

# TOWN OF CHESTERFIELD ANNUAL REPORT



**Town of Chesterfield  
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2014



# Treasurer's Report, FY 2014

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Beginning Balance - 7/1/13	<b>2,136,702.31</b>
Receipts	4,358,655.97
Warrants, Transfers and Assessments	-5,042,713.62
Cash Balance - 6/30/14	1,452,644.66
Stock value	14440.00
<b>Total Cash &amp; Investments</b>	<b>1,467,084.66</b>

General Fund	556,777.00
Special Revenue Funds	187,029.00
Capital Project Funds	152,372.00
Agency & Trust Funds	570,907.00
	<b>1,467,085.00</b>

Respectfully Submitted,  
 Meg McWherter  
 Treasurer

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## *Town of Chesterfield*

### FY 2014 Expense Report

From 07/01/2013 to 06/30/2014

82 - EXPENDABLE TRUST FUNDS		Previous	Original	Budget	Revised	Actual	Balance	% Exp
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended		
825950.777	Future Land Acq Stabilization		20,000.00		20,000.00		20,000.00	0.00%
825950.778	Capital Projects Stabilization	152,000.00		-25,000.00	127,000.00		127,000.00	0.00%
825950.779	Stabilization	279,690.22		-32,667.23	247,022.99		247,022.99	0.00%
825950.780	Cemetery Perpetual Care	3,889.12		454.60	4,343.72	951.41	3,392.31	21.90%
825950.781	Dunham Tax	15,465.87		4.36	15,470.23		15,470.23	0.00%
825950.782	George Baker	22,380.88		316.16	22,697.04		22,697.04	0.00%
825950.783	H.P. Taylor	9,413.33		2.03	9,415.36		9,415.36	0.00%
825950.784	Samuel Wright	1,064.06		0.24	1,064.30		1,064.30	0.00%
825950.786	Starkweather School	1,173.70		0.12	1,173.82		1,173.82	0.00%
825950.788	Olive Healy	2,897.57		0.36	2,897.93		2,897.93	0.00%
825950.789	Lucy Ingram	4,085.50		0.91	4,086.41		4,086.41	0.00%
825950.790	Whiting Street	9,575.29			9,575.29		9,575.29	0.00%
825950.791	Fobes - Cemetery	14,148.37		1.83	14,150.20		14,150.20	0.00%
825950.792	Fobes - Library	28,617.78		3.03	28,620.81		28,620.81	0.00%
825950.793	Affordable Housing Trust Fund	5,000.00			5,000.00		5,000.00	0.00%
<b>Total EXPENDABLE TRUST FUNDS</b>		<b>549,401.69</b>	<b>20,000.00</b>	<b>-56,883.59</b>	<b>512,518.10</b>	<b>951.41</b>	<b>511,566.69</b>	
<b>Grand Total</b>		<b>1,412,557.09</b>	<b>3,427,240.00</b>	<b>574,231.95</b>	<b>5,414,029.04</b>	<b>4,409,610.95</b>	<b>1,004,418.09</b>	

**Town of Chesterfield**

**FY 2014 Expense Report  
From 07/01/2013 to 06/30/2014**

30 - CAPITAL FUNDS								
Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
305800.007	Bldgs. Major Renovations	113.23			113.23	113.23		100.00%
305800.016	Davenport Major Repairs	35,780.00			35,780.00	4,140.77	31,639.23	11.57%
305800.017	Highway Garage Renovations	78,002.29		9,148.15	87,150.44	65,904.33	21,246.11	75.62%
305800.018	Highway Garage Renovations							100.00%
305800.019	Highway Exhaust Fan	10,000.00			10,000.00		10,000.00	0.00%
305800.021	Highway Pickup Truck	241.99			241.99		241.99	0.00%
305800.032	Fire Pickup Truck	-595.00		595.00				100.00%
305800.050	Cemetery Emergency Match	-400.00		400.00				100.00%
305800.051	Flags and Poles - Town Celebration	139.31			139.31		139.31	0.00%
305800.052	Design Engineering for Rt. 143	14,396.27			14,396.27	1,958.69	12,437.58	13.60%
305800.053	Center Cemetery Oversight	1,499.10			1,499.10		1,499.10	0.00%
305800.054	Cemetery Repairs - Ireland/Gate	5,328.03			5,328.03	134.40	5,193.63	2.52%
305800.055	House Numbering Signs	55.00			55.00		55.00	0.00%
305800.057	Emergency Transfer Switches	2,412.00			2,412.00		2,412.00	0.00%
305800.058	Highway Garage Siding	10,338.15		-9,148.15	1,190.00	1,190.00		100.00%
305800.059	Davenport Generator	1,591.00			1,591.00	698.00	893.00	43.87%
305800.060	Senior Center Generator	-5,000.00			-5,000.00	-5,000.00		100.00%
305800.061	Fire - Attack Pumper	300,000.00	123,272.00	71,633.00	494,905.00	494,904.71	0.29	99.99%
305800.062	Highway - Wood Chipper		41,548.00		41,548.00	41,548.00		100.00%
305800.063	Davenport Parking Lot		38,000.00		38,000.00	872.00	37,128.00	2.29%
305800.064	Cemetery - Flag Pole		1,500.00		1,500.00	190.05	1,309.95	12.67%
305800.065	Cemetery - repairs		5,000.00		5,000.00		5,000.00	0.00%
305800.066	Fire - Hydrants		7,000.00		7,000.00		7,000.00	0.00%
305800.067	Major Infrastructure Repairs		25,000.00		25,000.00	3,965.88	21,034.12	15.86%
<b>Total CAPITAL FUNDS</b>		<b>453,901.37</b>	<b>241,320.00</b>	<b>72,628.00</b>	<b>767,849.37</b>	<b>610,620.06</b>	<b>157,229.31</b>	

**Dedication**



It is an honor to dedicate this year's Annual Town Report to Emma Dee Cinner. Dee was originally from Nutter Fort, West Virginia. She moved to New England in 1972 and worked as a researcher at Amherst College and as a Lab Technician in numerous hospitals in Western Massachusetts.

Dee's interest in New England's rich history began in the mid-1970s when she bought a historic house in Shutesbury, MA, which was the former stage coach station, post office, and general store. There she raised her son, Josh, who now resides in Australia. Dee

served on the Historical Commission in Shutesbury, where she conducted oral histories of the town.

Dee truly became enchanted with historical preservation when she moved to West Chesterfield in 1997 with her partner, Conrad. She has worked tirelessly as the Chairperson of both the Historical and Cemetery Commissions to safeguard Chesterfield's historic heritage. She was instrumental in securing State and Federal designation of the National Historic Center District and the West Chesterfield National Historic District. She designed signs for both Districts and had them installed to inform people of these historic areas. She also succeeded in having the Gate and Ireland Street Cemeteries placed on the National Register of Historic Places and had signs installed indicating their designation as well as the first recorded burials in each.

The historic classification made the Town eligible for Massachusetts Historic Commission grants to preserve Town properties within the Historic Districts. Dee applied for, was awarded, and administered grants totaling approximately \$120,000. Restoration and improvement projects at the Town's cemeteries were diligently completed under Dee's watchful eye and are beautiful to behold. Dee has great knowledge of our cemeteries and enthusiastically informs people that our graveyards contain both the grave of a soldier who fought with George Washington in Valley Forge, and Hampshire County's only Medal of Honor recipient.

Over the past several years, Dee has worked to create a digital archive for the Town making historic records, photographs, and documents available for viewing. These can be accessed from the Historical Commission section of the Town's website. She is continually searching for historic documentation to add to the archive. Dee is also a member of the

## Dedication, Cont'd

Veterans' Memorial Revitalization Committee charged with improving access to the Chesterfield Veterans' Memorial, creating a more reflective space, and acknowledging Veterans of the more recent wars.

As an avid reader, and because of her love of books, Dee volunteers in the Chesterfield and Meekins Libraries. She has also taken on the responsibility of organizing the "library" of books and magazines available at the Community Center and installed a hanging display to exhibit local artists' artwork.

Dee also has an adventurous side and has traveled around the United States, Spain, Columbia, and Australia. We are happy she keeps choosing to return to Chesterfield!

Dee's dedication, commitment, and knowledge have been a benefit to Chesterfield residents past, present, and future and the fruits of her labors will be visible for many years to come. Thank you Dee for all you have done and continue to do.

## Town of Chesterfield

FY 2014 Expense Report  
From 07/01/2013 to 06/30/2014

24 - SPECIAL REVENUE FUNDS		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
245100.001	DHCD Program Income	15,973.59		32,914.96	48,888.55	48,888.55		100.00%
245100.002	Wetlands Protection RF	674.19		424.00	1,098.19	95.00	1,003.19	8.65%
245100.003	Community Post Office	277.52			277.52		277.52	0.00%
245100.004	Sale of Cemetery Lots	24,453.37		2,500.00	26,953.37		26,953.37	0.00%
245100.005	Library	13,384.24		2,444.12	15,828.36	754.49	15,073.87	4.76%
245100.006	Cultural Council	3,127.40		4,450.00	7,577.40	4,722.00	2,855.40	62.31%
245100.007	Council on Aging - State			4,000.00	4,000.00	4,000.00		100.00%
245100.008	Council on Aging - HVES	278.18		2,755.00	3,033.18	3,085.67	-52.49	101.73%
245100.009	Council on Aging - Local	4,104.55	394.00	3,087.53	7,586.08	2,963.29	4,622.79	39.06%
245100.010	Board of Health RF	598.62		329.52	928.14	373.61	554.53	40.25%
245100.011	Septic Repair Fund	92,608.60		26.90	92,635.50		92,635.50	0.00%
245100.012	Community Policing Grant							100.00%
245100.013	Dog Control Fund	6,551.91		1,507.00	8,058.91	2,762.33	5,296.58	34.27%
245100.014	DHCD EDF Grant	900.00			900.00		900.00	0.00%
245100.015	DHCD EDF Admin	330.75			330.75		330.75	0.00%
245100.016	Cemetery Revolving	2,951.86		2,617.34	5,569.20	844.01	4,725.19	15.15%
245100.018	Fire Dept Safe Grant	3,974.91			3,974.91	2,876.00	1,098.91	72.35%
245100.021	NACCHO Grants	12,077.04		6,949.37	19,026.41	5,885.79	13,140.62	30.93%
245100.024	WPAT Interest	37,745.57		4,357.26	42,102.83		42,102.83	0.00%
245100.025	WPAT Loan Repayment	110,650.39		36,186.08	146,836.47		146,836.47	0.00%
245100.027	Library Gift Fund	1,290.00			1,290.00		1,290.00	0.00%
245100.032	DHCD Other Income	51,433.36			51,433.36	-28,873.14	80,306.50	-56.13%
245100.037	Septic Betterments - III	24,494.65			24,494.65		24,494.65	0.00%
245100.038	DHCD Block Grants			346,200.00	346,200.00	346,200.00		100.00%
245100.040	Homeland Security Grant							100.00%
245100.041	Police Traffic Enforcemnt	1,332.00			1,332.00		1,332.00	0.00%
245100.042	Dnug Forfeiture Fund	972.50			972.50		972.50	0.00%
245100.045	BOH Grant	1,902.16			1,902.16	680.48	1,221.68	35.77%
245100.046	Recreation Revolving Fund	5,458.76		2,545.00	8,003.76		8,003.76	0.00%
245100.047	Elderly/Disabled Tax Fund	1,368.43		1,576.80	2,945.23	2,400.00	545.23	81.48%
245100.051	Emerg. Mgt. Planning Grant	3,097.55		3,517.66	6,615.21	2,030.00	4,585.21	30.68%
245100.055	250th Anniversary	1,232.09			1,232.09		1,232.09	0.00%
245100.064	Trees - Priority Needs	734.39			734.39		734.39	0.00%
245100.065	Planning Board Revolving Fund	125.00		370.00	495.00	414.50	80.50	83.73%
245100.066	Zoning Board of Appeals Revolving	205.35			205.35		205.35	0.00%
245100.068	DHCD Grant 2011							100.00%
245100.069	Green Communities Committee	-27,662.24		70,000.00	42,337.76	42,265.60	72.16	99.82%
245100.070	Solarize Mass					-1,636.02	1,636.02	100.00%
<b>Total SPECIAL REVENUE FUNDS</b>		<b>396,646.69</b>	<b>394.00</b>	<b>528,758.54</b>	<b>925,799.23</b>	<b>440,732.16</b>	<b>485,067.07</b>	

**Town of Chesterfield**

FY 2014 Expense Report  
From 07/01/2013 to 06/30/2014

23 - ROAD IMPROVEMENTS FUND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
235422.813	Chapter 90 Grant - 2013	76.63			76.63	208,116.46	-208,039.83	0%
235422.814	Chapter 90 Grant - 2014					53,478.56	-53,478.56	100.00%
<b>Total</b>	<b>ROAD IMPROVEMENTS FUND</b>	<b>76.63</b>			<b>76.63</b>	<b>261,595.02</b>	<b>-261,518.39</b>	

**Chesterfield Boards and Meetings Schedule**

<b>Assessors</b> 296-4010	Mondays	7:00 – 8:00 p.m.
<b>Assistant Assessor</b> 296-4010	Wednesdays	9:30 – 3:30 p.m.
<b>Board of Health</b> 296-4771 5#	2 <sup>nd</sup> and 4 <sup>th</sup> Mondays	7:15 p.m.
<b>Board of Selectmen</b> 296-4771 1#	Every other Monday	4:00 p.m.
<b>Building Inspector</b> 296-0127	Mondays	7:00 – 8:30 p.m.
<b>Chesterfield/Goshen School Committee</b>	1 <sup>st</sup> Wednesday	5:00 p.m. at New Hingham Elementary
<b>Conservation Commission</b> 296-4771 5#	3 <sup>rd</sup> Monday	7:30 p.m.
<b>Council on Aging</b> 296-4007	4 <sup>th</sup> Monday	10:30 a.m. at the Community Center
<b>Finance Committee</b>	Wed. during budget season/as needed	6:30 p.m.
<b>Hampshire Regional High School</b>	1 <sup>st</sup> Monday	6:30 p.m. at Hampshire Regional
<b>Library Trustees</b> 296-4735	2 <sup>nd</sup> Monday	6:30 p.m. at the Library
<b>Police Department</b> 296-4353	Mondays	7:00 – 9:00 p.m.
<b>Planning Board</b> 296-4771 5#	1 <sup>st</sup> Monday	7:30 p.m.
<b>Recreation Committee</b>	1 <sup>st</sup> Thursday	7:00 p.m.
<b>Tax Collector</b> 296-4771 2#	Mondays	6:30 – 8:30 p.m.
<b>Town Administrator</b> 296-4771 1#	Monday – Thursday	9:00 – 3:00 p.m.
<b>Town Clerk</b> 296-4741	Mondays 1 <sup>st</sup> and 3 <sup>rd</sup> Saturdays	7:00 – 9:00 p.m. 9:00 – 11:30 a.m.

Meetings are held at the Davenport Office building unless noted, and times and days are subject to change especially in the summer. **Check the calendar at [townofchesterfieldma.com](http://townofchesterfieldma.com) or the Town Clerk's Office for the most current schedule and agendas.**

# Additional Departments

Building Inspector, Paul Tacy 296-0127  
 Plumbing Inspector, Donald Lawton 268-7487  
 Veteran's Agent, Tom Geryk 587-1299  
 Wiring Inspector, Gary Graves 296-4574

## Town of Chesterfield

FY 2014 Expense Report  
 From 07/01/2013 to 06/30/2014

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015750.927	Principal - Fire Chief's Vehicle		7,881.00		7,881.00	7,881.00		100.00%
015750.928	Highway Garage Siding		28,750.00		28,750.00	28,750.00		100.00%
015750.929	Interest - Highway Pickup Truck		780.00		780.00	137.02	642.98	17.56%
015750.930	Interest - Fire Chief's Vehicle		946.00		946.00	177.62	768.38	18.77%
015750.931	Interest - Highway Garage Siding		2,588.00		2,588.00	487.18	2,100.82	18.82%
015750.932	Interest - Fire Truck Pumper/Tanker		4,112.00		4,112.00		4,112.00	0.00%
<b>Total</b>	<b>Debt Service</b>		<b>149,877.00</b>	<b>-13,708.00</b>	<b>136,169.00</b>	<b>119,094.92</b>	<b>17,074.08</b>	
<b>Intergovernmental Expenses</b>								
015820.640	St Assmnt Air Pol Control		368.00		368.00	368.00		100.00%
015820.641	St Assmnt RMV Surcharge		1,280.00		1,280.00	1,478.00	-198.00	115.46%
015820.651	St Assmnt STRAP Repayment		6,000.00		6,000.00	6,000.00		100.00%
015830.662	Hampshire Council of Governments		1,047.00	0.40	1,047.40	1,047.40		100.00%
015840.663	Regional Transit Charge		2,214.00		2,214.00	2,214.00		100.00%
015840.664	Regional Waste Mgmt-Hilltown Co-Op		3,280.00		3,280.00	3,150.73	129.27	96.05%
015840.665	Regional Planning Agency/ Comm.		200.00		200.00	183.30	16.70	91.65%
015850.600	STRAP Repayments							100.00%
<b>Total</b>	<b>Intergovernmental Expenses</b>		<b>14,389.00</b>	<b>0.40</b>	<b>14,389.40</b>	<b>14,441.43</b>	<b>-52.03</b>	
<b>Miscellaneous Expenses</b>								
015911.170	Contributory Retirement		67,862.00		67,862.00	66,600.00	1,262.00	98.14%
015911.171	Non-Contrib Retirement		385.00		385.00	384.97	0.03	99.99%
015913.170	Unemployment Insurance		1,000.00		1,000.00	350.36	649.64	35.03%
015914.170	Health Insurance		55,506.00	-5,000.00	50,506.00	44,524.39	5,981.61	88.15%
015914.171	Medicare		5,300.00		5,300.00	5,169.70	130.30	97.54%
015945.740	Insurance & Bonds		42,000.00		42,000.00	39,335.02	2,664.98	93.65%
015993.963	Trans to Cap Proj Fund		76,500.00		76,500.00	76,500.00		100.00%
015993.964	Trans to Land Acquisition Stab Fund		20,000.00		20,000.00	20,000.00		100.00%
015994.966	Trans to Capital Projects Stab Fund							100.00%
<b>Total</b>	<b>Miscellaneous Expenses</b>		<b>268,553.00</b>	<b>-5,000.00</b>	<b>263,553.00</b>	<b>252,864.44</b>	<b>10,688.56</b>	
<b>Total GENERAL FUND</b>		<b>12,530.71</b>	<b>3,165,526.00</b>	<b>29,729.00</b>	<b>3,207,785.71</b>	<b>3,095,712.30</b>	<b>112,073.41</b>	

