

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE**

**October 3, 2012**

**@ Lincoln Campus Center, UMASS Amherst  
Amherst, MA**

**MEMBERS**

|  | <u>PRESENT</u>                      | <u>ABSENT</u>                       |
|--|-------------------------------------|-------------------------------------|
| Donald R. Torrico - Building Officials of Western Massachusetts Member, Lee<br>Chairman      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Jeff Richards - Massachusetts Building Commissioner's Association, Weymouth<br>Vice Chairman | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Michael Clancy - Southeastern Building Official's Association, Marshfield                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Chris Clemente - Member At Large, Andover  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Bonnie Weeks - Member At Large, Amherst  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Andrew Bobola - Member At Large, Mattapoisett  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Roger Fuller - Massachusetts Municipal Association Representative                            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Peter McLaughlin - Member from Academia  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Bill Horrocks - BBRS Representative  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

The purpose of the meeting was to review applications for certification, applications for continuing education credit, and general business matters.

| NAME   | CITY / TOWN             | ACTION TO BE TAKEN   | Approve / Deny | M         | S/M       |
|--|-------------------------|--|----------------|-----------|-----------|
| <b>Meeting Minutes September 5, 2012</b>   |                         |  | <b>A</b>       | <b>BW</b> | <b>MC</b> |
| On September 11, 2012, at their regular meeting, the Board of Building Regulations and Standards approved the July 11, 2012 meeting minutes. |                         |  |                |           |           |
| <b>Application for Certification:</b>  |                         |  |                |           |           |
| Antanavica, Nicholas<br><b>BO-1759</b>   | Town of Auburn          | Local Certification<br>Quals approved 6/7/2012<br>4 CEU's (2012) | <b>A</b>       | <b>CC</b> | <b>AB</b> |
| Church, Brenda<br><b>BO-1780</b>   | City of Northampton     | Local Certification<br>Quals approved 4/6/2011<br>6 CEU's (2012) | <b>A</b>       | <b>BW</b> | <b>CC</b> |
| Noël, Gerard<br><b>BO-1760</b>   | No Affiliation (Lowell) | Local Certification<br>Quals approved 4/9/2011                   | <b>A</b>       | <b>CC</b> | <b>MC</b> |

| NAME                             | CITY / TOWN                     | ACTION TO BE TAKEN   | Approve / Deny | M  | S/M |
|----------------------------------|---------------------------------|--|----------------|----|-----|
| <b>Examination Approvals:</b>    |                                 |  |                |    |     |
| Copies of resumes provided today |                                 |  |                |    |     |
| Card, Jr. Norman R.              | No Affiliation (Groton)         | Qualifications Local and/or I of B   | DENY           | BH | BW  |
| Duquette, Christian              | No Affiliation (W. Springfield) | Qualifications Local and/or I of B   | TABLE          | AB | MC  |
| Giordano, Eric                   | No Affiliation (Peabody)        | Qualifications Local and/or <b>I of B</b>  | A              | BH | AB  |
| Graham, James                    | No Affiliation (Lowell)         | Qualifications Local and/or I of B<br><b>Chris Clemente opposed</b>              | DENY           | BH | BW  |
| Moberg, Tommy G.                 | No Affiliation (Acton)          | Qualifications Local and/or <b>I of B</b><br><b>Bill Horrocks opposed</b>        | A              | BW | AB  |
| Post, Justin                     | Town of Provincetown            | Qualifications <b>I of B</b><br>Local Certification 12/2/2009<br>11.5 CEU (2012) | A              | BH | BW  |

### New Employee Report Forms:

|                       |                     |  |     |    |    |
|-----------------------|---------------------|--|-----|----|----|
| Castagnaro, John      | Town of Walpole     | Acknowledge NERF <b>Local Inspector</b><br>Appointed 9/17/2012<br>Quals approved 7/11/2012                                 | ACK | CC | MC |
| Ducharme Jr., Russell | City of Easthampton | Acknowledge NERF <b>Local Inspector</b><br>Appointed 8/7/2012<br>Quals approved 9/5/2012                                   | “   | “  | “  |
| Lench, Larry          | Town of Needham     | Acknowledge NERF <b>Local Inspector</b><br>Appointed 7/1/2012<br>I of B Certification 9/1/2009<br>13.5 CEU's (2012)        | “   | “  | “  |
| Mendoza, Michael      | City of Marlborough | Acknowledge NERF <b>Building Commissioner</b><br>Appointed 8/27/2012<br>I of B Certification 11/12/1992<br>37 CEU's (2012) | “   | “  | “  |
| O'Neill, Stephen C.   | Town of Franklin    | Acknowledge NERF <b>Local Inspector</b><br>Appointed 8/7/2012<br>Quals approved 7/11/2012                                  | “   | “  | “  |
| Roche, David          | Town of Needham     | Acknowledge NERF <b>Inspector of Buildings</b><br>Appointed 5/21/2012<br>I of B Certification 4/9/2001<br>5 CEU's (2012)   | “   | “  | “  |

