



Commonwealth of Massachusetts  
**DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor □ Karyn E. Polito, Lieutenant Governor □ Jennifer Maddox Undersecretary

**Public Housing Notice 2021-02  
Addendum #1**

To: Local Housing Authorities  
From: Ben Stone, Director, Division of Public Housing  
Date: March 15, 2021  
Re: **Notice of Funding Availability – Resident Service Coordinators Addendum #1**

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DHCD is making updates/clarifications to the following sections of PHN 2021-02:

- Eligibility Criteria
- Criteria for Prioritizing Awards
- Application Process

## Eligibility Criteria

### **Eligibility Criteria – Original NOFA**

Due to limited funding availability, DHCD will only be granting awards to LHAs that meet the following threshold criteria:

- LHA has no RSC, mixed population coordinator, or Executive Office of Elder Affairs funded Supportive Housing Coordinator serving residents of state-aided public housing.
- LHA must have a minimum of 30 units of state-aided public housing combined between c.200, 705, or 667 programs. DHCD will also consider funding a regional application that incorporates multiple LHAs. The LHAs would need to be within 50 miles of each other to be able to successfully share a staff person or contractor and one LHA must submit the application and act in the role as the administrating agency.
- The Executive Office of Elder Affairs is running a simultaneous grant round for its Supportive Housing Program; a LHA cannot receive awards from both grant programs.

### **Eligibility Criteria - Update**

Due to limited funding availability, DHCD will only be granting awards to LHAs that meet the following threshold criteria:

- LHA must have a minimum of 30 units of state-aided public housing combined between c.200, 705, or 667 programs. DHCD will also consider funding a regional app that incorporates multiple LHAs. The LHAs would need to be within 50 miles of each other

to be able to successfully share a staff person or contractor and one LHA must submit the application and act in the role as the administrating agency.

- LHAs **may not** apply if they have received a state-funded Resident Service Coordinator Award (from March 2020 or February 2021).
- LHAs may apply if they have a state-funded mixed population coordinator position. If selected, LHAs will only be eligible to receive the difference between the amount received in mixed population funds and \$40,000 (or \$50,000 for a regional application). LHAs should make clear in their application how many state-aided public housing units are not currently served by the mixed population coordinator and how many of these units would be served by the additional funding.
- LHAs may apply if they have an Executive Office of Elder Affairs funded Supportive Housing Coordinator serving residents in state-aided public housing. LHAs should make clear in their application how many state-aided units are not currently served by the Supportive Housing Coordinator and how many of these units would be served by the additional funding.
- The Executive Office of Elder Affairs is running a simultaneous grant round for its Supportive Housing Program; a LHA can receive awards from both grant programs. If LHAs are pursuing the Supportive Housing Program award, LHAs should make clear in their application how many state-aided units would not be served by the new Supportive Housing Coordinator and how many of these units would be served by the additional RSC funding.

## Criteria for Prioritizing Awards

### Criteria for Prioritizing Awards – Original NOFA

DHCD anticipates that there will be more requests for funding than there will be funds available and will therefore evaluate applications according to the following considerations:

- Size of public housing portfolio (or portfolios if regional application) not currently served by a service coordinator; and
- LHA's commitment to submitting the RSC report on required metrics, twice a year in the first year and yearly thereafter assuming LHA is meeting targets.

### Criteria for Prioritizing Awards - Update

DHCD anticipates that there will be more requests for funding than there will be funds available and will therefore evaluate applications according to the following considerations:

- Priority will be given to LHAs that have no state-funded resident services (LHAs with no RSC Award, mixed population funding and/or Supportive Housing Program) by size of public housing portfolio (or portfolios if regional application)
- Then, awards will be prioritized for LHAs with state-funded residents services by size of public housing portfolio (or portfolios if regional application) not currently served by a resident service coordinator; and
- LHA's commitment to submitting the RSC report on required metrics, twice a year in the first year and yearly thereafter assuming LHA is meeting targets.

## Application Process

Please see PHN 2021-02 for application process. Below are two changes.

We are extending the deadline. To apply for funding, LHAs should respond to the CommBUYS posting DHCD2021-32 NOFA by April 12, 2021 at 5pm. See instructions for responding to CommBUYS posting at this link: <https://www.mass.gov/doc/instructions-for-vendors-responding-to-bids/download>

Note that LHAs that currently have state-funded resident services should make clear in their application how many state-aided units are not served by the current program and would be served by this additional funding.