# Elected Town Officials

**Town of Chesterfield**  
**FY 2014 Expense Report**  
**From 07/01/2013 to 06/30/2014**

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015424.210	Street Lighting		1,900.00	138.92	2,038.92	2,038.92		100.00%
015425.430	WiredWest Assessment		1,000.00		1,000.00	776.30	223.70	77.63%
015433.110	Transfer Station Wages		6,060.00	1,550.00	7,610.00	7,590.70	19.30	99.74%
015433.700	Transfer Station Expenses		26,000.00		26,000.00	19,481.89	6,518.11	74.93%
015433.800	Testing Monitoring Wells		3,100.00		3,100.00	2,850.00	250.00	91.93%
015491.110	Superintendent of Cemeteries		432.00		432.00	432.00		100.00%
015491.700	Cemetery Maintenance							100.00%
015491.701	Cemetery Tree Trimming							100.00%
015491.702	Cemetery Expenses		12,000.00		12,000.00	12,000.00		100.00%
015491.703	Cemetery Flagpole							100.00%
<b>Total</b>	<b>Public Works and Facilities</b>		<b>450,054.00</b>	<b>17,580.92</b>	<b>467,634.92</b>	<b>453,365.56</b>	<b>14,269.36</b>	
<b>Human Services</b>								
015511.110	Board of Health Stipends		1,329.00		1,329.00	1,329.00		100.00%
015511.700	Bd of Health Expenses		1,000.00		1,000.00	410.11	589.89	41.01%
015511.701	Hazardous Waste Day		1,000.00		1,000.00	445.74	554.26	44.57%
015519.110	Animal Inspector		207.00		207.00	207.00		100.00%
015520.700	Right to Farm Commission		100.00		100.00		100.00	0.00%
015541.110	COA Co-ordinator Salary		5,500.00		5,500.00	5,287.13	212.87	96.12%
015541.700	Council on Aging Expenses		2,850.00		2,850.00	2,777.16	72.84	97.44%
015542.700	Elderly/Disabled Tax Relief Comm.		300.00		300.00	300.00		100.00%
015543.700	Veterans' Agent Expenses		500.00		500.00	93.00	407.00	18.60%
015543.720	Veterans' Benefits		27,000.00		27,000.00	21,085.54	5,914.46	78.09%
015543.770	Veterans' Services District		4,186.00		4,186.00	4,073.97	112.03	97.32%
015590.700	West Chesterfield Post Office							100.00%
<b>Total</b>	<b>Human Services</b>		<b>43,972.00</b>		<b>43,972.00</b>	<b>36,008.65</b>	<b>7,963.35</b>	
<b>Culture and Recreation</b>								
015610.110	Librarian's Salary		14,000.00	0.04	14,000.04	14,000.04		100.00%
015610.111	Library Aides		2,256.00		2,256.00	2,015.00	241.00	89.31%
015610.700	Library Expenses		5,800.00		5,800.00	5,690.94	109.06	98.11%
015610.701	C/W Mars Affiliation		2,000.00		2,000.00	1,622.46	377.54	81.12%
015630.700	Recreation Commission		3,250.00	0.57	3,250.57	3,250.57		100.00%
015680.700	Historical Commission		600.00	365.00	965.00	960.74	4.26	99.55%
015692.700	Memorial Day		150.00		150.00		150.00	0.00%
015692.701	Fourth of July		500.00		500.00	500.00		100.00%
<b>Total</b>	<b>Culture and Recreation</b>		<b>28,556.00</b>	<b>365.61</b>	<b>28,921.61</b>	<b>28,039.75</b>	<b>881.86</b>	
<b>Debt Service</b>								
015710.909	Principal - Midi-Pumper		15,677.00		15,677.00	15,677.00		100.00%
015710.912	Principal - Police Cruiser							100.00%
015710.916	Principal - Dump Truck		15,732.00		15,732.00	15,732.00		100.00%
015710.917	Principal - WPAT Bonds I		10,872.00		10,872.00	10,872.00		100.00%
015710.918	Principal - WPAT Bonds II		10,829.00		10,829.00	10,828.73	0.27	99.99%
015710.919	Principal - WPAT Bonds III		9,525.00		9,525.00	9,525.00		100.00%
015710.920	Principal - 550 Highway Truck		10,344.00		10,344.00	10,344.00		100.00%
015710.932	Principal - Fire Truck Pumper/Tanke		13,708.00	-13,708.00				100.00%
015750.914	Interest - Midi-Pumper		5,644.00		5,644.00	1,106.91	4,537.09	19.61%
015750.917	Interest - Police Cruiser							100.00%
015750.921	Interest - Dump Truck		4,248.00		4,248.00	833.17	3,414.83	19.61%
015750.923	Interest - 550 Highway Truck		1,241.00		1,241.00	243.29	997.71	19.60%
015750.925	Interest - Short Term Notes		500.00		500.00		500.00	0.00%
015750.926	Principal - Highway Pickup Truck		6,500.00		6,500.00	6,500.00		100.00%

**Official Position**

**Expiration**

**Selectmen** - 3 members, 3 year terms

Roger Fuller - Chair 2015  
 Robert Recos - Clerk 2016  
 Patricia Colson Montgomery 2017

**Assessors** - 3 members, 3 year terms

Crystal Ames 2015  
 Edward Severance - Chair 2016  
 Mary Anne Rys 2017

**Moderator** - 1 member, 3 year term

William Jolly 2015

**Town Clerk** - 1 member, 3 year term

Sandra Wickland 2017

**Treasurer** - 1 member, 3 year term

Meg McWherter 2017

**Tax Collector** - 1 member, 3 year term

Lenore Pittsinger 2017

**Board of Health** - 3 members, 3 year terms

John Chandler - Chair 2015  
 Kirke Henshaw 2016  
 Hank Badner 2017

**Chesterfield/Goshen School Committee** - 3 members, 3 year terms

Jan Gibeau 2015  
 Barbara Bak 2016  
 Donald Willard 2017

**Hampshire Regional School Committee** - 2 members, 3 year terms

David Marshall 2015 (appointed)  
 Patricia Colson-Montgomery 2016

**Constables** - 3 members, 3 year terms

Gary W. Wickland 2015  
 Matt Smith 2016  
 Robert Judd, Jr. 2017

**Library Trustees** - 3 members, 3 year terms

Rita Harris 2015  
 Deborah Curtis 2016  
 Betsy Todd 2017

## Elected Town Officials, Cont'd

### Official Position

### Expiration

**Planning Board** – 7 members, 3 year terms; 2 Associate members, 1 year terms (appointed by the Moderator)

Mark Klitzke	2015
George Sturtevant	2015
Charles Valencik - Chair	2016
Roy Oliver Wiley	2016
Maureen Borg	2017
Dan Henshaw	2017
Judith Terry	2017

*2 appointed Associate members for 1 year term:*

Carol Jolly, Associate	2016
Pierre Brisson	2017

**Tree Warden** – 1 member, 3 year term

John Lynch	2017
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**Hampshire County Councilor** – 1 member, 3 year term

Robert Recos	2016
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## Town of Chesterfield

### FY 2014 Expense Report

From 07/01/2013 to 06/30/2014

01 - GENERAL FUND	Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
	015197.700	Information Systems		2,000.00	4,500.00	6,500.00	6,497.32	2.68	99.95%
	015199.700	Copier/FAX Expense		2,000.00		2,000.00	1,716.35	283.65	85.81%
	<b>Total</b>	<b>General Government</b>	<b>11,360.71</b>	<b>317,266.00</b>	<b>-6,999.01</b>	<b>321,627.70</b>	<b>293,013.30</b>	<b>28,614.40</b>	
		<b>Protect, Persons, &amp; Property</b>							
	015210.110	Police Dept Payroll		33,330.00		33,330.00	28,684.22	4,645.78	86.06%
	015210.111	4th of July Police Expense		1,000.00		1,000.00	931.00	69.00	93.10%
	015210.700	Police Dept Expenses		8,000.00		8,000.00	5,007.04	2,992.96	62.58%
	015210.701	Hampshire Regional Lockup	1,170.00	1,170.00		2,340.00	1,170.00	1,170.00	50.00%
	015220.110	Fire Chief's Stipend		5,353.00		5,353.00	5,353.00		100.00%
	015220.111	Deputy Chief's Stipend		606.00		606.00		606.00	0.00%
	015220.700	Fire Department Expenses		16,000.00		16,000.00	16,000.00		100.00%
	015220.702	Fire Hydrants							100.00%
	015220.703	Fire Dept Recruitment Incentive							100.00%
	015220.704	Firefighter's Incentive		6,500.00		6,500.00	6,500.00		100.00%
	015231.690	Ambulance Service		21,985.00		21,985.00	21,985.00		100.00%
	015231.691	Ambulance Debt Service		2,182.00		2,182.00	2,182.00		100.00%
	015242.110	Building Commissioner's Salary		8,080.00	0.02	8,080.02	8,080.02		100.00%
	015242.111	Local Inspector's Salary		8,080.00	0.02	8,080.02	8,080.02		100.00%
	015242.700	Building Inspection Services							100.00%
	015242.701	Building Commissioner's Expense		2,000.00		2,000.00	963.18	1,036.82	48.15%
	015243.110	Plumbing Inspector Salary		1,800.00		1,800.00	1,800.00		100.00%
	015243.700	Plumbing Inspection Expenses		205.00		205.00	155.00	50.00	75.60%
	015245.110	Wiring Inspector's Salary		1,800.00		1,800.00	1,800.00		100.00%
	015245.700	Wiring Inspector's Expenses		625.00		625.00		625.00	0.00%
	015291.110	Emergency Management Stipend		2,525.00	0.04	2,525.04	2,525.04		100.00%
	015291.700	Emergency Management Expenses		800.00		800.00	799.28	0.72	99.91%
	015291.701	EOC Staff Training And Expenses		1,000.00		1,000.00	120.00	880.00	12.00%
	015294.700	Tree Warden Expenses		1,000.00		1,000.00	220.42	779.58	22.04%
	015294.701	Tree Maintenance/Removal		5,000.00		5,000.00	1,500.00	3,500.00	30.00%
	<b>Total</b>	<b>Protect, Persons, &amp; Property</b>	<b>1,170.00</b>	<b>129,041.00</b>	<b>0.08</b>	<b>130,211.08</b>	<b>113,855.22</b>	<b>16,355.86</b>	
		<b>Education</b>							
	015300.690	C/G Regional Operating		661,406.00		661,406.00	645,699.00	15,707.00	97.62%
	015300.692	C/G Regional Debt		82,008.00		82,008.00	82,008.00		100.00%
	015310.690	Smith Vocational Tuition		293,419.00	37,489.00	330,908.00	330,908.00		100.00%
	015310.691	Smith Vocational Transportation		29,323.00		29,323.00	29,037.50	285.50	99.02%
	015320.690	Hampshire Regional Operating		645,898.00		645,898.00	645,898.00		100.00%
	015320.691	Hampshire Regional Debt		50,279.00		50,279.00	50,279.00		100.00%
	015330.110	School Committee Stipends		1,485.00		1,485.00	1,199.53	285.47	80.77%
	<b>Total</b>	<b>Education</b>		<b>1,763,818.00</b>	<b>37,489.00</b>	<b>1,801,307.00</b>	<b>1,785,029.03</b>	<b>16,277.97</b>	
		<b>Public Works and Facilities</b>							
	015422.109	Highway Superintendent		56,779.00	8,267.34	65,046.34	65,046.34		100.00%
	015422.110	Highway - Wages		89,483.00	1,432.10	90,915.10	90,915.10		100.00%
	015422.480	Highway - Gas & Diesel		38,200.00		38,200.00	38,163.90	36.10	99.90%
	015422.700	Highway - General		38,900.00	-67.21	38,832.79	35,209.27	3,623.52	90.66%
	015422.701	Highway - Machinery		30,200.00		30,200.00	29,763.89	436.11	98.55%
	015422.890	Highway - Gravel Roads		20,000.00		20,000.00	17,123.08	2,876.92	85.61%
	015422.891	Highway - Road Sealing		54,000.00		54,000.00	53,856.90	143.10	99.73%
	015422.892	Highway - Road Lining		6,000.00		6,000.00	6,000.00		100.00%
	015423.110	Snow Removal Labor		16,000.00		16,000.00	15,857.50	142.50	99.10%
	015423.700	Snow Removal Expenses		50,000.00	6,259.77	56,259.77	56,259.77		100.00%

**Town of Chesterfield**  
**FY 2014 Expense Report**  
**From 07/01/2013 to 06/30/2014**

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
<b>General Government</b>								
015114.110	Town Meeting Moderator Stipend		107.00		107.00	107.00		100.00%
015122.110	Select Board Stipends		6,399.00		6,399.00	6,399.00		100.00%
015122.700	Select Board Expenses		4,000.00		4,000.00	3,991.34	8.66	99.78%
015122.701	Independent Audit	10,000.00	10,000.00	500.00	20,500.00	20,500.00		100.00%
015125.110	Town Administrator Salary		40,099.00	594.30	40,693.30	40,693.30		100.00%
015125.700	Town Admin. Expenses		1,000.00		1,000.00	878.70	121.30	87.87%
015131.700	Finance Committee Exp		426.00		426.00	277.79	148.21	65.20%
015132.780	Reserve Fund		12,000.00	-11,981.66	18.34		18.34	0.00%
015135.110	Accountant's Salary		15,000.00		15,000.00	15,000.00		100.00%
015135.700	Accountant's Expenses		2,995.00		2,995.00	2,401.36	593.64	80.17%
015141.110	Assessors' Stipends		4,326.00		4,326.00	4,326.00		100.00%
015141.111	Admin. Assessor's Salary		13,053.00	193.49	13,246.49	13,246.49		100.00%
015141.700	Assessors' Expenses		4,800.00		4,800.00	4,713.07	86.93	98.18%
015142.300	Assessors - Revaluation		7,400.00		7,400.00	7,400.00		100.00%
015145.110	Treasurer's Salary		14,000.00	0.04	14,000.04	14,000.04		100.00%
015145.111	Assistant Treasurer		435.00	249.33	684.33	684.33		100.00%
015145.700	Treasurer's Expenses		2,000.00	-249.33	1,750.67	1,732.27	18.40	98.94%
015146.110	Tax Collector's Salary		14,000.00		14,000.00	13,025.17	974.83	93.03%
015146.111	Assistant Tax Collector		1,385.00		1,385.00	598.78	786.22	43.23%
015146.700	Tax Collector's Expenses		9,330.00		9,330.00	7,523.83	1,806.17	80.64%
015151.300	Town Counsel		5,000.00	-250.00	4,750.00	1,735.84	3,014.16	36.54%
015158.700	Tax Title Expense	1,360.71	2,000.00		3,360.71	692.66	2,668.05	20.61%
015161.110	Town Clerk's Salary		14,000.00	0.04	14,000.04	14,000.04		100.00%
015161.700	Town Clerk's Expenses		600.00		600.00	413.20	186.80	68.86%
015162.110	Street Listings		300.00		300.00	300.00		100.00%
015162.700	Board of Registrars		150.00		150.00		150.00	0.00%
015163.700	Elections		2,000.00	1,448.00	3,448.00	974.02	2,473.98	28.24%
015171.700	Conservation Commission		375.00		375.00	99.00	276.00	26.40%
015175.110	Planning Board Stipends		1,736.00		1,736.00	1,526.05	209.95	87.90%
015175.700	Planning Board Expenses		500.00		500.00	54.00	446.00	10.80%
015176.700	Zoning Bd of Appeals Exp		200.00		200.00	200.00		100.00%
015177.110	Clerical Support - Payroll		5,000.00		5,000.00	3,288.88	1,711.12	65.77%
015192.110	Custodial Wages		5,400.00	650.00	6,050.00	5,996.97	53.03	99.12%
015192.111	General Maintenance Wages		4,000.00		4,000.00	2,562.04	1,437.96	64.05%
015192.112	Grounds Maintenance Wages		1,500.00		1,500.00	1,264.59	235.41	84.30%
015192.210	Electricity		15,000.00	133.23	15,133.23	14,736.80	396.43	97.38%
015192.211	Heat		38,000.00	-3,450.05	34,549.95	30,130.79	4,419.16	87.20%
015192.240	Lawn Mowing		10,000.00		10,000.00	6,450.00	3,550.00	64.50%
015192.340	Telephone		7,000.00	413.60	7,413.60	7,413.60		100.00%
015192.341	Telephone Connect-CTY		1,200.00		1,200.00	1,200.00		100.00%
015192.430	Grounds Maintenance Supplies		200.00		200.00	12.00	188.00	6.00%
015192.699	Custodial Supplies		800.00	150.00	950.00	694.07	255.93	73.06%
015192.700	General Maintenance Supplies		4,500.00	100.00	4,600.00	4,459.66	140.34	96.94%
015192.701	Grounds Maintenance							100.00%
015192.702	Water Supply Maintenance		800.00		800.00	475.00	325.00	59.37%
015192.800	Major Repairs		25,000.00		25,000.00	24,982.00	18.00	99.92%
015193.700	Legal Advertising		1,750.00		1,750.00	1,196.27	553.73	68.35%
015193.701	Printing and Postage		1,500.00		1,500.00	602.18	897.82	40.14%
015193.702	Website Development/Maintenance							100.00%
015195.110	Town Report Coordinator		1,000.00		1,000.00	1,000.00		100.00%
015195.700	Town Report Expenses		1,000.00		1,000.00	841.50	158.50	84.15%

## Appointed Town Officials

### Official Position

### Expiration

#### Board of Registrars – 3 members, 3 year terms

Kathleen Brisbois 2015  
 Therese Brigley 2016  
 Eleanor Smith 2017

#### Capital Planning Committee - 3 members, 3 year terms; 2 one year members from Select Board and Finance Committee

Roger Fuller, Select Board 2015  
 Lee Manchester, Finance Committee 2015  
 Matt Smith 2017  
 Vacancy 2015  
 Vacancy 2016

#### Cemetery Commission – 3 members, three year terms

Rick Roberts 2015  
 E. Dee Cinner 2016  
 Jeremy Brisbois 2017

#### Conservation Commission – 5 members, 3 year terms

Julia Freedgood 2015  
 William Jolly 2015  
 John Follet - Chair 2016  
 Sherill Redmon 2017  
 Ann Pickrell 2017

#### Council on Aging – 8 to 12 members, 3 year terms

Mary Jane Miller 2015  
 Bernard Berube 2015  
 Barbara Bak 2015  
 June Hinton 2016  
 Mary Lou Wickland 2016  
 James Brisbois 2017  
 Lillian Bisbee 2017  
 Marilyn Davidson 2017  
 Jan Gibeau 2017

#### Cultural Council – 8 members, 2 year terms (limit of 6 consecutive years)

Tina Cornell - Chair 2014 (Appointed in '08)  
 Cyndy Sperry 2015 (Appointed in '09)  
 Catrina Parrott 2016 (Appointed in '11)  
 Mary Leake 2016 (Appointed in '13)  
 Amy Scully 2016 (Appointed in '13)  
 Kester Warlow-Harry, Chair 2015 (Appointed in '13)  
 Leslie Charles 2015 (Appointed in '14)  
 Nora Blake 2015 (Appointed in '14)

## Appointed Town Officials, Cont'd

### Official Position Expiration

**Energy Committee** – 5 to 7 members, 3 year terms

Bob Laliberte	2015
Tom Osborne	2016
Joe Gazillo - Chair	2016
Mark Klitzke	2017
Charlene Baiardi	2017

**Farm & Forest Commission** – 3 year terms

Kim Sarafin	2015
Alexandra "Boo" Cherau, Alternate	2015
Karl Wickland	2016
Larry Fuller, Jr., Alternate	2016
Tevis Robertson-Goldberg	2017
Vacant	2017

**Finance Committee** – 7 members, 3 year terms – appointed by the Moderator

Lee Manchester—Co-Chair	2015
Patricia Colson-Montgomery	2015 (Resigned 12/22/14)
Lawrence Cervelli	2015 (Appointed 12/22/14)
Lenore Pittsinger	2016
John Follet	2016
Janice Gibeau	2016
Carol Jolly—Co-Chair	2017
Marianne Drake	2017

**Historical Commission** – 5 members, 3 year terms

E. Dee Cinner - Chair	2015
Katherine Flanders	2016
Michael Steenburgh	2017
Vacancy	
Vacancy	

**Town Accountant** – 1 year term

Susan Labrie	2015
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**Zoning Board of Appeals** – 3 members and 2 associates, 3 year terms

Lee Manchester	2015
Mary Leake	2016
Jack Lyons, Associate	2016
Beverly Sunderland - Associate	2016
William Jolly - Chair	2017

<b>Liabilities and Fund Equity</b>	
<b>Liabilities:</b>	
Due to Others	\$ - \$ (1,219) \$ - \$ (1,219)
Deferred Revenue:	
Property Taxes	113,267
Other *	202,757 1,917,891
Bond Indebtedness	- - 817,195 817,195
<b>Total Liabilities</b>	<b>316,024 1,917,891 817,195 3,049,891</b>
<b>Fund Equity:</b>	
Fund Balances:	
Reserved for Encumbrances and Continuing Appropriations	3,997 - - 3,997
Reserved for Deficits	-
Reserve for Non-Spendable	-
Unreserved:	59,901
Designated for Subsequent Year's Expenditures	70,000
Undesignated	482,780 448,624 152,372 512,225
<b>Total Fund Balances</b>	<b>556,777 448,624 152,372 572,126</b>
<b>Total Liabilities and Fund</b>	<b>\$872,801 \$2,366,515 \$152,372 \$570,907 \$ 817,195 \$ 4,779,790</b>
* \$261,595 Ch. 90 Accrual	

