



OPERATIONAL SERVICES DIVISION

**Massachusetts  
Environmentally  
Preferable  
Products (EPP)  
Procurement  
Program**

# Recycled and Environmentally Preferable Products and Services Guide

Massachusetts  
Statewide Contracts  
Operational Services Division

Volume XXXVI

September 15, 2012

*Check the website for updated contract information prior to year end.*

*Printed on 30% post-consumer content recycled paper*

## Introduction

The Commonwealth of Massachusetts, through a coordinated effort at the Operational Services Division (OSD), has made great progress in their Environmentally Preferable Products (EPP) Procurement Program, expanding their purchases of products made with recycled content and adding purchases of EPPs, such as those which diminish energy consumption or reduce the amount of toxics. Many agencies and political subdivisions also initiated their own efforts to procure these goods, as a means of stimulating markets for raw materials and encouraging local economic growth.

This Guide has been prepared by OSD, in cooperation with the Executive Office of Environmental Affairs and Department of Environmental Protection, in an attempt to assist Commonwealth agencies and political subdivisions in identifying and procuring products made with recycled content and having other environmentally preferable attributes. The products and services listed in this guide are those which appear on Commonwealth statewide and limited user contracts and which are available to all state agencies and political subdivisions.

In addition to the products on statewide contracts, there are many other recycled and EPPs available to Commonwealth purchasers. Individual agencies interested in learning more about EPPs not listed here, or desiring help in purchasing these goods, should contact the OSD staff for assistance, or consult the OSD environmental web page on the Internet ([www.mass.gov/epp](http://www.mass.gov/epp)). Future editions to this Guide will include other EPPs as they become available.

New EPPs are constantly becoming available through statewide contracts. OSD encourages agencies and political subdivisions to inform the agency of any recycled and other environmentally preferable products they believe should be part of a statewide price agreement.

### Easy Updating for this Guide!

The *Recycled and Environmentally Preferable Products and Services Guide to Massachusetts Statewide Contracts* is produced to be stored in a three rung binder and can be updated on a page-by-page basis as individual contracts are revised.

How often is the guide updated?

The EPP Program is scheduled to update the Guide twice a year; typically in spring and early fall so that the information is available to agencies and others in advance of the close of the Fiscal Year and at the start of the fall season and school openings.

How do you know which contracts (or guide pages) have been changed?

- Readers should consult the individual contract on [www.comm-pass.com](http://www.comm-pass.com) to see the most updated version of the contract. Directions for accessing the contracts on that website are provided on page 6 of this guide.
- **Saving paper.** Since updates to the Guide typically affect only selected pages while the bulk of the publication remains the same, this design enables guide users to save paper by not reprinting the book in its entirety on a regular basis.

How do I get updates?

Just go to our website [www.mass.gov/epp/](http://www.mass.gov/epp/) and click on "Download Publications, Reports and Tools" and download the update from our website. Please remember to use the "duplex" tool on your printer in order to conserve paper. Print only those pages of the guide that require updating.

### OSD Environmental Contacts are:

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## How to Use this Guide

This Guide contains an **alphabetical listing** of all the products and services that involve recycled content or have other environmentally preferable features available on Massachusetts Statewide Contracts. For each of the products/services listed, the Guide provides:

- A summary of the items with recycled content or other environmentally preferable features,
- Contract number,
- List of contractors (i.e. vendors on contract) who offer EPPs,
- Contract expiration date
- OSD (or lead agency) Contract Manager as well as OSD's EPP contact, person.
- Actual product pricing (where possible)
- Sources of additional information/tips for using the contract.

Please keep in mind that **sometimes partial awards are made to vendors**, which means each vendor listed may not offer all the items included in the contract. As public purchasers, you have the option to buy from any of the vendors listed.

The Guide also provides **introductory information** on purchasing environmentally preferable products and accessing statewide contracts (e.g. using the Commonwealth Procurement Access and Solicitation System, writing green specifications, etc.

## OSD's Environmentally Preferable Products Procurement Program Services Available to Massachusetts Public Purchasers

The Environmental Purchasing Program provides a number of services for state agencies, municipalities, authorities and other political subdivisions assisting them in buying environmentally preferable products.

### Receive free EPP publications!

- Download a copy of the *Recycled and EPPs Guide to Massachusetts Statewide Contracts*.
- Subscribe to the email *EPP Buyer Updates*, which provide up-to-date information on current contracts, new products and events.

### Add our website to your favorites: [www.mass.gov/epp](http://www.mass.gov/epp)

- Download guidance and a copy of Executive Order 515, Establishing a Purchasing Policy
- Access product and service information resources
- Download all our publications and reports
- Obtain direct links to other green purchasing organizations and sites
- Subscribe to the EPP Buyer Update newsletter



## Using Massachusetts Statewide Contracts A Guide for Political Subdivisions

### Purpose and Benefits of State Contracts

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- Statewide contracts or Price Agreements offer Commonwealth purchasers a means of procuring quality, or **“best value”** goods and services easily and efficiently.
- Because the specification writing, bidding, and evaluation have been done for you, as well as an award based on volume purchases, state contracts should represent a considerable **time and cost savings**.
- Because the product and/or service research (and often product testing) has been done for you, the goods you purchase are more likely to perform well, and offer adequate warranties.
- Currently **hundreds of EPPs are available** through Statewide Contracts, offering products made with recycled content, are energy efficient, or provide some other environmental benefit. You are encouraged to take advantage of these contracts in starting or expanding your environmental purchasing programs.

### Who is Eligible to Use State Contracts?

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- In addition to all state agencies, these contracts are available to **independent authorities, municipalities, and all other political subdivisions**, and other eligible entities (such as approved purchase of service entities), **regardless of geographic location**. These entities include all municipal departments, municipal and/or county purchasing cooperatives, state colleges and universities, and public schools/districts.
- **Chapter 30B Entities** - Buying Recycled is not precluded under Chapter 30B according to the Office of the Inspector General for the Commonwealth: *“Cities, towns, and other local government bodies that have decided to purchase paper and other products made from recycled materials need not hesitate to do so, even if similar non-recycled products are available at a lower price”* (OIG Procurement Bulletin, March, 1998).

### Purchasing from State Contracts

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- Simply call the vendor of choice as listed in the guide and place your order. You will need to reference the contract name and number. Prices are frequently established within contracts, although sometimes prices will be identified as a catalogue discount, or must be requested on a case by case basis.
- Unless the contract allows for a delivery charge, vendors must deliver to all parts of the state at no extra charge. In some contracts, minimum orders may apply.

### Who Should Political Subdivisions Contact for Questions or More Information?

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- You may call the contract manager or the environmental purchasing contact indicated on the contract page of this guide.
- **Comm-PASS** can be accessed by anyone with an Internet connection. (See details on the upcoming page).



## Accessing Statewide Contracts on the Internet

### Searching for a Contract by Contract Number

The Comm-PASS system provides expanded searching capabilities, making it easy to find the contract(s) you need in just a few simple steps. To locate a specific contract in this Guide, please follow the steps below:

- 1) Go to [www.Comm-PASS.com](http://www.Comm-PASS.com)
- 2) Select the "Search" menu option
- 3) Access the "Search for a Contract" page
- 4) On the "Search for a Contract" page:
  - Under "Document Number" enter the contract number found in a shaded box at the top of each product/service record in this Guide
  - Under "Document Status" select "Active"
- 5) Click on the **search results link** that appears above the search form.
- 6) On the following page click on the "eye-glasses/view" icon.
- 7) On the contract "Summary" page access vendor contact information by clicking on "Vendors" tab and OSD Update by clicking on "Forms&Terms" tab.

#### Comm-PASS Tips

- **Do not use the "Back" button of your browser.** Instead use the "breadcrumb" links that appear at the top of the screen just underneath blue Comm-PASS main menu.
- **Comm-PASS makes a distinction between solicitations and contracts.** Here are what these terms mean in the "Comm-PASS parlance":

A **solicitation** is a Comm-PASS record associated with an RFR, RFP or other document posted for vendors to respond. A vendor can respond to a solicitation while it is **open** and cannot once it is **closed**.

A **contract** is a Comm-PASS record associated with a contract or contracts signed with vendors for providing goods or services. One can use a contract for purchasing while it is active, and can no longer do

### Searching for All Statewide Contracts in a Specific Category

If you are looking for all statewide contracts in a specific category, it is also easy to do using a simple shortcut. OSD and its designees issuing statewide contracts use the same numbering convention, which includes a three-letter code denoting the product or service category. To find all active statewide contracts in a specific category follow these steps:

- 1) Get to the "Search for a Contract" page on Comm-PASS following the steps above.
- 2) On the "Search for a Contract" page. Under "Document Number" enter one of the three-letter codes from the table below. Under "Document Status" select "Active"

Code	Category Description	Code	Category Description
ANI	Live Animal	ITC	IT Hardware
CLT	Clothing/Toiletries	ITS	IT Software & Services
ENE	Energy/Fuel/Utilities	ITT	Telecommunications
FAC	Environ. Services	LAW	Safety/Enforcement/Protection
FAC	Facility Maintenance/Repair	MED	Healthcare
GRO	Food/Groceries	OFF	Office/Recreation/Education
HSP	Healthcare	PRF	Professional Services
HSS	Human/Social Services	VEH	Vehicles/Transportation/Road Maintenance

## Tips on Writing Green Specifications

If you chose not to use a statewide contract for a particular commodity, here are some tips to keep your buy recycled program on target:

### Simple Revisions to Your Current Specs May Be All You Need

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No need to sacrifice quality when buying EPPs. Just be sure your **specifications are based on performance**, not aesthetics(e.g. stringent color limitations) and eliminate wording that may preclude recycled or EP products, such as “virgin paper only”

### Talk to Vendors

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Talk to your current suppliers to learn about what recycled products are available and reasonable standards for post-consumer recycled content (also, see the Resources page of this guide)

Ask vendors to provide information on availability and pricing of EPPs in their bid responses

### Build in Flexibility

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You can build flexibility into your bid specifications by giving manufacturers and suppliers an opportunity to provide “**alternative products**”. The alternatives may contain recovered materials and meet your needs. This enables you to award only EPPs if desired, or offer buyers a choice of options

Include a **price preference** in your bid for products with recycled content

At the very least, include a **request for information** in your bid that will provide you with data on availability and price for future purchases(e.g. information on chlorine free paper)

### Include Definitions

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Include standard definitions of what you mean by such words as recycled, recovered materials, remanufactured (see the Appendix of this guide for help, or call the OSD contacts)

### Hold a Pre-Bid Conference

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A pre-bid conference provides an opportunity for industry representatives to help you amend specifications and bid documents to enable recycled products to compete

### Avoid Awarding Bids on an All-Or-Nothing Basis

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As recycled product vendors may be able to supply some, but not all of the products you request, provide a method for either **partial awards** to more than one vendor, or awards by product grouping, or categories

### Advertise Bids Widely

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Expand your bidder’s list to include recycled product manufacturers and use the Internet when possible

### Service Contracts

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Grow your environmental program by enlisting the help of your **service contract vendors**. When bidding service contracts, or working with current vendors, encourage or require those vendors to use products, which contain recycled materials or are environmentally preferable. For example:

**Janitorial service providers should be required to use only recycled paper towels** which contain a minimum of 40% post-consumer content and recycled toilet paper which contains a minimum of 20% post-consumer content

Require janitorial contractors to provide **less-toxic cleaner** options for your facility that comply with Executive Order 515.

Food service vendors should be required to use **only paper products with recycled content**, including paper towels(see above for content) and napkins which contain a minimum of 30% post-consumer content; also, include specifications which encourage recycled content trash liners and the recycling of cardboard, glass, steel and plastic containers

Request whenever possible the use of **unbleached, or non-chlorine bleached paper products**

## Recycled Product Purchasing Policy “Closing the Loop”

**Recycling does not end at the curbside and office “blue bin” - it begins there.** Only by **purchasing** products manufactured with recycled content can communities create and stimulate markets for the recyclable materials collected. Both the Federal Government and Commonwealth of Massachusetts have recognized the importance of buy recycled efforts by making a commitment to purchase a number of targeted products that contain a designated level of post-consumer recycled content (e.g. copy paper, envelopes, janitorial paper goods). Buying recycled is the critical link in closing the recycling loop.

### Purpose of a Written Policy

Establishing a successful Buy Recycled Program is a several-step process involving vendors, users and procurement officials. Experience tells us that many existing programs began with a written buy recycled policy that offers guidelines and clearly defines the purpose and goals of the effort. A written policy demonstrates a strong commitment, serves to break down the traditional barriers of buying recycled and, overall, and generates greater recognition and support for the program.

Many Massachusetts communities (see box) have already taken the lead in adopting a formal written buy recycled purchasing policy as part of their recycled procurement programs. A policy can be anywhere from two sentences to several pages, depending on the level of detail a community chooses to address. Assistance for drafting a buy recycled policy and copies of policies already in place in Massachusetts can be obtained from the contact listed below.

#### Municipal Buy Recycled Policies

Close to 300 municipalities that have written policies.

Cambridge	Springfield
Waltham	Somerville
Chelmsford	Westport
Maynard	Brookline
Sudbury	Pittsfield

*(above are just a few examples)*

### Steps to a Successful Buy Recycled Program

#### Step 1 - Drafting a Buy Recycled Policy

- **Obtain a commitment from the “top”** - Getting support from the leaders of your community or organization is one of the most important steps you can take to ensure the success of your program. For cities and towns this may be the Mayor, Town Manager or Board of Selectmen. Such an endorsement will go a long way in overcoming much of the resistance you may encounter in implementing a buy recycled program by making clear that the program is to be a “team” effort with the full support of top officials.
- **Writing the Policy** - Use broad language which encourages the procurement of recycled products whenever feasible and when cost, performance and availability are not compromised. In determining where best to focus your efforts, take a look at what others are doing; target specific products that are widely available and cost competitive, such as paper, toner cartridges, paint and oil; consider a price preference; and use statewide contracts whenever possible(see below).

**Step 2 - Using State Contracts** -- Because the specification writing, bidding, and evaluation have been done, as well as an award based on volume purchases, state contracts should represent a considerable time and cost savings. Currently there are over two dozen Massachusetts state contracts that offer recycled products, including copy paper and office supplies, envelopes, janitorial paper products, toner cartridges, trash bags, traffic control devices, boxes, bins, antifreeze, re-refined oil, office panels, paint and printing services. Call the Operational Services Division (OSD) for a Recycled Products Guide of state contracts.

**Step 3 - Communicate Your Efforts** -- Get the word out! Most people want to do the right environmental thing. Let them know that you are establishing a buy recycled program and be sure to elicit the support of others, such as recycling coordinators, school teachers and students, conservation commission members, environmentally aware area businesses, etc. during the drafting and approval process as well as afterwards. Think about getting a memo from the Mayor to all departments, consider hosting a workshop (OSD can help you set this up), include an article in municipal newspapers or newsletters, and apply for OSD’s annual buy recycled award.

**For assistance** on EPP Procurement issues, please contact Marcia Deegler, OSD, (617) 720-3356, [marcia.deegler@state.ma.us](mailto:marcia.deegler@state.ma.us) or Dmitry Nikolayev, OSD, (617) 720-3351, [dmitriy.nikolayev@state.ma.us](mailto:dmitriy.nikolayev@state.ma.us). Mailing Address: One Ashburton Place, Room 1017, Boston, MA 02108-1552.



## Draft Model

# Environmentally Preferable Product (EPP) Procurement Policy

## Basic Policy

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In recognition of the need to make more efficient use of our natural resources, create markets for the materials collected in recycling programs, reduce solid waste volume and disposal costs, conserve energy and resources and significantly limit the amount of toxic substances being disposed of or consumed while serving as a model for private and public institutions, the City/Town of \_\_\_\_\_ is committed to purchasing products which are environmentally preferable whenever such products meet quality and performance requirements and are available at reasonable prices and terms. EPPs include, but are not limited to, products that contain recycled content, are energy efficient, less toxic, reduce packaging, conserve water, are readily biodegradable, and preserve open space.

To the maximum extent practicable, the following standards should be adhered to:

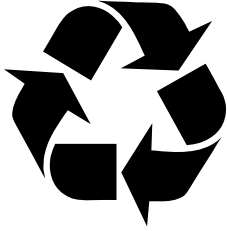
- a) For all purchases of printing and writing paper for in-house use or custom printed materials by professional printers, including copier paper, offset paper, forms, stationary, envelopes, tablets, notepads and file folders, the minimum content standards shall be no less than 30% post-consumer recycled materials to meet the current state and federal minimum standards.
- b) Town departments shall ensure that all contracts for printing require the inclusion of an imprint identifying the recycled content of the paper whenever practicable, along with the recycling symbol.
- c) For the purpose of measuring the progress of the program and success in meeting the recycling goals of the Commonwealth, each department shall report purchases of recycled products to the Town Manager (or other appropriate municipal chief/ board) on July 30 for the previous fiscal year.

## Options to Add to the Basic Policy

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1. Any deviation from the standards under part “a” above must be approved by the Town Manager (or other appropriate municipal chief / board). The decision not to procure recycled content printing and writing paper meeting these standards shall be based solely on a determination that a satisfactory level of competition does not exist, that items are not available under a reasonable time period, or that items fail to meet reasonable performance standards or are only available at an unreasonable price.
2. Consider targeting additional items to be purchased only with recycled content, such as, but not limited to, janitorial paper products, paint, remanufactured toner cartridges and office(cubicle) panels, office supplies, trash bags, energy efficient office equipment, re-refined oil and anti-freeze. (This can be done in the initial policy, or added afterwards). To secure these products, departments should consult the Commonwealth of Massachusetts Recycled Products Guide for State Contracts, published by the Operational Services Division and shall adhere to EPA Recommended Affirmative Procurement Guidelines whenever practicable.
3. Each department shall implement paper reduction techniques through the use of duplexing, sharing and circulating materials, use of electronic mail, and reuse of discarded paper for draft work, scrap paper and internal messages.
4. The head of each city/town department should incorporate waste prevention and recycling in daily operations and should work to expand markets for recovered materials through greater preference and demand for recycled products and by revising current purchasing specifications to encourage and promote their purchase.
5. Town departments shall implement a price preference (10% if possible) to encourage the procurement of recycled and environmentally preferable products.
6. The City/Town shall require its contractors and consultants to use and specify recycled products in fulfilling contractual obligations wherever practicable.

NOTE: Visit The EPP Program’s website at [www.mass.gov/epp](http://www.mass.gov/epp) to see the October, 2009 Executive Order #515 that specifically targets other procurement areas that state agencies and others should consider when greening their purchases.



## Definitions

### Include These in Your Bid Language to Clarify Environmental Specifications

**Environmentally Preferable Product (EPP)** - A product or service that has a lesser or reduced effect on human health and the environment when compared with competing products or services that serve the same purpose. Such products or services may include, but are not limited to, those which contain recycled content, minimize waste, conserve energy or water, and reduce the amount of toxics either disposed of or consumed.

**Energy Star** is a Federal standard applied to office equipment for the purpose of rating the energy efficiency of the equipment. Energy Star computers, monitors, and printers save energy by powering down and going to “sleep” when not in use, resulting in a reduction in electrical bills and pollution levels.

**MBE** – a Minority Business Enterprise certified by the State Office of Minority and Women Business Assistance (SOWMBA).

**Post-consumer Content** - Products generated by a business or consumer which have served their intended end uses, and which have been separated or diverted from solid waste for the purpose of collection, recycling and disposition.

**Pre-consumer Materials** (also known as Post-Industrial) are generated by manufacturers and product converters. Instead of being trashed, the materials such as trimmings, damaged or obsolete products or overruns are collected and incorporated into a manufacturing process.

**Price Preference** - When a government agency, municipality or department, or any other entity is willing to pay a higher price (usually 5 - 10%) for recycled or environmentally preferable products.

**Recycled Products** means goods which contain materials which have been diverted from the solid waste stream, including post-consumer materials, and materials and/or by-products generated in industrial processes, or which have been wholly or partially remanufactured.

**Recovered Materials** are waste materials and byproducts which have been recovered or diverted from solid waste, including post-consumer materials and materials generated in industrial processes.

**Remanufactured Products** are those products or equipment partially or fully manufactured from existing product materials where such materials are cleaned and repaired to the extent possible and reused in the new product or equipment. All unusable parts are to be removed and replaced with new or remanufactured parts which meet OEM standards.

**Recyclability** - The ability of a product or material to be recovered from or otherwise diverted from the solid waste stream for the purpose of recycling.

**“Unreasonable Price”** - Prices for recycled paper goods may be considered “unreasonable” if the cost is greater than 10% of the lowest responsive virgin material bid. However, for other products, please remember that purchasers should consider the cost of maintenance, frequency of replacement and disposal costs, in addition to the purchase price, to get the “true” or “life-cycle” cost of a product.

**WBE** – a Women’s Business Enterprise certified by the State Office of Minority and Women Business Assistance (SOWMBA).

