

TOWN OF
RICHMOND
M A S S A C H U S E T T S



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ANNUAL REPORT 2016



RICHMOND TOWN HALL

Monday through Friday – 8:30 – 3:30

(413) 698-3355

Town Administrator – Mark Pruhenski
698-3882

Monday through Friday – 9:00 – 3:00

Tax Collector – Frederick Schubert
698-3315

Tuesday, Wednesday, Friday – 9:00 – Noon

Town Clerk – Marie Y. Ryan
698-3355

Town Treasurer – Paul A. Lisi, Jr.
698-3556

Monday through Thursday – 9:00 am – 4:00

Town Secretary

698-3355

Monday through Friday – 8:30 – 1:30

Board of Selectmen

2nd and 4th Wednesday – 6:00 pm

Board of Assessors

2nd Wednesday – 6:30 pm

Board of Health

1st Tuesday – 6:30 pm

Planning Board

2nd Monday – 6:30 pm

Conservation Commission

2nd Tuesday – 7:00 pm

Building Inspector – Paul Greene

1st, 2nd and 4th Wednesday – 10:30 am - 12:00

Zoning Enforcement Officer – Currently Vacant

698-2525

1st, 2nd and 4th Wednesday – 10:30 am - 12:00 pm

Chief of Police – William Bullett

(442-3693)

2nd and 4th Wednesday – 7:30 pm

Animal Control Officer

John Springstube

232-7038



In Memoriam



*Each year we honor town officers and employees
who have passed away.*

In 2016 we lost the following:

Jackie Rawson

Former Board of Selectmen, School Committee, and Historical Society

Stanley Iwanowicz

Former Field Driver and Fence Viewer

Edward Forget

Former Registrar and School Committee

Phil Foster

Former Board of Selectmen and Veteran's Agent

This town report is dedicated to their memory.

Town of Richmond

Massachusetts

ANNUAL REPORTS of the Town Officers



For the Year Ending
December 31, 2016

FY 2017 Tax Rate – \$ 11.02
FY 2017 Total Valuation – \$ 413,519,771
FY 2017 Total Tax Levied – \$ 4,556,987.88

Population Local Census – 1,498
Population Federal Census 2010 – 1,475
Registered Voters – 1,169
Area of Town – 19.07 Square Miles



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DIRECTORY OF TOWN OFFICIALS

ELECTED TOWN OFFICIALS

Selectmen

Neal Pilson, 2019

Roger W. Manzolini, 2017

Alan B. Hanson, 2018

Chair

Berkshire Regional Transit Authority Delegate

Alan B. Hanson

Board of Health

Anthony Segal, 2018

Louise Maron, 2019

Fred Schubert, 2019

Andrew Fisher, 2018

Chair

Peter Cohen, 2017

School Committee

Adeline Ellis, 2017

Dewey Wyatt, 2018

Andrea Harrington, 2017

Chair

Finance Committee

Eileen Martin, 2018

Robert Gniadek, 2017

John Mason, 2019

Steven Patterson, 2018

Chair

Patricia Callahan, 2019

Planning Board

Katherine Keenum, 2017

John Vittori, 2021

Richard Bell, 2019

John Hanson, 2020

Chair

Adeline Ellis, 2017

Berkshire Regional Planning Commission Delegate

Adeline Ellis

Library Trustees

Kathryn Wilson, 2017

Lisa Donfried, 2018

Nanci McConnell, 2019

Chair

Moderator

John H. Whitney, 2017

** The date following each name denotes the expiration of the term of office.*

APPOINTED TOWN BOARDS/COMMISSIONS

Board of Appeals

Linda Kay, 2019
Richard Stover, 2019
William Martin, 2018

Richard Miller, 2017
Chair

Linda Morse, 2018
Stevan Patterson, 2018
Wendy Laurin, 2019

Assessors

Diane Pero

Jeffrey Daigle, 2018
Chair

Raymond Supranowicz, 2017

Budget Advisory Committee

Board of Selectmen
Roger W. Manzolini
Alan B. Hanson
Neal Pilson

Finance Committee
Robert Gniadek
John Mason
Patricia Callahan
Stevan Patterson
Eileen Martin

Conservation Commission

Patrick Seckler, 2018
Adam Weinberg, 2018

Co-Chairs
Freya Segal, 2018
Ron Veillette, 2019

Ryan Aylesworth, 2018
Robert Dahlen, 2018
Nick Martinelli, 2019

Council on Aging

Kathleen McMahon, 2019
Betsy Bemis, 2019
Janice Hartford, 2018

Peter Cohen, 2019
Chair

William Bullett, 2018
Patricia Malnati, 2019
Christopher Doyle, 2019

Cultural Council

Irma Godlin, 2019
Catherine Gamberoni, 2018
Wendy Mackey, 2018

Sandra Flannery, 2019
Chair

Theresa Fasano, 2018
Frieda Pilson, 2019
Ina Wilhelm, 2017

Historical Commission

William Edwards, 2018
Virginia Larkin, 2019
Melanie Masdea, 2018

Gloria Morse, 2018
Chair

Allison Edwards, 2018
Frieda Pilson, 2017
Amy Diamond, 2019

Recreation Committee

Rebecca Marzotto, 2017
Rick Saupe

Jeff Konowitch, 2019
Chair

Matt Lenehan
Holly Freadman

Registrars of Voters

Kathleen McMahon, 2018

Stephen Murray, 2017

APPOINTED TOWN BOARDS/COMMISSIONS (Continued)

Road Advisory Committee

Chairman, Board of Selectmen – Roger Manzolini
Chairman, Conservation Commission – Freya Segal, Ron Veillette
Chairman, Planning Board – John Vittori
Chairman, Finance Committee – Robert Gniadek
DPW Superintendent – Gerald Coppola
Tree Warden – Adam Weinberg

TOWN OFFICERS

** As of January 1, 2017*

Town Administrator/Assistant Town Clerk - Mark Pruhenski
Animal Control Officer - John Springstube
Assessors' Clerk - Craig Swinson
Board of Health Agent - John Olander
Chief Procurement Officer - Mark Pruhenski
Conservation Agent - Shep Evans
Constables - Eric Latimer, Thomas Grizey, Francis Malnati, Ryan Malumphy
Custodian of Town Hall - Jessica Lisi
Emergency Management Director - Thomas Grizey
Emergency Management Assistant Director - Steve Traver
Fence Viewers - Alan B. Hanson, Roger W. Manzolini
Field Driver - Vacant
Fire Chief - Steve Traver
Hazardous Waste Response Coordinator - Steve Traver
Highway Department - Gerald Coppola - **Superintendent**, Michael Lamke, Robert Navin,
Tyler Kern
Inspector of Animals - John Springstube
Inspector of Buildings - Paul Greene; **Assistant** - Brian Duval
Inspector of Gas and Plumbing - Robert Gennari
Asst. Inspector of Gas and Plumbing - Robert Krupski
Inspector of Oil Burners - Steve Traver
Inspector of Wiring - Thomas Grizey
Library Director - Kristin Smith
Police Chief - William Bullett
Sewer Operations - Thomas Grizey, Horice Brazie, Mark Pruhenski
Superintendent of Cemeteries - Stephen Parsons
Superintendent of Dutch Elm and Gypsy Moth - Gerald M. Coppola
Town Accountant - Amy J. Lane
Town Collector - Fred Schubert

APPOINTED OFFICERS *(Continued)*

Town Secretary/Town Clerk - Vacant

Treasurer/Custodian of Tax Title Property - Paul A. Lisi, Jr.

Tree Warden - Adam Weinberg

Veterans' Agent - Roseanne Frieri

Zoning Enforcement Officer - Craig Swinson





WARRANT FOR THE ANNUAL TOWN MEETING



Commonwealth of Massachusetts
Berkshire, ss



To any of the Constables of the Town
of Richmond in said County,
Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in town affairs to meet in the Consolidated School of said Richmond on May 17, 2017, at 7:30 PM, and then and there to act upon the following:

[Consent Calendar- Articles 1-3]

ARTICLE 1 - To see if the Town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

ARTICLE 2 - REVOLVING FUNDS To see if the Town will vote, pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the establishment of revolving funds as set forth below:

DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by Town, departments, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, Sec. 53E 1/2.

2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting on or before July 1 of that fiscal year, or any increased amount of that .

3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.by-law. The Town Accountant shall include a statement on the collections credited to the fund, the encumbrances and expenditures charged to each fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The Table establishes:

- A.** Each revolving fund authorized for use by a Town department, board, committee, agency or officer,
- B.** The department or agency head, board, committee or officer authorized to spend from each fund,
- C.** The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
- D.** The expenses of the program or activity for which each fund may be used,
- E.** Any restrictions or conditions on expenditures from each fund; and
- F.** The fiscal years each fund shall operate under this by-law.

ARTICLE 3 - To see if the Town will vote to appropriate and accept any monies appropriated for use by the Massachusetts Highway Department for Chapter 90 highway aid for maintenance and reconstruction of Town roads and to fund the appropriation by transferring said amounts from available funds. Said funds shall carry over from year to year until spent by the Town and shall be reimbursed by the Commonwealth of Massachusetts in accordance with Chapter 90 of the General Laws. *(Approved by the Finance Committee)*

A Revolving Fund	B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses Payable from Fund	F Fiscal Years
Inspectional Services	Electrical, Plumbing, Gas, and Fire Inspector	Fees charged and received by the Electrical, Plumbing, Gas, and Fire Inspector	Salaries or wages of inspectors performing electric, plumbing, gas, and fire inspections	Salaries or wages of full- time employees shall be paid from the annual budget appropriation of the Electrical, Plumbing, Gas, and Fire Inspector and not from the Fund.	Fiscal Years 2018 and subsequent years

Transportation, Elder Care, other services COA	Council on Aging	Costs, charges, and fees received by the Council on Aging	Elder Transportation, programs, events, and classes	Salaries or wages of full-time employees shall be paid from the annual budget appropriation.	Fiscal Years 2018 and subsequent years
Board of Health	Board of Health and Health Agent	cvFees charged and received for composting bins and recycling bins	Purchase of composting and recycling bins	Salaries or wages of full-time employees shall be paid from the annual budget appropriation.	Fiscal Years 2018 and subsequent years
Conservation Commission/ Berkshire Scenic Mountains Act	Conservation Commission	Fees charged for conservation commission applications and fines received for conservation violations	Education associated with Conservation, consultants	Salaries or wages of full-time employees shall be paid from the annual budget appropriation.	Fiscal Years 2018 and subsequent years
Chapter 148A Hearings Officer	Fire Department	Fees collected from fines	Cost of Hearings Officer	Contracted cost of Hearings Officer only.	Fiscal Years 2018 and subsequent years
Richmond Pond Lake Management	Board of Selectmen	Fees and fines	Costs related to weed and pond management	Salaries or wages of full-time employees shall be paid from the annual budget appropriation.	Fiscal Years 2018 and subsequent years

ARTICLE 4 - To see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary for the upkeep and repair of the buildings, equipment, highways and cemeteries and for all other charges and expenses of the Town for the year and to set the salaries and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the General Laws. [Fiscal Year 2017 amounts are shown for comparative purposes. Please see the Explanations section following this warrant for more information]

(Approved by the Finance Committee)

[LINE ITEMS]

<u>General Government</u>	Final FY 2017	Draft FY 2018	Increase	% Change
1 Assessors Salaries	3,600	3,600	-	0.0%
2 Assessors Expenses	26,000	18,700	(7,300)	-28.1%
3 Assessor Clerk	26,961	22,770	809	3.0%
4 Audit	15,000	15,000	-	0.0%
5 Moderator Salary	-	500	-	100.0%
6 Selectmen Salaries	5,250	5,250	-	0.0%
7 Selectmen Expenses	2,000	2,000	-	0.0%
8 Town Clerk Salary	10,286	10,595	309	3.0%
9 Town Clerk Expenses	2,422	2,500	500	3.2%10
10 Treasurer Salary	40,978	53,560	12,872	30.7%
11 Treasurer's Expenses	1,900	2,300	400	21.1%
12 Town Accountant Salary	16,688	20,600	3,912	23.4%
13 Town Accountant Expenses	950	950	-	0.0%
14 Tax Collector Salary	15,720	16,192	458	3.0%
15 Tax Collector/Treasurer Assistant	4,620	4,759	139	3.0%
16 Tax Collector Expenses	11,195	14,000	2,805	25.1%
17 Town Secretary	28,105	28,949	844	3.0%
18 Town Counsel/Legal Services	10,000	15,000	5,000	50.0%
19 Town Report	7,500	7,500	-	0.0%
20 Town Hall	21,000	21,000	-	0.0%
21 Elections and Voter Registration	6,400	6,400	-	0.0%
22 Town Admin/Assistant Town Clerk Salary	70,859	71,400	541	0.8%
23 Town Admin Expenses	1,500	2,000	500	33.3%
24 Conservation Commission Expenses	1,375	2,000	625	45.5%
25 Conservation Agent Salary	14,250	20,600	6,350	44.6%
26 Historical Commission	500	500	-	0.0%
27 Planning Board	285	285	-	0.0%
28 Recreation Committee	2,750	3,750	1,000	33.3%
29 IT Services	-	20,000	20,000	0.0%
30 Technology Hardware	-	10,000	10,000	0.0%
31 COA Director & General Admin Assistant	25,056	27,562	2,506	10.0%
32 Council on Aging	4,722	4,722	-	0.0%
33 Tax Collection Services	4,420	4,500	80	1.8%
34 Veteran's Agent Salary	1,900	1,957	57	3.0%
General Government - Subtotal	384,192	446,401	62,209	16.2%
<u>Protection - Persons and Property</u>				
35 Police Chief Salary	2,870	2,957	87	3.0%
36 Police Department Expenses	1,000	1,000	-	0.0%
37 County Communications	11,650	12,000	350	3.0%

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38 Constable Salaries	1,250	1,250	-	0.0%
39 Constable Expenses	250	250	-	0.0%
40 Animal Control Officer Salary	2,928	3,016	88	3.0%
41 Animal Control Officer Expenses	1,000	1,000	-	0.0%
42 Fire Department	58,405	62,014	3,609	6.2%
43 Fire House Rent	12,000	12,000	-	0.0%
44 Emergency Management	5,900	5,900	-	0.0%
45 Tree Warden	6,935	6,935	-	0.0%
46 Building Inspector Salary	6,617	6,816	199	3.0%
47 Building Inspector Expenses	1,000	1,000	-	0.0%
48 Alternate Building Inspector	240	250	10	4.2%
49 Zoning Enforcement Officer	3,542	3,649	107	3.0%
50 Zoning Enforcement Expenses	1,000	1,000	-	0.0%
51 Inspection Services	100	100	-	0.0%
<i>Protection- Subtotal</i>	<i>116,687</i>	<i>121,127</i>	<i>4,450</i>	<i>3.8%</i>
<u>Health</u>			-	
52 Board of Health Salaries	850	850	-	0.0%
53 Board of Health Expense	2,140	2,915	775	36.2%
54 Board of Health Agent Salary	5,075	5,228	153	3.0%
55 Board of Health Agent Expenses	1,000	1,045	45	4.5%
56 Animal Inspector	192	198	6	3.1%
57 Rubbish Disposal	166,860	171,866	5,006	3.0%
58 Community Health Services	25,000	25,250	250	1.0%
59 Nuisance Abatement	500	500	-	0.0%
<i>Health- Subtotal</i>	<i>201,617</i>	<i>207,852</i>	<i>6,235</i>	<i>3.1%</i>
<u>Highways</u>			-	
60 Machinery Maintenance	57,500	57,500	-	0.0%
61 Road Construction	100,000	100,000	-	0.0%
62 Road Maintenance	130,639	171,604	40,965	31.4%
63 Town Garage	16,834	18,344	1,510	9.0%
64 Winter Roads	263,079	263,079	-	0.0%
65 Gravel Roads	50,000	50,000	-	0.0%
66 Vacation and Sick Pay	16,947	16,947	-	0.0%
67 Private Roads	3,500	3,500	-	0.0%
68 Beaver Control	3,500	3,500	-	0.0%
69 Town Beach	12,845	12,845	-	0.0%
<i>Highways- Subtotal</i>	<i>639,969</i>	<i>654,844</i>	<i>14,875</i>	<i>2.3%</i>
<u>Unclassified</u>			-	
70 Berkshire County Retirement	136,950	146,261	9,311	6.8%
71 Berkshire Regional Planning Commission	7,500	7,500	-	0.0%

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72 Cemetery Superintendent Salary	7,802	8,037	235	3.0%
73 Cemetery Expenses	2,000	2,000	-	0.0%
74 Group Insurance	135,907	178,232	42,325	31.1%
75 Insurance and Bonding	85,000	85,000	-	0.0%
6 Library	56,382	56,946	564	1.0%
77 Library Rent	12,000	12,000	-	0.0%
78 Memorial Day	200	200	-	0.0%
79 Stationery and Office Supply	9,200	9,200	-	0.0%
80 Unemployment Reserve	1,000	13,110	12,110	1211.0%
81 Banking Services	500	300	(200)	-40.0%
82 Medicare	36,050	37,132	1,082	3.0%
83 Veterans' Aid	7,500	7,500	-	0.0%
84 Stray Animals	100	100	-	0.0%
85 Town Building Maintenance	20,000	20,000	-	0.0%
86 Legal Advertising	7,000	7,000	-	0.0%
87 Group Purchasing	600	600	-	0.0%
88 Training	6,500	6,500	-	0.0%
89 Office Equipment/Software Support	29,500	29,500	-	0.0%
90 Misc. Expenses	700	700	-	0.0%
Unclassified- Subtotal	582,391	649,818	67,427	11.6%
Line Item Budget - Total	1,939,731	2,122,527	182,796	9.4%

ARTICLE 5 - To see if the Town will vote to transfer and appropriate the sum of **\$451** from Certified Free Cash to pay a Fiscal Year 2016 bill. *(Approved by the Finance Committee)*

ARTICLE 6 - To see if the Town will vote to raise and appropriate the sum of **\$150,950** for a principal and interest payment on the school bond. *(Approved by the Finance Committee)*

ARTICLE 7 - To see if the Town will vote to raise and appropriate the sum of **\$20,000** to the reserve fund. *(Approved by the Finance Committee)*

ARTICLE 8 - To see if the Town will vote to raise and appropriate the sum of **\$3,192,966** for the support of the schools. *(Approved by the Finance Committee)*

ARTICLE 9 - To see if the Town will vote to raise and appropriate the sum of **\$20,000** for septic repairs and other improvements at the Richmond Consolidated School. *(Approved by the Finance Committee)*

ARTICLE 10 - To see if the Town will vote to transfer and appropriate from Certified Free Cash the sum of **\$100,000** for the Stabilization Fund. *(Approved by the Finance Committee)*

ARTICLE 11 - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$100,000** to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Chi. 32B, Section 20.

ARTICLE 12 - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$50,000** for the Town Hall Repair Stabilization Fund, the purpose of which is to make repairs and upgrades to the Town Hall. *(Approved by the Finance Committee)*

ARTICLE 13 - To see if the Town will vote to transfer from the Town Hall Stabilization Fund, the sum of **\$40,000** for maintenance and repairs to the Town Hall. *(Approved by the Finance Committee)*

ARTICLE 14 - To see if the Town will vote to raise and appropriate the sum of **\$9,500** for the conservation land fund. *(Approved by the Finance Committee)*

ARTICLE 15 - To see if the Town will vote to raise and appropriate the sum of **\$5,000** for a fuel emergency assistance program administered under a contract with Berkshire Community Action Council for the benefit of low income Richmond residents. *(Approved by the Finance Committee)*

ARTICLE 16 - To see if the Town will vote to transfer from available funds the sum of **\$225,000** to operate the sewer enterprise, as follows:

Salaries	\$20,600
Expenses	\$28,664
Emergency Reserve	\$4,000
Debt Payment	\$171,736
<u>Total</u>	<u>\$225,000</u>

And that **\$225,000** to be raised as follows:

Department receipts	\$225,000
<u>Total</u>	<u>\$225,000</u>

(Approved by the Finance Committee)

ARTICLE 17 - To see if the Town will vote to transfer and appropriate the sum of **\$45,000** from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the town ambulance, and for payments to Costar and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. *(Approved by the Finance Committee)*

ARTICLE 18 - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$237,525** for the purchase of a new Plow Truck for the Highway Department. *(Approved by the Finance Committee)*

ARTICLE 19 - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$38,839** for the purchase of a new Stake Body Truck for the Highway Department. *(Approved by the Finance Committee)*

ARTICLE 20 - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$7,500** for the upgrade of our Town Website. *(Approved by the Finance Committee)*

ARTICLE 21 - To see if the Town will vote to raise and appropriate the sum of **\$15,000** for the treatment of weeds in Richmond Pond. *(Approved by the Finance Committee)*

ARTICLE 22 - To see if the Town will vote to raise and appropriate the sum of **\$5,000** for school security upgrades at the Richmond Consolidated School. (*Approved by the Finance Committee*)

ARTICLE 23 - To see if the Town will vote to raise and appropriate the sum of **\$10,000** for the design and planning of the Town Barn. (*Approved by the Finance Committee*)

ARTICLE 24 - General Bylaw Changes/Treasurer-Collector- To see if the Town will vote to delete existing Chapter IV of the General Bylaws and replace it with the following:

CHAPTER IV

Financial Affairs

SECTION 1: This Section established the office of Tax Collector/Town Treasurer.

