

# INDEX

About Kingston .....	1	<b>Schools</b>	
Accountant .....	25	Kingston Elementary	
Adams Center Trustees .....	25	School .....	62
Animal Control .....	27	Kingston Intermediate	
Animal Inspector .....	28	School .....	65
Appointed Officers and Committees .....	9	Kingston School Committee .....	60
Assessors .....	29	Kingston School Department	
Board of Selectmen .....	23	Membership .....	66
Building Inspector .....	30	Silver Lake	
Collector of Taxes .....	31	School Committee .....	60
Community Preservation Committee .....	32	Silver Lake Regional	
Conservation Commission .....	33	Silver Lake Regional HS .....	69
Council on Aging .....	35	Silver Lake Regional HS-	
Cultural Council .....	37	Class of 2018 .....	67
Department Directory .....	4	Silver Lake Regional MS .....	70
Elected Officers and		Silver Lake Regional	
Committees .....	5	School Committee .....	71
Emergency Management .....	43	Superintendent of Schools .....	61
Finance Committee .....	37	South Shore	
Finance Committee .....	89	Recycling Cooperative .....	74
Fire Department/Emergency		Sealer of Weights	
Management Agency .....	39	and Measures .....	72
Gas Inspector .....	43	Sewer Commissioners .....	73
Harbormaster .....	43	Streets, Trees, and Parks .....	78
Health, Board of .....	44	Town Clerk .....	79
Historical Commission .....	45	<b>Town Meetings and Elections</b>	
Library Director and Trustees .....	46	Annual MeetingI-May 5, 2018 .....	95
Middle School .....	70	Annual MeetingI-May 10, 2018 .....	110
Old Colony Planning Council .....	50	Annual MeetingI-May 17, 2018 .....	124
Open Space Committee .....	52	Annual MeetingI-May 23, 2018 .....	134
Planning Board .....	52	Treasurer .....	81
Plumbing Inspector .....	53	Veterans Agent .....	84
Plymouth County Mosquito Control		Wage and Personnel Board .....	86
Project .....	54	Water Commissioners .....	87
Police Department .....	55	Where to Call for Service .....	3
Recreation Department .....	57	Zoning Board of Appeals .....	89
Rent Control Board .....	59		
Retired Employees .....	2		

**ANNUAL REPORT**

**OF THE**

**TOWN OFFICERS**

**OF THE**

**TOWN OF KINGSTON**

**MASSACHUSETTS**



**2018**



## Things to Know About Kingston

Incorporated 1726

Area of Town 19.03 sq. miles

### POPULATION:

Population Town Census 2018:	13,461
Population Town Census 2017:	13,495
Population Town Census 2016:	13,568
Population Federal Census 2010:	12,629

### TAX RATE:

Tax Rate for FY 2019:	\$16.46
Tax Rate for FY 2018:	\$16.45
Tax Rate for FY 2017:	\$16.50

### VOTER STATISTICS:

Democrats	1,993
Republicans	1,511
Unenrolled	6,109
All Others	141

### VITAL STATISTICS:

Total Births:	128
• Females:	60
• Males:	68
Deaths:	165
Marriages:	51

## Employees Retired in 2018

Paul Bartosiak	15 years
Timothy Cabral	18 years
William Ruemker	31 years
Henny Walters	31 years
Timothy Ballinger	21 years
Roger Silva	26 years

## WHERE TO CALL FOR SERVICE

SERVICE	DEPARTMENT	
<b>Alcohol Licenses</b>	<b>Selectmen's Office</b>	<b>585-0501</b>
Animal Shelter	Animal Control Officer	585-0529
<b>Automobile Dealers License</b>	<b>Selectmen's Office</b>	<b>585-0501</b>
Beach Sticker	Selectmen's Office	585-0501
<b>Birth Certificates</b>	<b>Town Clerk</b>	<b>585-0502</b>
Building Permits	Building Department	585-0505
<b>Burial Permits</b>	<b>Town Clerk</b>	<b>585-0502</b>
Business Certificates	Town Clerk	585-0502
<b>Civil Defense</b>	<b>K.E.M.A.</b>	<b>585-3135</b>
Death Certificates	Town Clerk	585-0502
<b>Dept of Public Works</b>	<b>Streets, Trees &amp; Parks</b>	<b>585-0513</b>
Dog License	Town Clerk	585-0502
<b>Elderly Services</b>	<b>Council on Aging</b>	<b>585-0511</b>
Elections	Town Clerk	585-0502
<b>Employment</b>	<b>Selectmen's Office</b>	<b>585-0501</b>
Entertainment License	Selectmen's Office	585-0501
<b>Fishing &amp; Hunting Licenses</b>	<b>Town Clerk</b>	<b>585-0502</b>
Fuel Storage Permits	Fire Department	585-0532
<b>Gas Permits</b>	<b>Building Department</b>	<b>585-0505</b>
Health Issues	Board of Health	585-0503
<b>Local History Room</b>	<b>Public Library</b>	<b>585-0517</b>
Marriage Certificates	Town Clerk	585-0502
<b>Milk Licenses</b>	<b>Board of Health</b>	<b>585-0503</b>
Moorings	Harbormaster	585-0519
<b>Motor Vehicle Abatement</b>	<b>Assessor's Office</b>	<b>585-0509</b>
Notice of Intent	Conservation Dept	585-0537
<b>Plumbing Permits</b>	<b>Building Department</b>	<b>585-0505</b>
Purchasing	Selectmen's Office	585-0501
<b>Road Opening Permits</b>	<b>Streets, Trees, Parks</b>	<b>585-0513</b>
Schools	Administration Office	585-4313
<b>Sewer Betterment/Abatement</b>	<b>Sewer Department</b>	<b>585-4058</b>
Shellfish License	Selectmen's Office	585-0501
<b>Tax Assessments/Abatement</b>	<b>Assessor's Office</b>	<b>585-0509</b>
Tax Collections	Collectors Office	585-0507
<b>Tax Title Accounts</b>	<b>Treasurer</b>	<b>585-0508</b>
Town Planner	Planning Department	585-0549
<b>Transfer Station Stickers</b>	<b>Streets, Trees, Parks</b>	<b>585-0513</b>
Tree Issues	Streets, Trees & Parks	585-0513
<b>Vendor Bills and Accounts</b>	<b>Accountant</b>	<b>585-0506</b>
Veterans Benefits/Exemption	Veterans Agent	585-0515
<b>Voting &amp; Registrations</b>	<b>Town Clerk</b>	<b>585-0502</b>
Water Service	Water Department	585-0504
<b>Wetlands Issues</b>	<b>Conservation Dept</b>	<b>585-0537</b>
Wiring Permits	Building Department	585-0505
<b>Working Papers</b>	<b>Silver Lake Admin</b>	<b>585-4313</b>
Zoning Hearings	Board of Appeals	585-2773
<b>Zoning Issues</b>	<b>Building Inspector</b>	<b>585-0505</b>

## TELEPHONE DIRECTORY BY DEPARTMENT

ACCOUNTING	585-0506	HIGHWAY	585-0513
ASSESSORS	585-0509	KEMA	585-3135
BUILDING	585-0505	LIBRARY	585-0517
TOWN CLERK	585-0502	PLANNING BOARD	585-0549
COUNCIL ON AGING	585-0511	POLICE	585-0522
TAX COLLECTOR	585-0507	POLICE EMERG	911
CONSERVATION	585-0537	RECREATION	585-0520
ANIMAL CONTROL	585-0529	SELECTMEN	585-0501
FACILITIES MANAGER	831-6010	SELECTMEN FAX	585-0534
FIRE	585-0532	SEWER OFFICE	585-4058
FIRE EMERGENCY	911	TOWN ADMINISTRATOR	585-0501
GRAYS BEACH	585-8205	TRANSFER STA.	585-0510
IT MANAGER	585-0500	TREASURER	585-0508
HARBORMASTER	585-0519	VETERANS	585-0515
HEALTH	585-0503	WATER	585-0504
HUMAN RESOURCES	585-0501	WASTEWATER PLANT	422-2253

**2018  
TOWN OF KINGSTON OFFICERS AND COMMITTEES  
ELECTED**

**MODERATOR**

Janet M. Wallace  
251 Pembroke Street  
Term Expires 2020

**TOWN CLERK**

Paul M. Gallagher  
8 Longview Dr  
Term Expires 2020

**SELECTMEN**

Elaine A. Fiore  
60 Cole Street  
Term Expires 2019

Kathleen R. LaNatra  
Kingston, MA  
Term Expires 2020

Sandra D. MacFarlane  
124 Wapping Road  
Term Expires 2020

Tammy A. Murray  
11 School Street  
Term Expires 2021

Joshua A. Warren  
111 South Street  
Term Expires 2021

**ASSESSORS**

Andrew P. MacInnis, Chairman  
133 Wolf Pond Road  
Term Expires 2020

Donna M. Furio  
59 Holly Circle  
Term Expires 2019

Daniel J. Harlow  
31 Howlands Lane  
Term Expires 2021

**COLLECTOR OF TAXES**

Caroline F. Gavigan Wilson  
21 Pembroke Street  
Term Expires 2019

**TOWN TREASURER**

Kenneth R. Stevens  
217 Main Street  
Term Expires 2020

**SCHOOL COMMITTEE**

Sheila Marie Vaughn  
7 Frank Street  
Term Expires 2019

Eric J. Crone  
43 Longwood Circle  
Term Expires 2019

Jeanne Coleman  
20 Howlands Lane  
Term Expires 2020

Michael E. Cowett  
163 Summer Street  
Term Expires 2020

Michael P. Gallagher  
90 Crimson Harvest Rd.  
Term Expires 2021

**HOUSING AUTHORITY**

Cynthia A. Fitzgerald (state appointee)

Mary L. Hayes  
101 Lake Street  
Term Expires 2019

Gretchen E. Emmetts  
53 Cole Street  
Term Expires 2021

Donald O. Ducharme, Chairman  
29 Green Holly Drive  
Term Expires 2020

**LIBRARY TRUSTEES**

Vanessa M. Verkade, Chairman  
109 Summer Street  
Term Expires 2020

Spencer E. Clough  
172 Main Street  
Term Expires 2019

Cynthia A. Fitzgerald  
12 Sunset Road  
Term Expires 2019

Karalyn Bromage  
16 Highland Drive  
Term Expires 2019

**LIBRARY TRUSTEES**

Emily F. Curtin  
203 Indian Pond Rd  
Term Expires 2021

Deborah F. Grace  
6 Pine Ridge Ln  
Term Expires 2021

**SILVER LAKE REGIONAL SCHOOL DISTRICT COMMITTEE**

Eric Crone  
43 Longwood Circle  
Term Expires 2019

Christopher Eklund  
108 Lot Phillips Rd  
Term Expires 2019

Leslie-Ann S. McGee  
9 Green Street  
Term Expires 2021

Laura K. Tilton  
116 Summer Street  
Term Expires 2020

**BOARD OF HEALTH**

William E. Watson  
6 Pico Avenue  
Term Expires 2020

William J. Kavol  
38 Mountain Ash Drive  
Term Expires 2019

Joseph F. Casna, Jr.  
140 Pembroke Street  
Term Expires 2019

John Breen, Chairman  
195 Summer Street  
Term Expires 2020

Janet D. Wade  
1 Snapping Turtle Lane  
Term Expires 2021

**CONSTABLES**

Brian J. Graziano  
12 Orchard Ave  
Term Expires 2019

Robert A. Short  
16 Winthrop Street  
Term Expires 2019

**WATER COMMISSIONERS**

Richard W. Loring, Jr. Chairman  
30 Tremont Street  
Term Expires 2021

**WATER COMMISSIONERS**

Robert R. Kostka  
55 South Street  
Term Expires 2020

Matthew R. Sawicki  
9 Smelt Pond Road  
Term Expires 2019

**PLANNING BOARD**

Thomas S. Bouchard, Sr., Chairman  
6 Quail Run  
Term Expires 2022

David W. Gavigan, Jr.  
13 Pembroke Street #2  
Term Expires 2021

Susan T. Boyer, Clerk  
249 Main Street  
Term Expires 2019

Robert F. Gosselin, Jr.  
28 Holly Circle  
Term Expires 2021

Jonathan J. Barnett, Sr.  
11 Chapel Street  
Term Expires 2021

**RECREATION COMMISSIONERS**

Laurie Graziano  
12 Orchard Avenue  
Term Expires 2019

Daniel P. Shropshire  
9 Green Street  
Term Expires 2021

Andrew W. Davis  
11 Crystal Drive  
Term Expires 2020

Brian S. Whidden  
126 Brookdale Street  
Term Expires 2020

Melissa A. Bateman  
Kingston, MA  
Term Expires 2021

**SEWER COMMISSIONERS**

Elaine A. Fiore, Chairman  
60 Cole Street  
Term Expires 2019

Peter C. Cobb  
3 West Avenue  
Term Expires 2020

Thomas W. Taylor, II.  
21 Cole Street  
Term Expires 2018

Visit the Town's Website at  
WWW.KINGSTONMASS.ORG

2018

TOWN OF KINGSTON OFFICERS AND COMMITTEES

APPOINTED

<u>POSITION</u>	<u>EXPIRES</u>
ACCOUNTANT Carol McCoy	
ADMINISTRATOR Thomas J. Calter III	By Contract to 6/30/2021
AFFORDABLE HOUSING TRUST Pine DuBois Paul Armstrong Jean Landis-Naumann Kathleen LaNatra William McCall Vacancy	6/30/2020 6/30/2020 6/30/2020 6/30/2020 6/30/2020 6/30/2020
AGRICULTURAL COMMISSION (2006 STM, Art.2) John E. Wheble, Jr Rui David Santos Christine M. Nava Karen Johnson David Pepe	6/30/2021 6/30/2019 6/30/2020 6/30/2020 6/30/2021
ASSOCIATE MEMBERS (Non-voting) Jean M. Landis- Naumann	6/30/2019
AMERICANS WITH DISABILITIES ACT COORDINATOR Paul L. Armstrong	Indefinite
ANIMAL CONTROL OFFICER Joanna Boudreau	4/30/2019
ASSISTANT ANIMAL CONTROL OFFICER Meghan Wrightington	Indefinite
ASSISTANT ASSESSOR (M.G.L. Chapter 41, Section 25A) Meredith Rafiki	Indefinite
ASSISTANT COLLECTOR OF TAXES (M.G.L. Chapter 41, Section 39C) Jo-Ann R. Bray	6/30/2019

ASSISTANT TOWN CLERK (M.G.L. Chapter 41, Section 19)		
Diane M. Poirier		Indefinite
ASSISTANT TOWN TREASURER (M.G.L. Chapter 41, Section 39A)		
Lynne Welsh		Indefinite
BUILDING DEPARTMENT		
INSPECTOR OF BUILDINGS/ZONING ENFORCEMENT OFFICER		
Jason P. Silva		6/30/2019
LOCAL INSPECTOR		
Paul L. Armstrong		6/30/2019
ZONING ENFORCEMENT OFFICER, ASSISTANT		
Paul L. Armstrong		
BURIAL AGENT		
Paul M. Gallagher	Duration of Term	
Diane M. Poirier	Indefinite	
Janna Morrissey	Indefinite	
CABLE ADVISORY COMMITTEE (1991 ATM Art. 41, 1991 STM Art. 19, 1993 STM Art. 13, 1997 STM Art. 22)		
Elaine A. Fiore		6/30/2021
Vacancy		6/30/2021
Vacancy		6/30/2021
Vacancy		6/30/2021
Vacancy		6/30/2021
CHIEF PROCUREMENT OFFICER		
Thomas J. Calter, III	By Contract to 7/31/19	
CONSERVATION COMMISSION (M.G.L. Chapter 40, Section 8C)		
Mary Guiney, Conservation Agent		Indefinite
James P. Parker, Chairman		6/30/2020
Gary P. Langenbach		6/30/2019
Matthew Geraigery		6/30/2019
Dana G. Duperre		6/30/2020
William J. Kavol		6/30/2021
Marilyn R. Kozodoy		6/30/2021
Vittorio B. Artiano		6/30/2021
COUNCIL ON AGING		
Catherine Starr		6/30/2019
Sandra J. Driscoll		6/30/2019
Mary L. Hayes		6/30/2019

COUNCIL ON AGING

Joseph R. Favaloro, Chairman	6/30/2019
Maureen Elwood	6/30/2020
Joan L. Hutchison	6/30/2020
C. Weston Meiggs	6/30/2018

CULTURAL COUNCIL

Susan Corcoran	6/30/2019
Daniel P. Felix	6/30/2019
Karen Baynes	6/30/2019
Corinne M. Green	6/30/2018
Barbara A. Hanson	6/30/2021
Corinna Milliken	6/30/2021
Donald Sheehan	6/30/2021

DEPUTY COLLECTOR OF TAXES

Kelley & Ryan	Indefinite
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DIRECTOR OF ELDER AFFAIR

Paula Rossi-Clapp	6/30/2019
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ECONOMIC DEVELOPMENT COMMISSION (M.G.L. Chapter 40, Section 8A; 1956 ATM, Art. 47; 1996 ATM, Art. 32; 1997 ATM, Art. 23)

Justin E. Manley	6/30/2019
Vacancies	

EDUCATIONAL FUND TRUSTEES

William A. Alberti, Jr.	6/30/2021
Edward H. Valla	6/30/2022
C. Weston Meiggs	6/30/2018
David W. Gavigan, Jr.	6/30/2019
John M. Riordan	6/30/2020

ELIZABETH B. SAMPSON MEMORIAL FUND TRUSTEES (Chapter  
180 of the Acts of 1960; 1960 ATM, Article 13)

Moderator  
Chairman, Board of Selectmen  
Town Treasurer

EMERGENCY MANAGEMENT AGENCY

Adam R. Hatch, Deputy Director 6/30/2019  
Volunteers list on file

ETHICS LIAISON

Concurrent with Employment Agreement

FENCE VIEWER

Vacancy 6/30/2016

FIELD DRIVER

Vacancy 6/30/2017

FINANCE COMMITTEE

Carl Pike	Vice Chairman	ATM 19
Jeffrey Keating		ATM 20
Karen A. Joyce		ATM 19
Susan Munford		ATM 20
Mary MacKinnon		ATM 21
Alora Lanzillota		ATM 21
Deborah McLean		ATM 19

FIRE DEPARTMENT

FIRE CHIEF

Mark R. Douglass, AEMT By Contract

CAPTAINS

David J. Binari, EMT; David W. Currier, Paramedic; Stephen C. Heath,  
EMT; Adam R. Hatch, AEMT

FIREFIGHTER/PARAMEDIC

William J. Brown; Stephen J. Campbell; Douglas J. Costa; Craig F.  
Deloreto; Christopher Ebert; Michael P. Gallagher; Matthew S.  
Gaskins; Joshua M. Hatch; Susan M. Hussey; Christopher McPhee;  
John T. Sheehan, Jr.; Donald R. Ussher, Jr.; Robert W. Venno

FIREFIGHTER/EMT-Advanced EMT  
John B. Bartlett

FIREFIGHTER/EMT  
James F. Reed; Glenn R. Rizzuto

CALL FIREFIGHTER/EMT  
Christopher J. Veracka, EMT

CALL FIREFIGHTER  
Sean F. Kilduff

FISH COMMITTEE

Vacancy	6/30/2016
Vacancy	6/30/2016
Vacancy	6/30/2016

GATRA ADVISORY BOARD

Vacancy	Indefinite
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GREEN ENERGY COMMITTEE

Vacancy	6/30/2019
Vacancy	6/30/2020
Gerard J. Walraven	6/30/2020
Mark S. Beaton	6/30/2021
Eugene W. Wyatt, Jr.	6/30/2021

HANDICAP COORDINATOR

Vacancy	Indefinite
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HARBOR MASTER/SHELLFISH CONSTABLE

Dennis M. Carvalho	Indefinite
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DEPUTY HARBOR MASTER/SHELLFISH CONSTABLE

Francis M. Ferioli	6/30/2018
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ASSISTANT HARBORMASTERS/DEPUTY  
SHELLFISH CONSTABLE

Richard A. Krueger, Jr.	6/30/2020
Jon T. Cazeault	6/30/2020
David J. Heath	6/30/2020
Thomas E. Connors	6/30/2021

DEPUTY SHELLFISH CONSTABLES

Joseph V Zlogar, Jr	6/30/2020
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HEALTH DEPARTMENT

Arthur P. Boyle, Health Agent 6/30/2019  
Joseph T. Murphy, Food Inspector 6/30/2021

HISTORIAN

Janice Guidoboni 6/30/2020

HISTORICAL COMMISSION (M.G.L. Chapter 40, Section 8D)

Craig N. Dalton, Chairman 6/30/2020  
Christopher Fenness 6/30/2019  
Patrick T.J. Browne 6/30/2020  
Christine H. Spalding 6/30/2019  
John C. Burrey 6/30/2020  
Kenneth B. Brack 6/30/2021  
Thomas Vendetti 6/30/2021  
Ben Tambaschi 6/30/2021

ICHABOD WASHBURN FUND TRUSTEES

Diane M. Poirier 6/30/2019  
Priscilla W. Brackett 6/30/2020  
Paul M. Gallagher 6/30/2019

INSPECTOR OF ANIMALS (M.G.L. Chapter 129, Section 15)

Debra J. Mueller 4/30/2019

LIBRARY DIRECTOR

Lusia Stewart Indefinite

LOCAL EMERGENCY PLANNING COMMITTEE (SARA Title III)

Board of Selectmen Chairman Indefinite  
Community Representative (David W. Gavigan)  
Emergency Management Director  
Fire Chief  
Police Chief  
Superintendent of Schools  
Superintendent of Streets  
Superintendent of Water  
Town Administrator  
KEMA Planner

LOCAL HISTORIC DISTRICT STUDY COMMITTEE

REPRESENTING:

HC Barbara L. Blackman Indefinite  
RLT Robert H. Gleason  
BS Marijoan Stevens

LOCAL HISTORIC DISTRICT STUDY COMMITTEE

REPRESENTING:

CI	Vacancy
CI	Helen A. Chaves
CI	Patricia A. Wade
CI	Oliver J. Orwig

LOCAL SUPERINTENDENT

Subsumed within the office of Superintendent of  
Streets, Trees and Parks

LOCAL WATER RESOURCES MANAGEMENT OFFICE

Matthew J. Darsch	6/30/2019
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MEASURER OF WOOD AND BARK

Vacancy	6/30/2019
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MEMORIAL DAY PARADE COMMITTEE

Vacancy	6/30/2018
Vacancy	6/30/2018
Peter J. Fossett, Jr.	6/30/2018
Laurie A. Graziano	6/30/2019
Vacancy	6/30/2018

OLD COLONY ELDER SERVICES

Gretchen Emmett	6/30/2019
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OLD COLONY PLANNING COUNCIL

Paul Basler	6/30/2019
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OLD COLONY PLANNING COUNCIL

AREA AGENCY FOR AGING

Vacancy	6/30/2018
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OLD COLONY PLANNING COUNCIL

JOINT TRANSPORTATION COMMITTEE

Paul F. Basler	6/30/2018
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OPEN SPACE COMMITTEE (11-21-96 STM, Art. 18; 1997 STM, Art.  
24; 2000 ATM, Art. 38; 2015 ATM, Art. 36 )

Matthew R. Capozzi	6/30/2019
Brian P. Hart	6/30/2019
Vacancy	6/30/2020
Timothy S. Dalia	6/30/2020
Sandra A. Richter	6/30/2018

PARKING CLERK	Gloria Mitchell	7/01/2019
PLANNER	Robert Downey	Indefinite
PLANNING BOARD	ASSOCIATE MEMBER/SPECIAL PERMIT APPLICATIONS(1993 ATM Art. 18) Richard E. Kenney, Jr.	6/30/2021
PLUMBING AND GAS INSPECTOR	Thomas S. Bouchard, Sr.	6/30/2019
	Richard S. Eldridge	6/30/2019
	Douglas G. Hawthorne	6/30/2019
PLYMOUTH-CARVER SOLE SOURCE AQUIFER ADVISORY COMMITTEE	Vacancy Maureen A. Thomas	Indefinite
PLYMOUTH COUNTY ADVISORY BOARD	Chairman, Board of Selectmen	Duration of Term
PLYMOUTH COUNTY EXTENSION SERVICE	Vacancy	6/30/2018
POLICE DEPARTMENT		
	CHIEF Maurice J. Splaine	
	LIEUTENANTS Thomas A. Kelley	
	LIEUTENANTS (PROVISIONAL) Robert C. Wells	
	SERGEANTS (PF) Timothy P. Ballinger; John M. Bateman; Robert S. Morgan; Susan T. Munford; Zachary I. Potrykus	
	SERGEANT (PROVISIONAL) James P. Sauer	

OFFICERS (PF)

Timothy J. Arnold; Laurie A. Bradley-Harrington; Ryan T. Calter; Erik G. Dowd; Michael L. Fuller; Michael R. Gallo; Michael A. LaNatra; Andrew W. Loring; Thomas E. Mori; Craig A. Marshall; Jonathan D. Neal; Roger Silva, Jr.; Michael G. Skowrya; Michael R. Wager

SPECIAL OFFICERS

12/31/2019

Todd A. Bailey; Michelle E. Beck; Marks J. Brenner, Jr.; Glenn C. Bushee; Batholomew B. Connors; Darren J. Martin; Peter E. Pateline; Sean S. Percy; Mark S. Shubert

PUBLIC SAFETY DISPATCHERS

Michelle E. Beck; Joseph P. Goldberg; Gail M. Fallon; Victoria L. Goldberg; Stephen P. Perrault

MATRONS

12/31/2018

Michelle E. Beck; Gail M. Fallon; Elizabeth A. Channell; Ashley L. Odell

POLICE STATION BUILDING COMMITTEE (11/18/14 BOS VOTE)

Sandra MacFarlane	Duration
Maurice Splaine	Duration
Town Administrator	Duration
Paul L. Armstrong	Duration
Michael LaNatra	Duration
John A. Rose III	Duration
John M. Riordan	Duration
Joseph F. Casna, Jr.	Duration
Francis J. Elwood	Duration

RECYCLING COMMITTEE (1990 ATM, Art. 21)

Vacancy	6/30/2019
Jean M. Landis-Naumann	6/30/2020
Eugene W. Wyatt, Jr.	6/30/2021
Joseph Casna, Jr	6/30/2019
David O'Connell	6/30/2021

REGISTRAR OF VOTERS (M.G.L. Chapter 51, Section 15)

Paul M. Gallagher, Clerk	4/29/2020
Michelle A. Vitagliano	3/31/2019
D. Charles Wusenich, Chairman	3/31/2020
Dorothy Mazzilli	3/31/2021

RENEWABLE ENERGY GRANT & LOAN OPPORTUNITIES  
COMMITTEE

CP	Josh Warren	6/30/2020
FC	Mary A. McKenna	6/30/2020
BS	Vacancy	2/14/2018
GE	Eugene W. Wyatt, Jr.	6/30/2020
CI	Sandra Richter	6/30/2020

RENT CONTROL BOARD

Joseph F. Casna, Jr., Chairman	6/30/2019
James J. Farrell, Jr.	6/30/2021
Peter A. Dansereau	6/30/2022
David W. Gavigan, Jr.	6/30/2021

RIGHT-TO-KNOW COORDINATOR

Vacancy	6/30/2020
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SEALER OF WEIGHTS AND MEASURES

Edmund F. Marks	6/30/2019
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SOUTH SHORE COMMUNITY ACTION COUNCIL

Kristina M. Whiton-O'Brien	6/30/2018
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SOUTH SHORE RECYCLING COOPERATIVE (M.G.L. Chapter  
40, Section 44A; 1996 ATM, Art. 38)

Paul F. Basler	6/30/2019
Eugene W. Wyatt, Jr.	6/30/2019

SUPERINTENDENT OF SCHOOLS

(Appointed by joint vote of Massachusetts Superintendency Union 31 and Silver Lake Regional School District Committees)	By Contract
Joy Blackwood	6/30/2018

SUPERINTENDENT OF STREETS, TREES AND PARKS

Paul F. Basler	Indefinite
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SUPERINTENDENT WASTEWATER TREATMENT PLANT/CHIEF  
OPERATOR

Robert Monaghan	Indefinite
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SUPERINTENDENT OF WATER

Matthew J. Darsch	6/30/2019
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SURVEY BOARD	
Vacancy	6/30/2020
Vacancy	6/30/2019
Vacancy	6/30/2018
TAX TITLE CUSTODIAN	
Kenneth Stevens	Indefinite
TOWN COUNSEL	
Mead, Talerman & Costa, LLC	6/30/2018
LABOR COUNSEL	
Clifford & Kenney LLC	6/30/2018
TREE WARDEN (M.G.L. Chapter 41, Section 106)	
Paul F. Basler	6/30/2020
VETERANS' DEPARTMENT (M.G.L. Chapter 115)	
VETERANS' AGENT (Section 3)	
VETERANS' BURIAL AGENT (Section 7)	
VETERANS' GRAVES OFFICER (Section 9)	
VETERANS' SERVICES DIRECTOR	
William B. Martin	4/30/2019
WATERFRONT COMMITTEE	
Michael M. Manteiga	6/30/2019
James L. Scollins, III	6/30/2019
Michael Wheble	6/30/2019
Ryan Calter	6/30/2021
Tyler Bouchard	6/30/2020
Charles L. Comeau	6/30/2021
WIRE INSPECTOR	
Lionel B. Warner	6/30/2019
Steven E. Ellis, Alternate	6/30/2019
ZONING BOARD OF APPEALS	
Paul B. Dahlen, Chairman	6/30/2021
Kevin Wrightington	6/30/2021
Lane Goldberg	6/30/2022
Paul F. Mahoney, Jr.	6/30/2019
Douglas E. Dondero	6/30/2019
ASSOCIATES	
Jessica Kramer	6/30/2018

