



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
Division of Health Professions Licensure
Board of Registration in Dentistry
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MASSACHUSETTS BOARD OF REGISTRATION IN DENTISTRY
239 Causeway Street, Boston, MA 02114
Room 417
June 5, 2013
AGENDA

8:30 a.m.

Call to Order

- A. Reconsiderations of Prior Board Actions
--In the Matter of DEN-2012-0027: Dr. Brian Mangano
--In the Matter of DEN-2012-0186: Dr. Edward Brown
--In the Matter of DEN-2012-0091: Dr. Dong Heon Oh
--In the Matter of DEN-2012-0176: Courtney Dynes, RDH
--In the Matter of DEN-2012-0178: Dr. Philip Conti
--In the Matter of DEN-2012-0180: Lisa Marino, RDH
- B. Complaint Resolution—Pending Board Cases—Eileen Mulligan
--In the Matter of DEN-2012-0012: Dr. Paul Schick
--In the Matter of DEN-2012-0155: Dr. David Iadarola
--In the Matter of SA-INV-3421: Dr. Chelsea Perry
- C. Complaint Resolution—Pending Board Cases—Sarah Millar
--In the Matter of SA-INV-3062: Dr. David Brown
--In the Matter of SA-INV-3078: Holyoke Health Center
--In the Matter of SA-INV-2079: Holyoke Health Center
--In the Matter of SA-INV-3080: Dr. David Zaluski
--In the Matter of SA-INV-3081: Dr. Santiago Ocampo
- D. Administrative Matters
--Proposed Meeting Calendars for 2014 and 2015
--August 2013 Scheduled Meeting
--July 2013 Meeting: Presentation by Dr. Bruce Barrette, President of ADEX
--Administrative Fines
--Update on Dental Assisting Regulations
--Working Group Updates: Compliance Inspection Forms and PGY-1
--Update on PMP
--Response from Dr. Isam Hamati re: Aspen Dental Practices

--Amended Botulinum Toxin and Dermal Fillers Policy Advisory

E. Complaint Resolution—Pending Board Cases—Kathy Perault

- In the Matter of DEN-2012-0168: Dr. Ilya Ginsburg
- In the Matter of DEN-2012-0188: Dr. Paul Ponte
- In the Matter of DEN-2012-0199: Dr. Mouhab Rizkallah
- In the Matter of SA-INV-3267: Dr. Mouhab Rizkallah
- In the Matter of SA-INV-2998: Dr. Allen Tarro
- In the Matter of SA-INV-3022: Dr. David Leader
- In the Matter of SA-INV-3035: Dr. Olga Krikunenko
- In the Matter of SA-INV-3076: Dr. Steven Black

F. Complaint Resolution—Pending Board Cases—Kathleen O'Connell

- In the Matter of SA-INV-2625: Dr. Mohamad Shurbaji
- In the Matter of SA-INV-2966: Dr. Alan Friedman
- In the Matter of SA-INV-3007: Dr. Radha Reddy
- In the Matter of SA-INV-3008: Dr. Raghu Reddy
- In the Matter of SA-INV-3184: Dr. Michael Garber

G. Probation Matter—Karen Fishman, Probation Monitor

- Webinar Policy Update

H. Review of General Session Minutes of May 1, 2013

I. Executive Session (closed to the public)

J. Adjudicatory Session (closed to the public)

K. M.G.L. c.112, §65C Session (closed to the public)

Adjournment

NEXT MEETING: July 17, 2013

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MASSACHUSETTS BOARD OF REGISTRATION IN DENTISTRY
239 Causeway Street, Boston, MA 02114
Room 417
June 5, 2013
GENERAL SESSION MINUTES

Board Members Present: Dr. Mina Paul, Chair (*arrived at 8:31*); Dr. Milton Glicksman, Secretary; Dr. Stephen DuLong; Dr. Cynthia Stevens; Ms. Ailish Wilkie, CPHQ (*arrived at 8:34*); Ms. Lois Sobel, RDH; Ms. Diane Grondin, CDA Advisor; Ward Cromer, Ph.D.

Board Members Absent: Dr. John Hsu and Dr. Roderick Lewin

Staff Members Present: Jeffrey Mills, Assistant Executive Director; Marsha Bird, Board Counsel; Dr. Liliana DiFabio, Supervisor of Investigations; Investigators Sarah Millar, Eileen Mulligan, Kathleen O'Connell, Kathy Perault, and Barbara Yates; Rosie Rogers, Administrative Assistant; Erin Belitskus.

