

# Town of Lenox, Massachusetts

LISTON  
PARK  
2008



Annual Town Report 2008

[www.townoflenox.com](http://www.townoflenox.com)

On Saturday, August 23, 2008, a dedication ceremony was held to honor Charlie and Carmen Liston and their generous donation of a parcel of land located on Crystal Street in Lenox Dale, now known as Liston Park. The Village Improvement Committee designed flower beds, several benches were purchased, and a picnic table was installed. Residents donated perennials from their gardens to add to the park. Donations were received toward the planting of a small evergreen tree. A granite marker, inscribed with the name Liston Park 2008, commemorates the new public space.

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**ANNUAL TOWN REPORT**  
of the **TOWN OFFICERS**  
of the  
**TOWN OF LENOX**  
Massachusetts



For The Year Ending  
31 December 2008



*In Memoriam*

Alfred Gardino, *New Lenox Fire Company*

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Sam Greenfield, *Kennedy Park Committee*

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John Nugent, *Zoning Board of Appeals, Parks &  
Recreation and Conservation Commission*

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Nellie M. Smith, *Council on Aging*



## TABLE of CONTENTS

Academy Building Trustee Committee .....	60
Ambulance Squad .....	54
Appointed Officials .....	8
Board of Assessors .....	24
Board of Health .....	63
Board of Registrars .....	23
Board of Selectmen .....	16
BRTA Report .....	73
Building Inspector .....	40
Busines Hours of Town Offices .....	6
Committee Application .....	14
Community Center Board .....	70
Conservation Commission .....	64
Cultural Committee .....	69
Department of Public Works .....	47
Finance Committee .....	34
Fire Department .....	51
Gas Inspector .....	44
General Information .....	4
Governmental Structure .....	15
Historical Commission .....	61
Historic District Commission .....	65
Historical Society .....	68
Housing Authority .....	35
Infrastructure Committee/Department of Public Works .....	44
Land Use .....	59
Library Association .....	55
Planning Board .....	66
Plumbing Inspector .....	43
Police Department .....	49
Scholarship Committee .....	74
School Committee .....	77
Collective Bargaining Salary Schedules .....	95
Financial Expenditures .....	93
Personnel .....	96
Superintendent of Schools .....	82
Telephone Directory .....	5
Town Accountant .....	25
Town Clerk .....	22
Town Collector .....	21
Town Manager .....	19
Town Meeting: Annual, May 1, 2008 .....	107
Town Meeting: Special, April 15, 2008 .....	105
Town Officials .....	7
Town Treasurer .....	23
Tree Warden .....	72
Tri-Town Health Department .....	37
Veteran's Agent .....	71
Wiring Inspector .....	43
Youth Drug and Alcohol Committee .....	50
Zoning Board of Appeals .....	66

## GENERAL INFORMATION OF TOWN OF LENOX

### POPULATION:

1776: Fifteen families (required for incorporation)  
1870: 1,965  
2006: 5,717  
2007: 5,807  
2008: 5,801

### SCHOOL POPULATION:

2006: 835  
2007: 816  
2008: 813

### REGISTERED VOTERS:

2006: 3,657  
2007: 3,557  
2008: 3,778

### TAX RATE:

2006-07: \$8.66/Residential: \$11.89 Comm./Ind./Pers. Prop.  
2007-08: \$8.82/Residential: \$12.45 Comm./Ind./Pers. Prop.  
2008-09: \$9.08/Residential: \$12.61 Comm./Ind./Pers. Prop.

### LOCATION:

Center of Town about 1,200 feet of elevation  
Northern Boundary: Pittsfield  
Southern Boundary: Lee & Stockbridge  
Western Boundary: Richmond  
Eastern Boundary: Washington & Lee  
Highway Mileage: State 10.80 miles and Town 50.34 miles and  
2.8 miles of unaccepted roads

### CHURCH DIRECTORY:

#### Roman Catholic:

St. Ann's  
St. Vincent de Paul, Lenox Dale

#### Episcopal:

Trinity  
St. Helena's Chapel, New Lenox

#### Advent Christian:

Hope Church

#### Congregational:

Church-on-the-Hill

#### Methodist:

United Methodist Church of Lenox

# TELEPHONE DIRECTORY OF TOWN SERVICES

## Local Emergency Numbers

### POLICE

Local Department	637-2346
State Police	243-0600

### FIRE DEPARTMENT

To report a fire or an emergency or to request ambulance assistance 911

### EMERGENCY MANAGEMENT DEPARTMENT

637-2346

### DEPARTMENT

### TELEPHONE

Acting Accountant	Angela Cook	637-5501
Animal Control Officer	Cindy Belair	637-2346
Assessors	Cris Roberts	637-5502
Birth,Death,Marriage Certif.	Marie C. Duby	637-5506
Building/Sign Inspector	William Thornton	637-5503
Community Center Game Room		637-4487
Community Center Director	Kim Graham	637-5530
Council on Aging	Susan Holmes	637-5535
Dept. of Public Works	Beth Carroll	637-5525
Dog, Hunting, Fishing Licenses	Marie C. Duby	637-5506
Emergency Management Director	Dan Clifford	637-2347
Fire Dept. Lenox Dale	Station	637-5542
Fire Dept. New Lenox	Station	442-2567
Health Inspector	Peter Kolodziej	243-5540
Highway/Roads	Town Garage	637-5520
Housing Authority	Martha Joyner	637-5585
Land Use	Peggy Ammendola	637-5504
Lenox Town Beach	Beach House	637-2352
Library	Librarian	637-0197
License Board	Selectmen	637-5500
Parks & Recreation	Laura Reber	637-5530
Planner	Mary Albertson	637-5504
Planning Board	Joseph Kellogg	637-5504
Plumbing Inspector	Mark Smith	637-0645
Schools	Lenox Memorial	
	Middle High	637-5560
	Morris Elementary	637-5570
School Superintendent	Marianne Young	637-5550
Selectmen	Mary Ellen Deming	637-5500
Sewer	Town Garage	637-5520
Taxes, Water, Sewer Bills	Diana Kirby	637-5505
Town Manager	Gregory Federspiel	637-5500
Treasurer	Marie C. Duby	637-5506
Trees	Public Works	637-5525
Veterans' Agent	Sean Ward	445-5288
Vital Statistics	Marie C. Duby	637-5506
Voting Regulations	Registrar of Voters	637-5506
Water	Public Works	637-5525
Wire Inspector	Robert Pensivy	448-8311
Zoning Board of Appeals	Peggy Ammendola	637-5504

## **BUSINESS HOURS OF TOWN OFFICES**

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**8:30 am to 4:00 pm**

**COUNCIL ON AGING OFFICE**  
Monday-Friday 9:00 am to 2:00 pm

### **BOARD MEETINGS OF TOWN OFFICIALS**

#### **BOARD OF SELECTMEN**

Every other Wednesday @ 7:00 pm

#### **SCHOOL COMMITTEE**

Alternate Mondays @ 7:00 pm in the Town Hall

#### **BOARD OF ASSESSORS**

As needed basis

#### **BOARD OF HEALTH**

Second Tuesday of each month @ 6:00 pm

#### **HOUSING AUTHORITY**

First Tuesday of each month @ 3:00 pm at the Curtis Complex

#### **PLANNING BOARD**

Second & Fourth Tuesday of each month @ 6:00 pm

#### **ACADEMY BUILDING TRUSTEES**

Second Tuesday of each month @ 2:00 pm at The Academy

#### **COMMUNITY CENTER BOARD**

Third Wednesday of each month @ 7:00 pm at the Community Center

#### **CONSERVATION COMMISSION**

First & Third Thursday of each month @ 7:30 pm

#### **FINANCE COMMITTEE**

First & Third Wednesday of each month @ 7:00 pm

#### **HISTORIC DISTRICT COMMISSION**

First & Third Tuesday of each @ 5:30 pm

#### **HISTORICAL COMMISSION**

Second Monday of each month @ 4:00 pm at The Academy

#### **CULTURAL COUNCIL**

Second Monday of each month @ 7:00 pm

#### **ZONING BOARD OF APPEALS**

First & Third Wednesday of each month @ 7:00 pm

#### **BUILDING/SIGN INSPECTOR**

Every Wednesday 5-7 pm; Every Friday 4-6 pm

## TOWN OFFICIALS

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### MODERATOR

Hugh C. Cowhig Term Expires 2009

### BOARD OF SELECTMEN

Stephen Pavlosky, Chairman Term Expires 2009  
Linda Messana Term Expires 2009  
Roscoe N. Sandlin, Clerk Term Expires 2010  
John J. McNinch Term Expires 2011  
Kim Reopell Flynn Term Expires 2011

### TOWN MANAGER

Gregory T. Federspiel

### ASSISTANT TO TOWN MANAGER

Mary Ellen Deming

### SCHOOL COMMITTEE

Marybeth Frazier Mitts Term Expires 2009  
Shannon Delasco Term Expires 2010  
Don Fitzgerald Term Expires 2011  
Jay Carberry, Chairman Term Expires 2009  
Heidi L. MacLean Term Expires 2009  
Charles Koscher Term Expires 2011  
Arlene Schiff Term Expires 2010

### SUPERINTENDENT OF SCHOOLS

Marianne Young

### DIRECTOR OF BUSINESS SERVICES

Henry C. Maimin

### BOARD OF ASSESSORS

Scott Pignatelli Term Expires 2009  
Vacancy (Kincaid) Term Expires 2010  
Joseph Kellogg Term Expires 2011

### ADMINISTRATIVE ASSESSOR

T. Cristena Roberts

### BOARD OF HEALTH

Robert LaChance Term Expires 2011  
Jean Marie Milne Term Expires 2009  
Andrew Breslin Term Expires 2010

### HEALTH INSPECTOR

Peter Kolodziej

**HOUSING AUTHORITY**

Marjorie Sandlin	Term Expires 2012
Richard F. Kirby	Term Expires 2009
Cynthia Nasman	Term Expires 2011
Marjorie J. Pero	Term Expires 2010
Vacancy (Noyes)	State Appointee

**EXECUTIVE DIRECTOR**

Martha E. Joyner

**PLANNING BOARD**

Kathleen McNulty Vaughan	Term Expires 2012
Joseph Kellogg (unexpired term)	Term Expires 2010
Ken Fowler	Term Expires 2011
Gary Schiff	Term Expires 2013
Stephen Sample	Term Expires 2009

**APPOINTED OFFICIALS**

Boards & Committees

**ACADEMY BUILDING TRUSTEE**

Thomas Bosworth	Victoria Salvatore
Harvey M. Steuerwald	Timothy Face

**ADMINISTRATIVE ALARM BOARD**

Dan Clifford	Kevin Dinan	Steve O'Brien
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**AFFORDABLE HOUSING COMMITTEE**

David Klausmeyer	Theresa Ahrens	Katie McNulty-Vaughan
Roscoe Sandlin	Ellen Jacobsen	Olga Weiss
Jo Anne Magee	Deborah Ferro Burke	

**AMBULANCE SQUAD**

Kate Bailey	Chris Long	Linda Clifford
Gary Freifeld	Kevin Dinan	Brian Schultz
Collette Forbes	Mark Tondel	Louise Lis
Mike Zinchuk		Toni Kenni

**AMERICANS WITH DISABILITIES ACT COMMISSION**

John J. Pignatelli	Robert Wells	William Thornton
Thomas Graham	Eleanor V. Vacchina	

**CABLE ADVISORY COMMITTEE**

Carole Schwimmer	Pamela Chamberlain
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**CAPITAL IMPROVEMENT COMMITTEE**

Jeff Vincent	Chris O'Brien	Charles Koscher
Roy Goldsmith	Mike Sorrentino	Neal Carpenter
Linda Messina/Roscoe Sandlin	Pam Roberts	Mark McKenna
Gregory T. Federspiel, ex-officio		

**COMMISSIONERS OF TRUST FUNDS**

Vacancy (Billetter)	Term Expires 2011
Deborah Ferro Burke	Term Expires 2009
Robert A. Wells	Term Expires 2010

**COMMUNITY CENTER BOARD**

Jim Sorrentino	Term Expires 2011
Carole Schwimmer	Term Expires 2011
Chris Fenton	Term Expires 2010
Penny Carey	Term Expires 2009
Mike Coakley	Term Expires 2010
Vacancy (McNinch)	Term Expires 2009
Frances Sorrentino	Term Expires 2009
Stephen Booth	Term Expires 2010
Shirley Benson	Term Expires 2011

**COMMUNITY CENTER DIRECTOR**

Kim Graham

**YOUTH SERVICES COORDINATOR**

Laura Reber

**SENIOR SERVICES COORDINATOR/OUTREACH COORDINATOR**

Susan Holmes

**CUSTODIAN**

Mike Sullivan

**COMMUNITY PRESERVATION COMMITTEE**

Joseph Kellogg	Joseph Strauch	Marjorie Sandlin
Roscoe Sandlin	Olga Weiss	Frederick Keator
Scott Pignatelli		

**CONSERVATION COMMISSION**

Tim Flanagan	Term Expires 2010
Vincent Ammendola	Term Expires 2009
Rosemarie Fitzgerald-Casey	Term Expires 2009
David F. Lane	Term Expires 2009
Joseph Strauch	Term Expires 2010
Richard L. Ferren	Term Expires 2011
Neal Carpenter, Chairman	Term Expires 2011

**EMERGENCY PLANNING COMMITTEE**

(Central Berkshire Emergency Planning Representatives)

John J. Pignatelli

Stephen O'Brien, Police Chief

Dan Clifford, Fire Chief (Coordinator)

Dan Clifford, Emergency Management Director

Peter J. Kolodziej, Tri-Town Sanitation

Chris Long, Ambulance Squad

Jeff Vincent, Department of Public Works

**FINANCE COMMITTEE**

Robert J. LaChance, Chairman	Term Expires 2011
Ed Lane	Term Expires 2010
Joseph Nejaimé	Term Expires 2009
Peter Spina	Term Expires 2011
Russ Gorman	Term Expires 2010
Eric Nickerson	Term Expires 2010
Pamela Roberts	Term Expires 2009
Tracy Reis	Term Expires 2011
Mark McKenna	Term Expires 2009

**BOARD OF HEALTH OFFICIALS**

Peter J. Kolodziej	Health Inspector
Susan Kaufman	Town Nurse
Marie C. Duby	Recorder
Cindy Belair	Inspector of Animals, Stables
Mark Smith	Plumbing Inspector

**HISTORIC DISTRICT COMMISSION**

Ken Fowler	Term Expires 2011
Jason Berger	Term Expires 2010
Jim Harwood	Term Expires 2011
Elaine Steinert	Term Expires 2009
Katie Vaughan	Term Expires 2010
Vacancy	Alternate
Vacancy	Alternate

**HISTORICAL COMMISSION**

Olga Weiss	Term Expires 2009
Suzanne Pelton	Term Expires 2009
Ellie Geller	Term Expires 2010
Gundula Brattke	Term Expires 2010
Sharon Hughes	Term Expires 2011
James Journey, Jr.	Term Expires 2011

**INFRASTRUCTURE COMMITTEE**

Ed Lane	Hans Fehlmann	Allan Joyner
Robert LaChance	Linda Messana	

**JOHN DRUMMOND KENNEDY PARK RESTORATION COMMITTEE**

Robert M. Coakley, Chairman	Ruth H. Wheeler	Susan McNinch
Luke Martin	Rob Akroyd	Richard C. Houdek
Terry P. Weaver	Joseph H. Nolan	Ray Kirby

**LENOX CULTURAL COUNCIL**

Caitlin Nash	Term Expires 2013
Karen Romeo-Leger	Term Expires 2013
Dierdre Swindlehurst	Term Expires 2011
Kelly Cade	Term Expires 2011
Maureen Hammel	Term Expires 2011

**MINOR TOWN OFFICERS APPOINTED BY MODERATOR**

Charles Liston	Fence Viewer
Don Roy	Field Driver
Jeffrey Vincent	Surveyor of Lumber
Paul Vacchina	Sealer, Weights & Measures
Vacancy (Cristiano)	Sexton
Jeffrey Vincent	Measurer, Wood & Bark
Warren Archey	Tree Warden

**REGISTRAR OF VOTERS**

Marie C. Duby	Term Expires 2009
Richard Billetter	Term Expires 2009
Percival Williams	Term Expires 2011
Martha Stewart	Term Expires 2010

**SCHOLARSHIP COMMITTEE**

Diana Kirby	Thomas Roche	William Parsley
Margaret R. O'Brien	Christopher Ryan	Marianne Young

**YOUTH DRUG & ALCOHOL COMMITTEE**

Stephen O'Brien	John J. Pignatelli	Claudia Trancynger
Sarah Hall	Sally Vincent	Michael Considine
Heidi MacLean, Alternate	Gail Gernat	

**ZONING BOARD OF APPEALS**

Shawn Considine	Term Expires 2009
Pamela Kueber, Chairman	Term Expires 2011
Clifford Snyder	Term Expires 2010
Ned Douglas	Term Expires 2012
Ethan Berg	Term Expires 2013
Vacancy (Brown)	Associate
Jed Hall	Associate
Robert Fuster	Associate
Susan Lyman	Associate

**POLICE DEPARTMENT**

Stephen E. O'Brien, Police Chief	William R. Fuore	
Gary M. Lagarce	Michael Smith	Timothy P. Sheehan
William DeSantis	William C. Colvin	Paul A. Duval
Brian F. Contenta	Sean Ward	

**POLICE SECRETARY**

Florence "Peggy" Ammendola

**FIRE DEPARTMENT OFFICERS**

Fire Chief Daniel Clifford  
Deputy Chief Chris O'Brien  
William Colvin  
John Gaherty  
Captain Steve Omelenchuck  
James Terry  
Robert A. Casucci  
Lieutenant Marc Zamboni  
Jason Miller  
Jacob Pyra  
Jason Saunders

**EMERGENCY MANAGEMENT DIRECTOR, FIRE WARDEN,  
FOREST WARDEN AND INSPECTOR OF FIRE DEPARTMENT**

Daniel Clifford

**FIREFIGHTER/EMT/CUSTODIANS**

Daniel W. Clifford, Fire Coordinator  
Christopher O'Brien, Buildings Coordinator  
Christopher Long, Ambulance Coordinator  
Jason T. Saunders  
Daniel C. Pirett  
Lawrence Morse

**RELIEF FIREFIGHTER/EMT/CUSTODIANS**

Robert Casucci  
Mike Zinchuk  
Crystal Van Deusen  
Marc Zamboni  
Brian Schultz  
Steve Omelenchuck  
Jake Pyra  
Stephen Quinn  
Steve Soldato  
Scott Dupont  
Molly Majchrowski  
Mathew Tyer

**INSPECTOR OF BUILDINGS/SIGN INSPECTOR**

William Thornton

**LOCAL BUILDING INSPECTOR**

Don Fitzgerald

**WIRE INSPECTOR**

Robert J. Pensivy

**PLUMBING/GAS INSPECTOR**

Mark Smith

**VETERANS' AGENT**

Sean Ward

**ANIMAL CONTROL OFFICER**

Cindy Belair  
Timothy Sheehan, Assistant

**CONSTABLE**

Timothy P. Sheehan  
Timothy S. Face (Deputy/Collector)

**BERKSHIRE REGIONAL TRANSIT AUTHORITY REPRESENTATIVE**

L. Scott Laugenour

**BERKSHIRE REGIONAL PLANNING COMMISSION DELEGATE**

Gary Schiff  
Stephen Sample, Alternate

**GOVERNOR OF MASSACHUSETTS**

Deval Patrick

**REPRESENTATIVE IN CONGRESS**

John F. Kerry, Boston

Edward M. Kennedy, Boston

**UNITED STATES REPRESENTATIVE**

John W. Olver Amherst

**REPRESENTATIVE IN GENERAL COURT**

**STATE SENATOR**

Benjamin B. Downing

**STATE REPRESENTATIVE**

Wm. Smitty Pignatelli

**TOWN COUNSEL**

Jeremia Pollard

**TOWN PLANNER**

Mary Albertson

**TOWN COLLECTOR**

Diana Kirby

**TOWN TREASURER/ CLERK**

Marie C. Duby

**ASSISTANT COLLECTOR/TREASURER/ CLERK**

Jenifer Picard

**ACTING TOWN ACCOUNTANT**

Angela Cook

**SUPERINTENDENT OF PUBLIC WORKS**

Jeffrey T. Vincent

**ASSISTANT SUPERINTENDENT OF PUBLIC WORKS**

R. Scott Jarvis

**SECRETARY TO DPW**

Beth Carroll

**DEPARTMENT OF PUBLIC WORKS EMPLOYEES**

Jeff Carpenter

Richard Fuore

Joseph Goetze

Daniel Kirby

Raymond Kirby

Preston Lockenwitz

Paul Mahoney

Michael Spencer

Williams Vickery

Jeff White

# SERVE YOUR COMMUNITY

## Town of Lenox Committee Application

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number/Street P.O. Box City State Zip

Telephone: \_\_\_\_\_  
Home Work (Hours)

What aroused your interest in serving the town?  
\_\_\_\_\_ Newspaper Ad \_\_\_\_\_ Friend \_\_\_\_\_ Legal Notice \_\_\_\_\_ Other

Have you previously served on a Town Committee? \_\_\_\_\_

If so, when? \_\_\_\_\_ Which Committee(s)? \_\_\_\_\_

Work Experience: \_\_\_\_\_

Educational Background: \_\_\_\_\_

What are your community interests? \_\_\_\_\_

Are you available on a year-round basis? \_\_\_\_\_

I believe I could contribute \_\_\_\_\_ hours a month.

I would like to serve Lenox and might be interested in serving on the following Committees. If more than one, please indicate preference, 1, 2, 3, etc.

- |   |                               |
|---|-------------------------------|
| _____ Academy Building Committee            | _____ Kennedy Park Committee  |
| _____ ADA Commission                        | _____ Lenox Cultural Council  |
| _____ Ambulance Squad                       | _____ Parks & Recreation      |
| _____ Americans with Disabilities Act Comm. | _____ Community Center Board  |
| _____ Cable TV Advisory Committee           | _____ Police Department       |
| _____ Capital Improvements Committee        | _____ Special Traffic Officer |
| _____ Conservation Commission               | _____ Registrar of Voters     |
| _____ Council on Aging Committee            | _____ Scholarship Committee   |
| _____ Finance Committee                     | _____ Youth Drug & Alcohol    |
| _____ Historic District Commission          | _____ Committee               |
| _____ Historical Commission                 | _____ Zoning Board of Appeals |
| _____ Insurance Committee                   |                               |

**RETURN TO:** Board of Selectmen, Town Hall - 6 Walker Street, Lenox, MA 01240

THIS APPLICATION WILL BE PLACED ON FILE FOR REFERENCE WHEN A VACANCY OCCURS.

-----  
If you wish to be **reappointed** to a position that you currently hold, please complete this section of the form:

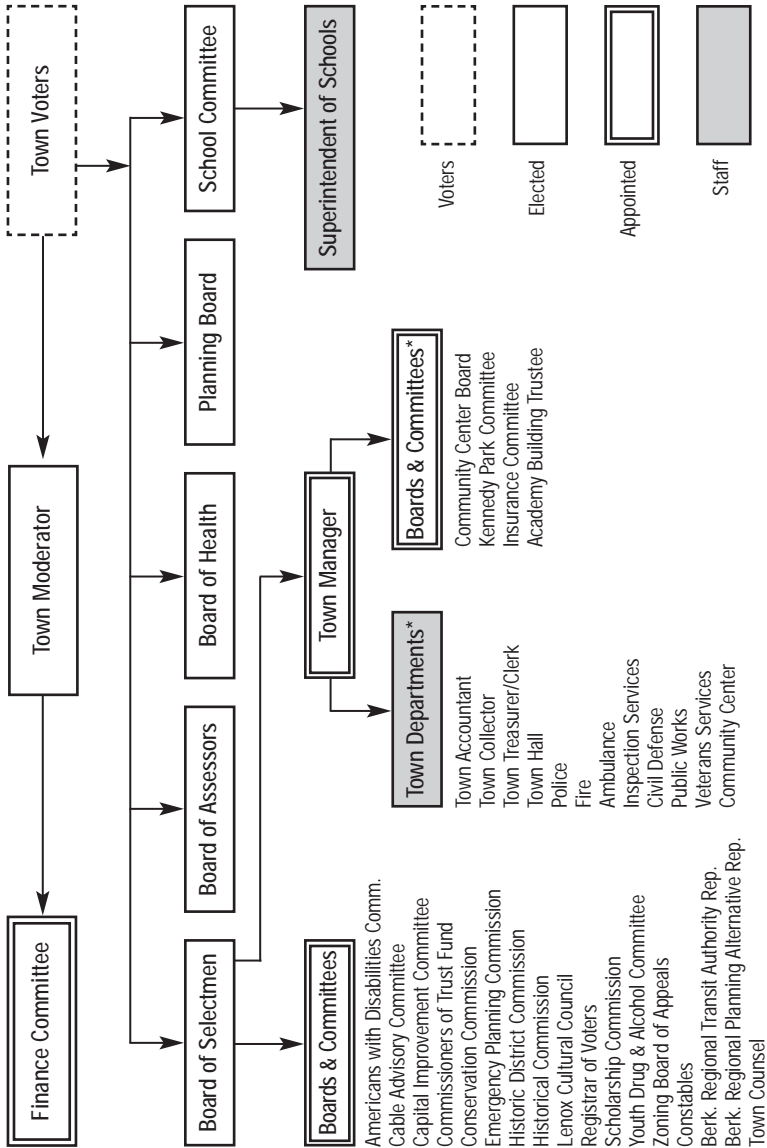
Name: \_\_\_\_\_

Position currently held: \_\_\_\_\_

Term to be reappointed until: \_\_\_\_\_

# TOWN OF LENOX

## Governmental Structure



\*Appointed by the Town Manager with approval of the Board of Selectmen

# REPORT OF THE BOARD OF SELECTMEN

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To the Honorable Citizens of Lenox:

## **Moving Forward in Challenging Times**

Your Board of Selectmen is working hard to ensure Lenox is a thriving community despite the extraordinary times we are in. Yes, we continue to implement strategies that wring out even more efficiencies in our municipal operations. But, as we deal with possible downsizing and pursue options of new service delivery models (note the Town Manager's report) we continue to pursue ways in which we can position the town for prosperity in the years to come.

Most of the Goals we identified for FY09 are focused on ensuring Lenox's future vitality. While some action steps are still being developed, many of the following have already been or soon will be achieved:

### **Finances: Achieve new efficiencies in the operations of all municipal services; Keep expenditures within the limits of a 2½% tax increase**

1. Target a maximum tax increase of 2½% for FY10 (craft budgets that do not require an override vote as we are at our levy limit)
2. Pursue regional service delivery models
3. Assess outsourcing opportunities as a means to reduce the long term cost of municipal services
4. Develop new consolidated administrative structures including efforts in concert with the Lenox School Committee/Depart.

