

COMPETITIVE INTEGRATED EMPLOYMENT SERVICES

VOCATIONAL SERVICES CONTRACT INFORMATION & UTILIZATION GUIDE

MASSACHUSETTS REHABILITATION COMMISSION

REVISED JULY 2014

This document is a guide for both the Qualified Vocational Rehabilitation Counselor and the staff of Community Rehabilitation Providers to determine which service component to choose.

INTAKE, EVALUATION, ASSESSMENT (Assess)

DESIRED OUTCOME:

Consumer articulates initial goals, commits to a comprehensive service plan, and engages in assessment and evaluation services.

This component consists of one, or a combination of various evaluation methodologies, which may include standardized testing, situational assessment, work samples, and or actual work in a real job setting.



Readiness determination for Job Targeted Educational and Skills Development Activities, and Job Development, Placement Activities can be determined through Assessment. This component may be used for determining eligibility for Vocational Rehabilitation services.

Consider this service if a person:

- Needs to explore career interests and options
- Has no work history
- Has a work history with a series of lost positions
- Is “turning 22” with no work history
- Is “turning 22” with work experience restricted to small enclaves with high supervision
- Needs to change careers after multiple years in one position
- Lacks an identified career goal
- Needs to accurately identify their work tolerance
- Is unsure about a commitment to employment
- Needs to identify marketable skills
- Needs to identify the required supports and support services necessary to focus on vocational planning

REFERRAL PROCESS:

Referral from MRC for Evaluation / Assessment: The Provider will meet in person with the consumer and develop an outline of the Assessment plan. The Provider will confirm the start date for services with the consumer and the MRC VR Counselor. The MRC Counselor will develop a fiscal Contract Order Authorization for services. The Provider must receive the fiscal Contract Order Authorization, (COA), and the completed MRC Referral Form prior to initiating services.

REQUIRED DOCUMENTATION:

- Monthly Progress report(s) until the Final Assessment Report is received by the QVRC
- **Initiation and Completion Client Forms** in the electronic billing system, (EIM)

JOB-TARGETED EDUCATIONAL AND SKILLS TRAINING ACTIVITIES (Prepare)



DESIRED OUTCOME:

The consumer has sufficient training, education, or a combination of both

- 1.) to enter job search and placement for initial employment in a competitive environment in accordance with his / her job goals or
- 2.) to learn stabilization skills in a competitive work environment.

Job Targeted Educational and Skills Training Activities are defined as a curriculum based skills training program that leads to a marketable, specific skill. The curriculum may include short term ‘soft’ or ‘technical’ job skills training, work adjustment, job search and interviewing skills. ‘Soft skills’ training *alone* is not acceptable as an educational and skills training activity.

Consider these services if a person:

- Has a realistic vocational goal and
- Requires training to acquire competencies based on an approved curriculum for a specific career
- Requires time to develop skills for a career
- Demonstrates some work tolerance
- Needs to develop job seeking skills
- Has demonstrated basic work habits and attitudes, though may require strengthening of existing skills

REFERRAL PROCESS:

Referral from MRC for Job Targeted Educational and Skills Training Activities indicating the specific skills training curriculum/ skills area being requested. Issues that the Provider will be asked to address to meet the needs of the consumer’s job goals must be clearly identified on the Referral form. The MRC Counselor will develop a fiscal Contract Authorization for services. The Provider must receive the fiscal Contract Order Authorization, (COA), and the completed MRC Referral Form prior to initiating services.

REQUIRED DOCUMENTATION:

- Monthly Progress Report(s) sent to the MRC QVR Counselor
- **Initiation and Completion Client Forms** in the electronic billing system, (EIM)

JOB DEVELOPMENT, PLACEMENT (Obtain)

DESIRED OUTCOME:

Initial employment retained for at least thirty (30) days.

The purpose of Job Development, Placement Services is to provide timely assistance to individuals to locate and to maintain integrated competitive employment. The component consists of job development, job placement and job support services which provide a variety of supports responsive to individual needs. This service is provided to consumers who have agreed to a specific employment goal.



The specific service elements expected are:

- **Job Development, Placement:** Time spent engaged in direct consumer placement efforts
- **Direct On-site, Job Training (Job Coaching):** Time spent working with the consumer, at the job site, including observation.
- **Consumer supports:** Time spent in direct consumer employment support activities which may occur on or off the job site.
- **Employment management:** Time spent with work site personnel for purposes directly related to consumer employment issues.

Consider these services if a person:

- Has a defined, realistic job goal
- Has developed skills for a specific career
- Has demonstrated good work tolerances
- Has some job seeking skills
- Has demonstrated good work habits and attitudes
- Has definition of a specific job requirement and skills necessary to successfully complete the job

REFERRAL PROCESS:

Referral from MRC for Job Development, Placement indicating the specific job search and placement plan, including the hourly wage goal, preferred schedule, etc. The MRC Counselor will develop a fiscal Contract Authorization for services. The Provider must receive the fiscal Contract Order Authorization, (COA), and the completed MRC Referral Form prior to initiating services.

REQUIRED DOCUMENTATION:

- Following job retention at thirty (30) days
- Monthly Progress Report(s) – documentation must include the specifics of the job in the final Monthly report
- Job specifics are reported in the **Completion Client Form** in the electronic billing system, (EIM)

INITIAL EMPLOYMENT SUPPORTS (Stabilize)

DESIRED OUTCOME:

Initial employment retained from the thirty-first (31) day through ninety (90) days.

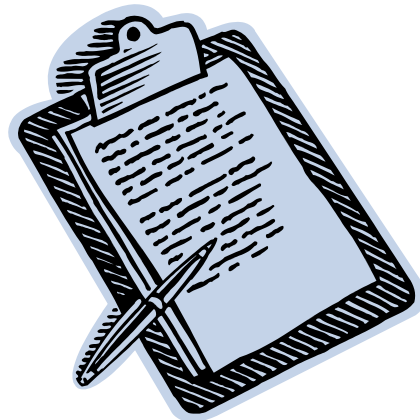
The purpose of Initial Employment Supports is to provide timely assistance to maintain and stabilize competitive employment. The component consists of employment support services which provide a variety of supports responsive to consumers needs.

The specific service elements expected are:

- **DIRECT ON – SITE, JOB TRAINING (JOB COACHING):**
Time spent working with the consumer, at the job site including observation.
- **CONSUMER SUPPORTS:**
Time spent in direct consumer employment support activities which may occur on or off the job site.
- **EMPLOYMENT MANAGEMENT:**
Time spent with work site personnel for purposes directly related to consumer employment issues.

Initial Employment Supports are provided when:

- Consumer has been placed in a job and requires further services in order to achieve stabilization. The IES component will provide these services up through 90 days of employment. If further services are needed to achieve stabilization, these services will be provided under On-Going Supports while the individual case remains open.