Section 1.1 - Office established; powers and duties. The office of Tax Collector/Treasurer of the Town of Richmond is hereby established. The Tax Collector/Treasurer shall act as the collector of taxes of the Town and shall exercise all the powers and duties of such office as well as the powers and duties of the treasurer. The office of the Tax Collector/Treasurer shall be under the direction and control of the Board of Selectmen.

Sec. 1.2. - Custodian of funds; depositories. The Tax Collector/Treasurer shall receive, receipt for, and have the care and custody of the current funds of the Town from the time the funds shall come into his or her possession, and also of all moneys, properties and securities which may be placed in his or her charge by virtue of any provisions of the general laws or ordinance, including custody of trust funds, or by virtue of any gift, devise, bequest or deposit; may deposit any portion of such current funds in such **national bank or trust company, savings bank** or banks organized under the laws of the state, and on such conditions and rates of interest as he or she shall deem best, subject to the provisions of G.L. c. 44, §55; shall, with the Board of Selectmen, sign all bonds and certificates of indebtedness issued by the Town; and shall preserve all rejected bids for loans, and all papers relating thereto.

Sec. 1.3. - Custodian of tax deeds and tax properties. The Tax Collector/Treasurer shall be the custodian of all tax deeds of land held by the Town. He or she shall also be the custodian and shall have the care, custody, management and control of all property acquired by the Town through the foreclosure of tax titles or acquired under G.L. c. 60, §80.

Sec. 1.4. - Receipt of gifts and bequests. The Tax Collector/Treasurer shall, unless the donors have otherwise directed, receive all moneys, properties and securities given, devised or bequeathed to or deposited with the Town for any specific purpose; give a receipt and discharge therefor on behalf of the Town; sell the same except the real estate; invest the proceeds as provided in G.L. c. 44, §54, as a permanent fund; and shall hold the income thereof subject to expenditure for the purpose designated in the gift, devise, bequest or deposit.

Sec. 1.5. - Appropriation by vote of town. No payment shall be made by the Tax Collector/Treasurer without an appropriation by vote of the Town, or against any appropriation in excess of the same except as authorized or required by law.

Sec. 1.6. - Bond. The Tax Collector/Treasurer shall give a bond to the Town as surety for the faithful performance of his duties in such form as the Town counsel shall approve as required by law, and satisfactory to the Board of Selectmen, in a sum not less than \$60,000.00 with an incorporated surety company. Such bond shall be delivered and approved before entering upon the duties of the office and within ten days after appointment. If the Tax Collector/Treasurer fails to give the bond within the time required, the appointment shall be void, and a new appointment shall be made forthwith. The reasonable amount paid as a premium for the surety upon any bond shall be allowed and paid as an expense of the department.

Sec. 1.7. - Sale for nonpayment of taxes. The Tax Collector/Treasurer or Tax Title Custodian may sell property taken under Tax Title procedure, after other Town boards have been given notice of property available. In case of sale, such property will be advertised and sold at public auction.

Sec. 1.8. - Distribution of tax bills. The Tax Collector/Treasurer shall, as soon as possible after receiving any tax list bills and warrant, distribute bills to both residents and nonresidents, but an omission to make or distribute tax bills shall not invalidate a tax or proceedings for the collections or enforcement of the same.

Sec. 1.9. - Demand for unpaid taxes. On all taxes not paid before November 2 in each year, the Tax Collector/Treasurer shall forthwith issue a demand stating the amount due thereon, the rates of interest charged and to be charged, and demanding payment of the amount due, which demand shall be served forthwith upon each delinquent taxpayer by mailing the demand, postage prepaid, to each such delinquent taxpayer addressed to his or her last or usual place of abode, or by causing the demand to be delivered at his or her last place of abode; and unless such tax is paid within 14 days after the service of such demand, with \$1.00 additional for such demand, the Tax Collector/Treasurer shall then proceed to collect the tax according to law.

Sec.1.10. - Power to collect taxes. The Tax Collector/Treasurer is authorized and empowered to use any and all lawful means for collecting the taxes committed to the office.

SECTION 2. An independent audit shall be performed annually and at the expiration of the terms of office of the Tax Collector/Town Treasurer.

SECTION 3. Each officer, department head, board, commission or committee authorized to spend money shall, on or before June 30 of each year, transmit to the Tax Collector/ Town Treasurer all unpaid bills outstanding as of that date.

SECTION 4. Except as otherwise provided by law, the Town Clerk shall have custody of investment bonds, blasting bonds, deeds, contracts, bonds of performance, Tax Collector/Treasurer's bond, and Town Clerk's bond, insurance policies and similar instruments in possession of the Town.

SECTION 5. Every officer shall every seven days pay to the Tax Collector/Treasurer of the Town all amounts received on behalf of the Town, except as otherwise provided by law. All departments shall provide the Tax Collector/Treasurer with a true accounting of such funds stating the accounts upon which said amounts were received.

SECTION 6. The Selectmen shall appoint a “Chief Procurement Officer” who shall perform the duties of the office as established in G.L. c. 30B. The Selectmen may in their discretion also appoint a person to serve as “Procurement Officer” as that term is defined in G.L. c. 30B §1.

SECTION 7. All Departments may draw on the Treasury of the Town for money appropriated at a special or the Annual Town Meeting. Any Town monies appropriated as aforesaid and unused at the end of the fiscal year shall become a part of the General Fund of the Town, unless otherwise encumbered.

SECTION 8. This Section established the process by which licensing authorities may deny, revoke or suspend any license or permit of any party neglecting or refusing to pay taxes, fees, assessments, betterments, or other municipal charges.

Section 8.1 – List furnished by Tax Collector/Treasurer. The Tax Collector/Treasurer shall annually furnish to each department, board, commission or officer, hereinafter referred to the licensing authority, that issues license or permits including renewals and transfers, a list of any person, corporation or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve (12) month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

Sec. 8.2 – Licensing authority power. The licensing authority may deny, revoke, or suspend any license or permit, including renewals and transfers, of any party whose name on said list furnished to the licensing authority from the Tax Collector/Treasurer or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority by the Tax Collector/Treasurer; provided, however, that written notice is given to the party and Tax Collector/Treasurer, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen (14) days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party.

Sec. 8.3 – Tax Collector/Treasurer right to intervene. The Tax Collector/Treasurer shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension.

Sec. 8.4 – Findings. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purpose of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension.

Sec. 8.5 – Reissuance or renewal of license or permit. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority receives a certificate issued by the Tax Collector/Treasurer that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the Town as of the date of issuance of said certificate.

Sec. 8.6 – Payment agreement. Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.

Sec. 8.7 – Board of Selectmen power to waive. The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in G.L. c. 268A, §1 in the business or activity conducted in or on said property.

This section shall not apply to the following licenses and permits:

Open burning, Section 13 of Chapter 48

Bicycle permits, Section 11A of Chapter 85

Sales of articles for charitable purposes, Section 33 of Chapter 101

Children work permits, Section 69 of Chapter 149

Clubs and associations dispensing food and beverages, Section 21E of Chapter 140

Dog licenses, Section 137 of Chapter 140

Fishing, hunting and trapping licenses, Section 12 of Chapter 140

Marriage licenses, Section 28 of Chapter 207

Theatrical event and public exhibitions, Section 181 of Chapter 14

ARTICLE 25 - General Bylaw Changes/BOS Appointments –

To see if the town will vote to amend the General Bylaws by deleting existing Chapter III Section 1 Paragraphs 2 - 5 and replacing those paragraphs with the following two paragraphs:

The Selectmen shall appoint the Town Administrator; a single individual to be both Treasurer and Collector in accordance with the Town Bylaws; the Town Clerk; the Fire Chief; such inspectors as it judges necessary to preserve the health, safety, and welfare of the Town’s citizens; the Superintendent of Public Works; and the Building Inspector. The Selectmen shall appoint a three (3) member Board of Assessors pursuant to the provisions of MGL Chapter 41, Section 25.

The Board of Selectmen may create such additional other offices and boards as may be required for the proper administration, health, or safety of the Town and may terminate the same at its discretion. Terms of office for all positions and the number of places on boards and commissions shall be determined by the Board of Selectmen, but in no event shall any appointment’t exceed a three-year term. Individuals who are appointed to offices and boards may be reappointed by the Selectmen as their terms expire. All offices and agencies granted powers by the Constitution and the Massachusetts General Laws shall retain and exercise those powers. The Selectmen may consolidate departments of Town government under their jurisdiction, and boards, commissions, committees, and offices whose members they appoint.

Article 26 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$10,000 to fund the Town's match of a Fire Pumper replacement acquired by a grant, if so approved. (*Approved by the Finance Committee*)

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in town affairs to meet in the Town Hall on Saturday, May 20, 2017, at 11:00 AM, to bring in votes for the following Town Officers:

- One Member of the Board of Selectmen- 3-year term
- One Member of the Board of Health- 3-year term
- One Member of the Finance Committee- 3-year term
- Two Members of the School Committee- One 2-year term, One 3-year term
- One Member of the Board of Library Trustees- 3-year term
- Two Members of the Planning Board- One 5-year term, One 1-year term
- Town Moderator- 1-year term

And the polls may close at 7:00 PM.

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board and one at the Richmond Shores Civic Association bulletin board, seven days at least before the time of said meeting.

Given under our hands this 26th day of April, 2017.

Roger Manzolini, Chair

Alan B. Hanson

Neal Pilson
Board of Selectmen

I have posted up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board, and one at the Richmond Shores Civic Association bulletin board.

Constable

Date



EXPLANATIONS

Introduction

As is the custom, we are providing a brief explanation of each article and line item in the warrant.

Budget Summary

The proposed Fiscal Year 2018 budget, including the operation of the sewer system, the ambulance, and several proposed capital improvements, is \$7,001,547, or an increase of 3.9%. The average tax bill will see an increase of \$65.55, or 1.4%. The Selectmen and the Finance Committee continue to present to you a balanced budget that does not rely on the use of reserves to fund operational costs while providing the services residents expect from town government. Highlights of this year's budget include the replacement of two Highway Trucks for the highway department, continued funding of the OPEB trust fund, continued repairs to our Town Hall, and an appropriation to overhaul our Town's website this coming year. This year's budget includes a 3% salary increase for all non-school employees as well as increases in employee benefit costs, mainly health insurance and our pension assessment. However, once again you will see that the majority of non-salary related line items have been level funded from their Fiscal Year 2017 levels. The School Committee's Fiscal Year 2018 request from the town budget is \$3,192,966, an increase of \$356,790, or a 2.1% increase over total school appropriations in Fiscal Year 2017.

The proposed Fiscal Year 2018 Sewer Budget of \$225,000 is a 3.2% increase over Fiscal Year 2017. This budget funds the costs of operating the system as well as debt payment associated with the system's design and construction. 100% of these costs are borne by the users of the system.

The article for the school bond payment (\$150,950) continues to reflect the reduced payment resulting from the refinancing of the school debt. This year's payment represents the seventh payment in the ten-year repayment schedule for the \$1.2 million borrowed to retire older bonds.

The breakdown of the revenues that will be required to meet the proposed expenditures for Fiscal Year 2018 are as follows:

	Source of Revenue	Percentage of Total Revenue
Real and Personal Property Taxes (Tax Levy)	\$4,826,448	69.0%
Non-Property Tax (State Aid, Local Receipts, Other)	\$2,175,099	31.0%
Total	\$7,001,547	100%

Again this year, Town Meeting consideration of the warrant articles will be done using the "consent calendar" approach. The Moderator will ask the town meeting attendees for permission to consider Articles 1-3 together, which will allow discussion of any of the articles under a single

motion and will ask for a vote on all three articles on the same motion. In addition, in order to save time at the town meeting, the Moderator will not read all of the line items, but will read the heading of each section of line items and ask for any “holds” for each section. He will reserve any held line items for further discussion after seeking approval of any “non-held” line items and then proceed to discuss and vote on any held line items individually. For more information about the town budget process, please contact the Selectmen’s Office or the Town Moderator.

Consent Calendar - Articles 1-3

Article 1 - Repair highways and care for cemeteries

This is a standard article from year to year authorizing the Selectmen to supervise the highways and cemeteries.

Article 2 - Revolving Funds

This article establishes revolving funds that receive certain revenues and it authorizes expenditure of these funds without further appropriation.

Article 3 - Transportation Bond

This is a standard article allowing the Town to spend a state grant for road construction and repair. The Town’s provisional amount for fiscal year 2018 is \$166,009.

Article 4 - Line Items

This article raises and appropriates the funds for the general operational expenses of the town. Only items that are raised and appropriated from taxes appear in this article. Items that call for other methods of funding, such as transfers between accounts, require separate articles. Also, pursuant to Section 108 of Chapter 41 of the General Laws, we have shown each elected officer’s salary below each applicable line item on the warrant.

GENERAL GOVERNMENT

1. Assessors Salaries: \$3,600 - These are the annual salaries of the Assessors with \$1200 per Assessor. No change from Fiscal Year 2017.
2. Assessors Expenses: \$18,700- This account pays for the Assessors’ office supplies, map updating, contracted services, software licenses, and other expenses. This line has been reduced for FY18 since technology hardware has been removed and included in its own line (below).
3. Assessor Clerk: \$27,770- This is the annual salary of the Assessors Clerk, who works 20 hours per week and handles the day-to-day work in the office. 3% increase from Fiscal Year 2017.
4. Audit: \$15,000- To be used to fund the annual audit of the town’s books using the town’s outside auditor, Thomas P. Scanlon, CPA. No change from Fiscal Year 2017.
5. Moderator Salary: \$500- The Moderator is entitled to a \$500 salary in FY18.
6. Selectmen Salaries: \$5,250- These are the annual salaries of the Selectmen at \$1,750 per Selectman. No change from Fiscal Year 2017.

7. Selectmen Expenses: \$2,000- This account pays for meetings, mileage, dues and other expenses of the Selectmen. No increase from Fiscal Year 2017.
8. Town Clerk Salary: \$10,595- This is the base annual salary of the Town Clerk, who is the town's official record keeper and license issuer. 3% increase from Fiscal Year 2017.
9. Town Clerk Expenses \$2,500- This pays for mileage, dues and other Town Clerk expenses.
10. Treasurer Salary: \$53,560- This is the base annual salary of the contracted Treasurer, who manages the entire town's financial transactions, provides benefits management for all employees, including payroll, and oversees properties placed in Tax Title. This position was expanded to a 40-hour position and was re-negotiated in FY17. This figure includes a 3% increase.
11. Treasurer's Expenses: \$2,300- This account pays for meetings, conferences, mileage and other expenses of the Treasurer.
12. Town Accountant Salary: \$20,600- This is the annual salary of the Town Accountant, who maintains the town's accounts, prepares the weekly warrant that the Selectmen sign to approve payment of the town's bills, and who files regular reports with the Department of Revenue. This salary was re-negotiated in FY17 and includes a 3% increase.
13. Town Accountant Expenses: \$950- This account pays for training, meetings, mileage, and other expenses of the Town Accountant. No change from Fiscal Year 2017.
14. Tax Collector Salary: \$16,192- This is the annual salary of the Tax Collector, who collects all real and personal property, motor vehicle excise taxes and sewer fees. 3% increase from Fiscal Year 2017.
15. Tax Collector Assistant Salary: \$4,759- This is the base salary for the Assistant to the Tax Collector, who assists the Tax Collector with some of the basic functions of the collector's office including data base management, and the collection of taxes. 3% increase from Fiscal Year 2017.
16. Tax Collector Expenses: \$14,000- This is for postage, stationery, training, mileage and other costs of the Tax Collector. It has been increased this year to include the cost of our Collector software licensing and support. Our new software will be installed in July 2017.
17. Town Secretary: \$28,949- This is the annual salary of the Town Secretary, who answers the phones at Town Hall, assists residents, and serves as clerical staff to the Selectmen and Town Clerk. 3% increase from Fiscal Year 2017.
18. Town Counsel: \$15,000- This amount is used for Town Counsel and Special Town Counsel services, who advise and defend the town in legal matters. his line has been increased by \$5000 this year to more accurately reflect the cost of legal counsel.
19. Town Report: \$7,500- This is the cost of printing of the annual town report, as well as the mailing of the Town Meeting Warrant and Explanations to each household. No change from Fiscal Year 2017.

20. Town Hall: \$21,000- This account pays for utilities, maintenance, cleaning, and other goods and services at the Town Hall. No change from Fiscal Year 2017.
21. Elections and Board of Registrars: \$6,400- This account pays for the expenses involved in conducting elections, registering voters and maintaining the street list. No change from Fiscal Year 2017.
22. Town Administrator/Assistant Town Clerk Salary: \$71,400- This is the annual base salary of the Town Administrator, who oversees the day-to-day operations at Town Hall, supervises Town Hall and Sewer personnel, serves as the Harbormaster, the Sewer Administrative Officer, and the Assistant Town Clerk. Work related to the oversight of sewer operations is compensated from the sewer enterprise budget. his is a contracted position, and this reflects a 0.8% increase over last year's appropriation.
23. Town Administrator Expenses: \$2,000- This account pays for meetings, conferences, mileage and other expenses of the Town Administrator. This account has been increased by \$500 to more accurately reflect the expenses of the Town Administrator.
24. Conservation Commission: \$2,000- This account pays for meetings, conferences, mileage, supplies and other expenses of the Conservation Commission. This account has been increased to cover the cost of new/newer member training/certifications, updated regulation training, and technical seminars.
25. Conservation Agent: \$20,600- This line item is to fund the services of the Conservation Agent. This salary was re-negotiated in FY17 and includes a 3% increase.
26. Historical Commission: \$500- This account pays for copying, membership, meetings and other expenses of the Historical Commission. No change from Fiscal Year 2017.
27. Planning Board: \$285- This account pays for annual subscriptions, meetings and other expenses of the Planning Board. No change from Fiscal Year 2017.
28. Recreation Committee: \$3,750- This account pays for the various recreation programs offered by the town, except for the Town Beach, which is operated by the DPW and funded under a separate line item. The committee also has access to a type of revolving fund that allows it to receive and expend program fees. This account was increased to help cover the costs of repairing the tennis court and fence.
29. IT Services: \$20,000- This account was listed as a Special Article in FY17. It has been included in the operating budget this year to pay for the costs of our annual IT contract. This contract covers the expenses related to server maintenance and support, workstation maintenance and support, and overall IT support for all town owned buildings.
30. Technology Hardware: \$10,000- This account was also listed as a Special Article in FY17. It has been included in the operating budget this year to pay for the replacement and/or repair of workstations, copiers, printers, etc., in all town owned buildings.
31. COA Director/Administrative Assistant-\$27,562- This is the annual salary for the Council on Aging Director and the Administrative Assistant position. The Administrative Assistant

provides office support to the Town Administrator, Treasurer, Board of Health, as well as others as needed.

32. Council on Aging: \$4,722- This account pays for the various programs offered by the COA, including senior lunches, health programs and the van program. No change from Fiscal Year 2017. The council also receives funding from a state grant and has access to a revolving fund.

33. Tax Collection Services: \$4,500- This account pays for the services of an outside service to perform the duties of the deputy tax collector, legal fees, and other costs associated with the collection of overdue taxes that have yet to go into Tax Title. This is an \$80 (1.8%) increase for Fiscal Year 2018.

34. Veterans' Agent Salary: \$1,957. This is the annual salary for the Town's Veterans' Agent, and includes a 3% increase.

PROTECTION OF PERSONS AND PROPERTY

35. Police Chief Salary: \$2,957- This is the annual salary of the Police Chief, who issues firearms permits, arranges traffic details and cooperates with the State Police on traffic accidents and other matters. 3% increase from Fiscal Year 2017.

36. Police Department Expenses: \$1,000- This account pays for the equipment and supplies used by the department, such as badges and firearm licensing supplies. No change from Fiscal Year 2017.

37. County Communications: \$12,000- This account pays Richmond's share of the Berkshire County Sheriff's Department to operate the 911 emergency dispatch system. This is a \$350 (3%) increase from Fiscal Year 2017.

38. Constable Salaries: \$1,250- This is the salary account from which we pay the Constables and the Police Chief if they are needed to direct traffic or for performing similar duties. No change from Fiscal Year 2017.

39. Constable Expenses: \$250- This account pays for Constable mileage and other expenses. No change from Fiscal Year 2017.

40. Animal Control Officer Salary: \$3,016- This is the annual salary for the Animal Control Officer. 3% increase from Fiscal Year 2017.

41. Animal Control Officer Expenses: \$1,000- This pays for snares, gloves, rabies shots, boarding of animals and other expenses of the Animal Control Officer. No change from Fiscal Year 2017.

42. Fire Department: \$62,014- This account pays for fuel, truck and equipment maintenance, training, stipends and other expenses of the Fire Department. This is an increase of \$3,609 (6.2%) from Fiscal Year 2017.

43. Fire House Rent: \$12,000- This account pays the rent to the Trustees of the Volunteer Fire Department for use of the building. No change from Fiscal Year 2017.

44. Emergency Management: \$5,900- This account pays for equipment and supplies for this department, which provides assistance and direction during natural disasters, storms and other emergencies. No change from Fiscal Year 2017.

45. Tree Warden: \$6,935- These funds are used for contracting with a tree service to remove problem trees. No change from Fiscal Year 2017.

46. Building Inspector Salary: \$6,816- This is the Building Inspector's annual salary. He has office hours the first, second and fourth Wednesdays of the month from 9:30AM-11AM and is available on call. This is a 3% increase from Fiscal Year 2017.

47. Building Inspector Expenses: \$1,000- This account pays for training, expenses and mileage of the Building Inspector and Assistant. No change from Fiscal Year 2017.

