energy conservation, efficient design and construction techniques, and the use of renewable energy.

The Committee continues to provide an article for the Northfield Newsletter that we hope readers find thought provoking as well as practical. In 2010 we added an Energy Committee page to the town website where people can link to useful energy related sites and contact Committee members with questions or concerns. We are always happy to have residents attend meetings to discuss their building or remodeling projects.

In September of 2010 the Committee voted unanimously to recommend to the Select Board that Northfield pursues obtaining the State designation of "green community" under the Green Communities Act of 2008. The Town received a grant for training through the FRCOG and we had our first meeting in January, 2011 and the next meeting is scheduled in March. The process and the work involved will take over a year but, if we are approved, we will be eligible for grant money for town building energy projects among other positives for the Town of Northfield.

At the Selectboard meeting of April 26, 2011, the Selectboard voted unanimously to adopt the Green Communities Action Plan. The Action Plan lays out an approximate time line and the responsible parties for meeting the five criteria required for Northfield to be designated a Green Community. From that time until the present the committee has been working on the five criteria. We have been working with other boards and committees as well as sponsoring educational forums for the general public so they can better understand the Green Communities process.

Submitted by

Bob Pasteris, Co-Chair

Historical Commission

The Historical Commission remained focused on the comprehensive town survey for which the planning was set in motion in 2010. In January we applied to the Community Preservation Act (CPA) for \$10,000 to be used as matching funds for the Massachusetts Historical Commission (MHC) Planning and survey Grant. The CPA funding was approved at the Town Meeting in May, the MHC grant having been confirmed in March.

Meeting the requirements for implementation of the MHC grant consumed the bulk of our time and energies. We attended a briefing meeting with MHC in Boston, and then drafted the Scope of Work and a Request for Proposals which were advertised regionally. After reviewing the respondents, we chose the Pioneer Valley Planning Commission with Bonnie Parsons as the consultant. (She was well acquainted with Northfield, having done our preliminary survey-with CPA funds- in 2010). 100 properties in East Northfield and Rustic Ridge will be surveyed in four phases, to be completed in June of 2012. Phase I and II have been completed, with property listings and draft inventory forms submitted.

The Commission again sponsored the Day of History in May, in partnership with the Northfield Historical Society, the Friends of Northfield's Old Cemeteries and the Northfield Area Tourism Group, expanding into a whole town event. Commemorating the first of Calvin Stearn's commercially built houses in 1811, four older homes on Main Street were open for tours, and an 1811 wedding was dramatized in Center Cemetery.

We wish to express our appreciation to the Conservators of the Belcher Monument who also provided an assessment of the other monuments in town. Members of the Commission joined with the Friends of Northfield's Old Cemeteries for further cleaning and repair at the South Mountain Cemetery, and we continue to support the Northfield Area Tourism Group and contributed to their new brochure.

Susan Ross was welcomed as a new member of the Commission. She brings valuable knowledge of the town, especially needed as we work on the survey.

With regret that Homer Stavely, who has served so well on the Commission for many years including years as chair, felt he could not renew his tenure. Always insightful and articulate, he will be greatly missed.

Marie Ferre, Chair

Northfield Historical Commission.

Open Space Committee

During 2011 the Open Space Committee (OSC) met nine times. The major objective during the year was to make progress on revising the Northfield Open Space and Recreation Plan (OSRP), approved by the town in November 2005; the OSRP is scheduled to expire in November 2012.

The original 2005 OSRP development was funded by the Franklin Regional Council of Governments (FRCOG). For this 2012 revision there are no FRCOG funds, nor town of Northfield funds, for this purpose, so the OSC members are doing all the work of the revision.

A major requirement of the OSRP revision, as mandated by state regulation, is a new town-wide survey. The OSC revised/updated the 2004 survey and mailed it to 1366 Northfield households in early September; the survey was also available on SurveyMonkey. A 41-page document detailing the results of the survey is available on the OSC website; also on the website is a 7-page summary of the results.

A public information forum will provide additional community input in early 2012. The OSC will use the survey and public forum results to revise the goals, objectives, and action items of the OSRP. Another public session is planned for later in the year to review the complete proposed OSRP revision.

During 2011 the OSC also:

- participated in discussions involving rerouting of a bike trail in West Northfield,
- participated in discussions involving the Mill brook property,
- discussed with the Energy Committee the proposed Green Community solar overlay district,
- met with John Lepore of the PVRS Resilient Land Management Plan project,
- co-sponsored with the Northfield Trails Association a series of Sunday hikes in Northfield,
- put on hold the Riverbank Trails project due to abutter resistance.

The OSC continues its strong working relationships with the Mount Grace Land Conservation Trust and the North Quabbin Regional Landscape Partnership. During 2011 the OSC worked closely with these organizations to arrange community meetings regarding the "Four Rivers" Forest legacy application.

The OSRP specifies a number of ongoing responsibilities, including:

- Citizen Stewardship: The Citizen Stewardship Award, an annual award initiated in 2007, was awarded for the fifth time in 2011. The awardees this year are William and Christine Copeland for donating a "forever wild" conservation restriction (CR) on 185 acres.
- Open Space Conservation: The OSC continues to track and promote various opportunities to conserve open space in Northfield. The primary conservation achievement this year was the 185-acre forever-wild CR noted above, which the Copelands have named Masson Ridge.
- Stream Monitoring: The OSC continues to partner with a local non-profit group, Greater Northfield Watershed Association (GNWA), on issues of mutual interests.
- Trail Work: The OSC continues to partner with the Northfield Trails Association on issues of trail maintenance, signage, documentation, etc.

The full OSRP, OSC membership, meeting times, and meeting minutes, as well as other documents, are on the OSC page of the town's website, www.northfield.ma.us. The OSC has representatives on three other Northfield committees: Agricultural Commission, Community Preservation Committee, and the Planning Board.