**W/MBA** – a Minority and Women’s Business Enterprise certified by the State Office of Minority and Women Business Assistance (SOWMBA).



## Environmental Purchasing Resources

Writing specifications and identifying opportunities for procuring environmentally preferable products can sometimes be difficult and time consuming. Below is a list of resources which may be helpful in developing a buy recycled program or in locating recycled products.

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### Operational Services Division (OSD)

With 1.25 full-time staff people dedicated to environmental procurement issues and a **Resource Library** of vendor and product information, OSD can help you design a program, prioritize your efforts and write a bid. OSD also has **various recycled products fact sheets** for paint, oil, toner cartridges, paper, anti-freeze, envelopes, office supplies and others. These fact sheets are available free of charge. Call Marcia Deegler, Director, Environmental Purchasing, at (617) 720-3356 or Dmitriy Nikolayev, Procurement Manager for Facilities and Environmental Services, at (617) 720-3351, or find information about products, contracts, and upcoming events by accessing the Internet at [www.mass.gov/epp](http://www.mass.gov/epp)

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### Leading by Example Program

The Massachusetts Leading by Example Program, based in the Executive Office of Energy and Environmental Affairs, was formed by Executive Order No. 484 in April of 2007 to help state agencies minimize the environmental impacts of their operations and activities, and to promote innovative sustainable practices in Massachusetts. For more information on the Program and the efforts of Leading by Example Council please visit them on the web at [www.mass.gov/envir/Sustainable/](http://www.mass.gov/envir/Sustainable/)

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### Responsible Purchasing Network (RPN)

The Responsible Purchasing Network is a diverse network of stakeholders that promotes and practices responsible purchasing by identifying best practices, developing effective purchasing tools, educating the market and utilizing its collective purchasing power to maximize environmental stewardship, protect human health and support local and global sustainability. Their website [www.responsiblepurchasing.org](http://www.responsiblepurchasing.org) is an valuable “one stop” resource for a broad range of EPP information.

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### The Center for a New American Dream

The Center for a New American Dream is a non-profit organization formed to help Americans assume responsibly to protect the environment, enhance quality of life, and promote social justice. The Center exists to create that positive impact. They work with individuals, institutions, communities, and businesses to conserve natural resources, counter the commercialization of our culture, and change the way goods are produced and consumed. More specifically they have worked with the Massachusetts EPP Program to assist in coordinating procurements and contract language for various environmental products. For more information on The Center, visit them on the web at [www.newdream.org](http://www.newdream.org).

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### Certification / Rating Programs (Third Party)

There are several third-party certification programs available today intended to verify environmental claims and assist buyers in specifying green products. Below are just a few that Commonwealth purchasers are encouraged to reference when looking for green alternatives in their purchasing. Please contact the OSD staff for other available certifications and programs.

- **EcoLogo** - [www.environmentalchoice.com](http://www.environmentalchoice.com)
- **Green Seal** – [www.greenseal.org](http://www.greenseal.org)
- **LEED** - [www.usgbc.org/](http://www.usgbc.org/)
- **GREENGUARD** - [www.greenguard.org/](http://www.greenguard.org/)
- **Chlorine Free Products Association** - [www.chlorinefreeproducts.org/](http://www.chlorinefreeproducts.org/)
- **Forest Stewardship Council (FSC)** - [www.fsc.org/](http://www.fsc.org/)

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### Other

There are many other places to get information on recycled products, including:

- Other agencies or municipalities - check with neighboring purchasers to learn of their successful purchases
- The Massachusetts EPP Procurement web page [www.mass.gov/epp](http://www.mass.gov/epp) has tools and more resources.

# Products

## Alternative Snow and Ice Products

<b>Contract #:</b> FAC76	<b>OSD Update #</b> TBD
<b>Expiration Date:</b>	4/30/13
<b>OSD Contract Manager:</b>	Dmitriy Nikolayev (617) 720-3351
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



**Contract Summary:** These products will now be included in Category 7 of the new Maintenance, Repair and Operations statewide contract #FAC76. Awards are still being finalized, but contract users should check [www.commpass.com](http://www.commpass.com) by October, 2012 to view the awarded vendors and products. The purpose of these products is to provide environmentally preferable alternatives to the use of sodium chloride (salt) for deicing of walkways, parking lots, roadways, etc.

**Why replace road salt?** Those millions of tons of salt dumped on U.S. roads every winter eventually wash away, either when the snow melts or when spring rains arrive. Depending where it ends up, that salt can cause a lot of trouble for plants and animals, as well as people — and not just because it corrodes our cars, bridges and other metal structures.

In water bodies like lakes and rivers and local ponds, salt run-off raises the salinity of the water while reducing dissolved oxygen levels, creating alien conditions that native wildlife often can't handle. For the same reason salt can render farmland infertile and wipe out plant life in nearby soil. That's because when salt ends up in the soil, it quickly absorbs moisture before plants can. Salted soil thus creates drought conditions for plants, even when there's plenty of water all around them. Similar problems impact people and pets as well.

**Contractor Information:**

Contractor	Main Contact	Address	Phone/Email
Awards Pending			



# Anti-Freeze, Remanufactured



<b>Contract #:</b> VEH89	<b>OSD Update #:</b> 3-1-12
<b>Expiration Date:</b>	9/30/2013 (1 – one year option to renew)
<b>OSD Contract Manager:</b>	Max Feldpausch (617) 720-3105
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356

**Contract Summary:** These products are included as part of Contract # VEH89, Motorized Vehicle Parts, Re-refined Motor Oil, Remanufactured Anti-freeze and Other Lubricants. This portion of the contract provides recycled anti-freeze made from 100%-recycled ethylene glycol in both ready-to-use and concentrated forms and in 1 gallon, 55 drum and bulk quantities.

**Awarded Vendor:** Dennison Lubricants

Contact Person: Brian Dennison

[Brian@denlube.org](mailto:Brian@denlube.org); 508-946-0500x32

**Product Description:**

Brand Name	Product Description
GBC	Antifreeze, 100% Remanufactured Ethylene Glycol, Ready-to-use (diluted)
GBC	Antifreeze, 100% Remanufactured Ethylene Glycol, Concentrate
	Other products are also available on the contract.

**How to Use this Contract:** Please visit [www.comm-pass.com](http://www.comm-pass.com) for a full list of contractors and available products and services.

# Bio-Based Lubricants, Equipment and Automotive

<b>Contract #:</b> VEH89	<b>OSD Update #:</b> 3-1-12
<b>Expiration Date:</b>	9/30/2013 (1 – one year option to renew)
<b>OSD Contract Manager:</b>	Max Feldpausch (617) 720-3105
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



**Contract Summary:** Vegetable oils, or bio-based products as they are often referred to, are included throughout several oil/fluid product listings. These products, made from corn, canola, soy, and other vegetable oils are being used to produce a wide range of lubricants.

The majority of companies manufacturing plant-based lubricants have focused primarily on industrial oils. Within this category, certain applications are best suited for plant-based lubricants. These include hydraulic oils, total loss lubricants, metalworking oils and other general oils. The bio-based lubricants contained on this contract meet original equipment manufacturer (OEM) product requirements and use the same American Society for Testing Materials (ASTM) standards as petroleum based fluids.

Users are finding that vegetable oils can offer even better performance than petroleum oils in some applications, with the added benefits of being less toxic, renewable and biodegradable, thus posing a greatly reduced threat to human health and the environment. For instance, when spilled, bio-based products pose NO immediate threat to the surrounding environment. Conversely, spilled petroleum can contaminate streams, kill vegetation and harm wildlife and carry a costly remediation.

**Contractor Information**

Contractor	Contact	Address	Phone / Fax	Email
Dennison Lubricants	Brian Dennison	102 Charles A Eldridge Drive Lakeville, MA 02347	508-946-0500x32	briand@denlube.com

## Boxes, Recycled Corrugated, Storage

<b>Contract #:</b> EOT OFF01	<b>OSD Update #</b> 02-01B
<b>Expiration Date:</b>	<b>03/26/13 (1 – one year option to renew)</b>
<b>EOT Contract Manager:</b>	<b>William Ferringo, EOT (619) 973-7409</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** This contract provides corrugated boxes for general use, containing the minimum 35% post-consumer material, as well as reusable plastic crates, and environmentally preferable packing material in three categories described below. This contract was issued by the Executive off of Transportation as a ‘multi-user’ contract. Agencies and others interested in using the contract should call the awarded vendors directly to sign the requested contract forms and terms. The pricing has already been negotiated and appears on the comm-pass website on the vendor pages. For questions, please contact the EOT contract manager indicated above.

Category	Description
Category 1	Recycled, Corrugated Boxes (including specialty and made-to-order boxes)
Category 2	Reusable Plastic Rental Boxes/Crates
Category 3	Recycled and/or Environmentally Preferable Packing Material and/or Supplies

Vendor / Contact	Address	Phone / Email	Awarded Categories	Comments
Lancaster Packaging Arlene Harty	P.O. Box 239 Hudson, MA 01749	Phone: (978) 618-2269 lanpkg@aol.com	Category 2 and Category 4	M / WBE, SOMWBA Certified Prompt Pay Discount 2%-10 days
Rentacrate, Inc. Christopher Osborn	125 Prospect Street Waltham, MA 02453	Phone: (781) 899-4477x255 cosborn@rentacrate.com	Category 3	Delivery and pick-up of various rental moving products
WB Mason	647 Summer Street Boston, MA 02210	Phone: (508) 436-1338	Categories 1-3	

**How to Use this Contract:** Call the contacts above to obtain more details on products or pricing. More information is also available at [www.comm-pass.com](http://www.comm-pass.com).

## Building Materials and Supplies

<b>Contract #:</b> FAC76	<b>(Rolled into the new MRO Contract)</b>
<b>Expiration Date:</b>	<b>4/30/12</b>
<b>OSD Contract Manager:</b>	<b>Dmitriy Nikolayev (617) 720-3351</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** Building materials and supplies can now be found in several of the categories under the new Maintenance, Repair and Operations (MRO) contract #FAC76:

Category 1: Walk-in Building Materials and Supplies

Category 7: Specialty Products - This includes sustainably harvested (certified) wood products, sustainable roofing, dimensional plastic lumber, reprocessed paint, and other EPPs.

**How to Use this Contract:** Please visit [www.comm-pass.com](http://www.comm-pass.com) for a full list of contractors and available products and services.

# Carpet & Flooring Products and Services, Recycled



<b>Contract #:</b> FAC63	<b>OSD Update #</b> 10-33
<b>Expiration Date:</b>	03/01/13
<b>OSD Contract Manager:</b>	Dmitriy Nikolayev (617) 720-3351
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356

**Contract Summary:** This new contract covers the six product categories including modular carpet, broadloom carpet and vinyl composition flooring, most of which contain various amounts of recycled materials, as well as services associated with these **product categories**. The **services** are also available from Service Providers on the contract (labor will be subject to the current prevailing wage rate) include recycling of old carpet for virtually all carpet brands currently on the market, installation and floor preparation and cleaning, maintenance, repair and removal of carpet and flooring

The contract award was made to a pre-qualified list of multiple product manufacturers. Each of these manufacturers has designated one or more Service Providers (SPs – or local distributors) to sell and install their products to the Commonwealth and process all orders. Contract users may purchase any type of flooring product the Contractors supply under their awarded category, and should use the list of SPs to negotiate the best price and best value for their department. Products may be purchased as “goods only” or with installation & other services.

**Product Specifications:** All carpet and flooring products meet the specifications for heavy commercial traffic Class II wear, ASTM standards for flammability and static protection, stain resistance and more. Low VOC adhesives will be used and F.O.B. delivery is automatically included.

**Value-Added Service: Recycling of Used/Worn Carpet:** Under this new contract, **all** Service Providers are working with the manufacturers they represent to recycle virtually **all** used carpet products. The purpose is to eliminate this high volume of waste from the traditional means of disposal, which should serve to conserve landfill space and work toward the overall improvement of air quality.

## Product Categories and Contractors

Cat. #	Product Categories	Product Description and Environmental Attributes
1	Modular Carpet, Recycled Content Only	12 " carpet tiles All carpets offered in this category contain a minimum of 10% total Recycled Content (actual post-consumer content may vary)
2	Modular Carpet, Reusable	12" carpet tiles While this carpet may not contain recycled content at the inception, it is capable of being refurbished to the point of rendering it a new carpet, thus avoiding the need and expense of purchasing new carpet.
3	Broadloom Carpet, Recycled Content and Other	6' and 12' rolled goods These products must contain a minimum of 10% total recycled content, or be able to exceed that minimum within the second year of the contract.
4	Vinyl Composition and/or Plastic Flooring and Tiles, Recycled Content Only	Vinyl tiles and Composition Flooring, Plastic Tiles - Interlocking and Other All products must contain a min. of 10% Total Recycled Content
5	Ceramic Tiles, Recycled Content Only	Ceramic Tiles, All products must contain a minimum of 15% post-consumer recycled content and a total recycled content of 70%
6	Rubber Flooring, Playground Gym Surfaces and Matting, Recycled Content or Renewable Material Only (Indoor and Outdoor)	<b>Indoor</b> , Minimum 15% post-consumer recycled rubber and/or renewable materials; <b>Outdoor</b> , Minimum 50% post-consumer recycled rubber and/or renewable materials
7	Resinous Floor Coatings	See contract for details
8	Other Environmentally Preferable Flooring, Including but not Limited to Bio-Based Products, Rapidly Renewable Materials and Certified-Wood	See contract for details
9	Carpet and Flooring Installation and Related Services	All SPs must provide recycling of used carpet.

## Contractors and Their Service Providers

The manufacturers and service providers awarded under this contract to supply carpet and/or flooring products with recycled content as well as complete contact information for the SPs and details on how to use this contract is available in the OSD Update at [www.comm-pass.com](http://www.comm-pass.com).

## Catering Services: General, w/ Conference Space, & w/ Conference and Hotel Accommodations

Contract #: GRO27	OSD Update # 08-07
Expiration Date:	05/01/15
OSD Contract Manager:	Betty Fernandez (617) 720-3133
OSD Environmental Contact:	Marcia Deegler (617) 720-3356



**Contract Summary:** This contract is directed at providing a wide selection of catering services from vendors across the state. Such service may include general catering (brought to your site), catering in conjunction with conference space and catering provided by hotels that offer conference space as well as lodging accommodations.

The contract also is seeking to award contracts to catering services, that can provide environmentally preferable aspects to their services, such as biodegradable foodservice ware, reusable cups and plates, goods in bulk dispensers instead of individual packages, programs to donate leftover food to shelters, and more. In addition, preference has been given to conference centers and hotels that have implemented “green initiatives” to reduce their impact on the environment. Below is a brief description of what may be considered a “green” hotel or conference space:

### Green Meeting Spaces and Hotels

Despite their positive economic contributions, meetings extract a high environmental cost. A green meeting space may consider the following: separate controls for heating and air conditioning in conference rooms, provisions for teleconferencing to reduce additional travel, located near public transportation and/or incorporating energy and water conservation techniques and practices.

Green hotel and/or lodging accommodations refer to a facility which is committed to being environmentally friendly through their facilities operations. Some examples include linen reuse, refillable toiletry dispensers, energy efficient appliances, water conservation devices, maintaining good air quality and purchasing EPPs.

### Links to Green Meeting and Hotel Guidelines

Green Hotels Association - <http://www.greenhotels.com/>

Boston Green Tourism - <http://www.bostongreentourism.org/>

Coalition for Environmentally Responsible Conventions - <http://www.cerc04.org/>

Check [www.comm-pass.com](http://www.comm-pass.com) and search under contract #GRO27 for more updated information.

# Cleaning Products, Programs, Equipment, and Supplies, Environmentally Preferable

**Contract #:** FAC59                      **OSD Update #** 10-21C  
**Expiration Date:**                      **07/31/13 (1 – one year option to renew)**  
**OSD Contract Manager:**              **Marcia Deegler (617) 720-3356**



**Contract Summary:** This contract offers a broad selection of environmentally preferable cleaning products, intended to replace the harsh chemical cleansers commonly used. This contract also includes environmentally preferable janitorial paper goods, entryway systems, equipment, trash liners, and specialty items/technologies. This is a multi state contract, available to Connecticut, New Hampshire, New York and Vermont. Each manufacturer on the contract is represented by one or more distributors required to service Massachusetts and at least one other participating states. The products now offered on the contract meet a higher environmental standard developed by the independent third-party certification organization, Green Seal and EcoLogo standards are required

This contract has two categories: Category I: Green Products. and Category II: Supplies, Specialty Products and Other Technologies. Category I reflects those products most often purchased by Commonwealth entities and it includes a number of “mandatory” products (that Bidders are required to provide) and a list of “desirable” products (from which Bidders are asked to supply as many as possible). Category I also includes a mandatory Green Cleaning Management Program. Under this program, vendors must be capable of assisting customers with the development and implementation of a green cleaning program based on the guidelines cited in the US Green Building Council (USGBC), Leadership in Energy and Environmental Design for Existing Buildings (LEED-EB) and Green Seal’s GS42 Standard for Janitorial Cleaning Services. Vendors should be able to provide guidance, training and relevant materials that will enable their customers to more easily make the transition to green cleaning products and practices and track their progress and success

The purpose of Category II is to allow vendors with specialized supply items, customized equipment, new and innovative technologies and other specialty items an opportunity to be awarded on contract. Bidders in Category II typically do not qualify in Category I as their area of expertise is not to offer a broad range of green chemicals and program guidance, but to offer contract users a specialty item that qualifies as environmentally preferable due to attributes such as, but not limited to, energy efficiency, chemical or waste reduction opportunities, use of recycled materials, etc. (NOTE: A limited number of vendors will not be renewed for the 2012 – 2013 term. Check Comm-PASS for details.)

## Contractor Information

Contractor	Address	Contact Person Information	States Servicing	Awarded Category
Allston Supply Co. Inc.	2220 Main Street Springfield, MA 01104	Robert Cohen P: 413-739-4797 bcohen@allstonsupply.com	MA, CT, NH, NY, VT	Category I and II
AmSan	240 Second Street Chelsea, MA 03051	Phil Correia P: 617-336-1021 pcorreia@amsan.com	MA, CT, NH, VT	Category I and II
Bio-Cascade, Inc.	79 Readville Street Boston, MA 02136	John Vallier P: 800-983-2420 F: 800-983-2421 john@bio-cascade.com	MA, CT, NH, NY, VT	Category II only
C & C Janitorial Supplies, Inc.	665 New Britain Avenue Newington, CT 06111	Gary Hansen P: 860-982-0879 F: 860-594-0879	MA, CT	Category I and II
Casey Engineered Maintenance, Inc.	8 Panas Road Foxborough, MA 02035	Craig Smith P: 508-543-3545 craigs@caseyemi.com	MA, CT, NH, VT	Category I and II

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Corr Distributors, Inc.	89 Pearce Avenue Tonawanda, NY 14150	Carol Corr P: 716-873-8323 ccorr@corr distributors.com	MA, CT, NH, NY, VT	Category I and II
Eastern Bag & Paper Group	200 Research Drive Milford, CT 06460	Linda Johnson P: 203-882-2873 F: 203-882-2882 ljohnson@easternbag.com	MA, CT, NH, NY, VT	Category I only
Foley Distributing	280 Seward Road Rutland, VT 05702	John King P: 802-236-4715 jking@foleydistributing.com	MA, NH, NY, VT	Category I only
Hillyard dba/ Rovic, Inc.	146 Sheldon Road P.O. Box 1140	Dermot Pelletier P: 860-646-3322 F: 860-647-7057 dpelletier@hillyard.com	MA, CT, NH, NT, VT	Category I and II
Industrial Cleaning Products, Inc.	219 West Boylston Street West Boylston, MA 01583	Michael Tighe P: 508-835-7900 F: 508-835-7901 lcpi1@verizon.net	MA, CT, NH	Category I and II
Likarr, Inc	6 Perry Drive Foxboro, MA 02035	Paul Petkewich P: 508-543-2138 ppetkewich@likarr.com	MA, CT, NH	Janitorial Paper Products & Trash Can Liners ONLY
M.D. Stetson Company, Inc.	92 York Avenue Randolph, MA 02368	Andrea Glass P: 800-255-8651 andrea.glass@mdstetson.com	MA, CT, NH, NY	Category I and II
Mansfield Paper Company	PO Box 1070 380 Union Street West Springfield, MA 01089	Scott Parent P : 413-781-2000 x 336 rsp@mansfieldpaper.com	MA, CT	Janitorial Paper Products & Trash Can Liners ONLY
Milhench, Inc.	121 Duchaine Boulevard New Bedford, MA 02906	Heike Milhench P: 508-995-8331 heike@milhench.com	MA, NH	Category I only
New England Maintenance Depot, LLC	125 Frank B. Murray Street Springfield, MA 01103	Gary Pollard P: 413-739-3341 F: 413-737-5851 garypollardnemd@aol.com	MA, CT, VT	Category I and II
Simplex Janitorial Supplies	6 Commercial Street Sharon, MA 02067	Charles Rice P: 800-222-2621 F: 781-784-8100 crice@simplexjanitorial.com	MA, CT, NH	Category I and II
Vesta Vapore, Inc.	345 Upper Samsonville Road Olivebridge, NY 12461	Sue McGlothlin P: 845-657-7283 F: 845-657-8791 friends@vestavapore.net	MA, CT, NH, NY, VT	Category II only
Zep, Inc.	860 Nestle Way Breinigsville, PA 18031	Craig Wood P: 508-783-3004 Craig.wood@zep.com	MA, CT, NH, NY, VT	Category I only

**How to Use this Contract:** Call one or more of the contractors above to receive information on products and programs offered as well as pricing and cost savings opportunities.