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|----------------|-----------------|---|----------------|---|-----|
| Viner, Jeffrey | Town of Dalton  | Acknowledge NERF <b>Local Inspector</b><br>Appointed 7/1/2012<br>Quals approved 9/5/2012  | “              | “ | “   |
| White, Paul    | Town of Wareham | Acknowledge NERF <b>Local Inspector</b><br>Appointed 8/9/2012<br>Local Certification 2/13/2007<br>31 CEU (2012)<br><b>Andy Bobola abstain</b><br><b>Bill Horrocks abstain</b> | “              | “ | “   |

**Extension Requests to be Certified:**

|                 |                     |  |  |    |    |
|-----------------|---------------------|--|--|----|----|
| Kaufman, Joseph | City of New Bedford | Extension for <b>Local Certification</b><br>Appointed 9/6/2011<br>6 months 3/31/2012<br>12 months 9/30/2012<br>Quals approved 10/5/2011<br>18.5 CEU's (2012)<br>Passed 1A 1/9/2012<br>Failed 1B 8/23/2012  | A<br><br>6 month extension through 3/31/2013         | CC | BW |
| Mrocza, Wesley  | Town of Dudley      | Extension for <b>I of B Certification</b><br>Appointed 1/3/2011<br>6 months 7/31/2011<br>18 months 7/31/2012<br>Local Certification 3/30/2005<br>Quals approved 6/1/2011<br>2 CEU's (2012)<br>Failed L/M 3/6/2009<br>4/24/2009<br>Failed Tech 3/6/2009<br>4/24/2009<br><i>Interim I of B (Town of Dudley) 9/2010</i> | DENY<br><br>Must appeal to remain in I of B position | BH | BW |
| Nuzzo, Edward   | City of Somerville  | Extension for <b>I of B Certification</b><br>Appointment 1/4/2010<br>6 months 7/31/2010<br>18 months 7/31/2011<br>Quals approved 4/7/2010<br>19.5 CEU's (2012)<br>Extension through 3/31/2012<br>Extension through 9/30/2012<br><br>Failed 1A 12/1/10  | A<br><br>6 month extension through 3/31/2013         | BH | CC |

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|----------------|---------------|--|--|-----------|-----------|
|                |               | 12/6/11<br>3/8/2012<br>6/6/2012  |  |           |           |
| Ricker, George | Town of Barre | <p><b>Extension for I of B Certification</b><br/> Appointed 8/8/2008<br/> 6 months 2/28/2009<br/> 18 months 2/28/2010<br/> Local Certification 8/25/2004<br/> Quals approved 10/10/2006<br/> 18.5 CEU's (2012)<br/> Extension through 8/31/2010<br/> Extension through 2/28/2011<br/> Extension through 8/31/2011<br/> Extension through 9/7/2011<br/> 9/30/2012</p> <p>Failed L/M 8/20/2011, 4/2/11, 2/19/11<br/> Failed Tech 7/23/2011, 11/19/10,<br/> 10/15/10,</p> | <p><b>A</b><br/> 6 month extension through 3/31/2013</p>   | <b>BH</b> | <b>AB</b> |
|                |               |  | <p><b>Due to medical documentation. Appointed prior to code change – no more than three extensions</b></p> |           |           |

**Extension Requests for Continuing Education:**

|      |  |  |  |  |  |
|------|--|--|--|--|--|
| None |  |  |  |  |  |
|------|--|--|--|--|--|

