

**COMMONWEALTH OF MASSACHUSETTS**  
**BOARD OF REGISTRATION OF COSMETOLOGY and BARBERING**  
**MINUTES OF THE January 8, 2019 BOARD MEETING**

**TIME:** 9:30 (Scheduled)

**PLACE:** 1000 Washington St  
Room 1D  
Boston, MA 02118

**PRESENT:** Susan Viens (Chair), Joy Talbot (Vice Chair), Amanda Donis (Secretary),  
Janice Dorian, Erinn Pearson, Marian Saluto, Catherine Tool.

Iris Stowe and Jesús Nuñez were absent.

**STAFF:** Richard Lawless, Acting Executive Director  
Lynn Read, Board Counsel

The meeting was called to order at **9:56** by Ms. Viens (Chair)

**Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1)**

A MOTION was made by Ms. Tool, second by Ms. Talbot to enter Executive Session to discuss applicants' character rather than competence [closed session pursuant to G.L. c. 30A, § 21(a)(1)].

The Chair called for a roll call vote:

Ms. Viens (Yes); Ms. Talbot (Yes); Ms. Dorian (Yes); Ms. Donis (Yes); Ms. Pearson (Yes); Ms. Tool (Yes). The MOTION Passed 6-0.

See separate minutes.

Ms. Pearson arrived at 9:58 a.m.

**Open session reconvened at or around 10:30 a.m.**

**10:30 a.m. – Salon Pathways Subcommittee**

A MOTION was made by Ms. Talbot, seconded by Ms. Donis to adjourn the open meeting of the Board temporarily, to convene the Salon Pathways Subcommittee, and reconvene the Board meeting after the Subcommittee. The MOTION passed unanimously.

See separate Subcommittee Minutes.

**The Board Meeting resumed at or about 10:45 a.m.**

**Executive Director Report**

Mr. Lawless said the e-licensing system is being upgraded, which must be completed before the Board's restructured licensing can be input into the system.

After discussion, a MOTION was made by Ms. Dorian, second by Ms. Talbot to suspend any enforcement of regulations that will be repealed by the final publication of the Board's new regulations. The MOTION passed unanimously, 7-0.

**Board Counsel Report**

Ms. Read reported that draft Policies are in progress to implement the Board's votes on school hours and on apprenticeship and student employment.

**DISCUSSION**

**LaBluh Esthetics Institute 300-Hour Aesthetics Program**

The Board instructed that all new programs must be 600 hours due to new regulations.

A MOTION was made by Ms. Tool, second by Ms. Pearson approve the proposed Enrollment Agreement. The MOTION passed unanimously, 7-0.

**Minutes of Board Meeting October 9, 2018 and November 13, 2018**

After discussion, a MOTION was made by Ms. Tool, second by Ms. Saluto to accept the Minutes of Board Meeting October 9, 2018 as written. The MOTION passed unanimously, 7-0.

A MOTION was made by Ms. Dorian second by Ms. Talbot to approve the Minutes of Board Meeting November 13, 2018 as written. The MOTION passed unanimously, 7-0.

**Essex North Shore Agric. & Technical School – 300 Hour Aesthetics Program**

The Board instructed the staff to obtain a proposal for a 600-hour program from Essex and inspect the space. No formal action was taken.

**Flavia Leal Institute of Esthetics Proposed 600 Hour Aesthetics Program**

Paula Fallon of Flavia Leal presented the proposal, which included changes previously requested by the Board. The Board requested additional amendments.

A MOTION was made by Ms. Tool, second by Ms. Dorian to accept the Flavia Leal 600-hour curriculum as amended. The MOTION passed unanimously, 7-0.

**Policy on Apprenticeship and Student Employment**

The Board discussed elements that should be included in the Policy on Apprenticeship and Student Salon Employment.

**Board Secretary**

Ms. Donis will continue as Board Secretary with assistance from the staff.

**Public Comment**

There was no public comment.

**Investigative Conference CLOSED per M.G.L. c. 112, § 65C**

A MOTION was made by Ms. Tool, second by Ms. Dorian to enter into an Investigative Conference [closed session pursuant to G.L. c. 112, § 65C].

During the Investigative Conference, the Board voted to take the following actions:

**Settlements:**

1. 2017-202818-FI-ENF Gave guidance to prosecutor

**Cases:**

2. 2018-000898 IT-ENF Refer to prosecution
3. 2018-000995-IT-ENF Refer back to Investigation
4. 2018-001103 IT-ENF Dismiss
5. 2018-203987-FI-ENF Refer to prosecution
6. 2018-203667-FI-ENF Refer to prosecution
7. 2018-203424-FI-ENF Refer to prosecution
8. 2018-000975-IT-ENF Dismiss w/ an advisory
9. 2018-001106 –IT-ENF Refer to prosecution
10. 2018-001132-IT-ENF Refer to prosecution
11. 2018-00902-IT-ENF Refer to prosecution
12. 2018-001002-IT-ENF Dismiss
13. 2018-00984-IT-ENF Refer to prosecution
14. 2018-001062-IT-ENF Refer to prosecution
15. 2018-001193-IT-ENF Dismiss with an advisory
16. 2018-001005-IT-ENF Dismiss
17. 2018-000988-IT-ENF Dismiss
18. 2018-001156-IT-ENF Dismiss w/ advisory
19. 2018-204337-FI-ENF Refer to prosecution
20. 2018-001183-IT-ENF Dismiss
21. 2018-001006-IT-ENF Refer to prosecution

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| 22. | 2018-001057-IT-ENF | Dismiss                  |
| 23. | 2018-001173-IT-ENF | Refer to prosecution     |
| 24. | 2018-001105-IT-ENF | Dismiss with an advisory |
| 25. | 2018-001177-IT-ENF | Refer to prosecution     |
| 26. | 2018-000969-IT-ENF | Refer to prosecution     |
| 27. | 2018-001144-IT-ENF | Dismiss                  |
| 28. | 2018-001187-IT-ENF | Refer to prosecution     |
| 29. | 2018-001148-IT-ENF | Refer to prosecution     |

**Meeting Adjourned**

A MOTION was made by Ms. Talbot, second by Ms. Donis to adjourn the meeting. The MOTION passed unanimously, 7-0.

The above Minutes were approved at the open meeting held on February 12, 2019.



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Richard Lawless, Acting Executive Director

**Documents used during the Open Meeting**

- Agenda of January 8, 2019
- Draft Minutes of October 9, 2019 Board Meeting
- Draft Minutes of November 13, 2018 Board Meeting
- LaBluh: Proposed Student Enrollment Agreement; Catalog, Enrollment Agreement Checklist; Catalog Checklist
- Essex North Shore Agricultural & Technical School 300 Hour Aesthetics Evening Program
- Flavia Leal Institute of Esthetics Proposed 600-Hour Curriculum