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Division of Professional Licensure
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ADMINISTRATOR

Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

Taunton Holiday Inn
500 Myles Standish Boulevard
Taunton, MA
May 8, 2019 9:00 a.m.

Meeting called to order by the Chairman at 9:04 a.m. followed by roll call:

1. Roll Call

- | | | |
|--|----------------------------------|---------------------------------|
| a. Matthew Hakala, Chairman
- Member At Large, Westford | ✓ present | <input type="checkbox"/> absent |
| b. Michael Giampietro, Vice Chairman
-Member At Large, Millis | ✓ present | <input type="checkbox"/> absent |
| c. Jeff Richards
-Massachusetts Building Commissioner's Association, Weymouth | ✓ present | <input type="checkbox"/> absent |
| d. Robert Speroni
-MetroWest Building Officials Association, Hopedale | ✓ present | <input type="checkbox"/> absent |
| e. Bonnie Weeks
- Member At Large, Palmer | ✓ present | <input type="checkbox"/> absent |
| f. Andrew Bobola
- Member At Large, Mattapoissett | ✓ present | <input type="checkbox"/> absent |
| g. Michael Clancy
- Southeastern Building Official's Association, Hingham | ✓ present | <input type="checkbox"/> absent |
| h. Jeffrey Clemons
- Building Officials of Western Massachusetts Member, Lee | ✓ present | <input type="checkbox"/> absent |
| i. Roger Fuller
- Massachusetts Municipal Association Representative | <input type="checkbox"/> present | ✓ absent |
| j. David Lenzie
- Member from Academia | ✓ present | <input type="checkbox"/> absent |
| k. Bill Horrocks
- BBRS Representative | <input type="checkbox"/> present | ✓ absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections
Charles Kilb, Department of Professional Licensure
Dave Sullivan, office of Public Safety and Inspections
Cesar Lastra, Office of Public Safety and Inspections
Dan Kilburn, Office of Public Safety and Inspections



2. The minutes from the BOCC meeting on **March 5, 2019**, were reviewed by members present; MOTION to approve these minutes was made by **Bonnie Weeks**, and seconded by **Michael Clancy**. The vote was unanimous.

The minutes from the BOCC meeting on **April 1, 2019**, were reviewed by members present; MOTION to approve these minutes was made by **Michael Giampietro**, and seconded by **Jeff Clemons**.

3. Application for Certification Packets

- a. On a MOTION by Bonnie Weeks and seconded by Andy Bobola it was unanimously VOTED to approve the application of **William Cahillane** (City of Springfield) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2177).
- b. On a MOTION by Michael Clancy and seconded by Jeff Clemons it was unanimously VOTED to approve the application of **James M. Campbell** (Town of Plymouth) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2142).
- c. On a MOTION by Bonnie Weeks and seconded by Andy Bobola it was unanimously VOTED to approve the application of **Raphael Magri** (Town of Oak Bluffs) for certification in the capacity of **Local inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2143).
- d. On a MOTION by Jeff Clemons and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Adrian G. McWeeney** (City of Boston) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2150).
- e. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to approve the application of **Reade K. Milne** (Town of Edgartown) for certification in the capacity of **Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2099).

4. Examination Approval Packets

- a. On a MOTION by Robert Speroni and seconded by Jeff Clemons it was unanimously VOTED to grant the request of **David C. Anderson** (Town of Harwich) for approval to take the required exams to become certified as a building code enforcement official. Mr. Anderson meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Bruce Carter** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Carter meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a MOTION by Bonnie Weeks and seconded by David Lenzie it was unanimously VOTED to **DENY** the request of **Joseph D. Curley** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. Curley's resume he is an Electrical Inspector. The Committee was unable to determine if Mr. Curley meets the minimum qualifications as defined by MGL c 143 § 3.
- d. On a MOTION by Robert Speroni and seconded by Michael Giampietro it was unanimously VOTED to **DENY** the request of **Lloyd DeJesus** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. DeJesus meets the minimum qualifications as defined by MGL c 143 § 3.
- e. On a MOTION by Andy Bobola and seconded by Jeff Clemons it was unanimously VOTED to **DENY** the request of **Peter Howling** (City of Lowell) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Howling meets the minimum qualifications as defined by MGL c 143 § 3. A hearing will be scheduled for June 4, 2019, the Building Commissioner for the City of Lowell will be asked to attend as well.