**COMMITTEES APPOINTED JOINTLY**

ADAMS CENTER BOARD OF TRUSTEES

CUC	Corinna Milliken	6/30/2019
HC	John C. Burrey	6/30/2020
BS	Vacancy	6/30/2018
CI	Kathleen A. Benassi	6/30/2021
CI	Verna E. Dalton	6/30/2018
CI	Vacancy	6/30/2018
CI	Vacancy	6/30/2021

BUDGET ADVISORY COMMITTEE 1988 ATM, Art. 43; 1989 ATM, Art. 26; 1995 ATM, Art. 43)

CHAIRMEN OF: BS; FC; CP and TA  
REPRESENTATIVE; SL; KE

CAPITAL PLANNING COMMITTEE (1988 ATM, Art. 44; 1993 ATM, Art. 13)

FC	Peter Boncek	6/30/2020
BS	Jessica Kramer	6/30/2019
BS	Richard Arruda	6/30/2019
FC	Vacancy	6/30/2019
M	Frederick C. Hughes, III Town Administrator, ex-officio Town Treasurer, ex-officio	6/30/2021

COMMUNITY PRESERVATION COMMITTEE (2005 STM, Art. 9)

HC	Craig N. Dalton, Chairman	6/30/2020
KH	Donald Ducharme	6/30/2021
CI	Christian A. Hoffman	6/30/2020
RC	Donald Shropshire	6/30/2019
FC	Mary MacKinnon	6/30/2020
OS	Charles Comeau	6/30/2020
PB	Susan T. Boyer	6/30/2020
CC	Marilyn R. Kozodoy	6/30/2021

FUTURE PROJECTS COMMITTEE

BOS	Elaine A. Fiore	6/30/2018
CPC	Vacancy	6/30/2018
RC	Andrew Davis	6/30/2016
CC	Marilyn R. Kozodoy	6/30/2018
OS	Matthew Capozzi	6/30/2018
HC	John C. Burrey	6/30/2016
SC	Vacancy	6/30/2016
SL	Vacancy	6/30/2016

MASTER PLAN COMMITTEE

BOS	Elaine A. Fiore	Duration
CC	Gary P. Langenbach	Duration
PB	Joseph Casna, Jr.	Duration
BOH	David Kennedy	Duration
OS	Matthew Capozzi	Duration
STP	Paul Basler	Duration
BR	Rick Grady	Duration
CI	Mary O'Donnell	Duration
TP	Robert Downey	Duration
CC	Mary Guiney	Duration
HC	Christopher Hoffman	Duration

POLICE STATION STUDY COMMITTEE (5/6/14 BOS VOTE)

CP	Michael LaNatra	Duration of Committee
BS	Sandra MacFarlane	
PC	Maurice Splaine	
BI	Paul L. Armstrong	
TA	Town Administrator	
CI	Jon H. Alberghini	
CI	Michael J. Ruprecht	

WAGE AND PERSONNEL BOARD

FC	Lorraine Burgio	6/30/2020
BS	Deborah McLean	6/30/2019
M	David M. O'Connell	6/30/2021

APPOINTING BOARDS OR MEMBERS

A	Alternate
AC	Agricultural Commission
AD	Administration (School)
BA	Board of Assessors
BC	Business Community
BH	Board of Health
BK	Banker
BR	Business Representative
BS	Board of Selectmen
CC	Conservation Commission
CI	Citizen
CL	Clergy
COA	Council on Aging
CP	Capital Planning
CUC	Cultural Council
DH	Department Head
FC	Finance Committee

## APPOINTING BOARDS OR MEMBERS

FCF	Fire Chief
FD	Fire Department
GE	Green Energy Committee
HA	Housing Authority
HC	Historical Commission
JRV	Jones River Village Historical Society
KE	Kingston Elementary School Committee
KES/KIS	Public Schools
KYA	Kingston Youth Association
KYB	Kingston Youth Baseball
KYS	Kingston Youth Soccer
LD	Library Director
LEO	Local Environmental Organization
KPLF	Kingston Public Library Foundation
LT	Library Trustees
M	Moderator
OS	Open Space Committee
PB	Planning Board
PBC	Permanent Building Committee
PC	Police Chief or designee
PD	Police Department
PTO	Parent Teacher Organization
RC	Recreation Commission
RCC	Recycling Committee
RLT	Realtor
SC	Sewer Commission
SL	Silver Lake Regional
SR	Senior
STP	Street, Trees and Parks
TA	Town Administrator
	Town Government Implementation
TGIC	Committee
TM	Town Manager (consulting)
TP	Town Planner
TR	Town Resident
TT	Town Treasurer
WC	Water Commissioners
ZB	Zoning Board of Appeals

## REPORT OF THE CHAIRMAN OF THE BOARD OF SELECTMEN

2018 in two words..... Change and planning.

We had a familiar face leading the Town for a few months. Kevin Donovan, a former Town Administrator in Kingston for almost ten years, agreed to step back in while we recruited for a new Town Administrator.

I would like to recognition the following Department heads, who retired or moved onto new opportunities in the past year, Robert Fennessey - Town Administrator, Laurie Zivkovich – Assistant to Town Administrative and Board of Selectmen, Abigail Keane – Administrative Assistant to Town Administrative and Board of Selectmen, Robert Heath – Fire Chief, Henny Walters – Health Agent, Tom Bott - Town Planner, Joan Paquette – Town Accountant, Ken Vandall - Superintendent/Chief Operator Wastewater Treatment Plant, Maureen Thomas – Conservation Agent and Debbie Mueller – Animal Control Officer.

The new leadership team consists of Tom Calter - Town Administrator, Gloria Mitchell – Assistant to Town Administrative and Board of Selectmen, Patricia Tucker – Administrative Assistant to Town Administrative and Board of Selectmen, Mark Douglass– Fire Chief, Arthur Boyle – Health Agent, Robert Downey Jr. - Town Planner, Carol McCoy – Town Accountant, Bob Monaghan - Superintendent/Chief Operator Wastewater Treatment Plant, Mary Guiney – Conservation Agent, Joanna Boudreau – Animal Control Officer, Deputy Fire Chief – Adam Hatch along with Fire Captains - John Bartlett and Susan Hussey and Meghan Wrightington - Assistant Animal Control Officer

Selectmen Josh Warren is leading the charge for Kingston to participate in the Plymouth 400 Celebration. He created an adhoc Committee, North Plymouth 400, to bring Kingston’s history alive. The Bradford House and the Jones River Landing will be prominent during 2020 and beyond. Falling in line with Kingston’s history, the Selectmen presented Rachel Critz, Olivia Gauthier, Abigail Grace, Riley Hynes and Hannah Kelleher from Troop 80234 with a Certificate of Achievement for their Girls Scout Silver Award presentation, which documented twenty-two local veterans of the American Revolution at rest at in the Old Burying Ground.

A new Swap Shop was opened at the Recycling and Disposal Center (Transfer Station) under the direction of the Recycling Committee, with special recognition to Gene Wyatt, Jr. and Jean Landis-Naumann for the vision and dedication to make this happen.

It was an active Town Meeting session. Thanks to a positive vote at Town Meeting, Kingston Collections was rezoned to allow a hotel and residential

units to coexist on the same property as the existing retail stores and restaurants. The Selectmen also voted to open up William Gould Way from Kingston into Plymouth. These votes allowed us to start thinking about Exit 8 as an Economic Target area. Vacant land on both sides of Smiths Lane, Marion Drive and the MBTA station where now being discussed for housing, mixed use and new businesses. We applied for a MassWorks grant to assist in revitalizing the area with upgraded wastewater and water infrastructure needs. Senator DeMacedo, working with Jay Ash (Secretary of Housing and Economic Development) was instrumental in Kingston receiving a \$3,000,000 MassWorks grant. The planning has started, now we work towards implementing the Project.

A developer was interested in purchasing the “Davis” property, a 32 area wooded lot which abuts Indian Pond Estates and the MBTA Train station. The development would include upwards of sixty-four units of housing on the parcel. The Town had right of first refusal on the property because the land had been classified as Chapter 61 Forest Lands and with a positive vote at Town Meeting, Kingston owns the land.

Town Meeting also approved zoning to allow retail marijuana shops and cultivators in Town. The positive voted generated numerous applicants interested in opening marijuana establishments in Kingston. The Planning Board held public meetings to review the locations selected by the applicants to determine whether or not the location met the Zoning By-Laws, some did and some didn't. The locations been pursued for the retail shops generated discussion in town on whether or not the Zoning By-law needed some modifications. Back to Town Meeting in May to decide whether or not marijuana retail and cultivators should be permitted in Town and if so, where.

Summer is coming and we'll be able to enjoy the new renovations at Gray's Beach. All the Department Heads contributed to this Project, lending their expertise when needed, with special thanks to the Property Management Team, consisting of Susan Woodworth – Recreation Director, Brad Norman – Facilities Director, Paul Basler – Superintendent Streets, Trees Parks, Mary Guiney – Conservation Agent .

None of this year's accomplishments would have been possible without the dedication of the employees, volunteers, Elected Officials and the Boards and Committees.

The Board of Selectmen, Kathy LaNatra, Sandy MacFarlane, Tammy Murray, Josh Warren and I would like to thank all of you who help to contribute to the success of Kingston.

A special thank you to Lindsay Wilson and Sue Munford for serving as a Selectman for the past three years. I've had the pleasure of serving as Vice Chair with Lindsay as Chair and have appreciated his knowledge, dedication and his desire to move the town forward in a positive direction.

Elaine Fiore  
Board of Selectmen – Chair

### **TOWN ACCOUNTANT**

I am pleased to submit this Annual Town Report for the Town of Kingston. The Accounting Department is charged to comply with Massachusetts General Laws for municipal finance and maintain the official financial records of the Town. The department is responsible for processing the payments and payrolls, revenue recording and tracking, maintaining the Town's General Ledger, financial reporting for various state and federal agencies and certifying free cash.

Free cash, a term used by the Massachusetts Department of Revenue, is neither "free" nor "cash". Free cash means the funds available for appropriation during the following fiscal year. Free cash is determined by reducing the undesignated fund balance by all known liabilities. For the Fiscal Year ending June 30, 2018, the free cash has been certified at \$2,190,037, a 7.19% decrease from the prior year.

The year end financial statements have been audited by Melanson Heath & Co. of Nashua, NH. Additional notes to the general purpose financial statements may be viewed in the office of the Town Accountant.

During this fiscal year we have been working with the Silver Lake Regional Schools Administration to implement an accounts payable import from their accounting system to ours. This process will greatly improve the efficiency and accuracy of paying the schools' invoices as the need for duplicate data entry will be eliminated. The process should be finished in Fiscal Year 2019.

I would like to thank the Board of Selectmen and all the Town's departmental directors and staff for their ongoing support and I would especially like to thank Angela Kerstein for her invaluable assistance.

### **ADAMS CENTER TRUSTEES**

The Adams Center Trustees continue to develop the Adams Center as a hub for Kingston's cultural events and continue to practice stewardship of the town's only historic venue. We have been diligent in expanding an eclectic, wide ranging series of programs with events open to the general public and

residents of Kingston. In focusing on Kingston's talented citizenry, The Adams Center proudly showcased the talents of Silver Lake graduate Renee Nickerson Brier in her photography debut called *Day Dream* and then again welcomed Renee back to showcase her mystical and whimsical photography titled *Renewal*. Kingston resident Norm Harbinson took us back to 1945 with his troupe of first-person reenactors of the Paratroopers of I Co. 502nd Parachute infantry regiment, 101st Airborne Division, along with an extraordinary display of genuine WWII artifacts. In keeping with our heritage goals, we were lucky to have a WWII Kingston veteran speak at this event recounting his bombing missions over Europe.

The Kingston Historical Commission hosted two free events, *Shards & Chards* a talk about Kingston's rich history and artifacts discovered during the Major John Bradford house dig given by speakers Mary Beaudry, Professor of Archaeology at Boston University. Dr. Noelle Granger, author of the Rue Brewster mystery series, discussed her research relative to the series that is set in native New England. The WWI Armistice Day Centennial was commemorated with a two-day multi-media exhibit commemorating WWI with a display of photographs, artifacts and a performance by the "Doughgirls" singing WWI pop tunes.

The Adams Center encourages new artists to showcase their art no matter the subject. Towards that end, sculptress, Tam Lym presented *Butchering my Feelings*, an imaginative display of common phrases set out in anatomical art.

In February we had the extreme pleasure of presenting *Just Friends Jammin*. Ten local musicians came together for a night of musical entertainment and performed an array of styles and songs from Roger Miller's *King of the Road* to *Kansas City* performed by the incomparable Wes James. The group came together to play for one night and featured a five-piece horn section bass fiddle, keyboard, drums and dueling guitars.

The Adams Center strives to present a monthly seasonal theme. In 2018, we welcomed the Kenney Academy of Irish Dance as a free event. The performance was truly fantastic. It was a treat to have the student dancers perform and the event was well attended. We hope to include the show on our calendar every March.

Spring events included a seasonal wreath making class in May, just in time to decorate for Memorial Day.

The annual spring tea featured Janet Parnes depicting proper 1890 tea etiquette in period dress.

Later in the season, Belle and Rapunzel showed up for a day of crafts, games and dress up.

Silhouette Artists Jean and Marcella Comerford brought their talents to The Adams in November in time for holiday gifting. The event was very well received and attended.

Once again, The Adams was open for the annual town luminaria and served hot cocoa, popcorn and cookies to visitors while they enjoyed watching classic Christmas movies on the big screen.

These events were just a few of the events and programs held at The Adams.

The Adams Center continues to provide space for various Reed Center and KPL events, meetings, private events and programming.

We thank Kingston's Cultural Council and the Sampson Fund for their continued support and generosity in helping fund our programming budget. The Trustees continue to give their time and energy in hosting and overseeing the use and care of Adams Center building.

The Adams Center is truly one Kingston's and the South Shore's finest public historic properties. We encourage use by the residents and we invite everyone to come to our events and follow us on our Facebook page.

## **ANIMAL CONTROL**

**For the period: January 1, 2018-December 31, 2018**

### ***Calls received: 2382***

#### **Dogs:**

- 54 picked up or impounded
- 40 returned to their owners
- 8 adopted out to new homes
- 6 transferred
- 1 euthanized
- 1 DOA

#### **Cats:**

- 45 picked up or impounded
- 5 returned to their owners
- 39 adopted out to new homes
- 1 transferred
- 2 euthanized
- 2 DOA

Other: (non-domestic)

3 Bats picked up or impounded

3 Bats Euthanized (sent for rabies testing)

1 Skunk - DOA

Collections: Town of Kingston:

\$1660.00

Spay: \$280.00

Animal Care Fund:

Collected \$7309.32

Expended: \$6182.18

Bites Reported: 25 (18 dogs, 7 cats)

**Notes of Interest:** *Annual Low-Cost Rabies & Dog Licensing Clinic held 4/14: 21 cats & 31 dogs vaccinated. Promotion of Joanna Boudreau to Sr. ACO 2/21, hiring of Meghan Wrightington AACO 6/5, Implementation of Disaster Sheltering Plan in conjunction with COA & Fire Dept. began 9/20 (on-going), Opening of Wet Nose Pet Food Bank 5/7, Participation in Annual Police Night Out 8/2, ACO's attended numerous continuing education training classes/seminars during 2018, ACO's hosted several girl-scout and boy-scout troop shelter tours during 2018.*

Respectfully submitted,  
Joanna Boudreau, AACO

#### **ANIMAL INSPECTOR**

During the year FY-18 there were 17 reported animal bites, (14 Dog and 3 cat) either to humans or other animals. As a result, 13 ten day dog and 3 ten day cat quarantines were issued to the animals that reside in Kingston for suspicion of rabies. They were all released after the observation period.

In addition the following long term "strict confinement" quarantines were issued: (2) 45 day dog, (3) 45 day cat, and (2) four month cat. Eight animals were released from extended quarantines having completed the term and appearing healthy.

The annual census of farm animals was completed January 2018. A total of 800 animals were recorded; 667 chickens, 42 goats, 66 horses, 4 peacocks, 9 rabbits, 2 sheep, and 10 waterfowl. Thirty-one properties were inspected and the report sent to The MA Division of Animal Health, Department of Food and Agriculture.

Respectfully submitted, Debra Mueller, Animal Inspector

## ASSESSORS

The Board of Assessors and staff are pleased to report a very productive and busy 2018. There has been an increase in sales of homes in Kingston this year and the number of foreclosures has continued to decrease. With several new developments ending their final phases in town New Growth was marginal this year. Though the Town has seen the addition of a couple new developments add new homes to come in 2019 and beyond.

The Assessor's Office has processed several commitments in 2018 for Real Estate, Personal Property, Boat and Motor Vehicle Excise. The Office has received and processed 849 Motor Vehicle Abatements, 21 Boat Abatements, 45 Real Estate and Personal Property Abatements, as well as Building permits, 427 Sales and Property Transfers, 25 Senior Work Off, 29 Senior/Widow, 39 Senior, 7 Blind, 28 CPA and 128 Veteran Exemptions. The office staff continues to go out on inspections on all sales and building permits to keep our records up to date and accurate. Office Staff as well as members of the Board continues to attend classes, seminars, workshops and meetings to stay current with legislative changes that are relevant to assessments and assessing practices.

It is the responsibility of the Assessor's office to maintain real and personal property values to reflect trends in the market. By keeping values at the market standard, the Assessors assist in maximizing the resources available to fund the municipal services expected by residents. Property taxes are the major source of funding for the community services enjoyed by the taxpayers – schools for their children, police and fire protection and the upkeep of municipal roads just to name a few.

An internal audit of the Town Personal Property accounts for businesses was completed adding 244 businesses to the tax rolls. This review added over \$64,000 of revenue in New Growth to the Town. In November of 2018, at Special Town Meeting the Town voted to accept Article 15 in the amount of \$30,000 to conduct a full town wide inspection and relist of all Personal Property accounts for businesses to be done in 2019. Additionally the office found there to be 404 second homes in Kingston which were not being assessed Personal Property tax. These properties will be assessed in July of 2019 based on information collected and a formula using a percentage of the assessed building value.

In December of 2018 the Department of Revenue certified the Town's assessed values and approved a tax rate for Fiscal Year 2019 of \$16.46 per thousand, a one cent increase from Fiscal 2018's Tax Rate.

We would like to congratulate Daniel Harlow for winning his election campaign to the Board of Assessors, and thank Andrew MacInnis and Donna Furio for their continued service on the Board of Assessors. The importance of their service to the Assessor’s office and the Town of Kingston is most appreciated.

We would like to thank all other Boards, committees, and departments for their continued support and assistance. We would also like to thank the taxpayers of Kingston for their continued support.

**BUILDING INSPECTOR**  
Building Statistics for Fiscal Year 2018

<i>Single Family Dwelling</i>	40	<i>Commercial</i>	
	12		
Garage	12	Swimming	
Pools 6			
Renovation / Alterations	282	Misc.	35
Shed / Barn	6	Mobile	
Homes 6			

TOTAL BUILDING PERMITS ISSUED	395
TOTAL EST. CONSTRUCTION COST	\$ 16,413,076.20
TOTAL BUILDING FEES COLLECTED	\$ 170,033.79

The mission of the Inspectional Services Department is to ensure that the built environment within the Town of Kingston is a safe place for citizens to live, work, do business, learn, worship and find entertainment.

The Inspectional Services Department has regulatory responsibility in many areas including land use, construction, zoning, local bylaws, architectural access and the enforcement and inspection on many State Codes and Regulations.

Our goal is to help every applicant and property owner maximize their property use within the codes, ordinances, rules and regulations that we are charged with enforcing and to ensure that any citizen affected is properly protected.

The department also responds to emergency situations involving buildings, public or private and land use. Public and multi-family buildings are subject to periodic inspections to insure safe use and occupancy. The department is also actively involved in all land use and building use proposals. There are several 40B developments in various stages of completion. These single family detached individual lot developments provide affordable and competitively priced market units to Kingston residents and the public at large.

The inhabitants of Kingston and this department are blessed to have the dedicated Plumbing, Gas and Electrical Inspectors that serve to insure public safety and code compliance. Available daily, ready to respond for any emergency, they exemplify public service at its finest. All inspectors maintain certification through continuing education and are well versed in code changes, latest construction techniques and new equipment and materials.

### **COLLECTOR OF TAXES**

Over thirty-eight million dollars (\$38,000,000) was processed for fiscal year 2018. This involved mailing fifty-eight thousand bills for real estate, personal property, motor vehicle and boat excise taxes, and water bills. Nearly six thousand taxpayers received demand or warrant notices for unpaid taxes.

The Collector must file the required documentation for bankruptcies to protect the Town against discharged water/sewer charges. The office provides an array of services to the citizens including inquiries regarding tax bills, providing copies of official documents, including tax bills, sewer betterment balances, and various other questions.

Additionally, we provide tax information by collaborating with attorneys, real estate agents, banks, escrow companies and potential residents.

During fiscal year 2018 over 700 Municipal Lien Certificates were prepared guaranteeing the recovery of \$35,450 and an additional \$11,798 for delinquent motor vehicle excise taxes that resulted in \$47,248 deposited into the town general fund.

We wish to thank the residents for their patience, and we will continue to provide courteous and efficient service for the Town of Kingston.

Caroline Gavigan Wilson, Town Collector

Jo-Ann Bray, Assistant Collector

## **COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Act allows any city or town in the Commonwealth of Massachusetts to adopt a property tax surcharge for the purpose of expending revenues from this surcharge and state matching funds for the acquisition of open space, for historic preservation, community housing and recreation. Since its adoption in 2005, the town has received \$2,721,526 in state matching funds. This year, in addition to funding the CPA from the state's Registries of Deeds, the legislature transferred an additional \$10 million from the state's FY 2018 budget surplus. Thus, for Fiscal Year 2020 we expect a match of 19.0% from the State CPA Trust Fund.

For Fiscal Year 2019 the Community Preservation Committee recommended, and the 2018 Annual Town Meeting approved two projects:

- \$25,000 from the town's CPA funds set aside for Affordable Housing for the hiring of a consultant to update and complete the Kingston Affordable Housing Plan. The Affordable Housing Plan provides Kingston with a thorough understanding of the current housing conditions and allows more accurate projection of housing needs considering the growth and change of composition of the population. Updating this plan also provides the town an opportunity to obtain more control over comprehensive permit applications.
- \$125,000 from a combination of the town's Historical Preservation and Undesignated CPA funds, to assist in the purchase of the historic Stephen Drew House by the Jones River Landing Environmental Heritage Center (JRLEHC). The JRLEHC plans to utilize the building for educational purposes and agreed to provide public pedestrian access to the property along the Jones River, periodic access to the interior of the house, and an historical preservation restriction that will protect the exterior of the house in perpetuity.

The Community Preservation Coalition is an alliance of open space, affordable housing, and historic preservation organizations working with municipalities to help them understand, adopt, and implement the Massachusetts Community Preservation Act (CPA) in order to preserve Massachusetts communities' unique character, and advance smart growth and sustainable development. Kingston's CPC works closely with the Coalition and utilizes its advice and counsel. One of Kingston's previous projects, "The Boneyard" is currently featured under the Coalition's success stories page.

As always, the Committee holds regularly scheduled and posted open meetings to accept and discuss the merits of all applications and to decide

upon its recommendations. The public is encouraged to attend and provide their input and comments at any of these meetings or public hearings. This year, the CPC will hold Public Hearings soliciting town and committee-wide input for projects, and comments on those the Committee is recommending to Town Meetings. These hearings present an additional opportunity for citizens, Committees, Commissions, Boards and other groups to voice their opinions regarding such projects.

Information about the Community Preservation Act, including an application form, may be found on the Town website ([www.kingstonmass.org](http://www.kingstonmass.org)). The Committee meets regularly on the first Thursday of each month. You may also contact the committee via email at [cpc@kingstonmass.org](mailto:cpc@kingstonmass.org).

### **CONSERVATION COMMISSION**

Kingston's Conservation Department and The Conservation Commission were quite active with a number of exciting initiatives and projects in 2018. One of the most exciting projects involved the Gray's Beach Coastal Restoration, Retreat, and Improvement Project. This project stands out due to the incredible collaborative efforts of many agencies, departments, and individuals, including town residents, who made it possible.

Work commenced on the Gray's Beach Coastal Restoration, Retreat, and Improvement Project through funding from a MA Coastal Zone Management (CZM) Coastal Resilience grant (\$497,725.00), a MA Division of Conservation Services (DCS) Land and Water Conservation Fund (LWCF) grant (\$300,000.00), as well as funding through the Town budget as appropriated at Town Meeting. This project was even more collaborative across multiple town agencies and was led by the Kingston Recreation Department with project assistance from engineers at the Horsley Witten Group. The Gray's Beach Project was also very innovative in that it will result in the implementation of a living shoreline concept to stabilize the coastal banks in lieu of the failed stone revetments at the site. The living shoreline is comprised of a coastal dune and salt marsh system that will greatly enhance and restore the current coastal environment and habitats at the beach. The project is a model for other coastal communities dealing with the challenges of coastal erosion and stabilization. The Commission is very pleased with the progress of this project and looks forward to assisting throughout the project and beyond with monitoring, education, and outreach efforts.

The Conservation Commission continued its' efforts to provide waterfront access for the residents of Kingston to the Jones River for saltwater fishing, canoeing and kayaking. Through funding from the E.B Sampson's Fund (\$6,200.00) and in collaboration with the Waterfront Committee, the

conservation commission was able to move forward with professional engineering and design needed for permitting the construction of a walkway, permanent pier and float at Mulliken's Landing. The Conservation Commission is working with partners to ensure funding sources are available for the construction phase of the project.

The Town Kingston was selected for a Municipal Vulnerability Preparedness Program Grant (\$20,000.00) to begin the process of planning for climate change resiliency. The Conservation Commission with assistance from Horsley Witten Group and in collaboration with the Police, Fire, Planning, Water, Health, Council on Aging Departments and Jones River Watershed Association are working with members of the community to identify existing and future vulnerabilities in order to develop and prioritize actions for the Town of Kingston.

Beyond these exciting projects, the Commission spent a great deal of time reviewing projects under the MA Wetlands Protection Act and the Kingston Wetlands Protection By-Law. The Commission received 22 formal wetland filings that required public hearings including 16 Notices of Intent (NOI's), 4 Requests for Determination of Applicability (RDA's), 1 Abbreviated Notice of Resource Area Delineation (ANRAD), and 1 Request for Amendment with the issuance of the various permits and determinations that accompany them. The Commission also issued 7 emergency storm repairs resulting from severe storm events in March 2018, 5 Certificates of Compliance for completed projects, and dealt with numerous enforcement matters. The Commission and staff worked on other important projects during the year including:

- Being a part of the Property Management Team with the Facilities, Recreation, and Streets, Trees, and Parks Department for better and more collaborative management and maintenance of Kingston properties including conservation lands;
- Being a part of Earth Day Clean Up Day at Camp Nekon in collaboration with Recreation Department, Facilities, Department, Streets, Trees and Parks Department, Library Department, Scouts, residents, and Brad Cook, Trail Dreams author.
- Continuing support for the new salt marsh establishment at Gray's Beach Park with Recreation, Horsley Witten Group, various agencies and departments through continued funding from a CZM Coastal Resilience grant (\$50,000.00);
- Implementing stormwater best management practices (BMPs) along Brook Street with funding from a Coastal Pollution Remediation grant (\$161,288.00);
- Performed Water Quality and Assessment for a stormwater BMP project for the Jones River in the area of the Elm Street Dam under a

MassDEP 604b Water Quality Management and Planning grant (\$36,250.00)

- Working with the Jones River Watershed Association on moving the Elm Street dam removal project forward;
- Working with the MA Division of Conservation Services, Wildlands Trust, CPC, and others to complete conservation restrictions on CPA-purchased conservation lands;
- Writing the annual National Pollutant Discharge Elimination System (NPDES) report in compliance with Kingston's permit, administering Kingston's Stormwater Management Plan, as well as assisting in the submittal of 2018 NPDES Notice of Intent;
- Keeping the Conservation Commission and Open Space Committee Facebook page updated to enhance public outreach efforts; and
- Monitoring ongoing construction projects for compliance with permits and addressing various complaints.

The Conservation Commission saw major changes in staffing during 2018. Both longtime agent Maureen Thomas and administrative assistant Brandi Gordon both moved on to other endeavors. During their tenure, both Maureen and Brandi made huge contributions to the department and left a positive and lasting legacy for the Town of Kingston. The Conservation Commission would like to publicly acknowledge and thank both Maureen and Brandi for their years of service. The Conservation Commission also welcomed Mary Guiney to Kingston in 2018 as the Town's new agent, who has considerable past experience in conservation and has stepped right in to the position with great success.

Respectfully Submitted,

James Parker  
Kingston Conservation Commission

### **COUNCIL ON AGING**

This past fiscal year was another successful one for the Council on Aging on all fronts. After a surprise in July, just days after the start of the fiscal year, our Director, Tammy Murray, tendered her resignation to take a similar position with another South Shore community. Thanks to the resiliency and capabilities of the staff and numerous volunteers, the senior center continued to provide essential services to our town's elders until a new director was found. After an extensive search encompassing several months of resume reviewing and a number of interviews, our present director, Paula Rossi-Clapp was hired as Director of Elder Affairs and joined the COA team.