# Cleaning Services, Janitorial

<b>Contract #:</b> FAC67	<b>OSD Update#</b> 10-23A
<b>Expiration Date:</b>	12/17/12 (Will be extended to 6/30/13)
<b>OSD Contract Manager:</b>	Grace Poirier (617) 720-3135
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



**Contract Description:** The statewide Janitorial Services Contract is a multi-award contract with contractors that received statewide awards or regional awards, and includes companies of all sizes. Contractors receiving awards under this contract are qualified janitorial contractors that meet and exceed janitorial industry standards.

This contract requires the use of environmentally preferable, or “green” cleaning products by all awarded contractors as specified under Massachusetts statewide contract FAC59 and in line with Executive Order 515. In addition, the vendors shall use janitorial papers, trash liners and entryway mats made with recycled content, and incorporate green cleaning practices into their services that reflect the cleaning standards featured in the CIMS process and/or the Green Seal 42 Standard. Some vendors also use energy efficient equipment and microfiber supplies as part of their services.

Services under this statewide Janitorial Services Contract include, but are not limited to:

- Sweep floors and vacuum carpets.
- Empty waste receptacles.
- Trash removal.
- Office recycling.
- Hard floor buffing.
- Scrub, strip and seal work.
- Wash windows.
- Office garage cleaning.
- Clean and vacuum all air diffusers.
- Spot clean carpet to remove all stains.
- Vacuum upholstered furniture and full rug area.
- Replenish paper towel, toilet paper and hand soap dispensers.
- Strip and apply non-slip or non-skid floor finish to restroom floors.
- Clean walls, partitions, including contiguous surfaces.
- Dust and wash columns, doors, and door frames.
- Clean ceiling areas, overhead pipes, wall fans, pictures, plaques, wall or ceiling diffusers, file cases, bookcases, etc.
- Snow removal of areas adjacent to the building(s) (walkways, stairways).

Below is the contact information for the awarded vendors, as well as some of the product manufacturers they utilize within their janitorial services.

Contractor	Contract Award	Comments
<b>A-1 Clean Team, Inc.</b> 198 Bourne Rd. Plymouth MA 02360 P: 508-224-6614 E-mail: a1cleanteam@hotmail.com	<b>Regional award for:</b> Essex, Middlesex, Suffolk, Norfolk, Bristol, Plymouth, Barnstable, Dukes, and Nantucket Counties.	<b>EPP Programs: Uses Green Products</b>
<b>Advanced Maintenance Solutions, Inc.</b> PO Box 7020. Beverly MA 01915 P: 978-922-3911 E-mail: rsdougherty@comcast.net	<b>Regional award for:</b> Essex, Middlesex, Suffolk, Norfolk, Bristol and Plymouth Counties.	<b>EPP Programs: Uses Green Products</b>
<b>AM-PM CLEANING CORP.</b> 295 Weston Road Waltham, MA 02453 P: 781-622-1444 E-mail: kenfoss@aol.com	<b>Statewide Award</b>	<b>EPP Programs: Uses Green Products</b>
<b>American Cleaning Company, Inc.</b> PO Box 390702 Cambridge MA 02139 P: 617-782-5095 E-mail: smenichetti@amercln.com	<b>Statewide award</b>	<b>EPP Programs: Uses Green Products</b>

*Continued next page*

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Contractor	Contract Award	Comments
<b>Best Quality Maintenance , Inc</b> 5037 Washington St, # 1 West Roxbury, MA 02132 P: 617-592-9606 E-mail: bqmsinc@yahoo.com	<b>Statewide award</b>	<b>EPP Programs: Uses Green Products</b>
<b>CleanCO Maintenance Corp.</b> 320 Bear Hill Road Waltham, MA 02451 P: 781-890-2400x17 E-mail: jhauswirth@cleancocorp.com	<b>Regional award for:</b> Essex, Middlesex, and Suffolk Counties.	<b>EPP Programs: Uses Green Products</b>
<b>KleenRite Services Paixao Inc</b> 76 Windwood Drive, Ludlow MA 01056 P: 413-737-7663 E-mail: Kleenrite@gmail.com	<b>Regional award for:</b> Berkshire, Franklin, Hampshire, Hampden, Worcester Counties	<b>EPP Programs: Uses Green Products</b>
<b>M&amp;M Contract Cleaning, Inc</b> 130 Liberty St, Unit 1B Brockton, MA 02301 P: 508-427-1702 E-mail: afontes@mmcontractcleaning.com	<b>Statewide award</b>	<b>EPP Programs: Uses Green Products</b>
<b>Mass Commercial Cleaning Inc</b> 140 Pine Street Florence MA 01062 P: 413-586-4696x101 E-mail: pconnly@macommclean.com	<b>Regional award for:</b> Berkshire, Franklin, Hampshire, Hampden, Worcester, Essex, Middlesex and Suffolk Counties	<b>EPP Programs: Uses Green Products</b>
<b>Mouras Cleaning Service, Inc</b> PO Box 233 Hudson, MA 01749 P: 978-562-1839 E-mail: andre@mourascleaningservice.com	<b>Statewide award</b>	<b>EPP Programs: Uses Green Products</b>
<b>National Facility Services, Inc.</b> 730 Main St. Boylston MA 01505 P: 508-869-0777 E-mail: joe@nfsincorp.com	<b>Statewide award</b>	<b>EPP Programs: Uses Green Products</b>
<b>Resource One New England Services</b> 99 West Suite A Medfield, MA 02052 P: 508-359-6269 E-mail: mburgos@r1ne.com	<b>Regional award for:</b> Worcester, Essex, Middlesex, Suffolk, Norfolk, Bristol and Plymouth Counties.	<b>EPP Programs: Uses Green Products</b>
<b>S. J. Services Inc.</b> 20 Locust Street Danvers, MA 01923 P: 978-750-1033 E-mail: commpass@sj-services.com	<b>Statewide award</b>	<b>EPP Programs: Uses Green Products and Equipment</b>
<b>UNICCO Service Company</b> 275 Grove St., Suite 3-200 Auburndale, MA 02466 P: 617-559-4192 E-mail: bouellette@unicco.com	<b>Statewide award</b>	<b>EPP Programs: Uses Green Products and Equipment</b> <b>Certifications: CIMS</b>

**How to Use this Contract:** Call one or more of the contractors above to receive information on products and programs offered as well as pricing and cost savings opportunities.

# Diesel School Bus and Other Vehicle Engine Emission Control Retrofits and Related Services



**Contract #:** EQE-900-011 (New contract to be awarded Fall 2012)  
**Expiration Date:** 09/30/13  
**OSD Environmental Contact:** Marcia Deegler (617) 720-3356  
**DEP Contact Manager:** Richard Blanchet (617) 654-6585

**Contract Summary:**

This Contract features qualified suppliers for various diesel engine emission control technologies and services. It provides Commonwealth buyers with a cost-effective method for reducing emissions from vehicles and heavy equipment and works toward the broader goal of improving air quality. Diesel exhaust in particular, is a significant contributor to air pollution and can aggravate asthma, cause lung damage and is a likely carcinogen.

The goal of the Massachusetts Diesel School Bus Retrofit Program is to retrofit all eligible school buses in Massachusetts with emission control devices by Fall 2010. While this contract is primarily developed to support the school bus retrofit program, this contract may also be used for the procurement and installation of diesel retrofit devices on other vehicles, including on-road and non-road vehicles and stationary engines. EOT is also considering this contract to retrofit over 200 diesel buses operated by the thirteen Regional Transit Authorities in Massachusetts. The products include:

**Category I:** Diesel Oxidation Catalyst (DOC) – A DOC is an exhaust after-treatment device that employs a catalyst to break down pollutants in the exhaust stream into less harmful components. DOCs can reduce PM emissions by 20 to 50 percent, HC emissions by 40 to 90 percent and CO emissions by at least 20 percent.

**Category II:** Flow Through Filter (FTF) – An FTF is an exhaust after-treatment device designed to combine high filtration efficiency with low maintenance. FTFs can reduce PM, CO, and HC emissions by at least 50 percent.

**Category III:** Diesel Particulate Filter (DPF) – A DPF is an exhaust after-treatment device that uses wall-flow technology to prevent PM in the exhaust stream from being released to the atmosphere. Particles are trapped in the filter and then oxidized by high temperatures and/or a catalytic coating on the filter. DPFs can reduce PM, CO, and HC emissions by 60 to 90 percent.

**Category IV:** Closed Crankcase Ventilation Filter (CCV) – A CCV filter is designed to prevent blow-by emissions from exiting the engine’s crankcase breather valve. A CCV filter removes blow-by PM and returns the filtered gases to the engine’s intake system. Crankcase PM from an uncontrolled engine can comprise up to 25 percent of the total vehicle PM emissions.

**Contractor and Product Information**

Vendor / Contact	Address	Phone / Fax/ Email
Cummins Northeast, Inc. Scott Lengel	100 Allied Drive Dedham, MA 02026	781-329-1750; 781-329-4428 scot.l.lengel@cummins.com
Minuteman Trucks William Witcher	2181 Providence Hwy Walpole, MA 02081	508-668-3112 bwitcher@minutementrucks.com
New England Detroit Diesel-Allison, Inc. Bill Pellegrine	90 Bay State Road Wakefield, MA 01880	781-246-1810, 781-246-1218 wpellegrine@nedda.com
New England Transit Sales Inc	30 Progress Avenue Tyngsboro, MA 01879	978-649-0777, 978-649-0642 clogan@newenglandtransit.com
Shuster Corporation Phillip Dutra	4 Wright Street New Bedford, MA 02740	508-999-3261, 508-990-2157 pdutra@shustercorp.com
Southworth-Milton, Inc. DBA: MiltonCAT Rob Grant	100 Quarry Dr. Milford, MA 01757	508-634-5512, 508-482-1684 rob_grant@miltoncat.com
Tri-State Truck Center John Paulik	PO Box 308 Shrewsbury, MA 01545	508-753-1200 info@tristatetruckcenter.com

Sample pricing by contractors for the various emission control technologies can be found at [www.comm-pass.com](http://www.comm-pass.com), by searching under the contract number and looking at the bottom of each vendor page.

## Diesel Fuels, Bio and Ultra Low Sulfur

<b>Contract #:</b> ENE32	<b>OSD Update #:</b> 11-04
<b>Expiration Date:</b> (renew)	<b>07/31/2013 (1 – two year option to renew)</b>
<b>Contract #:</b> ENE33	<b>OSD Update #:</b> 11-09
<b>Expiration Date:</b> (renew)	<b>10/31/2012 (1 – two year option to renew)</b>
<b>OSD Contract Manager:</b>	<b>James Ferri (617) 720-3168</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract**

### Summary:

There are two separate contracts for these fuels as indicated below:

- **ENE32: Ultra Low Sulfur Diesel** – describes a new EPA standard for the sulfur content in on-road diesel fuel sold in the United States. The allowable sulfur content for ULSD (15 ppm) is much lower than the previous U.S. standard for Low Sulfur Diesel (LSD, 500 ppm), which reduces emissions of sulfur compounds (blamed for acid rain). ULSD can also be used with emission control retrofit devices that greatly reduce emissions of oxides of nitrogen and particulates that contribute to asthma and other respiratory illnesses.
- **ENE33: Biodiesel** - is a renewable fuel made from agricultural resources, vegetable oils and/or animal fats; any of the above provides the same amount of energy. It reduces particulate matter and tailpipe emissions that impact climate change, such as CO<sub>2</sub> (although some increase in NO<sub>x</sub> may occur depending on the duty cycle of the engine. It is nontoxic, biodegradable and suitable for sensitive environments, making potential spills of biodiesel far less harmful to the environment and much less expensive to clean up than regular diesel spill. **Biodiesel is available on State Contract ENE23 in blends of B5, B10, B15 and B20 (20% biodiesel, 80% ULSD when available) for spring and summer months.**

### ENE32 - Contractor and Product Information Ultra Low Sulfur Diesel (ULSD)

Contractor Information	Zones	Contact Person	Products
Taylor Oil Northeast 176 Centre Street Holbrook, MA 02343	6	Mark O'Leary Tel: (781) 767-5400 Fax: (781) 767-0881 E-mail: moleary@tayloroilco.com	Ultra low sulfur diesel
Global Montello 800 South Street Waltham, MA 02454	1, 2, 3, 4, 5, 7, 8	Kevin Young (781) 398-4259 (ph) (781) 398-4162 (fax) KYoung@globalp.com	Ultra low sulfur diesel

### ENE33 - Contractor and Product Information Biodiesel

Contractor Information	Zones	Contact Person	Products
Dennis K. Burke 284 Eastern Ave. Chelsea, MA 02150	1 - 8	Joe Cote (617) 884-7800 j.cote@burkeoil.com	Biodiesel in Blends of B5, B10, B15 and B20, depending on the season

**How to Use the Contract:** Sample pricing for the various fuels can be found at [www.comm-pass.com](http://www.comm-pass.com), by searching under the contract number and looking at the bottom of each vendor page. See Zones in the OSD Update indicated at the top of the page and contact the vendor listed for your zone to establish your specific location and delivery needs.

There is also a Fact Sheet on biodiesel accessible from the Comm-PASS site as well that provides more information about the product and answers frequently asked questions.

# Electrical and Lighting Supplies and Equipment, Energy Efficient



<b>Contract #:</b> FAC76	<b>(Rolled into Category 2 - FAC76 MRO contract)</b>
<b>Expiration Date:</b>	<b>4/30/13 (3 – one year options to renew)</b>
<b>OSD Contract Manager:</b>	<b>Dmitriy Nikolayev (617) 720-3351</b>
<b>OSD Environmental Contact :</b>	<b>Marcia Deegler (617) 720-3356</b>

### Contract Summary:

This new contract continues to provide a wide variety of lighting materials, including incandescent and fluorescent bulbs, and various ballasts, exit signs, as well as a variety of value added services.

Many of the products and services available on the contract (see table below) are associated with significant energy and cost savings:

- **Energy efficiency retrofits.** The contractors will perform a free energy audit and identify opportunities to convert to more efficient lighting equipment and would recommend energy saving practices. While retrofits come at an upfront cost, the resulting energy savings cover the upfront cost within a short period of time. The contractors are also able to obtain utility rebates that further reduce the cost of the retrofits.
- **Compact fluorescent light bulbs.** Compact fluorescents light bulbs (CFLs) can replace conventional incandescent light bulbs either with the installation of a new lighting fixture or without a fixture retrofit. The use of CFLs is associated with significant energy and labor reductions:
  - **CFLs consume 3 or 4 times less energy** than incandescents, cutting the lighting energy bill by just as much.
  - **CFLs also “live longer,”** about 10,000 hours each compared to the 1,000-hour lifespan of a traditional incandescent. This means 10 times less bulb replacement work and staff time freed up to do more productive things.

**In FY 2011**

Commonwealth Agencies and political subdivisions **saved over \$1,669,627** through the purchase of CFLs alone. Within this total, \$1,141,251 represented energy savings in the use of CFLs and \$528,376 reflected savings as a result of reduced labor.

### Energy-Saving Products Available:

- Compact and straight fluorescent lamps
- Energy saving incandescent bulbs
- Energy Efficient Ballasts
- Energy Efficient EXIT signs & retrofit kits

### Value-Added Services:

- Free energy audits
- Return on Investment analysis for energy efficient retrofit projects
- Lighting training sessions (contact contractors or OSD)
- Free troubleshooting & technical assistance

**Recycling of lighting fixtures:** Contract users should see Category VII of the statewide #FAC53 – Hazardous, Medical and Hard-to-Manage Waste, Collection, Disposal and Emergency Response at [www.comm-pass.com](http://www.comm-pass.com).

**How to use This Contract:** View OSD Update at [www.comm-pass.com](http://www.comm-pass.com) or contact the contractors for full details and pricing. See the **Services Section** of this guide for the **recycling** of lamps and ballasts.

## Environmental Management Consultant, Program Coordinator, and Planner Services

Contract #: PRF46	OSD Update # 11-21
Expiration Date:	12/31/2013 (2 – one year options to renewal)
OSD Contract Manager:	Grace Poirier (617) 720-3135

**Contract Summary:** This statewide contract offers professional services in seven specialty areas: the environment, finance, human resources, organizational development, education, health services, and program development. This contract is to be used for management consultant, program coordinator and planner services when specific statewide contracts do not already exist for the services to be rendered. Interested departments should visit [www.comm-pass.com](http://www.comm-pass.com) and search under Contract PRF46 then consult the “Forms & Terms” tab on to see details of work and rates offered by the various contractors.

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## Facility Maintenance, Operation and Energy Advisory Services

Contract #: DCP-0711-EX1	Update # TBD
Expiration Date:	12/05/13 (2 – one year options to renew)
OSD Contract Manager:	Susan Kreuzsch, DCAM (617) 727-4050
OSD Environmental Contact:	Marcia Deegler (617) 720-3356

**Contract Summary:** These energy advisory services consist of but are not limited to quantifying, analyzing, testing, and making recommendations on how to maximize the efficiency, lifetime and energy requirements for facilities. Included are: life cycle cost analysis, building operation cost projections, capital investment and maintenance planning, energy/water diagnostic testing services, energy advisory services, retro-commissioning planning, US Green Building Council's Leadership in Energy and Environmental Design (LEED) reporting and documentation services, utility consultation and facility staff training on systems and services. This is accomplished through separate assignments on a task by task basis.

### **How to Use This Contract:**

This contract is available to all agencies, authorities, and nonprofits. All others should contact the Inspector General's office to determine if they qualify to use this contract.

One eligible and entity reviews the scope of services to see what advisory services are available and determines which scope of services meets their needs, view the award spreadsheet to determine which of the twenty vendors have been awarded contracts under the scope of service. Once you determine which vendors are available to you, review their brief outlines and rate sheets. The prices are fixed according to rate sheet. You can interview all of the vendors or simply pick from the rate sheet. All contracts negotiated must use the pricing awarded under the RFR and must be funded by your agency, authority, or non-profit. Once the work order is complete, fill out the evaluation sheet and return.

Visit [www.Comm-PASS](http://www.Comm-PASS) and search for contract #DCP-0711-EX1 for more information.

## Fertilizers, Organic and Other Environmentally Preferable Landscaping Applications



<b>Contract #:</b> FAC66	<b>(Contract being rebid: New #TBD)</b>
<b>Expiration Date:</b>	<b>1/31/2013</b>
<b>OSD Contract Manager:</b>	<b>Dmitriy Nikolayev (617) 720-3351</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>

**Contract Summary:** The actual contract title is Outdoor/Landscaping Application Products Including Environmentally Preferable Products and it includes a host of landscaping products, such as golf course applications, soil amendments, organic fertilizers, organic weed control and pesticides, erosion control products, plastic timbers, rubber mulch, nursery products and more.

EPP fertilizers include Liquid Organic Fertilizers, Organic Plant Stimulants, and Organic Soil Amendments that are recognized as effective means of addressing agricultural needs while minimizing some environmental effects associated with traditional chemical products. These materials are “certified” as organic by nationally recognized certifying bodies such as the Organic Materials Review Institute (OMRI) and/or National Organic Program (NOP). They can be applied with no impact to human health and will not compromise local water supplies.

The organic fertilizers enhance plant growth and rebuild soil quality to improve deeper rooting and penetration of water and nutrients. Improved plant health also results in increased resistance to pests. The vendors for these products will meet with your facility individually to provide an overview of the products and process and assist with the implementation of the products. **Visit the vendor websites for full product details.**

Category #	Category Name	Statewide Awards (Vendor Name)	Regional Awards (per region #)
1	Seeds for Golf Courses & Athletic Fields	Valley Green, Inc., John Deere Landscapes	Northeast Nursery – 4, TurfLinks, Inc. - 3
2	Nursery Products, Grass Seed and Sod	Amherst Nurseries, Bigelow Nurseries John Deere Landscapes	Northeast Nursery – 4, Cavicchio Greenhouses Inc – 3,4, Shemin Nurseries – 3,4
3	Mulch Products	AA Will Materials Corp., Valley Green, Inc.	New England Recycling – 6, Cavicchio Greenhouses Inc – 3,4
4	Compost Products	AA Will Materials Corp.	Lorusso Corp. – 3, 4,5, Cavicchio Greenhouses Inc – 3,4, Valley Green, Inc. – 1,2, New England Recycling – 3,4,5
5	Soil Aggregate Products	AA Will Materials Corp.	Lorusso Corp. – 3,4,5, New England Recycling - 6
6	Fertilizers, Conventional and EPP	John Deere Landscapes, TurfLinks, Inc., Lorusso Corp, Purely Organic Lawncare, Shemin Nurseries, Valley Green, Inc.	TurfLinks, Inc. – 3, Ward’s Nursery - 1
7	Pesticides	John Deere Landscapes, Valley Green, Inc.	Northeast Nursery – 4, TurfLinks, Inc. – 3, Ward’s Nursery - 1
8*	EPP Landscaping and Outdoor Application Products	John Deere Landscapes, Pioneer Mfg. Company, Lorusso Corp TurfLinks, Inc., Valley Green, Inc.	

