

# TOWN of BLANDFORD Massachusetts ANNUAL REPORT



2016



2017

## TABLE OF CONTENTS

2018 Warrant	37
2018 Budget	56
Appointed Officials	7
Agricultural Commission	8
Assessors	8
Building Commissioner/Inspector	8
Cemetery Commissioners	8
Conservation Commission	8
Council on Aging/Center for Active Adults	8
Cultural Council	9
Elected Officials	6
Election Results 2016	44
Federal Legislators	5
Finance Committee	10
<a href="#">Financial Reports</a>	<a href="#">20 Addendum</a>
Fire Department	10
Glossary	3
Governmental Districts	4
Health,Board of	12
<a href="#">Highway Department</a>	<a href="#">12 Addendum</a>
Hilltown Community Ambulance	13
Historical Commission	13
Library Director	13
Library Trustees	13
Municipal Light Plant Board	14
Planning Board	14
Police Department	14
Recreation Committee	15
Selectmen	15
Tax Collector	16
Town Clerk	16
Telephone Directory	22
Town Meeting Minutes	45
<a href="#">Treasurer</a>	<a href="#">17 Addendum</a>
<a href="#">Water Commissioners</a>	<a href="#">18 Addendum</a>
Zoning Board of Appeals	20

## GLOSSARY

**APPROPRIATION:** An authorization granted by a Town Meeting to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount as to the time when it may be expended. Only a Town meeting or the School Committee can authorize money appropriated for one purpose to be used for another. Any amount which is appropriated may be encumbered (see definition).

**AVAILABLE FUNDS:** Free cash, reserves and unexpended balances available for appropriation.

**COLLECTOR:** Is responsible for the overall administration of local taxes. The Collector enforces the tax laws to insure a high level of voluntary payment and is responsible for properly maintaining tax records, accounting for taxes received, and paying over all receipts to the Treasurer.

**ENCUMBRANCES:** Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to the appropriation and for which a part of the appropriation is reserved.

**ESTIMATED RECEIPTS:** Estimate of money to be received by the Town from various sources, such as licenses, state reimbursements, etc. The estimate is deducted by the Assessors from the gross amount to be raised by taxes when the tax rate is set.

**EXCESS AND DEFICIENCY:** Also called the "surplus revenue" account, this is the amount by which cash, accounts receivable and other assets exceed the liabilities and reserves. It is akin to the "stockholders equity" account on a corporation balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See "Free Cash")

**FISCAL YEAR:** A twelve-month period commencing July 1 to which the annual budget applies and at the end of which a Town determines its financial position and the results of its operations.

**FREE CASH:** Certified each July 1 by the Director of Accounts, this is the surplus revenue account (Also called "excess and deficiency") less any uncollected taxes of prior years. It is available for appropriation upon certification. By action of a Special Town Meeting after certification and before setting the tax rate, part or all of any unexpected "free cash" may be applied to reduce the tax rate of the current year. (See also "Excess and Deficiency"). "Free Cash" is also referred to as "Available Funds."

**OVERLAY:** Amount of money raised by Assessors for purpose of creating a fund to cover abatements and uncollectible taxes.

**RESERVE FUND:** Amount transferred from Overlay and/or appropriated for unforeseen or emergency purposes. Controlled by the Finance Committee and Board of Selectmen.

**ROAD MACHINERY FUND:** A fund which is the accumulated town charge for certain uses for town equipment and which may be appropriated for maintenance and repair of that equipment.

**SURPLUS REVENUE:** The amount by which the cash, accounts receivable and other floating assets exceed the liabilities and reserves.

**SPECIAL TOWN MEETING:** A meeting of the registered voters of a Town called by the Board of Selectmen at their discretion or by written request of 20% of all registered voters in the Town.

**TOWN MEETING WARRANT:** A written order calling the annual or a special town meeting and containing a list of the subjects to be acted upon. The Selectmen shall insert in the warrant for the annual Town Meeting all subjects which are requested in writing by ten or more registered voters and in the warrant for a Special Town Meeting all subjects requested by 10% of all the Town's voters.

## GOVERNMENTAL DISTRICTS

Updated March 2016

### Governor's Office

Charlie Baker, Governor  
Boston Office  
Executive Office, Room 360  
State House  
Boston 02133  
Tel: 617-725-4000

Karyn Polito, Lt. Governor  
Springfield Office  
436 Dwight Street, 3rd floor  
Springfield 01103  
Tel: 413-784-1200  
Fax: 413-784-1203

### Secretary of the Commonwealth

William Francis Galvin  
Boston Office  
State House, Room 337  
Boston, MA 02133  
Tel: (617) 727-7030  
Fax: 617-742-4528  
Toll free: 1-800-392-6090  
cathy.molta@sec.state.ma.us  
Email: cis@sec.state.ma.us

Springfield Office  
436 Dwight Street, Room 102  
Springfield 01103  
Tel: 413-784-1376  
Fax: 413-784-1379

### Representatives in Massachusetts General Court

	<b>State House Address</b>	<b>District Office</b>
Representative:	William Smitty Pignatelli (D) Room 146 State House Boston, MA 02133 Tel: 617-722-2575 Fax: 617-722-2238 Email: Rep. <a href="mailto:Smitty@Hou.State.MA.US">Smitty@Hou.State.MA.US</a>	4 <sup>th</sup> Berkshire District P.O. Box 2228 Lenox, MA 01240 Tel: 413-637-0631

Senator:

Adam Hinds (D)  
State House  
Room 309  
Boston, MA 02133  
Tel: 617-722-1625  
Email: Adam.Hinds@masenate.gov

100 North Street  
Suite 410  
Pittsfield, MA 01201  
Tel: 413-344-4561 or 413-768-2373

Please see the state's website for more information: [www.mass.gov](http://www.mass.gov)

## Representatives in United States Congress

U.S. Senators	Ed Markey One Bowdoin Square, 10th Floor Boston, MA 02114 617-565-8519	One Financial Plaza, 12th Floor Springfield, MA 01103 413-185-4610
	Elizabeth Warren JFK Federal Building, Boston, MA 02203 617-565-3170	1550 Main Street, Suite 406 Suite 2400 Springfield, MA 01103 413-788-2690
	Washington Office Russell Senate Office Building 2 Russell Courtyard Washington, DC 20510 Tel: 202-224-4543	
U.S. Congressman	Richard E. Neal U.S. Congressman Washington Office 2208 Rayburn House Office Building Washington, DC 20515 202-225-5601	300 State Street Springfield, MA 01105 413-185-0325 Pittsfield Office 78 Center St. Pittsfield, MA 01201 413-442-0946
District Attorney	Anthony Gulluni Hall of Justice 50 State Street Springfield, MA 01103 Tel: 413-747-1000	

## Elected Town Officials

Title, Term	Expires
<b>Assessor (3 years)</b>	
Stephen Jemiolo	2018
Dale Miller	2017
Vacant	2018
<b>Cemetery Commission (3 years)</b>	
TJ Cousineau	2018
Stephen Jemiolo	2017
Tim Blood	2018
<b>Fence Viewer (3 years)</b>	
David Boucher	2019
Laurie Boucher	2018
<b>Field Driver (3 years)</b>	
Vacant	2019
<b>Health, Board of (3 years)</b>	
Laurie Boucher	2019
Christopher Smith	2017
Peter Thayer	2018
<b>Library Trustee (3 years)</b>	
Charles Benson	2019
Mary Marin	2017
Mary Kronholm	2018
<b>Moderator (3 years)</b>	
David Hopson	2018
<b>Municipal Light Plant Board (3 years)</b>	
Rylan Shepard	2019
Peter Langmore	2017
June Masse	2018

Title, Term	Expires
<b>Planning Board (5 years)</b>	
TJ Cousineau	2017
Sharon Barnard	2018
Mary Mangini	2019
Jeffrey Allen	2019
Don Carpenter	2020
Richard Barnard	2021
<b>School Committee (3 years)</b>	
Michele Crane	2018
Terri Garfield	2017
<b>Selectmen (3 years)</b>	
William Levakis	2019
Andrew Montanaro	2017
Adam Dolby	2018
<b>Town Clerk (3 years)</b>	
Mary Kronholm	2017
<b>Tree Warden (3 years)</b>	
Peter Thayer	2018
<b>Water Commissioner (3 years)</b>	
William Levakis	2019
Brad Curry	2017
Gordon Avery	2018

If you have any interest in being appointed to fill one of the vacancies on any of the boards, you are encouraged to attend their meeting(s), speak with their board members, and submit a letter of interest to both the board of your interest and the Board of Selectmen.

## Appointed Town Officials

May 2016—May 2017

Agricultural Commission (3 years)  
Bob Costello 2019  
Eileen Gates 2019  
Dick Gates 2019  
David Hopson 2019

Arts Council (6 years)  
Lori Bocon 2021  
Jeri Hamel 2017  
Janet Strausberg 2018  
Lucia Sullivan 2017  
Sue Racine 2017  
Byrun Stevens

Building Inspector  
Jonathan Flagg 2017

Building Inspector Asst. (1 year)  
Vacant

Burial Agent (by B o Health)  
TJ Cousineau 2017  
Doug Emo 2017

Chief procurement Officer (1 year)  
Bill Levakis 2017

Conservation Commission (3 years)  
Bryan Young, Chair 2018  
Nikki Barsalou 2017  
Orpheus Barrows 2019  
Florentino Vasquez 2018  
Frank Lucia 2017

Constables  
Bruce Cooley  
June Masee  
Florentino Vasquez  
Brad Curry

Council on Aging (3 years)  
Margit Mikuski 2017  
Linda Barnard 2017  
Edna Wilander  
Barbara Langmore 2018  
Judy MacKinnon 2018

Dog Officer (1 year)  
Brenda Blood

Election Warden (1 year)  
Lynn McCann

Electrical Wiring Inspector (1 year)  
Larry Gretskey

Emergency Management Directors  
(1 year)  
Thomas Ackley  
Ed Harvey

Finance Committee (3 years)  
Jeffrey Bacon 2018  
Eric McVey 2019  
Andrew Quinn 2019  
Marty Lynch 2020

Hazardous Waste Coordinator  
(1 year)  
Brad Curry

Historical Commission  
Katy Milford 2019  
Jo-Anne Auclair 2017  
Don Carpenter 2017  
Mick Brennan 2017  
Janet Strausberg 2018  
Peter Milford 2018

Information Security Officer  
Adam Dolby

Information Technology Specialist  
Akuity Technologies

Inspector of Animals and Slaughter  
(1 year Board of Health)  
Brenda Blood

Inspector of Servicemen's Graves  
Douglas Emo

Measurer of Bark and Wood (1 year)  
Pete Thayer

Pest Control (1 year)  
Pete Thayer

Pioneer Valley Planning Comm. (1 year)  
TJ Cousineau  
John Bianco, Alt.

Plumbing and Gas Inspector (1 year)  
Aaron Poteat

Plumbing and Gas Inspector Asst.  
(1 year)  
Vacant

Police Chief (3 years)  
Kevin Hennessey 2016

Police Officers (1 year)  
Heather Lowe  
Bruce Cooley

Recreation Committee (3 years)  
Charles Benson 2018  
Vicky Bisgrove 2018  
Keri Morawiec 2018  
Patricia Hebert 2017  
Cara Letendre 2017

Registrars of Voters (3 years)  
Cynthia Montanaro  
Robert Twyman

TaxCollector (finish term)  
June Masee 2017

Town Accountant (1 year)  
Janet Lombardo

Town Administrator (1 year)  
Angeline Ellison

Town Counsel  
Kopelman and Paige, P.C.

Treasurer (3 years)  
Sue Streeter– interim Treasurer  
Jennifer Girard– Interim Assistant  
Treasurer

Veteran's Agent (1 year)  
Joseph Henning

Watson Park Superintendent (1 year)  
Douglas Emo

Wired West Delegate  
Peter Langmore  
Kim Bergland

Zoning Board of Appeals (3 years)  
Don Brainerd, Chair 2017  
Jim Kronholm 2017  
Sumner Robbins 2017  
Richard Barnard, Alt. 2018

Unless otherwise noted, appointments are made by the Board of Selectmen.

If you have any interest in serving on any of the boards, you are encouraged to attend their meeting(s), speak with their board members, and submit a letter of interest to both the board of your interest and the Board of Selectmen.

**THE FOLLOWING REPORTS ARE IN ALPHABETICAL ORDER**

**AGRICULTURAL COMMISSION  
(No report submitted)**

**BOARD OF ASSESSORS**

We would like to express our appreciation to the previous members of the Assessor's Office: Edna Wilander, Co Cousineau, Don Carpenter and Brenda Marra for their time and effort.

Dale Miller has been appointed as interim Assessor through the May 2017 elections. Stephen Jemiolo has been appointed to the Board of Assessors (2017-2018) and Laurie Boucher has been appointed as interim Assessors Clerk pending job posting and interviews.

These new members of the Assessors' office are active and working to familiarize themselves with the workings as well as the educational requirements of the office and request that the residents of Blandford take that into consideration when dealing with the office.

Respectfully submitted,

Stephen Jemiolo, Dale Miller

**BUILDING COMMISSIONER  
(No report submitted)**

**CEMETERY COMMISSION**

There were only four burials in 2016. They were Shirley Hanson, Charles Smith, Mary J. Ridout, and Florence A. McConnell all in Hill Cemetery. Also the Cemetery purchased property on 4 North Blandford Rd to build a garage for housing the lawn equipment and burial tools and maintaining the equipment. We will have access to electricity and water. Hopefully it will help reduce the maintenance costs of the equipment. Thanks to the Fire Department for helping to burn down the old buildings that were on the property, and gave some training to some of our new recruits. I would like to thank Tom Piper who help clear trees on the property and donated the fire wood to needy towns people. A big THANK YOU to all who helped in this project.

Respectfully submitted,

TJ Cousineau, Stephen Jemiolo

**CONSERVATION COMMISSION  
(No report submitted)**

**COUNCIL ON AGING**

The Center for Active Adults continues to strive to create more programs for the seniors and work to attract more of the younger senior population. We continue to sponsor a flu clinic and foot clinic which are paid for through the state formula grant. Our monthly breakfasts are a huge success, as well as our monthly social hour with blood pressure clinic, which is provided through the Hilltown Ambulance Service at no cost to the COA or the seniors. This past year, we introduced a Saturday morning Tai-Chi class, which has been well received.

We have also been able to start working jointly with other departments for different events, such as Arbor Day last spring with Park and Rec., as well as the Historical Society. Joyce and Leon Ripley from Maple Corner Farm presented each child with a sugar maple sapling and explained how this tree will eventually produce the maple syrup they have on their pancakes. The Center for Active Adults provided pumpkin seeds, soil, and containers for the children in town to start growing their own pumpkins, which later were planted in a raised bed in Watson Park. Park and Rec helped build the raised beds for the vegetables we planted for our seniors. The lumber was donated by Bill Levakis and the soil was donated by Tom

and Nancy Ackley. By the end of the season, people were actually going out to help themselves to vegetables, and seniors would take home tomatoes, cucumbers, and squash, along with herbs from the COA garden. We are hoping to continue this project this year and hope to see more people take advantage of it.

Last year, with the help of a grant from the Arts Lottery Council and the Small Planet Dancers, we were able to sponsor a program on the Civil War, which was well attended by residents and people from out of town. This year, we, along with the Historical Society plan on presenting a program on the 100<sup>th</sup> anniversary of WWI. This will be held in conjunction with our annual Veteran’s Appreciation dinner.

Over the past couple of years, the COA has been able to pool enough money to put together 50 emergency kits for our senior population. With a generous donation from the fire department, we were able to purchase the rest of the solar crank radios to complete the bags. Most of these bags have been delivered, and we would like to put together more, so we can include them in the town welcome basket. We will be applying for a grant to help fund this.

The COA has received generous donations, which we used towards purchasing plants and other items for our senior garden. We also plan on using some of this money to purchase new bushes for the memorial park, as well as new military flags with poles that can be displayed in the town hall.

As always, we thank everyone for their support and we always enjoy seeing new faces at any and all of our events.

