

ANNUAL REPORT  
ON  
PUBLIC RECORDS  
FOR THE YEAR  
1917

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THIRTIETH REPORT

OF THE

Mass:  
COMMISSIONER

OF

PUBLIC RECORDS

FOR THE YEAR 1917.

By HENRY E. WOODS, COMMISSIONER.



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STATE HOUSE, BOSTON

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PUBLICATION OF THIS DOCUMENT  
APPROVED BY THE  
SUPERVISOR OF ADMINISTRATION.



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## The Commonwealth of Massachusetts

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OFFICE OF THE COMMISSIONER OF PUBLIC RECORDS,  
STATE HOUSE, BOSTON, Dec. 31, 1917.

*To the Honorable Senate and House of Representatives.*

I have the honor to submit the twenty-sixth annual report of this Commission, being the thirtieth in the series of reports on the public records.

### INSPECTIONS.

Inspection of the care, custody, and protection against fire of public records of departments and offices of the Commonwealth, counties, cities, and towns has been made during the year in the following 175 places, a greater number than has ever been covered previously: Agawam, Alford, Amesbury, Arlington, Ashburnham, Ashfield, Athol, Auburn, Barnstable, Barre, Becket, Bellingham, Belmont, Bernardston, Beverly, Blackstone, Blandford, Bourne, Brewster, Brimfield, Brookfield, Brookline, Buckland, Charlemont, Charlton, Chatham, Chelmsford, Chelsea, Cheshire, Chesterfield, Chicopee, Chilmart, Colrain, Conway, Cummington, Dalton, Dana, Deerfield, Dennis, Douglas, Dudley, Eastham, Easthampton, Edgartown, Egremont, Erving, Essex, Everett, Falmouth, Florida, Foxborough, Franklin, Gardner, Gay Head, Gill, Gloucester, Goshen, Grafton, Granville, Great Barrington, Greenfield, Hadley, Hamilton, Hampden, Hancock, Harwich, Hatfield, Haverhill, Hawley, Heath, Hinsdale, Holliston, Hopkinton, Hubbardston, Huntington, Lanesborough, Lawrence, Lee, Leicester, Lenox, Leverett, Lexington, Leyden, Longmeadow, Lowell, Manchester, Mansfield, Mashpee, Medway, Melrose, Merrimac, Middlefield, Millbury, Millis, Millville, Monroe, Montague, Monterey, Mount Washington, Nantucket, Natick, New Ashford, New Braintree, New Marl-

borough, Newton, North Brookfield, Northampton, Northbridge, Northfield, Oak Bluffs, Oakham, Orange, Orleans, Otis, Oxford, Palmer, Paxton, Peru, Petersham, Phillipston, Pittsfield, Plainfield, Provincetown, Richmond, Rockport, Rowe, Royalston, Russell, Salem, Sandisfield, Sandwich, Sheffield, Shelburne, South Hadley, Southbridge, Southwick, Spencer, Stockbridge, Stoneham, Sturbridge, Sunderland, Sutton, Templeton, Tisbury, Tolland, Truro, Tyringham, Upton, Uxbridge, Wakefield, Wales, Warwick, Washington, Watertown, Wayland, Webster, Wellfleet, Wendell, Wenham, West Brookfield, West Stockbridge, West Tisbury, Westfield, Westminster, Whately, Wilbraham, Williamsburg, Winchendon, Winchester, Windsor, Woburn, Worcester, Worthington, Wrentham, and Yarmouth.

#### ACTION.

As the result of inspections and recommendations by the Commissioner, measures have been taken, in many of the places visited, for the better care and protection of records; and he has passed upon several plans for the construction and enlargement of vaults, and has also approved a number of fireproof safes that have been purchased, in compliance with the law.

#### LEGISLATION.

A measure of interest to record-keeping officials of cities and towns in the Commonwealth was passed by the Legislature during the year, being chapter 19 of the General Acts of 1917, and is as follows:—

The words "in books" wherever they occur in the Revised Laws relating to the records of cities and towns shall not be held to prohibit the making of such records on separate or loose leaves: *provided*, that such leaves shall be bound in a permanent book upon the completion of the record of a sufficient number of them to make an ordinary volume.

#### REPAIRING AND BINDING.

Records have been repaired, renovated or bound during the year by the Emery Record Preserving Company, in most instances by order of the Commissioner, for the following



places: Buckland, Conway, Edgartown, Everett, Haverhill, Middlefield, Royalston, Stoneham, Warwick, Webster, Wellesley, and Wendell; also for the counties of Hampden, Hampshire, Middlesex, Plymouth, Suffolk, and Worcester.

#### FIRES.

At 4.40 o'clock in the morning of Feb. 4, 1917, a fire destroyed the building, on Nason Street in Maynard, in which the town treasurer had his office and kept his records, but the records were in a fireproof safe, purchased in 1915 by order of the Commissioner, and were not damaged.

Shortly after 2 o'clock in the afternoon of March 19, 1917, a fire did considerable damage to the building at Gloucester in which the Eastern Essex District Court is located, but all the court records were in a steel-fitted vault and were not in danger.

#### PRINTING.

During the year the vital records to 1850 of the following towns have been printed under the provisions of chapter 470 of the Acts of 1902: Chelsea, West Bridgewater, Gloucester (Vol. I.), Granville, Greenfield, Salem (Vol. I.), and Uxbridge.

