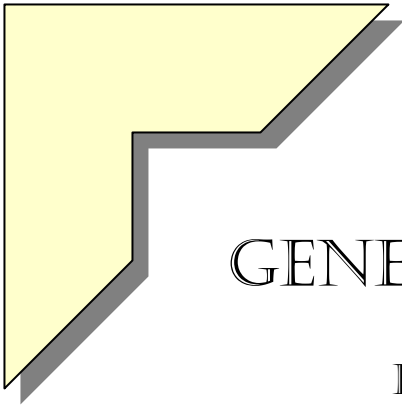


TOWN OF DUXBURY,
MASSACHUSETTS



ANNUAL REPORT
JULY 1, 2005 – JUNE 30, 2006

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GENERAL GOVERNMENT

BOARD OF SELECTMEN

TOWN MANAGER

TOWN CLERK

CABLE ADVISORY COMMITTEE

CONSERVATION COMMISSION

COMMUNITY PRESERVATION COMMITTEE

DUXBURY BAY MANAGEMENT COMMISSION

OPEN SPACE AND RECREATION COMMITTEE

PLANNING BOARD

HISTORICAL COMMISSION

TOWN HISTORIAN

PERSONNEL BOARD

TOWN GOVERNMENT STUDY COMMITTEE

BOARD OF SELECTMEN



As I begin my assessment of Fiscal '06 it seemed prudent to review the past years summary as a starting point. I am struck that our Annual Report pictures have fared about as well as our financial projections, each year a bit more worn. We have discussed in the previous three reports our concern regarding escalating needs vs. limited and sometimes declining revenues. In spite of our less than cheery predictions we have managed once again to provide services to our community and in some cases improve how we deliver them.

Fiscal '06 began with a search for a new Town Manager. The challenges this person would face would be many and we needed to ensure the continued excellence in service that our townspeople expect. It was quickly evident that the job would be made easier because we had a competent and experienced member of the team to step up as Interim Town Manager, namely our Inspectional Services Director Richard MacDonald. As the search continued Mr. MacDonald demonstrated on a daily basis that our solution may be right in our own backyard. The Selectmen had overwhelming support from the community, the Search Team and Town Hall that Richard MacDonald was the candidate that would take us to the next level. The appointment of the new Town Manager became effective as of January 1 with minimal (if any) disruption to the running of Town Hall and the preparation for Town Meeting held in March. The central office has been reorganized and we have created a new Finance Department to help shepherd us through changing economic times.

The Government Study Committee delivered its report to Annual Town Meeting and recommended to that Meeting to hire a Finance Director to oversee our finance functions and ensure efficiency in how we create and manage our budget. Other recommendations included changes to the Personnel Board, the Water Advisory Board and Fiscal Advisory Committee in an attempt to refocus our efforts and reflect how the process was actually being carried out. I believe these changes will make us more responsive to the needs of the community and help committees contribute in a meaningful way.

Our Fire Department is now operating at an Advanced Life Support level, providing in house paramedic service to the community. Our Police Department received the recognition of the Massachusetts Police Accreditation Association after six years of effort. We opened our new Animal Shelter with the cooperation of the DPW and an extraordinary group of citizen volunteers. Services have continued to be delivered to the town at expected levels through the dedicated efforts of our staff and the continued support of community volunteers. It is a combination of these factors that has enabled us to keep pulling the "rabbit out of the hat" in terms of services while staying within our budgetary constraints.

Sadly, this report will not deviate from the previous feelings of unease surrounding the continued ability of the Town to provide these services as well as excellence in education, while maintaining affordability to all our townspeople. Support from local taxes, state and federal revenue does not appear to meet the needs presented by increased enrollment in the schools, the ever growing cost of health insurance, pension fund reserves and maintenance of existing infrastructure. With the help of our redesigned finance team we must continue to develop an achievable plan for the future to maintain services and financial stability; through capital planning, creation of reserves and sound business practices.

RESPECTFULLY SUBMITTED,

Elizabeth H. Sullivan, Chair; Andre Martecchini; John Tuffy

TOWN MANAGER



Richard R. MacDonald
Town Manager

From June 2005 through December 2005, I had the pleasure of serving as your interim Town Manager, after the departure of Rocco Longo. On December 10, 2006, the Board of Selectmen voted to appoint me officially as your third Town Manager. I am extremely proud to serve the Town in this position.

The challenge of maintaining a high level of public service in lean financial times continues. Some fiscal measures we have employed include: A monitoring system for fuel use by Town vehicles, new construction and debris fees at the Transfer Station, and monthly meetings with Town building managers to share ideas on cost-effective operation.

Another concern included increasing the security of some of our Town Buildings. To that end, a keyless entry system was installed in Town Hall, Old Town Hall, and the Senior Center. In addition, improved communication is always a goal in municipal government. Our new voice-mail system has increased the accessibility of Town departments.

A tremendous milestone was reached in FY06 by our Police Department. We became one of only twenty-four towns in the State to be accredited by the Massachusetts Police Accreditation Commission. The process took six years of hard work and dedication, and has brought well-deserved recognition to the Department and Town.

Other awards for Duxbury included the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada. It is the highest award achievable in public accounting, and we are extremely proud of this accomplishment. The work leading to this award was largely completed under the direction of our Town Accountant, Sheryl Strother. Unfortunately, Ms. Strother left the Town of Duxbury in December 2005 to become the Chief Financial Officer for the Town of Wellesley. Her contributions will be missed.

The Town Accountant's position was filled in February by Mr. John Madden, former accountant with the Town of Plymouth. Mr. Madden hit the ground running, and skillfully assisted the new management team with its first Annual Town Meeting in March.

It was also necessary to find my replacement as Director of Inspectional Services. This position has been ably filled by Mr. Scott Lambiase, who had already been serving as an Inspector with the Inspectional Services Department. He is adjusting well to the demands of his new position.

FY06 saw the completion of the Bluefish River Firehouse Restoration project. The dedication ceremony on June 30, 2006 was a testament to a great joint effort between the Town and a wonderful group of volunteers. The Island Creek Fish Ladder project was substantially completed in FY06 also. This project restores a herring run that dates back to 1702, and will be a great community resource.

The Duxbury Animal Shelter was completed this year as well. Again, volunteerism made the difference. The project was completed under-budget, due to the many cash and in-kind donations made by concerned citizens and animal lovers.

Restoration work on the Wright Building continued. We hope that the Duxbury Rural & Historical Society and the Duxbury Student Union will occupy their portions of the building midway through the next fiscal year.

The last several years have seen the remarkable development of our newest industry: Aquaculture. Duxbury oysters have become famous throughout the country. The Harbormaster Department, other officials on the State and Town level, and the local shell-fishing community have all worked together to make this a tremendous success story.

Community health challenges have included the threat of Eastern Equine Encephalitis from infected mosquitoes, and preparation for the likely event of a future flu pandemic. Our Board of Health and Health Agent have worked tirelessly on these issues.

The Town of Duxbury is fortunate to have an excellent team of elected and appointed officials, department heads, staff, and volunteers. It is a pleasure to come to work each day. I am especially grateful for the assistance of the Town Manager staff, including C. Anne Murray, Barbara Ripley, and Anita Stiles.

Respectfully,

Richard R. MacDonald
Town Manager

TOWN CLERK

TOWN OFFICIALS

ELECTED

Selectmen

| | |
|-----------------------------------|------|
| John J. Tuffy, Chairman | 2007 |
| Andre Martecchini, Clerk | 2009 |
| Elizabeth Sullivan, Vice Chairman | 2008 |

Assessors

| | |
|--------------------------|------|
| June Albritton, Chairman | 2008 |
| James G. MacNab | 2007 |
| Linda Collari | 2009 |

Moderator

| | |
|---------------------|------|
| Allen M. Bornheimer | 2007 |
|---------------------|------|

Town Clerk

| | |
|----------------|------|
| Nancy M. Oates | 2007 |
|----------------|------|

School Committee

| | |
|-----------------------------|------|
| George C. Cipoletti | 2007 |
| Karen W. Wong | 2007 |
| John P. Heinstadt, Chairman | 2009 |
| John J. Magnarelli | 2008 |
| Anne R. Ward | 2008 |

Planning Board

| | |
|--|------|
| James R. Kimball, Jr. | 2009 |
| John P. Bear | 2010 |
| Amy MacNab | 2007 |
| *Robert Wilson Resigned 11-03-05 | 2008 |
| George D. Wadsworth, Chairman | 2009 |
| Brendan Halligan | 2011 |
| Angela Scieszka | 2008 |
| Harold Moody elected | 2008 |
| *Harold Moody appointed to serve until 3-25-06 | |

Library Trustees

| | |
|-----------------------------|------|
| Theodore J. Flynn, Chairman | 2007 |
| John W. Hill | 2009 |
| Elane S. Mutkoski | 2009 |
| Nancy B. Delano | 2007 |
| James B. Mandrell | 2008 |
| Carl W. Meier | 2008 |

Duxbury Housing Authority

| | |
|-------------------------|------|
| Brendan K. Keohan | 2008 |
| Linda Garrity, Chairman | 2010 |
| John M. Griffin | 2011 |
| Beverly Walters | 2007 |

APPOINTED BY THE MODERATOR

CEMETERY

| | | | |
|----------------------|------|----------------------|------|
| William K. McCann, © | 2008 | Elizabeth B. Stevens | 2010 |
| Robert L. Ash | 2011 | Beverly A. Johnson | 2007 |
| James F. Costello | 2009 | | |

DUXBURY BEACH COMMITTEE

| | | | |
|---|------|-----------------------------|------|
| Daniel W. Baker | 2008 | Colleen Carroll | 2007 |
| *Joseph Conway © | 2007 | Sarah B. McCormick | 2008 |
| *Walter D. Keleher, | 2007 | Susanna Sheehan | 2007 |
| *Michael P. McLaughlin | 2007 | William A. Bennett | 2009 |
| William D. Benjes, Jr | 2009 | Mark DeLuca, Ex-Officio | |
| Donald C. Beers, Ex-Officio | | Joseph M. Grady, Ex-Officio | |
| *Designee of Duxbury Beach Reservation, Inc | | | |

FINANCE COMMITTEE

| | | | |
|----------------------|------|------------------------|------|
| David J. Madigan | 2007 | Kenneth J. McCarthy © | 2007 |
| Mark R. Mahoney | 2007 | Colleen B. Brayer | 2008 |
| Keith J. Pratt | 2008 | William A. Tenhoor | 2009 |
| John W. Corbett, III | 2009 | *Ronald L. Ramseyer | 2009 |
| Eugene V. Blanchard | 2009 | *replaces Judi Barrett | |

FISCAL ADVISORY COMMITTEE

| | | | |
|------------------------|-------|----------------------|------|
| Paul K. Arsenian | 2007* | replaces Brian Watts | |
| William F. O'Toole, Jr | 2009 | Francis C. Mangione© | 2007 |
| Kimberly J. O'Sullivan | 2009 | Melissa C. Donohoe | 2008 |
| Harvey C. McCormick | 2008 | Friend S. Weiler | 2009 |
| Leslie D. Ball | 2008 | Paul A. Brogna | 2007 |

PERSONNEL BOARD

| | | | |
|------------------------|------|----------------------|------|
| Paul J. McDonough, © | 2009 | Robert L. Molla, III | 2009 |
| Rosemarie McGillicuddy | 2007 | Wayne C. Heward | 2008 |
| Ann M. O'Neill | 2008 | | |

WATER ADVISORY BOARD

| | | | |
|------------------------|------|----------------------|------|
| George D. Wadsworth, © | 2007 | Freeman Boynton, Jr. | 2008 |
| Paul W. Keohan | 2009 | | |

LONG RANGE PLANNING COMMITTEE for the PERCY WALKER POOL

| | | |
|--|---------------------------------------|-------------------|
| Kathleen B. Coghlan © | Douglas J. Carver | Gordon H. Cushing |
| Craig C. Dolloff | Nancy A. Johnson | Shari J. Shane |
| Andrea N. Tougas | *Replaced by Stephen O. Shay (9/4/06) | |
| Clarke D. Madigan, Special Student Advisory Representative | | |

APPOINTED BY THE TOWN MANAGER

Alewife Warden-Donald C. Beers

Animal Control Officer/Inspector-of Animals-Eduardo Ramos, appointed 8/03/05

Building Inspector/Zoning Enforcement Officer-Scott Lambiase, appointed 3/01/06

Conservation Administrator-Joseph Grady

Council On Aging Director-Joanne Moore

County Cooperative Exten. Serv. Town Director-Lindsay Blake

Custodian of the Clock-Anthony Nightingale

Custodian of the Flags-Donald C. Beers

Director of Public Works-Tom Daley

Emergency Management Director-Kevin Nord

Executive Assistant to the Town Manager-Barbara Ripley

Fire Chief-Kevin Nord

Harbormaster/Shellfish Constable-Donald C. Beers

Health Agent-Jennifer Dalrymple

Parking Clerk-Anne Murray

Police Chief-Mark DeLuca

Recreation Director-Gordon H. Cushing

Sealer of Weights and Measures- Harold E. Tuttle

Superintendent of Lands and Natural Resources-Peter Buttkus

Town Account-John Madden, appointed 2/07/06

Treasurer/Collector-Beth Conway

Veterans' Ser. Director/Burial Agent-Robert Lyons

Weigher of Coke, Coal and Hay-Joseph Shea, Harold E. Tuttle

Wharfinger-Donald C. Beers

ALL OTHER APPOINTED TOWN OFFICIALS
Appointed by Elected Officers or Committees

Assistant Town Clerk-Barbara J. Cook by the Town Clerk

Deputy Assessor-Richard Finnegan by the Assessors

Library Director-Elaine Winquist by the Library Trustees

Assistant Library Director-David Murphy by the Library Trustees

Planning Director-Christine Stickney by the Planning Board

Associate Planning Board Member-Appointed by the Planning Board:

Harold F. Moody, Jr. 10/04/05 elected to Planning Board 3/25/06

Douglas Carver 7/12/05 until 2007

Superintendent of Schools-Dr. Eileen C. Williams by the School Committee

APPOINTED BY THE SELECTMEN

BOARD OF APPEALS

| | | | |
|---------------------------------|------|-----------------|------|
| James Lampert © | 2009 | Elizabeth Lewis | 2010 |
| Sally Wilson | 2007 | Dennis Murphy | 2006 |
| Paul Kalous | 2006 | Thomas McClure | 2008 |
| Mark Moriarty, resigned 9/01/05 | | | |

BOARD OF APPEALS (ALTERNATES)

| | | | |
|---------------------|------|----------------|---------|
| Martin P. Desmery | 2006 | Y. Oktay | 2006 |
| Mark Moriarty | 2006 | Mary Jo Pierce | 2006 |
| Vincent Giambertone | 2006 | Florence Gregg | 2006 |
| Jonathan Tudan | 2006 | *Paul Keohan | 2006 |
| | | *Resigned | 8/21/05 |

BOARD OF HEALTH

| | | | |
|-------------------|------|----------------|------|
| Thomas O'Regan © | 2006 | Clinton Watson | 2007 |
| David Brumley, MD | 2006 | Jerry Janousek | 2008 |
| *John Day | 2008 | | |
| *Resigned 2/01/06 | | | |

BURIAL AGENT TO THE BOARD OF HEALTH

Nancy M. Oates 2007

CABLE ADVISORY COMMITTEE

| | | | |
|-------------------------------|------|---------------------------------|------|
| Robert Fitzpatrick (c) | 2008 | William J. Kearney | 2006 |
| Richard Dunphy | 2007 | Richard Miller | 2008 |
| Jean Kennett | 2007 | Mary E. MacQuarrie (ex-officio) | 2007 |
| Charles Vautrain (ex-officio) | 2008 | | |

COMMUNITY PRESERVATION ACT

Liaisons (3year terms):

| | | | |
|------------------------------------|------|---------------------------------------|------|
| Holly Morris (Conservation) | 2007 | | |
| Brendan Keohan (Housing Authority) | 2006 | Nancy Bennett (Historical Commission) | 2007 |
| George Wadsworth (Planning Bd) | 2007 | Patricia Loring (Open Space & Recr.) | 2008 |
| Two at large: Tony Kelso | 2006 | and Sarianna Seewald | 2008 |

CONSERVATION COMMITTEE

| | | | |
|----------------|------|---------------------|------|
| Barbara Kelley | 2006 | Holly Morris | 2007 |
| Joseph Messina | 2006 | Don Merry | 2007 |
| Sam Butcher © | 2008 | Thomas J. Gill, III | 2008 |
| Dianne Hearn | 2007 | | |

CONSTABLE

| | | | |
|----------------|------|--------------------|------|
| Alden Rinquist | 2008 | Richard A. DeLisle | 2007 |
|----------------|------|--------------------|------|

COUNCIL ON AGING

| | | | |
|------------------------------|------|---------------------------|------|
| Don Mickells | 2007 | | |
| Barbara Kiley | 2007 | Richard M. Whitney, (c) | 2008 |
| Bev Walters | 2006 | James Taylor | 2006 |
| Oliver Woodruff | 2008 | Patricia Ryan | 2006 |
| The Rev Elizabeth B. Stevens | 2008 | Barbara Kiley | 2007 |
| Shirley Oktay | 2007 | John Hill | 2008 |
| Nancy Savage | 2007 | Jennifer Reid | 2008 |

