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Division of Professional Licensure
Office of Public Safety and Inspections
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ROBERT ANDERSON
ADMINISTRATOR

Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
40 Main Street
Charlton, MA
January 2, 2019 9:30 a.m.

Meeting called to order by the Chairman at 9:51 a.m. followed by roll call:

1. Roll Call

- | | | |
|---|----------------------------------|---------------------------------|
| a. Matthew Hakala, Chairman
<i>- Member At Large, Westford</i> | ✓ present | <input type="checkbox"/> absent |
| b. Michael Giampietro, Vice Chairman
<i>-Member At Large, Millis</i> | ✓ present | <input type="checkbox"/> absent |
| c. Jeff Richards
<i>-Massachusetts Building Commissioner's Association, Weymouth</i> | <input type="checkbox"/> present | ✓ absent |
| d. Robert Speroni
<i>-MetroWest Building Officials Association, Hopedale</i> | ✓ present | <input type="checkbox"/> absent |
| e. Bonnie Weeks
<i>- Member At Large, Palmer</i> | ✓ present | <input type="checkbox"/> absent |
| f. Andrew Bobola
<i>- Member At Large, Mattapoissett</i> | ✓ present | <input type="checkbox"/> absent |
| g. Michael Clancy
<i>- Southeastern Building Official's Association, Hingham</i> | ✓ present | <input type="checkbox"/> absent |
| h. Jeffrey Clemons
<i>- Building Officials of Western Massachusetts Member, Lee</i> | ✓ present | <input type="checkbox"/> absent |
| i. Roger Fuller
<i>- Massachusetts Municipal Association Representative</i> | <input type="checkbox"/> present | ✓ absent |
| j. David Lenzie
<i>- Member from Academia</i> | ✓ present | <input type="checkbox"/> absent |
| k. Bill Horrocks
<i>- BBRS Representative</i> | ✓ present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections
Kevin Scanlon, General Counsel, Department of Professional Licensure
Dave Sullivan, Office of Public Safety and Inspections

2. The minutes from the BOCC meeting on **December 5, 2018**, were reviewed by members present; MOTION to approve, with changes, these minutes was made by **Michael Clancy**, and seconded by **Michael Giampietro**.



3. Application for Certification Packets

- a. On a MOTION by Bill Horrocks and seconded by Andy Bobola it was VOTED to approve the application of **Gregory Briggs** (Town of Granby) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2155). Jeff Clemons opposed.
- b. On a MOTION by Bill Horrocks and seconded by Michael Clancy it was unanimously VOTED to approve the application of **Eric Chartrand** (City of Fitchburg) for certification in the capacity of **Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2092).
- c. Committee members discussed the acceptance of the *ICC PRONTO* online exams. Some of the questions asked were: Are the PRONTO exams the same as the exams given at the exam facilities?

Exams completed at an exam facility have a picture on the exam results; exams completed through PRONTO are only acknowledge with an emailing indicating the exam was passed or failed, no picture of the person completing the exam.

How does the proctor know the individual is not cheating by having loose papers or notes in amongst the reference materials; there is more control at the exam facilities. Committee members would like assurance of the *controls* PRONTO uses during the exam.

On a MOTION by Michael Clancy and seconded by David Lenzie it was VOTED to approve the application of **John Moran** (Town of Monson) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1660). Bill Horrocks opposed.

- d. On a MOTION by Bill Horrocks and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Philip Raccuia** (No Affiliation) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1988).
- e. On a MOTION by Robert Speroni and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Vincent Sarnosky** (City of Framingham) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2136).

4. Examination Approval Packets

- a. On a MOTION by Bill Horrocks and seconded by Andy Bobola it was unanimously VOTED to grant the request of **Frank P. Caridi** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. After reviewing the additional information provided Mr. Caridi meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Andy Bobola and seconded by Michael Giampietro to approve the request of **Mauro DiClementi, Jr.** (Town of West Springfield) for approval to take the required exams to become certified as a local inspector. The motion does not carry. Therefore, the Committee was unable to determine if Mr. DiClementi meets the minimum qualifications as defined by MGL c 143 § 3 and has been **denied** for approval to take the required exams to become certified as a building code enforcement official.
- c. On a MOTION by Bill Horrocks and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Hamror Gabriel** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Gabriel meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a MOTION by Bill Horrocks and seconded by Robert Speroni to approve the request of **Robert Garside** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The motion does not carry. Therefore, the Committee was unable to determine if Mr. Garside meets the minimum qualifications as defined by MGL c 143 § 3 and has been **denied** for approval to take the required exams to become certified as a building code enforcement official.

