

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE**

November 7, 2012

**@ Sturbridge Public Safety Building
Sturbridge, MA**

MEMBERS

PRESENT ABSENT

Donald R. Torrico Chairman	- Building Officials of Western Massachusetts Member, Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Richards Vice Chairman	- Massachusetts Building Commissioner's Association, Weymouth	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Clancy	- Southeastern Building Official's Association, Marshfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Clemente	- Member At Large, Andover	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Weeks	- Member At Large, Amherst	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrew Bobola	- Member At Large, Mattapoisett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roger Fuller	- Massachusetts Municipal Association Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Peter McLaughlin	- Member from Academia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Horrocks	- BBRS Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The purpose of the meeting was to review applications for certification, applications for continuing education credit, and general business matters.

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
Meeting Minutes October 3, 2012			A	JR	AB
On October 9, 2012, at their regular meeting, the Board of Building Regulations and Standards approved the September 5, 2012 meeting minutes.					
Application for Certification:					
None					
Examination Approvals:					
<i>Copies of resumes provided today</i>					
Armstrong, Robert	No Affiliation (Methuen)	Qualifications Local and/or I of B	A	RF	PM
Cataldo, Gregory	No Affiliation (Braintree)	Qualifications Local and/or I of B			
Duquette, Christian	No Affiliation (W. Springfield)	Qualifications Local and/or I of B <i>10/3/2012 Tabled for clarification</i>	DENY	JR	MC

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
		Clarification not received			
Ethier, Mark	No Affiliation (Westfield)	Qualifications Local and/or I of B	A	JR	PM
Flatley, John	No Affiliation (Wayland)	Qualifications Local and/or I of B	A	PM	RF
Folkard, Jeremiah	No Affiliation (Marshfield)	Qualifications Local and/or I of B Michael Clancy recused	A	AB	PM
Gill, Randy	No Affiliation (Tyngsboro)	Qualifications Local and/or I of B	A	JR	MC
Giovannani, Joseph	No Affiliation (Lowell)	Qualifications Local and/or I of B	DENY	JR	AB
Graham, James	No Affiliation (Lowell)	Qualifications Local and/or I of B 10/3/2012 Quals denied	A	PM	JR
Jordan, Robert	No Affiliation (Marshfield)	Qualifications Local and/or I of B Michael Clancy abstains	A	PM	RF
Lonardo, Frederick	Town of Northborough	Qualifications I of B Local Certification 11/16/1999 7 CEU's (2012)	A	PM	MC
Markt, Robert	No Affiliation (Attleboro)	Qualifications Local and/or I of B Lack of 5 years experience	DENY	PM	BH
Mase, Michelle	No Affiliation (Stow)	Qualifications Local and/or I of B	A	AB	PM
Nocco, Steven	No Affiliation (Tyngsboro)	Qualifications Local and/or I of B	A	JR	RF
Oliveira, Duarte	No Affiliation (N. Andover)	Qualifications Local and/or I of B 12/7/2011 Quals tabled for clarification 1/4/2012 Quals denied	A	BH	PM
Robidoux, Michael	No Affiliation (Boxford)	Qualifications Local and/or I of B	A	AB	MC
Slamin, Timothy	No Affiliation (Milford)	Qualifications Local and/or I of B	A	PM	AB
Young, Andrew	City of Lynn	Qualifications I of B Local Certification 10/26/2005 23.5 CEU's (2012)	A	JR	MC

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
New Employee Report Forms:					
Clemente, Christopher	Town of Andover	Acknowledge NERF I of B Appointed 9/5/2012 I of B Certification 6/16/1998 19.5 CEU's (2012)	ACK	MC	JR
Forte, William	City of Newton	Acknowledge NERF Local Inspector Appointed 7/9/2012 I of B Certification 5/8/2012 14 CEU's (2012)	"	"	"
Jordan, Robert	Town of Hingham	Acknowledge NERF Local Inspector Appointed 9/28/2012 Quals to be reviewed today 11/7/2012	"	"	"
Moore, David	Town of Wareham	Acknowledge NERF Building Commissioner Appointed 10/2/2012 I of B Certification 11/12/1992 28 CEU's (2012)	"	"	"
Noonan, R. Christopher	City of Leominster	Acknowledge NERF I of B Appointed 10/3/2012 I of B Certification 9/7/2011 38.5 CEU's (2012)	"	"	"
Robidoux, Mark	Town of Brookline	Acknowledge NERF Local Inspector Appointed 9/24/2012 I of B Certification 10/5/2011 11.5 CEU's (2012)	"	"	"
Scott, Douglas	Town of Belmont	Acknowledge NERF Local inspector Appointed 11/7/2011 I of B Certification 4/9/2001 26 CEU's (2012)	"	"	"
Extension Requests to be Certified:					
Boron, Frank	City of Chicopee	Extension for Local Certification Appointed 10/19/2009 6 months 4/30/2010 12 months 10/31/2010 Quals approved 10/14/2009 7 CEU's (2012) Passed 1A 4/25/2011 Passed 1B 6/22/2012 Failed 3B 10/24/2012 Scheduled 3B for 11/9/2012	DENY	BH	RF