2018 was challenging, especially during the winter when the center was used as an emergency warming center as the town lost much of its electricity due to heavy snow and high winds. Van drivers transported many of our seniors to the center take advantage of not only the warmth and hot food but the conversation with others experiencing the inconvenience of the weather. Socialization with some of the selectmen who volunteered their personal time to man the facility proved the town cares about its populace.

We must say thank you to many individuals and groups for their assistance throughout the year in making the COA important to all seniors as our population has a significant percentage of individuals over the age of 60. The competent staff is outstanding and our new Outreach worker has been doing yeoman's work in assisting those in need of her important services. The new Commodity Supplemental Food Program (CSFP) started in February and was successful in providing needed free food to those with low income and is available on a monthly basis by signing up at the front office. A "Food Bag Fridays" program was initiated and individuals who may need some extra food for the week or weekend can come to the COA and partake in receiving a free bag of food. A new "Lunch and Learn Series" was started and has been well received. Food is provided by our staff cook and kitchen volunteers with short presentations made on current information on health, wellness and other interesting subjects. Also, working with physicians and insurance companies, the senior center is able to schedule fittings of sneakers ensuring added stability for diabetic seniors.

Record numbers of guests came to the center, thanks in part to our collaboration with the library with the "Author Series". Activities in health and wellness, card games, the Friends tea, Thursday Lunches and morning coffee were among successful functions. There are two groups that deserve special recognition; the Needlers and Quilters. These groups handmade approximately one thousand hats and quilts that were given to hospitals and our veterans.

Our two Gatra Vans were constantly busy taking people to doctors, stores, banks and other destinations and volunteer medical drivers took people to doctors and hospitals outside of the normal operating range of our vans. The Friends of the KCOA continued their strong financial support of the center providing funds for activities and the famous and fabulous Thanksgiving and Christmas lunches. While on the subject of these special lunches, we would be negligent not to acknowledge and thank the fireman and policemen for the time spent serving our guests and assisting in the kitchen during those meals.

The KCOA is blessed to have a strong group of volunteers. Without these men and women we would not have the ability to provide the services we currently have. Also outside businesses and organizations such as the Big Y, Stop and Shop and the South Shore Community action Council's Greater Plymouth Food Distribution Center provide tons of miscellaneous food that is given to our guests at no charge daily.

Finally, thanks for the support provided by The Friends and our Advisory Board for their hard work and counsel. The success of the KCOA is truly the result of a large team effort.

### **KINGSTON CULTURAL COUNCIL**

During the 2019 fiscal year, Kingston Cultural Council will continue to provide enrichment to our community through grant programs that will be offered to Kingston residents to enjoy. This coming year we are able to grant fourteen out of twenty-one requests. The grants are for groups of all ages ranging from the reading programs for children to a production for the Council of Aging at the Senior Center. This year we will be able to fund approximately \$6116.00 in grants.

Our council is made up of seven members . New members are always welcome! Feedback and input from the community is always welcome anytime. It is our hope the residents of Kingston will continue to enjoy the programs supported by the Cultural Council.

### **FINANCE COMMITTEE**

#### **About the Finance Committee**

The Finance Committee consists of 7 volunteer members appointed by the Town Moderator. Finance committees exist so that a representative group of taxpayers can conduct a thorough review of municipal finance, including the annual operating budget, on behalf of all citizens.

The primary responsibility of the Finance Committee is to recommend action on financial issues in a fiscally responsible manner, while striving to maintain the integrity of required and desired government services. The Finance Committee works closely with the Board of Selectmen, the Town Administration, the Superintendent of Schools, and the School Committees in all financial matters, including the review and recommendations concerning the Town's Annual Operating Budget. The Finance Committee continuously strives to assist in the management of limited financial resources in a

conservative manner, while supporting the providing of quality required and desired government services.

### **About 2018**

The town continues to maintain healthy reserve positions (i.e., free cash and stabilization fund balances), a strong AA+ credit rating, and excess levy capacity. The Town has achieved this through several years of conservative fiscal management, strong stewardship, and a lot of hard work. At the same time, controlled budget growth has allowed for the provision of increased government services for Town residents. The Finance Committee continuously evaluates the Town's ability to provide these services against residents' ability to pay for the services.

In recent years, the Finance Committee has strived to insure that the Town does not need to tax up to the full level that Proposition 2½, new real estate growth, and other revenue increases would allow, nor have we supported utilizing any excess levy capacity. The Finance Committee believes in protecting high quality core services, but also maintains that future annual budgets need to be sustainable. The need to continue to seek non-residential taxation sources of revenue to offset residential tax increases is important. Although the preservation of quality Town Services is of paramount importance, year-over-year cost growth rates in the town budget must be controlled to minimize future residential tax increases.

At the Annual Town Meeting in May of 2018, the operating budget for FY'19 (July 2018-June 2019) was approved at \$47.8M, for an increase of \$1.9M, or 4.2% more than the final adopted FY'18 budgeted amount of \$45.9M. The \$47.8M budget was funded via \$34.8M of real estate taxes, \$6.8M of state aid, \$4.2M of local receipts such as automobile excise taxes and ambulance billings, and \$2M of other. The \$47.8M of budgeted expenses included \$24.1M for schools, \$6.1M for public safety including fire and police, \$5.8M for employee benefits including medical insurance, \$2.9M for general government, \$2.5M for debt service, and \$2.0M for public works.

In addition to the above "Town" operating budget, Town Meeting also approved FY'19 operating budgets of \$3.7M and \$1.9M, respectively, for the Wastewater and Water Enterprise Funds. These budgets are funded by wastewater and water fees paid by customers of the respective services.

Finally, Town Meeting also approved capital expenditures of \$429K for FY'19, including the annual new ambulance lease payment of \$133K, school fire alarm and telephone system replacements at \$111K, a new police vehicle for \$50K, and a cardboard compactor for \$37K.

The Finance Committee will continue to work with the Town Administration in seeking opportunities to gain efficiencies and control costs while providing the highest level of government services within affordable parameters. We will continue to recommend conservative financial management and control practices that we believe contribute to the ongoing financial well being of the Town and its' residents. We thank all of the boards, committees, department heads, and local officials for working with us throughout the year as we attempted to assist in assuring stable financial conditions for the Town and residents now and into the future.

### **KINGSTON FIRE DEPARTMENT/ EMERGENCY MANAGEMENT AGENCY**

In 2018 the Kingston Fire Department responded to 2,873 calls for emergency service. This is an approximately 19% increase in call volume from 2017. Of these, 2,012 calls were for Rescue and Emergency Medical Services and 861 for fire and other incident types. Our current average response time remains steady at 5 minutes 47 seconds from the time a call is received until help arrives.

As our community and call volume continue to grow we see a steady rise in simultaneous calls. In 2018, 1,347 incidents were in the 2 or more category, 477 in the 3 or more category, and 187 in the 4 or more category. Mutual aid was provided to other communities 58 times and received 51 times.

There were many personnel changes in 2018. On February 20, 2018 Mark R. Douglass was appointed Permanent Fire Chief. On April 16, 2018 Cole A. Pike was appointed Firefighter-Paramedic, and on July 1, 2018, after completing competitive assessment centers, Adam R. Hatch was promoted to Deputy Fire Chief and Susan M. Hussey was promoted to Captain. Shortly thereafter on July 16, 2018, David M. Hill was appointed to the position of Firefighter-Paramedic.

In the spring of 2018 Chaplain Don Milligan retired to Florida after 10 years of service to the Department and community. Father Don was always there to provide spiritual guidance and support, his humor and quick wit along with his care and compassion will be missed. We wish him a long and healthy retirement.

Eric Greer of the Restoration Community Church was appointed Chaplain and Call-Firefighter in August and will be the first Chaplain to serve as a Call Firefighter as well.

All members were trained and certified in Tactical Emergency Casualty Care (TECC) for response to Active Shooter Incidents. This program prepares members to respond in conjunction with Law Enforcement, enter a scene, provide immediate lifesaving care and extricate victims as quickly as possible. Two of our members were also certified as program Instructors and will provide Department members with continuous training in this area.

Our commitment to high quality emergency medical care and advanced training continued throughout 2018. Members attended cadaver and simulation labs designed to advance and enhance skills in a fault-forgiving environment prior to their real-life application. Additionally, we subscribe to an online training system called Prodigy, which allows members to take high quality on line, live training classes or pre-recorded programs. This system has been successful in providing valuable training on a flexible schedule without the need for long distance travel.

In June of 2017 the State Medical Services Committee and Department of Public Health granted a Special Project Waiver exclusively to the Kingston Fire Department for the use of the drug Ketamine. Ketamine is a non-opioid analgesic for those experiencing severe pain. This Special Project Waiver required extensive research combined with a presentation to a panel of Physicians for approval. The approval for Ketamine follows the initial 2017 approval of a Special Project Waiver for other non-opioid pain control medications including Toradol. Consideration for and receipt of waivers of this type requires a staff of highly trained and committed EMTs and Paramedics willing to participate in advanced training and pilot programs.

In June, Mrs. Linda Benea, in memory of her late husband Robert, donated \$50,000 for the purchase of a cardiac monitor - defibrillator and Lukas cardiac compression device for Ambulance 3. This donation made it possible to upgrade Ambulance 3 to the Advanced Life Support level. Our deepest appreciation to Mrs. Benea for this very meaningful gift.

In July the new video laryngoscopes funded through the capital plan were placed into service on the ambulances. These devices are designed to provide Paramedics with a clearer view of the airway when placing a breathing tube, increasing the success rate for securing difficult airways. The equipment has been used multiple times with great success.

Along with advanced medical training we continue to conduct fire-rescue, technical rescue, dive rescue, hazardous materials and many other training programs for Department members both on and off duty. Continuous effective training is the key to safe and efficient job performance in all aspects of our mission. We continue to be guided by National Fire

Protection Association Standards and the many other professional organizations that provide progressive training materials to the Fire Service.

In 2018 the Commonwealth of Massachusetts began the process of implementing OSHA Standards and Regulations with the Department of Labor Standards as the regulatory and enforcing agency. These standards and regulations are set for implementation in February of 2019. Internally, we have formed a committee to study and make recommendations for the most cost effective way to implement the new regulations.

In September Firefighter-Paramedics Douglas Costa and Christopher Ebert were deployed with the Southeastern Massachusetts Technical Rescue Team to perform search and rescue missions in North Carolina as a result of hurricane Florence. The team was deployed for 10 days and performed multiple lifesaving missions.

In December the replacement and testing of the main components of our radio system was completed. This project, the first part of a multi-phase replacement project, replaced radio repeaters and a microwave system much of which was more than 20 years old. The approximately \$109,000 in funding for this project was provided by a lease purchase program funded by an annual Emergency Management Grant from Entergy.

In April the Department received an Assistance to Firefighters Grant for \$80,752 for the purchase of 28 portable radios. The federal share of the grant was \$76,907 with the Town paying a 5% match of \$3,845. These radios were placed in service in December and combined with the new radio system we have seen significant improvements in communications. The next and final phase of the radio replacement project, replacement of the mobile-vehicle radios, has begun and will be done through grant funding as well.

The apparatus and equipment remains in good condition. Engine 3 has returned to service after a partial refurbishment project which will help extend its useful life. Plans have begun for the replacement of the 1994 ladder truck. Extensive consideration of the Towns current and future development plans will dictate the need for and design of the new vehicle. Currently we anticipate the truck will need to be replaced with a 100 foot tower ladder with a pump and water tank. The current 2005 Chevrolet Tahoe used by the Shift Commander has well over 200,000 miles and is in need of replacement this coming year. Having given much consideration to the design, we feel a four door pickup style vehicle with a cap and command console will best suit our current and future needs.

In conjunction with the Facilities Manager we continue to assess and attempt to meet the challenges of the aging Smiths Lane Fire Station. Currently the roof is undergoing repair and we are doing other required repairs as needed. With development plans for the south end of Kingston pending, we feel it is appropriate to evaluate plans for the area before making recommendations on the need to renovate or replace the current station.

Fire Prevention Education for students at the Elementary and Intermediate schools, as well as for our Senior Citizens remains a year round activity. These activities are supported by SAFE Student Awareness of Fire Education and Senior SAFE grants from the Commonwealth Of Massachusetts with combined grant funding of \$6,123 in 2018.

This year the Kingston Fire Department formed a partnership with the American Red Cross to support the Smoke and Carbon Monoxide Detectors for Senior Citizens Program. The Red Cross will provide materials to the Fire Department at no cost and the detectors will be installed for senior citizens needing them by Department personnel.

Our annual open house in October has remained very well attended by residents. Once again this year many residents joined us for demonstrations and display and lunch provided by Big Y, Papa Ginos and Stop and Shop.

Throughout the summer and fall months a working group of Department Representatives has created an Emergency Response Plan for response to and recovery from storms. The ERP is a guideline and compilation of necessary resources to assist Departments in the decision making process and acquisition of resources needed before during and after storms. The single largest component of the ERP is sheltering. Through a partnership with the American Red Cross, shelter plans were established for the Silver Lake Regional High School as the primary shelter and the Kingston Senior Center as an alternate. These shelters will be supported by Red Cross resources including volunteers and decisions for opening will be shared jointly by the Red Cross and the Town.

As with most plans, the ERP should always be a work in progress as we learn from our experiences and seek to improve the services we provide.

We are proud to serve the citizens of Kingston and appreciate your continued support.

## **EMERGENCY MANAGEMENT**

Entergy continues the planning for the shutdown and decommissioning of the Pilgrim Nuclear Power Station in April of 2019. Final plans including timelines for removal of on-site materials are still pending and will be released once final approval of the Nuclear Regulatory Commission has been received.

The final graded exercise for the Emergency Response Plan was held in November of 2018 with the Kingston Emergency Management Agency (KEMA) and all other Emergency Planning Zone Communities participating. As with previous exercises, all participating communities and partner organizations at the State and Federal level scored well in the exercise and remain prepared to activate the Emergency Response Plan should it become necessary.

Currently the PNPS is operating normally and is expected to do so until the shutdown in April.

## **GAS INSPECTOR**

In Fiscal year 2018, 247 Gas permits were issued and rough and final inspections were performed by the Gas Inspectors. The total fees received for the permits was \$16,935.00

## **HARBORMASTER**

I would like to thank the 30 volunteers for their help in placing all the floats in the water in the spring and the removal of the floats in the fall. We could not have completed that task without them.

- 14 boats towed
- We had 2 private boats sink
- 3 boats broke from their moorings
- Received 8 calls from Kingston Police
- 75 percent of mooring blocks moved in the river with the March storms. They were relocated and repaired as needed.
- 100,000 soft shell clams were seeded in April.
- 100,00 quahogs were seeded in September at Grays Beach, Association Beach and Ichabod Flats.

I would like to thank Kingston Police, Kingston Fire, Selectmen's Office, Adeine Silvia, the Deputy Harbormaster, the Assistant Harbormasters and the Shellfish Constable for their support and hard work during the 2018 boating season.

Dennis Carvalho  
Kingston Harbormaster

## **BOARD OF HEALTH**

The Kingston Board of Health is a five member elected board charged with protecting the public health in the town. The department head and staff maintain the day to day operations of the board. The elected board members generally meet twice a month with meetings posted on the town web site.

The Kingston Board of Health looks out for the best interest of community health including proactive steps such as flu and blood pressure clinics, the newly featured “Healthy Kingston” seen regularly on PACTV public broadcasting.

The board also implements programs, enacts policies that protect public health and promotes a healthy community. The board also carries out local policies and directives for and on behalf of the Massachusetts Department of Public Health and the Department of Environmental Protection . The Kingston Board of Health is a member of the Region 5 Emergency Planning and Preparedness Division of MDPH and has participated in the Entergy / Plymouth Pilgrim emergency drill under the direction of the fire chief who is also the emergency management director for the town.

The Board of Health is also involved in restaurant / retail food establishments, monitoring of caterers and other types of food vendors. The board also enforces regulations relating to beach water testing and the testing of public and semipublic pools. Inspections of summer camps, tanning facilities, body art establishments and micro blading operations as well as housing inspections and septic inspections and installations. The board is also responsible in part for administering the low interest septic loan program sponsored in part by MDEP.

The board’s yearly highlights include working with the town administration and other departments to see that Massachusetts new marijuana laws are followed when implemented. The board is cognizant of and is responsible for enforcement of Massachusetts local Tobacco Regulations. The board has issued a permit for the town’s first micro blading business and has readily taken a positive place in the enforcement of recycling regulations. In the area of public access the “Healthy Kingston” cable program is the first of its kind locally and is establishing a local viewer base. The board continues to support seniors with Visiting Nurse (VNA) limited availability, the local health fair and programs of other departments where Board of Health assistance is requested. The Board of Health is a department with a commitment to public health and safety.

## HISTORICAL COMMISSION

*The Kingston Historical Commission is responsible for the preservation, protection, and development of the historical and archaeological assets of our town. Our responsibilities include research on places of historic or archaeological value, educational outreach to the community, building upon the base of historic knowledge already in existence, and establishing long-lasting protection of these resources for future generations.*

The Commission continues to work on helping the town celebrate its 300<sup>th</sup> anniversary, as well as assisting in the coordination of Plymouth's 2020 celebration with historical events and locations within Kingston. The Commission is in the process of creating special signage noting historic locations and structures.

We have implemented a program for residents to purchase "official" Kingston House date boards. These standardized boards will note the original owners and the year the structure was built. Data research for the date board information would be done by the homeowners themselves, with guidance from the Historical Commission. Procedures for acquiring these date boards can be found on the Commission's town website.

Last year's Town Meeting approved the funding to hire a consultant to create a master plan for the restoration, preservation, and long-term maintenance for the Old Burying Ground. After a thorough RFP process and vetting, the Commission has hired a consultant to complete this project. This project will provide the town with a plan and guidelines in order to make this historic graveyard accessible to the public and ready for those seeking information on their ancestors and the town fathers, as well as provide a detailed plan for the restoration and continued maintenance of the cemetery. Work will begin in January.

The Commission presented two special programs this year for the town, both held at the Adams Center. The first was an archaeological presentation: "Shards and Chard". To help celebrate Massachusetts's Archaeological Month of October, Boston University archaeologist Professor Mary Beaudry discussed artifacts recovered from archaeological digs at the Major John Bradford House that helped document the lives of Major John Bradford and his family.

A second weekend-long program: "Small Town, Great War" commemorated the 100<sup>th</sup> anniversary of the Armistice of World War One which occurred on Nov. 11. There were unique displays featuring Kingston citizens who took part in the War, including Privates Joseph Benea and William C. Bonney, who died while in France. Memorial posters were dedicated to both men. The

exhibit was organized and curated by Historical Commission member Ben Tambaschi, working with Town Archivist Susan Aprill, assisted by other Commission members, and featured many primary sources, including diaries, letters, postcards and other records. The numerous postcards and family photos of Private Joseph Cushman Finney, who did return home, were a highlight of the exhibit, which was greatly attended. Songs of World War One were presented by “The Doughgirls” followed by a presentation by Professor Lee Heretz of Bridgewater State University, highlighting the causes of the War and its impact on the 20<sup>th</sup> Century. There were lively questions from the audience, and reception for the speaker afterward. On Sunday, a ceremony was held on the Town Green. At 11:00 am, bells were rung across the nation, and in Kingston, rung 21 times to honor those who fought in the war. Assisted by members of the town’s Boy and Girl Scouts and the First Parish Church, poetry, music and other readings closed the program.

The Commission meets regularly on the 2<sup>nd</sup> Wednesday of each month and may be contacted via email at: [khc@kingstonmass.org](mailto:khc@kingstonmass.org) .

## **LIBRARY DIRECTOR AND TRUSTEES**

### **Computers and Internet**

The Library continued to provide support to library patrons via drop-in help and Book-a-Librarian services, through which library users can get one-on-one training from staff in using the library’s many digital resources. We worked with the Kingston Public Library Foundation to purchase equipment and develop curriculum for technology training for various audiences, to be implemented at the Adams Center early in 2019. Computers at the Library were in demand throughout the year, particularly by the many residents without reliable computers or internet access in their own homes. During the March 2018 storms when many homes lost power, many residents came to the Library to use our computers and to charge their phones, laptops, and tablets, as well as for warmth and company. The Library also provides an open WIFI network for those who bring in their own laptops or mobile devices. The Town’s IT Manager helps support the library’s computers. For WIFI service outside the library, we now offer 5 wireless hotspots that residents can check out with a library card, for use on-the-go or at home in case of problems with their usual internet service.

### **Electronic resources for all ages**

For those who do have internet access at home, the Library’s many online databases provided services and information 24 hours a day. Consumer Reports and A to Z (a business and marketing resource) saw steady use. Through our membership in the Old Colony Library Network, we were able to offer access to the New York Times online. Thanks to the Kingston Public

Library Foundation (KPLF), we were able to offer residents access to Lynda.com, which offers online courses in a wide range of subjects, free from home or in the library. We also offered the PebbleGo science database for young children, and BookFlix, a source for online stories. Almost all of these databases and services are available from home through our website. Our collection of Launchpad tablets with pre-loaded themed games and puzzles for children, teens, and adults continued to be popular.

### **Electronic books and magazines**

The Library focused on building a strong collection of digital material. In addition to the Kingston Public Library collections, residents also have access to the holdings of the 29 Old Colony Library Network libraries as well as the Commonwealth eBooks Collection, which includes thousands of digital books, music, and videos. We now offer the Hoopla and Overdrive platforms, all available on mobile devices as well as computers. Through our OCLN membership, residents have access to the digital book collections of six Massachusetts library networks, with more joining soon. A wide range of digital magazines are available through the RBDigital database (formerly Zinio).

### **New services**

Besides wireless hotspots, we added board games, a seed library, portable chargers and charging stations, homework carts, and a community jigsaw puzzle to our offerings. As we work to improve the library building, we have reconfigured furniture to create several areas for quiet reading and study.

### **Art Committee, Book Groups, Author talks, Programs**

The Art Committee sponsored monthly exhibits of work from local artists. Our book group for adults met monthly from September through May. The local chapter of Toastmasters also met at the Library on a regular basis. When we converted our meeting room into a Teen Room, those groups continued to meet under Library sponsorship at other town buildings. We offered a variety of reading and writing groups for children as well. We continued our fall and spring author talks in collaboration with the Council on Aging and the Kingston Public Library Foundation and brought some nationally-known authors to Kingston, including David McCullough and Nathaniel Philbrick. We worked with the Recreation Department, Adams Center, and Council on Aging to offer programs under the name Kingston Community Fun. We took part in the new Kingston Farmers' Market and in the Kingston Business Association's Waterfront Festival.

### **Summer Reading Program and Children's Services**

The annual Summer Reading Program helped kids and families to build strong reading habits and keep reading skills sharp through the summer. The

program once again had a strong STEM (science, technology, engineering, and mathematics) focus. During the summer reading program, in addition to working with Kingston families, we provided services to children enrolled in the Y-Camp and the Recreation Department's summer camp programs. 210 children participated in the program.

Throughout the year, Children's Librarian Stephanie Legg and her assistant Mike Slawson offered an active program of story times and programs for families and day care providers. We provided services not only to students in school, but also to the large number of home-schooled children in Kingston. We continued to offer STEAM (science, technology, engineering, arts, and mathematics) programs for younger children, as well as making STEM materials available to families at drop-in programs. Programs featured art, music, robotics, K'Nex, Legos, natural and environmental sciences, math, gardening, storytelling, and more. We partnered with the Board of Health to introduce toys, books, and activities to encourage healthy habits for children. Once again, a local resident offered free music keyboard classes for children over the summer. 110 children wrote letters to Santa via a mailbox in the Children's Room, and all received replies.

### **Teen Services**

Our biggest change this year was the conversion of our meeting room into a Teen Room for teens ages 11 to 18. This was accomplished over a period of five months through the dedicated work of a group of library staff, trustees, and volunteers. Town Meeting provided initial funding for furnishings, and the Library Trustees and Library Foundation contributed more funds to enhance the room and equip it with new features such as a makerspace, homework cart, Virtual Reality equipment, an iMac, two iPads, among other fun and useful resources. Volunteers contributed time and services to make the room a treasure that we hope residents will take the opportunity to visit. The room opened on December 17<sup>th</sup>, after 338 visitors had a sneak peek during the night of Kingston Luminaries. We had 169 visits to the room between December 17<sup>th</sup> and January 5<sup>th</sup>, with teens using all of the digital resources, as well as reading, studying, using the makerspace, and playing board games. The Youth Advisory Council (YAC), for teens aged 11 to 18, is a dynamic group that holds fundraisers for charities, sponsors fun programs, and advises us on books and other materials of interest to teens. The YAC allows teens to be involved with the Library and to acquire skills in budgeting, planning, and community service. YAC members plan many of their own programs with staff assistance. We held our second Teen Summer Reading Program.

### **Archives**

Our Archivist Susan Aprill was on leave for the first part of 2018, and the

department's work was capably and seamlessly continued by interim Archivist Sharon Pietryka. Ms. Pietryka wrote articles for the new magazine *Kingston Living*, worked with researchers, and continued the preservation and cataloging projects to keep the Local History Room working smoothly. Ms. Aprill returned in July. Between the two, the Local History Room provided services to the local I Scout troops, the Jones River Landing Environmental Heritage Center, the Kingston Historical Commission, the Adams Center, the Recreation Department, and Kingston's First Parish, as well as for many individual researchers. Work continued on digitizing the Local History collections, with a collection of historical photographs by Emily Drew now accessible online through the Boston Public Library's Digital Commonwealth. Other items can be seen on Ms. Aprill's blog, *Pique of the Week*, linked from the Library website. Digital versions of House Histories for many Kingston homes are also online. We received and processed many donations of historical items. Patrons used the room for researching family and house histories, as well as general Kingston history. We brought some items from the collection to be stored at the Adams Center.

### **Planning and Staff**

Following the decision of voters not to accept a \$6.9 million state grant to build a new library, the library staff and trustees began developing a plan to repair and reconfigure the existing library building. Town Meeting appropriated \$50,000 for that purpose and a working group was formed to develop the plan. That process was put on hold pending a decision from the Board of Selectmen about the scope of the project. In the meantime, the library staff and trustees continued with work to open a Teen Room and rearrange furniture to make the building more efficient and comfortable in the short term. We are hopeful that we will be able to resume work on a longer-term solution for the Library's pressing infrastructure and space issues in 2019.

### **Friends and Foundation**

We worked with the Friends of the Kingston Public Library, who continued their program of book sales and other fundraisers to supplement library services, most notably through underwriting our discount museum pass program. The Friends also fund many programs and small projects. We worked with the Kingston Public Library Foundation to raise awareness and support for the Library and to enhance Library services.

### **Metrics**

Library users borrowed our discount museum passes, which are paid for by the Friends of the Kingston Public Library, 673 times in FY2018. 20 volunteers donated 1,654 hours of work to the Library on a regular basis, with many others volunteering for specific events and projects. There were 69,757 visits

to the Library this year, we were open 2,499 hours, we answered 10,241 reference questions, and users borrowed 140,628 items. Our patrons downloaded 11,227 digital magazines, eBooks, e-audiobooks, and online videos. We sponsored 240 programs for children attended by 3,443 children, 21 programs for teens attended by 221 teens, and 96 programs for adults attended 2,497 people. As of June 30<sup>th</sup>, 4,537 Kingston residents and 629 nonresidents held active library cards.

### **OLD COLONY PLANNING COUNCIL**

To the Honorable Board of Selectmen and the Citizens of the Town of Kingston.

As your representative to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2018.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social and economic development of the seventeen-member district. OCPC is designated as; an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities, and the Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three community service area. OCPC is also designated the Old Colony Metropolitan Planning Organization (OCMPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information.

During the past year, the Council completed the 2018 Comprehensive Economic Development Strategy (CEDS) Plan; the FFY 2019-2023 Transportation Improvement Program (TIP); the FFY 2019 Unified Planning Work Program (UPWP); the Brockton Area Transit – 2018 Fare Analysis Study, 2018 Service Change Equity Analysis and the 2018 Ridership Report. Additionally, the council conducted numerous Road Safety Audits, Intersection Analyses, and Transportation Technical Studies to the member communities. The Council also provided technical assistance to member communities under the District Local Technical Assistance (DLTA) Program. The DLTA funding was used in such areas as green communities' designation and reporting; regionalization; including aggregation of electricity, regional water and wastewater, as well as conducting a number of land use analyses, neighborhood economic, housing production plans, community compact and

transportation analyses. The Council also provided assistance to the town of Plymouth on the decommissioning of the nuclear power plant, assistance to municipalities in the development of business associations and site finders, and provided a variety of economic development technical assistance. The Old Colony Area Agency on Aging (AAA) during the past year, with assistance and guidance from member community advisory committee members, has continued the ongoing administration of over \$1.6 million dollars of Federal and State funding for elder services. The OCPC-AAA administers and oversees funding for services like transportation, homecare, legal services, nutrition, and others to the more than 98,000 people age 60 and over in the region. In addition, we completed the 2018-2022 Area Plan on Aging. The OCPC-AAA continues to advocate on behalf of older persons from throughout the region. The OCPC-AAA Long-Term Care Ombudsman Program continues its efforts, with 1,128 visits to nursing and rest homes, investigating over 200 issues of concern from residents or families. In addition, OCPC continues to administer the Septic Loan Program for the Towns of Avon, Cohasset, Hanson, Kingston and Stoughton. During 2018, the Council processed approximately \$243,530 in loans for both septic systems and sewer connection for the communities under the Septic Loan Program.

