

Accompanying the sixth recommendation of the Department of Personnel Administration (House, No. 183). Public Service.

**The Commonwealth of Massachusetts**

In the Year One Thousand Nine Hundred and Eighty-Nine.

AN ACT ESTABLISHING WALK-IN EXAMINATION CENTERS.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

1 Chapter 31 of the General Laws is hereby amended by adding  
2 the following as a new section:

3 Section 11A. Any other provisions of this chapter notwith-  
4 standing, the personnel administrator is authorized to establish  
5 a program whereby, in conjunction with other governmental  
6 agencies, regional testing centers are established at which  
7 examinations for clerical and paraprofessional positions are  
8 administered on a continuous walk-in basis. The examinations of  
9 such persons shall be scored at the testing center on the day the  
10 examination is administered and, if the applicant passes the  
11 examination, a certificate shall issue authorizing the employment  
12 of such person in the civil service position for which the  
13 examination was held, provided that the appointing authority has  
14 posted the position as required by the personnel administrator.  
15 Any such certificate shall expire at the end of a period of six  
16 months from its date of issuance.

17 In making an appointment pursuant to this section, an appoint-  
18 ing authority shall, for entry-level positions, appoint only veterans  
19 with a valid certificate during the first week following the posting  
20 of the position as required by the personnel administrator. With  
21 the exception of veterans appointed during the first week after  
22 posting, appointing authorities will hold positions open for at least  
23 two weeks after posting before making an appointment.  
24 Appointing authorities must check entrance requirements and  
25 may administer a practical test as part of the selection procedure.  
26 The appointing authority must return a signed statement to the

27 personnel administrator naming the person selected and certifying  
 28 that he has a valid certificate and meets the entrance requirements.  
 29 The personnel administrator shall issue rules and regulations  
 30 for the implementation of this program.