REFERRAL PROCESS:

Referral from the MRC Counselor for Initial

Employment Support services that defines the necessary services to achieve stabilization within a ninety (90) day period. The MRC Counselor will develop a fiscal Contract Order Authorization for services. The Provider must receive the fiscal Contract Order Authorization, (COA), and the completed MRC Referral Form prior to initiating services. If further services are needed to achieve stabilization, these services will be provided under On-Going Supports while the individual case remains open.

REQUIRED DOCUMENTATION:

- Following job retention at ninety (90) days.
- Monthly Progress report(s) will include the details of the job as well as any indication of the need for On-Going Supports.
- **Initiation and Completion Client Forms** in the electronic billing system, (EIM)

INTERIM SUPPORTS

The Interim Supports component allows for the provision of hourly interim supports necessary to assist a consumer who does not require full participation in another component to achieve employment. It is designed to extend flexibility to Providers with consumers who need employment or career advancement supports that are short-term in nature. See below for further discussion on expected limits for Interim Supports. Because the level of effort needed on a case-by-case basis to successfully achieve a job upgrade or re-employment is unpredictable, the MRC QVRCs will authorize whether to place a consumer into a component or utilize interim supports hours for career advancement or re-employment through the processes described below:

1.) Allowable Services Under Interim Supports

Providers may bill for hourly Interim Supports for consumers who require very short term, limited participation in activities that are allowable under other components such as Job Development & Placement or Job Targeted Educational and Skills Training components. Examples include:

- Job development or job interviews with the consumer (for new Placement)
- Job development activities without the consumer present (for new job placement)
- Short-term skills training or work adjustment

2.) Reimbursement Limit for Use of Hourly Interim Supports

If a consumer is receiving hourly Interim Supports in order to achieve the goal of re-employment or career advancement, the total cost of the hourly supports should not exceed the amount it would cost for the consumer to reenter the appropriate component. For example, if a consumer has lost his / her job and the Provider determines the consumer should only need a few hours of job development and placement services in order to achieve reemployment, the consumer should not continue to receive hourly supports to the point where the cost exceeds the rate for the Job Development & Placement component. Similarly, if a consumer needs to augment his / her previous skills training in order to achieve career advancement and the Provider determines that the consumer may do so with a few hours of Interim Supports, the cost of the hourly Interim Supports should not exceed the rate for the Job Targeted Educational and Skills Training Activities component.

The Interim Supports component may be used to provide Job Coaching services. Interim Supports is an hourly rate utilized for job coaching services purchased through the CIES system.

ONGOING SUPPORTS (Maintain)

There are four different types of On-Going Supports:

- 1.) To **achieve** stabilization after Initial Employment Supports, prior to case closure
- 2.) To **maintain** employment after successful case closure, time limited supports in PES, (status 32)
- 3.) **Supported Employment:** after successful closure, the utilization of non Federal dollars in extended ongoing supports (through SES or other state agency)
- 4.) **Partnership Plus / Project Advantage:** This program is designed to offer time limited “pro active” post employment supports through a Community Rehabilitation Provider / Employment Network and when possible, transfer the Ticket To Work to an Employment Network. Referrals are made by the VR Counselors for consumers primarily receiving SSI / DI who have, or are going to be, successfully closed in the VR Area Office. SES will facilitate the referral to the CRP / EN. Once agreement has been made and a start date has been established, SES will notify the VR Counselor to successfully close the individual’s VR case in status “26”, then place the consumer’s VR case in status “32” and electronically transfer the case to SES.

DESIRED OUTCOME:

Maintaining employment after a successful employment outcome with supports where and when needed. Clients may receive Ongoing Supports for a long as necessary for the client to retain and stabilize in the job.

In addition, for those individuals who have been predetermined to be in need of a supported employment and extended supports after closure, Ongoing Supports may begin 60 days prior to closure to augment existing supports. However, in this case, non-federal funding must be used.

Ongoing Supports will be reimbursed on an Hourly basis. Providers will receive hourly reimbursement for supports delivered each month. This Hourly Rate reimbursement is based on the expectation that Ongoing Supports services are delivered on a 1:1 direct-care staff –to-Client ratio, and on an as-needed basis only.

Allowable services under ON-GOING SUPPORTS:

- Job coaching on job site with the consumer to maintain stability or adapt to a change in the job, job location, job environment, consumer’s disability, or mental health status.
- Meetings with supervisor / employer and the consumer.
- Job related meetings with the consumer.
- Training for the employer or consumer in the use of adaptive technology and aids.
- Meetings/phone calls with employer/supervisor/consumer.

REFERRAL PROCESS:

Referral from MRC for On-Going Supports that indicates in writing the number of hours per month, the required duration; and the specific support needed to achieve stabilization or to maintain employment. Referrals to SES, (*after Stabilization*), are to maintain employment. Provider must receive the MRC Referral form for On-Going Supports and the Contract Order Authorization, (COA), prior to initiating this service.

REQUIRED DOCUMENTATION:

- Monthly Progress Report(s)

Certain circumstances or situations may require flexibility, (as an exception), not the rule. Please contact the District/SES Contract Manager with any extenuating circumstances for clarification, if necessary.

CIES Referral Form from MRC for Vocational Services

Vendor: _____ Vendor Code#: _____
Vendor address where services occur: _____
Consumer Name: _____ MRCIS#: _____
Social Security #: _____ Date of Birth: _____ Gender: _____
Address: _____
Phone #: _____ Cell#: _____ Emergency#: _____
MRC Counselor: _____ Date: _____
Office + Phone#: _____
Diagnosis: _____
Medication(s): _____
Functional Limitations: _____

Primary Language: _____
Communication Skills: _____ Expressive _____ Receptive _____ Written _____
Education/Skill Training: _____
Vocational Goal/Interests: _____
Work Experience: _____
Please check:
Consumer is seeking: Part-time employment _____ # of hours per week _____
Full-time employment _____ # of hours per week _____
Wage expectation _____ per hour
Salary of _____ per year
Current Income/Source: _____
Transportation Needs: _____

SERVICE REQUESTED

ASSESSMENT (Assess): _____
EDUCATIONAL AND SKILLS Training (Prepare): _____
JOB DEVELOPMENT, PLACEMENT (Obtain): _____
INITIAL EMPLOYMENT SUPPORTS (Stabilize): _____
INTERIM SUPPORTS _____
ON GOING SUPPORTS (Maintain): _____

Contract Fiscal Authorization Included With Referral? : Yes ___ No ___
Resume/Mock Application Included? : Yes ___ No ___

