

# TOWN OF NEW MARLBOROUGH

## FISCAL YEAR 2016



*About the Cover:  
Town Hall and the Mill River Congregational Church  
Exquisitely Painted by*

*Samuel W. Corbin  
The Town of New Marlborough gratefully acknowledges  
the time and effort put forth by Sam in painting this picture.  
Thank you.*

ANNUAL REPORT  
OF THE  
TOWN OF  
NEW MARLBOROUGH  
MASSACHUSETTS



For the Fiscal Year July 1, 2015 - June 30, 2016

<b>First Settled</b>	<b>1739</b>
<b>Area</b>	<b>28,046 acres</b>
<b>Incorporated</b>	<b>June 15, 1759</b>
<b>Elevation</b>	<b>1,200 feet</b>
<b>Road mileage</b>	<b>89</b>
<b>Residents (2016)</b>	<b>1,348</b>
<b>Registered Voters (2016)</b>	<b>1,047</b>

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## Federal and State Representatives

<b>Senators in Congress:</b>	<b>Edward J. Markey</b> <b>Elizabeth A. Warren</b>
<b>Representative in Congress:</b>	<b>Richard E. Neal</b>
<b>Governor:</b>	<b>Charles Baker</b>
<b>Lieutenant Governor:</b>	<b>Karyn Polito</b>
<b>State Senator:</b>	<b>Adam Hinds</b>
<b>Representative in General Court:</b>	<b>William Smitty Pignatelli</b>

## Town Services

### Emergency Calls Police, Fire and Medical Dial 911

<b>Services</b>	<b>Telephone</b>	<b>Meeting Dates</b>
Accounting Officer:	229-7784	Fridays 9:00 am – Noon
Board of Appeals:	229-8278	On Chairman's Call
Board of Assessors:	229-8926	1 <sup>st</sup> & 3 <sup>rd</sup> Mondays 10:00 a.m.
Board of Health:	229-8469	2 <sup>nd</sup> Tuesdays, 7:00 p.m.
Board of Selectmen:	229-8116	Mondays, 6:00 p.m.
Cemetery Commission:	229-2890	On Chairman's Call
Emergency Management:	229-8278	On Call
Conservation Commission:	229-8116	Last Saturday Month, 10:00 a.m.
Dog Officer:	232-7038	On Call
Finance Committee:	229-8278	On Chairman's Call
Highway Department:	229-8165	Monday – Friday 7:00 a.m. 3:30 p.m.
Inspector of Buildings:	229-0277	Monday, 5:00 p.m – 7:00 p.m. Wednesday, 8:00 a.m. – 10:00 a.m.
Planning Board:	528-0616	1st & 3rd Wed. Month, 7:00 p.m.
Public Library:	229-6668	<b><u>November 1st – March 31st</u></b> Tues. & Thurs. 1:30-5:30 p.m. Mon., Wed. & Sat. 10:00-5:30 p.m. Fridays, 1:30 – 7:30 p.m. <b><u>April 1st – October 1st</u></b> Tuesdays & Fridays, 1:30 – 7:30 p.m. Wed & Sat., 10:00 AM – 5:30 p.m. Mon. & Thurs. 1:30 - 5:30

Town Clerk:	229-8278	Monday - Friday 8:00 a.m. – 3:00 p.m.
Tax Collector:	229-8963	Monday – Friday 8:30 a.m. – 2:00 p.m.
Town Treasurer:	229-7784	Monday – Tuesday 8:30 a.m. – 2:30 p.m.
Transfer Station:	229-2116	Sun. & Wed. – 9 a.m. – 1 p.m. Saturday 9 a.m. – 3 p.m.
Sanitary Inspector:	229-8469	On call
Plumbing Inspector:	229-8019	On call
Wiring Inspector:	528-2823	On call
Gas Inspector:	229-8019	On call
Oil Burner Inspector:	229-8100	On call

### Elected Officers

Office	Officer(s)	Term Expires
Board of Selectmen	Nathaniel H. Yohalem, Chair	2017
	Tara B. White	2018
	Michele Shalaby	2019
Town Clerk	Katherine M. Chretien	2017
Moderator	Barry Shapiro	2017
Board of Assessors	Marsha Pshenishny, Chair	2019
	Frederick Friedman	2017
	Wendy Miller	2018
Planning Board	Patricia Hardyman, Chair	2021
	Mark Carson	2020
	James Mullen	2019
Board of Health	Lawrence H. Davis, III, Chair	2017
	John Bellinger	2019
	Norman Hankey	2018
Cemetery Commission	Tammi Palmer	2019
	James Palmer	2017
	Robert Palmer	2018
Finance Committee	Mark Carson, Chair	2018
	John Pshenishny	2017
	Tom Stalker	2019
	Robert Miller	2017
	Marilyn Fracasso	2019
	Ira Yohalem	2017
	Prudence Spaulding	2019

<b>Office</b>	<b>Officer(s)</b>	<b>Term Expires</b>
Library Trustees	Brian Mikesell, Chair	2019
	Maureen Hosford	2017
	Claudette Callahan	2018
Tree Warden	William Ruane	2017
Constable	Edgar Zukauskas	2018
School Committee	Fran Lartigue	2018
	Kristen Sparhawk	2020

### **Appointed Officers**

Administrative Secretary	Sharon Fleck	2017
Board of Registrars	Katherine M. Chretien	2017
	Michelle Dawson	2017
	Bette Ann Stalker	2017
	Alicia Brazie	2017
Conservation Commission	Ned Wilson	2017
	Freddie Friedman	2017
	John Schreiber	2017
	Rona Easton	2017
	Vacant	2017
Board of Appeals	John Bellinger	2017
	B. Daniel Litchfield	2017
	Helen Liveten	2017
	Sharon Fleck	2017
	Vacant	
Town Administrator	Anne Marie Enoch	2017
Chief Procurement Officer	Anne Marie Enoch	2017
Animal Control Officer	John Springstube	2017
Inspector of Animals	Prudence Spaulding	2017
Sanitary Inspector	Scott McFarland	2017
Board of Health Agent	Scott McFarland	2017
Accounting Officer	Tara B. White	2017
Tax Collector	Gina Campbell	2017
Assistant Tax Collector	Kathy Chretien	2017
Assistant Treasurer - Tax Title	Gina Campbell	2017

Town Treasurer	Marilyn Fracasso	2017
Assistant Town Treasurer	Katherine M. Chretien	2017
Field Driver/Fence Viewer	Prudence Spaulding	2017
Moth Superintendent	Lawrence H. Davis, Jr.	2017
Burial/Soldier Grave Agent	Courtney K. Turner	2017
Town Counsel	Jeremia Pollard, Esq.	2017
Gas Inspector	Robert Krupski	2017
Assistant Gas Inspector	Donald Hopkins	2017
Pound Keeper	John Springstube	2017
Plumbing Inspector	Robert Krupski	2017
Assistant Plumbing Inspector	Donald Hopkins	2017
Veterans Agent	Laurie Hills	2017
Police Chief	Graham Frank	2019
Fire Chief	Charles Loring, III	2017
Highway Superintendent	Charles Loring, III	2017
Building Inspector	Thomas Carmody	2017
Wiring Inspector	Richard Aloisi	2017
Alternate Wiring Inspector	Michael Leining	2017
Cultural Council	Louise Yohalem, Chair	2017
	Maureen Hosford	2017
	Tom Weeks, Treasurer	2017
	Cam Adams	2017
	Mary Richie Smith	2018
	Alan Lombardi	2017
	Margie Shapiro	2017
	Nan Smith, Secretary	2018
	Kathy Potoski	2017
	Anne Sommers	2019
	Barbara Lowman	2019
Assistant Town Clerk	Sharon Fleck	2017
Historical Commission	David Hosford	2017
	Claudette Callahan	2017
	Helen Liveten	2017
	John Schreiber	2017



Right to Know Officer	Board of Selectmen	
	Larry Burke, Asst.	2017
Regional Planning		
Commission Delegate	James Mullen	2017
Alternate Regional Planning		
Commission	Patricia Hardyman	2017
Lake Buel Restoration		
Preservation District	Christopher Hassett	2017
Representative		
Council on Aging	Prudence Spaulding, Chair	2017
	Marsha Harvey	2017
	Joan Hotaling	2017
	Merrie Abolafia	2017
	Vacant	
Director of Senior Services	Prudence Spaulding	2017
Umpachene Park Commission	Edgar Zukauskas	2017
	Robert Twing	2017
	Warren Weldon	2017
	Vacant	2017
	Vacant	2017
Emergency Management Dir.	Ed Harvey	2017
Deputy Emergency Mgr. Dir.	Michael Britton	2017
Solid Waste Coordinator	Freddie Friedman	2017
Wired West Delegate	Tim Newman	2017
Broadband Committee	Richard Long, Chairman	
(serves at the pleasure of the	Tom Stalker, Secretary	
Board of Selectmen)	Steve Klein	
	Owen Wright	
	Michele Shalaby	
Part-Time Police Officers	Edwin Deming	2017
	Nicholas Felix	2017
	Daniel Hamill	2017
	Kyle Kemp	2017
	John Mullen	2017

# **ANNUAL REPORT OF THE BOARD OF SELECTMEN**

## **Fiscal Year 2016 July 1, 2015 – June 30, 2016**

The Board wishes to thank all the conscientious, hard-working volunteers, elected officials and employees of New Marlborough for making Fiscal Year 2016 a year of efficient service to the residents of Town. We treasure New Marlborough for various reasons while continuously seeking to improve our service, conserve our resources and meet new requirements. This is possible only with a team of people who are thoughtful, assertive, respectful, responsible, honest and diligent. Thank you to all who work, attend and participate.

The year started with a major transition for the Board: Mari Enoch started her position as Town Administrator as Joe Kellogg departed after his service as Interim Town Administrator. We are grateful to have had the privilege of Joe's experience, earnestness and good nature during our transition. He was instrumental, not only in guiding us through a budget process and Annual Town Meeting, but added numerous improvements. He led our search for his replacement and, though we regretted his departure, he remains a resource for the Board and a mentor to Mari. It is the good fortune of New Marlborough to acquire the services of Mari.

Our top priority of the year was improvement of our financial controls. Offices involved include Assessor, Collector, Treasurer and Accountant. While this has been a three-year effort, hampered by personnel turnover in the Treasurer's position, FY16 was one of strides toward marked improvement. In the absence of a Treasurer and lack of viable candidates, the Board enlisted the services of Baystate Municipal Accounting Group to fill the position and provide guidance. There were struggles of communication and differences of perspective. Our Town Administrator, Mari, mediated and our Auditor, Scanlon and Associates, provided technical assistance. At year end, we were poised to be on a monthly schedule of complete, accurate and timely reconciliations. We moved into FY17 with the intention of operating with improved financial controls and having a year in which audit results will be significantly different than the last. To complete the year's effort, we extended an offer to Marilyn Fracasso to the fill Treasurer's position and are grateful to have her on the team.

With a new Administrative Assistant shepherding the development of budget and reserve use proposals, it seemed like an ideal time to review our financial policies and budget procedures. Working with the Finance Committee, Chaired by Dave Herrick, we established policies related to capital and reserves. We continued to leverage and refine our capital plan, adding an ancillary road plan. These policies and plans were then the basis of our proposals for use and additions to Free Cash, Stabilization Funds and Reserve Fund. With the continued cooperation of Sheffield, we were able to acquire another shared piece of equipment, increasing service while stretching our capital dollars. Most importantly, the Board and Finance Committee agreed on a goal to avoid borrowing capital for the purchase of vehicles and other small capital items (likely less than \$500,000). It was noted, in a previous year by the Capital Planning Committee, that the Prop 2 ½ exempt debt payments are a significant driver of increasing property taxes. Our goal is to pay current debt, while managing our reserves and planning purchases to avoid such

increases. Unfortunately, the “no” vote at Town Meeting to raise and appropriate \$50,000 to Stabilization Fund, is a rate limiting decision. Our capital needs are significant and, while it is prudent to use operating efficiencies (Free Cash) to fund capital needs, we need to simultaneously and steadily raise some savings (Stabilization Fund) to meet a fraction of the need.

Building the budget proposal was particularly challenging due to the small amount of excess capacity available and a conservative new growth estimate. We were cognizant of the fact that we would quickly approach the threshold of Proposition 2 ½. With this in mind, we agreed with the Finance Committee that the proposal would be for current services, only. All requests by Department Heads for any new services would not be included. Despite this, the budget proposal was over the limits of Proposition 2 ½ . The Board and Finance Committee agreed to present it to the citizens attending our Annual Town Meeting and have the corresponding Prop 2 ½ override question on the ballot of Town Election. Most items passed at Town Meeting but the override vote failed. The citizens of Town were directing us to reduce the budget. We did so by reducing budgets that contained anticipatory expenses but avoided cutting budgets that would require a reduction of services. A tight budget results in minimal property tax increase but we expect to see fewer Free Cash dollars after FY17 to go toward our capital needs.

Large capital projects that proceeded during the fiscal year were the replacement of the roof and boiler system at the Sheffield campus of the regional school. Work was begun on the replacement of the culvert on Clayton Mill River Road. New Marlborough was awarded a Department of Transportation MassWorks grant in the amount of \$1,000,000 to repair Clayton Mill River Road from Brewer Hill Road into Mill River. In February, the Fire Department took delivery of the much-anticipated new engine.

Collaborative, political efforts continued toward the goal of having the Commonwealth take responsibility for Route 57 in the towns of Monterey, New Marlborough, Sandisfield, Tolland and Granville. The Board also signed the Governor’s Community Compact, agreeing to establish best practices of collaborative, regional efforts.

Adjacent to financial efforts, we pressed forward in the effort to bring broadband to New Marlborough. After the Massachusetts Broadband Institute established policy that Wired West would not be an option to be funded with state grants, the Board decided we needed assistance in this effort. A Broadband Committee was established. This Committee, under chairmanship of Richard Long, has been of tremendous assistance to the Board. We also reached out to the Boards and Broadband committees of surrounding towns and established a communication network in the hope of establishing a regional effort of four to six towns.

In November, the Personnel Policy Committee which was tasked with reviewing the Town’s personnel policy, brought forward their recommendations. Such a review had not

taken place for many years. Policies were adjusted to suit present-day employment practices and enable our employees to be treated equitably, consistently and reasonably.

