



*Personal Care Attendant Quality  
Home Care Workforce Council  
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**Personal Care Attendant Quality Home Care Workforce Council**

**One Ashburton Place  
Boston, MA 02108**

**Council Meeting – Executive Session**

**Minutes      April 14, 2009      3:05 P.M.      21<sup>st</sup> floor, Room 1**

COUNCIL MEMBERS IN ATTENDANCE	Joe Bellil, Liz Casey, Paul Spooner, Denise Harvey and Joe Tringali
STAFF ATTENDING	Jack Boesen, Michelle Byrd
CHAIR	Jean McGuire
NOTE TAKER	Michelle Byrd
AGENDA SETTING	No issues were added to previously-issued agenda

The executive session began at 3:05 p.m.

Ken Woodland and Peter Bates from the Office of State Auditors provided the council with an overview and outline of the PCA program audit report currently being finalized. The objective of the audit is to obtain understanding of the PCA program; identify program areas that could be improved based on best practices of PCA programs nationwide; and determine whether adequate controls have been established over certain aspects of the PCA program to ensure operations of the program are economical, efficient and effective.

Peter Bates reviewed findings and recommendations found in the report on specific program areas. Council members inquired if there would be opportunity to review the data in greater detail and if they could request further meetings with the audit team to address specific issues before the final report is printed. Ken and Peter assured the council they would make themselves available, but could not guarantee a meeting prior to publication of the audit.

A motion was made to leave executive session and passed unanimously. The council came out of executive session at 4:30 p.m.