Respectfully submitted by members of the Open Space Committee:

Michael Barry, Joanne McGee, Susan Ross, Kate Rossiter, Jennifer Tufts, Jerrold Wagener

FRED WELLS TRUSTEES

Funds available for the fiscal year 2011/2012 are \$201,698 (which includes unused Scholarship money from 2010/2011 that was reallocated to the scholarship fund).

EDUCATION: The trustees received 285 applications and approved 277 students to receive **\$174,013**. This amount includes the two \$1000.00 scholarships in honor of Ralph and Hilda Haskins. The trustees spent many hours on the selection process to ensure that as many students as possible could receive scholarship aid.

HEALTH: Five (5) health programs were approved totaling **\$17,600:**

| | | |
|--|-----------|-----------|
| Hospice of Franklin County | \$2500.00 | |
| Community Health Center | \$3100.00 | |
| Tripp Memorial, Inc. | \$3000.00 | |
| Community Action of Franklin, Hampshire and North Quabbin WIC Programs | | \$4000.00 |
| Franklin County Home Care Corp. | \$5000.00 | |

AGRICULTURE: An amount of **\$10,085** was allowed by the trustees for payment:

| | |
|-----------------------------------|-----------|
| Franklin County Agricultural Fair | \$6908.00 |
| Heath Agricultural Fair | \$2078.00 |
| Shelburne Grange Fair | \$1099.00 |

Respectfully submitted,

Theodore G. Penick

Trustee (Northfield)

Zoning Board of Appeals

Jacob & Robin L'Etoile- Removal of aggregate of more than 50 cubic yards as a result of driveway construction- Permit Granted

Vasilias Parios- Special permit for a gas station. ZBA referred Parios to the Planning Board for Site Plan Review. At the follow up meeting Parios withdrew his application.

Joe Graveline- Background information meeting he requested to inform board of his concerns regarding night noise from gravel extraction and asphalt production in West Northfield. Took information.

Peila's Market-Special permit to expand store, addition of space-Permit Granted

Respectfully submitted,

Edward Shearer, Chair

Current Members: Edward Shearer, Marguerite Lentz, Erin Jaworski, Bill Forest, Ray Clark (alternate)

Mary King-resigned

Sam Richardson- resigned

Robert Barnes-Deceased

Northfield Emergency Medical Services



It is a privilege to provide my seventh report to the town as your Emergency Medical Services Chief. 2011 proved to be another exciting year as the department continues to improve its service to the citizens and visitors of our community. For the 2011 calendar year, we answered 206 calls. This is a 23% increase from the prior year. Our roster continues to mature with existing members increasing their levels of education and EMS certifications. We are currently staffed with 11 EMT- Basics, 1 EMT Intermediates and 2 Paramedics. We are always actively attempting to recruit new members who wish to become EMT's. Any citizen who is interested in making a difference in the community or has questions about how to become an EMT, please contact me or leave a message at the town hall. We are always in need of help!!!

I am very proud to once again announce that for the second straight year Northfield EMS/Ambulance will **not** be requesting money from taxation to operate the ambulance and provide EMS services to our community. The current enterprise fund structure has allowed the revenue collected from insurance companies and patients copayments to offset our operating budget. This in turn has resulted in a lowered tax burden on the citizens.

In our continued effort to provide the best possible patient care that, we are working to upgrade our level of service to Advanced Life Support. This would allow our trained crew members to provide additional treatments upon our arrival to your emergency instead of having to wait for another organization to arrive from as far away as Greenfield, Orange or Brattleboro. Not only does this provide for better patient care, but also helps reduce our operating expenses.

I would also like to thank the citizens that supported the funding of the space needs assessment for a Public Safety Building. As of the time of this report, the space needs assessment and site evaluation has been completed by our consultant Jacunski & Humes Architects, LLC. We anticipate bringing a proposed floor plan and cost estimate to the annual town meeting in May of 2012. We again ask for your support of this much needed project. I would encourage anyone that has not taken a tour of the Northfield Fire Station to contact me to arrange so that you may see for yourself firsthand the deplorable conditions of the current station. I have attached a few pictures to this report however these do not show all of the concerns that need to be addressed.

In closing, I again must thank the efforts of each and every member of the department. I would also thank the member's family who understand the need for a missed meal, family event or the loss of sleep followed by a long day at work after being awakened by the pager in the middle of the night. The members of Northfield EMS and their families continue to make these sacrifices to help their neighbors in need, all in the spirit of community.

Respectfully submitted,

Mark Fortier

EMS Chief

Northfield EMS

Highway Department, Town Cemeteries and Tree Warden

Due to the unseasonably warm winter the Highway Crew was able to continue its road maintenance well into January. Pot holes were filled, drains were cleared and the streets were swept to remove several tons of salt and sand that was spread on the roads during the winter months. The removal of the salt and sand is not only for safety purposes but also to be compliant with the water discharge regulations.

Once the routine road maintenance was completed the Highway Crew paved two miles on Gulf Rd. Drainage was improved and trees were removed on Murdock Hill Rd. to prepare the road for resurfacing.

South Mountain Rd. is in the process of getting a face lift by removing trees and improving drainage and the road surface. This project is expected to take at least two years to be completed.

Portions of Four Mile Brook Rd. are being engineered for the construction of better water quality and several safety improvements for the line of sight.

The Highway Crew spent many hours being proactive for hurricane Irene. Ditches were cleaned, culverts were opened and during the storm the Highway Dept drove on all the roads in Northfield to monitor their status for safety and damage.

I would like to thank Kevin Steiner; Highway Foreman, Kris Black, Michael Mankowsky, and Michael Sibley for the long hours of dedicated service to the Town of Northfield.