**Category 8** - Products in this category must be made with recycled materials, be less toxic or provide one or more of other environmental benefits compared to competing products and materials serving the same purpose. Such EPPs may include, but not be limited to: Timbers or other products made with recycled plastic; Erosion control bales made with recycled materials; Less toxic athletic marking paint, and other similar products.

If solid waste materials are incorporated into these landscaping supplies, a beneficial use determination from MassDEP may be required before the supplies can be sold. <http://www.mass.gov/dep>.

**How to Use this Contract:** Customers should visit [www.Comm-PASS.com](http://www.Comm-PASS.com) and search for contract #FAC66.

# Foodservice Supplies and Equipment/ Institutional Grade Products\*



<b>Contract #:</b> GRO29	<b>OSD Update #</b> 09-08B
<b>Expiration Date:</b>	2/28/13 (3 – one year options to renew)
<b>OSD Contract Manager:</b>	Betty Fernandez (617) 720-3133
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356

**Contract Summary:** This contract provides Grocery Related Items/Foodservice Supplies such as cups, napkins, plates, straws, trays, toilet paper, paper towels, forks, spoons, knives and other foodservice supplies in two categories:

**Category I – Conventional Products** – While this category contains some conventional items that do not necessarily have any environmental benefits, the two awarded vendors are required to use shipping containers that contain post-consumer recycled content and recycle various materials in their operations. In addition, they both supply janitorial and foodservice paper goods that meet the federal and state recycled content standards for recycled content as follows:

- |                  |                           |                    |                           |
|------------------|---------------------------|--------------------|---------------------------|
| • Paper Toweling | 40% post-consumer content | • Napkins          | 30% post consumer content |
| • Toilet paper   | 20% post-consumer content | • Industrial wipes | 40% post consumer content |
| • Facial Tissue  | 10% post-consumer content | • Trash liners     | 20% post-consumer content |

**Category II – Biodegradable/Compostable**

**Products including Biobased** –offers contract users an environmentally preferable and sustainable alternative to conventional disposable foodservice ware. Biodegradable products may be made from fibers, resins or other materials that can document their capability to be satisfactorily composted in most municipal and/or industrial composting facilities. They include a variety of hot and cold cups, trays, utensils, clamshell containers and trash liners. Many of these products are certified by the Biodegradable Products Institute (BPI) and all are required to comply with the following specifications:

- 100% biodegradable and made from renewable resources
- Compatible for composting in typical cafeteria food waste programs without detracting from the quality of the finished compost produced through such programs
- Comply with ASTM D6400-99 “Specifications for Compostable Plastics” (for products that contain or consist of compostable plastics).
- Comply with ASTM D6868 “Specifications for Biodegradable Plastic Coatings on Paper and Other Compostable Substrates” (for compostable products with biodegradable plastic coatings).

**Product Categories and Contractors**

Visit [www.comm-pass.com](http://www.comm-pass.com) and use contract search for GRO20. The OSD Update with products and pricing is available under the forms and terms tab.

Contractor Name	Contact	Products
Milhench, Inc. 121 Duchaine Boulevards New Bedford, MA 02745	Heike Milhench Ph: 508-995-8331, Fax: 508-995-4187 heike@milhench.com	Category I & Category II
Eastern Bag & Paper Group 200 Research Drive Milford, CT 06460	Daniel Colcord Ph: 800-972-9622, Fax: 978-640-0353 dcolcord@easternbag.com	Category I & Category II
Mansfield Paper Company P.O. Box 1070 West Springfield, MA 01089	Scott Parent Ph: 413-781-2000, Fax: 413-734-9666 rsp@mansfieldpaper.com	Category I & Category II

\* The equipment portion of this contract is continued on the next page.

# Foodservice Equipment – Related Maintenance and Repair Services



<b>Contract #:</b> GRO29	<b>OSD Update #</b> TBD
<b>Expiration Date:</b>	<b>02/28/13 (3 – one year options to renew)</b>
<b>OSD Contract Manager:</b>	<b>Betty Fernandez (617) 720-3133</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** This is the statewide contract to provide Foodservice Equipment - Institutional Commercial Grade, Large and Small with Related Maintenance and Repair Services. The contract provides Foodservice Equipment in three core product categories: Large equipment (e.g. ovens, grills, fryolators, and milk cooler equipment), Small equipment (e.g. mixers, toasters, microwaves) and the Maintenance and Repairs of foodservice equipment as needed by a requesting department.

**Contractor Information:**

<b>Contractor</b>	<b>Address</b>	<b>Contact Information</b>	<b>Equipment Offered</b>	<b>Region</b>
B&G Restaurant Supply	48 Eagle Street Pittsfield, MA 02101	Gloria Powers P: 413-442-0390 sarah@bgrestsupply.com	Small & Large Equipment	Statewide
Eastern Baker Supply	145 North Washington Street	William Morrissey P: 617-742-0228 wjmorrissey@easternbaker.com	Small & Large Equipment	Regions 3,4,5
Harbour Food Service Equipment	229 Marginal Street Chelsea, MA 02150	Ken Goldstein P: 617-884-3900 x222 kgoldstein@harbourfood.com	Small & Large Equipment	Regions 3,4,5
Kittredge Equipment Company, Inc.	2155 Columbus Avenue Springfield, MA 01104	James Scott P: 413-788-6101 x302 jscott@kittredgeequipment.com	Large Equipment	Statewide

## Fuel Card & Fuel Management Services

<b>Contract #:</b> VEH84	<b>OSD Update #</b> 09-04C
<b>Expiration Date:</b>	8/31/13 (1 – one year option to renew)
<b>OSD Contract Manager:</b>	Max Feldpausch (617) 720-3105
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



### **Contract Summary:**

The purpose of this solicitation was to establish a full service contract to provide Fuel Cards and Fuel Management Services. The fuel card will allow State drivers and other eligible entities (see below), the ability to re-fuel vehicles throughout the Commonwealth and surrounding State areas. It also allows for the re-fueling of Alternative Fuel Vehicles (AFV), i.e., CNG, and any other new alternative fuel vehicles that are currently available or new technology that is developed during this contract duration.

### **Prompt Pay Discounts/Payment Timing Rebates:**

Under this Contract, there will be Payment Timing Rebates, which will be processed by the vendor and will be reflected monthly in arrears on invoices. The Rebate schedule can be located in the OSD Update at [www.comm-pass.com](http://www.comm-pass.com).

### **Volume Rebates:**

Volume rebates of 1.06% off of monthly retail transactions will be processed by the vendor and reflected monthly in arrears on invoices.

### **Gulf Rebates:**

Gulf Oil discounts will be processed and applied monthly in arrears as above and the discounts are as follows:

- \$0.03 off per gallon at all Gulf locations on the Massachusetts Turnpike
- \$0.03 off per gallon at all other Gulf Cumberland Farms locations in Massachusetts
- \$0.02 off per gallon at all other Gulf Oil locations in any state

### **Contractor and Product Information**

Vendor	Contact	Address	Phone / Email
Wright Express Financial Services Corporation	Denise Baumgart	97 Darling Avenue South Portland, ME 04106	913-387-9843 denise_baumgart@wrightexpress.com

### **How to use the contract:**

Contract users should call the vendor direct to place an order. Contract users may also visit the Forms and Terms Tab on [www.Comm-PASS.com](http://www.Comm-PASS.com) to see documents containing product descriptions and specifications, relevant restrictions (e.g. cards are for the purchase of fuel only) and other information.

**Please note that eligible entities will be required to submit their credit application prior to being able to use this Contract. Please contact Wright Express directly for setup.**

## Glass Spheres (Beads), Recycled

<b>Contract #:</b> 66931	<b>OSD Update #:</b> TBA
<b>Expiration Date:</b>	2/24/13 (3 – one year options to renew)
<b>MassDOT Contract Manager:</b>	Ken Urato, (508) 541-4128
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



### Contract Summary:

MassDOT is in the process of awarding a state contract for the purchase and delivery of Recycled Glass Spheres. This specification covers the requirements for glass beads that are to be dropped or sprayed on pavement markings and wear resistant reflectorized traffic marking. The beads are to be spherical in shape and shall be transparent, clean colorless glass, smooth and properly shaped; and shall have no milkiess pits nor contain any air bubbles that could affect the functional requirements for the beads. In the past these beads have been made from 100% pre-consumer recycled glass and it is anticipated that this contract will be the same. The specifications below reflect the current contract specifications.

### Contractor and Product Information:

Contractor Name	Contact	Specifications
Marking's Inc	Monique A Souza 781-826-5171 monique@markingsinc.com	<ul style="list-style-type: none"> <li>resistant to traffic wear and effects of weathering</li> <li>spherical in shape, 80% true spheres as per ASTM Test D-1155</li> <li>gradation tested by ASTM D-1214</li> <li>silica content shall be not less than 60%</li> <li>refraction index ranges 1.50 to 1.60</li> </ul>
Weissker Manufacturing, LLC	Tony Wade 903-538-2271 Tony.wade@weissker.com	

**How to Use this Contract:** To order from this contract or to receive additional information on bead specifications, please contact the contractor.

## Hospital Supplies, Remanufactured or Used

<b>Contract #:</b> HSP32	<b>OSD Update #</b> 10-25a
<b>Expiration Date:</b>	2/28/2013
<b>OSD Contract Manager:</b>	Brian Putnam (617) 720-3328



### Contract Summary:

This contract offers a broad range of hospital equipment from numerous contractors. Please note that not all equipment is available from nor inventoried by every contractor identified below. Within the list of items awarded to each contractor remanufactured and/or used equipment is offered - sometimes upon request and otherwise on an "as available" basis only. Depending on equipment and manufacturers these items often carry a different warranty than if purchased new.

### Equipment available as remanufactured and/or used (specific product availability depends on contractor):

- Lifts and Transfer devices
- Bathing systems, Rehab equipment
- Alarm Systems/Accessories
- Stretchers, Wheelchairs
- Beds: Medical/Surgery/Specialty
- Durable Medical Equipment
- Specialty Equipment, Furnishings
- Overweight Patient Equipment

### Additional environmental services available (specific service availability depends on contractor):

- Batteries exchanged/recycled
- Mercury Reduction Programs

**Product Pricing:** Cost savings on remanufactured and used equipment can range from 10%-50% depending on equipment and vendor. Additional environmental services help reduce amounts and costs of hazardous materials stored and disposed of.

Recycled and Environmentally Preferable Products Guide to Massachusetts Statewide Contracts  
**How to Use this Contract:** Visit [www.comm-pass.com](http://www.comm-pass.com) and search under contract #HSP24 for full details on products and pricing.

## Industrial/Commercial Supplies



<b>Contract #:</b> FAC76	<b>Rolled into Category 3 - FAC76 MRO</b>
<b>Expiration Date:</b>	<b>04/30/13 (3- one year options to renew)</b>
<b>OSD Contract Manager:</b>	<b>Peter Etzel (617) 720-3397</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>

**Contract Summary:** These products are now available under Category 3 of the Maintenance, Repair and Operations contract, FAC76. The pricing is a percentage off commercial pricing, or MSRP, whichever is lower. Many environmentally preferable products are available, such as energy efficient generators, recycled content waste oil containers, absorbents, drums and funnels, as well as energy efficient motors, exit signs, timers, water saving devices, rechargeable batteries and more. Most contractors also offer cost-free battery recycling programs and alternatives to products containing mercury wherever they are available. In addition, the contractors offer tracking and reporting of EPP purchases. Contact the suppliers for details.

### Award and Pricing Information

- Three statewide & eight regional highly reliable contractors; via catalogs, phone orders, or store locations
- Prices are based on a range of discounts off the lowest available price
- Awarded regions are: #1-Pittsfield, #2 -Springfield, #3 - Worcester, #4 - Boston, and #5 - New Bedford.

### Contractor Information

Contractor Name	Contact Person	Contact Info	Phone #	Email Addresses	Awarded Region
A&A Industrial Supply/Albeco Fasteners	Ted Morang	4 Middlesex Avenue, Wilmington, MA 01887-2714	617-965-8840	Ted@4albeco.com	Statewide
Fastenal	Zach Wise	880 Canida Road Manchester, NH 03109	507-313-7206	govbids@fastenal.com	Statewide
Ferguson	Tom Pagliarulo	40 Lynnway Lynn, MA 01903	781-592-1200	tom.pagliarulo@ferguson.com	Statewide
Kaufman Co.	Dan Clark	19 Walkhill Road Norwood, MA 02062	617-491-5500	danc@kaufmanco.com	Statewide
Motion Industries	Sean Deady	11 Cabot Road Woburn, MA 01801	718-376-5850; 617-908-2861	sean.deady@motion-ind.com	Statewide
W. W. Grainger Inc. (DBA Grainger)	Kevin Fleury	121 Martson Street Lawrence, NJ 01841	978-552-1351, 978-794-4773	kevin.fleury@grainger.com	Statewide

**How to Use this Contract:** Call the contractors directly to receive their product discount pricing / catalog.

# IT Hardware: Computers, Laptops, Peripherals, NASPO / WSCA Agreement



<b>Contract #:</b> ITC44	<b>OSD Update #</b> 10-29
<b>Expiration Date:</b>	<b>08/30/14</b>
<b>OSD Contract Manager:</b>	<b>Marge MacEvitt (617) 720-3121</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>

**Contract Summary:** This contract covers a broad range of computer equipment and related services.

The environmental specifications for this contract were based on the *Principles for Purchasing Environmentally Preferable Computers, Monitors, and Peripherals* developed in collaboration with over 50 government agencies and institutions nationwide. The principles covered several general areas:

- **Design for the environment and human health:** elimination or reduction of harmful constituents, use of recycled and bio-based materials, design for recyclability and upgradeability, etc.
- **Energy efficiency and user health:** Energy Star compliance, minimized health risks for the users.
- **Safe and environmentally sound end-of-life (EOL) management:** availability of take-back and management services with emphasis on reuse, recycling and safe materials management.
- **Manufacturer responsibility:** compliance with environmental regulations and pollution prevention techniques, Eco-labels and third party certifications, disclosure of the use of toxic materials.

This contract, just as the previous one, requires that all equipment covered by Energy Star be shipped with the **power management features enabled**. All contractor technical support, maintenance, and integration personnel are also required to ensure Energy Star functionality is on and functional. Please ensure that your MIS department utilizes these features throughout your office.

## Current Contractor Information

Contractor Name / Contact	Category (Manufacturer)	Address	Phone	Email
Apple Computer Dee Murray	See OSD Update	1 Infinite Loop Cupertino, CA 95014	408-862-4465	Dee.murray@apple.com
Dell Randall Lee	See OSD Update	40555 N. Gridly Drive Antioch, IL 60002	224-543-5900	Randy_lee@dell.com
Hewlett-Packard Co. Jeffrey McCrea	See OSD Update	10810 Farnam Drive Omaha, NE 68154	781-331-8344	jeffmccrea@hp.com
IBM Kelly McLaughlin	See OSD Update	1 Rogers Street Cambridge, MA 02142	617-693-8809	Kmclaugh@us.ibm.com
Xerox Mike Leshowitz	See OSD Update	26600 SW Parkway Avenue Wilsonville, OR 97070	888-247-5107 X27043	mleshowi@xeroxdirect.com

Please check Comm-PASS for additional information on all the contractors and/or contact the OSD Contract Manager.

## Landscaping Applications/Products, Environmentally Preferable



<b>Contract #:</b> FAC66	(Contract is being rebid – New # TBD)
<b>Expiration Date:</b>	01/31/2013
<b>OSD Contract Manager:</b>	Dmitriy Nikolayev (617) 720-3351
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356

**Contract Summary:** The contract includes compost and mulch, plus a host of other landscaping products, such as golf course applications, soil amendments, organic fertilizers, pesticides and weed control applications, erosion control products, plastic timbers, rubber mulch, nursery products and more.

Also see page 25 for details on organic fertilizers, weed control and pesticides covered under this contract.

**How to Use this Contract:** Customers should visit [www.Comm-PASS.com](http://www.Comm-PASS.com) and search for contract #FAC24.

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## Landscaping Services: Irrigation, Tree Trimming, Catch Basin Cleaning, & Snow Removal

<b>Contract #:</b> FAC47	(Contract being rebid: New # = FAC77)
<b>Expiration Date:</b>	05/01/2012 (New contract Eff. 2/1/13)
<b>OSD Contract Manager:</b>	Peter Etzel (617) 720-3397
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356

**Contract Summary:** The purpose of this contract is for the Commonwealth of Massachusetts to establish and maintain a list of pre-qualified contractors from which eligible entities can select contractors who are capable of performing various commercial, industrial, institutional and/or residential maintenance and services at any time when they do not have the available resources to do so.

Thirty-six vendors are currently awarded under this contract for services including, but not limited to: irrigation systems, tree trimming, catch basin cleaning, and snow removal and sanding services. The contract service categories are the following:

1. **Grounds-keeping/ Landscaping**
2. **Irrigation Systems installation, service and repair**
3. **Tree Trimming and Removal**
4. **Catch Basin Cleaning**
5. **Snow Removal and Sanding**

It is not expected that a contractor will be capable of performing all types of services, nor is it anticipated that most contractors will be able to service all geographic locations within the Commonwealth.

Departments should also be aware that the October, 2009, Massachusetts **Executive Order #515** establishes an Environmental Purchasing Policy for the Commonwealth. The policy requires all Executive Departments to reduce their impact on the environment and enhance public health by procuring Environmentally Preferable Products and services (EPPs) whenever such products and services are readily available, perform to satisfactory standards, and represent best value to the Commonwealth. Vendors must act in good faith to assist the Commonwealth in the implementation of EO 515 by promoting the sale of EPPs, limiting the sale of non-EPPs (when requested by the PMT) and/or by other means to be negotiated during the life of the contract.

## Lawns and Grounds, Equipment (EPP)

<b>Contract #:</b> FAC71	<b>OSD Update #:</b> 11-12
<b>Expiration Date:</b>	8/31/2014
<b>OSD Contract Manager:</b>	Betty Fernandez (617) 720-31
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



**Contract Summary:** Equipment included in this contract has been identified in eleven (11) categories:

1. Tractor up to 50HP-100HP
2. Tractor accessories
3. Lawnmowers
4. Lawn mower accessories
5. Utility vehicles, Golf Carts and Related Accessories
6. 2 cycle/4 cycle power equipment
7. Snow blowers and related accessories
8. Replacement small engines
9. Rotor-tillers/wood chippers/stump grinders/specially power equipment
10. Skid steer loaders and accessories
11. Utility trailers and related accessories (Must include trailer light package, which includes license brackets and lights for public roads).

The contract does provide equipment that represents environmentally preferable products (EPP) wherever possible. Such equipment may use alternative fuel (e.g. compressed natural gas), offer an opportunity for reduced fuel usage, or provide other environmental benefits.

Please refer to “Contractors Award Information 2010-2012” located under the “Vendor” tab/Vendor Detail Page on Comm-Pass ([www.comm-pass.com](http://www.comm-pass.com)) to determine which contractors offer EPP products.

# Motor Oil, Re-Refined, Antifreeze and Other Lubricants

<b>Contract #:</b> VEH89	<b>OSD Update #</b> 3-1-12
<b>Expiration Date:</b>	9/30/14
<b>OSD Contract Manager:</b>	Max Feldpausch (617) 720-3105
<b>OSD Environmental Contacts:</b>	Marcia Deegler (617) 720-3356



**Contract Summary:** Products available on this new contract include motor oil, various weights; marine/specialty oils; hydraulic oil; gear oil; transmission & brake fluids. Additionally, users may select **bio-based lubricants** (which are considered biodegradable and derived from non-petroleum sources) in the following categories: hydraulic oils, marine/specialty oils, greases and gear oils, and brake fluids.

## Product Specifications

- All re-refined motor oils included in this contract are licensed by the American Petroleum Institute Engine Oil Licensing and Certification System (API-EOLCS) and meet the performance specifications of the major auto and equipment manufacturers. As a result, **these products will absolutely not void warranties**. Motor oils are available in quarts/cases, 5 gallons containers, 55-gallon drums and bulk quantities.
- All other oils and lubricants (including the bio-based) on the contract are certified to meet the appropriate ASTM standards and manufacturers specifications and are available in various quantities.
- Contractors will be required to **take back empty drums at no additional cost** to customers.
- Contractors offer a 300-gallon storage tank for motor oil products for contract users.