Four liquor permits were renewed for Gedney Farm, Old Inn on the Green, Southfield Store, and the Mill River General Store. A new liquor license was also issued to 229 Farm and Store LLC (Cantina). There were also four special permit requests and the Board granted all four. Two were for residential permits, Montero and Belmuth, and two were related to businesses. One of the business-related permits was for the Whip Shop and the other was for the establishment of a new restaurant, Cantina 229. We welcome new businesses to New Marlborough and wish to continue serving the established business community.

*Respectfully submitted,*

Michele Shalaby

# TOWN OF NEW MARLBOROUGH

## ANNUAL TOWN MEETING MINUTES - MAY 2, 2016

The Annual Town Meeting was called to order at 7:04 PM on Monday, the 2nd day of May, 2016 in the Town Hall in Mill River Village by Moderator, Barry Shapiro. One hundred seventy eight (178) voters were present. Pledge of allegiance was done. Mr. Shapiro reminded voters to check in and that the yellow voter's cards will be used for each article and the process of the meeting. Mr. Shapiro welcomed Mr. Bernard D. Litchfield III to give an invocation. After the greetings were done a motion was made, seconded and so voted to waive the reading of the warrant

**Article 1: Motion was made and seconded and approved by a show of cards.**

**Article 2: Motion was made, seconded and approved by a show of cards.**

**Article 3: A motion was made, seconded and approved by a show of cards.**

**Article 4: A motion was made, seconded and approved by a show of cards.**

**Article 5: A motion was made, seconded and approved by a show of cards.**

**Article 6: A motion was made, seconded and approved by a show of cards.**

**Article 7: A motion was made, seconded and approved by a show of cards.**

**Article 8: A motion was made, seconded and approved by a show of cards.**

**Article 9: A motion was made, seconded and approved by a show of cards.**

**Article 10: A motion was made, seconded and approved by a show of cards.**

**Article 11: A motion was made, seconded and discussed. A voter questioned why are we rescinding the fees? Ms. Enoch, Town Administrator explained that the DOR recommends that a tax collector doesn't retain fees and that collecting fees is an old way of doing business.**

**Article 12:**

	<b>FY17</b>	<b>+/-</b>	<b>FY16</b>
Board of Selectmen (each, 3 members)	\$2,850.00		\$2,850.00
Town Moderator	\$145.00		\$145.00
Town Clerk	30,776.00	\$604.00	\$30,172.00
Assessors (chairman)	\$2,200.00	\$200.00	\$2,000.00
Assessors (each, 2 members)	\$1,900.00	\$(200.00)	\$2,000.00
Board of Health (chairman)	\$450.00		\$450.00
Board of Health (each, 2 members)	\$400.00		\$400.00

Cemetery Commissioners (chairman)	\$150.00	\$150.00
Cemetery Commissioners (each, 2 members)	\$125.00	\$125.00
Constable	\$475.00	\$475.00
Tree Warden	\$1,000.00	\$1,000.00
Library Trustees (chairman)	\$120.00	\$120.00
Library Trustees (each, 2 members)	\$100.00	\$100.00

**A motion was made, seconded and approved by the show of cards.**

### **General Government**

**Article 13:** To see if the Town will vote to raise and appropriate the amounts recommended, or any other amounts, for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY17</b>	<b>+/-</b>	<b>FY16</b>
1 Moderator	\$145.00	\$ -	\$145.00
2 Selectmen Salaries	\$8,550.00	\$ -	\$8,550.00
3 Selectmen Expenses	\$3,000.00	\$(1,000.00)	\$4,000.00
4 Contingency	\$3,000.00	\$ -	\$3,000.00
5 Conservation Commission Expenses	\$2,000.00	\$ -	\$2,000.00
6 Town Counsel	\$10,000.00	\$ -	\$10,000.00
7 Town Administrator Salary	\$31,620.00	\$(6,380.00)	\$38,000.00
8 Administrative Secretary Salary	\$28,560.00	\$560.00	\$28,000.00
9 Website	\$2,425.00	\$ -	\$2,425.00
10 Finance Committee Expenses	\$500.00	\$ -	\$500.00
11 Audit	\$ -	\$(15,000.00)	\$ 15,000.00
12 Accounting Officer Salary	\$17,714.00	\$348.00	\$17,366.00
13 Accounting Officer Expenses	\$4,515.00	\$209.00	\$4,306.00
14 Grant Writer Expenses	\$ -	\$(750.00)	\$750.00
15 Assessors Salaries	\$6,000.00	\$ -	\$6,000.00
16 Assessors General Expenses	\$2,900.00	\$ -	\$2,900.00
17 Assessors Tax Map Update	\$2,900.00	\$ -	\$2,900.00
18 Assessors Consultant	\$5,000.00	\$5,000.00	\$ -
19 Assessors Property Cards Online	\$1,500.00	\$1,500.00	\$ -
20 Assessors Clerk Salary	\$18,049.00	\$354.00	\$17,695.00
21 Assessors Computer Contingency	\$4,804.00	\$ -	\$4,804.00
22 Assessors Revaluation Account	\$16,000.00	\$ -	\$16,000.00
23 Assessors Cyclical Review	\$10,000.00	\$ -	\$10,000.00
24 Tax Collector Computer Service	\$6,505.00	\$5.00	\$6,500.00
25 Tax Collector Salaries	\$25,159.00	\$(527.00)	\$25,686.00
26 Tax Collector Expenses	\$5,700.00	\$200.00	\$5,500.00
27 Treasurer Salary	\$17,386.00	\$341.00	\$17,045.00
28 Assistant Treasurer Salary	\$5,304.00	\$104.00	\$5,200.00

29	Treasurer Expenses	\$3,300.00	\$ -	\$3,300.00
30	Treasurer Software	\$3,680.00	\$230.00	\$3,450.00
31	Tax Collector Certification	\$1,000.00	\$1,000.00	\$ -
32	Tax Title (Collector)	\$2,000.00	\$(1000.00)	\$3,000.00
33	Tax Title (Treasurer)	\$6,000.00	\$	\$6,000.00
34	Town Clerk Salary	\$30,776.00	\$604.00	\$30,172.00
35	Town Clerk Expenses	\$2,200.00	\$ -	\$2,200.00
36	Town Records Preservation	\$5,000.00	\$ -	\$5,000.00
37	Election Expenses	\$2,225.00	\$ -	\$2,225.00
38	Street Listing	\$1,000.00	\$ -	\$1,000.00
39	Planning Board Expenses	\$873.00	\$ -	\$873.00
40	Planning Board Clerical	\$1,300.00	\$ -	\$1,300.00
41	Board of Appeals	\$600.00	\$ -	\$600.00
42	Clerical	\$8,466.00	\$166.00	\$8,300.00
43	Town Officers Expenses	\$750.00	\$(250.00)	\$1,000.00
44	Town Hall Expenses	\$39,000.00	\$ -	\$39,000.00
45	Town Officers Bonds	\$1,250.00	\$ -	\$1,250.00
46	Printing	<u>\$2,000.00</u>	<u>\$(700.00)</u>	<u>\$2,700.00</u>
	<b>Total Article 13</b>	<b>\$350,656.00</b>	<b>\$(14,986.00)</b>	<b>\$365,642.00</b>

**A motion was made, seconded and approved by the show of cards.**

**A motion was made, seconded and so voted to move Article #38 as the next article to be considered.**

**Article 38: Moderator announced that this article requires a 2/3 vote. A motion was made, seconded to vote by paper ballot, motion failed. Ms. Morse, Planning Board, Chair stated that the hope of this bylaw is to ease the special permit process, cost and Town Boards time. A motion was made, seconded and failed by 94 in favor and 60 against. Moderator declared motion failed since it did not meet the 2/3 requirement.**

**Highways/Public Works**

**Article 14:** A motion was made, seconded and approved by a show of cards.

**Article 15:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY17</b>	<b>+/-</b>	<b>FY16</b>	
1	Roads and Bridges Salaries (PT Sec. Inc.)	\$284,502.00	\$10,441.00	\$274,061.00
2	Roads and Bridges Expenses	\$195,000.00	\$ -	\$195,000.00

3	Highway Training Expenses	\$2,300.00	\$ -	\$2,300.00
4	Electric	\$4,500.00	\$ -	\$4,500.00
5	Propane	\$18,000.00	\$ -	\$18,000.00
6	Diesel Fuel	\$59,000.00	\$ -	\$59,000.00
7	Highway Uniforms and Gear	\$3,500.00	\$ -	\$3,500.00
8	Winter Roads	\$266,334.00	\$ -	\$266,334.00
9	Street Lights	\$5,000.00	\$ -	\$5,000.00
10	Highway Garage Maintenance	\$13,000.00	\$500.00	\$12,500.00
11	Machinery Expense	\$86,046.00	\$10,000.00	\$76,046.00
12	Cemetery Officers Salaries	\$400.00	\$ -	\$400.00
13	Cemetery Salaries	<u>\$36,091.00</u>	<u>\$708.00</u>	<u>\$35,383.00</u>
	<b>Total Article 15</b>	<b>\$973,673.00</b>	<b>\$21,649.00</b>	<b>\$952,024.00</b>

**A motion was made, seconded and approved by a show of cards except for lines #1, #8, #11, & #13. A voter questioned is the amount accurate? Mr. Loring, Highway Superintendent stated that his employees are under paid compared to others towns and would like to bring the pay to be in line with other towns. And in the past the department tried for a raise and it was denied by voters. Mrs. Shalaby mentioned that four of the Highway employees would receive .75 raise and the rest of the Town's employees would be 2%. A motion was made, seconded and approved by a show of cards. Line #8 a voter questioned what happens to the money when don't used. Ms. White, Selectboard member explained that any money left over at the end of the fiscal year in any account will go into free cash and gets approved by DOR. Ms. White stated that there is \$161,584.00 left in Winter Roads. A motion was made, seconded and approved by a show of cards. Line #11 a voter questioned what is done with the requested amount? Mr. Loring stated that the amount is used to repair vehicles and buy vehicles. A motion was made, seconded and approved by a show of cards. Line #13 a voter questioned what is the requested amount for? Selectboard stated it is to pay for maintenance and cleaning of the Town Cemeteries. A motion was made, seconded and approved by a show of cards.**

**Schools**

**Article 16:** A motion was made, seconded and discussed. A voter questioned why isn't this cost covered by school choice and are we getting doubled taxed? Mr. Hastings, School Superintendent explained that no the Town isn't getting double taxed, since the students are going to a different state and those going to privates schools we don't have to pay for either. A motion was made, seconded and approved by a show of cards.

**Article 17:** A motion was made, seconded and approved by a show of cards.

**Article 18:** To see if the Town will vote to raise and appropriate the amounts recommended, for the following purposes; or to take any other vote in relation thereto. *(Not rec-*



*ommended by the Finance Committee.)*

	<b>FY17</b>	<b>+/-</b>	<b>FY16</b>
1 SBRSD Operating and Transportation	\$2,659,780.00	\$155,530.00	\$2,504,250.00
2 SBRSD Capital Account	<u>\$106,406.00</u>	<u>\$23,574.00</u>	<u>\$82,832.00</u>
<b>Total Article 18</b>	<b>\$2,766,186.00</b>	<b>\$179,104.00</b>	<b>\$2,587,082.00</b>

A amendment motion to see if the Town will vote to raise and appropriate the sum of \$2,711,186.00 and transfer from Free Cash the sum of \$55,000.00 and appropriate the total amount of \$2,766,186.00 for the Town’s share of the assessment from the Southern Berkshire Regional School District for Operating, Transportation, and capital expenses. A motion was made, seconded and discussed. Mrs. Shalaby, Selectboard Chair explained that the Selectboard is working with the school and School Committee adopted a new budget last Thursday, April 29th. Ms. Lartigue, School Committee member stated that the New Marlborough Selectboard has had one or more members attend school budgets meetings. Mr. Hastings mentioned that the budget is up 7% for New Marlborough. A voter questioned why isn’t this article recommend by the Finance Committee? Mr. Carson, Finance Committee member stated that he has attend school meetings and concerned about the amount increasing each year – budget amount keeps getting higher & higher and parents get even afford to feed their children. A voter questioned what happens if New Marlborough does not approve this article? Mrs. Shalaby stated that two towns out of the five in the district would not have to approve the budget in order for it to fail. Mr. Ira Yohalem, Finance Committee member spoke in favor of the budget but spoke against the increase for the Town’s health insurance. Mrs. Shalaby stated that 7% is only New Marlborough’s increase amount and the Selectboard asked for level budgets from departments and school was also asked to level fund, but went up 2.8%. Mr. Miller, Finance Committee stated that he feels the business department at the school is in better hands now with Ms. Regan running the department. The total increase is about \$125,000.00. A voter made a motion to amend Article #18, but the Moderator stated the amendment was not is the scope of Article #18. A motion, was made, seconded and approved this Article #18 to raise & appropriate the sum of \$2,711,186.00 and transfer the sum of \$55,000.00 from Free Cash for the total sum of \$2,766,186.00.