***** QVRC's Referral Questions/Requests/Additional Information*****

MRC CIES MONTHLY PROGRESS REPORT

During: ASSESSMENT

Consumer: _____ Month / Year: _____

Referring Counselor: _____ Office: _____

Provider: _____ Contact: _____

Comments (based upon QVRC's Referral Questions): _____

A. Current Situation: Identified Issues and/or Progress Made: _____

B. Plans To Address Identified Issues: _____

C. Situational Assessments: _____

D. General Comments: _____

MRC CIES MONTHLY PROGRESS REPORT

For: EDUCATIONAL & SKILLS TRAINING or
JOB DEVELOPMENT / PLACEMENT or INITIAL EMPLOYMENT SUPPORTS

Consumer: _____ Month: _____
Referring Counselor: _____ Office: _____
MRCIS #: _____
Provider: _____ Contact: _____
Comments: (based upon QVRC's Referral Questions): _____

A. Current Situation: Identified Issues and/or Progress Made: _____

B. Plans To Address Identified Issues: _____

C. Employer Contacts: _____

D. General Comments: _____

Massachusetts Rehabilitation Commission - Competitive Integrated Employment Services

New CIES Rates for Services Delivered effective April 1st, 2014

SERVICE	TOTAL COST (Level B)	INITIAL MILESTONE	COMPLETION MILESTONE
Intake/Evaluation/Assessment (Assess)	\$802.00	20% = \$160.00	80% = \$642.00
Job Targeted Education & Skills Training (Prepare)	\$2,188.00	40% = \$875.00	60% = \$1,313.00
Job Development/Placement (Obtain)	\$4,412.00	40% = \$1,765.00	60% = 2,647.00 (requires 30 days of employment)
Initial Employment Supports (Stabilize)	\$1,576.00	40% = \$630.00 (from 31 st day of employment)	60% = \$946.00 (requires 90 days of employment)
Interim Supports/On-Going = hourly rate	\$36.04 per/hour	NA	NA
*For Providers located in Dukes and Nantucket Counties (only), i.e., the islands of Martha's Vineyard & Nantucket, a differential of 1.07% is applied according to Chapter 257. PLEASE SEE NEXT PAGE FOR THIS FEE STRUCTURE			

SERVICE	TOTAL COST (Level B)	INITIAL MILESTONE	COMPLETION MILESTONE
Intake / Evaluation/Assessment (Assess)	\$859.00	\$172.00	\$687.00
Job Targeted Education & Skills Training (Prepare)	\$2,342.00	\$937.00	\$1,405.00
Job Development & Placement (Obtain)	\$4,721.00	\$1,888.00	\$2,833.00 (requires 30 days of employment)
Initial Employment Supports (Stabilize)	\$1,687.00	\$675.00 (from 31 st day of employment)	\$1,012.00 (requires 90 days of employment)
Interim Supports/On-Going = hourly rate	\$38.56	NA	NA



MRC Definition of Job Readiness

- **Job candidate wants to go to work**
- **Candidates level of motivation is high & job expectations are accurate (assessing skill level, limitations, CORI and labor market)**
- **Candidate has all supports in place (transportation, child care, etc)**
- **Informed about the impact employment will have on SSI/DI and health insurance**
- **Job candidate must be able to perform the essential functions**
- **Job Candidate and Vocational Counselor ensure that the individual Employment Plan matches the job title**
- **Job Candidate enrolls and participates in the necessary training to meet the demands of the labor market**
- **Vocational Counselor and Candidate ensure that past work experience provides transferable skills**
- **Job Candidate is taught and utilizes job seeking skills**
- **Candidate must have a marketable resume and cover letter specific to the desired job and company**
- **Job Candidate is informed about disclosure issues and how to discuss with an employer, if necessary**
- **Job Candidate participates in a mock interview to practice behavioral interviewing, disclosure and salary negotiation**

~NORTH DISTRICT~

5 MIDDLESEX AVENUE, SUITE 302
SOMERVILLE, MA 02145

KATHY ALLEN
DISTRICT SUPERVISOR
PHONE (617) 776-2662 x 326
VOIP # 776-1326
FAX (617) 776-8331

NORTH DISTRICT
CIES PROVIDERS (25)
(ADDRESSES ARE LOCATION OF SERVICES)

Advocates, Inc. West

One Clarks Hill Suite 305
Framingham, MA 01702
Ph. (508) 881-6494 x-517
Fax (508) 881-7137
Michael Schmit
mschmit@advocatesinc.org

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**The ARC of Opportunity**

564 Main Street  
Fitchburg, MA 01420  
Ph. (978) 345-0172  
Fax (978) 343-8852  
Karen Chiurri  
[K.Chiurri@arcopportunity.org](mailto:K.Chiurri@arcopportunity.org)

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American Training

102 Glenn Street
Lawrence, MA 01843
Ph. (978) 685-2151 x-121
Fax (978) 683-5124
Denise Michaud
denisemichaud@americantraininginc.com

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**Barry L. Rehabilitation Center**

77 Rowe Street  
Newton, MA 02466  
Ph. (617) 244-0065  
Fax (617) 244-0069  
Lori Harrington  
[LHarrington@barrypricecenter.org](mailto:LHarrington@barrypricecenter.org)

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Cerebral Palsy Assoc. of Eastern MA

103 Johnson Street
Lynn, MA 01902
Ph. (781) 593-2727
Fax (781) 593-2542
Mike Logiudice
mlogiudice@cpemass.org

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**Career Resources**

22 Parkridge Rd. Unit D  
Ward Hill Business Park  
Haverhill, MA 01835  
Ph. (978) 374-9122 x 204  
Fax (978) 374-1532  
Betty Kirk  
[bkirk@crc-mass.org](mailto:bkirk@crc-mass.org)

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C.L.A.S.S. Inc.

1 Parker Street
Lawrence, MA 01843
Ph. (978) 975-8587 x1339
Fax (978) 794-7720
Josh White
jwhite@classinc.org

Community Enterprise, Inc.

39 Norman Street, Suite 302
Salem, MA 01970
Ph. (978) 745-7117
Fax (978) 741-1930
Loretta Mascis
Lmascis@communityenterprises.com
561 Windsor Street
Somerville, MA 02143
Ph. (617) 666-0990 x12
Fax (617) 666-5732
Sandy Silva
ssilva@communityenterprises.com

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**Edinburg Center (Potter Place)**

15 Vernon Street  
Waltham, MA 02453  
Fax (781) 891-3812  
Adam Shulman

[ashulman@potterplace.org](mailto:ashulman@potterplace.org)

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Employment Options, Inc.