## Contractor Information

Contractor Name	Contact Information	Products Offered
Dennison Lubricants WBE 102 Charles A Eldridge Drive Lakeville, MA 02347	Brian Dennison Phone: 508-946-0500x32 briand@denlube.com	Re-refined Motor Oil and re-refined Hydraulic Oil and Transmission Fluid, Marine and Specialty Oils, Greases, Brake Fluids.

Re-refined Motor Oils	Brand Name	Quantities
15W40	Eco-Power / Safety Kleen	Case – quarts Case – gallons 5 gallon pail 55 gallon drum bulk
10W30	Eco-Power / Safety Kleen	
5W30	Eco-Power / Safety Kleen	
40W	Eco-Power / Safety Kleen	
30W	Eco-Power / Safety Kleen	
5W20	Eco-Power / Safety Kleen	
10W40	Eco-Power / Safety Kleen	
See contract for other re-refined products		

**How to Use this Contract:** Contact contractors or see OSD Update on Comm-PASS for more details and pricing. Upon request, OSD will supply manufacturer’s letters on warranties, a video discussing the key issues and common misconceptions with this product, the names of current Commonwealth uses and other requested information.

Contract users should also consult Contract # FAC53 (Hazardous, Medical, and Hard-to-Manage Waste Collection, Disposal and Emergency Response) for more information on how to recycle automotive waste products.

# Moving and State Surplus Disposal Services

**Contract #:** FAC78                      **OSD Update #**10-16A  
**Expiration:**                              **06/30/2015 (1 – one year option to renew)**  
**OSD Contract Manager:**              **Peter Etzel (617) 720-3397**  
**OSD Environmental Contact:**        **Marcia Deegler (617) 720-3356**

**Contract Summary:** In an effort to reduce environmental pollution, improve the fuel efficiency and reduce waste on many levels, the Commonwealth has included the following specifications under contract #FAC57 for Moving Services;

Awarded Contractors are required to:

- install diesel emission control devices on their trucks (e.g. diesel oxidation catalysts, diesel particulate filters, etc.) within the first year of the contract award to reduce the particulate matter and pollution produced during normal operations;
- Comply with the packaging requirements outlined below;
- Consider the use of alternative fuels (e.g. bio-diesel, ULSD, re-refined motor oil, remanufactured anti-freeze, bio-based automotive lubricants, etc.) in the running and maintenance of their truck and vehicle fleets;

**Required Packing Containers & Supplies Information:**

- When using corrugated boxes, such products must be made with a minimum of 35% post-consumer recycled content and that the recycled content must be indicated on the outside of the packaging;
- Eliminate the use of polystyrene, heavy metals, non-recyclable or other difficult to recycle materials;
- Use environmentally preferable materials and products for packing, such as starch-based peanuts, recycled content kraft paper cushioning materials, used newsprint, etc.;
- Develop reusable options wherever possible (e.g. blankets, reused crates, reusable pallets) to minimize the use of disposable containers such as cardboard boxes and cushioning materials;
- Offer a return program where packaging can be returned to a specific location for recycling and ensure that the materials returned are easily recyclable in Massachusetts.

**EPA’s SmartWay Transport Partnership:**

All awarded vendors must consider a membership application to the Environmental Protection Agency’s SmartWay Transport Shipper Partnership Program. There is no fee to join and technical assistance in meeting established goals of the program and overcoming challenges is provided by the EPA. The purpose of the commitment is to promote greater fuel and operating efficiency, reduce air pollution, and manage greenhouse gas emission reductions from freight activities. See [www.epa.gov/smartway/](http://www.epa.gov/smartway/) for more information.



**Contractor Information:**

Contractor Name	Contractor Address	Main Contact	Phone/Email
ABC Moving & Storage	100 Adams Road Clinton, MA 01510	Telly Sbat	800-633-6000 telly@abcmoving.com
A. Walecka and Son	2375 Cranberry Highway W. Wareham, MA 02576	Thomas Muldoon	800-221-2158 tomm@awalecka.com
Casey & Hayes Movers	430 First Street Boston, MA 02127	Bob Mullin	617-269-5900 x 242 bmullin@caseyhayes.com
EA Spry & Co. Inc. (DBA Spry Moving)	54 Holton Street Woburn, MA 01801	Richard Spry	781-933-8250 rickspry@sprymoving.com
Roger Sitterly & Son, Inc.	P.O. Box 2530 Springfield, MA 01101	Rod Sitterly	413-737-2641 agleason@sitterlymovers.com
Spike, Inc.	17 Bridge Street Watertown, MA 02472	Todd Davis	617-926-5555 tdavis@olympiamoving.com
Sterling Corporation	27 Sterling Road Billerica, MA 01862	Scott Reiland	978-322-2509 sreiland@sterlingmail.com
Wakefield Moving and Storage	388 Newburyport Turnpike Rowley, MA 01969	Peter Rich	800-225-3688x17 prich@wakefieldmoving.com
William Lowe and Sons	50 Terminal Street Charlestown, MA 02129	William Lowe	617-242-8600 lowemovers@meganet.net
William B. Meyer, Inc.	255 Long Beach Boulevard Stratford, CT 06615	Ted Kennedy	800-873-6393 tkennedy@williamsbmeyer.com
William Walsh, Inc.	57 Littlefield Street Avon, MA 02322	Christine Multari	508-897-6900 christine@thewalshcos.com

## Office Furnishings, Remanufactured

<b>Contract #:</b> OFF20	<b>OSD Update #</b> 07-35a
<b>Expiration:</b>	9/30/13
<b>OSD Contract Manager:</b>	Deb Carty (617) 720-3321
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



**Contract Summary:** The actual title of this contract is Office, School and Library Furniture, Accessories and Installation. Many of the remanufactured panels on this contract represent a savings over the new OEM panels on the contract, yet meet the same specifications as their OEM counterparts and are available in a broad range of fabrics and design configurations. Call the contractor to receive a brochure and catalog, or visit [www.comm-pass.com](http://www.comm-pass.com).

### Some issues to consider when purchasing office furniture:

Many of the vendors awarded under OFF20 for remanufactured and other office furnishings incorporate the following sustainable principles and practices into their design and manufacturing processes. You are encouraged to support their sustainable efforts wherever possible. **PLEASE GIVE PREFERENCE TO THESE ...**

**Powder Coating** – Powder coating is a “dry paint” application process in which finely ground particles of pigment and resin are electrostatically charged and sprayed onto a surface, which is then cured to set the coating. It reduces VOCs in the application process leading to improved indoor air quality.

**LEED** (Leadership in Energy and Environmental Design) Green Building Rating System® is a voluntary, consensus-based national standard for developing high-performance, sustainable buildings. LEED for Commercial Interiors (LEED-CI) addresses the specifics of tenant spaces primarily in office, retail and institutional buildings. It is the recognized standard for certifying high-performance green interiors that are healthy, productive places to work, are less costly to operate and maintain, and represent a reduced environmental footprint. For details visit the US Green Building Council website at <http://www.usgbc.org/>.

**Cradle-to-Cradle (C2C) Protocol** ([www.aia.org](http://www.aia.org)) – as designed by William McDonough and Michael Braungart reflects a strategy for developing ecologically intelligent products that generate economic, social and environmental benefits at every phase of their use, including, but not limited to:

- Material Chemistry and Safety: What chemicals are in the materials specified for the product; are they the safest possible?
- Disassembly: Can the manufacturer easily take products apart at the end of their usual life to recycle the materials?
- Recyclability: Do the materials contain recycled content and/or can they be recycled?

**Certifications** – such as Greengard, Green Seal, ISO 14001, Forest Stewardship Council (FSC) and others that represent sustainable programs.

# Office Supplies

<b>Contract #:</b> OFF28	<b>OSD Update #</b> 10-09C
<b>Expiration Date:</b>	06/30/2013
<b>OSD Contract Manager:</b>	Debra Carty (617) 720-3321
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



**Contract Summary:** This contract provides Commonwealth buyers with an extensive office supply catalog that contain hundreds of items made with recycled content, including but not limited to, those indicated below and much more. All recycled products are:

- ✓ clearly indicated in each of the catalogs with an environmental symbol
- ✓ available at discounts due to the volume that is purchased under this contract overall
- ✓ automatically tracked by each contractor, who will also provide a record of purchases to individual customers upon request.

**RECYCLED CALENDARS!!**  
 Specials on dated goods for the upcoming year are offered by both suppliers. Call vendors for details as they are offered in a separate promotional flyer and not shown in the catalogs.

**Contractor Information:**

Contractor Name	Contact	Recycled Products Offered
<p><b>Bay State Envelope</b>                      440 Chauncy Street                      Mansfield, MA 02048</p> <p>W/MBE                      Online Ordering at:  <a href="http://baystateenvelope.com">baystateenvelope.com</a></p>	<p><b>David Luongo</b>                      Phone : (508) 337-8900  <a href="mailto:d.luongo@baystateenvelope.com">d.luongo@baystateenvelope.com</a></p>	<ul style="list-style-type: none"> <li>• Envelopes, recycled content</li> </ul>
<p><b>Lindenmeyr Munroe</b>                      200 River Park Drive                      PO Box 129                      North Reading, MA                      01915</p>	<p><b>Timothy Goldberg</b>                      Phone: 800-237-2737  <a href="mailto:tgoldberg@lindenmeyr.com">tgoldberg@lindenmeyr.com</a></p>	<ul style="list-style-type: none"> <li>• Recycled Paper</li> </ul>
<p><b>New England Office Supply</b>                      135 Lundquist Drive                      Braintree, MA 02184</p> <p>W/MBE                      Online Ordering at:  <a href="http://www.neosusa.com">www.neosusa.com</a></p>	<p><b>Patricia Vacca</b>                      Phone: (800) 345-7080 x228                      Fax: (888) 636-7329  <a href="mailto:patv@neosusa.com">patv@neosusa.com</a></p>	<ul style="list-style-type: none"> <li>• file folders, hanging file folders</li> <li>• notepads, notebooks, binders</li> <li>• pencils, binders, desk pads</li> <li>• tablets, message pads</li> <li>• transparencies</li> <li>• fax notes and post-its</li> <li>• trash bins, recycling receptacles, cardboard recycling boxes</li> <li>• plastic desktop accessories</li> <li>• remanufactured computer diskettes (Green Discs) and disk mailers</li> <li>• plastic bubble wrap</li> <li>• index cards - colored and plain</li> <li>• plastic and paper report covers</li> <li>• art and construction papers</li> <li>• ergonomic desk accessories (mouse and wrist pads, back support cushion) made with 50% recycled foam and 89% post-</li> </ul>

## Recycled and Environmentally Preferable Products Guide to Massachusetts Statewide Contracts

<p>W.B. Mason 59 Centre Street Brockton, MA 02301</p> <p style="text-align: center;">W/MBE Online Orderring at: <a href="http://www.wbmason.com">www.wbmason.com</a></p>	<p>Stephen Bliss Phone: 508-586-3434 x1271 <a href="mailto:steve.bliss@wbmason.com">steve.bliss@wbmason.com</a></p>	<ul style="list-style-type: none"> <li>• Panel systems</li> <li>• High density shelving</li> <li>• Break Room Supplies             <ul style="list-style-type: none"> <li>• Cups &amp; lids</li> <li>• Paper Products</li> </ul> </li> <li>• Trash bags &amp; Liners</li> <li>• Binders and binding supplies</li> <li>• Boards</li> <li>• Calendars, planners, &amp; organizers</li> <li>• Envelopes and forms</li> <li>• Filing and filing accessories</li> <li>• Labels</li> <li>• General supplies</li> <li>• Desk accessories</li> <li>• Mailroom supplies</li> </ul>
<p>Worcester Envelope 22 Millbury Street Auburn, MA 01501</p> <p style="text-align: center;">W/MBE Online Orderring at: <a href="http://www.worcesterenvelope.com">www.worcesterenvelope.com</a></p>	<p>Rachel Blum Phone: 774-221-1363 <a href="mailto:rblum@worcesterenvelope.com">rblum@worcesterenvelope.com</a></p>	<ul style="list-style-type: none"> <li>• Envelopes, recycled content</li> </ul>

**Product Pricing:** Each catalog indicates the special discount pricing available for Commonwealth contract users. Call the contractor above for any questions.

**How to Use this Contract:** *More Ordering Options Available!*

<p>Paper Catalog</p>	<p>#1 Call the contractor to receive a free catalog that offers hundreds of recycled products and other office supplies at special discount Commonwealth prices.</p> <p>#2 Look for the recycled/ "green" symbol when choosing your items for purchase and the "special discount prices" that apply to the contract (these are displayed differently in each of the catalogs).</p> <p>#3 Place your order by phone or by fax.</p>
<p>Online Ordering</p>	<p>Contact the contractor to set up your account and then use their website, customized for public purchasing, to order supplies. All recycled-content products are identified with a special logo.</p>

**Before using the website, all contract users must set up an account with the contractor.** Detailed information on account setup, website use and staff training is available in the OSD Update at [www.compass.com](http://www.compass.com).

# Photocopiers, Printers, Facsimile and Multifunctional Equipment



<b>Contract #:</b> OFF32	<b>OSD Update #</b> 11-54A
<b>Expiration Date:</b>	<b>4/30/2014 (2 – one year renewal options)</b>
<b>OSD Contract Manager:</b>	<b>Debra Carty (617) 720-3321</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>

**Contract Summary:**

This contract offers a wide variety of equipment in the following categories:

Category	Description
Category 1	<b>Photocopiers</b> <ul style="list-style-type: none"> <li>• 1A – Authorized Remanufactured Analog Black &amp; White Photocopiers</li> <li>• 1B – Authorized New Digital Multifunctional Black &amp; White Photocopiers</li> <li>• 1C – Authorized New Digital Multifunctional Color Photocopiers</li> <li>• 1D – Authorized New Digital Multifunctional Black &amp; White/Color Photocopiers</li> <li>• 1E – Authorized New Digital Multifunctional Black &amp; White 110+copies per minute Production Photocopiers</li> </ul>
Category 2	<ul style="list-style-type: none"> <li>• <b>Laser and Wide Format Printers (Printers Moved to WSCA contract January 2010)</b></li> </ul>
Category 3	<b>Facsimile Equipment</b> <ul style="list-style-type: none"> <li>• 3A – Authorized New Class III Low Volume Facsimile Equipment</li> <li>• 3B – Authorized New Class III Medium Volume Facsimile Equipment</li> <li>• 3C – Authorized New Class III High Volume Facsimile Equipment</li> <li>• 3D – Authorized New Platen-Based Facsimile Equipment</li> </ul>
Category 4	<b>Supplies and Maintenance (see “Toner Cartridges, Remanufactured”)</b>

**Environmental Features and Recommended Practices**

Equipment available on this contract has a variety of environmental attributes that are not only beneficial for the environment, but are also associated with measurable cost savings. While these features may come standard with the equipment, they will not provide any benefits unless they are enabled, used and maintained:

- Networking capabilities.** The vast majority of copying equipment available on the contract can be connected to the computer network and serve as a printer.

*Recommended practice: Review the volume of printing performed by smaller individual printers and determine where smaller printers can be replaced by a networked copier. Prints produced by networked copiers are less expensive, additional supply and maintenance savings may be achieved.*
- Energy saving features.** All equipment available on the contract comes with energy saving features enabled. The vast majority of the models are Energy Star compliant (exception: select color copiers).

*Recommended practice: Ensure that the energy saving features are properly installed and remain enabled as the equipment is used. These features are capable of saving about \$130 per large copier, \$40 per printer and \$15 per fax machine in energy costs while contributing to the state’s climate protection goals.*
- Double-sided copying and printing (aka “duplexing”) capabilities.** All copiers with speeds over 15 copies per minute, and printers and fax machines with speeds of over 21 and 6 prints per minute respectively have duplexing features. *Recommended practice: Set duplexing as the default mode for all equipment where those features are available. Notify staff about the change and educate them about making single-sided copies and prints when necessary. This practice typically results in savings of at least 10-20% on office paper even compared to offices where double-sided copying is available but is not set as a default.*
- Additional multifunctional capabilities.** Most of the equipment available on the contract can perform more than just one office function. Some of those include: scanning to email, scanning to computer memory. *Recommended practice: Review the additional capabilities of the equipment and utilize them to reduce paper usage and make document storage and retrieval easier.*

**Contractor Information:**

For a complete list of contractors [www.comm-pass.com](http://www.comm-pass.com) and search under Contract #OFF32.

**Remanufactured Equipment and Supplies:**

Remanufactured copiers are available under this contract in Category 1A. Remanufactured copiers undergo extensive refurbishing after a period of use before they are offered for resale or rental. With remanufactured equipment, the features, functions and model number remain the same. Under the terms of the contract, remanufactured equipment is held to the same performance standards as new.

**How to Use This Contract:** Contact the vendors for equipment availability information or see the lists of available equipment by viewing the contractor information under the “Vendor(s)” tab for OFF16 on Comm-PASS.

## Plastic Lumber, Recycled

<b>Contract # FAC54</b>	<b>INACTIVE (To be rolled into FAC77 Landscaping Products by 2/1/13)</b>
<b>OSD Contract Manager:</b>	<b>Dmitriy Nikolayev (617) 720-3651</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** OSD is pleased to announce the awarding of this multi- year contract for Plastic Lumber, Recycled, and Other Recycled Plastic Products, covering the following eight categories:

Category	Description
Category 1	Playground Equipment
Category 2	Plastic Lumber, Benches, & Tables
Category 3	Dimensional Lumber, Landscape Timbers, Fencing, Railing, & Decking
Category 4	Site Amenities
Category 5	Traffic Control Items (speed bumps, parking stops)
Category 6	Partitions and Lockers
Category 7	Recycled Rubber Mulch
Category 8	Athletic and Playground Surfaces
Category 9	Recycled Rubber Pavers
Category 10	Recycled Content Surface Coatings (currently no award)

**Product Benefits:** Plastic lumber products are:

- Non-porous and thus will not splinter, peel, rot, crack, split or degrade
- Impervious to wood destroying organisms
- Virtually maintenance free
- Long lasting (50 years plus, depending on the application)
- Waterproof
- Graffiti and stain resistant and easy to clean
- Resistant to cold, salt and most corrosive substances.
- Require no painting or sealing and are available in many colors
- Lasts 15-20 years in underwater marine applications and well over 50 years in construction applications such as decks.
- Contains no hazardous chemicals and cannot leak or contaminate soil.

Although the up-front cost is generally higher than wood, the above mentioned qualities make it the material of choice for exterior applications where weather resistance and low maintenance cost are required. Products contain a range of recycled content including post-industrial (signs and partitions) and up to 100% post-consumer (benches, tables, lumber, site amenities).

Over the years, the Mass Highway Dept. has purchased plastic lumber picnic tables and benches for highway rest stops throughout the state.

In FY2001, the Metropolitan District Commission (MDC) launched a project in conjunction with the Massachusetts Executive Office of Environmental Affairs Charles River Watershed Team to help restore non-functional fish ladders on the Lower Charles River. These fish ladders will help restore fish migration routes and maintain a healthy ecosystem.

Plastic lumber, which has a lifetime use of 15-20 years in underwater marine applications and releases no toxins, was used in the construction of the fish baffles. As a result of their initiative, MDC has been presented with the award for Most Innovative Program.

## Recycled and Environmentally Preferable Products Guide to Massachusetts Statewide Contracts

**How to Use this Contract:** To order from this contract, please contact the appropriate Contractor(s) and request product catalogs and quotes. We suggest calling several vendors to take advantage of the wide variety of products and styles available.