**TOWN OF CHESTERFIELD, MASSACHUSETTS  
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP**

JUNE 30, 2014

	Governmental Fund Types			Fiduciary		Account		Totals
	General	Special	Capital	Trust and Agency	General Long Term Debt		Memorandum Only	
		Revenue	Projects					
<b>Assets</b>								
Cash and Investments	\$556,777	\$ 187,029	\$152,372	\$570,907	-	-	\$ 1,467,085	
Accounts Receivable:								
Property Taxes	157,665	-	-	-	-	-	157,665	
Less: Overlays	(44,398)	-	-	-	-	-	(44,398)	
Excise Taxes	19,381	-	-	-	-	-	19,381	
Tax Liens	165,124	-	-	-	-	-	165,124	
Tax Possessions	18,252	-	-	-	-	-	18,252	
Septic Betterments	-	126,592	-	-	-	-	126,592	
Notes Receivable	-	1,791,299	-	-	-	-	1,791,299	
Due From Other Governments	-	261,595	-	-	-	-	261,595	
Amount to be Provided for the Payment of Notes/Debt	-	-	-	-	-	817,195	817,195	
<b>Total Assets</b>	<b>\$872,801</b>	<b>\$2,366,515</b>	<b>\$152,372</b>	<b>\$570,907</b>	<b>\$ 817,195</b>	<b>\$ 817,195</b>	<b>\$ 4,779,790</b>	

**Appointed Town Officials (One year terms)**

**Council on Aging Coordinator**

Nancy Braxton

**Custodian**

Therese Brigley – Community Center, Town Hall and Town Office

**Dog Officer**

Elizabeth Mollison

**Election Officer/Special Police for Election**

Barbara Curran

**Election Officers** – 1 year term – appointed in August per MGL

Sandra Wickland	Nancy Hewes	Louise Spear
Rita Harris	Peggy Hewes	Cynthia Roberts
Mary Ann Coleman	Marilyn Davidson	Ruth Wade
Eileen Wright	Carol Jolly	Bill Jolly
Sylvia Shea Lapinski	Marjorie Jasmin	

**Elderly/Disabled Tax Relief Fund Committee**

Edward Severance	Meg McWherter	Judy Press
Cynda May	Nancy Braxton – COA Coordinator	Mary Ann Rys

**Emergency Management Director**

Larry Holmberg

**Emergency Response Coordinator**

Larry Holmberg

**Emergency Planning Committee** – appointed as a group by position or their designee

Gary Wickland – Police Dept	Larry Holmberg - EMD
Roger Fuller – Select Board	Matt Smith – Highway Dept
John Chandler – Board of Health	David Hewes - Fire Dept

**Fence Viewers**

Vacancy – no appointments made

**Fire Chief and Warden**

David A. Hewes

**Deputy Fire Chief** – appointed by Chief

Open

## Appointed Town Officials (One year terms), Cont'd

### Fire Station Committee

Dave Hewes  
Vacancy  
Vacancy

### Franklin Regional Transit Authority

Nancy Braxton – COA Director

### Hazardous Waste Coordinator

Emily Holmberg

### Highway Superintendent

Matthew Smith

### Hilltown Resource Management Coop. Reps

John Chandler                      Henry (Hank) Badner

### Inspectors

Animal	- Elizabeth (Betty) Mollison
Building Commissioner & Zoning Enforcement	- Paul Tacy            (2016—3 year term)
Local Building Inspector	- Robert Walden    (2015—1 year term)
Gas/Plumbing	- Donald Lawton
Wiring	- Gary Graves (interim wiring inspector)
Deputy Wiring	- Jack Lyons

### Keeper of the Cannon

G. Gilman Smith

### Librarian – appointed by Library Trustees

Cynthia Squier-Klein

### Memorial Day Parade Committee—3 members, 1 year term

Joseph Russo  
Thomas Geryk  
2 vacancies

### Moth Superintendent

Robert Recos

### Parking Clerk

Vacancy

### Pioneer Valley Planning Commission

Judith Terry – Commissioner  
Dan Henshaw – Alternate

## Report of Town Accountant, FY 2014

The Town Accounting function was contracted to the Hampshire Council of Governments for Fiscal Year 2014 (FY'14).

Free Cash was certified at \$287,592 for use as of 07/01/2013 (FY'14).

The following is a listing of the financial statements of the Town of Chesterfield at June 30, 2014 and for the year then ended:

Combined Balance Sheet – All Fund and Account Groups

Detailed Schedule of General Fund Expenditures, Special Revenue Funds, Capital Funds, and Trust Funds Expenditures and Revenues – Budget and Actual

Respectfully Submitted,

Susan M. Labrie

Town Accountant

## Finance Committee Cont'd

including poor record keeping, numerous entry mistakes, and difficulty in communication. As a result of these concerns, shared by other town boards and employees, the decision was made in late 2014 by the Selectboard to terminate our contract with the HCOG for these services. The town has been developing alternative resources to handle our accounting needs.

In 2014 the committee reluctantly accepted the departure of long standing members Holly Fuller and Trish Colson-Montgomery. Trish was elected to the Selectboard, where we can continue to draw on her long-term expertise in town finances.

Submitted by:

Larry Cervilli  
Marianne Drake  
John Follet  
Jan Gibeau  
Carol Jolly  
Lee Manchester  
Lenore Pittsinger

### **Police Chief**

Gary W. Wickland

### **Police Officers**

Denise Wickland, Sgt  
Jason Soukup  
Aimee Wallace  
Charles Valencik  
Sabrina Willard

### **Reserve Police Officers**

Robert Judd, Jr  
Joseph Cliché

### **Recreation Committee** – 7 members

Joseph Cliché  
Don Willard  
Jesse Porter-Henry  
Vacancy

Bobbi-Jo Cliché  
Megan Sheils-Willard  
Vacancy

### **Right To Know Coordinator**

G. Gilman Smith

### **Community Center Oversight Committee**

Maryann Coleman  
Robert Recos  
Nancy Braxton - COA Coordinator

### **Superintendent of Cemeteries**

William Jolly

### **Town Counsel**

Kopelman & Paige, P.C.

### **Westfield River/Wild and Scenic Committee**

Nancy Rich  
Denise Cormier, Alternate

### **Veteran's Service Agent**

District - Thomas Geryk

## 2015 Appointed Special Committees

### **Green Communities Action Plan Committee** – until complete

Joe Gazillo Carol Jolly David Kielson  
Tom Osborne Nancy Rich

### **Public Safety Building Committee** –until complete

Winston Bancroft Peter Banister David Hewes  
Lawrence Holmberg G. Gilman Smith Robert Recos  
(Vacancy—Police Rep)

### **Senior Housing Committee** – 7 members, until complete

Nancy Braxton David Kielson Nancy Hewes  
Michael Steenburgh Judith Terry Barbara Todd  
Jean Weller

### **WiredWest Representatives** – until complete

Mark Klitzke – voting member  
Carol Rhine – Alternate

### **Veterans' Memorial Revitalization Committee**—until complete

G. Gilman Smith  
James McSweeney  
Dee Cinner  
Robin Bak  
Charles Valencik

## Finance Committee

In 2014 the finance committee faced a difficult budget year, with several large unanticipated costs needing to be factored into the FY 2015 budget. These included a large increase in the assessment from the Smith Vocational School, caused both by an increasing number of Chesterfield students attending that school, as well as an increase in their per-student tuition level. The 2015 assessment of \$364,645 represented a 13% increase from the FY 2014 budget. The town had no choice about paying this assessment, although we certainly joined other towns in registering our complaint about the large amount of the increase and the short notice that we were given. In addition to this increase, the failure of the school to notify us about some new Chesterfield students at the school resulted in a late additional charge to the town for the FY 2014 year, for which a special town meeting on June 30th approved a \$37,489 transfer from free cash.

Increasing educational and other costs resulted in the need to balance the new FY 2015 budget through very conservative increases for other town departments, and in many cases flat funding. We were able to include a modest 1% increase for town employee salaries and stipends, increase the firefighter incentive line by \$500, and adjust town employee benefit lines in anticipation of hiring a new Highway Superintendent and a new Police Chief to replace the retiring incumbents.

The FY 2015 operating town budget that we created with the Selectboard was approved by citizens at the annual town meeting on May 12, 2014. In addition to the budget, a number of warrant articles that were supported by the finance committee were also approved at town meeting, transferring funds from free cash to fund a number of town initiatives. These included: \$15,000 for the organization and preservation of town records, \$17,000 for the completion of an ongoing multi-year project to restore gravestones in the town cemeteries, and \$37,000 for improvement of Indian Hollow Road, as well as several smaller projects. Town meeting also approved the future expense of building a new salt shed at the highway garage, funded through short-term debt, at a cost of \$220,000. Construction of this building will occur in 2016. This project has been anticipated and was built into the town's Capital Improvement Plan, and so payment of interest and principal on that debt will be included in future operating budgets and will not raise taxes in any way. This new short-term debt will essentially replace the existing debt payments being made towards the New Hingham school construction debt, which will be paid off at the end of FY 2017.

Since 2013 the town has contracted with the Hampshire Council of Governments for town accounting services. In 2014 the finance committee experienced a number of incidences of poor service from this program,

## Board of Assessors

The Board had another busy year in 2014. We maintained a full board for the entire year and, with the help of our Administrative Assessor Kelley Hopkins, were able to complete all the duties and responsibilities of our office.

We visited over 50 homes due to abatement applications, new home inspections or permit completion inspections. Paul S. Kapinos & Associates have continued to aid the board in our property assessments by giving us professional appraisals and uniform standards on which to base our calculations. Having completed a full revaluation in 2013, things continued in a quieter vein for this year. Our next full revaluation will be FY 2016 which begins on July 1, 2015.

Sales were a bit slower in 2014, with 10 “arms length” property transfers in 2014, but they were balanced by an increase in permits for improvements to existing buildings. Seventy-nine (79) building permits were issued for renovations or new out buildings, with six more for additions and 1 for new construction. Solar improvements continued to gain ground, with 12 new permits for solar or wind energy components. The Board accepted applications for, and granted, real property, motor vehicle and personal property abatements to citizens who met the necessary criteria. We also continued to process fiscal year 2014 exemptions to qualifying elderly applicants, and Veterans. We kept abreast of Chapter 61, 61a, and 61b properties making certain that participants followed appropriate guidelines for eligibility.

We continue to utilize the Town website, [www.townofchesterfieldma.com](http://www.townofchesterfieldma.com) to provide access to our records and disseminate information to taxpayers. Property record cards have been updated to reflect FY2015 values and remain accessible on the website along with two methods of viewing our tax maps. Information including downloadable forms for abatements, exemptions and chapter land applications can be found on our website.

Over this past year Chesterfield’s real property values remained relatively stable overall with only a slight increase in the Lake Damon region. New growth increased the town’s revenues by \$32,998.00

After a busy year we believe the Board has been very successful in meeting its responsibilities and providing timely services to our taxpayers. We wish to thank everyone who helped us and cooperated with us in the completion of our duties.

Respectfully Yours,

Edward Severance, Chair  
Crystal Ames, Clerk  
Mary Anne Rys, Assessor  
Kelley Hopkins (Administrative Assistant)

## Special Town Meeting - March 10, 2014

I hereby certify that, at the Special Town Meeting of the Town of Chesterfield, held at the Town Office Building Meeting Room on Monday, March 10, 2014, duly called, and held pursuant to the Warrant issued by the Selectmen on February 24, 2014, and duly served in accordance with the Town By-laws, at which meeting a quorum was present, the following articles were acted on:

**ARTICLE 1: VOTED UNANIMOUSLY** to authorize and direct the Select Board to petition the General Court for the enactment of special legislation entitled “An Act Authorizing the Town of Chesterfield to Continue the Employment of Police Chief Gary Wickland” as set forth below, provided, that the Legislature may reasonably vary from the form and substance of the requested legislation within the scope of the general public objectives of this petition;

### **AN ACT AUTHORIZING THE TOWN OF CHESTERFIELD TO CONTINUE THE EMPLOYMENT OF POLICE CHIEF GARY WICKLAND.**

***Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:***

**SECTION 1.** Notwithstanding the provisions of any general or special law to the contrary, Gary Wickland, Chief of the Police Department of the Town of Chesterfield, may continue to serve in such position until June 30, 2015, until the date of his retirement, or until the date he is relieved of his duties by the Select Board, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The Select Board may, at their own expense, require that Gary Wickland be examined by an impartial physician designated by them to determine such capacity. No further deductions shall be made from the regular compensation of Gary Wickland under chapter 32 of the General Laws for any service subsequent to March 31, 2014, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired on this date.

**SECTION 2.** This act shall take effect upon its passage.



## Tax Collector's Report Fiscal 2014

Type of Tax	Outstanding 7/1/2013	Tax Levies	Tax Payments	Tax Abate-ments	Tax Liens	Tax Refunds	Outstanding 6/30/2014
<u>Real Estate</u>							
2014	\$0	\$2,509,588	-\$2,391,326	-\$12,595	-\$21,549	\$12,228	\$96,346
2013	\$113,084	\$423	-\$62,264	-\$2,008	-\$12,203	\$2,008	\$39,041
2012	\$45,954	\$411	-\$18,010		-\$9,449	\$0	\$18,906
2011	\$25,775	\$444	-\$13,068	-\$895	-\$9,560		\$2,696
2010	\$8,876		-\$3,992		-\$4,884		\$0
<b>Total Real Estate</b>	<b>\$193,689</b>	<b>\$2,510,866</b>	<b>-\$2,488,660</b>	<b>-\$15,498</b>	<b>-\$57,645</b>	<b>\$14,236</b>	<b>\$156,989</b>
<u>Personal Property</u>							
2014		\$70,479	-\$70,137				\$342
2013	\$574		-\$421				\$153
2012	\$77	\$0	-\$45				\$32
2011	\$35	\$0	-\$12				\$23
2010	\$4	\$0	-\$4				\$0
Prior Years	\$121	\$0					\$121
<b>Total Personal Property</b>	<b>\$811</b>	<b>\$70,479</b>	<b>-\$70,619</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$671</b>

## Annual Town Meeting - May 12, 2014

As the duly qualified clerk of the Town of Chesterfield, I hereby certify that at the Annual Town meeting of the Town of Chesterfield, held in the Town Hall on Monday May 12, 2014, duly called, and held pursuant to the Warrant issued by the Selectmen on May 5, 2014 and duly served in accordance with the Town By-laws, at which a quorum was present and voted on the following articles:

### ARTICLES RELATING TO FISCAL 2014

**ARTICLE 1:** VOTED UNANIMOUSLY that the Town will transfer the sum of \$5,495 from Free Cash now in the Treasury to the accounts as designated in the table below.

Account Name	Account Number	\$ Amount to be transferred
Reserve Fund	015132.780	\$4,500
Fire Truck - Chief	305800.032	\$595
Cemetery Emergency Match	305800.050	\$400

*NOTE: \$4,500 from the Reserve Fund was utilized to purchase replacement computers for the Treasurer, Police (2), Finance Committee, and Meeting Room. These computers had the XP operating system and needed to be replaced because Microsoft stopped supporting XP on 04/08/14.*

**ARTICLE 2:** VOTED UNANIMOUSLY that the Town will rescind \$69,972 from the borrowing authorized at Town Meetings as listed below.

Item Description	Warrant Article #	Town Meeting Year	Amount Authorized	Amount Remaining
Highway Wood Chipper	Article 6	Annual Town Mtg May 13, 2013	\$45,000	\$3,452
Highway Pickup Truck	Article 7	Annual Town Mtg May 14, 2012	\$40,000	\$7,500
Fire Truck – E2 Replacement	Article 1	Special Town Mtg November 26, 2012	\$195,000	\$59,020

## Annual Town Meeting - May 12, 2014, Cont'd

**ARTICLE 3:** VOTED UNANIMOUSLY that the Town close the following accounts and return \$6,124.56 to the General Fund.

Account Name	Account Number	\$ Amount in Account
Community Post Office	245100.003	\$277.52
250 <sup>th</sup> Anniversary	245100.055	\$1,232.09
Emergency Transfer Switches	305800.057	\$2,412.00
Davenport Generator	305800.059	\$893.00
Cemetery - Flag Pole	305800.064	\$1,309.95

**ARTICLE 4:** VOTED UNANIMOUSLY that the Town close the Highway Garage Siding account and transfer the remaining \$9,148.15 to the Highway Garage Renovation Account.

### ARTICLES RELATING TO FISCAL 2015

**ARTICLE 5:** VOTE CARRIES that the Town adopt the Capital Improvement Program recommended by the Capital Improvement Planning Committee.

**ARTICLE 6:** VOTED UNANIMOUSLY that the Town vote to raise and appropriate the sum of \$10,000, in accordance with the Capital Improvement Program attached herewith, for the Capital Projects Stabilization Fund.

**ARTICLE 7:** VOTED UNANIMOUSLY that the Town raise and appropriate the sum of \$7,500, in accordance with the Capital Improvement Program attached herewith, for the Future Land Acquisition Stabilization Fund.

**ARTICLE 8:** VOTED UNANIMOUSLY that the Town authorize the Treasurer, with the approval of the Select Board, to borrow a sum of \$220,000 for a period of fifteen years or less, in accordance with the Capital Improvement Program attached herewith, to fund the construction of a replacement salt shed for the Highway Department.

**ARTICLE 9:** VOTE CARRIES that the town transfer the sum of \$37,000 from Free Cash now in the Treasury, in accordance with the Capital Improvement Program attached herewith, to improve a portion of Indian Hollow Road.

**ARTICLE 10:** VOTED UNANIMOUSLY that the Town transfer the sum of \$1,000 from Free Cash now in the Treasury to complete Massachusetts Historic Commission property surveys.

	MODEL YEAR	YEARS OF SERVICE	INTEREST RATE	LENGTH OF LOAN	TOTAL COST	FY 2015		FY 2016		FY 2017		FY 2018		FY 2019	
<b>BUILDING/ROAD IMPROVEMENTS</b>															
Highway Siding		30	3%	4	\$115,000		P	\$27,025	\$27,025						
Replacement Salt Shed		30	3%	15	\$220,000		P	\$14,666	\$14,666	\$14,666	\$14,666	\$14,666	\$14,666	\$14,666	\$14,666
Fire Station Addition							P		\$6,600	\$6,160					\$5,280
Cemetery Improvements					\$22,000										
Basketball Court at Park					\$9,000										
Re-gravel a portion of Indian Hollow Road				FC	\$37,000										
<b>PROPOSED FUNDING SOURCES</b>	<b>GRAND TOTAL:</b>				<b>\$2,069,457</b>			<b>\$175,806</b>	<b>\$139,461</b>	<b>\$139,984</b>	<b>\$139,889</b>	<b>\$139,889</b>	<b>\$141,450</b>		
Free cash								\$37,000							
Capital Projects Stabilization Fund															
Stabilization															
Regular Budget															
New Hingham Regional								\$83,342	\$83,342	\$27,500					
Hampshire Regional								\$50,500	\$50,500	\$50,500	\$50,500	\$50,500	\$50,500	\$50,500	\$50,500
Ambulance- Highland								\$2,192	\$2,192	\$2,192	\$2,192	\$2,192	\$2,192	\$2,192	\$2,192
								<b>\$138,806</b>	<b>\$139,461</b>	<b>\$139,984</b>	<b>\$139,889</b>	<b>\$141,450</b>			



## Annual Town Meeting - May 12, 2014 Cont'd

A motion was made by the Moderator, Bill Jolly to combine Articles 16, 17, 18 and 19 together because they were all Revolving Funds which are done yearly. Doing this would save time. The motion was seconded by several voters. These were all approved unanimously.

**ARTICLE 16:** VOTED UNANIMOUSLY that the town continue authorization of a Board of Health Revolving Fund under Section 53E ½ of Chapter 44 of the Massachusetts General Laws for Fiscal 2015, in accordance with the following specifications.

1. All receipts representing the hourly charges for Board of Health members or their agents for witnessing percolation tests, conducting inspections or follow-up tests, or for conducting other mandated inspections will be credited to this fund.
2. Payments to Board of Health members at an hourly rate approved at Annual Town Meeting will be disbursed from this fund. Such payments may not exceed the related receipts.
3. The Board of Health is the agency authorized to expend monies from this fund.
4. The dollar limit on the amount that may be spent from this fund in the ensuing year is \$3,000, but in no event may it exceed the current balance.