**Culture and Recreation**

**Article 19:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY17</b>	<b>+/-</b>	<b>FY16</b>
1 Library Expenses	\$46,978.00	\$3,278.00	\$43,700.00
2 Library Salaries	\$54,589.00	\$1,071.00	\$53,518.00
3 Library Trustees Salaries	\$320.00	\$ -	\$320.00

4	Umpachene Falls Park	\$3,500.00	\$(500.00)	\$4,000.00
5	Care of Village Green	\$3,508.00	\$(972.00)	\$4,480.00
6	Cultural Council Trust Fund	\$1,000.00	\$ -	\$1,000.00
7	Memorial Day	<u>\$900.00</u>	<u>\$ -</u>	<u>\$900.00</u>
	<b>Total Article 19</b>	<b>\$110,795.00</b>	<b>\$2,877.00</b>	<b>\$107,918.00</b>

**A motion was made, seconded and approved by a show of cards except for Lines #5 & #7. A voter inquired why the decrease? Mrs. Louise Yohalem, New Marlborough Village Association stated that the budget amount is actual amount to cover maintenance for the village green which gets reimbursed to the New Marlborough Village Association from the Town. A motion was made, seconded and so approved Line #5 by a show of cards. Line #7 was held by Mr. Turner, Burial/Soldier Agent who stated the budget amount is to pay for the buses to the Memorial Day parade and to purchase flags for the cemeteries. A motion was made, seconded and so approved Line #7 by a show of cards.**

### **Protection of Persons and Property**

**Article 20:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY17</b>	<b>+/-</b>	<b>FY16</b>	
1	Police Department Salaries	\$95,388.00	\$ 1,871.00	\$93,517.00
2	Police Department Expenses	\$22,900.00	\$200.00	\$22,700.00
3	Police Department Rental	\$6,000.00	\$ -	\$6,000.00
4	Constable Salary	\$475.00	\$ -	\$475.00
5	Constable Expenses	\$95.00	\$ -	\$95.00
6	Fire Protection	\$60,900.00	\$ -	60,900.00
7	Fire Fighters Stipends	\$36,500.00	\$ -	\$36,500.00
8	Fire Department Dues	\$ -	\$(200.00)	\$200.00
9	Fire Department Clerical	\$1,700.00	\$ -	\$1,700.00
10	NM Rescue Salary Account	\$6,300.00	\$ -	\$6,300.00
11	NM Rescue Stipends	\$10,000.00	\$ -	\$10,000.00
12	Building Inspector Expenses	\$2,617.00	\$ -	\$2,617.00
13	Building Inspector Salary	\$19,981.00	\$92.00	\$19,589.00
14	Building Inspector Software	\$2,700.00	\$ -	\$2,700.00
15	Emergency Management Salary	\$4,330.00	\$ -	\$4,330.00
16	Emergency Management Expenses	\$2,150.00	\$(100.00)	\$2,250.00
17	Animal Control Officer	\$3,711.00	\$1,611.00	\$2,100.00
18	Animal Control Officer Expenses	\$4,833.00	\$1,422.00	\$3,411.00
19	Animal Expense	\$1,660.00	\$ -	\$1,660.00
20	Tree Warden Salary	\$1,000.00	\$ -	\$1,000.00

21	Tree Work	\$15,000.00	\$ -	\$15,000.00
22	911 Coordinator Expenses	\$500.00	\$ -	\$500.00
23	Emergency Notification System	\$2,500.00	\$(250.00)	\$2,750.00
24	Berkshire County Communications	<u>\$9,700.00</u>	<u>\$288.00</u>	<u>\$9,412.00</u>
	<b>Total Article 20</b>	<b>\$310,940.00</b>	<b>\$5,234.00</b>	<b>\$305,706.00</b>

*A motion was made, seconded and approved by a show of cards.*

### **Health and Human Services**

**Article 21:** A motion was made, seconded and approved by a show of cards.

**Article 22:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY17</b>	<b>+/-</b>	<b>FY16</b>	
1	Household Hazardous Waste	\$1,300.00	\$(36.00)	\$1,336.00
2	Board of Health Salaries	\$1,250.00	\$ -	\$1,250.00
3	Board of Health Expenses	\$2,500.00	\$ -	\$2,500.00
4	Board of Health Clerical	\$5,000.00	\$ -	\$5,000.00
5	Transfer Station Expenses	\$69,000.00	\$6,000.00	\$63,000.00
6	Transfer Station Salaries	\$20,184.00	\$2,016.00	\$18,168.00
7	Community Health Program	\$1,000.00	\$ -	\$1,000.00
8	Visiting Nurse Association	\$2,520.00	\$73.00	\$2,447.00
9	Mental Health	\$200.00	\$ -	\$200.00
10	Berkshire Regional Purchasing	\$600.00	\$ -	\$600.00
11	Council on Aging Transportation	\$5,607.00	\$110.00	\$5,497.00
12	Council on Aging Expenses	\$550.00	\$250.00	\$300.00
13	Senior Tax Workoff Expenses	\$150.00	\$50.00	\$100.00
	<b>Total Article 22</b>	<b>\$109,861.00</b>	<b>\$8,463.00</b>	<b>\$101,398.00</b>

*A motion was made, seconded and approved by a show of cards.*

### **Debt and Interest**

**Article 23:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY17</b>	<b>+/-</b>	<b>FY16</b>	
1	Ambulance Loan	\$ -	\$(27,494.00)	\$27,494.00
2	2013 Town Hall Loan	\$13,715.00	\$(358.00)	\$14,073.00
3	2013 Highway Truck	\$39,795.00	\$(1,037.00)	\$40,832.00
4	2014 Highway Truck	\$25,260.00	\$(420.00)	\$25,680.00
5	2014 Loader	\$18,408.00	\$(307.00)	\$18,715.00

6	2015 Highway Truck	\$48,168.00	\$(892.00)	\$49,060.00
7	2015 Fire Truck	\$77,000.00	\$77,000.00	\$ -
8	Interest Expense	\$2,000.00	\$(3,000.00)	\$5,000.00
9	Banking Services	<u>\$200.00</u>	<u>\$ -</u>	<u>\$200.00</u>
	<b>Total Article 23</b>	<b>\$224,546.00</b>	<b>\$43,492.00</b>	<b>\$181,054.00</b>

**A motion, seconded and approved by a show of cards expect for line #7 as held for discussion. A voter questioned why paying this amount? Answer is last year annual meeting passed the purchase of a fire truck and the Town has the new Fire Truck already and this is the amount due for the first payment. A motion was made, seconded and approved Line #7 by a show of cards.**

**Unclassified Expenses**

**Article 24:** To see if the Town will vote to raise and appropriate \$50,000.00, or any other amount, to fund the Stabilization Fund, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.) (2/3 vote required.)*

**A motion was made, seconded and discussed. A voter questioned why use this amount when we already have money in free cash? Ms. Shalaby, Selectmen stated that we are restoring the Stabilization Fund. Another voter questioned why use this amount since at the Annual Town Election next week there's a proposition 2 ? ballot question. Ms. Shalaby mentioned that the Town can only work with the amount on the sheet provide (at a glance \$690,388). Moderator declared the motion failed with 90 in favor and 67 against since it might the 2/3 requirement.**

**Article 25:** To see if the Town will vote to raise and appropriate the recommended amounts, for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY17</b>	<b>+/-</b>	<b>FY161</b>	
1	Berkshire County Retirement	\$123,440.00	\$10,805.00	\$112,635.00
2	Workers Compensation Insurance	\$11,200.00	\$(11,800.00)	\$23,000.00
3	General Insurance	\$78,000.00	\$ -	\$78,000.00
4	Group Insurance	\$204,831.00	\$54,831.00	\$150,000.00
5	Insurance Reimbursement	\$6,000.00	\$6,000.00	\$ -
6	Longevity Stipend	\$2,500.00	\$2,500.00	\$ -
7	Medicare	\$13,100.00	\$1,400.00	\$11,700.00
8	Veterans District	\$6,273.00	\$150.00	\$6,123.00
9	Veterans Benefits Trust Chapter 115	\$8,000.00	\$ -	\$8,000.00
10	Berkshire Regional Planning	\$1,117.00	\$27.00	\$1,090.00
11	Reserve Fund	<u>\$50,000.00</u>	<u>\$ -</u>	<u>\$50,000.00</u>

**Total Article 25**

**\$504,461.00 \$ 63,913.00 \$440,548.00**

**A motion was made, seconded and approved by a show of cards except for lines #4, &#6. A voter questioned such an increase for Line #4? Ms. Enoch, Town Administrator stated that there has been additional employees add to the plan and the family plan has a increase of 14%, and we currently have 11 family plans on the policy. Ms. Enoch also mentioned that the employees have to work 20 hours or more to be entitled for benefits. A motion was made, seconded and approved Line #4 by a show of cards. A voter questioned what is the time for Line #6 to receive the longevity stipend? Ms. Enoch, Town Administrator stated that the personnel policy was reviewed and the Selectboard made some changes in the personnel policy and one of them was the longevity stipend for employees that have been employed 10 years. A motion was made, seconded and approved by a show of cards for Line #6.**

**Article 26:** A motion was made, seconded and discussed. A voter questioned is this for a specific area? Mr. Charles Loring, Highway Superintendent stated that the budget amount will be for Corser Rd and Norfolk Rd from the intersection of East Hill down to the iron bridge. *Motion passes after discussion.*

**Article 27:** A motion was made, seconded and discussed. Some voters made a statement that this budget amount is an expensive piece of equipment and would be used part-time. And a lot of contractors are currently attending this meeting and in this room. Mr. Loring stated that yes we currently contract out for the use of a excavator, and would purchase a mid-size excavator that would be used for general maintenance and yes he knows it a expensive piece of equipment. A voter mentioned that they feel that the Highway Department is not maintaining the equipment they have now. After discussion motion carries by a show of cards.

**Article 28:** To see if the Town will vote to transfer the sum of \$50,000.00, or any other amount, from Free Cash and appropriate said amount to the Stabilization Account for the purpose of funding future capital expenses; or to take any other vote in relation thereto. *(Recommended by the Finance Committee.) (Requires 2/3 vote.)*

**A motion was made, seconded and discussed. An amendment motion was made to transfer the sum of \$100,000.00 from free cash. It was noted that a total amount of \$533,000.00 would be used if all articles that are budget from free cash are used.**

**Article 29:** A motion was made, seconded and discussed. A voter questioned are we replacing current cruiser or now having two cruiser? Mr. Graham Frank, Chief of Police stated that we would be keeping the current cruiser for backup which currently has 100,000 miles. After discussion motion carries by a show of cards.

**Article 30:** A motion was made, seconded and approved by a show of cards.

**Article 31:** A motion was made, seconded and discussed. A voter questioned what does article mean? Ms. White stated that each year money needs to be set aside for abatements and refunds which then is approved by DOR. After discussion motion carries by a show of cards.

**Article 32:** To see if the Town will vote to authorize revolving fund accounts pursuant to MGL Chapter 44, Section 53E ? to authorize the receiving of inspection fees to be expended during FY 2017 without further appropriation for the purpose of administrative duties, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	FY17	+/-	FY16
1. Gas Inspector	\$5,000.00		\$5,000.00
2. Electrical Inspector	\$7,500.00		\$7,500.00
3. Plumbing Inspector	\$7,500.00		\$7,500.00
4. Health Agent	<u>\$17,000.00</u>		<u>\$17,000.00</u>
<b>Total Article 32</b>	<b>\$37,000.00</b>		<b>\$37,000.00</b>

**A motion was made, seconded and so approved by a show of cards except for number 4. A voter questioned what is a Health Agent do? Selectboard stated that the agent works for the Board of Health and completes inspections. Motion was made, seconded to approve number 4 by a show of cards.**

**Article 33:** To see if the Town of New Marlborough will vote to authorize the Board of Selectmen to acquire the following land parcels; and or, the rights in land parcels for the purpose of obtaining a secure and public right of way. This will allow for the construction and roadway safety improvements for the construction of a new bridge on Hadsell Street.

<b>In Fee:</b>	<b>Total number of parcels:</b>	<b>Area (square feet)</b>
<b>Temporary Easement</b>	<b>3</b>	<b>742 +/-</b>
<b>Permanent Easement</b>	<b>5</b>	<b>599 +/-</b>
<b>Permanent Acquisition</b>	<b>2</b>	<b>1,055 +/-</b>

Further that the Selectmen may acquire these parcels, or modifications of these parcels or other required parcels, thorough all legal means. This includes donations, purchase, or eminent domain. The subject parcels are currently identified on plans drafted by Massachusetts Department of Transportation Highway Division dated March 30th, 2016 titled Bridge number N-08-022 (06Q) or take any other action relative thereto.

**A motion was made, seconded and discussed. A voter questioned why do we need the extra land? Ms. Enoch stated that the extra land will be needed for the use of a crane and to install more poles. Motion carried after discussion.**

**Article 34:** A motion was made, seconded and discussed. A voter questioned why change the road name? Selectboard stated that this article was done by residence petition

to change the name back to the former road name. After discussion motion was made, seconded and approved by a show of cards.

**Article 35:** A motion was made, seconded and approved by a show of cards.

**Article 36:** A motion was made, seconded and discussed. A voter questioned what does this Article mean? Ms. Enoch explained that a lot of fees accrue when the Town does a tax tile on property owners who do not pay their taxes and that the Town does not pay the fees but the tax payer has to. Motion passed by a show of cards.

**Article 37:** A motion was made, seconded and approved by a show of cards.

A motion was made, seconded and so voted to dissolve the meeting at 9:18 PM.

*Attest A True Copy:*

Katherine M. Chretien  
Town Clerk

# REPORT OF THE TOWN CLERK

The Town Clerk's office is the official record keeper for the Town of New Marlborough. Some of the services that this office covers are vital statistics; births, marriages, deaths, posting of meeting notices for all municipal boards and committees, voter registration, town political calendar, annual street listing, business certificates (DBA), notarization of documents, Town Meeting warrants and minutes, and payments of non-criminal violations.

This past year, I continued to attend conferences and classes offered by the Massachusetts Town Clerk's Association. These conferences and class offerings have become a vital part of this position as laws and regulations are changing at rapid pace. I appreciate and thank the Town for supporting my continued education.

The following report is based on primary areas of activity during 2016 calendar year.

## Vitals Report

Births 4

Deaths 7

Marriage Intentions Filed 13

Marriages That Took Place 12

## Dog Licensing

Dog licensing is required annually each spring. Licenses expire on March 31st and dog owners have from March 1st to May 1st to renew; if you do not renew your license a \$25.00 late fee (per dog) will be implemented in addition to your license fee. If you have a dog that is six months of age or older licensing is required.

Sex	Fee	Number of Licenses Issued	Amount
Male	\$15.00	22	\$ 330.00
Neutered Male	\$ 7.00	134	\$ 938.00
Female	\$15.00	9	\$ 135.00
Spayed Female	\$7.00	110	\$ 770.00
Kennel	\$30.00	2	\$ 60.00
Kennel	\$50.00	<u>2</u>	<u>\$ 100.00</u>
<b>Totals</b>		<b>279</b>	<b>\$ 2333.00</b>
<b>Fees retained</b>			<b>\$ 279.00</b>
<b>Paid to Town</b>			<b>\$ 2,054.00</b>

## Division of Fisheries and Wildlife

The Town Clerks' office no longer sells Hunting/Sporting and Fishing/Trapping licenses, as well as Primitive Arms, Waterfowl and Archery stamps. Hunters should be aware that annual written permission is required to hunt on private or town property.



**Board of Registrars Report:**

The following report is based on primary areas of activity during 2016 calendar year.