**Old Business:**

|                   |                                  |   |   |           |           |
|-------------------|----------------------------------|---|---|-----------|-----------|
| Tetreat, Theodore | Town of Webster<br>Town of Wales | <p><b>Extension for Inspector of Buildings</b><br/> Appointed 7/26/2010<br/> Local Certification 4/7/2010<br/> 26 CEU's (2011 - 27 req.)<br/> 1 CEU (2012)<br/> 6 months 1/31/2011<br/> 18 months 1/31/2012<br/> No exams attempted<br/> <i>Notification to be sent to Town ~ Noncompliance</i></p> | <b>DENY</b>   | <b>BH</b> | <b>CC</b> |
|                   |                                  |   | <p>Letter sent with requirement Mr. Tetreat must appeal and request a hearing before the BOCC.<br/><br/> Hearing request received; hearing scheduled for November 7, 2012</p> |           |           |

**Hearings:**

**FOOTNOTE:**

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

|      |  |  |  |  |  |
|------|--|--|--|--|--|
| None |  |  |  |  |  |
|------|--|--|--|--|--|

| Name             | Date      | Course Description   | CEU's | Cat. | Course Number   |
|------------------|-----------|--|-------|------|-----------------|
|                  |           | <b>Approved Motion By: BH Second Motion By: CC</b><br>(* ) Courses previously approved |       |      |                 |
| UMASS<br>Amherst | 10/2012   | Annual 3 day Training  | 10.0  | 1    | <b>C-1013*</b>  |
| MetroWest        | 9/11/2012 | Round Table Discussion ICC for Local Chapter   | 2.0   | 2    | <b>MW-0912</b>  |
|                  | 1/11/2011 | IBC  | 2.0   | 1    | <b>MW-0111</b>  |
| District 8N      | 9/12/2012 | HVAC Manuals   | 1.0   | 1    | <b>D8-0912</b>  |
| District 12      | 9/26/2012 | Fire Dept Trans Form / Controlled Construction   | 2.0   | 1    | <b>D12-0912</b> |
| District 13      | 9/25/2012 | Control Construction   | 2.0   | 1    | <b>D13-0912</b> |
| DPS/DFS          | 9/2012    | Nightclub Inspections  | 4.0   | 1    | <b>C-063*</b>   |

## Additional Business:

### 1. *Commissioner Gatzunis is reviewing letter - no response as of October 3, 2012*

**Review letter written by Attorney Todd Grossman, to be signed by Brian Gale, BBRs Chairman. This notification to be forwarded to respective appointing authority listed below.**

On a Motion by Chris Clemente and Seconded by Michael Clancy it was unanimously voted to forward letters to the Appointing Authority informing the building official is in non-compliance with 780 CMR to the following individuals:

Ronald Atkinson - Town of Saugus - Appointed 6/8/2004

Frank Boron - Town of Chicopee - Appointed 10/19/2009

Gregory Cefalo - City of Gloucester - Appointed 1/2/2008

Gerald Deschene - City of Methuen - Appointed 9/7/1999

Carl Ehle - Town of Hancock - Appointed 7/1/2010 **(no longer in Hancock as of 7/1/2012)**

Tin Hitway - Town of Westborough - 12/1/2010 **(received extension request - 6 mos extension approved)**

Robert Jacobson - Town of Plympton - Appointed 5/22/2006

James Maillet - Town of Lunenburg - Appointed 10/5/2010 **(received extension request - 6 mos extension approved)**

Peter Munro - Town of Lancaster - Appointed 11/3/2008

Edward Sobolewski - City of Everett - Appointed 1/2/2007

Theodore Tetreault - Town of Webster - Appointed 7/26/2010 **(received extension request - extension denied; cc Town of Wales)**

John Wile - Town of Winchester - Appointed 3/3/2009

#### Clarifications regarding :

- Effective March 1, 2006, must receive prior approval prior to taking exams
- Clean slate as of January 1, 2008; previous history will be looked at for anyone who has already received an extension prior to 1/2008
- Extensions granted from ending date of last extension or when should have been certified
- Table resumes or outlines until following month after more information has been required; if info not received qualifications will be voted on again with info on hand
- Questions regarding application for certification "approved pending receipt of information requested"
- Acknowledge New Employee Report Forms if qualifications have not been previously reviewed and approved.
  - ❖ If appointee meets the minimum qualifications proceed as normal.
  - ❖ If the Committee deems the person does not meet the minimum qualifications TABLE for one month. Present qualifications to the Full Board for their determination if the appointee meets minimum qualifications.
- Hearings - Vote to CONTINUE; extended for a cause
- Can NERF be denied when Inspector of Buildings has been appointed without the Local certification? **YES**
- Effective February 6, 2011 no more than three extensions will be granted.

Next meeting scheduled for **Wednesday November 7, 2012** - Sturbridge