One delegate and one alternate member represent each member community of the Council. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 7:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. In 2018, the Council elected Frank P. Staffier, of Avon as Council President; Christine Joy, of Plympton as Council Treasurer; and, Fred L. Gilmetti, of Whitman as Council Secretary. Pasquale Ciaramella serves as Executive Director of the Council.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks are extended to the Joint Transportation Committee (JTC) Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee (CEDS) Chair Mary Waldron; and, the Area Agency on Aging Advisory Committee Chair Jennifer Young for their commitment, dedication and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

Respectfully submitted,  
Robert Downey, Delegate  
Troy E. Garron, Delegate At Large

## **OPEN SPACE COMMITTEE**

Our mission is to improve the quality of life for Kingston citizens and increase community togetherness, which ultimately protects our water, natural resources, and the value of all of our property. We achieve our mission by increasing the access, awareness, and use of our open spaces, encouraging the maintenance of and support for these many beautiful properties through volunteer and land stewardship opportunities. Some popular recreation activities include walking, hiking, bicycling, fishing, geocaching, swimming, kayaking, picnicking, nature photography, bird watching and dog walking.

We work closely with the Conservation Commission, the Conservation Agent, Planning Board, Town Planner, and other committees to provide guidance to the Selectboard.

There are twenty-three (23) miles of Walking / Hiking / Off Road Bicycling / Sightseeing trails within in over 1,000 acres of conservation land! Trail maps available at town hall Conservation Office as paper versions and also printable PDFs on the Conservation Commission page at [www.kingstonmass.org](http://www.kingstonmass.org).

Kingston's Open Space and Recreation Plan, a 191-page report, was updated in 2015 and we encourage you to review it on the Conservation Commission page at [www.kingstonmass.org](http://www.kingstonmass.org). The report is written in easy to read format and includes 30 unique maps, tables of data, inventory of lands, educational information, community vision, and a seven-year action plan.

Please check out the Conservation Commission & Open Space Committee Facebook page at

<https://www.facebook.com/kingstonconservationandopenspace/>

We welcome your ideas and suggestions. We need volunteers! We encourage anything you can donate – your time (clearing trails of debris, litter pickup, land stewardship, etc.), donations (with acceptance by the Selectboard), materials to build water walkways, assistance distributing our maps, promoting use of properties, etc. Please email the Conservation Agent at [mguiney@kingstonmass.org](mailto:mguiney@kingstonmass.org) or contact the Kingston Conservation Department at (781) 585-0537.

## **PLANNING BOARD**

The Planning Board meets on the second and fourth Monday of each month in Room 200 in the Kingston Town House and consists of five members elected for five-year terms and one associate member appointed to a three-year term. Thomas Bouchard is the Board's Chairman, Bob Gosselin is the Vice Chair, Susan Boyer is the Clerk, David Gavigan and Jonathan J. Barnett,

Jr. round out the Board. Richard Kenny has been appointed as the Associate Member. Mr. Bouchard has served on the Planning Board since 1994 except for a three-year tour of duty on the Board of Selectmen beginning in 1996 when he received the highest number of vote for Selectmen.

The Planning Board addressed 5 ANR plans, 7 Site Plans, 8 Special Permits, and 3 Subdivision plans this year.

The Town finalized the Master Plan update this year with final public hearings in December (please see the Committee's Report). One of the products of the Master Plan was the need to update the Zoning Bylaw. With \$90,000 in funding from Town Meeting the Zoning Bylaw Committee selected Barbara St. Andre of KP Law and Robert Mitchell, FAICP to help rewrite the 1992 Zoning Bylaw. Zoning Bylaw Committee Members include recently retired Building Inspector Paul Armstrong (Chair), Jonathan Barnett and Bob Gosselin from the Planning Board, Mark Guidoboni as the citizen/business community rep and John Hass who previously served as the Chairman for the Zoning Board of Appeals. The Master Plan Survey showed strong support from the 553 responses received with 67% (28.75% Strongly Agree & 38.34% Agree) believing that it is important to promote economic development by helping to creating new businesses through zoning and efficient permitting process. The Committee has their work cut out for them.

Notable Town Meeting Zoning Articles included the Mixed Use Redevelopment Overlay District, which will permit the Kingston Collection to add a 150-room hotel and 300 residential units. Town Meeting also voted in a recreational marijuana-zoning bylaw that allows for the operation of recreational marijuana facilities but limits number and location of these facilities.

The planning board staff in conjunction with the Selectmen's Office applied for two separate grants. The first grant being a Brownfield Remediation Grant for 8 and 10 Maple Street and the second grant being the Efficiency & Regionalization Grant for designing and upgraded wastewater treatment plant.

#### **PLUMBING INSPECTOR**

In Fiscal year 2018, 172 Plumbing Permits were issued and rough and final inspections were performed by the Plumbing Inspectors. The total fees received for the permits was \$18,538.00

## **PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT**

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2018.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2018 efforts were directed at larval mosquitoes starting with the spring brood. The Project ground and aerial larvicided 15,600 acres and this was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 4th, 2018 and ended on September 7th, 2018. The Project responded to 16,758 requests for spraying and larval checks from residents covering all of the towns within the district.

Massachusetts Department of Public Health has developed an “Arbovirus Surveillance and Response Plan” for the state. The Plan creates a system which estimates the human risk for contracting Eastern Equine Encephalitis and West Nile using several factors including the number of infected mosquitoes. Based on guidelines defined by the Plan, all towns in Plymouth County Mosquito Project were at the “Low Level Risk” for Eastern Equine Encephalitis. We are pleased to report that in 2018 there were no human, or horse EEE cases in the district. There was one detection of EEEV in the mosquito population.

West Nile Virus activity was widespread throughout the state and the district. In 2018, Massachusetts saw record number human cases for the disease. Statewide there were 44 human cases, and 2 cases were in the district. Virus was found in mosquitoes 33 times in the district from the following towns: Abington, Bridgewater, Brockton, Carver, Cohasset, Halifax, Kingston, Lakeville, Middleborough, Rockland, West Bridgewater, and Whitman. On August 21st 2018, Massachusetts DPH took the unusual step of raising the risk level for the whole state to moderate risk. The Project responded to the increased risk by conducting additional adulticiding in areas we identified as being at higher risk for human infections. As part of our West Nile Virus control strategy a total of 51,959 catch basins were treated with larvicide in all of our towns to prevent WNV.

The Health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and

the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on Massachusetts Department of Public Health website.

In conjunction with the MDPH we have been monitoring *Aedes albopictus* expansion in the state. *Ae. albopictus* is an introduced mosquito that has the potential to become a serious pest and a vector of disease. The mosquito has been present in the Massachusetts since 2009. The larvae live in containers and are closely linked with human activity. They are especially associated with used tires. We expanded our surveillance for *Ae. albopictus* to 13 sites. This year we did not detect the mosquito. The Project began a tire recycling program in October 2017. During the 2018 season we recycled 3,320 tires bringing us to a total of 6,690 tires for the program.

### **KINGSTON POLICE DEPARTMENT**

It is my privilege to proudly present the 2018 Annual Town Report of the Kingston Police Department. This report outlines many of the accomplishments and highlights from the past year. As you read further, you will see that members of the Kingston Police Department continue to demonstrate high levels of initiative, dedication, and commitment to their profession.

At the outset of the year we had set several goals for ourselves to include the filling of several staff vacancies, provide enhanced training to all personnel, and utilize technologies for operational efficiency and effectiveness. Additionally, the members of the police department continue to participate in many community partnerships and events as a way of enhancing the services that we provide.

It is the mission of the Kingston Police Department to provide a safe environment that enhances the quality of life consistent with the values of our community. The police department coordinates public safety through patrols, investigations and active community partnerships. We are committed to providing the highest quality of police service to the citizens of Kingston. We strive to cultivate partnerships within our community in order to identify and effectively respond to the diverse, ever-changing social and cultural demands. It is together we will accomplish this with an emphasis on integrity, fairness and professionalism.

During the course of the year, the department suffered the loss of several valuable long-term veteran police officers. Patrolman Roger Silva Jr. and Sergeant Timothy P. Ballinger both retired. The department wishes them well in their future endeavors and hopes they take the full advantage of their

new-found time to enjoy their long-deserved retirements. The department is saddened to learn of the death of Bradford P. Bartlett. Officer Bartlett was a Special Police Officer for twenty-five years. He retired on December 31, 2005. Brad was always soft spoken and polite. He was a true gentleman.

The department welcomes several new members. Zachary T. Francis and Martin J. McDonald were hired as student officers. They started their training in September at the Plymouth Police Academy. We look forward to their February 2019 graduation. They will then be assigned with a Field Training Officer (FTO) before hitting the streets in the spring as newly sworn police officers. Our department takes great pride in recruiting and hiring the very best candidates to serve the town. I'm confident that our newest additions will complement our organization very well.

After four years of dedicated service, Officer Craig Marshall decided to move on from his assignment as the part-time School Liaison Officer (SLO). Officer Marshall was very well respected by both the staff and students. His wisdom, calm demeanor, and daily presence will surely be missed. Officer Richard Allen was assigned as the full-time School Resource Officer (SRO) at the Silver Lake Regional Schools. Officer Allen attended many hours of specialized SRO training in order gain the knowledge and expertise to provide the many complex and necessary services to the members of our school community. Officer Allen exemplifies the community policing philosophy of the department with his approach to proactive problem solving while working in collaboration with our school partners to foster a safe and secure learning environment.

During the school year, specially trained instructors of this department taught school administrators, staff, and students of the Silver Lake Regional School District and the Kingston Public Schools in the program known as ALICE. This program trains individuals how to respond to the threat of an armed intruder in a building. The ALICE program was recently endorsed by the Commonwealth of Massachusetts as the preferred response to these situations if they occur in a school. The police department appreciates the support of the school administration in providing this level of commitment to the safety of the school environment.

The police department received a state Justice Assistance Grant (JAG) to update our computer server which houses our public safety's Computer Aided Dispatch (CAD) and Records Management System (RMS) at the police headquarters. This technology upgrade will benefit police, fire and EMS services. The new server will allow for the redundant digital backup of data and will provide us with the means to permanently preserve all of our sensitive records. We will no longer be vulnerable in the event of a

catastrophic incident or server failure that could destroy all of our digitally stored data.

The Emergency Dispatch Center was upgraded to the new E-911 system. In addition, by transitioning to the Massachusetts 911 Department's Wireless Direct program, the town's dispatch center now receives all 911 calls originating in Kingston, with the exception of calls from the state highways under the jurisdiction of the Massachusetts State Police. This new E-911 system reduces the amount of time it takes to initiate a police, fire or emergency medical response. Moreover, our public safety dispatchers are now able to accept text messages from our customers to report an emergency. We strive to provide the best service that we can to everyone in our community, and enhancing our response time on every call — especially critical ones — may help save lives.

The department continues our strong community policing initiatives. In August, our National Night Out event was held for the third year on the campus of the Silver Lake Regional School District. The event continues to grow from our humble begins at the police station into a regional destination. National Night Out allows our community customers to positively interact with all the various components of our public safety family. In December, department members enjoyed our yearly tradition of serving our senior citizens a Christmas Dinner at the Council on Aging.

I would like to personally thank the members of the Kingston Police Department both sworn officers and civilian employees. Their collective efforts provide the professional delivery of police services to the citizens of Kingston. I would also like to recognize the teamwork of all the municipal departments as well as elected and appointed officials for their cooperation throughout the year. The police department's daily interaction with these departments and individuals helps to provide the town with a true sense of community.

Respectfully submitted, Maurice J. Splaine, Chief of Police

#### **RECREATION DEPARTMENT**

www.kingstonrec.com July 1, 2017 -June 30, 2018

**MISSION OF THE DEPARTMENT:** The Kingston Recreation Department's Mission: ***"Building and enriching our community by working together and creating community opportunities"***

Primary Responsibilities: The Recreation Department manages and implements many programs throughout the year, manages and oversees

several Town properties, and works collaboratively with many other Town Departments and outside organizations. The Department also writes grants, submits Community Preservation Act applications, and works with local and state organizations.

The Department also collaborates with other Departments and has created Kingston Community Fun events in conjunction with the Kingston Public Library, and the Council on Aging to enhance the productivity and efficiencies among departments and to provide various multigenerational opportunities for the residents of Kingston. Some of the events this past year have been, Field Trip to the Museum of Science, Book Pazingo, Magician Entertainment, Sense the Wind Documentary, building and creating Little Free Libraries throughout the Town, Corn Maze Field Trip, and Gwendolyn the Graceful Pig Performance and Author Read.

Other collaborative programming has included working with the Conservation Department on trail projects, and programming such as Conservation Property Trail Hikes, Hiking the Bay Circuit Trail Program, and the Gray's Beach Park Coastal Stabilization and Site Improvement Project along with assisting with registrations and marketing for the Jones River Bridge Build. The Recreation Department Director along with the Town's Conservation Agent, Facilities Manager and Streets, Trees, and Parks Superintendent have created the Property Management Team and meet and collaborate to create proactive approaches, utilize combined department resources while providing enhanced department proficiencies to accomplish property management needs, and to plan future goals. The Recreation Department manages and implements the following recreation programs: Children's programs include, but are not limited to: Dance, Toddler/Pre-school Programs, Playgroup, Music Programs, Babysitting, Theater Programs, Technology Programs, Sports Programs, Art Programs, Archery, Tennis, Sailing; a multiple of summer week-long clinics; and a Summer Playground Program. Some of the adult programs include, but are not limited to: Yoga, Pickleball, Volleyball, Basketball, Art Programs.

Special events include: Halloween Party, Luminary Holiday Activities, Dance Recital, Movie Nights and Egg Hunt. The Recreation Department manages the use of all the athletic fields, tennis courts, and basketball courts under the Recreation Commission jurisdiction. The Recreation Department designs and manages all marketing aspects of the programs, including, but not limited to flyers, posters, newspaper submissions, and the Department website.

The Department has managed over 20,271 registrations since the websites inception in 2013. There are more than 2,387 accounts and more than 5,883 members. Over 377 programs were offered last fiscal year. We regularly

update our website ([www.kingstonrec.com](http://www.kingstonrec.com)) to better serve the public. The website is also used to assist other community boards and organizations to enable them to get pertinent information to the residents of Kingston. The Recreation Department has assisted with promoting programming for Adams Center events as well, and assisted with building use management through the Recreation Website.

The Recreation Department maintains and upgrades the facilities under the jurisdiction of the Recreation Commission. These include the Reed Community House and grounds; 9.51 acres, including sports fields, a playground, tennis courts and basketball court, Gray's Beach Park; 6.50 acres, which includes a beach, basketball court, tennis court, playground, and concession building with restrooms, and the Opachinski Athletic Field Complex; 46.15 acres (22 acres of field), which includes 11 sports fields and a concession building with restrooms, multiple storage sheds, extensive irrigation system, wells and pump system, field lighting, and electronic scoreboards.

The Recreation Department manages contracts and oversees the contractors for the field turf management (fertilization, aeration, slice seeding), mowing and weed whacking, pump and well system, and irrigation systems, as well as with over 35 yearly instructors. Staff manages billing for programs, instructors, and contractors. Staff manages, designs, and implements the yearly summer programs for more than 1,139 registrations and 90 programs this past summer. For the summer months the Recreation Department staffs more than 60 personnel, including Summer Program staff, Sailing Staff, and Gray's Beach Park staff. The Recreation Department also manages the contractual agreement for Gray's Beach Concession Stand and the use of the Reed Community Building by community groups, as well as the utilization of Camp Nekon.

#### **RENT CONTROL BOARD**

The Rent Control Board in 2018 handled the continuation of the Conifer Green.

**KINGSTON SCHOOL COMMITTEE**

Town of Kingston, Massachusetts

Including a Report of the Silver Lake Regional School District

**SCHOOL COMMITTEE**

Mr. Eric Crone, Chairman	Term Expires 2019
Mrs. Sheila Vaughn, Vice Chairman	Term Expires 2019
Mr. Michael Gallagher	Term Expires 2018
Mrs. Jeanne Coleman	Term Expires 2020
Mr. Michael Cowett	Term Expires 2020

The Kingston School Committee meets at 7:00 p.m., on the second Monday of each month.

**SILVER LAKE SCHOOL COMMITTEE**

KINGSTON SCHOOL COMMITTEE

Town of Kingston, Massachusetts

Including a Report of the Silver Lake Regional School District

**SCHOOL COMMITTEE**

<i>Mr. Eric Crone, Chairman</i>	<i>Term Expires 2019</i>
Mrs. Sheila Vaughn, Vice Chairman	Term Expires 2019
Mrs. Jeanne Coleman	Term Expires 2020
Mr. Michael Cowett	Term Expires 2020
Mr. Michael Gallagher	Term Expires 2021

The Kingston School Committee meets at 6:00 p.m. at the Kingston Intermediate School.

**ADMINISTRATION OFFICE**

Mrs. Joy Blackwood	Superintendent of Schools
<i>Dr. Jill Proulx</i>	<i>Assistant Superintendent</i>
Mrs. Marie Grable	Administrator of Special Education
Mrs. Leslie Erikson	Assistant Administrator of SpEd
Ms. Christine Healy	Director of Business Services

In addition to all legal holidays, schools will be closed on the Friday following Thanksgiving and Good Friday.

*NO SCHOOL* announcements will be broadcasted on radio stations WATD (95.9 FM) and WBZ (1030 AM) and on television stations WBZ (Channel 4), WCVB (Channel 5), WHDH (Channel 7), WFXT (Fox 25) and WLVI (Channel 56) between 5:30 a.m. and 8:00 a.m.

## **SUPERINTENDENT OF SCHOOLS**

The Silver Lake Regional School District and Superintendency Union 31 School District serves the towns of Halifax, Kingston and Plympton. The school systems work cooperatively to best meet the needs of all our students.

2018 brought some administrative changes to the districts. Our Food Service Director for Kingston, Plympton and Silver Lake, David Zeoli, retired and Meghan Ahrenholtz was hired as his replacement. James Keefe left Kingston Elementary School as Assistant Principal. Paula Bartosiak retired December 2018 as Principal of Kingston Elementary School after 34 years with the district. Dr. Amy Somers-Quealy has been hired as the new Principal and Ellen McLaughlin has been hired as the new Assistant Principal in Kingston Elementary School. We would like to especially thank Paula Bartosiak for her thirty-four years of dedication to our students and wish her much success in her new adventures.

Within the Superintendency Union 31 schools 11 new professional staff were hired to replace retirements and resignations. Silver Lake Regional Middle and High Schools welcomed 17 new members to their professional staffs to fill retirements and resignations. We thank our retiring staff for their years of dedication to our students and welcome our new staff to a wonderful community of learners.

Thank you to the Town of Kingston for funding a full-time School Resource Officer, Rich Allen, for the Silver Lake campus after funding a part-time officer for four years. We would like to recognize and thank Officer Marshall of the Kingston Police for working with our students part-time over the last four years at Silver Lake. Officer Marshall provided our students and staff with support and guidance and a welcome sense of security.

The schools benefit from the assistance of the many parent groups and classroom volunteers who help to provide our students with learning opportunities that are not funded in the budgets. These groups are instrumental in providing enrichment opportunities including field trips to our students. Without this dedicated pool of volunteers our enrichment opportunities would be greatly limited.

As our schools continue to age we truly appreciate the support of the towns and community to provide a safe and secure learning environment. There have been major building renovations at Halifax Elementary including a new roof, windows, siding and doors. The Town of Plympton supported replacement of a failed generator as well as a green sand filtration system. However in Plympton we have begun dealing with leaking roof concerns as well as some ongoing water issues. In Kingston we also have leaking roof

concerns as well as general upkeep of the buildings. At Silver Lake there have been a myriad of issues but the most distressing has been water infiltration through the roofs. Upkeep of our facilities and grounds has become a very real and pressing concern as part of our budget building process.

The community rallied around our Athletics Program and with the incredible outpouring of students, parents, businesses and many past graduates of Silver Lake new lights were installed on Sirrico Field. We would like to especially recognize Olly and Vinny DeMacedo for their support in coordinating this project. Our students learned the value of giving back and dedication by the community in the successful completion of this project.

We greatly appreciate the continued support of the towns of Halifax, Kingston and Plympton in providing excellent educational and cultural opportunities for our students. The ongoing dedication and care provided by the administrators, professional staff and support staff to the students in their care is to be commended. My goal as Superintendent of Schools is to continue to provide our students with the highest quality education possible as well as a multitude of opportunities in the arts, on the playing fields, in technology as well as in the vocational fields. We remain committed to focusing on the social emotional needs of our students through a multitude of programs and opportunities. Thank you for the support provided to our students and staff.

Joy Blackwood, Superintendent of Schools

### **KINGSTON ELEMENTARY SCHOOL**

Paula J. Bartosiak, Principal

In July 2018, as principal of the Kingston Elementary School for the thirteenth year we maintained our vision to expand on making improvements to technology. It is important to recognize some community groups that have worked hard to make this happen along with the Kingston community who have been very supportive of the school budget. Thank you to our Kingston Parent-Teacher Organization and to the Kingston Foundation for Education. They were a huge part of the reason we are able to purchase technology resources for our students.

We have been able to add robotics to our computer curriculum that has engaged our young learners very easily. We have added more iPad carts and chrome book carts in our K through Grade 2 classrooms. Technology is alive and well and being used in KES. These tools have allowed our teachers to provide a myriad of learning experiences to use with our students. Our English Language Learners have been provided the opportunity to use the

iPads to reinforce their newly learned skills as well as staff the using these tool to help with translations for our students. Our computer lab has been updated with various new software to enhance the learning experiences and to challenge our students in the 21<sup>st</sup> Teaching and Learning Skills (Critical Thinking, Collaboration, Communication, Technology and Literacy). Yes, teaching and learning has gone beyond using textbooks. We have continued to use the STAR Assessment for both ELA and Math in Grade 2 as an online assessment. The data is showing that our students are making great progress. Our first grade and kindergarten used the DIBELS Next reading assessment. The fall data indicated that about three quarters of our students are demonstrating their ability to connect sound to letters as well as being able to blend sounds into words. We have attributed this to both our classroom instructional experiences and our Response to Intervention (RtI) support program. Our reading and math intervention teachers continued to provide quality instruction on targeted skill areas with our students. The staff then used progress monitoring to determine the level of success each student had achieved. Our students demonstrated good growth and great success with those targeted skills. The students received intervention five times a week in addition to the regular classroom teacher. We continued our efforts here as it has proven to be successful with our students. It is part of who we are at KES to develop learning experiences where all students can be successful!

KES is now in full implementation of the new science program (Pearson) that reflects the New Generation Science Standards (NGSS). Students have been engaged in learning experiences centered around the latest researched based strategies inclusive of working as a team to problem solve.

STEAM education (Science, Technology, Engineering, Arts, and Math) has embedded itself into the daily instructional practices of our teachers in the classrooms at KES. What our students are learning, as well as how they are learning, using the attributes of STEAM has been impressive! This is an area of the curriculum that we have expanded upon this past year.

During this past year Mr. Joyce, our Physical Education teacher, has continued is efforts in working with the Adjustment Counselor, Shannon Borgesen and the Behaviorist, Matt McNear to develop lessons with a focus on social emotional strategies for learning with our kindergarten. Social and Emotional Learning is the process of developing students' social and emotional competencies: Self-Management, Self-Awareness, Social Awareness, Relationship Skills, and Responsible Decision-Making. The program is called Social Skills Development (SSD). It has been successful in redirecting some of our students in social situations and intertwines with the school district vision on social emotional learning.

In addition to the SSD, we have begun a new initiative called Support Skills for our Grade 1 and Grade 2 students. Mr. Joyce, our Physical Education teacher has been working on team building skills with these students. This has involved developing lessons using social emotional teaching strategies while incorporating them in learning opportunities for students as they work in a group with their peers that they may or may not know. Teaching courtesies, such as meeting someone new or developing strategies to engage into a conversation with a new person, are being taught and students are working on transferring them into team building activities. The data to date has shown the need for this type of interaction with our students as well as noting the progress students are making. The goal is to observe students transfer this type of learning to their daily practice.

All students received the information in their Parent/Student Handbook this year outlining the definition of bullying and the procedures in which one would go through if they felt they were a target or victim of a bullying incident. These procedures align with the state law that now exists. Children are being educated on what constitutes a bully and what to do if they feel they are being bullied. This has been an ongoing process and will continue to be a piece of education for our students throughout the school years ahead.

Our professional staff continued their work on aligning their daily lessons to the Massachusetts Curriculum Frameworks. An emphasis on rigor into the instructional practices and learning experiences has brought higher expectations for our students. We have been piloting three math programs that reflect this rigor in the scope and sequence. A decision on which program will happen in the months ahead. However, the expectation that our parents and our community have for us remains; to deliver quality instruction by highly qualified teaching staff. And so we do!

It has been a pleasure to have Dr. Amy Quealy, the Assistant Principal of KES, to work alongside of me for these past six months. She will transition to the role of principal on January 1, 2019. We also welcome Ellen McLaughlin to KES as the Assistant Principal in January 2019. The new leadership team will continue to drive the same quality of teaching and learning here at KES. It continues to be a pleasure to work along with the Principal of the Kingston Intermediate School, Dr. Lisa McMahon and KIS Assistant Principal, Mike Bambery. Together our goal has been to make good decisions about education for our students and provide the teachers and students with the tools to do so.

As I end my tenure here as the KES principal on December 31, 2018, it is important to state that I have always worked in the best interest of children and making KES a great and fun place to come to learn. Our school theme

remained Children First. With the exceptional group of professionals that we are here at KES, brings the highest quality of education to our students. I have stated before and continue to state "Kingston is a great place to be!" Thank you.

Respectfully Submitted,

*Paula J. Bartosiek*

### **KINGSTON INTERMEDIATE SCHOOL**

The Kingston Intermediate School began its nineteenth year in September with an enrollment of approximately six hundred students in grade three through six. Our classes average between twenty-two and twenty-four students throughout our twenty-eight regular classrooms. In addition, we house three Silver Lake Regional School District programs. These students are integrated for academics and special subject areas. All students receive instruction in technology, general music, art, physical education and library sciences. In addition to our general music program, we offer chorus to students in grades 4 through 6 as well as ukulele, recorder and keyboard experiences.

Our staff pursues professional development opportunities as they relate to our school-wide focus achievement and social-emotional student learning goals. The Kingston Intermediate School staff along with our district sister schools continue to revise and improve our instruction. Our curriculum goals focus on the Massachusetts State Curriculum Frameworks as our guide. Our recent adoption of a new science program and the implementation of a math pilot during the current year help support our efforts to enhance student achievement across all grade levels. New technology continues to be added and utilized, specifically additional Chromebooks to support one to one dedication, virtual reality tools and numerous on-line resources to enhance and enrich the learning experiences for all students. The two computer labs housed at KIS provide all our students with increased opportunities to develop their technology skills while addressing curriculum standards and assessments including MCAS 2.0 and STAR. We are grateful to our community for the continued support and contributions made to enhance our technology program.

The students at KIS are provided with many opportunities to participate in individual and community social-emotional learning opportunities including the continuation of our High Five Program, several charity drives for our community and in-house grade level programs. We are very proud of our

students, staff and families for their continued support of community goodwill.

The Kingston Intermediate School Student Council continues to provide student leadership and community outreach. The council will support our students and staff as they participate again this year in The Great Kindness Challenge and Pennies for Patients which demonstrates their dedication towards embracing and encouraging a kinder school community.

Once again the students and staff of Kingston Intermediate School continue to benefit from the strong support of our KPTO, Kingston Education Foundation, School Council and assortments of community groups who provided us with a myriad of educational and cultural programs. We are most appreciative of the continued support we received from these organizations. In addition, the school children of Kingston are fortunate to have an experienced, dedicated staff, who work hard to provide a positive and challenging learning environment for all students. As always, we thank the citizens of Kingston for their support and commitment to the education and well-being of our school children.