82 Brigham Street
Marlborough, MA 01752
Ph. (508) 485-5051 x239
Fax (508) 485-8807

Darrell Young
dyoung@employmentoptions.org

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**Gateway Arts/Vinfen**

62 Harvard Street  
Brookline, MA 02445  
Ph. (617) 734-1577 x25  
Fax (617) 734-3199  
Tori Westcott

Lucas Horgan ext 19  
[westcottv@Vinfen.org](mailto:westcottv@Vinfen.org)

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GWARC

31 Woodland Road
Waltham, MA 02451
Ph. (781) 899-2206 x:224
Fax (781) 736-0714
Axel Osio

AOsio@gwarc.org

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**Valley Collaborative (MSEC)**

40 Linnell Circle  
Billerica, MA 01821  
Ph. (978) 528-7892  
Fax (978) 528-7810  
Heather Valcanas

[hvalcanas@msec.collab.k12.ma.us](mailto:hvalcanas@msec.collab.k12.ma.us)

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Morgan Memorial Goodwill Indus

45 Congress Street, Bldg. #4
Salem, MA 01970
Ph. (978) 825-5000 x:244
Fax (978) 825-5010
Patricia Maynard

pmaynard@goodwillmass.org

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**Neuro Rahab Management**

171 Tremont Street  
Melrose, MA 02176  
Ph. (781) 979-0018  
Fax (781) 979-0913  
Mary Roach

[mroach@neurorehabmgt.com](mailto:mroach@neurorehabmgt.com)

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North Shore ARC

64 Holten Street
Danvers, MA 01923
Ph. (978) 750-1436
Kathy Marques/ Lisa Leo

Kmarques@ne-arc.org

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**Nu-Path Inc.**

147 New Boston Street  
Woburn, MA 01801  
Ph. (781) 935-7057 x3015  
Cell 978-967-5193  
Fax (781) 935-4227

Lisa Carriere  
[lcarrier@nupathinc.org](mailto:lcarrier@nupathinc.org)

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Restoration Project

40 Beharrell Street, Suite #6
Concord, MA 01742
Ph. (978) 263-0416
Fax (978) 371-0416
Eloise Newell

info@restorationproject.org

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**Riverside Community Care / Horizon House**

78 Water Street  
Wakefield, MA 01880  
Ph. (781) 245-4272  
Fax (781) 245-4276

Catherine Taatjies  
[ctaatjies@riversidecc.org](mailto:ctaatjies@riversidecc.org)

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The Plus Company

19 Chestnut Street
Nashua, NH 03060
Ph. (603) 889-0652
Fax (603) 880-8938

Maggie Hinkle
mhinkle@pluscompany.org

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**Vocational Advancement Center**

115 Watertown Street  
Watertown, MA 02472  
Ph. (617) 926-5201 x222  
Fax (617) 926-5209

Cheryl Barraclough  
[Cheryl.barraclough@advancewithvac.org](mailto:Cheryl.barraclough@advancewithvac.org)

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Work Opportunity Unlimited Inc.

100 Merrimack Street #203
Ph. (978) 551-1686
Fax (866) 908-5302

Pamela Beckwith
pbeckwith@workopportunities.net

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**South Middlesex Opportunity Council**

7 Bishop Street  
Framingham, MA 01702  
Ph. (508) 620-2416  
Fax (508) 620-2683

Wanda Oyola  
[Woyola@smoc.org](mailto:Woyola@smoc.org)

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Triangle, Inc.

420 Pearl Street
Malden, MA 02148
Ph. (781) 388-4320
Fax (781) 322-0410

Debbie Muldoon
dmuldoon@triangle-inc.org

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**Wild Acre Inn**

50-52 Percy Road  
Lexington, MA 02421  
Ph. (781) 861-6942  
Fax (781) 861-1837

Stephen Tracy  
Yves Lamitie 617-417-4278  
[stracy@wildacreinns.com](mailto:stracy@wildacreinns.com)

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North District CIES Providers + Corresponding MRC Office
Please send your Fiscal Authorization (CO) to the Area Office listed for the Provider.

Provider	Area Director/Head Clerk	Area Office/Address
<u>SOMERVILLE</u>		
<ul style="list-style-type: none"> • Triangle • GWARC • Potter Place(Edinburg Center) 	Karen Sampson Johnson	5 Middlesex Ave, Suite 302 Somerville, MA 02145 Fax (617) 776-1331
<u>MALDEN</u>		
<ul style="list-style-type: none"> • Neuro Rehab Mgt. • NuPath, Woburn • Riverside Community (Horizon House) • Wild Acre Inns 	Gail Griffin Charlene Hanson	157 Pleasant Street Malden, MA 02148 Fax (781) 388-9345
<u>LOWELL</u>		
<ul style="list-style-type: none"> • Valley Collaborative (MSEC) • Restoration Project • The Plus Company, (LGH) • Work Opportunities Unlimited 	Maureen Kriff Andrea Harmon	325 Chelmsford Street Lowell, MA 01851 Fax (978) 937-9879
<u>LAWRENCE</u>		
<ul style="list-style-type: none"> • American Training • Career Resources • CLASS, Inc. 	Gary Hale Idelisa Ortiz	280 Merrimack Street Lawrence, MA 01843 Fax (978) 975-9907
<u>SALEM</u>		
<ul style="list-style-type: none"> • North Shore ARC • Community Enterprises (Salem/Som.) • Morgan Memorial Goodwill Industries • Cerebral Palsy Assoc. of No. Shore 	Teury Marte Eileen Knowlton	35 Congress Street Bldg 2, Suite 105 Salem, MA 01970 Fax (978) 745-9063
<u>FITCHBURG</u>		
<ul style="list-style-type: none"> • ARC Community Services 	Jeff Roberge Alice Caisse	76 Summer Street, Room 330 Fitchburg, MA 01420 Fax (978) 343-6949
<u>FRAMINGHAM</u>		
<ul style="list-style-type: none"> • Advocates • Employment Options • So. Middlesex Opportunity Council 	Pat Chabot Karen Miscia	463 Worcester Road, Suite 305 Framingham, MA. 01701 Fax (508) 370-4799
<u>BROOKLINE</u>		
<ul style="list-style-type: none"> • Gateway Arts (Vinfen) • The Price Center • Vocational Advancement Center 	Bob Coughlin (acting) Sonia Matute	320 Washington Street, 2 nd Floor Brookline, MA 02445 Fax (617) 232-9256

~SOUTH DISTRICT~

18 TREMONT ST. – SUITE 200
BOSTON, MA. 02108

(617) 357-8137
FAX: (617) 482-5576

~SATELLITE OFFICE~

FRANK S. BENEVIDES
DISTRICT SUPERVISOR
170 PLEASANT ST. - 3RD FLOOR ANNEX
FALL RIVER, MA. 02720

(508) 678-9041 x-20
FAX: (508) 676-2734

SOUTH DISTRICT
VOCATIONAL SERVICES
COMPETITIVE INTEGRATED EMPLOYMENT SERVICES PROVIDERS-FY 2015
(PROGRAM ADDRESSES AND CONTACT PERSONS)

Attleboro Enterprises, Inc.