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
		Extension through 4/30/2011 Extension through 10/31/2011 Extension through 4/30/2012 **Letter sent to City re: certification			
Shanahan, Shaun	City of Lowell	Extension for Local Certification Appointed 4/8/2011 6 months 10/31/2011 12 months 4/30/2012 Quas approved 4/6/2011 6 CEU's (2012) Pass B1 5/8/2012 Pass F3 4/28/2012 Failed B2 11/3/2011 10/9/2012 10/11/2012 Extension through 10/31/2012	A 6 MOS THROUGH 4/30/2013	BH	PM
Wile, John	Town of Winchester	Extension for I of B Certification Appointment 3/3/2009 6 months 9/30/2009 18 months 9/30/2010 Quas approved 6/30/2009 Local Certification 6/6/2000 28 CEU's (2012) Failed L/M 1/12/2011 Passed L/M 2/23/2011 Failed Tech 4/27/2012 Failed Tech 12/27/2011 Registered for first exam 11/25/2010 ** Letter sent to Town re: certification	A 6 MOS FRO 11/7/12 THROUGH 5/31/2013	PM	AB
Extension Requests for Continuing Education:					
None					
Old Business:					
None					

Hearings:

FOOTNOTE:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

<p>Wilson, Wayne 00-08-1163</p> <p>BOCC 13-2012</p>	<p>Town of Nahant</p>	<p>Appeal Revocation of I of B Certification</p> <p>I of B Certification 8/15/2000 45 CEU's required by 12/31/2011 32 CEU's (2011)</p> <p>Jeff Richards, Roger Fuller, Peter McLaughlin and Bill Horrocks voted in the affirmative Don Torrico and Mike Clancy opposed Andy Bobola undecided</p>	<p>A</p>	<p>JR</p>	<p>BH</p>
			<p>Will need to obtain 28 credit hours by December 31, 2012 to maintain his certification. If he does not accrue the required 29 credit hours his Inspector of Buildings certification will be revoked.</p>		
<p>Burnitt, Clark 95-11-667</p> <p>BOCC 14-2012</p>	<p>No Affiliation</p>	<p>Appeal Revocation of Local Certification</p> <p>Local Certification 11/15/1995 49.5 CEU's required by 12/31/2011 40.5 CEU's (2008) 0 CEU's (2011)</p> <ul style="list-style-type: none"> ✓ 6/21/2010 Letter sent below 45 hrs for 2008 ✓ 7/8/2011 Letter sent Voluntary Retirement Option ~ zero hours ✓ 5/25/2012 Email received - AIA credits accepted by the BBRS? ✓ 5/30/2012 response sent ~ yes, please forward AIA credits - nothing received <p>Unanimous vote</p>	<p>Email received to withdraw Appeal</p>		
			<p>ACK</p>	<p>JR</p>	<p>PM</p>
<p>Clougherty, William 04-01-1327</p> <p>BOCC 15-2012</p>	<p>No Affiliation</p>	<p>Appeal Revocation of I of B Certification</p> <p>I of B Certification 04-01-1327 45 CEU's required by 12/31/2011 39 CEU's (2011)</p> <p>7/11/2011 Letter sent less than 20 hours Unanimous vote</p>	<p>A</p>	<p>BH</p>	<p>PM</p>
			<p>Will need to accrue 6 credit hours by December 31, 2012.</p>		