One (1) Annual Town Meeting (May 2nd) .....	178 voters
One (1) Annual Town Election (May 9th) .....	262 voters
One (1) Town Caucus (March 29th) .....	30 voters
One (1) Special Town Meeting (July 25th) .....	69 voters
One Presidential Primary Election (September 8th) .....	108 Democrat, 12 Republican
One Presidential/State Election (November 8th) .....	871 voters
One Presidential Primary (March 1st) .....	320 Democrat, 124 Republican, 2 Green- Rainbow, 2 United Independent Party

*Respectfully submitted,*

Alicia Brazie  
Michelle Dawson  
Bette Ann Stalker  
Katherine M. Chretien, Town Clerk

# ACCOUNTING OFFICER REPORT 2016

EXPENDITURES July 1, 2015 - June 30, 2016

DEPARTMENT	BUDGET	CARRY FORWARD AMENDED	EXPENDED	YR END BAL
<b>MODERATOR</b>	145.00		<b>145.00</b>	0.00
<b>WEBSITE DEVELOPMENT</b>	2,425.00		<b>2,425.00</b>	0.00
Selectmen's Salaries	8,550.00		8,550.00	0.00
Berk Reg Group Purchasing	600.00		600.00	0.00
Selectmen's Expenses	4,000.00		1,816.81	2,183.19
Contingent	3,000.00		1,394.13	1,605.87
<b>TOTAL SELECTMEN</b>			<b>12,360.94</b>	0.00
Town Administrator	38,000.00		32,930.84	0.00
Administrative Secretary	28,000.00		28,000.00	506.90
<b>TOTAL ADMINISTRATIVE</b>			<b>60,930.84</b>	
<b>TOWN COUNSEL</b>	10,000.00	<b>0.08</b>	<b>10,000.08</b>	<b>0.00</b>
<b>FINANCE COMMITTEE</b>	500.00		<b>247.31</b>	<b>252.69</b>
<b>AUDIT</b>	15,000.00	22,000.00	_	37,000.00
Town Accountant	17,366.00		17,366.00	0.00
Town Accountant Expenses	4,306.00		3,521.21	784.79
<b>TOTAL TOWN ACCOUNTANT</b>			<b>20,554.42</b>	
<b>GRANT WRITER EXPENSES</b>	700.00		0.00	700.00
Assessor's Salaries	6,000.00		6,000.00	0.00
Assessor's Clerk	17,695.00		17,695.00	0.00
Assessor's Tax Map Update	2,900.00	250.00	2,900.00	250.00
Assessor's Consultant	5,000.00	_	1,450.00	3,500.00
Assessor's Revaluation	16,000.00	3,890.00	16,000.00	3,890.00
Cyclical Reinspection	10,000.00	10,000.00	_	20,000.00
Property Cards On-Line	2,100.00	1,375.00	1,500.00	1,975.00
Assessor's General Expense	2,900.00		1,821.62	1,620.59
Assessor's Computer Cont	4,804.00	3,686.67	4,341.00	4,149.67
<b>TOTAL ASSESSORS</b>			<b>51,165.41</b>	

DEPARTMENT	BUDGET	CARRY FORWARD	EXPENDED	YR END BAL
Treasurer Salary	17,045.00		15,820.14	1,224.86
Assistant Treasurer	5,200.00		2,766.76	2,433.24
Treasurer's Expense	3,300.00	1,466.66	3,641.43	1,095.23
Tax Title (Treasurer)	6,000.00	2,214.50	8,214.50	—
Treasurer Software/Support	3,450.00		3,438.90	11,10
<b>TOTAL TREASURER</b>			<b>35,441.63</b>	
Tax Collector Salary	25,686.00		19,639.00	6,047.00
Tax Collector Cert Salary	1,000.00		1,000.00	
Tax Collector Expense	5,500.00		5,486.45	200.13
Tax Collector Computer Serv	6,500.00		6,275.00	225
Tax Title (Collector)	3,000.00		550.50	2,449.50
<b>TOTAL COLLECTOR</b>			<b>32,175.95</b>	
Town Clerk Salary	32,172.00		32,172.00	0.00
Street Listing	1,000.00		609,48	390.52
Town Clerk Expense	2,200.00	193.98	1,959.18	434.80
Town Records Preservation	5,000.00	634.91	4,810,00	824.91
<b>TOTAL TOWN CLERK</b>			<b>38,860.47</b>	
<b>CONSERVATION COMMISSION</b>	2,000.00		<b>1,777.88</b>	222.12
Planning Board Clerical	1,300.00		950.00	350.00
Planning Board Expenses	873.00		449.59	423.41
<b>TOTAL PLANNING BOARD</b>			<b>1,399.59</b>	
<b>BOARD OF APPEALS</b>	600.00		<b>0.00</b>	600.00
Town Hall Clerical	8,300.00		5,660.40	2,639.60
Town Hall Expenses	39,000.00	710.75	38,584.64	1,1260s11
wickedest Dues	1,000.00		1,000.00	
<b>TOTAL TOWN HALL</b>			<b>44,265.04</b>	
Town Officer's Expenses	1,000.00		160.00	840.00
Town Officer's Bond	1,250.00		1,064.00	186.00
<b>TOTAL TOWN OFFICERS</b>			<b>1,224.00</b>	
Town Hall Renovations		41,858.50	0.00	41,858.50
Town Hall Improvements		28,958.04	164.37	28.793.67

DEPARTMENT	BUDGET	CARRY FORWARD	EXPENDED	YR END BAL
<b>TOTAL TOWN HALL IMPROVEMENTS</b>			<b>164..3</b>	
<b>PRINTING</b>	2,700.00		<b>2,060.00</b>	<b>640.00</b>
<b>911 CO-ORDINATOR</b>	500.00		<b>0.00</b>	500.00
<b>TOWN PROPERTY MAINTENANCE</b>	4,481.00		<b>4,480.00</b>	0.00
Interest Expense	5,000.00		<b>2,642.61</b>	2,975.39
Banking Services	200.00		0.00	200.00
Ambulance 2010	27,494.00		27,493.58	0.42
Town Hall Renovations 2013	14,073.00		14,072.50	0.50
2013 Highway Truck	40,832.00		40,832.00	0.10
2014 Highway Truck	25,680.00		25,680.00	0.62
2014 Loader	18,715.00		0.00	0.00
2015 Highway Truck	49,060.00		49,060.00	4,850.10
Fire Truck 2015	550,000.00		540,339.00	9,661.00
<b>TOTAL LONG TERM DEBT</b>			<b>718,234.59</b>	
<b>Workman's Compensation Ins</b>	<b>23,000.00</b>		<b>8,518.34</b>	<b>14,484.66</b>
RMV/Air Pollution State Assessments	1,678.00		1,678.00	0.00
District Dept Veteran's Services	6,123.00		6,122.83	0.17
<b>TOTAL STATE/COUNTY ASSESSMENTS</b>			<b>6,122.83</b>	
Berkshire County Retirement	111,635.00	3,920.26	116,555.26	0.00
Insurance Expense	78,000.00		70,828.51	7,171.49
Group Insurance	15,000.00		143,383.42	6,616.58
Medicare	11,700.00	2,984.32	16,426.16	-1,741.84
Veteran's Benefits Chpt 115	8,000.00		7,572.24	427.76
<b>TOTAL BENEFITS/WITHHOLDINGS</b>			<b>354,765.59</b>	
Reserve Fund	50,000.00		15,198.94	34,801.06
Stabilization Fund	10,000.00		10,000.00	0.00
<b>TOTAL FINANCING USES</b>			<b>25,198.94</b>	
<b>BERKSHIRE CTY COMMUNICATIONS</b>	9,412.00		<b>9,410.79</b>	1.21

DEPARTMENT	BUDGET	CARRY FORWARD	EXPENDED	YR END BAL
Police Salaries*	93,517.00	1,284.00	90,968.54	2,818.46
Police Dept Expenses	22,700.00	1180.00	23,880.00	0.00
Police Rental	6,000.00		4,500.00	1,500.00
<b>TOTAL POLICE DEPARTMENT</b>			<b>119,078.54</b>	
Constable Salary	475.00		475.00	
Constable Expense	95.00		0.00	95.00
<b>TOTAL CONSTABLE</b>			<b>475.00</b>	
Fire Dept Clerical	1,700.00	141.67	1,416.70	141.63
Firefighter's Stipend*	36,500.00	2,250.00	33,250.00	0.00
Dues	200.00		0.00	200.00
Fire Protection	60,900.00	16,500.00	77,166.69	233.31
<b>TOTAL FIRE DEPARTMENT</b>			<b>112,833.39</b>	
NM Rescue Salary	6,300.00	525.00	5,250.00	525.00
NM Rescue Expenses	56,350.00	6,460.67	39,368.35	23,442.32
<b>TOTAL RESCUE EXPENSES</b>			<b>44,618.35</b>	
Emergency Mgmt Salary	4,330.00		4,330.00	0.00
Emergency Mgmt Expenses	2,250.00		1,715.62	534.38
Emergency Mgmt Notification System	2,750.00		1,616.00	1,134.00
<b>TOTAL EMERGENCY MANAGEMENT</b>			<b>7,661.62</b>	
Building Inspector Salary	19,589.00		19,589.00	0.00
Building Inspector Expenses	2,617.00		953.02	1,663.08
Building Inspector Software	2,700.00		2,600.00	100.00
<b>TOTAL BUILDING INSPECTOR</b>			<b>23,142.92</b>	
SBRSD Operation	2,504,250.00		2,448,469.00	55,781.00
SBRSD Capital	82,832.00		82,832.00	0.00
Vocational Education	8,500.00		7,992.00	508.00
School Committee Expenses	1,500.00			1,500.00
<b>TOTAL SCHOOL</b>			<b>2,539,293.00</b>	
Roads & Bridges Salaries	274,061.00	7,763.20	256,050.30	10,247.50
Highway Training Expenses	2,300.00		2,101.65	198.35

DEPARTMENT	BUDGET	CARRY FORWARD	EXPENDED	YR END BAL
Highway Electricity	4,500.00		3,520.00	979.72
Garage Maintenance	12,500.00		12,383.79	116.81
Highway Uniforms/Gear	3,500.00		2,741.81	758.19
Machinery Expense	76,046.00	3,732.80	79,778.80	0.00
Propane	18,000.00		6,576.91	11,423.09
Diesel	59,000.00		25,677.43	33,322.57
Roads & Bridges	195,000.00	14,578.53	214,328.09	10.81
Roadside Mower	60,000.00		59,086.07	913.93
Highway Generator	10,000.00		9,943.81	56.19
<b>TOTAL ROADS &amp; BRIDGES</b>			<b>679,148.40</b>	
<b>WINTER ROADS</b>	<b>266,344.00</b>	<b>11,439.45</b>	<b>121,527.17</b>	<b>156,246.28</b>
Clayton/Mill River Bridge		171,434.75	7,632.33	163,802.42
<b>TOTAL HIGHWAY OTHER</b>			<b>8,565.25</b>	
<b>STREET LIGHTS</b>	5,000.00		<b>4,408.32</b>	591.68
Cemetery Salaries*	35,383.00		35,383.00	0.00
Cemetery Officers Salary	400.00		400.00	0.00
NM Village Cemetery Preservation		5,000.00	5,000.00	0.00
Cemetery Expenses	2,700.00	662.57	3,403.17	-39.60
<b>TOTAL CEMETER</b>			<b>44,187.17</b>	
Tree Warden Salary	1,000.00		1,000.00	0.00
Tree Work	15,000.00	11,415.00	26,270.00	145.00
<b>TOTAL TREE WARDEN</b>			<b>27,270.00</b>	
Board of Health Officers	1,250.00	250.00	1,500.00	0.00
Board of Health Salaries	5,000.00	0.04	5,000.04	0.00
Board of Health Expenses	2,500.00	38.96	1,555.79	983.17
<b>TOTAL BOARD OF HEALTH</b>			<b>8,055.83</b>	
Animal Control Officer	2,100.00		2,100.00	0.00
Animal Expense	1,660.00		810.29	849.71
Animal Control Officer Expenses	3,411.00		3,411.00	0.00
<b>TOTAL ANIMAL CONTROL</b>			<b>6,321.29</b>	

DEPARTMENT	BUDGET	CARRY FORWARD	EXPENDED	YR END BAL
Transfer Station Salaries*	18,168.00		17,340.37	827.83
Transfer Station	63,000.00	89.25	59,602.18	3,387.07
Household Hazardous Waste	1,336.00		1,199.00	
<b>TOTAL PUBLIC HEALTH</b>			<b>78,141.55</b>	
Children's Health Program (CHP)	1,000.00			1,000.00
Visiting Nurse Association	2,447.00	203.88	2,447.00	203.88
Mental Health	200.00		0	200.00
Senior Tax Workoff Program	100.00		99.00	1.00
<b>TOTAL HEALTH/WELFARE</b>			<b>2,546.00</b>	
Council on Aging Transportation	<b>5,497.00</b>	<b>4,857.33</b>	<b>8,450.47</b>	<b>1,903.86</b>
Council on Aging Expenses	300.00		31.00	269.00
<b>TOTAL COUNCIL ON AGING</b>			<b>8,481.47</b>	
<b>CULTURAL COUNCIL</b>	<b>1,000.00</b>		<b>1,000.00</b>	0.00
Library Salaries	53,518.00		51,338.94	2,179.02
Library Trustees	320.00		320.00	
Library Expenses	43,700.00		43,531.17	168.83
<b>TOTAL LIBRARY</b>			<b>95,190.15</b>	
<b>UMPACHENE FALLS PARK</b>	<b>4,000.00</b>	<b>6,379.81</b>	<b>3,731.40</b>	<b>6,648.41</b>
<b>MEMORIAL DAY</b>	<b>900.00</b>		<b>215.14</b>	<b>684.86</b>
<b>TOTAL</b>			<b>5,370,666.41</b>	
<b>• Library Salaries</b>				
Library Director	41,776.00 year			
Library Staff	11.44 per hour			
<b>• Highway Salaries</b>				
Highway Superintendent	65,750.00 year			
Foreman	21.45 per hour			
Highway Laborer	19.55 per hour			
Highway Laborer	19.03 per hour			
Highway Laborer	19.00 per hour			
Highway Laborer Part Time	21.90 per hour			