**ARTICLE 17:** VOTED UNANIMOUSLY that the town continue authorization of a Dog Control Revolving Fund under Section 53E ½ of Chapter 44 of the Massachusetts General Laws for Fiscal 2015, in accordance with the following specifications.

1. All receipts from fees and fines will be credited to this fund.
2. Payments for the Dog Officer's salary and for licenses, supplies and other dog control related expenditures will be disbursed from this fund.
3. The Town Clerk and the Dog Officer are authorized to expend monies from this fund.
4. The dollar limit on the amount that may be spent from this fund in the ensuing year is \$3,000, but in no event may it exceed the current balance.

**ARTICLE 18:** VOTED UNANIMOUSLY that the town continue authorization of a Planning Board Revolving Fund under Section 53E ½ of Chapter 44 of the Massachusetts General Laws for Fiscal 2015, in accordance with the

## 5 Year Capital Plan FY 2015

	MODEL YEAR	YEARS OF SERVICE	INTEREST RATE	LENGTH OF LOAN	TOTAL COST	FY					FY2019
						2015	2016	2017	2018	2019	
<b>HIGHWAY DEPARTMENT</b>											
Bucket Loader	2006	15	3%	10	\$90,000	P	P	P	P	P	
F-550	2012	5	3%	5	\$51,709	P	\$10,344 P	\$10,344 P	\$10,344 P	\$10,344 P	\$12,000
2nd- 10 Wheel Dump Truck	2007	10	3%	10	\$170,000	P	P	P	P	P	\$17,000 P
Backhoe	2006	10	3%	5	\$70,000	P	P	\$14,000 P	\$14,000 P	\$14,000 P	\$4,590
Rep. 1st- 10 Wheel Dump Truck	2012	10	3%	10	\$157,315	P	\$15,732 P	\$15,732 P	\$15,732 P	\$15,732 P	\$15,732
York Rake	1998	25			\$8,000	P	P	\$ 2,832 I	\$ 2,832 I	\$ 2,832 I	\$1,888
Grader	2003	20	3%	10	\$160,000	P	P	P	P	P	
Chipper	2013	15	3%	5	\$41,548	P	\$8,310 P	\$8,310 P	\$8,310 P	\$8,310 P	\$8,310
Highway Pick-up Truck	2013	7	3%	5	\$32,500	P	\$5,600 P	\$5,600 P	\$5,600 P	\$5,600 P	\$249

## Capital Improvement Planning Committee

The Capital Improvement Planning Committee met several times to prepare the FY'15 capital budget and our ensuing 5-year program. The Committee received requests for FY'15 and projections for future needs from the various departments. After carefully reviewing all the requests, we approved the attached plan.

The Committee believes, as stated in the past, that the Town of Chesterfield would be best served by continuing to allocate an annual amount of funds for capital purchases or projects. This practice would make it easier for the Town to plan for the future. If these funds are not needed, the money will be saved to the Capital Projects Stabilization Fund to be used for future capital expenditures. This would help to save interest on future purchases/projects. We also established a future land Acquisition Stabilization Fund in order to plan for future land purchases.

The attached spreadsheet shows the details of the FY'15 plan and the following four-year program. This plan continues to fund equipment purchases for a variety of departments as well as continues to repair our existing buildings to stabilize their aging conditions. Although many improvements remain cost prohibitive, the attached plan includes a new salt shed to replace the aging facility next to the Highway Garage. The Committee felt that this replacement would complete the upgrade of the Highway Department site.

We continue to believe that planning and funding capital projects is important in order to protect the taxpayers' investment in the Town. Some communities delete capital items from their budgets, only to be faced with insurmountable capital needs later on. Chesterfield has a solid financial base. We believe it to be prudent and in the best long-term interests of the Town to build upon this strong foundation. The Town of Chesterfield should continue to invest annually in capital projects in order to provide the necessary municipal services to its residents and employees in an effective, efficient and fiscally responsible manner.

Respectfully Submitted,

Roger Fuller  
Matt Smith  
Lee Manchester

following specifications.

1. All receipts from fees will be credited to this fund.
2. Payments for expenses associated with proposed subdivisions, processing of applications and other related expenditures related to the Planning Board will be disbursed from this fund.
3. The Planning Board is authorized to expend monies from this fund.
4. The dollar limit on the amount that may be spent from this fund in the ensuing year is \$5,000, but in no event may it exceed the current balance.

**ARTICLE 19:** VOTED UNANIMOUSLY that the town continue authorization of a Zoning Board of Appeals Revolving Fund under Section 53E ½ of Chapter 44 of the Massachusetts General Laws for Fiscal 2015, in accordance with the following specifications.

1. All receipts from fees will be credited to this fund.
2. Payments for expenses associated with processing of applications and other related expenditures related to the Zoning Board of Appeals will be disbursed from this fund.
3. The Zoning Board of Appeals is authorized to expend monies from this fund.
4. The dollar limit on the amount that may be spent from this fund in the ensuing year is \$3,000, but in no event may it exceed the current balance.

**ARTICLE 20:** VOTE CARRIES that the Town approve the following Resolution.

### **RESOLUTION TO BAN "FRACKED GAS" PIPELINES AND TO CHAMPION SUSTAINABLE ENERGY**

Whereas a proposed High-Pressure Pipeline carrying natural gas obtained through hydraulic fracturing may come through Chesterfield, or neighboring communities, bringing said fuel en route to Dracut, Massachusetts to be used for electricity generation; and

## Annual Town Meeting - May 12, 2014 Cont'd

Whereas said pipeline goes against current Massachusetts commitments to renewable energies and combating global climate change; and

Whereas said pipeline would destroy valuable forest, conservation land and farmland; and

Whereas a high-pressure gas pipeline, by its nature, carries the potential for leak, rupture or devastating explosion causing damage to property, the environment and lives; and

Whereas the cost of said pipeline would require Massachusetts citizens to pay a utility bill tariff as well as environmental costs not required by law for Tennessee Gas Pipeline Company, L.L.C. ("TGP", a subsidiary of Kinder Morgan Energy Partners, L.P.), making ratepayers bear financial risk for the endeavors of a private corporation; now, therefore, be it

*Resolved*, that the people of Chesterfield, Massachusetts:

1. Hereby call on our Selectboard to stand in opposition to TGP's high pressured pipeline and not allow it within our town borders;
2. Oppose said pipeline, and any pipeline carrying natural gas obtained through hydraulic fracturing, within the borders of our Commonwealth; and
3. Hereby instruct our state and federal legislators and executive branch officials to enact legislation and take such other actions as are necessary to disallow such projects that go against our commitments to the environment and our long term economic wellbeing and safety, and, instead, to legislate more stringent energy efficiency and further exploration of and subsidies for renewable energy sources.

**ARTICLE 21:** Voted to adjourn the meeting at 9:32 P.M. 74 voters attended the meeting which is 8% of the registered voters.

A true copy.

Attest:

Sandra L. Wickland, Town Clerk

- Passed updated tobacco regulations in three Hampshire County towns that prohibit the sale of tobacco in health care institutions (including pharmacies), restrict the sale of single cheap cigars, ban the sale of blunt wraps, and limit youth access to nicotine delivery products like e-cigarettes.
- A strong presence in creating Smoke Free Environments. In addition to efforts that resulted in the Yankee Candle Company implementing a tobacco free property policy at their flagship store, distribution center and corporate headquarters, Yankee Hill apartments (Easthampton) and the Ware Housing Authority have also adopted a smoke free policy within their housing developments. These policies eliminate the risk of secondhand smoke exposure.
- Individual presentations were made at over 16 community based organization regarding Other Tobacco Products (OTP) and smoking cessation and smoke free housing policy. These presentations were frequently addressed to family support staff within the organizations.

For further information on Council programs, expenses, and revenues, please contact the Administrative Office at 413-584-1300 ext. 2. You may also visit the Council website at [www.hampshirecog.org](http://www.hampshirecog.org), FB, and Twitter.

## Hampshire Council of Governments, Cont'd

- Provided consulting services to the Massachusetts Higher Education Consortium to develop regional bids for household hazardous waste management and collection on college campuses.
- Established protocol for SREC II program.
- Will broker approximately 1,400 SREC's at the DOER July 2014 auction.

### Retired and Senior Volunteer Program (RSVP)

RSVP of Hampshire & Franklin Counties is the Council's community service program that mobilizes adults age 55+ to meet community needs by recruiting, placing, and supporting volunteers in a diverse array of service opportunities at local non-profit and public agencies. The program benefits the senior population by keeping them active and engaged, and benefits our region by bringing these volunteers' dedication, wisdom, and expertise to bear on our communities' most pressing needs.

- During Fiscal Year 2014, 638 RSVP volunteers gave more than 101,000 hours of service to our communities, equaling a contribution of more than \$2.7 million.
- RSVP volunteers serve at senior centers, hospitals, nonprofits, schools, libraries, after school programs, and survival centers in towns across the two counties.

The following are some examples of the impact RSVP volunteers are having on our communities:

- Through RSVP's Osteoporosis Exercise Program, 65 volunteers led weekly strength training classes for more than 600 seniors
- 227 volunteers increased the capacity of nonprofits to serve the needs of our community through fundraising and program support.
- 140 volunteers increased food security in our region through service at food banks, survival centers, and senior meal programs.
- 267 volunteers improved the quality of life for more than 13,000 seniors by leading activities and providing information at senior centers.

### The Tobacco Free Community Partnership (TFCP)

The Hampshire and Franklin County Tobacco Free Community Partnership (TFCP) supports communities' efforts to lower smoking prevalence and exposure to secondhand smoke by enhancing state and local tobacco control efforts, exposing tobacco industry tactics, mobilizing the community to support and adopt evidence-based policies, and changing social norms. Funded by the Massachusetts Cessation and Prevention program, TFCP serves as a resource for local coalitions, health and human service agencies, municipalities, and workplaces on tobacco intervention efforts. The programs successes include:

## Special Town Meeting - June 30, 2014

I certify that the following vote was taken at the Special Town Meeting of the Town of Chesterfield, held in the Town Office Building meeting Room on Monday, June 30, 2014, was duly called, and held pursuant to the Warrant issued by the Selectmen on June 13, 2014, and duly served in accordance with the Town By-laws, at which meeting a quorum was present and voted on the following articles:

**ARTICLE 1:** VOTED UNANIMOUSLY to transfer the sum of \$37,489 from Free Cash now in the Treasury to the Smith Vocational Tuition account.

**ARTICLE 2:** VOTED to adjourn.

A true copy.

Attest:

Sandra L. Wickland, Town Clerk

## Select Board

This was a year of transition for two long held positions in Town. Highway Superintendent Ed Dahill retired after serving in his position for 26 years. Highway Department Foreman Matt Smith was appointed the new Superintendent and is proving he learned well under Ed's leadership. Select Board member Dave Kielson decided not to seek re-election after serving in the position for 24 years, opening the seat for an exciting three way race. Long time Finance Committee member Trish Colson-Montgomery was elected and welcomed to the Select Board Office. We thank both Ed and Dave for a job well done and wish them well in their retirement years.

Our State legislators, Senator Benjamin Downing, and Representative Stephen Kulik assisted the Town with Special Legislation allowing Police Chief Gary Wickland to continue working past the State's mandatory retirement age. Chief Wickland graciously agreed to continue as Police Chief until June 30, 2015, allowing the Town the time to research the possibility of regionalizing our Police Department with Williamsburg. The Pioneer Valley Planning Commission conducted a feasibility study and the two Select Boards met to discuss the results. Though the Chesterfield Select Board could see clear benefits in regionalizing, Williamsburg decided it was not in their best interest at this time. The Select Board continues to believe in regionalization and that it will not only cost less in the long run, but improve services.

At the recommendation of the Records Preservation Committee, and funded by a vote at the last Annual Town Meeting, a new Records Preservation Consultant was hired and will be assessing Town records and assisting department heads to maintain compliance with the MA Records Retention Schedule. The Consultant will identify records that can be purged and assist in the process of removing and destroying those records.

The Select Board was made aware of maintenance needs at the Veterans' Memorial adjacent to the Town Hall. In response, they appointed a Veterans' Memorial Revitalization Committee to assess the current Memorial and make a recommendation regarding its needs, possible expansion, or relocation. The goal is not only to make the Memorial more accessible and the space more reflective, but to recognize the Veterans of more recent wars and allow for future recognition.

Throughout the year, the Select Board continued their efforts to maintain and improve the Town's infrastructure. Town buildings continued to be a priority and are receiving attention as funds allow. The following improvement projects were undertaken this year:

- The parking lot behind the Town Offices was repaved and expanded, increasing the number of parking spaces, adding lighting, and improving walking conditions

- Spring and Fall Challenges – over 400 employees participated in these online physical fitness challenges by walking, biking, and running. They logged thousands of hours, steps and miles.
- Health Screenings – conducted at worksites to help employees know and understand their biometric numbers and make healthier choices.
- Ahealthyme – an online health and wellness portal launched this year in collaboration with BCBS to help subscribers take greater control of their health using personal health assessments, and online workshops to track their progress.
- Colonoscopy Promotion – as a result of our multiyear promotion beginning in April 2011 to encourage subscribers to have a colonoscopy the Trust has gone from 51% participation in this screening to nearly 75% reducing colorectal cancer among our members.
- Ergonomic assessments – help employees adapt their workstations to improve their posture and health.
- Sleep workshops – while we understand the importance of sleep, many people have trouble sleeping. Dr. Siegfried Haug helps employees understand and implement behaviors to improve their sleep.

## Sustainability Department

The mission of the Sustainability Department is to promote green energy development and energy conservation projects throughout Western Massachusetts. The Council seeks to strengthen local economies through resource conservation, increased efficiency, and by keeping renewable energy monies in the region. In Fiscal Year 2014, the Sustainability Department has:

- Expanded the Solar Renewable Energy Credit (SREC) brokering program to 214 clients and 1,874 kW of capacity under contract.
- As part of the Green Communities Project, assisted the Town of Middlefield in the installation of new heating systems at the Highway Garage and Fire Station and prepared bids for new windows and doors at the Highway Garage.
- Worked closely with Hampshire Power to create and offer and financially viable solar net metering option for Hampshire Power member municipalities.
- Explored the possibility of locating a Community Solar Array in which residents can buy in access to the array.
- Provided consulting services on the development of a 950kW array in Central Massachusetts.
- Managed the 850 kW Wilbraham Landfill Solar Array project.

## Hampshire Council of Governments, Cont'd

**Healthy Hampshire/Mass in Motion Grant:** The Council was awarded a multi-year grant from the Massachusetts Department of Public Health to create Healthy Hampshire (HH) and we have been working through municipal and community leaders to effect changes to community policies and systems that have been shown to have a measurable impact on health. Goals of Healthy Hampshire include:

- Improve nutritional quality of school meals and snacks
- Increase the number of students walking and biking to school
- Increase the number of healthy options available to consumers in small retail outlets
- Create healthy design standards for municipalities to follow when considering any new development or retrofits

### Hampshire County Group Insurance Trust (HCGIT)

The Trust has once again held their costs down with no premium increases for the 2014 Insurance Year. The Hampshire Councilors serve as the trustees of the Hampshire County Group Insurance Trust, a cooperative effort to provide health and life insurance with excellent benefits at competitive rates. An Insurance Advisory Committee, made up of representatives of all participating units, meets regularly to discuss problems and possible solutions and to explore new ideas. The Trust manages a self-funded group of health insurance products.

In the Insurance Year 2014 (April 1, 2013, to March 31, 2014), the collective premium for the Trust was approximately \$48 million. Through

the efforts and expertise of the Trust management, the volume of participation in the program, and the participation of the town representatives on the Advisory Board, the Insurance Trust is successful at managing costs while providing excellent health benefits.

### Wellness Initiative Program

The Wellness Initiative is a worksite wellness program promoting healthier choices and behaviors among employees covered by the HCGIT. Utilizing the health risk data from insurance claims as well as needs and interest surveys from employees to develop health and health promotion programs.

This year more than 20 Worksite Wellness Mini grants were awarded to fund Wellness Teams helping to develop and implement wellness programs. These grants allow employees to develop evidence based programs to address the risks of employees where they work.

A few of the many programs supported by the Wellness Initiative included:

- The dilapidated metal storage shed behind the Town Offices was replaced with a 12' x 20' wooden storage building allowing for the maintenance equipment to be safely and securely stored
- The Highway Department Garage had a new exhaust fan installed to improve working conditions
- A contract for the construction of a new Highway Department Salt Shed was signed and construction will begin in the spring of 2015
- The Fire Station had new vinyl siding installed replacing the deteriorating wooden siding
- The abandoned "Old Fire Shed" on Main Road was demolished, leaving the lot to return to a natural state
- The basement windows in the Library were replaced with high efficiency, operable windows

Our 58 miles of roads are recognized as an important part of our infrastructure, and our Highway Department diligently maintained the paved and gravel roads. The Town utilized Chapter 90 funds to reconstruct and pave Stage Road as well as resurface Curtis Road, Cummington Road, and Willcutt Road. Because of the harsh winter, the State provided funds through the Winter Rapid Roads Recovery Program. Chesterfield's share was \$33,159. These funds were utilized to re-surface Bisbee Road. Mass DOT opened bids for the reconstruction of Route 143 from the Williamsburg town line to the Worthington town line. Warner Brothers was awarded the bid for \$6.2 million, however construction work was delayed until the 2015 construction season.

Though bringing the last mile of fiber network to residents will take more time and funding, the middle mile is now up and running. The Town Offices and the Fire Station are considered Community Anchor Institutions and are now on the fiber network. The Town has contracted for information technology support and has replaced eight office computers as well as purchased a laptop for the clerical position.

In this, the Information Age, Town Officials are doing their best to disseminate information to residents through the use of the Town's official website and Blackboard Connect phone and email system. In addition to the sign in front of the Town Hall and mass mailings, please be sure to check the website often to keep informed of the happenings in Town. There is a link from the Town's website Home page to update your Blackboard Connect information. Please review your contact information and make sure it is correct to receive these important announcements. If you do not wish to receive announcements, you can remove your contact information as well.

## Select Board, Cont'd

We wish to extend our appreciation to the Highway, Police and Fire Departments as well as the Emergency Management Director for their hard work, expertise and professionalism in protecting our community throughout the year.

We would also like to thank our other hard-working Town employees and members of our boards and committees for their diligent handling of the daily details, and all Town officials for devoting their time, energy and skills to the benefit of our wonderful Town.

The Town of Chesterfield is filled with talented, dedicated, and committed residents that make Town Government work through their appointed and elected positions. It is through their contributions that we are able to provide exceptional service. If you are not involved, we encourage you to come forward as we continue to have many vacancies on our boards and committees.

Respectfully Submitted by the Chesterfield Select Board:

Roger A. Fuller, Chair

Robert W. Recos

Patricia Colson-Montgomery

- Attended the 37<sup>th</sup> New England Governors & Eastern Canadian Premiers Conference which focuses on energy issues and clean energy goals for the region, which resulted in a community solar initiative in partnership with MassDOT.
- Explored options for offering green power to its customers.

**Community Choice Aggregation** is a program for residential and business customers designed to bring choice, control, and cost savings to the electricity market. As of June 2014, thirty-five towns and cities are working to use their buying power to enhance the savings opportunities. (As of December 2014, 43 municipalities were included, with others expected to join in 2015.) The program is expecting full state approval shortly.

Residents of additional communities are already seeing the benefits as Hampshire Power serves residents and businesses with lower prices.

### Municipal Services

**Hampshire Purchasing Cooperative:** The Cooperative is celebrating its 33rd year serving western Massachusetts' communities and school districts. The program coordinates and administers a formal bidding process on behalf of Council departments, municipalities, school districts, human service agencies, and miscellaneous governmental entities throughout the Berkshire, Franklin, Hampden, and Hampshire County region. Buying in bulk generates added savings over lone bidding efforts while complying with state procurement statutes and eliminating duplication of administrative work. The total purchasing volume for goods and services for Fiscal Year 2014 was \$6,598,627.54 with an estimated savings of \$750,732.36 for participating communities.

**Hampshire IT:** The Council operates a professional, affordable, and-comprehensive IT service tailored to municipalities and school districts by partnering with Paragus, Strategic IT. The program has experienced growth over the past year and continues to add new towns. The more towns join the contract, the lower the hourly rate for everyone participating in the program.