### **Economic Vitality: Create an enhanced climate for business growth, advancing the new economic plan for Lenox**

1. Establish a new Lenox Economic Committee (possibly adopt MGL Chapt. 40 Sect 8A for formal establishment by voters)
2. Finalize and implement Lenox's Plan for Economic Vitality with an emphasis on growing existing Lenox businesses
3. Work with regional and state agencies in recruiting appropriate new businesses to Lenox
4. Implement new business incentive programs (TIFs & STA's)
5. Take a leadership role in securing proposed development projects that fit with our goals as a community

### **Land Use: Preserve and enhance the historic rural New England character of the town while allowing for moderate growth and providing for the needs of a diverse population.**

1. Pursue affordable housing strategies as recommended by the Affordable Housing Committee, including inclusionary zoning; work toward state approval of the new Affordable Housing Production Plan
2. Work for the adoption of amendments to our zoning laws that provide for strong performance standards while allowing greater flexibility in uses; re-examine the Village zoning and other changes as the Economic Committee

- may recommend
3. Lead Lenox's efforts to insure that any cleanup of PCB's along the Housatonic River is done in a manner that minimizes negative impacts on our community; support the creation of a new Area of Critical Environmental Concern
  4. Coordinate efforts with the Community Preservation Committee to best achieve our land use goals

**Infrastructure: Maintain and expand critical municipal infrastructure that keeps pace with increased demands.**

1. Secure additional new water supply within next 2-3 years
2. Adopt a new 5 year capital plan, including the use of new bonding, more tax revenues and more local receipts
3. Secure long term arrangements for wastewater treatment
4. Complete the Village improvement projects

**Public Outreach: Keep the citizenry informed and involved in the issues and challenges facing the community.**

1. Sponsor Community Dialogues – continue “Our Town” series w/ expanded list of topics
2. Publish a regular web newsletter
3. Write press releases after Selectmen's meeting

One of the more visible strategies aimed at ensuring a bright future for Lenox is the reconstruction of Church Street that is underway. The investment of over \$1 million to make this important commercial street attractive and functional should give a timely boost to our local businesses. The new period lighting and pedestrian orientation of the renovation will enhance the appeal of our Village for residents and visitors alike.

Another important construction project will be the reconstruction of West Street and the extension of sewer service to Tanglewood slated to begin next year. Working in conjunction with the Boston Symphony Orchestra and with assistance from our own State Representative Smitty Pignatelli, we successfully secured some \$4 million in state/federal funding for this critical piece of infrastructure improvement. The project will include a new sidewalk to the Tanglewood gates and bike lanes on the new road pavement. The width of the road will remain the same in many places and be increased by only a couple of feet in others (the road currently varies in width.)

Recently we have entered into a partnership with the Lenox Chamber of Commerce to develop and promote events during the non-summer months that will bring more visitors to Lenox. We have a fabulous product that goes underutilized much of the year. Expanding our tourism business generates more revenues for our local businesses as well as generating more revenue for the town. With corporations rethinking their travel and training needs, there is an opening for Lenox to market itself as a more modest (drivable) alternative destination for business retreats. While families are cutting back on expenses for vacations, getaways are still being planned. Again, Lenox has an opportunity to position itself to tap into this desire for more local escapes and thus growing our market share. Four to six major special events between September and

June could bring significant new business to town.

Another aspect of economic prosperity includes making sure our land use regulations are in line with what we desire as a community and provide clear guidance as to the development we want to see in the future. Toward this end, the Planning Board continues to work on amendments that make sure our bylaws are working for us, not against us. This past March a special town meeting was held to approve important changes to our zoning regulations.

Part of our economic vitality depends on the natural beauty of the area. During the past year we have been heavily involved in monitoring the “Rest of River” clean-up plans by GE and the EPA along with advocating for the creation of the Upper Housatonic River Area of Critical Environmental Concern (ACEC.) By Town Meeting time in early May we should have the decision from the state regarding the new ACEC. We believe the ACEC designation will help us work toward a clean-up effort of the Housatonic and its flood plain in Lenox in a way that minimizes the destruction of the natural beauty of the area. We are strongly opposed to any clean-up plan that leaves the river and accompanying lands looking like a war-zone with a heavily “man-made” feel and look to it. We will continue to engage in this important project and advocate for an outcome that is in the best interest of our town.

One of the new committees that we have created is the Lenox Affordable Housing Committee. Having a range of housing options ensures that we remain a vibrant community with a diverse population. We need housing that is affordable to our municipal employees and to those who work in the tourism trade. A new housing production plan for Lenox has been approved by the state. A proposal will be before voters to approve the creation of an affordable housing trust fund which will be used to help create more affordable housing in Lenox. In conjunction with new inclusionary zoning we will have important new tools in place for creating the affordable housing we need.

Of course, we continue to engage in the usual array of municipal work – making sure our operations run smoothly and that your tax dollars are spent wisely. We are extremely grateful to the wonderful men and women who work for the town. They proved once again their level of dedication to the Town as they have agreed to go without pay raises next year to help us deal with the fiscal challenges we face. And we are fortunate to be in a town that values citizen engagement and volunteerism. Lenox would be poorer without this rich tradition of civic participation.

Yes, these are challenging times but we are resilient and capable of working to ensure a prosperous future. We are honored to be working toward this end on your behalf.

*Respectfully submitted,*  
**Lenox Board of Selectmen**  
Stephen Pavlosky, *Chairman*  
Roscoe Sandlin, *Clerk*  
Kimberly Reopell Flynn  
John McNinch  
Linda Messana

## REPORT OF THE TOWN MANAGER

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To the Honorable Board of Selectmen and the Citizens of Lenox:

### **ADJUSTING TO A NEW “NORMAL”**

I am pleased to report that, despite the rather dire economic conditions that define these times, your local government remains strong. We are working harder than ever to deliver the services you demand within budgets that are lean and efficient. With the belt-tightening that we have achieved, we should be able to absorb the reductions in state aid and in our local receipts (notably our local room tax and the excise/vehicle tax.)

Our town employees have stepped forward and agreed to no pay increases for FY10. All elected officials who have received an annual stipend in the past will no longer be receiving any pay. The resulting savings have played an important role in balancing next year's budget.

The belt-tightening will mean some changes in our operations. Expect the roads to be a bit more snow-covered. The Assessor's office will be on a self-service basis for half of each day with on-line data available 24/7. There may be an occasional shift when one Patrolman will be on duty. These are some of the more visible changes being made for the new fiscal year that begins July 1, 2009.

Balancing the budget beyond next fiscal year will likely require further changes in how we deliver municipal services. Our lowered revenue streams are likely to be the new “normal” for many years to come. With the help of the Berkshire Regional Planning Commission and state grant funding, we have embarked on two important projects that should result in even greater efficiencies.

One project is to expand the purchasing power of cities and towns in Berkshire County. We currently have a group purchasing program for many of our DPW related supplies and services along with electricity and heating oil/gas. The schools also have their purchasing and service collaboratives. There is more that can be done here and the study will identify new opportunities for savings by maximizing the purchasing power of cities, towns and schools in the region.

A second study is underway that is examining the opportunities for Lenox, Lee and Stockbridge to share various services. We already have a good model with the Tri-Town Health Department. We are exploring what other possibilities exist. We should position ourselves to take advantage of any openings that occur when someone retires or leaves their current position (with an older work-force we are likely to see an on-going stream of retirements.) Sharing services might allow for greater job specialization and job satisfaction – too often today many town employees have to handle an overly wide array of duties as we make do with fewer resources. Sharing specialists among a few towns might provide a good solution to this problem.

Developing sound approaches for towns to consolidate services will be challenging but the economics we face are demanding new service delivery models. We

will need to transcend the traditional boundaries that we normally put between towns if we are to prosper under the changed environment we now confront.

Another perennial challenge we face is how to pay for the capital needs the Town has. The value of the infrastructure that supports the town totals some \$60 million. This includes everything from our roads to our water and sewer pipes to the town vehicles to town and school buildings. Maintaining all of this is expensive. The water and sewer operations are supported by the fees charged to users. We strive to make these operations self-supporting without relying on general fund support. This is becoming particularly difficult to do for the sewer operations as we face the need to replace old pipes and old pump stations and upgrade the wastewater treatment plant to meet more stringent discharge requirements. The cost of sewer improvements over the next 5-8 years could top \$30 million. Even with double digit sewer rate increases we need to subsidize the sewer operations at least in the short term as we chip away at the improvements needed. Again, regional solutions will be explored to see if there are less expensive ways for us to meet our needs.

Other projects, for example, road reconstruction, new roofs for town and school buildings, need to be scheduled soon. As we retire previous bonds for school construction we will need to secure new bonds to pay for these additional projects. Again, we are looking at millions in capital improvement needs here as well.

Along with pursuing regional opportunities we need to review our internal structure as well. A proposal to review our structure of government will come before voters at the Annual Town Meeting by way of a citizen's petition article. The Town's Special Act Charter that created our current structure was adopted back in 1991. A review of the structure can be productive especially if it is all inclusive and looks beyond our town borders. We need to be thinking long-term on how we best manage our municipal affairs.

There also will be a vote on whether to move forward with a consolidation of our financial operations by replacing our Town Accountant with a Finance Director as provided as a local option by state law. A Finance Director would assume the duties of the Town Accountant as well as oversee the work of the Town Treasurer/Clerk, the Town Collector, and the Assessors. Currently these four independent departments serve under the supervision of the Town Manager. By consolidating the operations we streamline our organizational structure and position ourselves for further consolidation, including possibly with the school department.

Meeting the challenges of small-town government requires creative thinking and collaborative efforts. Your ideas and input are welcomed, indeed, are needed as we continue to work as a community on these challenges. I look forward to receiving your good guidance.

*Respectfully submitted,*

Gregory T. Federspiel  
*Town Manager*

## REPORT OF THE TOWN COLLECTOR

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To the Honorable Board of Selectmen and Citizens of Lenox:

I respectfully submit a detailed description of all revenues as of June 24, 2008

Prepay 2009	\$3,183.51
Real Estate Tax	11,087,400.00
CPA	262,974.29
Personal Property Tax	338,145.54
Motor Vehicle Excise Tax	687,987.23
Real Estate Interest & CPA Interest	55,543.01
Personal Property Interest	580.59
Motor Vehicle Excise Interest	1,821.49
Highway Revenue	.00
W/S Rates and Interest	2,011,639.40
W/S Liens and Interest	128.54
W/S Demand Fees	22,183.31
DPW Misc. Fees	282,594.94
Cemetery Fees	12,745.00
Perpetual Care Fees	9,300.00
Cemetery Lot Sales	3,900.00
Parking Tickets	1,215.00
Municipal Lien Certificates	4,650.00
Licenses	63.00
Trailer Court Fees	9,504.00
Scholarship Fund	23,773.53
Registry of Motor Vehicles Surcharges	1,540.00
General Fund	5,657.00
Deputy Collector Fees	3,542.00
Other	380.40
Sub Totals	14,830,451.78
Collectors Interest to Treasurer	2,259.43
Totals	14,832,711.21

*Respectfully submitted,*

Diana C. Kirby, **Town Collector**  
Jenifer D. Picard, **Asst. Collector**

# REPORT OF THE TOWN CLERK

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For the Year Ending December 31, 2008

## FISH AND WILDLIFE LICENSES ISSUED

Resident and Non Resident Fishing Licenses	135
Resident Trapping License	0
Resident and Non-Resident Hunting Licenses	100
<b>Total Sold</b>	<b>235</b>
Primitive Arms Stamp	30
Waterfowl Stamps	12
Archery Stamps	21

## FISH AND WILDLIFE LICENSES ISSUED

Dog Licenses Issued	561
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## VITAL STATISTICS

Births	23
Deaths	134
Marriages	66

## RAFFLE PERMITS

Permits Issued	9
Business Certificates	37

*Respectfully submitted,*

Marie C. Duby, *Town Clerk/Treasurer*  
Jenifer D. Picard, *Asst. Clerk/Treasurer*

## REPORT OF THE ELECTIONS AND REGISTRATION

For the Year Ending December 31, 2008

<b>REGISTERED VOTERS</b>	<b>3,784</b>
Democrats	1,636
Green Rainbow	8
Others	16
Republicans	493
Unenrolled	1,631
<b>2008 ELECTIONS</b>	<b>TOTAL VOTES CAST</b>
Annual Town Election, May 5, 2008	782
<b>TOWN MEETING</b>	<b>ATTENDANCE</b>
Special Town Meeting, April 15, 2008	90
Annual Town Meeting, May 1, 2008	363

*Respectfully submitted,*

Marie C. Duby, *Town Clerk/Treasurer*  
Jenifer D. Picard, *Asst. Clerk/Treasurer*

## REPORT OF THE TOWN TREASURER

<b>Cash on Hand June 30, 2007</b>	<b>\$9,790,079.84</b>
Cash Receipts July 1, 2007 to June 30, 2008	
All Trust Funds	28,048,232.59
Cash Payments July 1, 2007 to June 30, 2008	-26,315,965.98
<b>Balance</b>	<b>11,522,346.45</b>
<b>Funds in Various Banks</b>	
Checking Account	6,608.80
Savings Acct./ Money Mk. Acct./MMDT/Sweep & open ended CD's	11,515,737.57
<b>All Cash Investments as of June 30, 2008</b>	<b>11,522,346.45</b>

The Treasurer's Department has the following criteria: to receive receipts and have care and custody of all monies, property and securities of the Town of Lenox; to invest said funds in the best possible way following the guide lines of Safety, Liquidity, and Yield.

To negotiate all borrowings, collect financial data necessary for and prepare documents relevant to accurate and current financial planning.

Respectfully submitted,

Marie C. Duby, *Town Treasurer*  
Jenifer D. Picard, *Asst. Town Treasurer*

# REPORT OF THE BOARD OF ASSESSORS

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To the Honorable Board of Selectmen and the Citizens of Lenox:

The Board of Assessors had a relatively quiet year during 2008 with the receipt of only 38 applications for abatement, of which 20 were granted and 17 denied (1 still pending). Although property values on a state and national basis have significantly declined, recent sales show that we have been fortunate to maintain our values at essentially level for FY2009. Of significant note this past year, the Kimball Farms residential complex on Walker Street officially came on to the tax rolls, converting from its prior non-profit status. This conversion did not result in any increase in the amount of revenue collected from the property since the owners had previously made a payment in lieu of taxes, however the new status resulted in a significant amount of new growth, forestalling for at least one year our exceeding the Proposition 2 1/2 levy limit.

Also, in 2008, the Town lost the services of a longtime, dedicated public servant with the retirement of Jim Kincaid in June. Jim served for 23 years and was instrumental in assuring that property was always properly and fairly valued. His knowledge, expertise and level headedness will be sorely missed. We are disappointed by his departure, but thank him for his commitment to the Town and wish him well in retirement. Lastly, we are appreciative of all the good work given every day by our Administrative Assessor Cris Roberts and thank her for a job well done.

## 2009 TOWN VALUES

RESIDENTIAL	\$1,033,849,341
COMMERCIAL	178,535,479
INDUSTRIAL	8,080,700
PERSONAL PROPERTY	29,850,080
TOTAL VALUE OF TOWN	\$1,250,315,600
TOTAL TOWN BUDGET	\$23,311,550.85
TOTAL TAX LEVY	\$12,116,991.55

## 2009 TAX RATES

RESIDENTIAL	\$ 9.08 per \$1,000 valuation
COMMERCIAL	\$12.61 per \$1,000 valuation
INDUSTRIAL	\$12.61 per \$1,000 valuation
PERSONAL PROPERTY	\$12.61 per \$1,000 valuation

TOTAL NUMBER OF TAXABLE PARCELS	3,051
TOTAL VALUE OF TAX EXEMPT PROPERTY	\$158,906,500

*Respectfully submitted,*

***Board of Assessors***  
Scott Pignatelli, ***Clerk***  
Joseph A. Kellogg

## REPORT OF THE TOWN ACCOUNTANT

To the Honorable Board of Selectmen and Citizens of Lenox:

I hereby submit the 79th Annual Report of the Town Accountant. The report is organized as follows:

Schedule A:	Statements of Activities
Schedule B:	Statement of Revenues and Expenditures
Schedule C:	Long Term Debt. Summary
Schedule D:	Trust Fund Summary

*Sincerely,*

Angela Cook  
***Acting Town Accountant***

# REPORT OF THE TOWN ACCOUNTANT

## Schedule A

**TOWN OF LENOX, MASSACHUSETTS  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2008**

	Program Revenue			Net (Expenses) Revenue and Changes in Net Assets		
	Charges for Service	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Governmental Activities:</b>						
General Government	\$1,102,485	\$111,705	\$72,369	-	\$(918,411)	\$-
Public Safety	1,587,269	294,299	88,763	-	(1,204,207)	-
Public Works	1,487,419	39,604	9,709	226,429	(1,211,677)	-
Education	13,450,933	382,136	4,014,737	4,344,044	(4,710,016)	-
Health and Human Services	156,752	48,502	42,174	-	(66,076)	-
Culture and Recreation	684,017	89,589	48,569	-	(545,859)	-
Unallocated Employee Benefits and Insurance	158,929	-	-	-	(158,929)	-
State Assessments	260,986	-	-	-	(260,986)	-
Interest	369,884	-	189,602	-	(180,282)	-
<b>Total Governmental Activities</b>	<b>\$19,258,674</b>	<b>965,835</b>	<b>4,465,923</b>	<b>4,570,473</b>	<b>(9,256,443)</b>	<b>-</b>
<b>Business-Type Activities:</b>						
Sewer	\$966,156	\$993,924	\$102,712	-	\$130,480	\$130,480
Water	1,011,578	1,321,782	69,240	-	379,424	379,424
Ambulance	369,510	313,425	21,880	-	(34,205)	(34,205)
<b>Total Primary Government</b>	<b>\$21,605,918</b>	<b>\$3,594,946</b>	<b>\$4,659,755</b>	<b>\$4,570,473</b>	<b>(9,256,443)</b>	<b>475,699</b>
					<b>(9,256,443)</b>	<b>(8,780,744)</b>

**General Revenues:**

Property Taxes	11,750,940	-	11,750,940
Motor vehicle and other excise taxes	881,570	-	881,570
Hotel room occupancy taxes	1,049,278	-	1,049,278
Penalties & Interest on taxes	57,933	-	57,933
Grants & Contributions not restricted to specific programs	753,566	-	753,566
Unrestricted Investment Income	262,929	-	262,929
Miscellaneous	8,622	-	8,622
<i>Contributions to Permanent Funds</i>	9,050	-	9,050
<i>Transfers, net</i>		(16,959)	-

<b>Total General Revenues, Contributions and Transfers</b>	<b>14,790,847</b>	<b>(18,959)</b>	<b>14,773,888</b>
Change in Net Assets	5,534,404	458,740	5,993,144

**Net Asset:**

Beginning of year	28,857,502	14,343,151	43,200,653
End of year	34,391,906	14,801,891	49,193,797

*The Notes to the Financial Statements are an integral part of this Statement.*

# REPORT OF THE TOWN ACCOUNTANT

## Schedule B

STATEMENT OF REVENUES AND EXPENDITURES -  
 BUDGETARY BASIS (NON-GAAP)  
 BUDGET AND ACTUAL GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	Amounts Carried Forward to Next Year	Variance with Final Budget Positive (Negative)
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budgetary Basis</u>		
<b>Revenues:</b>					
Property Taxes	\$11,414,967	\$11,414,967	\$11,388,783	\$ -	\$(26,184)
State Receipts	2,792,275	2,792,275	2,790,953	-	(1,322)
Excise and Other Taxes	1,333,000	1,333,000	1,930,384	-	597,384
Licenses, Permits, Fees	309,500	309,500	465,174	-	155,674
Interest on Taxes	35,300	35,000	57,638	-	22,638
Interest on Investments	48,814	48,814	257,085	-	208,271
<b>Total Revenues</b>	<b>15,933,556</b>	<b>15,933,566</b>	<b>16,890,017</b>	<b>-</b>	<b>956,461</b>
<b>Expenditures:</b>					
Current:					
General Government	1,295,499	1,255,841	1,021,210	152,331	82,300
Public Safety	1,469,607	1,479,265	1,415,656	48,082	15,527
Public Works	1,732,719	1,762,719	1,159,136	600,065	3,518
Education	9,962,799	9,962,199	9,634,305	154,159	174,335
Health and Human Services	132,975	132,975	127,348	1,000	4,627
Culture and Recreation	699,398	699,398	553,724	144,094	1,580
Unallocated Employee Benefits and Insurance	169,704	169,704	158,929	10,000	775
State Assessments	238,736	238,736	260,986	-	(22,250)
Debt Service:					
Principal	1,290,000	1,290,000	1,290,000	-	-
Interest	325,484	325,484	325,484	-	-
<b>Total Expenditures</b>	<b>17,316,921</b>	<b>17,316,921</b>	<b>15,946,778</b>	<b>1,109,731</b>	<b>260,412</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(1,383,365)</b>	<b>(1,383,365)</b>	<b>943,239</b>	<b>(1,109,731)</b>	<b>1,216,873</b>
<b>Other Financing Sources (Uses):</b>					
Operating Transfers In/Out	16,969	16,959	16,959		
Total Other Financing Sources (Uses)	16,959	16,959	16,959		
<b>Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses</b>					
<b>Other Financing Uses</b>	<b>(1,366,406)</b>	<b>(1,366,406)</b>	<b>960,198</b>	<b>(1,109,731)</b>	<b>1,216,873</b>
Budgetary Fund Balance - Beginning of Year	3,830,022	3,830,022	3,830,022	-	-
Budgetary Fund Balance - End of Year	\$2,463,616	\$2,463,616	\$4,479,220	\$(1,109,731)	\$1,216,873

The Notes to the Financial Statements are an integral part of this Statement.

TOWN OF LENOX, MASSACHUSETTS  
 PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES  
 AND CHANGES IN FUND NET ASSETS  
 FOR THE YEAR ENDED JUNE 30, 2008

	Business-Type Activities			Total
	Enterprise Funds			
	Sewer Fund	Water Fund	Ambulance Fund	
<b>Operating Revenues:</b>				
Charges for Services	\$983,432	\$1,267,646	\$313,425	\$2,564,603
Other	10,492	54,116	-	64,608
<b>Total Operating Revenues</b>	<b>993,924</b>	<b>1,321,762</b>	<b>313,425</b>	<b>2,629,111</b>
<b>Operating Expenses:</b>				
Salaries & Wages	178,621	191,392	166,588	536,601
Operating Expenses	492,169	331,444	180,085	1,003,698
Depreciation	200,324	320,699	22,837	543,860
<b>Total Operating Expenses</b>	<b>871,114</b>	<b>443,535</b>	<b>369,510</b>	<b>2,084,159</b>
<b>Operating Income (Loss)</b>	<b>122,810</b>	<b>478,227</b>	<b>(56,085)</b>	<b>544,952</b>
<b>Non-Operating Revenues (Expenses):</b>				
Interest Income	28,596	69,240	21,880	119,716
Intergovernmental	74,116	-	-	74,116
Interest Expense	(95,042)	(168,043)	-	(263,085)
<b>Total Non-Operating Revenues (Expenses)</b>	<b>7,670</b>	<b>(98,803)</b>	<b>21,880</b>	<b>(69,253)</b>
<b>Income (Loss) Before Operating Transfers</b>	<b>130,480</b>	<b>379,424</b>	<b>(34,205)</b>	<b>475,699</b>
<b>Operating Transfers:</b>				
Transfer In (Out)	(16,959)	-	-	(16,959)
<b>Total Operating Transfers</b>	<b>(16,959)</b>	<b>-</b>	<b>-</b>	<b>(16,959)</b>
<b>Change in Net Assets</b>	<b>113,521</b>	<b>379,424</b>	<b>(34,205)</b>	<b>458,740</b>
<b>Net Assets at Beginning of Year</b>	<b>4,415,915</b>	<b>9,372,101</b>	<b>555,135</b>	<b>14,343,151</b>
<b>Net Assets at End of Year</b>	<b>\$4,529,436</b>	<b>\$9,751,525</b>	<b>520,930</b>	<b>\$14,801,891</b>

The Notes to the Financial Statements are an integral part of this Statement.