John Raposa
284 John Dietsch Blvd.
North Attleboro, MA 02763
Ph. (508) 695-4046 x-105
Fax (508) 695-4080
jraposa@attleboroenterprises.org

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**Bay Cove Human Services**

Mark Maragnano  
3313 Washington St. Suite #2  
Jamaica Plain, MA 02130  
MRC satellite office @  
31 Bowker Street 4<sup>th</sup> Floor  
Boston, MA 02114  
Ph. (617) 371-3006  
Fax (617) 788-1070  
[mmaragnano@baycove.org](mailto:mmaragnano@baycove.org)

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Best Buddies

Craig Welton/Janna Rayworth
45 Bromfield Street – 3rd Floor
Boston, MA 02108
Ph. (617) 778-0522
Fax (617) 778-0526
CraigWelton@bestbuddies.org
jannarayworth@bestbuddies.org

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**Cape Abilities, Inc.**

Hyannis Office  
Fran Reynolds  
895 Mary Dunn Road  
Hyannis, MA 02601  
Ph. (508) 778-5040  
Fax (508) 778-9642  
[freynolds@capeabilities.org](mailto:freynolds@capeabilities.org)  
Falmouth Office  
Jack Loughman  
Ph. (508) 540-6598  
Fax (508) 548-1578  
[jloughman@capeabilities.org](mailto:jloughman@capeabilities.org)

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Community Connections, Inc.

Fall River

125 Hartwell Street
Fall River, MA 02721
Kevin Jones
Ph. (508) 678-1210
Fax (508) 678-1998
kjones@commcon.org

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**Community Connections, Inc.**

**South Yarmouth**

127 White's Path  
South Yarmouth, MA 02664  
Joseph Krajewski  
Ph. (508) 362-1140  
Fax (508) 362-9198  
[jkrajewski@commcon.org](mailto:jkrajewski@commcon.org)

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**Community Counseling of
Bristol County**

Kevin Medeiros
One Washington Street
Taunton, MA 02780
Ph. (508) 977-8123
Fax (508) 824-6604
kmedeiros@comcounseling.org

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**Community Servings**

18 Marbury Terrace  
Jamaica Plain, MA 02130  
Ph. (617) 522 7777  
Fax (617) 522-7770  
[apyke@servings.org](mailto:apyke@servings.org)

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Community Work Services

174 Portland Street
Boston, MA 02114
Ph. (617) 720-2233
Fax (617) 367-4759
Rosa Rodriguez (ext. 223)
ROSAR@cwsbos.com

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**Easter Seals of Massachusetts, Inc.**

Cindy Aiken  
89 South Street  
Boston, MA 02111  
484 Main Street  
Worcester, MA. 01608  
Ph. (800) 244-2756  
Ph. (617) 226-2854 – Boston  
Ph. (508) 751-6344 -Worcester  
Fax (617) 831-9768  
[caiken@eastersealsma.org](mailto:caiken@eastersealsma.org)

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**Community Enterprises, Inc.
Boston – South**

39 Norman Street Suite 302
Salem, MA 01970
Loretta Mascis
Ph. (978) 745-7117
Fax (978) 741-1930
lmascis@communityenterprises.com

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**Community Support Associates**

P.O. Box 1987  
Hyannis, MA 02601  
Marty Gravelle  
Norm Bouchard  
Ph.(508) 790-7818  
Fax (508) 790-8052  
[marty@csacapecod.com](mailto:marty@csacapecod.com)  
[norm@csacapecod.com](mailto:norm@csacapecod.com)

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Cooperative Production, Inc.

Ray Bala / Bill Corbett
455 Somerset Avenue
P.O. Box 506
North Dighton, MA 02764
Ph. (508) 824-1717
Fax (508) 822-0919
bcorbett@co-op.cc
rbala@co-op.cc

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**Fellowship Health Resources, Inc.**

510 Main Street  
c/o Fairwinds Club House  
Falmouth, MA 02540  
Ph. (508) 540-6011  
Thomas Couhig  
[tcouhig@fellowshipr.org](mailto:tcouhig@fellowshipr.org)

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Fellowship Health Resources, Inc.

247 Maple Street
c/o Corner Club House
Attleboro, MA 02703
Ph. (508) 222-9214
Fax (508) 491-9919
Karen Therrien

ktherrien@fellowshiphr.org

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**Fellowship Health Resources, Inc.**

9 South Sixth Street  
c/o Heritage House  
New Bedford, MA 02740  
Ph. (508) 984-4300  
Fax (508) 984-1453  
Richard Oliveira

[roliveira@fellowshiphr.org](mailto:roliveira@fellowshiphr.org)

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Jewish Vocational Services

29 Winter Street-3rd Floor
Boston, MA 02111
c/o Janet McGrady
Ph. (617) 399-3202
Fax (617) 542-3993

jmcgrady@jvs-boston.org

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**ICI - UMASS-Boston**

Mailing Address:  
100 Morrissey Blvd.  
Boston, MA 02125  
Office Location:  
20 Park Plaza – Suite 1300  
Boston, MA. 02114  
Lara Enein-Donovan  
Ph. (617) 287-4319  
Fax (617) 287-4352

[lara.eneindonovan@umb.edu](mailto:lara.eneindonovan@umb.edu)

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L.I.F.E., Incorporated

550 Lincoln Road Extension
Hyannis, MA 02601
Josie L'Etoile
Ph. (508)790-3600
Fax (508) 778-4919

josie@lifecapecod.org

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**LifeWorks, Inc. – Norwood**

1400 Providence Highway  
Suite 2300  
Norwood, MA 02062  
Mary Ellen Cameron  
(781) 769-3298  
Fax (781) 551-0045

[mecameron@lifeworksma.org](mailto:mecameron@lifeworksma.org)

~~~~~

LifeWorks, Inc. – West Roxbury

1208-A VFW Parkway
Suite 108
West Roxbury, MA 02132
Mariano Gonzalez
Ph. (617)-323-7400
Fax (617) 323-1266

mgonzalez@lifeworksma.org

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**Martha's Vineyard Community Services**

**Island Employment Services**

111 Edgartown Road  
Vineyard Haven, MA 02568  
Kathi Hackett  
Ph. (508)-693-7900 ext. 249  
Fax (508) 693-6669

[khackett@mvcommunityservices.com](mailto:khackett@mvcommunityservices.com)

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M.O. L.I.F.E., Inc.

43 Daniel St.
Fairhaven, MA 02719
Ivan Brito / Lenira S. Pires
Ph.(508) 992-5978
Fax (508) 999-7188
ivanbrito@hotmail.com
leniev@hotmail.com

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**Nemasket Group, Inc.**

56 Bridge Street  
Fairhaven, MA 02719  
Emily Murgo Nisenbaum  
Ph. (508) 999-4436  
Fax (508) 997-9239  
[emilynisenbaum@nemasketgroup.org](mailto:emilynisenbaum@nemasketgroup.org)  
[syrenacosta.neves@comcast.net](mailto:syrenacosta.neves@comcast.net)

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P.R.I.D.E., Inc.

3 Maple Street
Taunton, MA 02780
Arlene Fernandes
Ph. (508) 823-7134 x-242
Fax (508) 824-5699
AFernandes@pride-inc.org

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**Road to Responsibility – (Marshfield)**

1831 Ocean St. at Library Plaza  
Marshfield, MA 02050  
Dineen Caruso / Meredith Aalto  
Ph. (781) 536-3212  
Fax (781) 834-1131  
[dcaruso@rtrinc.org](mailto:dcaruso@rtrinc.org)  
[maalto@rtrinc.org](mailto:maalto@rtrinc.org)