48. Assistant Building Inspector: \$250- This is the annual salary of the Assistant Building Inspector, who fills in if the Building Inspector is not available or has a conflict of interest. \$10 (4.2%) change from Fiscal Year 2017.

49. Zoning Enforcement Officer Salary: \$3,649- This is the annual salary of the ZEO, who ensures that building projects and proposed uses conform to the Zoning Bylaw. He holds office hours in conjunction with the Building Inspector on the first, second and fourth Wednesdays of the month from 9:30AM -11AM and is available on call. 3% increase from Fiscal Year 2017.

50. Zoning Enforcement Officer Expenses: \$1,000- This account pays for meetings, mileage and other expenses of the ZEO. No change from Fiscal Year 2017.

51. Inspection Services: \$100- This is for inspections by the plumbing, wiring, gas and oil burner inspectors and their alternates on projects, such as town projects, where there is no fee tendered. They receive \$30 per inspection. All other compensation for the inspectors comes from the revolving inspection account, where fees for services are paid to the town and are turned around and paid to the inspectors. No change from Fiscal Year 2017.

HEALTH

52. Board of Health Salaries: \$850- This is the annual salary account to be divided among five board members. No change from Fiscal Year 2017.

53. Board of Health Expenses: \$2,915- This account pays for meetings and other expenses of the Board of Health. This year, the expenses have been increased by \$775 (36.2%) to cover the expense of contracted services for food inspections in Town. Inspections will be conducted by the Berkshire Public Health Alliance.

54. Board of Health Agent Salary: \$5,228- The Board of Health Agent witnesses perc tests, tracks the solid waste collection program, and serves as the principal staff person for the Board of Health. 3% increase from Fiscal Year 2017.

55. Board of Health Agent Expenses: \$1,045- This pays for the mileage, supplies and other expenses of the agent. This represents an increase of \$45 (4.5%) from Fiscal Year 2017.

56. Animal Inspector: \$198- This pays for the salary of the Animal Inspector, who performs the annual farm animal census and also is responsible for the quarantine of animals suspected of having rabies. 3.1% increase from Fiscal Year 2017.

57. Rubbish Disposal: \$171,866- This account pays for the collection and disposal of the town's garbage and recyclables, as well as participation in the regional Household Hazardous Waste collection days. This is a \$5,006 (3.0%) increase from Fiscal Year 2017 due to an increase in the contracted amount for trash collection.

58. Community Health: \$25,250- This account funds the contract between the Community Health Association and the Town for Public Health Nurse Services. This is a \$250 (1.0%) increase from Fiscal Year 2017.

59. Nuisance Abatement: \$500- This account provides funds to address public health matters that are an immediate threat to public health and safety. No change from Fiscal Year 2017.

HIGHWAYS

60. Machinery Maintenance: \$57,500-This account pays for the upkeep and repair of equipment and trucks. No change from Fiscal Year 2017.

61. Road Construction: \$100,000- This account, combined with state transportation bond funds, pays for road construction and re-construction. No change from Fiscal Year 2017.

62. Road Maintenance: \$171,604- This account pays for routine road maintenance, including the cost of DPW salaries from April 1st-November 1st. This is a \$40,965 (31.4%) increase from Fiscal Year 2017 and includes funding for an expected retirement payout, and the recruitment and overlap coverage for employee replacement. The non-winter salaries for the Highway Department personnel are as follows:

G. COPPOLA	25 WEEKS @ \$1,321.08	\$33,027.00
M. LAMKE	24 WEEKS @ \$1,026.54	\$24,637.00
B. NAVIN	26 WEEKS @ \$965.19	\$25,095.00
T. KERN	28 WEEKS @ \$871.68	\$24,407.00
New Employee	30 WEEKS @ \$800.00	\$11,400.00

63. Town Garage: \$18,344- This account pays for fuel, utilities and other expenses at the Town Garage. This represents an increase of \$1,510 (9%) from Fiscal Year 2017.

64. Winter Roads: \$263,079- This account pays for the plowing and sanding of the roads, including the costs of salt and sand, diesel fuel and the salaries of the DPW crew during the winter months. The winter salaries for the Highway Department are as follows:

G.COPPOLA	22 WEEKS @ \$1,321.05	\$29,063.10
M. LAMKE	22 WEEKS @ \$1,026.53	\$22,583.66
B. NAVIN	22 WEEKS @ \$965.21	\$21,234.62
T. KERN	22 WEEKS @ \$871.68	\$19,179.38
O.T. BASED ON 150 HOURS PER MAN		\$19,500.00

65. Gravel Roads: \$50,000- This account pays for the maintenance of the gravel roads. No change from Fiscal Year 2016.

66. Vacation and Sick Pay: \$16,947- This account is used to pay the road crew when they are sick or on vacation. This is a \$1,443 (9.3%) increase from Fiscal Year 2017. The vacation pay for the Highway Department is as follows:

G. COPPOLA	5 WEEKS	\$6,605.33
M. LAMKE	6 WEEKS	\$6,159.20
B. NAVIN	4 WEEKS	\$3,857.96
T. KERN	2 WEEKS	\$1,743.58

67. Private Roads: \$3,500- These funds are used to help Richmond Shores and the Whitewood Association maintain their private roads, pursuant to Chapter X of the Town Bylaws. No change from Fiscal Year 2017.

68. Beaver Control-\$3,500- This is the account to handle the beaver related problems that the town has had in recent years. Much of this funding pays for an agreement with a contractor to maintain several water control devices in water bodies where beavers have set up housekeeping. No change from Fiscal Year 2017.

69. Town Beach: \$12,845- This account pays for the lifeguards and equipment costs involved in running the Town Beach. No change from Fiscal Year 2017.

UNCLASSIFIED

70. Berkshire County Retirement: \$146,261- This account is Richmond's share paid to the Berkshire County Retirement System to cover the town's municipal employees. Teachers are covered under a separate retirement system administered by the state. This is a \$9,311 (6.8%) increase from Fiscal Year 2017 due to an increase in the annual assessment.

71. Berkshire Regional Planning Commission: \$7,500- This is the county's regional planning agency that reviews projects and assists cities and towns on planning and zoning matters. No increase from Fiscal Year 2017.

72. Cemetery Superintendent Salary: \$8,037- This is the annual salary of the Cemetery Superintendent who maintains the town's cemeteries. Increase of \$235 (3%) from Fiscal Year 2017.

73. Cemetery Expenses: \$2,000- This account pays for the equipment and supplies in maintaining the cemeteries. No change from Fiscal Year 2017.

74. Group Insurance: \$178,232- This account pays for the town's share of the health insurance, dental insurance, life insurance for non-school employees. The cost for school personnel is included in the school budget. This account was decreased significantly last year, but has an increase this year of \$42,325 (31.1%). This line is estimated based on the number of anticipated policies for the coming year. We are actively negotiating a plan change at this time, and we expect this number will be reduced in FY18 when negotiations conclude.

75. Insurance and Bonding: \$85,000- This account pays for the Town's insurance policies, including motor vehicle, property, public liability, worker's compensation, and officers' bonds. No change from Fiscal Year 2017.
76. Library: \$56,382- This account pays the salaries and operating costs of the Library. This account has been increased by \$564 (1.0%)
77. Library Rent: \$12,000- This is for the annual rent for the library building. The Town is entering year 2 of a 3-year lease in July. No change from Fiscal Year 2017.
78. Memorial Day: \$200- This account pays for flowers, markers and flags for Memorial Day. No change from Fiscal Year 2017.
79. Stationery and Office Supply: \$9,200- This account pays for paper, pens, pencils, postage, toner, and similar expenses at Town Hall. No change from Fiscal Year 2017.
80. Unemployment Reserve: \$13,110- This amount will help to cover the town's liability if a non-school employee files an unemployment claim. We have one current claim, so this account has been increased by \$12,110 from Fiscal Year 2017 to cover this expense.
81. Banking Services: \$300- This account pays for banking fees and charges. This line has been reduced by \$200 from Fiscal Year 2017.
82. Medicare: \$37,132- This account pays the town's share of Medicare employee withholding. This is a \$1,082 (3.0%) increase from Fiscal Year 2017.
83. Veterans' Aid: \$7,500- This account pays for financial assistance to veterans as required by state law. The State reimburses the Town for 75% of the assistance costs incurred assisting veterans. No change from Fiscal Year 2017.
84. Stray Animals: \$100- This account will help pay any costs associated with retrieving stray animals, usually farm animals. No change from Fiscal Year 2017.
85. Town Building Maintenance: \$20,000- This account helps to pay for routine maintenance for all town buildings. No change from Fiscal Year 2017.
86. Legal Advertising: \$7,000- This account pays for the many legal ads that the town runs each year, ranging from invitations for bids to notices of public hearings. No change from Fiscal Year 2017.
87. Group Purchasing: \$600- This pays for the town's membership in the regional group purchasing program. No change from Fiscal Year 2017.
88. Training: \$8,500- This pays for all training/continuing education opportunities for town officers and employees. This account has been increased by \$2,000 (30.8%) to cover the cost of new employee training and ongoing training for all other employees.

89. Office Equipment and Software Support: \$29,500-This pays for regular software purchases, service contracts, office equipment and furniture, and related expenses. No change from Fiscal Year 2017.

90. Richmond Pond Ramp Monitors: \$20,000- This pays the wages for the summer boat ramp monitors who under state regulation are required to certify that all water vessels launched from the state boat ramp are free from weeds and zebra mussels. The City of Pittsfield and the State of Massachusetts provide funding to offset some of the costs associated with the administration of this program. No change from Fiscal Year 2017.

91. Miscellaneous Expenses: \$700: This pays for miscellaneous expenses that cannot be justified by any other funding source. No change from Fiscal Year 2017.

Article 5- Prior Fiscal Year Bill: \$451

This article will pay the Massachusetts State Police for services received in Fiscal Year 2016 but not billed until Fiscal Year 2017. The approval of town meeting is required to pay a prior fiscal year bill.

Article 6- School Bond Payment: \$150,950

This article will pay the interest and principal payment for the school project bond. This payment is the sixth on the ten year note. Once completely paid off, the amount needed to fund this expense will no longer be added to the town's levy. The remaining schedule for the bond payments is as follows:

Fiscal Year 2018	\$150,950.00
Fiscal Year 2019	\$146,400.00
Fiscal Year 2020	\$146,200.00
Fiscal Year 2021	\$150,800.00

Article 7-Reserve Fund: \$20,000

This funds unexpected expenses with the approval of the Finance Committee. This account has been increased by \$5,000 this year to more accurately budget for these annual expenses. This account has not been increased in several years.

Article 8- School Budget: \$3,192,966

This represents a 2.1% increase over the Town's Fiscal Year 2017 school appropriations. While the total school budget exceeds the amount to be voted, the difference will be made up through the use of School choice monies, grants, and other school revenues. Below is a comparison of the accounts between the Fiscal Year 2017 budget and the proposed budget for Fiscal Year 2018. Each account group has several sub-accounts which are not shown for space reasons. A full breakdown of the budget can be viewed on the school's web-site: www.richmondconsolidatedschool.org

	FY 2017	FY 2018
School Committee Accounts	\$10,770	\$10,770
Union Accounts	\$29,753	\$15,781
Superintendent Accounts	\$77,710	\$69,073
Union Coordinator Accounts	\$3,182	\$3,212

Special Education Accounts	\$358,544	\$378,769
Principal Accounts	\$127,116	\$126,366
Supply Accounts	\$40,775	\$40,775
Teaching Accounts	\$1,266,152	\$1,286,087
Library Services	\$0.00	\$6,495
Professional Development Accounts	\$19,300	\$21,300
Technology Accounts	\$28,800	\$44,550
Health Accounts	\$47,755	\$50,467
Transportation Accounts	\$208,900	\$214,161
Activity Advisor	\$0.00	\$23,000
Tuition Accounts	\$336,459	\$327,438
Food Service Supervisor	\$58,620	\$58,620
Operations & Maintenance Accounts	\$265,875	\$274,075
Employee Benefits and Insurance Accounts	\$542,389	\$626,275
Vocational Tuition Accounts	\$0	\$0
Unemployment Accounts	\$5,000	\$5,000
Contingency Accounts	\$0.00	\$18,500
Total	\$3,427,100	\$3,600,713
Amount raised and appropriated by the town	\$2,836,177	\$3,192,966
School choice, grants and pre-school revenue	\$590,923	\$407,747

Article 9- School Septic Repairs: \$20,000

This appropriation is to fund a significant repair to the Richmond Consolidated School's septic system this coming summer. Minor repairs were made in the Fall of 2016, anticipating permanent repairs in 2017. This will also fund the replacement of blacktop and topsoil/seedling in the areas that will need to be removed during construction.

Article 10- Stabilization Fund: \$100,000

The stabilization fund is the Town's "savings account." The Selectmen and Finance Committee would like to continue adding to this account so it can be used as a funding mechanism for the scheduled replacement of highway vehicles, fire vehicles, and other capital items rather than borrowing for such expenditures. This account can also be used to address any unforeseen emergencies that the Town may experience. The source of this request is Certified Free Cash.

Article 11- OPEB Trust Fund: \$100,000

This deposit to the Other Post-Employment Benefits Trust Fund (established under the provisions of M.G.L. Ch. 32B, section 20) will be the second year of funding the liability for future OPEB costs, primarily retiree health insurance premiums. The source of this request is Certified Free Cash.

Article 12- Town Hall Repair Stabilization Fund: \$50,000

This fund is used to cover capital improvements to Town Hall. Like other "savings accounts", deposits are made annually to be used as a funding source in the coming or future fiscal years. The source of this request is Certified Free Cash.

Article 13- Town Hall Repairs: \$40,000

This appropriation will fund the ongoing repairs to our town hall, including accessibility improvements, electrical improvements, plaster repairs, painting, and similar costs.

Article 14- Conservation Land Trust Fund: \$9,500

This appropriation goes into a fund that can purchase land for conservation purposes. The fund currently contains approximately \$290,500. No change from Fiscal Year 2017.

Article 15- Fuel Emergency Assistance Program: \$5,000

This is a fund to help low income Richmond residents in times of emergency. We were able last winter to supplement the amount given to low income residents who receive federal fuel assistance funds through Berkshire County Community Action. No change from Fiscal Year 2017.

Article 16- Sewer Enterprise Fund: \$225,000

This will fund all expenses, salaries and debt service associated with the operation of the sewer system. A detailed breakdown of the budget is included in the Warrant. The revenues to fund the sewer come from fees and betterments from the users (department receipts). Any funds not expended in upcoming fiscal year will revert to the sewer enterprise and become the retained earnings in future fiscal years.

Article 17- Ambulance Account: \$45,000

The Ambulance Account is composed of the fees received from operating the Ambulance Service and pays for vehicle replacement, maintenance, training, stipends, and payments to County Ambulance when it sends an ambulance in lieu of or to supplement our service and for other Ambulance Service expenses. No change from Fiscal Year 2017.

Article 18- Replacement of Highway Department Plow Truck: \$237,525

This purchase will replace the circa 1998 International Dump Truck/Plow. The source of this request is Certified Free Cash.

Article 19- Replacement of Highway Department Stake Body Truck: \$38,839

This purchase will replace the circa 1989 Chevy Army Surplus Stake Body Truck. The source of this request is Certified Free Cash.

Article 20- Website Upgrades: \$7,500

This purchase will fund the upgrade/replacement of our current website with a new updated, more user-friendly version with added content. A Website Review Committee was formed earlier this year to study this and make recommendations to the Board of Selectmen.

Article 21- Treatment of Weeds in Richmond Pond: \$15,000

Systemic and spot treatment of Richmond Pond to control invasive species. No change from Fiscal Year 2017.

Article 22- School Security Upgrades: \$5,000

This article will fund the remaining improvements to the Richmond Consolidated School security measures that were approved last year. Phase one of last year's project is now underway, and this will complete the project during the summer break.

Article 23- Town Barn- \$10,000

This article will fund the design, planning phase, and any efforts necessary for the replacement of our Town owned barn (the red barn located behind the Post Office building), that is currently used by our Highway department. The building is beyond repair and is in need of replacement very soon.

Article 24- General Bylaw Changes/Treasurer/Collector- This article would allow the Town to combine the positions of the Treasurer and Town Collector, and establish a bylaw to regulate the position. This article will be explained in greater detail at the Annual Town Meeting if necessary.

Article 25- General Bylaw Changes/BOS Appointments- This article would establish a bylaw to clarify the rights of the Board of Selectmen in appointing the various appointed officials in the Town.

Article 26- This article will fund the Town's share/match for a grant to replace a fire pumper if the grant is approved and awarded to the Town.

Town Election Notice

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in town affairs to meet in the Town Hall on Saturday, May 20, 2017, at 11:00 AM, to bring in votes for the following Town Officers:

- One Member of the Board of Selectmen-3-year term
- One Member of the Board of Health-3-year term
- One Member of the Finance Committee-3-year term
- One Member of the School Committee-3-year term
- One Member of the School Committee- 2-year term
- One Member of the Board of Library Trustees-3-year term
- One Member of the Planning Board-5-year term
- One Member of the Planning Board- 1-year term
- Town Moderator-1-year term

And the polls may close at 7:00 PM.

TOWN DEPARTMENTS





BOARD OF SELECTMEN / SEWER COMMISSIONERS

It continues to be an honor to serve the residents of Richmond as your Selectmen. We welcome our newest Selectman Neal Pilson to the board and look forward to his positive contributions. This was another busy year and we continued to ensure that the Town remains an affordable and hospitable place to live. Accomplishments and highlights of the past year include:

- Continued to improve the Town Hall with new flooring, carpeting, better public access with office improvements and office equipment upgrades.
- Installed walking gate to the town beach area to allow access during closed periods.
- Continued progress developing the town's long term planning document.
- Removed several dead and diseased trees.
- Made improvements to the septic system at the school.
- Continued the Ramp Monitoring Program to keep Richmond Pond Zebra Mussel free.
- Continued Household Hazardous Waste Collections program.
- Commenced review of our ambulance services.
- Maintained the town A1 bond rating.
- Initiated work on upgrading our town website.
- Started Facebook page for the Town.
- Participated in many meetings to explore sharing of services with surrounding towns.
- Initiated a marketing campaign for the town by working with local real estate agents, noting the availability of good homes at modest prices, focusing on the success of our school, the attraction of Richmond for young families with children, access that the town residents have to culture, entertainment and shopping.

We thank all the hard working employees, elected, and appointed officials who help to make Richmond the town that we are all proud of. Our new town administrator Mark Pruhenski has been with us since June has been a very positive influence already. We are very pleased with his performance and hope that he'll be with us for a long time.

Roger Manzolini, *Chairman*

Alan Hanson

Neal Pilson

Board of Selectmen/Sewer Commissioners



AFFORDABLE HOUSING COMMITTEE

The Richmond Affordable Housing Committee was formed to examine and assist the Board of Selectmen in the development of a range of housing opportunities at a variety of price points for young professionals, families, and seniors within the Town of Richmond. Expanding the range of housing options would make the Town a more vibrant and sustainable community.

In 2016, the Housing Committee did not meet for the first nine months, due to the change of leadership at Town Hall with the Town Administrator and Selectmen. We had to wait for our committee to obtain approval to go ahead with our mission.

At the end of 2016, we met to finalize our findings from the previous year and started to prepare a presentation for the Town.

In 2017, we will hold a town meeting to gain input and to share ideas on how the Town of Richmond can expand housing stock or improve the existing dwellings. This will help keep the Town a vibrant community.

Wendy Laurin
Laura Persily
Ina Wilhelm





BOARD OF ASSESSORS

The Richmond Board of Assessors continues to modernize our systems and software as part of a state required modernization program.

Richmond has always used state provided CAMA and that system is being retired and will be replaced by a new commercial system.

This process will take upwards of two years, so our new system should be in place and certified for FY 2019.

Another part of this modernization program includes a change to the cyclic re-inspection program that we follow. Previously, we were required to recertify every three years. Under the new program we will be required to recertify every 5 years.

As always we recommend that homeowners review their property records online and contact our office with any questions, either via email assessors@richmondma.org or via phone 413-698-2525.

Respectfully submitted

Jeff Daigle, Chair
Richmond Board Of Assessors





BOARD OF HEALTH

There was another increase in real estate transfers in calendar year 2016 resulting in 31 Title 5 septic system inspections. Twenty-two systems were passed by the inspectors, four systems passed with minor repairs, and five systems were designated failed, requiring major upgrade. An additional three systems were found to be failed which were not officially inspected. There were 26 permits issued for septic system work. Two permits were for new houses, eleven for major upgrades to failing leach fields, and thirteen were issued for minor repairs such as septic tank or distribution box replacement.

Much of central and eastern Massachusetts developed severe to extreme drought during 2016. Western regions including Richmond were abnormally dry, reaching moderate drought conditions by late summer. The Board of Health issued twelve permits for drilling wells during the year. Three were drilled to replace springs fed indirectly by surface waters, one was to replace a shallow dug well which was dry, and three were to replace wells with poor yield or water quality. Two wells were drilled for new houses and two were additional wells for residences.

Emergency permits to trap beavers were issued to the Richmond highway department, the state DOT, and CSX Railroad for flood mitigation along roads and tracks. Permits were issued for septic system installers and septic tank pumpers, food establishments, and Camp Russell.

Weekly water quality testing of beaches around Richmond Pond showed generally good water quality conditions throughout the summer. One weekly water sample tested above the state standard for bacteria, but tested low the following day. Exceedances in bacterial water quality can usually be attributed to wildlife.