# REPORT OF THE TOWN ACCOUNTANT

## Schedule C

**TOWN OF LENOX, MASSACHUSETTS  
YEAR ENDED JUNE 30, 2008**

	Interest Rate	Date Issued	Final Maturity Date	Balance July 1, 2007	Additions	Retirements	Balance June 30, 2008	Amounts Due in One Year
<b>Governmental-Type Activities:</b>								
Public way	4.56%	9/15/99	9/15/09	\$630,000	\$-	\$210,000	\$420,000	\$210,000
Town hall remodeling	4.28%	10/1/01	1/15/17	725,000	-	55,000	670,000	55,000
School construction - refunding	4.10%	10/1/01	1/15/15	2,815,000	-	375,000	2,440,000	370,000
School construction - refunding	2.90%	3/15/04	11/1/16	5,860,000	-	650,000	5,210,000	635,000
<b>Total governmental type debt</b>				<b>\$10,030,000</b>	<b>\$-</b>	<b>\$1,290,000</b>	<b>\$8,740,000</b>	<b>\$1,270,000</b>
<b>Business-Type Activities:</b>								
<i>Sewer Fund:</i>								
<i>Massachusetts Water Pollution Abatement Trust:</i>								
Sewer plant	1.31%	8/1/97	2/1/17	\$1,762,695	\$-	\$154,813	\$1,607,882	\$158,989
<b>Water Fund:</b>								
Water improvements	4.25%	2/1/94	11/15/08	100,000	-	50,000	50,000	50,000
Water improvements - refunding	3.72%	8/15/03	10/15/15	2,605,000	-	250,000	2,355,000	260,000
Reservoir repair	4.15%	8/15/03	10/15/22	1,510,000	-	70,000	1,440,000	70,000
Total business type debt				\$5,977,695	\$-	\$524,813	\$5,452,882	\$538,989
<b>Total All Fund Types</b>				<b>\$16,007,695</b>	<b>\$-</b>	<b>\$1,814,813</b>	<b>\$14,192,882</b>	<b>\$1,808,989</b>

# REPORT OF THE TOWN ACCOUNTANT

## Schedule D

**TOWN OF LENOX, MASSACHUSETTS**  
**TRUST FUND STATEMENT**  
**For the Fiscal Year Ended June 30, 2008**

<b>FUND:</b>	<b>Balance 6/30/07</b>	<b>Principal Added</b>	<b>Interest Earned</b>	<b>Expenses/ Transfers</b>	<b>Balance 6/30/08</b>
Stabilization	183,002	0	5,844	110,000	78,846
George Tumure	11,787	0	439	0	12,226
Kennedy Park	16,962	0	627	312	17,277
MacDonald Scholarship	5,415	0	200	300	5,315
Thomas Egleston	4,733	0	176	0	4,909
Lanier Cemetery	8,793	0	328	0	9,121
Cemetery Perpetual Care	179,714	9,300	7,964	15,250	181,728
Pension Reserve	26,399	0	984	0	27,383
Police Chapter 486	7,897	0	4,245	1,379	10,763
Parkman Shaw	3,806	0	142	0	3,948
Sykes Scholarship	12,736	0	471	500	12,707
COA Gifts	120,505	0	4,618	0	125,123
Fire Truck Replacement	266,979	0	138,777	0	405,756
<b>Trust Fund Total</b>	<b>848,728</b>	<b>9,300</b>	<b>164,816</b>	<b>127,741</b>	<b>895,102</b>

# REPORT OF THE TOWN ACCOUNTANT

## Schedule E

### Statement of Appropriations and Expenditures For the Fiscal Year Ended June 30, 2008

	Amount Carried Forward	FY08 Appropriation	FY08 Expenditures	Amount Carried Forward	Closed to Surplus
<b>GENERAL GOVERNMENT</b>					
Moderator	0	356	350	0	6
Administration and Finance	1,748	292,062	290,853	850	2,108
Assessors	3,000	120,899	114,810	1,700	7,389
Town Treasurer/Clerk	490	94,415	92,760	0	2,145
Town Collector	0	102,362	98,763	90	3,509
Operations Support	10,079	84,455	76,085	10,000	8,449
Elections/Registration	0	8,171	7,008	0	1,163
Conservation Commission	1,740	8,435	9,707	0	468
Planning Board	25,438	72,246	67,137	26,500	4,048
Zoning Board	0	19,931	19,016	0	915
Advertising	3,600	11,500	9,686	5,400	14
Town Buildings	7,839	138,729	135,875	3,000	7,693
Capital Expenditures	59,862	87,445	50,721	96,586	0
<b>TOTAL GENERAL GOVT.</b>	<b>113,797</b>	<b>1,041,006</b>	<b>972,771</b>	<b>144,126</b>	<b>37,906</b>
<b>PUBLIC SAFETY</b>					
Police Department	17,511	1,028,805	1,034,230	0	12,086
Emergency Management	267	17,736	17,962	0	42
Fire Department	714	260,340	260,294	0	760
Inspections Department	1,200	74,582	71,434	1,000	3,348
Capital Expenditures	824	78,000	31,742	47,082	0
<b>TOTAL PUBLIC SAFETY</b>	<b>20,516</b>	<b>1,459,463</b>	<b>1,415,662</b>	<b>48,082</b>	<b>16,235</b>
<b>SCHOOL DEPARTMENT</b>					
School Department	679,501	9,754,717	9,452,920	807,144	174,154
Operating Budget					
School Capital Projects	0	65,500	65,500	0	0
<b>TOTAL SCHOOL DEPT.</b>	<b>679,501</b>	<b>9,820,217</b>	<b>9,518,420</b>	<b>807,144</b>	<b>174,154</b>
<b>PUBLIC WORKS</b>					
Highway	23,058	539,746	512,857	16,995	32,952
Snow	350	224,410	244,217	0	-19,457
Cemetery	1,570	73,430	63,785	5,000	6,216
Capital Expenditures	254,347	662,000	334,455	578,070	3,822
<b>TOTAL PUBLIC WORKS</b>	<b>279,325</b>	<b>1,499,586</b>	<b>1,155,313</b>	<b>600,065</b>	<b>23,533</b>
<b>HUMAN SERVICES</b>					
Board of Health	1,127	124,833	124,398	1,000	562
Veteran Services	0	7,015	2,950	0	4,065
<b>TOTAL HUMAN SERVICES</b>	<b>1,127</b>	<b>131,848</b>	<b>127,348</b>	<b>1,000</b>	<b>4,627</b>
<b>CULTURE AND RECREATION</b>					
Community Center	1,555	271,983	271,958	0	1,580

Town of Lenox Annual Town Report - 2008

Academy Building	2,995	7,667	6,680	1,905	2,077
Historical Commission	0	400	147	0	253
Celebrations	0	2,800	2,004	0	796
Historic Dist. Commission	0	1,150	119	0	1,031
Lenox Library	0	241,452	241,452	0	0
Capital Expenditures	92,838	91,570	40,314	144,095	0
<b>TOTAL CULTURE AND RECREATION</b>	<b>97,388</b>	<b>617,022</b>	<b>562,674</b>	<b>145,999</b>	<b>5,736</b>
<b>DEBT SERVICE</b>	0	1,598,525	1,598,525	0	0
<b>STATE &amp; COUNTY ASSESMENTS</b>	0	251,407	260,986	0	-9,579
<b>GENERAL RECURRING EXPENDITURES</b>	0	44,742	37,561	6,300	881
<b>INSURANCE AND BONDS</b>	0	169,704	158,929	10,000	775
<b>Transfers Out/ Other Financing Uses</b>	0	125,000	0	0	125,000
<b>TOTAL GENERAL FUND</b>	<b>1,191,654</b>	<b>16,758,520</b>	<b>15,808,190</b>	<b>1,762,716</b>	<b>379,269</b>
<b>Community Preservation Act</b>	0	11,250	1,606	0	9,644
<b>TOTAL CPA</b>	<b>0</b>	<b>11,250</b>	<b>1,606</b>	<b>0</b>	<b>9,644</b>
<b>CAPITAL PROJECTS</b>					
<b>DPW Capital Projects</b>	0	0	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>WASTEWATER DEPARTMENT</b>					
Wastewater Operations	2,499	630,866	604,107	16,158	13,100
Wastewater Debt Service	0	158,013	270,198	0	-112,185
Wastewater Capital	406,806	276,365	61,168	622,003	0
<b>TOTAL SEWER FUND</b>	<b>409,305</b>	<b>1,065,244</b>	<b>935,473</b>	<b>638,161</b>	<b>-99,085</b>
<b>WATER DEPARTMENT</b>					
Water Operations	18,235	504,276	461,297	10,846	50,368
Water Debt Service	0	541,340	541,340	0	0
Water Capital	967,860	112,000	78,358	1,001,502	0
<b>TOTAL WATER FUND</b>	<b>986,094</b>	<b>1,157,616</b>	<b>1,080,995</b>	<b>1,012,348</b>	<b>50,368</b>
<b>AMBULANCE DEPARTMENT</b>					
Ambulance Operations	8,058	317,764	323,731	2,091	0
Ambulance Capital	0	180,000	152,444	27,556	0
<b>TOTAL AMBULANCE FUND</b>	<b>8,058</b>	<b>497,764</b>	<b>476,175</b>	<b>29,647</b>	<b>0</b>
<b>TOWN TOTAL</b>	<b>2,595,111</b>	<b>19,479,144</b>	<b>18,300,832</b>	<b>3,442,872</b>	<b>330,551</b>
<b>GOVERNMENTAL GRANTS</b>					
Chapter 90 Roads	53,434	179,116	232,550	0	0
<b>TOTAL GOVERN. GRANTS</b>	<b>53,434</b>	<b>0</b>	<b>232,550</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTALS</b>	<b>2,648,545</b>	<b>19,479,144</b>	<b>18,533,382</b>	<b>3,442,872</b>	<b>330,551</b>

## REPORT OF THE FINANCE COMMITTEE

To the Honorable Board of Selectmen and Citizens of Lenox:

The nine members of the Lenox Finance Committee meet on a regular basis to review financial issues facing the town. We work closely with the Town Manager, Board of Selectmen and department heads during the annual budgetary process to ensure that taxpayer dollars are duly allocated throughout the various departments. Given the current economic climate and harsh fiscal realities facing the taxpayers of Lenox, we anticipate this year's task to be incredibly challenging.

Each Committee Member works with the town departments to ensure all requests are reviewed in a fair and equitable manner. We commend the Town Manager's ability to continue to balance the budget.

We are the custodians of the town's reserve account. This forty thousand-dollar account is used throughout the year to meet emergency expenditures. Release of funds requires the approval of the Committee Members, the Selectmen and the Town Manager. Should any balance remain, at the end of the fiscal year, it is returned to the town.

As the economy continues to contract, we will continue to try to cut spending and identify new options for additional revenue. We will continue to look at the level of services offered to residents, and make recommendations based on the budgetary constraints and service levels provided to comparable populations. We continue to highlight significant cost savings and efficiencies for the town, such as shared services and reorganization across town departments. All of our recommendations and findings are presented to the Selectmen and Town Manager for input and review.

With a full complement of members, we are confident we will continue to provide financially sound input for the overall fiscal management of the Town. Thank you to the department heads for their careful budget preparation and effective cost management. In addition, we thank the Selectmen and Town Manager for their continued dedication to the well being of our town.

*Respectfully submitted:*  
Bob LaChance, **Chairman**  
Russell Gorman  
Ed Lane  
Mark McKenna  
Joe Nejaime  
Eric Nickerson  
Tracy Reis  
Pamela Roberts  
Peter Spina

## REPORT OF THE HOUSING AUTHORITY

To the Honorable Board of Selectmen and Citizens of Lenox:

Over the year in 2008 The Lenox Housing Authority experienced twenty five (25) vacancies in our elderly and family projects. We encourage anyone interested in housing to stop by our office at 6 Main St. or call 413-637-5585 for information on eligibility and to obtain an application. Anyone who works or lives in Lenox receives the “local preference”.

During the past year the following projects have been completed: 11/13 Church St (705 family units) lead abatement and boiler replacements, Lenox Dale (689) bathroom renovation, 11 Church St. roof replacement, and the Turnure Terrace fire hydrant was replaced. The 13 Church St. roof replacement is currently in the design stage and we are hoping this work can be completed this year. DHCD granted us an emergency award to correct the unsafe condition of the three brick walks leading to the Curtis porch. This restoration work will begin as soon as weather permits. Thank you to our State Senator Ben Downing and State Representative Smitty Pignatelli for their continued belief and support of public housing.

The housing authority is grateful to the Community Preservation Committee and the Lenox voters for awarding us \$15,000 for the Curtis porch restoration. The overgrown bushes around the porch have been removed and a condition report has been finalized. It has been determined that it will cost approximately \$200,000 to completely restore the porch. The authority has submitted an application under Historic Preservation seeking additional funds to enable us to complete the roof replacement as the first phase. We have been fortunate to receive donations in memory of former tenants amounting to \$2400.

In order to promote the safety and well-being of our tenants and staff, the housing authority adopted a Non-Smoking Property Policy in December. Current tenants who are smokers are grandfathered and may continue to smoke only in their apartments. Guests, family members, and care workers are not allowed to smoke anywhere on authority property. We should eventually save money on apartment refurbishing as well.

The board has made the following appointments: Printice Roberts-Toler as Grievance panel member, Richard Nasman and William Colvin as alternate members, and Ellen Jacobsen as Affordable Housing representative.

The authority wishes to acknowledge and thank the Streetscape Committee, the Knights of Columbus, the BTEP students and staff, and the BVNA for all of your time and consideration for all of our tenants.

The authority would like to thank Theresa Noyes for her many years of dedicated service to our authority, our tenants, and the citizens of Lenox as the State Appointee. We wish her all the best in her future endeavors. Please join us in welcoming Catherine May as our new State Appointee.

The housing authority must ensure that all of our buildings are safe and secure for all of our residents.

In the past year we experienced two potentially dangerous and life-threatening events which were averted due to pre-planning and the continuous weekly training that all members of our Police, Fire, and Ambulance departments and personnel perform. It is important for all of us to remember that at any given moment a crisis could occur for anyone of us. Lenox is protected and served by dedicated and caring individuals. Thank you for everything you do every day.

*Respectfully Submitted,*

Cindy Nasman, *Chairman*  
Midge Sandlin, *Vice chairman*  
Richard Kirby, *Treasurer*  
Marge Pero, *Member*  
Catherine May, *State Appointee*  
Martha Joyner, *Executive Director*

## TRI-TOWN HEALTH DEPARTMENT

To the Honorable Board of Selectmen and Citizens of Lenox:

I hereby submit my annual report for the fiscal year 2008.

**Title 5 On-site Wastewater Disposal:** Responsibilities associated with Title 5 requirements continually increases on a yearly basis. This includes witnessing of all Title 5 inspections associated with property transfers to ensure that the buyer is protected and applicable regulations are met.

In response to the increased demand associated with required continuing education credits for Registered Sanitarians, Septic Installer, Title 5 and Soil Evaluator certifications, this office has sponsored a number of educational programs to meet that demand. These educational activities not only provide a much needed service to affected members of the community, but also defrays our operating costs by generating additional revenue to our member communities.

**Food Service Sanitation Program:** Community/Special Events where food vendors outside the Tri-Town area participate continues to be challenging with respect to confirming permitting and training requirements. To improve on this process, we have reached out to the Event Coordinators and developed a written guide they can follow and disseminate to all food vendors. This has improved overall communication between this office, the Event Coordinator and all food vendors. Although we still encounter periodic problems, the overall process is much improved and we will continue our efforts working with the Event Coordinators in providing a safe and healthy environment for the community.

**Ice Sampling:** The routine ice sampling program has proven to be an excellent environmental tool the Health Department can utilize in gauging the effectiveness of food service sanitation practices. This office can then assist establishments in obtaining the additional educational programs necessary to reinforce proper sanitation practices and reduce the opportunity for food borne illness.

**Pool & Spa Monitoring Program:** Routine inspections/sampling program for public/semi public swimming pools and hot tubs has been successful in improving and maintaining bacteriological quality and ensuring that the disinfection and filtering facilities are operating properly. Most owners have complied with all necessary upgrades to facilities.

**Town Beaches:** The Health Department continues to conduct weekly inspection and testing of Town beaches for bacteriological quality. All samples taken were within acceptable levels for bathing beaches. This is due in large part to the efforts of the community beach and recreational committees and volunteers who maintain these facilities.

**Regionalization:** The Governor and the Department of Public Health Commissioner have made the topic of regionalization a priority. Tri-Town Health has a long history of providing cost effective and sustainable public health prevention programs on a regional level. As such this office has been invited to participate in a number of statewide initiatives and discussions regarding the benefits of implementing regional models on a statewide basis.

**State Massage Licensure:** Legislation has been enacted to require state licen-

sure of Massage Practitioners, Massage schools, and Massage Establishments. The Governor has appointed Board members and the date of implementation was May 2008.

**Tobacco Awareness Program:** The Tobacco Awareness Program is grant funded by the Massachusetts Department of Public Health and provides a variety of tobacco control services for (12) twelve Berkshire County communities. A major part of our scope of service is to conduct Tobacco Retailer Trainings. This year, Health Agent/Department Administrator, Kimberly Kelly conducted over (50) fifty trainings that educated nearly (700) seven-hundred tobacco retail clerks. Her trainings include how to interpret regulations, types of tobacco products, enforcement of tobacco regulations, forms of identification and store policy development.

Another deliverable as part of the grant is to conduct at least (3) three tobacco compliance checks at every tobacco retailer in the (12) twelve community collaborative. Tobacco sales to minors exponentially increased in Fiscal 07, resulting in (71) seventy-one tobacco sales to minors. This number decreased by 50% in fiscal year 2008, most likely due to the newly implemented Youth Access Plan Initiative. My staff and I have continued our efforts in working with local Boards of Health to reduce the number of tobacco sales to minors and to educate tobacco retail clerks the proper methods in doing so. Several tobacco sub-committee meetings were held and regulations were implemented in Lee, Lenox, Monterey, Pittsfield and Stockbridge. The regulations require anyone selling tobacco to attend a free training course and pass a basic competency exam. This entitles the clerk to the title of "Certified Tobacco Sales Clerk," therefore making the clerk more responsible for his/her actions. The Board of Health now has the capabilities to fine and/or suspend the clerk's permit to sell tobacco products if found in violation of the new regulations.

**Municipal Wellness Grant:** We were awarded \$85,000 from the Massachusetts Department of Public Health to ensure municipal employee health was top priority. The funding has been used to hire consultants from Berkshire Health Systems. Roberta Orsi and Jenna Grelle are experts in employee wellness and as part of their deliverables will assist communities in employee risk assessments, smoking cessation services and overall wellness initiatives.

**James J. Wilusz, R.S.:** Jim has just announced that he will be taking a new leadership role in the City of Pittsfield as Health Director. I wish him the best of luck and look forward to future public health collaborations.

**Kimberly A. Kelly:** In December, Kim graduated from the Massachusetts College of Liberal Arts with a bachelor's degree in Interdisciplinary Studies with a concentration in Environmental Science and Anthropology.

**Lloyd Bannister:** "LB" is our newest staff member and will be replacing Jim as Health Inspector in-training. Lloyd will be graduating from the Massachusetts College of Liberal Arts in August with a bachelor's degree in Environmental Science.

I would like to take this opportunity to thank the Lee, Lenox and Stockbridge Boards of Health for their continued support and assistance and the Tri-Town Health Department staff for their dedication and public service in providing essential public health prevention programs to the communities we serve.

**Permits Issued: (Lenox only)**

<b>Permit Type</b>	<b>Numbered Issued</b>
Food Service	96
Retail Food	40
Catering	14
Mobile Food	3
B&B	18
Bakery	7
Special Event Food Permit	25
Tobacco	8
Indoor Pool	5
Outdoor Pool	23
Hot Tubs	8
Frozen Desert	8
Milk/Cream Store	7
Milk/Cream Vehicle	1
Milk/Cream Dealer	2
Pasteurization	1
Disposal Works Installer	14
Septage Hauler	8
Garbage Hauler	10
Rec. Children's Camp	5
Motel/Hotel/Cabin/Trailer	12
Massage Practitioner	139
Massage Establishment	14
Biological Wastes	1
Disposal Works Construction	6
Well Permit	0
Beaver Permits	1

**Inspections:**

Food Service Inspections:	307	Children's Camps:	5
Misc. Complaints/Nuisances	23	Housing Inspections/Chapter II	6
Quality Control	179	Well Sampling	2
Pool & Hot Tub Testing	199	Pool & Hot Tub Inspections:	36
Water Testing Performed- Beaches	12	Ice Sampling	100

**Budget Revenue Information Fiscal 2008**

Total budget:	\$89,003.71	Revenue generated:	\$46,193.71
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**Breakdown:**

Permits	\$39,315.00	Water Testing	\$4,468.71
Septic	\$2,398.00	Rent Income	\$0.00
Installer Course	\$12.00	Total	\$46,193.71

*Respectfully submitted,*  
 Peter J. Kolodziej R.S., *Director/Sanitarian*  
**Tri-Town Health Department**

# REPORT OF THE BUILDING INSPECTOR

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To the Honorable Board of Selectmen and the citizens of Lenox

In accordance with 780 CMR, the Massachusetts State Building Code, Article 1, Section 108.0, as Buildings Commissioner I am required to submit a written report covering fully the activities of the Building Inspection Department for the proceeding year. The Building Inspection Department's charge is to insure that all new construction, alterations, renovations, repairs, and demolitions are in conformance with the Massachusetts State Building Code, Massachusetts General Laws, and the Town of Lenox Zoning Bylaw. I am pleased to submit the following report listing the number of permits issued by the Building Inspection Department and the duties and services rendered.

## *Building Inspection Department*

<b>Residential</b>	<b>Number of Permits Issued</b>	<b>Declared Valuation</b>
New single family dwellings	11	\$7,479,160.00
New two family dwellings	0	\$0.00
New multiple single family dwellings	0	\$0.00
Add to, alter or repair residential dwellings	222	\$4,047,437.00
Residential detached garages	0	\$0.00
Residential accessory buildings, utility sheds, gazebo's, etc.	18	\$132,553.00
Stoves (wood, pellet, coal & fireplace inserts)	26	\$73,205.00
Swimming Pools (inground and above ground)	5	\$161,000.00
Fences	17	\$47,507.00
Trenches	0	\$0.00
New commercial buildings	0	\$0.00
Add to, alter or repair commercial buildings	69	\$2,612,390.00
Commercial accessory buildings	0	\$0.00
Misceallaneous Permits	51	\$338,515.00
Demolitions	8	\$42,335.00
Signs (wall signs & free standing signs)	16	\$18,000.00
Foundations only	3	\$49,500.00

Building inspectors reviewed applications, drawings and specifications and issued 444 builing permits this calendar year.

Required inspections were made on new home construction, additions, alterations and repairs to residential buildings, new commercial buildings, additions, alterations and repairs to commercial buildings. Building Inspectors also responded to complaints from town residents, selectmen, and other town departments with issues pertaining to viola-

tions of the Building Code and the Town of Lenox, Zoning Bylaws and took the necessary legal action to abate the violations.

In addition, the Massachusetts State Building Code requires building inspectors to perform annual inspections at facilities within the town. Annual inspections are made at schools(public and private), churches, restaurants, hotels, motels, lodging facilities, apartment buildings, nursing homes, assisted living facilities, theaters and day care centers. The department issues 149 Certificates of Inspections this year.

The Building Inspection Department also issued 33 Certificate's of Occupancy.

### **Residential Properties**

New residential construction is on a par with the past several years. Additions and repairs to existing residential properties remains strong. With the rise in enegy costs, there is substantial increase in the number of permits being issued for the installation of pellet stoves as well as wood stoves and fireplace inserts.

### **Commercial Properties**

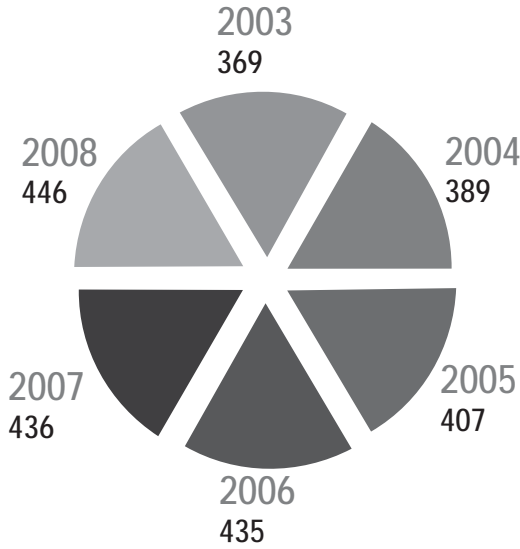
Renovations were completed on the old BEPAC building located on the Shakespeare and Company property. The building was converted into a theater with rehearsal rooms and is now called the PaPa Center. Commercial renovations and repairs remain strong for this year.

I would like to thank the Town Hall Staff, Town Counsel, all of the Town Boards and Committees and the Citizens of Lenox, as well as the local contractors for their assistance and cooperation during the past year.

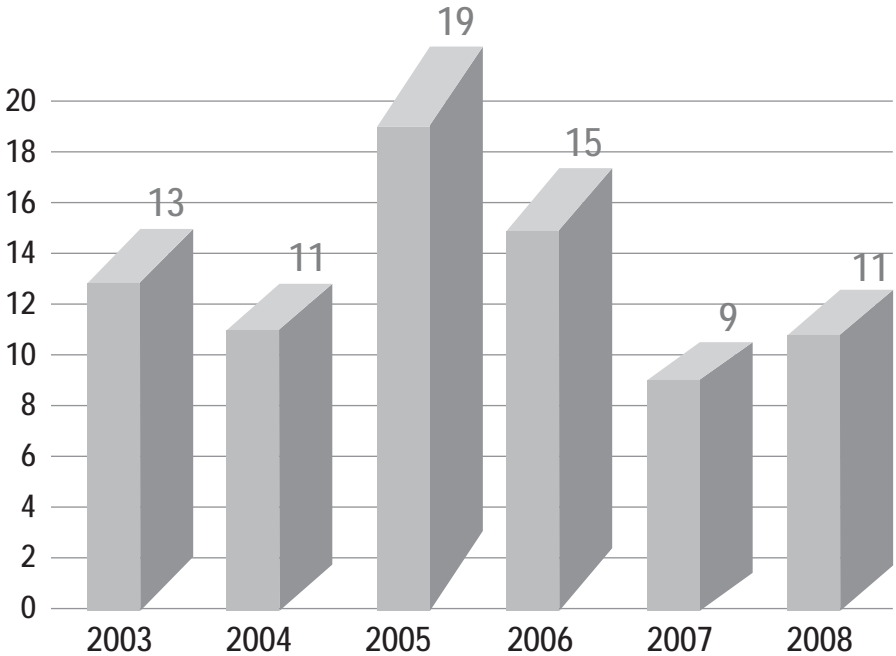
*Respectfully submitted,*

Williams Thornton, ***Building Commissioner***  
Donald F. Fitzgerald, ***Local Building Inspector***  
Cris Roberts, ***Clerk***

### Building Permits Issued By Year



### Number of Single Family Dwellings Constructed By Year



## REPORT OF THE INSPECTOR OF WIRING

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To the Honorable Board of Selectmen and Citizens of Lenox:

Below, for your review, is the annual report of the Inspector of Wiring for the 2008 calendar year.

During the year, a total of 218 permits were filed and 397 inspections were made. This represents a decrease of 26 permits and a decrease of 101 inspections from the 2007 calendar year. Once again, the amount of time required for inspections increased because of the complexity of some of the projects. Projects completed as well as ongoing included the new building and renovations at Hillcrest Educational Center on West Mountain Rd., the rearrangement of the offices and locker room area at Cranwell, room and kitchen renovations at Blantyre, the completion of the Aspinwall Condominiums and The Shops at Aspinwall, changes to the auditoriums and rehearsal theatres at Shakespeare and Co., and the completion of the Hampton Inn and the work at Springlawn. New projects included renovations to the locker room and pool area at Canyon Ranch, work at Ventfort Hall, the Halpin Sports Bar, and the new tank farm at D.J. Oil Express.

In addition to the large projects mentioned above, inspections were also made for additions to buildings, new building construction, remodeling projects, new sign construction, fire calls, oil burner and fire alarm installations, requests for the Tri-Town Board of Health and other major and minor wiring projects.

I would like to thank all area electricians for their cooperation during 2008.

*Respectfully submitted,*  
Robert J. Pensivy, Sr.  
*Inspector of Wiring*

## REPORT OF THE PLUMBING INSPECTOR

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To the Honorable Board of Health:

This is my report of the Plumbing Inspector for the year 2008. 93 plumbing permits were issued and inspections were made. Along with inspections for the Tri-Town Board of Health, I am also attending Massachusetts Plumbing and Gas Inspections continuing education classes and meetings of the Berkshire County Plumbing and Gas Inspectors Association.

I wish to thank area plumbing contractors for their cooperation.

*Respectfully submitted,*  
Mark J. Smith,  
*Plumbing Inspector*

## REPORT OF THE GAS INSPECTOR

To the Honorable Board of Selectmen and Citizens of Lenox:

This is my report for the year 2008. 106 gas permits were issued and inspections were made. Inspections were also made for Berkshire Gas Company red tag warnings. I have been attending Massachusetts Gas Inspector continuing education classes. The Massachusetts Fuel Gas Code requires all work be done by licensed plumbers and gas fitters. I would like to thank all area plumbers and gas fitters for their cooperation.