**Regional Municipal Accounting and Bookkeeping:** Recognizing that towns have experienced a decline in available and qualified town accountants, the Council established a professional accounting and bookkeeping service. In Fiscal Year 2014 the Council provided accounting services for the Towns of Chesterfield, Goshen, Granby and Westhampton as well as for not-for-profits including WiredWest, Springfield Materials Recycling Facility, Hilltown Resource Management Cooperative, Northampton Business Improvement District, and New Century Theatre.

## Hampshire Council of Governments

The Hampshire Council of Governments (Council) is a membership based organization that solves common challenges through regional solutions while retaining local control over local affairs. The combined dues for the Council of Governments in Fiscal Year 2014 were \$52,255.85. The dues collected help support Council programs and services. It is the continued goal of the Council to increase revenues from a variety of sources to offset the assessment and to expand services.

For every dollar spent on Council programs, participating western Massachusetts communities receive at least three dollars back in taxpayer savings and value. All of our programs and services are designed to save taxpayer money, keep investments local, and contribute to a healthy, sustainable environment. All revenue generated is reinvested back into local communities.

### Administration

The Council began a campaign to address significant areas of deterioration of the structural integrity of the historic Courthouse. The cost to restore the Courthouse is in excess of \$3.7 million. The Council approached local Community Preservation Act Committees requesting financial support. The Council was pleased and honored that the City of Northampton and Town of Goshen awarded the Council funds to help towards improving the safety and historical integrity of Old Courthouse. State and federal funding sources will also be identified because the building is owned by the 'inhabitants of Hampshire County' and is our shared historic legacy.

### Electricity Department

**Hampshire Power** is the only local electricity supplier with a non-profit mission to save you money and keep electricity dollars in the local economy. Achievements in FY 2014:

- In conjunction with our Hampshire Solar program, signed 5-year electricity supply agreements with several local municipalities.
- Responded to the changing electricity market characterized by high price volatility and extremely high winter electricity pricing by transitioning from Real-Time to Fixed-Price electricity contracts that offer long term rates designed to be below the default utility price.
- Initiated an outreach campaign to educate customers about the changing electricity market.
- Put in place the mechanisms and infrastructure necessary to offer fixed-price electricity contracts and to serve large loads.
- Marketed to a broad base of customers within western Massachusetts as well as in central and eastern Massachusetts.
- Was awarded the winning bid to serve the Municipal/Community Choice Aggregation of Lancaster.

## Town Clerk's Report

Number of town residents = 1247

Number of registered voters = 876

Births 5 (four boys, one girl)

Deaths: Feb 13 – Edmund Stasz, age 92

April 20 – Howard Paul Terry, age 88

Aug 15 – Russell Bisbee, age 90

Aug 24 – Patricia A. Worpek, age 58

Oct 19 – Gerald F. Hripak Sr., age 71

Marriages: July 5 – George Raymond Sturtevant & Carrie Jean Doubleday

Aug 23 – Steven Daniel Kirouac & Angela Sue Caron

Sept 13 – Aaron James Kisicki & Emily Gray Montgomery

Dogs Licensed: 343 single tags, 1 Kennel for up to 10 dogs, 1 transfer license

Business Certificates (dba's):

Matthew Johnson Plumbing

Matthew Johnson  
18 Bofat Hill Road

Chesterfield Metal Works

John K. Childs  
629 ½ Main Road

Maple Acres Enterprizes

Kim H. Sarafin  
33 Ireland Street Ext.

## Town Clerk's Report, Cont'd

Wing Construction Company  
Robert E. Wing Jr.  
352 Ireland Street

Hullabaloo Farm  
Beth Cynthia Berube  
341 Main Road

Cobble-Knot  
Sally A. Kolodziej  
213 Ireland Street

Tower Brook Auto Sales  
David A. Fields  
99 Cummington Road

Aesthetics Landscaping  
Pete Bowlby  
102 Indian Hollow Road

Thunder Run Ranch  
Darlene J. and Joseph S. Russo  
1 River Road

Matthew Wainscott Building  
Matthew Wainscott  
37 Stage Road

Ledgeline Farm  
Nancy A. Curtis  
41 Sweeney Road

Respectfully submitted,

Sandra L. Wickland, Town Clerk

**Community Planning:** We also work closely with municipalities and community groups in our service area to plan for, raise funds for and/or manage a range of projects. During 2014 HCDC:

- Assisted the Town of Goshen in obtaining Green Communities designation resulting in a grant of \$141,400
- Received a USDA grant to start a Keep Farming program in the Hilltowns working with local farmers and buyers.

Please visit [www.hilltowncdc.org](http://www.hilltowncdc.org) for more information.

Respectfully submitted,

Dave Christopolis,

Executive Director

Hilltown Community Development Corporation

## Hilltown Community Development Corporation, Cont'd

- **Child Care Subsidies**, Hilltown families were provided subsidies through this program to assist them with child care expenses.

### **Economic Development/Small Business Assistance:**

- Provided individualized business consulting and/or training to Hilltown businesses, ranging from one hour to 30 hours per business.
- Published the 2014 Hilltown Business Directory, distributed to 13,000 Hilltown households in 22 towns, with contact information and descriptions of 308 Hilltown businesses in 84 categories. The Directory is also on-line at [www.hilltowncdc.org](http://www.hilltowncdc.org).

**Affordable Housing:** We actively pursue opportunities to preserve and create affordable housing to meet the needs of low and moderate income Hilltown residents.

- **Westhampton Woods Senior Housing:** Hilltown CDC completed Phase II of Westhampton Woods Senior Housing expanding the development from 7 apartments to 15 apartments. Construction was completed in December 2013 and tenants moved in for the new-year.
- **Rental Housing:** Hilltown CDC began renovating 24 units of scattered affordable rental housing in Williamsburg, Westhampton and Chesterfield in December of 2014 and is making significant improvements to all existing properties in 2015. This includes the acquisition of a new property in Haydenville. Hilltown CDC has hired a local contractor to complete this project in 2015.
- **New Project Development:** Hilltown CDC is working with the Town of Goshen and its Senior Housing Committee to purchase a piece of land in Goshen to build senior housing. Hilltown CDC applied for and was awarded \$80,000 in CPA funds in Goshen to acquire this land, obtain permitting and apply for permanent financing of the development.

**Housing Rehabilitation Program:** This program provides zero percent interest, deferred-payment loans to income eligible homeowners for use in making a wide variety of repairs to their homes, including roofs, septic systems, electrical, plumbing, and heating. In addition, the program provides a source of steady year round employment for area contractors.

In FY 2014 HCDC:

- Rehabilitated 20 homes in the Towns of Williamsburg, Cummington, Chesterfield, Westhampton and Plainfield.
- Received additional CDBG reserve funds to do rehabilitation of homes in Worthington, Peru and Goshen.

## Town Moderator

In 2014 there were two Special Town Meetings (March 10th and June 30th) in addition to the Town's Annual Town Meeting (May 12th). In addition to the Moderator's duties in conducting Town Meetings, by Chesterfield's General By-Laws (Article 6), s/he appoints the seven Members of the Finance Committee to staggered 3-year terms. Appointments are made following the Annual Town Meeting, or when needed to fill vacancies.

In March, Holly Fuller tendered her resignation from the Finance Committee, to be effective May 12th following the Annual Town Meeting. Marianne Drake was appointed for a three-year term as her successor. Carol Jolly accepted re-appointment to a three-year term. With Trish Colson-Montgomery's election to the Select Board, she chose to resign from the Finance Committee in the fall, and Larry Cervelli was appointed to complete her term (expires in 2015).

Also, per Chesterfield's Zoning By-Law (Section 7.2), the Moderator appoints two (2) Associate Members of the Planning Board to three-year terms. The appointed Associate members participate with the seven Elected Members whenever "Special Permits" are required and under consideration by the Planning Board, pursuant to provisions of the Zoning By-Law. The 2nd Associate member position was filled in May with the appointment of Pierre Brisson to a three-year term.

Respectfully submitted,

William C. Jolly

Moderator

## Records Management Committee

The Select Board appointed an *ad hoc* Records Preservation Committee in the summer of 2012 to evaluate the existence and condition of various Town records (historical and current), and to make recommendations on their organization, protection and archival storage to assure optimal compliance with applicable laws (State and Local) and to protect the Town's best interests. The four member Committee met thirteen times over a 13 month period, submitting its Final Report to the Select Board in the fall of 2013 [copies are available from the Town Administrator]. Highlights of the Committee's work, Findings and Recommendations were reported in the Town Annual Report 2013. The Committee made the following Recommendations:

"That the Select Board:

- Adopt a phased sequence of actions to redress the situation the Committee reviewed (see the Final Report, paragraph 1);
- In concert with the Finance Committee, develop and support a budget proposal for the next (and subsequent, as needed) Town Meeting (s) to finance the initial and subsequent phases of such actions; and
- Assign responsibility to the Town Administrator for substantive implementation of corrective actions, including hiring and supervision of qualified clerical support, as Town Meeting-approved funding will permit."

The May 2014 Annual Town Meeting approved an appropriation of \$15,000 commencing in FY 2015 to begin addressing these document organizational, protection and archival needs.

In the summer of 2014 the Select Board requested the Committee continue its involvement, and work with the Town Administrator to prepare a job description and recruit and select a qualified individual to provide the clerical support the Committee had recommended. In subsequent months such a job description was prepared, the position was advertised, three applications were received, and a person was hired to begin work in January 2015.

Finally, the Committee in February 2014 supported a request of the Chesterfield Historical Commission that it reclaim the Town's records of the 250th Anniversary Celebration which had been entrusted to the Chesterfield Historical Society for archival protection. The latter had generously taken responsibility for those records with Select Board authorization and appreciation. The Historical Commission subsequently acquired document scanning equipment with which to copy and protect various records, and commits to making them publicly accessible, via the Town's web site.

Respectfully submitted,

William C. Jolly, Chair; Sandy Wickland and Nancy Rich, Members; and Sherrill Redmon (volunteer professional archivist)

## Hilltown Community Development Corporation

The Hilltown Community Development Corporation (Hilltown CDC) was created in 1981 with a mission to *"improve the quality of life for Hilltown residents by addressing economic, housing, educational, social and community needs while preserving the rural character of the area."* Its core service area includes the ten towns of Chester, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington. In recent years its small business assistance program has expanded to serve 20 Hilltowns. Hilltown CDC's four major program areas are affordable housing, small business assistance, social services and community development/planning. Hilltown CDC also administers a regional grant program that secures federal grant funds from the Department of Housing and Urban Development to ensure housing and services are provided to the homeless through a Continuum of Care (CoC) model which serves Hampshire, Franklin and Berkshire Counties.

Hilltown CDC works with the community to identify and secure financial resources to serve the community development needs of the region. In Fiscal Year 2014, Hilltown CDC helped the Hilltown region care for the elderly, provided safe affordable housing to seniors and low income families, improved many Hilltown homes and began initiatives that support local agriculture such as the Keep Framing initiative and the formation of a Transportation committee looking at the transportation needs of the Hilltown region.

**Social Services:** Hilltown CDC's **Hilltown Elder Network (HEN)** Program delivered in-home caregiving assistance (primarily chore and transportation assistance) to low-income Hilltown elders at no cost to the participants. HEN staff provided transportation for medical visits and other purposes, including snow removal. CDBG funding was awarded in 2013 allowing Hilltown CDC to provide CDBG funded HEN services. This grant allowed these services to be delivered through calendar year 2014.

The following social service programs provided assistance to residents in the Hilltowns:

- **The Health Outreach Program for Elders (HOPE)**, administered by Hilltown Community Health Centers (HCHC), provided free in-home nursing care and podiatric services to homebound elders.
- **The Hilltown Food Pantry** distributed food to Hilltown individuals. The Pantry is administered by the Northampton Survival Center at the Goshen Town Hall.
- **Families Together**, another HCHC program, offered training and peer support activities focused on family issues such as parenting, family dynamics, and family health education to Hilltown households.

## Hilltown Resource Management Cooperative, Cont'd

In FY14, the Massachusetts Department of Environmental Protection (DEP) announced their Small-Scale Initiative Grants under the annual Sustainable Materials Recovery Program (SMRP). Every HRMC town received a grant award of \$500. Collectively, the grant awards totaled \$ 5,000, which was pooled to acquire a new roll-off container for regional rotation. In addition, the Municipal Advisory Board provided free blue recycling bins that were distributed to the member Towns.

The HRMC has an annual assessment which is approved by each Town at their annual Town meeting. The annual Assessment Budget is based on tonnage and population. In FY13 the combined assessment for all ten towns was \$39,487.56. After two years of budget reductions, the Assessment Budget has remained level funded for the past 4 years. The HRMC also receives grant and recycling revenues to supplement its budget and the program efforts on behalf of its member communities. Many of the program costs are passed through the HRMC to have oversight of contracts and enable the HRMC administrator to have review and oversight on program operations.

In fiscal year 2014, the HRMC member Towns collectively diverted 1,042.61 tons of recyclable materials (paper, and bottles/cans) to the MRF and earned \$20,363.35 in recycling revenue.

Why recycle?

- Recycling saves energy, which helps slow climate change
- Recycling saves natural resources and wildlife habitat
- Recycling provides nearly 19,000 jobs in Massachusetts
- Recycling Saves Money by avoiding disposal and tipping fees

The HRMC looks forward to continuing to assist the member Towns during the upcoming year. If you have questions about HRMC programs, call us at 413-685-5498 or by email at [hrcm@hrcm-ma.org](mailto:hrcm@hrcm-ma.org).

Kathleen A. Casey

HRMC Administrator

## Highway Department

General Highways:

All roadsides were mowed. All paved roads were swept and catch basins cleaned. Trees were cut along Pynchon Road and Ring Road.

Paving Work:

We were able to reconstruct Stage Road and overlay Bisbee Road, Curtis Road, Willicutt Road, and 1 mile of Cummington Road. We also expanded and repaved the parking lot at the Town Offices.

The contract for Route 143 was awarded and will be completed by Warner Brothers by the end of July.

Gravel Roads:

Work was started on Indian Hollow Road and will be completed in the spring. Gravel was added to roads and they were graded and will continue to be improved

Other:

I would like to thank Ed Dahill for his 26 years of service to the Town. Enjoy your retirement Ed. I would also like to thank Scott Dauphinais, Michael Samson, Luther Curtis, and Scott Carpenter for their hard work and dedication.

If anyone has any road concerns please call the Highway Department at 296-4727.

Respectfully Submitted,

Matt Smith,

Highway Superintendent

## Police Department

The Chief of Police and the Officers of the Chesterfield Police Department maintain order and enforce ordinances as well as local, State, and Federal laws. The Chief is responsible for duty assignments, maintenance of equipment, and administration of the annual Police Department budget. This year Officers continued to train in various subjects relative to law enforcement and public safety. Along with responding to emergency calls and general calls for service, Officers patrolled the streets and worked on community policing relations.

In 2014, the Police Department responded to 412 calls for service through the 911 Dispatch center. In addition to these emergency calls, the Department handled an additional 61 non-emergency calls for service.

The Police Department continues to have child bicycle helmets available to youth from Town who are in need of this vital piece of safety equipment. Office hours are Monday evenings from 7:00 PM to 9:00 PM. Firearms licenses and general police business matters are handled during these hours.

We would also like to thank the Chesterfield Fire Department, Highland Ambulance, the Massachusetts State Police, all of our mutual aid communities, and the dispatchers at Northampton Control. Each of you plays a role in the job we do every day. Thank You!

The current officers of the Chesterfield Police Department are:

Gary W. Wickland – Chief of Police

Denise Wickland – Sergeant

Aimee Wallace – Officer

Sabrina Willard – Officer

Jason Soukup – Officer

Charles Valencik – Officer

Respectfully Submitted,

Gary W. Wickland

Chief of Police

## Hilltown Resource Management Cooperative

The Hilltown Resource Management Cooperative (HRMC) was created 26 years ago by a group of dedicated volunteers who had the vision to seek a regional solution to help small towns with volunteer local boards attain sustainability and environmental objectives.

The member Towns that comprise the HRMC includes: Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg, and Worthington. Each Town appoints two representatives to serve on the HRMC Board. Board Officers for FY14 included: Joe Kearns, Chair (from Middlefield); Adam Leach, Vice Chair (from Worthington); and, Tom Martin, Treasurer (from Westhampton).

Eric Weiss, HRMC Administrator has been managing and operating the HRMC as a half-time contractor since its inception. In June, Eric announced that he would be leaving the helm of the HRMC to serve as the Executive Director of the MHEC.

The HRMC has been providing guidance to its member towns on recycling, municipal waste disposal hauling and disposal, and compliance assistance and sustainability services. In fiscal year 2014 those services included:

- Monitoring of Municipal Recycling Facility (MRF) program hauling
- Monitoring of Municipal Solid Waste Hauling and Disposal
- Negotiating a new MRF contract with DEP and Waste Management
- Sponsoring an annual Household Hazardous Waste Collection event
- Program management of Transfer Station Recyclables including collection, hauling and recycling of tires, electronic waste, universal waste (i.e. fluorescent lights, compact fluorescent lights, ballasts, and non-alkaline batteries), and Freon removal from white goods (appliances)
- Transfer Station operations monitoring
- Preparing bids and contracts for transfer station equipment
- Preparing bids for environmental monitoring activities

For the past 2½ years, the HRMC has managed a regional recycling and hauling contract for its 10 member communities.

In addition to the managing the day to day operations of the HRMC, the HRMC Administrator also serves as a representative on behalf of its member Towns to the MRF Municipal Advisory Board; provides technical assistance on DEP and compliance related issues, advocates with local, regional, and State officials, and researches and drafts grant submittals.

## Westfield River Wild & Scenic Committee

The Wild & Scenic Westfield River Committee works to preserve, protect, and enhance the special qualities and outstanding natural resources of the Westfield River Watershed in concert with local communities. This year Chesterfield benefited directly from the Committee's Riparian Conservation and Community Grants program. Funds from this program helped with a recent Agricultural Preservation Restriction (APR) on 54 acres in Chesterfield which allowed a family farm to remain viable and working for years to come. An additional 199 acres of riparian lands are set to be placed under a permanent conservation easement within the next year.

The Committee developed and printed Invasive Species Guides in collaboration with the Westfield River Invasive Species Partnership. These guides will be distributed to Town Highway Departments, Conservation Commissions and volunteers to help raise awareness of invasive species issues.

On September 27, 2014, 58 community volunteers, committee members and specialists gathered along the banks of the East Branch of the Westfield River for the first Watershed Blitz. Teams led by wildlife and river experts recorded observations and noted problems, catalogued assets and recommended priorities for action on over 20 river miles. The community spirit and the opportunity to share knowledge and expertise among the various participants infused the day with enthusiasm and excitement.

Several volunteers who surveyed other sections of the Westfield River recruited their neighbors and friends to survey tributary streams flowing through their backyards, including the Dead Branch in Chesterfield and Huntington. In 2015, volunteers are launching a Stream Team on the Little River (Worthington/Huntington). Each Stream Team receives training, GPS units digital and wildlife cameras, maps, and plenty of opportunities to explore their rivers and streams. Contact us to sign up.

Thank you to the 120+ volunteers who lent a hand surveying river reaches, constructing brochure boxes for our kiosks, and tidying the East Branch and Keystone Arch Bridge Trails.

Our committee meets once a month and all meetings are open to the public. Please contact us if you want to bring up a concern about the river, help with river and trail cleanups, or take part in workshops and educational programs. We also welcome applications for Community Grants for municipal river-related projects and Riparian Conservation Grants for up-front costs related to land conservation along the river. Our website is [www.wildscenicwestfieldriver.org](http://www.wildscenicwestfieldriver.org) or contact your Chesterfield representative or [coordinator@westfieldriverwildscenic.org](mailto:coordinator@westfieldriverwildscenic.org) or (413) 579-3015.

Respectfully submitted,

Nancy Rich, Town Representative, (413) 296-4323

Denise Cormier, Town Alternate

## Fire Department

It is my pleasure as Fire Chief to give you the 2014 Annual Fire Department Report.

2014 was another year when we have gained one of our most important resources which is new people.

There was a time when fire departments only responded to fires. But communities quickly learned of the firefighters' bravery and willingness to help whenever and wherever they could. The roles of fire departments began changing. Today's fire departments respond to almost every type of emergency situation. Although we will always be fire departments, a more descriptive name might be All Hazards Response Agencies. We stand ready regardless of your emergency – structure fires, wild fires, medical emergencies, ice and swift water rescues, hazardous material responses, vehicle extrication, etc.