The Board of Health continues to work closely with the Health Agent so that the members are informed about local BOH activities. The Community Health Association's director, Emilie Jarrett, RN, BSN now joins the scheduled monthly Board of Health meetings. This practice keeps the board members apprised of any health hazards or communicable diseases in Berkshire County that may impact on our community.

BOH members continue to attend discussions and meetings pertaining to emergency response plans. Most recently the BOH has been written into the Massachusetts Department of Public Health's (MDPH) website WebEOC which allows members to track pending or existing situations throughout the state that may impact the town of Richmond. Board members receive email reports from MDPH on food recalls and other health issues, and storm forecasts and reports from the Office of Preparedness and Emergency Management's. The board continues contact with the Health & Medical Coordinating Coalitions throughout the state.

Locally the BOH has posted notices about tick-borne diseases and mosquito control as it relates to diseases such as West Nile Virus, Eastern Equine Encephalitis, and of late incidents of the Zika virus. BOH members attend biannual meetings hosted by the Berkshire County Boards of Health Association where in numerous topics are discussed relating to public health issues and programs designed to promote the wellness of our citizens. The Board has been most fortunate to have the COA Director, Phyllis LeBeau, serving as Administrative Assistant and Recording Secretary for our monthly meetings.

Respectfully submitted,

Louise Maron, Chair
Peter Cohen
Andrew Fisher
Anthony Segal
Fred Shubert
John Olander, agent





BUILDING DEPARTMENT

For the calendar year 2016 the Town of Richmond approved 77 building permits.

Residential Building Permits: 65

Wood Stove / Solid Fuel: 8

Tent Rental: 1

Commercial: 3

Most of those building permits were for repairs and renovations.

We did issue 3 permits for new homes and are still in process on inspecting 2 new homes that were started in 2015.

Please remember to get a permit before you start any new construction. Changes to the State Building Code have increased the number of things that might trigger a need for a building permit.

If you have any questions or are unsure if you need a permit, please feel free to call me at 413-446-0964.

Respectfully Submitted

Paul Greene
Richmond Building Inspector





CEMETERY SUPERINTENDENT

There were 6 burials and 2 lots were sold.

Respectfully submitted,

Steve Parsons
Cemetery Superintendent



COMMUNITY HEALTH ASSOCIATION

Thanks to the marvelous response from our community, 2016 was a successful year. Both Richmond and West Stockbridge voted to increase its appropriation and many residents responded as well with generous donations. From January through October 2016, donations totaled \$18,880. The winter appeal, which started in November 2016, has totaled \$10,928 as of December 31, 2016. Thank you very much to everyone who contributes and for the thoughtfulness of those who included us as recipients of memorial donations in honor of their loved ones. Because of your compassionate support, we are able to keep our mission alive and look forward to a continuing partnership with you.

The Community Health Association continues to provide many health promotion programs: flu clinics, educational programs, weekly blood pressure screenings, communicable disease follow up, home and office nursing visits, and community outreach.

In June, CHA, in conjunction with the Richmond Council on Aging hosted an educational event and dinner at the Richmond Congregational Church featuring Oncology Social Worker Teresa Caldwell, LICSW. Teresa presented a lecture titled “Cancer-Living with the Uninvited”. The lecture and discussion that followed focused upon the common challenges of living with cancer during diagnosis, treatment, survivorship, and recurrence.

In September, CHA, in conjunction with the West Stockbridge Council on Aging hosted an educational event and dinner at the Parish Center featuring SHINE Counselor Winnie Veretto. Winnie presented a lecture titled “Medicare Insurance: Everything You Need to Know”. The lecture along with the question and answer period was highly beneficial and provided much needed clarification for all of the Medicare plans available.

CHA continues to work with the Boards of Health from both Richmond and West Stockbridge on communicable disease follow up. Starting in early spring, we specifically worked on outreach and education in regard to tick and mosquito borne illnesses. We are also involved with emergency planning for Richmond (West Stockbridge is under the south county umbrella).

There continue to be two blood pressure and health promotion clinics weekly: every Monday and Wednesday morning at the CHA office in West Stockbridge and every Thursday morning at the Richmond Congregational Church.

Our seasonal flu clinics started in October and we administered 260 influenza vaccinations. We made time for special appointments and home visits for those who could not make the public clinics. Special thanks go out to everyone at the Richmond and West Stockbridge Town Halls, Richmond Library, the Richmond School, and the Richmond Congregational Church for their complete support. In addition to offering immunizations, we conducted 323 office/clinic evaluations, and made 425 home visits in 2016.

We wish you good health in 2017 and stand ready to serve your health needs in the upcoming year.

Respectfully submitted,

Emilie Jarrett,
RN BSN, Director



CONSERVATION COMMISSION

The mission of the Richmond Conservation Commission is to administer the Mass Wetlands Protection Act and Regulations (GL Ch. 131 Sec. 40 & 310 CMR 10.0), Richmond Wetlands By-laws and the Berkshire Scenic Mountain Act (GL Ch. 131 Sec. 39a). The Commission serves to protect and conserve the quality of the environment, fisheries and wildlife habitat, natural communities and aesthetics of the Town of Richmond by regulating activities that could negatively impact sensitive resource areas, including wetlands, streams and ponds, riparian areas, steep slopes and mountain tops.

The number of filings and overall activity handled by the Conservation Commission in 2016 were similar to the prior year. In all, there were 31 filings compared to 33 in 2015. Requests for Determination of Applicability (RDAs) accounted for 24 of the filings. These requests all involve site visits by Commission members and advertised deliberations by the Commission following a presentation by the applicant. In each case, the Commission determines whether a fairly simple project may go forward as proposed, perhaps with a few conditions. In complex or large scale projects where significant alteration of sensitive areas may be expected, the Commission may require the applicant to file a Notice of Intent (NOI). An NOI is a more extensive presentation of proposed work, including detailed calculations of sensitive area impacts, steps to be taken to repair or compensate for these impacts, often including complex engineered solutions for storm water management and repair or replacement after resource area damage. In the most complex cases, the Commission has the authority to require applicants to provide for independent consultants to advise the Commission to suggest special permit conditions and propose alternative solutions to the most serious issues.

In 2016 the Commission received and processed 4 Notices of Intent. In July, the Commission continued a hearing on an NOI from Charles Popper and issued a permit to replace an existing stream crossing bridge and stabilize stream banks at 878 West Road. In September, the Commission opened a public hearing on a project proposed by the Pittsfield Municipal Airport, under the regulations of the Berkshire Scenic Mountain Act, to replace an existing airport hazard beacon and associated power poles on Lenox Mountain and to restore steep slope vegetation disturbed during construction. In February, the Commission opened a public hearing on an NOI under the Berkshire Scenic Mountain Act for construction of a single-family residence at the junction of Lenox Road and Lenox Branch Road. After site visits and continuances, the Commission closed the hearing and issued an Order of Conditions in May. In April, the Commission Opened a hearing and issued an Order of Conditions for an NOI filed by the Lenox Dept. of Public Works to abandon a very old 8 inch iron water line and replace it with a new 12 inch line running up and over Lenox Mountain in Lenox Road and adjacent woodlands.

When an NOI is processed, the Commission holds an advertised public hearing and issues an Order of Conditions which spells out the conditions under which the work might go forward. When a permitted project has been completed, the Commission often receives a

request for a certification that all the conditions in the permit have been adhered to. In 2016, the Commission received three such requests and issued three Certificates of Compliance.

Two Emergency Certifications were issued by the Commission during the year to protect human health/safety and public property. Both certifications involved work to control and/or limit damage to public or private infrastructure by beavers.

As a reminder, our office hours at Town Hall are coordinated so that the Building Inspector, Health Agent, Conservation Agent and Zoning Enforcement Officer can be available on Wednesday mornings. Property owners who are planning projects are encouraged to stop in or call for an appointment to discuss planned activity, and ensure that they understand what permits and approvals may be required.

As always, we would like to ask all residents, whether full-time residents or week-end home owners, to use the resources of the Commission to educate themselves on not only the Wetlands Protection Act, but also the Richmond Wetlands By-laws and the Berkshire Scenic Mountains Act as adopted by Richmond. Through education, the Commission can help residents execute projects as expeditiously as possible while ensuring compliance with regulations that safeguard our natural environment and promote scenic beauty.

In November of 2015, long time Commission member and Co-Chair, Barbara Frank, retired. The Commission is grateful for Barbara's years of service to the Town as a protector of its wetlands and wooded hillsides. At the same time, former Conservation Agent, Ryan J. Aylesworth, accepted a new post as Town Administrator in Hinsdale, MA. Ryan remains on the Commission as a regular member. In Ryan's place, Richmond hired Shelley W. Evans to take over the Conservation Agent position. Mr. Evans is also Conservation Agent for the Town of Great Barrington and has served for many years as a Conservation Commissioner, Conservation Chairman and board member of the Mass Association of Conservation Commissions.

Respectfully submitted,

Shelley W. Evans
Conservation Agent



COUNCIL ON AGING

The Council on Aging provides diverse services to the senior population of Richmond. Among these is transportation, which provides rides to and from medical appointments, social engagements, shopping expeditions and others. This important aspect of the Council's commitment to the health and well-being of Richmond's seniors is made possible only with the dedication of its volunteer drivers: Chris Doyle, Bill Hydon, Dave Palardy, James Beauregard, Joan Chapman-Bartlett, Al Hanson, Roger Manzolini, James Moffat, Douglas Chapman and John Whitney. The Council owes a debt of gratitude to them and to Gerald Coppola, who keeps the vehicles in top running condition and maintains the garage where they are kept.

In 2016, Jan Hartford, who had been the Chair of the Council on Aging Committee for many years, retired from that position. The Council would like to extend its gratitude for those many years of excellent and devoted service. We welcome Peter Cohen as the new Chair of the Council on Aging Committee and look forward to his help and advice.

The bi-monthly newsletter, Just Older Youth, published by the COA Director, Phyllis LeBeau, provides an ongoing source for important information on topics of particular interest and importance to seniors, as well as announcements of the upcoming special events hosted by the COA. In 2016, the COA held the following events:

June 2nd - A Dinner and Lecture on Living with Cancer in cooperation with the Community Health Assoc.

June 23rd – Bus trip to the Herkimer Diamond Mine in cooperation with the Ralph Froio Senior Center in Pittsfield

June 29th – “Lunch & Learn – Elder Law & Estate Planning” a lecture by a member of the Massachusetts Bar Assn. Held in cooperation with West Stockbridge COA

August 26th – the Annual COA Picnic, held at the pavilion at the town garage.

September 29th – Dinner and Lecture “Everything we Need to Know about Medicare Insurance” a lecture by a SHINE councilor in cooperation with the West Stockbridge COA

October 20th – The Richmond and West Stockbridge COA Lunch Clubs presented “Gothic Tales By Candlelight” a one-woman dramatic reading of ghost stories

December 15th – The Annual COA Holiday Party

The COA also sponsors the Third Grade Special Friends Program, which creates a bridge of understanding between volunteer seniors and the Richmond Consolidated School's third grade students.

The COA continues to offer exercise classes four days a week under the leadership of Christine Faber. These include Yoga, Tai Chi, Osteo-Strength Training Exercises and Line Dancing.

Respectfully submitted,

Peter Cohen, Chair



CULTURAL COUNCIL

The Richmond Cultural Council (RCC) received 24 Grant applications, including 3 Field trip requests from the Richmond Consolidated school, for the 2017 fiscal year. As of February 1, 2017, the Council awarded 13 grants totaling \$5,325 for local cultural programs. These grants will support a range of grass-roots activities, such as concerts for Richmond residents of all ages, plays, exhibitions, field trips for Grades 1-12 students and writing workshops. A complete list of recipients can be found below.

The Richmond Cultural Council is part of a network of 329 Local Cultural Councils (LLC's) serving all 351 cities and towns in Massachusetts under the umbrella of the Massachusetts Cultural Council (MCC). The MCC Program is the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, sciences and humanities every year. The state legislature provides an annual appropriation to the Massachusetts Cultural Council which then allocates funds to each community, based on the size of its population. Decisions regarding who receives the grants are made at the community level by a board of municipally appointed volunteers.

The Richmond Cultural Council is always interested in feedback and input from our town residents. Please contact our chairperson or any other member of the council to discuss your ideas. If you would like to get involved, the RCC is looking for interested people to join the council.

The fiscal year 2017 grant awards are:

Richmond Consolidated School (Joy Mullen): Field trip to Great East Festival	\$400
Richmond Consolidated School (Elizabeth Smith): Field trip to Plimoth Plantation	\$500
Richmond Consolidated School (Tricia Harrington): Field trip to Boston	\$500
Richmond Consolidated School (Rachel Kanz): Gr 1-8 Author Workshop	\$500
Richmond Consolidated School Brothers Grimm Spectaculathon	\$800
Ronald Barron program: Recital of American Music for Trombone	\$650
Berkshire Theatre Group: School Residency Program	\$400
Davis Bates Halloween Harvest at Richmond Free Library	\$425
Roger Tincknell: Community Music Concert "Swinging on a Star"	\$450
West Stockbridge Chamber Players: Spring Chamber Concert	\$200
WAM Theatre: WAM Theatre of Events-Year Seven	\$200
Sculpture Now: Sculpture, Culture and Nature for High School students	\$200
Pittsfield Shakespeare in the Park	\$100

Respectfully submitted by:

Sandra Flannery, Chairperson

Current Cultural Council Members

Theresa Fasano, Member

Sandra Flannery, Chair

Cathy Gamberoni, Publicity

Irma Godlin, Member

Wendy Wolcott Mackey, Member

Frieda Pilson, Treasurer

Ina Wilhelm, Grant Coordinator





DEPARTMENT OF PUBLIC WORKS

This is my Thirtieth town report in as many years as your highway superintendent.

The winter of 2015-2016 was well below our normal winter snow wise.

- Nov. with 0.0", with temps ranging from a high of 70, and a low of 16.
- Dec. 3.19", with temps ranging from a high of 67, and a low of 21.
- Jan. 6.65", with temps ranging from a high of 55 and a low of 1.
- Feb. 9.29", with temps ranging from a high of 61 and a low of -19.
- Mar. 0", with temps ranging from a high of 75 and a low of -14.
- April. 5.39 with temps ranging from a high of 75 and a low of 10, totaling up to 24.52" for the season.

The department started working on the gravel roads as early as March beginning with simply keeping the roads passable throughout the spring thaw period. During this time, we used approximately 995 ton of ³/₄" stone and gravel. Once the roads begin to dry up a bit more we then grade them, shape them and add gravel where needed. We used an additional 385 ton of screen gravel this year, followed up with 12,000 gallons of dust control.

Other items completed were the replacement of the aging flashing light at Swamp and Lenox rd. with a new LED system.

We removed and replaced approximately 1200 feet of guardrail on Lenox Branch Rd. We rebuilt the shoulder so the guardrails could be set back off the edge of the road; Disposal of old wood post \$580.00, Valley roll off Lenox, \$10,680.12 to JS Lane for materials needed to rebuild the road edge, and \$20,858.00 to Commonwealth Guardrail to furnish and install the new guardrail.

Other projects completed; Last year we paved a few roads with a 2" thick leveler mix. This year we sealed them with a single chip seal; Cone Hill, Deer Hill, Turkey Trot and Boys Club Road were sealed. All States Asphalt did the work under the county purchase program for a total of \$55,965.36, with another \$990.00 to Donovan's blacktop for a day's rental to pick up the loose stone with their sweeper.

Roadside mowing was done using our two tractor mowers and the over the guardrail mower. We do take special care of the intersections that may interfere with visibility.

Other road patching was completed, and the lines painted.

As usual the White Goods and Bulky Day are successful. We now bring all our electronics that are dropped off to the Goodwill Industries in Pittsfield.

TOWN BEACH

With a nice grant the beach received a makeover with a new design on the sandy area, new tables and grills, handicap assessable ramp to get to the water's edge. Also, a new larger enclosure where the port-o-let is stored during the summer months, which is also ADA compliant, the highway department did some extensive brush removal opening a much larger lawn area. New wood guard post where installed. A security fence was installed around the beach grounds that is closed every night at 7PM. For those who enjoy walked down to the beach area, there is a walk-through gate to the right of the big gates. I am sorry but dogs are not allowed past this gate and in the beach area. Again, this year we fell into the same lifeguard drought that many communities faced, we did however have one lifeguard for most of the season. Elizabeth Bartlett took charge of the lifeguard duties. With the sharing of personnel from the boat ramp monitors, there were two people at the beach many times. The department maintains the opening and closing of the beach this summer. I want to thank MSP and Tom Grizey for making their unscheduled stops throughout the year during the daytime hours. We will continue to close the gate at 7:00 pm nightly.

Special thanks go out to Sheriff Tom Bowler and Sergeant John Salvy of the Berkshire County House of Corrections community service program for all their help in the fall and spring with the installation and removal of our winter snow fence.

Thanks, go out to the Richmond Fire Dept. and Chief Travers for all their help during nasty wind and rain storms, and thanks also go to the Richmond Telephone company for their assistance.

I want to thank Rick Latimer, and my crew Bob Navin , Mike Lamke, and Tyler Kern for all their hard work.

Respectfully Submitted,

Gerald M. Coppola,
Director of Public Work



EMERGENCY MANAGEMENT DIRECTOR

The Richmond Emergency Management Agency (EMA) is responsible for coordinating volunteers and private resources during emergencies and disasters. EMA providing leadership and develops plans for effective response to hazards, disasters or threats. Personnel are trained to protect the public and respond to both natural and man made disasters. Our school has plans to cover most threats to the students.

The Massachusetts Emergency Management Agency designed 211 to reduce the number of non-emergency calls made to 911. Those dialing 211 can get updated disaster and storm information during emergencies. The center operates around the clock during emergencies and from 8:00a.m. to 8:00p.m. weekdays. Callers using cell phones in Berkshire County should not use 911 because the call goes to Northampton. Emergency cell phone calls should go to the Sheriffs' Communications Center in Pittsfield at 413-442-3693.

Richmond has reverse 911 to help with notification of hazards. If sirens sound for three minutes with an up and down tone, listen to local radio stations or cable TV channel 116-2 for information. WE are still looking for volunteers. If interested, please call my home at 413-698-2570 or office 413-698-8600, or stop at our office at the Town Hall. Those wishing to receive reverse 911 calls can register their phone numbers (land-line or mobile) at either the Town of Richmond website at <http://www.richmondma.org> or contacting the town secretary at 413-698-3355.

Richmond EMA now has its own radio dispatch center at the Town Hall for emergencies. I am looking forward to another year of progress for the town of Richmond.

Thanks to those who help keep the 911 listings current and help in updating and maintain the street guide, the Assessor's office, the Richmond Telephone Co., and emergency personnel including state police, fire, and local police. I would also like to thank Berkshire control dispatchers for their fine job. Thanks to Gerald M. Coppola, Dept. of Public Works for helping in emergencies. Thanks once again to Richmond department heads and Selectmen for their cooperation.

Respectfully submitted,

Thomas G. Grizey
Director, Richmond Emergency Management
2016



FENCE VIEWERS

We were not called to address any fence issues in 2016, but remained ready to serve if needed.

Please be aware that your fence viewers are available to help resolve a fence-line dispute in agricultural situations; however, determining property boundaries (lines) is not within our job description. Should you encounter a fence line issue, please call and we'll do whatever we can to bring about a solution.

Respectfully submitted,

Alan Hanson
Roger Manzolini





FINANCE COMMITTEE

In early 2016, we welcomed Pat Callahan to the Committee, who stepped in for Sandy Fenn who had recently moved from Richmond. Pat's banking and human resource experience proved helpful as proposals for new benefit packages were presented as part of the FY17 budget preparation. The Committee worked with the Selectmen, an interim Town Administrator and Town Hall staff develop the Town's Fiscal Year 2017 operating budget, which was approved at the May 2016 Annual Town Meeting.

The FY17 budgeted spending increased by 1.8%, with the increase in the property tax rate expected to be less than 1%. Importantly, we were able to continue to fund our Stabilization Fund, used to fund major capital expenditures in lieu of borrowing and to provide a necessary cushion should an unexpected event occur. As part of the FY17 budget, we also established and funded an OPEB (Other Post-Employment Benefits) Trust Fund, which will allow us to address future obligations the Town has to retired (and yet to retire) Town employees. The establishment of this Trust Fund demonstrates our commitment to maintaining a strong financial position and which helps us maintain our bond rating in the event of future borrowing needs. Other budget highlights in FY17, include a decrease in the School's funding request from the Town. Our single biggest expense was down by 4.2% due to decreases in numbers of high school students for whom we pay tuition and an increase in the utilization of School Choice funds. School Choice funds remain a significant source of revenue required to fund important School programs, however, it's expected that as the Town's resident student population begins to rebound, we will need to curtail the acceptance of new Choice students.

The Committee remains committed to ensuring the Town's fiscal condition remains strong, looking for ways to grow revenue, increase efficiency and control costs while maintaining necessary services funded by tax rates that our residents can afford.

Respectfully submitted,

Robert Gniadek, Chair
Eileen Martin, Clerk
Pat Callahan
John Mason
Stevan Patterson



FREE PUBLIC LIBRARY

In 2016, the Richmond Free Public Library provided patrons with access to a variety of educational, informational and entertaining materials, as well as programming for all ages. The library continued to be a place where patrons could connect with one another and engage in our community.