DESIGN REVIEW BOARD

| | | | |
|---------------|------|--------------------|------|
| Nancy Johnson | 2008 | Judith Hall | 2007 |
| James Kimball | 2006 | Sarah B. McCormick | 2008 |
| Louis Nejame | 2007 | | |

DUXBURY BAY MANAGEMENT COMMITTEE

| | | | |
|------------------------|------|----------------------|------|
| William (Skip) Bennett | 2006 | Shawn Dahlen | 2008 |
| Ned Lawson | 2008 | Kathy Gould | 2007 |
| Jackson S. Kent,III | 2007 | Julie Waltz | 2006 |
| John Carnuccio | 2008 | Jonathan Nash | 2006 |
| Donald Gunster | 2007 | Don Beers,ex-officio | 2008 |

DUXBURY CULTURAL COUNCIL

| | | | |
|-------------------|------|----------------|------|
| Janet Ritch | 2006 | Allison Cowen | 2006 |
| Lynn Smith | 2006 | Laura Doherty | 2008 |
| Katherine Sturgis | 2008 | William Holmes | 2007 |
| Laura Doherty | 2008 | Cary Johnson | 2008 |
| Alice Vautrain | 2007 | Robert Burgess | 2007 |

DUXBURY YOUTH COMMISSION

| | | | |
|--------------------------|------|--------------------------|------|
| Deborah Bowen | 2008 | Jill Cadigan-Christenson | 2006 |
| Robert Bostrom | 2008 | Ron McCarthy | 2007 |
| Tom Holdgate, ex-officio | | John McCarthy | 2006 |
| Steven Jones | 2006 | Paul Maloof | 2006 |
| Ron McCarthy | 2007 | | |

ECONOMIC ADVISORY COMMITTEE

| | | | |
|----------------------------|------|----------------------------------|------|
| Anne Antonellis (Business) | 2007 | Megan Greenstein (Citizen Rep.) | 2007 |
| George Johnson (Citizen) | 2007 | David O'Connell (Business) | 2007 |
| John Bear (Planning Board) | 2006 | John Wisbach (Citizen Rep.) | 2007 |
| Sarah Wilson (ZBA Rep.) | 2006 | William Zachman (Local Bus. Rep) | 2007 |
| Evan Sobran (Citizen) | 2007 | Andre Martecchini | 2007 |

FOURTH OF JULY FY-06 COMMITTEE Parade 7/4/05)

| | | |
|---------------|--------------------|-----------------|
| Joan Edgar | Nancy Reed | Connie Dennis |
| James MacNab) | Margaret Kearney © | William Kearney |
| Donald Reed | David Robinson | Robert Dente |
| Amy Hill | Brian Hill | Janet Ritch © |
| Jeff Goldman | | |

HIGHWAY SAFETY COMMITTEE

| | | | |
|------------------|------|-------------------------|------|
| Joseph Shea © | 2008 | Roger Ladd (ex-officio) | 2008 |
| Fred Von Bargaen | 2006 | Jeff Lewis | 2008 |
| Paul Brogna | 2008 | Thomas Johnson | 2007 |
| Diane Bartlett | 2007 | | |

HISTORICAL COMMISSION

| | | | |
|---------------|------|--------------------------------------|------|
| Julia Kispert | 2007 | *Susanna Sheehan (resigned 4/19/06). | |
| Anne Hill | 2007 | Robert C. Vose,III | 2007 |
| Norman Tucker | 2008 | C. Lee Willis | 2008 |
| Nancy Bennett | 2008 | Barbara Kiley | 2007 |
| | | *replaced by Lynne Devew | 2007 |

INVESTMENT ADVISORY COMMITTEE

John J. Tuffy (liason)

KING CAESAR COMMITTEE ADVISORY

| | | | |
|-----------------------|------|--------------|------|
| Rev. Catherine Cullen | 2008 | Diane Barker | 2007 |
| Dr. James Peters,Jr | 2007 | | |

LOCAL HOUSING PARTNERSHIP

| | | | |
|------------------------------------|------|-----------------------------|------|
| William Campbell(designee COA) | 2007 | William "Bud" Childs | 2006 |
| Barbara Kelley(Con. Com.) | 2006 | Brendan Keohan(CPC) | 2006 |
| Andre Martecchihi (BOS Rep) | 2006 | Lane Partridge | 2008 |
| Charles Rourke | 2007 | John Griffin (Housing Auth) | 2006 |
| Angela Scieszka (Planning Bd. Rep) | 2007 | Dianne Bartlett | 2006 |

MBTA ADVISORY BOARD

James R. Kimball, Jr

METROPOLITAN AREA PLANNING COUNCIL REP

Jeff Lewis

MUNICIPAL COMMISSION ON DISABILITY

| | | | |
|---------------------|------|--------------------|------|
| Jennifer Niles | 2007 | resigned 9/7/05 | |
| Patty Cristoforo | 2007 | Richard Mac Donald | 2007 |
| Patricia E. Randall | 2007 | Joseph Shea | 2006 |
| Bridget O'Keefe | 2006 | Jerry Nightingale | 2008 |
| Marcia G. Solberg | 2008 | | |

NORTH HILL ADVISORY COMMITTEE

| | | | |
|-------------------|------|-----------------------------|------|
| James P. Bunnell | 2006 | Gordon Cushing (Ex-Officio) | 2007 |
| Scott Whitcomb | 2006 | Emmett Sheehan | 2008 |
| Paul McDermott | 2007 | Robert DiMario | 2008 |
| Michael Doolin | 2007 | John Geary | 2008 |
| Michael Malbrough | 2008 | Robert McCarthy | 2006 |
| Robin Hallowell | 2007 | | |

NUCLEAR ADVISORY COMMITTEE

| | | | |
|---------------------------|------|-----------------|------|
| Mary Elizabeth Lampert © | 2008 | Henry Chang | 2008 |
| Barbara Pye | 2008 | Millie Morrison | 2006 |
| Rebecca Chin | 2008 | Kevin W. Craig | 2008 |
| Mary Leach (Res. 9/14/05) | 2006 | | |

OLD COLONY ELDERLY SERVICES

Anne Hill

OLD COLONY PLANNING COUNCIL

Joanne Moore (alternate) 2006

OPEN SPACE AND RECREATION COMMITTEE

| | | | |
|-----------------|------|-----------------|------|
| Steve Berall | 2007 | Patricia Loring | 2007 |
| Paul Costello | 2006 | Dan Zibinskas | 2007 |
| Dick Rothschild | 2007 | Mike Cesarini | 2007 |
| Lorrie Hall | 2007 | Paula Harris | 2006 |
| Scott Zoltowski | 2007 | | |

PLYMOUTH COUNTY ADVISORY BOARD

John J. Tuffy

RECREATION ACTIVITIES COMMITTEE

| | | | |
|-----------------------------|------|-------------------|------|
| Anne Ward | 2007 | Gregory Chandler | 2007 |
| Brooks Holmes | 2007 | George Reinhart | 2007 |
| Gordon Cushing (ex-officio) | 2007 | Colleen Madigan | 2007 |
| Rick Davis | 2007 | Susan Littlefield | 2006 |
| Richard Manning | 2006 | | |

REGISTRARS OF VOTERS

| | | | |
|----------------|------|----------------|------|
| Paul Christo © | 2007 | Miriam McCaig | 2006 |
| Nancy Oates | 2007 | Mary Ellen See | 2006 |

SHELLFISH ADVISORY COMMITTEE

| | | | |
|---------------------------|------|----------------|------|
| Donald Beers (Ex-Officio) | 2007 | John Brawley | 2008 |
| Kenneth S. McKim | 2007 | Clinton Watson | 2008 |
| James T. Pye © | 2007 | Dan Baker | 2006 |
| Robert Loring | 2007 | John McCluskey | 2007 |
| Marc Riley | 2006 | | |
| Alan Hoban | 2007 | | |

SIDEWALK & BIKE COMMITTEE

| | | | |
|-----------------|------|--------------------|------|
| Jeffrey Lewis © | 2007 | Paula Valencia | 2007 |
| Susie Bockard | 2007 | Lisa Fenton | 2007 |
| John R. Taft | 2007 | Richard Rothschild | 2007 |
| Nancy Johnson | 2007 | George Reinhart | 2007 |

SOUTH SHORE COALITION

Andre Martecchini-Board of Selectmen Representative 2006

SOUTH SHORE REFUSE PLANNING BOARD

Mike Pakstis

TARKLIN COMMUNITY CENTER TRUSTEES

John Williams

TOWN COUNSEL

Robert Sweeney Troy

TOWN HISTORIAN

Katherine Pillsbury 2008

TOWN MANAGER SEARCH COMMITTEE-August 5, 2005

| | |
|-------------------------------|---------------------------|
| Richard Finnegan (ex-officio) | David Sullivan (resigned) |
| Shawn Dahlen | Frank Magione |
| Friend Weiler | Deborah Bornheimer |
| Patricia Ryan | Jeanne Jackson |
| Sarah Madigan | Barbara Bartlett |
| Joseph Lewis | |

TOWN MANAGER

Richard R. MacDonald –Jan. 25, 2006

WATERFRONT ADVISORY COMMITTEE

| | | | |
|----------------------|------|--------------------------|------|
| Dan Baker | 2007 | Donald Beers, ex-officio | 2007 |
| Malcolm MacNaught | 2006 | Suzanne Stout | 2007 |
| Kenneth Shine, (c) | 2007 | Bruce Bygate | 2007 |

ANNUAL TOWN MEETING - MARCH 11, 2006
 DUXBURY SCHOOLS PERFORMING ARTS CENTER,
 ST. GEORGE ST., DUXBURY, MA.

The Duxbury Annual Town Meeting was held on Saturday, March 11, 2006. The Annual Town Meeting was called to order at 9:10AM and the Clerk read the call to the meeting. The Moderator instructed the meeting on procedures and The Color Guard of the Police and Fire Departments presented the Pledge to the Flag. It was moved, seconded and carried to allow non-voters permission to speak when necessary. The Annual Town Meeting was recessed at 9:20AM for the Special Town Meeting which was adjourned sine die at 11:05AM. The Annual Town Meeting was reconvened at 11:05AM, recessed for lunch at 12:05PM and reconvened at 1:15PM and recessed at 5:20PM until reconvening at 7:35PM on Monday, March 13th.

The March 13, 2006 meeting was recessed at 10:45PM until Tuesday, March 14th. The March 14, 2006 meeting reconvened at 7:35PM. The Annual Town Meeting was adjourned sine die at 10:45PM. All the meeting sessions were held at the Performing Arts Center.

Article 1-Appointment of Officers not chosen by ballot-Moved and seconded that Town Moderator and the Board of Selectmen be authorized to appoint the officers not chosen by ballot. Motion Carried

Article 2-Report of Officers and Committees-Moved and seconded that the Town receive the reports of its town officials, boards, committees and commissions as printed in the Annual Report. Susanna Sheehan reported on the Historical Com. work on the Tarklin Building. Motion carried.

Article 3-Moved and seconded that the Town vote to fix the compensation of elected Town officers for the twelve month period beginning July 1, 2006

And raise and appropriate the sum of \$72,040 for the purpose of this article

As follows:

| | | | |
|------------|----------|----------------|---------|
| Moderator | \$40 | Assessors: | |
| Selectmen: | | Chair | \$2,000 |
| Chair | \$2,000 | Member | \$1,500 |
| Member | \$1,500 | Member | \$1,500 |
| Member | \$1,500 | Motion carried | |
| Town Clerk | \$62,000 | | |

Article 4-Moved and seconded that the Town vote to accept any sums of money that may be available from the State Highway fund and such additional sums as may be made available from other, county, state or Federal agencies for highway related work and to further authorize the Board of Selectmen to borrow in anticipation of receipt of said funds in accordance with Massachusetts General Laws Chapter 44, Sections 4 and 6A. Motion carried.

A Financial Report was given by the Town Manager Richard MacDonald.

A presentation was given by the Planning Board in honor of Robert Wilson who retired from the Board in October 2005.

Article 5-Motion 1- General Government-Moved and seconded that the Town vote to appropriate the sum of \$1,756,961 for the following:

General Government:

| | |
|-------------------|---------------|
| Selectmen/Manager | |
| Salaries | \$ 221, 537 |
| Expenses | <u>30,562</u> |
| Total | \$252,099 |

| | |
|------------------|--------------|
| Finance Director | |
| Salaries | \$79,000 |
| Expenses | <u>3,000</u> |
| Total | \$82,000 |

| | |
|--------------|----------------|
| Town Meeting | |
| Expenses | <u>\$8,901</u> |
| Total | \$8,901 |
| Accounting | |

| | |
|---------------------|--------------|
| Finance Committee | |
| Expenses | <u>\$200</u> |
| Total | \$200 |
| Computer Department | |

| | |
|-----------------|---------------|
| Salaries | \$191,616 |
| <u>Expenses</u> | <u>44,352</u> |
| Total | \$235,968 |

| | |
|-----------------|---------------|
| Salaries | \$53,946 |
| <u>Expenses</u> | <u>59,313</u> |
| Total | \$113,259 |

| | |
|-----------------|---------------|
| Assessors | |
| Salaries | \$183,498 |
| <u>Expenses</u> | <u>27,664</u> |
| Total | \$211,162 |

| | |
|---------------------|---------------|
| Treasurer/Collector | |
| Salaries | \$279,243 |
| <u>Expenses</u> | <u>61,000</u> |
| Total | \$340,243 |

| | |
|-----------------|-----------------|
| Audit | |
| <u>Expenses</u> | <u>\$40,000</u> |
| Total | \$40,000 |

| | |
|-----------------|------------------|
| Legal Services | |
| <u>Expenses</u> | <u>\$200,000</u> |
| Total | \$200,000 |

| | |
|-----------------|--------------|
| Personnel Board | |
| Salaries | \$4,660 |
| <u>Expenses</u> | <u>3,000</u> |
| Total | \$7,660 |

| | |
|-----------------|---------------|
| Planning Board | |
| Salaries | \$82,695 |
| <u>Expenses</u> | <u>12,000</u> |
| Total | \$94,695 |

| | |
|-----------------|--------------|
| Town Clerk | |
| Salaries | \$39,115 |
| <u>Expenses</u> | <u>3,475</u> |
| Total | \$42,590 |

| | |
|-----------------|---------------|
| Elections | |
| Salaries | \$15,062 |
| <u>Expenses</u> | <u>22,043</u> |
| Total | \$37,105 |

| | |
|-----------------|--------------|
| Cable Advisory | |
| <u>Expenses</u> | <u>\$250</u> |
| Total | \$250 |

| | |
|-----------------------|--------------|
| Historical Commission | |
| <u>Expenses</u> | <u>\$250</u> |
| Total | \$250 |

| | |
|-------------------------|--------------|
| Conservation Commission | |
| Salaries | \$83,579 |
| <u>Expenses</u> | <u>7,000</u> |
| Total | \$90,579 |

| | |
|---------------------------------|-----------------------|
| Total General Government | |
| Salaries | \$1,233,951 |
| <u>Expenses</u> | <u>523,010</u> |
| Total | \$1,756,961 |

Article 5-Motion 1 Motion carried

The meeting recessed for lunch at 12:05PM and reconvened at 1:15PM

Article 5- Motion -2-Public Safety-Moved and seconded that the Town vote to appropriate the sum of \$5,423,132 for the Public Safety Budget, and to raise and appropriate the sum of \$5,423,132 for said appropriation:

| | |
|-----------------|----------------|
| Police | |
| Salaries | \$2,504,615 |
| <u>Expenses</u> | <u>223,715</u> |
| Total | \$2,728,330 |

| | |
|-----------------|---------------|
| Animal Control | |
| Salaries | \$40,950 |
| <u>Expenses</u> | <u>10,000</u> |
| Total | \$50,950 |

| | |
|-----------------|----------------|
| Fire | |
| Salaries | \$1,857,227 |
| <u>Expenses</u> | <u>175,880</u> |
| Total | \$2,033,107 |

| | |
|-----------------------|---------------|
| Inspectional Services | |
| Salaries | \$372,200 |
| <u>Expenses</u> | <u>34,100</u> |
| Total | \$406,300 |

| | |
|--------------------|---------------|
| Harbor/Coastal Mgt | |
| Salaries | \$176,445 |
| <u>Expenses</u> | <u>28,000</u> |
| Total | \$204,445 |

| | |
|----------------------------|-----------------------|
| Total Public Safety | |
| Salaries | \$4,951,437 |
| <u>Expenses</u> | <u>471,695</u> |
| Total | \$5,423,132 |

