



Transitions

March 2018

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Quality Corner for SNAP

This month we will review an active error that occurred in a Non-Public Assistance (NPA) SNAP case.

Incorrect Calculation of Shelter Expenses

On February 24, 2017, a household of one submitted a SNAP Elderly/Disabled Recertification form. The grantee received RSDI of \$1119.00 per month and a monthly employment related pension of \$191.88. The grantee submitted verification of condo fees totaling \$404 per month, home insurance of \$251 per year, and property taxes of \$1992.56 per year. The household was eligible for the Heating/Cooling Standard Utility Allowance (HCSUA).

During the July 2017 Quality Control (QC) review, it was determined that the case manager entered the annual property tax amount as a quarterly expense in error. The client also received a \$1000 annual tax abatement that was not deducted from the property tax expense. This resulted in an over-issuance of \$86 in SNAP benefits.

What's a Case Manager to do?

The case manager should carefully review submitted documents and ensure that the correct amount and frequency are being entered into BEACON. When wrapping the case, the EBC results must also be reviewed for accuracy.

Online Guide Transmittals

TAFDC: Clothing Allowance Supplement

Online Guide Transmittal 2018-14

A \$50 clothing allowance supplement was approved by the Legislature for all TAFDC clients who received a clothing allowance in September, October, November or December 2017. Clients received this \$50 supplement on March 12, 2018. A notice was sent to each eligible client informing them of this payment.

TAFDC and EAEDC: Regulation Changes

Online Guide Transmittal 2018-15

State Letters were promulgated March 9, 2018 to bring all cash programs under the Transitional Cash Assistance Programs (TCAP) heading.

This means that:

- EAEDC Chapter 106 CMR 320 and TAFDC Chapter 106 CMR 203 were combined to form the TCAP Chapter 106 CMR 703.
- EAEDC Chapter 106 CMR 321 and TAFDC Chapter 106 CMR 204 were combined to form the TCAP Chapter 106 CMR 704.

TAFDC Chapters 106 CMR 207 and 208 moved to the TCAP Chapters 106 CMR 707 and 708 respectively. EAEDC Chapters 106 CMR 320 and 321 were rescinded. TAFDC Chapters 106 CMR 203, 204, 207 and 208 were rescinded as well.

This was done to simplify regulations and have all cash programs in one section of regulations.

State Letters

Rescission of TAFDC Nonfinancial Eligibility Regulations

State Letter 1383

This State Letter transmits the following changes:

The Department has rescinded its TAFDC Nonfinancial Eligibility regulations at 106 CMR Chapter 203. The Department combined these regulations with EAEDC Nonfinancial Eligibility 106 CMR Chapter 320 into a new chapter entitled Transitional Cash Assistance Programs: Nonfinancial Eligibility 106 CMR Chapter 703. This material became effective March 9, 2018.

Rescission of TAFDC Financial Eligibility Regulations

State Letter 1384

This State Letter transmits the following changes:

The Department has rescinded its TAFDC Financial Eligibility regulations at 106 CMR Chapter 204. The Department is combined these regulations with EAEDC Financial Eligibility 106 CMR Chapter 321 into a new chapter entitled Transitional Cash Assistance Programs: Nonfinancial Eligibility 106 CMR Chapter 704. This material became effective March 9, 2018.

Rescission of EAEDC Categorical Requirements Regulations

State Letter 1385

This State Letter transmits the following changes:

The Department has rescinded its EAEDC Categorical Requirements regulations at 106 CMR Chapter 320. The Department combined these regulations with TAFDC Nonfinancial Eligibility 106 CMR Chapter 203 into a new chapter entitled Transitional Cash Assistance Programs: Nonfinancial Eligibility 106 CMR Chapter 703. This material became effective March 9, 2018.



State Letters

Rescission of EAEDC Financial Eligibility Regulations

State Letter 1386

This State Letter transmits the following changes:

The Department has rescinded its EAEDC Financial Eligibility regulations at 106 CMR Chapter 321.

The Department combined these regulations with TAFDC Financial Eligibility 106 CMR Chapter 204 into a new chapter entitled Transitional Cash Assistance Programs: Financial Eligibility 106 CMR Chapter 704.

This material became effective March 9, 2018.

Rescission of TAFDC Employment Services Program Regulations

State Letter 1387

This State Letter transmits the following changes:

The Department has rescinded its TAFDC Employment Services Program regulations at 106 CMR Chapter 207. The Department combined these regulations with the TAFDC Employment Services Program 106 CMR Chapter 207 into a new chapter entitled Transitional Cash Assistance Programs: Employment Services Program 106 CMR Chapter 707. This material became effective March 9, 2018.

Rescission of Full Employment Program: Employer Regulations

State Letter 1388

This State Letter transmits the following changes:

The Department has rescinded its TAFDC Full Employment Program: Employer Regulations at 106 CMR Chapter 208. The Department moved these regulations into the new Transitional Cash Assistance Programs chapter at 106 CMR 708. This material became effective March 9, 2018.