Our personnel are expertly trained and continue to receive ongoing training to ensure new technologies are incorporated into our operations. Our department is proud of the opportunity to serve our community, and we have set our goals high in order to provide the best fire and rescue service for the citizens of Chesterfield.

I would like to take the time to thank the Select Board and the Town Administrator, Police and Highway Dept., Mike Rock and his crew at Highland Ambulance, and all the surrounding towns for the mutual aid responses.

I would also like to thank the Chesterfield Volunteer Firefighters Association for the \$8,951 worth of equipment that they donated to the Fire Department in 2014. Not only do these firefighters dedicate time to the Fire Department, they also volunteer to raise money for the Firefighters Association. This association allows the department to be able to purchase much needed equipment that we would otherwise not have.

### **We responded to 103 calls:**

48 Medical	16 Structure	14 Smoke/CO detectors
5 Brush Fires	1 Vehicle Fires	10 Miscellaneous Calls
6 Vehicle Accidents	3 Wire Down	

### **Permits and Inspections**

253 Burning Permits	13 Oil Burners	5 Oil Tanks
12 Propane Tanks	24 Smoke/CO Detectors	

Respectfully Submitted,

David Hewes

## Highland Ambulance EMS

**Operations.** Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. Highland also provides primary back-up service in the town of Worthington in support of Hilltown Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6 AM until midnight seven days a week. During the midnight to 6 AM time period, Highland EMT's are assisted by Paramedics from other ambulance companies when the service of a Paramedic is required. Highland's active roster consists of 37 members including 15 Paramedics and 22 EMT's.

**Emergency Responses.** During 2014 Highland responded to 519 emergency calls. These are broken down by Town as follows:

Ashfield	105	Chesterfield	59	Cummington	55
Worthington	18	Goshen	72	Plainfield	37
Williamsburg	158	Other	15		

Out of these responses, 320 required advanced life support services of a paramedic.

**Training.** The following special training events occurred:

- First Responder classes were held for Ashfield, Plainfield and Williamsburg Police and Fire personnel.
- Attended an Ebola response review at Cooley Dickinson Hospital.
- Provided the new National Certification class for all area EMT's.
- Four EMT's completed their Paramedic training.

**Community Involvement.** Highland provided support to our communities including:

- Providing Ambulance coverage for Community events including the Chesterfield 4<sup>th</sup> of July Parade, the Cummington Fair and the Ashfield Fall Festival.
- Attending Safety Committee Meetings at Sanderson Academy in Ashfield.
- Holding A Flu shot clinic for area first responders and EMT's.
- Participating in a lock down drill at Dunphy School in Williamsburg.
- Providing a CPR and First Aid class for Williamsburg residents.

## Municipal Lighting Plant

The mission of the Chesterfield Municipal Lighting Plant (MLP) is to bring twenty-first century broadband to the residents of the Town. To achieve this goal, the MLP has been working closely with the WiredWest municipal cooperative and the Massachusetts Broadband Initiative (MBI).

Significant progress has been made toward creating a "last-mile" fiber network to bring high-speed Internet and other broadband services to Chesterfield.

In late 2014, town officials and I attended presentations about the financing, construction and operation of this network. It will be built by the MBI, which constructed a "middle-mile" network in 123 western and central Massachusetts towns and cities. It will be owned and operated by WiredWest, the municipal cooperative to which Chesterfield belongs, and which is run by and for the benefit of its member towns.

To complete the last-mile network will require an estimated \$80 million. MBI is contributing up to 40% of that amount from the proceeds of state bonds. General obligation bonds to be issued by the towns, or other funding sources will provide the balance. Chesterfield's share will be based on the size of our town and the cost to build a portion of the network within our town.

To become a "Fiber Town":

1. The Select Board must pass a resolution of intent to participate in the project;
2. 40% of the households must pre-sign for service and make a \$49 deposit;
3. A 2/3 vote at town meeting is required to authorize issuance of the bonds;

The Chesterfield Select Board passed the resolution in December, along with almost every WiredWest member town eligible for the last-mile project. This overwhelmingly positive response reflects the desperate need in Western Massachusetts for high-speed Internet service.

The 40% goal and deposit is necessary to assure that the network is financially viable in Chesterfield. In March, all households received a mailer asking you to pre-sign for this service. I hope you will join our neighbors in the effort to make high-speed Internet a reality in Chesterfield. Your participation will ensure our success.

The financial commitment facing Chesterfield for the last-mile buildout will be subject to close scrutiny. We face many demands on our town finances, but we must also consider the risk to our economic well-being, property values and quality of life if we don't bring 21<sup>st</sup> century communications capability to Chesterfield.

**Please help Chesterfield become a Fiber Town.**

Respectfully Submitted,

Mark Klitzke, Manager of the Chesterfield Municipal Lighting Plant

MLP@townofchesterfieldma.com

## Tree Warden

I am trying to manage to respond to all calls concerning our Town trees. The demands far exceed the budget for tree maintenance and removal. The Town has numerous trees in all stages of growth. Over the last year, the main focus has been on pruning or removing high priority trees. The amount of work completed each year is governed by financial parameters. I will answer any calls for tree questions and I prioritize needs based on the tree's hazard level. Chesterfield has far more trees than resources to care for them so please be patient with your requests. Progress has been slow but steady. I can be reached at 296-4068.

Respectfully Submitted,

J.B. Lynch

Tree Warden

## Cash On Hand June 30, 2014

Operating Funds	\$ (11,349.01)
Building Fund	53,828.89
Memorial Fund	20,750.09
Dresser Fund	1,843.16
Highland Funds	<u>6,998.94</u>
Total Cash On Hand	\$ 72,072.07

We were saddened by the death of Francis Dresser. Francis established Goshen Ambulance which formed the base upon which Highland Ambulance was formed. He will be greatly missed by all of us.

Respectfully Submitted,

Highland Ambulance Board of Directors

Ashfield	Patricia Thayer	Plainfield	Michael Packard
Chesterfield	Spencer Timm	Williamsburg	Christopher Smith
Cummington	James Drawe	At-Large	Vacant
Goshen	Donald Boisvert	At-Large	Bernard Forge
		At-Large	Douglas Mollison

## Office of Emergency Management

A good deal of my time is spent on the “what if” scenarios that you hope will never come. What if... a tornado hits the town? A plane crashes. The town is without power for an extended period of time. Each scenario comes with the questions: How do we respond? What do we need? Whom do we need help from? How long will the incident last?

It is important to remember that disasters may strike at any time and you should be prepared to take action when they do. In school, we teach children what to do if a fire strikes based on a plan that they make. Does your family have a plan? Do you practice it? Everyone should prepare for an emergency, large or small, by making a family emergency plan that includes a “Go-Kit” containing items such as food, clothing, medications, copies of important documents, pet supplies, etc. Please contact me if you would like more information about creating a family emergency plan or a “Go-Kit”.

Regular activities include writing and updating local emergency response plans and working with our regional partners to develop and exercise multi-town and multi-discipline response plans. These partners include the Hampshire Regional Emergency Planning Committee (HREPC), the Medical Reserve Corps of Hampshire County (MRC), the Hampshire Emergency Animal Response Team (HEART), the Hampshire Public Health Preparedness Coalition, the American Red Cross, the Western Region Homeland Security Advisory Council, and others.

Chesterfield has a “Reverse 9-1-1” system that allows us to provide you with important information during an emergency. This information is sent via telephone (landline or cell), email, or text. Landline phone numbers are generally added automatically to the database. However, cell phone and other phone numbers and email addresses need to be added manually. Anyone can do this by going to the town’s website, [www.townofchesterfieldma.com](http://www.townofchesterfieldma.com), and clicking on the *Blackboard Connect* icon and following the directions. You may also manage how and what you receive from the Town by going on the *Blackboard Connect* page.

Finally, during a large-scale emergency such as a hurricane or ice storm we open up the Emergency Operations Center (EOC) located at the Town Hall. The EOC may be opened 24/7 for the duration of the immediate emergency but in order to do this, we need a trained group of people. The work involves tracking of incidents, record keeping, monitoring the situation, public information and assisting in finding needed resources.

## Conservation Commission

The Conservation Commission is a Town board consisting of five members appointed by the Select Board to serve three year terms. This year found all five seats filled. The Commission meets monthly on the third Monday of the month at 7:30 pm, at the Town offices. The mission of the Commission is twofold. First and foremost, it is to oversee local compliance with The Massachusetts Wetlands Protection Act and The Massachusetts Rivers Protection Act. Both Acts regulate and limit activities in or near wetlands for their protection, and assign jurisdiction to Conservation Commissions. Filings concerning activities in or near wetland areas are submitted to both the Commission and the state Department of Environmental Protection. The Commission visits sites, conducts hearings, writes Orders of Conditions governing regulated activities, monitors compliance with such orders, and issues Certificates of Compliance when work is completed.

This year the Commission conducted 9 site visits and signed off on numerous building and driveway permit applications. Public hearings were conducted to act upon 3 Notices of Intent and 2 Requests for Determination of Applicability, resulting in issuing 3 Orders of Conditions. There continues to be an increase in activity by residents of Damon Pond. Joint efforts by The Commission and The Lake Damon Corporation through education and awareness have helped the process to go smoothly. The Lake Damon Corporation instituted a drawdown this year.

The Commission was approached by The Westfield River Wild and Scenic Committee with a Request for Determination of Applicability concerning removal and control of invasive plant species in the riverfront area of the Westfield River. We are supportive of this project but await needed information from the Natural Heritage and Endangered Species Program before approving it. The Commission is interested in being involved in more projects with regards to the removal and control of invasive plant species.

Our second mission is to promote, acquire, and maintain conservation land that is preserved from future development and is available for all to enjoy. Although not projected to travel through Chesterfield, the Commission has sought to be vigilant and educate itself about the proposed natural gas pipeline development in Western Massachusetts. We are particularly interested in how this project will impact the Westfield River watershed upstream from Chesterfield. Our organization the Massachusetts Association of Conservation Commissions has been very active in this regard.

Commission members,

John Follet, Chair	2016	Bill Jolly, Clerk	2015
Julia Freedgood	2015	Ann Pickrell	2017
Sherrill Redmon	2017		

## Central Hampshire Veterans' Services, Cont'd

vetadmin@northamptonma.gov. I will do my best to attend all events for which I receive an invitation as my schedule permits. You may also mail an invitation to:

Central Hampshire Veterans' Services  
Memorial Hall  
240 Main Street, Room 4  
Northampton, MA 01060

For any questions or to schedule an appointment with me please call 413-587-1299. As always feel free to stop by and see me during my regularly scheduled hill town hours.

Best Regards,

Tom Geryk

Veterans' Agent

The work is not hard or dangerous but it can be critical especially when federal funds become available like what happened with Tropical Storm Irene or the Halloween Snowstorm. If you would be interested in helping the Town by becoming part of the EOC Team or want more information, please contact me at emd\_chesterfield@hotmail.com or by calling 413-296-4247.

Respectfully submitted,

Larry Holmberg

Emergency Management Director

## Building Department

Eighty nine building permits were issued by the building department in 2014. This is an increase from last year. However, with only one permit issued for a new residence, it's clear the downturn in residential new construction is still lingering.

Many permits were issued for energy conservation projects. Thirteen were issued for solar collectors, more than double last year's total. Six were issued for insulation, and eighteen for new windows and/or doors, wood stoves and similar energy conservation projects.

Please note that permits are required by the State Building Code for all the above "minor" projects. Wood and pellet stove installations especially can prove disastrous if not done properly. The permit is cheap, and it is required for your safety and the safety of your family. I have seen far too many homes burn to the ground because of negligent installations! The building department can ensure your installation is safe.

I once again wish to thank all the town boards and departments for their cooperation. The quick response and professional attitude exhibited by Chesterfield's mostly volunteer boards is to be commended.

I also wish to acknowledge Bob Walden, who serves as my Local Inspector. He manages the day-to-day inspections and phone calls with courtesy and professionalism.

Closing out my twentieth year as Building Commissioner, I especially wish to thank you, the residents of this beautiful town. From my first day on the job, I have been made to feel welcome as a part of the community. I have had the opportunity to serve many towns in the past twenty years, and want you to know you have something very special here in Chesterfield. I feel blessed to be a small part of it.

Our office hours are Monday evenings from 7:00 to 8:30 pm. We may be reached by phone at (413) 296 -0127. Our Fax number is (413) 296 – 0147.

Respectfully submitted,

Paul Tacy

Building Commissioner

## Central Hampshire Veterans' Services

The mission of the Central Hampshire Veterans' Services District is to aid, support, and advocate for the veterans and their families within our communities. A secondary mission is to collaborate with the Veterans Council in support of veteran holiday event planning. Currently our district serves the communities of Northampton, Amherst, Pelham, Hadley, Williamsburg, Chesterfield, Goshen, Cummington, Worthington, and Middlefield.

Central Hampshire Veterans' Services has 3 full-time staff members who work together to ensure that all veterans within our district receive the best services available. Steve Connor has been the Director for the past 10 years. Rebecca Twinning is another Veterans Service Officer based out of our main office in Northampton who has been working with Steve for the past 8 years. Their combined experience and support has been vital in speeding up my learning curve as your Veterans' Agent over the past year.

I view my position as much more than simply reviewing who is eligible or not eligible for veteran's benefits, programs, and services. Beyond veteran specific benefits there are a lot of other federal, state, and non-profit resources that I have used in support of helping veterans overcome their hardships. My goal is to use appropriate resources to help others manage a sustainable living situation. Sometimes as easy as contacting a friendly neighbor or volunteer who is willing to help an elder with basic household chores. In other cases it makes more sense to file a VA claim for Aid and Attendance. No matter what the issue is, there is no problem that is too big or too small to bring to my attention.

In Chesterfield, over the past year I have been able to help several veterans in various ways: helping to seek aid via the VA and The Holyoke Soldiers home for 3 local veterans, retrieving service records for 8 local veterans and through several speaking engagements. In many cases I have been successful in referring local veterans to other agencies to address their needs.

My objective over the next year for our "Hampshire Hill Towns" is to identify more community residents who are willing to volunteer to help their neighbors if or when there is a need. I would also like to have more veterans appointed to the Hampshire Hill Town Veterans Council. Once we have more members on our council we will be able to utilize their talents to become more active in our veteran communities. We would also like to support our local veterans clubs in their efforts in making a positive impact in our towns.

In closing, community outreach is paramount to accomplishing our mission at Central Hampshire Veterans' Services. If you would like me to attend a community event, please send an invitation email to:

## Cemetery Commission

Work this year has been concentrated in the Mount Cemetery with 132 gravestones conserved. Two gravestones were repaired and reset in the Moses Damon Cemetery.

Gary Warner of Goshen Stone generously donated 22 tons of stone. East Tibetan Stone Work used the stone at the Mount to build a beautiful 85-foot wall complete with capstones along Mount Road in front of the newer section of the cemetery to replace the wall that had been removed at some point in the past. The badly deteriorated two-sided wall around the Thayer family plot was also rebuilt.

We received a donation of \$250 from Grace Kingsbury for cemetery support.

Many hours were spent weeding the area around the flagpole in the Center Cemetery.

Many thanks to the Highway Department for doing work on the badly rutted access road to the Center Cemetery.

### Cemetery Superintendent's FY 2014 Report

In CY 2014 the Superintendent invested approximately 100 hours and drove over 740 (uncompensated) miles in overseeing/effecting operation and maintenance work in the eleven cemeteries for which the Commission has responsibility.

Three full-body burials and two inurnments were conducted (in Center, Ireland Street and Mount Cemeteries). "Rights-to-burial" in two plots in Mount Cemetery were sold, and two other parties have paid grave "opening/closing fees" in advance of need as part of their personal pre-funeral planning arrangements.

Foundations and gravestones/markers were installed at two graves (one in Center and one in Mount Cemeteries).

Bob and Inge Osborne, owners of forestland abutting Mount Cemetery, graciously had five trees on their land which threatened to damage gravestones in the cemetery cut down at their expense. While one was dead and one dying, three were mature, healthy trees overhanging or leaning toward the Cemetery land and gravestones.

Zononi Lawn and Landscape was awarded a second biannual contract for the regular spring and fall clean-ups and seasonal mowing in Town cemeteries. Rory and his crew have received several positive citizen comments as well as Cemetery Commission commendation for the responsible work accomplished.

Dee Cinner, Chair

Jeremy Brisbois, Commissioner

Rick Roberts, Commissioner

William C. Jolly, Superintendent of Cemeteries.

## Hampshire Regional Superintendent of Schools

Looking back at 2014, I am reminded that our schools must always be looking forward as we prepare our students to be "21<sup>st</sup> century learners" with the promise of making them "future ready" lifelong learners. Our teachers and school administrators are told that we're preparing students for jobs and careers that don't exist yet, in some case haven't even been imagined. While it is our responsibility to meet this challenge and work through the ambiguities it presents, we continue to stay grounded in our understanding that our towns and schools work together as "Five Towns, One K-12 Community" to achieve our goal of providing all of our students with the safety and support they need to grow and succeed. We are indeed, thinking globally and acting locally in every one of our classrooms.

Last year our actions included:

- The complete renovation and reconstruction of the Anne T. Dunphy School in Williamsburg.
- A new roof on the William E. Norris School in Southampton
- A new roof and entry at the Westhampton Elementary School
- Hiring a new School Principal at William E. Norris. Welcome Principal Pluta.
- Hiring a new Principal at Hampshire Regional High School. Welcome Principal Smidy.
- Implementation of a new elementary math curriculum for grades K-6 in all schools
- Numerous improvements to special education services and programs
- Implementation of ImPACT testing for student athletes to establish baseline neurocognitive data that can be used assess the effects of concussions.
- Provision of on-site flu shots and nutritional programming for school staff

To be effective, we rely on highly skilled, qualified, and compassionate teachers and support staff. As a group, they ensure that our schools support our students and community. As individuals, they come to the District with varied backgrounds and training and everyone makes a unique contribution. Each year the Grinspoon Foundation recognizes the contributions individual teachers with the Pioneer Valley Excellence in Teaching Awards, for 2014: Mark Cavallon (HRHS business teacher), Karie Neal (New Hingham art teacher), and Michael O'Connell (New Hingham, Williamsburg and Westhampton gym/PE teacher). Ms. Karen Schweitzer was presented with a Local Hero award from the Ronald McDonald Charities for her work supporting children.

The Hampshire Regional School District is made up of five districts: Hampshire and Chesterfield-Goshen Regional School Districts and the

## Hampshire Regional Superintendent of Schools, Cont'd

municipal schools of Williamsburg, Westhampton, and Southampton. Annual budget preparation is a complicated process due to the structure of the District and the budgeting requirements and expectations of individual towns, as well as the budgeting requirements set by state law for regional school districts. School budgets provide the backdrop for telling the story of a school. How a school appropriates and uses its available funding translates to and defines what is important to the administration, teachers, support staff and the community because it represents what these groups want and need to provide to their students. Percentage increases and decreases vary from one school to another but broadly speaking, most funding fits into five main categories: salaries, administrative support, materials, contracted services, and transportation. From one budget year to another, school administrators work with local officials and community members to ensure that each school budget is adequate, equitable, and predictable and developed with input from all stakeholders in a clear and transparent process. The support of our member communities is appreciated as much as it is essential to the future of our students and communities.

School safety and emergency preparedness planning requires coordinated activity and connections with local police, fire, ambulance, and emergency managers. A team of educators attended a "Safe School Summit" and a two day workshop on "Multi-Hazard Emergency Planning for Schools". In October, Dr. Ruth Potee, a Greenfield family practice physician and member of DA Sullivan's Opioid Task Force, provided a program for the district and community titled "Protecting the Developing Brain: The Impact of Drugs". Additionally the Massachusetts State Police provided safety training for all district administrative assistants. Revisions to our Medical Emergency Plans and Emergency Operations Procedures are ongoing. At individual schools and as a District, we continue to tighten daily procedures (including those that are in place to protect students on their way to and from school). We continue to refine our procedures and make changes were necessary. All school staff are very appreciative of the support and training we receive from State and local police, fire, and other emergency management personnel. Training, drills, and ongoing reassessment of our needs keeps this topic fresh in our minds and continually improves our responsiveness.