Respectfully Submitted by,  
 Lisa McMahan, Ed. D.  
 Principal

**KINGSTON SCHOOL DEPARTMENT  
 MEMBERSHIP  
 October 1, 2017**

Grade	K	SP	1	2	3	4	5	6	Total
Elementary	151		147	142					440
Intermediate					164	140	141	155	<u>600</u>
Total Kingston School Department K-6									1040
Grade			7	8	9	10	11	12	
Secondary			135	151	160	158	164	140	908
							Grand Total		1948

## SILVER LAKE REGIONAL HIGH SCHOOL

### Graduation Class of 2018

Parker Amelio Allen	Cameron Elizabeth Daly
Morgan Duffy Amirault*	Michael Olavo deMacedo
Shane Matthew Anderson	Olivia Kate Dole
Kiley Hannah Andreson	Mia Caroline Dondero
Moriah Elizabeth Andreson	Michael Ryan Donovan
Jacob Leo Armstrong*	Grace Ann Dooner*
Sophia Armstrong	Cameron Michael Duff
Sarah Marie Arrowsmith*	Kyle Patrick Duff*
Cole Douglas Askin	Matthew Hamilton Duffy
Rachel Joy Azar*†	Tyler O'Donnell Duggan
Myra Lyn Banville	Margaret Catherine Dunn
Charles Timothy Bass	Jared Christian Dwyer
Caitlyn Elizabeth Bean*	Maura Fallon Ebbs
Mackenzie Lee Beaulieu	Shannon Marie Elwood
Chloe Erin Benson	John Daniel Evans*
Glen Martin Birch*	Katelyn Elizabeth Evans
Rachele Christine Bouchard	Zachary Leo Evans
Tanner Byron Boyd*	Carlee Lyn Fahey
Matthew Joseph Breslin	Riley Irene Finn
Sarah Elise Brockway*	Abigail Bradley Flaherty*
Adam Jonathan Brooks	Lillian Morgan Flaherty*
Kayla Lin Brookshire*	Nicholas James Frieburger
Dennis Paul Bruce	Kyle Curtis Fries
Maya Shannon Callahan	Aaron James Gallagher
Michael Samuel Cappola	Abigail Mary Gallagher
Ashley Marie Cappuccio	Conrad Thomas Gallagher
Richard Anthony Castellano	Liza Christine Gallagher
Erica Nicole Cheever	Abigail Grace Garcia
Rachel Grace Chun	Laura Mae Goggin*†
Paula Sofia Cintron Seijo	Taylor Alexis Gordon*
Tanner Christian Cobb	Caitlin Faith Grahm*
Sydney Grace Coffin	Reed Harrison Grenon
Joshua David Cogburn	Kyle Joseph Griffin
Andrew James Corcoran*	Tyler William Guidetti
Melanie Janice Coughlin*	Christopher James Hall
Hannah Christina Coveney	Emma Catherine Hall*
Allie Elizabeth Crawford*	Emma Shea Hamilton*
Rebecca Louise Cullity	Gavin Arnold Hamilton
Lawrence Daniel Cummings*	Lauren Mary Hamilton*
Colin James Dahlen	Jonathan Ryan Hannigan
Jeffrey Timothy Dalia*	Liam Paul Harrington
Devin Michael Dalrymple	Kyle Boynton Haugstad

Karl Robert Heine  
Joseph Edward Herrmann  
Karen Lillian Ho\*†  
Sydney Claire Hunt  
Nicholas John Iarossi  
Christian Carrigan Irving\*  
Eamonn Richard Irving  
Sydney Barbara Kehoe\*  
Liam Patrick Kelleher\*  
Abigail Rose Kramer  
Tess Suzanne Lally\*†  
Anna Elizabeth Lambert\*  
Olivia Josephine Landolfi  
Steven Donald Legg  
Quinn Christopher Leydon\*  
Christopher Adam Libby  
Justin Grady Lloyd  
Lauren Vincenza Masterpolo\*  
Tayla Marie Mayberry\*†  
Olivia Rose McCafferty\*  
Ashlyn Rene McGovern  
Alyssa Mary McNeil  
Colin Hamilton McSherry  
Thomas Michael McSorley  
Mai Quennie McWilliams  
Mya Princess McWilliams  
Maria Louise Mello  
Madison Anne Milbert\*  
Connor Patrick Molloy  
Janenita Paula Monteiro  
Justin Charles Mooney  
Isabella Elyse Moscato  
Alexis Marie Moulthrop  
Meghan Kylie Mules  
Daniel Micheal Mullen, Jr.  
Evan Thomas Munroe  
Owen James Nally\*†  
Jacob Patrick Neenan\*  
Jewel Chelsea Nickerson  
Keagen Thomas Nocher  
Callie Jane Ann O'Brien  
Coley Jane O'Donnell†  
Conor William O'Leary\*  
Emily Flynn O'Neill\*

Madison Day Opachinski  
Alex Jared Pakalnis  
Alicia Kathleen Pandolfo  
Parth Vivekanand Patel  
Scott Richard Patrick\*  
Sophia Elizabeth Peterson\*  
Steven Simton Phan  
Matthew Timothy Powell\*†  
Bárbara de Oliveira Preisigke  
Abigail Grace Randall-Smith  
Caroline Marie Reed  
Brian Luke Reilly  
Sean Robert Reilly  
Joseph Timothy Rezendes\*  
Lindsay Rae Robertson  
Jeffrey Scott Ross, Jr.  
Sarah Russo  
Chloe Greer Schofield  
Zachary Werner Schuele\*  
Kyle Reece Sepulveda  
Zachary Charles Shirikjian  
Coyle McGee Shropshire\*†  
Kaylee Anne Signore  
Jeffrey Michael Silverberg, Jr.  
Laura Kathryn Simmons  
Caitlyn Rose Smith\*  
Olivia Ryan Smith  
Meghan Elizabeth Supple\*†  
Kaitlyn Elisabeth Thompson\*  
Jordan Reed Timilty  
Michael Anthony Toledo  
Eric Bryan Travers  
Reese VanDerMolen  
Michelle Ashley Vaughan  
Owen Bennett Viator  
Alexandria Skye Walton  
Jake Christian Waterman  
Nicholas Damian Webby  
Connor Lacroix White\*  
Erin Elizabeth White  
Nicholas Gregory Zec

\*denotes NHS

†denotes outstanding service to class

## **SILVER LAKE REGIONAL HIGH SCHOOL**

Michaela S. Gill, Principal

The staff and students at Silver Lake Regional High School continue to strive for achievement and excellence in all areas. We have strong academic programs, rigorous courses, a multitude of extra-curricular offerings, and a community that rallies to support us in every way that they can.

One area that we are focusing on is meeting the gap narrowing goals among all students, including high needs and students with disabilities. To improve student performance in our school, we are working with our special education department, curriculum coordinators and department chairs to examine our performance on both the 2017 and 2018 MCAS exam. We will continue to reflect to improve our practices in order to meet our gap narrowing goals. As we transition to the computer based Next-Generation MCAS in spring 2019, we will continue to use data to identify the areas our students need more support in and will review curriculum and resources used for instruction. We are confident that our student performance will continue to improve.

It is the collective goal of all of our teachers, Department Chairpersons, Curriculum Coordinators and Administration for every student to score Proficient or Advanced on the English Language Arts, Science and Mathematics MCAS exams. MCAS results from spring 2018 indicate that 99% of our students passed the ELA exam on the first testing period and 93% of our students received Advanced or Proficient scores. I am proud to share that 96% of our students passed the Mathematics exam on the first testing period, with 89% reaching Advanced or Proficient. Finally, 95% of our students passed the Physics MCAS exam. Seventy four students in the Class of 2019 have earned the John and Abigail Adams Scholarship for their performance on ELA and Math MCAS.

The Class of 2018 met the graduation requirements set forth by the Silver Lake Regional School Committee and on June 2, 2018, 318 students graduated during our commencement ceremony. Graduates were joined by members of the Class of 1968, celebrating their 50th reunion, as well as proud family members and friends. A few days earlier, members of the Class of 2018 received approximately \$170,000 in local scholarships and awards. Many students also received additional scholarships granted directly from the colleges and universities they enrolled in.

The College Board has identified Silver Lake Regional High School as a "School of Distinction" for our students' achievements on the Advanced Placement exams and we were named to the 9th Annual District Honor Roll. In May 2018, we had 273 students take 606 Advanced Placement exams. Out of the

273 students, 220 of them received a score of 3 or higher on their exam. Student achievement on the SAT exam continues to grow. The average SAT score for students in the Class of 2018 was 580 in Critical Reading and Writing, and 590 in Mathematics.

Our students are successful outside of the classroom as well. Members of the student body participate in extracurricular activities such as student government, class council, clubs and service organizations, National Honor Society, music, drama and athletics.

At Silver Lake Regional High School we believe in the success of each and every student. We work together as a staff to support our students in a safe learning environment built on trust and respect for one another.

### **SILVER LAKE REGIONAL MIDDLE SCHOOL**

This is truly an exciting and historic time at Silver Lake Regional Middle School. Our academic program continues to get stronger, rigorous and rich and our extra-curricular offerings remain vibrant. Most importantly, student achievement is at an all-time high. As we continue to grow our academic programming, our focus remains on student achievement and maximizing growth for all students.

The State classifies all schools into one of five categories (Schools of Recognition, Meeting Targets, Partially Meeting Targets, Focused / Targeted Support, Broad / Comprehensive Support). This year, SLRMS was in the Partially Meeting Targets category.

SLRMS 2018 MCAS 2.0 scores in ELA shows 61% of our students scored in the Meeting or Exceeding Expectations range, and we were 10% above the state average. In Mathematics, 63% of our students scored in the Meeting or Exceeding Expectations range, and we were 15% above the state average. In 2018 Science MCAS, 52% of our students scored in the Meeting or Exceeding Expectations range, and we were 17% above the State Average.

All departments are working on writing to text, common assessments, and evaluating student data. Each department will be incorporating literacy, numeracy and interdisciplinary units into their curriculum.

Also, we expanded our program of studies to include the following new courses at SLRMS for 2018:

- 7th Grade Technology/Engineering
- Automation and Robotics (Grade Seven)

- Applied STEM (Grade Eight)
- Literacy in the Digital Age
- World Cultures

To communicate effectively with our community, we continue to utilize and expand the use of SwiftReach our communication platform. We use the SwiftReach messaging system to alert all homes of important events or announcements. Also, each faculty member has an email account and a phone extension to facilitate communication with parents. Each teacher is also encouraged to have their own website. Also, we publish a summer newsletter, a monthly parent information letter, schedule six days for parent conferences, and encourage parents to access PowerSchool regularly.

In addition to the pursuit of academic excellence, students participate and make a difference in a variety of ways beyond the classroom. Over 84% of the student body participates in extra-curricular activities or athletics at SLRMS. Musical and dramatic productions continue to inspire. Such exemplary events include vocal and instrumental concerts, the fall and spring drama production, for instance, last fall's musical, "Bah Humbug."

Our goal at SLRMS is to provide all students with a safe and nurturing environment in which they can learn and grow. We remain focused on our *Core Values of Respect, Responsibility, and Academic Excellence*, embracing the theme of *One World, One School, and One Family* as a school community.

### **SILVER LAKE REGIONAL SCHOOL COMMITTEE**

During the 2018-2019 school year, Silver Lake Regional School Committee affirmed its commitment to the social/emotional well-being of all its students through demonstrable actions and responsive programming changes. From the introduction of the BRYT program, which supports students returning to school after hospitalizations, to the community effort to "Light Up the Lake" where the school committee worked, hand and hand, with Olly deMacedo who rallied the support of the community and private organizations to bring modern LED lights to Sirrico Field, our decisions have been focused on keeping students safe and engaged at our schools.

Silver Lake Regional Schools have increased their offerings of cutting edge curriculum by adding new courses in demand by students, industry and higher education. This was accomplished in a process which began with reviewing the offerings at the middle school and high school, first by our department heads and then through our School Improvement Councils with our building principals. The principals of both schools then proposed the replacement of less relevant and less popular offerings with 21st-century,

engaging classes without the need to increase staffing to the school committee. The Silver Lake School Committee would like to thank those involved in the modernization of our schools' curriculum and appreciates the efforts to do so without the need to add new personnel.

Major challenges still face the Silver Lake Regional School Committee as we continue to focus on the capital needs of our buildings and grounds. The chief concern of the committee is the roofs of both our schools. Through the use of Capital Plan Funds over the past several years, we have addressed several critical issues facing our buildings. The committee is at a major crossroads now in determining next steps towards addressing the issues of our roofs. The committee and district staff, in conjunction with consultants and contractors, have been assessing the major challenges or roof repairs versus roof replacements of our buildings. Our Capital Plan is a public document which shows what has been done, what is being done and what we know needs to be done to the Silver Lake's Facilities in order to maintain their integrity. As our facilities continue to age, attention must be given to aggressively addressing these ongoing needs.

Even with the challenges, the Silver Lake Regional School Committee faces in addressing the physical conditions of its buildings we have much to be thankful and grateful for. The work and the positive results for the students of Silver Lake would not be possible without the support of our three communities and the contributions of many private citizens. The School Committee would like to extend our deepest appreciation to all the community members and businesses that have supported the district programs through their generous donations of time, materials, and monetary support. The Silver Lake Regional School Committee would like to thank the Silver Lake Regional employees for their dedication to our students. We are also grateful for the continued support of the three communities. The School Committee invites residents of the three towns to attend the School Committee's meetings.

### **SEALER OF WEIGHTS AND MEASURES**

Public Law 58 states – “The function of the Weights and Measures official is to safe guard the entire public (customers and owners) whom he or she serves in all matters involving the commercial determination of quantity, to see that whenever merchandise is bought or sold by weight or measure; a just weight or a just measure is delivered; and that fraud carelessness or misrepresentation in all quantity aspects of such transactions are eliminated”.

<u>Inspections</u> -	29
<u>Scales</u> - 11 lb. to 100 lbs. -	69
101 lbs. to 1,000lbs. –	6
Truck Scales –	2
<u>Apothecary Scales</u> -	5
<u>Apothecary Weights</u> –	51
<u>Pharmacy Pill Counters</u> -	0
<u>Jewelry Scales</u> -	2
<u>Meters (Gasoline/Diesel)</u> –	96
<u>Complaints (Gasoline Meters)</u> –	1
<hr/>	
Total Fees Collected -	\$5,931.50

I would like to thank staffs in the Selectmen’s Office and the Treasurer’s Office for their help and kindness.

Respectfully submitted,  
Edmund Marks; Sealer of Weights and Measures  
Economic Development) was instrumental in Kingston receiving a \$3,000,000 MassWorks grant. The planning has started, now we work towards implementing the Project.

A developer was interested in purchasing the “Davis” property, a 32 area wooded lot which abuts Indian Pond Estates and the MBTA Train station. The development would include upwards of sixty-four units of housing on the parcel. The Town had right of first refusal on the property because the land had been classified as Chapter 61 Forest Lands and with a positive vote at Town Meeting, Kingston owns the land.

### **SEWER COMMISSIONERS**

The Wastewater Treatment Facility processed a total of 118,390,825 gallons of wastewater during calendar year 2018. The Facility also received and treated 4,979,633 gallons of septage from licensed septage haulers. The Facility continues to produce an effluent of excellent quality. Discharge parameter levels are consistently well below the discharge limits allowed in our Groundwater Discharge Permit issued by the Department of Environmental Protection. The treatment process produced 994,200 gallons of liquid sludge (200.6 dry tons). The sludge is trucked off to a facility in Cranston, R.I. where it is burned. The sludge disposal cost for the year was approximately \$116,876

Once again snowfall during the months of January and February kept Wastewater Department personnel busy shoveling out the Treatment Facility and the Department’s 15 pump stations in addition to their other duties.

Department personnel assisted the Town with snow plowing. Wastewater personnel were also prepared to assist our E-One grinder pump customers if they experienced power outages as a result of storms or replacing defective grinder pumps. Our office at Townhall will continue to assist all our customers with any issues related to the Wastewater Department.

#### Projects 2018

- Manhole's on Brook St. were repaired and brought up to road level.
- Infiltration and Inflow Study Report done by CDM Smith. Report mandated by the Department of Environmental Protection as part of our discharge permit renewal.
- Wastewater Treatment Plant Engineering and Financial Review was also done as part of discharge permit renewal by CDM.
- Wastewater Treatment Plant Expansion preliminary design report done by CDM
- Replaced pump at May Ave. pump station.
- Replaced pump at Maple St. pump station.
- The town received a Gap II Grant that is being used to replace one of the older Burnham boiler units with Weil McLaine Slim fit 1500 highly efficient model.
- Also included in upgrade installing variable frequency drive units that control heat circulation pumps. VFD units will contribute to energy conservation. Work is still in progress as of this report.
- Replaced three motorized valve actuators as part of our actuator replacement program. Valve actuators are a very important part of the plants daily operation and will be replaced over 5-year period. The plant is equipped with twelve of these units.

The Wastewater Facility has been in operation since November 2001. The Facility has consistently produced an effluent that is of excellent quality. There have been many modifications to the Facility over the years, designed with energy conservation in mind. Improvements to the Facility and pump stations were also designed to greatly reduce unscheduled overtime due to callouts. The staff continues to preform daily inspection of all 15 pump stations which includes weekends and all holidays.

#### **SOUTH SHORE RECYCLING COOPERATIVE –[ssrcoop.info](http://ssrcoop.info)**

The South Shore Recycling Cooperative (SSRC) is a voluntary association of fifteen South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Members of the SSRC are: **Abington, Cohasset, Duxbury, Hanover, Hanson, Hingham, Hull, Kingston, Middleborough, Norwell, Plymouth, Rockland, Scituate, Weymouth, and Whitman.** Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*).

2018 was a historically challenging year for our recycling programs. Markets for mixed paper, mixed plastics and glass suffered severe contractions due to China's embargo and the closure of our local glass plant. Metal and cardboard values were impacted. Costs for electronics and hazardous waste increased. Many of our recycling outlets either closed, or raised pricing and quality requirements in response.

The SSRC continues to help its Member Towns navigate this new normal by monitoring and reporting the changes locally and globally, seeking out the most advantageous vendor options and pricing, and aggressively helping with resident education to improve material quality.

All fifteen Members signed new five year Intermunicipal Agreements last spring, a testament to the value their membership in the SSRC provides.

In FY2018, the SSRC raised **\$104,506.74**: \$72,400 from municipal member dues, \$1,250 in sponsorships, \$28,240.35 in grant funding, \$2,511.17 in donations, and \$105.22 in interest. Those funds pay for the services of the Executive Director, the Recycling Education and Compliance Officer, and for waste reduction and recycling activities that benefit our member towns. In addition to technical assistance, these activities **saved /earned Member Towns \$207,483** in 2018.

## **MATERIALS MANAGEMENT**

**Household Hazardous Waste Collections** - The SSRC bids and administers a contract on behalf of its Member Towns for Household Hazardous Waste Collections. Member Towns also saved staff time to bid, schedule and publicize collections. The Executive Director assisted at all twelve events, and administers the billing.

The contract provided much lower costs than the State Contract through June, so low that the service South Shore Recycling Cooperative 2018 Annual Report 2 of 5

Abington Cohasset Duxbury Hanover Hanson Hingham Hull Kingston Middleborough Norwell Plymouth Rockland Scituate Weymouth Whitman provider barely broke even. With fewer vendors and more demand, our new contract provides an additional volume discount that is not in the State Contract, but all other terms are the same.

**1,800 residents** attended our **twelve collections** in 2018. The **reciprocity policy** also enabled a record **319 residents** attend other Member Towns' collections. This arrangement qualifies member towns for additional **Recycling Dividend Program** points, and earned them an extra **\$22,500** in grant money through that program.

The total cost savings and benefits of the HHW program in 2018 is estimated at **\$50,013**.

**General Recyclables** – Major disruption in recyclables markets continued through the year. The SSRC is helping our Towns' programs and residents adapt to more stringent quality standards through the services of our grant-funded Recycling Education and Compliance Officer, and guidance by the Executive Director. (see introduction for more)

**Other Materials** – The SSRC has enabled its Members to save money, find better service and/or earn rebates for:

- • Electronic waste
- • Smoke detectors
- • Textiles
- • Brush and compost management.
- • Propane tanks
- • Mercury bearing waste

**PUBLIC OUTREACH:**

**Recycling Education and Compliance Officer (RECO)** – The SSRC hire a dedicated field staffer with a 2-year, \$82,000 grant from MassDEP. She works directly with residents to improve recycling quality and quantity. This reduced staff time, and/or disposal and processing costs for the towns that enlist her services, and provided outreach materials and signage.

In 2018, she worked in thirteen of our Member towns. The project will be completed in mid-2019.

**Radio PSAs** – With funding from MassDEP and Covanta SEMASS, the SSRC recorded and aired 6 PSAs for 10 weeks on WATD FM. They covered plastic bags and food in recycling, textiles and composting, and proper disposal of mercury containing products. This helped our towns to qualify for MassDEP incentive grant funding.

**“Refrigerator door prizes”** - The SSRC distributed thousands of 5”x8” handouts, purchased with grants. The graphics clarify what is and is not recyclable, and direct the reader to the SSRC website.

**Signage** – All our Member towns have received “Do not bag recyclables” signs for transfer stations and other public display, through a MassDEP grant. Display of these signs helps our towns earn incentive grant money. See graphics at end of report.

**Website - [ssrcoop.info](http://ssrcoop.info)** provides both general and town-specific recycling and household hazardous waste collection information, meeting minutes and annual reports, a monthly newsletter, and links to South Shore Recycling Cooperative 2018 Annual Report 3 of 5

Abington Cohasset Duxbury Hanover Hanson Hingham Hull Kingston Middleborough Norwell Plymouth Rockland Scituate Weymouth Whitman other sites. It logged 52,177 page views in 2018, 21% more than in 2017. 75% of visitors were new.

**Facebook:** The SSRC posts waste reduction and recycling tips regularly on its new Facebook page, which has 255 followers.

**Press Contacts** - The SSRC is a resource to and a presence in print, web and cable media. It was featured in or consulted for several print articles, radio broadcasts and online media, including WGBH. They can be found in the News and media section of the website.

**Resident Contacts** – The Director fielded over 118 calls and emails from residents and businesses in 2018. She advised how to properly dispose of everything from wooden pallets to a broken Ski Doo.

#### **ADVICE, ASSISTANCE AND NETWORKING.**

The Executive Director’s help is frequently sought by the solid waste managers. She stays current on local and national solid waste issues, attending conferences, meetings and webinars, visiting local disposal and recycling facilities, and reading professional publications. She attended Selectmen, Board of Health and DPW meetings, and provided advice and help on a **wide range of issues** including: Recycling, disposal and collection contracts, regulatory language, recyclable billing and rebates.

**Regional meeting:** The Director organized a “summit” meeting with MassDEP and several towns with a common service provider that was challenging their existing contracts.

**Glass alternative outlets:** When the glass recycler upon which the entire state depended closed, the Director aggressively sought out and identified several alternative outlets and options.

**Grant assistance** - The SSRC helped **the majority of Member Towns** submit their DEP Data Surveys and/or DEP Grant applications. Maximizing grant funds is a frequent topic at our Board meetings as well.

Membership in SSRC qualified our Member Town's for an additional **\$36,400** Recycling Dividend Program funds, which provided a total of **\$151,700** in grants to fourteen of our Towns.

**Newsletter** - The SSRC publishes monthly **Updates**, which are emailed to 525 subscribers.

### **ADVOCACY**

The Executive Director worked actively with the Mass. Product Stewardship Council and our Beacon Hill delegation to promote legislation the Board deems beneficial to its solid waste programs. 2018's focus legislation concerned packaging, mattress and paint producer responsibility, and electronics right to repair.

The Director represents the Board on the MassDEP Solid Waste Advisory Committee.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

Respectfully submitted,  
Claire L. Galkowski, Executive Director

### **STREETS, TREES, & PARKS**

January started with some minor snow storms as well as February but March roared in like a lion and stayed that way. Multiple storms wreaked havoc with the trees throughout Town and most of the Town was without power for 3 days and some were without power for 5 days. The staff worked closely with employees of Eversource to clear roadways and restore power.

Transfer Station Operator John Steele resigned and Chris Saniuk was hired to replace him. Equipment Operator Dan Cram was promoted to Maintenance Mechanic and CDL Driver Dom McClellan was promoted to Equipment Operator. Nick DeFelice, who was working part time for the Facility Director, was hired as our newest CDL Driver. All new employees are working out well in their respective classifications.

The Transfer Station saw the installation of two new 645HD Trash compactors that replaced the old ones which served the Town well. In June, the “Swap Shop” officially opened after much discussion and planning with the Recycling Committee. We were able to recycle the old Animal Control office trailer for this purpose, which allows residents to set items aside that are too good to be thrown away and which can be reused by others.

Roadway paving consisted of paving Frank St., Rome Ave. Orchard Ave., Pico Ave., Kennedy Rd. Green St., South St. from Elm St. to Millgate Rd, Indian Pond road from Elm St. to Sylvia Place and the Faunce School parking lot. The Winter St. drainage project phase 1 was started with assistance from C. Naughton Inc. All drainage structures and a Stormceptor unit were installed as well as slope stabilizing material. We will wait until spring 2019 to complete the final paving to allow for any trench settling to occur. Brook St. saw some drainage upgrades as a result of a MASSDEP grant. Leaching basins as well as oil & water separators were installed along the entire distance to assist with the cleanup of storm water going into the Jones River. After a lengthy disagreement with the Town of Plymouth, William Gould Way got some drainage upgrades’ as well as a new coat of asphalt over the entire roadway.

We assisted various Town departments with their tasks including Recreation Dept. on the Gray’s beach project, The Facility Dept. with the cleanup of the Opachinski complex, the Selectmen’s office with moving offices around, the Conservation Commission with the cleanup of various properties under their control and the Library acquiring new used furniture and book shelves.

In November our old 2001 Volvo L70 was traded in for a new 2018 Volvo L90 loader. Although the L70 proved its worth to the Town during some of the worst Winter Storms in memory, it was tired and in need of multiple repairs that exceeded \$ 30,000. We would like to thank all of the people who assisted with the procurement and who voted to support this purchase.

Respectfully submitted

**TOWN CLERK**

After a successful whirlwind of Elections and Town Meetings, it is our pleasure to report that all reporting to appropriate authorities has been completed. Any and all minutes from each session of

Town Meeting and Elections are certified, submitted to the appropriate Town Financial Offices and posted to the Towns Website. To say we were busy would be an understatement. With the approval of State Authorities, we now

pre-register youth age 16 thru 18 and track their eligibility. We also incorporated work flows to accommodate Early Voting Practices for the General Election in November.

We introduced the new Voting Tabulators purchased with approval from Town Meeting with much success. There were no issues with results and we submitted within required parameters.

The Towns General By-Laws and Zoning By-Laws have been updated to reflect any and all amendments through our latest Special Town Meeting. As the By-Laws have not been codified in several years it will be a request in the upcoming budget and warrant articles.

With continued efficiencies and consolidations of work flow we believe that our costs and potential additional revenue from follow-up actions can increase.

The increase in processing due to growth in the community and introduction of state mandated requirements mentioned above, we have managed to stay focused, organized and instrumental in providing superior resident services throughout the year.

Although we are a service provider, we can establish efficient processing procedures which continue to maintain a level funded budget regardless of the growth in workload and outside of unforeseen local events and state mandates.

We do not anticipate any capital purchases in the coming years, however we may on occasion request additional funding for vendor services that contribute to a cost savings effect.

**TREASURERS REPORT**

**Treasurers Report**

Fiscal 2018 Debt Service And Debt Service to Maturity		Fiscal Year of Maturity	Current Fiscal Year Debt Service (6) Principal Interest & Fees	Current Fiscal Year Subsidy (6)	Current Fiscal Year End Principal Balance	Fiscal Years To Maturity	Debt Service (7) To Maturity Principal Interest & Fees	Subsidy (7) To Maturity
Fund - Loan Identification	Notes							
General Fund								
Grays Beach Drainage	(1)	2020	\$ 23,450	\$ -	\$ 45,027	2	\$ 46,870	\$ -
Kingston Elementary School HVAC		2030	31,770	-	246,000	12	310,230	-
Landfill Closure		2021	16,184	-	44,200	3	45,952	-
MWPAT Series 14 CW-07-16		2029	19,322	-	187,892	11	210,917	-
MWPAT 5 Pool 12 97-1211-2	(1)(2)	2027	6,279	-	56,502	9	56,502	-
MWPAT 5 Pool 9 97-1211-1	(1)(3)	2024	23,827	7,461	135,517	6	135,517	20,170
MWPAT 5 Series 14 T5-97-1211-C	(1)(2)	2028	13,966	-	139,658	10	139,658	-
MWPAT 5 Series 16 97-1211-D	(1)(2)	2033	16,594	-	251,925	15	251,925	-
MWPAT 5 Series 5 97-1211	(1)(3)	2020	10,421	1,472	20,842	2	20,842	1,159
School (After Trackle Pond Plant Reallocation)	(1)(4)	2020	741,538	1,190,052	3,708,856	2	3,860,611	-
Senior Center	(1)	2020	104,900	-	200,000	2	208,000	-
Senior Center 2005 STM (After KES-HVAC)	(1)	2030	90,190	-	714,000	12	903,330	-
Town House		2022	161,620	-	431,000	4	448,180	-
Town House 2	(1)	2022	27,480	-	99,000	4	103,920	-
<b>General Fund Total</b>			<b>\$ 1,287,541</b>	<b>\$ 1,198,985</b>	<b>\$ 6,280,418</b>		<b>\$ 6,742,453</b>	<b>\$ 21,329</b>

The Town's fiscal year 2018 Silver Lake Regional School District assessment includes \$841,860 in debt service, which is exempt from prop 2 and 1/2.