Article 5-Motion-2 Motion carried

Article 5-Motion 3-Public Works-Moved and seconded that the Town vote to appropriate the sum of \$4,978,238 for the Public Works and to meet said appropriation to transfer the sum of \$1,460,512 from the Water Enterprise Fund and raise and appropriate the sum of \$3,517,726 as follows:

| | |
|-----------------------------|---------------|
| Administration /Engineering | |
| Salaries | \$220,229 |
| <u>Expenses</u> | <u>28,150</u> |
| Total | \$248,379 |

| | |
|-----------------|---------------|
| Highway | |
| Salaries | \$361,358 |
| <u>Expenses</u> | <u>48,590</u> |
| Total | \$419,948 |

| | |
|-----------------|---------------|
| Snow and Ice | |
| Salaries | \$55,000 |
| <u>Expenses</u> | <u>94,200</u> |
| Total | \$149,200 |

| | |
|---------------------|---------------|
| Vehicle Maintenance | |
| Salaries | \$86,470 |
| <u>Expenses</u> | <u>68,800</u> |
| Total | \$155,270 |

| | |
|--------------------|------------------|
| Central Fuel Depot | |
| <u>Expenses</u> | <u>\$200,000</u> |
| Total | \$200,000 |

| | |
|-----------------|-----------------|
| Street Lights | |
| <u>Expenses</u> | <u>\$35,000</u> |
| Total | \$35,000 |

| | |
|----------------------|---------------|
| Lands/Nat. Resources | |
| Salaries | \$334,223 |
| <u>Expenses</u> | <u>43,900</u> |
| Total | \$378,123 |

| | |
|-----------------|----------------|
| Cemetery | |
| Salaries | \$291,348 |
| <u>Expenses</u> | <u>134,390</u> |
| Total | \$425,738 |

| | |
|-------------------|----------------|
| Central Bldg Ser. | |
| Salaries | \$38,256 |
| <u>Expenses</u> | <u>185,550</u> |
| Total | \$223,806 |

| | |
|------------------|----------------|
| Transfer Station | |
| Salaries | \$182,262 |
| <u>Expenses</u> | <u>843,146</u> |
| Total | \$1,025,408 |

| | |
|-----------------------|-----------------|
| Town Bldg Maintenance | |
| <u>Expenses</u> | <u>\$35,000</u> |
| Total | \$35,000 |

| | |
|---------------------|----------------|
| Tarklin Com. Center | |
| <u>Expenses</u> | <u>\$8,100</u> |
| Total | \$8,100 |

| | |
|-----------------|----------------|
| Sewer | |
| Salaries | \$4,945 |
| <u>Expenses</u> | <u>208,809</u> |
| Total | \$213,754 |

| | |
|-------------------------|-------------------------|
| DPW (Less Water) | |
| Salaries | \$1,574,091 |
| <u>Expenses</u> | <u>1,943,635</u> |
| Total | \$3,517,726 |

| | |
|------------------------|-----------------------|
| Water | |
| Salaries | \$568,677 |
| <u>Expenses</u> | <u>891,835</u> |
| Total | \$1,460,512 |

| | |
|---------------------------------|---------------------------|
| Total DPW All Operations | |
| Salaries | \$2,142,768 |
| <u>Expenses</u> | <u>\$2,835,470</u> |
| Total | \$4,978,238 |

Article5- Motion -3 Motion carried

Article 5- Motion -4 Library and Recreation-Moved and seconded that the Town vote to appropriate the sum of \$1,485,792 with the notation that the total line for the Percy Walker Pool is changed to "\$272, 085" and to meet this appropriation transfer the sum of \$30,000 from the Recreation Revolving Fund and raise and appropriate the sum of \$1,455,792 as follows:

| | |
|-----------------|----------------|
| Library | |
| Salaries | \$776,491 |
| <u>Expenses</u> | <u>273,926</u> |
| Total | \$1,050,417 |

| | |
|-----------------|---------------|
| Recreation | |
| Salaries | \$129,260 |
| <u>Expenses</u> | <u>10,000</u> |
| Total | \$139,260 |

| | |
|-------------------|---------------|
| Percy Walker Pool | |
| Salaries | \$175,985 |
| <u>Expenses</u> | <u>96,100</u> |
| Total | \$272,085 |

| | |
|-------------------|--------------|
| Beach Life Guards | |
| Salaries | \$16,000 |
| <u>Expenses</u> | <u>2,030</u> |
| Total | \$18,030 |

| | |
|------------------------|---------|
| North Hill Golf Course | |
| Expenses | \$2,500 |
| Total | \$2,500 |

| | |
|---------------------|---------|
| Public Celebrations | |
| Expenses | \$3,500 |
| Total | \$3,500 |

Library & Recreation

| | |
|--------------|--|
| Salaries | \$1,097,736 |
| Expenses | 388,056 |
| Total | \$1,485,792 -Article 5- Motion - 4 carried. |

Article 5-Motion 5-Health and Human Services-Moved and seconded that the Town vote to appropriate the sum of \$428,320 for Health and Human Services , and to meet this appropriation to raise and appropriate the sum of \$428,320 as follows:

| | | | |
|------------------|-----------|-------------------|----------|
| Council on Aging | | Veterans Services | |
| Salaries | \$282,463 | Salaries | \$19,807 |
| Expenses | 90,950 | Expenses | 34,900 |
| Total | \$373,413 | Total | \$54,707 |

| | | | |
|-------------------------|-------|---------------------------------|-----------|
| Plymouth Cty. Coop-Ext. | | Total Health and Human Services | |
| Expenses | \$200 | Salaries | \$302,270 |
| Total | \$200 | Expenses | 126,050 |
| | | Total | \$428,320 |

Article 5-Motion 5-Health & Human Services-Motion carried

Article 5-Motion 6-Schools-Moved and seconded that the Town vote to appropriate and raise the sum of \$24,300,000 for the Duxbury Public School Budget.

An amendment was moved and seconded to cut the School Budget by \$183, 621 (\$108,956-Spanish Program, \$70,000 Cur. K-5 & \$4,665) and add Full time Librarian-\$55,780, Psychologist-\$22,500 and, \$5,932 - 5th Grade Chorus.

Motion to end debate on the amendment-carried unanimously

The Moderator split the votes into six sections:

Amendment:

1. Vote to add \$55,780 to the School budget. Yes 81-No-99 Failed
2. Vote to add \$22,500 to the School budget. Failed
3. Vote to add \$5,932 to the School budget. Failed
4. Vote to cut \$70, 000 from the School budget. Failed
5. Vote to cut \$108, 956 from the School budget. Yes-92-No-82 Carried
6. Vote to cut \$4,665 from the School budget. Failed.

Vote for reconsideration on the \$108, 956 vote. Carried

Vote to move the previous question-Yes-103 & No—79

2nd vote to move the previous question. Motion carried unanimously

Motion to end debate on the amendment.

Vote to cut the \$108, 956 from the School budget . Failed Yes-71 and

No-115.

Discussion on Revolving Funds.

An amendment was made- That the Town Meeting direct the Finance Committee to conduct a review of all Revolving Funds administered through the Town of Duxbury and report their findings at the next Annual Town Meeting. Amendment carried.

A motion to end debate on main motion .Failed Yes 119 and No-66 (Lacked a 2/3 vote).

A motion to end debate and vote on the main motion received the Moderator's call on receiving the requisite 2/3 vote.

Main motion carried.

Article 5-Motion 7-Town & School Shared Costs-Moved and seconded that the Town vote to appropriate the sum of \$12,738,305 for the purposes and in the amounts designated in the warrant-Town Manager Column for Town and School shared costs with the notation that total line for Contributory Pensions is changed to \$1,460,631 (a \$23 correction) and to meet this appropriation raise and appropriate the sum of \$12,738,305 as follows:

| | |
|---------------------------|--------------------|
| Employee Benefits | |
| Medicare | \$316,000 |
| Emp. Health Insurance | 6,650,000 |
| Contributory Pensions | 1,460,631 |
| Non-Contributory Pensions | 26,500 |
| Unemployment Comp. | 50,000 |
| Workers Comp | 227,000 |
| <u>Sub-total</u> | <u>\$8,703,131</u> |

| | |
|-----------------------|------------------|
| Other Shared Costs | |
| Fire, Liability, Ins. | \$327,750 |
| <u>Reserve Fund</u> | <u>150,000</u> |
| <u>Sub-total</u> | <u>\$477,750</u> |

| | |
|-----------------------------------|---------------|
| Debt Ser. Town & School | |
| Principal Payments | \$821,321 |
| Principal Paym'ts- New | 677,000 |
| Principal Paym'ts-Exempt | 176,585 |
| Prinicpal Paym'ts-Exempt New | 880,000 |
| Interest on Debt | 249,181 |
| Interest on Debt-New | 73,863 |
| Interest on Debt-Exempt | 29,496 |
| Interest on Debt-Exempt New | 551,936 |
| Interest on Temporary Notes | 52,800 |
| Interest on Temporary Notes-Ex. | 1,312 |
| <u>Bonding Fees & Charges</u> | <u>16,850</u> |
| Town & School Shared Debt | \$3,530, 424 |

Total School & Town Shared Costs \$12,738,305

Article 5-Motion 7- Town & School Shared Debt -Motion carried

Article 5- Motion 8-Water Enterprise Debt-Moved and seconded that the Town vote to appropriate the sum \$745,415 for Water Enterprise Debt and to meet this appropriation transfer the sum of \$745,415 from the Water Enterprise Fund as follows:

| | |
|--|---------------|
| Debt Service Water | |
| Principal Payments- Water | \$550,000 |
| Interest on Debt-Water | 127,415 |
| <u>Interest on Temporary Notes-Water</u> | <u>68,000</u> |
| Total Water Debt | \$745,415 |

Article 5-Motion 8- Water Enterprise Debt-Motion carried

Article 5-Motion 9-Total Budget Summary Total All Motions.

Moved and seconded that the Town vote to appropriate the sum of \$51,856,163 as the Operating Budget of the town for the purposes and in the amounts specified in the Motions previously voted under Article 5 of the warrant and to meet this appropriation to raise and appropriate the sum of \$49,620,236 and transfer the sum of \$2,235,927 in accordance with transfers voted in the motions previously voted:

| Departments | Appropriation | Transfer | Raise |
|-----------------------|---------------|-------------|--------------|
| 1 .General Government | \$1,756,961 | ----- | \$ 1,756,961 |
| 2. Public Safety | \$5,423,132 | ----- | \$ 5,423,132 |
| 3. Public Works (DPW) | \$4,978,238 | \$1,460,512 | \$ 3,517,726 |

| | | | |
|---------------------------|---------------------|--------------------|---------------------|
| 4. Library & Recreation | \$1,485,792 | \$ 30,000 | \$ 1,455,792 |
| 5. Health & Human Ser | \$ 428,320 | ----- | \$ 428,320 |
| 6. Schools | \$24,300,000 | ----- | \$24,300,000 |
| 7. Emp. Ben. Ins Sh Costs | \$12,738,305 | ----- | \$12,738,305 |
| 8. Water Ent. Debt | \$ 745,415 | \$ 745,415 | ----- |
| Total | \$51,856,163 | \$2,235,927 | \$49,620,236 |

Article 5- Motion-9-Total Operating Budget-Motion carried

Article 6-Motion 1-General Government-Moved and seconded that the Town vote to appropriate the sum of \$45,500 under Article 6 of the warrant for General Government for the purposes and the amounts as follows:

- \$24,000 for PC Replacements
- \$ 4,000 for Red Alert Fire Dept. Software
- \$ 500 for Data Nat'l Corp. Fin'l Standards Updates
- \$17,000 for Pond Maintenance

And to meet said appropriation to raise and appropriate the amount of \$45,500 to be expended under the direction of the Town Manager.

Motion carried.

Article 6-Motion 2-Capital Budget-Health & Human Services-Moved and seconded that the Town vote to appropriate the sum of \$2,000 under Article 6 of the warrant for Health & Human Services for the purposes and in the amounts as follows:

- \$2,000 for Paint

And to meet said appropriation raise and appropriate the sum of \$2,000 to be spent under the direction of the Town Manager. Motion carried.

Article 6-Motion 3-Capital Budget-Library & Recreation-Moved and seconded that the Town vote to appropriate the sum of \$35,000 under Article 6 of the Warrant for Library and Recreation for the purpose and in the amounts as follows:

- \$35,000 for Dumping Pool Water

And to meet said appropriation to raise and appropriate the sum of \$35,000 to be expended under the direction of the Town Manager. Motion carried

Article 6-Motion 4-Capital Budget-Bonding-Public Safety-Moved and seconded that the Town vote to appropriate the sum of \$265,000 under Article 6 of the Warrant for Public Safety for the purposes and in the amounts as follows:

- \$150,000 for Ambulance-Fire Department
- \$ 90,000 for Refurbishing Forest Fire Trucks-Fire Dept.
- \$ 25,000 for Jaws of Life-Fire Department

And to meet said appropriation the Treasurer with approval of the Board of Selectmen is authorized to borrow the sum of \$265,000 in accordance with Massachusetts General Laws Chapter 44 to be expended under the direction of the Town Manager. 2/3 vote required-Motion carried unanimously.

Article 6-Motion 5-Capital Budget Department of Public Works Bonding-Moved and seconded that the Town vote to appropriate the sum of \$287,000 under Article 6-of the Warrant for Public Works for the purposes and in the amounts as follows:

- \$ 65,000 for Construction of Senior Center Parking Lot
- \$ 32,000 for Hot Patch Trailer
- \$110,000 for Municipal Tractor
- \$ 80,000 for Mayflower Cemetery Expansion

To meet this appropriation the Treasurer with approval of the Board of Selectmen is authorized to borrow the sum of \$287,000 in accordance with Massachusetts General Laws Chapter 44 to be expended under the direction of the Town Manager. 2/3 vote required –Motion carried unanimously.

Article 6-Motion 6-Capital Budget-Department of Public Works-Moved and seconded that the Town vote to appropriate the sum of \$425,691 under Article 6 of the Warrant for Public Works for the following purpose and in the amounts as follows:

\$324,516 for Chapter 90 Rehabilitation
3,000 for Garage Roof Painting
6,000 for Girl Scout House Painting
11,000 for SCAG Mower
5,000 for 40 CY roll-Off Container
15,000 for Leaf Vacuum
6,175 for X-Mark Mower
30,000 for Re-line Retort
25,000 for Portable heavy Duty Lift

And to meet this appropriation transfer the sum of \$324,516 from Chapter 90 Highway Fund; and raise and appropriate \$101,175 to be expended under the direction of the Town Manager. Motion carried

Article 6-Motion 7-Capital Budget-Water Department-Bonding-Moved and seconded that the Town vote to appropriate the sum of \$900,000 under Article 6 of the Warrant for Water Department for purposes and in the amounts as follows:

\$650,000 for Route 3 Crossing Water Main
\$250,000 for Birch Street Tank Engineering

And to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$900,000 in accordance with Massachusetts General Laws Chapter 44 to be expended under the direction of the Town Manager.

The Moderator split the question:

Motion for previous question. Carried unanimously

1.Vote on the \$650,000. question. 2/3 vote required . 2/3vote called by the Moderator as having the requisite 2/3 vote.

2.Vote on the \$250,000 question . Required 2/3 vote and carried unanimously

Article 6-Motion 8-Capital Water Department-Moved and seconded that the Town vote to appropriate the sum of \$300,000 under Article 6 of the Warrant for Water Department for the purpose and in the amounts as follows:

\$ 50,000 for replacement of 1997 Utility Truck
\$150,000 for System Rehabilitation
\$100,000 for Fy-2007 PCE Pipes Program.

And to meet this appropriation transfer the sum of \$300,000 from the Water Enterprise Fund under the direction of the Town Manager. Motion carried

The meeting was recessed 5:20PM and will meet on Monday,
March 13, 2006 at this place at 7:30PM.

Monday, March 13, 2006-The meeting was reconvened at 7:35PM.

Article 7-Personnel Plan.-Moved and seconded that the Town vote to amend the Town Personnel Bylaw, originally accepted March 12,1955 and last amended March 11,2006 by replacing the current Management Schedule, Regular Employee Provisions, and Compensation Schedules Q,T and R with the revised July 1, 2006 Management Schedule, Regular Employee Provisions, and Compensation Schedules Q, T, and R which are on file at the Town Clerk's Office and as set forth in the Handout entitled "Article 7 Duxbury Personnel Bylaw Changes,"

With the notation that the position of Director of Finance is added to Grade K on the Management Schedule.

To become effective July 1,2006 and to appropriate the sum of \$105,000 for the purposes of this Article and to meet this appropriation raise and appropriate the sum of \$101,382 and transfer the sum of \$3,618 from the Water Enterprise Fund. Motion carried. SEE APPENDIX A

Article 8-Union Contracts-Moved, seconded and carried to indefinitely postponed.

Article 9-Duxbury Beach Lease-2/3vote required-Moved and seconded that the Town vote to raise and appropriate the sum of \$400,000 to be expended under the direction of the Town Manager for the purpose of

leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc. South of a line running approximately East to West along the Northerly edge of the Northerly Parking area, at the East end of the Powder Point Bridge (subject to the Migratory Shorebird Refuge at High Pines and excluding the land at High Pines leased to a third party) and to authorize the Board of Selectmen to execute a lease in the name and on the behalf of the Town for the period beginning July 1,2006 and ending June 30,2007 on such terms as may be approved by the Board of Selectmen. 2/3 vote required. Motion carried unanimously.