Our winter weather has been hard to predict and difficult to plan for. Each year the challenge of interpreting weather forecasts and deciding when to delay or cancel school impacts everyone in our school community. District administrators and school committees have engaged in substantive discussions related to the management of the school year calendar and how to meet the states 180 day minimum requirement. All districts have worked with teachers' associations to facilitate flexibility in starting school prior to Labor Day each year and to promote coordinated calendar scheduling. That said, we still are faced with challenging decisions about school cancellations and delays. These decision are not always understood by

## Elderly and Disabled Tax Relief

The Elderly and Disabled Tax Relief Committee is funded by the generous contributions of Chesterfield taxpayers. We receive donations from requests sent with the property tax bills and other separate mailings. Donations are also collected during the 4<sup>th</sup> of July Parade and at the Fireman's pancake breakfast. The amount of help we can offer is based on the donations we receive each year. The need of the applicants is based on their income and assets. We accept applications from January first through February 28<sup>th</sup>.

The Committee has just finished its 8<sup>th</sup> year and was able to give aid to 4 elderly recipients and 2 disabled applicants. We were able to offer a total of \$2,400 in aid in 2014.

Nancy Braxton left the committee at the end of this year. We want to thank her for serving 5 terms on the Committee. She will be missed. She has been a staunch supporter of the elderly in this town and we wish to thank her for her hard work on the council on aging as well as this committee.

The ability of the Committee to serve the needs of the Elderly and Disabled is only due to the generosity of the citizens and taxpayers of Chesterfield. We urge all residents who can help to contact the Tax Collector at any time to make a tax deductible contribution. We also urge anyone over the age of 65 or who is disabled and in need to contact the Tax Collector or the Assessors for an application.

We wish to thank everyone who helped us and cooperated with us in the completion of our duties and particularly to those who contributed to the fund.

Respectfully Yours,

Edward Severance, Chair

Meg McWherter, Clerk

Nancy Braxton (Council on Aging)

Cynda May Lovell

Mary Anne Rys

Judy Press

- Met with Dave Christopolis, Executive Director, Hilltown CDC re: information on funding affordable housing projects in Massachusetts, noting particular issues facing rural housing initiatives and learning of HCDC's involvement in a working group looking into special rural housing needs and fostering consideration of a regional approach to housing;
- Attended a rural housing initiative meeting in Goshen promoted by Hilltown CDC and the statewide affordable housing initiative;
- Noted the well-grounded concept behind the regionalization model but agreed that the citizens of Cummington, Chesterfield, etc. do not think regionally, remembering that the Chesterfield Senior Housing committee met with the Goshen Senior Housing Committee in 2014 but each wanted its own town project;
- Reviewed and found technically unsuitable for development, two new suggestions for senior housing;
- Agreed that the many potential building sites considered for Chesterfield senior housing over a period of nearly 20 years could be summarized at a future town meeting to consider a warrant for purchase of town-center property for senior housing;
- Noted that Pioneer Valley Planning Commission has graphs clearly showing demographics by population and region projecting that the area will be overwhelmingly populated by senior citizens in the very near future and housing will be urgently needed.

All are welcome to attend Senior Housing Committee monthly meetings to weigh in on issues and next issues.

Respectfully submitted,

Jan Gibeau and Judy Terry, Co-chairs

Nancy Braxton, Council on Aging

Nancy Hewes

Dave Kielson

Mary Jane Miller

Barbara Todd

Jean Weller

parents and community members and certainly do not please everyone. The decision to close or delay, however, is always based on careful consideration of the impact the weather will have on safe travel to and from school for our students and staff. Highway superintendents, bus company supervisors, other district administrators (our own, as well as those in neighboring districts) are all consulted. Some decisions are more easily made than others, some admittedly simply turn out to be wrong but every decision is informed by all available information and the need to ensure that our students and staff can safely travel to school and back home.

After its local elementary school was closed in 2010, a group of Worthington parents formed a committee for the purpose of reopening their school. Late last year, the Massachusetts Department of Elementary and Secondary Education approved Worthington's plan to create a new public school district and reopen the R.H.Conwell School. Hampshire Regional's agreement to provide administrative support and services was an integral part of the plan. Going forward, Worthington will re-open and operate R.H. Conwell as a preschool to sixth grade public school. Worthington's high school students can choose to tuition into HRHS but Worthington will not become a member of the Hampshire Regional School District or of School Union 66, which is comprised of Southampton, Williamsburg, and Westhampton. The R.H. Conwell School is scheduled to open in September 2015.

I am very proud of the work our teachers, support staff, and administrators have done to enhance learning opportunities and achievement outcomes for all students. Our work together in the schools and communities is complex, sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we work. We are increasingly coming together as a learning community and engage in expanding our shared commitment for improving the education we provide to our children. I encourage you to visit the individual school's or Superintendent's website ([www.hr-k12.org](http://www.hr-k12.org)) for current news and information about our students and District activities. This website will also provide you with links to individual school websites and to useful information from numerous resources. Whenever you have a question or wish to become involved in your community schools, please call me.

Respectfully Submitted by,

Craig Jurgensen

Superintendent of Schools

## Hampshire Regional Pupil Services

Federal and state law requires that students from 3-22 years of age who are identified as having a disability are provided with individually designed instruction to meet their unique learning needs. The Hampshire Regional School District provides services to 384 students with disabilities on Individualized Education Programs (IEP). Students in each of the five schools receive special education services both in and out of the general education classroom. These services are provided by special education certified teachers and related service providers. Current related services include: occupational therapy, speech therapy, physical therapy, nursing/medical services, counseling, autism consultation clinical consultation, vision therapy, and teacher of the deaf services.

School	Total Enrollment	Special Education students
Hampshire	747	134
New Hingham	155	25
Westhampton	149	37
Williamsburg	157	30
Norris	550	104
Smith Vocational	37	37
Out of District	17	17
Total	1812	384

During the 2013-2014 school year the district complete a Coordinated Program Review for each district in the areas of: Special Education, Civil Rights and English Language Learner programs. The program review resulted in few findings requiring corrective action. School Principals and the Director of Pupil Services are working together implement all required program improvements.

The Hampshire Regional Special Education Parent Advisory Counsel (HRSEPAC) meets monthly as a group and annually with principals. The activities of HRSEPAC include advising the school committee on matters that pertain to the education and safety of students with disabilities; development, and evaluation of special education programs, and collaboration designee to improve. The HRSEPAC continues to recruit representatives from Chesterfield-Goshen and Westhampton districts.

Teachers in each building have started intensive training in the Orton Gillingham approach to reading. The teachers will complete their training in May, 2015 and will be able to implement their training in the fall of 2015.

## Senior Housing Committee

The committee co-chairs met throughout 2014 and into early 2015 with a town center property owner who was fully cooperative with studies undertaken in 2013 and 2014 on his property and has continued to be receptive to selling a portion of his property to the town for senior housing. Most recently he agreed to an appraisal of the property in order to obtain a purchase price for the property identified for 22 units of senior housing.

On Jan. 8, 2015, the committee met with Rita Farrell, MHP (Mass Housing Partnership), regional director for western Massachusetts, and at her request, summarized the committee's 20-year effort to locate and create senior housing in Chesterfield, including: examination of every parcel of land with a willing seller; the failed plan for senior housing at the Davenport site 10+ years ago; and the successful location of Town Center land 4 years ago followed by a \$15,000 Town appropriation for site studies.

Site studies for the Town Center land included successful perc tests, a Chesterfield Conservation Commission inspection identifying and delineating wetland areas on the site, and the Conway School's spring 2013 feasibility study. The Conway School study set forth alternative development designs for 22 units of senior housing, allowing for the Town's zoning by-law provisions for elderly and handicapped; congregate housing, cluster development, and creative development possibilities; analyzing slopes, drainage and soil, wildlife and wetland ecology; legal restrictions; and providing alternative housing designs and cost analyses. The committee then heard Ms. Farrell's suggestions for next steps prerequisite to going to Town Meeting for a vote to acquire the property, and subsequently sent her a letter inquiring about the particulars for filing for the Mass Housing approval she indicated is required.

In addition, in calendar 2014 the Senior Housing Committee:

- Continued to discuss the type of housing that might be desired for senior housing on the town-center property, with reference to two alternative designs prepared by the Conway team in its 2013 study and agreed that Conway's alternative design 1 (8 acres) is preferred to alternative 2 (2 acres);
- Received information from experts on solar siting and solar housing;
- Considered the possibility of modular housing (optimally cost effective at \$70,000 per structure exclusive of foundation) and set a date in February 2015 to meet with a modular house builder to look at an existing design;

## Community Center Oversight Committee

In 2014 the Committee undertook the following:

1. Reviewed sound-proofing initiatives for the Chesterfield community Center (CCC) and oversaw visits by professionals to measure the main room for acoustic panels approved by the Select Board (SB).
2. Added the following section (3c) to the current CCC "Use and Rental Guidelines": "Custodial services for setting up and taking down events are available from the Chesterfield Custodian at her hourly wage rate."
3. Accepted CCC usage figures prepared by the COA Director
4. Approved the use of the CCC Committee Room as art show space at the initiative of the Chesterfield COA for monthly showings of local artists' works; approved in principal, Town payment for track fixtures for hanging paintings, and appointed Dee Cinner to an Art Committee and charged her to present hardware information and costs to the SB.
5. Noted periodic suggestions by Community Center Oversight Inspector Lillian Bisbee and others regarding storage room usage, painting and other building needs.
6. Reviewed the existence of the CCC lock box enabling building access by fire officials.

Respectfully Submitted,

Robert W. Recos, Committee Chair and Select Board

Nancy Braxton, COA Director

Mary Ann Coleman, Chesterfield Grange

The long-term goal is to have a teacher in the district trained to be an Orton-Gillingham trainer. Having a specialized reading program in each school will improve services to students with language-based learning disabilities.

On the elementary level, a program was created at the W.E. Norris School in Southampton to support children with Autism Spectrum Disorder and other social, emotional and behavioral needs. Also in Southampton, a specialized preschool program is designed to meet the needs of students with moderate to severe special needs.

At HRHS, the Life Skills program has undergone review and change. The middle school program is designed to teach and assess whether students will take an academic or life/skills/vocational track in high school. The Transition to Adulthood program for students who are 18-22 years old includes an option to participate in the Holyoke Community College's Inclusive Concurrent Enrollment Program. For students seeking a work experience, they are working with a job coach to secure competitive employment. A Peer Mentoring program was added to support students with disabilities as they develop relationships with typical students with whom they can interact throughout their school day.

The Clarke Mainstream program at HRHS added two freshmen to the cohort of four juniors. HRHS has implemented numerous changes and improvements to provide for greater information access of auditory information including video display monitors for announcements and information-sharing throughout the school. HRHS also added hired a high school language-based learning disabilities teacher to meet the needs of students transitioning to high school from the middle school.

Respectfully submitted by,

Irene Ryan

Director of Pupil Services

## Hampshire Regional High School

Because of the commitment, hard work, and collective vision of the Hampshire Regional High School community, students at Hampshire Regional are thriving in a safe and positive environment. We have continued to develop and add to the rigorous course and program offerings at Hampshire to ensure that our students are ready to meet the varied demands of college and career by the time they graduate from HRHS.

On June 6, the class of 2014 graduated 126 students. Valedictorian and class President Riley Glosick of Southampton, Salutatorian Jessica Kowal of Southampton, Jackson Seifert of Goshen, and Kevin Brasil of Williamsburg were among the student speakers at the graduation ceremony at John M. Greene Hall on June 6, 2014 in Northampton. The class of 2014 was an exceptionally collegial and dynamic group, which made graduation, and life at Hampshire Regional in general, a fun and positive environment. The graduation rate was at an all-time high at 96.1%.

Even with the harmonious atmosphere, students took learning quite seriously in 2014. During the months of March, May, and June, seventh, eighth, and tenth grade students took MCAS exams; and seventh, eighth, ninth and tenth graders sat for pilot PARCC tests. The Massachusetts Department of Education ranks schools from level one (highest performing) to level five (lowest performing). Hampshire Regional High School was ranked as a level two school for high performance overall, but we did not narrow the achievement gaps between our regular education population and our high risk population of students to meet the demands of level one. Due to high MCAS scores, 87 students, or about 70% of the Class of 2015, were awarded the John and Abigail Adams Scholarship, or the Koplík award, for their performance on the exam. Students who earn this award have the opportunity for free tuition at a state university if they meet the MCAS test score requirement and additional criteria.

In May, eleventh and twelfth grade students took a total of 122 Advanced Placement exams in twelve different subjects including Calculus, Physics, Biology, English, Economics, and US History. Seventy percent of our students received a score of three or higher on their AP Exams, which affords them the opportunity to earn college credit at many higher education institutions. Their collective scores also earned Hampshire Regional High School the distinction of being named to the AP Honor Roll School by the National College Board for the second year in a row. The College Board bestows this award to districts for increasing AP access to courses while also maintaining or increasing the percentage of students earning a three or higher on AP Exams. Only 33 schools in Massachusetts and 477 schools in the US and Canada met the requirements for this prestigious award.

**Funding sources.** COA activities and director are funded through the Town of Chesterfield; grants from the Executive Office of Elder Affairs, Highland Valley Elder Services, and Chesterfield Cultural Council; and donations from participants in COA activities and supporters.

As the Chesterfield COA board, we are privileged to play a pivotal role in serving and supporting Chesterfield seniors.

Respectfully submitted,

Lillian Bisbee, Chair	Bernie Berube	Marilyn Davidson
Mary Jane Miller, Vice Chair	Jim Brisbois	Jan Gibeau
Barbara Bak, Treasurer	Lorrie Childs	Mary Lou Wickland

Suzy Canter Kirsch, Director

## Council on Aging, Cont'd

- Community art initiative: in 2014, hardware for hanging paintings to hold art shows of local artists was approved and paid for by the town; look for shows in 2015!

**Regional initiatives:** In 2014, propelled by funding requirements at the state level, the Chesterfield COA was awarded a joint pilot grant from Highland alley Elder Services to expand its fitness programs (T'ai Chi, Chair Yoga, Feldenkrais) to seniors in Worthington, Goshen and Westhampton. The Chesterfield COA also played an active role in securing grants to the Hilltown COAs Consortium: 1) a HVES grant jointly with Hilltown Community Health Center to fund increased community outreach worker services to Consortium seniors; 2) a 3-year state Service Incentive Grant to hire an Outreach Coordinator to work with Consortium COAs under a subcontract with HCHC, and to fund a newsletter designer and bulk mailing service to produce monthly newsletters on a Consortium-wide basis with individual sections for each hilltown COA beginning March 2015.

**Volunteers.** Faithful hardworking volunteers contribute countless hours of service to the senior community: assisting with monthly Food Bank delivery and Smith Vocational Meals; running the breakfast and coffee-hour programs, and providing many other services of inestimable value. They are the heartbeat of the Chesterfield COA, and we extend our sincere appreciation.

**Chesterfield Community Center.** The Center is available for COA programs and services and also (at no cost) for town and non-profit groups, Grange meetings, and funeral receptions for Chesterfield residents; and on a rental basis, for outside groups. The Community Center Oversight Committee meets annually to review building usage, guidelines and rental forms.

**COA Administration.** A part-time COA director oversees Chesterfield COA programs and Community Center activities. Responsibilities include preparing COA budget requests, warrants, and grant applications; serving on the Community Center Oversight Committee, Senior Housing Committee, Elderly & Disabled Tax Relief Committee, representing Chesterfield as liaison re FRTA Transportation; booking Community Center activities for Town-related and private rental events; and supervising the Community Center custodian.

Nancy Braxton served as director from August 2010-February, 2015. Suzy Canter Kirsch began as COA Director on Feb. 9, 2015. The COA office in the Chesterfield Community center is open ten hours a week on Mondays, Wednesdays and Fridays in 2015. All are welcome; please drop in!

Aside from standardized test success, students were recognized for other academic accomplishments in the classroom. Greg Reynolds' French 4 College Placement and French 4 Honors classes were awarded third place for the New England "L'Acadie en Chansons" song contest organized by the Culture of Services of the Consulate General of France. The Hampshire Regional Clarke Program has grown to include more students with hearing loss, and it has received recognition from the Clarke Alumni Council for being an inclusive academic program. At the Underclassmen Awards Ceremony in June, students earned accolades for participation, improvement, and mastery of disparate course material. Outside the classroom, students were praised for their compassion and dedication to a number of causes. Clara Thatcher was honored for her work to raise awareness for Diabetes, collecting over 5000 dollars by hosting an awareness walk and involving Dunphy Elementary School in a poster contest. Bella Sacharczyk received national praise for her advocacy for the Juvenile Hydrocephalus Foundation.

The 2014 school year also provided many rich opportunities for students to gain a wider perspective beyond our classroom walls. Thirty-three students from Japan visited Hampshire Regional and shadowed our students on their trip abroad to the United States. Students in the upper-level Spanish classes had the opportunity to travel to Spain during April vacation to see various places and to speak both colloquial and formal Spanish. Many students also participated in extracurricular activities such as the Robotics Club, All School Match Wits, Model UN, and Student Council. These activities allowed them the chance to travel into various parts of the state and beyond. *The Sound of Music*, Hampshire's 2014 spring musical, was a smashing success, starring senior Emma Cook from Williamsburg and junior Dan Sullivan from Southamptton. News Channel ABC40 featured Hampshire Regional High School twice (February 7 and October 31) for its unique academic programs and extracurricular activities for students. GoLocalWorcester named HRHS in the top 20% of high schools in MA because of our MCAS and SAT scores and additional school data, including graduation and drop out rates and student to staff ratios.

Hampshire Regional itself also recognized outstanding staff members in 2014. Mark Cavallon received the Grinspoon Teacher of the Year Award for Hampshire Regional. He was nominated for this award because of his leadership in the Business Department, his commitment to the school community, and his Work Study Program, as well as his natural ability to collaborate with all stakeholders to ensure student engagement in, and out of school. Veteran French and Spanish Teacher, Michelle Higgins, Special Education Teacher, Ted Hale, and Kathie Downie, a long-time paraprofessional and job coach, all retired from Hampshire after many years of service.

## Hampshire Regional High School, Cont'd

At the start of the 2014-2015 school year, new faculty and staff members joined our Hampshire Regional learning community. Mike Furey joined the high school Guidance Department, and he also took on an assistant coaching position for the co-op football team. Alexandra Furman and Taidgh Buckley were hired in the Science Department. Sarah Buckley and Mariano de meers Alonso were welcomed in the Foreign Language Department. Elizabeth Dwyer and Tara Winters joined the Special Education teaching staff, and Jessica Callahan and Anthony Domingo were hired as paraprofessionals. Other hires included Jami Ricard as a middle school math teacher, Leslie Robillard as a long-term sub for Amy Scully (on maternity leave), Jen Reagan as the school counseling administrative assistant and Mohamed Nagooradumai as a night custodian. In October, Jesse Porter-Henry, the Interim Assistant Principal, was offered an Assistant Principal position at Mohawk Trail Regional School District. His position was filled by Christine Murphy, a former special education teacher, Pupil Services Director, and Principal in Wethersfield, Connecticut.

The 2014-2015 school year welcomed 747 students to Hampshire Regional.

Grade	Number of Students
7	140
8	119
9	115
10	117
11	132
12	124
Total	747

This school year, Hampshire Regional focused a great deal of Professional Development time with staff as well as advisory time with students to prepare for our accreditation visit scheduled for the spring of 2016 with the New England Association of Schools and Colleges (NEASC). Accreditation of Hampshire Regional by NEASC means that our students and staff are meeting the rigorous criteria set forth in seven standards of teaching and judged by an outside team of evaluators. Having an accredited high school is similar to gaining membership in a professional organization such as the American Bar Association for lawyers or the American Medical Association for doctors. NEASC accreditation requires a comprehensive analysis of all aspects of the school including core values and learning expectations, curriculum, instruction, assessment, school culture, and leadership, school resources, and community resources. The process includes a year-long study where the learning community analyzes its own programs.