See Notes after Grand Total of all funds

# Treasurers Report

Fund - Loan Identification	Notes	Fiscal Year of Maturity	Current Fiscal Year		Current Fiscal Year		Fiscal		Debt Service (7)		Subsidy (7)	
			Debt Service (6)	Principal Interest & Fees	Subsidy (6)	Principal Balance	Years To Maturity	To Maturity Principal	To Maturity Interest & Fees			
<b>Water Enterprise Fund</b>												
MWPATDWP-12-15 Trackle Pond Treatment Plant		2035	\$ 270,265	\$ -	\$ -	\$ 3,820,375	17	\$ 4,601,908	\$ -			
Trackle Pond Treatment Plant Reallocation		2020	18,810	-	-	36,117	2	37,595	-			
Water Mains		2023	66,900	-	-	285,000	5	301,800	-			
Water Mains 2007 ATM		2030	28,468	-	-	190,000	12	238,143	-			
Water Mains 2009 ATM		2030	20,845	-	-	130,000	12	162,295	-			
Water Meters 2007 ATM		2019	26,200	-	-	5,000	1	5,200	-			
Water Storage Facility		2023	83,732	-	-	361,600	5	382,996	-			
Water Upgrade Pembroke St		2030	30,490	-	-	240,000	12	303,390	-			
<b>Water Enterprise Fund Total</b>			<b>\$ 545,709</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,068,093</b>		<b>\$ 6,033,327</b>	<b>\$ -</b>			

See Notes after Grand Total of all funds

# Treasurers Report

Fiscal 2018 Debt Service  
And Debt Service to Maturity

Fund - Loan Identification	Notes	Fiscal Year of Maturity	Current Fiscal Year		Current Fiscal Year		Fiscal		Debt Service (7)		Subsidy (7) To Maturity
			Debt Service (6) Principal Interest & Fees	Subsidy (6)	End Principal Balance	To Maturity	Years To Maturity	To Maturity Principal Interest & Fees			
<b>Waste Water Enterprise Fund</b>											
MWPAT Pool 11 CW-04-42		2036	\$ 166,554	\$ -	\$ 2,399,317	\$ -	18	\$ 2,966,381	\$ -		
MWPAT Pool 12 CW-04-42A		2037	243,749	-	3,651,495	-	19	4,580,875	-		
MWPAT Series 4 98-43	(5)	2019	38,283	16,578	53,600	1	39,718	39,718	15,262		
MWPAT Series 5 98-99	(5)	2030	52,338	38,098	720,000	12	570,406	570,406	378,722		
MWPAT Series 5 99-17	(5)	2030	152,215	338,081	4,015,000	12	1,753,798	1,753,798	3,593,002		
MWPAT Series 5 99-36	(5)	2030	94,218	70,715	1,335,000	12	1,056,466	1,056,466	704,745		
MWPAT Series 6 00-10	(5)	2031	154,286	341,057	4,240,000	13	1,928,508	1,928,508	3,903,345		
MWPAT Series 6 00-11	(5)	2031	54,997	43,174	850,000	13	701,901	701,901	459,974		
MWPAT Series 7 CW-01-05	(5)	2031	22,662	16,230	350,000	13	291,932	291,932	176,281		
MWPAT Series 7 CW-01-06	(5)	2031	134,351	273,701	3,570,000	13	1,664,078	1,664,078	3,163,669		
MWPAT Series 8 CW-01-05-A	(5)	2033	17,992	12,215	295,000	15	270,294	270,294	148,286		
Sewer		2021	16,084	-	39,200	3	40,652	40,652	-		
<b>Waste Water Enterprise Fund Total</b>			<b>\$ 1,147,728</b>	<b>\$ 1,149,850</b>	<b>\$ 21,518,612</b>		<b>\$ 15,865,008</b>	<b>\$ 15,865,008</b>	<b>\$ 12,543,287</b>		
<b>Total of All Funds</b>			<b>\$ 2,980,978</b>	<b>\$ 2,348,834</b>	<b>\$ 32,867,123</b>		<b>\$ 28,640,788</b>	<b>\$ 28,640,788</b>	<b>\$ 12,564,616</b>		

## NOTES

- (1) Exempt from levy limits of proposition 2 and 1/2
- (2) No interest loan from Massachusetts Clean Water Trust (MCWT)
- (3) Subsidy from MCWT pays interest
- (4) Principal and Interest subsidized by Massachusetts School Building Authority. Amounts are announced periodically, but are not part of the loan amortization schedule.
- (5) Subsidy from MCWT pays interest and a portion of loan principal
- (6) Current year debt service listed is net of current year subsidy
- (7) Cumulative debt service is after FY 2018 and is reduced by cumulative amount of subsidy

## **VETERANS' AGENT**

The Veterans' Agent job is to assist all veterans' spouses and dependents. That assistance may be helping file applications, advice, explaining letters received from government agencies, or just listening to problems/challenges they face.

An example of applications we worked on this year include:

Chapter 115 Benefits, and, VA Disability Compensation, VA Pensions, VA Health Care, VA Burials, VA Death Benefits, VA Memorial Markers, VA Life Insurance, VA Survivor Claims, DOD/VA ID Cards, Social Security Disability, Social Security Survivor Benefits, SNAP and Fuel Assistance Applications, Property Tax exemptions, State Annuity Applications as well as Veteran Grave Flags and Markers.

The two biggest issues are Chapter 115 Benefits and VA Compensation. After the Civil War the General Court decided that no Massachusetts veteran who was injured in the war or his family would have to live in the town Poor House. They decreed that every town should have a Veterans' Agent who would assist those veterans and that the individual town would be responsible for financially supporting these veterans. Massachusetts is the only state in the country to have this type of program. This Needs-Based program has evolved to the current day where a set budget across the state is mandated, and if all the rules are followed, the state will reimburse the town 75% of the expenses the following year. Over the past ten years, our average reimbursement has been 74.8%. Although the number of veterans receiving Chapter 115 assistance at one time peaked at 54, today it is in the low 30's, 60% of whom are widows of veterans. After deducting all other sources of income, the average monthly check is about \$454.00. Statewide the number of applications for assistance exceeded 10,900 and resulted in reimbursements to the community of over 44 million dollars. The state also pays \$2,000 annually to all 100% disabled veterans and widows of servicemen who died of a service-connected injury or illness. This is known as the State Annuity. Last year the total state payout was over 32 million dollars.

The next biggest program is VA Compensation. It should be noted that every veteran entering or being discharged from military service undergoes a full physical. Basically, the difference between the two can be the subject of a compensation claim. As you might expect, a VA claim involves a lot of paperwork and time as well as involvement with the medical community. Along with VA Pension, a Needs-Based program for wartime veterans, Survivor Benefits, and the Aid and Attendance program, another Needs-Based program for wartime veterans and their widows, grave markers and flags are examples of additional programs. The aforementioned programs

brought in 4.4 million dollars to our community, an increase of 1.7 million dollars over three years ago. Unfortunately, these numbers will probably increase in the future as we send more citizens off to war. Soldiers & sailors not only get hurt in combat situations, but also in training. Across the state, some 76,000 VA claims were decided resulting in a state-wide 96 million dollars annually. Every Veteran receiving a Disability Award letter of 10% or more is entitled to a partial exemption on the property tax. This goes through the Board of Assessors, but this office helps individuals fill out their applications. By law, widows of veterans are treated as the veteran and can also receive property tax exemptions and the state annuity.

Along with VA money programs, the VA runs the biggest health care system in the country. In times of increasing costs and uncertain health care, this is an important benefit for all veterans. There is no cost for veterans to join this system and they can remain enrolled in VA health care for their lives with minimal effort. We are fortunate with 3 VA hospitals in the Boston region; we also have an outpatient clinic in Plymouth. The Nathan Hale Foundation offers free round-trip transportation to all these sites, as well as a food pantry for veterans.

Obviously for needs-based programs whether state or federal, it is best for the Town to have someone else pay rather than the Town of Kingston. Both the Agent and the Administrative Assistant work to ensure applications are made to other sources of income such as SSI, Social Security Disability, or VA pension benefits. To keep up with the latest changes and procedures, the Administrative Assistant and the Agent must attend an annual one-week training session as well as numerous seminars dealing with Social Security and Veterans Administration regulations. Additionally, they must take a written competency exam. Both the Administrative Assistant and the Agent took and passed the exam this past October.

This office does not work in a vacuum. At Thanksgiving, Quartermaster David Walmsley of the Halifax VFW Post 6258 donated 15 turkeys and the fixings for needy veterans and their families. A Town House Collection at Christmas for gift cards resulted in all veterans receiving Chapter 115 benefits, receiving gift cards before Christmas. Likewise Silver Lake Middle School provided filled Christmas stockings and St. Joseph's St. Vincent de Paul Society provided additional gift cards while the Kiwanis Club of Kingston/Duxbury made a very generous donation. A number of individuals and organizations made anonymous donations, not only during the Holiday season, but throughout the year. These donations help us to assist veterans throughout the year. This year, as in past years, we have celebrated Veterans Day with a luncheon for all Kingston veterans and their significant others. The luncheon was planned and executed by our Administrative Assistant Priscilla Brackett, and Assistant

Director of the Council on Aging, Gretchen Emmetts assisted by their spouses Chris Brackett and Rich Emmetts, and volunteers from Silver Lake Schools. Food for the luncheon this year was donated by Mark Beaton and the Charlie Horse Restaurant. On Memorial Day, the Boy Scouts provided assistance in placing flags on veteran graves in both Evergreen and St. Joseph cemeteries while the Girl Scouts again placed flags on the Town House lawn representing all 55 Kingston veterans who gave their lives while serving us in the Armed Forces.

There is no excuse for a veteran or widow/dependent child of a veteran to be in financial need. While a part-time operation, this department is available to every veteran. We receive and respond to telephone messages at home as well as the office. If you call, regarding a veteran or veteran's widow with a problem, we will respond, and never mention your name, nor can we confirm to you that they are receiving assistance. All the information we receive from you or the veteran is protected. We are required by law to protect your information and even your name. We cannot mention or confirm the names of any individual or group receiving benefits through this office or how we found out about them.

Almost as long as I've been the Veterans' Agent, my assistant has been Priscilla Brackett. While not a veteran, Administrative Assistant Priscilla Brackett is more knowledgeable than many veterans or Veterans Agents about sources of assistance or eligibility for assistance. The State Office of Veterans Services has referred several local towns to her to help put their records in order so they could obtain state reimbursement. Throughout this time, she has lobbied for veterans and widows and remains the visible, welcoming face in the Office of Kingston Veterans Services.

#### **WAGE AND PERSONNEL BOARD**

The charge of the Wage and Personnel Board is pursuant to: (a) classifying positions in the service of the Town, other than those filled by popular election, those under collective bargaining, those under the direction and control of the School Committee, those whose employment is regulated by employment agreement, and the position of Town Counsel, into groups and classes doing substantially similar work or having substantially equal responsibilities; (b) authorizing a compensation plan for positions in the classification plan; (c) providing for the maintenance of said classification and compensation plans; and (d) establishing working conditions and employee benefits for those occupying positions in the classification plan.

The Board lost a longtime member and past chairman this year and would like to thank James McKenna for his many years of service and dedication to the Board and the personnel of the town. His expertise will be sorely missed!

As in other years the Wage and Personnel Board met with various department heads and the Human Resources Manager to review requests for the coming year. This resulted in recommendations that were presented at Annual Town Meeting.

The Wage and Personnel Board also continued its review of the classification study presented to it by the Town Administrator and the outside consultant and recommended its implementation at Annual Town Meeting, which was approved by the voters.

### **WATER COMMISSIONERS**

The Kingston Water Department, under the direction of the Board of Water Commissioners, is dedicated to providing the citizens of Kingston with water that meets or exceeds all State and Federal standards, and to do so at the lowest possible cost. As required by the Clean Drinking Water Act, water department employees are receiving continuous training toward maintaining the licenses needed to operate the system; such as, water distribution, treatment, cross connection control and survey and hoisting.

We continue to operate a complex water distribution system that includes seven municipal wells, one manganese treatment plant, two lime corrosion control treatment plants, three storage facilities and over 100 miles of pipe that supplied over 465 million gallons of water to consumers in 2018. This represents a increase of 9 million gallons consumed over the last year. The Board of Water Commissioners encourages the continued conservation efforts of residents and the willingness to adhere to the voluntary water restrictions as we strive to reduce the per capita consumption of water to meet the requirements of the Department of Environmental Protection.

The Board of Water Commissioners continue to be the rate-payer's representative at the table in negotiations with major developers as we improve the infrastructure in order to maintain the high quality of water and service for which the ratepayers have become accustomed.

The water department continues to work with contractors to develop new water mains in many new residential developments in town.

In November William Ruemker, water department pump operator, retired after 31 years of service to the Town of Kingston. We wish him the best in his retirement.

The water department began work to locate, identify and develop another much needed well site. In addition, the design and planning of a new manganese treatment plant to service the main zone of town was initiated. The water tanks in the main zone were cleaned and inspected to help mitigate the manganese issue.

The water department office remained busy throughout the year responding to residents, scheduling and dispatching service calls, processing the quarterly bills, handling the large volume of real estate closings and requests for final water reads, managing the annual shut off program on delinquent accounts and other administrative tasks. In January, the water department welcomed, Brandi Gordon to the office as the new assistant. Ms. Gordon came over from the Conservation Office where she had worked for 15 years.

The flushing programs, both Spring and Fall, were completed in the main zone of town.

Ongoing planning and design of the Main St water main replacement and Jones River Bridge Crossing continued throughout the year.

The geo-tech work for the settling of the Millgate Pump Station was completed and we are working on plans to stabilize the building.

The water department continues our ongoing meter conversion project; we now have over 4,033 radio-read meters in our system. This is an increase of 114 over last year.

The Kingston Water Department maintains a cross connection control program. For more information on this program please use the following link: <http://www.mass.gov/eea/docs/dep/water/compliance/ccctemp1.pdf>

The Kingston Water Department continues to be a proud participant in the Greenscapes Outreach Project sponsored by the North and South River Watershed Association.

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals respectfully submits the following report for the year ending December 31, 2018:

	<u>Variances</u>	<u>Appeals/Reviews</u>	<u>Special Permits</u>
			Comprehensive
			Permits – Request
	<u>For Modification</u>		
Granted	1	0	16
	0*		
Denied		0	1
	0		
Denied without Prejudice	0		0
	0		
Withdrawn	0	0	0
	0		
Total:	<hr style="width: 50%; margin: 0 auto;"/> 10 0	<hr style="width: 50%; margin: 0 auto;"/> 0	<hr style="width: 50%; margin: 0 auto;"/> 12

As of December 31, 2016, there were no decisions pending. The total applications heard before the Board this year were 25.

Paul B. Dahlen, Douglas E. Dondero, Lane Goldberg, Kevin Wrightington and Paul F. Maloney, Jr. are the full members of the Board. Jared D. Waitkus and Jessica Kramer served as Associate Members. Their appointments have since expired and there are currently two vacant Associate Member positions. The Board continues to deal with a number of issues related to growth and expansion for new and reconstructed homes in densely populated areas and requests from commercial business.

\*A Comprehensive Permit for Country Club Way Investment, LLC to allow construction of 10 homes located at Residences at Caddie’s Place was filed in 2018, but is still ongoing into 2019 and a Decision is still pending at this time.

## FINANCE COMMITTEE

### **About the Finance Committee**

The Finance Committee consists of 7 volunteer members appointed by the Town Moderator. Finance committees exist so that a representative group of taxpayers can conduct a thorough review of municipal finance, including the annual operating budget, on behalf of all citizens.

The primary responsibility of the Finance Committee is to recommend action on financial issues in a fiscally responsible manner, while striving to maintain

the integrity of required and desired government services. The Finance Committee works closely with the Board of Selectmen, the Town Administration, the Superintendent of Schools, and the School Committees in all financial matters, including the review and recommendations concerning the Town's Annual Operating Budget. The Finance Committee continuously strives to assist in the management of limited financial resources in a conservative manner, while supporting the providing of quality required and desired government services.

### **About 2018**

The town continues to maintain healthy reserve positions (i.e., free cash and stabilization fund balances), a strong AA+ credit rating, and excess levy capacity. The Town has achieved this through several years of conservative fiscal management, strong stewardship, and a lot of hard work. At the same time, controlled budget growth has allowed for the provision of increased government services for Town residents. The Finance Committee continuously evaluates the Town's ability to provide these services against residents' ability to pay for the services.

In recent years, the Finance Committee has strived to insure that the Town does not need to tax up to the full level that Proposition 2½, new real estate growth, and other revenue increases would allow, nor have we supported utilizing any excess levy capacity. The Finance Committee believes in protecting high quality core services, but also maintains that future annual budgets need to be sustainable. The need to continue to seek non-residential taxation sources of revenue to offset residential tax increases is important. Although the preservation of quality Town Services is of paramount importance, year-over-year cost growth rates in the town budget must be controlled to minimize future residential tax increases.

At the Annual Town Meeting in May of 2018, the operating budget for FY'19 (July 2018-June 2019) was approved at \$47.8M, for an increase of \$1.9M, or 4.2% more than the final adopted FY'18 budgeted amount of \$45.9M. The \$47.8M budget was funded via \$34.8M of real estate taxes, \$6.8M of state aid, \$4.2M of local receipts such as automobile excise taxes and ambulance billings, and \$2M of other. The \$47.8M of budgeted expenses included \$24.1M for schools, \$6.1M for public safety including fire and police, \$5.8M for employee benefits including medical insurance, \$2.9M for general government, \$2.5M for debt service, and \$2.0M for public works.

In addition to the above "Town" operating budget, Town Meeting also approved FY'19 operating budgets of \$3.7M and \$1.9M, respectively, for the Wastewater and Water Enterprise Funds. These budgets are funded by wastewater and water fees paid by customers of the respective services.

Finally, Town Meeting also approved capital expenditures of \$429K for FY'19, including the annual new ambulance lease payment of \$133K, school fire alarm and telephone system replacements at \$111K, a new police vehicle for \$50K, and a cardboard compactor for \$37K.

The Finance Committee will continue to work with the Town Administration in seeking opportunities to gain efficiencies and control costs while providing the highest level of government services within affordable parameters. We will continue to recommend conservative financial management and control practices that we believe contribute to the ongoing financial well being of the Town and its' residents. We thank all of the boards, committees, department heads, and local officials for working with us throughout the year as we attempted to assist in assuring stable financial conditions for the Town and residents now and into the future.



## **Minutes of Town Meetings and Elections**

Town Meetings held on:

May 05, 2018

May 10, 2018

May 17, 2018

May 23, 2018

November 13, 2018

Elections held on:

April 28, 2018



Commonwealth of Massachusetts  
Town of Kingston

Annual Town Meeting Minutes  
Saturday, May 5, 2018; Session #1

Call to order at 9:13 a.m., there being 102 voters checked in Moderator Janet Wallace opened the 2018 Annual Town Meeting, Session # 1. The Moderator noted the Warrant has been properly posted and waived the reading of the Warrant Ms. Wallace then reviewed the rules and regulations regarding behavior and participation according to Town Meeting Times.

Tellers Paul Armstrong, Paul Basler and David Pepe were sworn in to service.

The following poll workers performed attendance checking and door monitor functions.

Maureen E. Twohig	Priscilla W. Brackett
Diane L. Hunt	Janet H. Holmes
Janet E. Torrey	Hannah M. Creed
Christine M. Chipman	Mary L. Hayes
Joanne Guilfooy	Anita Cigliano
Jane Corr	Fran Hamilton
Melissa A. Moquin	

Assistant Town Clerk Diane M. Poirier and Janna M. Morrissey Assistant to the Town Clerk supervised the check in and out.

Ms. Wallace requested that Mr. Carl Pike, 6 year Army Reservist and member of the Finance Committee to come forward and lead the Pledge of Allegiance. She then held a moment of silence for deceased Residents and Employees of the Town of Kingston.

Mr. John Creed then requested to address the Meeting and made the following resolution;

**Move;** That the Town Moderator send a letter to Mr. Kevin Donovan, thanking him for his service as Interim Town Administrator. I further ask that this motion be part of the meeting's permanent record. Called and seconded the motion passed Unanimously.

On the opening motion the following non-residents were approved to address the membership during the Town Meeting;

Jason Talerman	Kate Feodoroff
Jason Silva	Matt Darsch
Tina Calisto Betti	Meredith Rafiki
Mary Guiney	Carol McCoy
Robert Downey	Sia Stewart
Larry Winokur	Virginia Davis
Mark Gladstone	Michael Kmito
Paula Rossi-Clapp	Brad McKenzie
Gloria Mitchell	Thomas Bott

and further that all articles read in order as appear in warrant.

**\*\*On the Motion and seconded from the floor the Vote on the Opening Motion was approved\*\*.**

#### ***ARTICLE 1***

To hear and act upon the reports of the several Town Officers, Boards and Committees, or take any other action relative thereto.

#### **MOTION FOR ARTICLE 1**

Majority Vote: No Quorum Required

Motion By: Kathleen LaNatra

**Move:** That the Town accept the reports of the various Town Officers, Boards and Committees as presented in the Annual Town Report.

***Board of Selectmen-5-0-0 Favorable***

**\*\*On the Motion and a second from the floor the Article passed with a Unanimous Voice Vote.\*\***

#### ***ARTICLE 2***

To see if the Town will vote to appropriate and transfer from available funds in the treasury a sum of money to supplement the FY 2018 appropriations and revenue sources for the operation of the Town of Kingston, or take any other action relative thereto.

#### **MOTION FOR ARTICLE 2**

Majority Vote: Quorum 100

Motion By: Elaine Fiore

**Move:** That the Town appropriate the sum of \$ 410,617.58, to supplement the appropriations to the FY 2018 Operating Budgets to the following accounts, and to meet this appropriation the sum of \$346,541.58 be transferred from the unexpended appropriations authorized by the accounts as listed below and transfer \$ 64,076.00 from Free Cash and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets:

**FROM**

**TO**

**FROM  
UNSPENT SPECIAL ARTICLES**

	Article No.	Description	Account
Balance Available			
ATM 5/23/17	20	Wage & Personnel Increases	01122-78067
		\$ 1,718.48	
STM 4/11/15	6	Property Evaluation	01141-78125
		\$ 18,649.36	
ATM 4/11/15	29	Server/Rack	01210-78140
		\$ 630.37	
ATM 2016	3	K-9 Gear	01210-78152
		\$ 115.54	
ATM 2016	31	Cruisers	01210-78154
		\$ 155.87	
ATM 2016	31	K-9 Vehicle	01210-78155
		\$ 342.65	
ATM 5/17	31	Police Defibrillator	01210-78166
		\$ 1,121.10	
ATM 2016	31	Smith Lane Generator	01220-78155
		\$ 20,813.60	
ATM 5/23/17	31	Yr 1 Lease 2 Amb.	01220-78165
		\$ 456.59	
ATM 2016	31	Generator at Barn	01422-78155
		\$ 22,047.90	
ATM 5/17	31	645 HD-d Compactor	01433-78164
		\$ 23,810.00	

ATM 2016	16	Wastewater Plant Expansion	01440-78151
		\$ 15,000.00	
ATM 4/2/11	4	Septic Loan Admin	01510-78073
		\$ 5,218.45	
ATM 2016	31	Sidewalk Awning	01541-78154
		\$ 2,560.00	
ATM 4/12	16	Conn Library to Sewer	01610-78095
		\$ <u>7,210.28</u>	

**Sub-Total**

**\$119,850.19**

**FROM UNSPENT GF BUDGETS**

Vocational Education	01350-57700
\$ 49,000.00	
Accountant Personnel	01135-51114
\$ 18,000.00	
Veterans Benefits	01543-57772
\$ 55,000.00	
Selectmen-Accounting Audit	01122-52301
\$ 15,000.00	

**Free Cash**

**\$ 64,076.00**

**Sub-Total**

**\$201,076.00**

**Total Unspent Article as noted above**

**\$119,850.19**

**Total Unspent GF Budgets as noted above**

**\$201,076.00**

**TOTAL**

**\$320,926.19**

**TO**

Planning-Wage & Personnel	01175-51112
\$ 2,745.19	
Legal Services	01151-52312
\$ 82,000.00	
Fire Department Training	01220-52319

\$ 16,000.00

Snow and Ice Expenses	01423-54538
-----------------------	-------------

\$198,300.00

Insurance	01945-57747
\$ 11,356.00	
IT GIS Mapping	01155-52304
<u>\$ 10,525.00</u>	
<b>TOTAL</b>	
<b>\$320,926.19</b>	

***Board of Selectmen-5-0-0 Favorable***  
***Finance Committee-5-0-0 Favorable***

**Description: This article allocates funding to supplement FY 18 appropriations.**

BOS Chairwoman Elaine Fiore addressed the article explaining that shortfall from current calendar year offset by available funds not expended from previous town meetings. On request Ms. MacKinnon reviewed the Free Cash Balance, the criteria of stability and the sufficient amount currently held at \$2.3 million.

There were questions and debate regarding several issues including legal fees, use of free cash, contracts and wages, and vocational programs at SLRHS. Ms. Fiore stated that the Board of Selectmen takes legal fees seriously but did not have a breakdown available for presentation by request.

**\*\* On a motion and second from the floor, the Motion on Article 2 carries with a majority voice vote.\*\***

**ARTICLE 3**

To see if the Town will vote to raise and appropriate, transfer from available funds, in the treasury or borrow a sum of money to be expended to defray Town charges for Fiscal Year 2019, or take any other action relative thereto.

**MOTION FOR ARTICLE 3**

Majority Vote: Quorum 100  
Motion By: Mary MacKinnon

**Move:** That the Town appropriate the sum of \$ 47,455,387.00 be appropriated to be expended for the operating budgets for the fiscal year

beginning July 1, 2018, for Personal Services and for Expenses as printed in a document entitled "**Town of Kingston: FY 2019 Summary Budget and Capital Plan**" ( *by friendly amendment*), and to meet such appropriation that the sum of \$ 46,779,321.00 be raised and appropriated, the sum of \$ 326,392.00 be transferred from Water Enterprise Revenue, the sum of \$ 278,472.00 be transferred from Waste Water Enterprise Revenue, the sum of \$ 71,202.00 be transferred from the Septic Loan Fund Balance.

***Board of Selectmen-5-0-0 Favorable***

***Finance Committee-5-0-0 Favorable***

**Description: This is the general operating budget for the Town which can be found in a separate booklet.**

Ms MacKinnon, Chairwoman of the Finance Committee addressed the audience and presented her State of the Town Address and a balanced budget. She mentioned that Kingston is in a strong fiscal position and continues to have a AA+ rating from Standard and Poors Rating Agency. She also noted that the budget was evenly split between Town Operations and Education Funding. There was lengthy discussion and debate including paid consultant positions, legal fees, and increase in salaries. She also noted that the average tax bill in Kingston for a single family home was \$6,279. Kingston's tax rate is in the top 1/3 throughout the State. Kingston taxpayers pay more than \$500 average than other Plymouth County communities and \$36 more than the State average.

There was a motion to amend by Ms Susan Boyer of the Planning Board as follows;

**Move:** To move \$21,486 to Planning Board expenses to accommodate access to transition services.

The Motion drew debate surrounding hiring previous employees for consultant services.

**On the motion, a hand count was taken and the motion to amend failed on a 51 to 92 vote.**

Discussion pertaining to the article continued and included a great deal of debate on special education. Ms Joy Blackwood addressed Special Education, the mandates by the state and impact to the general day budget if amended.

School Committee Member Eric Crone stated " Cuts have been crucial to the budget and have come at the cost of programs.

There was a motion to amend the Special Education Budget Line Item by John Michael Fontes

**Move:** to amend the Special Education line item from \$5,716,513 to \$5,333,801.

Ms. Joy Blackwood, Superintendent of Schools and Ms. Mary MacKinnon addressed the ramifications.

**The Motion to Amend failed on a Voice Vote.**

Town Clerk Paul Gallagher requested to address the audience and Assistant Town Clerk Diane Poirier assumed the taking of minutes. Mr. Gallagher reminded the audience of the countless hours to set the budget and to just arbitrarily cut line items can have severe impact in other sections of the budget including General Day.

There was additional discussion about Non Town Net Metering.

**\*\* The Motion on Article 3 passed and a call for reconsideration by John Creed failed with a unanimous No. \*\***

#### ***ARTICLE 4***

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to be expended pursuant to General Laws chapter 44, section 53F ½ for expenditures of the Water Department, including those for the operation and maintenance, debt service, asset depreciation, costs, engineering services and capital costs, or take any other action relative thereto.

#### ***MOTION FOR ARTICLE 4***

Majority Vote: Quorum 100

Motion By: Robert Kostka

**Move:** That the Town appropriate the sum of \$ 1,589,642.00 be appropriated to operate the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Water Department; and to meet such appropriation \$ 1,589,642.00 to come from water enterprise revenue:

Personal Services	\$ 547,663
Expenses	522,150
Debt Service	<u>519,829</u>
Total	\$ 1,589,642

***Board of Selectmen –5-0-0 Favorable  
Finance Committee- 5-0-0 Favorable***

**Description: This article is the general operating budget for the Water Department to be expended from the Water Enterprise Fund.**

Mr. Kostka explained it was the Water Department Budget for the year and with no debate...

**\*\* The Motion on Article 4 Passed Unanimously on a Voice Vote \*\***

#### **ARTICLE 5**

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to be expended by the Water Commissioners for the following capital projects; tank painting, replacement of water mains along Main Street and to stabilize the pump station, or take any other action relative thereto.

#### **MOTION FOR ARTICLE 5**

Majority Vote: Quorum 100

Motion By: Robert Kostka

**Move:** That the Town appropriate the sum of \$ 506,000, to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following capital expenditures and savings of the Water Department; and to meet such appropriation to transfer the sum of \$ 506,000 from water surplus revenue;

1. Tank Painting

\$ 300,000

2. Stabilize the Millgate Pump Station

206,000

And, further to transfer the sum of \$ 300,000 from Water Department Surplus Revenue to the Water Department Stabilization Account established under Article 14 of the 2017 Annual Town Meeting.

*Board of Selectmen, Finance Committee, and Capital Planning Unanimously recommended Favorable Action.*

**Description: This article is to fund the capital projects of the Water Department from the Water Department Surplus Revenue.**

*Mr Kostka stated that the projects would be funded with Surplus Revenue established by saving to dismiss borrowing costs. He also noted that the Millgate Station has been sinking and plans are for stabilization.*

**\*\*On a unanimous voice vote the Motion on Article 5 passed\*\*.**

#### **ARTICLE 6**

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to be expended pursuant to Massachusetts General Laws, chapter 44, section 53 ½ for expenditures of the Sewer Department, including those for the operation and maintenance, debt service, betterment receipts, asset depreciation, costs, engineering services and capital costs, or take any other action relative thereto.

