

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE**

**September 5, 2012**

**@ Sturbridge Public Safety Building  
Sturbridge, MA**

**MEMBERS**

		<u>PRESENT</u>	<u>ABSENT</u>
Donald R. Torrico Chairman	- Building Officials of Western Massachusetts Member, Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Richards Vice Chairman	- Massachusetts Building Commissioner's Association, Weymouth	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Clancy	- Southeastern Building Official's Association, Marshfield	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Chris Clemente	- Member At Large, Andover	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bonnie Weeks	- Member At Large, Amherst	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrew Bobola	- Member At Large, Mattapoisett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roger Fuller	- Massachusetts Municipal Association Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Peter McLaughlin	- Member from Academia	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bill Horrocks	- BBRS Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The purpose of the meeting was to review applications for certification, applications for continuing education credit, and general business matters.

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
<b>Meeting Minutes July 11, 2012</b>			A	JR	BW
<b>Application for Certification:</b>					
Barbadoro, Mark BO-1671	Town of Acton	I of B Certification Local Cert 10/14/2009 45.5 CEU's (2012)	A	JR	BW
Peterson III, George	Town of Huntington	Local Certification Quals approved 3/7/2012 0 CEU's (2012)	A	JR	AB
Scott, William BO-1773	City of Springfield	Local Certification Quals approved 7/20/2010 3/7/2012 Application for Certification denied for lack of CEU's 21 CEU's (2011 - 21 req.) 2 CEU's (2012)	A	JR	BW

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
<b>Examination Approvals:</b>					
Anders, Robert	Town of Dudley	Qualifications Local and/or <b>I of B</b>	A	BW	AB
Barnett, Jonathan	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	BW	JR
Barrett, John	No Affiliation	Qualifications <b>I of B</b> Local Certification 8/5/2008 1 CEU (2012) (working in Winthrop? - letter sent to Town Clerk)	A	JR	BW
DelPrete, Pete	No Affiliation	Qualifications Local and/or <b>I of B</b> <i>Tabled 6/7/2012</i> <i>Deny 7/11/2012 Additional information not received (Info received 7/12/2012)</i>	A	BW	AB
Desrosiers, Robert	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	BW	JR
Driscoll, Terrance	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	JR	BW
Ducharme, Jr., Russell	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	AB	BW
Horne, David	City of Worcester	Qualifications <b>I of B</b> Local Certification 8/27/2003 13.5 CEU's (2012)	A	BW	AB
Kenney, Richard	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	JR	BW
Mitchell, Harold	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	JR	AB
Noll, Alan	Town of Nantucket	Qualifications <b>I of B</b> Local Certification 7/26/1999 27 CEU's (2012)	A	JR	BW
Talarico, Albert	City of Revere	Qualifications <b>I of B</b> Local Certification 3/22/2006 15.5 CEU'S (2012)	A	AB	BW
Telford, Thomas	No Affiliation	Qualifications Local and/or <b>I of B</b> <b>Bill Horrocks abstains</b>	A	AB	BW
Viner, Jeffrey	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	AB	JR
White, Larry	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	JR	BW