Respectfully Submitted by,

Margit Mikuski, Chair;; Linda Barnard, Treasurer ; Judy MacKinnon, Secretary; Barbara Langmore, Board Member  
Edna Wilander, Board Member

### CULTURAL COUNCIL

Our State allocated funds for FY2016 were \$4400, not including funds encumbered from the previous year. This past year saw many events happening in the Hill Towns sponsored by the many Cultural Councils. Our town was able to enjoy a pastel workshop right in our own COA room. Blandford continued to experience an Opera at the White Church, plays in Chester, a Wizard at the Halloween Party, a summer reading program as well as a gardening and landscape program at Porter Memorial Library, lots of programs at the Gateway Schools, Civil War Ballroom Dancing in the gym at the Town Offices, Windjammers Circus Band Concert at the Gazebo, and Sevenars Music Festival. All of these events were funded partially or completely by the Blandford Cultural Council funds.

It looks like it will be another good year of diverse culture in our Hill Towns. Recipients of grant funding for Fiscal Year 2017 are:

Chester Theater	summer	Education Programs	\$750
Pots on Wheels	May/June	Gateway Elementary	\$200
Dixie Stomp Music Concert	June 16	Blandford Gazebo	\$440
Gregory Maichak	April 13	Pastel Workshop	\$480
Porter Memorial Library	summer	Reading Program	\$700
Ed the Wizard	October	Town Halloween Party	\$300
Triple Shadow	August 18-20,	“Riders to the Sea”	
	August 25-27	“Man of Aran”	\$500
Blandford Art Show	Sept 1-4	Art Show	\$400
UMass Percussion Ensemble	Mar/Apr	Gateway	\$150
GRHS Art Department	Apr/May	Mass MOCA Museum	\$100
Opera Performance	summer	White Church	\$896
Council on Aging	November	Veterans Day Appreciation Dinner and Dance	\$450

Respectfully submitted,

Susan Racine, Chair, Janet Strausberg, Secretary, Jerelyn Hamel, Lucia Sullivan, Byam Stevens, Members

## FINANCE COMMITTEE

(See budget)

### FIRE DEPARTMENT

#### **Mission Statement**

*The Blandford Fire Department mission is to protect lives and property from all hazards via a systematic application of preparedness, prevention, mitigation, response and recovery.*

Moto: It is our pride and honor to protect lives and property

#### **Review of Key Objectives**

Focus on the honor and pride of firefighting while remaining humble enough to protect lives and property

Blandford Fire is unique because of our low frequency of calls contrasted by the high risk hazards the community hosts

Blandford Fire is successful due to the dedication of volunteers and the support of the community

Shared vision: All firefighters are given a voice in the vision and direction of the department via the chief and officers

#### **Critical Success Factors**

##### **Key undertakings for FY 2017:**

Challenges with billing Mass. DOT rectified

Increased training opportunities via Mass. Firefighting Academy, in-house training programs & EMT Classes.

Provided Citizen CPR training

Formed Hazardous Mitigation Committee and have had plan approved by the state

Completed inspections of smoke & CO alarms, issued propane and fuel oil storage permits

Completed inspections of target hazards

Safely completed live fire training and assisted cemetery commission in the process

Fire Association held successful fund raising letter campaign and pancake breakfast

Applied for federal grant to attempt to obtain new fire apparatus

Participated in regional active shooter drill

Chief attending both regional fire chief association meetings and emergency management quarterly meetings

Improved our professional reputation throughout the region both as a community and a response organization

##### **Goals we met:**

Prepared for all hazard emergencies by equipping and training the department

Prevented fires via an aggressive inspection program

Mitigated known potential emergencies by planning for their occurrence

Responded to the emergency request for assistance

Assisted those affected (including our own firefighters) by an emergency to recover to a "new normal" be it via physical, emotional or even spiritually via networked support services

Recruited and retained members.

##### **Top Issues WE are facing**

Personnel

Recruitment of LOCAL RESIDENTS

Infrastructure

Safe and efficient fire station

Safe and efficient fire apparatus

##### **Review of Prior Goals**

The fire department has been able to work within our budget constraints, however there are capital expenses that have been consistently neglected and must be addressed ASAP.

Blandford Fire remains competitive against loss of life and property via preparedness, prevention, mitigation and having a strong response force.

Blandford Fire continues to provide our firefighters with cutting edge training and safety equipment

##### **Revenue and Profit**

Our income was affected by the reduction of calls to the turnpike in the second of 2016. Only \$2800.00 will be billed, whereas the last invoice was over \$5000.00

There was an upswing in the housing market that lead to a slightly increased revenue from inspection and permit fees. Blandford Fire is an emergency response service and will continue to require substantial public tax dollar support to operate safely and efficiently

### **Key Spending Areas**

Utilities

Reduction of budget due to improved accounting history

Apparatus

Service

Repair

Replacement

Administration line items have been level funded.

Funding training and associated costs continues to be a priority.

Capital expenses, funding multiple capital expenses simultaneously will require creative funding.

### **Goals from FY 2017**

To operate the BFD in a manner that is prepared for fires and emergencies

To operate the BFD in a manner that prevents fires and other emergencies

To operate the BFD in a manner that is ready to respond to fires and emergencies

To operate the BFD in a manner that is caring and helpful with the recovery process

To operate the BFD in manner that allows our responders the maximum opportunity to perform the tasks required to accomplish the above goals without incurring death or injury.

### **Results**

98 emergency responses (calendar year ending 12/31/16)

Zero major structural fires

Zero firefighter or civilian injuries/line of duty deaths related to fire

Incidents have been stabilized safely and efficiently

Prevented and/or mitigated property loss from small fires and emergency responses

Prevented and/or mitigated damage to the environment

### **Goals for FY 2018**

Strategic undertakings are to continue to prepare, prevent, mitigate, respond and recovery cycle as a basis of operation.

Financial goals include the use of budget funds in a prudent manner to support the above goal.

There is a need to fund additional personnel hours and incentives to provide consistent coverage for emergencies.

Improve the record keeping of the BFD and be able to access past records in a modern manner.

Additionally there is a need to support the funding of capital projects that will allow the BFD to increase the safety and efficiency levels and bring our overall operation in line with the best practices utilized by the fire and rescue services throughout the nation.

### **Summary**

Our successes:

Prepared for fires and emergencies

Prevention of major fires

Safe and efficient operations

### **Reiterate key goals:**

Continue the above successes

Increase response personnel availability and reliability for response

Improve our operational facility

Modernize our apparatus fleet

Help us help you: Please post your 911 address, install smoke alarms & carbon monoxide detectors lastly PLEASE volunteer or support our volunteers!

As fire chief I would like to thank all our volunteers, our mutual aid partners from surrounding communities, the board of selectmen, and the new town administrator for all of their assistance.

Respectively submitted,

Ed Harvey, Fire Chief

## **BOARD OF HEALTH**

The Board welcomed new member Laurie Boucher last May to replace Dick McCann whose term ended. We thank for Dick for his time and service . Laurie has taken on the role of department secretary and handles most of the processing of paperwork for the department. .

The Board continues to utilize the services of a Health Agent that is not from Blandford to do housing related and food services inspections.

Transfer Station stickers will be available the month of June in the Board of Health office on Wednesday evenings from 6 to 7:30P.M.

The Board thanks the town residents for the many compliments that have been relayed to us about the outstanding service the Transfer Station employees provide. The Board would also like to extend their gratitude to the Transfer Station employees for their hardwork & dedication.

Respectfully submitted,

Chris Smith, Chair; Pete Thayer, member; Laurie Boucher, secretary

## **HIGHWAY DEPARTMENT**

2017 has been a challenging year for the highway department. With the struggles we encountered for a majority of the fiscal year, the general maintenance work was not completed as we anticipated.

As we approached the new year, we had three full time employees; Brad Curry; Working Highway Superintendent; Mark Boomsma, Laborer and Robert Holmes Laborer and limited assistance with four part time employees; Bruce Cooley, John Derryberry, Luck Poline and Florentino Vazquez and a highway Secretary Lisa Lajoy . Mark Boomsma, Robert Holmes and Luke Poline resigned when negotiations could not be met with policy changes. Lisa resigned due to budget cuts.

The highway department has entered into agreement with the Town of Blandford and the United Public Service Employees Union to promote a harmonious relationship between the two.

Between the months of November and January the highway was able to hire two full time employees; Frank Lucia and Joseph Boisseau and secretary; Jennifer Girard.

Repairs to the front of the highway garage were completed allowing us to resume our work out of the garage.

Chester Road drainage, full depth reclamation, paving shoulder work and line painting were completed through Chapter 90 funds.

In October we applied for a Small Bridge Program to repair the bridges on North Blandford Road and Gore Road. In February 2017 we were awarded \$500,000.00 for the Baker-Polito Administration Municipal Small Bridge Program. We will work diligently these next few months to have all permit applications submitted so that we may move forward with the bridge repairs early 2018.

We recognize that many of the roads are in need of repairs. It is our plan to put drainage and pave Russell Stage Road and drainage on South Street along with several other smaller projects. Although, we are limited due to budget and our equipment.

We are in much need of new equipment as we would like to avoid putting money into band-aide repairs.

With the excavator in need of an undercarriage and new tracks, backhoe needs specialized repairs, the international has a rusted out frame, body and dump and the freightliner has a computer malfunction. We are looking at ways to obtain new / used equipment.

It is our hopes to work closely with the Town Administrator, Board of Selectman and the suggestions from the people of the town to finance some of the smaller projects.

The highway welcomes any constructive suggestions. Please feel free to contact the Highway Garage with any concerns at 413.848.1421. We are all working together for better roads.

Respectfully submitted,

Brad Curry, Highway Superintendent

## **HILLTOWN COMMUNITY AMBULANCE ASSOCIATION, INC.**

**(No report submitted)**

### **HISTORICAL COMMISSION**

The Blandford Historical Commission this year has continued its work to preserve and protect historical and archeological structures, landscapes, and sites in the town, as charged by the state. Long-time member Pamela Darrow stepped off the board, and we thank her for her service. We have welcomed our new member, Linda Barnard, who brings a long history of Blandford to our commission. We look forward to working with her.

One of our two major, on-going projects continues to be the restoration of Watson Park. We are delighted that the Board of Selectmen, in its role as the Trustees of Watson Park, approved tree work, painting of the recently repaired historic gazebo, and attention to the garden beds in the area around the gazebo. We have proposed and arranged having outside professionals contracted each spring and fall for annual cleanup and care of the flower beds, shrubs, and trees in the park to ensure consistent maintenance. This should be budgeted for each year with payment from the Watson Park Trust Fund provided by Dr. Deane for this private park he donated to the town in the 1930s in memory of town resident Electa Watson. We are eager to see more progress there as we work with the Trustees to revitalize this historic town gem enjoyed by residents and visitors alike.

The other important project for the Historical Commission is the use of Shepard Farm. Due to the conservation restriction on the property held by the state through the Department of Conservation and Recreation, there are legal requirements for its use that must be met before the town can rent or sell the historic house and the closest 5 acres directly surrounding the building. As usual, this is a painfully slow process.

Again this year we are donating a book to Porter Memorial Library relating to an aspect of history. Finally, when we have time, our future plans include really focusing on the inventories of buildings in town. A representative from Pioneer Valley Planning Commission will be offering a training session later in the year.

Residents are reminded that our commission, as a municipal board, does not store any historical records. So people should access the town website to see details from our board for such items, including referrals to other agencies in Blandford.

Respectfully submitted,

Jo-Anne Auclair ; Peter Milford ; Janet Strausberg ; Don Carpenter ; Mick Brennan ; Katy Milford; Linda Barnard

### **PORTER MEMORIAL LIBRARY TRUSTEES**

This year the Porter Memorial Library (PML) Trustees announced a multi-year plan for expanding both the physical plant of the library and the delivery of services to patrons. The expansion will be realized in four phases: Digitalization, Reconfiguration, Renovation and Expansion.

Phase One has been completed. Every book, CD, map, journal and DVD has been given a digital identity and a barcode. This more than year-long cataloguing process was undertaken so PML could become a member of CW/MARS (Central and Western Massachusetts Automated Resource Sharing) network. CW/MARS gives PML patrons access to over 9 million items in the collections of 144 member libraries.

We celebrated this first phase with an open house October 14. The event was exceptional and exceptionally well attended a testament to the community's support.

The next step is Reconfiguration, already underway. PML will have new moveable stacks, on heavy duty casters, so the central floor area can be opened up to make more room for talks, concerts and other programs. Trustees also plan on the addition of homework stations.

The Renovation phase will include heating and cooling upgrades, shelving for the second floor research collections, improved sidewalk access and expanded parking capacity. Repairs to windows, ceilings, floors, and roof gutters will also bring the current facility into peak operating condition. Some of this work needs to be done as regular maintenance to protect the building.

Consultants advising on the project include: Lauren Stara, the Library Building Specialist from the Massachu-

sets Board of Library Commissioners Jeffrey Penn, local architect from Huntington who has broad based experience in design and renovation of public spaces in the Hilltowns

Finally, down the road, Trustees plan on Expansion of the facility. There are renderings of possible building plans on display at the library. Please stop in and take a look if you have not already done so. We are all looking forward to exciting new goings-on at the library.

This year's programs included Origami, Book Folding, Ron Champaign's discussion of the 1955 Flood, John Root with Edible Perennials, a Sing-a-long with Lori, the Christmas Tea, North American Birds of Prey by Wingmasters in cooperation with the Blandford Historical Society, and a letter-writing and post card contest.

PML was built in 1892 and given, complete with books, to the Town of Blandford by Josephine Sheffield Porter. As a public library, PML is funded by the Town of Blandford.

Anyone who lives, works, attends school or pays property taxes in Massachusetts is eligible to have a PML card, free of charge. PML has research, fiction, non-fiction, music and film collections as well as access to collections at other libraries through an extensive inter-library loan program. You can access the PML website through the link at town-ofblandford.com. You can put material on hold at any hour of the day or night and PML staff will notify you directly when your material has been delivered and is ready for pickup.

Our goal is to provide a vital information and cultural resource for all citizens of Blandford. Please contact any of the PML Trustees to share ideas or to become involved in their exciting multi-year growth project.

Respectfully submitted,

Board of Trustees- Mary Kronholm, Chair and Member Board of Library Commissioners; Charles Benson, Treasurer; Mary Martin

### **MUNICIPAL LIGHT PLANT (no report submitted)**

#### **PLANNING BOARD**

We have in passing the Green Community Grant. Largely do to the efforts of Lynn McCann who did most of the research. Also Pioneer Valley Planning Commission who help the planning board with grant application.

We were awarded \$138,425 dollars to reduce our energy foot print. We met with the Town Administer and the Select Board with our proposal on which projects would give us the most incentives, which is money from Eversource.

With the incentives from Eversource and grant money, we will be able to improve and reduce the amount of oil and increase the efficiency of the heating of the Town Hall. We also recommended that we go to LED lighting in the Town Hall and Highway Garage and Water Treatment Plant. The estimated savings should be around \$38,000 a year to the town,

Respectfully submitted,  
T.J. Cousineau, Chair

#### **POLICE DEPARTMENT**

The past year has presented a host of challenges to the Blandford Police Department. The department had endured a significant budget reduction along with staffing reductions. Unfortunately these cuts come at a time when the call volume for police in general has increased. There were 158 calls for police services in 2016. Given the departments level of staffing we have responded to calls for service to the best of our abilities.

Moving forward, as Chief I have began the process of re-staffing the department. I am optimistic that the town will restore the budgetary cuts the department endured during the last fiscal year. It is my goal as the chief to hire and retain qualified and competent personnel in order to provide the level of service the residents of Blandford deserve.

I would like to take a moment to recognize the Fire Department and the Highway Department for their hard work and dedication to the Residents of Blandford.

Office hours are first Monday of every month from 6pm – 8pm.

Visit us on the web at [www.blandfordpolice.com](http://www.blandfordpolice.com) and on our Blandford Police facebook page.

Respectfully submitted,

Kevin M. Hennessey  
Chief of Police

## **RECREATION COMMITTEE**

It has been a busy year for the Recreation Committee! We sponsored the annual Memorial Day picnic that was well attended. Special thanks to Peter Langmore and Dick Gates who manned the grills.

The Halloween party was packed with kids playing the games of skill manned by our volunteers. This was our fourth year having a trick-or-treating trail in Watson Park. We had our largest turn-out of residents who set-up and manned booths this year!

The Welcome Committee has been hard at work putting together baskets and making newcomers feel welcome.