#### **MOTION FOR ARTICLE 6**

Majority Vote: Quorum 100

Motion By: Peter Cobb

The Finance Committee recommends that the sum of \$ 3,668,851.00 be appropriated to operate the Sewer Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Sewer Department; and to meet such appropriation \$ 1,012,596.00 to come from waste water enterprise revenues, \$ 100,000.00 from Wastewater Surplus Revenue, \$ 915,311.00 to come from Sewer Betterments, \$ 1,128,927 to be transferred from the Massachusetts Water Pollution Abatement Trust, \$ 233,545.00 come from the tax levy and \$

278,472.00 to be appropriated in the general fund and funded from waste water enterprise revenues:

**Move:** That the Town appropriate the sum of \$ 3,390,379.00 be appropriated to operate the Sewer Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Sewer Department; and to meet such appropriation \$ 1,012,596.00 to come from wastewater enterprise revenue, \$ 100,000.00 to come from Wastewater Surplus Revenue \$ 915,311.00 to come from Sewer Betterments, \$ 1,128,927.00 from the Massachusetts Water Pollution Abatement Trust and \$ 233,545.00 to from the tax levy.

Personal Services	\$ 429,944.00
Expenses	\$ 682,630.00
Debt Service	\$ 2,277,805.00
<b>Total</b>	<b>\$ 3,390,379.00</b>

***Board of Selectmen-4-0-1 Favorable  
Finance Committee-5-0-0 Favorable***

**Description: This article is to fund the Sewer Department operating budget from the Sewer Department Enterprise Fund.**

On a second by Mr. Thomas O'Brien, limited discussion followed. Mr. John Michael Fontes questioned the 1/3rd from the tax levy and it was explained it was part of the original agreement when Sewer was adopted.

**\*\* On a Unanimous Voice Vote the Motion for Article 6 Passed \*\***

#### **ARTICLE 7**

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money to be expended by the Board of Sewer Commissioners for certain equipment for the Sewer Department, or take any other action relative thereto.

#### **MOTION FOR ARTICLE 7**

Majority Vote: Quorum 100  
Motion By: Peter Cobb

**Move:** That the Town appropriate the sum of \$ 188,914.27 from Surplus Wastewater Revenue to be used for equipment, analysis, design and upgrades needed to satisfy the Wastewater Groundwater Discharge Renewal Permit and any unforeseen expenses; and that the Board of Sewer Commissioners be authorized to take action to carry out these expenditures.

***Board of Selectmen-4-0-1 Favorable  
Finance Committee-5-0-0 Favorable***

**Description: This article is to fund the capital expenses of the Sewer Department from the Sewer Department Enterprise Fund.**

With a second from the floor Mr. Cobb explained that funds received from Septic Haulers discharging to the plant goes towards maintenance and permits.

**\*\* On a Unanimous Voice Vote the Motion on Article 7 passed. \*\***

### ***ARTICLE 8***

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to be expended pursuant to Massachusetts General Laws, chapter 44, section 53F ½ for partial costs associated with the generation of electricity under the Town's Power Purchase Agreements to be expended by the Board of Selectmen, in accordance with the provisions of Chapter 80 of the Acts of 2012, or take any other action relative thereto.

#### ***MOTION FOR ARTICLE 8***

Majority Vote: Quorum 100

Motion By: Tammy Murray

**Move:** That the Finance Committee recommends that the sum of \$ 500,000 be appropriated to the Renewable Energy Enterprise Fund for partial costs associated with the generation of electricity under the Town's Power Purchase Agreements to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F½ by the Board of Selectmen; and to meet such appropriation the sum of

\$500,000 to come from the energy Net Metering Tariffs with any funds remaining to be transferred to the General Fund pursuant to the authority granted by the enabling legislation.

FY 2019 RENEWABLE ENERGY ENTERPRISE FUND

REVENUE	Net Metering Tariffs from Eversource for
Generation of Electricity	\$ 500,000
Wind Turbine	\$ -0-
Solar PV	\$ -0-
Lease Agreements	\$ -0-
Revenue Total	\$ 500,000

EXPENSES

Power Purchase Agreements Payments	
To Developers	\$ 500,000
Wind Turbine	\$ -0-
Solar PV	\$ -0-
Other ( <i>Note: Town Energy use funded in Department Utility Budgets not in this Enterprise Fund</i> )	
Expenses Total	\$ 500,000
Net Surplus	\$ -0-

***Board of Selectmen-5-0-0 Favorable  
Finance Committee-6-0-0 Favorable***

**Description: This article is to fund the Renewable Energy Enterprise Fund. Funds will be appropriated from Eversource (NSTAR) reimbursements received for FY 2019 to pay the wind and solar developers, via the Town’s purchasing agreements (PPAs), for all power generated from the renewable energy projects located on the Town’s capped landfill that is sold back to Eversource (NSTAR) aka “The Grid”.**

There was brief discussion regarding the share and revenue for the Town from KWI and process for payment of Revenue back to Kingston. The Town, by contract, remits entire generation fees from Eversource to KWI who in turn remits the Towns share. KWI has not remitted in some time and the

Town is now in Litigation. As we are in litigation with KWI we cannot open up any renegotiations to adjust the process for payment. .

**\*\* The Motion on Article 8 Passed \*\***

**ARTICLE 9**

To see if the Town will vote to set the salaries of elected officers, effective July 1, 2018; and to effect those salaries, to raise and appropriate a sum of money therefore; and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or take any other action relative thereto.

**MOTION FOR ARTICLE 9**

Majority Vote: Quorum 100

Motion By: Carl Pike

**Move:** That the salaries for elected officials be set as of July 1, 2018, as follows;

Elected Official	Stipend (included in FY19 operating budget)
Moderator	\$100
Chairman, Board of Selectmen	\$1,000
Other Selectmen, Each	\$800
Chairman, Board of Health	\$1,000
Other Health Board Members, Each	\$800
Chairman, Board of Assessors	\$1,000
Other Board of Assessors, Each	\$800
Chairman, Water Commissioners	\$1,000
Other Water Commissioners, Each	\$800
Chairman, Planning Board	\$1,000
Other Planning Board Members, Each	\$800
Chairman, Sewer Commission	\$1,000
Other Sewer Commissioners, Each	\$800

<b>Elected Official</b>	<b>FY18 Budget</b>	<b>FY19 Recommended</b>	<b>Elected Officials Article</b>
Collector	\$68,705.00	\$70,766.00	\$2,061.00
Treasurer (increase to FT)	\$68,705.00	\$70,766.00	2,061.00
Town Clerk	\$66,221.00	\$68,208.00	1,987.00
	\$ 203,631.00	\$209,740.00	<b>\$ 6,109.00</b>

And further, the sum of \$ 6,109.00 to be raised and appropriated for said salaries; and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

***Board of Selectmen-No vote***  
***Finance Committee-4-2-0 Favorable***

**Description: This article is to annually set the salaries and stipends for the various elected officials of the Town.**

Assistant Town Clerk Diane Poirier assumed the Clerks responsibilities as it pertained to Mr Gallagher's salary. With a second from the floor, Mr. Pike defined the article and reported the basis for a 3% raise for elected officials, supported by the Finance Committee. Mr. Daniel Harlow, newly elected Assessor refused his stipend but was informed he would need to turn it back.

There was a motion by Caroline Wilson to amend the salaries of the Tax Collector, Town Treasurer and Town Clerk to be each paid \$75,494 annually.

**After considerable debate the motion to amend did not carry with 45 in favor and 64 opposed.**

**\*\* The original motion on Article 9 carried on a majority voice vote. \*\***

Upon completion of Article 9 Mary MacKinnon made a Motion to Adjourn which failed on a 48 in favor and 61 opposed hand count. The Moderator suggested a break instead.

The Meeting reconvened at 2:02pm and a Motion followed by Ms. Pine DuBois.

**Move:** to reconsider Article 1, the Opening Motion .

with a 2nd, Ms DuBois requested we allow this so that Article 16 can be considered when the essential presenters are available to attend.

**The motion to reconsider carried with a Majority Voice Vote.**

The next motion by Ms. DuBois was amended with assistance from the Moderator to;

**Move:** To amend the opening motion to take Article 16 out of order and to be heard on May 17th or the last day of Town Meeting.

A request for a count of the quorum was ruled out of order and subsequently withdrawn. A motion by Elaine Fiore to Adjourn was also ruled out of order.

**After brief discussion the Motion to Amend carries Unanimously**

Ms. Fiore then moved to adjourn until May 10, 2017, 7:00pm at KIS

**\*\*The Motion to Adjourn carried with a Majority Voice Vote.\*\***

**Respectfully submitted,**

Paul M. Gallagher  
Town Clerk



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF KINGSTON

Annual Town Meeting Minutes  
Thursday, May 10, 2018, 7:00 pm Adjourned Session #2

Moderator Janet Wallace called the Adjourned Session of Annual Town Meeting to order at 7: 12 pm having 102 voters in attendance. The Moderator waived the reading of the Warrant and reviewed the rules and regulations regarding behavior and participation. In the absence of the Town Clerk, the Moderator acknowledged the Assistant Town Clerk, Diane M. Poirier will be taking minutes for tonight's meeting. Also in Superintendent Joy Blackwood's absence, Principal Paula Bartosiak was granted the Moderator's prerogative to speak.

Tellers Paul Armstrong, Paul Basler and David Pepe were sworn in to service.

The following poll workers performed voter check in and door monitor functions.

Maureen E. Twohig	Priscilla W. Brackett	Mary L. Hayes
Janet H. Holmes	Diane L. Hunt	Hannah M. Creed
Christine M. Chipman	Janet E. Torrey	Anita Scigliano
Jane C. Corr	Joanne Guilfooy	Melissa A. Moquin

Janna M. Morrissey, Assistant to the Town Clerk supervised.

The Moderator opened the meeting leading with the Pledge of Allegiance. Thereafter she recognized Tammy Murray, Selectwoman and former Chair of the Wage and Personnel, to address the audience prior to the first scheduled Article #10.

Ms. Murray made the following motions:

**Move:** To reconsider the amended opening motion of session #1.

Ms. Murray stated that new figures had been presented by the Treasurer, Ken Stevens and the Wage and Personnel would like to review the numbers prior to the presentation of the article.

**\*\* The Motion to reconsider carried unanimously. \*\***

**On the second motion;**

**Move:** To amended the opening motion to allow Article 10 to be taken out of order and be postponed to adjourned session ATM May 17, 2018.

Having opened and amended the Opening Motion and with limited debate the Reconsideration was voted.

**\*\* The Motion to move Article 10 out of order and scheduled for the 17th carried unanimously.**

**ARTICLE 10**

To see if the Town will vote to amend the Wage & Personnel By-Law, including the classification and compensation Schedules A, B, and C, contained therein, as printed in a document entitled, "Proposed Town of Kingston Wage & Personnel By-Law with FY 2019 Compensation Schedules"; and to raise and appropriate or transfer from available funds in the treasury such sums as must be expended to effect such adjustments; and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or take any other action relative thereto.

**MOTION FOR ARTICLE 10**

**- Postponed to May 17, 2018 by Motion to Move (above)**

Majority Vote: Quorum 100

Motion By: Tammy Murray

**Move:** That the Town amend the Wage and Personnel By-Law, including the classification and compensation schedules A, B and C contained therein, as printed in a document entitled "Proposed Town of Kingston Wage and Personnel By-Law with 2019 Compensation Schedules;" and that the sum of \$ 48,179 be appropriated for this purpose; and to meet this appropriation, the sum of \$ 33,243 be raised and appropriated, the sum of \$ 8,677 be appropriated from Water Revenue, the sum of \$ be appropriated from Waste Water Revenue, and the sum of \$ 133 be appropriated from the Community Preservation Fund estimated revenue accounts to fund such amendments; and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

***Board of Selectmen-5-0-0 Favorable  
Finance Committee-0-4-1 Unfavorable***

**Description:** This article provides for the classification and FY 2019 compensation schedules of municipal employees who are not covered by a collective bargaining agreement or employment contract. Please visit the Town's web site to view the current by-law.

**\*\*The Article was Postponed until May 17, 2018\*\***

**ARTICLE 11**

To see if the Town will vote to accept the recommendations of the Trustees of the Elizabeth B. Sampson Memorial Fund to appropriate a sum of money from the income of said fund to be expended for the purposes the Trustees recommend, or take any other action relative thereto.

**MOTION FOR ARTICLE 11**

Majority Vote: Quorum 100

Motion By: Kenneth Stevens

**Move:** That the sum of \$ 24,750 be appropriated for Sampson Fund expenditures in Fiscal Year 2019 and to meet this appropriation the sum of \$ 22,470.47 be appropriated from the Elizabeth B. Sampson Memorial Fund; and \$ 2,279.53 be appropriated from the unexpended balances of the following prior year appropriations from the Sampson Fund:

Article 5 of 2015 ATM	\$ 541.00
Article 4 of the 2016 ATM	\$ 875.25
Article 5 of the 2017 ATM	<u>\$ 863.28</u>
Total	\$ 2,279.53

And further, that the expenditures be under the supervision of the departments or organizations and for the purposes and in the amounts as follows;

<u>ORGANIZATION/DEPARTMENT</u>	<u>PURPOSE</u>	<u>RECOMMENDED AMOUNT</u>
Fire Department	Christmas Luminaries	\$ 2,500.00
Kingston Business Association	Waterfront Festival-Police/EMT	\$ 2,000.00
Police Department	National Night Out	\$ 5,700.00
Recreation Department	Gray's Beach Movies	\$ 5,000.00
Conservation Commission	Engineering Muliken's Landing	\$ 6,200.00
Board of Selectmen	Memorial Day Parade	\$ 2,750.00
Agricultural Commission	Right to Farm Signage	<u>\$ 600.00</u>
	Totals	
	\$ 24,750.00	

*Board of Selectmen-5-0-0 Favorable  
Finance Committee-6-0-0 Favorable*

**Description:** This article appropriates the interest earned from the Elizabeth B. Sampson Trust Fund for various projects recommended by the Trustees for FY 2019. Town Meeting can only approve or disapprove of the recommendations of the Trustees and cannot amend or substitute.

**\*\*With minimal debate and questions regarding Muliken's Landing, the Motion on Article 11 carried with a majority voice vote.\*\***

#### **ARTICLE 12**

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to the Stabilization Fund for Capital Projects or take any other action relative thereto.

#### **MOTION FOR ARTICLE 12**

Majority Vote: Quorum 100  
Motion By: Mary MacKinnon

**Move:** That the Town transfer from Free Cash the sum of \$ 513,366.00 to the Stabilization Fund for Capital Projects; said sum to be comprised of \$ 313,366.00 being equal to the amount of funds generated by the meals tax and an additional \$ 200,000.00 as recommended.

*Board of Selectmen-5-0-0 Favorable  
Finance Committee-6-0-0 Favorable*

**Description:** This article would appropriate funds as recommended by the Finance Committee from Free Cash to the Stabilization Fund for Capital Projects. The 2011 ATM passed an article imposing a local meals excise tax rate of 0.75%. As agreed, the revenue from this tax would then be voted into a Stabilization Fund for Capital Projects along with any additional amounts recommended by the Finance Committee to continue the Town's investment in capital projects and rolling stock.

**\*\*The motion had no debate and the article carried with a majority voice vote.\*\***

**ARTICLE 13**

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to be expended for the capital equipment and capital projects for the various Town departments and to trade or dispose of any used equipment of those departments in the best interest of the Town, or take any other action relative thereto.

**MOTION FOR ARTICLE 13**

Motion to Divide: Majority

Projects funded from Capital Stabilization: 2/3 Vote

Motion by: Capital Planning Committee – Andrew Risio

**Move:** That the sum of \$429,063.00 be appropriated for the following capital expenditures and to meet this appropriation the sum of \$429,063.00 be transferred from the Capital Projects Stabilization Fund, said expenditures to be under the direction of the departments named below.

<b>Project</b>	<b>Description</b>	<b>Department</b>	<b>Recommendation</b>
1	\$50,000.00 for the purpose of purchasing one (1) Ford SUV Patrol Car	Police	Board of Selectmen – Finance Committee – Capital Plan Committee – 5-0-0
2	\$35,000.00 to repair and replace gutters and fascia for the Adams Center	Facility	Board of Selectmen – Finance Committee – Capital Plan Committee – 5-0-0
3	\$25,140.00 for the purpose of refurbishing a Pump Engine.	Fire	Board of Selectmen – Finance Committee – Capital Plan Committee – 5-0-0
4	\$132,465.00 to pay for the second full year of the three (3) year lease for the two (2) ambulances approved and purchased two year ago under lease to own.	Fire	Board of Selectmen – Finance Committee – Capital Plan Committee – 5-0-0
5	\$25,663.00 to purchase nine (9) portable radios	Fire	Board of Selectmen – Finance Committee – Capital Plan Committee – 5-0-0

Project	Description	Department	Recommendation
6	\$12,770.00 to purchase two (2) new video laryngoscopes	Fire	Board of Selectmen – Finance Committee – Capital Plan Committee – 4-1-0
7	\$36,675.00 to purchase one (1) replacement Cardboard Compactor with two (2) containers.	Solid Waste	Board of Selectmen – Finance Committee – Capital Plan Committee – 5-0-0
8	\$62,000.00 to replace the Fire Alarm System in Kingston Elementary School and Kingston Intermediate School.	KES/KIS	Board of Selectmen – Finance Committee – Capital Plan Committee – 5-0-0
9	\$49,350.00 to replace the Phone System in the Kingston Elementary School.	KES/KIS	Board of Selectmen – Finance Committee – Capital Plan Committee – 5-0-0

***Board of Selectmen 5-0-0 Favorable  
Finance Committee-5-0-0 Favorable***

**Description:** The Capital Planning Committee will report on its recommendations for various capital equipment for Fiscal Year 2019.

**The Board of Selectmen recommended favorable action. The Finance Committee recommended favorable action. The Capital Planning Committee noted that their vote on Item # 7 should be 5-0-0, favorable.**

**\*\*With limited debate and a few questions, with 105 in favor and 13 opposed, the motion carried.\*\***

**ARTICLE 14**

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to be expended for the purchase or lease of equipment and for projects of the various Town departments; and to trade or dispose of any used equipment of those departments in the best interest of the Town, or take any other action relative thereto.

**MOTION FOR ARTICLE 14**

Majority Vote or otherwise as noted: Quorum 2/3rds

Motion By: Carl Pike, Finance Commission

**Move:** That the sum of \$ 125,300 be appropriated for the following equipment expenditures and to meet this appropriation the sum of \$ 95,300.00 be transferred from Free Cash and the lease payment of \$ 30,000 for radios to be appropriated from the KEMA Grant to be under the supervision of the departments or organizations and for the purposes and in the amounts as follows;

<b>Department</b>	<b>Description</b>	<b>Amount</b>
Adams Center	Materials for Archival Center	\$ 1,000.00
Adams Center	Event Support Services	\$ 5,000.00
Adams Center	Event Liability Insurance	\$ 1,800.00
Facilities	Surge Protection	\$ 6,000.00
Facilities	COA Grease Traps	\$ 5,000.00
Facilities	Safety Guard Rails/Opachiniski	\$ 3,000.00
Facilities	6 Rain Garden Maint/Fields	\$ 6,000.00
IT	Surv Cameras/Highway Town H	\$ 1,000.00
Library	Furniture	\$ 9,000.00
Facilities	Painting Various Town Bldgs	\$ 7,500.00
Fire	Lease Radios from KEMA Grant	\$ 30,000.00 ** KEMA GRANT
Schools	KIS/KES One Time Equipment	\$ 50,000.00

***Board of Selectmen-5-0-0 Favorable  
Finance Committee-5-0-0 Favorable***

**Description:** This article is to fund equipment purchases not contained in the various budgets.

Fire Chief Mark Douglass explained the Entergy grant for communication systems.

One time technology costs of \$50,000 for KES/KIS were reviewed by Jeanne Colman. There were several questions answered regarding specific line items. A Motion to amend was made by John Michael Fontes to strike the \$9,000 Library furniture. Spirited discussion followed.

**\*\*Motion to amend the article did not carry.\*\***

**\*\*William Martin moved the question. The motion carried.\*\***

**\*\*Motion to approve Article 14 carried with a two thirds voice vote.\*\***

#### **ARTICLE 15**

To see if the Town will vote to authorize the approval of limits on expenditures from each revolving fund, established pursuant to Massachusetts General Laws, chapter 44, section 53E ½ as follows; or take any other action relative thereto.

FUND	Approved Total Expenditures
Recreation Programs	\$ 305,000.00
Inspectional Services	\$ 75,000.00
Senior Center Programs	\$ 50,000.00

**MOTION FOR ARTICLE 15**

Majority Vote: No Quorum Required  
 Motion By: Joshua Warren, Board of Selectmen

**Move:** To ratify and adopt the revolving funds bylaw as approved by Town Meeting under Article 2 of 2017 Annual Town Meeting as printed in the handout available at Town Meeting:

And further authorize limits on expenditures for various revolving funds, as printed in the Warrant.

***Board of Selectmen-5-0-0 Favorable  
 Finance Committee-6-0-0 Favorable***

**Description: This article is for the annual authorization of approved total expenditures from each revolving fund.**

This is to correct a procedural error from last year. Town counsel provided the hand out.

**\*\*Motion carried with a majority voice vote.\*\***

**ARTICLE 16**

To see if the Town will vote to hear and act upon the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation budget and to appropriate from the Community Preservation Fund estimated revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2019; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources and community housing purposes, as well as a sum of money to be placed in the FY 2019 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects as recommended by the Community Preservation Committee, as follows; to hire a consultant to complete the Kingston Affordable Housing Plan and for the purchase by

the Jones River Landing Environmental Heritage Center of the Stephen Drew Heritage House, located at 51 Landing Road, Kingston, or take any other action relative thereto.

**MOTION FOR ARTICLE 16 - Postponed to June 17, 2018**

Majority Vote: Quorum 100

Motion By: Craig Dalton

**Move:** That the Town appropriate and reserve from Fiscal Year 2019 Community Preservation Fund annual revenue amounts, the amounts recommended by the Community Preservation Committee for Open Space Reserve, Historic Resources Reserve, Community Housing Reserve, administrative expenses, as follows:

Reserve:

Open Space	\$ 27,820.00
Historic Preservation	\$ 27,820.00
Community Housing	\$ <u>27,820.00</u>
Total	\$ 83,460.00

Appropriate:

Administrative Expenses	
Personal Services	\$ 6,630.00
Expenses	\$ <u>6,370.00</u>
Total	\$ 13,000.00

Total-Reserve and Expenses \$ 96,460.00

**Move:** that the Town appropriate \$ 25,000.00 from the Community Preservation Act Community Housing Reserve Fund for a consultant to update and complete the Kingston Affordable Housing Plan. Said project to be under the supervision of the Kingston Planning Board and Town Planner. All expenses subject to final review and approval by the Community Preservation Committee prior to submittal for payment.

**Move:** that the Town appropriate \$ 125,000 to assist in the purchase of the Stephen Drew House c. 1760, located at 51 Landing Road, Kingston, Massachusetts by the Jones River Landing Environmental Heritage Center (JRLEHC) for the Study of the Marine Environmental and Related Ecosystem as presented to Town Meeting and recommended by the Community Preservation Committee, and to meet this appropriation the sum of \$ 76,706.16 be transferred from the Undesignated Community Preservation Fund balance, and \$ 48,293.84 from the Community Preservation Act Historic Preservation Fund balance. Said project to be under the supervision of the Jones River Landing Environmental Heritage Center Board of Directors. Said appropriations shall include a requirement that the Board of Selectmen shall either accept, or in the alternative, grant to a qualifying third party, a historic preservation restriction on said parcel of land meeting the requirements of MGL c. 44B, s. 132 and MGL c. 184 as may be deemed appropriate. All transferred funds shall be subject to a signed Grant Agreement "Town of Kingston, Massachusetts Community Preservation Act Grant Agreement for Stephen Drew Heritage House Purchase" among the Jones River Landing Environmental Heritage Center Board of Directors, the Kingston Board of Selectmen and the Kingston Community Preservation Committee, that further describes required practices, conditions and expectation of the use of the funds.

***Board of Selectmen-No Vote***

***Finance Committee-5-0-0 Favorable as to CPA Budget***

***Finance Committee- 0-5-0 Unfavorable as to Affordable Housing Plan***

***Finance Committee- 0-5-0 Unfavorable as to purchase of Drew House***

**Description:** This article appropriates and reserve from the Community Preservation Fund, the amounts of at least 10% of each year's Community Preservation Fund revenues to each of three categories as noted above and the remaining revenue is deposited in the Community Preservation Fund Undesignated fund balance. Additionally, this article provides for the administrative expenses of the Committee and to appropriate funding to update the Affordable Housing Plan and funding towards the purchase of the historic Stephen Drew House at 51 Landing Road.

Postponed to May 17<sup>th</sup> from the May 5<sup>th</sup> session.

**ARTICLE 17**

To see if the Town will vote to accept the provisions of Massachusetts General Laws, chapter 40, section 13E permitting the School District to establish a Kingston Elementary/Kingston Intermediate Special Education Reserve Fund, or take any other action relative thereto.

**MOTION FOR ARTICLE 17**

Majority Vote: No Quorum Required  
Motion By: Jeff Keating, Finance Committee

**Move:** That the Town accept the provisions of Massachusetts General Laws, Chapter 40, Section 13E permitting the School District to establish a Kingston Elementary/Kingston Intermediate Special Education Reserve Fund.

**Board of Selectmen-5-0-0**  
**Finance Committee-0-5-0 Unfavorable**

**Description:** This article would allow the Kingston School Committee to institute a Reserve Fund for Special Education for the Kingston Elementary and Kingston Intermediate Schools.

Considerable discussion followed regarding Special Education costs. The reserve fund could not exceed \$250,000 or 2% of the net school budget.

**\*\*Elaine Fiore moved the question. The motion carried. \*\***

**\*\*The Motion to approve Article 17 carried with 97 in Favor and 45 Opposed.\*\***

**ARTICLE 18**

To see if the Town will vote to authorize the Silver Lake Regional School District to appropriate District Excess and Deficiency funds for the following capital projects; removal of lights /poles on Serrico Field, replacement of flow box at the District Waste Water Treatment Plant and repair of storm drains on District property, or take any other action relative thereto.

**MOTION FOR ARTICLE 18**

Majority Vote: Quorum 100  
Motion By: Elaine Fiore, Board of Selectmen

**Move:** That the Town authorize the Silver Lake Regional School District to appropriate and expend a sum of \$ 50,000 from FY 18 District Excess and Deficiency funds for the following capital projects; removal of lights/poles on Serrico Field, replacement of flow box at the District Wastewater Treatment Plant and repair of storm drains on District Property.

**Board of Selectmen-5-0-0**  
**Finance Committee-4-0-0 Favorable**

**Description: This article would authorize the Silver Lake Regional School District Committee to expend current District funds for certain capital projects as noted above.**

There was minimal debate. Elaine Fiore addressed the article in the absence of Supt. Joy Blackwood.

**\*\* With minimal debate the Motion on Article 18 carried on a majority voice vote.\*\***

#### **ARTICLE 19**

To see if the Town will vote to accept the street known as Fairway Drive as shown on the plans prepared by Grady Consulting, LLC entitled "Plan of Land, Fairway Drive, Kingston, MA" dated August 17, 2016 and "Roadway As Built Plan, Fairway Drive Homeowners Association, Fairway Drive, Kingston, MA" dated November 26, 2014, and to authorize the Board of Selectmen to accept a gift of drainage easements, or fee simple ownership of the land identified in the plan and accompanying material or take any other action relative thereto. (PETITION)

#### **MOTION FOR ARTICLE 19**

Two Thirds Vote: No Quorum Required  
Motion By: Petitioner: Richard Landry, 70 Fairway Drive

**Move:** That the Town accept the street known as Fairway Drive as shown on plans prepared by Grady Consulting LLC entitled "Plan of Land, Fairway Drive, Kingston, MA" dated August 17, 2016 and "Roadway As Built Plan Fairway Drive Homeowners Association, Fairway Drive, Kingston, MA" dated November 26, 2014, and further that the Board of Selectmen be authorized to accept a gift of drainage easements or fee simple ownership of the land identified in the plan and accompanying material.

**Planning Board voted Unfavorable Action.  
Selectmen voted to lay-out the roadway at its meeting on April 3, 2018.  
Board of Selectmen-0-5-0 Unfavorable**

**Description: This article is by Petition from the residents of Fairway Drive and asks that Fairway Drive be accepted as an accepted town street.**

Mr. Landry presented , stating the homeowners association is petitioning to have the town accept Fairway Drive. Much discussion followed. Planning Board Chairman Thomas Bouchard noted that this project did not fall under Sub-Division regulations, which, if it had, would have required engineering studies with peer reviews. 40B developments are exempt from those regulations.

This article requires a two thirds vote. Moderator Janet Wallace swore in Marilyn Kozodoy to replace Supt. of Streets, Trees and Parks Paul Basler for this count.

**\*\*The motion did not carry with 58 in Favor and 85 Opposed.\*\***

#### **ARTICLE 20**

To see if the Town will vote to amend the General By-Laws Chapter 5, entitled **LICENSING AND REGULATIONS OF BUSINESS** Article 4. **Local Licenses and Permits; Denial, Revocation or Suspension for Failure to Pay Municipal Taxes or Charges**, Section 5-4-1 by deleting the words **"for not less than a twelve month period,"** in the seventh sentence, or take any other action relative thereto.

