



The Commonwealth of Massachusetts 1947

Department of
Civil Service and Registration

State House, Boston

Board of Registration
in Chiroprody-Podiatry

141 State House

June 30, 1947.

PD 154

Mrs. Irene I. Richards
Director of Registration
State House, Boston

Dear Madam:

The State Board of Registration in Chiroprody (Podiatry) respectfully submits herewith its tenth annual report for the period from July 1, 1946 to June 30, 1947.

<u>Personnel of the Board</u>	<u>Term Expires</u>
Carleton F. Whitney, 1079 Great Plain Ave., Needham	1947
Rumphrey L. McCarthy, 479 Beacon St., Boston	1948
Herritt F. Garland, 81 Merrimack St., Haverhill	1949
Leo W. Haddock, 207 Elm St., Holyoke	1950
Herbert L. McCarthy, 1259 Hyde Park Ave., Hyde Park	1951

Herbert L. McCarthy was reappointed by His Excellency Governor Maurice Tobin and confirmed by the Governor's Council on November 19, 1946.

COMMITTEE ON REGISTRATION - Dr. Herbert L. McCarthy, Chairman

The Board of Registration in Chiroprody (Podiatry) held twelve Meetings and the Annual Meeting. The meetings scheduled for July 8, Nov. 13, and March 11th were called to order by the Secretary; but, there being no quorum present, the meeting adjourned on each occasion.

The Board held two regular examinations, the first on October 30, 1947 and the second on June 25 and 26, 1947. For the examination in October there were three applicants and all passed the examination. On this date also, five applicants took the examination for Competency in the Use of the Hypodermic Needle. Of these, four passed and one did not appear for the exam. For the examination in June, twenty-two applied. Of these twenty passed, one failed and one did not appear for the examination. On this same date twelve applied for examination for Competency in the Use of the Hypodermic Needle. These twelve passed.

At the present time there are six hundred and forty registered Chiropraxists in Massachusetts. Eight have retired during the past year and nine are deceased.

COMMITTEE ON EDUCATION - Dr. Carleton F. Whitney, Chairman

The Education Committee has been trying earnestly to help the Seaman Institute of Podiatry to meet the requirements of the Council of Education of the N. A. C. and so be recognized by them. Progress has been made. The School has made great improvements in the school plant and this coming year will go on a four year basis. Real progress has been made and this committee believes that the Chiropraxy School problem will be solved in the near future.

COMMITTEE ON PROCTORING - Dr. Merritt F. Garland, Chairman

In view of the fact that the majority of complaints received by the Board, in regard to persons violating the Chiropraxy Law, have not been accompanied with sufficient evidence to obtain convictions, the Board voted to turn such complaints over to the Proctoring Committee of the Massachusetts Chiropraxy Association, to secure such evidence and witnesses necessary for prosecution.

Annual Report (July 1, 1946 to June 30, 1947) continued

FINANCIAL STATEMENT

Revenue - Account No. 1406-200

Examination fees	375.
Renewal fees	1292.
Misc.	<u>10.</u>
Total Revenue.....	\$1677.

Expenses

Members' Services - Acct. No. 1406-01	1080.
Travel - Acct. No. 1406-02	223.15
Office Expenses - Included in Acct. No. 1403-03, Div. of Registration Exp.	<u>100.64</u>
Total Expenses.....	\$1403.79

Leo R. Pardo Sec.

THE COMMONWEALTH OF MASSACHUSETTS
Division of Registration
Board of Registration in Chiropody-Podiatry

RULES and REGULATIONS
of the
BOARD OF REGISTRATION IN CHIROPODY-PODIATRY

NAME

Article I. In accordance with the provisions of law as passed under Chapter 112 of the General Laws of 1937, this Board shall be known as the "Board of Registration in Chiropody (Podiatry)."