Together with the Council on Aging and the Library staff we to put together a community garden at Town Hall last season. We harvested tomatoes, cucumber, squash and herbs to share with residents. We hope that this year, more residents will participate and help themselves to the harvest!

If you have not already, we encourage you to explore the network of well groomed trails with foot bridges at the Knittel Conservation Area. The trails begin at the parking pull out area on Herrick Road. Great places to walk your dog or explore nature with you children. Thanks to Tony van Werkhoven, Dick Gates, Don Carpenter, Chips Norcross, and Rosa Benson for maintaining the trails.

As always, thanks to the many volunteers who have stepped forward to help make our events fun. We welcome a new member to our committee this year, Sabrina Kanner. Thank you for joining us! If you would like to participate please email us at [recreation@townofblandford.com](mailto:recreation@townofblandford.com) or call Cara at (413) 552-9600.

Respectfully submitted

Chuck Benson - Chair; Cara Letendre - Secretary; Sabrina - Member; Vicky Bisgrove - Member; Keri Morawiec - Member

## **BOARD OF SELECTMEN**

It has been an eventful year in the Town of Blandford with some significant events occurring.

First, we would like to recognize Cara Letendre who had a major hand as our secretary in holding the Selectboard together and keeping us on track over the past several years. She has accepted a new position but still assists the Water Department. Her replacement, Sue Streeter, is handling the Selectman's Secretary duties with a calm and vigilant hand.

This year, the town was able to fill the position of town administrator. Angeline Ellison was hired for the role and is managing the town's daily activities for all areas of responsibility that were reporting directly to the Selectboard. Angie has stepped into the role admirably and continues to improve the day-to-day operations of the town

In other news, our multi-year audit of the Treasurer's office is coming to a close, with the courts now taking a leading role, while we process claims, as uncovered by the investigation, with the bonding company. It is our sincere goal to have the finance departments running smoothly, and competently as vacancies are filled, with confirmation of this goal coming through an outside audit. Preliminary indications are hopeful, based on a sizable free cash certification this year by DOR, but more work is still anticipated.

We are happy to congratulate the Highway Department on the successful bid for a \$500,000 grant to repair two bridges in town. We also wish to congratulate the Planning Board and those involved in successfully completing the Green Communities Act, with its initial grant funding for energy savings measures in town. Another initiative that the town has been engaged in for over a year is our Hilltown Collaborative. We and the surrounding towns, with the assistance of the state, have been working on joint measures to re-invigorate our towns economically, and to find ways to share services for their cost savings potential. A grant to hire an economic development coordinator to spearhead this endeavor has recently been

approved. We are hoping that this yields some positive results for all of the towns participating.

Finally, there have been countless hours of time generously donated to the town over this past year by volunteers in many different roles. We would like to acknowledge their support for the community of Blandford, and sound a heartfelt THANK YOU for all of their many caring and generous efforts.

Respectfully submitted,

Adam Dolby, William Levakis, and Andy Montanaro.

## **TAX COLLECTOR**

In 2016, collections are stable once again for real estate. For those tax payers who were delinquent, the town now has a payment plan in place for 90% of them. The remainder are going through the tax title and tax taking process.

Personal property collections were again at 99%. The commonwealth presently has legislation pending to allow collections to become liens to aid in collecting all the personal property taxes as well. Currently the only way to collect these taxes is to take the delinquent accounts to small claims court or a collection agency. The legislature is still working on this bill.

Our deputy collector is aggressively pursuing delinquent excise taxes. With their ability to mark delinquent accounts at the registry this has helped to bring excise accounts up to date. The collection rate for excise taxes is 92%. They continue to pursue years prior to 2016 to get our collection rate there up as well.

We still have a team in place checking those claims that taxes have been paid, where we show there have been no payments. I again want to thank the volunteers who have worked tirelessly to help our town accomplish this monumental task. Our tax payers have been extremely patient, as we try to bring our records and discrepancies in line.

As a team, the collector, treasurer and town accountant have been working to reconcile the books and hope to have the records updated and balanced so in 2017 we shall be able to have a good audit. This is a slow process, but will help the town have free cash.

Overall our collections are now in line with the other cities and towns.

Respectfully submitted,

June H Masee, Tax Collector

## **TOWN CLERK**

It has been a distinct pleasure and honor to have served Blandford as your Town Clerk for the past three years. Thank you for that, and thank you for keeping the office an elected position. I leave the office in the very capable hands of Laurie Boucher, who has served as the Assistant Town Clerk for the past year-and-a-half.

A little history of this office sets the groundwork for the complexities of what the Town Clerk does today:

\*In Massachusetts, town clerk was one of the earliest offices established in colonial towns although the title itself may not appear in the earliest records. The settlers were well aware of the importance of keeping accurate written records of their agreements and actions including grants of land, regulations governing animals, the collection of taxes and the expenditure of town funds. If your town records date back to the first half of the 17th century, you will probably find that a person was given the specific duty of writing down town orders and will see many entries in the record which include the words "It is ordered by the inhabitants," or some similar words.

The person given the responsibility for recording these orders was also often given other duties, such as sweeping the meeting house and selling the seats, warning town meetings, ringing the bell, and paying the bounty for jays and blackbirds whose heads were presented to him by the citizens.

By the middle of the 17th century, the title, *town clerk*, appears in the town records and that title has been continued to the present time.

One of the earliest statutory duties imposed by the General Court on town clerks was that of recording births,

deaths and marriages. Since that time, the General Court has formalized by statute many of the duties first delegated by vote of the town and has added others. By 1692, the town clerk was required to enter and record divisions of land and orders of the selectmen as well as all town votes, orders and grants. Warrants directed to the constable for the collection of taxes were to be signed by the assessors or the town clerk. Between 1742 and 1756, the General Court made the town clerk responsible for receiving and producing, if necessary to substantiate a person's voting rights, the list of each inhabitant's property value, and the town clerk had to administer and record the oath of office taken by town officials. By 1776, the town clerk was empowered to call town meetings to elect selectmen if a majority of the selectmen had moved from the town or were absent in the service of the United States of America

Since the Revolution, the General Court has continuously added new duties and at the present time, there are hundreds of sections of the General Laws related to town clerks. In addition, in most towns, bylaws, ordinances, charter or special acts require town clerks to fulfill duties in addition to those required by the General Laws, and many town clerks are providing needed services simply by town custom and tradition, or because of their firm dedication to serving the public.\* This last paragraph neatly encapsulates this office.

There were 6 births, 4 deaths and 3 marriages in 2016. The office no longer reports personal details because of problems with identity theft.

Thank you to Pamela Rideout for her enduring support and assistance. She helped out in the office, sorting through files, organizing, and filing.

Respectfully submitted,  
Mary Kronholm

*\*from The Town Clerk's Manual*

## **TREASURER**

The books have been closed for 2016, and we are in the process of establishing a monthly closing process for 2017 and beyond.

### **Town Debt**

Landfill Cap - \$249,600 Financed by State House note for 24 years beginning FY2001 @ 5.9%

Interest paid FY16 \$5,259.80 Principle paid FY16 \$10,400.00

Remaining Balance \$72,800.00

Permanent Bond for Phase 1 Granted by Rural Development \$1,183,803 @ 4.375%  
for 38 years issued 06/08/2004

Interest paid FY16 \$36,799.00 Principle paid FY16 \$31,153.00

Remaining Balance \$809,967.00

Permanent Bond for Phase 2 Granted by Rural Development \$1,288,697 @ 4.5%  
for 39 years issued 12/16/2004

Interest paid FY16 \$50,077.00 Principle paid FY16 \$20,621.00

Remaining Balance \$ 1,092,201.21

Permanent Bond for Phase 3 Granted by Rural Development \$1,300,623 @ 4.375%  
for 38 years issued 08/28/2006

Interest paid FY16 \$50,695.16 Principle paid FY16 \$19,408.84

Remaining Balance \$1,139,337.56

Permanent Bond for Phase 4 Granted by Rural Development \$882,000.00 @ 4.125%  
for 39 years issued 06/12/2007

Interest paid FY16 \$28,919.22 Principle paid FY16 \$22,616.00

Remaining balance \$378,456.00

Short Term Bond Note issued on 11/10/16 for \$401,391 @ .95%

**Securities, Trusts and other Funds**

Cemetery 1 & 2 Fund	\$10,615.77	Watson Park Dividend Fund	\$97,835.80
Stabilization Fund	\$315,004.74	Library Building Fund	\$0.00
Septic Repair Grant Fund	\$20,152.07	Lot Sale Perpetual Care Fund	\$10,061.11
Taggart School Fund	\$8,568.97	Sornburger Cemetery Fund	\$518.33
Electra Watson High School Fund	\$14,830.12	Cemetery Care Fund	\$6,870.90
Nye School Fund	\$7,820.17	Susan Tiffany Cemetery Fund	\$8,063.25
Watson School Fund	\$4,873.43	Sarah Robins Perpetual Care Fund	\$23,679.31
Robert A. Arms Bicentennial Fund	\$32,937.43	Wired West Stabilization	\$12,030.07

Wallace Dean Watson Trust Fund – Book Value as of 6/30/16 \$355,589.46

Respectfully submitted,  
Sue Streeter, Interim Treasurer

**VETERANS' AGENT**  
*See budget*

**WATER COMMISSIONERS**

Secretary Hours: (Cara Letendre) Wednesdays 4:00 p.m. – 5:00 p.m.

Email: [watersecretary@townofblandford.com](mailto:watersecretary@townofblandford.com)

Phone: (413) 848-4279 x 304

The Board of Water Commissioners is continuing to work diligently to keep water flowing to residents without any interruptions. Overall the Water Department has kept the water running well with no major problems to report for the previous year. The Commissioners along with the Superintendent and staff have been working to repair the ozone generators at the water plant. At this time the generators are up and running well. This year we were able to upgrade the water main on Glasgow Road. We are looking to continue with infrastructure improvements this coming year. Maintenance will begin mid-May to flush hydrants, exercise gate valves etc.

All our staff has continued to attend meetings and training programs. The Water Department is very proactive in training and educating our staff which makes the department run very smoothly and efficiently.

Lastly, the Commissioners wish to thank all the water users and residents for their cooperation and support.

Respectfully submitted,

William Levakis - Chair; Bradley Curry - Clerk; Gordon Avery - Member

## **ZONING BOARD of APPEALS**

The past year proved uneventful. However there were changes within the ZBA which should be noted. We did work to create an index for the town by-laws presented on the internet. The index should make it easier to look up specific areas without having to look through the entire by-law. There was a change in chairmanship as Sumner Robbins stepped down after thirty years on the board and Donald Brainerd took over as chairman. Gladly, Sumner will remain on the board where we will be able to use his vast experience and knowledge of all things Blandford.

The board has also accepted Richard Barnard as an alternate member.

Respectfully submitted,

Donald Brainerd-Chair; Sumner Robbins-member; James Kronholm-member; Richard Barnard-member

Blandford Town Hall  
413-848-4279

Financial Departments extension 1

- 100 Accountant
- 101 Tax Collector
- 102 Treasurer
- 103 Finance Committee (mailbox only)

General Government extension 2

- 200 Assessors
- 202 Conservation Commission (Mailbox only)
- 203 Town Clerk
- 204 Zoning Board of Appeals
- 206 Board of Selectmen
- 207 Planning Board

Public Works extension 3

- 301 Highway Department
- 302 Police Department
- 304 Water Department
- 305 Building Inspector (Mailbox only)
- 306 Tree Warden (Mailbox only)
- 307 Cemetery Commission (Mailbox only)
- 308 Dog Officer (Mailbox only)
- 309 Municipal Light Board (Mailbox only)

Human Services extension 4

- 400 Council on Aging
- 401 Board of Health

Cultural and Recreation extension 5

- 500 Arts Council
- 501 Recreation Committee (Mailbox only)
- 502 Town Administrator

Fire Department **NON EMERGENCIES**

- 600 or 848-2874
- 601 or 848-2874

Porter Memorial Library

- 700 or 848-2853

Veterans' Agent

Joseph Henning 413-427-3054

**FINANCIAL REPORTS**

**REPORT OF THE TOWN ACCOUNTANT**

TOWN OF BLANDFORD

FY16 BALANCE SHEET

**GENERAL FUND**

<b>ASSETS</b>				
	Cash - General Fund		171,097.39	
	<b>Subtotal Cash</b>			171,097.39
	Due From Water Dept		305,981.29	
	Due From Special Revenue Fund		917,556.19	
	<b>Subtotal</b>			1,223,537.49
	<b>Due From</b>			
	Personal Property Tax Receivable		581,445.21	
	Real Estate Tax Receivable		979,088.62	
	Allowance for Abatements		-152,736.49	
	Tax Liens		99,531.98	
	Motor Vehicle Excise Tax Receivable		89,326.01	
	<b>Subtotal</b>			1,596,655.33
	<b>Taxes</b>			
	<b>Total Assets</b>			2,012,201.58
<b>LIABILITIES</b>				
	Due To Other Funds		131,455.35	
	Def Rev Real & Property Tax		428,708.72	
	Def Rev Tax Liens		99,531.98	
	Def Rev MV Excise		89,326.01	
	Undistributed Receipts		102,974.95	
	<b>Total Liabilities</b>			851,997.01
<b>FUND BALANCES</b>				
	Reserved for Expenditures			.00
	Undesignated			1,160,204.57
	<b>Total Fund Balances</b>			1,160,204.57
	<b>Total Liabilities/Fund Balances</b>			2,012,201.58

**REPORT OF THE TOWN ACCOUNTANT**

TOWN OF BLANDFORD  
FY16 BALANCE SHEET – WATER & GOV'T GRANT FUNDS

<b>FUND 22 – WATER (ENTERPRISE)</b>			
<b>ASSETS</b>			
	Cash	476,054.87	
	<b>Subtotal Cash</b>		476,187.15
	Amounts to be Provided For/Loans		3,760,738.39
	Water Rates Prior	41,092.57	
	Water Rates 2016	91,373.73	
	<b>Subtotal Water Rates</b>		132,598.58
	Water Liens Prior	93,535.82	
	Water Liens 2012	1,082.36	
	Water Liens 2013	2,254.27	
	Water Liens 2014	5,131.38	
	Water Liens 2015	4,218.86	
	Water Liens 2016	9,728.50	
	Water Liens Tax Title	1,472.50	
	<b>Subtotal Water Liens</b>		117,423.69
	<b>Total Assets</b>		<b>4,486,815.53</b>
<b>LIABILITIES</b>			
	Due To General Fund	305,981.29	
	Due To Water Stabilization	132,000.00	
	Def Revenue – User Chgs / Liens	249,889.99	
	Water Loan Phase I	809,967.00	
	Water Loan Phase II	1,112,822.21	
	Water Loan Phase III	1,159,493.18	
	Water Loan Phase IV	678,456.00	
	<b>Total Liabilities</b>		4,448,694.77
<b>FUND BALANCES</b>			
	Undesignated	38,120.76	
	<b>Total Fund Balances</b>		38,120.76
	<b>Total Liabilities/Fund Balances</b>		<b>4,486,815.53</b>

**REPORT OF THE TOWN ACCOUNTANT**

TOWN OF BLANDFORD  
 FY16 BALANCE SHEET – WATER & GOV'T GRANT FUNDS

<b>FUND 23 – GOVERNMENT GRANT FUNDS</b>			
Cash		(10,328.63)	
Receivable – Chapter 90		10,328.63	
<b>Total Assets</b>			.00
<b>LIABILITIES</b>			
Deferred Revenue – Chapter 90		10,328.63	
<b>Total Liabilities</b>			10,328.63
<b>FUND BALANCES</b>			
Undesignated			(10,328.63)
<b>Total Liabilities/Fund Balances</b>			00

**REPORT OF THE TOWN ACCOUNTANT**

TOWN OF BLANDFORD

FY16 BALANCE SHEET  
 SPECIAL REVENUE

<b>FUND 24 – SPECIAL REVENUE</b>			
<b>ASSETS</b>			
Pooled Cash		956,135.87	
<b>Subtotal Cash</b>			956,135.87
<b>Total Assets</b>			956,135.87
<b>LIABILITIES</b>			
Due To Other Funds		917,556.19	
<b>Total Liabilities</b>			917,556.19

