

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF LANDSCAPE ARCHITECTS
JUNE 6, 2016 PUBLIC MEETING MINUTES**

A regularly scheduled public meeting of the Massachusetts Board of Registration of Landscape Architects (“the Board”) was held on June 6, 2016 at 1000 Washington Street, Rm 1A, Boston MA

1. Call to Order:

The meeting was called to order by the chair at 10:34 a.m.

Members Present:

Pamela Shadley, LA Member, Chair
Kimberly R. Drake, LA Member
Mark Zarrillo, LA Member
William Costa, Public Member

Members Absent:

Marion Pressley, LA Member, Secretary

Others Present:

Robert Ferguson, Executive Director
Jim Murphy, Associate Executive Director
Peter Kelley, Board Counsel
Tamara Smith, Program Coordinator
Doris Lugo, Investigator

Investigator Lugo was introduced to the Board members for the first time and she provided a brief status report. The members welcomed Ms. Lugo and thanked her for attending.

2. Topic: Board Review of the March 10, 2016 Open Session Minutes.

A motion was made by Ms. Drake, seconded by Mr. Zarillo and voted unanimously by the Board to accept the March 10, 2016 Open Session Meeting Minutes.

3. Topic: Board to discuss CLARB candidate report

Members received copies of the status reports from August 2015, December 2015 and April 2016 examinations.

4. Topic: Board Counsel report

Counsel reported continued progress on the regulations promulgation and added that a public hearing must be held by the Board for public comment. He indicated a desire to schedule the hearing prior to the Board’s September meeting so the Board could discuss the comments then.

5. An agenda item provided for an update by Chief Investigator Christopher Carroll. Nothing to report. No action taken.

6. Applications for Board review:

- a) Examination
 - i. Jacob G. Glazer

Ms. Drake reviewed and denied approval for examination for lack of required experience and no evidence of Landscape Architecture degree. After discussion, it so unanimously voted to deny the application.

In favor: Pamela Shadley, William Costa, Mark Zarrillo

a) Emily A. Milliman

Ms. Drake reviewed and recommended the application for Board approval. After discussion, it so unanimously voted to approve the application for examination.

In favor: Pamela Shadley, William Costa, Mark Zarrillo

i. Nicholas C. Parrilli

Mr. Zarillo reviewed and recommended the application for Board approval. After discussion, it so unanimously voted to approve the application for examination.

In favor: Pamela Shadley, Kimberley Drake, William Costa

b) Daniel C. Shaw

After discussion, it so unanimously voted to approve the application for examination.

In favor: Pamela Shadley, Kimberley Drake, William Costa, Mark Zarrillo

a) Reciprocity

i. Cynthia A. Behan

After discussion, it so unanimously voted to approve the application for examination.

In favor: Pamela Shadley, Kimberley Drake, William Costa, Mark Zarrillo

ii. Elizabeth C. Dudley

After discussion, it so unanimously agreed to obtain more information from the applicant regarding licensure wherein the application as it stood did not meet the minimum requirements for approval.

In favor: Pamela Shadley, Kimberley Drake, William Costa, Mark Zarrillo

iii. John S. Fishback

After discussion, it so unanimously voted to approve the application for examination.

In favor: Pamela Shadley, Kimberley Drake, William Costa, Mark Zarrillo

iv. Timothy P. Wilson

After discussion, it so unanimously voted to approve the application for examination.

In favor: Pamela Shadley, Kimberley Drake, William Costa, Mark Zarrillo

v. Thomas L. Woltz

After discussion, it so unanimously voted to approve the application for examination.

In favor: Pamela Shadley, Kimberley Drake, William Costa, Mark Zarrillo

7. New Business:

- a. Open Session for Topics not reasonably anticipated by the Chair 48 hours in advance of meeting. **Nothing reported**

8. The chair requested a motion to adjourn

At 11:50 AM a motion was made by Mr. Costa and seconded by Mr. Zarillo and it was so unanimously voted that the meeting be adjourned.

List of Documents referred to in the open meeting:

- Minutes of the March 10, 2016 meeting
- CLARB candidate status reports