Through collection development and access to statewide materials via Interlibrary Loan, in FY2016, the library circulated

- 8,324 books
- 683 print periodicals
- 768 audio books
- 5,626 videos
- 426 E-books
- 88 downloadable audios
- 255 museum passes/miscellaneous item

In 2016, the library facilitated the following programs for adults: a monthly book discussion, computer/ipad tutorials, an adult coloring session, a genealogy discussion, an artist's talk with Donna Krenicki, a flu clinic, a special election day at the library, and a solstice social.

In 2016, the library also continued "The Lively World Series", an author/lecture series in memory of Milton Bass. Our first guest author this year was Carole Owens, who gave a talk on her latest book "Remarkable Women of New England: Daughters, Wives, Sisters and Mothers: the War Years 1754-1787." Our second guest was journalist, Joanna Slater, who shared her experience travelling with Syrian refugees. Ruth Bass introduced each guest in this successful series.

For children, the library hosted the following programs: a bimonthly story hour, a visit from the Richmond Consolidated School's third grade, an Independent Summer Reading Program, a Halloween costume day and Rhonda's Reptiles, a live animal program.

In 2016, Candy Mountain planned and executed the reconfiguration of our library collection. We downsized our book sale area and with the help of our amazing volunteers, the non-fiction books were carried to and re-shelved in the old book sale room. The fiction was expanded into the area that had held the non-fiction. Candy also created a Richmond Historical Nook in the back section of the old book sale room. She has been researching library history and cataloging our historical collection – a work in progress.

The library wishes to thank our volunteers for 2016: Rick Baehr, Trina Barnes, Alma Blafield, Jim and Margaret Beauregard, Bob Dziuban, Deborah Evans, Harry and Jan Hartford,

Emily Helleskov, Riley Laurent, John and Katherine Keenum, Nanci McConnell, Andrea Mountain, Candy and John Mountain, Peter Smith, and Craig Swinson.

The library also wishes to thank the following organizations for their yearly support: The Friends of the Richmond Library, The Library Board of Trustees, The Richmond Board of Selectmen, The Richmond Garden Club and The Richmond Record.

Respectfully submitted,

Kristin Smith
Director





FRIENDS OF THE RICHMOND LIBRARY

The Friends of the Richmond library is a Ch. 180 tax exempt corporation whose sole function is to support and enhance library service at the Richmond Free Public Library by fundraising and volunteering. We also maintain the library copy machine.

As of December 2016 we had ninety six members. The board meets annually in June, and also meets virtually via email to discuss projects and purchases for the library throughout the year. The board consists of a president, vice president, treasurer, clerk, and two members at large. The present board members are:

Candy Mountain	– President
Jan Hartford	– Vice President
Nanci McConnell	– Treasurer
Open Seat	– Clerk
Rick Baehr	– Member at large
Karel Fisher	– Member at large

As you can see we are still in need of a clerk. The duties of our clerk is to take the minutes at the annual meeting and to record the decisions that we make during the year by email. Also the clerk sends thank you cards for the special donations that we sometimes receive. The only requirement to being on the board is to be a current member of the Friends and being interested in doing things for the library. We have very reasonable membership levels.

This year we renewed the library's website, we purchased Barnes & Noble gift cards to be used as rewards for the children who participated in the Summer Reading Program and we purchased new book ends for the library's Local History Nook. We continue to purchase the library's collection of magazines. In the spring we donated funds to the Richmond Garden Club to help with the beautiful plantings that they did in front of the library. And we purchased a new microwave to replace the one that broke.

Looking ahead to 2017, we will be helping the library to celebrate the library's 125 anniversary. We have ordered new Deneen Pottery mugs to raise money and to celebrate that there has been a library in Richmond since 1892. We also sell Monahan note cards and we still sell the very popular 01254 hats.

Respectfully Submitted,

Candy Mountain
Friends of the Richmond Library
President



HISTORICAL COMMISSION

Local Historical Commissions are the official agents of municipal government. They serve as local preservation advocates and as an important resource for information about their communities' cultural resources and of preservation of town documents and activities. "The continuing presence of historic properties in Richmond immeasurably enhances the quality of our lives; they help to establish our sense of place and to define the very character of our community."

We held one meeting last year and also worked on several continuing projects.

CEMETERIES

We updated the list of Veterans to include those who only just came to our attention and those who had recently passed away. For Memorial Day, volunteers again placed American flags in our four cemeteries. Unfortunately, many of the newly placed flag standards have disappeared. This seems to be an ongoing problem. Since the new standards are a heavy plastic rather than metal they hold no scrap value we are concerned why this is happening.

At our meeting we also discussed how to do a better job of documenting and maintaining our older stones. Newer ideas will be looked at by the members.

OTHER BUSINESS

Roger Manzolini, Virginia Larkin and I worked on the Veteran's Memorial garden at the Richmond Consolidated School.

Historical Inventory Forms are always at the top of our to-do list. There was never one done for Camp Bluebird which became Camp Marion White, the Western Massachusetts Girl Scout Camp that was sold last fall. At one time, this land not only belonged to the Native Americans but was also the site of an early saw mill. That part of Richmond was formerly named Yokuntown, and later Lenox, before it was transferred to Richmond by its early settlers.

To better understand their architectural history, we visited several houses and sites. One house was "Penrhyn Manor" located at 20 Reservoir Road. This home has an interesting history as a 1910 Craftsman estate house, and how it differs from our early Federal revival style.

The Richmond Boulder train also needs to be included on these inventory forms, as it is a significant historical and geological formation. Stevens Glen is also one of our unique geological sites. There is also a mineral, Gibbsite, which should also be inventoried on this form. This mineral was found by Professor Chester Dewey while he was looking for botanic specimens in Richmond in 1820. Berkshire museum has a Richmond specimen which appears to be the only example from Berkshire County.

Little was known of the corduroy road bed which was dug up when the culvert was replaced on Swamp Road by the Ford-Butler-Congdon house. This type of road was an old time method of paving a road with split or round logs laid crosswise side by side to cross swampy areas. This road bed was part of the Market to Kinderhook road that was in existence before the Town of Richmond was founded.

We purchased one very early town document which was lost by the town many years ago. The reason for acquiring this document is it lists the names of the people living in the town in 1795, and how much they were spending on taxes. Many newer documents will not be available as they have been totally destroyed. In another 50 years when questions arrive no information will be available to answer the questions. Preserving important documents is one of the ongoing jobs of the commission and it should be made aware of impending shredding before it takes place.

I have answered many genealogical queries from families looking for long ago family members and also did one private tour with a family who was gathering ancestral information.

The Historical Commission along with the Richmond Historical Society again conducted a tour for the Upper Housatonic Valley National Heritage Fall Walks. This year we chose the Northeast District, which originally was Yokuntown, and later Lenox, and is now the Northeast part of Richmond. This tour included the former Branch Tavern ruins, the Northeast Schoolhouse and many fine old houses and sites along with the Northeast Cemetery. As with other years we drew a lively crowd of people to explore the area around the schoolhouse, and a power point presentation of the surrounding area was shown in the Richmond Historical Society's Northeast Schoolhouse.

Again this year we are looking for ways to help educate the town of its important heritage and the many valuable and scenic properties we have to enjoy.

Respectfully submitted,

Chair: Gloria Morse; **Members:** Allison Edwards, William Edwards, Virginia C. Larkin, Melanie Masdea-Dignum, and Frieda Pilson.



Photograph by William Edwards

View of "Penrhyn Manor", 20 Reservoir Road as seen from East Road, Richmond, MA



HISTORICAL SOCIETY

Almost a quarter of a century ago several local residents gathered in a Richmond living room and began to organize what is now the Richmond Historical Society. By 1992 we were a full fledged non-profit organization. We are now looking forward to entering our 25th year of continuing to preserve our Richmond heritage!

Activities during this year:

- Barbara Allen, Curator of the historical collection at the Stockbridge Library, Museum & Archives was the main speaker at our Annual Meeting and election of officers. Attendees enjoyed her hands-on presentation on *The Care and Feeding of a Historical Collection*.
- We took advantage of the Berkshire County Sheriff's Inmate Program for non-profits to have them paint the exterior of the Northeast Schoolhouse. This was a free service – we just supplied the needed materials.
- Our doors opened once again to welcome visits to our classroom of second graders from Stearns School in Pittsfield and our Richmond Consolidated School third graders.
- Visitors enjoyed a new exhibit during an open house of our ca.1903 Howes Bros. photographs and to a *Then and Now* matching exercise. Gloria Morse gave a fine presentation of “back then” in the classroom.
- We participated, with the Richmond Historical Commission, in the Housatonic Heritage Walks and Talks – providing history of a portion of the Northeast District led by Gloria Morse and assisted by Virginia Larkin.
- A big thank you goes to Harry Hartford, Arthur Rawson, and James Rawson for their risky volunteer efforts. Stedman Stephens and William Edwards were also very helpful for various projects.
- And we continue to maintain a stand of milk weeds set aside for the monarch butterflies.

Additions to our collections:

- Three original empty bags, made to package 100 lis. of limestone for the Pittsfield Lime and Stone Company, Richmond, MA. Donated by Lawrence and Margaret Rotti of Pittsfield, MA.
- An 1858 wall map of Berkshire County donated by Richmond resident Sara Set.
- An original 1816 Richmond, MA document written by the selectmen to the town constable to call an election to vote for town officers. Both of these artifacts were displayed at the Annual Meeting.
- Baby scales and floor scales, once used by the Well Child Clinic before 1937, were donated by Gloria and Charles Morse.
- Although we do not claim to be the owners, a mention must be made that through a chance find by Virginia Larkin and the generosity of Allison and William Edwards, we were able to return to Richmond several pages of important original 18th century town documents. They are now stored in archival packaging.

A working Victrola with records, on loan from Joyce and Scott Phelps, is in place in the classroom. It is similar to a phonograph used for the music programs in the six school districts

Our sad news is the passing this past June of Vice President Marguerite “Jackie” Rawson. Jackie was a founding member and tireless worker. We miss her and her amazing gift of common sense.

The Richmond Historical Society is very grateful for the response to our Annual Appeal letter. These monies help with the fixed on-going expenses of the Northeast Schoolhouse, home of the society. We are exploring grant programs and other avenues for funds to replace a deteriorating roof and purchase storm panels to help preserve the aging sashes.

If you are interested in learning more about the Richmond Historical Society and/or have any ideas and skills, such as grant writing or programming, please call any officer or board member.

The Northeast Schoolhouse, settled at Stevens Corners, is a shining reminder of our town’s pioneer heritage, a statement, that is, about our efforts in preserving both scenery and history.

Officers: Virginia Larkin, *President*,
Treasurer; Stedman Stephens;
Secretary, Janice Hartford.

Board Members: Mary Blair, William Edwards, Gloria Morse, Carol Stephens, Bonnie LaPierre, Joan Chapman-Bartlett, Margaret McMahan, and Martyn McMahan.

***THE PURPOSE OF THE CORPORATION IS TO
ENGAGE IN THE FOLLOWING ACTIVITIES:***

“To promote and foster a greater knowledge and appreciation of the history of the Town of Richmond, Massachusetts, through research, lectures, exhibits, acquisition and preservation of historical materials and sites, and other means.”



*The Northeast Schoolhouse is listed on the National Register of Historic Places.
We are a fully tax deductible 501(c)3 non-profit organization.*



PLANNING BOARD

1. Site Plan Reviews – A total of one site plan for new residential home construction was reviewed and approved by the Planning Board. This is one less than last year.
2. Building Lots - The Planning Board endorsed three land plans that created one additional lot by subdividing an existing lot on Town roads. This rate of lot subdivision was one more than last year
3. Zoning By- Law Changes – The Planning Board continues preliminary discussions on the need for possible zoning changes to the area directly abutting Richmond Pond and not part of the Richmond Shores Subdivision. This would include the Camp Russell, former Camp Marion White, Whitewood and Branch Farm. Before any changes are recommended to a Town Meeting, a public hearing will be scheduled.
4. The Planning Board has begun work on creating a new enhanced webpage for the town website.

Respectfully submitted,

John Vittori, Chairman
Richard Bell
John Hanson
Katherine Keenum
Adeline Ellis





POLICE CHIEF

In accordance with the Massachusetts gun control act of 1998 I have issued Fire Arms Identification Cards or Licenses to Carry Firearms to all qualified applicants during the period of January 1, 2016 and December 31, 2016.

We continue to assist the Massachusetts State Police in the control of traffic, investigations of motor vehicle accidents and other investigations of matters in town.

Thanks to all our constables for their support and cooperation in the handling of work details and emergency traffic control situations, thereby keeping safe the work crews, emergency response personnel and traveling public.

As always, our thanks to the Massachusetts State Police for their continued quick response and the professional handling of all the towns law enforcement requirements.

I will continue to hold office hours at the town hall every 2nd and 4th Wednesday of each month from 7:30 PM to 9:00 PM so that residents can bring any questions they have, obtain permits and any other information they may require.

I look forward to continuing to be of service to the town as Chief of Police.

Respectfully submitted,

William H. Bullett
Chief of Police





RECREATION COMMITTEE

The Richmond Recreation Committee (RR) this year's members were Jeff Konowitch (Chairman), Rebecca Marzotto, Rachel Kanz and new members Rick Saute and Matt Lenehan.

The RR supports a wide variety of programs that encourage the Richmond community to live healthy lives. Parents, teachers and other members of our community are coaches of our programs in fall soccer; winter basketball; swimming; spring baseball (T-ball, Coach's Pitch, Minor and Little League) spring soccer; softball teams, lacrosse and volleyball. Baseball, softball, swimming and soccer programs are run by the Great Barrington leagues with input from the RR. All of these programs have had good participation over the years and many Richmond children were able to take advantage of multiple sports. We can't ever thank the coaches and assistants enough that volunteer their time so to the many different programs we support and/or sponsor.

The Richmond Youth Basketball program is doing well. The enthusiasm from the coaches and the participants has been outstanding. This year there were more than 40 students playing (almost a 25% increase from last year) and several parents and a couple of RCS staff members are coaching. There are also several other volunteers that have been assisting. The teams start as young as Kindergarten and go all the way to 8th grade. K thru 8th grade boys and girls played on development teams and some students also played basketball in Housatonic (boys) and Gt. Barrington (girls), with some playing on the Housatonic Travel teams. Some Richmond parents coached these teams.

A new event was started this year which was the Winter Carnival. On a Friday evening in January we set-up several stations around the school that included unicycling, tumbling, hula-hoops, rock climbing, ping pong and a craft table. The night ended with a huge game of dodgeball. With the help of the RCS student council and the PTO there were about 150 students/parents/staff of the school and the surrounding community. This is an event that will continue.

Another new event was the cross country skiing/snow shoe day at the Hilltop Orchards and trails. The Richmond Community was invited to enjoy the day and many came to take advantage. The Vittori's were great hosts and many look forward to next year.

This year we continued our young program of girls' volleyball to encourage girls to play the sport. The program consists of 4th through 8th grade girls with high school volunteers also working with them to assist in their development. This program came to us through a Richmond parent Lance Fyfe.

Our RR programs continue to prepare our students for high school athletics and beyond to have an interest in physical fitness. These lifelong values help keep all involved in fitness and healthy lifestyles.

This year was the 8th annual Ping Pong Tournament on Friday, April 7, 2017 at the Richmond Consolidated School gymnasium. We had a great turnout and everyone had a lot of fun.

The 10th annual “Reach the Beach” 5K road race was held in June 2016 and has been a great community event over the decade.

We thank all those who played and/or helped out to make it a successful year. This includes our Committee members (past and present) and we also thank the Selectmen and the other town officials and town staff that assisted us throughout the year. We want to thank our Town Administrator Mark Pruhenski. And let’s not forget the school administration of Monica Zanin and Dr. Peter Dillon along with the great Natalie Gingras, Tammy Jervas and the rest of the staff of RCS for a great year of collaboration.

Finally we like to thank Holly Freadman and Chris Begley who left the committee this year. They put in many years of volunteering and time to the committee and far after their children had left the school system.

Respectfully Submitted,

Chairman
Jeff Konowitch





RICHMOND CIVIC ASSOCIATION

The objectives of this association focus on the preservation and protection of the natural and desirable features of the town and the development and improvement of the community in cooperation with town officials. Membership includes all residents.

Each May, the RCA sponsors the annual Baby Town Meeting where issues from the upcoming town warrant are presented for discussion and candidates for election are introduced. A special part of the 2016 event was a commendation to outgoing selectwoman Marguerite “Jackie” Rawson from Alan Hanson. Jackie’s many years of service to the town were applauded.

Additionally, the association helps sponsor the annual fall Pie Social. The RCA publishes a Community Calendar with a distribution to 700 families and businesses. A new endeavor involves outreach to new Richmond families with a “Welcome Bag”.

Copies of a soft-cover reprint of “Richmond Massachusetts, The Story of a Berkshire Town and Its People 1765-1965” by Katharine Huntington Annin are still available. Proceeds will help support the work of the RCA. Copies are available by contacting the president or secretary.

Linda Morse, President
Jan Hartford, Secretary





RICHMOND CONSOLIDATED SCHOOL

Richmond Consolidated School
Shaker Mountain School Union #70

The 2016-17 school year is off to a great start. I started in the superintendent's role in July with the support of Sharon Harrison, business administrator. Our School Committee chaired by Dewey Wyatt and includes Adeline Ellis and Andrea Harrington. Our initial efforts have focused on organizational changes, budgeting and purchasing. We have worked hard to refine and improve existing systems.

The school year is going wonderfully. Principal Monica Zanin and her team of faculty and staff are doing exceptional work. Students and teachers are engaged in meaningful learning and having a lot of fun. Perhaps most importantly, as I drop into classes, I am amazed by the depth and quality of student work. School tone is great. Local press are starting to pick up on this and expect to see many glowing articles.

As in the past, MCAS scores are exemplary. You may recall, because our school and class sizes are so small, the data are not reported in fine detail.

Parent and community involvement are very strong. I regularly see community members volunteering and visiting classes and programs.

We will continue to build on our strengths and I'm optimistic about our path together going forward.

Respectfully submitted,

Peter W. Dillon, Ed.D.
Superintendent of Schools
Richmond Consolidate School
Shaker Mountain School Union #70
pdillon@richmondconsolidated.org





RICHMOND LAND TRUST

What a great year it was for land protection and preservation in Richmond. Two highlights were the donation of land adjacent to the Hollow Fields reserve and victory in the fight to stop a high-pressure natural gas pipeline.

The Robertson family made a gift of three parcels totaling 183 acres, which more than doubled the area of the Hollow Fields reserve. The land also abuts Bates State Forest to the north and Peirson Place property, which is protected by a conservation restriction, to the south. The property was given to the Berkshire Natural Resources Council, and the Richmond Land Trust holds a conservation restriction, ensuring its permanent preservation. RLT recognized Janet Robertson to thank her for the family's generosity at the annual pie social, sponsored jointly with the Historical Society and Civic Association. The annual Charles and Mary Kusik Citizenship Award had been presented to Jackie Rawson earlier in the year; and at the pie social Ann Larkin related fond memories of working with Jackie, who had served on the RLT board among her many civic activities.

The high-pressure natural gas pipeline proposed by Kinder Morgan and its subsidiary Tennessee Natural Gas was defeated this past year. The Richmond Land Trust joined with several other conservation organizations to present the case against adding this pipeline to the five pipelines that currently go through Richmond. In the face of strong opposition from conservation groups across the state and a study questioning the need for the additional pipeline capacity, Kinder Morgan eventually withdrew the pipeline application altogether.

RLT undertook other activities worth mentioning. Several board members have attended the annual statewide land preservation conference to educate ourselves on conservation issues, to network with other volunteers, and to hone our skills. A bench was placed at the corner of Sleepy Hollow and East Road, so walkers may pause and enjoy the view of the Taconic range. The bench honors the Boynton family who placed a conservation restriction on the fields surrounding their home. RLT made a contribution to Mass Audubon for the stewardship fund to maintain its new Tracy Brook Wildlife Sanctuary. Board members got our hands dirty cleaning up an old dumpsite on property in the "cathedral" area of Swamp Road, purchased several years ago with member donations. So, please become a member of RLT with your annual gift. We continue to monitor other properties that we own or hold the conservation restriction and to provide advice and encouragement to those interested in preserving Richmond's scenic character.

Respectfully submitted,

John Keenum, President
Ruth Bass, Vice President
John Mason, Treasurer
Christopher Magee, Clerk



SCHOLARSHIP COMMITTEE

The Anita Chapman Scholarship Fund was established in 1971 with the sole purpose of assisting young people with their education or training following high school graduation. The awards may be used for education or training at a college, junior college, or vocational school or any other full time program considered appropriate. Presently the committee oversees the administration of eight scholarships.

Two awards of \$1,000 each were given from the Anita Chapman Scholarship Fund: one to William T. Serkin in honor of Stanley Iwanowicz and one to Cara Freadman. In addition, a \$750 award from the Anita Chapman Scholarship Fund was given to Courtney Freadman.

The Mildred Wheeler Memorial, named for a Richmond art teacher, and the Sara MacDonald Scholarship, established in honor of a resident who taught at a one-room school in Richmond, are both invested by the town. Jennifer Evans won the Wheeler award of \$750, and Mercedes Girona received the \$750 MacDonald award.

This year the Joyce C. Spence Award of \$500 was given in honor of Isabella "Betty" Spence and awarded to Emily Martin. A special thanks to the Richmond PTO for their continued support of this award. A \$750 William A. and Hazel B. Dickson Scholarship went to Kelsey Marzotto.