**REPORT OF THE  
TOWN ACCOUNTANT  
TOWN OF BLANDFORD  
FY16 BALANCE SHEET**

<b>FUND BALANCES</b>			
Arts Council		3,695.66	
Board of Health Revolving		2,915.90	
COA Revolving		4,562.26	
COA Sarah Gillette		346.10	
Conservation – Wetland Protection		3,428.27	
Conservation – Shepard Hill		1,162.50	
Designated for Skating Rink Project		395.00	
Electrical Fees		4,198.40	
Extended Polling		188.00	
Fire Dept Revolving		(1,144.53)	
Fire Safety Grant		5,503.81	
Fire Emergency Mgt Prog		9,210.38	
Trust of the Reserv Historical Comm.		217.50	
Plumbing Fees		50.00	
State Aid to Public Libraries		3,850.43	
<b>Total Fund Balances</b>			<b>38,579.68</b>
<b>Total Liabilities/Fund Balances</b>			<b>956,135.87</b>

**REPORT OF THE TOWN ACCOUNTANT**

TOWN OF BLANDFORD  
FY16 BALANCE SHEET

<b>FUND 82 TRUST FUNDS (EXPENDABLE)</b>			
<b>ASSETS</b>			
	Cash – Trust Funds	309,156.94	
	Cash – Stabilization	332,320.97	
	<b>Subtotal Cash</b>		641,477.91
	Due From General Fd/ Stabilization	131,455.35	
	Due From Water Stabilization	132,000.00	
	<b>Subtotal Due From</b>		263,455.35
	OECD Septic Receivable	15,754.44	
	<b>Total Assets</b>		920,687.70
<b>LIABILITIES</b>			
	Investments Change in Value	46,150.83	
	<b>Total Liabilities</b>		46,150.83
<b>FUND BALANCES</b>			
	Cemetery 1&2	65.77	
	Soenburger Cemetery	2.03	
	Susan Tiffany Cemetery	83,185.94	
	Cemetery Care	20.74	
	Taggart School	3,583.02	
	Nye School	6,820.17	
	Watson School	1,907.75	
	Electa Watson School	60,023.78	
	Arms BiCentennial	18,237.43	
	Watson Dean Park	64,306.83	
	Stabilization	362,135.35	
	Stabilization Building Programs	89,580.05	
	Stabilization Wired West	12,030.07	
	Stabilization Water	132,000.00	
	Lot Sale Perpetual Care	3,961.11	
	Sarah Robbins Trust	1,600.40	
	OECD Septic Accounts	35,076.43	
	<b>Total Fund Balances</b>		874,536.87
	<b>Total Liabilities/Fund Balances</b>		920,687.70

**REPORT OF THE TOWN ACCOUNTANT**

TOWN OF BLANDFORD

FY16 BALANCE SHEET

<b>FUND 83 TRUST FUNDS (NON-EXPENDABLE)</b>			
<b>ASSETS</b>			
	Cash	609,454.44	
	<b>Subtotal Cash</b>		609,454.44
	<b>Total Assets</b>		609,454.44
<b>LIABILITIES</b>			
	<b>Total Liabilities</b>		NONE
<b>FUND BALANCES</b>			
	Nonexp Arms Bi-Centennial	14,500.00	
	Nonexp Watson Dean Park	365,081.13	
	Nonexp Cemetery 1&2	10,550.00	
	Nonexp Soenburger Cemetery	2,500.00	
	Nonexp Susan Tiffany Cemetery	128,998.74	
	Nonexp Sarah Robbins	22,079.00	
	Nonexp Cemetery Care	7,452.00	
	Nonexp Taggart School	4,985.95	
	Nonexp Nye School	1,000.00	
	Nonexp Watson School	2,965.68	
	Nonexp Electa Watson School	40,991.94	
	Nonexp Lot Sales PCare	8,350.00	
	<b>Total Fund Balances</b>		609,454.44
	<b>Total Liabilities/Fund Balances</b>		609,454.44

**REPORT OF THE TOWN ACCOUNTANT**  
**TOWN OF BLANDFORD**  
**FY16 BALANCE SHEET**  
**AGENCY FUNDS & GENERAL DEBT**

<b>FUND 89 – AGENCY FUNDS</b>			
<b>ASSETS</b>			
	Pooled Cash		4,906.42
	<b>Subtotal</b>		4,906.42
	<b>Cash</b>		
	<b>Total Assets</b>		4,906.42
<b>LIABILITIES</b>			
	<b>Total Liabilities</b>		NONE
<b>FUND BALANCES</b>			
	Federal, State & FICA Withholding		.00
	Retirement Withholding		1,592.11
	Group Health Insurance		398.24
	OBRA Withholding		1,843.82
	Extra Police Detail		105.60
	Collector's Fees		14.65
	Town Clerk Fees		52.00
	Police Dept Firearms Fund		900.00
	<b>Total Fund Balances</b>		4,906.42
	<b>Total Liabilities/Fund Balances</b>		4,906.42
<b>FUND 90 - GENERAL LONG TERM DEBT</b>			
<b>ASSETS</b>			
	Loans Authorized		350,230.00
	Loans Authorized & Unissued		(350,230.00)
	Amounts to be Provided		642,674.00
	<b>Total Assets</b>		642,674.00
<b>LIABILITIES</b>			
	Landfill Cap Bond Payable		83,200.00
	Plow Truck		118,000.00
	Emergency Management		320,854.00
	BRD Case Borrowing		120,620.00
	<b>Total Liabilities</b>		642,674.00
<b>FUND BALANCES</b>			NONE
	<b>Total Liabilities/Fund Balances</b>		642,674.00

***Town of Blandford***  
**All Departments Revenue Report**

**From 07/01/2015 to 06/30/2016**

<b>01 - GENERAL FUND</b>		<b>Actual</b>
<b>Account</b>	<b>Description</b>	<b>Revenue Received</b>
014110.110	2010 Personal Property Tax	\$ 27.19
014110.114	2014 Personal Property Tax	\$ 163.39
014110.115	2015 Personal Property Tax	\$ 316.39
014110.116	2016 Personal Property Tax	\$ 452,045.19
014120.103	03 Real Estate Taxes	\$ 516.59
014120.104	04 Real Estate Taxes	\$ 35.07
014120.105	05 Real Estate Taxes	\$ 2,079.85
014120.106	06 Real Estate Taxes	\$ 296.88
014120.107	07 Real Estate Taxes	\$ 3,323.04
014120.108	08 Real Estate Taxes	\$ 487.12
014120.109	09 Real Estate Taxes	\$ 1,645.58
014120.110	2010 Real Estate Taxes	\$ 5,174.71
014120.011	2011 Real Estate Taxes	\$ 12,694.92
014120.012	2012 Real Estate Taxes	\$ 8,478.24
014120.013	2013 Real Estate Taxes	\$ 8,900.99
014120.014	2014 Real Estate Taxes	\$ 15,558.62
014120.015	2015 Real Estate Taxes	\$ 49,401.95
014120.016	2016 Real Estate Taxes	\$ 2,220,233.42
014143.000	Tailings (uncleared checks)	\$ 44.14
014145.000	Tax Title Receipts	\$ 7,477.66
014150.106	06 Motor Vehicle Taxes	\$ 10.42
014150.108	08 Motor Vehicle Taxes	\$ 22.50
014150.110	10 Motor Vehicle Taxes	\$ 27.50
014150.111	11 Motor Vehicle Taxes	\$ 27.50
014150.112	12 Motor Vehicle Taxes	\$ 120.00
014150.113	13 Motor Vehicle Taxes	\$ 163.55
014150.114	14 Motor Vehicle Taxes	\$ 464.23
014150.115	15 Motor Vehicle Taxes	\$ 28,945.95
014150.116	16 Motor Vehicle Taxes	\$ 150,102.55
014171.000	Penalty & Int. on Taxes	\$ 40,827.88
014172.000	Penalty & Int. Excise	\$ 1,392.19
014180.000	In Lieu of Taxes	\$ 218,022.32
014321.000	Fees - Fire Dept.	\$ 468.00
014322.000	Fees - Tax Collections	\$ 1,066.51
014323.000	Fees - Assessors	\$ 75.00
014324.000	Fees - Dump Stickers	\$ 26,219.20
014325.000	Fees - Health Board	\$ 6,681.50
014328.000	Fees - Conservation Comm.	\$ 120.00
014329.000	Fees - Town Clerk	\$ 604.00
014330.000	Fees - Zoning Board	\$ 60.00
014331.000	Police Revolving Surcharg	\$ 2,950.02
014332.000	Fees - Other	\$ 10,958.68
014333.000	Motor Vehicle Infraction Fees	\$ 12,907.50
014360.000	Rentals	\$ 11,865.00
014454.000	Permits - Other	\$ 70.00
014454.000	Liquor License	\$ 300.00
014615.000	Abatements Vets,Blind,S.S	\$ 900.00
014616.000	Abatements to the Elderly	\$ 1,673.00
014617.000	Local Meals Tax	\$ 36,195.91
014661.000	Lottery Aid	\$ 78,035.00
014664.000	State Owned Land	\$ 15,538.00

014820.000	Earnings of Investments	\$ 1,637.90
014830.000	Revenue to be determined	\$ 55,326.34
014840.000	Miscellaneous Revenue	\$ 373.66
014850.000.	Borrowing Proceeds	\$ 1,377,417.81
<b>100 Total General Government</b>		<b>\$ 4,870,470.56</b>
<hr/>		
014771.000	Fines - District Court	\$ 960.00
<b>200 Total Public Safety</b>		<b>\$ 960.00</b>
<hr/>		
014662.000	Chapter 70 School Aid	\$ 18,145.00
<b>300 Total Education</b>		<b>\$ 18,145.00</b>
<hr/>		
014327.000	Fees - Planning Board	\$ 140.00
<b>400 Total Public Works</b>		<b>\$ 140.00</b>
<hr/>		
014667.000	Veterans Benefits	\$ 13,459.00
<b>500 Total Human Service / Health</b>		<b>\$ 13,459.00</b>
<hr/>		
<b>01 Total GENERAL FUND</b>		<b>\$ 4,903,174.56</b>

<b>22 - WATER ENTERPRISE FUND</b>		<b>Actual</b>
<b>Account</b>	<b>Description</b>	<b>Revenue Received</b>
224121.115	Water Revenue 2015	\$ 6,854.09
224121.116	Water Revenue 2016	\$ 433,965.33
224170.000	Penalty & Int. on Water	\$ 5,171.46
224142.000	Water Liens Tax Title Receipts	\$ 1,591.50
224170.111	Water Liens 2013	\$ 287.25
224170.112	Water Liens 2014	\$ 3.00
224170.113	Water Liens 2015	\$ 491.89
224170.114	Water Liens 2016	\$ 20,584.46
224230.000	Water Collector Fees	\$ 30.00
224820.000	Earnings on Investments	\$ 1,632.49
224840.000	Misc. Turn On/Off Fees	\$ 295.00
224990.000	Insurance Recovery	\$ 2,568.70
<b>200 Total Public Works</b>		<b>\$ 473,475.17</b>
<hr/>		
<b>22 Total WATER ENTERPRISE FUND</b>		<b>\$ 473,475.17</b>

<b>23 - HIGHWAY IMPROVEMENTS FUND</b>		<b>Actual</b>
<b>Account</b>	<b>Description</b>	<b>Revenue Received</b>
234720.041	Chapter 90	\$ 210,727.40
<b>200 Total Public Safety</b>		<b>\$ 210,727.40</b>
<hr/>		
<b>23 Total HIGHWAY IMPROVEMENTS FUND</b>		<b>\$ 210,727.40</b>

<b>24 - OTHER SPECIAL REVENUE FUND</b>			<b>Actual</b>
<b>Account</b>	<b>Description</b>	<b>Revenue Received</b>	
244517.000	FEMA Proceeds FY16	\$	544,980.13
244519.000	FEMA Proceeds FY16	\$	372,576.16
244535.000	Fire Safety Grant	\$	8,199.60
244541.000	Fire Department Revolving	\$	(562.69)
244731.000	BOH - Relvolving Fees	\$	3,948.25
244732.000	Electrical Fees	\$	2,490.00
<b>200 Total Public Safety</b>		\$	931,631.45
244006.000	Council on Aging State Grant	\$	4,500.00
'244544.000	COA Revolving Revenue	\$	5,861.05
<b>500 Total Human Service / Health</b>		\$	10,361.05
244005.000	State Aid to Public Libraries	\$	2,697.06
244520.000	Arts Council	\$	4,401.25
244531.000	Conservation - Shepard Farm	\$	2,187.00
244536.000	Extended Polling Hours	\$	188.00
<b>600 Total Culture and Recreation</b>		\$	9,473.31
<b>24 Total OTHER SPECIAL REVENUE FUNDS</b>		\$	<b>951,465.81</b>

<b>82 - EXPENDABLE TRUST FUNDS</b>			<b>Actual</b>
<b>Account</b>	<b>Description</b>	<b>Revenue Received</b>	
824590.000	Cemetery 1 & 2 (Rev)	\$	26.43
824590.001	Soenburger Cem (Rev)	\$	2.03
824590.002	Susan Tiffany Cem (Rev)	\$	23,594.13
824590.004	Cemetery Care (Rev)	\$	26.14
824590.008	Taggart School (Rev)	\$	25.72
824590.009	Nye School (Rev)	\$	23.46
824590.010	Watson School (Rev)	\$	14.64
824590.011	Electa-Watson (Rev)	\$	13,691.05
824590.012	Arms Bicentennial (Rev)	\$	98.88
824590.013	Watson Dean Park (Rev)	\$	(25,141.24)
824590.014	Stabilization (Rev)	\$	491.15
824590.015	Library Building (Rev)	\$	13.66
824590.016	Lot Sale Perp Care (Rev)	\$	2,280.18
824590.017	Sarah Robbins Trust	\$	71.02
824590.018	Stabilization (Rev)	\$	22.00
824590.021	OECD Septic Bank Interest	\$	57.22
824590.022	OECD Septic Bank Interest	\$	847.08
824590.023	OECD Septic Bank Interest	\$	830.08
<b>82 Total EXPENDABLE TRUST FUNDS</b>		\$	<b>16,973.63</b>

<b>89 - AGENCY FUNDS</b>			<b>Actual</b>
<b>Account</b>	<b>Description</b>		<b>Revenue Received</b>
894140.000	Retirement W/H	\$	852.39
894150.000	Group Health Ins. CoPays	\$	11,208.02
894191.000	OBRA W/H	\$	1,416.50
894220.000	Extra Police Duty	\$	20,868.44
894230.000	Collector's Fees	\$	6,638.28
894250.000	Town Clerk's Fee	\$	680.00
894260.000	Police Firearms Fund	\$	3,000.00
		\$	-
<b>800 Total Intergovernmental</b>			<b>\$ 44,663.63</b>
<b>Grand Total Revenues / All Funds</b>			<b>\$6,600,480.20</b>

***Town of Blandford***  
**All Departments Expenditure Report**  
**From 07/01/2015 to 06/30/2016**

<b>01 - GENERAL FUND</b>					<b>Unemcum</b>
<b>Account</b>	<b>Description</b>	<b>Orig Bud</b>	<b>Amended</b>	<b>Expend</b>	<b>Balance</b>
015114.000	Moderator's Salary	75.00		75.00	
<b>114 Total Moderator</b>		75.00		75.00	
015122.000	Selectmen's Salaries	4,761.00		4,756.52	4.48
015122.001	Selectmen's Sec. Salary	9,225.00		8,663.99	561.01
015122.002	Selectmen's Expense	1,500.00		889.67	610.33
015196.000	Town Administrator/Secretary Salary	40,000.00		38,900.00	1100.00
<b>122 Total Selectmen</b>		55,486.00		53,210.18	2,275.82
015131.000	Finance Committee	600.00		129.00	471.00
<b>131 Total Finance</b>		600.00		129.00	471.00
015132.000	Reserve Account	25,000.00		11,000.00	14,000.00
<b>132 Total Reserve Account</b>		25,000.00		11,000.00	14,000.00
015920.000	Capital Projects	30,000.00		29,838.58	161.42
<b>133 Total Capital Projects</b>		30,000.00		29,838.58	161.42
015135.000	Town Accountant Salary	17,937.00		17,906.11	30.89
015135.001	Town Accountant's Expense	600.00		0.00	600.00
<b>135 Total Town Accountant</b>		18,537.00		17,906.11	630.89
015141.000	Assessor's Salaries	4,470.00		2,980.00	1,490.00
015141.001	Assessor's Expense	3,495.00		1,941.46	1,553.54
015141.002	Assessor's Clerk Salary	15,243.00		10,857.22	4,385.78
015142.000	Assessors Contract Serv	18,000.00		16,930.00	1,070.00
<b>141 Total Assessors</b>		41,208.00		32,708.68	8,499.32
015145.000	Treasurer's Salary	16,380.00		11,661.05	4,718.95
015145.001	Treasurer's Clerk	800.00		0.00	800.00
015145.002	Treasurer's Expense	7,150.00		5,376.92	1,773.08
015145.005	Tax Title Legal Fees	12,000.00		886.50	11,113.50
015145.006	Tax Title Custodian	2,000.00		0.00	2,000.00
015145.007	Tax Title Advertising	5,000.00		1,651.10	3,348.90
<b>145 Total Treasurer</b>		43,330.00		19,575.57	23,754.43
015146.000	Tax Collector's Salary	14,366.00		11,944.92	2,421.08
015146.001	Tax Collector's Expense	7,526.00		4,229.24	3,296.76
015146.003	Tax Title (Recap)	10,000.00		10,295.30	-295.30
<b>146 Total Tax Collector</b>		31,892.00		26,469.46	5,422.54
015151.000	Town Counsel	25,000.00		26,504.04	-1,504.04
<b>151 Total Law</b>		25,000.00		26,504.04	-1,504.04