### Contractor and Product Information

Contractor Information	Phone / Fax / Email	Awarded Categories
Creative Material Technologies, Ltd. John Becker 21 Wilbraham Street, Unit B11, Palmer, MA 01069	(413) 284-0000 <a href="mailto:jbecker@creativematerial.com">jbecker@creativematerial.com</a> <a href="http://www.creativematerial.com">www.creativematerial.com</a>	11
Design Built, LLC dba Childscapes Tim Pesco 1775 Ocean Street, Marshfield, MA 02050	P: 781-837-6412 <a href="mailto:tpesko@childscapes.net">tpesko@childscapes.net</a>	1, 2, 3, 4, 7, 8, 9
Earth Safe Stephen Orbe 140 Pleasant Lake Ave Harwich, MA 02645	Earth Safe, Inc. <a href="mailto:steve-04@verizon.net">steve-04@verizon.net</a> (508) 430-0777	6, 8
Kettle Creek Corporation dba Windsor Barrel Works Stephen Hamm P.O. Box 47, Kempton, PA 19529	P: 800-527-7848 x203 <a href="mailto:steve@kettlecreek.com">steve@kettlecreek.com</a>	4
M.E. O'Brien & Sons, Inc Eric O'Brien 93 West Street, P.O. Box 650 Medfield, MA 02052-0650	P: 508-359-4200 <a href="mailto:mail@obrienandsons.com">mail@obrienandsons.com</a> <a href="http://www.obrienandsons.com">www.obrienandsons.com</a>	1, 2, 8, 9
New England Recreation Group, Inc. Charles Ramondo P.O. Box 1503, Westboro, MA 01581	P: 800-861-1209 <a href="mailto:nerg@nerecgroup.com">nerg@nerecgroup.com</a>	1
Northeast Playground Builders, LLC William O'Neill 89 Hancock Street, Suite 205 Braintree, MA 02184	(508) 535-6274 <a href="mailto:bill@neplaygroundbuilders.com">bill@neplaygroundbuilders.com</a> <a href="http://www.neplaygroundbuilders.com">www.neplaygroundbuilders.com</a>	1, 8
PlayCore Wisconsin, Inc dba BigToys Natalie Child 7721 New Market Street, Olympia, WA 98501	P: 360-528-8697 F: 360-528-8680 <a href="mailto:nchild@bigtoys.com">nchild@bigtoys.com</a>	1
Premier Park & Play Doug Knotts 68 Boyd Street, Newton, MA 02458	P: 617-224-3317 <a href="mailto:premierparkplay@verizon.net">premierparkplay@verizon.net</a>	1, 8
R.S. Lamson & Sons, Inc. Donna Schuler 29 Lake Street, Hudson, MA 01749	P: 978-562-3431 x113 <a href="mailto:dschuler@lamsonlumber.com">dschuler@lamsonlumber.com</a>	3
RubberForm Recycled Products, LLC Deborah Robbins 75 Michigan Street, Lockport, NY 14094-2629	P: 716-478-0404 <a href="mailto:sales@rubberform.com">sales@rubberform.com</a>	5
Site Specifics, LLC Cindy Maak P.O. Box 325, Rochester, MA 02770	P: 888-551-3155 <a href="mailto:cindy@sitespecifics.net">cindy@sitespecifics.net</a>	1, 4, 8

# Plumbing, Heating, and HVAC Supplies

<b>Contract #:</b> FAC76	<b>OSD Update #</b>
<b>Expiration:</b>	<b>04/30/13 (3 – one year options to renew)</b>
<b>OSD Contract Manager:</b>	<b>Dmitriy Nikolayev 617-720-3351</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** These products have been rolled into the comprehensive Maintenance, Operations and Repair (MRO) statewide contract. Some vendors are awarded in Category 4 only – Plumbing and Heating Supplies and others also in Category 5 – HVAC Systems. See the table below for details.

Several vendors on this contract include supplies and replacement parts, specialty items such as waterless urinals and other water conservation products.

**Plumbing and Heating Supplies:** Vendors in this Category **must** be able to provide a broad range of plumbing and heating supplies as reflected from the Market basket listing. All products supplied under this contract shall be commercial grade and must meet all federal, state and local standards for quality and safety requirements (NEMA, ASTM, UL approved).

**Water Saving Devices and Fixtures** – All awarded vendors in category 4 offer a broad range of products that can reduce water usage and save contract users significant dollars. See vendor catalogs for details.

**Waterless Urinals:** This is a technology of urinal applications that require no water for operation. Vendors offering these products will be able to supply products and parts as well as guidance on installation and maintenance of the systems. Such products **must** comply with the Massachusetts Plumbing Code and be made of vitreous china and offered in white (although other colors may be available). They **must** also comply with ANSI Z124.9, CSA, ASME A112.19.19 wherever appropriate. Such urinals shall have a replaceable trap cartridge or insert and use a liquid sealant that has a low (to nil) environmental impact and does not carry any warnings from the EPA.

## Vendor Information:

Vendor	Contact Information	Awarded Categories
Frank McCartin and Company 149 Congress Street, PO Box 1599 Lowell, MA 01852	David McCartin 978-454-9101 davem@goindustrialsupplies.com	Category 4 – Plumbing and Heating Products and Supplies
FW Webb 160 Middlesex Turnpike Bedford, MA 01730	Dean Plouffe P: 781-272-6600 deam@fwwebb.com	Category 4 – Plumbing and Heating Products and Supplies Category 5 – HVAC Products
Metropolitan Pipe & Supply Co. 303 Binney Street Cambridge, MA 02142	Jim O'Brien P: 617-492-6400 F: 617-354-3869	Category 4 – Plumbing and Heating Products and Supplies
Plumbers Supply Company 429 Church Street New Bedford, MA 02745	Kevin Jones 508-985-4966 bjones@plumberssupplyco.com	Category 4 – Plumbing and Heating Products and Supplies Category 5 – HVAC Products
Premier Supply Group 168 Industrial Drive Northampton, MA 01060	Shawn Houle P: 413-584-4250 shoule@psgnc.com	Category 4 – Plumbing and Heating Products and Supplies

# Power Controllers for Vending / Snack Machines, Monitors and Laser Printers

**Contract Status Pending**

**INACTIVE**

OSD Environmental Contact:

Marcia Deegler (617) 720-3356



**Contract Summary:** This multi-state contract was issued by the State of Connecticut for the purchase of energy saving power controllers for vending and snack machines, computer monitors, and laser printers.

The cold drink vending machines in your building run 24/7 even on nights and weekends when the staff are not around. Some of these machines use as much as 900 watts and costs the Commonwealth of Massachusetts as much as \$351 per machine per year or \$351,849 per 1,000 machines per year.

The VendingMiser is a smart controller that goes on the cold drink vending machine in your building and reduces the electrical energy costs by 30% - 50%. The VendingMiser will typically pay for itself in 12.9 months and that is without the electric utility rebate. That is a savings of about \$222,632 per year for 1,000 VendingMisers or \$222 for each individual VendingMiser. Most electric utilities provide a \$75 financial incentive per VendingMiser. The VendingMiser has the blessing of Coke and Pepsi since the drinks stay cold and meet the specifications of Coke and Pepsi and all cold drink suppliers.

For details on unit pricing, quantity discounts and technical information on the devices, interested buyers should contact the awarded contractor below, or look for a comprehensive summary of the contract at [www.comm-pass.com](http://www.comm-pass.com).

## **Contractor Information (on prior contract):**

### **Conservation Solutions**

Dan Cook

162 Great Road

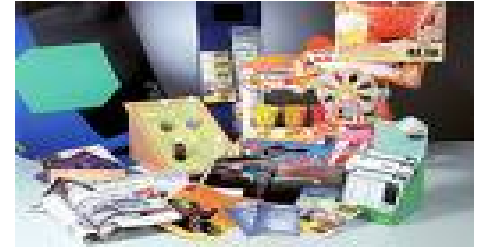
Acton, MA 01720

Phone: 888-266-1945, 978-266-1900

Fax: 978-266-1976

Email: [dcook@conservationsolutions.com](mailto:dcook@conservationsolutions.com)

# Print, Copy & Mail Services and Printed Promotional Products



Contract #: OFF33	OSD Update #TBD
Expiration:	6/30/134
OSD Contract Manager:	Debb Carty (617) 720-3321
OSD Environmental Contact:	Marcia Deegler (617) 720-3356

**Contract Summary:** This contract was recently awarded to include the four categories indicated below. It provides customers with a pre-qualified list of contractors; all of them offering a variety of environmentally preferable papers, products and services. Please visit [www.comm-pass.com](http://www.comm-pass.com) to see the list of newly awarded vendors.

## Category 1. Printing Services.

**Printing services** are associated with a number of significant of environmental and public health impacts throughout the life-cycle of a printed document. Many of such impacts are related to the use of chemicals that may be toxic in the printing process. In collaboration with the Office of Technical Assistance (Executive Office of Environmental Affairs) and the Environmental Results Program (Department of Environmental Protection), OSD developed a set of environmental guidelines for printers. All contractors are encouraged to implement environmental stewardship initiatives that exceed the requirements of the current environmental regulations.

### **The environmental stewardship initiatives include:**

- Equipment and technologies preventing waste and reducing pollution (e.g. digital pre-press systems, solvent recovery systems, etc.);
- Recycling paper, cardboard, used pallets and waste inks;
- Environmentally preferable chemicals for printing (formaldehyde-free photo-chemicals, vegetable-based or water-based inks, low-VOC adhesives, etc.)

The following information applies to both copy shops and commercial printers:

- All contractors must use **recycled paper with a minimum 30% post-consumer content**. For coated stocks used for color offset printing this requirement is 10%.
- The **recycled logo and/or the words “Printed on Recycled Paper”** should automatically be included on all printed materials.
- All vendors offer a 50% and 100% post-consumer recycled content paper. Please contact the vendors for availability and pricing.

## Category 2. Copy Centers

## Category 3. Mail Service Providers

## Category 4. Printed Promotional Items

**How to use this contract:** Additional information, complete list of contractors and guidance on contractor selection will be available in the OSD Update at [www.comm-pass.com](http://www.comm-pass.com).

# Recycling Containers and Compost Bins



**Contract #:** FAC61                      **OSD Update #** 09-17A  
**Expiration Date:**                      **09/30/13 (1 – one year options to renew)**  
**EP Contract Manager:**                **Dmitriy Nikolayev (617) 720-3651**  
**OSD Environmental Contact:** **Marcia Deegler (617) 720-3356**

**Contract Summary:** The Department of Environmental Protection awarded and manages the statewide contract for a wide variety of containers for various recycling applications. Container types include: recycling bins, wheeled carts, home composting bins and buckets, public space recycling containers and rain barrels and others.

**Contractor Information and Product Offerings:**

Contractor / Address	Contact / Phone	Products	Post-Consumer Recycled Content
<b>Big Belly Solar</b> 50 Brook Road Needham, MA 02494	Steven Delaney 888-820-0300 x804 sdelaney@bigbellysolar.com	<ul style="list-style-type: none"> <li>Solar Powered Trash Compactors</li> </ul>	N/A
<b>Busch Systems International</b> 130 Saunders Road, Unit #7 Barrie, Ontario, Canada L4N 9A3	Bill Bradbury 800-565-9931 bill@buschsystems.com	<ul style="list-style-type: none"> <li>Recycling Bins: 14 &amp; 18 gal</li> <li>"All in One" recycling units</li> <li>Bins: 5, 7, 7.4, 9 gal</li> <li>Kitchen Buckets: 1.45, 2.5 gal</li> </ul>	At least 25%
<b>Cascade Engineering, Inc.</b> 3400 Innovation Court, SE Grand Rapids, MI 49512	Mark Broderick 203-263-3187 broderick@cascadeeng.com	<ul style="list-style-type: none"> <li>35-Gallon, 64-Gallon, and 96-Gallon Wheeled Recycling Carts</li> <li>64-Gallon Wheeled Organic Carts</li> </ul>	
<b>Gebelein Group</b> <b>DBA Great American Rain Barrel Co.</b> 1715 Hyde Park Avenue Hyde Park, MA 02136	Stephen Gebelein 800-251-2352 info@garb.com	<ul style="list-style-type: none"> <li>60-Gallon Rain Barrel</li> </ul>	98%
<b>Kettle Creek Corp.</b> <b>(DBA – Windsor Barrel)</b> P.O. Box 47, Kempton, PA 19529	Philip Haas 610-756-4344x202 phil@kettlecreek.com	<ul style="list-style-type: none"> <li>Clear, Original, and Graphic Canables</li> </ul>	N/A
<b>New England Plastics Corp.</b> 126 Duchaine Blvd. New Bedford, MA 02745	Trudy Wood 508-998-3111 trudy@neplastics.com	<ul style="list-style-type: none"> <li>Home Compost Bins: 11, 24 &amp; 30 cu. ft</li> </ul>	50%
<b>New England Rain Barrel Co. (The)</b> 131 Lynnfield Street, Peabody, MA 01960	Joan Freele 978-977-3155 joan@nerainbarrel.com	<ul style="list-style-type: none"> <li>55-gal Rain Barrels</li> </ul>	100% reuse
<b>ORBIS Corporation (Norseman Environmental Products)</b> 1055 Corporate Center Drive Oconomowoc, WI 53066	Art McKenzie 888-675-2878 ext 722 art.mckenzie@orbiscorporation.com	<ul style="list-style-type: none"> <li>Home Compost Bins</li> <li>Kitchen Scrap Buckets: 1.6 gal</li> </ul>	50%
<b>Rehrig-Pacific Company</b> 4010 East 26 Street Los Angeles, CA 90023	Mike Weichman 323-2625145 mweichman@rehrigpacific.com	<ul style="list-style-type: none"> <li>Recycling Bins: 14, 18 gal</li> <li>Kitchen Scrap Buckets: 2 gal</li> </ul>	At least 20%
<b>SkyJuice New England</b> 1015 1 <sup>st</sup> Crown Point Rd. Stafford, NH 03884	Sharon England 207-363-1505 sengland@skyjuice.us	<ul style="list-style-type: none"> <li>55-Gallon Rain Barrels</li> </ul>	100% reuse
<b>Toter Incorporated</b> 841 Meacham Road Statesville, NC 60122	Kellie Clark 704-872-8171 kclark@toter.com	<ul style="list-style-type: none"> <li>35-Gallon, 48-Gallon, 64-Gallon, and 96-Gallon Wheeled Carts</li> <li>Residential Organics Carts</li> </ul>	10%-50%
<b>Wastequip Mfg. Co., LLC</b> 1031 Hickstown Road Erial, NJ 08081	Bill Morin 856-784-5500 bmorin@wastequip.com	<ul style="list-style-type: none"> <li>Roll-off Containers</li> </ul>	

## Small Package Delivery Services

<b>Contract #:</b> OFF31	<b>OSD Update#</b> 10-13A
<b>Expiration Date:</b> (renew)	<b>06/30/13</b> (1 – one year options to renew)
<b>OSD Contract Manager:</b>	<b>Debra Carty (617) 720-3321</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** This contract provides for Express, Next Day and Second Day Delivery Services through United Postal Service (UPS) at special rates for Commonwealth contract users.

**Value-Added Feature:** As an added value, UPS uses many products that contain recycled content and/or are reusable. To see a full list of their many corporate environmental initiatives, visit their website, at [www.community.ups.com](http://www.community.ups.com). Some of the examples include:

- UPS Letters (Next day and Second day) contain 100% total recycled content, 80% post-consumer content and are reusable.
- UPS boxes containing 100% total recycled content, 78% post-consumer content.

**Contractor** **United Parcel Service (UPS)**  
 Contact: Bob White, Phone: 781-710-9516, Email: [bwwhite@ups.com](mailto:bwwhite@ups.com)

## Tires, Retread

<b>Contract #:</b> VEH83	<b>OSD Update #</b> 09-16B
<b>Expiration Date:</b>	<b>7/31/13</b>
<b>OSD Contract Manager:</b>	<b>Max Feldpausch (617) 720-3105</b>
<b>OSD Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** The title of the contract is Tires and Tubes, New and Retread. Retread tires cost on average 30-50% less than comparable new tires. Since 75% of the materials used to manufacture a tire remain in the casing, retreading saves natural resources and energy. It also diverts millions of scrap tires from landfills annually and cuts tire disposal costs for those who take advantage of the service. Contractors also provide a wide range of related services ranging from tire mounting, dismounting and balance to tire maintenance training and comprehensive tire management programs.

### Contractor Information

Contractor	Contact	Address	Phone / Fax	Email
The Goodyear Tire & Rubber Company	Debbie Frear	1144 E Market Street D/709 Akron, OH 44316-0001	P/ 888-453-0021 P/ 330-796-4603	Debbie_Frear@Goodyear.com
Pete's Tire Barns	Earl Richmond	280 Mishawum Road Woburn, MA 01801	P/ 781-721-9070 F/ 781-721-9071	earlrichmond@petestire.com

**Retread Tire Standards** - All tires retreaded under this contract are processed in compliance with the latest edition of the industry standards "Retread Requirements Manual CTQP-441" which were developed jointly by the Federal Government, tire retreading associations and retread tire manufacturers. Additionally, all retread tires comply with the U.S. Department of Transportation Federal Motor Vehicle Safety Standards, which are the exact same standards used for new tires (D.O.T. FMVSS No. 109 New Pneumatic Tires and 119 New Pneumatic Tires for Vehicles Other Than Passenger Cars).

**3<sup>rd</sup> Party Certification** - Awarded Contractors have been certified under the federal Cooperative Tire Qualification Program (CTQP), a nationwide program which demonstrates new and retread tire performance through testing and retread plant certification. This certification will ensure that Commonwealth customers receive high quality retreads. See the OSD Update for information on the **Retread Warranty** and more.

## Toilets, Composting / Portable

<b>Contract #:</b> DCR 424	<b>OSD Update</b>
<b>Expiration Date:</b>	<b>10/1/2012 (1 – two year option to renew)</b>
<b>DCR Contract Manager:</b>	<b>Vin Micozzi, (617) 626-1273</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** The title of this contract is Portable and Composting Toilets and Related Services. This composting alternative to conventional portable toilets offers a virtually waterless system which provides convenient, odorless, sanitation without polluting groundwater or nearby water bodies. Composting toilets can be used at special events, park and beach areas and other applications where portable and/or temporary units may be required.

Composting toilets eliminate the use of water for flushing and allow wastes to be converted into odor-free, nutrient-rich compost which can be used as a non-food plant fertilizer. The units often use solar panels to power the facility's electrical system and a mechanism for collecting rainwater to be used in facilitating the composting process. The units may be stand-alone or self-contained in specially designed housing. Also to be included as part of the composting toilet "package" is the complete system including starter bed material for the tank and the inoculate, as well as all of the components, hardware and instructions necessary for assembling, installing and operating the system.

Buyers should understand that a particular application and/or location may determine the preferred technology.

**Additional Contract Requirements.** When a state agency or eligible entity deems that a composting toilet is necessary at a location, the government representative will inform the contractor no later than three (10) working days prior the date the unit(s) is needed. The contractor should be able to deliver goods in 10 business days from the receipt of an order unless otherwise mutually agreed upon by the purchasing department, with exceptions being made for special orders and backorders. The transport of all equipment relating to the service must be done by vehicles that have passed all Massachusetts Inspection regulations.

In emergency situations departments may need products/services immediately. The contractor is expected to work with the vendors to provide units as soon as possible in these situations.

**How to Use this Contract:** Please visit [www.comm-pass.com](http://www.comm-pass.com) for a full list of contractors and available products and services.

# Toner Cartridges, Remanufactured



**Contract #:** OFF32                      **OSD Update #**11-54A  
**Expiration Date:**                      **4/30/14 (2 – one year renewal options)**  
**OSD Contract Manager:**              **Debra Carty 617) 720-3121**  
**OSD Environmental Contact:**        **Marcia Deegler (617) 720-3356**

**Contract Summary:** Remanufactured (and other) supplies for printers and facsimile equipment are available as a category on statewide contract OFF32:

Category	Description
Category 5	Unlike the remanufactured cartridges in the past, the products on the new OFF32 contract are much improved and required to be certified to ensure high quality performance. If you have had a problem with a remanufactured cartridge, try a different remanufactured cartridge. Use the same process you would use if you had a problem with an OEM product. Just like certain OEMs perform better in specific equipment, so goes the performance of remanufactured products. Remanufactured cartridges can save significant money, reduce tons of waste going to landfills and serve to stimulate small businesses. There is no reason not to purchase remanufactured cartridges unless the equipment is new and a remanufactured cartridge is currently not yet available. Please see OFF32 RFR, section 3.4.10 Supply Warranty Performance Guarantee for more information.

Remanufactured supplies available under this contract comply with stringent remanufacturing process and product quality specifications. Customers can be assured that equipment warranties, including HP, will not be voided using remanufactured brands. The products carry satisfaction guarantees. Contractors are also responsible for making any necessary repairs and/or replacements for any printers or parts damaged by a faulty cartridge.

Remanufactured cartridges represent significant (30-60%) cost savings over competing OEM products. Through the reuse of the empty plastic casings, remanufactured toner cartridges reduce the amount of waste going to landfills and incinerators as well as the need for manufacturing new plastics. Under the terms of the contract, Contractors will take back all used cartridges for recycling.

**Contractor Information:** Vendors awarded on this contract to sell remanufactured cartridges include the following:

**CAM Office Supplies** – Corrinne Mandrafino, 781-932-9868, [supplies@camoffice.com](mailto:supplies@camoffice.com)

**Encore Images** – Laurel Mervis, 800-868-4568x11, [laurel.mervis@encoreimages.com](mailto:laurel.mervis@encoreimages.com)

**GA Blanco** – Steve Walsh, 508-331-2465, [swalsh@gablanco.com](mailto:swalsh@gablanco.com)

**Laser Technologies** – John Toomy, 978-897-5499, [jtoomy@lasertechserve.com](mailto:jtoomy@lasertechserve.com)

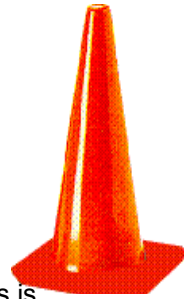
**New England Office Supplies** - Patricia Vacca, 781-794-8800x228, [patv@neosusa.com](mailto:patv@neosusa.com)

**Toshiba** – Thomas Perry, 617-999-4981, [Thomas.Perry@TBS.Toshiba.com](mailto:Thomas.Perry@TBS.Toshiba.com)

**WB Mason** – Stephen Bliss, 508-586-3434x1271, [steve.bliss@wbmason.com](mailto:steve.bliss@wbmason.com)

See [www.Comm-PASS.com](http://www.Comm-PASS.com) for additional information.