*Respectfully submitted,*  
Mark J. Smith,  
*Gas Inspector*

## REPORT OF THE DEPARTMENT OF PUBLIC WORKS/INFRASTRUCTURE COMMITTEE

To the Honorable Board of Selectmen and Citizens of Lenox:

The mission of the Department of Public Works is to maintain and improve the Town's infrastructure: roads, water and wastewater treatment systems, water distribution system, wastewater collection system, storm drainage system, parks, and cemeteries. The daily responsibilities of water treatment, wastewater treatment, street patching, snow and ice removal, cemetery burials, mowing, brush-cutting, drain cleaning, litter pickup, and signage are accomplished by a dedicated staff of thirteen that completes these tasks with minimal disruption to Town residents.

The Highway Division completed the reclaiming and paving of twelve streets. Old East St., Roaring Brook Rd., Hutchinson Lane., King William Rd., Old Barn Rd., Hawthorne St., Richmond Mt. Rd., Reservoir Rd., Tucker St., Ore Bed Rd., a portion of East St., and a portion of New Lenox Rd. The drainage system in the Tucker Street, Ore Bed Road, and Housatonic Street area was replaced with larger pipe. The headwall of the Lime Kiln Road culvert at Yokun Brook was replaced. Design and planning continued for the reconstruction of West Street. The start of construction of this state funded project is scheduled for 2011. Planning and design got underway for a multi-phase Lenox Village improvement project. Design includes new sidewalks, street lighting, water main replacement, and stormwater system improvements. Planning for proposed bike paths continued. The Division assisted the Tree Warden in planting seven additional trees this year.

Forty-six separate snow and ice events during the 2007 – 2008 winter required responses to treat the town roads and sidewalks.

The Water Division continued with our effort of changing all water meters to

radio read. Water main was replaced on Ore Bed Road. Water consumption for the year was approximately 238,600,000 gallons or an average 654,000 gallons per day (gpd) out of an average capacity of 812,000 gpd. No water was purchased from the City of Pittsfield. Nine water connection permits were issued which will add approximately 9,825 gallons per day to the consumption total. Two hundred and nine cross connection tests were performed.

Water consumption in Lenox will continue to increase as the town grows. Lenox needs to keep planning for additional sources of water. One source that Lenox has relied on for many years is the City of Pittsfield. Through an interconnection with the Pittsfield system Lenox can currently take a daily average of 82,000 gpd and a peak of 430,000 gpd. That amount is about 35% of daily consumption in high use periods of the year. Lenox only uses Pittsfield water when demand exceeds our treatment plant's peak flow capacity of 1.1 million gallons per day or when we need to conserve our own supply in the Lenox reservoirs. Another important component of providing an adequate supply of water is conservation and the protection of our existing sources. Water is a limited resource and conservation needs to be a part of any municipalities' planning. Everyone needs to be aware of their water consumption and take steps to minimize it. Make sure your home or business is leak-free. Check your water meter when you are certain that no water is being used. If the meter reading changes, you have a leak. Repair dripping faucets. One drop per second wastes 2,700 gallons of water per year. Take shorter showers. Operate dishwashers and clothes washers only when they are fully loaded or set the water level for the size of the load. Driveways and sidewalks should be cleaned by sweeping not washing. Consider using a commercial car wash that recycles water. If you wash your own car, park on the grass and use a hose with an automatic shut-off nozzle. Never pour water down the drain when there is another use for it. Use it to water your indoor plants or garden. Every little bit helps and it will save you money.

The Wastewater Division began construction of the replacement of the sludge dewatering system at the Crystal Street Treatment Plant. Sewer main was replaced on Ore Bed Road. Work continued on completing a Comprehensive Wastewater Management Program which when completed will provide a blueprint for future wastewater needs. Total wastewater flow collected at the Crystal Street Treatment Plant was approximately 337,655,000 gallons or an average 925,000 gallons per day (gpd) out of a capacity of 1,190,000 gpd. Total wastewater flow pumped to the Pittsfield wastewater treatment plant from north Lenox was approximately 76,910,000 gallons or an average of 210,700 gpd. Seven sewer connection permits were issued which will add approximately 915 gpd to the collection total.

Wastewater flows will continue to increase as the town grows. Just as the conservation of drinking water can be a big factor in maintaining an adequate supply of quality drinking water, conservation on the wastewater side of the system can be a big factor in minimizing the amount of wastewater we have to treat thereby saving money. Sump pumps, floor drains, roof gutters, and leaking joints in pipes added an average of 250,000 gpd of otherwise clean water to the wastewater collection system in the past year. Once

it is in the collection system it has to be treated along with the rest of the wastewater. Making sure your sump pump, floor drain, or roof gutters do not discharge into your sewer pipe can significantly reduce the amount of wastewater we have to treat. Replace service pipes when it is determined they have defective joints. Fix leaking toilets and faucets. Take shorter showers. Operate dishwashers and clothes washers only when they are fully loaded or set the water level for the size of the load. If everyone contributes to some reduction in wastewater flow we can prolong the life of our wastewater treatment plant and put off spending millions of dollars on upgrading its capacity.

The Cemetery Division performed a total of sixteen burials at Mt. View Cemetery, New Lenox Cemetery, and Church on the Hill Cemetery. The burial records of the three Town cemeteries can be found on the Town's website, [www.townoflenox.com](http://www.townoflenox.com). Click on Town Departments, Department of Public Works, Cemetery Division.

During 2008 residents made 924 deliveries of leaves, brush and grass clippings to the Town's yard waste collection program at the Crystal St. compost site. The site was open twenty-five Saturdays throughout the year. We encourage residents to make use of this service for disposal of leaves, grass clippings, small limbs, and Christmas trees.

Included with this report is a schedule of fees for certain services as well as water and sewer usage rates. Both the Water and Wastewater Divisions are "Enterprise Funds" which means they are designed to operate exclusively on funds received from rates and fees. A Cemetery fee schedule is also included.

The membership of the Infrastructure Committee was changed from being comprised of two members from the selectboard along with other appointed members to being comprised solely of the full selectboard. We wish to thank the previous members of the Infrastructure Committee, Robert LaChance, Hans Fehlmann, Allan Joyner, and Edward Lane for their long-term planning efforts on behalf of our infrastructure. The Department wishes to take this opportunity to thank all the other Town Boards, Officers, and Departments for their assistance during the past year. We want to thank the residents of Lenox for their continued support. We wish to recognize the hard-working members of the Department of Public Works who put so much effort into maintaining the Lenox infrastructure.

*Respectfully submitted,*

Stephen Pavlosky, **Chairman**

Roscoe N. Sandlin, **Clerk**

Linda Messana

Kimberly Reopell Flynn

John McNinch

Jeffrey T. Vincent, **Superintendent of Public Works**

Gregory T. Federspiel, **Town Manager**  
*(Ex officio member)*

# TOWN OF LENOX

## DEPARTMENT OF PUBLIC WORKS

### Cemetary Fee Schedule

Prices effective April 1, 2008

Full Opening (Mon-Fri. 7:00am - 3:30pm)		\$500
Cremation Opening (Mon-Fri. 7:00am - 3:30pm)		\$200
Cremation Vault Opening (Mon-Fri. 7:00am - 3:30pm)		\$250
Infant Opening (Mon-Fri. 7:00am - 3:30pm)		\$150
Winter Charge (Nov. 1-May 1)		\$150
Lot Sale (per grave)	Lot rate:	\$100
	Perpetual care:	\$300
	Total Lot Sale cost:	\$400
Foundation Permit Fee (see regulations)		\$35
Disinterment (see regulations) (May 15 – Nov. 15)		\$750
Installation of four corner markers (supplied by others)		\$100
Overtime (per hour / employee)		\$50
	(min. 1 hr. weekdays; min. 3 hrs. weekends & holidays)	

**Lots at Mt. View Cemetery are available to Lenox residents only.**

### 2008 Fee Schedule - Water/Sewer

SERVICE:		NEW FEE
		05/01/08 – 04/30/09
Water turn off or turn on, up to 2" service		\$30.00
Water turn off and turn on, up to 2" service		60.00
Water turn off or turn on, 3" and larger service		60.00
Water turn off and turn on, 3" and larger service		120.00
Meter service charge (to replace broken, frozen, lost or damaged meters and bottoms due to owner neglect)		35.00
Meter replacement labor (due to owner neglect)	Reg.	40.00
	OT	75.00
Meter Fee (Radio read): New construction & owner responsible meter replacements:		
5/8 x 3/4 meter and yoke		250.00
1" meter and yoke		400.00
Water tap - up to 1" if no capacity fee is applicable		125.00
Includes materials for tap		

Water tap - 1.5" - 2" if no capacity fee is applicable	250.00
Includes materials for tap	

Water tap - 3" and larger (no materials supplied) 500.00

**All charges below are per hour with a 1 hour minimum to be charged during regular work hours; 3 hour minimum during overtime hours**

Basic hourly service charge	\$50.00
Location of private water line and valves	25.00
Field inspections, observe pressure tests, etc.	50.00
Office work, research files, prepare reports, etc.	50.00
Labor in field (involving crew, equipment, etc.)	250.00

**Miscellaneous**

Final water reading	\$10.00
Backflow test: first device	60.00
each additional test - same location	50.00
Used 5/8 x 3/4 meter	25.00

**Water & Sewer rates**

Water rate (effective May 1, 2008)	per 1000 gal.	\$4.96
Sewer rate (effective May 1, 2008)	per 1000 gal.	5.12
Minimum water usage charge	per six months	30.00
Minimum sewer usage charge	per six months	20.00
Sewer flat rate (effective May 1, 2008)	per six months	164.60

Water capacity fee (based on MA Title V flow estimates)	
New construction	15.00/gal

Sewer capacity fee (based on MA Title V flow estimates)	
New construction	15.00/gal

Water capacity fee (based on MA Title V flow estimates)	
Residential additions and Commercial adaptive re-use	7.50/gal

Sewer capacity fee (based on MA Title V flow estimates)	
Residential additions and Commercial adaptive re-use	7.50/gal

Penalty Charge on Outstanding Balance	10%
Interest Rate per year	12%

## REPORT OF THE POLICE DEPARTMENT

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Stephen E. O'Brien, Chief of Police  
Sean F. Ward, Officer  
Brian F. Contenta, Officer  
William J. DeSantis, Officer  
Michael T. Smith, Officer  
Florence Ammendola, Secretary

Timothy P. Sheehan, Senior Officer  
William R. Fuore, Officer  
Gary M. Lagarce, Officer  
Paul A. Duval, Officer  
William C. Colvin, Officer

To the Honorable Board of Selectmen and Citizens of Lenox:

The above-listed personnel represent the full-time police officers of the department. I offer my sincere thanks to them for their allegiance to their occupation and to their community, as well as for their professionalism. Without their team work and dedication, we could not provide the important services that we do in such an effective manner.

The police department would not function as well as it does without the able assistance of our part-time workers. My thanks to the reserve officers, to the traffic officers, to Peg Ammendola, our secretary, and to the Lenox Police Explorers for their continued support and dedication to the department.

The year 2008 saw many different types of calls, the total of which neared 12,000. While a great number of these calls have become general day-to-day business for us, some of them were not so routine. There were many serious calls, ranging from rape investigations, to unarmed robbery, to firearms violations, to serious crashes with severe injuries. Each officer within our ranks not only responds to and handles these types of events, but has the charge of thoroughly investigating crimes. Many of these are totaled in our "Case Activity Statistics" report which is printed with this document.

As always, it is our goal to attempt to prevent crime, protect the public, and serve the residents of our community. As we endeavor to achieve this goal, we will continue to look to the members of our community to assist us in many different ways.

I look forward to continuing our pursuit of safety and protection for the Town of Lenox.

Respectfully submitted,

Stephen E. O'Brien  
*Chief of Police*

**Case Activity Statistics**

Total Offenses Committed:	531	Total Felonies:	130
Total Crime Related Incidents:	167	Total Non Crime Related Incidents:	145
Total Arrests (On View):	52	Total Summons Arrests:	144
Total Arrests (Based on Incident/Warrants):	27	Total Arrests (Unspecified Type):	0
Total P/C's:	2	Total Arrests:	223
Total Juveniles Handled (Arrests):	0	Total Juvenile Arrests:	14
Total Hearings:	0	Total Juveniles Referred (Arrests):	14
Total Open Warrants:	0	Total Summons:	0
Total Restraint Orders:	2	Total Open Default Warrants:	0

**REPORT OF THE YOUTH DRUG AND ALCOHOL COMMITTEE**

To the Honorable Board of Selectmen and Citizens of Lenox:

The Youth Drug and Alcohol Committee (YDAC) was developed in the late 1970s. Its purpose was, and still is, to divert teenagers from the sometimes confusing criminal court system. The YDAC provides an early intervention program for youths who have been involved in an alcohol- or drug-related offense and their parents.

This program deals primarily with minors found in possession of alcohol or drugs. It is offered to first-time offenders only and solely deals with misdemeanor offenses. After a probable cause hearing through the courts, the offender and his or her parent(s) are then referred to the committee.

In a typical meeting, the YDAC points out to the minors the consequences that could have risen from their behavior, presents them with available resources, and appries them of the varied youth services that exist should further intervention be needed.

The YDAC meets on an as-needed basis and the number of referrals varies from year to year. The committee consists of an educator, the Chief of Police, a School Committee representative, a social worker, a drug and alcohol counselor, an attorney, and a civic leader.

There have been over 200 referrals since the committee's inception and six referrals this year.

I would like to extend my gratitude to the members of this committee for volunteering their time and for displaying such concern for our youth. I would also like to thank the Southern Berkshire District Court and the Berkshire Juvenile Court for their cooperation with this program.

*Respectfully submitted,*

Stephen E. O'Brien  
*Chief of Police*

## REPORT OF THE LENOX FIRE DEPARTMENT

To the Honorable Board of Selectmen and Citizens of Lenox:

It is with great pride in this Department that I submit my 2008 Annual Report. The mission of the Lenox Fire Department is to protect the lives and property of those within the town by providing public safety education, performing fire safety inspections and providing emergency response services.

Our Department was deeply saddened by the loss of retired Firefighter, Alfred J. Gardino during 2008. Al was a member of the New Lenox Fire Company serving as a Volunteer Firefighter for many years.

### **Requests for service-**

The Lenox Fire Department responded to 1487 requests for assistance during 2008.

252 fire alarms, 54 fires, 136 service calls, 14 rescues, 58 hazardous conditions, 957 medical calls and 17 good intent calls (odor of smoke, steam believed to be smoke, etc.).

### **Stations and Equipment-**

The Lenox Fire Department currently operates out of three fire stations that are strategically located throughout the town. This is done to reduce response times and allows us to better serve the citizens of the Town of Lenox. Our average response time (time of dispatch to time on scene of the incident) during 2007 was 3 minutes 59 seconds.

The Central Fire Station, built in 1910, is located at 14 Walker Street and serves as the department's headquarters and administrative offices. Equipment housed in the Central Station is Engine 1, a 1993 Pierce Arrow Rescue Pumper and Truck 5, a 1998 Darley – Quint (75 foot aerial ladder truck & pumper).

The Lenox Dale Fire Station, built in 1936, is located at 26 Elm Street and houses Engine 6, a 1985 Pierce Arrow pumper. ISU-1 a 2007 Incident Support Trailer

The New Lenox Fire Station, built in 1962, is located at 399 Pittsfield Road and houses Engine 3, a 1989 Pierce Arrow pumper, Truck 7, a 1985 Chevy Brush Truck, Marine 1, a 19 foot, 5 hp rescue boat and Brush 1, a 2003 Honda, All Terrain Vehicle.

During 2008 the town signed a contract to purchase a new fire engine for Lenox Dale with Seagraves Fire Apparatus. This Engine will replace the 1985 Pierce Arrow located in Lenox Dale and will be delivered and placed in service in early 2009.

Our Department was able to acquire and install Mobile Data Terminals (laptop computers) in all of our Fire Engines & Ladder Truck through grants. These Mobile Data Terminals have greatly enhanced our ability to preplan and identify the location of hydrants, building utilities and other location hazards throughout town.

**Training-**

Throughout the year the Fire Department conducted weekly training to stay proficient in all aspects of fire suppression, rescue techniques and property preservation as well as State mandated training in Hazardous Materials, First Aid, Anti-Terrorism, Fire Investigation and Incident Management. This training was conducted both in house and with the Massachusetts Fire Academy.

**Fire Department Personnel-**

The Lenox Fire Department is currently made up of 6 Career Firefighter/EMT's, 12 Part-time Relief Firefighter/EMT's, 58 Volunteer Firefighters and 2 Junior Firefighters. Our paid staff works out of the Central Fire Station and provides the following shift coverage:

**Monday thru Friday shift coverage**

06:00 – 14:00 one FF/EMT  
07:00 – 15:00 one FF/EMT  
14:00 – 22:00 one FF/EMT  
15:00 – 23:30 one FF/EMT  
22:00 – 06:00 one FF/EMT  
23:00 – 07:00 one FF/EMT

**Saturday and Sunday shift coverage**

06:00 – 14:00 one FF/EMT  
07:00 – 19:00 one FF/EMT  
14:00 – 22:00 one FF/EMT  
19:00 – 07:00 one FF/EMT

**Career Firefighter / EMT's**

Dan Clifford, Chief  
Jason Saunders, Lieutenant  
Larry Morse, FF/EMT-P

Chris O'Brien, Deputy Chief  
Chris Long, FF/EMT-I  
Dan Piretti, FF/EMT-I

**Relief Firefighter / EMT's**

Steve Omelenchuck, Captain  
Bob Casucci, Captain  
Brian Schultz, FF/EMT-P  
Crystal VanDeusen, FF/EMT-I

Dan Kimberley, FF/EMT  
Marc Zamboni, Lieutenant  
Steve Quinn, FF/EMT  
Jake Pyra, Lieutenant

Matt Tyer, FF/EMT  
Steve Soldato, FF/EMT-P  
Molly Majchrowski, FF/EMT-I  
Mike Zinchuk, FF/EMT-I

**Volunteer Firefighters**

Bill Akroyd, Firefighter  
Tom Barry, Firefighter  
Jason Candee, Firefighter  
Steve Coon, Firefighter  
Scott Forbes, Firefighter  
John Gaherty, Deputy Chief

Chelsea Alden, Firefighter  
Joe Burke, Firefighter  
Elio Casucci, Firefighter  
Caitlyn Dinan, Firefighter  
Tom Frusciente, Firefighter  
Jarred Gigliotti, Firefighter

Bruce Archibald, Firefighter  
Dennis Caldwell, Firefighter  
Samuel Goldsmith, Firefighter  
Tyler Faulkner, Firefighter  
Robert Fuore, Firefighter  
Bill Colvin, Deputy Chief

Joe Healy, Firefighter	Corbin Hinton, Firefighter	Kyle Huber, Firefighter
Joe Hynes, Firefighter	Mike Jezak, Firefighter	Ralph Julieano, Firefighter
Jeffery Kane, Jr., Firefighter	Tim Kane, Firefighter	Eric Kirby, Firefighter
Chris Kupernik, Firefighter	AJ Lagarce, Firefighter	Andrew Lane, Firefighter
Brian Lane, Firefighter	Matt Lane, Firefighter	Mike Lane, Firefighter
Jeff Lynch, Firefighter	Jake Maturevich, Firefighter	Justin Mercer, Firefighter
Jason Miller, Lieutenant	Mark Millett, Firefighter	Jeff Moreau, Firefighter
Jason Newton, Firefighter	Tim O'Neil, Firefighter	Robert Pensivy, Firefighter
Travis Pignatelli, Firefighter	Chris Prew, Firefighter	Jim Prew, Firefighter
Dan Reinhart, Firefighter	Dale Romeo, Firefighter	Joshua Saunders, Firefighter
Matt Schneider, Firefighter	Louis Senecal, Firefighter	Jackie Shea, Firefighter
Dan Sheehan, Firefighter	Tim Sheehan, Firefighter	Scott Stetz, Firefighter
Mike Steuerwald, Firefighter	Bruce Stringer, Firefighter	Jake Stringer, Jr. Firefighter
John Stringer, Firefighter	Jim Terry, Captain	Ed Williams, Firefighter

### **Prevention and Education-**

We were also busy in many other facets of Public Safety including our Student Awareness of Fire Education program, teaching fire safety to our elementary school students and many of our senior citizens who are the most at risk of fire. During the Lenox Apple Squeeze Festival both the Lenox Police and Fire Departments sponsored the Massachusetts Freemasons; Lee Chapter's Child Identification Program called CHIPS. We continued to support the Lenox TRIAD program. TRIAD is a three sided organization that promotes senior citizens safety. The Lenox TRIAD Committee has representatives from Public Safety organizations, Senior Citizens and Community Groups. The Lenox TRIAD updates our seniors about new laws, frauds, scams, emergency planning, elderly assistance programs and any other needs that our senior population may have.

The Fire Department conducted 672 Fire Prevention inspections on oil burners, LP gas storage tanks, tank removals, fire alarms, blasting and fireworks requests, as well as as required building inspections and issued 837 permits.

The Fire Department would like to thank the Board of Selectmen and the citizens of the town for their continued support of our operations. As part of this support we are always looking for new members to fill our ranks. Please contact us if you are willing to volunteer and become a firefighter.

In closing, I want to sincerely thank all the officers and members of the Lenox Fire Department for their time and dedication. Also, without the support of the families of these brave men and women who respond at moments notice to assist others in need, the ranks of our volunteers would be greatly diminished.

*Respectfully Submitted,*

Daniel W. Clifford, *Chief*  
**Lenox Fire Department**

## REPORT OF THE LENOX VOLUNTEER AMBULANCE SERVICE

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To the Honorable Board of Selectmen and the Citizens of Lenox:

The Lenox Ambulance received an historic high 985 requests for emergency medical service in the year 2008. The ambulance is staffed by a combination of full-time Firefighter/EMT's, part-time FF/EMT's and volunteer EMT's. These individuals that respond to medical and traumatic emergencies aboard the Lenox Ambulance are proud of their ability to provide rapid response and professional, compassionate care to the residents and visitors of the Town of Lenox.

The Lenox Ambulance would like to recognize volunteer EMT-Intermediates Mike Zinchuk and Linda Clifford who set themselves apart in 2008 with their continued professionalism and their dedication to the delivery of EMS.

I would like to congratulate full-time Firefighter/EMT Daniel Piretti, part-time FF/EMT Crystal VanDeusen and part-time FF/EMT Molly Majchrowski on attaining the certification of EMT-Intermediate. As EMT-I's, Dan, Crystal and Molly can better serve the patients they care for with refined assessment skills and the ability to perform endotracheal intubation and intravenous access. I would also like to note that full-time FF/EMT Jason Saunders and part-time FF/EMT's Jake Pyra and Dan Kimberly have completed their training and are awaiting testing dates to attain their own EMT-I certification.

It was with a great sense of fulfillment that members of the Lenox Ambulance were able to participate with the Boston Red Sox Foundation in the delivery of medical supplies and the old Lenox ambulance to the Town of Haina in the Dominican Republic. The ambulance and equipment were received with great appreciation, and those of us who traveled to the Dominican Republic at our own cost to help with the delivery returned to the United States with a greater appreciation of the standard of living that we so often take for granted in this great country. I would like to once again thank everyone who donated their time, skills, equipment or funds to this cause.

All equipment purchases, including the new 2008 ambulance, operational costs and staffing for the Lenox Ambulance are supported by revenue collected from ambulance transports at no cost to the tax base for the residents of the Town of Lenox.

With requests for emergency medical service increasing from year to year, the Lenox Ambulance is constantly looking for individuals who wish to help the ill and injured, and to help keep the residents and visitors of the Town of Lenox safe.

*Respectfully submitted,*

Christopher Long,  
*FF/EMT-I/EMS Coordinator*

## REPORT OF THE LENOX LIBRARY ASSOCIATION

To the Honorable Board of Selectmen and Citizens of Lenox:

This past summer, a frequent library user asked a question that undoubtedly has occurred to many of us: “What about the future? Where are libraries headed?” – with an unspoken but implied subtext of “Is the internet pushing libraries toward obsolescence if not oblivion?”

A study by the Pew Internet & American Life Project provides one answer, finding that internet use was actually a predictor of library use – some 61% of those who use the internet went to a public library in the past year compared with only 28% of those who do not frequent the internet.

A more local answer can be found in the assertion of a town resident and retired college professor that he settled in Lenox to be near our own library. The answer also lies with the over 52,000 people who walked through our doors last year. For most, the Library served not as another stop on the well-worn tourist trail but rather as a destination point for satisfying a variety of needs.

### **COLLECTION & BORROWER SERVICES:**

- As the second largest and active library in the Berkshires, the Lenox Library offers nearly 78,000 print volumes, 3,122 videos, over 3,500 audio books and a wide array of other materials. Our total holdings of 102,960 items place us 11th in the state on a per capita basis.
- In FY2008, we loaned 70,180 of these materials. Our circulation per capita continues to rank in the top 10% statewide and above the 75th percentile nationally. We continue to face the challenge, however, of not only maintaining but also of updating and upgrading collections with a materials budget that is only 67% of what we devoted in 2000-1.
- Our status as a full member of the Central & Western Massachusetts automated library network allows our card holders to browse through and borrow from not only our collection but from the 140 other member libraries – either on-site or remotely from home or work. Selected items normally arrive in Lenox within several days. In FY2008, we successfully fulfilled over 20,000 “holds” or reserve requests. An increasingly popular feature has been the ability of card holders to download digital audio books and e-books to computers or digital players or burn them onto CDs.

### **REFERENCE & INFORMATION SERVICES:**

- Answering information requests of all types remains a core component of library services. Reference related transactions totaled nearly 25,000 last year. On a per capita basis, the Library ranks 1st in our peer group and 3rd among all libraries

in the state. With electronic resources and access accounting for more than half of reference activity, the level of time and skill required from the staff has increased exponentially.

- All users and cardholders have access to a series of specialized subscription databases unavailable to average computer users. They can search hundreds of journals as well as medical and business sources from any computer in any location, twenty-four hours per day and seven days per week.
- Nearly 8,000 people utilized our eight public access computers for such varied tasks as conducting research, creating resumes, or sending email. Our wireless network allowed us to keep pace with the growth in mobile computing, as numerous users were able to gain unfettered and unlimited internet access using laptops or handheld devices.

### **PROGRAMMING:**

- Over 7,700 people attended 355 adult programs ranging from small book discussion groups to community wide celebrations such as our Annual Beatles Day in 2008. The Welles Gallery also hosted art exhibitions throughout the summer and fall. As a reflection of the level of effort we are making to meet community needs, the Library ranks 11th among all libraries in the state for the number of people participating in adult programs.
- An Urban Council study revealed that a major attraction luring internet users to the library was access to children's materials and programs. In Lenox, they enjoyed choices from one of the most active program schedules in the state. Over 12,500 children and adults attended youth programs last year. We ranked 14th out of 363 libraries in the state behind communities ten or more times our size. On a per capita basis, we are #1.
- With 1 full-time librarian and 1 part-time assistant, the Library's Youth Department offered a varied and constant menu of in-library activities that included twice weekly pre-school programs for children ranging in age from 18 months to five years and other activities on a monthly basis. At the same time outreach services were provided to local daycare centers and nursery schools on a weekly basis.