Town Cemeteries: I would like to thank Roger Bassett for his many years of dedicated service to the Town of Northfield and the excellent job he did maintaining Northfield's seven cemeteries.

Northfield maintains seven cemeteries; Center, Coller, Mt. Hermon, Northfield Farms, Pentecost, South Mountain and West Northfield. Every spring each cemetery is cleared of any damage caused by the winter weather and the shrubs are trimmed. The Highway Crew needed to remove several downed limbs and branches in October due to the unseasonable snow storm.

The cemeteries are mowed and maintained bi-weekly by South Mountain Lawn Care.

Trees: The Highway Crew needed to clear hundreds of trees after the heavy wet snow fall in October. The Town had extensive damage to at least 65 roads in Town which calculated out to approximately \$65,000.00 worth of damage. This damage required approximately 5 months of continuous labor to remove downed trees. This clean up was considerably dangerous due to the fact that a major portion of the fallen limbs were on live electrical wires. Several other trees had to be removed due to disease and the brush was cleared from several corners to increase driver safety.

Respectfully Submitted,

Thomas Walker
Superintendent of Streets & Building Maintenance
Cemetery Commissioner
Tree Warden

Police Department

As the Chief of Police, it is with great pride that I submit my third annual town report. Although we have experienced several challenges this year, I am pleased to report that the department is making continuous progress towards its long term goal of providing effective and efficient law enforcement services.

Heading into 2011, the Northfield Police Department set objectives for the year. Aside from maintaining the progress already made on various initiatives, the department committed itself to improving certain areas.

First, we committed to improving officer safety measures. We secured federal and state grant funding to assure that all officers were issued bullet-proof vests which were fitted to them personally. These seven vests came at no cost to the Town of Northfield. In addition, we implemented a policy which was approved by the Commonwealth of Massachusetts and the Town of Northfield, for the use of Electronic Weapons (Tasers) and have trained a number of our officers in its use. We have taken the necessary measures to implement this program and intend to do so when we have appropriate funding to purchase the equipment.

Second, we improved our educational crime prevention services by implemented the DARE program which had been absent in Northfield for approximately six years. Through this program, fifth grade students were educated in the dangers of alcohol, tobacco and marijuana and are were provided the tools necessary to make healthy decisions. To complement this program, we also conducted "drug take back" initiatives in an attempt to remove harmful prescription and over the counter medications from our community.

Third, we recognized the need to update emergency management plans. With the direction of the Massachusetts Management Agency, our department participated in numerous emergency drills and activities for radiological emergencies. These activities allowed us to determine our strengths and weaknesses.

In August, we had the opportunity to activate an emergency response plan when Hurricane Irene struck. Although Northfield did not suffer significant damages in comparison to some of our neighbors in Franklin County, we took the opportunity to learn from the incident and evaluate our capabilities. Again in October, we implemented our emergency plans when significant snow fall caused power to go out for several days. These incidents proved to be valuable learning experiences.

Our department also worked with our regional school district to assure that there are up to date emergency response plans and that these plans were interoperable with our department's emergency response. During this process we identified areas for improvement and made positive steps to assure the safety of our children.

Budget:

In fiscal year 2011, our department returned over \$5,000 of municipal funding back to the town. This return did come with a price, as we were short-handed throughout the year in the absence of a third full time patrolman. Fortunately, as a result of the dedication and commitment of our officers, the town was minimally affected. Our Fiscal year 2012 budget was level funded this year (with the exception of cost of living increases).

Although our department has been forced to make many financial cuts over the past few years, we have made every attempt to maintain an acceptable level of service that the town deserves and expect. The following is a general breakdown of our funding sources.

| | FY2010 | FY2011 | FY2012 |
|---------------------|---------------|---------------|---------------|
| Town Appropriations | 229,186 | 248,818 | 255,544 |

| | | | |
|------------------------------------|----------------|----------------|----------------|
| Community Policing Grant | 10,783 | 0 | 0 |
| Highway Safety Grant | 7,925 | 1,855 | 0 |
| Volunteers in Police Service Grant | 0 | 0 | 1,500 |
| Capital Expenses (Police Cruiser) | 0 | 30,000 | 0 |
| <i>Total</i> | <i>247,849</i> | <i>280,673</i> | <i>257,044</i> |

Personnel:

For the majority of 2011, we found ourselves short staffed. We began the year with three full time employees and seven part-time reserve officers. In March, we lost our third full time employee and a hiring process took several months to complete. We rehired Officer Scott Minckler, who had previously served the Town of Northfield as a Patrol Officer, Sergeant and Acting Chief of Police.

Again in the September, we found ourselves with only two active full time officers due to a significant injury of a member of our staff. With limited funding available to cover replacement shift coverage, we were forced to reduce our daily patrol hours and eliminate entire shifts. We became dependant on the Massachusetts State Police and neighboring municipal police departments who stepped up to assist us. At the end of the year, we operated short staffed for over two thirds of the year.

In December, Officer David Clark retired as a Reserve Police Officer after 30 years of service. Although his knowledge and commitment to the community is impossible to replace, we filled his roster slot with two new Reserve Officers; Jill Richard and Kevin Brown. We greatly appreciate all that Officer Clark has done for our community over the years.