~~~~~

**Morgan Memorial / Goodwill Industries
of MA - (Boston)**

1010 Harrison Avenue
Boston, MA 02119
Jessica Castro
Ph. (617) 541-1276
Fax (617) 541-1491
jcastro@goodwillmass.org

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**People, Incorporated**

4 South Main Street  
Fall River, MA 02720  
Jerilyn Ingham  
Irene Rodrigues  
Ph. (508) 679-5230 ext. 130  
Fax (508) 679-5382  
[jingham@peopleinc-fr.org](mailto:jingham@peopleinc-fr.org)  
[irodrigues@peopleinc-fr.org](mailto:irodrigues@peopleinc-fr.org)

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Riverside Community Care

450 Washington St.
Dedham, MA 02150
Don Hughes
Ph. (781) 320-5321
Fax (781) 407-0893
dhughes@riversidecc.org

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**Road to Responsibility – (Pembroke)**

100 Corporate Park Drive - Unit 1660  
Pembroke, MA 02359  
Meredith Aalto  
Ph. (781) 826-6615  
Fax (781) 826-6998  
[maalto@rtr.org](mailto:maalto@rtr.org)

~~~~~

**Toward Independent Living & Learning
(TILL, Inc.)**

Eastbrook Executive Park
20 Eastbrook Rd.
Dedham, MA 02026-2056
Cindy Anderson
Ph. (781) 302-4609
Fax (781) 329-4254
cindy.anderson@tillinc.org

~~~~~

**Triangle, Inc. - (South)**

200 Belmont St.  
Suite # 100  
Brockton, MA 02301  
Kay Larracey  
Ph.(508) 583-2400  
Fax (508) 583-3800  
[klarracey@TRIANGLEINC@comcastbiz.net](mailto:klarracey@TRIANGLEINC@comcastbiz.net)

~~~~~

WORK, Inc. – (Dorchester)

25 Beach Street
Dorchester, MA 02122
Margaret Dinon / Tracey Cunningham
Ph. (617) 691-1654 / (617) 691-1500
Fax (617) 691-1595
MDinon@workinc.org

~~~~~

**Transitions Centers, Inc.**

32 Commercial Street  
South Yarmouth, MA 02664  
Christine Spaulding / Niomie Lapinski  
Ph. (508) 398-3333  
Fax (508) 398-3311  
[cspaulding@transitionscenters.org](mailto:cspaulding@transitionscenters.org)  
[nlabinski@transitionscenters.org](mailto:nlabinski@transitionscenters.org)

~~~~~

**Work Opportunities Unlimited
(South)**

18 Columbia Road Suite 105
Pembroke, MA 02359
William Mullin
Ph. (781) 608-8476
Fax (866) 718-4101
wmullin@workopportunities.net

~~~~~

**WORK, Inc. – (South Coast)**

143 Union Street  
New Bedford, MA 02740  
Tracey Cunningham  
Ph. (508) 999-2318  
Fax (508) 994-6204  
[TCunningham@workinc.org](mailto:TCunningham@workinc.org)

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MRC SOUTH DISTRICT

FY15 CIES PROVIDER LIST WITH CORRESPONDING VR AREA OFFICE POINT OF CONTACT TO SEND FISCAL CONTRACT ORDER AUTHORIZATIONS (COAs)

<u>PROVIDER</u>	<u>VR AREA OFFICE</u>	<u>LOCAL MONITOR</u>
1.) Attleboro Enterprises, Inc.	VR-Taunton	Ann Ahearn
2.) Bay Cove / C.A.R. Program	Downtown Boston	Mary Mahon-McCauley
3.) Best Buddies, Massachusetts	Downtown Boston	Mary Mahon-McCauley
4.) Cape Abilities, Inc.	VR-Cape & Islands	Ted Mello
5.) Community Connections, Inc.	VR-Fall River	Mitchell Zahn
6.) Community Counseling of Bristol County	VR- Taunton	Ann Ahearn
7.) Community Enterprises, Inc.	VR- Roxbury	Fabienne Renelien
8.) Community Servings, Inc.	VR-Roxbury	Fabienne Renelien
9.) Community Support Associates	VR-Cape & Islands	Ted Mello
10.) Community Work Services	VR-Roxbury	Fabienne Renelien
11.) Cooperative Productions, Inc.	VR- Taunton	Ann Ahearn
12.) Easter Seals, Inc.	Downtown Boston	Mary Mahon-McCauley
13.) Fellowship Health Resources	VR-Fall River	Mitchell Zahn
14.) Jewish Vocational Services	Downtown Boston	Mary Mahon-McCauley
15.) ICI / U-MASS – Boston	VR-Roxbury	Fabienne Renelien
16.) L.I.F.E., Inc.	VR-Cape & Islands	Ted Mello
17.) Lifeworks, Inc.	VR-Braintree	Julie Proud-Ray
18.) Martha’s Vineyard Community Services	VR- Cape & Islands	Ted Mello
19.) M.O. LIFE, Inc.	VR-New Bedford	Alice Oliveira
20.) Morgan Memorial/ GWI – (Boston)	VR-Roxbury	Fabienne Renelien
21.) Nemasket Group, Inc.	VR-New Bedford	Alice Oliveira
22.) People, Incorporated	VR-Fall River	Mitchell Zahn
23.) P.R.I.D.E., Inc.	VR-Taunton	Ann Ahearn
24.) Riverside Community M.H. Center	VR- Roxbury	Fabienne Renelien
25.) Road To Responsibility	VR-Plymouth	Cheryl Cormier
26.) Toward Independent Living & Learning	VR-Roxbury	Fabienne Renelien
27.) Transition Centers, Inc.	VR-Cape & Islands	Ted Mello
28.) Triangle, Inc. – (South)	VR-Brockton	Diane C. Kendrick
29.) WORK, Incorporated	VR-Braintree	Julie Proud-Ray
30.) Work Opportunities, Unlimited (South)	VR-Braintree	Julie Proud-Ray

~WEST DISTRICT~

DAVID F. BROWN, DISTRICT SUPERVISOR

1 FEDERAL STREET, BUILDING 102-1
SPRINGFIELD, MA 01105

(413) 781-7420
FAX (413) 737-5693

WEST DISTRICT
VOCATIONAL SERVICES
COMPETITIVE INTEGRATED EMPLOYMENT SERVICES PROVIDERS-FY 2015
(PROGRAM ADDRESSES AND CONTACT PERSONS)

Berkshire County ARC

20 Taconic Park Drive
Pittsfield, MA 01201
Ph. (413) 443-1038 x 21
Fax (413) 664-6293
Contact: Rick Hawes
Rhawes@bcarc.org
Fiscal: Blanca Durant, Director/Finance
Ph. (413) 499-4241 X273
Fax (413) 445-7863
bdurant@bcarc.org

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**Berkshire Vocational Services of ServiceNet**

141 North St. Lower level  
Pittsfield, MA 01201  
Ph. (413) 448-5356  
Fax (413) 448-2662  
Contact: Michael Ziemek, Voc Director  
[mziemek@servicenet.org](mailto:mziemek@servicenet.org)

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Berkshire Family & Individual Resources, Inc.