**01 - GEN-  
ERAL FUND**

**Unemcum**

<b>Account</b>	<b>Description</b>	<b>Orig Bud</b>	<b>Amended</b>	<b>Expend</b>	<b>Balance</b>
015161.002	Street & Dog List Salary	574.00		574.00	
015161.003	Street & Dog List Expense	325.00		60.40	264.60
015161.000	Town Clerk's Salary	3,619.00		3,619.00	
015161.001	Town Clerk's Expense	4,500.00		3,304.62	1,195.38
015161.004	Vital Statistics Salary	50.00		50.00	1,459.98
015161.009	Town Clerk Assistant	1,250.00		950.47	299.53
015162.000	Election & Registrations	3,000.00		2,894.09	105.91
015163.000	Bd of Registrars Salary	60.00		60.00	
015195.000	Town Reports Salary	693.00		693.00	
015195.001	Town Reports Expenses	500.00		498.66	1.34
<b>161 Total Town Clerk</b>		<b>14,571.00</b>		<b>12,704.24</b>	<b>3,326.74</b>
015171.000	Conservation Commission	2,000.00		1,963.10	36.90
15161.003	Conservation Maps	250.00		0.00	250.00
015175.000	Planning Board	500.00		113.24	386.76
015177.000	Zoning Secretary	400.00		60.00	340.00
015176.000	Zoning Board of Appeals	300.00		0.00	300.00
015823.000	Pioneer Planning Comm.	185.00		184.95	0.05
<b>171 Total ConCom/Planing/Zoning</b>		<b>3,635.00</b>		<b>2,321.29</b>	<b>1,313.71</b>
015191.000	Town Office Supplies (all)	12,000.00		8,535.64	3,464.36
015192.000	New Town Hall Maint & Re- pairs	25,000.00		26,864.49	-1,864.49
015192.001	Town Hall Utilities	10,000.00		9,775.78	224.22
015192.002	Town Hall Misc Expenses	8,000.00		2,986.09	5,013.91
015192.003	Town Hall - Fuel	29,000.00		28,245.25	754.75
015192.004	External IT Support / Comput- er.Soft	39,000.00		36,343.30	2,656.70
015192.005	Town Hall - Labor	11,513.00		11,688.37	-175.37
015192.010	Town Water Bills	9,958.00		9,976.00	-18.00
015193.000	Old Town Hall Expenses	8,000.00		4,278.48	3,721.52
<b>192 Total Town Office</b>		<b>152,471.00</b>		<b>138,693.40</b>	<b>13,777.60</b>
015199.000	Audit - Town Records	20,000.00		21,642.60	-1,642.60
<b>199 Total Town Audit</b>		<b>20,000.00</b>		<b>21,642.60</b>	<b>-1,642.60</b>
015232.000	Building Inspector Salary	5,589.00		4,674.81	914.19
015232.001	Building Inspector Expenses	510.00		16.61	493.39
<b>232 Total Building Inspector</b>		<b>6,099.00</b>		<b>4,691.42</b>	<b>1,407.58</b>
015249.010	Inspector of Animals	543.00		543.00	
015292.000	Dog Officer Salary	860.00		860.00	
015292.003	Dog Officer Expense	306.00		0.00	306.00
<b>292 Total An- imals</b>		<b>1,709.00</b>		<b>1,403.00</b>	<b>306.00</b>
015491.000	Cemetery Commission	3,500.00		3,180.36	319.64
<b>491 Total Cemetery</b>		<b>3,500.00</b>		<b>3,180.36</b>	<b>319.64</b>
015233.000	Berkshire County Dispatch	4,940.00		4,940.00	
<b>200 Total Public Safety</b>		<b>4,940.00</b>		<b>4,940.00</b>	

01 - GENERAL FUND					Unemcum
Account	Description	Orig Bud	Amended	Expend	Balance
015210.000	Police Salaries	26,522.00		26,517.00	5.00
015210.001	Police Expense	12,576.00		11,832.96	743.04
<b>210 Total Police</b>		<b>39,098.00</b>		<b>38,349.96</b>	<b>748.04</b>
15220	Fire Dept. Salary - Chief	10,764.00		10,764.00	
015220.001	Fire Dept. Exp.	34,100.00		29,030.57	5,069.43
<b>220 Total Fire</b>		<b>44,864.00</b>		<b>39,794.57</b>	<b>5,069.43</b>
015231.000	Hilltown Comm Ambulance	22,000.00		22,000.00	
015291.000	Emergency Management	102.00		0.00	102.00
<b>231 Total Emergency</b>		<b>22,102.00</b>		<b>22,000.00</b>	<b>102.00</b>
015294.000	Tree Warden Salary	1,148.00		1,149.00	-1.00
015294.001	Tree Warden Expense	510.00		428.41	81.59
015294.002	Tree Warden Outside Svce.	7,650.00		5,295.49	2,354.51
<b>294 Total Tree Warden</b>		<b>9,308.00</b>		<b>6,872.90</b>	<b>2,435.10</b>
015422.000	Highway Salaries	117,668.00		115,897.10	1,770.90
015422.001	Highway Overtime Salary	4,500.00		1,599.87	2,900.13
015422.002	Highway Expenses	147,200.00		134,310.99	12,889.01
015422.005	Salt & Sand	50,000.00		43,013.18	6,986.82
015422.007	Highway Secretary	9,225.00		8,798.05	426.95
015422.008	Highway P/T Salaries	12,300.00		12,291.13	8.87
015422.009	Highway Plow Blades/Nuts/ Highway - Fuel/Oil Winter	10,000.00		18,424.55	-8,424.55
015422.009	Expense	17,000.00		3,227.04	13,772.96
015422.011	Snow & Ice Labor	31,673.00		6,950.93	24,722.07
<b>422 Total Highway</b>		<b>399,566.00</b>		<b>344,512.84</b>	<b>55,053.16</b>
015433.000	Transfer Station Salaries	11,317.00		10,866.26	450.74
015433.001	Cartage/Tipping	25,500.00		26,698.16	-1,198.16
015433.002	Transfer St Expenses	19,847.00		18,576.78	1,270.22
<b>433 Total Transfer Station</b>		<b>56,664.00</b>		<b>56,141.20</b>	<b>522.80</b>
015510.000	Board of Health Salaries	2,399.00		2,398.98	0.02
015510.001	BOH Clerk Member Salary	3,236.00		2,157.32	1,078.68
015510.003	BOH Expenses	11,417.00		1,737.53	9,679.47
<b>510 Total Board of Health</b>		<b>17,052.00</b>		<b>6,293.83</b>	<b>10,758.17</b>
015300.000	Gateway Regional School District	1,611,292.00	-27,144.00	1,584,148.00	0.00
015301.000	Vocational Education	114,462.00		86,183.50	28,278.50
015302.000	Vocational Transportation	36,000.00		27,844.90	8,155.10
<b>300 Total Education</b>		<b>1,761,754.00</b>	<b>-27,144.00</b>	<b>1,698,176.40</b>	<b>36,433.60</b>
015522.000	Lee Visiting Nurses	350.00		0.00	350.00
<b>522 Total Visiting Nurse</b>		<b>350.00</b>		<b>0.00</b>	<b>350.00</b>
015541.001	Council on Aging Expenses	2,496.00		2,481.42	14.58
<b>541 Total Council on Aging</b>		<b>2,496.00</b>		<b>2,126.71</b>	<b>14.58</b>

<b>01 - GENERAL FUND</b>					<b>Unemcum</b>
<b>Account</b>	<b>Description</b>	<b>Orig Bud</b>	<b>Amended</b>	<b>Expend</b>	<b>Balance</b>
015543.000	Veterans Administration	1,700.00		1,700.00	
015543.001	Veteran's Benefits	27,000.00		15,996.84	11,003.16
<b>543 Total Veterans</b>		<b>28,700.00</b>		<b>17,696.84</b>	<b>11,003.16</b>
015543.004	Memorial Day	500.00		605.88	-105.88
<b>630 Total Recreational</b>		<b>500.00</b>		<b>605.88</b>	<b>-105.88</b>
015610.000	Library Salaries	26,019.00		26,014.26	4.74
015610.001	Library Expenses	19,612.00		19,605.36	6.64
<b>610 Total Library</b>		<b>45,631.00</b>		<b>45,619.62</b>	<b>11.38</b>
015630.000	Recreation Committee	1,670.00		1,376.71	293.29
015651.000	Historical Commission	900.00		956.25	-56.25
015650.000	Town Common	600.00		690.00	-90.00
<b>630 Total Recreational</b>		<b>3,170.00</b>		<b>3,022.96</b>	<b>147.04</b>
015192.009	Long Term Debt - Interest	113,458.00		111,461.81	1,996.19
015192.009	Loan Debt Exclusion - Interest	58,843.00		58,839.09	3.91
<b>751 Total Debt Service</b>		<b>172,301.00</b>		<b>170,300.90</b>	<b>2,000.10</b>
015192.009	Town Insurance	50,220.00		39,278.59	10,941.41
015901.002	Town Fire & Disability Insurance	11,333.00		11,333.00	0.00
015911.000	Hampden County Retirement	45,675.00		45,102.00	573.00
;015912.009	Worker's Compensation	5,045.00		6,743.70	-1,698.70
;015913.009	Unemployment Compensation	2,000.00		2,232.49	-232.49
;015914.000.	Group Insurance (Health)	70,770.00		67,134.90	3,635.10
015919.000	Medicare - Town Share	10,000.00		7,133.09	2,866.91
<b>751 Total Insurance</b>		<b>195,043.00</b>		<b>178,957.77</b>	<b>16,085.23</b>
<b>01 Total GENERAL FUND</b>		<b>3,276,652.00</b>	<b>-27,144.00</b>	<b>3,037,465.31</b>	<b>213,147.96</b>

22 - WATER ENTERPRISE FUND					Unemcum
Account	Description	Orig Bud	Amended	Expend	Balance
225450.000	Water Dept Supt Salary	35,875.00		37,435.50	-1,560.50
225450.001	Water Dept Clerk	5,200.00		3,031.00	2,169.00
225450.002	Water Dept Utilities	56,000.00		54,802.87	1,197.13
225450.003	Water Dept Back Up Supt.	8,200.00		11,650.48	-3,450.48
225450.004	Water Dept Chemicals	15,375.00		8,767.67	6,607.33
225450.005	Water Dept Breaks and Repairs (incl	35,000.00		26,649.57	8,350.43
225450.006	Water Dept Testing	10,250.00		4,740.51	5,509.49
225450.009	Water Dept. Dues, Fees & Member- ships	300.00		0.00	300.00
225450.010	Water Dept. Office Expens	4,100.00		2,661.38	1,438.62
225450.011	Water Dept.FY16 Emergency Breaks	12,300.00		15,608.56	-3,308.56
225450.012	Water Dept. Equip Repairs	3,075.00		5,936.46	-2,861.46
225450.013	Water Dept. Legal Fees/Audit Fees	1,000.00		1,527.50	-527.50
225450.015	Software/Support	1,025.00		0.00	1,025.00
225450.016	Licensed Assistant	2,050.00		1,501.86	548.14
225450.017	Water Commissioner Salary	6,150.00		6,803.86	-653.86
225450.018	Water Education & Train.	4,100.00		3,898.45	201.55
225450.019	Water Dept. Supplies	4,100.00		3,394.37	705.63
225450.020	Water Dept. Other Labor	20,000.00		14,511.15	5,488.85
225450.023	Water Dept Indirect Costs	29,534.00		29,534.00	0.00
225450.025	Field Commissioner Salary	10,250.00		7,204.30	3,045.70
<b>Total 450 Water Dept.</b>		263,884.00		239,659.49	24,224.51
225470.000	WATER LOAN PHASE I	36,799.00		36,799.00	
225480.000	WATER LOAN PHASE II	70,698.00		70,698.00	
225481.000	WATER LOAN PHASE III	70,104.00	-51,508.70	18,595.30	
225482.000	WATER LOAN PHASE IV	28,919.22		28,919.22	
225483.000	Water Loan Interest All Phases	51,508.70		51,508.70	
<b>470 Total Water Phases</b>		258,028.92	-51,508.70	206,520.22	
<b>22 Total WATER FUND</b>		521,912.92	-51,508.70	446,179.71	24,224.51



**Warrant Annual Town Meeting**  
**Commonwealth of Massachusetts**  
**County of Hampden, SS.**  
**Town of Blandford**

To: One of the Constables in the Town of Blandford, in said County and State

GREETINGS: In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of Blandford qualified to vote in elections and town affairs to meet at the Blandford Town Hall, One Russell Stage Road, Blandford, on May 1, 2017 next, at 7 P.M., then and thereto to act on the following matters:

**Article 1:** To see if the Town will vote, pursuant to the provisions of M.G.L. C. 39, Sec. 15 that the Town Moderator be authorized to declare a two-thirds vote without a count when passage of an article requires a two-thirds vote by statute, provided, however, that if the vote is immediately questioned by seven or more voters, a count shall be taken, or take any other action relative thereto..

Sponsor: Town Moderator

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

That the Town vote to approve the article as written..

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

That the Town vote to approve the article as written..

**Article 2:** To see if the Town will vote to accept the reports of the Town Officials and act thereon; or take any other action relative thereto.

Sponsor: Town Moderator

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 3:** To see if the Town will vote to amend the Town's General By-Laws, Section II, P. Arts Council by deleting this section in its entirety and inserting in place thereof the following:

P. Arts Council

1. The Arts Council shall consist of five members appointed by the Board of Selectmen.
2. Members shall be appointed for staggered terms of three years and any such member shall not be appointed to more than two consecutive terms, or for a total of six years, Members must remain off the council for a one-year interval before serving additional terms.
3. Members shall have demonstrated scholarship or creativity in, or distinguished service to, the arts, humanities, or interpretive sciences.

4. Upon a vacancy, for any reason, the member's successor, if any, shall be appointed for a term of three years, and shall serve until the qualification of such member's successor.

Sponsor: Arts Council

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 4:** To see if the town will vote to amend the Town's General By-laws Section III Committees, B, Organization of the Finance Committee, Section 4 by deleting that section in its entirety and inserting in place thereof the following:–  
Section 4.

In the event of any vacancy in its membership, the Finance Committee shall notify the Moderator and the Town Clerk in writing within seven (7) days of such vacancy and the Appointing Committee shall fill such vacancy.

Sponsor: Town Administrator

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 5:** To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to (1) establish the following revolving funds and fiscal year spending limits as set forth below, and further (2) to amend the General By-laws by inserting a new by-law, Article XXI, Revolving Funds, establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

**XXI, Revolving Funds**

A. There are hereby established in the Town of Blandford pursuant to the provisions of G.L. c.44, §53E½, the following Revolving Funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this by-law.

B. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

C. No liability shall be incurred in excess of the available balance of the fund.

D. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting or any increase therein as may later be authorized by the Board of Selectmen and Finance Committee in accordance with G.L. c.44, §53E½.

E. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the General Fund.

F. Authorized Revolving Funds

<b>REVOLVING FUND PROGRAM OR PURPOSE</b>	<b>DEPARTMENT RECEIPTS TO BE CREDITED TO FUND</b>	<b>REPRESENTATIVE OR BOARD ENTITY AUTHORIZED TO SPEND</b>
<i>Fire Department - purchase of gear, equipment, and building maintenance</i>	Fees received from the Massachusetts Turnpike Authority in connection with inspections	Fire Chief
<i>Council on Aging - purchase of items to benefit the Council</i>	Fees received in connection with events that occur for the Council on Aging	Chair of the Council on Aging
<i>Electrical Inspector and Plumbing Inspector - salaries</i>	Fees received in connection with inspections and permits issued by such inspectors	Board of Selectmen or Town Administrator
<i>Shepard Farm Property - maintenance and improvements</i>	Fees and receipts generated through the programs undertaken at the Shepard Farm property	Shepard Farm Revolving Fund Committee, which shall consist of a representative from each: the Board of Selectmen, the Conservation Commission, and the Historical Commission
<i>Board of Health Perc Tests - salaries and costs relative to such program</i>	Fees received in connection with Percolation Tests	Board of Health
<i>Board of Health Trash Bag Program - purchasing trash bags</i>	Fees and receipts received in connection with the sale of Transfer Station Trash Bags to residents	Board of Health

G. Procedures and Reports. Except as provided in General Laws Chapter 44, §53E½ and this by-law, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of town funds shall apply to the use of revolving funds established and authorized by this by-law.

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Fire Department	\$10,000
Council on Aging	\$ 7,500
Electrical Inspector and Plumbing Inspector	\$10,000 each
Shepard Farm Property	\$10,000
Board of Health Perc Tests	\$10,000
Board of Health Trash Bag Program	\$ 5,000

Or take any other action relative thereto.

Sponsor: Fire Chief, Council on Aging, Board of Selectmen, Board of Health

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 6:** To see if the town will vote to fund the Town Administrator salary line at \$1 for fiscal year 2018.

Sponsor: Citizen's Petition submitted by Don Carpenter

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to take no action on this article.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to take no action on this article.

**Article 7:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2017 and ending June 30, 2018, in accordance with the provisions of M.G.L., Ch. 44, Sec. 4, and to issue a note or notes as may be given for a period of less than one year in accordance with M.G.L., Ch. 44, Sec. 17; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 8:** To see if the Town will vote to authorize the Town Treasurer and/or Tax Collector to enter into compensating balance agreements during Fiscal Year 2018 as permitted by M.G.L., Ch. 44, Sec. 53F; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 9:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$ 1,532,002 for the Gateway Regional School District for the period of July 1, 2017 through June 30, 2018; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 10:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$ 75,000 for the Vocational Education for the period of July 1, 2017 through June 30, 2018; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 11:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$35,000 for the transportation expenses for Vocational Education for the period of July 1, 2017 through June 30, 2018; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 12:** To see if the Town will vote to raise and appropriate a sum of \$30,000 for the Reserve Account; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 13:** To see if the Town will vote to raise and appropriate a sum of \$70,000 for the Emergency Stabilization Account; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 14:** To see if the Town will vote to authorize the Board of Selectmen to apply for and accept all Federal and State grants available to the Town of Blandford; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written..

**Article 15:** To see if the Town will vote to authorize the Board of Selectmen to accept all Chapter 90 funds; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 16:** To see if the Town will vote to raise and appropriate \$1,566,370 to defray the expenses of the Town for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018; or take any other action relative thereto. (See Proposed Departmental Budgets)

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the budget with amendments.

**Article 17:** To see if the Town will vote to raise and appropriate a sum of \$552,032\_ from Water Department Funds to operate the Water Department for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018; or take any other action relative thereto. (See Proposed Departmental Budgets)

Sponsor: Water Department

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 18:** To see if the Town will vote to raise and appropriate a sum of \$275,000 for the Building Stabilization Account; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**

That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**

That the Town vote to approve the article as written.

**Article 19:** To see if the Town will vote to raise and appropriate a sum of \$25,000 for the Municipal Light Stabilization Fund (Wired West Fiber Optic); or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**  
That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**  
That the Town vote to approve the article as written.

**Article 20:** To see if the Town will vote to transfer a sum of \$37,989, representing the balance of retained earnings, for the Water Department Stabilization Account; or take any other action relative thereto.

Sponsor: Board of Selectmen

**FINANCE COMMITTEE RECOMMENDATION:**  
That the Town vote to approve the article as written.

**THE BOARD OF SELECTMEN RECOMMENDATION:**  
That the Town vote to approve the article as written.

And you are directed to serve this Warrant by posting attested Copies seven (7) days at least before the time of the meeting in three (3) public places in Blandford. Hereof fail not and make return of this Warrant with yow doings thereon to the Clerk of Said Town at or before the time of said meeting.

**Given under our hands and the seal of the Town of Blandford this 24<sup>th</sup> day of April, 2017**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have served this warrant as directed.

\_\_\_\_\_

Constable

\_\_\_\_\_

Date

RESULTS OF THE ANNUAL TOWN ELECTION

MAY 7, 2016

TO VOTE FOR A CANDIDATE, MARK A CROSS (X) IN THE SQUARE AT THE RIGHT OF THE NAME. (Use extra space below candidate's name if you wish to vote for a write-in.)

Vote for one

\*Cosette Cousineau, 49 Chester Rd. [ ]
Candidate for re-election

Board of Health for three years

Vote for one

Laurie Boucher- 6 Beulah Land Rd [ ]

Cemetery Commissioner for three years

Vote for one

[ ]

Cemetery Commissioner for one year

Vote for one

[ ]

Fence Viewer for three years

Vote for one

\*David Boucher, 6 Beulah Land Rd. [ ]

Fence Viewer for two years

Vote for one

\*Laurie Boucher, 6 Beulah Land Rd. [ ]

Field Driver for three years

Vote for one

[ ]

Library Trustee for three years

Vote for one

\*Charles Benson, 9 Haight Rd. [ ]

Candidate for re-election

Municipal Light Board for three years

Vote for one

\*June Masee, 21 Sperry Rd. [ ]

Candidate for re-election

Planning Board for five years

Vote for one

Richard Barnard [ ]

Selectman for Three Years

Vote for one

\*William Levakis, 19 Russell Stage Rd. [ ] 72

Candidate for re-election

3 blank

\*Jeffrey Bacon, 21 Russell Stage Rd. [ ] 66

Water Commissioner for Three Years

Vote for one

\*William Levakis, 19 Russell Stage Rd. [ ]

Candidate for re-election

Shall the Town of Blandford be allowed to exempt from the provisions of proposition two and one half, so called, the amounts required to pay for the bonds to be issued in order to fund the Town's share of the costs of construction, installation and start-up of a regional broadband network, including the payment of all costs incidental or related thereto, such project to be carried out by the Town's Municipal Light Plant acting as a member of a cooperative of such Plants formed under Chapter 164, Section 47C of the General Laws?

YES [ ] 80 NO [ ] 56

5 blank



**Certified Minutes of May 2, 2016 Annual Town Meeting  
Commonwealth of Massachusetts  
County of Hampden, SS.  
Town of Blandford**

At a legal meeting of the qualified voters of the **TOWN OF BLANDFOD**, held on May 2, 2016 at Blandford Town Hall, One Russell Stage Road, Blandford, Massachusetts, the following business was transacted:

- Article 1:** To see if the Town will vote, pursuant to the provisions of M.G.L. C. 39, Sec. 15 that the Town Moderator be authorized to declare a two-thirds vote without a count when passage of an article requires a two-thirds vote by statute, provided, however, that if the vote is immediately questioned by seven or more voters, a count shall be taken, or take any other action relative thereto.  
**Article passed unanimously**
- Article 2:** To see if the Town will vote to accept the reports of the Town Officials and act thereon; or take any other action relative thereto.  
**Article passed unanimously**
- Article 3:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,611,060 for the Gateway Regional School District for the period of July 1, 2016 through June 30, 2017; or take any other action relative thereto.  
Amendment 1: to change amount to \$1,597,714; friendly amendment to delete "or transfer"  
**Amendment passed unanimously**
- Article 3:** To see if the Town will vote to raise and appropriate from available funds the sum of \$1,597,714 for the Gateway Regional School District for the period of July 1, 2016 through June 30, 2017; or take any other action relative thereto.  
**Article passed unanimously as amended**
- Article 4:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$129,291 for the Vocational Education for the period of July 1, 2016 through June 30, 2017; or take any other action relative thereto.  
**Article passed unanimously**
- Article 5:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$45,000 for the transportation expenses for Vocational Education for the period of July 1, 2016 through June 30, 2017; or take any other action relative thereto.  
**Article passed unanimously**
- Article 6:** To see if the Town will vote to authorize the Town Treasurer and/or Tax Collector to enter into compensating balance agreements during Fiscal Year 2017 as permitted by M.G.L., Ch. 44, Sec. 53F; or take any other action relative thereto.  
**Article passed unanimously**
- Article 7:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2015 and ending June 30, 2017, in accordance with the provisions of M.G.L., Ch. 44, Sec. 4, and to issue a note or notes as may be given for a period of

less than one year in accordance with M.G.L., Ch. 44, Sec. 17; or take any other action relative thereto.  
Friendly amendment to fix date to July 1, 2016 – no vote taken

**Article 7:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the provisions of M.G.L., Ch. 44, Sec. 4, and to issue a note or notes as may be given for a period of less than one year in accordance with M.G.L., Ch. 44, Sec. 17; or take any other action relative thereto.

**Article passed unanimously**

**Article 8:** To see if the Town will vote to raise and appropriate a sum of \$25,000 for the Reserve Account; or take any other action relative thereto.

**Article passed unanimously**

**Article 9:** To see if the Town will vote to raise and appropriate a sum of \$60,000 for the Stabilization Account; or take any other action relative thereto.

[Two-thirds majority vote required for passage.]

Amendment: change figure to \$66,158

**Amendment passed**

**Article passed unanimously**

**Motion to reconsider Article 9**

**Motion passed unanimously**

**Amend total to \$81,658 to include the \$15,500 from error in ambulance service**

**Article 9:** To see if the Town will vote to raise and appropriate a sum of \$81,658 for the Stabilization Account; or take any other action relative thereto.

[Two-thirds majority vote required for passage.]

**Article passed unanimously**

**Article 10:** To see if the Town will vote, pursuant to the provisions of M.G.L. Ch. 44, Sec. 53E ½, to authorize a revolving fund for the Fire Department for the purpose of depositing receipts received in connection with inspections and fees received from the Massachusetts Turnpike Authority, to be expended for the purpose of paying costs and expenses related to the purchase of gear, equipment, and building maintenance, said sum not to exceed \$10,000 in FY17, said amount to be expended at the direction of the Fire Chief; or take any other action relative thereto.

**Article passed unanimously**

**Article 11:** To see if the Town will vote, pursuant to the provisions of M.G.L. Ch.44, Sec. 53E ½, to authorize a revolving fund for the Council on Aging, for the purpose of depositing receipts received in connection with events that occur for the Council on Aging for the purpose of paying costs and expenses related to the purchase of items to benefit the Council, said sum not to exceed \$5,000 in FY17, said amount to be expended at the direction of the Chair of the Council on Aging; or take any other action relative thereto.

**Article passed unanimously**

**Article 12:** To see if the Town will vote, pursuant to the provisions of M.G.L. Ch. 44, Sec. 53E ½, to authorize a revolving fund for the Electrical Inspector and Plumbing Inspector, for the purpose of depositing receipts received in connection with inspections and permits issued by such inspectors, to be expended for the purpose of paying salaries for the Electrical Inspector, and Plumbing Inspector, said sum not to exceed \$10,000 for each in FY17, said amount to be expended at the direction of the Board of Selectmen, or take any other action relative thereto.

**Article 13:** To see if the Town will vote, pursuant to the provisions of M.G.L. Ch. 44, Sec. 53E ½ to authorize a revolving fund for the Shepard Farm property, to be expended for the purpose of maintenance and improvements, into which will be credited fees and receipts generated through the programs undertaken at the Shepard Farm property, and to authorize the expenditure of such fund by the Shepard Farm Revolving Fund Committee, which shall consist of a representative from each of the Board of Selectmen, the Conservation Commission, and the Historical Commission; said sum not to exceed \$10,000 in FY17; or take any other action relative thereto.

**Article passed unanimously**

**Article 14:** To see if the Town will vote, pursuant to the provisions of M.G.L. Ch. 44, Sec. 53E ½, to authorize a revolving fund for the Board of Health for the purpose of depositing receipts received in connection with Perk Tests from residents/new home owners for the purpose of paying salaries and costs relative to such program, said sum not to exceed \$10,000 in FY17, said amount to be expended at the direction of the Board of Health, or take any other action relative thereto.

**Article passed unanimously**

**Article 15:** To see if the Town will vote, pursuant to the provisions of M.G.L. Ch. 44, Sec. 53E ½, to authorize a revolving fund for the Board of Health for the purpose of depositing receipts received in connection with the sale of Transfer Station Trash Bags to residents, to be expended for the purpose of purchasing trash bags by the Board of Health, said sum not to exceed \$5,000 in FY17, said amount to be expended at the direction of the Board of Health, or take any other action relative thereto.

**Article passed unanimously**

**Article 16:** To see if the Town will vote to authorize the Board of Selectmen to apply for and accept all Federal and State grants available to the Town of Blandford; or take any other action relative thereto.

**Article passed unanimously**

**Article 17:** To see if the Town will vote to authorize the Board of Selectmen to accept all Chapter 90 funds; or take any other action relative thereto.

**Article passed unanimously**

**Article 18:** To see if the Town will vote to raise and appropriate \$1,550,727 and transfer to defray the expenses of the Town for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017; or take any other action relative thereto. (See Proposed Departmental Budgets)

Amendment: Change amount to \$1,542,415 and further to allocate said additional amount as

follows:

Total General Government	\$1,885
Total Protection	\$ 832
Total Public Works	\$4,471

And further to authorize the Town Accountant to properly allocate such amounts for the purpose of providing 2.5% raises for the appointed personnel within each of these budget categories, for whom no raise was previously provided.

**Amendment passed unanimously**

**Article passed unanimously**

**Article 19:** To see if the Town will vote to raise and appropriate a sum of \$552,032\_ from Water Department Funds to operate the Water Department for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017; or take any other action relative thereto. (See Proposed Departmental Budgets)

Amendment: strike Funds and replace with Revenue

Amendment passed unanimously

**Article 19:** To see if the Town will vote to raise and appropriate a sum of \$552,032\_ from

Water Department Revenue to operate the Water Department for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017; or take any other action relative thereto. (See Proposed Departmental Budgets)

**Article passed unanimously**

**Article 20:** To see if the Town will vote to raise and appropriate a sum of \$100,000 for the Building Stabilization Account; or take any other action relative thereto.  
[Two-thirds majority vote required for passage.]

**Article passed unanimously**

**Article 21:** To see if the Town will vote to raise and appropriate a sum of \$12,000 for the Municipal Light Stabilization Fund; or take any other action relative thereto.  
[Two-thirds majority vote required for passage.]

**Article passed unanimously**

**Article 22:** To see if the Town will vote to raise and appropriate a sum of \$100,000, from water department revenue, representing the balance of retained earnings, for the Water Department Stabilization Account; or take any other action relative thereto. [Two-thirds majority vote required for passage.]

**Article passed unanimously**

**Article 23:** To see if the Town will vote to amend the Town's General Bylaws by adding a new Section entitled "Stretch Energy Code" in the following manner:

XXI: Stretch Energy Code

Definitions:

International Energy Conservation Code (IECC) –The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

Stretch Energy Code- Codified by the Board of Building Regulation and Standards as 780 CMR Appendix 115.AA of the 8<sup>th</sup> edition Massachusetts Building Code, the Stretch Energy Code is an appendix to the Massachusetts building August 2013 code, based on further amendments to the International Energy Code (IECC) to improve the energy efficiency of buildings built to this code.

Purpose:

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to relevant sections of the building code for both new construction and existing buildings.

Applicability:

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

Stretch Energy Code:

The Stretch Energy Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115 AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Blandford General By-Laws. The Stretch Code is enforceable by the inspector of buildings or building commissioner.

