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Meeting Minutes  
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE  
*Virtual*  
*December 1, 2020 9:00 a.m.*

Meeting called to order by the Chairman at 9:07 a.m. followed by roll call:

**1. Roll Call - Committee members present**

Bill Horrocks, Chairman - *BBRS Representative*  
Robert Speroni, Vice Chairman - *MetroWest Building Officials Association, Hopedale*  
Andrew Bobola - *Member At Large, Mattapoisett*  
John Naff - *Member At Large, Wrentham*  
Roger Fuller - *Massachusetts Municipal Association Representative*  
David Fuller - *Massachusetts Building Commissioner's Association, Lowell*  
Bonnie Weeks - *Member At Large, Palmer (9:20)*  
David Lenzie - *Member from Academia*  
Michael Giampietro - *Member At Large, Millis*  
Jeffrey Clemons - *Building Officials of Western Massachusetts Member, Pittsfield*

**Committee members absent**

Michael Clancy- *Southeastern Building Official's Association, Hingham*

**Guest Present:**

Kimberly Spencer, Office of Public Safety and Inspections  
Charles Kilb, Department of Professional Licensure  
Dave Sullivan, Office of Public Safety and Inspections  
Kristina Gasson, Department of Professional Licensure

2. Members present reviewed minutes from the BOCC November 12, 2020 meeting; MOTION to approve was made by **Michael Giampietro**, and seconded by **John Naff**. The vote was unanimous.
3. **Application for Certification Packets**
  - a. On a MOTION by John Naff and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Vargas DaSilveira** (No Affiliation) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2226).



- b. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was unanimously VOTED to approve the application of **David Johnson** (City of Boston) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1977).
- c. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to approve the application **David Roberts** (FCCIP) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2094).
- d. On a MOTION by Michael Giampietro and seconded by Andy Bobola it was unanimously VOTED to approve the application of **Timothy Wicks** (City of Haverhill) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2207).

#### 4. Examination Approval Packets

- a. On a MOTION by Jeff Clemons and seconded by Robert Speroni it was unanimously VOTED to grant the request of **Rian Dowd** (Town of Lenox) for approval to take the required exams to become certified as a building code enforcement official. Rian Dowd meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by John Naff and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **Philip Ryan** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Philip Ryan's resume and additional information provided the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- c. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **Darroll Salesman** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Darroll Salesman's resume and additional information provided the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- d. On a MOTION by Robert Speroni and seconded by Andy Bobola it was VOTED to **Table** the request of **Christopher Sciacca** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information to determine if Christopher Sciacca has the minimum qualifications as defined by MGL c 143 § 3. Roger Fuller opposed.

#### 5. New Employee Report Form Packets

*780 CMR R7.1.7.4-2 WITHIN THE FIRST 6 MONTHS of employment the conditional appointee shall make application to take the examination(s) required for the appropriate category of certification as identified in 780 CMR R7.2. All certification requirements are frozen until the termination of the State Of Emergency.*

- a. On a MOTION by Jeff Clemons and seconded by Roger Fuller it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Duane Amos** newly appointed to the position of **Building Commissioner** the Town of Leicester. Appointed, not yet certified, on July 7, 2020. Eighteen-month grace period expires January 31, 2022. *NERF signed by Chair.*
- b. On a MOTION by John Naff and seconded by Bonnie Weeks it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Robert Garside** newly appointed to the position of **Building Commissioner** for the Town of Groton on November 16, 2020. *NERF signed by Town Manager.*
- c. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Rian Dowd** appointed to the position of **Local Inspector** for the Town of Lenox. Appointed, not yet certified, on November 17, 2020 Twelve-month grace period expires November 30, 2021. *NERF signed by Town Manager.*
- d. On a MOTION by John Naff and seconded by Roger Fuller it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Philp Harris** appointed to the position of **Building Commissioner** for the Town of Phillipston on September 30, 2020. *NERF signed by Chair.*