PURPOSE

Article II. The purpose of this Board shall be: to safeguard the public health as regards the treatment of the feet; to safeguard the practitioner (Chiropodist-Podiatrist) as to his rights and privileges under the law, and to supervise his conduct; to safeguard the profession as a whole; and to regulate the educational provisions of schools and of students therein.

OFFICERS

Article III. This Board shall be composed, as provided under the provisions of law, of four Chiropodists-Podiatrists and one doctor of medicine, each with at least seven years of active practice in this Commonwealth. There shall be elected annually, a Chairman and a Secretary.

COMPLAINTS

Article IV. The Secretary shall receive, file and answer complaints sent to the Board. If the complaint is of a serious nature, the Board shall request all parties concerned to present themselves for a hearing before the full Board. A formal notice shall be sent. Complaints of a less serious nature shall be referred to the proper prosecuting officers for investigation.

MEETINGS.

Article V. As provided by law, this Board shall meet on the second Tuesdays of March, July, and November, and at such other times as may be required for the proper conduct of its official business. The July meeting shall be considered the annual meeting at which time the Chairman and the Secretary shall be elected for the coming year. All officers shall hold office for one year and until the successor is chosen. It shall be the policy of the Board to have each member hold office during his term of office.

RULES AND REGULATIONS OF THE BOARD OF REGISTRATION IN CHIROPODY-PODIATRY
continued

Three members of the Board shall constitute a quorum for the transaction of business. Meetings may be called by the Chairman when deemed necessary, and shall be called by him upon the request of two members of the Board. The conduct and order of the meetings shall be predicated on Roberts' "Rules of Order" unless otherwise provided by law.

ARTICLE VI - DUTIES OF OFFICERS

- Section 1. Chairman: Preside at meetings, sign certificates, appoint committees, sign vouchers
- Section 2. Secretary: Sign certificates, record minutes of meetings, reply to correspondence (general), sign vouchers, notify members of time and place of meetings, request official rulings from Attorney-General
- Section 3. Non-officer members: Discuss and act on questions referred to full board. Assist in preparation of examinations, pass on forms of applications for registration and such other documents as may be necessary to carry out the provisions of law. Serve and report on special committees.

ARTICLE VII - COMMITTEES

Classification of Committees: (a) Registration (b) Proctoring
(c) Education (d) Public Relations

The Chairman shall within thirty days of assuming office appoint Chairmen to these Committees. Each Chairman shall be fully responsible for the activities of his respective committee, and shall have due discretionary powers subject to the Board.

Each Committee shall be composed of the entire membership of the Board as a Committee of the whole. The Chairman of the Committee shall preside at all meetings of his Committee.

ARTICLE VIII - EXAMINATIONS

Unless circumstances prohibit, examinations may be held during the months of June and September. Three members may give the written tests and two members may give the clinical. As determined by the Board, the marks of the written shall constitute 60%, and the marks of the clinical shall constitute 40% of the written-clinical parts of the examination. Candidates who have received not less than 74.5 in the written-clinical tests shall then be requested to appear before the Board for an oral test and interview. After said oral test and interview, the Board shall compile a consensus grade for each candidate.

RULES AND REGULATIONS OF THE BOARD OF REGISTRATION IN CHIROPODY-PODIATRY
continued

The general average, or grade, for the whole examination shall be the average of said grade received in the oral test and the grade received in the written-clinical part of the examination, determined as above provided, and must be a grade of at least 75 per cent in order that a candidate may be certified as having passed.

If circumstances do not permit the Board to conduct an oral test and interview, the Board shall certify a candidate as having passed if he or she receives a general average of 75 per cent in the written and clinical tests, provided the candidate has otherwise qualified according to law.

Order of business meeting

Article IX. The order of business for the regular meeting of the Board shall be as follows:

1. Roll-call of members
2. Reading of minutes of previous meeting
3. Reading of Communications
4. Reports of Committees
5. Unfinished business
6. New Business
7. Adjournment

AMENDMENTS

Article X. These Rules and Regulations may be amended by a four-fifths vote of the full Board at any regular or special meeting.