Article 10-Senior Tax Relief Program-Moved and seconded that the Town raise and appropriate the sum of \$2,500 in order to fund the Senior Tax Relief Program to provide senior citizens Real Estate vouchers for services rendered pursuant to an agreement between the Council on Aging and the Board of Selectmen. Motion carried

Article 11-Fourth of July Parade- Moved and seconded that the Town raise and appropriate the sum of \$10,000 to fund the Town's Fourth of July Parade. Motion carried

Article 12-Council on Aging Revolving Fund-Moved and seconded that the Town vote to authorize a Revolving Fund under M.G.L. Chapter 44 Section 53E ½ to be credited with all fees and charges received from the Senior Center Programs in an amount not to exceed \$50,000, to be expended under the direction of the Town Manager for functions, supplies and/or instructor fees.
Motion carried

Article 13-Revision of Personnel Plan-Moved and seconded that the Town vote to amend the Duxbury Personnel Plan by striking the current Sections 7,8, and 9 in Part I, substituting in their place a revised Section 7 entitled, "Duties of the Personnel Board;" a new Section 8 entitled, "Duties of the Town Manager," a revised Section 9 entitled, "Effective Date;" and a revised Section 10 entitled, "Hiring of New Employees" as follows:

7. DUTIES OF THE PERSONNEL BOARD

- a. The Board shall advise on and review the administration of the Plan.
- b. Proposed substantial changes in job descriptions, new jobs, reclassification of existing jobs and new rates for new jobs are to be reviewed by the Board for advise and comments prior to finalization.
- c. The Board shall periodically review the Plans of other towns, area pay rates and personnel policies and shall report to the Town Manager and recommend action appropriate to maintain a fair and equitable personnel program.
- d. The Board shall review such matters pertaining to personnel policies and administration as are referred to it by the Town Manager, and report and make recommendations to the Town Manager thereon.
- e. The Board may assist in the recruitment and preliminary screening of Town management applicants as requested.

8. DUTIES OF THE TOWN MANAGER

- a. The Town Manager shall develop and maintain written job descriptions for all positions, which shall describe the primary responsibilities, general duties and requirements for filling jobs.
- b. The Town Manager may add new jobs to the Plan or reclassify existing jobs and authorize new rates for new jobs.
- c. The Town Manager shall be responsible for establishing pay rates and salary ranges for all employees covered by the Plan unless otherwise provided therein.
- d. Department heads shall periodically review the written job descriptions under their jurisdiction and notify the Town Manager if any job description needs revision. The Town Manager, at least every three years, shall compare jobs subject to the Plan with their job description.

9. EFFECTIVE DATE

This amended Plan shall be operative as of July 1, 2006.

10. HIRING OF NEW EMPLOYEES

All employees, except Emergency hires, shall establish their fitness for service with the Town by serving a ninety (90) working day probationary period.

Probationary employees shall be eligible for participation in the Group Insurance Program if they meet the conditions of the program.

Employees shall be hired at the minimum salary range (Management) or the first step (Regular). Exceptions to this are allowable for newly hired employees using the following criteria:

- a. They possess exceptional qualifications and experience as related to the requirements of the job and as compared to employees currently in regular positions.
- b. Their most recent or current compensation is such that recruitment at minimum would be difficult.

If the appointing authority has held that criteria (a) and (b) have been satisfactorily fulfilled, then the appointing authority may thereby determine a starting salary not to exceed the mid-point of Schedule M range or the third step of the Regular Compensation Schedule, whichever is appropriate.

The appointing authority may appoint at a rate above the minimum and up to the mid-point using the above criteria. Appointments at a rate above mid-point shall be subject to concurrence by the Board of Selectmen.

No position subject to this plan shall be filled (other than Emergency and Temporary hiring and where otherwise specified within the Plan) until such hiring has first been posted for seven (7) working days at the Office of Town Clerk and the offices of the Department where the vacancy occurs and interested Regular Full-time and Regular Part-time employees' qualifications have been considered. Should such vacancy not be filled from within during these seven (7) working days, then such vacancy will be advertised in newspapers for at least two consecutive weeks.

Applicants for other Emergency hiring may be required to pass a pre-employment physical examination given by a physician at the Town's expense and reported on a form provided. Fees shall be paid on a usual and customary basis.

No terms or conditions of employment other than those set forth in the Plan shall be offered to any applicants.

And by renumbering Sections 10 through 17 to 1- through 18, or take any action in relation thereto.

An amendment was moved and seconded to remove the last sentence of Section 8. (d) as follows: "Job descriptions can only be rewritten when there has been a substantial change in job content which, in the opinion of the Town Manager, would change the rating of the job." Carried to remove. Main motion, as amended, carried.

Article 14-Fiscal Advisory Committee-General Bylaw-Moved and seconded that the Town vote to amend the General Bylaws of the Town of Duxbury by striking the current Section 6.8 of the General Bylaws and substituting in its place a revised Section 6.8 entitled, "Fiscal Advisory Committee" as follows:

6.8 FISCAL ADVISORY COMMITTEE

6.8.1 The Fiscal Advisory Committee shall consist of nine members appointed by the Moderator for three year staggered terms. When Practical, at least three members shall be former members of the Finance Committee. The primary focus of the Fiscal Advisory Committee shall be advising the Selectmen, Town Manager, Finance Committee and Town meeting on strategic planning and long-range financial management.

6.8.2 Before a warrant for Town meeting is published, the Town manager shall transmit a copy thereof to the Chairman of the Fiscal Advisory Committee.

The Committee shall review annual financial projections and prepare recommendations with regard to overall financial management including capital expenditures and use of borrowed funds.

The Committee shall also consult with any town departments, officers, committees or employees having information pertaining to warrant articles on the following matters:

- a. The acquisition or improvement of land;
- b. New construction or major reconstruction of town facilities such as streets, bridges or buildings;
- c. Renovation or preventive maintenance projects not normally undertaken within a department;
- d. Capital expenditure or project with a cost of \$100,000 or more;
- e. Any article pertaining to or involving the use of group insurance, town retirement, borrowing or the Stabilization Fund.

Following its financial analysis, the Fiscal Advisory Committee shall return to the Selectmen, the Town Manager and the Finance Committee its recommendation, which shall be included with a copy of the warrant when published for distribution.

6.8.3 The Fiscal Advisory Committee shall make a report to the Annual Town meeting, which shall include an analysis of:

- a. Free Cash
- b. the Retirement Fund
- c. the Stabilization Fund
- d. the Interest and Maturing Debt
- e. the status of the Water Enterprise Account

6.8.4 In addition to other matters that may be referred to them by the Selectmen, the Town Manager, the Finance Committee or Town Meeting, the Committee shall regularly review and report to the Selectmen, Town Manager, Finance Committee and Town meeting on the Town's financial policies and condition including but not limited to:

- a. the adequacy of current and future revenues to meet present and future appropriations;
- b. the adequacy of local receipts to meet the cost of services that are or might be covered by fees;
- c. the maximization of earnings on idle cash and other funds;
- d. the allocation of adequate resources to meet the Town's retirement liability costs;
- e. the status of the Town's long term capital plan including but not limited to an orderly schedule for vehicle, and major equipment, and building renovation and replacement.

Motion carried

Article 15-Date of Town meeting and Elections-Moved and seconded to

Change the date of the Town Meeting to the first Saturday in May and the date of the Election to the third Saturday in May. Motion failed

Article 16-Appointing Authority for Town Boards.-Moved and seconded to change the appointing of the Personnel Board from the Moderator to the Town Manager. Motion failed

Article 17-Medicare Extension Plans-Retirees-Moved and seconded to indefinitely postpone.

Mr. Peter Savage spoke to the article.

Motion carried to postpone.

Article 18- Agricultural Commission-Moved and seconded that the Town vote to amend the General Bylaws of the Town by adding "Duxbury Agricultural Commission" to the list of Committees appointed by the Board of

Selectmen under 5.2; and further by adding a new Section 6.16 entitled, "Duxbury Agricultural Commission" to read as follows:

6.16 DUXBURY AGRICULTURAL COMMISSION

The Duxbury Agricultural Commission shall consist of seven (7) members appointed by the Board of Selectmen; five (5) shall be actively engaged in farming and two (2) with an interest in farming. The terms shall stagger on three year intervals with the initial terms being: three members for three years; two members for two years and two (2) members for one year and for three years thereafter. The Duxbury Agricultural Commission will represent the Town of Duxbury's agricultural community and interests. The Selectmen and said Commission, once appointed, shall develop a work plan to guide its activities. Such activities shall include, but are not limited to the following:

Serve as facilitators for encouraging the pursuit of agriculture in Duxbury,
Promote agricultural-based economic opportunities for the Town,
Act as mediators, advocates, educators and/or negotiators, in an advisory capacity on farming issues for residents and established Town committees and departments,
Work for the preservation of both Town-owned and privately owned agricultural lands and,
Pursue all initiatives appropriate to creating a sustainable agricultural community.

For all purposes of this Bylaw, agriculture is defined as farming in all its branches without limitation including aqua-culture, livestock and farming.

An amendment was added to the last sentence after branches "without limitation including aqua-culture, livestock and farming." Amendment carried. Main motion, as amended, carried.

Article 19-Zoning Bylaw-Definition of Substantial in Demolition of Historical Buildings. 2/3 vote required. Motion failed

Article 20-Zoning Bylaw-Historical Buildings [six (6) months to twelve (12) months]. Moved to indefinitely postpone . Failed
Main motion 2/3 vote required. Yes-87 and No-55 Motion failed to achieve 2/3 vote and failed.

The Meeting recessed at 10:45PM until 7:30PM Tuesday, March 14, 2006

The Meeting reconvened at 7:35PM.

Article 21-Percy Walker Pool-Moved and seconded that theTown vote to authorize a the **Moderator** to appoint a "Long Range Planning Committee" consisting of seven (7) members to develop a Master Plan for the Percy Walker Pool and to transfer from Free Cash \$15,000 to be expended by said committee under the direction of the Town Manager for an existing condition survey and rehabilitation recommendations.

Two amendments were voted:

1. Change the language after the words "expended by said committee" to read 'under the direction of the Town Manager.' Amendment carried
2. Change the language of the last sentence from , after- "said committee (as it appears in the warrant) for plans and architectural services for rehabilitation of the pool." to the new language underlined above.

Amendment carried. Main motion, as amended, carried.

A vote for reconsideration of the School Budget- 2/3 vote required Failed unanimously

Article 22-CPA OPERATING EXPENSES- Moved and seconded that the Town vote to transfer the amount of \$80,000 upon recommendation of the Community Preservation Committee, from the Community Preservation Act Fund, in accordance with Massachusetts General Laws, Chapter 44B, for the expenses and charges, including, without limitation of the foregoing, wages, salaries and expenses for the operation of the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2006 and ending June 30, 2007 in accordance with the Schedule as shown under Article 22 of the Warrant, said funds to be expended under the direction of the Town Manager.

Community Preservation Committee

Salaries \$20,000
Expenses 60,000
Total \$80,000
Motion carried

Article 23-CPA Allocations-Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$611,532 for the purpose of meeting the requirements of the Community Preservation Act, M.G.L. Chapter 44B, Section 6, for the purposes of Open Space, Community Housing (Affordable) and Historic Resources (Preservation) and to meet this appropriation to transfer \$611,532 from the Community Preservation Act Fund. Motion carried.

Article 24-CPA-Island Creek Fish Ladder-Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$35,000 to restore and construct two Fish Ladders on Island Creek and further to authorize the Town Manager to expend said sum of money from the Community Preservation Fund for the purposes of this article, and to meet this appropriation to transfer the sum of \$17,5000 from Open Space Reserves and the sum of \$17,500 from Historic Preservation Reserves, said sums to be expended under the direction of the Town Manager. Motion carried

Article 25-CPA-Alden House-Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$30,000 to be utilized for the Historic Preservation of the Alden House, and further to authorize the Board of Selectmen to enter into certain agreements with the Alden Kindred of America, Inc., on terms deemed by the Selectmen to be in the best interest of the Town, and further to authorize the Town Manager to expend said sum of money from the Community Preservation Fund for the purposes of this article, and to meet this appropriation, transfer the sum of \$30,000 from the Historic Preservation Reserves, said sums to be expended under the direction of the Town Manager. Motion carried.

Article 26-CPA-Transfer of Funds for Congress St. Property-Move, seconded and carried to indefinitely postpone.

Article 27-2/3 vote required-CPA-Purchase Loring Property-Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$281,000 to acquire for Conservation purposes with a permanent restriction under M.G.L Chapter 184, three parcels of land, approximately 36.82 acres in area, identified as parcels 140-055-000, 140-054-000 and 100-901-038 on Duxbury Assessors Maps and for costs related thereto and authorize the Board of Selectmen to solicit grants or receive gifts for said purchase and to meet said appropriation to transfer the sum of \$281,000 from Open Space Reserves of the Community Preservation Fund, said sum to be expended under the direction of the Town Manager, and to authorize the Conservation Commission under M.G.L. Chapter 40, Section 8C to manage the properties and to enter in an agreement of up to ten (10) years for management of the Bogs. 2/3 vote required
Received the requisite 2/3vote called by the Moderator.

Article 28- 2/3 vote required-CPA-Purchase of Nudd Property-Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$237,000 to acquire for Conservation purposes with a permanent restriction under M.G.L., Chapter 184, a parcel of land, approximately 23.9 acres in area, identified as parcel 100-901-037 on Duxbury Assessors Maps and for costs related thereto and authorize the Board of Selectmen to solicit grants or receive gifts for said purchase and to meet said appropriation to transfer the sum of \$237,000 from Open Space Reserves of the Community Preservation Fund, and to authorize the Conservation Commission under M.G.L. Chapter 40, Section 8C to manage the property and to enter in an agreement of up to ten (10) years for management of the Bogs. 2/3 vote-required
Received the requisite 2/3 vote called by the Moderator

Article 29-CPA Unused Funds-Moved and seconded that the Town vote to authorize the Town Accountant, upon recommendation of the Community Preservation Committee, to rescind unused money voted under Article 13 of the 2003 Annual Town Meeting in the amount of \$618.00 for the Swanson Property purchase, and to rescind unused money voted under Article 18 of the 2005 Annual Town Meeting in the amount of

\$382.00 for the Town Green Irrigation project and to transfer said money back to the Community Preservation Act Fund. Motion carried.

Article 30 CPA--Land Swap-Moved, seconded and carried to indefinitely postpone.

Article 31-CPA-Housing Consultant-Moved and seconded that the Town vote to appropriate, upon the recommendation of the Community Preservation Committee, the sum of \$30,000 from the Community Preservation Fund, to contract with a Housing Consultant, and further to authorize the Town Manager to enter into an agreement with the Housing Consultant on terms deemed to be in the best interest of the Town, and to meet said appropriation to transfer the sum of \$30,000 from the Community Housing Reserves for purpose of this article. Motion carried.

Article 32-Policy on Affordable Housing-Moved and seconded that the Town vote to adopt a policy on Affordable Housing:

Duxbury derives its reputation as a desirable residential community characterized by open space vistas and natural resources available to its residents. Duxbury seeks to maintain and enhance our present character by preserving a mix of housing stock that includes low income, moderate income and market rate housing to insure diversity of the Town's population. By establishing this Affordable Housing Policy, Duxbury seeks to manage its own growth and development.

Definition

Affordable Housing is housing which, under the guidelines and regulations promulgated by Massachusetts General Laws, Chapter 40B, is defined as low income or moderate income housing, or housing which may otherwise be determined by vote of Duxbury Town Meeting to be affordable housing.

Criteria for the Development of Affordable Housing

1. The predominantly residential character shall be preserved.
2. Urban- scale projects are to be avoided.
3. Preference shall be given to projects that maximize the number of affordable housing units; however, the Town recognizes the potential necessity of including mixed income housing in order to ensure a development's overall economic viability.
4. Any affordable housing unit shall, to the maximum extent possible, remain affordable in perpetuity .
5. Insofar as it is legal, Duxbury residents shall be given priority in the marketing of affordable housing units.
6. Preservation of open space and protection of natural resources shall be important considerations in the Town's land use planning.
7. Development of affordable housing should not overburden existing utility systems or other public facilities that serve the Town, including services, streets, the public water supply and sewers to a greater extent than would any other development.

It is further moved that, the appropriate elected and appointed officials responsible for planning and housing work together to:

- A. Develop short and long term plans for implementing the Town's Housing Policy, and recommend how Duxbury should respond towards compliance with certain laws of the Commonwealth, such as Chapter 40B and Executive Order 418 relative to low and moderate housing provisions.
- B. That the Board of Selectmen, acting with the Local Housing Partnership Committee, coordinate this process and present the plans and recommendations, and program's progress to **the 2007** Annual Town Meeting and subsequent Annual Town Meetings.
An amendment to correct the numbering from a mistake in the warrant carried.
An amendment to indefinitely postpone Failed. Motion carried.

Article 33-Revolving Fund for Jaycox Tree Farm-Moved and seconded that the Town vote to establish a Revolving Fund under M.G.L. Chapter 44, Section 53E-1/2 to authorize the Conservation Commission to set fees and to be credited with all fees and charges received from the operation of the Jaycox Christmas Tree Farm in an amount not to exceed \$15,000 to be expended under the direction of the Town Manager for supplies and any needs of the Jaycox Christmas Tree Farm. Motion carried

Article 34-Conservation Fund-Moved and seconded that the Town vote to raise and appropriate the sum of \$11,000 to be added to the Conservation Fund and to be used under the direction of the Town Manager for any purpose authorized by M.G.L. Chapter 40, Section 8C.
Motion carried.