- e. On a MOTION by Andy Bobola and seconded by Bonnie Weeks was unanimously VOTED to acknowledge the *New Employee Report Form* of **James Maillet** newly appointed to the position of **Local Inspector** for the Town of Harwich. Appointed, not yet certified, on November 3, 2020. Twelve-month grace period expires November 30, 2021. *NERF signed by Town Administrator.*
- f. On a MOTION David Fuller and seconded by Andy Bobola was unanimously VOTED to acknowledge the *New Employee Report Form* of **Daniel Shipp** newly appointed to the position of **Local Inspector** for the City of Beverly. Appointed, not yet certified, on October 26, 2020. Twelve-month grace period expires October 30, 2021. *NERF signed by Mayor.*

**6. Extension Requests to be Certified Packets**

*R7.1.7.4-5 a conditional appointee may petition the Building Official Certification Committee (BOCC) using the Extension Request form for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant such an extension of time as it may consider appropriate. All certification requirements are frozen until the termination of the State Of Emergency.* Once the State of Emergency has been canceled, individuals will then have the remaining amount of time on their current extension of time or grace period to request another extension of time before the Certification Committee.

- a. On a MOTION by John Naff and seconded by Robert Speroni it was unanimously VOTED to grant **Michael Mendoza (No Affiliation)** an extension of time to complete credit hours to maintain his certification.

**7. Hearings**

- a. On a MOTION by John Naff and seconded by Giampietro it was VOTED to **DENY** the request of **Jason Duval** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. After testimony by Jason Duval the Committee determined he does not have the required minimum 5 years’ supervisory experience as defined by MGL c 143 § 3.

**8. Review Application for Continuing Education**

Members present reviewed the continuing education submitted; MOTION to approve, as amended, was made by Bonnie Weeks and seconded by Robert Speroni. The vote was unanimous.

Name	Date	Course Description	CEU’s	Cat	Course No.
Carl Lund	10/30/2020	IRC Fire Sprinklers, Lessons from Implementation - implement residential fire sprinkler system based on 2018 IRC ICC -24186	0		C-3533
Ronald Durgin	10/29/2020	IRC Fire Sprinklers, Lessons from Implementation - implement residential fire sprinkler system based on 2018 IRC ICC -24186	0		C-3533
	10/22/2020	IRC Chapter 3 - Egress and Guards ICC-23989 2018 IRC	0		C-3534
	11/13/2020	IRC Chapter 3 - Glazing 2018 IRC ICC-23995	0		C-3535
	11/13/2020	Minimum Code for Budget Decks ICC 23960	0		C-3536
	11/20/2020	Porch Roof Framing ICC-16739	0		C-3537
	11/19/2020	IRC Chapter 3 - Fire & Water ICC-23993 IRC 2018	0		C-3538
William Thornton	11/12/2020	Heights & Areas and Construction Safety (DES623) AM session ICC-25145	1.5	1	C-3539
Robert Bartlett	11/6/2020	Fire Apparatus Access and Fire Protection Water Supplies webinar - offered by Maine Building Officials Association	3.5	1	C-3540
James Leitch	9/15/2020	Wall Bracing I: IRC Load Path, Lateral Forces and Limitations by APAWood	0	1	C-3541
	9/29/2020	Wall Bracing III: Simplified Wall Bracing and APA Wall Bracing Calculator for the 2018 IRC	0		C-3542
NEBOEA	10/9/2020	Residential: Are You Ready for Solar-Ready? And Other 9 <sup>th</sup> Edition Energy Code Updates offered NEBOEA	1.5	1	C-3543
	10/16/2020	Floodplain Design, Construction and Impacts on Flood Insurance	1.5	1	C-3544
	10/16/2020	Commercial: Energy Code Measures with Great Paybacks offered NEBOEA	1.5	1	C-3545
	10/16/2020	IPC Methods of Venting	0	1	C-3546
	10/16/2020	Residential 2018 IECC Sneak Peak offered NEBOEA	1.5	1	C-3547
	10/16/2020	Commercial 2018 IECC Sneak Peak offered NEBOEA	1.5	1	C-3548
SEMBOA	6/10/2020	Zoning Case Law	2.5	1	SE-0620
	7/8/2020	Communications	2.5	1	SE-0720
	8/15/2020	Enforcement Letter Writing	2	1	SE-0820