- e. On a MOTION by Robert Speroni and seconded by Michael Clancy it was VOTED to **DENY** the request of **Eddie Reyes** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Reyes meets the minimum qualifications as defined by MGL c 143 § 3. Bonnie Weeks, Matthew Hakala, Bill Horrocks opposed.

5. New Employee Report Form Packets

- a. On a MOTION by Michael Clancy and seconded by Michael Giampietro it was VOTED to acknowledge the *New Employee Report Form* of **Bernard Ashley** appointed to the position of **Local Inspector** for the Town of Needham. Appointed, not yet certified, on September 17, 2018. Grace period expires, previously appointed and is on a 2nd extension, March 31, 2019. *NERF signed by Town Manager*. Bill Horrocks, Bonnie Weeks and Andy Bobola opposed.
- b. On a MOTION by Bonnie Weeks and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Jeffrey Chandler** appointed to the position of **Building Commissioner** for the Town of Freetown. Appointed, not yet certified, on October 1, 2018. Eighteen month grace period expires April 30, 2020. *NERF signed by Chairman*.
- c. On a MOTION by David Lenzie and seconded by Michael Clancy it was unanimously VOTED to not acknowledge the *New Employee Report Form* of **Mauro DiClementi, Jr.** appointed to the position of **Local Inspector** for the Town of West Springfield. Mr. DiClementi's qualifications were denied January 2, 2019. A hearing will be scheduled February 5, 2019 Mr. DiClementi as well as John Steup Building Commissioner for the Town of West Springfield will be required to appear. *NERF signed by Mayor*.
- d. On a MOTION by Bonnie Weeks and seconded by David Lenzie it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Jason Forgue** appointed to the position of **Building Commissioner** for the Town of Chester. Appointed, not yet certified, on October 23, 2018. Eighteen month grace period expires April 30, 2020. *NERF signed by Chairman*.
- e. On a MOTION by David Lenzie and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Ronald Shah** appointed to the position of **Local Inspector** for the City of Malden on November 26, 2018. *NERF signed by Mayor*.
- f. On a MOTION by Robert Speroni and seconded by Bonnie Weeks it was unanimously VOTED to table the *New Employee Report Form* of **William Spinney** newly appointed to the position of **Local Inspector** for the City of Pittsfield. Mr. Spinney's qualifications were denied December 5, 2018. A hearing will be scheduled for February 5, 2019 Mr. Spinney and Gerald Garner Building Commissioner for the City of Pittsfield will be required to appear. *NERF signed by Mayor*.
- g. On a MOTION by Bonnie Weeks and seconded Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **John Steup** newly appointed to the position of **Building Commissioner** for the Town of West Springfield. Appointed, not yet certified, on November 1, 2018. Eighteen month grace period expires May 31, 2020. *NERF signed by Mayor*.

6. Extension Requests to be Certified Packets

- a. On a MOTION by Bill Horrocks and seconded by Michael Clancy it was **unanimously** VOTED to grant the request of **Frank Hilario (City of Fall River)** for a first extension of time to become certified as a local inspector, *pending receipt of copies of all exams completed*. Said extension shall expire July 31, 2019.
- b. On a MOTION by David Lenzie and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **James Bandana (Town of Abington)** for a first extension of time to become certified as a local inspector. Said extension shall expire July 31, 2019.
- c. On a MOTION by Bill Horrocks and seconded by Robert Speroni it was unanimously VOTED to grant the request of **Richard Breagy (Town of Princeton)** for a first extension of time to become certified as a building commissioner. Said extension shall expire April 30, 2019.
- d. On a MOTION by Jeff Clemons and seconded by Bonnie Weeks it was unanimously VOTED to grant the request of **Kenneth Frasier (City of Worcester)** for a first extension of time to become certified as a local inspector. Said extension shall expire July 31, 2019.
- e. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to grant the request of **Kevin Saaristo (Town of Wellesley)** for a second extension of time to become certified as a local inspector. Said extension shall expire July 31, 2019.

7. Hearings

None.

8. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Bill Horrocks and seconded by Bonnie Weeks. MOTION passed by unanimous vote.

On a MOTION by Bill Horrocks and seconded by Jeff Clemons it was VOTED to approve the energy code courses offered by PSD based on the forthcoming adoption of the 2018 IECC. Michael Giampietro, Robert Speroni, David Lenzie and Andy Bobola opposed.