Article 35 GIS-Moved and seconded that the Town vote to establish a GIS Committee to consist of Information Systems Administer, Planning Director, Deputy Assessor, Director of Inspections, Director of Public Works and Conservation Administrator, and further that the Town vote to establish a Revolving Fund under M.G.L. Chapter 44 Section 53E-1/2 subject to the approval of the Selectmen and to be credited with all fees and charges received from the provision of GIS Services, in an amount not to exceed \$40,000, said funds to be expended under the direction of the Town Manager. Motion carried

Article 36-2/3vote required-Amend Zoning Map and Zoning Bylaw-

Moved and seconded that the Town vote to adopt an amended Zoning Map entitled,
"Town of Duxbury, Massachusetts Zoning Map"
Dated March 2006 as created by Greatwall GIS Services
consisting of seven (7) sheets in total.

By replacing and substituting Sheet 5 with a new map entitled" Publicly Owned Land" (Final Draft) and by replacing and substituting Sheet 7 map entitled "Water Front Scenic Areas."

That is on file at the Town Clerk's Office and to substitute the words, "Town of Duxbury, Massachusetts Zoning Map" Dated March 2006, as created by Greatwall GIS Services consisting of seven (7) sheets in total,"in Section 202.1 in the Zoning Bylaw for the words, "Town of Duxbury Massachusetts Zoning Map dated March 2004 as created by Greatwall GIS Services consisting of six (6) sheets in total." 2/3 vote required- Motion carried unanimously.

Voted on March 14, 2006

Article 37-2/3 vote required Street Acceptance-Moved and seconded that the Town vote to accept the layout of Deer Run as a Public Way, in accordance with the descriptions and Plans now on file in the Town Clerk's Office, which are incorporated herein by reference and to authorize the acquisition by eminent domain of the property within said way.
Motion carried unanimously.

Article 38-Rapid Telephone Dialing System-Moved that the Town vote to appropriate the sum of \$3,000 and to meet this appropriation to transfer the sum of \$3,000 from Article 25 (Purchase Protective Gear) of the March 2005 Annual Town Meeting for the purposes of implementing a Computerized Rapid Dialing Telephone Calling System that can be used by all Town Departments to notify the public/and or personnel in a timely manner, and further to authorize the Town to apply for and accept any and all grant funds available for the purposes of this article. Motion carried.

Article 39-Compensation from Entergy-Moved and seconded that the Town vote to negotiate with Entergy Corporation, examine legislative measures, and any other means to assure proper compensation for economic impact on the Town of Duxbury from the operations of the Pilgrim Nuclear Power Station and the storage of radioactive waste on site. Motion carried.

Article 40-Evacuation Policy-Moved and seconded that the Town vote to oppose the Nuclear Regulatory Commission's and Licensee's new emergency planning policy, as follows:
To see if the Town will accept the following:

The Town of Duxbury opposes the Nuclear Regulatory Commission's and Licensee's new emergency planning policy that states, "The minimum recommendation that shall be made at a General Emergency is to evacuate 2 miles around and 5 miles downwind from the plant." The Town of Duxbury recognizes that the impact from nuclear disaster in a General Emergency is far greater than 2 miles around and more than 5 miles downwind and therefore planning should not be reduced from the current 10-mile Emergency Planning Zone, rather it should be expanded; further the concept of "downwind" is not appropriate in a coastal community where wind directions are variable. The Clerk of Duxbury shall forward the text of this article to The Town of Duxbury's State and Federal delegations, to all Select Boards within the Emergency Planning Zone of Pilgrim NPS, the Nuclear Regulatory Commission and Entergy Corp., so that the intent of the citizens of Duxbury is widely known.
Motion carried

Article 41-Upaid Bills-Move, seconded and carried to indefinitely postpone.

Article 42-Stabilization Fund-Moved, seconded and carried to indefinitely postpone.

Article 43-Free Cash-Moved and seconded that the Town vote to authorize the Board of Assessors to use \$1,100,000 from Free Cash to reduce the Tax Rate. Motion carried

It was moved, seconded and carried to adjourn this meeting sine die at 10:30PM.

Attendance:

Saturday-185 Article 1-6

Monday-153 Article 7-20

Tuesday-170 Article 21-43

Total number of voters attending over the three sessions: 344

Certifications:

From:

| | |
|----------------------------------|---------------------|
| Tax Levy | \$50,400,833 |
| Other available Funds | \$4,171,593 |
| Free Cash | \$15,000 |
| Borrowing | \$1,452,000 |
| Free Cash to Reduce the Tax Rate | \$1,100,000 |
| <u>Total Appropriation</u> | <u>\$57,139,426</u> |

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

APPENDIX A
MANAGEMENT SCHEDULE

July 1, 2006

| | Minimum | Mid-Point | Maximum |
|--|----------|-----------|-----------|
| <u>Grade L</u> | | | |
| Director of Public Works/ Town Engineer | \$70,915 | \$88,644 | \$106,372 |
| Police Chief | | | |
| <u>Grade K</u> | | | |
| Fire Chief | \$63,888 | \$79,860 | \$95,831 |
| <u>Grade J</u> | | | |
| Town Accountant | \$57,557 | \$71,946 | \$86,335 |
| <u>Grade I</u> | | | |
| Police Lieutenant-Administration | | | |
| Police Lieutenant-Operations | | | |
| Treasurer/Tax Collector | | | |
| Director of Inspections/ Zoning Enforcement Officer | \$51,842 | \$64,802 | \$77,763 |
| Deputy Assessor | | | |
| Deputy Fire Chief | | | |
| Operations Manager/Public Works | | | |
| Library Director | | | |
| Manager of Building and Grounds | | | |
| Water and Sewer Superintendent | | | |
| <u>Grade H</u> | | | |
| Harbormaster/Shellfish Constable & Beach Manager | \$46,714 | \$58,393 | \$70,071 |
| Planning Director | | | |
| <u>Grade G</u> | | | |
| Library Division Head: | | | |
| Reference Services | | | |
| Circulation Services | | | |
| Children's Services | | | |
| Technical Services & Technology | | | |
| Cemetery & Crematory Superintendent | \$42,084 | \$52,605 | \$63,126 |
| Conservation Administrator | | | |
| Director Council on Aging | | | |
| Health Agent | | | |
| Information Systems Administrator | | | |
| Recreation Director | | | |

Regular Employee Provision

July 1, 2006

Minimum Mid-Point Maximum

Salary Schedule-Exempt-Professional

Grade E

| | | | | |
|---|----------|----------|----------|--|
| Animal Control Officer | | | | |
| Assistant Director Council on Aging | | | | |
| Assistant Recreation Director | | | | |
| Assistant Harbormaster/Executive Officer | \$32,761 | \$40,951 | \$49,141 | |
| Executive Assistant to Town Manager | | | | |
| Property Lister/Appraiser | | | | |
| Veteran's Agent (annualized at 20 hours) | | | | |
| Water/Sewer Office Manager | | | | |

Salary Schedule- Non-Exempt

Grade D

| | | | | |
|----------------------|---------|---------|---------|--|
| Aquatic Supervisors | | | | |
| Benefits Coordinator | \$16.09 | \$20.13 | \$24.15 | |
| Food Service Manager | | | | |

Grade C

| | | | | | | |
|-----------------------------|---------|---------|---------|---------|---------|---------|
| Department Secretary | | | | | | |
| Intermittent Police Officer | \$16.00 | \$16.77 | \$17.60 | \$18.50 | \$19.49 | \$20.40 |
| Student Police Officer | | | | | | |

Grade B

| | | | | | |
|------------------------|---------|---------|---------|--|--|
| Activities Coordinator | \$12.51 | \$15.64 | \$18.76 | | |
|------------------------|---------|---------|---------|--|--|

Grade B1

| | | | | | | |
|-------------------------|---------|---------|---------|---------|---------|---------|
| Department Assistant II | \$14.04 | \$14.74 | \$15.46 | \$16.25 | \$17.08 | \$17.91 |
|-------------------------|---------|---------|---------|---------|---------|---------|

Grade A

| | | | | | | |
|------------------------|---------|---------|---------|---------|---------|---------|
| Department Assistant I | \$12.70 | \$13.37 | \$14.04 | \$14.74 | \$15.46 | \$16.24 |
| Kitchen Supervisor | | | | | | |

Positions in Grade B, D, and E, progression to the maximum shall be based on performance review.

Schedule P.S.

| | | | | | | |
|--|----------|----------|----------|----------|----------|----------|
| Local Building Inspector | | | | | | |
| Plumbing and Gas Inspector (annualized at 20 hours) | \$22,673 | \$23,795 | \$24,970 | \$26,223 | \$27,529 | \$28,925 |
| Wiring Inspector (annualized at 18 hours) | \$20,371 | \$21,417 | \$22,461 | \$23,600 | \$24,776 | \$26,031 |

Effective July 1, 2006
Compensation Schedule Q

| Classification | Wage Rate |
|--|-------------------------|
| Alternate Inspector of Buildings | \$22.00 per hour |
| Alternate Plumbing Inspector | 10.00 per hour |
| Alternate Wiring Inspector | 10.00 per hour |
| Call Firefighter - Two hour minimum per call | 9.00 per hour |
| Maximum age in accordance with G.L. Chapter 32 | |
| Special Detail | Appropriate Detail Rate |

The classifications listed in Schedule Q are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay or termination pay. No service credit for time spend in these positions may be used under the appropriate section of the Plan. All positions require the use of advertising to solicit new employees. All positions may require physical examination.

Compensation Schedule T

| Classification | Wage Rate |
|--|---|
| Clerical Assistance (Town Committees & Boards non-union positions only) | Appropriate Rate as Determined by Town Manager |
| Clerk, Registrar of Voters | Compensation based upon G.L. Chapter 41, Section 19G |
| Election Warden | \$10.00 per hour |
| Election Worker | 8.00 per hour |
| Inspector of Animals | 900.00 per year |
| Juvenile Officer | 150.00 per year |
| Lockup Keeper | none |
| Police Matron | 9.50 per hour |
| Registrar of Voters | 100.00 per year |
| Sealer of Weights & Measures | 3000.00 per yr. 200.00 per year |
| Town Clock Custodian | |

The classification listed in Schedule T are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spend in these positions may be used under the appropriate sections of the Plan. No advertising is necessary to fill these positions. No physicals are required except as otherwise determined by the Town Manager.

pay. No
service

Compensation Schedule R

| Classification | Minimum | | Maximum |
|---------------------------|---------|----------|---------|
| Assistant Dog Officer | | | |
| Harbormaster Assistant | | | |
| Librarian Intermittent | | | |
| Lifeguard | | | |
| Program Coordinator | | | |
| Recreation Specialist | \$ 6.00 | \$ 18.00 | \$18.00 |
| Recreation Supervisor | | | |
| Reserve Dispatcher | | | |
| Seasonal (Laborer) Helper | | | |
| Seasonal Intern | | | |

Special Police Officer
Van Dispatcher
Van Driver
Water Safety Instructor
Seasonal Leadman Premium \$0.50

The classifications listed in Schedule R are positions which receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. Once a rate of pay is established for an employee, such rate may not change for a period of at least six months. Positions may require the use of advertising.

Special Town Meeting - March 11, 2006
Duxbury Performing Arts Center
St. George St., Duxbury, MA

The Meeting was called to order at 9:20AM, at the recess of the Annual Town Meeting, and the Meeting was adjourned sine die at 11:05AM

Article 1-Motion-1-Moved and seconded that the Town vote to appropriate the sum of \$2,000 for Pool Expenses and to meet this appropriation to transfer the sum of \$2,000 from Pool Salaries as voted by the 2005 Annual Town Meeting. Motion carried.

Article 1-Motion 2-Moved and seconded that the town vote to appropriate the sum \$600 for Town Clerk Expenses and to meet this appropriation to transfer the sum of \$600 from the Election Expenses as voted by the 2005 Annual Town meeting. Motion carried.

Article 1-Motion 3-Moved and seconded that the Town vote to appropriate the sum of \$9,000 for Selectmen Expenses and to meet this appropriation to transfer the sum of \$9,000 from the Selectmen/Town Manager Office Salaries as voted by the 2005 Annual Town Meeting. Motion carried.

Article 1-Motion 4-Moved and seconded that the Town vote to appropriate the sum of \$30,000 for Legal Expenses and to meet this appropriation to transfer the sum of \$30,000 from Free Cash. Motion carried.

Article 1- Motion 5- Moved and seconded that the Town vote to appropriate the sum of \$40,000 for Fire Department Salaries and to meet this appropriation to transfer the sum of \$40,000 from Free Cash. Motion carried.

Article 1- Motion 6-Moved and seconded that the Town vote to appropriate the sum of \$26,000 for Fire Department Expenses and to meet this appropriation to transfer the sum of \$26,000 from Free Cash. Motion carried.

Article 1-Motion 7-Moved and seconded that the Town vote to appropriate the sum of \$80,000 for Central Fuel Depot Expenses and to meet this appropriation to transfer the sum of \$17,300 from Cemetery Salaries, \$26,685 from Contributory Pension Expenses, and \$36,015 from Selectmen/Town Manager Office Salaries, as voted by the 2005 Annual Town Meeting. Motion carried.

Article 1- Motion 8-moved and seconded that the Town vote to appropriate the sum of \$25,000 for DPW Vehicle Maintenance Expenses and to meet this appropriation to transfer the sum of \$25,000 from Transfer Station Expenses, as voted by the 2005 Annual Town Meeting. Motion carried.

Article 1-Motion 9-Moved and seconded that the Town vote to appropriate the sum of \$22,000 for DPW Sewer Expenses and to meet this appropriation to transfer the sum of \$22,000 from Transfer Station Expenses, as voted by the 2005 Annual Town meeting. Motion carried.

Article 1-Motion 10-Moved and seconded that the Town vote to appropriate the sum of \$30,000 for Cemetery Expenses and to meet this appropriation to transfer the following sums of money, as voted by the 2005 Annual Town Meeting:

| | |
|----------------------------------|--------|
| DPW Cemetery Salaries | \$700 |
| DPW Transfer Station Salaries | 10,000 |
| DPW Highway Salaries | 8,000 |
| DPW Vehicle Maintenance Salaries | 3,000 |
| DPW Administration Expenses | 3,000 |
| DPW Central Bldg Salaries | 2,200 |
| DPW Central BLDG Expenses | 1,600 |

| | |
|--|----------|
| DPW Lands & Natural Resources Salaries | 1,500 |
| Total | \$30,000 |

Motion carried.

Article 1-Motion 11-Moved and seconded that the Town vote to appropriate the sum of \$30,000 for Water Expenses and to meet this appropriation to transfer the sum of \$30,000 from Water Enterprise Free Cash. Motion carried.

Article 2-Moved and seconded that the Town vote to apply for and accept any or all Grant Funds for the Purposes of restoring the Fish Ladder on Island Creek and for the purposes of performing pollution assessments in the Bay Road area. Motion carried.

Article 3-Motion 1- Moved and seconded that the Town vote to appropriate the sum of \$18,664.00 for the purpose of funding a collective bargaining agreement with the Public Safety Dispatchers Local 1700 Council 93 AFSCME for the Fiscal Year beginning July 1, 2004 and ending June 30, 2005, and for the Fiscal Year beginning July 1, 2005 and ending June 30, 2006, and to meet said appropriation transfer the sum of \$18,664.00 from Free Cash. Motion carried

Article 3-Motion 2-Moved and seconded that the Town vote to appropriate the sum of \$105,208.00 for the purpose of funding a collective bargaining agreement with the Municipal Service Workers Local 1700 Council 93 AFSCME (DPW Employees) for the Fiscal year beginning July 1, 2004 and ending June 30, 2005 and for the Fiscal Year beginning July 1, 2005 and ending June 30, 2006, and to meet said appropriation transfer the sum of \$84,213.00 from Free Cash and the sum of \$20,995.00 from Water Enterprise Free Cash. Motion carried

Article 4-Moved and seconded that the Town vote to appropriate the sum of \$9,515.22 to pay the following bills of previous Fiscal Years which may be legally unenforceable due to the insufficiency of an appropriation;

| | |
|-----------------------------|------------|
| Tracy Chevrolet | \$89.05 |
| Jordan Hospital | 87.00 |
| WB Mason | 21.37 |
| Metromedia Energy (Library) | 4,285.55 |
| Metromedia Energy (DPW) | 4,369.20 |
| Bay State Gas | 663.05 |
| Total | \$9,515.22 |

And to meet said appropriation transfer the sum of \$89.05 from the FY 06 Harbormaster Operating Budget (Expenses), the sum of \$87.00 from the FY-06 Police Budget (Expenses), the sum of \$21.37 from the FY-06 Selectmen/Town Manager Operating Budget (expenses), the sum of \$663.05 from the FY-06 Library Operating Budget (expenses), and \$8,654.75 from Free Cash. 9/10 vote required. Motion carried unanimously.

Article 5- Rescinding-Moved and seconded that the Town vote to rescind the balance of authorized and un-issued debt from:

The 2003 Annual Town Meeting under Article 6 (Animal Shelter Project); \$75,000 authorized, and \$22,000 to be rescinded.

The Special Town Meeting of June 14, 2004 under Article 7 (Wright Building Project); \$153,000 authorized, and \$153,000 to be rescinded.

The Special Town Meeting of June 14, 2004 under Article 8 (Jaycox Land Purchase); \$620,00 authorized, and \$620,000 to be rescinded.

The Special Town Meeting June 14, 2004 under Article 5 (O'Neil Farm Land Purchase); \$1,550,000 authorized, and \$1,550,000 to be rescinded.

The Special Town Meeting of June 14, 2004 under Article 3 (Herring Run Fish Ladder Project); \$35,700 authorized, and \$35,700 rescinded.