Calls for Service:

This year we have experienced an 11% increase of dispatched calls for service, as we recorded 1,213 calls for service through the Shelburne Control Regional Dispatch Center. Our police activity also took a significant hike in part due to more accurate recording of police activity but also an increase in the request for police services. In 2011, we recorded a total of 3,609 police services. The following is a general breakdown of the calls and activities that officers were dispatched to throughout the year.

| | 2009 | 2010 | 2011 |
|---------------------|-------------|-------------|-------------|
| Alarm | 107 | 63 | 82 |
| Animals Complaint | 42 | 52 | 61 |
| Assist Other Agency | 125 | 128 | 221 |
| Assist Person | 98 | 151 | 207 |
| General Service | 406 | 957 | 1,247 |

| | | | |
|---|--------------|--------------|--------------|
| House / Building Check | n/a | 615 | 362 |
| Medical Assist | 103 | 77 | 118 |
| Motor Vehicle Complaint | 42 | 63 | 200 |
| Other 911 Calls | 62 | 92 | 71 |
| Safety Hazard | 59 | 41 | n/a |
| Suspicious Activity | 28 | 37 | 36 |
| Disturbance | n/a | n/a | 46 |
| Investigations | n/a | n/a | 368 |
| Court Duties | n/a | n/a | 133 |
| Harrassment | n/a | n/a | 28 |
| <i>Total Dispatched Calls for Service</i> | <i>1,104</i> | <i>1,076</i> | <i>1,213</i> |
| <i>Total Police Services</i> | <i>n/a</i> | <i>2,309</i> | <i>3,609</i> |

Investigations:

Due to the hard work and dedication of our officers, 73 criminal cases were successfully closed and their offenders were prosecuted. This year we have seen an increase in violent crime (assault, robbery, threats), yet a decrease in property crimes (larceny, burglary and vandalism). The following information accurately reflects the number of investigations conducted in the past three years.

| | 2009 | 2010 | 2011 |
|--------------------------------|-------------|-------------|-------------|
| Armed Robbery | n/a | n/a | 1 |
| Assault | 9 | 9 | 18 |
| Breaking & Entering / Burglary | 28 | 15 | 12 |
| Disorderly Conduct | 7 | 7 | 4 |
| Disturbance | 13 | 7 | 12 |
| Drug Violations | 8 | 14 | 4 |
| Family Offenses | 6 | 19 | 13 |
| Fraud | 5 | 7 | 6 |
| Larceny | 71 | 59 | 34 |
| Liquor Law Violations | n/a | 29 | 12 |
| Sexual Offenses | 6 | 5 | 1 |

| | | | |
|--|------------|------------|------------|
| Stolen Vehicle | 1 | 1 | 5 |
| Motor Vehicle Accidents | 47 | 35 | 60 |
| Motor Vehicle Offenses | 141 | 101 | 72 |
| Trespass | 22 | 7 | 4 |
| Vandalism | 35 | 23 | 16 |
| Intimation / Threats/ Harassment | n/a | 12 | 26 |
| Other Offenses | n/a | n/a | 28 |
| <i>Total</i> | <i>405</i> | <i>365</i> | <i>270</i> |
| <i>Total Arrests / Criminal Complaints</i> | <i>153</i> | <i>89</i> | <i>73</i> |

Traffic Enforcement

Traffic concerns continue to be a high priority for Northfield residents and for the Northfield Police Department. Unfortunately, for the second consecutive year, we were forced reduced our traffic enforcement efforts due to budgetary and time constraints. Our traffic enforcement grant funding from the Commonwealth of Massachusetts, which we have received for many years, was also eliminated, resulting in a loss of over 100 hours of patrol directed towards traffic enforcement. As a result of these circumstances, we saw another increase in traffic accidents and a reduction in traffic enforcement.

In an attempt to counter this loss, we implemented strategies such as improved signage at crosswalks and in the Northfield Elementary school zone. This measure could not have been completed without the support of the Northfield Kiwanis, private donations from Northfield residents and labor from the Franklin County Sherriff's Department. We greatly appreciate the overwhelming community support we have received towards this and many other initiatives. The following information demonstrates the officers traffic enforcement activities.

| | 2009 | 2010 | 2011 |
|-----------------------------|---------------|---------------|---------------|
| Citation Arrests | 32 | 38 | 18 |
| Criminal Complaint Citation | 98 | 60 | 39 |
| Civil Citations | 473 | 353 | 175 |
| Citation Warnings | 1,027 | 581 | 450 |
| <i>Total Citations</i> | <i>1,630</i> | <i>1,032</i> | <i>686</i> |
| <i>Total Citation Fines</i> | <i>44,910</i> | <i>34,325</i> | <i>17,510</i> |

Goals for 2012

2011 proved to be a year in which we set a strong foundation for future success, but also a year in which we realized our limitations and learned that the achievement of goals is a lengthy and continuous process. In 2012, our department will continue to move toward achieving our objectives in the following service areas:

1. Continue to improve officer safety measures.
2. Continue to update emergency response plans and make them compatible with other public safety department within our community.
3. Continue to improve department communications, officer knowledge and training.
4. Improve Department Staffing and implement a formal and uniform training procedure.
5. Improve department record keeping and organization.

Respectfully Submitted,

Leonard Crossman

Police Chief

Fire Department

The year 2011 will have to go down in the history of the Northfield Fire Dept. as the “year of the storms”. In an average year the fire department responds to approximately 175 calls. Last year the fire dept. responded to 274 emergencies. Of those 274 calls, 183 were standard responses and an additional 91 calls from the storm related incidents.

The calls break down as follows:

| | |
|-------------------------------|-----------|
| Structure fires | 2 |
| Chimney fires | 5 |
| Vehicle fires | 1 |
| Vehicle accidents | 17 |
| Fire Alarms | 53 |
| Hobby Lobby (17) | |
| Linden Hill School (14) | |
| PVRS (5) | |
| Other (17) | |
| C O Detectors | 3 |
| Mutual Aid responses | 45 |
| Rec'd (11) | |
| Electrical fires | 5 |
| Wires down | 9 |
| Smoke Investigations | 5 |
| Odor Investigations | 2 |
| Brush fires | 9 |
| Hazardous Materials response | 1 |
| Lightning strikes | 2 |
| Tree on house | 1 |
| Building collapse | 1 |
| Boiler malfunction | 1 |
| Water Rescue | 1 |
| Search for missing persons | 2 |
| Public Service calls | 14 |
| Assist Police Dept. | 2 |
| Assist EMT's | 2 |
| Western Mass Tornado response | 2 |
| Tropical Storm IRENE | 30 |
| October Snow Storm | <u>59</u> |
| Total Responses | 274 |

The stormy year started with a heavy snowfall in early February where the firefighters and Highway Superintendent Tom Walker volunteered and dug out all the fire hydrants in town. This storm also resulted in a small barn collapse on Orange Rd.

