

PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION



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ACTUARIAL UNIT

■ **INTRODUCTION**

■ **APPROPRIATION QUESTIONNAIRE**

By completing this questionnaire, a retirement board can provide PERAC with the data used in the Commission's annual appropriation letter. We encourage boards to use this "electronic" form and to share their reactions with us. If you used last year's form, you'll notice that this year's form is different. Boards continue to have the option of submitting the required information via paper documents, if they prefer to do so.

Enter/Return Button

The system treats the text Enter/Return Button as "Send". If you use it, the system will immediately direct the form to PERAC's e-mailbox, even when you haven't completed your entries. For this reason, please use the Tab Button or the Arrow keys for navigating instead.

Required Entries

Please note that our program requires a user to make an entry in most fields. If you do not make an entry in a "required field" you will receive an error message about JavaScript and non-support for this configuration. If this occurs, go back and check to ensure that you have made entries for Questions 1 through 6.

Send Button

Before using the send button to transmit the information to PERAC, click on your Browser's Print Icon to generate a copy of the form for your own records.

Clear Button

When you use the Clear Button, you will erase all of your entries from the screen- so don't use it if you simply want to erase the contents of a single field.

Questions

■ NEWSFLASH

■ PERAC PENSION NEWS

■ ANNUAL REPORT

■ RETIREMENT GUIDES

■ **SEARCH**

In PERAC

If you have any questions about appropriation information, please contact PERAC's Actuary, Jim Lamenzo, at 617-666-4446, extension 921. If you have any questions about the mechanics of completing this form electronically, please contact PERAC's Web Master, Michael Litvack, at 617-591-8917 (TTY).

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