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
<b>New Employee Report Forms:</b>					
Aicardi, Timothy	Town of Milford	Acknowledge NERF <b>Local Inspector</b> Appointed 7/2/2012 Local Certification 6/7/2012 0 CEU's (2012)	ACK	JR	CC
Anders, Robert	Town of Dudley	Acknowledge NERF <b>Local Inspector</b> Appointed 11/7/2011 Quals to be reviewed today	“	“	“
Antanavica, Nicholas	Town of Auburn	Acknowledge NERF <b>Local Inspector</b> Appointed 7/2/2012 Quals approved 6/7/2012	“	“	“
Barrett, John	Town of Winthrop	Acknowledge NERF <b>Interim I of B</b> Appointed 8/13/2012 Quals to be reviewed today Local Certification 8/5/2008 1 CEU (2012)	“	“	“
Bartlett, Robert	Town of Hatfield	Acknowledge NERF <b>Local Inspector</b> Appointed 2/28/2012 I of B Certification 8/25/2004 57.5 CEU's (2011) 0 CEU's (2012)	“	“	“
Britko, Daniel	Town of Groton	Acknowledge NERF <b>Local Inspector</b> Appointed 5/7/2012 Local Certification 3/3/2010 10 CEU's (2012)	“	“	“
Butler, Brian	Town of Norton	Acknowledge NERF <b>Local Inspector</b> Appointed 8/1/2010 Local Certification 3/3/2009 6 CEU's (2012)	“	“	“
Fitzpatrick, Michael	Town of Millville	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 7/23/2012 Local Certification 2/23/2005 40 CEU's (2011) 0 CEU's (2012)	“	“	“
Franey, Patrick	Town of Barnstable	Acknowledge NERF <b>Local Inspector</b> Appointed 7/6/2012 Local Certification 4/1/2008 (Revoked 7/12/2012) 10 CEU's (2011) 0 CEU (2012)	“	“	“

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
Harrington, Vernon	Town of Deerfield	Acknowledge NERF <b>Local Inspector</b> Appointed 6/6/2012 Local Certification 11/6/1998 6 CEU's (2012)	ACK	CC	CC
Hasbrouck, Louis	Town of Westhampton	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 7/1/2012 1 CEU (2012)	"	"	"
Jordan, Julia	Town of Springfield	Acknowledge NERF <b>Local Inspector</b> Appointed 2/11/2012 Quals approved 5/10/2011	"	"	"
Kinney, Jr., Milton	Town of Groton	Acknowledge NERF <b>Building Commissioner</b> Appointed 9/26/2011 I of B Certification 11/6/1998 23 CEU's (2012)	"	"	"
Leibowitz, Richard	Town of Brewster	Acknowledge NERF <b>Local Inspector</b> Appointed 7/8/2005 I of B Certification 1/8/2007 25.5 CEU's (2012)	"	"	"
Lutzykowski, Michael	City of Salem	Acknowledge NERF <b>Local Inspector</b> Appointed 10/13/2011 Quals approved 12/7/2011	"	"	"
Miller, Charles	Town of Westhampton	Acknowledge NERF <b>Local Inspector</b> Appointed 7/1/2012 Local Certification 10/14/2009 6 CEU's (2012)	"	"	"
Miller, Charles	Town of Williamsburg	Acknowledge NERF <b>Local inspector</b> Appointed 7/1/2012 Local Certification 10/14/2009 6 CEU's (2012)	"	"	"
Naff, John	Town of Millis	Acknowledge NERF <b>Local Inspector</b> Appointed 7/2/2012 I of B Certification 3/7/2012 32 CEU's (2012)	"	"	"
Peterson, George	Town of Huntington	Acknowledge NERF <b>Building Commissioner</b> Appointed 8/29/2012 Local Certification - review today <i>Application for Certification received July 31, 2012; no meeting scheduled for August 1 CEU (2012)</i>	"	"	"

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
Quinn, Thomas	Town of Woburn	Acknowledge NERF <b>Building Commissioner</b> Appointed 7/16/2012 I of B Certification 10/5/2011 13 CEU's (2012)	ACL	JR	CC
Reid, W. Richard	Town of Hancock	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 7/1/2012 I of B Certification 42 CEU's (2011) 0 CEU's (2012)	"	"	"
Shepard, Michael	Town of Hopkinton	Acknowledge NERF <b>Local Inspector</b> Appointed 7/9/2012 I of B certification 1/28/2004 6 CEU's (2012)	"	"	"
Speroni, Robert	Town of Hopedale	Acknowledge NERF <b>Local Inspector</b> Appointed 7/1/2012 I of B Certification 11/12/1992 14 CEU's (2012)	"	"	"
St. Pierre, Thomas	Town of Swampscott	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 11/1/2010 I of B Certification 8/25/2004 8.5 CEU's (2012)	"	"	"