Effective Date:

The Stretch Energy Code was adopted by the May 2, 2016 Annual Town Meeting, with a con-

**Article passed 47 yes, 22 no**

**Article 24:** To see if the Town will vote to amend the Town's General By-Laws by inserting new Article XXI entitled "Personnel Bylaw" pursuant to the provisions of G.L. c. 41, §108C, a copy of said personnel bylaw as on file at the Town Clerk's office; or take any other action relative thereto.

**Motion withdraws for lack of language**

**Article 25:** To see if the Town will vote to transfer from the Stabilization fund the sum of \$18,871 to supplement the Town's annual assessment for the Gateway Regional School District for Fiscal Year 2016, or take any other action relative thereto.

**Article passed unanimously**

**Article 26:** To see if the Town will vote to adopt the following resolution, and further, to send notice of the same to its State Senator, State Representative, and Governor:

BE IT RESOLVED, that we, the voters of the Town of Blandford, Massachusetts at its 2016 Annual Town Meeting, hereby request the Board of Selectmen to file with the State Auditor a request for reimbursement for any and all unfunded mandates which are legally eligible for reimbursement, which mandates are imposed on the Town by the Commonwealth of Massachusetts, including but not limited to costs for Vocational Education Transportation.

Or to take action relative thereto.

**Article tabled**

**Article 27:** To see if the Town will vote to adopt the following resolution, and further, to send notice of the same to its State Senator, State Representative, and Governor:

BE IT RESOLVED, that we, the voters of the Town of Blandford, Massachusetts at its 2016 Annual Town Meeting hereby request the Gateway Regional School District School Committee to file, with the State Auditor a request for reimbursement for any and all unfunded mandates which are legally eligible for reimbursement, which are imposed by the Commonwealth of Massachusetts, including the Board of Elementary and Secondary Education, including but not limited to costs for Student Transportation)

Or to take action relative thereto.

**Article tabled**

**Article 28:** To see if the Town will vote to adopt the following resolution, and further, to send notice of the same to its State Senator, State Representative, and Governor:

BE IT RESOLVED, that we, the voters of the Town of Blandford, Massachusetts at its 2016 Annual Town Meeting hereby request the Gateway Regional School District School Committee to explore all possible options to protect the financial and educational sustainability of the Gateway Regional School District, including but not limited to exploring and recommending ways to: (1) Ensure the financial and educational sustainability of the Gateway Regional School District with quantifiable and measurable five and ten year operational and capital plans; (2) Ensure the quality of education be sustained at the highest level possible; (3) Make practical recommendations to the Member Towns of the Gateway Regional School District to achieve these goals on a short term and long term basis; and (4) Provide annual reports to the Member Towns on progress made to reach these stated goals and requests.

Or to take action relative thereto.

**Article tabled**

**Article 29:** To see if the Town will vote to accept and approve the following resolution regarding the critical need for immediate action on wired broadband service, as written below,

Whereas the Town's Community Anchor Institutions have NOT been provided broadband service as promised by the Middle Mile campaign; and

Whereas the State's westward expansion of broadband service to our rural towns of is a matter of Equal rights and fair representation as guaranteed by the Massachusetts Bill of Rights; and

Whereas broadband service is THE lifeline to our economic survival; and

Whereas our population is aging and declining; and

Whereas our students' education is compromised in under-enrolled schools and thwarted by their inability to perform required online assignments; and  
Whereas our residents are unable to utilize digital internet health care; and  
Whereas broadband assures the interconnectivity essential to life in the 21st century; and  
Whereas The Massachusetts legislature passed and the governor signed Bill H4355, an Act financing information technology equipment and related projects, on June 6, 2014, which authorized \$50 Million to the Massachusetts Broadband Incentive Fund,  
THEREFORE be it resolved that we, the Selectboard of the Town of Blandford, call upon the Baker/Polito Administration to commit all necessary resources to ensure the provision of wired broadband service to Blandford in its entirety thus meeting the internet needs of all its residents; and  
Expediently provide resolution to this most challenging situation by allocating the funds necessary to bring this project to conclusion; and  
Instruct the Massachusetts Broadband Institute to work cooperatively with the towns and their agencies, including WiredWest, and to accept input and policy direction from the towns to jointly produce an actionable plan that is acceptable to our town by June 30th, 2016.  
Be it further resolved that the Town Clerk be directed to send copies of this resolution to Governor Charlie Baker, Lt. Governor Karyn Polito, and Secretary Jay Ash, or take any action related thereto.

**Article passed unanimously**

**A true copy**

**Attest:**

**Mary Kronholm, Town Clerk**



**Minutes Special Town Meeting  
Commonwealth of Massachusetts  
County of Hampden, SS.  
Town of Blandford**

At a legal meeting of the qualified voters of the **TOWN OF BLANDFORD**, held on June 27, 2016 at the Blandford Town Hall, One Russell Stage Road Blandford, Massachusetts, at 7 P.M., the following business was transacted:

**Article 1:** To see if the Town will vote to transfer the sum of \$2,000.00 from the Town Administrator Account into the Accountant's Salary Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 69 yea, 1 nay

**Article 2:** To see if the Town will vote to transfer the sum of \$1,000.00 from the Town Administrator Account into the Tax Collector Special Project Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 69 yea, 1 nay

**Article 3:** To see if the Town will vote to transfer the sum of \$13,200.00 from the Town Administrator Account into the Town Counsel Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 70 yea, 0 nay

**Article 4:** To see if the Town will vote to transfer the sum of \$12,000.00 from the New Town Hall Repairs Account into the Town Hall Utilities Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 70 yea, 0 nay

**Article 5:** To see if the Town will vote to transfer the sum of \$6,000.00 from the Town Hall Fuel Account into the Town Hall Utilities Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 70 yea, 0 nay

**Article 6:** To see if the Town will vote to transfer the sum of \$2,000.00 from the Town Administrator Account into the Town Hall Labor Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 70 yea, 0 nay

**Article 7:** To see if the Town will vote to transfer the sum of \$11,000.00 from the Reserve Account into the Audit Town Records Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 70 yea, 0 nay

**Article 8:** To see if the Town will vote to transfer the sum of \$650.00 from the Town Administrator Account into the Highway Secretary Salary Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 70 yea, 0 nay

**Article 9:** To see if the Town will vote to transfer the sum of \$50.00 from the Town Administrator Account into the Part Time Salary Account for the purpose of supplementing that account for FY'16, or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed with a majority vote of the 70 registered voters present. 70 yea, 0 nay

**Article 10:** To see if the Town will vote to transfer the sum of \$11,000.00 from the Capital Account into the Stabilization Fund, or take any other action relative thereto. (two-thirds majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed by a two-thirds vote of the 70 registered voters present. 70 yea, 0 nay

**Article 11:** To see if the Town will vote to transfer the sum of \$8,000.00 from the Town Hall Fuel Account into the Building Stabilization Fund, or take any other action relative thereto. (two-thirds majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau; Finance Committee: Recommended

**Article 1:** passed by a two-thirds vote of the 70 registered voters present. 70 yea, 0 nay

**Article 12:** To see if the Town will vote to amend the Town's General By-Laws by inserting new Article XXI entitled "Personnel Bylaw" pursuant to the provisions of G.L. c. 41, §108C, as printed herein; or take any other action relative thereto. (majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau;

**Article 1:** failed by a majority vote of the 70 registered voters present.

## Chapter XXI. PERSONNEL BY-LAW

### Section 1. Purpose and intent.

Pursuant to Sections 108A and 108C of the Massachusetts General Laws, the purpose of this chapter is to establish fair and equitable personnel policies and a system of personnel administration based on merit principles that ensure uniform, efficient application of those policies.

### Section 2. Application.

All employees of the Town, including employees of appointed or elected boards, shall be subject to the provisions of this chapter and personnel policies adopted pursuant thereto. To the extent that the terms of any collective bargaining agreement conflict with any provision of this chapter or personnel policies adopted pursuant thereto, the provisions of the collective bargaining agreement shall prevail.

### Section 3. Personnel Administration.

The Board of Selectmen, or its designee, shall be responsible for the administration of the personnel system and development of a human resources system which meets the needs of the Town. In this capacity, the Board of Selectmen shall have the authority to carry out the following functions, including, but not limited to:

- Appointment and removal of employees (excluding employees who by statute are appointed by officials other than the Board of Selectmen)
- Annual review of compensation and benefits
- Development of methods and standards for selection and appointment of personnel
- Development and administration of performance standards
- Supervision of performance appraisals
- Other functions as circumstances necessitate

### Section 4. Personnel system.

The personnel policies adopted pursuant to this Chapter shall establish a personnel system which shall include, but need not be limited to, the following elements:

- Method of administration: a system which assigns responsibility for the personnel system, including maintenance of personnel records, implementation of effective recruitment and selection processes, maintenance of the classification and compensation plans, oversight of the application of policies, and periodic review and evaluation of the personnel system
- Recruitment and selection policies
- Central record keeping system
- Rights and obligations of employees
- Other elements of a personnel system as deemed appropriate and necessary

### Section 5. Adoption of Policies.

The Board of Selectmen, or its designee, shall be empowered and authorized by this chapter to adopt personnel policies that modify

the rights, benefits and obligations of employees subject to this chapter.

Section 6. Severability.

The provisions of this chapter and the policies adopted pursuant thereto are severable. In the event any provision of this chapter or any policy adopted pursuant thereto is held invalid, the remaining provisions of the chapter or policy shall remain in full force and effect.

Section 7. Effective Date.

This chapter shall take effect on June 28, 2016.

**Article 13:** To see if the Town will vote to amend the Town’s Zoning By Law, Section VII, Large Scale Ground Mounted Solar Photovoltaic Installations, Section 8.9 Dimension and Density Requirements, as printed herein, by deleting the language shown as struck-through an inserting the language shown in bold; or take any other action relating thereto. (two-thirds majority vote required for passage)

Motion made by B. Cooley, second by TJ Cousineau;

**Article 1:** passed by a two-thirds vote of the 70 registered voters present. 59 yea, 1 nay

Section VIII: Large-Scale Ground-Mounted Solar Photovoltaic Installations By-Law

8.9 Dimension and Density Requirements

The following dimensional and density requirements shall apply to all LSGMSPIs.

Setbacks. For LSGMSPIs, front, side, rear, and height setbacks shall be as follows:

Front yard: The front yard depth shall be at least **one hundred (100)** 500 feet;

Side yard: Each side yard shall have a depth at least **one hundred (100)** 500 feet;

Rear yard: The rear yard depth shall be at least **one hundred (100)** 500 feet;

Height: The height of the structure at the tallest point shall not exceed twenty five (25) feet.

Appurtenant Structures. All appurtenant structures to LSGMSPI’s shall be subject to reasonable regulations concerning the dimensions. The height of structures shall not exceed twenty five (25) feet. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. All structures shall be a minimum of **fifty (50)** 250 feet from all surrounding property lines, and be screened from view and/or joined or clustered to avoid adverse visual impacts.

A True Copy

ATTEST \_\_\_\_\_

Mary Kronholm, Town Clerk



**Minutes of August 1, 2016 Special Town Meeting**

**Commonwealth of Massachusetts**

**County of Hampden, SS.**

**Town of Blandford**

**CERTIFIED COPY OF VOTE**

At a legal meeting of the qualified voters of the **TOWN OF BLANDFORD**, held on August 1, 2016 at 7 P.M. at the Blandford Town Hall, One Russell Stage Road, Blandford, Massachusetts, the following business was transacted:

**Article 1:** To see if the Town will vote, pursuant to the provisions of M.G.L. C. 39, Sec. 15 that the Town Moderator be authorized to declare a two-thirds vote without a count when passage of an article requires a two-thirds vote by statute, provided, however, that if the vote is immediately questioned by seven or more voters, a count shall be taken, or take any other action relative thereto.

Article appropriately motioned and seconded

**Carried Unanimously**

**Article 2:** To see if the Town will vote to appropriate the sum of \$50,000 from the Water Stabilization Fund for the purpose of funding the Glasgow Road water line project including any associated or incidental costs thereof; or take any other action relative thereto. (two-thirds majority vote required for passage)

Article appropriately motioned and seconded

**Carried Unanimously**

A TRUE COPY ATTEST:

Town Clerk

Budget Document 2018				
	FY2017 As Passed	FY2018 Re-quested	FY2018 Recom-mended	FY2018 Comments
GENERAL GOVERNMENT	GENERAL GOV-ERNMENT	GENERAL GOVERNMENT		
Moderator's Salary	75	75	75	
Moderator's Expense	-	-		
	-	-		
Selectboard Salaries	4,761	5,261	5,261	
Town Administrator	40,000	90,000	40,000	Not including benefits
Secretary Salary	9,225	13,322	9,750	to inculed new minute taker
Technology Training/ Support-2015	-	-		
Selectmen's Expenses	1,800	2,100	2,100	
	-	-		
Finance Committee	600	600	600	
Accountant Salary	5,200	21,320	7,500	5.5 hrs/week + 80 hrs all @ \$20.50 Per 1/31/18 BOS Mtg (JL rqst 20hrs/wk for \$21320)
Accounting consultant	20,000	20,000	20,000	
Accountant Expenses	600	500	500	Per submitted rqst (JL)
	-	-		
Assessor's Dept. Salaries	4,470	4,470	4,470	
Assessor's Clerk Salary	15,243	15,243	15,243	
Dues, Membership fees	220	220	220	
Education & Training	900	900	900	
Mileage	600	600	3,989	
Registry of Deeds	61	61	61	
Legal Notices	150	150	150	
Map ink	-	-	0	
cell phone/IT	480	480	480	
Misc. Expenses	500	500	500	
Assessor's Expenses	-	-	0	
Assessor's Contract Services	20,000	22,000	22,000	
<b>Total Assessors Expenses</b>	-	6,000	6,000	\$3000 more for education of new people
	-	-		
Treasurer's Dept. Salary	18,000	18,912	18,912	\$20.00 pay rate due to new learning employe
Treasurer Asst Salary	500	525	525	
Treasurer's Expenses	6,450	6,600	6,600	

Budget Document 2018				
	FY2017 As Passed	FY2018 Re-quested	FY2018 Recom-mended	FY2018 Comments
Tax Title Legal Fees	10,000	10,000	10,000	Per Brenda email 12/19/17
Tax Title Custodian (Research)	2,000	2,000	2,000	Per Brenda email 12/19/17
	-	-		
Tax Collector's Salary	12,366	12,992	12,992	Per submitted budget June Masee Rate increase to \$13.66 for 928 hours, 17.8 hours per week
Tax Collector's Expenses	7,526	7,714	7,714	2.5% increase per June Masee
Tax Title Advertising	5,000	5,000	5,000	Per Brenda email 12/19/17
Special Project: Collector's dept.	10,000	10,000	5,000	Continues per budget submission by June Masee
	-	-		
Town Clerk's Salary	4,619	13,000	11,648	16 hr @\$14 for 52 weeks
Town Clerk Assistant	2,500	2,731	2,731	2.50%
Town Clerk's Expenses	4,383	4,383	4,384	
Town Reports Salary	693	693	693	
Street & Dog List Salary	574	598	598	
Street & Dog List Expenses	325	323	323	
Vital Statistics Salary	50	50	50	
Board of Registrar's Salary	60	60	60	
Election & Registration	3,310	2,200	2,200	No national election
Town Reports Expenses	500	710	710	
	-	-		
Conservation Commission	1,000	-		
CC - Travel/gas		1,978	2,000	Per submitted budget Bryan Young
CC - MACC Dues (5 Members)		945	945	\$191 per member
CC - Classes/webinars/training		2,000	2,000	
CC - Chainsaw		800	0	Town Maint??share
CC - Mowing		500	0	Town Mowing has a budget under control of BOS (Bill)?? Line: 77
CC - Miscellaneous (Camera, Game Cams, Chains and Locks)		1,000	0	Law Enforcement??
Conservation Maps	250	-		Not Requested
Planning Board	500	500	500	
Pioneer Valley Plan Com Assessment	185	185	185	
Zoning Board of Appeals	350	350	350	Submitted budget per Sumner - flat
Zoning Secretary	400	300	300	Submitted budget per Sumner - flat
	-	-		
Town Hall Labor	11,513	11,801	11,800	
New Town Hall Maint. & Repairs	18,000	18,000	8,000	what items fall under this/ # based on current #s
External IT Support /Comp. Software	39,000	39,000	17,500	based on epended current