Highway Laborer Part Time	20.00 per hour			
Highway Clerical	15.00 per hour			
<b>• Cemetery Salaries</b>				
Cemetery Laborer	19.21 per hour			
Cemetery Laborer	14.95 per hour			
<b>• Police Salaries</b>	19.55 per hour			
Police Chief	57,000.00 year			
Permenant Part-Time Officer	16.60 per hour			
Part-Time Officer	16.80 per hour			
Part-Time Officer	16.40 per hour			
Part-Time Officer	16.27 per hour			
Part-Time Officer	16.00 per hour			
<b>• Transfer Station Salaries</b>	16.90 per hour			
Transfer Station Attendant	16.90 per hour			
Transfer Station Attendant	12.37 per hour			
<b>• Stipends - Fire Department</b>				
Fire Chief	10,000.00 per year			
Assistant Chief	3,000.00 per year			
Deputy Chief	2,000.00 per year			
Firefighters:				
Carpernter, Winona B	per call			
Davis, Courtney A	per call			
Dvorchik, Eli	per call			
Dawson, Michelle A	per call			
Guidi, Danielle	per call			
Harvey, Edward	per call			
Herrick, David	per call			
King, Karisa A	per call			
Lane, Mark	per call			
Litchfield, Robert	per call			
Loring, MacKenzie M	per call			



Redman, James	per call			
Ruane, William	per call			
Scott, Robert	per call			
Smith, David A	per call			
Weigle, Travis	per call			
Wright, Matthew	per call			

**SPECIAL REVENUE  
AS OF JUNE 30, 2016**

<b>GOVERNMENT /STATE GRANTS:</b>	
Firefighting Grant	1,402.31
Rural Fire Assistance Grant	959.75
State Elections	1,418.01
State Aid to Libraries	14,476.31
Cultural Council Grant	24,879.42
Council on Aging	2,000.00
Cemetery Preservation Grant	2,305.02
Strap Grant	18,210.99
Status of Roads Grant	1,000.00
Emergency Management Grant	3,548.00
Pothole (State)	51,673.00
Board of Health Grant-Emergency. Prepare	168.12
Board of Health Mini Grant	256.87
Transfer Station Grant	7,440.00
MA worksd Grant-Clyton/MR Road	6.45
<b>TOTAL GOVERNMENT/STATE GRANTS</b>	<b>\$129,731.35</b>
<b>OTHER SPECIAL REVENUE:</b>	
Library Gifts & Memorials	4,399.13
250th Anniversary	234.65
Wetland Conservation	94.64
Machinery Earnings	1,848.40
Insurance Proceeds	(5,196.96)
<b>TOTAL OTHER SPECIAL REVENUE</b>	<b>\$1,379.86</b>
Comstar Reserved for Appropriation	226,547.51
Sale of Cemetery Lots	28,660.18
Revolving Accounts	15,365.45
Chapter 90 Funds	95,064.41

**TRUST FUNDS**  
**AS OF JUNE 30, 2016**

Stabilization Fund	711,738.53
Conservation Fund	11,526.19
Marcus Rogers Fund	6,594.24
Cemetery Perpetual Care Bequests	75,956.43
Cemetery Perpetual Care Interest	5,880.80
Unemployment Fund	39,528.93
New Marlborough Library	14,634.70
<b>TOTAL TRUST FUNDS</b>	<b>\$865,859.82</b>

**LONG TERM DEBT**  
**June 30, 2016**

<b>ITEM</b>	<b>BALANCE 6/30/16</b>
Loader	69,960.00
Ambulance	0
Highway Truck (2013)	75,440.00
Town Hall Renovations	550,000.00
Highway Truck (2014)	77,004.48
Highway Truck (2015)	181,510.00
<b>TOTAL DEBT</b>	<b>\$957,419.30</b>

## ALL FUND REVENUES

As of June 30, 2016

Personal Property Taxes	45,839.00
Real Estate Taxes	4,543,556.49
Motor Vehicle Excise Taxes	25,633.17
Farm Animal Excise Tax	365.50
Tax Title Principal & Interest	30,436.31
Penalties & Interest	24,227.36
MVE State	1,040.00
State Owned Land	45,250.00
Recycling Refunds	89.41
Transfer Station Stickers	49,288.46
Fees	6,189.98
Transfer Station Stickers	49,288.46
Licenses & Permits	55,668.52
Bond Proceeds	550,000.00
Abatements to Surviving Spouses/Elderly	7,538.00
Lottery	52,310.00
Payment in Lieu of Taxes	1,163.00
Other Charges for Service	(453.00)
Fines & Forfeits	7,365.00
Investment Income	3,296.24
Miscellaneous Revenue	13,814.11
Veteran's Reimbursements	6,057.00
<b>TOTAL REVENUE</b>	<b>\$5,698,665.52</b>

## AGENCY FUNDS

As of June 30, 2016

	DEBITS	CREDITS	ENDING BALANCE
Town Clerk Agency	1,402.00	1,0530.00	128.00
Tax Collector Agency	9,886.39	13,210.60	3,324.21
Police FID	2,250.00	11,122.50	8,872.50
Unclaimed Checks	0	12,496.15	12,496.15
<b>TOTALS</b>	<b>\$13,538.39</b>	<b>\$38,359.25</b>	<b>\$24,820.86</b>

*Respectfully submitted by:* Tara B. White  
Accountant

# ASSESSOR'S REPORT 2016

Fiscal year 2016 was very busy, getting ready for the fiscal year 2017 revaluation.

As always, the board is willing to help with any problems the taxpayers may have. Please feel free to call the office at 413-229-8926.

## Fiscal Year 2016 Valuations

Residential	458,504,285.00
Personal Property	4,699,340.00
Commercial	19,507,045.00
Industrial	2,553,950.00
<b>Total</b>	<b>\$485,264,620.00</b>
Exempt	\$22,292,800.00

## Estimated Local Receipts Fiscal Year 2016

	Actual Receipts 2015	Estimated Receipt 2016
Motor Vehicle Excise	\$232,654.00	\$225,000.00
Other Excise	\$336.00	\$360.00
Penalties and Interest on		
Taxes and Excises	\$38,094.00	\$35,000.00
Payments in Lieu of Taxes	\$350.00	\$350.00
Solid Waste Fees	\$48,853.00	0.00
Other Charges for Services	\$10.00	0.00
Fees	\$4,170.00	\$4,000.00
Departmental Revenues	0.00	0.00
Licenses and Permits	\$22,132.00	\$20,000.00
Fines and Forfeits	\$11,885.00	\$10,000.00
Investment Income	\$3,334.00	\$3,000.00
Miscellaneous Recurring	\$1,226.00	\$1,000.00
Miscellaneous non- Recurring	\$4,622.19	0.00

## Appropriations - Fiscal Year 2016

Town Meeting Date	Total Appropriations Each Meeting	Raise & Appropriate	Free Cash	Other Available Funds	Revolving Funds	Borrowing
05/04/15	\$5,377,522.00	\$5,061,372.00	\$262,100.00	\$54,050.00	\$37,000.00	0

Tax Rate Recapitulation  
Fiscal Year 2015

**Amounts to be raised**

Appropriations		\$5,377,522.00
Total Cherry Sheet Offsets	\$2,624.00	
Other	\$13,735.63	
Overlay deficits	0.00	
<b>Total</b>		<b>\$16,479.80</b>
State Cherry Sheet Charges		\$1,678.00
Allowance for Abatements & Exemptions		\$36,328.55
Total to be Raised		\$5,432,005.35

**Estimated Receipts & Other Revenue**

State Cherry Sheet Revenue	\$115,605.00
<b>Local Estimated</b>	<b>\$341,710.00</b>

**Revenue Sources Appropriated for Particular Purposes**

Free Cash	\$262,100.00
Other Available Funds	\$54,050.00
<b>Total</b>	<b>\$316,150.00</b>

**Summary of Total Amounts to be Raised & Total Receipts**

Total amount to be raised		\$5,432,005.35
Total estimated receipts & other revenue sources	\$773,465.00	
Total real and personal property tax levy	\$4,658,540.35	
<b>Total receipts from all sources</b>		<b>\$5,432,055.35</b>

*Respectfully submitted,*

Marsha A. Pshenishny, chair  
Wendy Miller  
Freddy Friedman  
Board of Assessors

**TOWN OF NEW MARLBOROUGH TAX COLLECTOR ANNUAL REPORT**  
**7/1/15 - 6/30/16**

	Balance 7/1/15	Commitments	Collected	Abatements Exemptions	Refunds Issued	Credit Adjustments	Tax Title Adjustments	Balance 6/30/2016
<b>REAL ESTATE</b>								
2000	\$-							\$-
2001	\$-							\$-
2002	\$-							\$-
2003	\$-							\$-
2004	\$692.30			\$419.02		\$(273.28)		\$-
2005	\$714.06			\$432.19		\$(281.87)		\$-
2006	\$735.40			\$443.19		\$(292.21)		\$-
2007	\$613.44			\$369.67		\$(243.77)		\$-
2008	\$-							\$-
2009	\$-							\$-
2010	\$-							\$-
2011	\$79.92		\$79.92					\$-
2012	\$161.37		\$161.37					\$1,654.09
2013	\$6,544.92		\$4,890.83					\$16,940.32
2014	\$25,989.90		\$9,049.58					\$68,994.00
2015	\$165,391.04	\$4,613,496.79	\$96,397.04					\$165,412.93
2016			\$4,432,975.65	\$31,918.32	\$31,786.11		\$14,976.00	\$165,412.93
<b>TOTAL</b>	<b>\$200,922.35</b>	<b>\$4,613,496.79</b>	<b>\$4,543,554.39</b>	<b>\$33,582.39</b>	<b>\$31,786.11</b>	<b>\$(1,091.13)</b>	<b>\$14,976.00</b>	<b>\$253,001.34</b>

	Balance 7/1/15	Commitments	Collected	Abate- ments Exemptions	Refunds Issued	Credit Adjustments	Tax Title Adjustments	Balance 6/30/2016
<b><u>PERSONAL PROPERTY</u></b>								
2000	\$-							\$-
2001	\$-							\$-
2002	\$-							\$-
2003	\$-							\$-
2004	\$-							\$-
2006	\$-							\$-
2007	\$-							\$-
2008	\$-							\$-
2009	\$-							\$-
2010	\$-							\$-
2011	\$-							\$-
2012	\$-							\$-
2013	\$-							\$-
2014	\$307.34		\$207.77					\$99.57
2015	\$1,208.69		\$1,102.58					\$106.11
2016		\$45,113.66	\$44,449.65			\$410.02		\$1,074.03
<b>TOTALS</b>	<b>\$1,516.03\$</b>	<b>\$45,113.66</b>	<b>\$45,760.00</b>			<b>\$410.02</b>		<b>\$1,279.71</b>
<b><u>PP FARM</u></b>								
2004								\$-
2013	\$-	\$-						\$-
2014	\$-	\$-						\$-
2015	\$-	\$-						\$-
2016		\$365.50	\$365.50					\$-
<b>TOTALS</b>		<b>\$365.50</b>	<b>\$365.50</b>					<b>\$-</b>



	Balance 7/1/15	Commitments	Collected	Abatements Exemptions	Refunds Issued	Credit Adjustments	Tax Title Adjustments	Balance 6/30/2016
<b><u>MOTOR VEHICLE</u></b>								
2000	\$2,317.88		\$-					\$2,317.88
2001	\$2,186.36		\$-					\$2,186.36
2002	\$1,201.25		\$-					\$1,201.25
2003	\$1,502.81		\$-					\$1,502.81
2004	\$46.25		\$-					\$46.25
2005	\$1,736.67		\$-					\$1,736.67
2006	\$1,220.83		\$-					\$1,220.83
2007	\$949.90		\$-					\$949.90
2008	\$702.50		\$-					\$702.50
2009	\$486.88		\$-					\$486.88
2010	\$825.21		\$-					\$825.21
2011	\$659.90		\$106.46					\$553.44
2012	\$845.42		\$118.75					\$726.67
2013	\$973.76		\$136.25					\$837.51
2014	\$2,343.97		\$1,351.99	\$134.06	\$134.06			\$991.98
2015	\$12,517.10	\$37,710.84	\$46,821.45	\$1,989.60	\$1,497.84			\$2,914.73
2016	\$-	\$233,224.34	\$207,103.27	\$2,824.07	\$1,424.06			\$24,721.06
<b>TOTALS</b>	<b>\$30,516.69</b>	<b>\$270,935.18</b>	<b>\$255,638.17</b>	<b>\$4,947.73</b>	<b>\$3,055.96</b>			<b>\$43,921.93</b>
<b>GRAND TOTALS</b>	<b>\$232,955.07</b>	<b>\$4,929,911.13</b>	<b>\$4,845,318.06</b>	<b>\$38,530.12</b>	<b>\$35,252.09</b>	<b>\$(1,091.13)</b>	<b>\$14,976.00</b>	<b>\$298,202.98</b>

	Balance 7/1/15	Commitments	Collected	Abatements Exemptions	Refunds Issued	Credit Adjustments	Tax Title Adjustments	Balance 6/30/2016
Interest			\$24,174.46					
Collector Fees			\$6,305.00					
Deputy Fees			\$3,540.00					
MV Surcharge			\$1,140.00					
Misc. Fees			\$75.00					
<b>GRAND TOTAL COLLECTED</b>			<b>\$4,880,552.52</b>					

*Respectfully submitted by:*

Gina Campbell  
Tax Collector

**REPORT OF THE TOWN TREASURER  
JULY 1, 2015 – JUNE 30, 2016**

**Cash Report by Fund**

**Trust Funds**

Conservation Commission	\$11,208.56	
Perpetual Care Interest	\$8,430.07	
Perpetual Care Bequests	\$76,273.17	
Marcus Rogers Trust	\$6,595.28	
NM Library	\$23,301.00	
Stabilization Fund	\$411,803.79	
Unemployment Security	\$39,569.15	
<b>Total</b>		<b>\$577,181.02</b>

**Agency Funds**

Cultural Council	\$24,678.27	
<b>Total</b>		<b>\$24,678.27</b>

**General Funds** **\$2,841,164.51**

**TOTAL ALL FUNDS** **\$3,443,023.80**

I was newly hired as the part-time treasurer as of July 1, 2016. My office hours are Monday and Tuesday from 8:00 am to 4:00 pm and I can be reached via email at [treasurer@newmarboroughma.gov](mailto:treasurer@newmarboroughma.gov) or by telephone at 413-229-7784.

