

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF COSMETOLOGY and BARBERING
MINUTES OF THE April 14th, 2020 BOARD MEETING

TIME: 9:30 a.m.

PLACE: 1000 Washington St
Room 1D
Boston, MA 02118

PRESENT: Susan Viens (Chair), Joy Talbot (Vice-Chair), Amanda Donis (Secretary), Janice Dorian, Erinn Pearson, Marian Saluto, Iris Store, and Catherine Tool.
Jésus Nuñez was absent.

STAFF: Richard Lawless, Executive Director
Deborah Cassano, Associate Executive Director
Lynn Read, Board Counsel

The meeting was called to order at 9:31 a.m. by Ms. Viens.

Housekeeping:

Ms. Viens explained conference call protocol for Board members and the public.

Discussion

COVID-19 Discussion:

The Board discussed several topics related to the unfolding COVID-19 pandemic.

- 1) Salons/Shops – The Board discussed several COVID-19 shop-related topics, including take home color kits, selling retail items and gift certificates, mobile services, donation of PPE, and the reopening of salons/shops. No formal action was taken.
- 2) Schools - The Board discussed distance-based learning in schools. No formal action was taken.
- 3) Unanticipated COVID-19 Topics: The Board discussed the unavailability of testing and holding an emergency meeting to address COVID-19 issues.

A MOTION was made by Ms. Dorian seconded by Ms. Talbot, to hold a Board meeting on April 28, 2020 at 1:00 pm.

The Chair called for a Roll Call vote: Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Donis (Yes), Ms. Dorian (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes). The Motion passed.

Proposed Night Adult Education Manicuring Program – Upper Cape Cod Regional Technical School

The Board reviewed submitted materials and discussed Upper Cape Cod Regional Technical School's proposed Post-Secondary Program. Ms. Dorian suggested the Board discuss post-secondary approval requirements at a future meeting.

A MOTION was made by Ms. Dorian, seconded by Ms. Tool, to Approve Upper Cape Cod Regional Technical School's Proposed Post-Secondary Evening Manicuring Program

The Chair called for a Roll Call vote: Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Donis (Yes), Ms. Dorian (Yes), Ms. Pearson (Temporarily absent from call), Ms. Saluto (Yes), Ms. Stowe (Temporarily absent from call), and Ms. Tool (Yes). The Motion passed.

North Shore Community College – Using Cosmetology Clinic Space at Essex Regional Vocational Technical High School for Post-Secondary Evening Cosmetology Program.

Karen Hynick, Vice-President of Academic Affairs at North Shore Community College, addressed the Board regarding the College losing its lease on the space for its Adult Ed Cosmetology program. Ms. Hynick requested that the Board permit North Shore Community College to utilize existing cosmetology clinic space at Essex Regional Vocational Technical High School during evening hours to continue its Adult Ed Cosmetology program, when the clinic space is not being used by Essex Regional's Vocational Day program. Members discussed the request.

A MOTION was made by Ms. Donis, seconded by Ms. Tool, to table this discussion until the next Board meeting.

The Chair called for a Roll Call vote: Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Donis (Yes), Ms. Dorian (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes). The Motion passed.

Topics not reasonably anticipated 48 hours in advance of meeting

No unanticipated topics were discussed.

Public Comment

Ms. Champlain from North Shore Community College expressed concern for the College's currently enrolled students about not being able to finish their programs if the College loses its clinic space.

Cases, Investigative Conferences, Settlement Offers [Closed Session Pursuant to G.L. c. 112, § 65C]:

Ms. Viens announced that the Board would now go into Closed Investigative Conference to consider open cases, conduct investigative conferences, and consider settlement offers [closed session pursuant to G.L. c. 112, § 65C], and the Open Meeting would not resume.

A MOTION was made by Ms. Dorian seconded by Ms. Talbot, to enter into Investigative Conference at 12:37 p.m., pursuant to G.L. c. 112, § 65C.

The Chair called for a Roll call vote: Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Donis (Yes), Ms. Dorian (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes). The Motion passed.

Cases, Investigative Conferences, Settlement Offers [Closed Session Pursuant to G.L. c. 112, § 65C]:

During the closed Investigative Conference, the Board voted to take the following actions:

Settlements:

2019-207746-FI-ENF	Gave guidance to prosecutor
2019-207810-FI-ENF	Gave guidance to prosecutor
2019-000531-IT-ENF	Gave guidance to prosecutor
2019-000600-IT-ENF	Gave guidance to prosecutor
2019-207801-FI-ENF	Gave guidance to prosecutor
2019-208359-FI-ENF	Dismissed
2019-000843-IT-ENF	Gave guidance to prosecutor
2019-207237-FI-ENF	Gave guidance to prosecutor
2019-001365-IT-ENF	Gave guidance to prosecutor

Cases:

2019-001450-IT-ENF	Dismissed
2019-001449-IT-ENF	Refer to Prosecutions
2019-001515-IT-ENF	Dismissed
2019-001436-IT-ENF	Dismissed
2019-001434-IT-ENF	Dismissed
2020-000060-IT-ENF	Dismissed
2020-200544-FI-ENF	Refer to Prosecution
2020-200636-FI-ENF	Refer to Prosecution
2020-200637-FI-ENF	Refer to Prosecution
2020-201550-FI-ENF	Refer to Prosecution
2020-202546-FI-ENF	Refer to Prosecution
2020-203577-FI-ENF	Refer to Prosecution
2020-204006-FI-ENF	Refer to Prosecution
2020-000063-IT-ENF	Refer to Prosecution
2020-203759-FI-ENF	Refer to Prosecution

Adjourn

The meeting was adjourned around 2:40 p.m.

The above Minutes were approved at the open meeting held on June 9, 2020.

A handwritten signature in black ink, appearing to read 'Richard Lawless', written over a horizontal line.

Richard Lawless, Executive Director

Documents Used During the Meeting:

- Agenda
- Enrollment Agreement, Handbook, and Curriculum for Adult Ed Evening Manicuring Program from Upper Cape Cod Regional Technical High School
- Letter from North Shore Community College