Motion: **To commence the meeting at 8:30 a.m.**
Motion Made By: Ward Cromer, Ph.D.
Second: Ms. Lois Sobel
Vote: Unanimous

Dr. Mina Paul entered the meeting at 8:31 a.m.

Reconsiderations of Prior Board Actions-Marsha Bird, Board Counsel

--In the Matter of DEN-2012-0027: Dr. Brian Mangano

Discussion: Board members reviewed the Petition for Reconsideration and attachments and determining that the original proposed sanction is warranted.

Motion: **To deny Reconsideration**
Motion Made By: Dr. Milton Glicksman
Second: Ms. Lois Sobel
Vote: Unanimous

Ms. Ailish Wilkie entered the meeting at 8:34 a.m.

--In the Matter of DEN-2012-0186: Dr. Edward Brown

Discussion: Members reviewed the memorandum and Investigation report, noting that this Licensee, while not the owner of the practice, was employed two days per week for over a year. The Board reviewed similar matters and determined that to dismiss with an advisory was not an appropriate action.

Motion: **To grant reconsideration and offer licensee a six month probation/stayed, with a full day course in infection control**

Motion Made By: Ms. Ailish Wilkie

Second: Ward Cromer, Ph.D.

Vote: Unanimous

Recused: Dr. Mina Paul left the meeting at 8:40 a.m. and returned at 8:44 a.m.

Justification:

- Licensee violated 234 CMR 5.05 (1) and 234 CMR 9.05(3) by failing to provide services and maintain the dental office, in compliance with the CDC Guidelines. Said deficiencies include, but are not limited to failure to conduct weekly spore tests, failure to maintain sterilization monitoring records, and failure to use internal indicators for pouches used to sterilize hand pieces.

- Licensee violated 234 CMR 5.16 and 6.14 by failing to have a complete and current Emergency Drug Kit and medicaments required for the administration of local anesthesia. Said deficiencies include, but are not limited to, the failure to have current: Epinephrine Ampoules; Acetylsalicylic Acid; Antihistamine; Antihypoglycemic, Bronchodilator and Vasopressor; Portable Oxygen E cylinder; an Emergency Protocol for managing medical emergencies and failure to provide documentation of annual training in managing emergencies.

--In the Matter of DEN-2012-0091: Dr. Dong Heon Oh

Discussion Licensee was not employed by the practice until after the date of inspection, when corrective action was being taken by the owner of the practice.

Motion **To grant reconsideration and dismiss matter without prejudice.**

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Motion Made By Ward Cromer, Ph.D.
Second Dr. Cynthia Stevens
Vote Unanimous

--In the Matter of DEN-2012-0176: Courtney Dynes, RDH

Discussion: The Board has been consistent in requiring all licensees to be cognizant of the Board's infection control regulations, whether the licensee is employed full- or part-time.

Motion: **To grant reconsideration and offer licensee a six month Stayed Probation and to include the following Continuing Education:**
 Full Day: Infection control

Motion Made By; Dr. Cynthia Stevens
Second: Ms. Lois Sobel
Vote: Unanimous

Justification:

- Licensee violated 234 CMR 5.05 (1) and 234 CMR 9.05(3) by failing to provide services and maintain the dental office, in compliance with the CDC Guidelines. Said deficiencies include, but are not limited to failure to conduct weekly spore tests in 2011 and 2012 on each steam sterilizer in the office.

--In the Matter of DEN-2012-0178: Dr. Philip Conti

Discussion: Licensee has been properly notified of this complaint, and the sanction is consistent with Board's prior actions.

Motion: **To grant reconsideration and offer licensee a Reprimand for failure to renew license to practice dentistry and practicing with an expired license**

Motion Made By: Dr. Stephen DuLong
Second: Ms. Lois Sobel
Vote: Unanimous

Justification:

- M.G. L. c. 112, §44 and 234 CMR 4.10 (1) Failure to Renew License to Practice Dentistry
- M. G. L. c. 112, §52 and 234 CMR 4.10 (5) and 234 9.05 (6) Practice with an Expired Dental License

--In the Matter of DEN-2012-0180: Lisa Marino, RDH

- Discussion:** Licensee has been properly notified of this complaint, and the sanction is consistent with Board's prior actions.
- Motion:** **To grant reconsideration and offer licensee a Reprimand for failure to renew license to practice dental hygiene and practicing with an expired license**
- Motion Made By:** Dr. Stephen DuLong
- Second:** Ms. Lois Sobel
- Vote:** Unanimous
- Justification:**
- M.G. L. c. 112, §51 and 234 CMR 4.10 (2) Failure to Renew License to Practice Dental Hygiene
 - M. G. L. c. 112, §52, 234 CMR 4.10 (5) and 234 CMR 9.05 (6) Practice with an Expired Dental Hygiene License.