## Traffic Cones and Safety Products, Recycled



<b>Contract # VEH80</b>	<b>OSD Update #</b>
<b>Expiration Date:</b>	<b>11/14/12 (1 – one year option to renew)</b>
<b>OSD Contract Manager:</b>	<b>Max Feldpausch (617) 720-3105</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>

**Contract Summary:** This is a New York State contract on which the Commonwealth of Massachusetts is piggybacking. There is a link under the terms to the New York State site that contains the contract pricing.

This contract contains recycled traffic cones, channelizer drums and flexible delineator posts (all include a % of recycled plastic) offered by the vendors indicated below. Visit [www.comm-pass.com](http://www.comm-pass.com) for more information.

Product	Vendor	Contact Info
<b>Traffic Cones</b> 50% Post-Consumer Recycled Content; 50% Total Recycled Content	JBC Safety Plastics 12245 Florence Ave. Santa Fe Springs, CA 90670	Gerry Appelbaum- Contract Manager Phone: (562) 777-1661 Fax: (562) 777-0664 Email: gerry@jbcsafety.com 8 AM- 5:30 PM P.S.T. Mon-Fri
<b>Channelizer Drums</b> 70%+ post-consumer recycled content	Work Area Protection Corp. P.O. Box 4087 St. Charles, IL 60174	Michael Linkimer- VP Phone: (630) 377-9100 Fax: (630) 377-9270 Email: workarea@workareaprotection.com 7:30 AM- 5 PM C.S.T. Mon-Fri.
<b>Filtrona Extrusion Inc. (Flexible Deliniator Posts)</b> 10% post-consumer / 50% total recycled content	Pexco, LLC 3110 70 <sup>th</sup> Ave. East Tacoma, WA 98424	Peter A. Speer- VP Sales Phone: (253) 284-8000 Fax: (253) 284-8080 Email: peterspeer@pexco.com 8 AM- 5PM P.S.T Mon- Fri

## Trash Bags, Plastic, Imprinted, Recycled



<b>Contract #: FAC55designatedDEP</b>	<b>OSD Update#: 09-17</b>
<b>Expiration Date:</b>	<b>11/09/2014 (3 – one year options to renew)</b>
<b>DEP Contract Manager:</b>	<b>Stephan Malner (617) 348-4004</b>

**Contract Summary:** This contract provides plastic trash bags in four sizes (10-14 gallons and 30-33 gallons) with customized printing options. All bags are made of 100% LDPE contain a minimum of 20% post-consumer recycled content and are available in a range of colors. Commonwealth cities and towns that operate user-fee (Pay-As-You-Throw) programs may purchase from this contract.

### Contractor Information

Contractor	Contact	Phone	Email
Boxes and Bags Unlimited	Jeffrey Marcotte	(800) 696-6702	bags528@aol.com
Mansfield Paper Co.	Scott Parent	(413) 781-2000 x336	rsp@mansfieldpaper.com
Waste Zero	John Craig	(508) 717-7492	jcraig@payasyouthrow.com

**How to Use this Contract:** Contract was reopened in April 2012. Check [www.Comm-PASS.com](http://www.Comm-PASS.com) for latest awards.

## Vehicles, Hybrid & Other Alternative Fuel (and gasoline)

<b>Contract #:</b> OVM05	<b>New Contract in progress:</b> OVM10
<b>Expiration Date:</b>	11/30/12 (New contract to start 12/1/12)
<b>OSD Contract Manager:</b>	Max Feldpausch (617) 720-3105
<b>Environmental Contact:</b>	Marcia Deegler (617) 720-3356



**Contract Summary:** As part of the Commonwealth's efforts to reduce emissions of greenhouse gases, and generally minimize the Commonwealth's impact on the environment, this contract will allow departments and political subdivisions to purchase fuel-efficient (gas/electric) hybrid vehicles for inclusion in their fleets.

### Contractor and Product Information

Contractor / Contact	Phone / Email	Address	Type of Vehicles	Pricing
MHQ Municipal Vehicles Tom Emig  Other Contacts: Frank Chase Brenda Waldron	508-573-2723 temig@mhq.com	401 Elm Street Marlboro, MA 01752	Toyota Prius	\$22,385
			2WD Ford Escape	\$30,959
			4WD Ford Escape	\$33,454
			Ford Fusion (E85)	\$20,908
			Ford E150 (1/2 ton Cargo Van – E85)	\$18,756
			Ford E250 (3/4 ton Cargo Van – E85)	\$20,726
			Ford E350 Wagon (12 Psngr Van – E85)	\$24,507
			Ford E350 Wagon (15 Psngr Van – E85)	\$29,391
			2WD Ford F150 (E85)	\$19,678
			4WD Ford F150 (E85)	\$23,444
MIRAK Chevrolet Jessica Mirak	781-641-6834 jamirak@mirak.com	1125 Mass Ave. Arlington, MA 02476	2WD Chevrolet Silverado	\$34,960

**How to Use this Contract:** Contact the contractors or see [www.Comm-PASS.com](http://www.Comm-PASS.com) for more information.

## Vehicles, Hybrid, Plug-in Retrofit

<b>Contract #:</b> ENV08 – Phev01-C	<b>To be rolled into new OVM10</b>
<b>Expiration Date:</b>	<b>INACTIVE (See info above)</b>
<b>EEA Contract Manager:</b>	<b>Charles Tuttle (617) 626-1043</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>



**Contract Summary:** The purpose of this contract is to provide services and equipment to convert Toyota Prius hybrid vehicles to plug-in hybrid functionality. See the Forms and Terms tab at [www.comm-pass.com](http://www.comm-pass.com) for details about the technology.

### Contractor and Product Information

Contractor / Contact	Phone / Email	Address	Type of Vehicles	Pricing
A123 Systems, Inc. Sanjeev Choudhary	P: 617-778-5554 schoudhary@a123systems.com	Arsenal on the Charles 321 Kingsbury Avenue Watertown, MA 02472	2004 (or newer) Retrofit Toyota Hybrid	\$9,995.00 per vehicle

**How to Use this Contract:** Contact the contractors or see [www.Comm-PASS.com](http://www.Comm-PASS.com) for more information.

## Vehicle Parts, Motorized Parts

<b>Contract #:</b> VEH89	<b>OSD Update#</b> 10-24A
<b>Expiration Date:</b>	9/30/13 (1 - one year renewal options)
<b>OSD Contract Manager:</b>	Max Feldpausch (617) 720-3105
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



**Contract Summary:** This contract has been awarded to **seventeen** suppliers, some statewide and others are regional. The contract establishes a list of qualified vendors to provide motorized vehicle parts, accessories and supplies, some of which are remanufactured.

**How to Use this Contract:** Interested buyers should visit [www.comm-pass.com](http://www.comm-pass.com) and search under Contract #VEH89 to see the final list of vendors and their pricing options. Please contact the vendors for a complete listing of products and pricing.

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## Vehicles, Short-term Rental

<b>Contract #:</b> OVM02	(To be OVM09 by 11/14/12)
<b>Expiration Date:</b>	11/14/12
<b>OSD Contract Manager:</b>	Max Feldpausch (617) 720-3105OSD
<b>Environmental Contact:</b>	Marcia Deegler (617) 720-3395



**Contract Summary:** This contract has been awarded to one service provider, Enterprise Rent-A-Car. The contract establishes services by a qualified vendor to provide the rental of light-duty and basic transportation for a variety of different classes of vehicles, including hybrids.

Enterprise is providing more hybrid vehicles nationwide than any of their competitors (reportedly 7000 as of 2009). In addition, the rental giant recently announced a program of “hybrid branches,” involving 80 designated locations throughout the country where customers can reserve hybrids in person, online or by phone. Hybrid cars include the Toyota Prius, Nissan Altima, Ford Escape and Toyota Camry.

New England “hybrid branch” locations include Government Center in downtown Boston, Moody Street in Waltham and Second Street in Manchester, NH. In addition to hybrids, these locations also offer vehicles that get over 28mpg or more and others that are capable of running on ethanol fuel.

**State employees/contractors** using this Contract are **expected to reserve the most economical vehicle size** available at the time of making the reservation. If the requested size vehicle is not available at pickup time, Enterprise will provide a larger size vehicle at the same price as the reserved vehicle.

**Hybrid vehicles are available under this contract are in the “Top Three” most economical vehicles offered.**

### **How to use the Contract**

Reservations must be made using Enterprise’s website or by the Commonwealth dedicated toll-free line at 866-613-1340. Each agency will be assigned an account number and a three-letter password which must be entered in order to reserve the vehicle under the rates/terms of this Contract. Any agency/entity using this Contract with question on using the online system may contact the technical support line at **877-858-3884** or the live online help service at <http://enterprise.custhelp.com/cgi-bin/enterprise.cfg/php/enduser/live.php>, 24 hours.

# Water: Bottled, Emergency Bottled, Water Filtration Services, Reverse Osmosis Systems



Contract #: GRO26	OSD Update# 10-37
Expiration Date:	04/30/2014
OSD Contract Manager:	Betty Fernandez (617) 720-3133
OSD Environmental Contact:	Marcia Deegler (617) 720-3356

**Contract Summary:** This is a new statewide contract that combines three prior contracts (GRO18, GRO25 and PRF23) into one comprehensive contract that should supply virtually all drinking water needs. The four categories include:

- **Bottled Water** - 5-gallon (BPA-free) plastic bottles, including room temperature dispenser; bottles are picked up by the vendor, cleaned and reused numerous times.
- **Emergency Bottled Water** (potable and non-potable) - All water containers must be reusable or made with materials that are easily recycled in most programs and must be free of BPA and other toxins.

**Bottle-less Systems Information:** Switching to a bottle-less cooler system can save you from 30% to 70% in monthly water costs versus bottled water delivery from month one, through our rental program. Systems may also be purchased with a maintenance agreement, if desired. Eliminating messy and cumbersome water bottles also saves time lost to refilling or changing bottles, especially in larger offices. Constantly changing water bottles exposes the water coolers to bacteria and germs, making traditional water coolers a rather unsanitary option. The systems are closed, eliminating constant exposure to the environment, people’s hands on the bottle neck, etc., with each bottle change. In addition, any chance of an employee hurting their back while trying to lift one of the heavy water bottles is eliminated with our system. Vendors offer various types of coolers and the price varies with the cooler type.

- **Water Filtration Services** –These systems supply single water cooler dispensers from NSF Certified filtration systems and are installed into the building’s existing potable water supply and if required, sanitary drainage system, by Massachusetts licensed plumbers.
- **Reverse Osmosis with Related Services and Supplies** – These systems are provided by vendors whose R.O. water systems supply multiple water cooler dispensers from single Central Head Units. A Head Unit contains the reverse osmosis membranes and performs the reverse osmosis filtration. **(Water waste for these systems is 3 gallons per each gallon of water provided).**

In line with Executive Order 484, Leading by Example (April, 2007) and Executive Order 515, Establishing an Environmental Purchasing Policy (October, 2009), both of which require agencies to make every effort to reduce water use, a second purpose of this contract is to include a selection of products and/or options that will allow agencies to increase water use efficiency to the maximum extent possible.

Contractor / Contact	Phone / Email	Address	Type of System Awarded
Atlas Watersystems Jack Daily	<a href="mailto:jdaily@atlaswater.com">jdaily@atlaswater.com</a> 781-373-4700x337	301 Second Avenue Waltham, MA 02451	Water Filtration / Coolers Reverse Osmosis
DS Waters / Belmont Springs Eric Mangan	<a href="mailto:emangan@water.com">emangan@water.com</a> 617-852-5923	36 Country Club Lane Belmont, MA 02478	Bottled Water Emergency Bottled Water Water Filtration / Coolers Reverse Osmosis
Nestles Water North America (Poland Springs) Jim LeBrun	<a href="mailto:james.lebrun@waters.nestle.com">james.lebrun@waters.nestle.com</a> 508-328-7531	105 Pennsylvania Ave. Framingham, MA 01701	Bottled Water Emergency Bottled Water Water Filtration / Coolers Reverse Osmosis

**How to Use the Contract:** Please see individual contract pricing details under "Vendor" tab and the "Forms & Terms" tab at [www.comm-pass.com](http://www.comm-pass.com).

## Water Treatment Technologies, Alternative

<b>Contract #:</b> FAC65	<b>(Slated for re-bid; date TBD)</b>
<b>Expiration Date:</b>	11/1/2012
<b>OSD Contract Manager:</b>	Dmitriy Nikolayev (617) 720-3351
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356



### Contract Summary:

This contract covers Categories 1-6 across nine designated Regions of the Commonwealth. In addition to conventional water treatment chemicals for such applications as drinking water, waste water, boiler plants and swimming pools, this contract covers equipment that reduces and/or eliminates the use of chemicals in swimming pools (already awarded), cooling towers, boilers and in other applications (to be awarded in the future). All equipment on this contract is available for outright purchase (fully installed and ready to operate), for term lease, or for Tax-Exempt Lease Purchase (TELP).

**Category 5 Swimming Pool and Alternative Treatment Technologies :** The alternative treatment systems for swimming pools are approved by the National Sanitation Foundation (NSF) and the Massachusetts Department of Health. Product and equipment specifications can be found on [www.comm-pass.com](http://www.comm-pass.com) under the Forms and Terms tab. Systems in this category include the following:

- **Food-Grade Enzymes - Pool Ionization - Pool Ozonation - Salt Water Chlorination**

### **Case Study: Enzymes Help Reduce Chlorine Use**

Over-chlorination is common at public swimming pools because of the high levels of phosphates, which reduce chlorine effectiveness. Phosphates occur naturally in some water but are commonly added by water treatment plants to prevent corrosion in municipal water pipes. Adding a food-grade enzyme to the water reduces the phosphate level and allows chlorine to do its work. Not only is less chlorine needed, but it also lasts longer. Recently, Maine DEP tested the enzyme technology offered by Water Purification Associates. Before the project began, the Portland YMCA used 5-7 gallons of chlorine a day. Now that it adds the enzyme, the Y is using 2-3 gallons of chlorine. The YMCA is saving about \$350 a month on the chlorine, more than enough to offset the monthly \$190 cost of the enzyme.

**Pool Ionization**, already in use in some commercial/public swimming pools in Massachusetts, represents an environmentally preferable alternative to the traditionally heavy use of chlorine and other chemicals. Ionization as it is applied to swimming pools, is the process of using a low voltage current to disperse positively charged copper and silver ions into the water. Since bacteria are negatively charged, the silver and copper ions penetrate the cell walls and help destroy microorganisms. **Ionization systems result in a reduction of up to 80% in the use of chlorine.**

**Pool Ozonation** breaks down chloramines and mineral and sediment buildup while assuring the elimination of 100% of all bacteria, viruses, algae and fungi. Ozone is made by passing oxygen through a corona discharge (an electrical discharge that indicates ionization of oxygen and the formation of ozone in the surrounding air). Chlorine use is significantly reduced with ozonation technology.

**Salt Water Chlorination** is a technology that replaces the use of the hazardous and costly sodium hypochlorite (also known as chlorine bleach) with sodium chloride (also known as salt). Using salt to produce chlorine for pools is safer and cheaper. Salt water chlorination systems are already at work in MA.

### Contractor Information

Contractor	Phone / Fax / Email	Address	Products / Services Offered
Water Purification Associates James Cochin	Phone: 617-524-3160 Fax: 617-524-8042 jrcwpa@msn.com	2 Rockwood Terrace Jamaica Plain, MA 02130	<ul style="list-style-type: none"> <li>• Pool Ionization</li> <li>• Pool Ozonation</li> <li>Salt Water Chlorination</li> </ul>

**Category 6 Boiler Plant and Cooling Tower Alternative Treatment Systems:** This category may not require the use of chemical. No bidders are currently awarded.

**How to Use This Contract:** Customers should call the contractor(s) listed above for details on the various technologies and the pricing relevant to the specific usage and pool size of the application involved.

## Master Service Agreements

### Asbestos, Lead and Mold Analysis Abatement and Removal Services

Contract #: FAC73	OSD Update#: TBA
Expiration Date:	04/01/2013 (2 – one year renewal options)
OSD Contract Manager:	Dmitriy Nikolayev (617) 720-3351
OSD Environmental Contacts:	Marcia Deegler (617) 720-3356

**Contract Summary:** The contract will be awarded to multiple vendors that can supply the services detailed in the Request for Response which is posted on [www.comm-pass.com](http://www.comm-pass.com) under the Solicitations – Specifications tab and briefly summarized below:

The Commonwealth of Massachusetts, through the Facilities Procurement Management Team (PMT) seeks to award multiple contracts on both a Statewide and Regional basis in two categories:

- Category 1 – Asbestos, Lead and Mold Analysis.
- Category 2 – Asbestos, Lead Paint and Mold Abatement and Removal.

#### Contractor Information

Contractor/ Contact	Address	Phone	Email
Proscience Analytical Services Inc. Aimee Cormier	22 Cummings Park Woburn, MA 01801	781-935-3212 339-227-7159	aimee.cormier@proscience.net

# Environmental and Maintenance Diagnostic Testing Services



<b>Contract #:</b> FAC60	<b>OSD Update # (no # shown)</b>
<b>Expiration Date:</b>	<b>06/30/13</b>
<b>OSD Contract Manager:</b>	<b>Dmitriy Nikolayev (617) 720-3351</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>

**Contract Summary:** The contract provides a list of pre-qualified consultants to provide diagnostic services of environmental conditions and mechanical equipment. Awarded contractors provide services in the following categories:

- Indoor Air Quality (IAQ) Testing;
- Title V Septic System Inspection;
- Asbestos Testing;
- Soil, Water and Hazardous Material Characterization;
- Infrared Thermography Testing;
- Steam Trap Testing;
- Water Leak Detection;
- Sewer Leak Detection;
- Calibration of Meters and Equipment;
- Lead Testing;
- Integrity Testing – Various Pipes and Vessels;
- Machine Vibration Analysis;
- Fire Extinguisher Testing;
- Fire Alarm Testing.

The contract does not include pricing information. Agencies may call several consultants to get telephone bids or develop and distribute project specifications and ask consultants for a written response.

**Contractor Information:**

Contractor	Main Contact	Phone	Email	Services Offered
ATC Associates, Inc. 600 West Cummings Park Suite 5500 Woburn, MA 01801	Kevin Drinan	781-932-9400	kevin.drinan@atcassociates.com	All three vendors can provide most or all of the services listed above as well as additional services not indicated. Buyers should contact one or more of these businesses to learn about their specialty areas and services they provide.
EnviroBusiness, Inc. DBA EBI Consulting 21 B Street Burlington, MA 01803	William Gibbons	617-715-1811	bgibbons@ebiconsulting.com	
Environmental Compliance Services, Inc. 588 Silver Street Agawam, MA 01001	Mark Haynes	413-789-3530	mhaynes@ecsconsult.com	

**Laboratory Services Only Contractors:**

Contractor	Contact Name	Phone	Email	Services Offered
Con-Test Analytical Laboratory 39 Spruce Street East Longmeadow, MA 01028	Susan Burney	413-525-2332 x18	sburney@contestlabs.com	A wide range of testing, including but not limited to hazardous waste, drinking water, wastewater, air quality, beach and pool.