*Respectfully submitted,*

Marilyn A. Fracasso  
Treasurer

# SCHOOL COMMITTEE REPORT

Southern Berkshire Regional School District has a total Operating, Transportation, and Capital Budget of \$15,863,678 for FY2017. SBRSD projects Revenue (estimated) of \$3,125,396. The total amount of the budget to be assessed to the district's five member towns is \$12,738,282. The overall increase in the budget from FY 2016 to FY 2017 was \$439,895, or 2.85%. The majority (85%) of the increase stemmed from contractual obligations of personnel costs for classroom and specialist teachers in addition to employee insurance benefits. Overall assessments to member towns increased by less than 2% for FY 2017.

The population of school age children in the district has decreased, however the District's enrollment has remained fairly constant at 764 students. New Marlborough experienced a slight increase in student population from FY 2016 to FY 2017. This slight increase in student population combine with a variety of other factors caused an increase in New Marlborough's assessment percentage to 21.72%.

The district's roof and boiler projects, which began in June 2015, came to a close during the summer of FY 2017. The projects were completed in accordance with the MSBA timeline and within the budget as voted by the District's five member towns. During the testing phase of the project, it was discovered that the existing sprinkler system in the TAC-PAC did not comply with the current code. Money from the roof and boiler project's contingency fund (approximately \$675,00) was used to overhaul the system and bring it up to code. The FY 2017 budget shows \$90,000 for interest on the short-term borrowing, which will be replaced by the bond in FY 2018.

SBRSD continues to receive support from the local community. Last year, donors contributed over \$100,000 to fund special projects. Some of these special projects include construction of the Paul O'Brien Outdoor Classroom, creation of a MakerSpace Lab, and purchase of 150 new band uniforms. Additionally, an anonymous donor pledged \$25,000 per year in scholarship money for students continuing their education at Berkshire Community College. This financial support and community involvement greatly help to provide opportunities to the district's students.

*Respectfully submitted,*

Fran Lartigue

# ANNUAL REPORT FOR THE ANIMAL INSPECTOR

This past year had been a busy one for the Animal Inspector. Again there have been three instances of farm animals reported on public roads and thus endangering the motorists. Four dogs and one cat have been put in quarantine. One dog reported to have been lost was never recovered. New Marlborough's leash law requires that dogs be either on a leash or under the supervision of their owner at all times. All mammals (i.e. cows, horses, llamas, goats, pigs, sheep, ferrets, rabbits, dogs and cats) need rabies protection.

With the increase of their numbers bears have become a nuisance. Three calls have been received due to their invasion and destruction of tax payer's property. Owners are advised to keep any type of edible substance (i.e. garbage, bird feed etc.) securely locked at all times. The Massachusetts Fish and Game folk suggest that if a bear does invade a home area, pans of fresh ammonia will serve as a deterrent in the future.

While the Commonwealth requires the filling out of the barn inspection book, animal owners are required to provide food, water and shelter. I check the barns throughout the year as I drive on the local roads. Then I complete the census and barn look at the close of the year (not the fiscal year!). It is interesting to note that we have forty nine owners of animals in the town of New Marlborough. Three of these owners farm commercially selling meat, eggs, chicken and turkeys. This fall some owners of chickens have reported losses due to coyotes and wild cats.

The following figures reflect the number of farm animals in our town when the census was taken.

1 dairy cow, 58 beef cows , 13 beef steers, 6 beef bulls and 1 oxen.

47 goats, 21 sheep, 2 llamas and 59 pigs

46 horses, 5 ponies, 32 donkeys

1,292 chicken, 56 turkeys, 18 ducks, 10 peacocks, 22 guinea hens, 20 pigeons, 7 geese, 2 pheasants, and 36 rabbits.

Again I urge the owners of farm animals to confine their stock to their pastures and owners of cats as well as dogs to have them protected against rabies.

*Respectfully submitted,*

Prudence Spaulding  
Animal Inspector

# ANIMAL CONTROL REPORT

I hereby submit the following report covering the activities of Animal Control from January 1, 2016 through December 31, 2016.

## Domestic

Nuisance dog complaints	37
Calls regarding lost dogs and cats	13
Dog complaints handled over the phone	22
Dogs and cats that were killed by motor vehicles	2
Dogs placed in homes	0
Dog bites reported	2
Reports of livestock loose on the road	4
Reports of possible animal abuse	4
	(dog: 1 / livestock: 3)

## Wildlife

Bear complaints	21
Reports of coyotes, raccoons, porcupines and other	15
Calls referred to Mass Wildlife	22

I would like to thank the people, town officials, police, highway and fire departments of New Marlborough for their cooperation in making animal control a success.

*Respectively Submitted,*

John W. Springstube  
Animal Control  
413-232-7038

## **BOARD OF HEALTH REPORT**

In 2016 the Board of Health membership remained the same, with Larry Davis in as Chairman, Jack Bellinger and Norman Hankey as members, Scott McFarland as Agent and Pia Bellinger as Secretary. Please note that Board of Health meetings will continue to be held on the 2nd Tuesday of the month at 7 PM for 2017, unless otherwise posted.

2016 was a busy year for well permitting as the dry conditions persisted through the summer and fall resulting in water tables dropping below the bottom of many shallow or dug wells. This necessitated replacement of these wells with deeper drilled wells to provide a dependable water supply for the affected existing homes. Drilled wells generally provide a more dependable and higher quality water source than shallow wells or spring sources, and as such are generally considered a valuable infrastructure improvement for a home. When seeking to drill a well, either for new construction or for well replacement at an existing home, please have your well driller contact the Board of Health and fill out the applicable well permit application to make sure appropriate setbacks are established. Drilling is to be performed by a Massachusetts Registered Well Driller who will have a specific registration number from the state.

New Marlborough continued its participation in the Berkshire Public Health Alliance. The Alliance provides New Marlborough an opportunity to effectively apply for public health related grants with other interested nearby towns. One of the grants continuing from 2015 has allowed us participate in setting up on-line permitting and licensing, similar to the system that the Building Department is using. After working through standardization of forms with other participating Berkshire County Towns in 2016, the BOH looks forward to having this system fully implemented during 2017. Scott McFarland and Jack Bellinger remain as New Marlborough's representatives to the Berkshire Public Health Alliance governing board.

The Board of Health continues to coordinate with the Building Inspector in conjunction with issuance of permits for new construction, renovations and additions to ensure adequate septic system capacity for the facility being served. Also the Board reminds those seeking building permits that garbage disposals are not allowed on septic systems unless the system is designed with 50% more capacity, and that water softeners are not to discharge into the septic system. Please also keep in mind that when selling a property with a dwelling on it, a Title 5 Septic Inspection is required by State law in ~ conjunction with that property transfer, regardless of the financing method. For instance, even when buying a property with cash, a Title 5 inspection is still required at the time of transfer. There are a few exemptions from the Title 5 inspection requirement for specific family transactions. Please contact the Board of Health and your real estate lawyer if you have questions on Title 5 or possible exemptions.

With the 50% increase in well permits and installations from 2015, and continued real estate activity, 2016 remained a busy year. Numbers of inspections and permits issued by

the Board of Health in 2016 were as follows:

- 1 New system designs were permitted
- 16 Repairs/upgrades to existing systems were permitted
- 11 Perc and deep hole tests performed
- 28 Title 5 Inspections witnessed
- 7 Septic System Installer permits issued
- 3 Septic Pumper permits were issued
- 18 Well site inspections and permits issued
- 11 Food Permits
- 1 Recreational Camp License
- 1 Public Beach permit
- 0 Housing Inspection
- 1 Water Bottling permit
- 5 Beaver permits

The Board is very grateful to the Visiting Nurses Association of the Berkshires for their invaluable help and care to the citizens of New Marlborough. The Board of Health is here to help protect your health and to work with you on those issues that require Board of Health input or permitting, and we ask for your cooperation and support in this endeavor.

*Respectfully submitted,*

Board of Health  
Larry Davis, III, Chairman  
Norman E. Hankey, Member  
John Bellinger, Member  
Pia Bellinger, Secretary  
Scott McFarland, Agent



# **BERKSHIRE VISITING NURSE ASSOCIATION 2016 ANNUAL REPORT**

As part of the Berkshire Health System network, Berkshire Visiting Nurse Association provides comprehensive, multidisciplinary healthcare to individuals and families in the community. Community public health services are **Disease Surveillance and Investigation, Active TB Disease Management, Disease Screening and Immunizations, and Health Promotion**. A description of services follows:

**Disease surveillance and investigation** of reportable and communicable diseases involves the receipt and processing of reports for specific diseases and implementation of appropriate follow-up measures. This is accomplished with the use of MAVEN. The Massachusetts Virtual Epidemiologic Network known as MAVEN is part of the Electronic Disease Surveillance System. There were 17 diseases investigated. The diseases were Hep C,-1, Hep B-1, Food borne illness ,-1 and 11 tick borne illnesses.

**Active TB disease management** is following all cases of active disease in accordance with MDPH requirements and MA regulations. This includes contact investigation, skin testing, multiple months of case management and direct observation therapy. There were no cases of active TB in New Marlborough.

**Disease screening and immunizations** for individual and community disease prevention are provided as necessary. An established distribution station is maintained in accordance with MDPH requirements for the management of state supplied vaccine. A town clinic for seasonal influenza and pneumococcal vaccine is offered to persons meeting the criteria. Opportunity for those who are unable to come to the town clinic is made available at subsequent health promotion clinics. A total of 15 seasonal influenza shots were administered.

**Health promotion** provides accessible monitoring of health risks to the community. Also provided are health education, health promotion and screening in accordance with acceptable standards of care. A health promotion clinic is held regularly at the town offices in Mill River. There were 40 visits made to this clinic. Blood sugar testing is offered regularly to those with diabetes and annually for all clinic participants. Health education presentations this year included influenza information, tick bite reduction information, cholesterol clinic, heart health, stress management, falls prevention. Signs and symptoms of stroke, heat illness awareness, sun skin screening pre diabetes awareness and healthy eating habits are some of the topics. Several summer health topics were provided and printed resource material was offered to participants for future reference on each subject.

The Board of Health Coordinator, Nancy Slattery, RN, collaborates with the Council on Aging to provide coordination of services for residents. As a member of the community health care continuum of Berkshire Health Systems, collaboration with and referrals to other health care professionals are readily made.

Berkshire Visiting Nurse Association wishes to thank the Select Board and the Board of Health for the opportunity to serve your residents. Please feel free to call BVNA for information at 800- 788- 2862. We look forward to our continued relationship in maintaining and promoting good health in New Marlborough.

*Respectfully submitted,*

Nancy Slattery, RN  
Board of Health Coordinator  
Berkshire Visiting Nurse Association

# HEALTH PROMOTION

	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
<b>Unduplicated</b>													
Male			0	0	0	0	0	0	0				0
Female	3	4	3	3	4	4	2	4	7		3		21
Total	3	4	3	3	4	4	2	4	7	15	3		21
Number of visits	3	4	3	3	4	4	2	4	7	15	3		21
Number of clinics	1	1	1	1	1	1	1	1	1	1	1		6
flu/pneumovax										15 flu			
Number of clinic hours	1	1	1	1	1	1	1	1	1	2	1		6
Number RN's	1	1	1	1	1	1	1	1	1	1	1		1
Travel/Set-up	1	1	1	1	1	1	1	1	1	1	1		1
Blood pressure >140/90	2	0	2	3		0	0	1	0		0		7
Stage I 140-159/90-99													
Stage II >160/100			1					0	0				1
Blood Sugar screened													0
2hrs after eating >140													0
random > 200													0
FBS >100													0
Instruction													0
Medication	1		1	1	1								4
Diet	1												
Disease		1	1	1									3
7Life Style													
Referral													0
Primary Care Physician													0
Tobacco Treatment													0
Nutritionist													0
Fasting Blood Work													0
Diabetes Specialist													0
Early Intervention Cardiac Care													0
Skilled nursing													0

## HEALTH PROMOTION

Mammogram																								0
Colonoscopy																								0
Bone density																								0
Blood Pressure Recheck			1																				1	1
Sun screening clinic																								4
Immunizations																								0
Seasonal influenza																								12
Pneumonia																								0
Resp Assmnt																								0
Other																								0
letter to PCP re:BP							bring cuff																	0
referral from PCP							stress		heart health															0
referral from other							reduction																	0
heart health																								3
Cholesterol Clinic																								1
Tick Bite Clinic																								2
																								5

## SOUTHERN BERKSHIRE DISTRICT DEPARTMENT OF VETERANS' SERVICES (SBDDVS)

Thank you for allowing me to service the member towns, their veterans, and widows. We have made great strides in reaching out to our veterans in our local area, letting them know the various services available to them from Elderly Services, Community Actions and also the local senior centers.

During FY 2016 we have seen a slight decrease in all areas of operation and currently have 37 active Chapter 115 claims.

Chapter 115 Submissions and Return from the State:

Town	FY 2016 Submitted 7/1/15-6/30/16	Pmt Due in FY 2017 - FY 2016 - 75%
New Marlborough	\$7,592.24	\$5,679.18

Over the last year we have completed the following for our member town's veterans:

Applications for VA Health Care	49
ALS/Disability/A&A/Appeals/Life Insurance	66
DD 214s	34
Request for Grave Markers	25
Tax Abatements/SS help/Other requests	18
Flags to funerals homes for veterans	72
Assisted with Dr. appointments	32
Home and Office Visits	442
Veterans Services Phone Calls	1472

For FY 2016 District budget has been reduced by the reserve resulting in a smaller assessment for the member towns. During these trying financial times all veterans and widows are encouraged to contact this office or the US Department of Veterans Affairs and review current entitlements as many changes have taken place.

New Marlborough's apportionment towards the FY 2016 DVS budget was \$6,122.83 – this number was based on population percentage on the 2010 Census.

*Respectfully Submitted,*

Laurie J. Hills  
District Director  
Southern Berkshire District Veterans Services

# CULTURAL COUNCIL ANNUAL REPORT

The New Marlborough Cultural Council is a local extension of the Massachusetts Cultural Council, annually funded by the State Legislature, and the largest grassroots cultural funding network in the nation supporting community based projects in the arts, humanities and sciences annually.