### **SUPPORT & DEVELOPMENT:**

- The breadth and depth of the Library's resources, services and programs result from a successful blending of diverse funding sources. The FY08 town appropriation of \$241,452 represented a crucial 43% of operating revenue. Investment returns produced another 6%, while the generosity of our many donors and supporters was responsible for over 46% of annual income.
- 644 donors contributed over \$125,000 to the FY08 Annual Appeal, with Lenox residents comprising about half of that total. Numerous others gave memorial and honor contributions for a variety of purposes, such as adding to the music and children's collections, all of which totaled over \$38,000.

- The Library continued its efforts to produce events that could appeal to a broad cross-section of the community while producing significant revenue for its programs. Both our Beer Tasting and Beatles Day events returned by popular demand, while the lines of anxious bibliophiles and ordinary book lovers seem to stretch longer each year at our annual summer book sale. All of our special events brought in \$66,000 in badly needed funds.
- Beyond money, the Library was the fortunate recipient of the energy and efforts of hundreds of volunteers who contributed nearly 6,671 hours to assist in such varied and vital tasks as work on the book sale and other special events and library support activities including the interlibrary loan process, youth and adult program support, and shelving books and other media.

## LENOX LIBRARY ASSOCIATION

### Income & Expenditures Summary

	<b>FY08</b>	<b>FY09</b>
	<b>Actual</b>	<b>Budget</b>
<b>INCOME</b>		
I. Contributions & Gifts		
A. Direct Contributions	\$163,559	\$178,568
B. Special Events	\$66,575	\$94,000
C. Grants	\$8,086	\$3,000
D. Audio Book Fund	\$23,289	\$15,000
II. Earned Revenue		
A. Investment Funds	\$35,202	\$36,151
B. Government Agencies		
1. State Aid Payments	\$798	\$12,000
2. Lenox Town Appropriation	\$241,452	\$241,452
C. Fees & Charges	\$16,093	\$14,500
D. Gift Shop	\$6,143	\$0
E. Other	\$1,948	\$564
III. 150th Anniversary Fund	\$6,500	\$0
<b>TOTAL REVENUES</b>	<b>\$569,645</b>	<b>\$595,235</b>
TRANSFERS FROM CAPITAL & RESERVE FUNDS	\$158,026	\$0
	<b>FY08</b>	<b>FY09</b>
	<b>Actual</b>	<b>Budget</b>
<b>EXPENDITURES</b>		
I. Books & Related Materials	\$56,140	\$66,000
II. Programs & Activities	\$4,974	\$2,300
III. Development Related	\$48,212	\$43,400
IV. Personnel		

A. Salaries & Wages - Gross		
1. public services	\$139,285	\$160,768
2. administration & building support	\$88,767	\$86,179
3. development	\$50,001	\$58,119
B. FICA - Employer Costs	\$20,256	\$22,788
C. Benefits	\$24,488	\$27,301
V. Contractual & Professional Fees	\$56,419	\$42,061
VI. Facility Maintenance & Repair		
A. Building Operation, Maintenance & Repair	\$17,301	\$12,529
B. Utilities	\$32,786	\$40,300
C. Property & Casualty Insurance	\$8,350	\$10,000
VII. Administration & Public Services Support	\$26,628	\$20,337
VIII. Other	\$1,650	\$2,750
IX. Debt Service	\$151,741	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$727,000</b>	<b>\$594,832</b>
<b>NET ANNUAL SURPLUS (DEFICIT)</b>	<b>\$671</b>	<b>\$403</b>

In closing, we would like to express our sincere appreciation for the continuing support of the Library by the townspeople and officials of Lenox. We encourage everyone to explore the varied resources offered by the Library and to join us in our efforts to best serve the community.

*Respectfully submitted,*

**For the Board:**

Lois Lenehan, *President*  
 Bruce Finn, *Vice-President*  
 Danielle Dyer, *Treasurer*  
 Daniel Dempsey, *Clerk*

**For the Staff:**

Denis Lesieur, *Executive Director*  
 Lisa Berkel, *Director of Development*

## REPORT OF THE LAND USE DEPARTMENT

To the Honorable Board of Selectmen and Citizens of Lenox:

The Land Use Department, staffed by the Town Planner and Land Use Clerk, is responsible for providing professional planning assistance to the Town Manager, Board of Selectmen, Planning Board, Zoning Board of Appeals, Conservation Commission, Historic District Commission, Affordable Housing Committee and Community Preservation Act Committee. Additionally the Land Use Department works with the Building Inspector to assist in interpreting the Zoning Bylaws and provides customer service to citizens relating to land use permits.

Notable projects under the guidance of the Land Use Department in 2008 were:

1. The re-codification of the Zoning Bylaws. Coordinated the comprehensive review of the Zoning Bylaws with Attorney Mark Bobrowski. Attorney Bobrowski is a professor of law at the New England School of Law in Boston and has a practice in land use law based in Concord, Massachusetts. He is the author of the Handbook of Massachusetts Land Use and Planning Law. The re-codification was adopted at a Special Town Meeting on April 15, 2008.
2. Organized the Affordable Housing Committee effort to prepare a Housing Production Plan (HPP). The HPP is an important planning tool that allows the town to set local housing goals to fulfill the state mandate that all communities in Massachusetts provide 10% of its housing stock to individuals and families who are low and moderate income. The committee received a Peer to Peer grant from the Department of Housing and Community Development to develop the implementation strategy section of the plan. The committee found the greatest need in Lenox is for ownership opportunities for moderate income families. A moderate income family is defined by state law as one that is at 80% of median household income for the Berkshire County region. Moderate income for a family of four in Lenox is \$51,840.
3. Worked with the Planning Board and Affordable Housing Committee to prepare a draft Inclusionary Zoning Bylaw, a planning tool that requires and encourages developers to create new affordable housing opportunities. It is anticipated that this bylaw will be brought to a Special Town Meeting in 2009.
4. Researched, prepared and submitted grant applications.
5. Finalized the Community Preservation Committee Plan and organized a successful grant application process. The Committee received ten grant applications and recommended to Town Meeting that seven projects be funded. Town Meeting approved the projects as recommended.

6. Developed a draft Flexible Development Zoning Bylaw to encourage the preservation of open space. It is anticipated that this bylaw will be brought to a Special Town Meeting in 2009.

*Respectfully submitted,*  
Mary Albertson, **Town Planner**  
Peggy Ammendola, **Land Use Clerk**

## REPORT OF THE ACADEMY BUILDING TRUSTEES

To the Honorable Board of Selectmen and Citizens of Lenox:

The Academy Building was built in 1803 and since that time has been an important historical landmark in downtown Lenox.

We, as the Trustees of the Academy, make every effort to see it used by our citizens and strive to see that it is well maintained.

The Lenox Historical Society and the Lenox Historical Commission are our main tenants. The Historical Society, as we noted in our previous report, has its museum open on an expanded schedule. One of their interesting displays this year concerned the early iron and glass industries in our area.

A new alarm system was installed in the building and repairs were made to our heating system in order that it would comply with insurance regulations. Exterior paint work will be done during warmer weather.

The newly formed Lenox V.F.W. has been given permission to meet in our large upper room. A much deserved tribute was paid to Harvey "Red" Steuerwald for his 22 years of devoted service to the Lenox Academy and its Board of Trustees. "Smitty" Pignatelli presented him with a commemorative plaque.

The building is available for groups who wish to meet here and we encourage our citizenry to take advantage of our facilities.

*Respectfully submitted,*  
Harvey M. Steuerwald,  
**Chairman**

## REPORT OF THE LENOX HISTORICAL COMMISSION

To the Honorable Board of Selectmen and Citizens of Lenox:

In 2008, The Historical Commission increased from four to six members. George Jordan, rotated off the Historical Commission after 20 years of service. Three more commissioners: Andrea Winter, Joan Mears and Lavinia Meeks, resigned because of time constraints. The Select Board appointed five new Commissioners: James Journey, Jr., Olga Weiss, Sharon Hughes, Ellie Geller and Gundula Brattke. Suzanne Pelton completed her fourth year on the Commission as recording secretary. Jim Biancolo volunteers with the Commission.

**Community Preservation Funds** The Commission was awarded \$50,000 in Community Preservation funds for replicas of the historic Westinghouse streetlamps donated to Lenox in 1914 by George Westinghouse. At Town Meeting in May additional funding was approved by voters for the redesign of Church Street, including landscaping, new sidewalks and twenty-two Westinghouse streetlamps. The project is expected to begin in April 2009 and be completed by November. Future phases of the village improvement plan will include more Westinghouse street lamps in the Historic District and along certain prominent streets outside the Historic District.

**Community Preservation Historic Preservation** The Historical Commission also considered the historic preservation authenticity of five other projects applying for CPA grants, finding all worthy of funding except new windows for the Community Center. Historic preservation specialists recommend fixing old windows and installing storm windows rather than replacing windows, the thermal seals of which have limited lives.

**Historical Commission, Historic District Commission and Historic Society** In February, Historical Commissioners joined Historic District Commissioners and Historical Society board members for a social afternoon to get to know one another and discuss common, non-specific, preservation information and goals.

**Estate Preservation Act** The Commission has worked together with the Planning Board to amend the Estate Preservation Act (the "Great Estates" by-law) and create a new Flexible Zoning bylaw to be sensitive to and further encourage historic preservation. Eight properties comprising ten Berkshire Cottages are included in the Great Estates by-law, but some twenty-five significant Cottages are currently without any protection. The Commission has set a priority for 2009 to work with the Planning Board on expanding the list of properties to secure the future of important historical housing stock in Lenox. The Commission has proposed additional language in the draft Flexible Zoning by-law that would require sensitivity to historic buildings as well as landscapes and viewsapes when reviewing potential property development under this by-law.

**Date Plaques for Historic Buildings** The Commission has launched a date plaque program and identified a company that makes hand painted wooden signs for

historic buildings/towns. The program goal is to increase awareness of our historic architectural heritage, to promote the town's economy of cultural tourism, and to encourage preservation by enhancing property values of historic homes. The Commission will administer this program and will offer plaques at cost to owners of historic buildings in Lenox to display date, historic name and possibly other information if available, beginning in spring 2009.

**Historic Property Surveys** Photographs of most of Lenox's historic properties (250 buildings predating 1923) have been uploaded to the Massachusetts Historical Commission website. Corrected information will be added as it is gathered and be available in the Library as well as Town Hall and Historical Commission office.

**Demolition Delay Bylaw** The Commission completed a Demolition Delay Bylaw in 2007 and expects to bring it before Town Meeting with a list of historic buildings worth preserving. A Demolition Delay Bylaw delays demolition of an historically important building while its preservation or removal can be considered.

**Town Cemetery Restoration** A preliminary application for Massachusetts Preservation Project funding to survey the restoration needs of the Town Cemetery at the Church on the Hill was turned down. Gundula Brattke is compiling photographs of headstones and information in a booklet to raise awareness of this important Lenox historical resource and move towards its preservation.

**Lenox Walking Tour Brochure** Ellie Geller worked with the Historical Society and the Chamber of Commerce to create a walking tour brochure of the Historic District. The Commission hopes to create synergies between the walking tour and the historic date plaque program.

**Mission and Meetings** The Commission's goal is to preserve and protect the historic assets of Lenox, to educate residents about their historical heritage, to encourage and promote architectural preservation and adaptive reuse of historic properties, and to assist those wanting to place their historic buildings on the National Register of Historic Places. Our office is located on the second floor of the Lenox Academy. Meetings are held on the second Monday of every month at 4 p.m. In cold months the meetings are held in the Land Use Room at Town Hall. Meetings are posted on the town web site along with agendas and minutes. All are welcome to attend.

*Respectfully submitted,*

James Journey, Jr., **Chair**  
Suzanne W. Pelton, **Secretary**  
Gundula Brattke  
Ellie Geller  
Sharon Hughes  
Olga Weiss

## REPORT OF THE BOARD OF HEALTH

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To the Honorable Board of Selectmen and Citizens of Lenox:

The Board of Health met on the second Tuesday of each month at 6:00 p.m. at the Town Hall. This year we had the welcome addition of Robert LaChance to our board. Usual business consisted of reviewing the State Department of Public Health publications, new rules, procedures, statistics, and all current business at the local level.

The Board has been working to improve recycling efforts and waste management with the local haulers. Daley & Sons Trucking will resume hauling recycling materials to the Springfield Municipal Recycling Facility (SMRF). The Town of Lenox will receive fifty percent (50%) of the revenues.

The Board also meets regularly as the Tri-Town Health Department with the Boards of Health members from Lee and Stockbridge and our Tri-Town Director/Sanitarian, Peter J. Kolodziej. As a Tri-Town Board we discuss mutual concerns and address issues pertinent to all three communities. A major focus of our attention has been managing expenses and income.

The Board met with Visiting Nurse Association of the Berkshires to discuss the public health nurse role regarding health promotion and disease prevention, communicable disease investigation, and immunization clinics.

The Board acknowledges and thanks the Lenox VNA Investment Committee for their continued financial support. This money offsets the charges to us from the VNA of the Berkshires.

Separate reports appear in this publication from the Visiting Nurse Association of the Berkshires, Plumbing and Gas Inspector, Tri-Town Health Department, and the Animal Inspector.

*Respectfully submitted,*

Jeanmarie Milne, **Chair**  
Andrew Breslin  
Robert LaChance

## REPORT OF THE CONSERVATION COMMISSION

To the Honorable Board of Selectmen and Citizens of Lenox:

The Conservation Commission administers the State Wetlands Protection Act and in that capacity processes applications to perform work in and near the wetlands, flood plains, rivers, banks, surface waters, and other resource areas. The Commission also acts in an advisory capacity with other municipal boards on conservation issues relating to the other boards' areas of responsibility.

Over the past year the Commission has processed seven Notices of Intent and twelve Requests for Determination of Applicability. One extension to an Order of Conditions was granted to Lenox Gateway, LLC for property known as Aspinwell. The Commission started the process with MEC Lenox Associates LP at The Center at Lenox for a retail expansion project by approving an Abbreviated Notice of Resource Area Delineation which designates the wetland area.

Each application requires a public hearing or public meeting, review of plans, a site visit, and an Order of Conditions or Determination of Applicability. Site visits are also necessary in some cases of new construction to ensure proper clearance from identified wetlands. Site visits are also made in response to questions raised by concerned citizens. During the year the Commission attended 61 site visits.

The final step in the adoption of the Scenic Mountain Act was taken in March 2008 by having it recorded at the Registry of Deeds.

Additionally, the Commission managed four conservation properties.

The Conservation Commission meets on the 1st and 3rd Thursday at 7:30 p.m. at the Town Hall in the Land Use Meeting room. Appointments are required.

*Respectfully submitted,*  
**Chairman** Neal Carpenter  
Vince Ammendola  
Rosemary Fitzgerald Casey  
Dick Ferren  
Tim Flanagan  
David Lane  
Joe Strauch

## REPORT OF THE HISTORIC DISTRICT COMMISSION

To the Honorable Board of Selectmen and Citizens of Lenox:

The Lenox Historic District was established by the Town in 1975 to preserve and protect buildings and spaces significant in the history and architecture of the village of Lenox. The Historic District is administered by the Historic District Commission, an oversight board appointed by the Board of Selectmen that applies rules and regulations to protect the district from alteration and development that might compromise its aesthetic integrity or diminish its historic value.

The District is characterized by a variety of streetscapes made up of buildings of many different types, styles or designs, sizes, and settings. Its architecture reflects a range of historical developments, from the early period of Lenox as the County seat through the Gilded Age with its “summer cottages” and attendant residential and commercial architecture, to the late 1930s when Tanglewood furthered Lenox’ reputation as a cultural destination. The result is a District that is characterized by its diversity, not its uniformity.

Alterations to each building must be respectful of that building’s contribution to the District overall. The District’s architecturally and historically significant buildings were constructed by 1923. Maintaining the integrity of buildings dating up to this period is, therefore, a major goal of the District. However the appearance and use of some buildings continued to evolve in the following decades, as Lenox increasingly emerged as a cultural and tourist destination. Many residences along Church Street, for example, had the first floor converted into commercial storefronts. Large summer cottages were converted to inns. Changes that occurred after the 1920s may not be historically or architecturally significant but should be compatible in design and use of materials to the District’s period of significance.

During 2008 the Historic District Commission received eighteen applications. Twelve of the applications were sign requests, five were for renovations, and one was for an addition.

The Commission meets in the Town Hall Land Use meeting room on the first and third Tuesday of each month at 5:30 p.m.

*Respectfully submitted,*  
Ken Fowler, **Chairman**  
Jason Berger, **Co-Chairman**  
Jim Harwood  
Kate McNulty-Vaughan  
Elaine Steinert

## REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and Citizens of Lenox:

During 2008, the ZBA acted on 17 petitions for 9 special permits, 3 modifications of special permits and 6 variances. The Board granted 9 special permits, 2 modifications of special permits and 4 variances.

The Board regrettably accepted the resignations of members Jim Overmyer and Daniel Mintz who have served many years. Sue Lyman and Robert Fuster were appointed as alternates.

Board members are:

Pam Kueber, Chairman  
Shawn Leary Considine, Clerk  
Ethan Berg  
Ned Douglas  
Clifford Snyder

Alternates:

Harold Brown  
Robert Fuster  
Jedd Hall  
Sue Lyman

The Zoning Board of Appeals meets on the first and third Wednesday of each month at 7:00 p.m. Appointments are required.

*Respectfully submitted,*  
Peggy Ammendola

## REPORT OF THE PLANNING BOARD

To the Honorable Board of Selectmen and the Citizens of Lenox:

The Planning Board met twenty times during 2008, approved nine Form A applications, providing for minor property subdivisions, and heard three informal presentations on proposed projects. It is striking to note that such activity is substantially less than prior years, reflecting the worsening condition of the economy.

The positive side of this situation, however, meant that we had the ability to devote a good deal of effort to planning for the future of the Town in an environment which allowed sufficient time to properly consider ideas and proposals and obtain input from the community before finalizing them. Oftentimes, such endeavors are conducted in a reactionary manner and are therefore not as comprehensive as they should be. To this end, we were successful in completing a year long project to completely rewrite the Zoning Bylaw in order to make it more understandable, eliminate inconsistencies and provide a solid base to make more substantial changes in the future. Voters at a Special

Town Meeting in April unanimously approved this recodification which also received the endorsement of the Attorney General in July. A copy of the new Zoning Bylaw may be obtained at the Town Clerk's office or on the Town's website, townoflenox.com.

In other business, the Board unanimously approved a Housing Planned Production Plan which was prepared by the Affordable Housing Committee, continued work on an update of our Open Space and Recreation Plan, and voted to recommend a rejection of General Electric's proposed plan for remediation of PCB's from the Housatonic River.

During the summer and fall, we focused our efforts on the preparation of an inclusionary housing zoning bylaw, as well as a new flexible development bylaw to replace our Open Space Residential Development Overlay District. As the year drew to a close, we were considering changes to the Great Estates Preservation bylaw which would allow some uses as of right for these special properties. It is our hope to once again have a Special Town Meeting in the spring which will exclusively deal with all of these zoning issues. We have received several positive comments about a similar meeting held last year as it provides adequate time for voters to have discussions about these proposals rather than try and deal with them at the end of a long night during the Annual Town Meeting.

Membership on our board continues to be dynamic as we received Pamela Mackie's resignation in February. Her seat was filled by Gary Schiff at the Annual Town Election in May. Also, longtime member Kimberly Reopell Flynn resigned in July, following her election to the Board of Selectmen. Ken Fowler was appointed to fill that vacancy at a joint meeting of the Planning Board and Selectmen at the end of July. We thank Pam and Kim for their dedicated service and welcome Gary and Ken as we continue to try and work towards keeping Lenox the special place that it is.

In closing, we give special thanks to Mary Albertson, Town Planner, whose hard work, professionalism, and patience have helped us achieve greater things than we could have otherwise.

*Respectfully submitted,*

Joseph A. Kellogg, **Chair**  
Steven Sample, **Vice-Chair**  
Kathleen McNulty-Vaughan  
Gary Schiff  
Ken Fowler

## REPORT OF THE LENOX HISTORICAL SOCIETY

To the Honorable Board of Selectmen and the Citizens of Lenox:

The Lenox Historical Society is a not-for-profit, volunteer organization founded in 1981. Through the generosity of the Town of Lenox, the Society operates the Museum of Lenox History located in the historic Lenox Academy at 65 Main Street. Our membership continues to grow; currently there are more than 175 members of the Historical Society whose annual membership dues help support our programs and events.

It is the Society's mission to collect and preserve historical documents, photographs, reference materials and memorabilia that pertain to the history of Lenox. In recent years our collection has more than doubled as more historical artifacts are donated to the Society. Lack of space prohibits us from displaying many of our acquisitions although all our materials, records and research are available to the public. We have a large number of resources – early photographs, documents, maps, tax records, historic district survey information, cemetery records, and hundreds of research papers done by our high school students. We welcome the opportunity to assist people in researching Lenox history, properties and families.

The Historical Society holds a variety of lectures, programs and related exhibits. All our events are free and open to the public. In April 2008 we hosted a reception for the opening of our exhibit, Early Iron and Glass Industries of Berkshire County, Eastern Dutchess County, NY, and NW Connecticut. An exhibit celebrating the 100th Anniversary of the Lenox Fire Department is planned for spring 2009.

In August 2008 Lenox Historical Society introduced the self-guided Walking Tour of Lenox, a map featuring eleven historically significant buildings in the Historic District. We are sincerely grateful to Charles and Joy Flint and the Town of Lenox for their generous support in underwriting the production of the map.

Another important project in 2008 was the restoration of an American Primitive portrait of Divine (Smith) Cooney (1844-1886). This project was supported in part by a grant from the Lenox Cultural Council, a local agency which is supported by the Massachusetts Cultural Council, a state agency. We are grateful to the LCC for their support.

With the help of volunteers in Lenox's Senior Tax Credit Work-Off Program and National Honor Society students, the Museum of Lenox History is open Thursday – Saturday from 11-3. We are also open by appointment for special groups, and on Sundays during summer's busiest weekends.

Lenox Historical Society thanks the citizens and Town of Lenox for their support in helping us preserve the history and heritage of Lenox. We relish the growth of our organization and invite new members to join us. Please visit our Museum of Lenox History. It's a valuable asset to our town and belongs to all of us.

*Respectfully submitted,*

**For the Board:**

Victoria Salvatore, *President*  
Deborah Cote, *Vice-President*  
Marilyn Valeri, *Treasurer*  
Jan Chague, *Clerk*

## REPORT OF THE LENOX CULTURAL COMMITTEE

To the Honorable Board of Selectmen and the Citizens of Lenox:

The Lenox Cultural Council Committee will receive the sum of \$4,300 from the Massachusetts Cultural Council for the 2009 grant cycle. We have \$900 in unencumbered funds which we will add to this amount for a total of \$5,200. In late September we issued press releases to inform the public of the October 15 deadline for applications. We received a total of 38 applications. The Committee met on November 18 to vote on allocation of this money. We awarded full or partial funding to 21 applicants. We chose programs that would serve Lenox residents from preschoolers to senior citizens. The wide range of offerings will include music, dance, theatre, history and art.

We wish to thank retiring member Caitlin Nash for her service on this committee. Caitlyn was instrumental in the writing of the new guidelines which are posted on our website.

*Respectfully submitted,*

Kelly Cade, *Chairman*  
Maureen Hammel  
Donald Jordan  
Karen Romeo-leger  
Deirdre Swindlehurst

## REPORT OF THE LENOX COMMUNITY CENTER

To the Honorable Board of Selectmen and Citizens of Lenox:

The past year at the Community Center has been both productive and exciting. The staff works diligently to ensure that the residents of Lenox needs are met. Since the merger of the Council on Aging and Parks and Recreation Department 5 years ago, along with one director, Kim Graham, we have found that residents of all ages are being served with a sense of community and nurture.

We submit this years report with the idea of not reporting what you already know, but perhaps reporting what you don't know about the Community Center. For most, when they think of the Community Center, it is about sports, the after school program, or summer camp. While this is accurate and these programs continue to run strongly under the auspices of Laura Reber, we have so much more to offer.

We service senior citizens and their families when in need. We are a referral service for medical needs; we provide a monthly brown bag of groceries, provide hot meals here at the center twice a week, help with fuel assistance, blood pressure clinics, flu shots, tax assistance, and health insurance counseling. We have an outreach worker, Sue Holmes, who will make house calls to your loved ones to be certain that they are aware of the services that are out there, and to ensure their independence and safety.

Please look in the local newspaper or pick up a copy of our newsletter to see some of our other offerings. Last year we had special presentations addressing; Fuel Assistance- BCAC, Wellness-Canyon Ranch, History of Curtis- Historical Society, Wills..Estate planning .. Power of Attorney- Paula Almgren, Free Health Talk for the Family- Local physician, palates instructor and acupuncturist. Just to mention a few! New this year, we added a Community Center slide show to the town website. It offers wonderful pictures of all the exciting events offered.

An important part of what we do is collaborating with the School Department with events such as a Coat Drive, Family Brainstorming night, and intergenerational events. Kim Graham, our director, serves on the Drug and Alcohol Task force at the High School. The staff also works closely with the school ensuring that Middle School students receive the homework assistance they might need.

Keeping our local parks maintained is a priority for our groundskeeper/maintenance person Mike Sullivan. We have recently completed phase one of Tillotson Park in Lenox Dale. A new ball field was installed, a parking lot, along with easier access, was all put into place. A basketball court is soon to follow! Orebed Park had a new softball field renovation and fencing completed. We anticipate a new play-ground area for the next fiscal year.

Classes offered for all ages include; Play Reading, Painting and Sketching, Kickboxing, Yoga, Early morning exercises, Line Dancing, Tai Chi, Osteo-exercise,

Kids stretch and kick, sewing, quilting, chess and more. Some of our annual family events include, Easter Egg Hunt, Murder Mystery Night Dinner, Breakfast with Mr. and Mrs. Claus, Halloween Parade, Holiday Bus Trip and Shopping.

Many of the above mentioned programs were made possible because of the community support and volunteerism, for all of those people we are grateful! We did take an opportunity to recognize some individuals, who in our eyes, have gone above and beyond within our town. Ceil Hamilton, Daria and Scott Woodger, Michelle Messana and Midge Sandlin were honored at our Annual Recognition night at the Cork n' Hearth. Thank you to the Board of Selectmen and to Town Manager Greg Federspiel for their on-going support towards this wonderful "hub" of the community.