- f. On a MOTION by Michael Giampietro and seconded by Jeff Richards it was unanimously VOTED to grant the request of **David Monteiro** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Monteiro meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- g. On a MOTION by Robert Speroni and seconded by Michael Giampietro it was unanimously VOTED to **DENY** the request of **Stephen J. Reposa** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Reposa meets the minimum qualifications as defined by MGL c 143 § 3.
- h. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Jordi Segales-Perez** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. Based on education Mr. Segales-Perez meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to grant the request of **F. Davis Walters** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Based on education Mr. Walters meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- j. On a MOTION by Andy Bobola and seconded by Jeff Richards it was unanimously VOTED to grant the request of **James J. Wilson** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Wilson meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **David C. Anderson** appointed to the position of **Local Inspector** for the Town of Harwich. Appointed, not yet certified, on April 8, 2019. Twelve month grace period expired April 30, 2020. *NERF signed by Chair.*
- b. On a MOTION by Jeff Clemons and seconded by Bonnie Weeks it was unanimously VOTED to TABLE the *New Employee Report Form* of **Michael Armano** appointed to the position of **Local Inspector** for the City of Lawrence. *NERF signed by Mayor.*
- c. On a MOTION by Bonnie Weeks and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **William Cahillane** appointed to the position of **Local Inspector** for the City of Springfield. Appointed on July 15, 2018. *NERF signed by Mayor.*
- d. On a MOTION by Jeff Richards and seconded by Andy Bobola it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Charles Comeau** appointed to the position of **Building Commissioner** for the Town of Avon. Appointed, not yet certified, on April 18, 2019. Eighteen month grace period expires October 31, 2020. *NERF signed by Chairman.*
- e. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to TABLE the *New Employee Report Form* of **John Coyle** appointed to the position of **Local Inspector** for the Town of Braintree on July 17, 2018. Mr. Coyle has not submitted the required Examination Approval Form and resume for review by the Committee. *NERF signed by Director of ML & I-Building.*
- f. On a MOTION by Bonnie Weeks and seconded David Lenzie it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Maridalia DeMota Trinidad** appointed to the position of **Local Inspector** for the City of Springfield. Appointed, not yet certified, on March 25, 2019. Twelve month grace period expires March 31, 2020. *NERF signed by Mayor.*
- g. On a MOTION by Jeff Richards and seconded Bonnie Weeks it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Martin Furtado** appointed to the position of **Local Inspector** for the Town of Everett on August 17, 2015. *NERF signed by Mayor.*

- h. On a MOTION by Robert Speroni and seconded Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **David Houle** appointed to the position of **Local Inspector** for the City of Lawrence. Appointed, not yet certified, on March 1, 2019. Twelve month grace period expires March 31, 2020. *NERF signed by Mayor.*
- i. On a MOTION by Michael Giampietro and seconded by Andy Bobola it was unanimously VOTED to TABLE the *New Employee Report Form* of **Peter Howling** appointed to the position of **Local Inspector** for the City of Lowell on April 16, 2019. Mr. Howling's qualifications were denied. *NERF signed by City Manager.*
- j. On a MOTION by Andy Bobola and seconded Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Albert Leu** appointed to the position of **Building Commissioner** for the City of Pittsfield. Appointed, not yet certified, on April 8, 2019. Eighteen month grace period expires October 31, 2020. *NERF signed by Mayor.*
- k. On a MOTION by Jeff Clemons and seconded Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Mark Menard** appointed to the position of **Local Inspector** for the City of Peabody. Appointed, not yet certified, on April 1, 2019. Twelve month grace period expires April 30, 2020. *NERF signed by Mayor.*
- l. On a MOTION by David Lenzie and seconded Bonnie Weeks it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Julian Perez** appointed to the position of **Local Inspector** for the City of Lawrence on March 5, 2019. *NERF signed by Mayor.*
- m. On a MOTION by Jeff Clemons and seconded Michael Giampietro it was VOTED to acknowledge the *New Employee Report Form* of **David Riquinha** appointed to the position of **Building Commissioner** for the Town of Dartmouth on March 11, 2019. *NERF signed by Chairman.* Andy Bobola abstain.

6. Extension Requests to be Certified Packets

- a. On a MOTION by Michael Clancy and seconded by Bonnie Weeks it was **unanimously** VOTED to grant the request of **Jeffrey Fisher (Town of West Tisbury)** for a third extension of time to become certified as a local inspector. Said extension shall expire May 31, 2020.
- b. On a MOTION by Jeff Richards and seconded by Michael Clancy it was **unanimously** VOTED to grant the request of **Paul D. Lewis (No Affiliation)** for a first extension of time to become certified as a local inspector. Said extension shall expire November 30, 2019.
- c. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was **unanimously** VOTED to grant the request of **M. Scott White (Town of Watertown)** for a second extension of time to become certified as a local inspector. Said extension shall expire November 30, 2019.