Thanks to a \$4300 allocation from the MCC, but primarily thanks to the generosity of local donors to our annual appeal, plus funding from the Town of New Marlborough to cover the costs of the appeal, the NMCC awarded \$13,000 to 26 local artists and organization in FY 2016. These funds were granted to support an array of programs in New Marlborough and Southern Berkshire communities to benefit and enrich our townspeople. Among the programs supported were scholarships for local children at Flying Cloud Institute and Berkshire Children's Chorus. Flying Cloud's SMART program, a trip to Plimouth Plantation and an Audubon program enhanced education. A holiday pirate program thrilled at the Library while a Halloween party brought happy chills to local children. Roger Tincknell provided happy holiday hours of Songs and Games. We supported performance arts through Music and More, Berkshire Bach, Aston Magna and Berkshire Pulse. Berkshire Bach, The Meeting House Art Gallery, Musician Common, Berkshire Uke and Berkshire Sings, Sculpture Now, the Edith Warton Restoration Writing Contest, Shakespeare and Company, Berkshire Playwrights Lab, Berkshire Lyric Theater and CATA received our support. We helped the NM Land Trust and the Historical Society to achieve their programmatic goals.

The Council also supported several community events. Chief among them was the annual Elihu Burritt Day. The day featured a wide array of entertainment for all, including vendors, a variety of food, a vintage car show, a 5K walk and fun, musicians, jugglers, hay rides, the Library's book and bake sale and the much enjoyed White Elephant Sale. In April we once again held the annual pot luck supper and exhibit of New Marlborough residents' photography.

Complete information about our grant awards and the grant process can be found at [www.mass-culture.com/newmarlborough](http://www.mass-culture.com/newmarlborough). Members of the Cultural Council are happy to hear from you. Keep up with us by liking us on Facebook.

*Respectfully submitted,*

Maureen Hosford, Co-Chair  
Louise Yohalem, Co- Chair  
Nan Smith, Secretary  
Tom Weeks, Treasurer

Members: Cam Adams, Trisha Killeen, Alan Lombardi, Ned MacDowell, Kathy Potoski, Mary Richie Smith, Michele Shalaby, Marjorie Shapiro, Anne Sommers

## TOWN LIBRARY ANNUAL REPORT

The library's big story this year is about our expanding and inventive programs. The Halloween party was better than ever, thanks to new partnerships with the New Marlborough Historical Society and the New Marlborough Land Trust. The hayride, spooky cemetery walk, and bonfire were a big hit. The library is also offering programming in cooperation with the New Marlborough-Monterey PTA and the Community Health Center. Cinematic programming included a new documentary film series, selected by a group of community volunteers, as well as another outdoor movie night at New Marlborough Central School and pizza and a movie night. We had taco and game night, Lego Club, and playgroup fun as well as scarecrow making and Friday night crafting, newly shepherded by Tom Stalker, for our creative types. Summer Reading Camp, Take Your Child to the Library Day with storyteller Mary Jo Maichack, monthly trips to the library from New Marlborough Central School, and a monthly Book Group kept everyone reading. The library offered after school and half day programs to give kids a productive place to be when they weren't in school. And we mustn't fail to mention the excitement of the bunny arriving on a fire truck at the annual Spring Egg Hunt! The multitude of activities at the library are bringing it alive with the infectious energy of people of all ages reading, learning and having fun.

Our library continues to be a busy part of the life of the town, with more than 700 borrowers and 23,000 items circulated last year! The library's total collection now stands at over 215,000 items, including both print and ebook formats. We supplemented the collection with 3000 inter-library loan items borrowed from other libraries, while also lending almost 5000 items to patrons at our partner libraries across the Commonwealth. If you haven't been to the library in a while, here's a reminder of what we offer: fiction and non-fiction books (of course), ebooks, and audiobooks (on CD and electronic); magazines; DVDs; family passes to area museums and attractions; newspapers (yes, we have both the Berkshire Eagle and the New York Times!); computers with internet access and printing as well as high speed wireless access for your devices.

We must not forget to recognize the library's director, Debora O'Brien, for the energy, creativity, and zeal she brings to her work at the library in service to the townspeople. Our keen part-time staff member Mary Margaret Wrinkle and dynamic volunteer Teena Parton not only help the library run smoothly, but also make the library a welcoming place for all. We must also extend our sincerest thanks and appreciation to the New Marlborough Friends of the Library, who organize and run events such as the book and bake sale at Burritt Day, the pie sale at Thanksgiving, the chocolate sale for Valentine's Day, and the bake sale at Memorial Day. The Friends' hard work and the generosity of our townspeople, as well as grants from the New Marlborough Cultural Council, enable the library to provide many of the programs and services we all enjoy at the library. We would also like to extend a special thank you to Alicia Brazie and the Ormsbee Bus Company for their generosity in providing transportation for many of our programs throughout the years!

Visit the library online at <http://www.newmarlboroughlibrary.org/> or in person to find out about our programs and events, new books, and more. Even better, come in for a visit!

*Respectfully submitted by the Library Trustees,*

Brian Mikesell, Chair  
Claudette Callahan  
Maureen Hosford

## UMPACHENE FALLS PARK COMMISSION ANNUAL REPORT 2016

Last year, we welcomed Warren Weldon as a member of the Commission. Warren has gone right to work in helping maintain and improve the park. The Commission currently has three members and would welcome up to two new members. If you would like to serve your Community by being a member of the Parks Commission please contact the Board of Selectmen at 413 229-8116 -PO Box 99 -Mill River, MA 01244.

The park is open from May through October for the enjoyment of the residents of New Marlborough and their guests. The Commission again thanks Robert Twing Jr. Who helped kept the park clean and free of litter throughout the season. The Commission is hopeful that this year the riverbank can be restored. This was severely eroded by Hurricane Irene and super Storm Sandy. We will be going to the Conservation Commission and Mass DEP for the needed permits and look forward to the work beginning this spring.

The Parks Commission would appreciate the support of the people who use the park by reporting to the police or to one of the Park Commissioners any infraction of the rules and by “taking nothing but pictures and leaving behind nothing but footprints”.

**The Commission reminds everyone that there are no open fires allowed at the Park.**

*Respectfully Submitted,*

Edgar Zukauskas, Chairman



## **REPORT OF THE CONSERVATION COMMISSION**

The New Marlborough Conservation Commission works to protect the wetland resources of New Marlborough through thoughtful application of the Wetlands Protection Act. For the period of January – July, 2016, the Conservation Commission held Seven (7) meetings.

The commission received nine (9) Requests for Determination of Applicability (RDA) filings, three (3) Notice of Intents filing, one (1) emergency order, completed one (2) enforcement order and one (1) extension – order of conditions. The commission also reviewed ten (10) forest cutting plans.

Conservation members regularly met on the last Saturday of the month for regular scheduled meetings; prior to the scheduled meetings the commission meets for site visits. The public is encouraged to attend the commissions meetings.

The commission currently has three (3) vacant opens on the board, if anyone is interested in serving on the commission please submit a letter of interest to the Board of Selectmen.

*Respectfully submitted,*

Ned Wilson, Chair  
Freddy Friedman  
Dr. John Schreiber  
Rona Easton

# REPORT OF THE POLICE DEPARTMENT

On behalf of the New Marlborough Police Department I am proud to share with you our annual report for fiscal year 2016. This report is based on services provided between July 1, 2015 and June 30, 2016.

The Police Department has continued to provide the town with proactive policing, and enhanced its community relations with the citizens and businesses. Policing in the 21st century is based on trust and collaboration with its community. Events throughout the past year have impacted policing significantly and the police department has continued to train to best suit your needs.

This year there have been personnel changes within the department. Officer Nick Felix was hired as a part-time officer. Officer Felix who works full time in Sheffield, has covered several shifts per month for us. He has made a positive impact with his community policing practices. Officer John Mullen, who has been on the department since 2012, was appointed as a permanent-part time employee. Officer Mullen consistently works 20+ hours a week. The department also employs Officers Edwin Deming, Kyle Kemp and Daniel Hamill, all of whom play an important role within the department and have done an exceptional job throughout the year.

The Police Department and the Town have been working with the New Marlborough Fire Company with anticipation to moving the Police Department into the old Fire House; however, plans have been delayed pending funding for renovations.

The Police Department has been involved with numerous criminal investigations and have responded to 859 calls for service and logged a total of 1,174 calls. We have issued 241 citations (civil and written warning), and have arrested 20 people for criminal offenses (summons and physical arrests).

The Police Department would like to thank the New Marlborough Fire Company, Ambulance Service and Highway Department for their hard work and dedication with the services they provide. Continually working together has made serving the community more efficient. I would also like to thank the Select Board and townspeople for the continuous support for the Police Department. We look forward to serving the town and its people for the coming year.

*Respectfully submitted,*

Graham Frank, Chief of Police

# REPORT OF THE HIGHWAY SUPERINTENDENT

The winter of FY 2016 was a mild season, which allowed the Highway Department to catch up on some projects. To keep the Sisson Hill Road from washing out and damaging properties, we paved and installed blacktop swales on the Brewer Hill Side. Canaan Southfield Road underwent a full depth reclamation along with having a binder course of asphalt installed. The Highway Department continues to maintain dirt roads by grading them as needed, adding and cleaning culverts, weed whacking along the roads, patching potholes, and whatever else is necessary to keep the residents of New Marlborough safe on Town roads.

The voters approved the purchase of a new excavator. An excavator will make us able to complete jobs much faster, neater and safer. A 2016 Kobelco Excavator has been ordered and is expected to arrive this summer.

Shared services with the Town of Sheffield has been very successful. We have already been able to use the 2015 Kubota tractor for 300 hours this year. The over the rail mower goes above and beyond the abilities of the roadside mower that is used to cut grass. The Kubota is being used to cut behind the guard rails and up the banks. This will clear sight lines; and will also allow the sun to shine on the roads, which helps to keep them dry and safe. I would like to thank the voters at the Town Meeting in May for approving the purchase of a hotbox, which is also a part of the shared services with Sheffield. With this hotbox, we will be able to keep blacktop hot while transporting it to jobsites.

The Highway Department continues to receive funding from the MSPCA to assist the Town in purchasing and maintaining water flow devices. "Beaver Deceivers" humanely, non-lethally and ecologically control beaver-related flooding. There are several locations throughout New Marlborough where these devices have been installed. Thanks to these water flow devices, we have encountered fewer blocked culverts in the last few years.

After many years of service, Carroll Woodward decided to retire from the Highway Department. Working through Senior Services, Carroll spent several hours a week cleaning and organizing the facility. Carol will be greatly missed.

The Selectmen approved a part-time position for the Highway Department for office support. Laura Worth was hired this summer and has proven to be an invaluable member of our team as our Highway Office Manager. Pete Wilson was hired to fill a vacancy on the highway crew in the late fall. Not only can Pete keep up with the rigorous demands of a highway worker, but is also a skilled mechanic. Bob Russell was hired to dean and organize the facility through Senior Services. We are very happy to welcome Laura, Pete and Bob to the Highway Department. And finally, I'd like to extend my appreciation to the Highway crew. Thank you Paul Krom, Dave Colucci, Bill Ruane, Bob Palmer, Peter Wilson, Larry Davis, Jr. and Laura Worth. Additionally, thank you to the Town Hall Staff, the Fire Department and the Police Department for making my job a little easier. And finally, thank you to the Town Administrator and the Board of Selectmen for their continued support to the New Marlborough Highway Department.

*Respectfully Submitted,*

Charles M. Loring, III  
Highway Superintendent

# NEW MARLBOROUGH FIRE AND RESCUE REPORT

## JULY 1, 2015 – JUNE 30, 2016

For the fiscal year July 1, 2015 to June 30, 2016, New Marlborough Fire and Rescue responded to a total of 158 calls:

Structure fires in town	0
Other fires in town	4
Chimney fires	3
Mutual aid structure fires & other calls	7
Motor vehicle accidents	9
Brush fires	3
Fire alarms	43
Carbon monoxide alarms	3
Trees dowidwires down	5
Medical calls in town	70
Mutual aid medical calls	8
Service & other calls	3
Total Calls	158

The fiscal year 2015-16 (July 2015 to June 2016) saw New Marlborough Fire and Rescue respond to 158 calls. This compares to 174 calls during FY 2014-15. As continues to be the case, medical calls in town and to neighboring communities, as well as fire alarms in town, continue to account for a significant share of the calls. The town was fortunate to record no structure fires during FY2014-15, though several small fires and mutual aid calls kept the department busy.

Most importantly, FY2015-16 proved to be a safe one for emergency services members, who continue to devote extensive hours to training, both in-house and as mandated by state requirements. The department also took delivery in February of the town's new fire engine, and members trained throughout the year with the new engine, which was put use at a large mutual aid structure fire in Monterey shortly after its arrival. This new engine is indeed a significant asset to the community, and the department again thanks taxpayers for supporting its purchase.

The department also continues to benefit from strong working relationships with neighboring communities. These relationships are important, especially as recruiting new members continues to be a challenge for many-if not most-volunteer emergency services organizations. New Marlborough is fortunate to have a dedicated corps of fire and ambulance volunteers, but, as always, new members are always needed and welcome. Residents with an interest in serving the community and joining the department may stop by the fire station in Southfield at 7 p.m. on any Tuesday night or speak with a current member for more information.

New initiatives for the current year include the implementation in early 2017 of an online system for securing bum permits, and the department's addition of a Knox-Box, a

secured key system that enables access to properties in the event of an emergency. The system will prove particularly efficient for an alarm call at an unoccupied property, although homeowners are reminded to register alarms and provide the name of a keyholder who can respond in the event the homeowners are unavailable. Residents are also again reminded to post their 91 1 numbers in a location that is visible from the road and in both directions. This is critically important when trying to locate your home.

Last, but not least, the Department also thanks the Board of Selectmen, Board of Finance, the Emergency Services Fund, Highway Department, Police Department, for their continued support. We look forward to maintaining professional and timely service.

***Respectfully submitted,***

Charles M. Loring, Chief  
New Marlborough Fire and Rescue

# EMERGENCY MANAGEMENT REPORT

What is emergency management?

Emergency Management is a systematic means to prevent/mitigate, prepare for, respond to and recover from emergencies; particularly disasters. New Marlborough is fortunate that in our history emergencies are rare, yet they do occur and the man-made or natural hazards are many. Acknowledging these hazards allows the community to attempt to prevent and prepare for these disasters. Furthermore process of emergency management allow for resources to be identified should a rapid response be required. This is done in coordination with local, state, regional and federal agencies with a focus on the following top priorities: Life Safety, Incident Stabilization and Property Conservation. The next step being recovery is mostly a behind the scene function of emergency management that allows those affected by the event to get back to normal as soon as possible. This is where quite often state and federal funds can be applied for reimbursements or even loans to rebuild after a major loss.