Complaint Resolution—Pending Board Cases

Investigators presented their previously distributed Investigative Reports, including patient treatment records, patient financial records, radiographs, and other documents related to each matter considered by the Board, including but not limited to, letters submitted by complainant(s), licensee, and subsequently treating dentists.

--In the Matter of DEN-2012-0015: Dr. Paul Shick

- Allegations:** Inferior treatment, fraud and business practice issues
- Discussion:** Members reviewed the Investigation report and determined there is no evidence to support the allegations, but did note the lack of signed general consent and the release of original radiographs to the patient.
- Motion:** **To dismiss the matter with an advisory letter regarding compliance with the Board's Regulation at 234 CMR 5.15, Content of Patient Records.**
- Motion Made By:** Dr. Stephen DuLong
- Second:** Ms. Ailish Wilkie
- Vote:** Unanimous

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--In the Matter of DEN-2012-0155: Dr. David Iadarola

Allegation: Confidentiality violation

Discussion: Members reviewed the statements of the Licensee and a witness to the licensee's conversation with the patient/complainant.

Motion: **To offer Stayed Probation for three months and to include the following Continuing Education:**
Minimum Half Day : Completion of a course on the Health Insurance Portability Act (HIPAA)

Motion Made By: Dr. Milton Glicksman

Second: Ms. Ailish Wilkie

Vote: Unanimous

Justification: Licensee violated 234 CMR 5.14 (2), Confidentiality, by discussing complainant's personal medical information with another patient.

--In the Matter of SA-INV-3421: Dr. Chelsea Perry

Allegation: Advertising violation

Discussion: Board members noted that Licensee is no longer distributing the advertisement and is now aware of the regulations pertaining to dental advertisements.

Motion: **To not open as a formal complaint.**

Motion Made By: Ms. Ailish Wilkie

Second: Dr. Cynthia Stevens

Vote: Unanimous

--In the Matter of SA-INV-3062: Dr. David Brown

Allegations: Business practice issues

Discussion: Licensee has already issued a patient refund, however, recordkeeping deficiencies were found, particularly the incomplete periodontal charting/evaluation.

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Motion: **To not open as a formal complaint, and to send an advisory letter regarding record keeping.**

Motion Made By: Ms. Ailish Wilkie

Second: Dr. Cynthia Stevens

Vote: Unanimous

Discussion: After individual review of these matters, joining these cases was deemed appropriate.

Motion: **To join the following cases: SA-INV-3078, SA-INV-2079, SA-INV-3080 and SA-INV-3081.**

Motion Made By: Dr. Milton Glicksman

Second: Dr. Stephen DuLong

Vote: Unanimous

--In the Matter of SA-INV-3078: Holyoke Health Center

Allegations: Abandonment and inferior treatment

Discussion: Upon review of the patient record, there was no evidence to support the allegations.

Motion: **To not open as a formal complaint.**

Motion Made By: Dr. Milton Glicksman

Second: Dr. Stephen DuLong

Vote: Unanimous

--In the Matter of SA-INV-3079: Holyoke Health Center

Allegations: Abandonment and inferior treatment

Discussion: Upon review of the patient record, there was no evidence to support the allegations.

Motion: **To not open as a formal complaint.**

Motion Made By: Dr. Milton Glicksman

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Second: Dr. Stephen DuLong
Vote: Unanimous

--In the Matter of SA-INV-3080: Dr. David Zaluski

Allegations: Abandonment and inferior treatment
Discussion: Upon review of the patient record, there was no evidence to support the allegations.
Motion: **To not open as a formal complaint.**
Motion Made By: Dr. Milton Glicksman
Second: Dr. Stephen DuLong
Vote: Unanimous

--In the Matter of SA-INV-3081: Dr. Santiago Ocampo

Allegations: Abandonment and inferior treatment
Discussion: Upon review of the patient record, there was no evidence to support the allegations.
Motion: **To not open as a formal complaint.**
Motion Made By: Dr. Milton Glicksman
Second: Dr. Stephen DuLong
Vote: Unanimous

Administrative Matters

Motion: **To approve the proposed meeting calendars for 2014 and 2015.**
Motion Made By: Ms. Ailish Wilkie
Second: Dr. Cynthia Stevens
Vote: **Unanimous**

--August 2013 Scheduled Meeting

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Board members agreed by consensus that the meeting scheduled for August 14, 2013 should be cancelled, and that notice of cancellation should be posted on the Board's web site and notification sent to the Secretary of State.