The remaining scholarship funds are privately invested. Two scholarships of \$800 each were given by the Richmond Volunteer Fire Department/Malnati Family Fund. These went to Dominic DeFelice and Alyssa DiSilva. Two awards of \$200 each were given from the Helen and Harold Kingsley Memorial Scholarship and went to Jason Konowitch and Olivia Piazza. Monique Mielke received the \$100 George Kingsley Scholarship. The Fire Department/Malnati awards are funded in part by proceeds from the annual chicken barbecue.

The awards committee for all the scholarships consisted of representatives from Richmond civic organizations. All recipients are full-time Richmond residents who are either entering college or are already enrolled. The awards committee's decisions are based mainly on academic achievement and community service.

The Anita Chapman Scholarship Committee, which administers the awards procedure and is in charge of investing the monies for three of the funds, wishes to thank the Richmond Congregational Church and the Richmond Civic Association for their continued, generous support of these scholarships. Donations to the various funds are welcome and we thank those of you who have contributed this past year as well. More information is available from either Jan Hartford or Betty Gniadek, treasurer.

Jan Hartford, Chair
Anita Chapman Scholarship Committee



SCHOOL COMMITTEE

In this last year Richmond and the Shaker Mountain School Union #70 worked to fill a vacancy in the Superintendent position. We had been very well served by interim Superintendent Dr. William Cameron until a thorough search process resulted in establishing a first-in-the-state, shared-services agreement with Berkshire Hills Regional School District. With this, we are very fortunate and pleased to be able to work with Dr. Peter Dillon to meet the educational needs for Richmond Consolidated School (RCS) students.

The educational challenges in Berkshire County related to declining student population and increasing costs continue. The Berkshire County Educational Task Force is meeting approximately every three weeks to assess this complex situation in order to develop and recommend solutions to meet the educational and funding needs of K-12 education in the future (specific information can be found at: berkshireducation.org/main_page.html).

Locally, the Richmond Long Range Planning Committee continues to assess what the future of Richmond will look like, where the school has understandably been a top focus area. The School Committee and Administration recognize that “business as usual” can’t be the mode of operation. We continue to look for new ways to control costs, like with the shared-services agreement, while providing a very rewarding educational experience for our students.

This challenging climate with uncertainty about the future can be distracting in day to day operations, and could lead to less than ideal teaching and learning environment. However, while many continue to work on our future, the School Committee has emphasized the critical need to remain heavily focused on current students to maximize output with the funding our taxpayers have provided. Under the guidance of Principal Monica Zanin, the school continues to do just this. The hard work of the Principal Zanin and her staff results in RCS continuing to be recognized as a top performing school. Results from standardized test show RCS has maintained academic excellence over the past several years at a level that has not been matched by any other school in the county.

Standardized test scores are just one measure of student achievement. The school’s holistic approach to education, focus on experiential learning, implementation of the latest research in student learning, providing rich professional development, has paid dividends. As another component to the educational experience, Principal Zanin and the staff continue to emphasize the need for the school to remain connected to the community. The long list of outreach efforts are evidence of that. Here are some examples: Veterans Day celebration, the Thanksgiving lunch, visits with elderly groups, participation in the Memorial Day Parade. An important outcome from the experiences at RCS is the further development of overall positive contributors to society.

Now, there is some really great news for our community that is resulting from this great work. We are seeing an increase in the numbers of families moving into Richmond, both from within Berkshire County, as well as those moving to town from outside of the county. We are hopeful the value of the town and school continue to be seen and this trend continues. It will reduce the school choice population back to a more balanced level to supplement the class sizes where needed, while obtaining additional funds to operate the school and reduce the burden on the taxpayers.

The School Committee seats have changed. Adeline Ellis was appointed to fill the seat previously held by Bianca Daigle. Andrea Harrington was appointed to complete the remainder of previous Chairman Jim Biancolos' term after he and his family moved from Richmond.

I thank the entire Richmond community for supporting the school, from the PTO's tireless fundraising on behalf our students, the countless volunteers who support activities, to each Richmond taxpayer who make possible all our successes. I invite everyone to take advantage of opportunities to visit the school and to see the many positive things happening.

The School Committee sincerely appreciates the continued efforts put forth by so many towards the growth and education of our students. As always, we welcome everyone to our meetings at the Richmond Consolidated School on the second Tuesday of each month at 6pm.

Respectfully submitted,

Dewey Wyatt
School Committee Chairman





TAX COLLECTOR

The table below shows the outstanding receivables as of June 30, 2016 – the end of fiscal year 2016. These figures are drawn from the Collector’s records as of June 30, 2016.

Real Estate Taxes

Levy of 2016	\$75,639
Levy of 2015	10,507
Levy of 2014	3,540
Levy of 2013	1,715
Levy of 2012	0
Levy of 1989 - 2011	0
Total	\$91,402

Personal Property Taxes

Levy of 2016	\$1,452
Levy of 2015	880
Levy of 2014	0
Levy of 2013	0
Levy of 2012	0
Levy of 1989 - 2011	365
Total	\$2,697

Motor Vehicle Excise Taxes

Levy of 2016	\$17,086
Levy of 2015	1,275
Levy of 2014	1,801
Levy of 2013	582
Levy of 2012	332
Levy of 1998 - 2011	0
Total	\$21,078

Sewer Betterment Quarterly Payments

Levy of 2016	\$11,449
Levy of 2015	4,356
Levy of 2014	3,486
Levy of 2013	1,051
Levy of 2012	0
Levy of 2007 - 2011	0
Total	\$20,342

Total Betterment Outstanding

\$2,741,426

Sewer Operation & Maintenance Annual Payments

Levy of 2016	\$3,777
Levy of 2015	2,038
Levy of 2014	1,924
Levy of 2013	1,699
Levy of 2012	1,249
Levy of 2007 - 2011	3,853
Total	\$14,542

Respectfully submitted,

Frederick W. Schubert

Town Collector



TAX TITLE CUSTODIAN

Tax Title #	Account #	Owner/ Location	Year	Tax	Settlements	Interest	Demand	Charges	Transactions	Net of	Bal Due	Trs Chgs	Trs Int	Total Due	
2	101.0 0053 0000.0	Skuzacek, Sylvia Amy 0 hemlock Road	2009	5.26	0.00	1.28	0.00	222.01	0.00	0.00	228.55	0.00	221.61	450.16	
			2010	5.35	0.00	0.65	0.00	15.00	0.00	0.00	21.00	0.00	19.47	40.47	
			2011	5.42	0.00	0.68	0.00	15.00	0.00	0.00	21.10	0.00	16.12	37.22	
			2012	4.85	0.00	0.90	0.00	15.00	0.00	0.00	20.75	0.00	11.21	31.906	
			2013	4.98	0.00	0.66	0.00	15.00	0.00	0.00	20.64	0.00	8.93	29.57	
			2014	5.15	0.00	0.47	0.00	15.00	0.00	0.00	20.62	0.00	6.41	27.03	
			2015	5.49	0.00	0.72	0.00	15.00	0.00	0.00	21.21	0.00	0.00	0.00	21.21
Total	36.50	0.00	5.36	0.00	312.01	0.00	0.00	353.87	0.00	283.75	0.00	637.62			
3	101.0 0113 0000.0	Brabec, Charles 0 Chestnut Street	2010	2.72	0.00	0.41	0.00	210.42	0.00	0.00	213.55	0.00	181.89	395.44	
			2011	2.74	0.00	0.25	0.00	15.00	0.00	0.00	17.99	0.00	13.74	31.73	
			2012	4.85	0.00	0.90	0.00	15.00	0.00	0.00	20.75	0.00	11.21	31.96	
			2013	4.98	0.00	0.66	0.00	15.00	0.00	0.00	20.64	0.00	8.93	29.57	
			2014	5.15	0.00	0.47	0.00	15.00	0.00	0.00	20.62	0.00	6.41	27.03	
			2015	5.49	0.00	0.72	0.00	15.00	0.00	0.00	21.21	0.00	0.00	0.00	21.21
			Total	25.93	0.00	3.41	0.00	285.42	0.00	0.00	314.76	0.00	222.18	0.00	536.94
4	101.0 0064 0000.0	Sabino Susan 25 Bridge Street	2010	0.00	797.39	0.00	0.00	219.51	1,023.39	-6.49	0.00	0.00	0.00	-6.49	
			2011	0.00	1,854.09	0.00	0.00	15.00	1611.60	257.49	0.00	0.00	0.00	0.00	257.49
			2012	0.00	1,602.88	0.00	0.00	15.00	0.00	1,617.88	0.00	0.00	0.00	0.00	1,617.88
			2013	0.00	1,659.63	0.00	0.00	15.00	0.00	1,674.63	0.00	0.00	0.00	0.00	1,674.63
			2014	0.00	1,479.29	0.00	0.00	15.00	0.00	1,494.29	0.00	0.00	0.00	0.00	1,494.29
			2015	0.00	1,549.27	0.00	0.00	15.00	0.00	1,564.27	0.00	0.00	0.00	0.00	1,564.27
			Total	0.00	8,942.55	0.00	0.00	294.51	2,634.99	6,602.07	0.00	0.00	0.00	0.00	6,602.07
8	402.0 0089 1000.0	Barriere, Richard L. 50 Grist Mill Road	1998	190.46	0.00	141.65	0.00	127.00	0.00	0.00	459.11	0.00	927.78	1,386.89	
			1999	165.89	0.00	101.74	0.00	5.00	0.00	272.63	0.00	550.93	0.00	823.56	
			2000	184.00	0.00	87.12	0.00	5.00	0.00	276.12	0.00	557.98	0.00	834.10	
			2001	185.60	0.00	61.86	0.00	5.00	0.00	252.46	0.00	510.17	0.00	762.63	
			2002	140.03	0.00	27.07	0.00	5.00	0.00	172.10	0.00	347.78	0.00	519.88	
			2003	142.08	0.00	56.47	0.00	5.00	0.00	203.55	0.00	348.71	0.00	552.26	
			2004	143.10	0.00	36.81	0.00	5.00	0.00	184.91	0.00	316.77	0.00	501.68	
2005	224.85	0.00	18.63	0.00	5.00	0.00	248.48	0.00	425.68	0.00	674.16				
2006	235.84	0.00	33.61	0.00	5.00	0.00	274.45	0.00	417.83	0.00	692.28				

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Tax Title #	Account #	Owner/ Location	Year	Tax	Betterments	Interest	Demand	Charges	Net of Transactions	Bal Due	Trs Chgs	Trs Int	Total Due
			2007	249.74	0.00	80.53	0.00	5.00	0.00	335.27	0.00	387.84	723.11
			2008	1628.17	0.00	47.31	0.00	15.00	0.00	1,690.48	0.00	1,955.58	3,646.06
			2009	1,741.49	0.00	121.33	0.00	15.00	0.00	1,877.82	0.00	1,971.46	3,849.28
			2010	1,773.30	0.00	183.56	0.00	15.00	0.00	1,971.86	0.00	1,829.02	3,800.88
			2011	1,797.15	0.00	192.34	0.00	15.00	0.00	2,004.49	0.00	1,540.33	3,544.82
			2012	1,734.36	0.00	285.92	0.00	15.00	0.00	2,035.28	0.00	1,099.16	3,134.44
			2013	1,779.06	0.00	207.06	0.00	15.00	0.00	2,001.12	0.00	865.80	2,866.92
			2014	1,839.85	0.00	151.88	0.00	15.00	0.00	2,006.73	0.00	623.68	2,630.41
			2015	1,865.50	0.00	243.82	0.00	15.00	0.00	2,124.32	0.00	204.87	2,329.19
			2016	16,020.47	0.00	2,078.71	0.00	292.00	0.00	18,391.18	0.00	14,881.37	33,272.55
9	101.0 0032	Swain, Roger S.	2000	6.31	0.00	8.90	0.00	212.01	0.00	227.22	0.00	221.21	448.43
	0000.0	Swain, Shirley D.	2001	11.60	0.00	15.31	0.00	5.00	0.00	31.91	0.00	31.07	62.98
		0 Maple Road	2002	2.93	0.00	3.42	0.00	0.00	0.00	6.35	0.00	6.18	12.53
			2007	4.06	0.00	1.89	0.00	5.00	0.00	10.95	0.00	10.66	21.61
			2008	4.91	0.00	1.89	0.00	15.00	0.00	21.80	0.00	21.22	43.02
			2009	5.26	0.00	1.25	0.00	15.00	0.00	21.51	0.00	20.94	42.45
			2010	5.35	0.00	0.65	0.00	15.00	0.00	21.00	0.00	19.47	40.47
			2011	5.42	0.00	0.68	0.00	15.00	0.00	21.10	0.00	16.12	37.22
			2012	4.85	0.00	0.90	0.00	15.00	0.00	20.75	0.00	11.21	31.96
			2013	4.98	0.00	0.66	0.00	15.00	0.00	20.64	0.00	8.93	29.57
			2014	5.15	0.00	0.47	0.00	15.00	0.00	20.62	0.00	6.41	27.03
			2015	5.49	0.00	0.72	0.00	15.00	0.00	21.21	0.00	0.00	21.21
			2016	66.31	0.00	36.74	0.00	342.01	0.00	445.06	0.00	373.42	818.48
10	412.0 0001	N.R.L., East.	2008	210.25	0.00	34.76	0.00	222.01	0.00	467.02	0.00	455.71	922.73
	0000.0	0 Cross Road.	2009	465.16	0.00	76.40	0.00	15.00	0.00	556.56	0.00	543.08	1,099.64
			2010	473.65	0.00	49.03	0.00	15.00	0.00	537.68	0.00	498.73	1,086.41
			2011	480.02	0.00	51.38	0.00	15.00	0.00	546.40	0.00	417.48	983.88
			2012	463.66	0.00	76.42	0.00	15.00	0.00	555.08	0.00	299.77	854.85
			2013	475.61	0.00	55.36	0.00	15.00	0.00	545.97	0.00	326.22	782.19
			2014	491.86	0.00	40.60	0.00	15.00	0.00	547.46	0.00	170.15	717.61
			2015	500.69	0.00	65.36	0.00	15.00	0.00	581.05	0.00	0.00	581.05
			2016	3,560.90	0.00	449.31	0.00	327.01	0.00	4,337.22	0.00	2,621.14	6,958.36
11	408.0 0112	Rose Land Co., Ltd	2004	9.24	0.00	8.17	0.00	212.01	0.00	229.42	0.00	223.87	453.29
	1000.0	0 East Road.	2005	13.51	0.00	10.03	0.00	5.00	0.00	28.54	0.00	27.85	56.39
			2006	14.08	0.00	9.00	0.00	5.00	0.00	28.08	0.00	27.40	55.48

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Tax Title #	Account #	Owner/ Location	Year	Tax	Betterments	Interest	Demand	Charges	Net of Transactions	Bal Due	Trs Chgs	Trs Int	Total Due
			2007	14.28	0.00	7.37	0.00	5.00	0.00	26.65	0.00	26.00	52.65
			2008	24.57	0.00	5.76	0.00	15.00	0.00	45.33	0.00	44.23	89.56
			2009	26.28	0.00	4.32	0.00	15.00	0.00	44.50	0.00	44.50	90.10
			2010	26.76	0.00	2.77	0.00	15.00	0.00	44.53	0.00	41.30	85.83
			2011	27.12	0.00	2.91	0.00	15.00	0.00	45.03	0.00	34.40	79.43
			2012	26.19	0.00	4.32	0.00	15.00	0.00	45.51	0.00	24.57	70.08
			2013	26.87	0.00	3.12	0.00	15.00	0.00	44.99	0.00	19.47	64.46
			2014	27.78	0.00	2.30	0.00	15.00	0.00	45.08	0.00	14.00	59.08
			2015	28.55	0.00	3.72	0.00	15.00	0.00	47.27	0.00	0.00	47.27
Total				265.23	0.00	63.79	0.00	347.01	0.00	676.03	0.00	527.59	1,203.62
12	103.0 0007	Kerwood, Mark 238 Swamp Road	2002	2,207.69	0.00	2,159.13	0.00	298.48	0.00	4,665.30	0.00	0.00	4,665.30
			2003	2,205.57	0.00	2,311.06	0.00	5.00	0.00	4,521.63	0.00	3,296.03	7,817.66
			2004	2,221.46	0.00	2,014.79	0.00	5.00	0.00	4,241.25	0.00	4,116.22	8,357.47
			2005	1,695.11	0.00	1,238.11	0.00	5.00	0.00	2,938.22	0.00	2,851.60	5,789.82
			2006	1,931.63	0.00	1,175.22	0.00	5.00	0.00	3,111.85	0.00	3,020.12	6,131.97
			2007	2,743.23	0.00	1,327.96	0.00	5.00	0.00	4,076.19	0.00	3,956.02	8,032.21
			2008	2,934.48	0.00	894.78	0.00	15.00	0.00	3,844.26	0.00	3,730.93	7,575.19
			2009	3,138.71	0.00	567.91	0.00	15.00	0.00	3,721.62	0.00	3,611.91	7,333.53
			2010	3,196.04	0.00	330.83	0.00	15.00	0.00	3,541.87	0.00	3,285.30	6,827.17
			2011	3,239.03	0.00	346.67	0.00	15.00	0.00	3,600.70	0.00	2,751.13	6,351.83
			2012	3,103.03	0.00	512.39	0.00	15.00	0.00	3,630.42	0.00	1,960.63	5,591.05
			2013	3,183.01	0.00	370.49	0.00	15.00	0.00	3,568.50	0.00	1,543.94	5,112.44
			2014	3,291.77	0.00	271.73	0.00	15.00	0.00	3,578.50	0.00	1,112.17	4,690.67
			2015	3,367.57	0.00	439.10	0.00	15.00	0.00	3,821.67	0.00	368.56	4,190.23
Total				38,458.33	0.00	13,960.17	0.00	443.48	0.00	52,861.98	0.00	35,604.56	88,466.54
14	104.0 0027	DINicola, Michael DINicola, Terry 19 Pine Road	2007	0.00	2,179.99	0.00	0.00	169.70	0.00	2,349.69	0.00	1,382.36	3,732.05
			2008	0.00	1,746.32	0.00	0.00	5.00	0.00	1,751.32	0.00	1,902.36	3,653.68
			2009	0.00	1,549.57	0.00	0.00	15.00	0.00	1,564.57	0.00	1,699.50	3,264.07
			2010	0.00	1,547.42	0.00	0.00	15.00	0.00	1,562.42	0.00	1,449.24	3,011.66
			2011	0.00	1,839.72	0.00	0.00	15.00	0.00	1,854.72	0.00	996.77	2,851.49
			2012	0.00	1,643.65	0.00	0.00	15.00	0.00	1,658.65	0.00	891.40	2,550.05
			2013	0.00	1,701.84	0.00	0.00	15.00	0.00	1,716.84	0.00	552.40	2,269.24
			2014	0.00	1,516.92	0.00	0.00	15.00	0.00	1,531.92	0.00	460.66	1,992.58
			2015	0.00	1,588.68	0.00	0.00	15.00	0.00	1,603.68	0.00	150.44	1,754.12
Total				0.00	15,314.11	0.00	0.00	279.70	0.00	15,593.81	0.00	9,485.13	25,078.94

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Tax Title #	Account #	Owner/ Location	Year	Tax	Betterments	Interest	Demand	Charges	Net of Transactions	Bal Due	Trs Chgs	Trs Int	Total Due				
16	101.0 0045 0000.0	DiNicola, Michael DiNicola, Terry 40 Maple Road	2007	0.00	1,613.43	0.00	0.00	169.70	0.00	1,783.13	0.00	476.93	2,260.06				
			2008	0.00	1,437.88	0.00	0.00	5.00	0.00	1,442.88	0.00	1,567.32	0.00	3,010.20			
			2009	0.00	1,549.57	0.00	0.00	15.00	0.00	0.00	1,564.57	0.00	1,699.50	3,264.07			
			2010	0.00	1,547.42	0.00	0.00	15.00	0.00	0.00	1,562.42	0.00	1,697.17	3,259.59			
			2011	0.00	1,839.72	0.00	0.00	15.00	0.00	0.00	1,854.72	0.00	996.77	2,851.49			
			2012	0.00	1,643.65	0.00	0.00	15.00	0.00	0.00	1,658.65	0.00	891.40	2,550.05			
			2013	0.00	1,701.84	0.00	0.00	15.00	0.00	0.00	1,716.84	0.00	552.40	2,269.24			
			2014	0.00	1,516.92	0.00	0.00	15.00	0.00	0.00	1,531.92	0.00	460.66	1,992.58			
			2015	0.00	1,588.68	0.00	0.00	15.00	0.00	0.00	1,603.68	0.00	150.44	1,754.12			
			Total	0.00	14,439.11	0.00	0.00	279.70	0.00	0.00	14,718.81	0.00	8,492.59	23,211.40			
			18	411.0 0062 0000.0	Godlin, Irma 1310 Lenox Road	1994	1,232.69	0.00	0.00	0.00	0.00	1,232.69	0.00	0.00	0.00	0.00	
						1995	2,041.01	0.00	4,370.26	0.00	0.00	6,411.27	0.00	0.00	0.00	0.00	0.00
						2000	1,302.11	0.00	1,815.51	0.00	5.00	3,122.62	0.00	0.00	0.00	0.00	0.00
						2002	3.12	0.00	3.53	0.00	0.00	6.65	0.00	0.00	0.00	0.00	0.00
						2003	2,044.92	0.00	1,548.46	0.00	212.01	1416.86	0.00	2,388.53	0.00	0.00	2,388.53
Total	6,623.85	0.00				7,737.76	0.00	217.01	12,190.09	0.00	2,388.53	0.00	0.00	2,388.53			
19	104.0 0024 0000.0	LeClair, Earl LeClair, Mary 8 Willow Road				1990	254.28	0.00	242.78	0.00	5.00	0.00	502.06	0.00	0.00	502.06	
			1991	523.29	0.00	448.79	0.00	5.00	0.00	977.08	0.00	0.00	0.00	977.08			
			1992	520.22	0.00	374.25	0.00	5.00	0.00	899.47	0.00	0.00	0.00	899.47			
			1993	383.61	0.00	223.01	0.00	5.00	0.00	611.62	0.00	0.00	0.00	611.62			
			1994	388.99	0.00	172.33	0.00	5.00	0.00	566.32	0.00	0.00	0.00	566.32			
			1995	402.16	0.00	122.59	0.00	5.00	0.00	529.75	0.00	0.00	0.00	529.75			
			1996	523.60	0.00	87.35	0.00	5.00	0.00	615.95	0.00	0.00	0.00	615.95			
			1997	547.47	0.00	22.05	0.00	45.00	0.00	614.52	0.00	0.00	0.00	614.52			
			1998	572.88	0.00	76.86	0.00	5.00	0.00	654.74	0.00	0.00	0.00	654.74			
			1999	456.19	0.00	69.47	0.00	5.00	0.00	530.66	0.00	0.00	0.00	530.66			
			2000	506.18	0.00	75.14	0.00	5.00	0.00	586.32	0.00	0.00	0.00	586.32			
			2001	510.40	0.00	105.82	0.00	5.00	0.00	621.22	0.00	0.00	0.00	621.22			
			2002	398.22	0.00	105.91	0.00	5.00	0.00	509.13	0.00	0.00	0.00	509.13			
			2003	396.27	0.00	157.78	0.00	5.00	0.00	559.05	0.00	0.00	0.00	559.05			
			2004	399.13	0.00	102.66	0.00	5.00	0.00	506.79	0.00	0.00	0.00	506.79			
2005	407.23	0.00	40.90	0.00	5.00	0.00	453.13	0.00	0.00	0.00	453.13						
2006	464.64	0.00	64.95	0.00	5.00	0.00	534.59	0.00	0.00	0.00	534.59						
2007	449.68	0.00	146.41	0.00	5.00	0.00	601.09	0.00	0.00	0.00	601.09						
2008	662.57	0.00	69.52	0.00	15.00	0.00	747.09	0.00	0.00	0.00	747.09						
2009	708.68	0.00	67.66	0.00	15.00	0.00	791.34	0.00	0.00	0.00	791.34						