Throughout a disaster or even a minor emergency communications and information management can be the key piece of an often complex puzzle. New Marlborough has many communications tracks we can use and the infrastructure continues to improve. Among these are radio, phone and internet communications with both regional and state assets. Within the past year the town's emergency notification system (provided by Blackboard Connect). The system has also been used for announcements that the town offices have closed due to winter weather and road closures to assist the highway department. The system is intended primarily for emergencies; however it may from time to time be used for noteworthy messages with the approval of the emergency management director and the selectmen. More information on the system can be found on the emergency management section of the town website. This system is a significant portion of the emergency management budget. The value of that expense can be found in the ability the town now has to provide rapid and accurate information to a vast portion of the community.

The notification system has been a major project and it will continue to require time to keep up to date and ready to use. A second project that was completed was to formally establish the Emergency Services Center, owed by the New Marlborough Township Volunteer Fire Company, Inc. as the Emergency Operations Center (EOC). This agreement allows for a quality working environment to perform the duties of emergency management.

With these successes come several other projects that are in the in the planning stages; these include updating the Comprehensive Emergency Management Plan. This is a many 100 page document that has details and resources listed. This will be a large undertaking and along with additional training in networking meetings, communications, shelter management, and incident command will round out the emergency management agency's calendar for the upcoming year.

Emergency management has fortunately had limited response activities this past year. We however did monitor the drought conditions, several severe weather events, and

remained aware of possible foreign and domestic threats during periods of unrest around the country.

I would like to thank the Board of Selectmen, town hall staff, the emergency services responders, Southern Berkshire Regional Planning Committee, and emergency service responders.

Please consider volunteering with Emergency Management and the Fire & Rescue.

*Respectfully submitted,*

Edward Harvey,  
Emergency Management Director

# PLANNING BOARD 2016 ANNUAL REPORT

Following Town elections, Patricia Hardyman was re-elected to the Planning Board and the Board reorganized: Charlie Parton assumed the role of Chair and Mark Carson, the role of Vice-Chair. However, Mr. Parton resigned from the Board in August. The Board re-organized and Patricia Hardyman assumed the role as chair. Jane Tant serves as the Clerk for the Board. Currently the Planning Board has two open seats, *“Plan for the future of your Town! Step forward today for tomorrow.”*

Review of ANR Form A Plans continued, to date a total of \$1,350 collected in fees during FY 2016.

Supported by a District Local Technical Assistance (DLTA) grant, the Board continued its work to review the defeated comprehensive Bylaw Revision of 2013 and draft a modified by-law to create two zoning districts within New Marlborough. The proposed by-law revisions included:

- Relax the frontage and setback requirements in the villages to provide owners with greater flexibility and to require a maximum setback for lots in the village to help continue the historic village development pattern.
- Create two zoning districts: Village District and Rural District.
- Adopt the revised zoning map to establish the zoning boundaries of the districts.

Voters rejected the proposed by-law revisions at the Annual Town Meeting. The count was 94 in favor to 60 against or 61%, a count just shy of the 66% required for passage.

During the latter half of the year, the Planning Board focused on updating the Town’s 2006 Open Space and Recreation Plan. A 2016 DLTA grant from the Berkshire Regional Planning Commission supported:

- A survey of residents’ priorities regarding open spaces and recreations;
- Update of the Plan’s goals and objectives; and
- Update of the Plan’s map to reflect changes and development within the Town since 2006.

The Planning Board hosted a Public Meeting on November 19th to solicit feedback from Town residents regarding the draft goals and objectives and maps. (The draft plan is available at:[http://www.newmarlboroughma.gov/Pages/NewMarlboroughMA\\_Bcomm/Planning/NMB%20OSRP%20draft%2011-23-16.pdf](http://www.newmarlboroughma.gov/Pages/NewMarlboroughMA_Bcomm/Planning/NMB%20OSRP%20draft%2011-23-16.pdf).) The OSRP will be submitted to the Select board and MA Division of Conservation Services for review and approval.

*Respectfully submitted,*

Patricia Hardyman  
*Chairman*



# BUILDING DEPARTMENT ANNUAL REPORT

The Building Department received and processed One Hundred Twenty-Three applications for permits and periodic inspections for the period July 1st, 2015 thru June 30th, 2016.

Four periodic inspections were performed, with certificates of compliance issued, for renewal of licenses. Three periodic inspections were performed, and certificates of compliance issued, for facilities of Educational and Assembly use.

Permits issued:

- 9 New Single Family Dwellings
- 4 Demolition of Dwelling or Accessory Building
- 15 Additions to Existing Dwelling
- 59 Renovations and Alterations to Existing Dwellings
- 9 Commercial Permits
- 3 Accessory Buildings
- 8 Solid Fuel Burning Appliances
- 2 Photovoltaic Solar Electric System
- 7 Temporary Structures

Total fees collected by the Building Department amount to Forty-Three Thousand Seven Hundred Eighty-One and 00/ 100 dollars, (\$43,781.00) with an estimated construction value of 9.6 million dollars.

I thank The Board of Selectmen and The Town of New Marlborough residence for the opportunity to serve the community once again this year.

If you have any questions or desire further information, please do not hesitate to contact me.

The Building Department office hours are Mondays 5:00 pm to 7:00 pm and Wednesdays 8:00 am to 10:00 am.

Telephone: 413-229-0277 Fax: 413-229-6674 e-mail: [tcarmody@newmarlboroughma.gov](mailto:tcarmody@newmarlboroughma.gov)

*Respectfully submitted,*

Thomas M Carmody CBO  
Building Commissioner

## REPORT OF THE TRANSFER STATION

The Town of New Marlborough Transfer Station continued to operate efficiently during FY16. The newly designed stickers were issued two for the price of one to residents. The hours were changed in order to meet the needs of the residents. We were pleased to keep the price of the Transfer Stickers the same as FY15 and only increased the late fee to \$150. A total of 416 permits were issued. The hours the Transfer Station were changed as follows:

Wednesday and Sunday	9 a.m. – 1 p.m.
Saturday	9 a.m. – 3 p.m.

In addition, 219 tons of trash was collected, and thanks to all of you, the Town recycled 107.5 tons of materials. The Town collected 72 tons of Construction and Demolition materials, 4.3 tons of tires and 25 tons of metal.

My thanks go out to Alvin Stalker, Bobby Litchfield and Gary Miller who worked diligently to keep the Transfer Station running smoothly.

We look forward to serving the community during FY17.

*Respectfully submitted,*

Freddy Friedman

## **ANNUAL REPORT OF THE SENIOR TAX WORKOFF ABATEMENT PROGRAM 2016**

The Senior Tax Work-Off Abatement Program (under the MGL chapter 59 section 5K) has been in existence since its inception at the Town Meeting in May 2007. At that time six interested taxpayers formed a committee to establish guidelines and arrange publicity to encourage seniors to become involved in working for the town and thereby earning abatement (minimum wage per hour) off their real-estate taxes. Forms were designed to facilitate the running of the program and the different departments of the town government were provided with appropriate information so that they could use this wonderful resource! A welcoming meeting was held on September 16th when four seniors filled the application forms. It is interesting to note that two of these seniors continued to work this past fiscal year!!!

The program has grown and we now have over twenty seniors interested in “working for the town”

This past fiscal year over sixteen seniors contributed 850.5 hours working for the town. The library benefits from a super knowledgeable lady who understands the MARS Program. The highway garage is cleaned by a devoted gentleman freeing up the skilled workers to do their very necessary jobs. And in the Town Hall the tax bills are stuffed ready for mailing and the different elections run smoothly. The minutes of the Finance Committee are recorded by one of our seniors.

Though sixteen seniors worked a total of 850.0 hours several seniors exceeded their allotted time and thus willingly donated over 220 hour for which they cannot receive remuneration (the abatement).

Thus the program had grown since its beginning and the seniors who are involved are delighted to contribute to the life of our wonderful town.

*Respectfully submitted,*

Prudence Spaulding MSW  
Director of Senior Services

## **ANNUAL REPORT OF THE COUNCIL ON AGING 2016**

This has been busy another busy year for the four members of the New Marlborough Council on Aging. One member continues to serve on the board of the Southern Berkshire Elderly Transportation Corporation and reports that their service to New Marlborough has increased. They frequently come to the town five days a week! And Southern Berkshire Elderly Transportation now provides transportation for medical appointments to Pittsfield.

The Five Village News has featured events sponsored by the Council encouraging seniors to attend the three informative luncheons presently attended by 35-40 people. Two of these luncheons were catered by Southern Berkshire Regional School District, and in the spring the school sends its madrigal singers so that besides the important information about opportunities offered locally to the seniors they are thrilled to see and hear the young people. The New Marlborough Council members arrange and provide food for the third luncheon. At one luncheon a registered nurse provided information about the various symptoms of Lyme disease and at another luncheon the New Marlborough Animal Inspector discussed the prevalence of rabies identified within the town and the need to have all pets vaccinated and controlled at all times.

Eight seniors attended the Annual Fall Musical festival and luncheon at Monument Mountain Regional High School, and eight attended the Christmas luncheon and program at Southern Berkshire Regional School District, while four attended the spring musical and dessert at Monument Mountain Regional High School. The Council on Aging took eleven seniors to visit the Bennington Pottery Company in the early summer and have hopes of taking another trip to visit the Bristol Carousel Museum and the Clock and Watch Museum in the fall.

The “outreach” and referral programs helped seniors to reach several local food distributions, and one council member brings a “brown bag” of groceries to a senior who is without transportation. Another member helped locate and deliver a walker with wheels to a post-surgical patient, and then supported a senior after dental surgery. Four New Marlborough residents attended the “Wellness” Swim” at Kilpatrick Athletic Center (supported in part by money from our Formula Grant fund). Their swimming amounted 20 214 times during the year!

Members attended the Health Fair in Great Barrington at the Claire Teague Center and one member was present for the eight sessions of the Fear of Falling Program sponsored by Berkshire Medical Center. Two members attended the Medical Fraud and Abuse Conference in the fall and brought information and materials back to share with the seniors attending the spring luncheon. A Council on Aging member met with Jennie Sutherland ADC, the Community Outreach Coordinator for Berkshire Healthcare, discussing Rehabilitation, Nursing and Senior Housing. Two members attended a Council on Aging training Program in Pittsfield. A Berkshire Community Action Corporation staff member came to the Town Hall to help applicants apply for Fuel assistance. Our COA members continue to offer “outreach” services helping seniors apply for Fuel Assistance

and medical insurance by insuring that they are able to reach the appropriate agencies and complete the necessary forms.

Consultative works took place with neighboring Councils on Aging and hopefully will continue in the year ahead. Questionnaires were placed in the December Real Estate Tax bills inquiring whether folks would appreciate phone calls after severe weather, whether more transportation was needed for folks to reach medical appointments, and whether there was any interest in the establishment of an exercise program similar to the very successful one in Monterey. This could be subsidized by the Council using some of the Formula Grant money.

Two members attended a lecture given by Elder Services Secretary Dr. Alice Baser who discussed the forecasted increase of seniors in the Commonwealth and with the desires of seniors to remain in their own dwelling the increasing need for adequate housing, transportation, socialization, and medical care.

Our seniors have been most generous in providing useable clean clothing, linens, towels and sheets to share with the St. Mother Theresa food and clothing distribution offered on the 2nd and 4th Tuesdays of each month at 10:00am at St. Peters Center on East Street in Great Barrington.

Each year our Council applies and receives a Formula Grant of \$4,500, this is used to support the Wellness swim program, the informative luncheons, the mailings, the "Outreach" activities and some of the services offered by the Southern Berkshire Elderly Transportation Corporation.

Again the New Marlborough Council on Aging is becoming known as a resource for helping seniors and is looking forward to another exciting year.

*Respectfully submitted,*

Prudence Spaulding MSW  
Director of Senior Services

## **PLUMBING INSPECTION REPORT**

During the period of July 1, 2015 through June 30, 2016 this department issued 27 plumbing permits and conducted 42 site inspections. A total of \$2,575.00 in fees was collected.

*Respectfully submitted,*

Robert Krupski  
Plumbing Inspector

## **GAS INSPECTION REPORT**

During the period of July 1, 2015 through June 30, 2016 this department issued 48 gas permits and conducted 50 site inspections. A total of \$3,130.00 in fees was collected.

*Respectfully submitted,*

Robert Krupski  
Gas Inspector

## **ELECTRICAL INSPECTION REPORT**

Our Department provides inspections for all electrical work done in the Town for all properties.

Last year, one hundred and fifty one (151) inspections were completed.

We find more and more that we are inspecting solar systems being installed in all towns.

*Respectfully submitted,*

Richard Aloisi  
Electrical Inspector

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals did not have any hearings to administer to in FY16. The Zoning Board of Appeals would like to have one more volunteer for this Board. The Board only meets when there is a case to be heard. Please call Sharon Fleck (413) 299-8116 or email at [sfleck@newmarlboroughma.gov](mailto:sfleck@newmarlboroughma.gov).

*Respectfully submitted,*

John Bellinger  
Sharon Fleck  
B. Daniel Litchfield III  
Helen Liveten

## **REPORT OF THE CEMETERY COMMISSION**

There are eleven cemeteries within the five village of New Marlborough that are maintained by the Cemetery Commission. The hours of operation are sunrise to sunset.

The Cemetery Commission would like to thank the Land Trust for the donation of land behind Lee Memorial Cemetery. We also would like to thank the Historical Committee for all the work they have done in the New Marlborough cemetery.

*Respectfully submitted,*

Tammi Palmer  
Robert Palmer  
James Palmer



## **REPORT OF THE TREE WARDEN**

During FY 2016 we were busy with tree work throughout the Town. Dead, overhanging tree limbs were pruned on Clayton Mill River Road. Unhealthy, diseased and dangerous trees and limbs were removed from Mill River Great Barrington Road, Adsit Crosby Road and Foley Hill Road. This work was completed with the help of John Field Tree Service and National Grid.

The approved working budget of \$15,000 was insufficient for completion of this work. Therefore, an additional \$10,000 was approved by the Finance Committee out of the reserve funds. With a limited budget and an excessive amount of work, we needed to be selective when choosing our projects.

I thoroughly enjoyed working with John Field Tree Service and National Grid. Our common goals continue to be the removal of dead and diseased trees, the maintenance of healthy trees, and keeping New Marlborough safe.

*Respectfully Submitted,*

William J. Ruane  
Tree Warden



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