**MOTION FOR ARTICLE 20**

**Article suspended until May 17, for legal review**

Majority Vote: No Quorum Required  
Motion By: Tax Collector, Caroline Gavigan

**Move:** That the Town amend the General By-Laws Chapter 5, entitled **LICENSING AND REGULATIONS OF BUSINESS** Article 4. **Local Licenses and Permits; Denial, Revocation or Suspension for Failure to Pay Municipal Taxes or Charges**, Section 5-4-1 by deleting the words **“for not less than a twelve month period”** in the seventh sentence.

**Board of Selectmen-5-0-0**  
**Finance Committee-4-0-0 Favorable**

**Description:** This article tightens the Bylaw by prohibiting the issuance of any permit for any individual or business who owes the Town any money.

There was general discussion and a question if the General By Law, Chapter 5 LICENSING AND REGULATIONS OF BUSINESS, applied to individuals as well as businesses.

The Moderator Janet Wallace suspended this article until May 17<sup>th</sup> so that Town Counsel may review it.

**ARTICLE 21**

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to the Other Post Employment Benefits (OPEB) Health Insurance Liability Trust Fund account or take any other action relative thereto.

**MOTION FOR ARTICLE 21**

Majority Vote: Quorum 100  
Motion By: Mary MacKinnon

**Move:** That the Town transfer from Free Cash the sum of \$ 100,000.00 to the Other Post Employment Benefits (OPEB) Health Insurance Liability Trust Fund account.

**Board of Selectmen-5-0-0**  
**Finance Committee-5-0-0 Favorable**

**Description:** This fund was established at the 2010 Annual Town Meeting. The Governmental Accounting Standards Bureau (GASB) established GASB 45 in July 2004. GASB 45 is an accounting and financial reporting provision requiring governmental; employers to measure and report liabilities associated with other than pension postemployment benefits (OPEB). This does not apply to private employers. GASB 45 was implemented because of the growing concern over the potential magnitude of government employer obligations for post-employment benefits. The Town is required to conduct bi-annual actuarial reviews of retired benefits. While the Town currently is at a pay-as-you-go status, GASB 45 recommends that the funds accrue in the period of an active employee rather than the future cash flow/liability at retirement.

Ms. McKinnon described to transfer to Reserve Fund to cover future costs of Retirees.

**\*\*The Motion carried with a majority voice vote.\*\***

**ARTICLE 22**

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury or borrow a sum of money to the Stabilization Fund or take any other action relative thereto.

**MOTION FOR ARTICLE 22**

Majority Vote: Quorum 100  
Motion By: Carl Pike, Finance Committee

**Move:** That the Town transfer from Free Cash the sum of \$ 100,000.00 to the Stabilization Fund.

**Board of Selectmen-5-0-0  
Finance Committee-5-0-0 Favorable**

**Description:** This article serves to transfer a sum of money from Free Cash into the Stabilization Fund. As of December 31, 2017 the balance in the Stabilization Fund was \$ 2.3M. The Town's financial policies have set a funding target of 7% of adjusted omnibus budget which equals an estimated

**\$ 2.8M for FY 19. The Town has exceeded its minimum policy guideline of 5% and with this contribution will reach 6% funding ratio.**

Mr. Pike reviewed the article and its annual intention to increase our Stabilization Fund to our target of 7% of budget.

**\*\*The Motion carried with a majority voice vote. \*\***

**ARTICLE 23**

To see if the Town will vote to appropriate a sum of money to be expended in anticipation of the reimbursement authorized for the State's share of the cost of work to be done under the provisions of Chapter 90 of the General Laws for Fiscal Year 2019, or take any other action relative thereto.

**MOTION FOR ARTICLE 23**

Majority Vote: Quorum 100  
Motion By: Sandra McFarlane, Board of Selectmen

**Move:** That the Town accept and expend Chapter 90 funds, so called for Fiscal Year 2019.

**Board of Selectmen-5-0-0  
Finance Committee-6-0-0 Favorable**

**Description:** This is the annual article to appropriate the funds received from the State's share under Chapter 90 of the Massachusetts General Laws to be used for infrastructure improvements and repairs.

Ms. McFarlane explained the funds are for local aid in building and maintaining infrastructure. There was very limited debate.

**\*\*The Motion carried with a majority voice vote.\*\***

**ARTICLE 25**

To see if the Town will vote to amend the Zoning Map of the Town of Kingston by extending the “1021 Kingston’s Place Smart Growth District, Mixed-Use Live-Work (MULW) Sub-District and Mixed-Use Residential -Commercial (MURC) Sub Districts” onto Map 74 Lot 7 and Lot 9-1 currently owned by the Massachusetts Bay Transportation Authority (MBTA) as shown in the Planning Board Report for 2018 Annual Town Meeting, or take any other action relative thereto.

**MOTION FOR ARTICLE 25**

Majority Vote: No Quorum Required  
Motion By: Thomas Bouchard, Planning Board

Move: That the Town amend the Zoning Map by extending the “1021 Kingston’s Place Smart Growth District, Mixed-Use Live-Work (MULW) Sub-District and Mixed-Use Residential Commercial (MURC) Sub Districts” onto Map 74, Lot 7 and Lot 9-1 currently owned by the Massachusetts Bay Transportation Authority (MBTA) as shown in the Planning Board Report for the 2018 Annual Town Meeting.

***Board of Selectmen-0-5-0 Unfavorable  
Finance Committee-6-0-0 Favorable***

**Description: This article will amend the Zoning Bylaws to extend the Smart Growth Planning District to the property owned by the Massachusetts Bay Transportation Authority.**

The Planning Board vote was in favor of this article. This article would extend 40R mixed use zoning and allow by right building of up to 300 units. It was suggested that the MBTA may install a solar farm. There was considerable discussion regarding additional development on adjacent lands. Currently there is no plan in place for consideration.

**The Motion did not carry with a majority voice vote in opposition.**

**ARTICLE 26**

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund the Agreement By and Between the Town of Kingston and the International Association of Fire Fighters, Local 2337, for FY 17 and FY 18, or take any other action relative thereto.

**MOTION FOR ARTICLE 26**

Majority Vote: Quorum 100  
Motion By:  
**NO MOTION**

**ARTICLE 27**

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund the Agreement By and Between the Town of Kingston and the Kingston Police

Patrolmen's Union for FY 17 and FY 18, or take any other action relative thereto.

**MOTION FOR ARTICLE 27**

Majority Vote: Quorum 100

Motion By:

**NO MOTION**

**A quorum count was called for from the floor.**

**The Moderator called the count. There were 101 voters in attendance.**

**Motion made by Elaine Fiore to adjourn until May 17, 2018 at 7:00pm.**

**With 67 in favor and 28 opposed, Town Meeting adjourned at 10:16pm.**

\*\*\*\*\*

*Respectfully submitted,*

*Diane Poirier*

*Assistant Town Clerk*

*Edited after review of the video; Paul M. Gallagher, Town Clerk*



Commonwealth of Massachusetts  
Town of Kingston

Annual Town Meeting Minutes  
Wednesday, May 17, 2018; Session #3

Janet Wallace, Town Moderator announced that the third session of Annual Town Meeting would open at 7:05pm there being 102 people checked in satisfying quorum. Tellers had been sworn, the warrant having been properly posted she waived the reading of the warrant. After the Pledge of Allegiance the Moderator reviewed the rules and regulations of Town Meeting and that the body runs according to "Town Meeting Times"

The Moderator opened the meeting and announced that we would review articles previously postponed or rescheduled for tonight's meeting, including Articles 10, 16, 24 and 28.

The following Poll Workers attended the check in desks and recorded the voters registered to participate.

**PRECINCT 1**

Jane C. Corr  
Helen Claire Soares

**PRECINCT 3**

Priscilla W. Brackett  
Mary L. Hayes

**PRECINCT 2**

Diane L. Hunt  
Christine M. Chipman

**PRECINCT 4**

Hannah M. Creed  
Janet H. Holmes

**Tellers**

Paul L. Armstrong  
Paul F. Basler  
David E. Pepe

**Doorkeepers**

Patricia Tucker  
Lorraine M. Carlson

Diane Poirier, Assistant Clerk supervised the check in and poll workers along with Janna Morrissey, Assistant to the Town Clerk. Ms. Poirier also stood by to assume the Clerk's duties if necessary.

The Moderator then began reviewing the order in which articles would be heard, after suspending several from previous sessions.

Beginning with Article 20 which had been suspended on May 10th to allow for Town Counsel review after questions had arisen regarding what Regulation of "Business" represented, - does it include individual residents or just business.

**ARTICLE 20**

To see if the Town will vote to amend the General By-Laws Chapter 5, entitled **LICENSING AND REGULATIONS OF BUSINESS** Article 4. **Local Licenses and Permits; Denial, Revocation or Suspension for Failure to Pay Municipal Taxes or Charges**, Section 5-4-1 by deleting the words "for not less than a twelve month period," in the seventh sentence, or take any other action relative thereto.

**MOTION FOR ARTICLE 20**

Majority Vote: No Quorum Required

Motion By: Tax Collector

Move: That the Town amend the General By-Laws Chapter 5, entitled **LICENSING AND REGULATIONS OF BUSINESS** Article 4. **Local Licenses and Permits; Denial, Revocation or Suspension for Failure to Pay Municipal Taxes or Charges**, Section 5-4-1 by deleting the words "for not less than a twelve month period" in the seventh sentence.

**Board of Selectmen-5-0-0 Favorable**  
**Finance Committee-4-0-0 Favorable**

**Description: This article tightens the Bylaw by prohibiting the issuance of any permit for any individual or business who owes the Town any money.**

The article had already been moved, so the debate began immediately after a statement by Kate Feodoroff regarding the issues. The Motion does not alter statutory provisions so it pertains to anyone paying taxes in the Town of Kingstom - business or otherwise.

Town Treasurer Ken Stevens stated that it is an attempt to keep properties out of tax title, and personal and professional properties can be added to the list, so if an individual has a delinquency on his personal property and/or business property both would be affected.

With minimal opposition;

**\*\* The Motion on Article 20 from May 10th carried\*\***

The Moderator then recognized Selectwoman and former Chair of the Wage & Personnel Committee, Tammy Murray to make the Motion on Article 10 that had been tabled at the May 10th meeting to gather more information and present new figures to present to the body.

2nded by Elaine Fiore, Ms Murray began;

**ARTICLE 10**

To see if the Town will vote to amend the Wage & Personnel By-Law, including the classification and compensation Schedules A. B. and C. contained therein, as printed in a document entitled, "Proposed Town of Kingston Wage & Personnel By-Law with FY 2019 Compensation Schedules"; and to raise and appropriate or transfer from available funds in the treasury such sums as must be expended to effect such adjustments; and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or take any other action relative thereto.

**MOTION FOR ARTICLE 10**

Majority Vote: Quorum 100

Motion By: Tammy Murray

**Move:** That the Town amend the Wage and Personnel By-Law, including the classification and compensation schedules A, B and C contained therein, as printed in a document entitled "Proposed Town of Kingston Wage and Personnel By-Law with 2019 Compensation Schedules;" and that the sum of \$ 105,660.00 be appropriated for this purpose; and to meet this appropriation, the sum of \$ 90,724.00 be raised and appropriated, the sum of \$ 8,677.00 be appropriated from Water Revenue, the sum of \$6,126.00 be appropriated from Waste Water Revenue, and the sum of \$ 133.00 be appropriated from the Community Preservation Fund estimated revenue accounts to fund such amendments; and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

***Board of Selectmen-5-0-0 Favorable  
Finance Committee-0-4-1 Unfavorable***

**Description:** This article provides for the classification and FY 2019 compensation schedules of municipal employees who are not covered by a collective bargaining agreement or employment contract. Please visit the Town's web site to view the current by-law.

Ms. Murray began with a description of the reclassification that had been originated by the Compensation and Job Description Study that had been voted on at a previous Town Meeting. The Consultant hired completed the study and this was an attempt to bring salaries to a competitive rate. The difference between what would have naturally occurred on the wage scale amounted to 63 thousand odd in increased funding. with the adjustment from the Study and additional \$41, 703 would be required. Therefore \$105 thousand odd was requested in the motion.

There was very spirited debate from there. There was discussion and disagreement on reasons for the increase, the current method of annual pay increases, the study itself and costs associated with the new calculations.

Mr Peter Boncek motioned to make an amendment to allow for a 3% increase only for all employees. That motion was ruled out of order by the Moderator. Thomas Calter, Sandra McFarlane and Jeff Keating all made statements pertaining to retention of employees and the reasoning behind many recent departures. Continued discussion ensued and comments and questions were heard from Daniel Harlow, John Michael Fontes and Susan Woodworth. Ms Woodworth made a statement which pertained to her years of service and contribution and spoke on behalf of the wage increases.

Mr David Fuller made a motion and it was seconded from the floor to MOVE THE QUESTION. With minimal opposition the motion to call the question carries with minimal opposition.

On the main motion a voice count was un-declarable by the Moderator and a Hand Count showed a 113 in Favor and 79 opposed to the main motion.

**\*\*Article 10 therefore carried with a majority vote.\*\***

**ARTICLE 16**

To see if the Town will vote to hear and act upon the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation budget and to appropriate from the Community Preservation Fund estimated revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2019; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources and community housing purposes, as well as a sum of money to be placed in the FY 2019 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects as recommended by the Community Preservation Committee, as follows; to hire a consultant to complete the Kingston Affordable Housing Plan and for the purchase by the Jones River Landing Environmental Heritage Center of the Stephen Drew Heritage House, located at 51 Landing Road, Kingston, or take any other action relative thereto.

**MOTION FOR ARTICLE 16**

Majority Vote: Quorum 100

Motion By: Craig Dalton

**Description: This article appropriates and reserve from the Community Preservation Fund, the amounts of at least 10% of each year's Community Preservation Fund revenues to each of three categories as noted above and the remaining revenue is deposited in the Community Preservation Fund Undesignated fund balance. Additionally, this article provides for the administrative expenses of the Committee and to appropriate funding to update the Affordable Housing Plan and funding towards the purchase of the historic Stephen Drew House at 51 Landing Road.**

*The Moderator declared that the following Article would be heard in 3 separate motions:*

**Motion # 1**

**Move:** That the Town appropriate and reserve from Fiscal Year 2019 Community Preservation Fund annual revenue amounts, the amounts recommended by the Community Preservation Committee for Open Space Reserve, Historical Resources Reserve, Community Housing Reserve, administrative expenses, as follows:

Reserve:

Open Space	\$ 27,820.00
Historic Preservation	\$ 27,820.00
Community Housing	\$ <u>27,820.00</u>
Total	\$ 83,460.00

Appropriate:

Administrative Expenses	
Personal Services	\$ 6,630.00
Expenses	\$ <u>6,370.00</u>
Total	\$ 13,000.00

Total-Reserve and Expenses      \$ 96,460.00

Mr. Dalton informed the body that this is the annual requirement of the Act, that requires a minimum 105 of funds available must be separated into the allowable buckets and the Act allows for 5% administrative costs.

**\*\*On a voice vote the Motion on the 1st section of Article 16 carried with a Majority Voice Vote\*\***

\*\*

**Motion # 2**

**Move:** that the Town appropriate \$ 25,000.00 from the Community Preservation Act Community Housing Reserve Fund for a consultant to update and complete the Kingston Affordable Housing Plan. Said project to be under the supervision of the Kingston Planning Board and Town Planner. All expenses subject to final review and approval by the Community Preservation Committee prior to submittal for payment.

There was considerable debate to follow on Motion #2, as it pertained to previous funding last year in an article so this would be duplicating the funding. The plan does expire every 5 years and an updated Housing Plan must be renewed. After debate, it was understood that the claim funds had already been raised the vote was taken.

Mr. Peter Boncek moved the question and on a hand count, there being 99 in favor and 89 opposed;

**\*\*The motion on the second section of Article 16 carried.\*\*\*\***

**Motion # 3**

**Move:** that the Town appropriate \$ 125,000 to assist in the purchase of the Stephen Drew House c. 1760, located at 51 Landing Road, Kingston, Massachusetts by the Jones River Landing Environmental Heritage Center (JRLEHC) for the Study of the Marine Environmental and Related Ecosystem as presented to Town Meeting and recommended by the Community Preservation Committee, and to meet this appropriation the sum of \$ 76,706.16 be transferred from the Undesignated Community Preservation Fund balance, and \$ 48,293.84 from the Community Preservation Act Historic Preservation Fund balance. Said project to be under the supervision of the Jones River Landing Environmental Heritage Center Board of Directors. Said appropriations shall include a requirement that the Board of Selectmen shall either accept, or in the alternative, grant to a qualifying third party, a historic preservation restriction on said parcel of land meeting the requirements of MGL c. 44B, s. ~~132~~ 12 and MGL c. 184 as may be deemed appropriate. All transferred funds shall be subject to a signed Grant Agreement "Town of Kingston, Massachusetts Community Preservation Act Grant Agreement for Stephen Drew Heritage House Purchase" among the Jones River Landing Environmental Heritage Center Board of Directors, the Kingston Board of Selectmen and the Kingston Community Preservation Committee, that further describes required practices, conditions and expectation of the use of the funds.

***Finance Committee-5-0-0 Favorable as to CPA Budget***

***Finance Committee- 0-5-0 Unfavorable as to Affordable Housing Plan***

***Finance Committee- 0-5-0 Unfavorable as to purchase of Drew House***

Mr. Brack, a consultant, presented a slide show and history about the property. He also read a letter from Ms. Marjorie LaPlante, who was raised and owns the property. Ms. LaPlante is ill and unable to attend. There was then a spirited debate on the question to purchase, the Towns benefits, public/private financing, an historic preservation restriction and ultimate ownership of

the property. The Town is currently owed back taxes which would be recouped in this deal. The Town is being asked to participate in the funding of the property by the Jones River Landing Environmental Heritage Center who is purchasing the property.

There were additional questions about the assessed value, the increase in asset net worth of the JRLEHC, and public funds being utilized to fund a private entity.

The Town's share would guarantee a preservation restriction, safeguarding legacy and history of the area.

Ms. Pine DuBois, Director of the Center addressed the body and said the property would be utilized for housing for college students working on Master and Doctorate degrees while contributing to the science and knowledge of the river and its benefits to the region.

**With a second from the floor and minimal opposition; a motion by Jeff Keating to move the question carried on a majority voice vote.**

On a hand count by the Moderator, there being 130 in favor and 62 opposed;

**\*\*The Motion on section #3 of the original motion on Article 16 carries with a majority in favor.\*\***

**A motion to reconsider by Craig Dalton of section 3 in Article 16 failed on a Majority Voice Vote.**

To see if the Town will vote to amend the Town of Kingston General Bylaws to amend Chapter 6, Public Peace and Safety to add a new Article 7, Marijuana, which would prohibit public consumption of marijuana and all types of recreational Marijuana Establishments as defined in G.L. c. 94G §1 including marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business in the Town of Kingston, as printed in the warrant.

After consultation between the Moderator and Town Counsel, the Moderator separated the Article into two separate sections to address the General By-Law portion and the Zoning BY-Law portion.

#### **Section # 1**

#### ***MOTION FOR ARTICLE 24***

Majority Vote on General By-Law: No Quorum Required  
2/3<sup>rd</sup> Vote on Zoning By-Law: Quorum 100  
Motion By: Sandra MacFarlane

**Move:** That the Town amend the Town of Kingston General Bylaws to amend Chapter 6, Public Peace and Safety to add a new Article 7, Marijuana, which would prohibit public consumption of marijuana and all types of recreational Marijuana Establishments as defined in G.L. c. 94G §1 including marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business in the Town of Kingston, as printed in the warrant.

## Article 7 - Marijuana

6-7-1. Public Consumption Forbidden No person shall smoke, ingest or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in G.L. c. 94G, 1, as amended) while in or upon any public: street, sidewalk, way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, building, school house, school grounds, cemetery, parking lot or any area owned by or under the control of the Town; or in or upon any bus or other passenger conveyance operated by a common carrier, or in any place accessible to the public.

6-7-2. Recreational Marijuana Establishments Prohibited Consistent with G.L. c. 94G, § 3(a)(2), "marijuana establishments" as defined in G.L. c. 94G, § 1, as may be amended from time to time, shall be prohibited within the Town of Kingston.

6-7-3. Enforcement This By-law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to Massachusetts General Laws Chapter 40, section 21, as amended, or by noncriminal disposition pursuant to Massachusetts General Laws Chapter 40, section 21D, as amended, by the Board of Selectmen, the Town Administrator, or their duly authorized agents, or any police officer.

6-7-4. Penalty The fine for violation of this By-law shall be \$300.00 for each offense.

Ms. MacFarlane stated that the motion bans public consumption and business associated.

Mr David Fuller requested that this article be moved to the following session as it is late in the night and the child care has ended. The Moderator denied the request as the Motion had already been moved. Mr Fuller then made a Motion to Move the Question which was also denied.

Mr Robert Kostka addressed the body and suggested that we spent time discussing lack of revenue and the benefits and taxes that could be collected and the legitimacy over time. He favored moving on the article.

Mr Peter Boncek then addressed the body and made the following amendment and debated for regulation.

**Move:** To amend Motion of Article 24 by adding to Article 7, 6-7-1 - "public:" before the list in first sentence. (This would allow for clarification)

**\*\* The motion to amend passed with minimal opposition\*\***

Mr. Dennis Randall, 39 Winter St, was next and made the following amendment to reflect precisely what we have on bylaws for alcohol consumption.

**Move:** To amend Article 7 by removing 6-7-1, 6-7-2, 6-7-3 and 6-7-4 and replacing with

*Article 7 - Marijuana*

*No Person shall consume any marijuana product or tetrahydrocannabinol, as defined in MGL Chapter 94G section 1 as amended, while: (a) in or upon any public way, or any way to which the public has a right of access, or any place to which members of the public have access as invitees*

*or licensees, or any municipal property, without consent of the Board of Selectmen or (b) while in or upon private land, building, structure or place without consent of the owner or person in control thereof. Any person violating this by-law shall upon conviction be fined not more than fifty dollars (\$50.00) for each offense.*

The Moderator then called for the vote on Motion to Amend, eliminating proposed 6-7-1, 6-7-2, 6-7-3 and 6-7-4 as written in the warrant and replacing with the Amendment presented by Mr Randall to mirror the by-law on alcohol consumption in public.

**\*\* The motion to amend the first section of Article 24 (the General By-Law portion) carried on a majority vote there being 117 in favor and 38 opposed\*\***

There had been considerable debate and concern for the wording of the article and how it relates to Medical Marijuana and recourse for those certified by prescription. There was confusion regarding the elimination of the original article and the proposed change by the Motion but the Moderator and Town Counsel addressed the issues.

On a Motion to Move the Question by Mary O'Donnell;

**\*\*The Motion to Move the Question carried on a majority Voice Vote.\*\***

On the First Section of Article 24, post amendment;

**\*\*The Motion to Approve the General By-Laws as amended on a unanimous Voice Vote.\*\***

Janet Wallace, the Moderator then recognized Ms. Sandra MacFarlane of the board of Selectmen to present the 2nd section of the Article pertaining to Zoning.

Move: and further to Amend the Zoning By-Laws as written. ~ On a friendly amendment the Moderator suggested and it was accepted ;

**MOVE:** That the Town approve the Zoning By-Laws as printed in the warrant.

## **Section # 2**

### **MARIJUANA PROHIBITED ~ ZONING BYLAW**

To see if the Town will vote to amend the Town of Kingston Zoning Bylaws by amending Section 4.0. Use Regulations, to add a new subsection 4.2.4.4., Marijuana Establishments, which would prohibit all types of recreational Marijuana Establishments as defined in G.L. c. 94G § 1 including marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business in the Town of Kingston, or take any other action relative thereto, as follows:

4.2.4.4. Marijuana establishments as defined in G.L. c. 94G, § 1, as may be amended from time to time.

There was discussion pertaining to the description of Marijuana Facilities. The Moderator expressed that the listing of facilities is as defined in Mass General Laws 95G ss 1.

On a Motion to move the question by Robert Kostka;

**\*\*The Motion to Move the Question carried on a majority Voice Vote.\*\***

On the second section of Article 24 pertaining to the Zoning By-laws:

**\*\* The Motion of Section Two, on a hand count, requiring 2/3rds majority, there being 90 in favor and 79 opposed the motion failed. \*\***

**\*\*Motions to reconsider Section 1 by Dennis Randall and a motion to reconsider Section 2 by Peter Boncek of Article 24 failed\*\***

\*\*\*\*\*

**\*\* A Motion to Adjourn to May 23rd by Peter Boncek failed on a count 56 in favor and 97 opposed.\*\***

There was a brief recess called by the Moderator and the session continued at 10:35pm.

***From Session #3, May 17 after continuance from Session # 2***

**ARTICLE 28**

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury borrow or otherwise provide a sum of money to exercise the Town’s options under the provision of G.L. c. 61, and authorize the Board of Selectmen to purchase a parcel of land from Virginia Davis consisting of 32.95 acres, more or less, according to a Plan recorded as Plan No. 335 of 1999 in the Plymouth County Registry of Deeds at Book 16181, Page 42, provided however that any such purchase shall be: (1) subject to an affirmative vote following a public hearing as required under G.L. c. 61, s. 8 ; (2) subject to an appraisal that confirms the purchase price as being the approximate value of the property; and (3) subject to customary contingencies, including an inspectional contingency, in a duly negotiated purchase and sale agreement, and further that the Selectmen shall be authorized to execute any and all instruments necessary to effectuate such purchase and accept any and all gifts to offset the purchase price, or take any other action relative thereto.

**MOTION FOR ARTICLE 28**

2/3<sup>rd</sup> Vote: Quorum 100  
Motion By: Joshua Warren

Move: That the Town appropriate \$ 725,000 to exercise the Town’s options under the provision of G.L. c. 61, and authorize the Board of Selectmen to purchase a parcel of land consisting of 32.95 acres, more or less, according to a Plan recorded as Plan No. 335 of 1999 in the Plymouth County Registry of Deeds at Book 16181, Page 42, provided however that any such purchase shall be: (1) subject to an affirmative vote following a public hearing as required under G.L. c. 61, s. 8 ; (2) subject to an appraisal that confirms the purchase price as being the approximate value of the property, and with respect to such appraisal to appropriate the additional sum of \$5,000 to fund the same; and (3) subject to customary contingencies, including an inspectional contingency, in a duly negotiated purchase and sale agreement, and further that the Selectmen shall be authorized to: (1) assign such right to purchase to another municipal entity in Kingston or a qualified non-profit conservation organization, as permitted under G.L. c. 61; and (3) execute any and all instruments necessary to effectuate such purchase and accept any and all gifts to offset the purchase price; and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$ 725,000 in accordance with the provisions of G.L. c. 44, ss

7 and 8, or pursuant to any other enabling authority. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

***Board of Selectmen-  
Finance Committee-  
Capital Planning Committee--3-2-0 Favorable***

**Description: This article will allow the Town to purchase 32.95 acres of land that abuts the Sewer Plant and can be used for leaching fields and open space.**

Elaine Fiore, Chairman of the Board of Selectmen then addressed the body as it pertained to its location, abutters, potential development by private developers and increased taxes through development. The Town has a right of first refusal and the funding would be one time only and the borrowing could be offset with Grant money from the Grays Beach Project upon completion.

Tim Dwyer of Indian Pond Estates then stated that his residential proximity is not a consideration and that he supported the protection of open space and virgin forest land. He stated the cost/revenue of a private development was not good.

There was continued discussion pertaining to sewer expansion possibilities, leaching fields, other alternatives for expansion. A question why the funding isn't coming from the Sewer Enterprise Fund. As A member of the Sewer Commission, Elaine Fiore addressed the question. She explained that if the Enterprise Fund was utilized it would be only Sewer Users that would be responsible. She also addressed the question pertaining to the Reserve Fund, stating that it was for capital expenses expected in the future. There is approximately \$1 million dollars currently available.

On a motion by Jean Coleman to call the question;

**\*\*With minimal opposition the motion carried majority voice vote.\*\***

The Moderator then called for the vote requiring 2/3rd Majority.

**\*\* Declared by the Moderator on a 2/3rds Voice Vote the Motion on Article 28 carried.\*\***

**\*\* A Motion to reconsider Article 28 failed.\*\***

A Motion to Adjourn until 7:00pm on May 23, 2018 by Married O'Donnell;

**\*\*The Motion carried on a Majority Voice Vote.\*\***

**Respectfully submitted,**

Paul M. Gallagher  
Town Clerk

Commonwealth of Massachusetts  
Town of Kingston

Annual Town Meeting Minutes  
Wednesday, May 23, 2018; Session #4

The Moderator, Janet Wallace, called for a dissolution vote of Annual Town Meeting, Session 4 for lack of quorum, there having been just over 90 residents checked in. At 7:49 p.m., after waiting 49 minutes from the scheduled opening of the session a vote was taken.

On the Motion by the Moderator to Dissolve the Town Meeting, not to hear the remaining items; there being 49 in favor and 40 opposed, the meeting was dissolved.

\*\* As a Note... the Board of Selectmen, at a subsequent BOS Meeting, voted to post a warrant for Tuesday, June 26 at 7:00p.m.

Respectfully submitted,

Paul M. Gallagher  
Town Clerk