

DESIGNER SELECTION BOARD

MINUTES OF THE 956th MEETING, WEDNESDAY OCTOBER 10, 2018 AT 8:30 A.M, 21ST FLOOR CONFERENCE ROOM, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:30 a.m.

MEMBERS PRESENT:

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| Beth McDougal, AIA, Vice-Chairwoman | Registered Architect |
| Jessica Tsymbal, AIA, LEED AP | Registered Architect |
| Jacquelin Yessian, RA, LEED AP | Registered Architect (left at 10:00am) |
| Gregory E. Brown, P.E. | Registered Engineer |
| Francis P. Harrigan II, P.E. | Registered Engineer |
| Mitch Keamy, P.E. | Registered Engineer |
| Rebecca Sherer, P.E. | Registered Engineer |
| Kenneth Wexler | General Contractor |
| Virginia Greiman | Public Member |

MEMBERS ABSENT:

Charles Redmon, FAIA, Chairman Registered Architect

Present for the DSB staff, Bill Perkins, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 955th September 19, 2018 meeting were approved.

On a motion to approve the minutes of the 955th September 19, 2018 meeting by Rebecca Sherer, seconded by Jessica Tsymbal. Motion was approved unanimously.

3. VISITORS:

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|--------------------|-----------------------------------|
| Liz Minnis | DCAMM |
| Ryan Moore | DCAMM |
| Beth Eromin | DCAMM |
| Philip Chen | Ann Beha Architects |
| Bob Carroll | Ann Beha Architects |
| William Peterson | Derby Square Architects |
| Alexandra Peterson | Derby Square Architects |
| William Wight | Michael Baker International, Inc. |
| Jennifer Shelby | Architectural Engineers |
| Paulo Baganha | MA Army National Guard |
| Robert Blair | MA Army National Guard |

4. NEW BUSINESS:

A. **Discussion with DCAMM: Policy related to Application Errors and Omissions**

Liz Minnis, DCAMM Deputy Commissioner of Planning and Ryan Moore, DCAMM Legal were present to discuss the policy of the Board relating to application errors and omissions. There was a discussion regarding firms being notified of errors and omissions in their project application before the Board reviews the applications at the regular DSB meetings. Ken Wexler motioned to keep the existing DSB policy. This motion was seconded by Gregory Brown. Mitch Keamy opposed.

The existing DSB policy is as follows:

DSB Staff will inform the Board of any missing information or incomplete applications. The Board will review these applications at regular DSB meetings and will then take a vote as whether to leave them in for consideration or to disqualify them. The applicants will not be notified of any errors or omissions until after the DSB meeting.

B. **Discussion with DCAMM: Policy related to licensed disciplines in Massachusetts**

There was a discussion with the Board regarding consultants to be registered/licensed in Massachusetts. Jessica Tsymbal made a motion that the Board make a statement to enforce the statutes of the State of Massachusetts that all relevant professions which have licenses for any given project must be registered in Massachusetts and request that DCAMM modify the language in the advertisements to reflect the statutes of the Commonwealth of Massachusetts. This motion was seconded by Gregory Brown. Motion was approved unanimously.

DCAMM will remove the asterisks in the section of the advertisement listing the Application Evaluation – Personnel and modify the language to reflect the statutes of the Commonwealth of Massachusetts.

C. Discussion: Video Policy:

Francis Harrigan made a motion below, seconded by Gregory Brown. Motion was approved unanimously to the following:

- All visitors must sign an agreement allowing them to be recorded during the DSB meetings.
- The Board will be notified when visitors are logged into the meeting.
- Members and staff must sign an agreement allowing them to be recorded during the DSB meetings.
- Do not live stream project interviews.
- All meetings must be recorded while live streaming.
- Online viewers agreement to not record DSB meetings

D. Informational Interviews:

The Board conducted two (2) informational interviews with the following firms:

- Ann Beha Architects
- Derby Square Architects

E. DSB List #18-13, Item #1, #DFW-2019-001, Aquaculture Bioengineering Study and Design of Massachusetts Freshwater Fish Culture Facilities, Fee: \$250,000 (Study/Schematic Design Phase); Final Design Phase is To Be Negotiated, ECC: To Be Determined by Study

We had previously received two (2) applicants for this project and the User Agency decided to re-advertise to see if more firms would apply. The board had a discussion that if the Board only receives two (2) applications for this project the firms would be invited to our next meeting for an interview. Rebecca Sherer made a motion to interview the two (2) applicants if their applications are complete, seconded by Jessica Tsymbal. Francis Harrigan opposed.

F. DSB List #18-12, Item #1, #250194, Automated Multi-Purpose Machine Gun (MPMG) Range, Massachusetts Army National Guard (MAARNG), Camp Edwards, Fee: \$224,000 (Study/Schematic Design Phase); Final Design Phase is To Be Negotiated, ECC: \$7,461,000, 4 Applicants

Review of the four (4) applications resulted in determination that two (2) of the applicants had failed to meet the following requirements and could not be considered for this project:

Pond had no WBE firm nominated, they did not meet the MA Ownership requirements, No Section 8b for Crossman Engineering, Crawford Consulting Services and Alares Engineering included in their application, the electrical engineer was not registered in MA and the environmental engineer was not registered in MA. On a motion to disqualify Pond by Ken Wexler, seconded by Gregory Brown. Motion was approved unanimously.

Tetra Tech Architects & Engineers had no Section 8b for Crawford Consulting Services and JS Consulting Engineers included in their application; the civil engineer was not registered in MA, the mechanical engineer was not registered in MA, the electrical engineer was not registered in MA and the structural engineer was not registered in MA. On a motion to disqualify Tetra Tech Architects & Engineers by Francis Harrigan, seconded by Ken Wexler. Motion was approved unanimously.

Paulo Baganha and Robert Blair, both from MA Army National Guard were present to explain the project and answer questions from the Board. After reviewing the applications, Francis Harrigan motioned not to interview for this project and select the following ranked (2) firms, seconded by Ken Wexler. Mitch Keamy abstained:

Michael Baker International, Inc. (14 votes)
CSS Architects, Inc. (7 votes)

5. MOTION TO ADJOURN: The Board adjourned at 11:25 a.m.

On a motion to adjourn by Francis Harrigan, seconded by Rebecca Sherer. Motion was approved unanimously.

6. NEXT MEETING:

WEDNESDAY, October 24, 2018, at 8:30 a.m.

Submitted by: Claire G. Hester

Approved by: Chun