#### MANUAL OF THE LEGISLATURE.

At the request of the clerk of the Senate and the clerk of the House of Representatives, the table entitled "Counties, Cities and Towns of Massachusetts," in the "Manual," has been extended by the Commissioner.

#### TYPEWRITER RIBBONS AND STAMPING PADS.

In accordance with the provisions of section 9 of chapter 35 of the Revised Laws, and of chapter 57 of the Acts of 1908, the following ribbons, pads and pad inks, used for printing by typewriting machines and hand stamps, made by any of the manufacturers named below, are approved for use upon the public records of the Commonwealth, and of the several counties, cities, and towns therein. The use of any other is a violation of law.

The arrangement of the list is alphabetical by the names of the manufacturers, without regard to preference. The name of the manufacturer should be particularly noted in connection with the name of the ribbon, pad or ink.

*Typewriter Ribbons.*

Eagle Brand Black Record Ribbon.

Manufactured by American Ribbon and Carbon Company, Rochester, N. Y.

Markwell Brand Black Record Ribbon.

Manufactured by The Frank Bayer Company, 22 North William Street, New York.

Carter's Black Record Typewriter Ribbon.

Manufactured by The Carter's Ink Company, First and Athenæum Streets, Cambridge, Mass.

Columbia Brand Black Record Ribbon.

Manufactured by Columbia Ribbon and Carbon Manufacturing Company, 111 West Broadway, New York.

Crown Brand Black Record Ribbon.

Manufactured by Crown Ribbon and Carbon Manufacturing Company, Rochester, N. Y.

Criterion Brand Black Record Ribbon.

Manufactured by M. F. Donovan Company, Auburn, N. Y.

Lion Brand Black Record Ribbon.

Manufactured by Elliott-Fisher Company, Harrisburg, Pa.

Official A Brand Black Record Ribbon.

Manufactured by Imperial Carbon Paper Company, Tallmans, N. Y.

Empress Brand Black Record Ribbon.

Manufactured by Imperial Manufacturing Company, Newark, N. J.

Kee Lox Black Record Ribbon.

Manufactured by Kee Lox Manufacturing Company, Rochester, N. Y.

Little's Satin Finish and Gold Seal Brands, Black Record Ribbons.

Manufactured by A. P. Little, Rochester, N. Y.

Panama Brand Black Record Ribbon.

Manufactured by Manifold Supplies Company, 188 Third Avenue, Brooklyn, N. Y.

Carnation Brand Black Record Ribbon.

Manufactured by Miller-Bryant-Pierce Company, Aurora, Ill.

Eureka Brand Special Black Record Ribbon, ink No. 158.

Manufactured by Mittag & Volger, Park Ridge, N. J.

Type Tape Black Record Ribbon.

Manufactured by Neidich Process Company, Burlington, N. J.

Ohashi's Standard Brand Black Typewriter Ribbon.

Manufactured by H. Ohashi & Co., 395 Broadway, New York.

Peerless Brand Black Record Ribbon.

Manufactured by Peerless Carbon and Ribbon Manufacturing Company,  
113 West Broadway, New York.

Cotton King Brand Black Record Ribbon.

Manufactured by Pen-Carbon Manifold Company, New Brunswick, N. J.

Du-ra-bul Brand Black Record Ribbon.

Manufactured by the Republic-Dodge Manufacturing Company, Brooklyn,  
N. Y.

Diamond Brand Official Black Record Ribbon, ink No. 621.

Manufactured by The S. T. Smith Company, 11 Barclay Street, New York.

Allwrite Brand Black Record Ribbon.

Manufactured by John H. Sperry, 146-150 Oliver Street, Boston, Mass.

Special Trinity Brand Black Record Ribbon.

Manufactured by Standard Carbon and Ribbon Company, Inc., 114-118  
Liberty Street, New York.

American Brand No. 306, and How-Ko Brand, Black Record Ribbons.

Manufactured by H. M. Storms Company, 11 and 13 Vandewater Street,  
New York.

Underwood's Black Record Ribbon, ink No. 655.

Manufactured by John Underwood & Co., 30 Vesey Street, New York.

Black Record Ribbon.

Manufactured by Union Ribbon and Carbon Company, 9th and Thompson  
Streets, Philadelphia, Pa.

Paragon, Monarch, Premier, Regal, Visible, and Royal Brands, Black  
Record Ribbons.

Manufactured by Union Ribbon Factory, Remington Typewriter Company,  
Bridgeport, Conn.

The Webster Star Brand Black Record Ribbon.

Manufactured by F. S. Webster Company, 332 Congress Street, Boston.

*Stamping Pads.*

The Carter's Ink Company's Black Record Pad and Pad Ink.

Manufactured by The Carter's Ink Company, First and Atheneum Streets,  
Cambridge, Mass.

Diamond Rubber Stamp Pad Black Ink.

Manufactured by Diamond Ink Company, Milwaukee, Wis.  
(Applied to any plain uninked pad.)

Union Ribbon Factory, Remington Typewriter Company's Black  
Record Pad Ink.

Manufactured by Union Ribbon Factory, Remington Typewriter Company,  
Bridgeport, Conn.  
(Applied to any plain uninked pad.)

New Departure Black Record Pad and Pad Ink.

Manufactured by B. G. Volger Manufacturing Company, 29 Franklin  
Avenue, Passaic, N. J.

HENRY E. WOODS,  
*Commissioner.*