Rains in mid-March resulted in 6 flooded basements.

On July 1st tornados ravaged parts of Western Massachusetts. Command staff from Northfield Fire assisted the Mass Emergency Management Agency at their Agawam headquarters in handling emergency requests from numerous towns. Later deployed to West Springfield, MA and spent the overnight in Munson, MA helping those communities. On the next day, July 2nd, thru the Massachusetts Statewide Fire Mobilization Plan, a pumper and 6 firefighters from Northfield were dispatched as part of a task force from Franklin County to Wilbraham, MA for the day. They provided fire coverage for Wilbraham in the morning and then helped cut thru roads to victims of the tornado that hadn't yet been reached.

On August 28th Tropical Storm Irene hit the area with torrential rains. While we monitored our local streams and the Conn River, Northfield fared much better than a lot of communities. We staffed the fire station and operated as an EOC (Emergency Operations Center) thru the night. We handled 30 emergencies and utilized reverse 911 to keep residents updated.

On October 29th a freak snowstorm hit and again the fire dept. was pressed into action with the EOC set up again at the fire station. PVRS was set up as a shelter and the EMT's checked on the elderly. The fire dept. handled 59 emergencies. Mostly wires down, trees down and roads blocked. We worked hand in hand with the highway dept. trying to reopen travel and aid in the power restoration efforts of WEMCO.

Besides the stormy year, last fall the fire dept. took delivery of a new 2012 Ford F-350 chassis for the towns new brush truck. They spent a good part of the winter volunteering their time building the new brush truck. The members transferred and upgraded the original body with tool boxes, a new fire pump and installed the locally fabricated front bumper and winch. These efforts saved the Town about \$35,000. I am pleased to report the brush truck is in service and operational.

I have been working closely with the Police, EMS, Northfield Emergency Management, and other committee members on the Public Safety Building Committee. We have all spent numerous hours with architect Brian Humes in helping develop the space needs assessment for the Towns emergency services. We will have a comprehensive report as well as articles for the upcoming annual town meeting. With the condition of the 2 buildings the Fire Dept. and EMT's occupy and the space the Police Dept. operates out of shows a definite need for improvement. All the emergency services have continued to provide the Town with the highest level of service and response. To continue to serve you in the years to come, it's time to upgrade our facilities. I invite you to your fire station and police dept. to observe conditions for yourself so you can make an informed decision when needed.

Finally, with the year 2011 behind us, I need to thank the firefighters for their continued devotion to protecting the citizens of Northfield. I also must thank all departments, boards and committees we have worked with over the past year. There isn't anything we can't handle when we work together for a common goal.

Sincerely,

F. M. "Skip" Dunnell III
Fire Chief

OFFICE OF THE SUPERINTENDENT

97 F. Sumner Turner Road
Northfield, Massachusetts 01360
(413) 498-2911

SUPERINTENDENT OF SCHOOLS

Dayle A. Doiron

BA English Literature/French – DePauw University
MHS Administration – Keene State College
University of Massachusetts – EdD Candidate

ASSISTANT SUPERINTENDENT

Gail E. Healy

BS Elementary Education/Psychology – Springfield College
Masters Education Administration – Westfield State College

ADMINISTRATIVE SECRETARY

Pamela Lawrence

DISTRICT TREASURER

Deborah Mero

PAYROLL ADMINISTRATOR

Sues' Anne Jason

ACCOUNTS PAYABLE

Brenda Beck

CENTRAL OFFICE HOURS

School Days - 8:00 a.m. – 5:00 p.m.
Vacation Days – 8:00 a.m. – 5:00 p.m.

Northfield Elementary School Principal's Report

I am pleased to submit this annual report for Northfield Elementary School for the period of January 1, 2011 to December 31, 2011. The school year opened on August 31st with an enrollment of 246 students in preschool through grade 6. The staff at Northfield Elementary School are deeply committed to providing a safe, engaging, and inclusive teaching and learning environment that promotes respect, responsibility, and academic excellence. Northfield Elementary School provides opportunities for members to become adept at critical thinking, creative problem-solving, and collaboration, with a goal of preparing its members to be actively engaged and effective contributors to an increasingly diverse and rapidly evolving global society. To be successful in our mission, we recognize providing the following supports as critically important:

- A teaching and learning environment respectful of and welcoming to all members - Curriculum, instruction, and assessments that promote multiple paths to development, growth, and success
- Relevant and meaningful policy
- Ample financial resources
- Safe, clean, and attractive facilities

The staff at Northfield elementary School understands that our effectiveness in providing these supports forms the basis of our members' success at achieving to their potential in the academic, civic, social, technological, and personal realms. Our aspiration is that all NES students will thrive in a just, fair, and caring learning environment that fosters confidence and a sense of belonging.

In the past year, classroom teachers have worked diligently with the Elementary Curriculum Coordinator to implement a kindergarten through grade six elementary literacy program. The new program promotes the development of a lifelong love of reading and motivates elementary students to increase the volume of both their reading and writing. This program will support us in meeting individual student needs through targeted literacy instruction.