The Special Town Meeting of June 14, 2004 under Article 2 (Keene Street Fields Project); \$71,500 authorized, and \$71,500 to be rescinded.

The 2003 Annual Town Meeting under Article 6 (DPW Equipment); \$335,000 authorized, and \$23,600 to be rescinded.

The 2005 Annual Town Meeting under Article 6 (Public Safety and DPW Equipment); \$1,039,000 authorized, and \$17,600 to be rescinded.

Motion carried.

A Report was given by the "GOVERNMENT STUDY COMMITTEE"

Article 6-Establish Finance Department-Moved and seconded to authorize the Board of Selectmen to petition the General Court for a Special Act for the Town of Duxbury establishing a Department of Finance in the Town of Duxbury.

An amendment-It was moved and seconded to amend the Town General Bylaw by adding a new paragraph to Section 4-Town Manager authorizing the creation of a Department of Finance, so that the following language will be added to Section 4-1 after the last sentence which reads "He shall simultaneously alert the Board of Selectmen and Finance Committee of any significant, unanticipated changes in Town's financial condition or operations." the following:

Department of Finance

Section 1-1. There shall be established a Department of Finance which shall be under the jurisdiction of the Town Manager. The Department of Finance shall have the powers and duties now vested in or exercised by the following departments: Town Accountant and Town Treasurer/Collector. These departments shall become divisions of the Department of Finance. It is the intent of this bylaw that all financial activities of the Town shall be consolidated and coordinated by the Department of Finance.

Section 1-2. The Town Manager shall appoint a Director of Finance to oversee and direct the duties and responsibilities of the Department of Finance. The Director shall have full authority for the operations and staffing of the Department of Finance, subject to the approval of the Town Manager.

Section 1-3. The Deputy Assessor, appointed by the elected Board of Assessors, shall coordinate the activities of the office of Assessors with the Department of Finance.

Vote on the amendment to change from Petition to the General Court to a General Bylaw change. Motion to amend carried –Yes-116 and NO-48

Main motion as amended carried receiving a majority vote as declared by the Moderator.

Article 7- Moved and seconded that the Town vote to amend the Town of Duxbury Personnel Plan by adding to Part II, Management Schedule, Grade K, the position of Director of Finance, and further to authorize the Town Manager to appoint a suitable person to this position. Motion carried

Article 8-Water & Sewer Advisory Board-Moved and seconded that the Town vote to amend the General Bylaws of the Town of Duxbury by striking the existing Section 6.11 and substituting a new Section 6.11 entitled "Water and Sewer Advisory Board":

6.11 The Water and Sewer Advisory Board

6.11.1 Advisory Board shall consist of three members appointed by the Moderator for three year staggered terms.

6.11.2 The Water and Sewer Advisory Board shall Act as the Town's official research, monitoring and advocacy board for water quality and supply and sewer issues. It shall serve as advisor to Town Meeting, the Board of

Selectmen, the Town Manager, the Director of Public Works, the Superintendent of Water, the Finance Committee, Fiscal Advisory Committee and any other board, committee or official requesting its assistance.

6.11.3 The specific duties of the Water and Sewer Advisory Board shall include:

a. making recommendations to the Board of Selectmen with regard to the annual setting of water rates in accordance with MGL c41, sec. 69B, and such other structures as may apply to the services of the DPW Water Division, and which are subject to the approval of the Board of Selectmen;

b. assisting the Department of Public Works Director and Superintendent of Water in the development and implementation of long-range system improvement plans;

c. collecting information as appropriate to inform and advise the Board of Selectmen and Town Meeting on water and sewer issues;

d. holding review authority over water resource matters that arise as a result of subdivision and Special Permit applications made to the Planning Board and/or the Zoning Board of Appeals; as specified in the Protective By-Law, which shall include but not be limited to available water supply, ground water quality, and the general impacts of development on the Town's water system and capacity of water production facilities, and any other proposals submitted to the Town to extend public water to new developments or areas previously not serviced by the public system;

e. monitoring and advising Town authorities on legislation, regulatory changes, technology and DPW Water Division management needs.

f. coordinating with the Director of Public Works, the Superintendent of Water and the Town Engineer, to schedule and implement system improvements or additions, institute new or revised rules and regulations, conduct studies and projects as may be required to maintain and improve the distribution system and enhance public appreciation for water quality and conservation activities, and advise and oversee the implementation of new or revised water division programs;

6.11.4 To meet its responsibilities, the Water and Sewer Advisory Board shall be afforded reasonable access to consulting engineers to the Division of Water, DPW, Town Engineer and Director of Public Works, and shall meet regularly with the DPW Director and Superintendent of Water.

Article 9-Council on Aging Parking Lot-Moved, seconded and carried to indefinitely postpone.

The meeting adjourned sine die at 11:05AM.

Total Appropriations- \$259,387.22

Other Available Funds- \$860.47

Water Enterprise- \$50,995.00

Free Cash- \$209,531.75

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

**ANNUAL TOWN ELECTION - MARCH 25, 2006
DUXBURY MIDDLE SCHOOL**

| OFFICE | Pr. 1 | PR. 2 | PR. 3 | PR. 4 | PR. 5 | PR. 6 | TOTAL |
|--------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Selectman | | | | | | | |
| Andre P. Martecchini | 124 | 204 | 140 | 102 | 78 | 140 | 788 |
| About J. Al-zaim | 62 | 84 | 33 | 47 | 42 | 44 | 312 |
| Carolann M. Fenton | 6 | 0 | 4 | 4 | 5 | 16 | 35 |
| Blanks | 0 | 8 | 6 | 1 | 0 | 29 | 44 |
| Write-in | 0 | 0 | 0 | 0 | 1 | 2 | 3 |
| Assessor | | | | | | | |
| John W. Britten | 54 | 146 | 51 | 45 | 29 | 31 | 356 |
| Linda M. Collari | 71 | 53 | 72 | 60 | 63 | 65 | 384 |
| Willard C. Salter | 51 | 69 | 36 | 26 | 20 | 116 | 318 |
| Blanks | 14 | 28 | 23 | 23 | 14 | 17 | 119 |
| Write-in | 2 | 0 | 1 | 0 | 0 | 2 | 5 |
| Moderator | | | | | | | |
| Allen M. Bornheimer | 149 | 236 | 137 | 117 | 93 | 161 | 893 |
| Robert M. Mustard, Jr | 39 | 51 | 35 | 32 | 26 | 32 | 215 |
| Blanks | 3 | 8 | 11 | 5 | 6 | 38 | 71 |
| Write-in | 1 | 1 | 0 | 0 | 1 | 0 | 3 |
| School Committee | | | | | | | |
| John P. Heinstadt | 160 | 248 | 138 | 117 | 94 | 168 | 925 |
| Blanks | 31 | 43 | 39 | 36 | 26 | 60 | 235 |
| Write-in | 1 | 5 | 6 | 1 | 6 | 3 | 22 |
| Planning Board-Five years | | | | | | | |
| Douglas J. Carver | 69 | 88 | 46 | 58 | 41 | 89 | 391 |
| Brendan P. Halligan | 102 | 146 | 110 | 75 | 68 | 85 | 586 |
| Blanks | 19 | 62 | 27 | 21 | 17 | 57 | 203 |
| Write-in | 2 | 0 | 0 | 0 | 0 | 0 | 2 |
| Planning Board-Two years | | | | | | | |
| Harold F. Moody, Jr | 98 | 120 | 92 | 87 | 86 | 104 | 587 |
| Sigrid M. Wheatley | 72 | 121 | 48 | 39 | 23 | 65 | 368 |
| Blanks | 21 | 55 | 41 | 28 | 17 | 62 | 224 |
| Write-in | 1 | 0 | 2 | 0 | 0 | 0 | 3 |
| Library Trustees-Vote for two | | | | | | | |
| John W. Hill | 120 | 207 | 121 | 106 | 82 | 139 | 775 |
| Elane Siddall Mutkoski | 74 | 80 | 77 | 77 | 69 | 71 | 448 |
| Edward L. Shugrue | 47 | 47 | 33 | 26 | 17 | 43 | 213 |
| Rosamond H. Thompson | 76 | 155 | 57 | 41 | 31 | 85 | 445 |
| Blanks | 66 | 103 | 76 | 58 | 52 | 124 | 479 |
| Write-in | 1 | 0 | 2 | 0 | 1 | 0 | 4 |
| Housing Authority | | | | | | | |
| John M. Griffin | 155 | 234 | 142 | 120 | 95 | 165 | 911 |
| Blanks | 36 | 59 | 41 | 33 | 30 | 66 | 265 |
| Write-in | 1 | 3 | 0 | 1 | 1 | 0 | 6 |
| Totals | 192 | 296 | 183 | 154 | 126 | 231 | 1182 |

MARRIAGES RECORDED IN DUXBURY

July 2005

- 2 Derek S. Foster of Duxbury and Juana I. Camargo of Colombia in Duxbury
- 2 Paul B. Spolidoro and Maxene R. Armour both of Duxbury in Duxbury
- 2 Steven M. Paristas and Jennifer –Taylor both of Scituate in Plymouth
- 8 Forest M. Macquarrie and Jeannette M. McGonagle both of Duxbury in Duxbury
- 9 Richard C. Teal, Jr and Catherine S. McClellan both of Marshfield in Plymouth
- 9 Christopher R. DeCorse and Elizabeth J. Keller both of Syracuse, NY in Duxbury
- 9 Joseph –DiPrizio and Christine R. Hall both of Pembroke in Scituate
- 22 James R. Barker of Gloucester and Anne C. Peck of Duxbury in Duxbury
- 25 Richard M. Courtiss and Theresa M. LaBrecque both of Duxbury in Brewster
- 29 Willis H. Nicklas and Sheila Moneghan both of Duxbury in Duxbury
- 30 Jesse C. Martin of Birmingham, MI and Karoline M. Yetman of Duxbury in Cohasset
- 31 Scott M. Roche and Holly M. Simonson both of Halifax in Pembroke

August

- 5 Timothy J. Wigmore and Rebecca A. Kosack both of Duxbury in Duxbury
- 5 David A. Woodring and Melissa B. Gaskins both of Asburn, VA in Plymouth
- 7 Jason W. Fraser and Caitlyn J. Alexander both of Plympton in Marshfield
- 20 Carlo E. Fasciani and Pamela J. Passell both of Duxbury in Duxbury
- 20 Dana W. Snyder of Los Angeles, CA and Christine M. Ciccone of NY, NY in Duxbury
- 21 John E. McCarthy and Reiko –Ono both of Duxbury in Duxbury
- 21 Ross F. Hall of Hingham and Susan J. Murgu of Halifax in Duxbury
- 21 David L. McSharry, Jr and Amanda B. Pietrowski both of Plymouth in Falmouth
- 27 Mark S. Murphy of Hanson and Carrie A. Loehr of Quincy in Duxbury
- 27 Mark A. Nappellio and Ingrid A. Solberg both of Kingston in Duxbury
- 27 Scott D. Gill and Amanda B. Costello both of Boston in Duxbury
- 28 Brian J. Moore and Alison J. Rogozenski both of Highland, CA in Plymouth

September

- 3 Borys I. Gojnycz of Duxbury and Andrea – Calvo of Framingham in Duxbury
- 10 Robert J. Flavell and Ronald D. Baker both of Duxbury in Boston
- 10 Ryan K. Flynn and Katie R. Stone both of Marshfield in Marshfield
- 17 Scott D. Wardwell and Karie J. O'Donnell both of Marshfield in Marshfield
- 24 Shawn M. Dahlen and Alexandra C. Lucas both of Malvern, PA in Duxbury
- 24 Phillip L. Riegelhaupt and Martha T. Himes both of Duxbury in Duxbury
- 25 Joseph P. Hussar and Sherri A. Minkle both of Duxbury in Duxbury

October

- 1 Christopher L. Donovan and Robyn M. Young both of Weymouth in Sandwich
- 1 John M. Goldberg and Hillary A.M. Strong both of Brookline in Duxbury
- 8 Matthew W. Koenig and Jessica E. Merry both of Duxbury In Edgartown
- 8 Bennett N. LaFrance and Erica A. Chrusz both of Duxbury in Scituate
- 9 Kevin B. Huie and Jill E. McNeil both of Duxbury in Marshfield
- 9 Kevin C. Merritt and Samantha M. Myers both of Abington in Duxbury
- 9 Dennis C. Mikkola and Andrea L. Reich both of Duxbury in Plymouth
- 15 Michael R. Garcia of Reading and Jeanne E. Casey of Marshfield in Boston
- 23 Mike P. Marcone AND Virginie S. Tournaud both of Duxbury in Boston
- 24 Daniel J. McGonagle of Duxbury and Alyssa H. Peterson of Sandwich in Duxbury

November

- 12 John J. Haran, Jr and Immaculata – Goldberg both of Duxbury in Kingston

December

- 17 Ronald J. Cobb and Elaine F. Roberts both of Duxbury in Duxbury
 31 Jonathan K. Mazanec and Mary E. Sullivan both of Plymouth in Duxbury

January 2006

- 6 John A. Coviello of Kingston and Pamela F. Boutin of Duxbury in Boston

February

No marriages

March

- 11 William H. Altieri and Lisa M. Lyons both of Duxbury in Duxbury

April

- 15 Leonard –Medeiros and Mary E. DelPrete Colantoni both of Duxbury in Duxbury

May

- 6 Joseph B. Sbragia of Portsmouth, RI and Emily A. DeWire of Duxbury in Duxbury

June

- 10 Edward D. Berrio, Sr and Cheryl A. Swanson both of Duxbury in Plymouth
 10 Eric E. MacFarlane and Jill M. LaForest both of Duxbury in Duxbury
 17 Thomas W. Doughty of Boston and Corinne C. O'Brien of Duxbury in Duxbury
 24 Benjamin A. Stout and Deanna M. Lawrence both of Boston in Duxbury
 24 Mark F. Hartman and Cheryl A. Duggan both of Arlington, VA in Duxbury
 24 Jonathan B. Chandler and Kelly A. Burke both of Duxbury in Brewster

DEATHS RECORDED IN DUXBURY**July 2005**

| | | | |
|----|------------------------|----|---|
| 1 | Rita – Smith | 89 | Carl and Annie (Minalek) Shoenfeld |
| 8 | Robert B. Stewart | 91 | Henry and Catherine (Ryder) Stewart |
| 10 | Padric F.X. Furlong | 77 | John and Alice (O'Rourke) Furlong |
| 13 | H. Mildred Larkin | 97 | John and Eileen (Murphy) Larkin |
| 15 | Charles L. Mullins, Jr | 80 | Charles and Ealinor (Amaral) Mullins |
| 16 | Mary E. Gelinias | 81 | Ralph and Marian (Howe) Austin |
| 17 | Patricia A. Currie | 67 | James and Dorothy (Daprey) Chase |
| 22 | Denise W. Lyons | 75 | Martin and Mary (Mallney) Reynolds |
| 23 | Richard A. Shreve | 82 | Harold and Lena (Fields) Shreve |
| 27 | Judith M. Dunne | 57 | Lawrence and Marguerite (Donnelly) Murphy |
| 29 | Judith S. Loring | 65 | Charles and Mildred (Mahoney) Sullivan |
| 30 | Richard S. Schultz | 90 | Joseph and Blanche (Spradling) Shultz, Jr |

August

| | | | |
|----|-----------------------|----|---------------------------------------|
| 12 | Margaret T. Panarelli | 87 | Martin and Margaret (Kane) Kane |
| 14 | Mary C. Cole | 99 | Michele and Aurora (Daltorio) Santora |
| 18 | Ruth K. Cleaves | 91 | George and Grace (Davis) Kingsbury |
| 19 | Morrill M. Piercy | 56 | Russell and Violette (Marston) Piercy |
| 22 | Constance M. O'Connor | 74 | George and Alice (Stanley) Almeder |
| 23 | John M. Shea | 87 | Michael and Nora (Sullivan) Shea |

September

| | | | |
|---|--------------------|----|-------------------------------|
| 1 | Richard E. Lindahl | 86 | Edwin and Ebbe (Dahl) Lindahl |
|---|--------------------|----|-------------------------------|

| | | | |
|----|----------------------|----|---|
| 3 | James G. Russell | 87 | James and Gladys (Fowle) Russell, Jr |
| 7 | Angelina M. Lawton | 88 | Ambrose and Luigia (Cattorini) Introini |
| 9 | Gertrude A. Shea | 86 | Michael and Barbara (Conroy) Philben |
| 10 | Florence L. Frenier | 88 | John and Sadie (Smith) Booth |
| 11 | Thomas - Burke | 63 | Thomas and Margaret (Flanagan) Burke |
| 11 | Virginia D. Ladd | 79 | Howard and Alice (Malican) Dellinger |
| 13 | Edward -Bjornson | 73 | Bjorn and Roberta (Henniger) Bjornson |
| 13 | Michelle-Brown-Cohen | 40 | Thomas and Helen (Murray) Brown |
| 13 | Marjorie A. Skinner | 93 | George and Edith (Home) Skinner |
| 13 | Lenora G. Smallett | 85 | Alexander and Charlotte (Telfer) Smith |
| 15 | Arthur C. Lavalley | 84 | William and Cora (Powers) Lavalley |
| 19 | Michael B. Lilly | 83 | Burt and Stella (Stearn) Lilly |
| 22 | Thomas P. Bulu, Sr | 71 | Domingo and Anna (Fernandes) Bulu |