7. Hearings

- a. On a MOTION by Jeff Clemons and seconded by Bonnie Weeks it was VOTED to grant **Robert E. Garside (No Affiliation)**, BOCC 7-2019 for approval to take the required exams to become certified as a building code enforcement official. After testimony Mr. Garside has demonstrated he meets the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Michael Giampietro abstain.
- b. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was unanimously VOTED to DENY **Michael Armano (City of Lawrence)**, BOCC 8-2019, for approval to take the required exams to become certified as a building code enforcement official. Based on testimony by Mr. Armano he does not meet the minimum qualifications as defined by MGL c 143 § 3.

8. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Bonnie Weeks and seconded by Jeff Clemons. Jeff Clemons recuse from Great Barrington vote.

Name	Date	Course Description	CEU's	Cat	Course Number
Gregory Arvanitis	1/9/2019	Floodplain Administrator offered by NHBOA (New Hampshire Building officials Association)	3.0	1	C-3200
Peter Binette	3/11/2019	IBC Practical Occupancy Classification offered by SNBO (Southern Nevada ICC)	7.0	1	C-3201
	3/12/2019	Building Areas, Mixed Occupancies and Fire Areas offered by SNBO (Southern Nevada ICC)	7.0	1	C-3202
	3/13/2019	IBC Types of Construction Options offered by SNBO (Southern Nevada ICC)	7.0	1	C-3203
	3/14/2019	Advanced Means of Egress offered by SNBO (Southern Nevada ICC)	7.0	1	C-3203
Thomas Quinn	3/26/2019	City of Woburn Municipal Vulnerability Preparedness Project	3.0	2	C-3205
SEMBOA	4/10/2019	Fireproofing Requirements for Structural Steel	2.5	1	SE-0419
Bill Thornton	4/9/2019	AFAA Campus Fire Safety 'Changes to the 2019 edition of the NFPA 72 National Fire Alarm and Signaling code' webinar	1.0	1	C-3206
MetroWest	4/26/2019	Life Safety & Emergency Preparedness for UMASS with Richard Wood ICC# 20183	3.0	1	MW-0419
Corey Fisher	3/27/2019	NFPA 241 (CS-012111)	3.0	1	C-3207
David McRae	4/17/2019	Meeting Braced-Wall Requirements: A New Portal Frame Solution offered by Simpson Strong-Tie	1.0	1	C-3208
James Taylor	2/11/2019	Energy Code Compliance & Documentation offered in Connecticut	3.0	1	C-2120
	12/6/2018	2015 - IEBC and Significant Changes offered in Connecticut	3.0	1	C-2120
	3/4/2019	Engineered Wood Products and Tall Wood Buildings offered by American Wood Council in Connecticut	4.0	1	C-2120
Christopher McWhite	6/14/2019	Firestop Plan Review and Inspection offered through City of Lowell ICC# 10471	7.0	1	C-3209
David Holmes	4/16-18/2019	Lift Maintenance - Lift Operations Slope Maintenance Training LMS 2019	6.0	1	C-3210
Peter Lew	5/30/2019	Permeable Interlocking Concrete Pavement and Comparing PICP offered to City of Somerville	2.0	1	C-3211
	6/5/2019	Vegetated Roof top Gardens offered at City of Somerville	1.0	1	C-3212
	5/2/2019	Increasing Concrete Durability and Sustainability w/Crystalline Waterproofing along with Concrete Waterproofing w/Crystalline Technology offer to City of Somerville	2.0	1	C-3213
Luis Santana	3/27/2019	Improving Earthquake Performance on Manufactured Homes by FEMA - <i>Mobile Homes in Earthquakes - How to protect your home and family</i>	1.5	2	C-3214
Robert Armstrong	3/14-15/2019	NESEA Building Energy Boston 2019	8.5	1	C-3215
Albert Legee	4/6/2019	CSL Cont Ed 6 hr Greater Boston Code Consultants	6.0	1	C-3216
	4/22/2019	CSL Cont Ed 6 hr @ 1st Attempt CS-011005	6.0	1	C-3217
Gene Novak	4/8/2019	2015 ISPSC International Swimming Pool & Spa Code offered at ESBOF 2019	3.0	1	C-3218
Chris Clemente	6/7/2018	Crises Leadership & Decision Making offered by FEMA at Texas A & M	6.0	2	C-3219
	8-12/2018	Writing & Legal Reasoning - Mass School of Law	10.0	2	C-3220
	8-12/2018	Civil Procedure - Mass School of Law	10.0	2	C-3221
	8-12/2018	Business Entities & Operations - Mass School of Law	10.0	2	C-3222
Paul Orlando	3/14/2019	Deck FAQs: Deciphering DCA6 and More PM (BCD307) ICC# 19214 offered by American Wood Council	1.0	1	C-3223
	4/11/2019	CLT Stands Up - A Look at CLT Wall Design AM (DES442) ICC# 19597 OFFERED BY American Wood Council	1.0	1	C-3224
MEMA	5/7/2019	NEHRP Steering Committee workshop to help further shape the Massachusetts Earthquake Hazards Reduction Program	6.0	1	C-3225

