



CHARLES D. BAKER  
GOVERNOR

KARYN E. POLITO  
LIEUTENANT GOVERNOR

JAY ASH  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts  
Division of Professional Licensure  
Office of Public Safety and Inspections  
1000 Washington Street • Boston • Massachusetts • 02118

JOHN C. CHAPMAN  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

CHARLES BORSTEL  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

Meeting Minutes  
Board of Elevator Examiners  
365 East Street-Anne Sullivan Building  
Tewksbury, MA 01876  
December 12, 2018

Board Members Present:

Jeff Halley, Chairman  
George Dahlquist  
Gene Piermattei  
George Ramian  
Walter Zalenski

Staff Present:

Jean McCarthy

1. Call to order at 9:05 a.m.
2. Approval of the draft meeting minutes from November 7, 2018-Walter Zalenski made a motion to approve the minutes as read. George Dahlquist seconded the motion. **All in Favor 5-0**
3. Walter Zalenski made a motion to go into Executive Session to discuss examination questions exempt from public disclosure, George Ramian seconded the motion. A roll call vote was then taken:

Halley – Yes  
Dahlquist – Yes  
Piermattei – Yes  
Ramian – Yes  
Zalenski - Yes

Motion passed unanimously. The chair anticipated that the Board would reenter public session in an hour for purposes of adjournment. Executive Session (G.L.c. 30A, § 21(7)) began at 9:08a.m.

4. The board went back into open session at 9:35a.m.
5. Matters not previously anticipated 48 hours in advance of this meeting - After returning from Executive Session, Jeff Halley asked if it would be possible to change the next meeting to vote on applications to January 9<sup>th</sup>. Jean McCarthy stated the dates were already posted on the website. The due dates for applications are listed for January 11<sup>th</sup> and it may be difficult for the date to be changed to the 4<sup>th</sup>. The Board decided to keep the original date of January 16<sup>th</sup> to vote on applications. The next board meeting will be January 16<sup>th</sup>. Walter Zalenski will be the point person for the next exam on January 30<sup>th</sup>.

**Motion to Adjourn made by Walter Zalenski**  
**Seconded by George Dahlquist**  
**All in Favor: 5-0**

Meeting Concluded at: 9:45a.m.

Exhibit List:

Exhibit 1: Draft Meeting Minutes from November 7, 2018