October

| | | | |
|----|---------------------------|-----|---|
| 4 | Doris E. Cresswell | 79 | Arthur and Ruth (Bailey) Follett |
| 7 | Herbert N. Stevens | 91 | Herbert and Sally (Davis) Pinkham |
| 13 | Helen – McGrath | 87 | Harl and Arletta (Bridges) Allen |
| 13 | Henry I. Morton | 101 | Charles and Ella (Penney) Morton, Jr |
| 13 | Wayne – Rapier | 75 | Aaron and Ella (Howerton) Rapier |
| 14 | David H. Wells | 72 | Alfred and Celia (Kreis) Wells |
| 17 | Thomas F. Welch | 86 | Martin and Julis (Gagan) Welch |
| 19 | Elizabeth W. Goodness | 91 | Rudolph and Elsa (Mahr) Wismer |
| 21 | Olga V.M. D'Allessandro | 77 | Rocco and Leonida (Colangelo) Salvatore |
| 21 | Virginia – Hardway | 89 | John and Evelyn (McVey) McNamara |
| 21 | Carolyn A. Markella | 69 | Charles and Kathryn (King) Corcoran |
| 23 | Geraldine M. Green | 87 | Alfee and Elizabeth (Cummings) LeTourneau |
| 23 | Vetie A. Leedham | 88 | Vincent and Apolovia (Laucka) Saropis |
| 24 | Kenneth E. Wolfe, Sr | 80 | Philip and Marguerite (Belstring) Wolfe |
| 25 | John F. Maccaferri | 87 | Achille and Mary (Tedeschi) Maccaferri |
| 25 | Eleanor D. Mitchell White | 99 | John and Bridget (Gurley) Donohue |
| 26 | John W. Mooney, Sr | 81 | Patrick and Mary (Maguire) Mooney |
| 27 | Robert T. Smith | 85 | Edward and Alice (Dunn) Smith |
| 27 | Linda – Wetzell | 67 | William and Vesta (Burkett) Wilkes |
| 28 | Donald D. Perry, Sr | 80 | Frank and Rose (Lopes) Perry |
| 31 | Firmin J. Bishop, Jr | 87 | Firmin and Ruth (Coles) Bishop, Sr |

November

| | | | |
|----|-------------------------|-----|--|
| 1 | John L. Bonome | 68 | Leonardo and Margaret (Dunn) Bonome |
| 2 | Herbert T. Hodge | 82 | Thomas and Naomi (Crowe) Hodge |
| 2 | David L. Webb | 81 | Harry and Ollie (Morgan) Webb |
| 3 | Clift R. Elliott | 86 | Phillip and Hilda (Olausson) Elliott |
| 10 | Willard E. Bishop | 92 | Stilman and Edith (Littlefield) Bishop |
| 10 | Helen F. Pearson | 91 | Eli and Helen (Sparhawk) DeLong |
| 11 | Constance E.N. Hartwell | 92 | Thomas and Daisy (Blanchard) Nash |
| 12 | Phyllis H. Despier | 85 | Philip and Anna (Impresia) Monteforte |
| 12 | Leo J. Marriott | 73 | P. George and Frances (Bridden) Marriott |
| 14 | Bruce – Robbins | 58 | Ralph and Beatrice (Perry) Robbins |
| 17 | Catherine I. Ball | 92 | Patrick and Ellen (Shanahan) Dore |
| 20 | Marion A. Lewis | 89 | Clarence and Elizabeth (Gilbert) Alfred |
| 20 | Mary C. McGillicuddy | 103 | Eugene and Mary (Couhig) McGillicuddy |
| 23 | Ruth B. Connolly | 87 | Michael and Jean (Simpson) Callahan |
| 23 | Charles J. Wilkins | 91 | Herbert and Mary (Anderson) Wilkins |
| 25 | Glenn – Bredberg | 57 | Henry and Virginia (Adam) Bredberg |
| 26 | Arthur R. Boutin | 78 | Hercules and Laura (Sicard) Boutin |
| 27 | Dorothy P. Miller | 88 | Jesse and Anita (Baldwin) Yantiss |
| 28 | Antoinette – Garofalo | 90 | Cosimo and Susanna (Fanciullo) Tropeano |
| 28 | Lisa A. Macaluso | 38 | David and Donna (Curtin) Smits |
| 30 | Marilyn L. Bartlett | 86 | William and Mary (Anderson) Lund |

30 John – DiMonda 78 Raffael and Raffaella (Esposito) DiMonda

December

| | | | |
|----|----------------------|----|---------------------------------------|
| 2 | Carmels –Kolumber | 90 | Romano and Lucia (Menzone) Cardenali |
| 2 | William – Doherty | 72 | William and Claire (Fell) Doherty |
| 5 | Juanita S. Costello | 93 | Milton and Elizabeth (Brewer) Sanders |
| 6 | Richard – Payne | 78 | Harold and Ruth (Whitaker) Payne |
| 10 | Dorothy M. Gonyea | 93 | Luke and Margaret (McCarthy) Mitchell |
| 10 | William A. Doyle, Jr | 69 | William and Rose (Meleedy) Doyle |
| 15 | Barbara B. Stanewick | 63 | Albert and Elizabeth (Brock) Rabe |
| 16 | Robert J. Schug | 67 | Frank and Helen (Roche) Schug |
| 17 | Vasil A. George | 71 | Alexander and Doxie (Mitrushi) George |
| 26 | Dianne – Sampson | 61 | James and Rita (Dickson) dePouratales |
| 31 | Gladys E. Mueller | 93 | Frank and Lillie (Geiges) Edwards |
| 31 | Regina C. Sullivan | 87 | Eugene and Kathryn (O'Brien) Shine |
| 31 | Alice N. Merry | 92 | William and Unknown (Kline) Neal |
| 31 | Mark D. Corrigan | 64 | John and Lucretia (Dalton) Corrigan |

January 2006

| | | | |
|----|-----------------------|-----|---|
| 6 | Ghislaine S. Sevigny | 84 | Alfred and Roseanna (Marcotte) LaBarre |
| 10 | Frances B. Webber | 95 | George and Amanda (Johnson) Raymond |
| 10 | William J. Napier | 62 | John and Margaret (Dwyer) Napier |
| 10 | Lois B. Parrish | 87 | W. Earle and Flora (White) Bryson |
| 11 | Nina J. Joyce | 66 | Glenn and Dessie Mae (Pope) Jones |
| 15 | Henry A. Soboski, Jr | 57 | Henry and Katherine (Doherty) Soboski, Sr |
| 15 | Doris V Sparks | 78 | John and Edna (Clark) Silva |
| 18 | Marianne C. Hanigan | 101 | Timothy and Catherine (Schaaf) Coughlin |
| 20 | Priscilla A. LeVangie | 87 | Edwin and Mary (Close) Arnold |
| 24 | Gerard I. Nickerson | 88 | John and Honora (Coughlin) Nickerson |
| 25 | Joseph E. Cole | 85 | Edgar and Edna (Fitch) Cole |
| 25 | Johanna M. Romolo | 82 | John and Concettina ((unknown) Romolo |
| 26 | Lydia – Little | 99 | Willard and Unknown (unknown) Little |
| 27 | Edith – Saur | 90 | Walter and Estelle (Foley) Downs |
| 30 | Charles W. Ettridge | 69 | James and Mary (Melanson) Ettridge |
| 30 | Virginia – Dorsey | 84 | Edmund and Elizabeth (Hadley) Dewing |
| 31 | James – Richards | 48 | John and Mildred (unknown) Richards |

February

| | | | |
|----|-----------------------|----|---|
| 1 | John – Malinowaski | 89 | Stanley and Mary (Gorznski) Malinowski |
| 4 | Arthur V.M. Fernandes | 87 | Manuel and Germana (Veiga) Fernandes |
| 6 | Mary G. Hirtle | 75 | Thomas and Mary (Coffey) Devine |
| 7 | Gaylord T. Entrot | 52 | Gaylord and Helen (Smith) Entrot |
| 7 | Robert – Richmond | 91 | Ralph and Rebecca (Holtz) Richmond |
| 9 | Jeanette – Corn | 68 | Alfred and Clara (Fortes) Beckett |
| 9 | Rita L. Vaughan | 80 | Joachim and Nora (Testa) Murphy |
| 9 | Miralda – Malgi | 91 | Toomas and Liine (unknown) Jurna |
| 12 | John J. Grealish | 72 | Patrick and Katherine (Grealish) |
| 14 | Ida I. Lovinger | 99 | Jacob and Fannie (unknown) Stern |
| 16 | Suzanne W. Morgan | 85 | Louis and Edith (Hoeffler) Whelan |
| 20 | Robert F. Molloy | 76 | Thomas and Winifred (Lydon) Molloy |
| 23 | David P. Nygard | 73 | Emil and Elizabeth (Everhardt) Nygard |
| 24 | Olga C. LeFevre | 88 | Jose and Conception (Himestroze) Le Fevre |
| 25 | Jesse M. Knott | 86 | James and Willie (Whittle) Knott |
| 25 | Martha H. Halbrend | 94 | Olaf and Hilda (Olsson) Andrews |
| 25 | Philip D. Zasadny | 72 | Philip and Mary (Grondziel) Zasadny |
| 25 | Julie M. Sibley | 67 | Louis and Jesse (Baker) Phillips |

March

| | | | |
|---|---------------------|----|------------------------------------|
| 1 | Florence – Langford | 85 | John and Florence (Duffy) Drysdale |
|---|---------------------|----|------------------------------------|

| | | | |
|----|----------------------|-----|---|
| 1 | Daniel E. Reddington | 35 | Donald and Carolee (Watts) Reddington |
| 2 | Paul – Martin | 82 | Joseph and Sarah (Nordman) Martin |
| 4 | Grace A. Hardy | 86 | Giuseppe and Santa (Ronsisvalle) Santangelo |
| 5 | Joan – Cunningham | 67 | Marshall and Madeline (Washburn) Ellis |
| 6 | Howard W. Anderson | 77 | Oscar and Ledora (Buffington) Anderson |
| 8 | William – Hogg | 76 | William and Nelia (Anderson) Hogg |
| 10 | Marion V. McAuliffe | 90 | John and Annie (McNulty) McAuliffe |
| 12 | Charles – Berland | 95 | Solomon and Ida (Schmulson) Berland |
| 14 | Arnold M. Alander | 92 | John and Walworg (Valakonen) Alander |
| 16 | Elizabeth M. Reilly | 99 | Hugh and Ann (Coughlin) Reilly |
| 16 | Margaret M. Knox | 92 | Chester and Margaret (Wynn) Hays |
| 21 | Cay C. Mohrman | 81 | Edward and Jeannie (Schwinn) Cummings |
| 21 | Carrie – Wellington | 92 | Grover and Della (Clark) Wellington |
| 23 | Cynthia L. Matera | 59 | A. John and Flora (Setalo) Capone |
| 23 | Dorothea A. Gaughran | 84 | Henry and Anne (Rogan) Bennett |
| 23 | Rowen H. Richardson | 93 | Walter and Clara (Woodward) Hutchins |
| 26 | Charles E. Russell | 97 | Charles and Annie (Wheaton) Russell |
| 27 | Gilbert – Thompson | 90 | Charles and Catherine (Himes) Thompson |
| 28 | Annette M. Suk | 100 | Joseph and Mary (Madansky) Kanya |
| 28 | Helen N. Whittier | 89 | Walter and Vera (Guild) Nason, Jr |

April

| | | | |
|----|---------------------|----|---|
| 4 | Mildred E. Beaulieu | 87 | John and Mina (Perry) Brawdors |
| 5 | Paul F. Mahoney | 88 | John and Mary (Hogan) Mahoney |
| 5 | Paul H. Pierce | 85 | Walter and Frieda (Burgess) Pierce |
| 7 | Austin E. Reed | 90 | George and Catherine (McKeough) Reed |
| 7 | Louise N. Calzolari | 93 | Nerino and Eliza (Guzzaloca) Bregoli |
| 8 | Joanne Patterson | 83 | George and Katherine (Stevenson) Bunker |
| 10 | Marilyn J. Morse | 66 | James W. and Hilda (Kuphal) Morse |
| 13 | Michael A. Russo | 84 | Joseph and Mary (Machcavelli) Russo |
| 13 | Grace M. Iandoli | 83 | Michael and Grace (DiFrancisco) Zona |
| 13 | Mary B. Clarke | 83 | David and Alexandrina (Couttes) Minard |
| 19 | Ruth E. Doyle | 72 | Ralph and Ruth (Henderson) Roach |
| 21 | William H. Dana | 76 | Francis and Marjorie (Hibbard) Dana |
| 25 | Helen – DiMarino | 96 | William and Catherine (Carney) Haverty |
| 25 | Helen L. DeWolfe | 87 | Clarence and Blanche (Davis) Snider |

May

| | | | |
|----|--------------------------|----|--|
| 1 | Mary Nancy Bird | 79 | Norman and Mary (MacDougall) Delaney |
| 2 | Benjamin F. Goodrich, Jr | 90 | Benjamin F. and Iza N. (Moore) Goodrich |
| 4 | Robert- McElroy | 78 | Arthur and Gretchen (Jellerson) McElroy |
| 5 | Arlene V. McKernan | 83 | John and Margaret (Lother) Sorensen |
| 5 | Patrick J. Kelly | 91 | Harry and Alice (Ingoldsby) Kelly |
| 7 | Genevieve E. Read | 92 | Herbert D. and Grace E. (Bassett) Haynes |
| 8 | Andrew F. Connors | 90 | Michael J. and Mary A. (Sullivan) Connors |
| 8 | Alyce E. Hannon | 95 | Edwin and Mary (Cahill) Langlely |
| 8 | Jane F. Tondorf-Dunne | 60 | Paul E. and Marguerite G. (Butler) Tondorf |
| 9 | Rose – Lamare | 89 | Charles and Mary (Obin) Lamare |
| 12 | Alishia J. Alander | 20 | Ernest and Kathleen (Sullivan) Alander |
| 12 | Donald J. Kelly | 71 | James J. and Beatrice (Henderson) Kelley |
| 13 | Coleman H. Grant, Jr | 88 | Hiram C. and Jessie (Currie) Grant |
| 20 | Theresa V. Keefe | 90 | Thomas and Catherine (O'Toole) Lydon |
| 21 | Walter J. Swanson | 61 | Walter and Thelma (Hanson) Swanson |
| 23 | Irene H. Fitzgerald | 87 | Anthony and Helen (Wolenty) Limont |
| 29 | Richard M. Allen | 81 | Michael and Mae (Tynan) Allen |

June

| | | | |
|----|------------------------|----|---|
| 1 | Carl K. Benson | 86 | Carl A. and Ellen C. (Tedestrand) Benson |
| 3 | Timothy T. Ilinitch | 80 | Joseph D. and Caroline (Friedenberg) Ilinitch |
| 4 | Anna M. Panu | 90 | Juho and Susana (Pohto) Koskivaara |
| 6 | Helen G. Wormwood | 84 | Walter and Scicly (Soper) Lacey |
| 7 | M. Louise Calabraro | 83 | Veston and Erna (Hearin) Stone |
| 8 | | | |
| 9 | Robert – MacCallum | 78 | Cecil L. and Alice (Page) MacCallum |
| 21 | Marjorie B. Cornacchio | 82 | John E. and Mildred (Pratt) Cornacchio |
| 30 | James H. Healy | 65 | Joseph and Margaret (Higgins) Healy |

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee assists the Board of Selectmen and the Town Manager in administration of cable-related matters in the Town of Duxbury. The committee is a liaison between the Town and its cable provider. The committee administers any cable licenses granted by the Town and monitors the operation of the Town's public, educational and government channels.

The last twelve months have been a time of change for cable and broadband services in Duxbury. Earlier this year, Comcast acquired certain assets of Adelphia, including the system that provides cable and internet services in Duxbury. Comcast assumed control of the Duxbury cable system in July. In this connection, the committee conducted a license transfer proceeding and is negotiating a renewal license with Comcast. Recently, Verizon, another cable operator, has indicated a desire to offer cable and broadband services in Duxbury soon, which would present cable customers a choice for cable-related services.

A main focus of the committee's recent efforts have focused on developing a long term plan for the Town's public, educational and government broadcast channels. The committee is considering a menu of options which include Town and cable-operator controlled systems, as well as collaboration with neighboring communities, and hybrid options. This work will continue through at least the first half of 2007 and brings with it the promise of enhanced community television services.

Public Advocacy

- Through its regular meetings, hearings and outreach, the committee has sought to identify and address cable-related concerns.
- The committee has monitored Duxbury cable customers' satisfaction in areas such as programming, broadcast quality and service, and has advocated on behalf of subscribers with the cable supplier.
- The committee continues to monitor Massachusetts Cable Television Division cable-rate hearings.

Recognition and Thanks:

- The committee welcomed two new members Dick Sigrist and Dan Riley.
- The committee thanks *The Duxbury Clipper* for carrying the committee's columns and notices.
- The public is encouraged to contact the committee with suggestions, comments and questions. Call or write the committee at the Office of the Board of Selectmen or email the committee directly at Cable@Town.Duxbury.MA.US.