**Extension Requests to be Certified:**

Church, Brenda	City of Northampton	Extension for <b>Local Certification</b> Appointed 2/28/2011 6 months 8/31/2011 12 months 2/28/2012 Quals approved 4/6/2011 Extension granted through 8/31/2012 Passed 1A 4/5/2012 Passed 1B 7/26/2012	A 6 MOS 2/28/2013	JR	BW
Htway, Tin	Town of Westborough	Extension for <b>I of B Certification</b> Appointed 12/1/2010 6 months 6/30/2011 18 months 6/30/2012 Quals approved 9/1/2010 26.5 CEU's (2012) Passed B1 10/5/2007 Passed B2 9/25/2010 (California) Passed L/M 8/3/2012 <i>Notification to be sent to Town ~ Noncompliance</i>	A 6 MOS 12/31/2012	JR	AB

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
Maillet, James	Town of Lunenburg	Extension for <b>Local Certification</b> Appointed 10/5/2010 Quals approved 6/12/2007 21.5 CEU's (2011 - 21 req.) 0 CEU's (2012) 6 months 4/30/2011 12 months 10/31/2011 Passed 1A 2/14/2008 Passed 1B 5/25/2011 Failed 3B 6/22/11 <i>Notification to be sent to Town ~ Noncompliance</i>	<b>A</b> <b>6 MOS</b> <b>10/31/2012</b>	JR	AB
Murphy, James	Town of Framingham	Extension for <b>Local Inspector</b> Appointed 6/1/2010 Quals approved 7/20/2010 0 CEU's (2012) 6 months 12/31/2010 12 months 6/30/2011 Failed 1A 4/21/11, 6/2/11 Passed 1A 8/31/2011 Failed 1B 1/4/12, 2/16/12, 4/4/12, 7/22/12 <b>Bill Horrocks and Don Torrico opposed</b>	<b>A</b> <b>6 MOS</b> <b>12/31/2012</b> <b>Need to maintain credit hours</b>	JR	BW
Souza, Ralph	Town of Westport	Extension for <b>I of B</b> Appointed 8/13/2007 Local Certification 4/16/2003 29.5 CEU's (2012) Passed L/M 2/4/2011 Extension through 8/30/09 Extension through 2/28/2010 Extension through 8/31/2010 Extension through 2/28/2011 Failed Technology 3/10/12 Extension Through 9/30/2011 Failed Technology 6/15/2012 Failed Technology 6/30/2012 Extension through 6/30/2012	<b>A</b> <b>9 MOS</b> <b>3/31/2013</b>	CC	JR
Tetreault, Theodore	Town of Webster Town of Wales	Extension for <b>Inspector of Buildings</b> Appointed 7/26/2010 Local Certification 4/7/2010 26 CEU's (2011 - 27 req.) 1 CEU (2012) 6 months 1/31/2011 18 months 1/31/2012 No exams attempted <i>Notification to be sent to Town ~ Noncompliance</i>	<b>DENY</b>	BH	CC

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
<b>Extension Requests for Continuing Education:</b>					
None					
<b>Old Business:</b>					
Murphy, James	Town of Framingham	Acknowledge NERF <b>Local Inspector</b> Appointed 6/1/2010 Quals Approved 7/20/2010 <i>Send letter requesting status on exam schedule ~ already beyond 12 months</i>	<i>Extension request received</i> <b>NO ACTION</b>		
Tetreault, Theodore	Town of Wales	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 6/18/2012 Local Certification 4/7/2010 1 CEU (2012) <i>I of B in Webster - beyond 18 months - no extension requests</i> <i>Send letter requesting status on exam schedule ~ already beyond 18 months</i>	<i>Extension request received</i> <b>NO ACTION</b>		
Lojek, John	City of Newton	Reinstate Inspector of Building/Building Commissioner certificate number 05-03-1384. Provided additional credit hours to bring him current for the previous cycle ending December 31, 2011.	<b>Approve to Reinstate</b> <b>I of B certification</b>	<b>JR</b>	<b>CC</b>