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Tax Title #	Account #	Owner/ Location	Year	Tax	Betterments	Interest	Demand	Charges	Net of Transactions	Bal Due	Trs Chgs	Trs Int	Total Due
			2010	721.63	0.00	74.70	0.00	15.00	0.00	811.33	0.00	0.00	811.33
			2011	731.34	0.00	78.28	0.00	15.00	0.00	824.62	0.00	0.00	824.62
			2012	402.55	0.00	77.39	0.00	15.00	0.00	494.94	0.00	0.00	494.94
			2013	412.93	0.00	48.06	0.00	15.00	0.00	475.99	0.00	0.00	475.99
			2014	427.04	0.00	35.25	0.00	15.00	0.00	477.29	0.00	0.00	477.29
			2015	429.32	0.00	56.25	0.00	15.00	0.00	500.57	0.00	0.00	500.57
			Total	12,600.50	0.00	3,146.16	0.00	250.00	0.00	15,996.66	0.00	0.00	15,996.66
73	249/101.0-0018-0	Celentano, Sharon	2013	7.69	0.00	3.00	15.00	0.00	0.00	25.69	0.00	2.08	27.77
			2014	15.44	0.00	4.38	15.00	0.00	0.00	34.82	0.00	2.83	37.65
			2015	16.47	0.00	2.34	15.00	160.75	0.00	194.56	0.00	15.79	210.35
			Total	39.60	0.00	9.72	45.00	160.75	0.00	255.07	0.00	20.70	275.77
Total				77,697.62	38,695.77	27,491.13	45.00	3,830.61	14,825.08	132,935.05	0.00	72,512.43	205,447.48
TT Total				77,697.62	38,695.77	27,491.13	45.00	3,830.61	14,825.08	132,935.05	0.00	72,512.43	205,447.48



TOWN ADMINISTRATOR

The year 2016 was without a doubt, a year of transition for the Town. Matt Kerwood's departure as your Town Administrator brought in two experienced leaders to assist in the recruiting process, and I would like to thank Bruce Garlow and Peter Fohlin for their support during the early part of this year. Matt, Bruce, and Peter continue to be a great resource to me on a regular basis.

In addition, I would like to thank everyone in the Town of Richmond for welcoming me as your new Town Administrator. It has been a real pleasure getting to know many of the residents, the staff, and the various (and numerous) volunteers that make up our boards and committees.

I am pleased to report that we have continued to make progress this year in many ways. Town Hall improvements have been ongoing; our IT infrastructure has taken a giant leap forward with the replacement of our workstations and our server, new LED lighting fixtures have been installed; and the building was recently insulated and weather-stripped with State grant funding to conserve energy and reduce our operating expenses. Cleaning out Town Hall was one of my first priorities, and this made our renovation projects much easier to complete. The Highway Crew and the staff at Town Hall came together and did a tremendous job assisting with this task. I hope we can continue this work in the coming year, and make our Town Hall a safer and better place to work and visit.

Hopefully everyone had an opportunity to visit the newly renovated town beach this year, and we look forward to beginning the second phase of that project this year. As soon as the weather breaks in the Spring of 2017, you will begin to see work being completed on our Boat Launch area to improve accessibility and allow for better drainage and traffic flow in that area.

It's been an honor to serve the Town of Richmond this past year, and I look forward to serving as your Town Administrator for many more to come.

Mark Pruhenski
Town Administrator





TOWN CLERK

Thanks to the efforts of the election workers, constables, town custodian, school custodial staff, Department of Public Works, and the Board of Registrars, the following elections were conducted:

2016 Voter Turnout:

<u>ELECTION/DATE</u>	<u>BALLOTS CAST</u>
Presidential Primary 3/1/16	575
Annual Town Election 5/21/16	175
State Primary 9/8/16	329
State Election 11/8/16	1005

Thank you to everyone who responded to the Annual Street Listing/Town Census. Census forms are mailed annually during the month of January. Responses enable the town to comply with state mandates. According to 2016 census data, 1,498 people call Richmond their home, out of which 1,169 are registered to vote.

A total of 371 dog licenses were issued in 2016; the licensing year is through March 31st. The dog license renewal reminder notice was sent out along with the census form to all households in Town this year. Veterinarians regularly submit rabies vaccination data to this office which enables us to update our licensing system database all year. All dogs six months and older require a license.

Although the town no longer issues fishing and hunting licenses copies of the 2017 Massachusetts Fish and Wildlife Guide are available in this office.

It is an honor to be of service to the townspeople.

Respectfully submitted,

Mark A. Pruhenski
Interim-Town Clerk



TREASURER'S REPORT

Beginning Balance 07/01/2015	\$3,186,578.24
Receipts	\$8,106,239.15
Payments	\$7,948,023.58
Ending Balance 06/30/2014	\$3,344,793.81

Outstanding Loans

School Project	\$665,000.00
Sewer Project	\$2,717,625.52

Respectfully submitted,

Paul A. Lisi, Jr.
Treasurer



TOWN OF RICHMOND
Combined Balance Sheet 07/01/2015 - 06/30/2016

	General Fund	Special Revenue Funds	Govern Grant Funds	Capital Project Funds	Sewer Fund	Trust Fund	Agency Fund	Long Term Debt Group
ASSETS								
Cash	1,304,747.09	745,101.67	-11,745.29	-256,252.21	621,927.65	891,026.24	49,988.66	0.00
Receivables	7,820.91	17,731.00	0.00	427,661.07	0.00	0.00	0.00	0.00
Property Taxes	43,779.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allowance for Abate & Exempt	-76,535.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tax Liens	91,747.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Excise	3,665.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A - User Charges / Liens	0.00	44,063.56	0.00	0.00	0.00	0.00	0.00	0.00
Amts Prov for Pay of Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,382,625.52
TOTAL ASSETS	1,375,226.43	806,896.23	-11,745.29	171,408.86	621,927.65	891,026.24	49,988.66	3,382,625.52
LIABILITIES								
Other Liability	7,820.91	17,731.00	0.00	427,661.07	14,885.02	0.00	0.00	0.00
Payroll Withholdings	0.00	0.00	0.00	0.00	0.00	0.00	9,010.90	0.00
Tailings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Def Rev Prop Tax	-32,755.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Def Rev Tax Liens	91,747.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Def Rev MV Excise	3,665.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
L - User Charges / Liens	0.00	44,063.56	0.00	0.00	-14,885.02	0.00	0.00	0.00
Bonds Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,382,625.52
TOTAL LIABILITIES	70,479.34	61,794.56	0.00	427,661.07	0.00	0.00	9,010.90	3,382,625.52
FUND BALANCES								
Reserved for Encumbrances	197,538.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserved for Expenditures	277,749.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserved for Deficits	-8,117.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Designated	0.00	745,101.67	-11,745.29	-256,252.21	479,455.62	891,026.24	40,977.76	0.00
Undesignated	837,577.42	0.00	0.00	0.00	142,472.03	0.00	0.00	0.00
TOTAL FUND BALANCES	1,304,747.09	745,101.67	-11,745.29	-256,252.21	621,927.65	891,026.24	40,977.76	0.00
TOTAL LIABILITIES & FUND BALANCES	1,375,226.43	806,896.23	-11,745.29	171,408.86	621,927.65	891,026.24	49,988.66	3,382,625.52



TREE WARDEN

This fiscal year we continued to be proactive about dead and dying trees on various roads in town. With the acquisition of specific funds earmarked for long range issues, we will continue to address potential problems.

The regular Tree Warden budget was exhausted responding to tree issues in the town right of way throughout the year.

Welcome to Mark Pruhenski and thanks for his assistance. Also thanks goes to Gerry Coppola and his crew at the Highway Department, Kevin Holden and his crew, and the crews of Asplund Tree.

Respectfully submitted,

Adam Weinberg
Richmond Tree Warden





VOLUNTEER FIRE DEPARTMENT AMBULANCE SERVICE

In 2016 we responded to 324 calls. 125 fire calls of which 21 were mutual aid, 199 Ambulance calls. 111 in Richmond, 75 to West Stockbridge, 13 EMS to South Hancock.

We still train 4 times a month. Once a month in New York State.

I would like to thank the Fire Association for continuing to buy much needed equipment with letter fund donation money. And thank town residents for their continued support to the letter fund drive.

Finally, I would like to thank the membership for their dedication 24 hours a day, 365 days a year for giving the department and town residents 100 percent on all calls. GOOD JOB!!!

Stephen Traver,
Chief





ZONING ENFORCEMENT OFFICER

This last year was a fairly quiet one as far as zoning. There were no major challenges or changes to the Richmond Zoning by-law. We have seen an uptick in building permits and new homes which is always helpful.

We have also seen the true benefits of the zoning changes to the Richmond Shores district; with the easing of the lot restrictions we have had to issue less special permits and have seen slow but smart growth in that district.

Respectfully submitted,

Craig Swinson
Zoning Officer

**2016
TOWN MEETING
WARRANTS**





WARRANT FOR THE ANNUAL TOWN MEETING

Commonwealth of Massachusetts
Berkshire, ss

To any of the Constables of the Town of Richmond in said County, Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in town affairs to meet in the Consolidated School of said Richmond on May 18, 2016, at 7:30 PM, and then and there to act upon the following:

[Consent Calendar- Articles 1-3]

ARTICLE 1 - To see if the town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

ARTICLE 2 - To see if the town will vote, pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the establishment of revolving funds for the purposes outlined below. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be approved by a majority vote of the respective boards or officers:

Transportation, elder care, other services/COA	\$20,000
Composting bins/Board of Health	\$2,000
Recycling bins/ Board of Health	\$2,000
Inspection Services/Selectmen	\$15,000
Berkshire Scenic Mountain Act/Conservation Commission	\$5,000
Hancock Fire Services	\$2,000
Chapter 148A Hearings Officer	\$1,000
Richmond Pond Lake Management	\$5,000

(Approved by the Finance Committee)

ARTICLE 3 - To see if the town will vote to appropriate and accept any monies appropriated for use by the Massachusetts Highway Department for Chapter 90 highway aid for maintenance and reconstruction of Town roads and to fund the appropriation by transferring said amounts from available funds. Said funds shall carry over from year to year until spent by the town and shall be reimbursed by the Commonwealth of Massachusetts in accordance with Chapter 90 of the General Laws. *(Approved by the Finance Committee)*

ARTICLE 4 - To see if the town will vote to raise and appropriate such sums of money as shall be deemed necessary for the upkeep and repair of the buildings, equipment, highways and cemeteries and for all other charges and expenses of the town for the year and to set the salaries and compensation of all elected officers of the town as provided by Section 108 of Chapter 41 of the General Laws. [Fiscal Year 2016 amounts are shown for comparative purposes. Please see the Explanations section following this warrant for more information] *(Approved by the Finance Committee)*

	Final	Draft		
	FY 2015	FY 2016	Increase	% Change
<u>GENERAL GOVERNMENT</u>				
1 Assessors Salaries	3,600	3,600	-	0.0%
2 Assessors Expenses	26,000	26,000	-	0.0%
3 Assessor Clerk	26,176	26,961	785	3.0%
4 Audit	15,000	15,000	-	0.0%
5 Moderator Salary	-	-	-	0.0%
6 Selectmen Salaries	5,250	5,250	-	0.0%
7 Selectmen Expenses	2,000	2,000	-	0.0%
8 Town Clerk Salary	9,986	10,286	300	3.0%
9 Town Clerk Expenses	2,422	2,422	-	0.0%
10 Treasurer Salary	38,625	40,978	2,353	6.1%
11 Treasurer's Expenses	1,900	1,900	-	0.0%
12 Town Accountant Salary	16,202	16,688	486	3.0%
13 Town Accountant Expenses	950	950	-	0.0%
14 Tax Collector Salary	15,262	15,720	458	3.0%
15 Tax Collector/Treasurer Assistant	4,485	4,620	135	3.0%
16 Tax Collector Expenses	10,550	11,195	645	6.1%
17 Town Secretary	27,286	28,105	819	3.0%
18 Town Counsel/Legal Services	10,000	10,000	-	0.0%
19 Town Report	7,500	7,500	-	0.0%
20 Town Hall	21,000	21,000	-	0.0%
21 Elections and Voter Registration	5,400	6,400	1,000	18.5%
22 Town Admin/Assistant Town Clerk Salary	70,859	70,859	-	0.0%
23 Town Admin Expenses	1,500	1,500	-	0.0%
24 Conservation Commission Expenses	1,375	1,375	-	0.0%
25 Conservation Agent Salary	14,250	14,250	-	0.0%
26 Historical Commission	500	500	-	0.0%
27 Planning Board	285	285	-	0.0%
28 Recreation Committee	2,750	2,750	-	0.0%
29 COA Director & General Admin Assistant	16,000	25,056	9,056	56.6%

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30 Council on Aging	4,722	4,722	-	0.0%
31 Tax Collection Services	4,120	4,420	300	7.3%
32 Veteran's Agent Salary	1,900	1,900	-	0.0%
General Government- TOTAL	367,855	384,192	16,337	4.4%

	Final	Draft		
<u>Protection- Persons and Property</u>	FY 2015	FY 2016	Increase	% Change
33 Police Chief Salary	2,786	2,870	84	3.0%
34 Police Department Expenses	1,000	1,000	-	0.0%
35 County Communications	11,310	11,650	340	3.0%
36 Constable Salaries	1,250	1,250	-	0.0%
37 Constable Expenses	250	250	-	0.0%
38 Animal Control Officer Salary	2,843	2,928	85	3.0%
39 Animal Control Officer Expenses	1,000	1,000	-	0.0%
40 Fire Department	56,566	58,405	1,839	3.3%
41 Fire House Rent	17,400	12,000	(5,400)	-31.0%
42 Emergency Management	5,900	5,900	-	0.0%
43 Tree Warden	6,935	6,935	-	0.0%
44 Building Inspector Salary	6,424	6,617	193	3.0%
45 Building Inspector Expenses	1,000	1,000	-	0.0%
46 Assistant Building Inspector	240	240	-	0.0%
47 Zoning Enforcement Officer	3,439	3,542	103	3.0%
48 Zoning Enforcement Expenses	1,000	1,000	-	0.0%
49 Inspection Services	100	100	-	0.0%
Protection- TOTAL	119,443	116,687	2,756	-2.3%

	Final	Draft		
<u>Health</u>	FY 2015	FY 2016	Increase	% Change
50 Board of Health Salaries	850	850	-	0.0%
51 Board of Health Expenses	1,000	2,140	1,140	114.0%
52 Board of Health Agent Salary	10,455	5,075	(5,380)	-51.5%
53 Board of Health Agent Expenses	1,000	1,000	-	0.0%
54 Animal Inspector	192	192	-	0.0%
55 Rubbish Disposal	162,000	166,860	4,860	3.0%
56 Community Health Services	19,675	25,000	5,325	27.1%
57 Nuisance Abatement	500	500	-	0.0%
Health- TOTAL	195,672	201,617	5,945	3.0%

	Final	Draft		
<u>Highways</u>	FY 2015	FY 2016	Increase	% Change
58 Machinery Maintenance	57,500	57,500	-	0.0%
59 Road Construction	100,000	100,000	-	0.0%
60 Road Maintenance	127,969	130,639	2,670	2.1%
61 Town Garage	16,834	16,834	-	0.0%

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62 Winter Roads	254,977	263,079	8,102	3.2%
63 Gravel Roads	50,000	50,000	-	0.0%
64 Vacation and Sick Pay	15,504	16,947	1,443	9.3%
65 Private Roads	3,500	3,500	-	0.0%
66 Beaver Control	3,000	3,500	500	16.7%
67 Town Beach	10,685	12,845	2,160	20.2%
Highways- TOTAL	639,969	654,844	14,875	2.3%

	Final	Draft		
Unclassified	FY 2015	FY 2016	Increase	% Change
68 Berkshire County Retirement	130,702	136,950	6,248	4.8%
69 Berkshire Regional Planning Commission	2,500	7,500	5,000	200.0%
70 Cemetery Superintendent Salary	7,575	7,802	227	3.0%
71 Cemetery Expenses	2,000	2,000	-	0.0%
72 Group Insurance	153,030	135,907	(17,123)	-11.2%
73 Insurance and Bonding	80,000	85,000	5,000	6.3%
74 Library	56,382	56,382	-	0.0%
75 Library Rent	11,100	12,000	900	8.1%
76 Memorial Day	200	200	-	0.0%
77 Stationery and Office Supply	9,200	9,200	-	0.0%
78 Unemployment Reserve	1,000	1,000	-	0.0%
79 Banking Services	500	500	-	0.0%
80 Medicare	35,000	36,050	1,050	3.0%
81 Veterans' Aid	7,500	7,500	-	0.0%
82 Stray Animals	100	100	-	0.0%
83 Town Building Maintenance	20,000	20,000	-	0.0%
84 Legal Advertising	7,000	7,000	-	0.0%
85 Group Purchasing	600	600	-	0.0%
86 Training	6,500	6,500	-	0.0%
87 Office Equipment/Software Support	25,000	29,500	4,500	18.0%
88 Richmond Pond Ramp Monitors	20,000	20,000	-	0.0%
89 Misc Expenses	700	700	-	0.0%
Unclassified- TOTAL	576,589	582,391	5,802	1.0%
LINE ITEM BUDGET- TOTAL	1,899,589	1,939,731	40,203	2.1%

ARTICLE 5 - To see if the Town will vote to transfer and appropriate the sum of \$163 from the Certified Free Cash to pay a Fiscal Year 2015 bill. *(Approved by the Finance Committee)*

ARTICLE 6 - To see if the town will vote to raise and appropriate the sum of \$150,325 for a principal and interest payment on the school bond. *(Approved by the Finance Committee)*

ARTICLE 7- To see if the town will vote to raise and appropriate the sum of \$15,000 to the reserve fund. *(Approved by the Finance Committee)*

ARTICLE 8- To see if the town will vote to raise and appropriate the sum of \$2,836,177 for the support of the schools. *(Approved by the Finance Committee)*

ARTICLE 9- To see if the town will vote to raise and appropriate the sum of \$100,000 and to transfer and appropriate the sum of \$160,000 from the Stabilization Account, for the support of the schools. *(Approved by the Finance Committee)*

ARTICLE 10 - To see if the town will vote to transfer and appropriate from the Stabilization Account the sum of \$30,000 for repairs and other improvements at the Richmond Consolidated School. *(Approved by the Finance Committee)*

ARTICLE 11- To see if the town will vote to transfer and appropriate from Certified Free Cash the sum of \$152,436 for the Stabilization Fund. *(Approved by the Finance Committee)*

ARTICLE 12- To see if the town will vote to raise and appropriate the sum of \$100,000 for the Stabilization Fund *(Approved by the Finance Committee)*

ARTICLE 13- To see if the town will vote to transfer from Certified Free Cash the sum of \$100,000 to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20.