*Respectfully Submitted;*

Kim Graham, **Director**

**Community Center Board**

Michael Coakley, Christopher Fenton  
Francine Sheehan-Sorrentino, Penelope Carey  
Shirley Benson, Rev. Stephen Booth  
Carole Schwimmer, James Sorrentino

## REPORT OF THE VETERAN'S AGENT

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To the Honorable Board of Selectmen and Citizens of Lenox:

This past year I have had no claims for Chapter 115 benefits. I have been involved with assisting two town veterans' with filing for VA disability benefits. Both cases are currently pending.

In May, I helped organize the town's Memorial Day Parade, along with placing a flag at the grave of each deceased veteran buried in our cemeteries. The festivities of that day went very well, and I was glad to be a part of it. I look forward to participating again this coming year.

Just recently, an application to activate a new VFW post was submitted to the national headquarters in Kansas City. We have forty veterans listed on the charter, and should be notified of it's acceptance within the next few weeks. We have already been granted a meeting place in the upstairs of the Academy Building. Once the post (which will be called Conklin-Lane-Coakley) is established, we hope to increase our numbers and make it an organization for the town to be proud of.

*Respectfully submitted,*  
Sean Ward

## REPORT OF THE TREE WARDEN

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To the Honorable Board of Selectmen and Citizens of Lenox:

The goal of the Tree Warden is to maintain and plant trees on town rights-of-way and to advise town boards, when requested, on the planting and maintenance of trees on town lands.

Perhaps most visible is the trimming and removal of dead and dying trees which present threats to property and public safety. Work performed by personnel of the Department of PublicWorks and contracted arborist services, have resulted in removal and trimming of many problem trees during the past year. Additionally, National Grid, through their contractors, has either trimmed or removed a variety of hazardous trees; saving many tens of thousands of dollars for the town and helping to ensure electric service continuity and safety on public ways. Northeast Utilities has also instituted a grant program for tree replacement. The Town of Lenox is eligible for \$10,000 of those funds on a matching-grant basis. This will enable two to three years of tree planting utilizing DPW services and equipment as the town's match.

This past spring we have planted four disease-resistant American elms on West Street; and three lindens and one red maple on Main Street. A high point this past summer was the dedication of the new Liston Town Park on Crystal Street where three red maples were previously planted. The spring of 2009 will see a continuation of tree planting on West Street, Main Street and at Liston Park.

Additionally, the Tree Warden wishes to thank the Board of Selectmen, the Town Manager, and Lenox citizens for their assistance during the past year.

*Respectfully submitted,*

Warren E. Archey  
***Tree Warden***

## REPORT OF THE BRTA

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To the Honorable Board of Selectmen and Citizens of Lenox:

The Town of Lenox is served by Route 2, which has the second highest ridership in the BRTA fixed-route network. It is an easy 25-minute ride from downtown Lenox either to downtown Pittsfield or to the outlet mall in Lee.

Since fiscal year 2008, which began on July 1, 2007, the BRTA has been able to record automatic ridership statistics for each town it serves. These are used in the calculation of assessments to each town in the network. Prior to this automation, ridership statistics were derived manually.

During fiscal year 2008, 14,306 passengers boarded the bus system in Lenox, which was a 10% increase compared to 2007. For BRTA system-wide, the increase was only 1.5%. Para-transit services offered in Lenox in FY 2008 totaled 4997, which was a decline of 10% from FY 2007.

Fiscal year 2009 began on July 1, 2008. Ridership systemwide has been up almost 7% during the first six months. This growth has been sustained even after the drastic fall of gasoline prices.

I was appointed to the BRTA Advisory Board by the Town Select Committee in June, 2008. I attend bi-monthly board meetings where cash reports, filings, and various proposals are reviewed and approved. I also serve as an advocate for better public transportation options for residents and businesses in Lenox.

On July 18, 2008 the BRTA entered into an agreement with the Berkshire Regional Planning Commission for the latter to undertake a study that would recommend changes to the BRTA network so as to better serve the community. This work is to be completed by June 30, 2009. I very much support this effort to better serve the community and have assisted the planning commission with survey design and distribution.

In July, 2008, the BRTA Advisory Board voted to approve a fare increase of \$0.15 per zone (town). I cast the lone vote against the fare increase, believing that there was more that could be done to increase revenues through ridership growth strategies instead.

I am a regular user of the BRTA system and invite residents and business owners in Lenox to contact me with any ideas or comments regarding improving the town's public transportation options.

*Respectfully submitted,*  
L. Scott Laugenour

## REPORT OF THE LENOX SCHOLARSHIP COMMITTEE

To the Honorable Board of Selectmen and Citizens of Lenox:

The Scholarship Committee is pleased to report that \$25,250 was contributed during the 2007-2008 fundraising campaign. This scholarship program is a credit to all the citizens of Lenox who continue to support our graduates.

The Lenox Scholarship Fund was established in 1989 to offer financial support to students who wish to pursue higher levels of education including college, graduate school, trade school, and other educational institutions. Prior to 1997, we had been raising only \$6,000 to \$7,000 each year through our semi-annual appeal included with your property tax bills. Because the need for scholarship aid was far in excess of what we were able to raise, we initiated a long-range program to raise total annual contributions to \$25,000 over the next few years. For the past five years, the contribution totals have averaged \$22,000. The 2007-2008 appeal is the second year that we not only met, but exceeded our goal.

Through the generosity of our donors, including extraordinary support from the residents at Kimball Farms, the Scholarship Committee was able to maintain the size of our awards to our graduating seniors. However, due to the increasing costs of college enrollment, we were unable to offer scholarships to those who have been enrolled for a number of years. In June 2008, we awarded a total of \$25,000 to 31 graduates of the LMMHS Class of 2008. Awards ranged from \$400 to \$2,000.

As we write this report (March 2009), we have already raised about \$20,000 through the fall and winter appeals. Thank you to the estate of Warren Rote who bequeathed \$10,000.00 to the Lenox Scholarship Fund.

The Scholarship Committee wishes to express its sincere gratitude to the over 170 contributors for their financial support of this program.

*Respectfully submitted,*

Marianne R. Young

Peter Andersen

Diana Kirby

Margaret O'Brien

William E. Parsley

Christopher Ryan

Thomas Roche

## LENOX SCHOLARSHIP

### List of Donors

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M. and C. Abrahams  
Elizabeth Aho  
Michael and Rachael Albert  
Paula Almgren  
Anesthesia Consultants of the  
Berkshires  
Arcadian Shop  
Richard and Cynthia Arndt  
Neil Atlas  
Michael and Sibylle Baier  
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Graubard  
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Carl and Iris Krieger  
Sol Kugler  
Ray and Elaine Kushi  
Donna Lagrotteria  
In Memory of Alice Lahart  
Mr. and Mrs. Richard Lampron  
Leon Laster

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Tom and Amy Lehman  
Bernard Levine  
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Paul and Kathy Nash  
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Stephen and Patricia Peters  
The Peters Family  
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John and Mary Jane Pignatelli  
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Mary Jo Piretti-Miller  
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Lenore and Gene Rhodes  
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In Memory of Mary M. Sorrentino  
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Mr. and Mrs. Gary Tibbetts  
Dr. and Mrs. Chris Trancynger  
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Robert Vaughan and Katie McNulty  
Vaughan  
Reginald and Shirley Vincent  
Sally and Jeff Vincent  
Dr. and Mrs. Wax  
Olga Weiss  
Albin Wesolowski  
Dr. T. Wessel and M. McTeigue  
Bob Wheeler  
Reid and Laird White  
Felicity Young

**ANNUAL REPORT**  
of the  
**SCHOOL COMMITTEE**  
of the  
**TOWN OF LENOX**  
Massachusetts



For the School Year  
**2007-2008**

## REPORT OF THE SCHOOL COMMITTEE

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Jay M. Carberry, Chairman	Term Expires May 2009
Shannon Delasco	Term Expires May 2010
Don Fitzgerald	Term Expires May 2011
Charles Koscher	Term Expires May 2011
Heidi MacLean	Term Expires May 2009
Marybeth Mitts	Term Expires May 2009
Arlene Schiff	Term Expires May 2010

To the Honorable Board of Selectman and Citizens of Lenox:

At the beginning of this fiscal year, the School Committee set out four major areas for the Lenox School District to focus on. These areas of concentration are:

- accountability with respect to both teaching and learning; through evaluation systems and assessment systems and standards;
- meeting the needs of all learners; through differentiated practices and options;
- updating, aligning and revising curriculum, school structures and district and building practices to meet the needs of 21st Century learners; by empowering faculty and staff to innovate, and;
- ensuring a professional climate of respect through positive, tolerant and responsible environment and culture.

### MISSION OF THE SCHOOL COMMITTEE

The mission of the Lenox School Committee is to provide the means to achieve the district's objectives, and to ensure that these objectives best meet the comprehensive needs of all constituents. This will be accomplished by:

- setting, recommending and/or reviewing goals which implement the district's objectives, and performing the necessary strategic planning, setting the appropriate policies, and requiring accountability for reaching those goals;
- establishing a fiscally responsible budget which maintains and improves the district's objectives, and overseeing its execution;
- advocating for district goals and priorities through communication with students, faculty and staff, parents, community members, businesses and public officials.

### PROPOSED BUDGET

As of this writing (mid-March), we are nearing completion of our work on the 2009-2010 (FY10) budget to be presented at the Annual Town Meeting. In a sharp break from years past, the current financial situation at the federal, state and local level, coupled with the devastation in the banking industry, the devastation in the housing market, and the devastation on Wall Street, along with the overall credit paralysis generally, has presented even responsible, conservative small towns such as Lenox with the fiscal equivalent of the 'Perfect Storm'. Clearly this presents signifi-

cant challenges. The School Committee has directed the administration to prepare for all financial eventualities, with the understanding that in all budget matters we should first seek to protect those activities directly affecting our students in the classroom. The School Committee continues to strive to preserve our excellent educational program while being mindful of the very real fiscal challenges facing our town. Our budget process began in October of 2008 at the school building level. The superintendent's preliminary budget was presented to the School Committee in early January, 2009. Since then the School Committee has been meeting weekly, in open-session program review and budget deliberations. These meetings are always open to the public, always attended by a member of the Finance Committee and always televised by CTSB. Our goal remains the same, to develop a budget that is sound, both educationally and fiscally, for presentation to the voters at the Annual Town Meeting.

## **FACILITIES**

This year's capital improvements budget allowed us to purchase a new LCD projector for the Duffin Theater. We also were able to continue the ongoing piecemeal plan of installing overhead LCD projectors in classrooms. Additionally we purchased an Apple-based multimedia laptop computer cart, which safely secures and recharges 15 laptops for music, art and multimedia use. At Morris School the C.I.C. budget allowed us to purchase a new tractor/lawn mower. For the coming year, the School Committee has requested that funds be included in the capital improvements budget to purchase server-based thin-clients, to complete the LCD projector project and to re-sand and refinish the Duffin Theater stage floor. At Morris School we are seeking funds to continue the carpet replacement project and to purchase new heating sensors which will serve to more efficiently distribute heat and save energy.

## **TESTING PROGRAM**

We continue to monitor the educational progress of our students through a variety of assessments, both regional and national. Despite our high rate of participation, the Class of 2008 SAT results were extremely strong, with combined scores averaging 1,702 points, 13.4 percent higher than the national average of 1,501 and 9.7 percent above the state average of 1,552. The Lenox School District continues to offer its own SAT preparation program. This past year the district MCAS scores continued to compare favorably, both regionally and statewide. Our 10th grade students scored an average of 95.6 on the 100-point MCAS Composite Performance Index. The Drop-Out Rate for the Commonwealth overall averages 3.8%, while the Lenox rate is essentially zero. Since 1999 both Morris and LMMHS have exceeded overall the AYP (adequate yearly progress) benchmarks established under the federal No Child Left Behind Act.

## **SCHOOL CHOICE**

The 2009-2010 school year will mark our 19th year of participation in the Commonwealth's School Choice program, which allows non-resident students to enroll in our schools on a space-available basis. As has been true since the program's

inception, we have each year enrolled many more students than we have lost, and consequently, the town has always benefited financially. School Choice receipts have been applied directly to the operating budget for many years. Since FY2000, almost \$ 7.8 million in School Choice and assorted other revenues have been used to reduce the cost to the Lenox taxpayer of educating our children.

## **ENROLLMENT**

Currently, we have 813 students in grades pre-K through 12. Since 1994, Lenox pre-K through 12 school enrollment has grown by 41 students, from 772 to 813 students. Over the next five years (assuming the same number of Choice students), enrollments in Lenox schools are projected to remain rather consistent. Lenox school enrollments are driven by a combination of factors, including new residential construction, turnover of existing homes, births, and net in-migration. These factors in turn are influenced by quality of life issues and positive perceptions of the public schools.

## **NEGOTIATIONS**

The current teachers' Unit A three-year contract will expire in August 2009. This past fall, the School Committee began joint training sessions in Collaborative Bargaining with representatives of the Lenox Education Association. As of this writing, those contract negotiations for a one-year settlement continue. Additionally separate contracts with Unit B, Unit C and Custodians are up for renewal and renegotiation.

## **MILESTONES**

Fred LaFave, a Lenox teacher and coach, finished his brilliant career this past year at the cage at UMass with last year's varsity girls' basketball team. Coach LaFave was named the Massachusetts Basketball Coaches Association's Division III Girl's Coach of the Year for 2007-2008. During his career with Lenox, coaching both boys and girls, Coach LaFave won a state record 628 games. He is believed to be the only coach in Massachusetts to coach boys (1974) and girls (1992) to state championships. Fred coached in well over 1000 games and, astonishingly was also the head coach of Lenox's baseball team for 17 years. One of his proudest moments came in 1971 when he coached both the basketball and baseball teams to Western Massachusetts titles. Coach LaFave retired in 1998 after 36 years of teaching Lenox Middle School Science. Discipline, dedication and sacrifice were his trademarks. Congratulations, Coach and thank you for all you've done for the students and athletes.

## **SUBCOMMITTEE ASSIGNMENTS**

Subcommittee assignments demand a good deal of the members' time. These assignments are listed below:

Unit A Negotiations:

Jay Carberry, Chuck Koscher, Marybeth Mitts

Unit C Negotiations:

Marybeth Mitts, Arlene Schiff

Custodial Negotiations:

Shannon Delasco, Heidi MacLean

Youth, Drug & Alcohol:	Shannon Delasco, Don Fitzgerald (alternate)
South Berkshire Ed. Collaborative:	Heidi MacLean, Arlene Schiff (alternate)
Capital Improvements Committee:	Chuck Koscher, Don Fitzgerald (alternate)
Town Insurance Committee:	Marybeth Mitts, Arlene Schiff (alternate)
Policy Committee:	Arlene Schiff, Marybeth Mitts

## **INTER-DISTRICT COOPERATION**

This year marks our 19th year in a cooperative food service program with the Southern Berkshire Regional School District. Additionally the School Committee again approved an agreement that will allow Lenox students to access the many vocational programs at the Pittsfield Public Schools. We continue to maintain a cooperative relationship with neighboring school systems in Lee, Berkshire Hills, and Southern Berkshire through the South Berkshire Educational Collaborative. The Collaborative has been reorganized under the leadership of a new director, Peter Kopcha. As of this writing, the Director and the Collaborative board members are considering enlarging the collaborative. We also have cooperative swimming and hockey team arrangements with Mt. Everett Regional High School as the host team. We also share a cooperative crew program with Berkshire Country Day School and students from that school have also been members of the Lenox alpine and Nordic ski teams.

The School Committee would also like to take a moment to remember John Coster, the original director of the Southern Berkshire Educational Collaborative. A friend, a natural leader, and a good man.

## **BUDGET ADMINISTRATION**

The Superintendent of Schools, Marianne R. Young and the Director of Business Services, Henry C. Maimin oversee the development of the budget and closely monitor budget spending throughout the year, regularly reporting to the School Committee.

## **EDUCATION FOUNDATION**

The Lenox School Committee remains extremely grateful that a generous group of Lenox citizens has seen fit to form the Lenox Education Enrichment Foundation (LEEF). The goal of this exceptional group of volunteers is to raise funds so that grants can be awarded that will enhance and enrich the educational experience of the students in the Lenox Public Schools. We are indeed indebted to the Board Members, volunteers and contributors for all their efforts.

## **RECOGNITION**

We are grateful to Lenox Police Officer Bill Colvin for his work as the School Resource Officer with the staff and students at LMMHS.

We are greatly indebted to the Elementary and Middle school PTO members, our two School Councils, the Special Education Parents' Advisory Council, and the hardworking athletic booster organizations.

We also have some notable retirements.

We would like to recognize Gail Garner Farrell for her eighteen years as a paraprofessional at Morris Elementary School. We also want to recognize Carrie Bither the R.N. at LMMHS for 22 years and Ann Lowry the R.N. at Morris School for 36 years. And finally, we want to acknowledge Gail Gernat, the Assistant Principal here at Lenox Memorial for 19 years and a teacher in the district for many years before that.

Each of these will be missed. They have provided Lenox many years of tireless and selfless service. We thank them, and we wish them all the best.

We would also like to acknowledge our teachers and our staff. Each of them is a valuable member of our team and we are grateful for their contributions, commitment and dedication to our school community.

*Respectfully submitted,*

Jay M. Carberry, *Chairman*

Shannon Delasco

Don Fitzgerald

Charles Koscher

Heidi MacLean

Marybeth Mitts

Arlene Schiff

## LENOX PUBLIC SCHOOLS

### Superintendent of Schools

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To the Honorable Board of Selectmen and Citizens of Lenox:

There is data that tells the story of the Lenox Public Schools. It tells us where we have been, and it tells us where we are. There is also data that recommends and tells us what we need to consider as we educate this new generation of students. In reviewing both, we see that the Lenox Public Schools is a strong school district maintaining strong academic performance and student achievement. We are well staffed, and well supported by our community. As we continue our work in this new and ever-changing state and national environment, we must remain focused on the contemporary vision we have for our students, our schools and our community while preparing for the future. We must work to ensure that:

- we provide powerful learning for all
- we create schools that are safe and clean, and enable us to realize our mission
- we create vibrant learning environments
- every student is known, challenged, supported and inspired
- faculty support and challenge each other

- faculty and staff are enthusiastic about their own work as well as their students' work
- faculty and staff are committed to their own professional development and expertise
- our educational leaders know and communicate current knowledge regarding best educational practices and programs
- ideas and new approaches are welcomed
- innovation and experimentation are supported
- we earn and maintain broad-based community support
- we practice responsible and innovative management of public resources
- we produce outstanding graduates who are ready and compelled to contribute to their communities and world, and who will thrive in whatever area they pursue
- we foster courage and compassion, support creativity, and expect excellence.

### **School Committee Activities**

The School Committee members continue to demonstrate their commitment to this outstanding system, as well as their desire to ensure that our programs meet the current and future needs of our students. Our School Committee annually assesses their performance through a self-evaluation, and they assess our current practices, learn about new initiatives and approaches to teaching and learning, and set goals for each school year. In 2007, our School Committee identified focus areas, and in 2008 they set goals for the 2008 – 2009 school year. Using data from multiple sources, including past practice and current and future educational trends, the school committee agreed to the following goal areas for 2009:

**Curriculum:** review and revise as necessary Science, Guidance and World Language curriculums.

**Calendar:** review and revise as necessary the district yearly calendar to increase the ability to meet the needs of students, professional development and curriculum.

**Middle School Program:** review and revise as necessary our middle school mission, structure, and culture to assure successful transitions and effective learning for all middle school students.

**Negotiations:** to participate and support a negotiations process that respects the needs of all constituencies while being responsible and accountable to the fiscal needs of the school district.

**Innovation:** to support innovative and forward thinking approaches to meeting the needs of the school system and the community.

In developing its mission statement, the School Committee renewed its focus and responsibility and created a guide for their ongoing work.

### **Mission of the School Committee**

The mission of the Lenox School Committee is to provide the means to achieve the district's objectives, and to ensure that those objectives best meet the

comprehensive needs of all constituents. This will be accomplished by

- setting, recommending and/or reviewing goals which implement the district's objectives, and to perform the necessary strategic planning, set the appropriate policies, and require accountability for reaching those goals;
- establishing a fiscally responsible budget which maintains and improves the district according to its objectives, and to oversee its execution;
- advocating for district goals and priorities through communication with students, faculty and staff, parents, community members, businesses, and public officials.

### **Cooperation With Other Town Departments**

A spirit of cooperation continues to guide our work with the various town departments and boards. We continue to work to collaborate with the Town Manager's office by using a common software program for all accounts payable and reporting practices. Our principals and teachers are working with the Lenox Police Department to create programs that address responsibility and safety. I thank Jeff Vincent, Superintendent of Public Works, for his professional, experienced, and insightful assessments during severe weather in order to ensure that our school buses travel and our students arrive at school or home safely. I thank Melissa Therrien and Terry Gardino for coordinating our transportation services for our students, and Rosa Alward for driving our school van. Our elementary faculty and staff are in regular contact with Kim Graham and her staff at the Community Center in order to coordinate programs and use of facilities. Our custodians work closely with the building inspector to ensure that our schools continue to meet all safety standards.

### **Quality Indicators**

A variety of external indicators confirm the educational strength of the district including:

- A 94% graduation rate compared to 80% for the state.
- The lowest dropout rate in Berkshire County.
- 97% of graduates continuing their education with 79% admitted to four-year colleges.
- SAT scores 299 points higher than the national average.
- Grade 10 MCAS scores among the highest in the state.
- Ongoing mathematics strategic planning process to assist students transitioning through the math curriculum from Morris to the middle school and the middle school to the high school.
- Ongoing review of elementary, research-based reading curriculums for adoption in 2008 – 2009.
- Successful vocational advising and opportunity through a career fair, job shadow day and a highly effective internship program.
- Student involvement in a variety of extra-curricular activities including
- Destination Imagination, Quiz Team, Model United Nations, Mock Trial

Club, Arabic Language Club, Socrates Club and Morris Service Club. The district-wide drama program includes a musical production at the elementary school, continued participation in the Shakespeare Festival in the fall, two middle school productions and a high school musical. SAVE and the SRC are service clubs that strive to impact our global community.

- Over 230 of our grade 7 through 12 students involved in the athletic program. Our athletes continue to be successful with teams winning divisional and state championships.
- Field trips sponsored by the parent/teacher organizations (PTO's) and the district supplement the curriculum and enrich our children's educational experiences. Parents are involved in the schools through the PTO's, School Councils and the Special Education Parents Advisory Council. Parents plan and implement scores of projects that provide extra activities for our students and financial support for our programs.
- The Lenox Education Enrichment Foundation funded projects and initiatives.

### **Educational Initiatives**

The Lenox School Committee has been working since January 2009 on the development of a FY10 budget and will present it to the citizens of Lenox for approval at the Annual Town Meeting. The School Committee strives to meet the town's funding benchmark while retaining comprehensive programming, sufficient staffing, and quality curriculum and materials. While funding challenges remain at the town, state and national levels, and our national economy presents challenges that surpass those we've faced over the last many years, the School Committee remains vigilant in its mission to provide excellent educational opportunities for all our learners.

In the fall of FY09, our middle and high school participated in the New England Association of Schools and Colleges decennial accreditation evaluation. LMMHS faculty, staff, students, parents, community members and administrators worked for over twenty months to prepare for this visit and their efforts were recognized by the NEASC visiting committee. The final report will be reviewed by the faculty and administration as well as the School Committee and will be available to the public this spring.

The FY09 school year welcomed two new principals: Mr. Timothy Lee at Morris Elementary School, and Ms. Susan Strong at Lenox Memorial Middle and High School. We welcomed a new mathematics department chairperson, new teachers in music and woodworking, and a new school adjustment counselor. The 2010 school year will welcome a new school nurse and health services model as well as a Literacy Coach/Language Arts Coordinator at Morris. Additionally, the LMMHS administration, faculty and staff are designing a Student Support Center initiative at LMMHS.

Sincerest thanks to Ann Lowry and Carrie Bither for their years of dedication to our students, our schools and our community.

## **Summary**

The Lenox Public School district has been and continues to be noted for excellent student performance, professional and dedicated faculty and staff, enthusiastic community support and a relentless commitment to learning and continuous improvement. While small in size, our facilities, our programs and our mission to respect and recognize every member of our learning community makes Lenox a personal and dynamic educational environment. We will continue to preserve and build upon this exceptional reputation by preserving our core values and purpose, and striving for best educational practices, strategies and initiatives.

With respect for all of the Lenox Public Schools learning community, I am proud to be

Marianne R. Young  
*Superintendent of Schools*

## **Elementary Program**

The faculty and staff of the Morris School continue to offer a high-quality education for all our elementary school students even as the year 2008 was one of significant transition for the school and the district. Principal Robert H. Vaughan ended twenty-five years of service to the children of Lenox-retiring at the end of the 2007-2008 school year. It is with great appreciation that this report notes his service which has created and maintained a school of high caliber professional staff, effective and varied instructional programs, and consistently high learning outcomes serving a generation of Lenox youth. Other 2008 retirements included Anita Stuart after 17 years as Morris music teacher, Fred Cohen from the role of instrumental music teacher and Richard Noble from the role of school adjustment counselor.

In April of 2008, Timothy Lee was chosen as Morris' next principal and began his duties in that role in July. Mrs. Marjorie Pollard was hired as general and instrumental music teacher, and Ms. Kristine Grimes filled the part-time vacancy of School Adjustment Counselor.

Entering the 2008-2009 school year, Morris continued to enjoy educationally effective class sizes with the largest occurring in the fourth grade with an average of 22 students in its three classes. Average class sizes at other levels are varied: K=16, Grade 1=19, Grade 2=15, Grade 3=18, and Grade 5=18. The school continues to be a popular choice with parents seeking to enroll in the district through school choice. At the writing of this report, 87 students or about 27% reside outside of Lenox and attend Morris through school choice.

Students in K-5 receive daily instruction in core academic areas. We continue to emphasize writing in all areas as Kindergarten students work on journals through Fifth Graders writing experience stories, poetry, and Science and Reading journals. Previous years examination of math instruction have Grades K-2 using the Mathland program as a primary resource and grades 3-5 using the Addison Wesley math series. Grades K, one, two, and three receive Spanish instruction, and students in Grades four and five receive French

instruction twice a week. The 2008-2009 school year marked the introduction of instrumental music starting in Grade Four. Additionally computer technology is instructed to all students and 2008 saw more computer software, hardware and peripheral devices to enhance teaching and learning. All students receive instruction in art, physical education, and enjoy a scheduled library time to take advantage of the school library's many resources.

Students in the PreK-5 program are supported in their learning through special education and Title I resources. Identified students are provided a full spectrum of services including occupational therapy, physical therapy, speech and language, remedial or alternative instruction by highly skilled specialists. Students who appear to be at risk for learning difficulties are screened through the school support team process and may receive direct support services from a Title I funded tutor. Morris currently employs 5 full and part-time staff who support students through Title I.