Student Assessment as linked to curriculum planning, instructional practices and school accountability continued to be at the forefront of our educational programs. At Northfield Elementary School we use several assessment programs to monitor students' progress and plan accordingly. The primary students in grades K-6 were assessed in early reading skills a minimum of three times per year using Dynamic Indicators of Basic Early Literacy Skills (DIBELS) and the Benchmark Assessment System (BAS). In addition, students in grades 5 and 6 were assessed in the fall, winter, and spring using Measures of Academic Progress (MAP) testing from Northwest Evaluation Association (NWEA). The students were tested individually through the use of computers in the areas of reading and math. In addition, our students in grades 3-6 participated in the Massachusetts Comprehensive Assessment System (MCAS) as is required by the state.

The Northfield Elementary School Parent Teacher Organization, PTO, is a vibrant organization whose mission is to enrich the educational experience for the school community. This group has sponsored family activities such as science night, a movie matinee, an ice cream social, the Spring Carnival and the NES half mile road race for students. The focus this year is on raising funds for improving the school playground. The playground project began with ideas of natural play, outdoor education, and nature trails. The project is moving forward with these ideas and others incorporating imagination, nature, science, health, and safety. A playground design has been completed and improvements have begun. A school community garden and wall are located just outside the Pre-school and fourth grade classrooms. Two new basketball hoops were installed and Lane Construction Company repaved the entire area south of the school. Thank you to the many parent and community volunteers at NES who contribute their time and talents to support learning throughout our school and a special thank you to Lane Construction.

The School Council, an advisory board for the principal with representation from the school staff, parents, and community meets monthly. The primary focus of the council is educational achievement. A major responsibility each year is the writing and execution of a School Improvement Plan which is available in the office for your perusal. We are always interested in having community representation. Please call the school office if you have an interest in serving on the NES School Council.

In closing, I have nothing but positive feelings about Northfield Elementary School and our future. I am proud of our teachers, our staff, and most importantly, our youngsters. I thank the Northfield community for the support that enables the staff to lead the students towards our goal of educational excellence.

Respectfully submitted,

Thomas J. King
Principal

Pioneer Valley Regional School Principal's Report 2011-2012

Last June we graduated 65 seniors. Graduation was outside on a beautiful Friday evening. Social Studies teacher Matt Killeen, a Pioneer graduate, gave the commencement address. School opened this year on the Wednesday before Labor Day as has been our tradition. We welcomed 105 seventh grade students. Enrollment at Pioneer is up from 544 to 556 this year, and we expect to see continued growth for another year as we graduate a class of 77 and will likely have 90 or more students rise to the 9th grade. We expect that enrollment will level off around 570 students in grades 7 through 12.

We welcomed two new teachers to Pioneer this year. Emily Beeman is our new Spanish teacher. She is replacing long time Pioneer teacher, Starr Pinkos who retired in June. Actually, Starr did not quite retire completely. She is working for Pioneer in two roles this year. She is Emily's mentor and together Starr and Emily are our Advisory Coordinators. Emily comes to us from a middle school in Vermont where she taught Spanish and had a daily advisory with her students. This experience, as well as her energy and enthusiasm, made her and Starr a great fit for writing curriculum and guiding our Advisory program through the first year. Jason DeFuria is our new Biology teacher. This is his first year as a full time teacher. Jason has brought his passion for his subject matter as well as his sense of humor to the ninth grade classes he teaches. In addition, he has volunteered to be the advisor for the class.

The weather hit an early blow this year with the October snow storm. We were out of school for three days waiting for power to be restored to the school building and for roads to be cleared so that busses could run. During the storm, the Emergency Directors for the towns of Northfield and Bernardston were able to use the building as an emergency shelter for residents of our four towns who needed a place to warm up, a meal or a place to sleep. With emergency generators the Pioneer building is prepared to serve in this capacity. The experience was helpful in showing some of the areas for improved planning. Leaders from the school district will continue to work with the Emergency Directors to support their planning and use of the Pioneer facility.

As a result of the electrical surges during the October snow storm and power outage our phone system was damaged. We went several weeks without an answering system or voicemail while we explored the extent of the damage and the options for repair. The system has now been repaired (paid in part with an insurance claim), but the experience also revealed some of the weaknesses of our phone system which is now out of date. We will be making a capital request to upgrade the phone system. With fewer clerical staff (we reduced one position last year) it was a challenge to answer every call that came into the school. The experience made clear how much we rely on technology to make our work more efficient.

We have been working this year on developing a land management plan for the nearly 90 acres at Pioneer. John Lepore, who retired from Pioneer two years ago, has volunteered his time to lead the effort. The plan will provide an assessment of local and regional conditions and make recommendations for future land management practices. For example, we might reduce the area we mow to improve natural water infiltration and increase wildlife habitat. We might remove invasive plants and replace with native species. The plan will include educational opportunities and locations for "hands-on" learning like using wood products from the school's forest for student projects. Additionally, the plan might include possible locations for future co-curricular uses such as community gardening and recreational hiking. You can find detailed information about the effort on our website. We hope to have a completed plan ready to bring to the School Committee by the fall of this year.

This spring and summer we are hoping to continue the effort we began last year of having students and families

assist with the spring clean-up of the school grounds. In addition we are planning to rebuild the two baseball and two softball fields that need repairs. Maintaining the quality of the grounds and facility is important at Pioneer. We hope to continue to use volunteer help and find creative ways to maintain this great facility while keeping the cost down.

We recently completed an independent survey of all Pioneer families, students and staff. The results of the survey will be very important in the self-study we began in January as part of the New England Association of School and Colleges accreditation process. We have established seven committees including staff, students and parents. These committees will meet for six to twelve months to analyze every aspect of our work as a school. The outcome of this process will be a sixty page report including a statement of "critical strengths and needs." In March of 2013, we will have a four day site visit from a team of sixteen educators from around New England who will make commendations and recommendations based on our self-study and their interviews and observations while here at Pioneer. This process is extremely important in the life of a school. The recommendations from the visiting team will be the foundation for an action plan for us for the next ten years.