**Hearings:**

**FOOTNOTE:**

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

Dupre, Stephen 98-03-985	No Affiliation	Appeal revocation of certification  Local Certification 3/31/1998 45 CEU's required by 12/31/2011 16.5 CEU's (2011) Letter sent 7/11/2011 less than 20 hours for current cycle	Approve to Reinstatement Local Certification	JR	BW
Hezekiah, J. Alan 09-06-155	Town of Swampscott	Appeal revocation of certification  Local Certification 6/3/2009 39 CEU's required by 12/31/2011 17 CEU's (2011) Letter sent 7/18/2011 less than 20 hours for current cycle <i>January, 2006 local certification 92-11-309 revoked for failing to maintain CEU's</i>	Approve to Reinstatement Local Certification  Has until 12/31/2012 to accrue 6 credit hours	CC	AB
Schoener, Gregg 04-06-1356	City of Waltham	Appeal revocation of certification  Local Certification 6/30/2001 45 CEU's required by 12/31/2011 39 CEU's (2011)	Approve to Reinstatement Local Certification	BH	CC
Kent, J. Eric 10-07-1715	No Affiliation	Appeal Revocation of Certification  Local Certification 7/20/2010 22 CEU's required by 12/31/2011 7 CEU's (2011)	Ack withdraw of appeal	JR	BW

Name	Date	Course Description	CEU's	Cat.	Course Number
		<b>Approved Motion By: JR Second Motion By: AB</b> (* ) Courses previously approved			
DFS/DPS	9/2012	Nightclub Inspections	4.0	1	<b>C-063</b>
Eric Colville	6/26/2012	Active Planning for Mass Care Sheltering of People with Disabilities	3.5	1	<b>C-2252</b>
Phil Delorey	4/2004	Quabbin Mediation	2.0	2	<b>C-2254</b>
SEMBOA	7/11/2012	2009 IECC	2.0	1	<b>SE-0712</b>
	8/8/2012	Signs	2.0	1	<b>SE-0812</b>
MBCIA	7/19/2012	Understanding the IBC Table 307.1	2.0	1	<b>MB-0712</b>
District 8 N	6/12/2012	Braced Walls (2009 IRC)	1.0	2	<b>D8-0612</b>
District 8 N	7/11/2012	Round Table	2.0	2	<b>D8-0712</b>
District 8 N	8/8/2012	Round Table	1.0	2	<b>D8-0812</b>
CET	6/8/2012 6/21/2012	HVAC & the Stretch Code	3.0	1	<b>C-2213*</b>
	6/15/2012	Smart Building	5.0	1	<b>C-2096*</b>
Gene Novak	5/9/2012	Hurricane Preparedness 2012	6.5	1	<b>C-1813*</b>
Thomas Carmody	5/30/2012	Ahera Designated Person Training (MIIA Seminar - Mass Interlocal insurance Assoc)	3.0	2	
District 14	7/26/2012	Sheet Metal	2.0	1	<b>D14-0712</b>
Joseph Murray	7/9- 7/11/2012	Metasys Extended Architecture for Building Operators	10.0	2	<b>C-2253</b>
	9/20-22- 2011	Massachusetts Certified Public Purchasing Official Program / Public Contracting Overview	0.0		<b>C-2260</b>
	2/28/2012	CET Deep Energy Measures Verification	6.0	1	<b>C-2117*</b>
	6/2012	Design & Construction Contracting	10.0	1	<b>C-2148*</b>
CET		Blower Door Diagnostics	7.5	1	<b>C-2255</b>
		Duct leakage Testing	7.5	1	<b>C-2256</b>
		CST - Combustion Safety Testing	7.5	1	<b>C-2257</b>
		Building An Air-Tight House	5.5	1	<b>C-2258</b>
		Building high R Value Walls	5.5	1	<b>C-2259</b>
BOWM	4/18/2012	Attorney Dubendorf - Zoning Topics	2.0	1	<b>WM-0412</b>
	5/16/2012	Introduction to Control Construction	2.0	1	<b>WM-0512</b>
	6/20/2012	Smart Building High Performance HVAC - CET	2.0	1	<b>WM-0612</b>
	7/18/2012	Round Table	1.0	2	<b>WM-0712</b>
	8/21/2012	Rated Assemblies & AAB Regulations	2.0	1	<b>WM-0812</b>
District 12	8/28/2012	Chapter 1 & Permit Extension Act	1.0	1	<b>D12-0812</b>
MBCIA	8/23/2012	Overview of IEBC w/ MA Amendments	2.0	1	<b>MB-0812</b>
Jon Millian	4/9/2009	CRSI Concrete Anchors	2.0	1	<b>C-1939*</b>
	7/16/2009	HILTI Deck 2009	4.0	1	<b>C-1970*</b>
	3/1/2011	Lead in Construction	3.0	1	<b>C-2242*</b>