ARTICLE 14 - To see if the town will vote to raise and appropriate the sum of \$15,000 for the Town Hall Repair Stabilization Fund, the purpose of which is to make repairs and upgrades to the Town Hall. *Approved by the Finance Committee)*

ARTICLE 15 - To see if the town will vote to raise and appropriate the sum of \$9,500 for the conservation land fund. *(Approved by the Finance Committee)*

ARTICLE 16 - To see if the town will vote to raise and appropriate the sum of \$5,000 for a food and fuel emergency assistance program administered under a contract with Berkshire Community Action Council for the benefit of low income Richmond residents. *(Approved by the Finance Committee)*

ARTICLE 17 - To see if the town will vote to raise and appropriate the sum of \$20,000 for the purpose of hiring consultants and technical assistance for the purposes of long range planning, master planning, sustainability, and affordable housing, subject to the approval of the Board of Selectmen. *(Approved by the Finance Committee)*

ARTICLE 18 - To see if the town will vote to raise and appropriate the sum of \$5,000 for the removal of trees and for monument repair/maintenance within town cemeteries. *(Approved by the Finance Committee)*

ARTICLE 19 - To see if the town will vote to raise and appropriate the sum of \$15,000 for the removal of dead and diseased trees within town right of ways. *(Approved by the Finance Committee)*

ARTICLE 20 - To see if the town will vote to transfer from available funds the sum of \$218,000 to operate the sewer enterprise, as follows:

Salaries	\$20,000
Expenses	\$22,264
Emergency Reserve	\$4,000
<u>Debt Payment</u>	<u>\$171,736</u>
Total	\$218,000

And that \$218,000 to be raised as follows:

<u>Department receipts</u>	<u>\$218,000</u>
Total	\$218,000

(Approved by the Finance Committee)

ARTICLE 21 - To see if the Town will vote to transfer and appropriate the sum of \$45,000 from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the town ambulance, and for payments to Comstar and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. *(Approved by the Finance Committee)*

ARTICLE 22 - To see if the town will vote to transfer and appropriate \$35,730 from the Stabilization Account for the purchase of a new tractor and mower attachment for the Highway Department.

ARTICLE 23 - To see if the town will vote to transfer and appropriate \$25,150 from Certified Free Cash for the purchase of financial systems software. *(Approved by the Finance Committee)*

ARTICLE 24 - To see if the town will vote to raise and appropriate \$20,000 for the purchase of information technology services. *(Approved by the Finance Committee)*

ARTICLE 25 - To see if the town will vote to raise and appropriate \$15,000 for the treatment of weeds in Richmond Pond. *(Approved by the Finance Committee)*

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in town affairs to meet in the Town Hall on Saturday, May 21, 2016, at 11:00 AM, to bring in votes for the following Town Officers:

- One Member of the Board of Selectmen-3 year term
- Two Members of the Board of Health-3 year term
- Two Members of the Finance Committee-3 year term

One Member of the School Committee-3 year term
One Member of the Board of Library Trustees-3 year term
One Member of the Planning Board-5 year term
Town Moderator-1 year term

And the polls may close at 7:00 PM.

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board and one at the Richmond Shores Civic Association bulletin board, seven days at least before the time of said meeting.

Given under our hands this 13th day of April, 2016.

MARGUERITE J. RAWSON, CHAIR
ALAN B. HANSON
ROGER W. MANZOLINI
BOARD OF SELECTMEN

I have posted up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board, and one at the Richmond Shores Civic Association bulletin board.

THOMAS G. GRIZEY

Constable

APRIL 13, 2016
Date

A True Copy, Attest:

Katherine M. Zahn
Town Clerk



WARRANT FOR THE SPECIAL TOWN MEETING

Commonwealth of Massachusetts
Berkshire, ss

To any of the Constables of the Town of Richmond in said County, Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in Town affairs to meet in the Town Hall of said Richmond on **October 27, 2016, at 7:00 PM** and then and there to act upon the following articles:

ARTICLE 1- To see if the Town will vote to appropriate from Certified Free Cash, the sum of \$8,925, or any lesser amount, to purchase a Town Hall Server.
(Recommended by the Finance Committee)
Majority vote required

ARTICLE 2- To see if the Town will vote to appropriate from Certified Free Cash, the sum of **\$9,948**, or any lesser amount, to purchase Town Hall and Highway Garage computer replacements.
(Recommended by the Finance Committee)
Majority vote required

ARTICLE 3- To see if the Town will vote to authorize the Board of Selectmen to enter into a Lease and Option to Purchase Agreement between Lenovo Financial Services (Lessor) and the Town (Lessee) and to execute related documents, to lease a new server for the Town Hall and Highway Garage, as detailed in lease schedule #1398865 to Master Agreement #1205883, which requires monthly payments in the amount of **\$281.05 per month** for a term of 36 months, with a \$1 purchase option at the conclusion.
(Not recommended by the Finance Committee)
Majority vote required

ARTICLE 4- To see if the Town will vote to authorize the Board of Selectmen to enter into a Lease and Option to Purchase Agreement between Lenovo Financial Services (Lessor) and the Town (Lessee) and to execute related documents, to lease new computers and related information technology equipment for the Town Hall and Highway Garage, as detailed in lease schedule #1401125 to Master Agreement #1205883, which requires monthly payments in the amount of **\$313.26 per month** for a term of 36 months, with a \$1 purchase option at the conclusion.
(Not recommended by the Finance Committee)
Majority vote required

ARTICLE 5- To see if the Town will vote to appropriate from Certified Free Cash, the sum of \$13,000, or any lesser amount, to create and fund account number 01-5122-018,

Technology Hardware, for the purpose of ongoing technology related upgrades.

(Recommended by the Finance Committee)

Majority vote required

ARTICLE 6- To see if the Town will vote to transfer **\$12,000** from account #01-5141-001, Assessor's Expenses, to account #01-5122-018, Technology Hardware, for the purpose of ongoing technology related upgrades.

(Recommended by the Finance Committee)

Majority vote required

ARTICLE 7- To see if the Town will vote to appropriate from Certified Free Cash the following sums, to fund unpaid previous fiscal year bills in accordance with the provisions of Chapter 44, Section 64, of the Massachusetts General Laws;

- School Expenses **\$2,246.21**.
- Highway Expenses **\$1,357.40**.

(Recommended by the Finance Committee)

9/10 vote required

ARTICLE 8- To see if the Town will vote to appropriate from Certified Free Cash, the sum of **\$11,000**, or any lesser amount, to fund the purchase and first year operational costs of the school cafeteria payment and tracking system.

(Recommended by the Finance Committee)

Majority vote required

ARTICLE 9- To see if the Town will vote to appropriate from Certified Free Cash, the sum of **\$15,000**, or any lesser amount, to replenish account number 01-5192-004, Town Building Maintenance, for the purpose of ongoing maintenance and repairs of Town owned buildings.

(Recommended by the Finance Committee)

Majority vote required

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at Bartlett's Orchard Building, one at the Richmond Library, and one at the Richmond Shores Association bulletin board fourteen days at least before the time of said meeting.

Given under our hands this 12th day of October, 2016

ROGER MANZOLINI, CHAIRMAN

ALAN HANSON

NEAL PILSON

BOARD OF SELECTMEN

I have posted up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard Building, and one at the Richmond Shores Civic Association bulletin board, fourteen days, at least, before said meeting.

s/ Thomas G. Grizey

Constable

October 12, 2016

Date

A TRUE COPY ATTEST:

KATHERINE M. ZAHN
TOWN CLERK





EMPLOYEE EARNINGS HISTORY

ADLER, STEPHANIE V.	SCHOOL	SUBSTITUTE NURSE	300.00
ALIBOZEK, DEBRA J	SCHOOL	TEACHER	83,893.93
ALLEN, THOMAS R.	FIRE	FIRE FIGHTER	1,494.00
ALLEN, THOMAS R	PARKS AND RECREATION	BOAT RAMP MONITOR	2,220.00
ANDREJCO BATH, MARY	SCHOOL	CAP TEACHER	1,009.00
AVERY, SARA ANN	FIRE	FIRE	512.00
BABICH, MEGAN E.	SCHOOL	PARAPROFESSIONAL	3,996.58
BAEHR SMITH, KRISTIN	SCHOOL	LIBRARIAN	20,544.02
BARRY, CHRISTINE M.C.	SCHOOL	TEACHER	38,995.72
BARTLETT, ELIZABETH J.	PARKS AND RECREATION	LIFEGUARD	3,412.50
BEEKER, ROBERTA	SCHOOL	SUBSTITUTE	2,625.00
BELL-DEVANEY, GEOFFREY	SCHOOL	SPED TEACHER	67,172.65
BENNER, COLIN J	FIRE	FIRE	476.00
BIERWITH, ROBERT A.	SCHOOL	TUTOR	1,120.00
BONDINI, DOMINIC A	SCHOOL	COUNCILOR	76,849.99
BOYER, JAMIE S	FIRE	FIRE	144.00
BRAZIE, HORACE	PUBLIC WORKS	SEWER DEPT.	10,292.92
BRENTANO, AMY A	SCHOOL	PLAY DIRECTOR	3,100.00
BUCKLEY, JOHN A.	PARKS AND RECREATION	BOAT RAMP MONITOR	1,855.00
BULLETT, WILLIAM H	POLICE	POLICE CHIEF	20,202.75
CALLAHAN, LISA R	SCHOOL	TEACHER	59,929.20
CAMERON, WILLIAM J.	SCHOOL	ACTING SUPERINTENDENT	22,468.00
CHAPMAN-BARTLETT, JOAN	FIRE	FIRE	50.00
CHRISTIANA, JAMES R.	FIRE	FIRE FIGHTER	540.00
COCHRANE-HENDEREK, ZACHARY	FIRE	FIRE	972.00
COHEN, PETER	BOARD OF HEALTH	BOARD OF HEALTH	170.00
COHEN, PETER C	LIBRARY	LIBRARY	582.50
COPPOLA, GERALD	PUBLIC WORKS	HIGHWAY SUPER.	65,809.43
CRERAR, SUZANNE M	ELECTIONS	ELECTIONS	300.00
CZERWINSKI, ROBERT K.	FIRE	FIRE	198.00
DAIGLE, JEFFREY	ASSESSORS	ASSESSOR	1,200.00
DANKO, ALEXANDRA R.	SCHOOL	SUBSTITUTE - PARA	1,110.00
DANKO, ANNE M	SCHOOL	TEACHERS AIDE	18,950.56
DEAN, LADDIE A.	SCHOOL	NIGHT CUSTODIAN	36,728.11
DEINLEIN, CHRISTOPHER B	FIRE	FIREFIGHTER/EMT	1,247.00
DESANTIS, KATHERINE	FIRE	FIRE	243.00
DESORMEAUX, AMANDA L	FIRE	FIREFIGHTER/EMT	1,529.00
DOERLE, MEGAN E	SCHOOL	SUBSTITUTE-PARA/TEACHER	358.50
DOYLE, MICHAEL	FIRE	FIRE	252.00

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DUVAL, BRIAN P	INSPECTORS	ALTERNATE BUILDING	240.00
EURQUHART, CHAMPAGNE L	SCHOOL	SUBSTITUTE	1,440.00
EVANS, DEBORAH	LIBRARY	LIBRARY	6,935.50
EVANS, DEBORAH M	ELECTIONS	ELECTIONS	220.00
EVANS, Shelley W.	CONSERVATION	CONSERVATION COMM.	18,445.68
FABER, CHRISTINE M.	COUNCIL ON AGING	COA FITNESS INSTRUCTOR	2,062.50
FANCHER, TRACY	SCHOOL	PARAPROFESSIONAL	22,944.80
FASANO, STEPHANIE V	PARKS AND RECREATION	BOAT RAMP MONITOR	2,040.00
FISHER, ANDREW	BOARD OF HEALTH	BOARD OF HEALTH	170.00
FOHLIN, PETER L	EXECUTIVE	INTERIM TOWN	16,987.50
FRIERI, ROSANNE	VETERANS	VETERANS AGENT	1,900.00
GARLOW, BRUCE A.	EXECUTIVE	INTERIM TOWN	7,350.00
GENNARI, ROBERT L	INSPECTORS	GAS INSPECTOR	1,280.00
GINGRAS, NATALIE	SCHOOL PRINCIPAL'S	ADMIN. ASST.	28,924.32
GREENE, PAUL	INSPECTORS	BUILDING INSPECTOR	6,520.54
GRIZEY, THOMAS G	PUBLIC WORKS	EMERGENCY MGMT. DIR.	13,246.71
HANSON, ALAN	EXECUTIVE	SELECTMEN	1,750.00
HARRINGTON, SHAWN	FIRE	FIRE	216.00
HARRINGTON, TRICIA L	SCHOOL	TEACHER	64,079.10
HARTFORD, JANICE A	ELECTIONS	ELECTION WORKER	475.00
HEATON, JILLIAN A	SCHOOL	SUBSTITUTE NURSE	250.00
HELLESKOV, EMILY Z.	LIBRARY	LIBRARY AIDE	2,520.00
HENDERSON, ELISA	SCHOOL	SUBSTITUTE	375.00
HOLMES, SARAH M.	SCHOOL	SUBSTITUTE - TEACHER	862.50
HOSLEY, KIMBERLY J	SCHOOL	TEACHER	64,473.84
HUGHES, EDWARD D	FIRE	FIRE	750.00
JEFFREY, CAROLYN	SCHOOL	SPANISH TEACHER	36,262.84
JERVAS, TAMMY J	SCHOOL	SCHOOL LUNCH	43,060.47
JOHNSON, EDWARD	SCHOOL	SCHOOL PSYCHOLOGIST	1,724.86
JONES, JEANNE L	SCHOOL	TEACHER	54,687.83
KANZ, RACHEL J	SCHOOL	TEACHER	66,514.10
KERN, TYLER J	PUBLIC WORKS	HIGHWAY WORKER	45,155.42
KERWOOD, MATTHEW	EXECUTIVE	TOWN ADMIN.	12,383.55
KOHLER, ROGER L.	SCHOOL	TEACHER	21,291.21
KOKOEFER, SHARON M	SCHOOL	OCCUPATIONAL	33,153.50
KORTE, WILLIAM A	INSPECTORS	PLUMBING INSPECTOR	2,229.00
LAMKE, MICHAEL	PUBLIC WORKS	HIGHWAY DEPT.	54,017.83
LANE, AMY J	FINANCE TOWN	ACCOUNTANT	18,120.00
LATIMER, ERIC	PUBLIC WORKS	HIGHWAY DEPT.	16,202.58
LEBEAU, PHYLLIS	COUNCIL ON AGING	COA DIRECTOR	23,137.09
LEMAIRE, DEBERAH E.	SCHOOL	SUBSTITUTE	600.00
LENEHAN, LOIS	SCHOOL	SUBSTITUTE	187.50

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LENFEST, CHRISTINA M.	SCHOOL	SCHOOL NURSE	51,921.40
LISI, JESSICA L.	TOWN	TOWN CUSTODIAN	1,503.23
LISI JR., PAUL	FINANCE	TREASURER	44,994.61
LLOYD, KATHERINE MARY	SCHOOL	SUBSTITUTE	3,577.50
MACDONALD, PAMELA	SCHOOL	FRENCH TEACHER	48,755.31
MALNATI, FRANCIS	FIRE	FIRE	15,328.13
MALNATI, PATRICIA	ELECTIONS	ELECTIONS	375.00
MALUMPHY, RYAN J	POLICE	CONSTABLE	4,165.50
MANNS, NICHOLAS V	FIRE	FIRE	450.00
MANZOLINI, ROGER W	EXECUTIVE	SELECTMEN	1,750.00
MARCANTEL, KYLE W	FIRE	FIRE	438.00
MARON, LOUISE	BOARD OF HEALTH	BOARD OF HEALTH	170.00
MARTIN, SUSAN R	SCHOOL	TEACHER	56,820.31
MC MARTIN, DONNA	SCHOOL	TEACHER	57,207.72
MCCAULEY, DARLENE	SCHOOL	SUBSTITUTE	150.00
MCLAUGHLIN, JAMIE M	SCHOOL	SPEECH ASSISTANT	14,185.25
MCPMAHON, MARGARET M	ELECTIONS	ELECTIONS	165.00
MCNAIR, ASHLEY A.	SCHOOL	PARAPROFESSIONAL	11,767.49
MENEGIO, RICHARD J	SCHOOL	CUSTODIAN	41,477.31
MIELKE, MONIQUE M	LIBRARY	LIBRARY	6,782.69
MILLER, NICOLE L.	FIRE	FIRE	143.00
MORSE, GLORIA D	ELECTIONS	ELECTIONS	700.00
MORSE, LAWRENCE P.	FIRE	FIRE	43.00
MOUNTAIN, CANDACE F	LIBRARY	LIBRARY	6,910.76
MULLEN, DANIELLE M	SCHOOL	SCHOOL LUNCH	18,731.08
MULLEN, JOY C	SCHOOL	MUSIC TEACHER	84,654.53
NAVIN, ROBERT	PUBLIC WORKS	HIGHWAY DEPT.	54,824.77
NAVIN, ROBERT E	FIRE	FIRE	1,638.00
O'DONNELL, ANNA M.	SCHOOL	SUBSTITUTE TEACHER	187.50
OLANDER, JOHN	BOARD OF HEALTH	BOARD OF HEALTH AGENT	5,074.80
ONEIL, LINDA	SCHOOL	SUBSTITUTE TEACHER	7,687.50
ORAZIO, REGINE L.	SCHOOL	PROFESSIONAL	500.00
OSTRANDER, HEATHER M.	SCHOOL	SCIENCE TEACHER	23,864.22
PALARDY, MATTHEW	PARKS AND RECREATION	BOAT RAMP MONITOR	4,761.75
PARSONS, STEPHEN	CEMETERY	CEMETERY SUPER.	7,763.52
PERO, DIANE S	ASSESSORS	ASSESSOR	1,200.00
PHAIR, BRENDAN M	SCHOOL	PARAPROFESSIONAL	10,041.66
PHELPS, JAY F.	FIRE	FIRE	2,771.00
PHELPS, JOYCE E.	ELECTIONS	ELECTIONS	750.00
PIAZZO, STEPHEN V.	SCHOOL	TUTOR	720.00
PILSON, NEAL H.	EXECUTIVE	SELECTMEN	1,072.58
POMPI, JILL A.	SCHOOL	READING SPECIALIST	43,825.87

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PORTER, CHRISTOPHER P.	FIRE	FIRE	1,044.00
PRUHENSKI, MARK A.	EXECUTIVE	TOWN ADMINISTRATOR	38,725.06
RAMIREZ, ANDRES M.	SCHOOL	CAP-DANCE INSTRUCTOR	2,300.00
RAWSON, MARGUERITE	EXECUTIVE	SELECTWOMEN	677.42
RENFREW, SHARON	SCHOOL	TEACHER	85,418.55
RENTON, MICHAEL T.	FIRE	FIRE	696.00
SABOURIN, JULIA B.	SCHOOL	TEACHER	21,047.22
SADLOWSKI, DANIEL S.	SCHOOL	TEACHER	35,935.59
SAGENDORPH, GARY W.	FIRE	FIRE	1,134.00
SCHUBERT, FREDERICK W.	TAX COLLECTOR	TOWN COLLECTOR	27,133.20
SCHULTZ, BRIAN S.	FIRE	FIRE	818.00
SCOTT, AMY M.	SCHOOL	ADMINISTRATIVE	22,658.99
SEGAL, ANTHONY	BOARD OF HEALTH	BOARD OF HEALTH	170.00
SILVAGNI, CHRISTOPHER A.	FIRE	FIRE	522.00
SILVAGNI, MICHAEL J.	FIRE	FIRE	486.00
SKINNER, BETH	SCHOOL	CAP PROGRAM	1,009.00
SMEDVIG, KELLY M.	SCHOOL	ART TEACHER	38,042.80
SMITH, BRETT J.	SCHOOL	SEASONAL CUSTODIAN	2,580.00
SMITH, ELIZABETH T.	SCHOOL	TEACHER	67,271.56
SMITH, ERIC N.	FIRE	FIRE	1,008.00
SMITH, MICHELLE	SCHOOL	TEACHER	80,035.90
SNYDER JR, JOHN J.	SCHOOL	TEACHER	28,591.45
SPRINGSTUBE, JOHN W.	INSPECTORS	ANIMAL CONTROL OFFICER	3,077.48
STORIE, MICHAEL	FIRE	FIRE	468.00
STROCK, JENEVRA	SCHOOL	DIRECTOR OF SPEC. ED.	23,729.70
SUPRANOWICZ, RAYMOND	ASSESSORS	ASSESSOR	1,200.00
SWINSON, CRAIG A.	ASSESSORS	ASSESSOR CLERK	29,893.85
TORRA, JESSICA A.	SCHOOL	SUBSTITUTE	2,100.00
TRAVER, STEPHEN H.	FIRE	FIRE CHIEF	5,531.00
VALENTI, KRISTEN L.	SCHOOL	TEACHER	36,828.77
VAN SICKLE, SUSAN L.	SCHOOL	SUBSTITUTE TEACHER	525.00
WARFIELD, KRISTINE A.	SCHOOL	PARAPROFESSIONAL	21,727.96
WATERMAN-SPTIZER, KIMBERLY	SCHOOL	CAP PROGRAM	1,505.00
WEEDEN, ERIN M.	SCHOOL	PARAPROFESSIONAL	22,487.96
WILLIAMS, EMILY I.	SCHOOL	CAFETERIA	7,585.50
WINSOR, GRETCHEN E.	SCHOOL	TEACHER	38,847.04
WOJTKOWSKI, SANDRA J.	SCHOOL	PARAPROFESSIONAL	17,888.15
ZAHN, KATHERINE M.	FINANCE	SECRETARY	42,120.67
ZANIN, MONICA M.	SCHOOL	PRINCIPAL	92,886.79
	Number of Records	162	2,693,597.73



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