<b>Budget Document 2018</b>				
	<b>FY2017 As Passed</b>	<b>FY2018 Re-quested</b>	<b>FY2018 Recom-mended</b>	<b>FY2018 Comments</b>
Town Counsel / Legal Fees	30,000	30,000	30,000	
Audit Services - Town Records	20,000	25,000	25,000	Per 1/31/18 BOS Mtg
Town Hall Utilities (excl. water)	30,000	30,000	22,500	would like to see actual to date ex-penditure on line
Town Water	10,456	10,456	10,456	does this reflect increase
Town Hall - Heating Fuel	29,000	29,000	21,000	
Town Office Supplies (all)	10,000	10,000	10,000	
Town Misc. Expenses (incl. mowing)	6,000	6,000	6,000	
Old Town Hall: All expenses	5,000	5,000	5,000	
Underground Tank Inspection	-	-	-	
<b>Total Town Routine Expense</b>	208,969	214,257	167,256	0
	-	-	-	
<b>TOTAL GENERAL GOVT.</b>	<b>425,394</b>	<b>525,107</b>	<b>405,475</b>	
<b>TOWN PROTECTION SERVICES</b>				
Ambulance Service	38,710	38,710	20,000	
Berkshire County Dispatch	4,940	4,940	4,940	
Police Salaries	20,000	37,700	29,000	
Software	600	600	600	
Radar Certifications	300	300	300	
Firearms Recertification	700	700	700	
(new) cell phone	-	-	0	
Training	700	700	700	
Cruiser Maintenance	3,000	3,000	3,000	
Fuel for vehicles	2,000	3,640	3,500	
phones	-	-	0	
Aircards	1,440	1,440	1,440	
Uniforms	-	-	0	
Dues, Membership fees	900	900	900	
Radio Equipment	600	600	600	
Blackboard connect	1,636	1,636	1,636	
vehicle lease	-	-	0	
<b>Police Dept. Expenses</b>	<b>11,876</b>	<b>13,516</b>	<b>13,376</b>	
	-	-	0	
Fire Chief	10,764	26,000	15,600	Proposed increase in FC hours by 10 hours per week (520 hours) for an hourly rate of \$20 based on a 25 hour week. (Recommend 5 hours)

Budget Document 2018				
	FY2017 As Passed	FY2018 Re- requested	FY2018 Recom- mended	FY2018 Comments
Fire Inspector				***Must Bill for Emergency Ser- vices*** and Inspections
Firefighters		6,000	6,000	6 FF per call - 100 calls per year
Clerk's Salary	2,000	-	-	Propose deleting the clerk's pay - Chief can do the job for twice as much
<b>Total Fire Salaries</b>	<b>12,764</b>	<b>32,000</b>	<b>21,600</b>	
Notification/Response sys/Office sup- plies		1,150	1,150	
Equip testing/repairs	7,000	7,300	7,300	
Utilities (electric, gas, phone, cable)	4,000	2,500	2,500	
Cell phones	600	-	-	
heating fuel	5,000	3,000	3,000	
Fuel for vehicles	1,500	1,750	1,750	
Insurance	-	-	0	
Apparatus repair/maintenance/ inspections	7,000	5,100	5,100	
Medical Response Supplies	1,200	1,500	1,500	
Dues, Membership fees	600	600	600	
Education & Training	3,000	3,000	3,000	
Physical Exams	1,000	1,000	1,000	
Building repair & Maintenance	1,000	2,000	2,000	
Pager, Radio repair/maintenance	500	600	600	
Emergency Equipment	500	500	500	
SCBA/ compressor maintenance	2,000	2,000	2,000	
Fire Suppression Equip/Supplies	2,400	2,900	2,900	
<b>Fire Department Expenses</b>	<b>37,300</b>	<b>34,900</b>	<b>34,900</b>	
	-	-	0	
Building Inspector Salary	5,400	5,400	5,400	
Building Inspector Expenses	510	510	510	
Plumbing Inspector Salary	-	-	0	
Electrical Inspection Salary	-	-	0	
Inspector of Animals	543	543	543	
Emergency Management (expense)	102	102	102	
Dog Officer Salary	860	860	860	
Dog Officer Expenses	306	306	306	
	-	-	0	
Tree Warden Salary	1,148	1,150	1,150	Per1/13/18 submission of Tree
Tree Warden Expenses	510	510	510	
Contract Svc - Tree Expense	7,000	7,650	24,000	20 days @ \$1200/day preventative
<b>TOTAL PROTECTION</b>	<b>141,969</b>	<b>178,797</b>	<b>157,197</b>	

Budget Document 2018				
	FY2017 As Passed	FY2018 Re-quested	FY2018 Recom-mended	FY2018 Comments
PUBLIC WORKS & FACILITIES				
Highway Salaries	117,668	120,000	120,000	Per submitted budget - Brad Curry
TBD Worker	-	37,440	37,440	
Highway Secretary	6,240	13,000	9,750	1040 hrs (half-time) Previous secretary worked less than half-time. 15 hrs + 2.5%
Overtime Salaries	4,500	4,500	3,000	reduced to account for added em-
P/T Salaries	12,300	14,000	9,512	
(new) Clothing Allowance	900	2,900	2,900	What are we paying for?
<b>Total Salaries &amp; Clothing</b>	<b>141,608</b>	<b>191,840</b>	<b>182,602</b>	
	-	-	0	
Snow & Ice Labor	31,673	32,455	32,455	
Sand & Salt	50,000	55,000	55,000	
Winter Repairs / Parts	10,000	12,000	12,000	
Winter Fuel and Oil	17,000	17,000	17,000	
<b>Total Snow &amp; Ice Removal</b>	<b>108,673</b>	<b>116,455</b>	<b>116,455</b>	
(new) Equipment Rental	5000	-	-	
(new) Western Mass Mower	1000	1000	1,000	
(new) Equipment Repairs (outside source)	20,000	30,000	30,000	
(New) Equipment Repairs (inside)	0	3,000	3,000	
(new) Hwy Vehicle Inspections	1300			
(new) Fuel For Vehicles	20000	20000	20,000	
<b>Total Equipment Costs</b>	<b>47300</b>	<b>54000</b>	<b>54000</b>	
	-	-	0	
(new) Bldg Maint & Repairs	3000	8000	5,000	
Utilities (electric, propane)	3,200	3,200	3,200	
<b>Building Costs</b>	<b>6200</b>	<b>11200</b>	<b>8,200</b>	
Bridge repair N. Blandford Road	30,000			
(new) Road Repairs (gravel, blacktop, etc)	30,000	50,000	50,000	
Routine Hwy Expenses	43,100	65,000	65,000	
Shop Supplies				
<b>Total Hywy Maintenance Expenses</b>	<b>103,100</b>	<b>115,000</b>	<b>115,000</b>	
<b>Highway Total Budget</b>	<b>406,881</b>	<b>488,495</b>	<b>476,257</b>	
Transfer Station Salaries	11,317	11,317	11,317	
Cartage & Tipping	25,500	25,500	25,500	
Transfer Station Expenses	19,847	19,847	19,847	

<b>Budget Document 2018</b>				
	<b>FY2017 As Passed</b>	<b>FY2018 Re-quested</b>	<b>FY2018 Recom-mended</b>	<b>FY2018 Comments</b>
Cemetery Commission Expenses	3,500	3,500	3,500	
Municipal Light Board	1,000	1,000	1,000	
<b>TOTAL PUBLIC WORKS</b>	<b>468,045</b>	<b>549,659</b>	<b>537,421</b>	
<b>HUMAN SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Board of Health Salaries	2,399	2,399	2,399	
Board of Health Secretary	3,236	3,236	3,236	
Board of Health Expenses	11,417	11,417	11,417	
Lee Visiting Nurses	350	350	350	
Excercise	300	300	300	
Staff/Volunteer Transport	200	200	200	
Equipment/Furnishings	350	350	350	
Supplies	200	200	200	
Postage	96	96	96	
Newletter Printing	150	150	150	
Recreational/Social	900	900	900	
Emergency Health Planning	300	300	300	
Council on Aging Expenses: TTL	2,496	2,250	2,250	Per submitted budget Margit Mikuski
Adminstrative Support (New)		500	500	Receiving \$500 state grant, wish to dedicate it to admin support w/match from town.
Veterans' Administration	1,700	1,700	1,700	
Veterans' Benefits	27,000	27,000	27,000	
<b>TOTAL HUMAN SERVICES</b>	<b>\$ 48,598</b>	<b>\$ 48,852</b>	<b>\$ 48,852</b>	
<b>CULTURE &amp; REC.</b>	<b>-</b>	<b>-</b>	<b>0</b>	
<b>Library Salaries</b>	<b>28,600</b>	<b>42,527</b>	<b>30,000</b>	
Books	10,412	10682	10,412	20% of budget total not including this number the percentage is actually 7817 but the total can not decrease so I carried the 2017 passed number
Telephones	-	-	0	
Electricity	-	-	0	
Summer Reading/Toddler Time	2,000	2,000	2,000	
Oil & Utilities	4,500	3,000	3,000	
MassCat fee	1,200	2,183	2,183	
Cleaning of Building	-	-	0	
Snow Shoveling	300	300	-	Call Bill
Landscaping	-	1,500	-	Call Bill
Travel	-	300	300	
Maint/Repair	-	300	300	
Supplies	600	1,000	1,000	
Shipping	-	300	300	
<b>Library Expenses Total</b>	<b>19,012</b>	<b>21,565</b>	<b>19,495</b>	61

Budget Document 2018				
	FY2017 As Passed	FY2018 Re-quested	FY2018 Recom-mended	FY2018 Comments
Recreation Committee	1,670	1,670	1,670	
Town Common Lawn Maint.	-	-	0	
Historical Commission	600	600	600	
Memorial Day	800	800	1,000	
<b>TOTAL CULTURE &amp; REC</b>	<b>50,682</b>	<b>67,162</b>	<b>52,765</b>	
	-	-	0	
Insurance (Property, Liability)	54,000	54,000	54,000	
Fire & Police Disability Insurance	15,000	15,000	15,000	
Hampden County Retirement	54,305	48,022	48,022	Per Brenda email 12/19/18
Workers' Compensation	11,000	11,000	11,000	
Unemployment Compensation	3,000	3,000	3,000	
Group Insurance (Health)	61,671	61,671	61,671	
Medicare Town Share	10,000	10,000	10,000	
<b>TOTAL OVERHEAD EXPENSES</b>	<b>208,976</b>	<b>202,693</b>	<b>202,693</b>	
<b>GATEWAY REGIONAL SCHOOL DISTRICT, VOCATIONAL SCHOOL AND TRANSPORTATION</b>				
Gateway Regional School District	1,611,060	1,532,002	1,532,002	
Vocational Schools	129,291	75,000	75,000	2 known students + buffer
Vocational Transportation	45,000	35,000	35,000	Transportation historical
<b>TOTAL EDUCATION</b>	<b>1,785,351</b>	<b>1,642,002</b>	<b>1,642,002</b>	
<b>OTHER TOWN EXPENSES: DEBT, RESERVES, CAPITAL EQUIPMENT/ PROJECTS, ETC.</b>				
Emergency Stabilization Account	60,000	60,000	70,000	
Reserve Account	25,000	25,000	30,000	
Loan & Int.-Debt Exclusion approved by voters Town only	59,283	59,283	59,283	
Loan & Int.-Debt Exclusion approved by voters Gateway only	-	-	0	
Remaining Loan Debt (not subject to an override)	117,780	42,684	42,684	
Annual Capital Equip./ Projects	30,000	30,000	60,000	
Bldg Projects: Hwy/Fire/Lbry (stabilization)	100,000	100,000	275,000	
Wired West Fiber Optic (Stabilization)	12,000	12,000	25,000	
<b>TOTAL OTHER TOWN EXPENSES</b>	<b>404,063</b>	<b>328,967</b>	<b>561,967</b>	

Budget Document 2018				
	FY2017 As Passed	FY2018 Re-requested	FY2018 Recommended	FY2018 Comments
<b>TOTAL TOWN EXPENSE SUMMARY</b>				
	-	-	0	
	-	-	0	
<b>TOTAL GENERAL GOVT.</b>	425,394	525,107	405,475	
<b>TOTAL PROTECTION</b>	141,969	178,797	157,197	
<b>TOTAL PUBLIC WORKS</b>	468,045	549,659	537,421	
<b>TOTAL HUMAN SERVICES</b>	48,598	48,852	48,852	
<b>TOTAL CULTURE &amp; REC.</b>	50,682	67,162	52,765	
<b>TOTAL EMPL. OVERHEADS</b>	208,976	202,693	202,693	
<b>TOTAL EDUCATION</b>	1,785,351	1,642,002	1,642,002	
<b>TOTAL OTHER TOWN EXPENSES</b>	404,063	328,967	561,967	
<b>Total Town Expenses</b>	<b>3,533,078</b>	<b>3,543,240</b>	<b>3,608,372</b>	
<b>Town Revenue Summary</b>				
<b>Property &amp; Real Estate Taxes</b>	2,739,426	2,807,912	2,807,912	
Overlay Account	(25,000)	(25,000)	-25,000	
New Growth	15,000	15,000	15,000	
Water Dept. Overhead Expense	21,136	21,136	21,136	
Cherry Sheet (State aid)	166,383	174,108	174,108	
Subtract Cherry Sheet Allocated(ex. COA)	(2,189)	-	0	
Building Inspector Receipts	-	-	0	
Local Receipts: Motor Vehicle, Food and Lodging taxes, Etc.	475,000	475,000	475,000	
Debt Exclusion Income	58,542	58,542	58,542	
Gateway Remodeling - Debt excl.	91,676	91,676	91,676	
<b>Total Projected Revenue</b>	<b>3,539,974</b>	<b>3,618,374</b>	<b>3,618,374</b>	

Budget Document 2018				
	FY2017 As Passed	FY2018 Re-quested	FY2018 Recom-mended	FY2018 Comments
<b>Summary of Expenses and Revenue</b>				
<b>Total Town Expenses</b>	3,533,078	3,543,240	3,608,372	
	3.4%	0.3%	1.8%	
<b>Total Projected Revenue</b>	3,539,974	3,618,374	3,618,374	
	3.6%	2.2%	0	
<b>Expense VS. Revenue Variance</b>	6,896	75,134	10,002	
<b>Water Department - Enterprise Ac-count</b>				
Superintendent Salary	35,875	37,925	37,925	
Clerk's Salary	5,200	5,330	5,330	
Secretary	12,300	10,000	10,000	
Water Dept. Administrator	-	-	0	
Backup Superintendent	8,200	10,250	10,250	
Commissioners' Salaries	6,150	6,304	6,304	
Licensed Assistant	2,050	3,204	3,204	
Field Commissioner (2014)	8,506	8,600	8,600	
Other Labor	14,500	17,000	17,000	
	-	-	0	
Utilities	30,000	30,000	30,000	
Chemicals	15,375	15,375	15,375	
Breaks and Repairs	35,000	42,000	42,000	
Testing	10,250	10,250	10,250	
System Repairs	-	-	0	
Office Expenses	4,100	4,100	4,100	
Equipment Repairs	3,075	3,075	3,075	
Legal/Audit Fees	1,000	1,000	1,000	
Software Support	1,025	1,025	1,025	
Education and Training	4,100	4,100	4,100	
Dept. Supplies	4,100	4,100	4,100	
Medical Ins	16,600	16,600	16,600	
Property Insurance	9,219	9,219	9,219	
Utility Billing Module	3,400	3,400	3,400	
Dues, Membership fees	300	650	650	
Maintenance	6,000	15,000	15,000	
Capitol Expense	13,000	13,000	13,000	
Overhead/indirect Cost: Pd to town	21,136	16,663	20,436	

Budget Document 2018				
	FY2017 As Passed	FY2018 Re- requested	FY2018 Recom- mended	FY2018 Comments
Payroll	92,781	98,613	98,613	
Non-Salary Expenses	177,680	189,557	193,330	
Debt Repayment	260,089	260,089	260,089	
<b>Total Water Dept. Expenses</b>	530,550	548,259	552,032	
Water Department Revenue	552,032	552,032	552,032	
Surplus	21,482	3,773	0	