# Hazardous, Medical and Hard-to-Manage Waste Collection, Disposal & Emergency Response

<b>Contract #:</b> FAC53	<b>OSD Update #:</b> (no # shown)
<b>Expiration Date:</b>	04/01/2013
<b>OSD Contract Manager:</b>	Dmitriy Nikolayev (617) 720-3351
<b>OSD Environmental Contact:</b>	Marcia Deegler (617) 720-3356

**Contract Summary:** A Statewide Contract for the Collection of Hazardous and Medical wastes has been awarded by the Operational Services Division (OSD) and Department of Environmental Protection (DEP). Contracts have been awarded in the seven categories identified below:

Category	Description
Category I	<b>Hazardous Material Collection and Disposal</b> <ul style="list-style-type: none"> <li>Hazardous material collection and disposal, including but not limited to, automotive wastes, various chemical wastes, asbestos-containing wastes, and compressed gas cylinders, as well as lab packing services</li> <li>Abandoned/unidentified waste sampling, analysis and profiling</li> <li>Waste management related labor</li> <li>Emergency response</li> <li>Training related to the handling and management of hazardous materials</li> </ul>
Category II	<b>Hazardous Material Collection Events</b> <ul style="list-style-type: none"> <li>Hazardous material collection events, including all set up, materials and handling necessary to conduct such events at municipalities and other sites throughout the Commonwealth</li> </ul>
Category III	<b>Medical Waste Collection and Disposal</b> <ul style="list-style-type: none"> <li>Collection and disposal of medical/infectious/regulated wastes, including, but not limited to, medical waste as defined in 40 CFR Part 259.30.</li> </ul>
Category IV	<b>Containers for Non-Commercially Generated Sharps Collection</b> <ul style="list-style-type: none"> <li>Collection and containers for non-commercially generated sharps. Non-commercially generated sharps are defined as discarded medical articles that may cause puncture or cuts (including, but not limited to, needles, syringes and lancets) and that are generated by Massachusetts residents in their homes.</li> </ul>
Category V	<b>Absorbent Recycling for Automotive Fluids</b> <ul style="list-style-type: none"> <li>This process involves a unique system that uses reusable highly absorbent mats and cloths to capture waste oil for recycling. It meets EPA objectives regarding waste reduction and saves money on disposal fees.</li> </ul>
Category VI	<b>Mercury/Infectious Waste</b> <ul style="list-style-type: none"> <li>Collection and recycling of fluorescent, HID and other lamps, ballasts, elemental mercury and mercury containing devices.</li> </ul>
Category VII	<b>Electronic Waste</b> <ul style="list-style-type: none"> <li>Collection and recycling of cathode ray tubes (CRTs), including televisions and computer monitors; computer components, including central processing units (CPUs), keyboards and mice; and other electronic waste.</li> </ul>

**Contractor Information:**

Mercury is a highly toxic material, which, if released, can damage the human nervous system, and can lead to toxic build up in fish and other wildlife. Thus proper management of fluorescent lamps, which contain mercury, is an integral part of the Commonwealth's efforts to continue improving the condition of our environment. In addition, Cathode Ray Tubes (found in TVs and computer monitors) and which have been banned from disposal sites in Massachusetts are also being collected and recycled under this contract.

All materials, including mercury from lamps are processed and recycled for re-use, except for certain hazardous materials which are incinerated at a licensed facility. The contractor will provide a certificate of recycling or destruction of the materials collected whichever is appropriate. All pricing below includes the cost of packaging and transportation

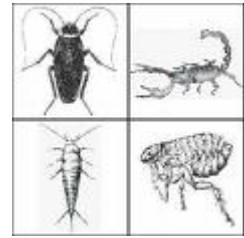
The following Contractors have been awarded a contract in the identified categories. Be advised that Contractors have been awarded in specific categories and are only permitted to provide services in those categories for which they have received an award.

## Recycled and Environmentally Preferable Products Guide to Massachusetts Statewide Contracts

Category	Contractor / District Awarded	Contract Manager(s) Questions, Problems, Concerns	Scheduling, Ordering, Price Quotes	Email / Website
Category I	Clean Harbors <i>Statewide</i>	<b>Bob Smith</b> 800-282-0058 x3419 Fax: 781-380-7194	Phone: 800-444-4244 Oil: 800-522-4645 <u>Emergency Response</u> 800-483-3718	smithro@cleanharbors.com www.cleanharbors.com
	PSC Environmental Services, LLC <i>Statewide</i>	<b>John MacDonald</b> 401-781-6340 Fax: 401-781-9710	<b>John MacDonald</b> 401-781-6340 Fax: 401-781-9710	jmacdonald@pscnow.com
	Triumvirate Environmental <i>Statewide</i>	<b>Tom Aicardi</b> 800-966-9282 x213 or 617-628-8098 x213 Fax: 617-628-8099	<b>Leah Ross</b> 800-966-9282 x225 or 617-628-8098 x225 <u>Emergency Response</u> <b>Mark Erickson</b> 800-966-9282 (24 hours)	taicardi@triumvirate.com www.triumvirate.com
Category II	Clean Harbors <i>Statewide</i>	<b>Bob Smith</b> 800-282-0058 x3419 Fax: 781-380-7194	<b>Bob Smith</b> 800-282-0058 x3419 Fax: 781-380-7194	smithro@cleanharbors.com www.cleanharbors.com
	Clean Venture, Inc. <i>Statewide</i>	<b>Michael Wedge</b> 508-875-5000 Fax: 508-875-5271	<b>Michael Wedge</b> 508-875-5000 Fax: 508-875-5271	mike.wedge@cyclechem.com
	PSC Environmental Services, LLC <i>Statewide</i>	<b>John MacDonald</b> 401-781-6340 Fax: 401-781-9710	<b>John MacDonald</b> 401-781-6340 Fax: 401-781-9710	jmacdonald@pscnow.com
Category III	Stericycle, Inc. <i>Statewide</i>	<b>Eugene Tan</b> 847-943-6636 Fax: 800-417-0728	<b>Eugene Tan</b> 847-943-6636 Fax: 800-417-0728	etan@stericycle.com
Category IV	No award made in this Category.			
Category V	Coyne International Enterprises DBA Coyne Textile Services <i>Statewide</i>	<b>Jim Piva</b> 508-728-2705 Fax: 508-991-3228	<b>Jim Piva</b> 508-728-2705 Fax: 508-991-3228	Jim.Piva@coynetextileservices.com
Category VI	Complete Recycling Solutions, LLC <i>Statewide</i>	<b>Steve Paiva</b> 508-402-7700 x712 Fax: 508-402-7715	<b>Steve Paiva</b> 508-402-7700 x712 Fax: 508-402-7715	spaiva@crsrecycle.com
	Mill City Environmental Corp. <i>Statewide</i>	<b>Brian Chapman</b> 978-654-6741 Fax: 978-452-0688	<b>Brian Chapman</b> 978-654-6741 Fax: 978-452-0688	bchapman@millcityenv.com
	Veolia ES Technical Solutions, LLC	<b>Phil LoRicco</b> 781-341-6080 x211 Fax: 781-341-6088	<b>Phil LoRicco</b> 781-341-6080 x211 Fax: 781-341-6088	Philip.Loricco@VeoliaES.com
Category VII	Complete Recycling Solutions, LLC <i>Statewide</i>	<b>Steve Paiva</b> 508-402-7700 x712 Fax: 508-402-7715	<b>Steve Paiva</b> 508-402-7700 x712 Fax: 508-402-7715	spaiva@crsrecycle.com
	Electronics Recycling International (ERI), Inc. <i>Statewide</i>	<b>Terry Grady</b> 978-632-7666 Fax: 978-829-6209	<b>Terry Grady</b> 978-632-7666 Fax: 978-829-6209	tgrady@electronicrecyclers.com
	RMG Enterprise, Inc. <i>Statewide</i>	<b>Robert Gallinaro</b> 603-437-6945 x23 Fax: 603-437-6561	<b>Robert Gallinaro</b> 603-437-6945 x23 Fax: 603-437-6561	bobg@rmgenterprise.com

**How to Use this Contract:** See [www.com-PASS.com](http://www.com-PASS.com) and the OSD Update when it is published, for complete contract details on packaging options and pick-up instructions, pricing for the various materials included, and more.

# Integrated Pest Management



<b>Contract #:</b> FAC74	<b>OSD Update #</b> TBA
<b>Expiration Date:</b>	7/31/2013 (2 – one year renewal options)
<b>OSD Contract Manager:</b>	Dmitriy Nikolayev (617) 720-3351
<b>AGR Contact:</b>	Trevor Battle (617) 626-1775

**Contract Summary:** In conjunction with an Executive Order recently signed by the Governor, which requires all state agencies to use an **Integrated Pest Management (IPM)** approach to pest control, The Facilities PMT, in cooperation with the Department of Food and Agriculture, has established a statewide contract to provide IPM services.

This contract provides facilities with a pre-qualified list of contractors experienced in IPM from which to obtain pricing. IPM helps to reduce use of toxic pesticides through an integrated approach to pest control which pursues continuous monitoring, small scale maintenance to plug holes, examination of cleaning and trash services and any other activity which may affect the level of pest infestation.

**Contractor Information:**

Contractor	Contact Name	Phone	Address	Awarded Region
A-1 Exterminators	Gary Weisberg	800-525-4825	183 Shepard Street, Lynn, MA 01902	Worcester, Boston, New Bedford
Accurate Termite & Pest Control Co., Inc.	Nancy Cox	413-599-1538	P.O. Box 84, 8 Wilson Street, Wilbraham, MA 01095-0084	Springfield
Bain Pest Control	Michael Beaulieu	978-452-9621	1320 Middlesex Street, Lowell, MA 01851	Statewide
Braman Chemical Enterprises	Michael Bensche	413-732-9009	P.O. Box 368, 147 Almgren Drive, Agawam, MA 01001	Pittsfield, Springfield, Worcester, Boston
Burgess & Capeway Pest Management (Sanitary Chemical Service Inc. DBA)	Edward Burgess	508-587-4309	240 West Center Street, West Bridgewater, MA 02379	Boston, New Bedford
Ecological Entomology, LLC	Jonathan Boyar	888-780-0110	PO Box 180106, 953 Massachusetts Avenue, Boston, MA 02118	Statewide
Environmental Health Services, Inc	Sabrina Key	781-769-9111 x 228	823 Pleasant Street, Norwood, MA 02062	Statewide
Flynn Pest Control Inc	Alan Bliss	508-252-9661	32 Anawan St, Rehoboth, MA 02769	Statewide
Mass Pest Elimination	Richard Suchocki	508-755-8400	7 Kosta St, Worcester, MA 01607	Statewide
MD Weaver Corp.	Mark Weaver	508-647-0537	4 Mechanic St STE 105, Natick, MA 01760	Statewide
Minuteman Pest Control Co. Inc.	Matthew Zacarian	800-586-1009	90 Conz Street, Northampton, MA 01060	Pittsfield, Springfield
New Tech Pest Control Co., Inc.	Robert Cianci	978-670-6423	P.O. Box 480, Billerica, MA 01821	Boston
Orkin	Bill Siegel	800-582-1416	8 Industrial Way, Whitman, MA 01938	Statewide
Pest End, Inc.	Andrew Carace	978-794-4321	54 Hunt Road, Kingston, NH 03848	Boston
Ransford Pest Control, Inc.	Trish Robbins	508-756-5197	218 Chandler Street, Worcester, MA 01609	Pittsfield
Waltham Services, Inc.	Emily Athas	781-893-1810x266	817 Moody Street, Waltham, MA 02453	Statewide

## Scrap Metal, Sale / Disposal

<b>Contract #:</b> SSP1011	<b>OSD Update #</b> 10-32A
<b>Expiration Date:</b>	4/30/2013
<b>OSD State Surplus Property Coordinator:</b>	Paul Guerino (617) 720-3146

**Contract Summary:** This contract will provide agencies, municipalities and others with an opportunity to be reimbursed for scrap metals that can be recycled. The contract is awarded to vendors that offer sale and removal of surplus scrap metals located throughout the state. The metals are sorted by type and will consist of the following: Aluminum, Mixed Metals, Steel, Cast Iron, Copper, Light Iron, and Brass.

Check [www.comm-pass.com](http://www.comm-pass.com) under the contract # for details.

## Scrap Tire Removal/Disposal Services

<b>Contract #:</b> VEH77A	<b>OSD Update #</b> 10-28A
<b>Expiration Date:</b>	02/29/2013
<b>OSD State Surplus Property Coordinator:</b>	Paul Guerino (617) 720-3146



**Contract Summary:** This contract was established to provide Commonwealth agencies and political subdivisions with a means to recycle / remove scrap tires and tire shreds in an environmentally sound manner. Under the terms of this contract, such removal may be conducted in one of two ways:

- 1) The contractor may be requested to pick-up the tires or shreds from a Commonwealth location. In this situation, the contractor will remove, pack, make ready for shipment, and incur all freight costs with the transport of all tires (**with or without rims**) and tire shreds from each holding location. (A minimum of 1 ton of material is preferred in order to request this service).
- 2) A state agency or municipality may deliver the material to the contractor's facility. Here the agency or municipality will be responsible for the preparation of the weight slip and bill of lading so that the tires can be accepted by the contractor. It is also advised that a department contact the contractor prior to delivering scrap tires to the contractor's recycling facility.

### Contractor Information

Contractor	Phone / Fax	Business Address	Recycling Address
Liberty Tire Services of Ohio, LLC	Phone: (978) 772-4251 Fax: (978) 772-5528	256 Ayer Road Littleton, MA 01460	Willow Road Ayer, MA

### Service Pricing

Unit Price if Contractor Removes Tires from Facility	Unit Price if Agency Delivers Tires to Contractor*
\$ 250 per net ton	\$ 200 per net ton

Unit Price Passenger and Light Duty Truck Tires Agency Delivers to Vendor	Unit Price Heavy Duty Truck Tires Agency Delivers to Vendor
\$ 2.00 per tire	\$12.50 per tire \$75.00 per OTR tire

Net Ton = 2000 pounds.

*\*Important: Call first to be scheduled for drop-off.  
Within a day or two is sufficient.*

**How to Use this Contract:** For complete details on either the process, including a description of the contractor's responsibilities and the terms and conditions of the contract, please consult the OSD Update at [www.comm-pass.com](http://www.comm-pass.com). Then use the "search button" for the contract # VEH77A.

## Solid Waste and Recycling Services

<b>Contract #:</b> FAC33	<b>OSD Update #</b> 01-28C
<b>Expiration Date:</b>	<b>02/13/14 (1 – one month option to renew)</b>
<b>OSD Contract Manager:</b>	<b>Dmitriy Nikolayev (617) 720-3351</b>
<b>OSD Environmental Contact:</b>	<b>Marcia Deegler (617) 720-3356</b>

**Contract Summary:** This contract consists of a pre-approved list of contractors, each of whom offers waste collection and/or recycling services, ranging from the handling of a single material, to providing a broad array of waste management services. Please note that this contract does not cover hazardous materials or universal wastes such as fluorescent lamps. This contract does not include pricing as the PMT has determined that specific pricing for solid waste/recycling services across the state would have been impossible to determine. Departments are responsible for soliciting waste and recycling proposals from the approved list of contractors and negotiating pricing based on the type and scope of services being requested.

The contract was re-opened in early 2004 and ten new contractors were added. Services across the board that are provided by various contractors include:

- **Solid Waste Collection** for: MSW, C&D, Bulky waste and ABC waste
- **Recycling Services** for: white office paper, mixed paper, paper shredding, old corrugated cardboard, metal cans and containers, plastic bottles and containers, leaves and yard waste, food waste, scrap metal, textiles, street sweepings, white goods, C&D, ABC waste.

Some contractors also provide **Resource Management Services** in order to assist agencies and others in consolidating their waste management programs to save money on disposal costs wherever possible.

**How to Use this Contract:** Agencies and departments may choose one or more of the awarded contractors to design a plan for the most efficient and cost effective waste management program that addresses the needs of their facility. See the OSD Update at [www.compass.com](http://www.compass.com) using the search button and contract # FAC33 to see all the contractors and the services they provide.

### County Code List (1-16)

#	Counties	#	Counties	#	Counties	#	Counties
1	Barnstable	6	Franklin	11	Norfolk	16	Mart. Vineyard
2	Berkshire	7	Hampden	12	Plymouth	ALL	Statewide
3	Bristol	8	Hampshire	13	Suffolk Counties		
4	Dukes	9	Middlesex	14	Worcester		
5	Essex	10	Nantucket	15	Boston Harbor		

### Service Categories List (A-S)

Solid Waste		Recycling					
Code	Services	Code	Services	Code	Services	Code	Services
A	MSW	E	White Office Paper	J	Glass Containers	O	Textiles
B	C & D	F	MiFed Paper	K	Plastic Bot. & Cont.	P	Street Sweeping
C	Bulky Waste	G	Paper Shredding	L	Leaves & Yard waste	Q	White Goods
D	ABC	H	Old Corg. Crdboard	M	Food Waste	R	C & D
		I	Metal Cans & Cont.	N	Scrap Metal	S	ABC

### Vendor's Contact and Service Information

Vendor list: Contractor	Contact	Phone	Email	Counties	Service Categories
A1 Datashred, LLC	Joseph Jeffries	978-667-6500	service@a1datashred.com		Secure doc. Destruction
ABC Disposal Svcs.	Carlton Parker	800-310-9111	sales@abcdisposal.com	1, 3, 11, 12, 15	ABCDHNO
Acme Metals & Recycling	George Sachs	413-737-3112	grsax@acmrecycling.com	2, 6, 7, 8, 14	EFHINOPRS
Allied Waste Services	Adam Kneissler	978-649-7564 x588	adam.kneissler@awin.com		Contact Contract Manager
American Waste Services	Peter Cevoli	508-977-0552	noaddress@noaddress.com		Contact Contract Manager
B & G Services, Inc. DBA 1-800-GOT JUNK?	Judy Briggs	508-321-1036	jbriggs@1800gotjunk.com	3, 5, 9, 11, 12, 13, 14	BCHNQ
Bills Trucking Co., Inc.	Renay Allen	978-768-6900	renaynh@adelphia.net	5, 9, 11, 12, 13	ABCDHLMNPORS

## Recycled and Environmentally Preferable Products Guide to Massachusetts Statewide Contracts

BP Trucking Inc.	Gary DePaolo	508-231-1000	Gary.DePaolo@bptrucking.com	3, 5, 9, 11, 13, 14	ABCEFHJKLMNRS (No Asp.D)
Capital Paper Recycling	Craig Lovett	800-337-3778	craig@mass-hauling.com	ALL (exc. 10, 16)	ABCDEFGHIJKLNORS
Capital Waste Services,LLC.	Joseph Ricupero	617-567-5830	capitolwasteservices@verizon.net	5, 9, 13, 14	ABCDHIJKLN PQRS
Charter Environmental, Inc.	Robert Delhome	978-658-2232	Rdelhome@charterenvironmental.com	ALL	BCDLNPQRS
Cintas Document Management.	Paul Malzone	508-588-1620	malzonep@cintas.com		Contact Contract Manager
Conigliaro Industires	Gregory Conigliaro	508-872-9668	Greg@conigliaro.com	ALL, 15	EFGHIJKLMNOPRS
Dave Wickles Trucking	David Wickles	413-247-9231	noaddress@noaddress.com	6, 7, 8	ABCDEFGHIJKLN PQRS
DBI Waste Systems, Inc	Doreen Cusolito	617-389-9656	noaddress@noaddress.com	5, 9, 13	ABCDEFGHIJKLMNOPRS
EL Harvey & Son	Kenneth Sivret	508-836-3000	Customerservice@elharvey.com	3, 5, 9, 11, 12, 13, 14	ABCDEFGHIJKLMNOQRS
EOMS Recycling Services	Donna Milhomme	508-587-9686	Dmilhomme@kingofcardboard.net	3, 5, 9, 11, 12,13	EFGHIJKO
EOS Approach dba/ Proshred Security	Joe Kelly	413-596-5479	Joe.kelly@proshred.com		Secure doc. Destruction
EZ Disposal Services	Mark Camarata	617-567-2524	nacmjc@gis.net	5, 9, 13, 14	ABCDHIJKLN PQRS
Frade's Disposal Inc.	Richard Frade	508-995-9121	r.frade@comcast.net	3, 10, 12, 16	ABCDEFGHIJKLMNQRS
Fred Fijal Rubbish Removal	Fred Fijal	413-477-6948	noaddress@noaddress.com	7, 8, 14	ABCDEFGHIJKLMNQRS
Infoshred, LLC	Stacey DiPiazza	860-627-5800	sdipiazza@infoshred.com		Secure doc. Destruction
Institution Recycling Network-IRN	E. Dana Draper	603-229-1962	ddraper@ir-network.com	ALL	BCDEFGHIJKLMNOPQRS
Mass Hauling Disposal & Recycling Corp.	Craig Lovett	781-844-4845	craig@mass-hauling.com	ALL	ABCDEFGHIJKLNORS
Mid-City Scrap Iron & Salvage Co	Mark Gitlin	508-675-7831	Mgitlin@midcitysteel.com	1, 3, 12	EFHINO
New England Recycling Co. Inc.	Karin Brady	508-822-4345	kbrady@nerecycling.com	1, 3, 6, 9, 10, 11, 12, 15, 16	BDLRS
Office Paper Recovery Systems	Mark Cohen	978-694-1450	mcohen@oprsystems.com		Contact Contract Manager
Save That Stuff, Inc.	Adam Mitchell	617-241-9998	Adam@savethatstuff.com	5, 9, 11, 13,15	EFHIJK
Shred it	Jose Gonzalez	781-937-0888	Bostoncss@shredit.com	5, 9, 13	G
Southeastern New England Data Destruction LLC	Tina Ciatto	401-383-8866	tciatto@shreditprovidence.com		Contact Contract Manager
United Waste Management of New England	Robert Katilus	617-593-5832	robert@unitedwastemanagement.com		Contact Contract Manager
Universal Shredding	Steve Rando	978-882-1515	steve@universals shredding.com		Secure doc. Destruction
Waste Management	John Henry	781-933-2113	jhenry@wm.com	ALL	ABCEFGHIJKLMNOPQR



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