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## Public Session Meeting Minutes

Tuesday, June 23, 2020

**TIME:** 9:30 AM

**ATTENDANCE:** Melanie Robinson Findlay, Chair (left meeting at 9:50 a.m.)  
Dana Zais (arrived at 9:44 a.m.)  
Shaynah Barnes  
Richard Powers  
Quanesha Boykins

**STAFF:** Brian Bialas, Executive Director  
Bruce Hopper, Deputy General Counsel  
Erin Murphy, Associate Executive Director  
Kristina Gasson, Board Counsel

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s. 20, dated March 12, 2020, all board members and staff appeared by videoconference.

The meeting was called to order at 9:34 a.m.

**Executive Session** (Closed Session under G.L. c. 30A, s. 21(a)(1), Individual Character Rather Than Competence)

At 9:39 a.m., a motion was made by Ms. Barnes, seconded by Ms. Robinson Findlay, to exit open session and enter into a closed executive session under G.L. c. 30A, s. 21(a)(1) to review the good moral character of an applicant. The motion passed unanimously by a roll call vote.

At 9:50 a.m., a motion was made by Ms. Zais, seconded by Ms. Robinson Findlay, to exit executive session and enter into a closed investigative conference under G.L. c. 112 s. 65C to interview the complainant in a case, review a settlement offer, discuss an order to show cause, and review new cases. The motion passed unanimously by a roll call vote.

Ms. Robinson Findlay left the meeting at 9:50 a.m.

**Investigative Conference** (Closed Session under G.L. c. 112 s. 65C)

During the investigative conference, the board took the following actions:



### **Interview:**

2019-000497-IT-ENF (PL):

Interviewed Complainant; Dismiss;  
Open Complaint for CE Violation

### **Settlement:**

2019-001028-IT-ENF (CS):

Direction Given to Prosecutor

### **Discussion of Order to Show Cause:**

2019-001011-IT-ENF (AF)

Direction Given to Prosecutor

### **Cases:**

2020-000140-IT-ENF (ML):

Ms. Robinson Findlay recused herself from consideration of the case, and Mr. Hopper did not participate in the discussion of the case. Refer to Office of Prosecutions.

2019-001480-IT-ENF (KB):

Dismiss

2020-000206-IT-ENF (RF):

Dismiss

2020-000337-IT-ENF (SK):

Dismiss

2020-000364-IT-ENF (KF):

Refer to Office of Prosecutions

2020-000464-IT-ENF (DE):

Refer to Office of Prosecutions

2020-000524-IT-ENF (JD):

Refer to Office of Prosecutions

At 12:24 p.m., a motion was made by Ms. Boykins, seconded by Ms. Zais, to exit investigative conference and return to open session. The motion passed unanimously.

### **Board Business**

Mr. Hopper introduced Kristina Gasson, the Board's new Counsel.

### **Public Meeting Minutes of May 26, 2020**

After a brief discussion, a motion was made by Ms. Boykins, seconded by Ms. Zais, to approve the minutes. The motion passed unanimously.

### **Monitoring Reports**

- **Donna Talman, 2019-000835-IT-ENF, Approval of CEs:** After a brief discussion, a motion was made by Ms. Boykins, seconded by Ms. Zais, to approve the proposed CEs. The motion passed unanimously.

## **Adjournment**

A motion was made by Ms. Zais, seconded by Ms. Barnes, to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 12:29 p.m.

The above Minutes were approved at the open meeting held on July 28, 2020.



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Brian Bialas, Executive Director

## **List of Documents Used During the Public Meeting:**

- Agenda for Meeting of June 23, 2020
- Public Meeting Minutes of May 26, 2020
- Donna Talman, 2019-000835-IT-ENF, Proposed CEs