<p>Goodwin, John 08-03-1561</p> <p>BOCC 16-2012</p>	<p>No Affiliation</p>	<p>Appeal Revocation of Local Certification</p> <p>Local Certification 08-03-1561 45 CEU's required by 12/31/2011 4 CEU's (2011)</p> <p>7/11/2011 Letter sent less than 20 hours No Show - unanimous vote</p>	<p>DENY</p>	<p>JR</p>	<p>MC</p>
<p>Tetreault III, Theodore</p> <p>BOCC 17-2012</p>	<p>Town of Webster Town of Wales</p>	<p>Denied Extension Request</p> <p>Appointed 7/26/2010 6 months 1/31/2011 18 months 1/31/2012 Local Certification 4/7/2010 0 CEU's (2012) Failed L/M 10/1/2012 Failed Tech 10/1/2012 Don Torrico opposed</p>	<p>A</p>	<p>AB</p>	<p>BH</p>
<p>Mroczka, Wesley</p>	<p>Town of Dudley</p>	<p>Denied Extension Request</p> <p>Appointed 1/3/2011 (Interim 9/2010) 6 months 7/31/2011 18 months 7/31/2012 Local Certification 3/30/2005 2 CEU's (2012) Failed L/M 11/3/2012 Failed Tech 11/3/2012 Don Torrico opposed</p>	<p>TABLE</p>	<p>BH</p>	<p>JR</p>
			<p>Mr. Tetreault and Mr. John McAuliffe, Town Administrator was in attendance. Approval based on the town's supporting Mr. Tetreault passing the required exams and attending continuing education.</p> <p>Tabled for 6 months pending completing course with Louise Vera and taking the paper/pencil exam March 2013.</p>		

Name	Date	Course Description	CEU's	Cat.	Course Number
		Approved Motion By: JR Second Motion By: BH (*) Courses previously approved			
On-Line	2012	PV Online Solar Training - Photovoltaic	5.5	1	C-2261
FEMA	10/15/2012	IS-00325 Earthquake Basics on-line	1.0	1	C-2262
CET	2012	IECC 2012	2.0	1	C-2263
David Dimmick	9/25/2012	Significant Changes to LEED v4 New Eng Concrete	1.0	1	C-2264
District 11	10/2/2012	Round Table	1.0	2	D11r-1012
SEMBOA	9/21/2012	Flood Plain & Building Permits	2.0	1	SE-0912
DPS/DFS	9/2012	Nightclub Inspections	4.0	1	C-063*
District 8	10/10/2012	Spray Foam Insulation	1.0	1	D8-1012
Patrick Curran	2012	Const Supervisors License Course	10.0	1	C-1172*
MetroWest	10/16/2012	AAB	2.0	1	MW-1012
District 14	9/27/2012	13, 13D and 13R Sprinklers	2.0	1	D14-0912
	8/23/2012	ADA & Fire Life Safety	2.0	1	D14-0812
SBI	10/16/2012	Construction Control Documents	3.0	1	SBI-0013
AAB	10/2/2012	AAB Training Session	2.5	1	C-1510*
BOWM	9/19/2012	Thermal Envelope	2.0	1	WM-0912
	10/17/2012	Code Requirements Egress Door Hardware	2.0	1	WM-1012
Gene Novak	10/23/2012	Crowd Manager Training	1.5	2	C-2265
Keith Fox	3/13/2012	FEMA IS-00700.a Intro to NIMS	3.0	1	C-1688*
	3/29/2012	2008 Residential Standards Essentials for Plan Examiner & Building Inspectors (California)	7.5	1	C-2266
	6/20/2012	2008 Nonresidential Standards Essentials for Plan Examiner & Building Inspectors (California)	7.5	1	C-2267
	9/11/2012	ADA Accessibility (California)	6.0	1	C-2268
	2012	PV Online Solar Training - Photovoltaic	5.5	1	C-2261*
	10/15/2012	IS-00325 Earthquake Basics on-line	1.0	1	C-2262*
Andrew Young	2012	PV Online Solar Training - Photovoltaic	5.5	1	C-2261*
	10/15/2012	IS-00325 Earthquake Basics on-line	1.0	1	C-2262*
	10/12/2012	FEMA IS-00700.a Intro to NIMS	3.0	1	C-1688*
	10/12/2012	FEMA IS-00200.b ICS-200	3.0	1	C-1688*
	10/10/2012	FEMA IS-00100.b ICS-100	3.0	1	C-1688*
UMASS	10/2012	NEBOA 1 day = 3.0 credit hours; 2-3 days = 10.0 credit hours	10.0	1	C-1013*
District 9	10/9/2012	Round Table	1.0	2	D9-1012
Joe Levrault	8/16/2012	Mitigation Techniques, Inspections	3.0	1	C-1873*
Attended all training in Florida	8/16/2012	Residential Energy Code Update	2.0	1	C-1873*
	8/16/2012	Energy Code Update	2.0	1	C-1873*
	7/20/2012	Creating & Maintaining an Ethical Workplace	4.0	1	C-1873*
	10/22/2012	Hood Systems Part 1	4.0	1	C-1873*
	10/26/2012	Hood Systems Part 2	4.5	1	C-1873*
	9/25/2012	Fire Behavior	4.0	2	C-1873*
	9/19/2012	Rooming Houses, Apartments & Hotels	3.5	1	C-1873*