Name	Date	Course Description	CEU's	Cat	Course Number
Patrick Finn	11/5-15/18	ACI Concrete Field Testing Technician - Grade 1	10.0	1	C-1826*
District 5	11/7/18	District Meeting - Franklin -Round Table discussing various building department concerns	3.0	1	D5-1118
Eric Carlson	12/6/18	Floodplain Management Workshop - Somerset	2.0	1	C-3157
District 11	12/4/18	District Meeting - Holbrook - Spray Foam Insulation	2.5	1	D11-1218
Michael Lavecchia	11/1/18	Energy Star Certified Homes Version 3.1 Online Training offered by Home Energy Rater Training Course; Energy Star Home, Green Bldg Tech, Energy Efficient Principles, Energy Conservation, Req for Energy Star House Program, Energy Star v3.0 & 3.1 req., Basic Bldg Science, HVAC Systems (18 hours)	10.0	1	C-3158
Joe Atchue	11/29/18	Wood Wall Bracing Training offered through MetroWest	6.0	1	C-3159
SEMBOA	12/13/18	HVAC Inspection Guide / Checklist	2.5	1	SE-1218
District 4	12/19/18	District Meeting - Leominster Round Table Discussion	2.0	1	D4-1218
District 8	11/8/2018	District Meeting - Beverly Round Table	2.0	2	D8-1118
	12/13/18	District Meeting - Beverly Round Table Home Rule and Appointing Authority	2.0	2	D8-1218
MetroWest	12/11/18	Abandoned Housing Initiative - Blighted Properties ICC# 18665	3.0	1	MW-1218
MFBO	2018	Monthly attendance	3.0 per mtg	1	FED-2018
James Leitch	10/18/18	Mineral Wool Insulation - Understanding Stone Wool Insulation in Interior and Exterior Commercial Applications webinar offered by Rockwool	1.0	2	C-3160
	10/18/18	Building a Better Deck and Rail: Understanding trends, installation & Design elements webinar offered by CPG Building Products	1.0	2	C-3161
	10/18/18	Transforming Residential Design through Unique Applications of Interior Doors webinar offered by TruStile Doors	0.0		C-3162
	10/18/18	Choosing the Correct Railing offered by Digger Specialties, Inc.	1.0	1	C-3163
Gene Novak	12/11/2018	Engineered Wood I-Joists: Fire Protective Assemblies and Firefighter Safety - Design options that meet IRC provisions for fire-protective membranes offered by FPAM	2.0	1	C-3164
PSD	TBD	Energy Residential 2018 IECC Updates	1.0	1	C-3154
	TBD	Energy Commercial 2018 IECC Updates	1.0	1	C-3155

The two above 2018 IECC courses were not approved December 5, 2018:

Here is my case for why this course should be given BOCC credit: We understand that the 2018 IECC has not been adopted yet. But as you may know, Massachusetts is mandated by state legislation to adopt the latest version of the IECC within one year of its publication. Also, the BBRS is currently working on proposed MA specific amendments to the 2018 IECC as well as its full adoption. Everyone involved that I have spoken with feels the 2018 IECC will be adopted in the first half of 2019. We felt a preview of the coming changes would be helpful for everyone but especially the code enforcement community. There seems to be a lot of interest in what changes are coming. I draw this belief from the fact that we have already had 127 people register for at his upcoming webinar, which is a higher than usual number of registrants.

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- o 734 certified building inspectors -- 298 Local – 436 Inspector of Buildings
- o 54 Conditional local building inspectors
- o 588 individuals' qualifications have been approved to take the exams, not currently affiliated

b. Resignation of Donald R. Torrico from Chairman BOCC and President BOWM

c. On a MOTION by Robert Speroni and seconded by Jeff Clemons it was unanimously VOTED to nominate Matthew Hakala Chairman of the BOCC.

On a MOTION by Jeff Clemons and seconded by Robert Speroni it was unanimously VOTED to nominate Michael Giampietro Vice Chairman of the BOCC.

d. Vote to move the day of the BOCC meetings from the First Wednesday of the month to *possibly* the First Tuesday of the month to accommodate the request to have representation from legal present.

e. After much discussion Committee members voted to move the meetings to the *First Tuesday of the Month*. The first week is the best for Committee members due to their obligation with their Building Official Association Meetings. It was also discussed since the Charlton Library is not available until 9:30 a.m. when hearings are on the agenda the meeting will possibly be held in Milford for an earlier start.

f. There was discussion on how to make available the list of 588 qualified individuals to cities and towns. Since there was not a disclosure on the Examination Approval Form, indicating the applicant's information would be shared, any inquiry for the list would be a Public Records Request. However, only the individuals mailing address is provided, email addresses are redacted according to DPL policy.

'Looking to hire a local inspector? A list of potential candidates, those who previously submitted their resume and have been approved, is available through a Public Records Request (PRR).' Will be mentioned in the annual *Building Official Update* being mailed to all building inspectors January, 2019 and an inquiry will be made to have this statement posted on the website.