771 South Church Street
North Adams, MA 01247
Ph. (413) 664-9382 x 19
Fax (413) 664-6293
Contact: Sharon Boyd, Director
sboyd@bfair.org
Fiscal: Jane Patenaude, Finance Officer
Ph. (413) 664-9382 x29
jpatenaude@bfair.org
Executive Director: Richard Weisenflue
rweisenf@bfair.org
Ph. (413) 664-9382 x26

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**Community Enterprises, Inc.**

*Holyoke Office*  
287 High Street  
Holyoke, MA 01040  
Ph. (413) 536-4200  
Fax (413) 534-4839  
Contact: Jana McClure, Director  
[jmccclure@communityenterprises.com](mailto:jmccclure@communityenterprises.com)

*Pittsfield Office*  
Berkshire Commons  
#2 South Street, Suite 290  
Pittsfield, MA 01201  
Ph. (413) 499-1248 X23  
Contact: Becki Connolly  
[bconnolly@communityenterprises.com](mailto:bconnolly@communityenterprises.com)

*Worcester Office*  
65 James St., Suite 219  
Worcester, MA 01603  
Ph. (508) 755-5387  
Fax (508) 755-5743  
Contact: Ken Gagne, Regional Director  
[kgagne@communityenterprises.com](mailto:kgagne@communityenterprises.com)

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Community Options, Inc.

442 State Street, P.O. Box 1352
Belchertown, MA 01007
Ph. (413) 323-9681
Fax (413) 323-5341
Contact: Betsy Grim
bgrim.commop77@gmail.com
Fiscal: Cindy Hews
chews.commop77@gmail.com

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**Easter Seals Massachusetts, Inc.**

484 Main St Worcester, MA 01608  
Ph. (508) 751-6311  
Fax (508) 831-9768  
Joan Morris, Sr. Vice President & COO  
Contract Manager for the South & West  
Districts  
Ph. (508) 751-6311  
Fax (508) 831-9768  
[jmorris@eastersealsma.org](mailto:jmorris@eastersealsma.org)  
Fiscal Contact: Karen Daukas, Director of  
Operation  
Ph. (508) 751-6308  
Fax (508) 831-9768  
[kdaukas@eastersealsma.org](mailto:kdaukas@eastersealsma.org)

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Genesis Club, Inc.

274 Lincoln Street
Worcester, MA 01605
Ph. (508) 831-0100
Fax (508) 753-1236
Contact: Kevin Bradley, Exc. Director
kbradley@genesiscub.org
Program/Service: Ruth Osterman
ruth@genesiscub.org
Fiscal: Eva Rose, Manager
erose@genesiscub.org

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**Goodwill Industries of the Pioneer Valley**

570 Cottage Street  
Springfield, MA 01104  
Ph. (413) 788-6981  
Fax (413) 304-2687  
Contact: Carol Hasenjager, Director of  
Employment Services (X226)  
[chasenjager@ourgoodwill.org](mailto:chasenjager@ourgoodwill.org)  
Jennifer Copsey: Billing Department (X105)  
[jcopsey@ourgoodwill.org](mailto:jcopsey@ourgoodwill.org)  
Kimberly Hardy: Career Specialist (X227)  
[khardy@ourgoodwill.org](mailto:khardy@ourgoodwill.org)

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HMEA

15 South Street
Hudson, MA 01749
Ph. (508) 735-0463
TRACS Supervisor: Suzanne Crosby
Ph. (508) 735-0463
scrosby@hmea.org
Program Contact: Michele Mayer
Ph. (508) 298-1170
Fax (508) 298-1470
mmayer@hmea.org
Fiscal: Janice Barr
jbarr@hmea.org

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**Human Resources Unlimited**

120 Maple St. Suite 400  
Springfield, MA 01103  
Ph. (413) 781-5359  
Fax. (413) 746-3370  
Contact: Patricia Robinson, Director  
[Pattie@hru.org](mailto:Pattie@hru.org)  
Fiscal Contact: Leonard Blanton  
lblanton@hru.org  
President: Donald Kozera  
[Donald@hru.org](mailto:Donald@hru.org)

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Life-Skills, Inc.

44 Morris Street
Webster, MA 01570
Ph. (508) 943-0700 X2116
Fax (508) 949-6129
Contact: Les Weatherell
employmentdirections@lifeskillsinc.org

~~~~~

**Meridian Employment Services of ServiceNet**

13 Prospect Street  
Greenfield, MA 01302  
Ph. (413) 773-0073  
Fax. (413) 772-3795  
Contact: Betty Axelson  
[baxelson@servicenet.org](mailto:baxelson@servicenet.org)

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New England Business Associates (NEBA)

Northgate Plaza, Suite 303
1985 Main Street
Springfield, MA 01103
Ph. (413) 233-4970
Fax (413) 233-4971
Contact: Nicole Davini, Director
Nichole.davini@nebaworks.com

~~~~~

**Seven Hills Foundation**

150 Goddard Memorial Drive  
Worcester, MA 01603  
Ph. (508) 796-1500  
Fax (508) 796-1599  
Contact: Phil Philbin, Vice President  
(508) 796-1512  
[pphilbin@sevenhills.org](mailto:pphilbin@sevenhills.org)  
Fiscal Contact: Melanie Tosches,  
(508) 755-2340 X2902  
[mtosches@sevenhills.org](mailto:mtosches@sevenhills.org)  
Contracts Manager: Kellie Gray  
(508) 755-2340 X2905  
[kgray@sevenhills.org](mailto:kgray@sevenhills.org)

**The Center of Hope Foundation, Inc.**

100 Foster Street  
PO Box 66  
Southbridge, MA 01550  
Ph. (508) 764-4085  
Contact: Rachel Reyes, Director  
[rreyes@thecenterofhope.org](mailto:rreyes@thecenterofhope.org)  
Fiscal: Heidi Blanchard, Administrator  
[hblanchard@thecenterofhope.org](mailto:hblanchard@thecenterofhope.org)

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Veterans Inc.