Our pilot schedule this year has been a true learning experience. As mentioned we are implementing a weekly advisory. Every member of the professional staff has 10 to 12 students. Each week there is a theme for the advisory meeting. Over time high school advisors will work with the same small group of students for four years, Middle school advisors will have students for two years. We hope that it will build strong connections between students and adults. It is also designed to help students understand and meet our learning expectations. The schedule also includes longer blocks for each class each week. This allows teachers to use a wider range of strategies than is possible in a traditional 47 minute block of time. For example, there are many science labs that cannot be done without these longer blocks. Finally, the schedule added minutes to the day to create additional early release time on Fridays for teachers to collaborate. It is critical for teachers to have time to work together on curriculum, planning learning experiences for students, and problem solving when students are not as successful as we expect.

Last year we were able to host Town Meetings for Northfield and, for the first time, Bernardston at Pioneer. Students from the National Honor Society provided child care for parents of young children who attended the meetings. We hope to be able to provide this support to our towns again this year. Thank you to each of our member towns for your continued support of our school programs and education in general. Without you, Pioneer would not be the great school it is today.

Bill Wehrli, Principal

**PIONEER VALLEY REGIONAL SCHOOL DISTRICT COMMITTEE
2010-2012**

| | |
|---|--|
| <p>BERNARDSTON</p> <p>PAUL LUTHER Term Expires: 2012 PO Box 217 Bernardston, MA 01337 (413) 648-9500 lutherp@pioneer valley.k12.ma.us</p> <p>MARSHA PRATT Term Expires: 2014 16 Eden Trail Rd. Bernardston, MA 01337 (413) 648-9627 grinchmt@comcast.net</p> <p>JAMES RUDER Term Expires: 2012 710 Brattleboro Road Bernardston, MA 01337 (413) 648-9030 (413) 427-2323</p> | <p>NORTHFIELD</p> <p>JED PROUJANSKY Term Expires: 2012 129 Winchester Road Northfield, MA 01360 (413) 626-7721 (cell) (413) 534-8611 proujanskyj@pioneer valley.k12.ma.us</p> <p>PATRICIA SHEARER Term Expires: 2012 101 Cross Road Northfield, MA 01360 (413) 498-2092 (413) 774-3724 x250 (W) shearerp@pioneer valley.k12.ma.us</p> <p>WILLIAM WAHLSTROM Term Expires: 2014 61 Cross Rd. Northfield, MA 01360 (413) 498-0063 wahlstromw@pioneer valley.k12.ma.us</p> |
| <p>LEYDEN</p> <p>MARY GLABACH Term Expires: 2014 289 East Hill Road Leyden, MA 01337 (413) 774-7704 glabach@erving.com</p> <p>PEGGY KAEPPPEL Term Expires: 2014 George Lamb Road Leyden, MA 01337 (413) 624-5564 (413) 772-1569 x103 (W) kaeppelp@pioneer valley.k12.ma.us</p> <p>JOHN RODGERS Term Expires: 2012 55 Lois Lane Leyden, MA 01301 (413) 773-7394</p> | <p>WARWICK</p> <p>KEVIN ALDEN Term Expires: 2012 8 Gale Road Warwick, MA 01378 (978) 544-7294</p> <p>LINDA GALE Term Expires: 2012 415 Orange Road Warwick, MA 01378 (978) 544-3154 galel@pioneer valley.k12.ma.us</p> <p>MARTHA MORSE Term Expires: 2012 555 Winchester Road Warwick, MA 01378 (978) 544-6470 morsem@pioneer valley.k12.ma.us</p> |

SPED

This is my fifth annual report as the Administrator of Special Education for the Pioneer Valley Regional School District. We are currently providing one hundred and seventy eight (178) students between the ages of three (3) and twenty-two (22) with special education services. Students who receive special education services have an identified disability which impacts their ability to make effective educational progress. Each student with special needs has an individualized education program designed to meet that student's unique needs.

In the Pioneer Valley Regional School District, we make a concerted effort to serve students with special needs in our local schools whenever possible. Because we have skilled special educators, and because we have commendable cooperation from classroom teachers, support staff, and principals, we have been very successful in providing high quality, cost effective programs for disabled students within our local schools. We have a small number of students placed outside the school district in specialized programs.

I was hired by the District in August 2000 as an Inclusion Specialist and in August 2007 as Administrator of Special Education. It has been a privilege and pleasure serving this District and its Communities in both capacities. The students in the Pioneer Valley Regional School District are truly amazing. I would like to thank my co-workers, the District's students and parents, and the citizens of Bernardston, Leyden, Northfield, and Warwick for their support.

Respectfully Submitted,

Sharon Murphy Jones, M.Ed.
Administrator of Special Education

Pioneer Valley Regional School District Superintendent of Schools

It is my pleasure to submit my fourth report as Superintendent of Schools for the Pioneer Valley Regional School District. Let me start by extending sincere appreciation to all those whose support make the District such a terrific place to learn and work; thank you to our 1134 students and their families, the PVRSD Committee, the PVRSD administrative team, the PVRSD faculty and staff, the town officials in our member towns, and our community members.

There were a number of personnel changes in the past year, most listed in the individual school reports. I want to highlight two changes to the district's leadership team. Bob Clancy, the former long-time principal of Rowe Elementary School, joined us as principal of Bernardston Elementary School when Stacey Jenkins resigned last spring. Long-time district employee Chris Maguire accepted an appointment as Pearl Rhodes Elementary School interim principal when Eric Glazier resigned in August. Both individuals hit the ground running and are terrific additions to the district's leadership team.