Louis Hasbrouck	3/28/2019	Basic HVAC Controls and Energy Codes offered by Building Energy Codes Webinar ICC# 19958	1.5	2	C-3226
PuroClean	2/26 & 3/13/2019	Hoarders Seminar	2.5	1	C-3227
Tracy Sharkey	4/22/2019	CSL Cont Ed 6 hour CSL Renewal Course Online offered by Mass Contractors Academy CS-010208	6.0	1	C-3228
Non-District Mtg Area 11	4/2/2019	Holbrook - Residential Day Care; Building Permit Fees and Office Cubicles	2.0	1	A11-0419
Non-District Mtg Area 1	4/12/2019	Great Barrington - Round Table; energy, stretch energy code, habitable rooms, zoning & encroachment	2.5	1	A1-0419
District 2	3/28/2019	South Hadley - Sprinkler and Fire Alarm Plan Review	3.0	1	D2-0319
District 3	4/10/2019	New Salem - IRC 2015 / Chapter 4 Foundations	2.5	1	D3-0419
District 4	3/27/2019	Leominster - Modular / Manufactured Buildings	3.0	1	D4-0319
	4/24/2019	Boylston - 40A Zoning	2.0	1	D4-0419
District 7	4/9/2019	Tewksbury - Round Table; Growing Facilities, Modular Buildings, Solar	2.0	1	D7-0419
District 11	3/28/2019	Hingham - Round Table; AAB Requirements	3.0	1	D11-0319
District 13	4/23/2019	Hyannis - Bi-Directional Amplifiers (BDP)	2.5	1	D13-0419

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- 757 certified building inspectors -- 310 Local – 447 Inspector of Buildings
- 46 Conditional local building inspectors
- 592 individuals' qualifications have been approved to take the exams, not currently affiliated

b. ICC PRONTO exam presentation by Michelle Porter and Dottie Harris

c. 780 CMR R7 Regulation changes for 10th edition of Mass Building Code

- Mentor
 - Joe Atchue and Fred Lonardo are working on the regulation
- Definition of Supervision
 - Suggested to include 'hands on' as part of supervisory experience
 - Charles Kilb will put together language to clarify the definition
- Define Education Degrees that would be accepted related to Construction or Design
 - 110.R7.12 *Definitions*
- Time frame to be a local before being appointed to Building Commissioner position
 - Discussion many smaller communities do not have the option to hire a local to be mentored by a Building Commissioner - will not be changed
- *Bachelor's Degree* for Project Management accept as *Associate* plus acceptable general knowledge – Project Management Degree (will not be accepted) could have different curriculum from various institutions
 - Degree – a 'science' degree; basic latent knowledge, not an Administrative degree
- Resubmitting *Examination Approval Form* after qualifications have been denied.
 - Denial letter indicates the BOCC's denial can be appealed by requesting a hearing
 - Does not give the option of resubmitting with additional information
- Rules governing Temporary Appointments – *appointment prior to being qualifications being approved* (recommendation not a requirement for cities and towns)
 - NERF was created to notify this office
 - The Appointing Authority letter acknowledging the appointment is notified if an individual was previously appointed in another community and not yet certified
- CSL as a requirement to be certified as a building inspector
 - Individuals coming from out of state would not have a CSL
 - Individuals with a degree not required to have a CSL
 - Individuals working with controlled construction not required to have a CSL
- Time frame when first exam 'shall make application' (R7.1.7.4.2)
 - After discussion will not be changed
 - Required to take the Onboarding – can only be required once the Academy is up and running on regular schedule
 - The extension process oversees the progression of making application within the first six months and/or completing any exams