	10/21/2020	Sign Enforcement	1.5	1	<b>SE-1020</b>
	11/18/2020	Stress and How to Deal With IT	2.5	1	<b>SE-1120</b>
District 6	11/5/2020	2018 IECC – IEBC Application to Existing Buildings	2.5	1	<b>D13-0920</b>
District 2	11/24/2020	Temp Tents, chapter 6, Mezzanines, Vapor Retarder	2.0	1	<b>D2-1120</b>
District 4	11/18/2020	Decreasing number of Building Officials and the Importance of Building Officials	2.0	1	<b>D4-1120</b>

**8b. Review Application for Continuing Education – Exhibit Items attached**

The BOCC previously reviewed and approved the following completed continuing education. The building official’s training report was updated with the credit hours.

Name	Date	Course Description	CEU’s	Cat	Course No.
Jim Marot	10/23/2020	Elevation Certificate Workshop	6.0	1	<b>C-3525</b>
Brandon Maroney	10/30/2020	CSL 6 hour on-line course – Massachusetts Contractors Academy	6.0	1	<b>C-3228*</b>
	11/13/2020	CSL 6 hour on-line course – Massachusetts Contractors Academy	6.0	1	<b>C-3149*</b>
Syno Tell	2/7/2020	CSL 12 hour on-line course – On-Line Classes	10.0	1	<b>C-2233*</b>
Phil Delorey	11/1/2020	Code Requirements for Conventionally Framed Roofs – Simpson Strong Tie	1.0	1	<b>C-3112*</b>
	12/19/2019	Solar Permitting and Inspection Training	3.5	1	<b>C-3004*</b>
Ronald Durgin	11/2/2020	Mass Timber Building and the IBC ICC-21618	6.0	1	<b>C-3439*</b>

**9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting**

a. For Informational purposes:

There are currently:

- \* Active and Retired: 796 certified building inspectors
  - o 471 Inspector of Buildings
  - o 325 Local
- \* Active ONLY: 577 certified building inspectors
  - o 338 Inspector of Buildings
  - o 236 Local
  - o 57 Conditional local building inspectors
- \* Qualifications Approved
  - o 653 individuals’ qualifications have been approved to take the exams, not currently affiliated
- \* 698 certified building inspectors required to have 45 credit hours
  - o 447 More than 45 credit hours
  - o 219 Less than 45 credit hours
    - o 55 between 44 – 40 credit hours
    - o 164 Less than 40 credit hours
  - o 32 have 0 credit hours
- \* 157 certified building inspectors required to have less than 45 credit hours – certified within current training cycle
  - o 63 More than 45 credit hours

- b. Jeffrey Clemons has been re-appointed representative from BOWM
- c. On a MOTION by Robert Speroni and seconded by John Naff it was unanimously voted to acknowledge the *Voluntarily Surrender* Building Official Certification:

Mark Trivett	Building Commissioner	BO-1112
Dennis Lipka	Building commissioner	BO-1087
Steven Crawford	Building Commissioner	BO-0561

- d. There was discussion many towns, especially in Western Massachusetts, are having a difficult time getting applicants to fill building official positions. It was pointed out there are 796 certified building officials plus over 600 individuals whose qualifications have been reviewed and approved.

Cities and towns often reach out to the BBRS to post their building official opportunities. All building officials and pre-approved individuals are included in job opportunity emails.

- e. 2021 meeting dates will be the First Tuesday of the Month as follows:

- January 5
- February 2
- March 2
- April 6
- May 4 (SEMBOA)
- June 1
- July 6 (day after hln)
- August 3
- September 7 (day after hln)
- October 5 (UMASS)
- November 2