69 Grove Street
Worcester, MA 01605
Ph. (800) 482-2565
Fax (508) 791-5296
Contact: Richard Turner, Manager of
Employment and Training (X125)
richardturner@veteransinc.org
Fiscal Contact: Wayne Paris, CPA Staff
Accountant (508) 791-1213 (X136)
wayneparis@veteransinc.org

~~~~~

**Work Opportunity Center, Inc. (WOC)**

1094 Suffield St  
Box 481  
Agawam, MA 01001  
Ph. (413) 786-8830  
Fax. (413) 789-6771  
Contact: Sandy Michaelian, Asst. Mng.  
Fiscal: Mary Burkholder  
[mbwoc@yahoo.com](mailto:mbwoc@yahoo.com)

~~~~~

Employment Supports Programs (WOC)

1666 Main St. Suite D
Springfield, MA
Ph. (413) 886-0489 x 101
Fax. (413) 886-0492
Contact: Paul Burns, Manager
pburnswoc@yahoo.com

~~~~~

**Work Opportunities Unlimited**

128 Providence St., Box #9

Worcester, MA 01604

Ph. (978) 894-4887

Fax (866) 379-3301

Contact: Darlene J. Hayden, Director

[dhayden@workopportunities.net](mailto:dhayden@workopportunities.net)

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MRC WEST DISTRICT

**FY15 CIES PROVIDER LIST WITH CORRESPONDING VR AREA OFFICE POINT
OF CONTACT FOR FISCAL CONTRACT ORDER AUTHORIZATION (COA) AND
MRC REFFERAL FORM SUBMISSIONS**

<u>PROVIDER</u>	<u>LEAD AREA OFFICE</u>	<u>AREA DIRECTOR</u>
1) Berkshire County, ARC	Pittsfield	Kate Angelini
2) B.F.A.I.R	Pittsfield	Kate Angelini
3) Community Enterprises	Holyoke	Jorge Messmer
4) Community Options	Holyoke	Jorge Messmer
5) Easter Seals Massachusetts	Worcester	Ellen Spencer
6) Genesis Club, Inc.	Worcester	Ellen Spencer
7) Goodwill Industries of the Pioneer Valley	Springfield	Cheryl Marrewa
8) HMEA	Milford	George Fortier
9) Human Resources Unlimited	Springfield	Cheryl Marrewa
10) N.E.B.A.	Springfield	Cheryl Marrewa
11) ServiceNet	Greenfield	Mark Dore
12) Seven Hills Foundation__Veterans Inc	Worcester	Ellen Spencer
13) Center of Hope Foundation	Sturbridge	George Fortier
14) Life Skills, Inc.	Sturbridge	George Fortier
15) Veterans Inc.	Worcester	Ellen Spencer
16) Work Opportunity Center	Springfield	Cheryl Marrewa
17) Work Opportunity Unlimited	Worcester	Ellen Spencer

~SES~

600 WASHINGTON ST.
BOSTON, MA. 02111-1704

CHERYL BOMBARD
BUSINESS MANAGER SPECIALIST
(617) 204-3854
FAX: (617) 204-3847

SES
COMPETITIVE INTEGRATED EMPLOYMENT SERVICES PROVIDERS-FY 2015
(PROGRAM ADDRESSES AND CONTACT PERSONS)

Advocates, Inc. Metro West

One Clarks Hill, Suite 305
Framingham, MA 01702
Paul Bent
Ph. (508) 620-6300
pbent@advocatesinc.org

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**Alternatives Unlimited**

54 Douglas Road  
Whitinsville, MA 01588  
Pat Stafford  
Ph. (508) 266-6523  
Fax (508) 234-6179  
[patricia.stafford@alternativesnet.org](mailto:patricia.stafford@alternativesnet.org)

~~~~~

American Training

102 Glenn St
Lawrence, MA 01843
Joyce Pharmes
Ph. (978) 259-2815
Fax (978) 683-5124
joycepharmes@americantraininginc.com

~~~~~

**Arc. Of Opportunity**

564 Main St.  
Fitchburg, MA 01420  
Karen Chiuri  
Ph. (978) 343-6662  
Fax (978) 343-8852  
[k.chiurri@arcofopportunity.org](mailto:k.chiurri@arcofopportunity.org)

~~~~~

Attleboro Enterprises, Inc.

284 John Dietsch Blvd.
North Attleboro, MA 02763
Gerry Heroux
Ph. (508) 695-4046
Fax (508) 695-4080
Gheroux@attleboroenterprises.org

~~~~~

**Barry L Price Center**

77 Rowe Street, Suite 200  
Newton, MA 02466  
Laurie Harrington  
Ph. (617) 244-0065  
Fax (617) 244-0069  
[lharrington@barrypricecenter.org](mailto:lharrington@barrypricecenter.org)

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Bay Cove

66 Canal St
Boston, MA 02114
Debra Mendes
Ph. (617) 371-3000
Fax (617) 371-3100
dmendes@baycove.org

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**Beaverbrook Step**

125 Walnut Street  
Watertown, MA 02472  
Margret Wilson  
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Fax (617) 926-1226  
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Berkshire County Arc

395 South St
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Rick Hawes
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**BFAIR**

771 South Church St  
No. Adams, MA  
Jamie Williams  
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Fax (413) 664-6293  
[jwilliams@bfair.org](mailto:jwilliams@bfair.org)

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Brockton H.S.

470 Forest Ave.
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Erica Cayer
Ph. (508) 894-4565
Fax (508) 580-7549
ERICACAYER@bpsma.org

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**Career Resources**

22 Parkridge Road, Unit D  
Haverhill, MA 01830  
Cheryl Michelle  
Ph. (978) 374-9122  
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[cmichel@CRC-mass.org](mailto:cmichel@CRC-mass.org)

~~~~~

Coastal Connections

6 Merrill St
Salisbury, MA 01952
Sheila Skane
Ph. (978) 388-1119
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sskane@coastalconnections.org

~~~~~

**Best Buddies**

45 Bromfield St  
Boston, MA 02108  
Craig Welton  
Ph. (617) 778-0522  
[craigwelton@bestbuddies.org](mailto:craigwelton@bestbuddies.org)

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Boston College

Campion Hall rm. 197
Chestnut Hill, MA 02467
Carol Slattery
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**CapeAbilities**

Beth O'Brien  
895 Mary Dunn Road  
Hyannis, MA. 02601  
Ph. (508) 778-5040  
Fax (508) 778 9642  
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CLASS

1 Parker St
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Barbara Card
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Fax (978) 975-0498
bcard@classinc.org

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**Community Connections, Inc.**

**South Yarmouth**  
127 White's Path  
South Yarmouth, MA 02664  
Vicky Baxter  
Ph. (508) 362-1140  
Fax (508) 362-9198  
[ybaxter@communityconnectionsinc.org](mailto:ybaxter@communityconnectionsinc.org)

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Community Enterprises

PO Box 598
Northampton, MA 01060
Ph. (413) 788-6981
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**Community Options**

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**Easter Seals**

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Friendship Home

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**GAAMHA**

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Genesis Club

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**Road to Responsibility**

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**The PLUS Company**

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Vocational Advancement Center

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**Vinfen/Gateway Arts**

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**Work Opportunities Unlimited**

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