Two of the most significant education reform initiatives in recent memory have been at the forefront of the district's activity throughout this year. The Final Regulations for Evaluation of Educators were adopted in early summer. The PVRSD falls in the group required to implement them in 2012/2013. School committees are charged with "establishing a rigorous and comprehensive evaluation process for teachers and administrators consistent with these principles, to assure effective teaching and administrative leadership in all of the Commonwealth's public schools." While the regulations lay out the framework of the procedures, how they are implemented is to be determined locally and is subject to collective bargaining. Preparing the PVRSD to implement a system of evaluation that is compliant with the new regulations is a considerable body of work and has been a major focus of this year that will continue throughout next year and beyond.

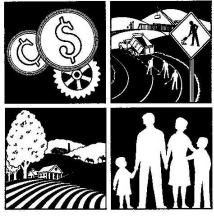
This summer the MA Department of Elementary and Secondary Education (MA DESE) disseminated the Massachusetts Curriculum Frameworks for English Language Arts & Literacy and Mathematics which are aligned to the internationally benchmarked national academic standards known as the Common Core. Providing a consistent and explicit map of what students are expected to learn and when, the new frameworks are both very rigorous and relevant to the real world. They are designed so that our students will be fully prepared with the knowledge and skills to be successful in college and careers in the global 21st century economy. The staff is working hard to ensure that the PVRSD PK through 12 curriculum is well aligned with the new frameworks so that our students will be well prepared for success both on the high stakes state assessments and, more importantly, in their chosen educational and career paths. For the time being, Massachusetts students will continue to be assessed through the MA Comprehensive Assessment System (MCAS).

PVRSD students in grades 3-10 participated in MCAS assessments in English Language Arts (ELA), Mathematics, and Science/Technology during the 2011 school year. The district, schools, and individual students are provided scores that measure both their performance and their growth for all students in grades 4-10 in ELA and Mathematics. At grade 3, where only a performance score is provided, students across the district demonstrated moderate achievement in both ELA and Math. At grade 4, students demonstrated moderate achievement and growth in ELA and low achievement and moderate growth in math. At grade 5, students demonstrated moderate achievement and growth in both ELA and math. At grade 6, students demonstrated high achievement and growth in both ELA and math. At grade 7, students demonstrated high achievement and moderate growth in ELA and high achievement and growth in math. At grade 8, students demonstrated high achievement and growth in ELA and low achievement and moderate growth in math. At grade 10, students demonstrated very high achievement and moderate growth in ELA and high achievement and low growth in math. In science, students demonstrated high achievement at grade 5 and 8, and very high achievement at grade 10. The results are extremely valuable in evaluating the success of our ongoing efforts to modify, enhance, and refine instruction so that every student has every chance to be successful.

Anyone who has lived through the economic downturn of the past four years is acutely aware of the challenges of securing adequate funding for education in the current fiscal environment. From the district's perspective, this marked year three of facing reduced state and federal revenue while at the same time being required to do more, largely due to No Child Left Behind and other reform measures. The FY 2012 operating budget of \$13,299,045, increased 1.44% over FY 11, was the first increase in four years and translated to an average increase to the towns' assessments of just over 2.73%. For the first time in many years, many deferred capital projects received the support required to move forward. The District was successful in securing Green Repair Project funding through the state that cost shares two of the larger capital projects --re-roofing a portion of Northfield Elementary and heating system work at PVRSD -- at 57% of the total cost. The PVRSD Committee and district takes seriously our responsibility to provide the best possible education to our students who deserve it while being fair to the towns relative to their financial capacity.

The PVRSD community can feel proud of the education they provide and the spirit of cooperation that makes it possible. There is every reason to expect that 2012 will be equally productive and successful.

Dayle Doiron, Superintendent of Schools



To: Franklin County Residents
From: Franklin Regional Council of Governments
Date: January 2012
Subject: Highlights of 2011 Accomplishments for the region

This year, our member towns and the region benefited from access to professional services at the FRCOG, including town accounting, building and health inspection, town nursing, cooperative purchasing and professional land use and emergency planning and advocacy.

The FY 2012 Voluntary Membership Assessment was level funded for the third year in a row and has decreased by 9.3% since 2001, indicating our commitment to serving the municipalities of Franklin County in the best possible way at the lowest possible cost.

With advocacy from the FRCOG, \$20 million of stimulus funding was devoted to safety improvements on Rte. 2 in Orange, making the total investment close to \$70 million since 1995.

The Franklin County Cooperative Inspection Program (FCCIP) launched on-line permitting software in its 15 member towns, which has made permit applications easier for residents, towns and contractors, has improved response time, and has improved the efficiency of the FCCIP.

\$450,000 of new Homeland Security funds was invested in the Franklin County Emergency Communication System (FCECS) to improve emergency communication service in the region.

The FRCOG was active in helping towns recover after Tropical Storm Irene and is working with our legislative delegation to seek financial assistance for towns. The Regional Preparedness staff is also leading a study of regional response to make sure we can all learn from our experience.

The FRCOG has secured another \$200,000 brownfields grant from the federal Environmental Protection Agency (EPA) to assess brownfields contamination in local towns.

The FRCOG's Community Coalition for Teens was awarded a new grant to begin countywide planning for wellness and chronic disease prevention.

The towns of Franklin County will finally have access to a well-maintained kennel and regional dog officer based at the Sheriff's Office. FRCOG staff led the planning effort.

In the spring of 2012, the FRCOG staff will finally move under one roof for the first time in 18 years -- in the Franklin Regional Transit Center.

It is our great pleasure to serve the residents of Franklin County with efficient, effective municipal services at a regional level. We are proud of our professional staff and our ability to advocate effectively for the county at the regional, state and federal level, as well as our ability to leverage outside funds to meet local needs. We are grateful to our leaders, the town representatives and regionally-elected members of the Council from every town in Franklin County. For more information on what we do, please visit us at www.frcog.org.