--July 2013 Meeting: Presentation by Dr. Bruce Barrette, President of ADEX

Chair Dr. Mina Paul informed the members that the July 17 meeting will include a presentation on dental licensure examinations by Dr. Barrette.

--Administrative Fines

Dr. Paul mentioned that administrative fines are under consideration for certain violations of regulations. As research on this matter continues, the Board will be apprised of all developments.

--Update on Dental Assisting Regulations

While the proposed regulations have not yet been returned to the Board for promulgation, Board staff continues to design processes for implementing the registration of dental assistants and strategies for handling the large volume of new licensees.

Working Group Updates:

--Compliance Inspection Forms

Members have been appointed, and the group will have its initial meeting June 26, 2013.

--PGY-1

Members have been appointed, and the group will have its initial meeting July 24, 2013.

--Update on PMP

Dr. Paul informed the Board of a proposed amendment that would address some of the elements of the recently-approved changes to the Controlled Substance Act. The proposed amendment provides some exceptions to the definition of "new patient."

--Response from Dr. Isam Hamati re: Aspen Dental Practices

Motion: To invite Dr. Hamati and two of the dental directors in practices he owns to visit the Board for further discussion.

Motion Made By: Dr. Ward Cromer

Second: Ms. Lois Sobel

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Vote: **Unanimous**

--Amended Botulinum Toxin and Dermal Fillers Policy Advisory

Motion: **To adopt the Policy Advisory as amended.**

Motion Made By: Ms. Lois Sobel

Second: Ms. Ailish Wilkie

Vote: **Unanimous**

--Fourth U.S. Circuit Court Ruling

Dr. Paul advised the Board that the Court ruled in favor of the Federal Trade Commission against an action taken by the North Carolina Dental Board against tooth whitening operations in that state run by non-dentists.

Complaint Resolution—Pending Board Cases—Kathy Perault

--In the Matter of DEN-2012-0168: Dr. Ilya Ginsburg

Allegation: Inferior treatment

Discussion: Members reviewed the patient record and determined that there is insufficient evidence to sustain the allegation, but did note recordkeeping deficiencies.

Motion: **To dismiss the matter with an advisory letter regarding compliance with the Board's Regulation at 234 CMR 5.15, Content of Patient Records.**

Motion Made By: Ms. Ailish Wilkie

Second: Dr. Cynthia Stevens

Vote: Unanimous

--In the Matter of DEN-2012-0188: Dr. Paul Ponte

Allegation: Inferior treatment

Discussion: Members noted that the radiographs in the patient record were not of diagnostic quality.

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Motion: **To dismiss the matter with an advisory letter regarding the need for diagnostic radiographs prior to extraction.**

Motion Made By: Dr. Cynthia Stevens

Second: Ms. Lois Sobel

Vote: Unanimous

Recused: Dr. Milton Glicksman left the meeting at 9:51 a.m.

Dr. Glicksman returned to the meeting at 9:55 a.m. after he recused for the above matter DEN-2012-0188.

--In the Matter of DEN-2012-0199: Dr. Mouhab Rizkallah

Allegation: Inferior treatment

Discussion: After review of the patient record, Board members noted that a printed list of limitations of the orthodontic treatment were given to the parents, and determined the evidence is insufficient to sustain the allegation.

Motion: **To dismiss the matter without prejudice.**

Motion Made By: Dr. Cynthia Stevens

Second: Ms. Lois Sobel

Vote: Unanimous

--In the Matter of SA-INV-3267: Dr. Mouhab Rizkallah

Allegation: Advertising violation

Discussion: Board members reviewed a copy of an advertisement, as well as correspondence between the licensee and a representative of the Massachusetts Dental Society.

Motion: **To open as a formal complaint.**

Motion Made By: Dr. Milton Glicksman

Second: Dr. Stephen DuLong

Vote: Unanimous

--In the Matter of SA-INV-2998: Dr. Allen Tarro

Allegation: Fraud, abandonment and misdiagnosis of condition

Discussion: Members noted that the patient had been shown an educational video and had signed a specific informed consent for the procedure. They found insufficient evidence to support the allegations.