Name	Date	Course Description	CEU's	Cat.	Course Number
	8/17/2012	Workplace Safety on-line	1.0	2	C-1873*
	8/17/2012	Ethics in Construction on-line	1.0	2	C-1873*
	8/17/2012	Workers Compensation on-line	1.0	2	C-1873*
	8/21/2012	2009 IBC Electrical Plans Examiner CEP Course	2.0	2	IC-162
		The Flood Provisions of 2010 Florida Building Codes	0		
		Advanced Florida Code Update - Module 3	0		
		Advanced Florida Code Update - Residential	0		
		Advanced Florida Code Update - Building	0		
		Building Official for the City of Ormond Beach	0		
		Florida Accessibility Code and Fair Housing	0		
		Florida Building Code Laws and Rules	0		

Additional Business:

1. Letter mailed October 10, 2012 - see responses below

Commissioner Gatzunis is reviewing letter - no response as of October 3, 2012

Review letter written by Attorney Todd Grossman, to be signed by Brian Gale, BBRs Chairman. This notification to be forwarded to respective appointing authority listed below.

On a Motion by Chris Clemente and Seconded by Michael Clancy it was unanimously voted to forward letters to the Appointing Authority informing the building official is in non-compliance with 780 CMR to the following individuals:

Ronald Atkinson - Town of Saugus - Appointed 6/8/2004 ~ **No Response as of 11/6/2012**

Frank Boron - Town of Chicopee - Appointed 10/19/2009 ~ **Extension Request to be reviewed 11/7/2012**

Gregory Cefalo - City of Gloucester - Appointed 1/2/2008 ~ **No longer performing inspections. Handling Zoning. Mr. Cefalo will make the decision if he would like to complete the certification exams. Letter received.**

Gerald Deschene - City of Methuen - Appointed 9/7/1999 ~ **Will retire November 2, 2012.**

Carl Ehle - Town of Hancock - Appointed 7/1/2010 **(no longer in Hancock as of 7/1/2012)**

Tin Htway - Town of Westborough - 12/1/2010 **(received extension request - 6 mos extension approved)**

Robert Jacobson - Town of Plympton - Appointed 5/22/2006 ~ **No longer in Plympton.**

James Maillet - Town of Lunenburg - Appointed 10/5/2010 **(received extension request - 6 mos extension approved)**

Peter Munro - Town of Lancaster - Appointed 11/3/2008 ~ **Letter will be sent from Town. Letter not received as of Nov. 6, 2012**

Edward Sobolewski - City of Everett - Appointed 1/2/2007 ~ **No Response as of 11/6/2012**

Theodore Tetreault - Town of Webster - Appointed 7/26/2010 **(received extension request - extension denied; cc Town of Wales) ~ Hearing scheduled for 11/7/2012 re: extension.**

John Wile - Town of Winchester - Appointed 3/3/2009 ~ **Extension Request to be reviewed 11/7/2012**

Clarifications regarding :

- Effective March 1, 2006, must receive prior approval prior to taking exams
- Clean slate as of January 1, 2008; previous history will be looked at for anyone who has already received an extension prior to 1/2008
- Extensions granted from ending date of last extension or when should have been certified
- Table resumes or outlines until following month after more information has been required; if info not received qualifications will be voted on again with info on hand
- Questions regarding application for certification "approved pending receipt of information requested"
- Acknowledge New Employee Report Forms if qualifications have not been previously reviewed and approved.
 - ❖ If appointee meets the minimum qualifications proceed as normal.
 - ❖ If the Committee deems the person does not meet the minimum qualifications TABLE for one month. Present qualifications to the Full Board for their determination if the appointee meets minimum qualifications.
- Hearings - Vote to CONTINUE; extended for a cause

- Can NERF be denied when Inspector of Buildings has been appointed without the Local certification? **YES**
- Effective February 6, 2011 no more than three extensions will be granted.

Next meeting scheduled for **Wednesday December 5, 2012** - Sturbridge