

DESIGNER SELECTION BOARD

MINUTES OF THE 932nd MEETING, WEDNESDAY June 14, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:35 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Gregory Minott, AIA	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Virginia Greiman	Public Member

MEMBERS ABSENT:

Beth McDougal, AIA	Registered Architect
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 931st May 17, 2017 meeting were approved.
On a motion by Charles Redmon, seconded by Francis Harrigan. Motion was approved unanimously.

3. VISITORS:

Jeff Purtell	Dewberry
Jim Beight	Dewberry
Brian Meade	Dewberry
Brenden Alexander	Dewberry
Charles Rose	Charles Rose Architects
Susi Sanchez	Charles Rose Architects
Lee Dykxhoorn	Charles Rose Architects
Katie Ferrier	Arrowstreet
Peter Patsouris	Jacobs
Paul Tsang	Jacobs
John Nunnari	AIA Massachusetts
Nick Ferzacca	Architectural Engineers
Abbie Goodman	ACEC/MA

4. NEW BUSINESS:

A. Informational Interviews:

The following firms presented their qualifications to the Board:

- Dewberry
- Charles Rose Architects

B. Discussion on Designer Fee Schedule:

The Board discussed the following:

M.G.L. Chapter 7C, Section 54(b) The board shall publish guidelines to assist public agencies not within the board's jurisdiction in the establishment of a professional and objective designer or interior designer selection procedure, including a model application form, consistent with sections 44 to 58, inclusive. The board shall publish a standard designer or interior designer selection form which shall be used by all cities, towns and public agencies not within the board's jurisdiction; provided, however, that before publishing the standard form, the board shall seek input from the cities, towns and other public agencies not within the board's jurisdiction. Any fee guidelines promulgated by the board shall be accompanied by a recommended basic scope of designer's or interior designer's services that shall reflect the work associated with the fee guidelines. From time to time, and not less frequently than every 3 years, the board shall review and revise the fee schedule based upon prevailing costs at the time of such review and revision.

There was a discussion as to whether the board will decide to use the existing schedule, follow DCAMM revised schedule or eliminate the schedule.

After a lengthy discussion, Gregory Brown made a motion that the Executive Director submit recommendations and guidelines related to the designer fee schedule. On a motion by Gregory Brown, seconded by Virginia Greiman. Motion was approved unanimously.

5. **MOTION TO ADJOURN:** The Board adjourned at 11:15 a.m.

On a motion by Gregory Brown, seconded by Mitch Keamy. Motion was approved unanimously.

6. **NEXT MEETING:**

WEDNESDAY, June 28, 2017, at 8:30 a.m.

SUBMITTED BY Claire G. Hester

APPROVED BY JA Arpew