The state requires that all third-through-fifth grade students take the appropriate Massachusetts Comprehensive Assessment System (MCAS) examinations. The Morris School distributes an annual report card indicating whether or not we have met our **Adequate Yearly Progress** goals.

**Morris School, Lenox - 2008 MCAS Summary**

Scores	<u>Grade 3 Reading</u>			<u>Grade 3 Mathematics</u>		
	Students	%age	State %age	Students	%age	State %age
Above Proficient	15	24%	15%	13	21%	25%
Proficient	22	35%	41%	23	37%	36%
Needs Improvement	17	27%	32%	21	34%	24%
Warning	9	14%	10%	9	14%	13%

	<u>Grade 4 English Language Arts</u>			<u>Grade 4 Mathematics</u>		
	Students	Morris%	State%	Students	Morris%	State%
Advanced	3	5%	8%	9	17%	20%
Proficient	25	48%	41%	23	44%	29%
Needs Imp	24	47%	39%	17	33%	37%
Warning	0	0%	11%	3	6%	11%

Grade 5	<u>ELA</u>		<u>Mathematics</u>		<u>Science &amp; Technology</u>	
	Morris%	State%	Morris%	State%	Morris%	State%
Advanced	19	13	15	22	7	17
Proficient	58	48	37	30	44	33
Needs Imp	22	30	39	30	41	38
Warning	2	8	8	17	8	12

We continue to offer excellent support services for staff, students, and their families. These include comprehensive school health services administered by Ann Lowry, our

School Nurse, guidance counseling services offered by John Evans, and intervention services for students needing supportive discipline by Kathy Pezze. There is a large and active Service Club, made up of fourth- and fifth-grade students, run by Mrs. Pezze, that carries out weekly responsibilities throughout the Morris School.

Morris students have the opportunity to participate in a variety of extra curricular and co-curricular activities such as **Art Club** before school with Debby Kain and the **Morris School Chorus** led by Marjorie Pollard. Co-curricular activities include **Destination Imagination**, part of a well-enrolled enrichment program led by Carol Edelman. During the 2008-2009 school year, Morris fifth graders benefit from an actors in residence program year that will culminate in a performance of Shakespeare's Romeo and Juliet. This is the first year of a two year drama residency funded by the Massachusetts Cultural Council and The Morris PTO.

Our **school-business partnership** with Canyon Ranch, Kimball Farms, Lenox National Bank, Lenox Savings Bank, Shakespeare & Company, and Eastover Resort has had many benefits for our students as well as for our partners. Teacher **Debby Kain** has worked hard at the elementary level to develop relationships with each of the partners to enhance the education and community involvement of our students. In addition to activities involving our partners and the schools, we have collectively been able to assist several families in need and build the sense of community that enriches us all. An annual highlight is the early-March Dr. Seuss Day in which readers from the community and our business partners share their time reading in the classrooms.

The administration of Morris School is advised by a **School Council**. Members of the Council during the past year include parents, community members, administration and faculty. The council has prioritized several issues this year coming out of the previous year's school improvement plans. Issues on the Council's agenda include student wellness, environmentally-responsible school practices, and making Morris a safe and welcoming school community.

Morris is indebted to the **Morris PTO**, under the leadership of co-presidents Joni Sweeney and Anne Ubertini, who continue to sponsor their many events (family fun night, Thanksgiving Feast, food pantry collection, the book fair, special school assemblies such as Mr. Science, Game Night, Staff Appreciation day, the Morris School Directory, etc.), as well as assisting with Field Day and lunch supervision, and arranging wonderful monthly birthday celebrations.

### **Lenox Memorial Middle & High School**

*Lenox Memorial Middle and High School cultivates critical and creative thinking, literacy, and social responsibility within a nurturing environment; we value integrity and the pursuit of excellence.*

In her first year, Susan Strong assumed the principalship of LMMHS on November 1st, following a month-long transition with outgoing principal, Dr. Bruce Walker. Dr. Walker retired on October 31st, after 17 years as principal of LMMHS. Susan has begun working with the Lenox Memorial Middle and High School staff,

students, parents and community members to develop a shared vision for LMMHS.

Lenox High School requires students to earn 120 credits for graduation. Students must earn a minimum of 20 credits in English; 15 credits each in social studies, science, and math; 5 credits in foreign language; and 2.5 credits each in the arts, health & wellness, and technology. Our requirements meet the standards set by the National Commission on Excellence in Education. Approximately 95% of graduating seniors continue their post secondary education with approximately 80% attending four year schools. Our Internship and Vocational Education partnerships have expanded in recent years. We now have a cooperative arrangement with the Pittsfield Public Schools that allows eight and ninth grade students to attend a vocational program of their choice at Taconic or Pittsfield High School through a tuition agreement. Our Internship Program allows juniors and seniors to spend as much as half of their school day training with a local business while continuing their academic program at school. We have expanded internship opportunities to include after school or weekend placements for those students who want an internship experience but do not wish to interrupt their academic schedule.

The New England Association of Schools and Colleges conducted their accreditation visit in October. The staff prepared for the site visit through a comprehensive self study of 7 qualitative standards. The report of the visiting team has been completed, and a follow up committee will be forming soon to review commendations and recommendations to guide school improvement.

The Lenox Memorial School Council, now in its fifteenth year, works diligently for continuous school improvement. This year's goals, developed by the School Council following significant input from a cross section of stakeholders, are:

1. To continuously improve communication between and among all members of our community
2. To increase LMMHS school spirit through the implementation of three school based activities this school year.
3. To implement the use of our school based software program to enhance home school communication and information sharing.

The Council consists of four parents, five faculty members, two students and a community representative. The purpose of the council is to assist the principal in:

- adopting educational goals for the school
- identifying the educational needs of our students
- reviewing the annual school budget
- formulating a school improvement plan.

An ongoing area of focus for the School Council is to sustain "The Walker Fund", a fund established to help insure full participation in school activities for every student.

In grades 6, 7, & 8, grade level teachers, along with the guidance counselor and the principal, form grade level teams that meet together twice per week. Team meetings provide an opportunity for the teachers to create and collaborate on interdisciplinary curriculum, coordinate lesson planning, discuss current issues, meet with families and

share instructional strategies. We continue to work toward improving the transition of students between elementary and middle school and between middle and high school. Activities include meetings with students, evening meetings with parents and the continued development of peer mentoring programs. This year’s Winter Games, sponsored by Peer Education for 6th grade students, was particularly enjoyable and successful for all involved students. The Middle School Environmental Challenge, scheduled for March 25th, 26th and 27th, is an interdisciplinary, inter-grade level team building event for our entire middle school. Teachers have been meeting, planning and developing curriculum for this exciting event for several months.

The drama program at Lenox Memorial continues to attract students of all abilities and interests. We now produce two high school and one middle-school productions per year, and student investment remains very strong. Our high school students performed Hamlet in November and our middle school students performed Twelfth Night in January. Our high school students participated in the annual fall Shakespeare Festival at Shakespeare and Company’s Founder’s Theatre. Our high school students also performed “Anything Goes” for our annual musical production in 2008 and we are now in rehearsal for this year’s spring musical, “The Boyfriend”. In addition to the excellent performance of our students on stage, our technical crews do a superb job of mastering the sophisticated light and sound systems built into the theater. The technical management of our drama productions has opened new doors for many students who wish to be involved in theater, but not necessarily on the stage.

The Massachusetts Comprehensive Assessment System (MCAS) test was again administered to all students in Massachusetts in grades four, six, seven, eight and ten in the spring of 2008. In grade 10, Lenox’s scores were among the top 10% of schools in Massachusetts. The Department of Education has raised the score required for passing the tenth grade English and Math portions of the test from Needs Improvement to Proficient, and has added a science test that is a graduation requirement for students currently in grade 11.

SAT scores continue to be strong and remain significantly above state and national averages. The 2008 scores placed Lenox in the top 10% of schools in Massachusetts. Both Lenox and Massachusetts scores are particularly strong given the high rate of student participation in the test. Nationally, approximately 48% of high school seniors take the SAT. In Massachusetts, approximately 85% of seniors take the test. The SAT was revised significantly in 2006. The test now separates the traditional “Verbal” score into separate “Critical Reading” and “Writing tests”, creating three distinct scores, when previously there had been two (Verbal and Math).

**2008 Lenox SAT Scores**

	Critical Reading	Math	Writing	Total	Difference	Participation Rate
<b>Lenox</b>	<b>573</b>	<b>546</b>	<b>583</b>	<b>1702</b>		<b>87%</b>
Mass	514	525	513	1552	-150	85%
National	502	515	494	1511	-191	48%

SAT scores are influenced by many factors both internal and external to the school, and we urge people not to use these scores as the only report card for any school's educational program.

Lenox's athletic programs continue to expand and serve the important goals of developing teamwork, sportsmanship, and lifelong learning. In keeping with our commitment to cooperate with neighboring school systems, we are continuing a number of cooperative team arrangements with neighboring towns. The athletic program consists of the following sports:

- FALL: Soccer, Cross-Country Running, Golf, Crew (non-MIAA), Volleyball, Football (with Lee High School, not in 2008, but hopefully in 2009)
- WINTER: Basketball, Cross-Country Skiing, Alpine Skiing, Swimming (with MMRHS), Hockey (with Mt. Everett) Wrestling (with MMRHS)
- SPRING: Baseball, Softball, Tennis, Track, Lacrosse (with St. Joseph's H.S. in 2008, but not in 2009)

The Massachusetts Interscholastic Athletic Association sanctions all public school cooperative teams. Due to the MIAA regulations governing cooperative teams, our ability to provide these experiences may change from year to year, based on space availability for Lenox athletes.

## **SPECIAL EDUCATION TOWN REPORT**

The special education program in Lenox currently provides services for 98 students, which is 12% of the school population. The number of students served remains fairly consistent, however, slightly lower than previous years. Teamwork and collaboration are essential for successful programming for our special needs students. The special needs department supports innovative programming throughout the district. Academically, we provide services that include small group instruction, tutorials, in-class service delivery, collaborative teaching, and related services such as speech, occupational and physical therapies. School adjustment counselors work with students, families, and outside agencies to address an increasingly demanding array of social, emotional and family issues.

Special education programming addresses the needs of students who are not able to meet with success in the regular program as the result of having one or more disabilities. The program focuses on students from the age of three through either high school graduation or until the age of 22. Areas of eligible service include autism; developmental delays; intellectual impairments; sensory impairments such as hearing, vision, and deaf-blind; neurological impairments; emotional disturbance; communication impairments; physical disabilities; health impairments and specific learning disabilities.

An Integrated Preschool Program at Morris School serves 22 of the town's three and four year old children. The Preschool Program is accredited by the National Association for the Education of Young Children (NAEYC). We are very proud that the preschool is recognized for meeting the high standards set by NAEYC. Our preschool

teacher has dual certification in early childhood and special education. The teacher works closely with the speech and language pathologist, school adjustment counselor, physical therapist, occupational therapist and paraprofessional to provide all children an individualized education program within the regular education classroom. The team of professionals continues to utilize the Creative Curriculum, a developmental curriculum aligned with the Massachusetts state frameworks for preschool.

Special education teachers in grades kindergarten through grade five continue to use a varied approach in providing services to students. The type of programming chosen depends on the individual needs of the student on an individualized education program. All of our classes are inclusive; all children are included in the regular education curriculum for part or all of the day. Some of our SPED teachers co-teach with regular educators in math and English language arts. This depends on the needs of the individual child and the type of specially designed instruction specified on the individualized education program.

At the middle school level, we continue to offer traditional resource room services. Based on individual student need, there are highly specialized reading programs and basic math classes offered. Our focus has been on providing these special education classes in conjunction with regular education programming. Therefore, students continue to have access to instruction in the Curriculum Framework areas. Team-teaching occurs in several sections of math and English at LMMHS. In addition, individual student assistance is provided in regular education classes based on student needs.

We continue to support team teaching efforts at the high school level as a way to provide fully integrated programming for our students. In order to foster greater integration and reduce the potential stigma of the resource room, we no longer run a traditional resource room program for grades 9 - 12. Instead, the Learning Lab is open to non-special education students as well as to special education students. The Learning Lab is equipped with computers and assistive technology for student use. Typical students may arrange either to go to the Learning Lab for extra help or to use a computer during their guided-study periods. The Learning Lab teachers report that these students not only use the Learning Lab for its computers and assistive technology, but also to participate in reviews for tests in other classes. Frequently, classroom teachers send students to the Learning Lab to complete or make up missed tests and quizzes. In addition, regular education students may use the room as a place to work on independent study or VHS classes. The Learning Lab is a place that all students have come to recognize as a resource for everyone, which is the desired result.

The Life Skills Program at LMMHS continues to support the more significantly involved students. The goal of the program is to provide each student with greater self-sufficiency upon completion of the program. The program focuses on pre-vocational and vocational skills, social skills, functional language, functional mathematics, recreation and leisure opportunities, and community integration skills. Skills are developed both on campus and within the community through such activities as assisting in

the cafeteria and riding the “B Bus.” Students may have internships in the community, including in the Morris preschool. Students from the general population volunteer in the program as peer mentors and teacher assistants in the Life Skills Program. This arrangement not only allows for modeling of positive social skills and interactions, it also helps to foster friendships, and decrease stigma for all involved.

The Life Skills Program is involved with Community Access to the Arts (CATA) in Great Barrington. Our Life Skills teacher also serves as Vice President on the Board of Directors for this organization. Each year, the culmination of this experience is a gala performance, which is held at Founder’s Theatre in May and is typically sold out. This program encourages participants to develop their artistic skills, self-confidence, communication skills and teamwork while allowing our students to interact and socialize with others from various schools and group homes. We also have one student involved with a dance class one day per week and another student who is part of CATA direct, an employment opportunity. We are fortunate that we have been able to have our students involved with CATA.

The special education department continues to support in-service training to all faculty members. Staff training and consultation is designed to assist all personnel in programming for students with various learning styles and needs. Over the summer, members of the Lenox special needs department and several regular education teachers participated in training that focused on new state procedures regarding identification of students with specific learning disabilities. We have continued training in curriculum-based measurement (CBM) and using general outcome measurement (GOM) to write measurable IEP goals and objectives. There has also been an emphasis on working with students who fall on the autism spectrum with staff members as well as with outside consultants. Training is made possible through the use of state and federal grant funds in addition to local funds.

## LENOX PUBLIC SCHOOLS

### Financial Expenditures

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The following is a summary of the actual appropriation and expenditures for 2007-2008:

<b>Program</b>	<b>Budget</b>	<b>Actual Expenditures</b>
Elementary Education	2,012,510	2,020,713
Secondary Education	3,741,887	3,680,773
Special Education	1,303,526	1,404,358
Other School Services	13,375	11,281
Administration/Support Services	780,035	662,563
Operations/Maintenance	<u>958,458</u>	<u>979,742</u>
	<b>8,809,791</b>	<b>8,759,430</b>

**LOCAL REVOLVING FUNDS, STATE & FEDERAL GRANTS**

In addition to expenditures handled through the regular operating budget, there are certain expenditures for school-related activities that are funded through the proceeds of local revolving funds and/or State and Federal grants.

**SCHOOL LUNCH PROGRAM (Revolving Fund)**

Beginning Balance July 1, 2007:	\$15,589	
Receipts:		
Sales	\$197,983	
USDA Claims	37,681	235,664
Expenditures:		
Food and Other Exp.	\$110,636	
Labor	125,970	
		236,606
Cash Balance June 30, 2008:		14,647

**ATHLETIC REVOLVING ACCOUNT**

Beginning Balance July 1, 2007:	\$31,147
Cash Receipts:	\$17,008
Expenditures:	\$23,969
Ending Cash Balance June 30, 2008:	\$24,186

**SCHOOL REIMBURSEMENTS RECEIVED BY TOWN DURING FISCAL 2008**

Chapter 70 - School Aide	\$1,185,273
Chapter 71 - School Transportation	\$ 0
Chapter 645 – School Construction	\$819,348
Medicaid Reimbursements	\$13,986
SPED Curcuit Breaker	\$47,255

**TUITION RECEIPTS RECEIVED BY SCHOOL DEPARTMENT FY2007-2008**

School Choice - Tuition Receipts	\$783,028
Non-Choice Tuition Receipts	74,535

**FEDERAL AND STATE FUNDS RECEIVED BY SCHOOL DEPARTMENT DURING FISCAL 2008**

Title I	\$101,542
PL 94-142	186,535
Title IIA	22,395
Title IID	1,281
Title IV	3,302
Title V	1,177
City of Pittsfield – BTEP	8,000
SPED Early Childhood	8,070
SPED Professional Development	5,008
Carl Perkins Grant	8,247
BCREB	2,700

**COLLECTIVE BARGAINING SALARY SCHEDULES FOR 2008-2009**

<b>Unit A Instructional and Nursing Staff</b>		<u>Minimum</u>	<u>Maximum</u>
BA		35,945	54,840
BA+30		37,203	56,759
BA+40 / MA		38,505	60,949
BA+55 / MA+15		39,852	63,082
BA+70 / MA+30		41,247	65,290
MA+45		42,691	67,575
MA+60		44,185	69,940
<b>Unit C Support Staff</b> (rates are per hour)		<u>Minimum</u>	<u>Maximum</u>
Position Group A-1	Secretaries	15.13	20.41
Position Group A-2	Asst. Principal's Secretary	13.61	18.37
	Guidance Secretary		
Position Group B-1	Learning Assistants	12.61	16.84
	ISS Supervisor		
	Special Ed. Interpreter		
	Elementary Library Assistant		
	Detention Supervisor		
Position Group B-2	Title I Learning Assistants	14.51	19.37
Position Group B-3	Intervention Specialist	13.88	18.35
Position Group C	SPED Paraprofessional	11.12	14.91
	Classroom Paraprofessionals		
	Building Paraprofessionals		
	Clerical Aides		
	Receptionist		
<b>Food Services</b>			
	Cook – LMMHS	14.29	16.39
	Cook – Morris	12.25	14.05
	Asst. Cook - LMMHS	11.82	13.57
	Baker/Super/Aide - Morris	14.29	16.39
	Helper	11.08	12.97
<b>Transportation</b>			
	Bus Driver	12.88	16.16
<b>Custodial/Maintenance Staff</b>			
	Custodian	14.30	19.42
	Senior Custodian	17.77	19.42
	Lead Custodian	19.42	

## LENOX PUBLIC SCHOOLS Personnel 2008-2009

### ADMINISTRATION

<u>NAME</u>	<u>POSITION</u>	<u>EDUCATION</u>	<u>YEAR HIRED</u>
Marianne R. Young	Superintendent of Schools	B.A., University of Rhode Island, 1978 M.A., Vermont College of Norwich University, 1998	2007
Henry C. Maimin	Director of Business Services	B.A., Williams College, 1972 J.D., George Washington University, 1975	1999
Timothy Lee	Principal, Morris School	B.A., University of Iowa, 1986 M.Ed., Harvard University, Graduate School Of Education, 1995	2008
Susan Strong	Principal, Lenox Memorial Middle and High School	B.S., Westfield State College, 1988 M.Ed. Mass. College of Liberal Arts, 1995	2008
Cynthia F. Dinan	Director of Special Education	B.S., Russell Sage College, 1979 M.Ed., American International College, 1992	1986
Gail Gernat	Asst. Principal, Lenox Memorial Middle and High School	B.S., University of Bridgeport, 1971 M.S., University of Bridgeport, 1977	1990

### FACULTY

<u>NAME</u>	<u>POSITION</u>	<u>EDUCATION</u>	<u>YEAR HIRED</u>
Peter Andersen	Guidance, LMMHS	B.A., State University of New York, 1992 M.A., University of Massachusetts, 1999	2004
Julie Barros	English/Language Arts LMMHS	B.S., Vanderbilt University, 1983	2008
Julie Belli-Laptas	Grade 4 Teacher, Morris	B.A., Framingham State College, 1981 M.A., Cambridge College, 2006	2006

Carrie Bither	School Nurse, LMMHS	B.S., St. Joseph's College, 1988	1987
Kathryn Bos	Special Ed. Teacher, LMMHS	B.S., Ithaca College, 1995	2004
Lisa Budzek-Burr	Speech/Language Pathologist	M.A., Lynchburg College, 1999	1996
Sarah Burdsall	Phys. Ed. Teacher, LMMHS	B.A., Rider College, 1984	2004
Jonathan Cade	Music, LMMHS	M.S., Worcester State College, 1996	2001
Brian Cogswell	Physical Education, LMMHS	B.S., St. Lawrence University, 1984	1997
Daniel Cook	Middle School Math, LMMHS	M.S., Ithaca College, 1990	1992
Matthew Cote	CAD/Technology, LMMHS	B.A., University of Arizona, 1979	2000
Brenda Crane	Grade 1 Teacher, Morris	M.A., SUNY at Albany, 1992	1992
Anne Dupuis	French Teacher, LMMHS	B.S., Worcester Polytechnic Institute, 1993	2007
Brenda Durrin	Librarian, LMMHS	M.A., University of Massachusetts, 2000	1987
Carol Edelman*	Enrichment Teacher	B.S., SUNY - Geneseo, 1988	1991
Anne Engelberger	Special Ed. Teacher, LMMHS	M.S., SUNY - Albany, 1992	1987
John Evans	Guidance Counselor, Morris	B.A., Smith College, 1999	2007
Ellen Farris	Special Ed. Teacher, LMMHS	M.A., Middlebury Language School, 2005	1999
Dawn Fillio	Spanish, LMMHS	B.A., University of Massachusetts, 1971	1986
Carol J.V. Fisher	Math/Department Chair, LMMHS	M.L.S., University of Rhode Island, 1974	2008
		B.S., University of Connecticut, 1985	
		B.S., Russell Sage College, 1981	
		M.Ed., University of Massachusetts, 1987	
		B.A., College of The Holy Cross, 1974	
		M.S., SUNY Albany, 1984	
		B.A., Trinity College, 1983	
		M.A., Cambridge College, 1994	
		B.A., Westfield State College, 1972	
		B.S., University of Massachusetts, 1981	

<u>NAME</u>	<u>POSITION</u>	<u>EDUCATION</u>	<u>YEAR HIRED</u>
David Fisher*	Social Studies, Science, Technology, LMMHS	M.A., University of Oklahoma, 1984 Ph.D., Idaho State, 1994	2005
Elissa Fraser	English, LMMHS	B.A., Clark University, 1980 M.A., University of Michigan, 1982 B.A., Colgate University, 1983 M.Ed., Harvard University, 1986	1986
Robin Getzen	English, LMMHS	B.A., Vassar College, 1979 M.Ed., Harvard University, 2000	2004
Evelyn Gonzalez*	Spanish, Morris	B.A., Purdue University, 1984	2004
Elizabeth Gray	Social Studies, LMMHS	B.A., Wellesley College, 1992	2005
Kristine Grimes	Adjustment Counselor, LMMHS	B.A., North Adams State College, 1993 M.S.W. Suny-Albany, 1999	2008
Jill Groff	Special Ed. Teacher, Morris	B.A., Trinity University, 1973	1994
Susan Gventer	Special Ed. Teacher, LMMHS	M.S., University of Texas, 1977 B.A., Queens College, 1974	1997
Carol Hall-Jordian*	Grade 3, Morris	M.S., Queens College, 1977 B.A., Syracuse University 1968	1969
Sam Harb	French/Spanish, LMMHS	M.A., North Adams State College, 1971 B.S., SUNY-Plattsburg, 1992	1995
Katherine Harding	Biology, LMMHS	M.A., SUNY-Albany, 1997 B.A., Middlebury College, 1980	1997
James Hurley	Humanities, LMMHS	Ph.D., Columbia University, 1988	1974
William Irvin	English/Social Studies Dept. Chair English, LMMHS	B.A., University of Scranton, PA, 1968 B.A., University of Notre Dame, 1962 M.A., Harvard University, 1964 Ph.D., Harvard University, 1976	2001

Denise Jezak	Instructional Technology Specialist, Morris	B.A., Lowell State, 1980	1993
Joseph Johnson	Spanish, LMMHS	M.Ed., Lesley College, 1996	2006
Deborah Kain*	Art, Morris	B.A., University of Wisconsin-Madison, 1992	1990
Brooke Kamienski	Biology, LMMHS	M.A., University of Hartford, 1976	2008
Joseph Katz	Woodworking, LMMHS	M.A., University of Hartford, 1988	2008
Carol Keen	Math, LMMHS	B.S., Millersville University, 1973	1995
Jamie Keller	Latin, LMMHS	B.S., North Adams State College, 1987	1987
Maureen Kennedy	Phys. Ed., Morris	M.A., Lesley College, 1993	2000
Sharon Kennedy	Grade 3, Morris	B.A., Washington University, 1974	1999
Matthew Knodler	Social Studies, LMMHS	M.A., SUNY- Albany, 1977	2006
Rebecca Knox	Grade 3, Morris	B.S., Westfield State College, 2000	1987
Evelyn Laragione*	Speech/Language Pathologist	M.A., Westfield State, College, 2003	1982
Christyna Laubach	Science/Dept. Chair, LMMHS	B.A., Mass College of Liberal Arts, 1999	1985
Ann Lowry	School Nurse, Morris	B.A., Westfield State College, 2002	1973
Mary MacDonald	English, LMMHS	M.Ed., Framingham State College, 2006	2004
Pamela MacDonald*	French Teacher, Morris	B.A., University of Massachusetts, 1973	2003
Pamela Mason	Grade 1, Morris	M.A., American International College, 1995	1983

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EDUCATION</u></b>	<b><u>YEAR HIRED</u></b>
Karen Miller	Special Ed. Teacher, Morris	B.S., Russell Sage College M.A., Simmons College, 2006	2006
Donna Moore	Grade 5, Morris	B.S., North Adams State College, 1977 M.Ed., Lesley College, 1992	1983
Janice Moran	Math, LMMHS	B.A., Lafayette College, 1987	2003
Aimee Munday	Kindergarten, Morris	B.A., St. Michael's College, 1998	2006
Karen Murphy	Grade 3, Morris	B.A., Bridgewater State College, 1991	2000
Robin Nardi	Social Studies, LMMHS	B.A., Williams College, 1982	2000
Michelle Perkins	Grade 2, Morris	B.A., Berkshire Christian College, 1981	1996
Ann Piekos-Barber	Business Computers, LMMHS	B.A., Salem State College, 1975 M.A., North Adams State College, 1985	1990
Lisa Pignatelli-Slosek	Grade 1, Morris	B.A., Boston College 1979 M.Ed., Lesley College, 1992	1980
Mary Kay Pinkham	Preschool Teacher, LMMHS	B.A., Our Lady of the Elms College, 1977 M.A., Fairfield University, 1983	2005
Marjorie Pollard	Music, Morris	B.A., University of Hartford, 1985 (Hartt School of Music)	2008
Deborah Roche	Kindergarten, Morris	B.A., Our Lady of the Elms College, 1973	1988
Lesliejohn Roche	Art, LMMHS	B.F.A., Paier College of Art, 1986 M.Ed., Lesley College, 2001	2003
Helen Rock	Special Education, Morris	B.S., Southern Connecticut State College, 1981 M.Ed., North Adams State College, 1997	2003
Ann-Marie Rodriguez*	Spanish, LMMHS	B.A., Salem State College, 1982 M.A., Rensselaer Polytechnic Institute, 1986	2006
Karen Romeo-Legér	Art, LMMHS	B.F.A., Syracuse University, 1996 M.Ed., Mass. College of Liberal Arts, 2005	1997
Richard Sanders	Science, LMMHS	B.S., Bloomsburg University, 1994	2001