- Health programs:
  - Monthly blood-pressure clinic; annual Medicare SHINE workshop; annual flu clinic
  - Bi-monthly foot clinic; monthly foot reflexology
  - Hilltown Community Health Care Community Outreach Worker presentation
  - Equipment available on a sign-out basis (wheelchair, walkers, commodes, etc.)
- Senior Housing: leadership on Senior Housing Committee: potential property studied, perced, appraisal authorized
- Educational/recreational/musical/social offerings:
  - Computer classes (under a grant from HVES)
  - Evening programs featuring Treasury of Hilltown Musicians musical series under a Cultural Council grant jointly with Goshen COA: Jim Kaminski & Co, Bok Choi Trio, James Kitchen, Rick Murnane; environmental talks with Fran Ryan
  - Library/book exchange; real estate abatement assistance
  - Volunteer appreciation: Hampshire Regional jazz band
  - Horse Mountain Jazz Band annually (June)
  - Christmas music program at New Hingham School
  - Library and Internet-connected computer nook
  - COA Community Center Open House (new in 2014)
  - Dance with live music co-sponsored with New Hingham PTO
  - Men's Breakfast Group; Coffee Hour (2 times/month)
  - Annual Hilltown Senior Picnic in June, Elks hamburgers and Horse Mtn. Jazz Band
- Partnerships, affiliations:
  - Davenport Day Care Center annual program co-sponsored with COA
  - New Hingham PTO: dance cosponsored with COA
  - Bi-monthly Hilltown Councils on Aging Consortium meetings once/year;
- Transportation: FRTA van service and individual rides with local drivers.
- Chores: Rent-A-Kid program (small fee to area teens who sign up to help our seniors out)

Newsletter: monthly to Chesterfield's seniors and other funded in 2014 by the MA Executive Office of Elder Affairs and HVES, the newsletter is a major vehicle promoting COA activities.

## Council on Aging

The Council on Aging (COA) serves Chesterfield residents 60 years of age and older, in 2014 serving 332 or 24% of the Town's residents. The COA's core responsibilities are to identify the needs of the community's senior population and available resources to meet those needs; design, promote and implement needed services and programs in coordination with existing agencies serving seniors; and educate the community at large regarding the needs of seniors.

**The COA Board** is composed of 8-12 members with 3-year renewable terms appointed by the Chesterfield Select Board. Meeting monthly in an open session on the fourth Monday (except July and August), the board assesses Chesterfield seniors' needs and services, reviews current and recommends new programs, and reviews the COA budget based on monthly financial reports submitted by the COA Treasurer. As of Jan. 2015, board members are: Chair - Lillian Bisbee (term expires in 2017); Vice Chair – Mary Jane Miller (2015); Treasurer - Barbara Bak (2015); Members - Marilyn Davidson (term expires in 2017), Jan Gibeau (2015), Mary Lou Wickland (2016), Bernie Berube (2016), Jim Brisbois (2016), Laurie Childs (2016); June Hinton was also a valuable board member in 2014.

**COA Activities.** The COA provides a wide range of activities throughout the year, primarily at the Chesterfield Community Center. This wonderful facility is a focal point where Chesterfield seniors gather for a range of programs and services, many intergenerational, and Chesterfield community members hold committee meetings and events. COA activities in 2014 included:

- Fitness, fun, and dexterity:
  - Weekly T'ai Chi, advanced & beginners (new); chair yoga; Feldenkrais
  - Weekly Mah Jongg
  - Basket making classes
  - Square dances 6 times/year
- Food and other assistance:
  - Monthly food distribution to eligible seniors through Food Bank of Western MA
  - Summer CISA and farmers market distribution food programs to eligible seniors
  - Smith Vocational Culinary Arts meals for 12 seniors on Wednesdays
  - Overseeing fuel assistance applications
  - SNAP (food stamp) application education and oversight
  - HEN (Hilltown Elders Network) program with Chesterfield HEN worker

Through the NEASC Self-Study process, the school community determined the following four core values and five school-wide learning expectations:

### Core Values:

- Intellectual Curiosity and Academic Achievement
- Responsibility and Perseverance
- Collaboration and Engagement
- Respect and Compassion

### 21st Century School-Wide Learning Expectations:

- Constructively utilize and provide feedback to promote social and academic growth.
- Solve increasingly complex problems both collaboratively and individually.
- Demonstrate self-reliance, integrity, and tenacity in setting and completing goals.
- Ask relevant questions and contribute respectfully to classroom discussion.
- Apply subject knowledge and skills to produce consistently high-quality work.

In addition to the NEASC work, the HRHS School Council has determined five additional goals for the school to accomplish in its school improvement plan. These goals include preparing students to be college and career ready, sharing information about academic and extracurricular accomplishments with the five member towns, aligning curriculum, instruction, and assessment to the Common Core, using data to monitor, inform, plan, and adjust programs, and ensuring protocols and practice for student safety.

Even with these goals in mind, I am confident that our school community already fosters a stimulating learning environment for our students. Despite the increased demands to the teaching profession from local and federal policy, and from unfunded mandates, I am proud that Hampshire Regional teachers, counselors, nurses, paraprofessionals, administrators, service providers, staff, Central Office workers, and School Committee members consistently put our students' needs at the center of our collective efforts. The collegial and collaborative atmosphere is truly a benchmark of this school and the district.

Respectfully submitted,

Kristen Smidy

Principal

## New Hingham Regional Elementary School

New Hingham Regional Elementary School continues to be a school that develops successful learners through a student-centered, integrated learning environment combining academics and the arts. The Massachusetts Department of Education ranks schools from level one (highest performing) to level five (lowest performing). Through positive teacher-student relationships and high expectations for all students, NHRES has achieved a level two performance rating on the Massachusetts Comprehensive Assessment System and our current school percentile is 60, which is our overall performance relative to other schools that are similar. In addition, I am proud to be in my third year as principal and will continue to look forward to working alongside staff, students and community members who are energetic and committed to ensuring student success and lifelong learning.

As a district, we implemented a new math program in grades K-6. All district professional development has been used to support teachers in the implementation of the program and to provide additional resources and teaching methods to help our students meet the new Massachusetts state standards for mathematics. In addition, we are continuing our work on both district and school initiatives that support improved writing and increased scores in open response and composition writing for all elementary students. Teachers have continued to work in grade-level meetings to review student narrative, opinion and expository writing essays. This level of across-district collaboration ensures that all district students are equally prepared and meet the level of rigor necessary for entering HRMS/HS. In addition to district professional development, teachers at NHRES continue to analyze monthly data to inform instruction and support our students.

2014 hosted many other professional development opportunities and enrichment for the staff and students. It would be impossible to list all of the special events and enrichment opportunities hosted by classroom teachers, but a few are as follows: puppet show and circus project in kindergarten, robotics in grade three, book publishing in grade one, trout release and movie production in grade two, cereal box commercials in grade three, science presentation in grades five and six, and enrichment field trips in all grades. In addition to district professional development, staff members participate in professional learning opportunities not only to enhance teaching methods, but also to meet their goals. Examples include: whiteboard training, reading comprehension workshops, handwriting, early childhood conference, national science conference, and research in mathematical teaching strategies. Our special education teacher received training in the Orton Gillingham method and will finish her certification in 2015. Our reading specialist also received training in the LIPS program for reading, spelling and speech. All of these professional development opportunities have had a direct impact on classroom instruction.

## Historical Commission

During 2014 the Historical Commission was busy with several projects.

We engaged Katy Stuck, a graduate student from the University of Massachusetts Architecture and History Department to complete house survey forms to be submitted to the Mass. Historical Commission.

We received a donation of Amaziah Cole family documents from Dr. George Bresnick, formerly of Worthington. One of the documents was a list of births and deaths with the earliest date listed as 1747. A very nice framed photo of Samuel Eddy was donated to the Historical Commission. Also donated were a couple of franked envelopes from the celebration.

We have continued with the scanning project and most documents scanned are on the Historical Commission section of the official Town of Chesterfield web site. Both the Town Clerk and the Librarian have provided documents. Additions this year are: the restored original Town Charter, military records from 1820-28 and from 1862, a large file obtained from the library about the 1982 Samuel Eddy Celebration including maps and information about the cannon, and a memoir by Olive Cleveland Clark about living on the Mount in the 1800's. We also scanned in old photos of the George Emerson Torrey family provided by the Torrey family.

We purchased a lockable cabinet and an archival box and folders for storage of historical materials.

Anyone wanting to donate old documents or photos pertinent to Chesterfield's history or have them scanned should call Dee Cinner or Katie Flanders. They do not have to be posted online.

Dee Cinner, Chair

Katie Flanders

## Recreation Committee, Cont'd

**Tennis:** Youth tennis was offered during the summer months at Russell Park. Formal instruction continued to teach students skills, techniques, and rules. This evolving program continues to be a great asset in our community.

**Soccer:** This program accepted children grades kindergarten through 6<sup>th</sup> grade. Instructors continued to teach participants beginning soccer skills, ball control, and introduced some advanced skills. It was set up as an intramural group, but introduced players to games within the group.

**Adult Softball:** This was the fourth year that adult softball was offered and the league was open to anyone 15 years and older. Five teams competed for eight weeks preparing for the end of season tournament. The season ended with the Scrappers taking first place and the Dirt Dawgs taking second.

**Halloween Bash:** The third year of the Halloween Bash was extremely successful. As usual, we began with our traditional Rag Shag parade through the center of town with police and fire department escorts. Games outside of the town hall entertained our guests while they waited to enter the haunted house. This year's haunted house transformed our town hall into a spooky apocalyptic bunker full of zombies and scary props. With over 150 people in attendance, this event has really grown.

We had a great year and look forward to even more growth in 2015. In our quest to promote health, reinforce good sportsmanship, and foster a strong sense of community, we look forward to the challenges that await us.

The Chesterfield Recreation Committee is always looking for volunteers. You may be able to support us by becoming a committee member, a coach, or even an event volunteer. To find out more about the programs that we offer, to offer suggestions, or to volunteer, please visit our website at [www.chesterfieldrec.com](http://www.chesterfieldrec.com).

Sincerely,

Donald A. Willard III

In addition to academics, supporting students through our Multi-Tier System of Supports (MTSS) instruction also known as Response to Intervention (RtI) continues to grow and improve. Ms. Parker and Ms. First, along with the expertise of classroom teachers and specialists, continue to assess students in reading and math for all grade levels. Data teams meet to review student progress in order to maximize instructional support for all students. Supporting student behavior is a component of this model and we continue to implement the Second Step program in grades K-6. A new addition this year is our monthly school-wide team building morning meeting (MMM), all students in mixed teams from grades K-6 participate in specific activities designed to reinforce the skills that promote social and academic success.

Technology continues to move forward at NHRES. At the end of the 2014 school year we saw many upgrades to our building Internet service. The new broadband was connected, wireless ports upgraded, and teacher's computers upgraded to utilize our new capabilities. Our phone system saw an upgrade as well capitalizing on our new improved resources.

Through funding from the PTO, New Hingham offered varied after-school opportunities that promote enrichment and continuous learning. These include: Volleyball Basics, Beginning Tennis, Cooking Club, Sculpture Exploration, Fun with Building, and Mad Science. In addition to the enrichment programs, grant funding through the local Cultural Council supported the play: *Emperor's New Clothes* performed by the Berkshire Theatre Group. Other events that are traditions at New Hingham include: Pinwheels for Peace, Constitution Day, Halloween Parade, Thanksgiving Share, Winter Concert, Holiday Bazaar, Literacy Night, and the Spring Concert and Art Show. New additions in 2014 were a games night and Talent show. To promote wellness, Nurse Brown and Ms. Batchelder hosted a 5-week before-school program for students to learn and value the importance of a healthy lifestyle. The Student Awareness of Fire Education program (S.A.F.E) for all grades continues at NHRES under the supervision of Sue Labrie, Goshen Fire Chief. Our music program under the direction of Ms. Hatfield showcased our students' talents by performing day and evening concerts, along with participating in other traditional programs such as Pinwheels for Peace and the Spring Art and Music Festival.

Community partnerships continue to be an important component of our school. We currently partner with the Chesterfield and Goshen COA and have hosted a senior tea and luncheon. Community members were invited and accepted our offer to have breakfast with students during National Breakfast week. Through the dedication and support of the Chesterfield Recreation Committee, students are provided with numerous sports opportunities at the school and other non-profit groups such as the Boys and Girl Scouts hold meetings and events here as well. Bonnie's Program is in full swing and continually supports community members by providing before and after-school daycare for families in Chesterfield and Goshen.

## New Hingham Regional Elementary School, Cont'd

The 2014 School year brought many talented new staff members to NHRES, but unfortunately we had to say goodbye to Chef Sarah Icklan, Sasha Klare-Ayvazian, Cath Whitcomb, and Terry Di Giacomo. Both Chef Sarah and Sasha have entered graduate school to further their careers, Terry accepted a position in her field of expertise and Cath is enjoying retirement. They will be missed at NHRES, however, we wish them all the best as they embark on new careers and life changes. In turn, we welcome Helene Leue our new school secretary, Sharon DeWitt our new kitchen manager, Susan Hatfield our new music teacher and Amy Hyde our new paraprofessional. Each of these staff members brings their own style and expertise to the students and community members at New Hingham. They have been a wonderful addition to the staff and have established themselves as active team members.

On June 23, 2014 we celebrated with 25 sixth-grade students on their successful completion of Elementary School. Ms. Sullivan hosted the ceremony with her personal observations on the successes of every student in the class. We would like to honor the following graduates of 2014: Michael Baldwin, Jacob Bigelow, Holden Brown, Jacob Bruso, Cycledie-Ann Cliché, Caleb Farrell, Ashlyn Fish, Serena Griswold, Rebekah Harry, Savannah Jones, Karissa Karowski, Haley McElligott, Amity Messeck, Noah Moran, Andrew Nichols, Zachary O'Connor, Morgan Roberts, Christopher Rooney, Tess Spelman, Connor Strong, April Warner, Mason Willard, Daniel Williams, Elias Yarrows, and Victoria Zononi.

In the fall of 2014, we welcomed 155 students in grades PK-6. Since that time, a new student entered via school choice (grade 1) and 2 new students will be joining the preschool program. Currently we have:

Grade Level	# Of Students	# Of School Choice
PK	14	
K	20	2
1	13	1
2	22	4
3	18	4
4	23	3
5	25	4
6	21	3
<b>Total</b>	<b>156</b>	<b>21</b>

## Recreation Committee

The recreation committee had an exciting year expanding and improving services to best fit our community. As usual, we rely on help from coaches, parents, volunteers, and participants and could not provide such great programs without their support. We were proud to offer the following for 2014:

**Youth Basketball:** Youth basketball continued to maintain our existing relationship with the Mohawk Regional Basketball program and the Gateway Youth Athletic Association. Children grades kindergarten through sixth grade experienced a combination of skills and drills, scrimmages, and games. We were fortunate to have parents volunteer as coaches and high school students donate their time as referees.

**Adult Basketball:** Adult pickup basketball runs all year and is open to all ability levels. This is a great way for adults, high school students, and college students to stay active and healthy. It is also a great way to meet a diverse group of people from our community and as usual, everyone is welcome.

**Cheerleading:** Our cheerleading program is designed to introduce our youth to programs that will be available in high school. It promoted being active and incorporated acrobatics, gymnastics, and dance. We were fortunate to have two experienced high school level cheerleaders teaching and instructing during home and away games this year.

**Running:** This popular club continued to grow this year. Children kindergarten through 6<sup>th</sup> grade met at New Hingham Regional and focused on exercising and endurance. Participants had more opportunities to participate in local races and the club even hosted their own race this year.

**Baseball:** This year T-ball continued to be organized by Chesterfield Recreation. T-ball's objective was to introduce children to baseball and emphasized skill development and sportsmanship over winning. Children were expected to transition from hitting off of a tee to hitting a coach pitched ball by the end of the season. Our relationship with the Mohawk Cal Ripken league continued to develop with our minors and majors having a very successful season. The Cal Ripken Minor program's objective was to expand existing abilities and introduce new skills. This team began the season with very limited coach pitched games and quickly transitioned to strictly children's pitched games. This level of play introduced score keeping and resulted in standings during the season and playoff games at the end of the season. The Cal Ripken Major program introduced advanced skills, identified additional rules, and provided a much more competitive atmosphere. The season finished off with seeded teams and exciting playoff games.

## Library Trustees

### Circulation

Adult Books	5616	Videos	2492
Young Adult Books	414	Downloadable Videos	2
Juvenile Books	3,511	Magazines	411
E Books	216	Interlibrary Loans provided	949
Audios	114	Total circulation	13,837
Downloadable Audios	112	Interlibrary Loans received	909

### Library Hours

Monday	2 p.m. – 7 p.m.
Wednesday	10 a.m. – 4 p.m. ( <i>Children's Story time @ 10:15 a.m.</i> )
Saturday	9 a.m. – 1 p.m.

WiFi access available 24/7; 3 public computers

E-mail: [chesterfieldpubliclibrary@gmail.com](mailto:chesterfieldpubliclibrary@gmail.com) Phone: (413) 296-4735

### Mission Statement

The Chesterfield Public Library is the community connection to reading, lifelong learning, and personal and professional enrichment for people of all ages. The Library maintains an open, unbiased environment and upholds the public's right of access to information. The Library also serves as an informal community gathering place.

Respectfully submitted,

Deborah Curtis, Chair

Rita Harris, Trustee

Betsy Todd, trustee

NHRES staff and I are extremely grateful for the opportunity to educate your children. We would like to thank the towns of Chesterfield and Goshen, School Committee, School Council, New Hingham PTO, Central Office staff, and community members for providing us with the resources and enrichment that has contributed to our school's success.

Respectfully submitted,

Rosemary Larkin

Principal

## Planning Board

The Planning Board has primary responsibility for planning and managing growth and development in Chesterfield. This is done through the town zoning bylaws and subdivision control regulations, in conjunction with the state's zoning act.

2014 was a relatively quiet year for the Board. Two Special Permits were granted to Kent Hicks/Kent Hicks Construction for mixed residential/commercial use of a single lot and for an accessory apartment in a commercial building. Two Special Permits were granted to George Sturtevant/GRS Equipment Services for mixed residential/commercial use of a single lot and for a commercial garage.

The Board endorsed 5 Approval Not Required (ANR) subdivision plans.

The Board spent some time over several meetings discussing possible changes to the ANR fees, but in the end, no changes were made.

Judy Terry was re-appointed as Commissioner to the Pioneer Valley Planning Commission, with Dan Henshaw as the Alternate.

The Board was glad to welcome Maureen Borg as a new member and Pierre Brisson as an Associate.

Aside from official holidays, the Board meets on the 1st Monday of the month. See the town website at [www.townofchesterfieldma.com](http://www.townofchesterfieldma.com) for specific scheduling. The public is always welcome with questions and comments.

Respectfully submitted,

Charles Valencik, Chair

for: Maureen Borg  
Dan Henshaw, Clerk  
Mark Klitzke  
George Sturtevant  
Judith Terry  
Oliver Wiley  
Carol Jolly, Associate  
Pierre Brisson, Associate

## Zoning Board of Appeals

The Board of Appeals (ZBA) is established pursuant to provisions of the State's Zoning Act [Chapter 40A of the General Laws] and Section 7.1 of the Town's Zoning By-Law. It consists of three Members and three Associate Members, appointed for staggered three-year terms by the Board of Selectmen. The Board is authorized:

- To hear and decide an appeal taken by qualifying "aggrieved persons" [as defined by the relevant statute] with respect to inability to obtain a permit for certain enforcement actions, or with respect to an order or decision of the Building Inspector, or other administrative official, in alleged violation of any provision of Chapter 40A of the General Laws or of this Town By-Law;
- To (and "shall") hear and decide requests for variance from the terms of this By-Law in accordance with provisions of the State Zoning Act.

The Board does not meet on a regular schedule, but only as determined and required by any issues properly before it, pursuant to the processes and time lines set out in the State statute and Town By-Law.

In 2014, the Board had no business to come before it, hence did not meet.

Board Members Jolly and Manchester attended a Citizen Planner Training Collaborative (CPTC)-sponsored workshop in Worcester on March 15th with sessions on "Introduction to the Zoning Act" and "Roles and Responsibilities of Planning Boards and Zoning Board of Appeals". Members Jolly and Leake also attended a special zoning seminar in Northampton on June 20th, sponsored by the Building Officials of Western Massachusetts.

The only other ZBA activity in 2014 was the Chair's responding to an inquiry concerning the process for considering a possible variance petition from a potential applicant. That communication in early June received no response nor required further action.

Respectfully submitted,

William C. Jolly

Chair