## Additional Business:

1. Review letter written by Attorney Todd Grossman, to be signed by Brian Gale, BBRs Chairman. This notification to be forwarded to respective appointing authority listed below.

On a Motion by Chris Clemente and Seconded by Michael Clancy it was unanimously voted to forward letters to the Appointing Authority informing the building official is in non-compliance with 780 CMR to the following individuals:

Ronald Atkinson - Town of Saugus - Appointed 6/8/2004

Frank Boron - Town of Chicopee - Appointed 10/19/2009

Gregory Cefalo - City of Gloucester - Appointed 1/2/2008

Gerald Deschene - City of Methuen - Appointed 9/7/1999

Carl Ehle - Town of Hancock - Appointed 7/1/2010 (no longer in Hancock as of 7/1/2012)

Tin Htway - Town of Westborough - 12/1/2010 (received extension request - 6 mos extension approved)

Robert Jacobson - Town of Plympton - Appointed 5/22/2006

James Maillet - Town of Lunenburg - Appointed 10/5/2010 (received extension request - 6 mos extension approved)

Peter Munro - Town of Lancaster - Appointed 11/3/2008

Edward Sobolewski - City of Everett - Appointed 1/2/2007

Theodore Tetreault - Town of Webster - Appointed 7/26/2010 (received extension request - extension denied; cc Town of Wales)

John Wile - Town of Winchester - Appointed 3/3/2009

2. Memo to building officials regarding CSL and continuing education hours. What is the interpretation of "in good standing"

**R5.4.2 Hours.** A qualifying licensee must provide proof of completion of required hours of continuing education per two year license cycle in the appropriate category in which the licensee is licensed. Credit may not be earned if the licensee has previously obtained credit for the same course as either a student or instructor during the same licensing period.

Construction Supervisors License	12 Hours
Construction Supervisors License (One- and Two-Family Dwellings)	10 Hours
Construction Supervisors Specialty License	6 Hours

**Exception.** Building officials who are certified and in good standing in accordance with R7 are exempt from R5.4.

3. Letter from Thomas Hackenson
4. 2013 meeting dates.
5. Association Members make announcement at monthly meetings to notify Kim Spencer when moving to a new city or town or any new hires.

### Clarifications regarding :

- Effective March 1, 2006, must receive prior approval prior to taking exams
- Clean slate as of January 1, 2008; previous history will be looked at for anyone who has already received an extension prior to 1/2008
- Extensions granted from ending date of last extension or when should have been certified
- Table resumes or outlines until following month after more information has been required; if info not received qualifications will be voted on again with info on hand
- Questions regarding application for certification "approved pending receipt of information requested"
- Acknowledge New Employee Report Forms if qualifications have not been previously reviewed and approved.
  - ❖ If appointee meets the minimum qualifications proceed as normal.
  - ❖ If the Committee deems the person does not meet the minimum qualifications TABLE for one month. Present qualifications to the Full Board for their determination if the appointee meets minimum qualifications.
- Hearings - Vote to CONTINUE; extended for a cause
- Can NERF be denied when Inspector of Buildings has been appointed without the Local certification? **YES**
- Effective February 6, 2011 no more than three extensions will be granted.

Next meeting scheduled for **Wednesday October 3, 2012** - Sturbridge