Susan Schmelkin	Math, LMMHS	B.A., Hofstra University, 1984 M.S., Adelphi University, 1989	2008
Stephanie Sears	Guidance, LMMHS	B.A., Concordia University, 1990	2004
Nancy Sefcik	Grade 2, Morris	M.S., San Diego State University, 1992	1991
Jacqueline Shea	Math, LMMHS	B.A., North Adams State College, 1974 B.A., Skidmore College, 2005	2007
Roberta Shearn	Grade 5, Morris	M.S., Worcester Polytechnic Institute, 2007 B.A., Springfield College, 1972	2001
Francine Shelhamer	Grade 5, Morris	M.A., University of Massachusetts, 1996 B.A., Mass. College of Liberal Arts, 2000	2002
Brian Shepardson	Special Education, LMMHS	M.Ed., Lesley University, 2004 B.S., North Adams State College, 1994	2001
Mary Sorrentino	Grade 4, Morris	M.A., Westfield State College, 1999 B.S., University of Vermont, 1990	2000
Nanette Spoehr	Guidance Counselor, LMMHS	M.A., University of Massachusetts, 1997 B.A., Curry College, 1973	1979
Peter Starenko	History, LMMHS	M.S.A., Case Western Reserve Univ., 1978 B.A., Augustana College, 1987	2007
Deirdre Swindlehurst*	Physical Education Morris	M.A., University of Oregon, 1990 Ph.D., University of California, Berkeley, 2003	2004
Jeanne Teasdale	Health, LMMHS	B.S., University of Memphis, 1977	1997
William Tobin	Chemistry, LMMHS	B.A., American International College, 1971 M.A., Cambridge College, 1999	2008
Brian Tolan	Science, LMMHS	B.S., University of Massachusetts Lowell, 1996 M.S., University of California Riverside, 1998	2000
Kelley Troiano	Social Studies, LMMHS	B.A., Mass College of Liberal Arts, 1989 M.A., Cambridge College, 2006	2006

<u>NAME</u>	<u>POSITION</u>	<u>EDUCATION</u>	<u>YEAR HIRED</u>
Eric Tyer*	Physical Education, LMMHS	B.S., Springfield College, 2004	2007
Marion Vanasse	Grade 2, Morris	B.A., Westfield State College, 1976	1984
Shirley Vincent	English, LMMHS	B.S., Susquehanna University, 1969 M.A., SUNY - Albany, 1979	1980
Benjamin Weaver	English, LMMHS	B.A., Columbia University, 1992 M.A., Duke University, 1995	2007
Donna Weber*	School Adjustment Counselor	Ph.D., Duke University, 2000 B.A., Trenton State College, 1975	1992
Aviva Wichler	Kindergarten, Morris	M.A., SUNY - Albany, 1987 B.A., State University College	2005
Jill Yener*	Math, LMMHS	M.A., Hunter College, 1989 B.A., SUNY-Binghamton, 1983 M.P.A., Columbia University, 1993 M.S., SUNY-Albany, 2005	2007
Susanna Young	Grade 4, Morris	B.A., University of Colorado at Boulder M.A., Tufts University	2006

# LENOX PUBLIC SCHOOLS

## Support/Service Staff

<u>NAME</u>	<u>POSITION</u>	<u>YEAR HIRED</u>
Rosa Alward	School Bus Driver	1985
Jill Barnoski	Principal's Secretary, Morris	2009
Elizabeth Bean	Title I Learning Assistant, LMMHS	2003
Donna Belanger	Classroom Paraprofessional (Kindergarten), Morris	2007
Margaret Bimbane	Special Education Learning Assistant, Morris	2005
Jane Blanchard	Special Education Learning Assistant, LMMHS	2003
Lori Bohin	Special Education Learning Assistant, Morris	2005
Regina Boino	Special Education Paraprofessional, LMMHS	2004
Rosemarie Borsody*	Library Assistant, LMMHS	2004
Judith Boschetti	Library Assistant, LMMHS	2008
Wendy Clothier*	Title I Learning Assistant, Morris	1985
Linda Consolini	Special Education Paraprofessional, Morris	2001
Helen Coty-Curtin*	Special Education Paraprofessional, Morris	2005
Jennifer Floyd	Special Education Paraprofessional, LMMHS	2007
Antonette Furcinite	Special Education Learning Assistant, Morris	1975
Gail Garner-Farrell	Building Paraprofessional, Morris	1991
Brigid Flynn*	ESL Tutor	2005
Nancy Greenwald	Classroom Paraprofessional (Grade 2)	2007
Susan Hanson	Special Education Secretary, Morris	2004
Meredith Haider	Special Education Paraprofessional	2008
Victoria Holt	Supervisory Aide/Substitute	2006
Judith Hopper	Building Paraprofessional, Morris	1998
Rose John	Special Education Paraprofessional, Morris	2004
Michael Jackson	District Technology Coordinator	2004
Karen Joyner	Library Assistant, Morris	1988
Sharon Kennedy	Title I Learning Assistant	2007
Kathy Koscher	Building Paraprofessional, Morris	1999
Elaine Lovato	Principal's Secretary, LMMHS	1998
Jamie McLaughlin	Speech Language Assistant	2005
Rebecca Miller*	Building Paraprofessional, Morris	2005
Roger Moyer	Special Education Paraprofessional	2006
Aimee Munday	Special Education Learning Assistant	2006
Donna Navarino	Building Paraprofessional, LMMHS	2001
Bobbi Omelenchuck	Guidance Secretary, LMMHS	1997
Melissa Pehlert	Kindergarten Paraprofessional, Morris	2008
Kathy Pezze	Intervention Specialist, Morris	1998
Kathy Piretti	Special Education Paraprofessional, LMMHS	1990
Gerri Powers	Kindergarten Paraprofessional, Morris	2001

Pamela Ritrosky	Student Records Paraprofessional LMMHS	2007
Elizabeth Robinson	Special Education Paraprofessional, Morris	2004
Albert Saldarini	Theater Manager and Computer Technician	2000
Laura Saldarini	Administrative Assistant to the Superintendent	2000
Lynn Schmitter	Title I Learning Assistant, Morris	1997
Joan Schultz	Science Lab Assistant, LMMHS	2004
Lorraine Steuerwald	In-School Suspension/ Detention Supervisor, LMMHS	2000
Sherry Supranowicz	Special Education Paraprofessional, Morris	1993
Mary Tyer	Accounting Assistant, Superintendent's Office	1992
Linda VanJura	Special Education Learning Assistant, LMMHS	1988
Virginia Weiner	Classroom Paraprofessional (Grade 2) Morris	2007
Karen Zinchuk	Assistant Principal's Secretary	2004
Laura Zink*	Lunch Room Paraprofessional, Morris	1997

## CUSTODIANS

<u>NAME</u>	<u>POSITION</u>	<u>YEAR HIRED</u>
Jeffrey Ano	Head Custodian, LMMHS	1987
Dale Armstrong	Custodian, Morris	1996
Michael Bohin*	Custodian, LMMHS	2006
Nicholas Goldsmith	Custodian, Morris	2008
Margaret MacDowell	Custodian, Morris	2006
Fred Moretti	Custodian, LMMHS	1999
Peter Paoli	Senior Custodian, LMMHS	1976
Ryan Pratt	Custodian, LMMHS	2007
Mike Steuerwald	Lead Custodian, Morris	1997
Bill Welch	Custodian, Morris	2005

## CAFETERIA

<u>NAME</u>	<u>POSITION</u>	<u>YEAR HIRED</u>
Tracy Brooks	Cafeteria Helper, LMMHS	1993
Helen Coty-Curtin*	Cafeteria Helper, Morris	2004
Marlene Drain*	Cafeteria Helper, LMMHS	2005
Lorraine Goodfellow*	Cafeteria Helper, Morris	2000
Sandra Roosa	Baker/Supervisor/Aide, Morris	1988
Frances Sorrentino*	Cafeteria Helper, LMMHS	1999
John Tranfaglia*	Director of Food Services	2001
Anna VanLingen*	Cafeteria Helper, LMMHS	1996

\* *part-time*

# TOWN OF LENOX SPECIAL TOWN MEETING

## April 15, 2008

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At 7:05 p.m. the Special Town Meeting held at the Lenox Memorial Middle High School was called to order. A quorum for this meeting was met with 25 present at the opening. It was voted unanimously to waive the reading of the warrant and return of service thereof.

**ARTICLE 1:** Voted to amend the Lenox Zoning Bylaws by deleting Section 1 Purposes and Validity, Section 2 Definitions, Section 3 Zoning District Boundary Descriptions, Section 4 Applications of Regulations, Modification, and Exceptions, Section 5 Non-Conforming Uses and Buildings, Section 6 Use Regulations, Section 7 Signs and Outdoor lighting, Section 8 Land Space Requirements, Section 9 Special Provisions, Section 10 Off-Street Parking and Loading Requirements, Section 11 Appeals and Board of Appeals, Section 12 Zoning Amendments, Section 13 Administration, Enforcement and Penalties, Section 14 Open Space Residential Areas, Section 15 Wireless Telecommunications Overlay District and Requirements and Section 16 Lenox Gateway Overlay Development District and substituting therefore Section 1 Purpose and Authority, Section 2 Districts, Section 3 Use Regulations, Section 4 Dimensional Requirements, Section 5 General Regulations, Section 6 Use Regulations, Section 7 Special Residential Regulations, Section 8 Special District Regulations, Section 9 Administration and Procedures and Section 10 Definitions. This amendment allows for the overall update and re-codification of the current Lenox Zoning Bylaws dated December 12, 1969 and replaces the document in its entirety with the Lenox Zoning Bylaws dated March 2008.

Discussion ensued from the floor regarding Section 5.1.8 Parking Design standards. A motion was made to amend Section 5.1.8 to read as follows: "The following standards shall apply to all parking facilities."

The motion was seconded and a vote was taken and the motion passed.

Further discussion ensued from the floor regarding Section 6.9 Bed and Breakfast Establishments. It was agreed that a portion of the original regulations had been omitted by mistake and this was a typographic error. A motion was made to add the provisions identified in the current zoning bylaws as Section 9.7.1.2 Bed and Breakfast Inn in the re-codified document as Section 6.9.2. The re-codified bylaws will have Section 6.9 Bed and Breakfast Establishments with Section 6.9.1 Bed & Breakfast in Home Stay/Room Rental and Section 6.9.2 Bed & Breakfast Inn.

The motion was seconded and a vote was taken and the motion passed.

There was discussion from the floor regarding Section 10 – Definitions. A motion was made to amend the “Out Patient Facility” definition as proposed by the Planning Board in its report to: “An ambulatory health care facility where patients are seen for examination and treatment on an outpatient basis by one or more physicians, dentists or other medical personnel, psychologist, or social workers.”

The motion was seconded and a vote was taken and the motion passed.

There was some further discussion from the floor regarding minor typographic errors including: “Easting Establishment” should be “Eating Establishment” and the definitions should be in correct alphabetical order. Motion made to correct minor typographic errors

The motion was seconded and a vote was taken and the motion passed.

The motion was made to adopt the re-codified zoning bylaws as recommend by the Planning Board and as amended on town meeting floor

The moderator called for a vote on article 1 with the amendments as stated and a hand count was taken and the article passed.

<u>Yes</u>	<u>No</u>
81	0

**ARTICLE 2:** Voted by two thirds vote to further amend the Lenox Zoning Bylaws by removing Retirement Community from the Table of Uses and removing Retirement Community – Section 9.6 in the December 12, 1969 Zoning Bylaws and updated as Section 7.3 in the March 2008 Zoning Bylaws. This amendment will remove Retirement Communities from the Lenox Zoning Bylaws.

Moderator called for a hand vote on article 2 which passed.

<u>Yes</u>	<u>No</u>
75	2

**ARTICLE 3:** A motion by Planning Board member, Joe Kellogg, was made to table article 3 at this time for a vote to be taken at the Annual Town Meeting in May. The motion was seconded and the Moderator called for a vote. It was voted unanimously to table article 3.

It was voted unanimously to adjourn the meeting at 8:50 p.m.

*Attest:*

Marie C. Duby  
*Town Clerk*

# TOWN OF LENOX ANNUAL TOWN MEETING

## May 1, 2008

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At 7:05 p.m. the Annual Town Meeting held at the Lenox Memorial Middle High School was called to order. A quorum for this meeting was met with over 122 present at the opening. It was voted unanimously to waive the reading of the warrant and return of service thereof and to authorize the moderator to declare a 2/3rds vote on voice votes if he deems it so.

**ARTICLE 1.** Voted unanimously for the Selectmen to choose all Minor Town Officers to wit: Field Drivers, Pound Keepers, Fence Viewers, Surveyors of Lumber, Wood and Bark, Sextons and Sealer of Weights and Measures.

**ARTICLE 2.** Passed by majority vote to fix the salary and compensation to be paid to the elected officials as provided by Chapter 41, Section 108 of the General Laws, effective July 1, 2008.

**SELECTMEN:**

Chairman	\$3200
Clerk	3000
Member	3000

**ASSESSORS:**

Chairman	\$3183
Clerk	2971
Member	2971

**BOARD OF HEALTH:**

Chairman	\$714
Clerk	659
Member	659

**MODERATOR:** \$350

**ARTICLE 3.** Passed by majority vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2009 pursuant to Chapter 44, Section 53F of the General Laws.

**ARTICLE 29.** A motion was made and passed by majority vote to move Article 29 up to be voted on before Article 4.

The article was read by Selectman Janet Pumphrey and a motion was made to amend the article to read "all elected officials of the Town elected after January 1, 2009 who have not been elected previously shall not be considered eligible for health insurance as allowed by Chapter 32B, Section 2 (d) of the Mass General Laws. A voice vote was taken and the amendment was defeated.

After some discussion both for and against passing this article the vote was called and the main article passed by majority vote for the Board of Selectmen to determine that all elected officials of the Town not be considered eligible employees for health insurance as allowed under Chapter 32B, Section 2 (d) of the General Laws.

**ARTICLE 4.** Due to the passing of Article 29 the amount was lowered to reflect the removal of health insurance money as shown below and the new amount to be voted on is \$5,529,826.

Passed by majority vote to raise and appropriate the sum of \$5,529,826 for the purposes as described in Article 4 of the Warrant.

		No Ben.
AdminFin	-28,803	\$270,081
Assessors	-28,803	\$90,389
Brd of Hlth	<u>-9,601</u>	\$119,164
	\$67,207	

**DEPARTMENT/ACCOUNT\*\***

	<u>FY08</u>	<u>FY09</u>
	<u>July 1, 2007-June 30, 2008</u>	<u>July 1, 2008-June 30, 2009</u>
1. Moderator	356	356
2. Admin & Finance	292,062	270,081
3. Assessors	120,899	90,389
4. Town Treasurer/Clerk	94,415	111,204
5. Town Collector	102,362	107,679
6. Operations Support	84,455	83,787
7. Elections & Registration	8,173	8,563
8. Conservation Commission	8,435	9,139
9. Planning Board	74,348	78,220
10. Zoning Board	19,931	20,236
11. Advertising	11,500	20,000
12. Town Buildings	138,729	152,923
13. Audit, Reserve Account	84,400	84,400
14. Debt Service	1,598,525*	1,604,013*
15. Insurance & Bonds	171,364**	187,532**
<b>General Government Subtotal</b>	<b>2,809,954</b>	<b>2,828,522</b>
16. Police Department	1,028,805	1,048,525
17. Fire Department	250,683	273,905
18. Emergency Management	17,736	18,249
19. Inspections Department	74,582	82,213
<b>Public Safety Subtotal</b>	<b>1,371,806</b>	<b>1,422,892</b>
20. Highway Department	539,746	578,404
21. Snow & Ice	173,218	190,366
22. Cemetery	78,430	86,355
<b>Public Works Subtotal</b>	<b>791,394</b>	<b>855,125</b>
23. Board of Health	124,834	119,164
24. Veterans Services	7,015	7,015
<b>Human Services Subtotal</b>	<b>131,849</b>	<b>126,179</b>
25. Community Center	271,983	285,014
26. Academy Building	6,787	7,668
27. Historical Commission	400	400
28. Celebrations	2,800	2,800

29. Historic District Commission	973	1,226
<b>Culture &amp; Recreation Subtotal</b>	<b>282,943</b>	<b>297,108</b>
<b>TOTALS</b>	<b>\$5,387,946</b>	<b>\$5,529,826</b>

ARTICLE 5. Open remarks were made by school committee Chairman, Jay Carberry, who made a motion, which was seconded to approve the article as written.

A proposed amendment was made to lower the amount of the schools budget by \$141,520. The moderator called for a hand count and the amendment failed.

<u>Yes</u>	<u>No</u>
126	196

After some discussion regarding the school department's appropriation a motion was made to call the question which passed unanimously.

Passed by majority vote to raise and appropriate the sum of \$10,187,484 (\$8,141,996 net operating plus \$2,045,488 in benefit costs) for the school department's operating budget for the fiscal year beginning July 1, 2008 and ending June 30, 2009 (gross operating budget of \$11,172,984 less \$985,500 in tuition and other receipts.)

ARTICLE 6. Passed unanimously to transfer the sum of \$48,484 from Water Enterprise Fund Retained Earnings and to appropriate from the Fiscal Year 2009 receipts of the Water Department, the sum of \$1,292,424 for a total of \$1,340,908 for the operation, debt service and capital expenses of the Water Department for Fiscal Year 2009.

*\$518,225 for operating costs*  
*\$563,683 for water debt service*  
*(including new debt for New Lenox Road pipe replacement)*  
*\$259,000 for capital projects*

ARTICLE 7. Passed unanimously to appropriate from the Fiscal Year 2009 receipts of the Sewer Department, the sum of \$1,014,141 for the operation, debt service and capital expenses of the Sewer Department for Fiscal Year 2009.

*\$704,306 for operating costs*  
*\$239,335 for debt service (including new debt for New Lenox Road pipe replacement and pump station reconstruction)*  
*\$ 70,500 for capital projects*

ARTICLE 8 Passed by majority vote to appropriate from the Fiscal Year 2009 receipts of the Ambulance Squad, the sum of \$305,906 for the operation of the Ambulance Squad for Fiscal Year 2009.

ARTICLE 9. Passed by majority vote to raise and appropriate \$241,452 for library services to be provided by the Lenox Library Association.

ARTICLE 10. Passed unanimously to raise and appropriate the sum of

\$344,515; to transfer from the Cemetery Perpetual Care account the sum of \$15,000 and to transfer from the Town's undesignated fund balance (Free Cash) the sum of \$680,235 for a total of \$1,039,750 for the following capital expenditures:

1. Highway Department Expenditures	\$770,000
2. School Department Expenditures	\$68,000
3. Fire Department Expenditures	\$6,250
4. Police Department Expenditures	\$5,500
5. Town Buildings/Equipment Expenditures	\$55,500
6. Community Center Expenditures	\$109,500
7. Athletic Facilities Expenditures	\$25,000

ARTICLE 11. Passed by a 2/3rds vote to transfer from the Town's Undesignated Fund Balance the sum of \$125,000 to the Fire Engine Special Stabilization Fund.

ARTICLE 12. Passed unanimously to transfer from the Fire Engine Special Stabilization Fund the sum of \$465,000 to purchase and equip a Fire Engine which is the actual purchase of the replacement Fire Engine to Engine 6 in Lenox Dale.

ARTICLE 13. Passed unanimously to accept funds being provided by the Commonwealth of Massachusetts under the provisions of Chapter 90 of the General Laws, to pay for such costs as allowed by appropriate legislation in connection with the maintenance, repair, and construction of Town ways and bridges.

ARTICLE 14. Passed unanimously to appropriate the sum of \$425,000 in previously awarded Chapter 90 Funds for the maintenance, repair and construction of Town ways and bridges.

ARTICLE 15. Passed unanimously to transfer from the Sewer Enterprise's Retained Earnings or other available funds in the treasury, the sum of \$25,000 for the current FY08 Sewer Department budget.

ARTICLE 16. Passed unanimously to transfer from the Ambulance Enterprise's Retained Earnings or other available funds in the treasury, the sum of \$25,000 for the current FY08 Ambulance Department budget.

ARTICLE 17. Passed unanimously to raise and appropriate the sum of \$270,000 to the Stabilization Fund.

ARTICLE 18. Passed by majority vote after a few questions on #1, #6 and #7 to appropriate or reserve from the Community Preservation Fund annual revenues, reserves or the Community Preservation Fund Undesignated Fund Balance in the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses in Fiscal Year 2009, with each item to be considered a separate appropriation.

1. Town of Lenox Baker's Pond Restoration	\$60,000
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2. Town of Lenox Community Center Windows	\$50,000
3. CDC South Berkshire for Sawmill Brook	\$40,000
Affordable Housing Phase II Engineering and Architect Costs	
4. George Bisacca Cannon Restoration	\$5,000
5. Lenox Housing Authority Porch Restoration	\$15,000
6. Westinghouse Streetlamp Project	\$100,000
7. Church on the Hill Clock Tower Restoration	\$17,000
8. Library Debt Service	\$60,000
9. Committee Administrative Expenses	\$19,875
<b>TOTAL</b>	<b>\$366,875</b>

Project	Amount	Administration	Historic Preservation	Open Space/ Recreation	Affordable Housing
Committee Administrative Expenses	19,875	19,875			
Town of Lenox Baker's Pond Restoration	60,000			60,000	
Town of Lenox Community Center Windows	50,000		50,000		
CDC South Berkshire for Sawmill Brook	40,000				40,000
George Bisacca Cannon Restoration	5,000		5,000		
Lenox Housing Authority – Porch Restoration	15,000				15,000
Westinghouse Streetlamp Project	100,000		100,000		
Church on the Hill Clock Tower Restoration	17,000		17,000		
Library Debt Service	60,000		60,000		
<b>Totals</b>	<b>366,875</b>	<b>19,875</b>	<b>232,000</b>	<b>60,000</b>	<b>55,000</b>

ARTICLE 19. Motion was made and passed unanimously to table article 19 which sought approval for placing into reserve Community Preservation Fund. With the approval of Article 18, Article 19 is unnecessary.

ARTICLE 20. Passed unanimously that \$1,300,000 is appropriated for the purpose of financing the construction of general water system improvements, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,300,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contact with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the

financing thereof; and that the Board of Selectmen or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

ARTICLE 21. Passed by a 2/3rds vote that \$3,600,000 is appropriated for the purpose of financing the construction of general sewerage system improvements, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$3,600,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

ARTICLE 22. Passed unanimously that \$2,900,000 is appropriated for DPW Capital street reconstruction; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$2,900,000 under Chapter 44 of the General Laws or any other action necessary to carry out this project.

ARTICLE 23. Passed by majority vote, pursuant to MGL Chapter 82A, Section 2, to authorize the Board of Selectmen to designate the board or officer to regulate trenches as that term is defined by said law and the provisions of 520 CMR 14.00.

ARTICLE 24. Passed by majority vote to discontinue the public's right of access to Reservoir Road west from the intersection of the Old Dunbar Road and Reservoir Road to the Richmond town line. A map depicting the proposed road discontinuance is on file at the Town Clerk's office.

ARTICLE 25. Passed unanimously to authorize the Board of Selectmen to enter into a contract for up to twenty years with the City of Pittsfield for sewer services, and to appropriate \$400,000 from the bond proceeds approved in Article 21 for said sewer services.

ARTICLE 26. Passed by a 2/3rds vote to authorize the Board of Selectmen to extend the existing 10-year lease to a twenty-year lease with the Lenox Library Association.

ARTICLE 27. Motion was made and seconded to pass over article 27 which passed unanimously.

The article sought voter approval to amend the Lenox Zoning Bylaws by removing the Open Space Residential Development Overlay District and replacing it in its entirety with Flexible Development. The Open Space Residential Development Overlay District is identified as Section 14 in the December 12, 1969 Zoning Bylaws and updated as Section 7.7 in the March 2008 Zoning Bylaws. This amendment would have removed Open Space Residential Development District in its entirety and replaced it with Flexible Development.

ARTICLE 28. A motion was made and seconded and passed to divide article 28 into two parts, one being the issue of the zoning boundary line and one the issue of allowing drive thru service windows.

Passed unanimously to 1) rezone property owned by William Vahle on Pittsfield Road, being lot 51 on Map 27 from C-3A to C-1A.

The moderator called a 2/3rds vote to 2) amend the Lenox Zoning Bylaws by amending Table 6.6-1 of Section 6: Use Regulations to allow Drive-In, Drive-Up or Drive-Through Eating Establishments and Drive-In, Drive-Up or Drive-Through Retail, Sales and Service Establishments in a C-1A District and C District by Special Permit as a special exception granted by the Board of Appeals, and related definitions and regulations pertaining thereto.

You are also directed to notify and warn the inhabitants of the Town of Lenox qualified to vote on Town affairs to meet in the Town Hall in said Lenox on Monday, May 5, 2008 at 7:00 A.M. to bring their votes for the following Town Officers:

- 1 Moderator for one year
- 2 Selectmen for three years
- 1 Board of Health Member for three years
- 1 Assessor for three years
- 2 School Committee Members for three years
- 1 Planning Board Member for five years

The polls will be open from 7:00 A.M., and be closed by 7:00 P.M.

It was voted unanimously to adjourn the meeting at 10:15 p.m. and reconvene on Monday May 5, 2008 at the Lenox Town Hall for the purpose of voting for Town Officers.

*Attest:*

Marie C. Duby  
***Town Clerk/Treasurer***

INSIDE/OUT

LEARNING, LIVING,  
& LOVING LIFE IN LENOX  
May 20-May 25, 2009

"A Memorial Day Weekend of Wellness -  
Inside and Outside of Yourself"

Move to heal

Four voices on what is health  
Healthy schools

Hay bales to tomatoes: nature's way of gardening workshop

Our bright future: Benkshires Extreme Green Expo

Music and dance outdoors together

Family hike

Wild and Scenic - environmental films

Details: see [www.townoffenox.com](http://www.townoffenox.com)

For more information, please contact:

Event Organizer Susan Olshuff

Phone: 413-637-2643

Email: [events@lenox.org](mailto:events@lenox.org)

Lenox Chamber of Commerce, Ralph Patillo

Phone: 413-637-3646

Email: [info@lenox.org](mailto:info@lenox.org)