State Letters

TCAP: General Policies 106 CMR 701.000

State Letter 1389

This State Letter transmits the following changes to the TCAP General Policies:

This regulation change involved technical corrections and language simplifications that did not change DTA's current policies or procedures, but made the regulations easier to read and understand for clients, applicants, and the general public. This material became effective March 9, 2018.

TCAP: The Eligibility Process 106 CMR 702.000

State Letter 1390

This State Letter transmits the following changes to the TCAP: The Eligibility Process:

This regulation change involved technical corrections and language simplifications that did not change DTA's current policies or procedures, but made the regulations easier to read and understand for clients, applicants, and the general public. This material became effective March 9, 2018.

TCAP: Nonfinancial Eligibility 106 CMR 703.000

State Letter 1391

This State Letter transmits the following changes to the TCAP Nonfinancial Eligibility:

This regulation change involved technical corrections and language simplifications that did not change DTA's current policies or procedures, but made the regulations easier to read and understand for clients, applicants, and the general public. Additionally, this chapter combined the TAFDC chapter on Nonfinancial Eligibility (106 CMR 203) and the EAEDC chapter on Categorical Eligibility (106 CMR 320). Those chapters were obsoleted with this State Letter. This material became effective March 9, 2018.

TCAP: Financial Eligibility 106 CMR 704.000

State Letter 1392

This State Letter transmits the following changes to the TCAP Financial Eligibility:

This regulation change involved technical corrections and language simplifications that did not change DTA's current policies or procedures, but made the regulations easier to read and understand for clients, applicants, and the general public. Additionally, this chapter combined the TAFDC chapter on Financial Eligibility (106 CMR 204) and the EAEDC chapter on Financial Eligibility (106 CMR 321) into the new TCAP chapter entitled Financial Eligibility (106 CMR 704.000). Chapters 204 and 321 were rescinded. This material became effective March 9, 2018.

State Letters

TCAP: Regulation Technical Corrections 106 CMR 705.000

State Letter 1393

This State Letter transmits the following changes to the TCAP Related Benefits:

This regulatory change involved technical corrections and language simplifications that did not change DTA's current policies or procedures, but made the regulations easier to read and understand for clients, applicants, and the general public. This material became effective March 9, 2018.

TCAP: Regulation Technical Corrections 106 CMR 706.000

State Letter 1394

This State Letter transmits the following changes to the TCAP Auxiliary Activities:

This regulation change involved technical corrections and language simplifications that did not change DTA's current policies or procedures, but made the regulations easier to read and understand for clients, applicants, and the general public. This material became effective March 9, 2018.

TCAP: Employment Services Program 106 CMR 707.000

State Letter 1395

This State Letter transmits the following changes to the Employment Services Program Regulations:

This newly created chapter replaced 106 CMR 207 with 106 CMR 707. This new regulation contains the Employment Services Program and the employment support services available to Transitional Aid to Families with Dependent Children (TAFDC) clients and certain former TAFDC clients. In response to the statutorily-required small business impact review process, the Department amended the content by simplifying language and fixing any technical errors. Chapter 207 was rescinded. This material became effective March 9, 2018.

TCAP: Full Employment Program Employer Regulations 106 CMR 708.000

State Letter 1396

This State letter simplifies and standardizes language for the Full Employment Program Employer Regulations.

The regulations moved from the Transitional Aid to Families with Dependent Children chapter to the Transitional Cash Assistance Programs chapter. This regulation change involved technical corrections and language simplifications that did not change DTA's current policies or procedures, but made the regulations easier to read and understand for clients, applicants, and the general public. This material became effective March 9, 2018.



From the Forms File

Revised Forms

04-206-0318-05

04-207-0318-05(S)

EAEDC-10 (Rev. 3/2018)

EAEDC Family Disability Exemption Denial Notice

02-610-0318-05

02-609-0318-05(S)

FCWDN (Rev. 3/2018)

Notice of Denial of Family Cap Waiver

02-041-0318-05

02-131-0318-05(S)

NFL-14 (Rev. 3/2018)

Notice of Final Determination of Good Cause
for Refusal to Cooperate

02-327-0318-05

02-328-0318-05(S)

NMRI (Rev. 3/2018)

Notice of Multiple Reasons for Ineligibility

02-362-0318-05

02-363-0318-05(S)

SURI (Rev. 3/2018)

Status Update Regarding Ineligibility

02-207-0318-05

02-208-0318-05(S)

TAFDC-5 (Rev. 3/2018)

Two-Parent Exempt/Nonexempt Status Notice

02-606-0318-05

02-607-0318-05(S)

TAFDC-6 (Rev. 3/2018)

Notice of Denial of Disability Exemption

02-640-0318-05

02-641-0318-05(S)

TAFDC-7 (Rev. 3/2018)

Notice of Approval or Denial of Adjustment of the 24-
Month Time Limit

The above forms have been revised. Refer to Online Guide Transmittal Update 2018-15 for more information. Document Production will send out an initial supply of these forms to the TAOs.

TAO Meeting Notes