



**Charles D. Baker**  
Governor

**Karyn E. Polito**  
Lieutenant Governor

The Commonwealth of Massachusetts  
Department of Public Safety  
One Ashburton Place, Room 1301  
Boston, Massachusetts 02108-1618

Phone (617) 727-3200

Fax (617) 727-5732

[www.mass.gov/dps](http://www.mass.gov/dps)

**Daniel Bennett**  
Secretary

**Matthew Moran**  
Commissioner

**Minutes**

**Board of Elevator Regulations**  
**One Ashburton Place**  
**21<sup>st</sup> Floor - Conference Room #1**  
**January 24, 2017 at 9:00AM**

**Board Member Present:**

Stephen Sampson, Chairman  
David Gaudet  
David Morgan  
Cheryl Davis

**Guests Present:**

Stephen Carley (DPS)  
Ruthy Barros (DPS)

**Board Members Absent:**

Harold J. McGonagle  
Michael J. Nicoloro Jr.  
John O'Donoghue

**Code Review**

The Board, along with legal, reviewed Sections 9 and 10, regarding what types of work require a permit and a test. The Board also discussed Section 11, specifically the term moving stairway. The Board agreed to change the term "automobile" to "vehicle". Additionally, in Section 12 the Board discussed definitions and what is allowed/not allowed in machinery spaces, machine rooms, control rooms and control spaces. The Board briefly discussed Occupant Evacuation

Operation (OEO). Lastly, the Board reviewed Section 35 13.3 – MRL requirements, specifically venting and fire rating the control room.

Minutes from January 17, 2017 were postponed because there was no quorum.

**Exhibit List:**

Exhibit 1: Meeting minutes from January 17, 2017

Exhibit 2: Code comments from Cheryl Davis

**Motion to adjourn by:** David Morgan

**Seconded by:** Cheryl Davis

**Vote: 4-0; Granted.**

Hearing Concluded at 3:38 p.m.

Prepared by: Ruthy Barros