Motion: **To not open as a formal complaint.**

Motion Made By: Dr. Cynthia Stevens

Second: Dr. Milton Glicksman

Vote: Unanimous

--In the Matter of SA-INV-3022: Dr. David Leader

Allegation: Abandonment and inferior treatment

Discussion: Members noted that a letter of dismissal was sent to the patient, and they found insufficient evidence of inferior treatment.

Motion: **To not open as a formal complaint.**

Motion Made By: Dr. Cynthia Stevens

Second: Ms. Lois Sobel

Vote: Unanimous

--In the Matter of SA-INV-3035: Dr. Olga Krikunenko

Allegations: Fraud and misdiagnosis of condition

Discussion: After review of the investigative report and radiographs of both patients, Board members found insufficient evidence to support the allegations.

Motion: **To not open as a formal complaint.**

Motion Made By: Dr. Stephen DuLong

Second: Dr. Milton Glicksman

Vote: Unanimous

--In the Matter of SA-INV-3076: Dr. Steven Black

Allegations: Misdiagnosis, inappropriate prescribing and unable to obtain dental records

Discussion: Upon review of the report, members found insufficient evidence to support the allegations.

Motion: **To not open as a formal complaint.**

Motion Made By: Dr. Cynthia Stevens

Second: Dr. Milton Glicksman

Vote: Unanimous

--In the Matter of SA-INV-2625: Dr. Mohamad Shurbaji

Allegations: Inferior treatment and business practice issues

Discussion: It was noted that the Licensee never treated this patient, as the patient at this emergency visit declined to update medical history, to allow the exposure of radiographs or to allow Licensee to perform any type of examination.

Motion: **To not open as a formal complaint.**

Motion Made By: Dr. Milton Glicksman

Second: Dr. Cynthia Stevens

Vote: Unanimous

--In the Matter of SA-INV-2966: Dr. Alan Friedman

Allegations: Inferior treatment and fraud

Discussion: Board members reviewed the investigative report and found insufficient evidence to sustain the allegations.

Motion: **To not open as a formal complaint.**

Motion Made By: Dr. Milton Glicksman

Second: Dr. Cynthia Stevens

Vote: Unanimous

--In the Matter of SA-INV-3007: Dr. Radha Reddy

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Allegations: General practice standards and fraud

Discussion: Board members reviewed patient radiographs and the patient record, finding insufficient evidence to sustain the allegations, but finding recordkeeping deficiencies.

Motion: **To not open as a formal complaint and send an advisory letter regarding compliance with the Board's Regulation at 234 CMR 5.15, Content of Patient Records.**

Motion Made By: Dr. Stephen DuLong

Second: Dr. Cynthia Stevens

Vote: Unanimous

Recused: Dr. Milton Glicksman left the meeting at 10:12 a.m.

--In the Matter of SA-INV-3008: Dr. Raghu Reddy

Allegation: General practice standards and fraud

Discussion: Board members reviewed patient radiographs and the patient record, finding insufficient evidence to sustain the allegations, but finding recordkeeping deficiencies.

Motion: **To not open as a formal complaint and send an advisory letter regarding compliance with the Board's Regulation at 234 CMR 5.15, Content of Patient Records.**

Motion Made By: Ms. Ailish Wilkie

Second: Ms. Lois Sobel

Vote: Unanimous

Recused: Dr. Milton Glicksman left the meeting at 10:12 a.m.

Dr. Milton Glicksman returned to the meeting at 10:17 a.m. after he recused for the above matters: SA-INV-3007 and SA-INV-3008

--In the Matter of SA-INV-3184: Dr. Michael Garber

Allegation: Inferior treatment

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Discussion: Members reviewed the patient record and found insufficient evidence to support the allegation, but noted that the patient record did not include a signed general consent for treatment.

Motion: **To not open as a formal complaint and send an advisory letter regarding compliance with the Board's Regulation at 234 CMR 5.15, Content of Patient Records.**

Motion Made By: Dr. Milton Glicksman

Second: Dr. Cynthia Stevens

Vote: Unanimous

Probation Matter—Karen Fishman, Probation Monitor

--Webinar Policy Update – Ms. Karen Fishman was unavailable and the matter was deferred for the next Board Meeting on July 17, 2013.

Motion: **To Re-order Agenda at 10:19 a.m.**

Motion Made By: Dr. Cynthia Stevens

Second: Ms. Ailish Wilkie

Vote: Unanimous

Motion: **To Leave General Session at 10:19 a.m.**

Motion Made By: Dr. Stephen DuLong

Second: Ms. Ailish Wilkie

Vote: Unanimous

Motion: **To Enter Executive Session at 10:19 a.m.**

Motion Made By: Dr. Cynthia Stevens

Second: Ms. Ailish Wilkie

Vote: **Yea:** Dr. Stephen DuLong; Dr. Milton Glicksman; Dr. Cynthia Stevens; Ms. Lois Sobel, RDH; Ms. Ailish Wilkie, CPHQ.; Ward Cromer, Ph.D.
Abstain: Dr. Mina Paul
Non-Voting Member: Ms. Diane Grondin, CDA Advisor

Motion: **To Leave Executive Session at 10:21 a.m.**

Motion Made By: Dr. Cynthia Stevens

Second: Ms. Lois Sobel

Vote: **Yea:** Dr. Stephen DuLong; Dr. Milton Glicksman; Dr. Cynthia Stevens; Ms. Lois Sobel, RDH; Ms. Ailish Wilkie, CPHQ.; Ward Cromer, Ph.D.
Abstain: Dr. Mina Paul
Non-Voting Member: Ms. Diane Grondin, CDA Advisor

Motion: **To Enter Adjudicatory Session at 10:21 a.m.**

Motion Made By: Ms. Ailish Wilkie

Second: Ms. Lois Sobel

Vote: **Yea:** Dr. Stephen DuLong; Dr. Milton Glicksman; Dr. Cynthia Stevens; Ms. Lois Sobel, RDH; Ms. Ailish Wilkie, CPHQ.; Ward Cromer, Ph.D.
Abstain: Dr. Mina Paul
Non-Voting Member: Ms. Diane Grondin, CDA Advisor

Motion: **To Leave Adjudicatory Session at 10:23 a.m.**

Motion Made By: Ms. Lois Sobel

Second: Dr. Cynthia Stevens

Vote: **Yea:** Dr. Stephen DuLong; Dr. Milton Glicksman; Dr. Cynthia Stevens; Ms. Lois Sobel, RDH; Ms. Ailish Wilkie, CPHQ.; Ward Cromer, Ph.D.
Abstain: Dr. Mina Paul
Non-Voting Member: Ms. Diane Grondin, CDA Advisor

Motion: **To Enter M.G.L. c.112, §65C Session at 10:23 a.m.**

Motion Made By: Ms. Lois Sobel

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Second: Dr. Stephen DuLong
Vote: **Yea:** Dr. Stephen DuLong; Dr. Milton Glicksman; Dr. Cynthia Stevens; Ms. Lois Sobel, RDH; Ms. Ailish Wilkie, CPHQ.; Ward Cromer, Ph.D.
Abstain: Dr. Mina Paul
Non-Voting Member: Ms. Diane Grondin, CDA Advisor

Motion: **To Leave M.G.L. c.112, §65C Session at 10:24 a.m.**

Motion Made By: Ms. Ailish Wilkie

Second: Ms. Lois Sobel

Vote: **Yea:** Dr. Stephen DuLong; Dr. Milton Glicksman; Dr. Cynthia Stevens; Ms. Lois Sobel, RDH; Ms. Ailish Wilkie, CPHQ.; Ward Cromer, Ph.D.
Abstain: Dr. Mina Paul
Non-Voting Member: Ms. Diane Grondin, CDA Advisor

Motion: **To enter General Session at 10:24 a.m.**

Motion Made By: Ms. Lois Sobel

Second: Ms. Ailish Wilkie

Vote: Unanimous

Motion: **To approve minutes of May 1, 2013, General Session.**

Motion Made By: Dr. Stephen DuLong

Second: Ms. Lois Sobel

Vote: Unanimous

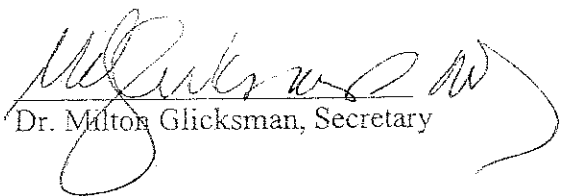
Motion: **To adjourn the Meeting at 10:27 a.m.**

Motion Made By: Ms. Ailish Wilkie

Second: Dr. Stephen DuLong

Vote: Unanimous

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Dr. Milton Glicksman, Secretary

Date: 10/2/13