Respectfully submitted,

| | | |
|----------------------------|----------------------------------|------------------------------|
| Dick Dunphy | Jean Kennett, Vice Chairman | Dan Riley, ex officio |
| Bob Fitzpatrick, Chairman | Mary Beth MacQuarrie, ex officio | Dick Sigrist |
| William Kearney, Secretary | Richard Miller | Charles Vautrain, ex officio |

CONSERVATION COMMISSION

The Conservation Commission accepted two land gifts from the Sealund Corporation. One parcel is off of Temple Street and consists of 2.67 acres and the other parcel is off Amado Way and consists of 6.31 acres. The Commission also accepted a land gift from Jeanette MacKenzie, consisting of 4.76 acres off Temple Street. We wish to thank these individuals for their donations.

The Commission purchased a 4.4-acre parcel of land along Island Creek at Elm Street for \$10,000 from Bradford Cushing. Money gifted to the Conservation Fund in memory of Frank Barton was used to assist in the purchase of this property. Frank Barton was a dedicated Conservation Commissioner in the early 1970s that helped to create the Duxbury Greenbelt Plan.

Voters approved the purchase of over 60 acres of land for \$518,000 at Annual Town Meeting. The land contains several working cranberry bogs.

The Commission completed permanent conservation restrictions on the town-owned Swanson property off Franklin Street and the Jaycox Christmas Tree Farm off West Street. The Commission thanks Pat Loring for her work on these conservation restrictions.

In the fall we dedicated the Lansing Bennett Forest, formally called the Trout Farm Conservation Area, in memory of Dr. Bennett. Lansing Bennett was a dedicated Conservation Commissioner who laid out the Duxbury Greenbelt Plan and purchased much of our protected open space in the late 1960s and early 1970s.

New cranberry managers were awarded operation of the Estes and Matthews bogs for the next five years.

Volunteers assisted our forester to successfully sell Christmas trees from our newly acquired Jaycox Christmas Tree farm in December. Over \$11,000 in receipts were deposited in our revolving fund to help pay for the operation and maintenance of the property.

The Conservation Department received a \$50,000 habitat restoration grant from the Gulf of Maine Council on the Environment and the National Oceanic and Atmospheric Administration for the restoration of the Island Creek fish ladders. Four thousand, five hundred dollars (\$4,500) was also received from Corporate Wetland Restoration Partners funded by Duke Power. Ten thousand dollars (\$10,000) was donated by the Fish America Foundation and the U.S. Fish & Wildlife Service, along with \$7,000 from just the U.S. Fish & Wildlife Service. These monies as well as funds from the Conservation Commission and the Conservation Fund will be used to pay for the reconstruction of the Island Creek Fish Ladders which were rebid this spring.

The Conservation Office also received over \$21,000 from the Office of Coastal Zone Management to perform a pollution assessment of the Bay Road area. The study concluded that storm drains from Halls Corner, Captain's Hill and Bay Ridge Lane areas are the top three contributors of storm water pollution to Kingston Bay. We will seek grant funds to improve these drainage systems in the future.

After nearly three years of work the Conservation Commission completed new rules and regulations to assist in the implementation of the Town of Duxbury Wetlands Protection Bylaw, Chapter 9.

Congratulations go out to Barbara Kelley for successfully completing the MACC certification program for Conservation Commission members.

Special thanks to Sam Butcher who chaired the Conservation Commission for the past two years. He masterfully chaired numerous meetings.

The Conservation Commission wishes to thank Tom Daley, Peter Buttkus, Ed Vickers and Bruce O'Neil from the Department of Public Works for their assistance with conservation projects and land management activities. We could not be successful without their help.

Respectfully submitted,

Joseph Messina, Chairman
Thomas Gill III, Vice-Chairman
Samuel Butcher
Dianne Hearn
Barbara Kelley
Donald Merry
Holly Morris

COMMUNITY PRESERVATION COMMITTEE

During fiscal year 2006, the Community Preservation Committee (CPC) met nearly every two weeks for a total of 22 meetings. It was a productive year, with the Committee focusing primarily on projects approved in the prior fiscal years.

Duxbury has put over \$8.5 million to work (occasionally with short term borrowing) in each of the three purposes; open space preservation (including recreation), historic preservation, and affordable housing. As of June 30, 2006, there was no outstanding debt. In fiscal year 2006 town CPA surcharge receipts net of refunds was \$1,011,322 and we received a 100% state match (of the prior fiscal year) of \$967,965, representing a 3% increase from the prior year. Only communities who adopted the maximum 3% surcharge are eligible for the 100% state match.

At the March annual town meeting the voters approved two articles for the purchase of open space totaling 60.72 acres. This will bring the total amount of Duxbury land protected with CPA money to nearly 300 acres. CPA money was also appropriated for the preservation and restoration of the John Alden House windows and the Island Creek fish ladders.

In FY 2005 the voters approved the appropriation of \$2,947,343 for the reconstruction and rehabilitation of the Wright building. The construction contract was awarded to BC Construction Company. Nancy Bennett and Joe Grady, Conservation Administrator, attended weekly construction meetings. Tom Daley, DPW Director, and Al Skomiero, Clerk of the Works, met with the CPC to discuss the progress of the restoration. Ms. Bennett was pleased to report that the Historical Commission had received notice that the Wright Building will be placed on the National Register of Historic Places.

During the June 2004 Special Town Meeting \$35,000 was appropriated for an architectural survey of the Tarkiln building. The contract was awarded to Menders, Torrey and Spencer. Ms Lynne Spencer met with the CPC to discuss the uses of the building and to further explore the development of a constituency to support the building's preservation. In the fall of 2005, Ms Spencer met with the Historical Commission to review the existing condition of the building and presented two conceptual floor plans. The Historical Commission presented the conceptual plans, which incorporated public housing in the north wing of the building, in a public forum on May 31, 2006. Concern that the building was not suitable for both public housing and public meeting space resulted in the Selectmen's recommendation that if the building is to be restored it be done in the most fiscally conservative manner. Ms Spencer will revise the plans and meet with the Historical Commission and the CPC at a future date.

In FY 2005 town meeting approved the transfer of the Delano Farm wellfield site to the care and custody of the Water Department for the assessed amount of \$117,600. George Wadsworth worked diligently to move the subdivision along. Brendan Keohan kept the Committee apprised of the Department of Housing and Community Development's decisions for the construction of a home for mentally disabled adults and the renovation of the Delano house.

Representatives of the Duxbury Bay Management Committee, John McGrath and John Carnuccio with Consultant Robert Fultz met with the CPC to discuss the progress with the Island Creek herring and smelt run. They were pleased to announce the receipt of two grants from the Corporation Wetland Program and American Rivers and that construction was scheduled for the summer.

Pat Loring worked with Robert Troy, Town Counsel, and the Division of Conservation Services on the conservation restrictions for the land that we acquired for open space. A tedious job, yet it provides an additional layer of security for the protection of our valuable open space and is mandated by the Act.

Finally, the CPC applauds Nancy Bennett for her work on the restoration of the 100-year-old Bluefish River Firehouse. The restoration was paid for with CPA funds and generous donations. A number of contractors came forward to provide materials and services in preparation for the Fourth of July festivities. Tony Kelso assisted in the research and publicized the restoration. On June 30th, Engine No. 1 was rededicated in its original splendor and the crowd was entertained with stories of the volunteer fire department.

At the March 2006 town meeting the voters approved a FY 2007 administrative budget of \$80,000 to be funded by CPA funds. The voters also approved the following:

- Article 23 – Allocation of 10% of CPA receipts (surcharge receipts and state match) for each of the three purposes: open space (including recreation), historic preservation, and community (affordable) housing.

\$611,532

- Article 24– Additional money for the two Island Creek Fish Ladders.
The money will come from the CPA’s historic preservation and open space accounts.
\$35,000
- Article 25 – Alden House – Window Restoration Project.
The money will come from the CPA’s historic preservation account for the purpose of restoring 30 windows.
\$30,000
- Article 27 - Acquisition of three parcels of land (140-055-000, 140-054-000, and 100-901-038), known as the Round Pond and O’Brien bogs, totaling approximately 36.82 acres. The article authorizes the Conservation Commission under M.G.L. Ch 40 section 8c to manage the properties and to enter in an agreement of up to 10 years for management of the bogs. The money will come from the CPA open space account.
\$281,000
- Article 28 – Acquisition of land, parcel 100-901-037, known as the Nudd property, totaling approximately 23.9 acres. The article authorizes the Conservation Commission under M.G.L. Ch 40 section 8c to manage the properties and to enter in an agreement of up to 10 years for management of the bogs. The money will come from the CPA open space account.
\$237,000

The Committee would like to thank the Selectmen and the Town Manager for their assistance and recommendations and for their attendance at many meetings. We would also like to thank Pam Johnson, our remarkable Administrative Assistant. Special thanks to Joe Grady, Conservation Administrator, who provides invaluable assistance in the decision making process, attended many meetings on behalf of the CPC, and served as a liaison for the town departments and the CPC. Additional thanks to John Madden for his assistance with the CPA financials, and to Christine Stickney, Planning Director, and Tom Daley, DPW Director, for keeping the Committee apprised of ongoing projects. And again, we enjoy our discussions with Frank Mangione, member of the Fiscal Advisory Committee, who attends every meeting. The CPC meets every other week at 8 AM in the Town Hall Mural Room.

Respectfully submitted,
 Holly Morris, Chair (Conservation Commission)
 Nancy Bennett (Historic Commission)
 Tony Kelso (Member at large)
 Brendan Keohan (Housing Authority)
 Pat Loring (Open Space Committee)
 Sarianna Seewald (Member at large)
 George Wadsworth, Vice Chair (Planning Board)

DUXBURY BAY MANAGEMENT COMMISSION

Background:

From 2002-2005, the Duxbury Bay Management Study Committee, appointed by the Board of Selectmen (BOS), served to study the need for a Bay Management Plan. In June 2005 at Town Meeting, the Committee submitted a draft management plan and reported that

- Mounting pressures from an increase in activities and uses was threatening the health and serenity of the Bay,
- Based on public hearings, five areas were determined to be of most concern: *Moorings; Aquaculture; Water Quality; Boating Safety; and Public Access*
- No single town committee or department views represents all interests of the Bay and that an integrated approach was needed

Based on these findings, the Study Committee recommended approving a new By-Law that created a permanent Bay Management Commission report to the BOS.

The Duxbury Bay Management Commission (DBMC) consists of nine members appointed by the BOS, serving three year staggered terms, and who have interests in the Bay including, but not limited to, aquaculture, boating,

commercial and not-for-profit waterfront users, ecology, shellfish and finfish, and other residents at large whose experience will enhance the diversity of the commission. The DBMC is not a regulatory body, but instead serves in an advisory role for the BOS and to other Bay-related committees and groups.

Mission: to finalize, implement and maintain a management plan that will enhance and preserve the ecological health, pristine waters, and natural beauty of Duxbury Bay for future generations while sustaining harmony among all its uses.

Purpose:

- To serve as “Keepers of the Bay”
- To be advisory to existing committees and BOS
- To use integrated vs. existing fragmented approach
- To act as clearing house for all bay-related issues
- Area to include the Bay and surrounding coastal wetlands (not the beach)

Powers and Duties

Evaluate and review any proposed change in Bay use and access, inclusive of structures and all Bay-related issues requiring the action of the BOS, Duxbury Conservation Commission (DCC), Zoning Board of Appeals (ZBA), Planning Board (PB), Harbormasters Office and Board of Health (BOH) involving Coastal Resource Areas as defined in M.G.L. c.131 S40 and the Town of Duxbury Wetlands Bylaw (Chapter 9 General By-Laws of the Town of Duxbury). Bay-related issues and proposed changes will be evaluated at a minimum in terms of impacts on the following:

- public safety, health and welfare
- ecology and sensitive receptors including wildlife
- uses and appropriateness of use and access
- scenic views and aesthetic issues
- levels of public and private services
- supporting landside infrastructure

Based on the above evaluation, the DBMC makes recommendations and comments to the responsible regulatory or policy setting authorities.

2005-2006 Projects/Activities

Moorings Rules and Regulations Task Force:

The DBMC along with the Harbormaster’s Office, the Town Treasurer’s Office (Moorings Task Force), and representatives of authorized moorings services, organized to review, update and amend the Waterways Rules and Regulations, a task that was recognized and mandated by the BOS with the approval of the May 2, 2005 Waterways Rules and Regulations. The task force’s primary focus was on the application and waiting list procedures for moorings as well as the administration process. The following findings and recommendations were presented and approved at by the BOS in January 2006.

- Recent increases in activities and uses of the Bay have put a premium on the time the Harbormaster must devote to safety and enforcement.
- With a limited staff, it has become more and more difficult for the Harbormaster’s office to effectively manage the moorings administration process.
- In this regard, the Moorings Task Force is recommending moving a significant portion of the administration component of moorings Rules and Regulations to the Town Hall Offices.

Highlights of the recommended changes included:

1. Move most administration requirements and processes to Town Hall Offices
2. Unify all new mooring applications, waiting lists and renewals dates and deadlines (see below)
3. Create more user-friendly application/renewal dates and deadlines, allowing more time to complete and comply
4. Eliminate applicant anniversary dates for renewals and standardize annual calendar dates
5. Notices mailed by Town Offices at the same time for all renewal categories
6. Certified letters sent to delinquent applicants
7. No longer require local mooring service companies to be a partner or be responsible for enforcement
8. Link approvals to payment fee compliance with other town fees
9. Key dates:

- a. Feb 15th (on or before): all renewals mailed
- b. April 1st : all renewal applications and fees due
- c. May 1st (on or before): certified letter sent to delinquent renewal applicants
- d. June 1st: all delinquent renewal applicants permanently lose previously assigned mooring locations or position on waiting list

The complete Rules and Regulations for Moorings, Permits and Waiting Lists can be requested at Town Offices or the Harbormaster's Office at Town Pier. They are also available on the Duxbury Harbormaster's web page (<http://www.duxburyharbormaster.org>).

Island Creek Herring Run Restoration Task Force: (submitted by Jon McGrath)

Two years ago, the DBMC established a comprehensive plan to restore the historic Island Creek Herring run which had fallen into disrepair and has been non-functional for many years. This project is designed to restore a natural function to the stream, reconnect the ecosystem of Duxbury Bay to the Island Creek system, and provide an important, supplemental food source to other species in the bay and, potentially, a future recreational resource to the town's residents. The fish ladder beneath Tremont St. was last restored in 1906 but has gradually deteriorated. Currently, migrating herring are unable to pass into their historic spawning grounds. Island Creek together with Mill Pond and Island Creek Pond comprise 45 acres of habitat for fish including Rainbow Smelt, American Eel and Alewife (herring). The earliest town records mention this fish run and, while permits for industrial dams along Island Creek were granted beginning in the 17th century, herring passage has always been maintained until recently.

After initial funding of \$105,000 proved insufficient to complete an initial proposal for restoration, the DBMC created a special Task Force led by Jon McGrath of Bayberry Lane to re-evaluate the project. A revised plan was created to reduce the cost but supplemental funding was still required. A request for \$35,000 was approved at Town Meeting in March and construction was initiated mid summer of this year.

The construction phase of the Island Creek herring run is largely complete. Rain this spring and early summer delayed construction but, otherwise, the Tremont St. ladder was completed without significant problems. Drainage modifications, done as part of the Rt. 3A repaving project were begun in parallel but gas line location has delayed completion. The Elm St. control is now complete but required an engineering change, at an additional expense of approximately \$20,000. That change resulted in an unforeseen limitation of the water depth below the new control but a rework was done by the contractor without further cost. The task force continues to work on final details of the construction phase and on elements of the management plan, including an effort to stock the system as early as next year. The current budget for this program appears to remain within the funding commitments achieved from the grant awards last year, the additional cost of the Elm St. project was within the contingency budgeted. Collections of the grant monies are awaiting submittal of a project report which is under review.

Aquaculture Grant Moratorium and Joint Task Force: (submitted by Shawn Dahlen/Ned Lawson)

On January 14, 2005, the BOS imposed a moratorium on the approval of additional aquaculture leases. The basis of that decision was the increasing number of lease applications and the BOS's concern that it lacked sufficient information to decide whether additional leases should be approved. At that time, there were 10 grant applications pending. In September 2005, the Selectmen voted to lift the moratorium to allow the then pending applications to be processed. While the moratorium was lifted, two existing lease holders filed applications to move the location of their leases resulting in 12 pending applications. The 12 applications were approved by the Selectmen in September 2005, but some of the leases have not been finally approved by the Town because state and/or federal review is pending. Those leases appear in red on Chart 1.

In order to assist the Selectmen in deciding whether the moratorium should be continued, modified, or lifted, the DBMC and the Duxbury Shellfish Advisory Committee (DSAC) created a joint sub-committee to review the moratorium. John Brawley, a member of the DBMC, created GIS maps that provide current data on aquaculture grants, eelgrass beds, shellfish beds, and moorings. Mooring data were determined by GPS plotting of every mooring location in and around the harbor including flats, rivers and new mooring areas for the entire Bay. These maps will be instrumental in evaluating the location of future grants as well as other new bay activities.

As of this report, the sub-committee is holding public comment meetings to gather input on proposed recommendations that will be submitted to the BOS for review before the end on the calendar year.

Emergency Preparedness Planning Task Force (submitted by Ned Lawson)

A task force was organized by a sub-committee of the DBMC to study and propose a plan to insure that the Snug Harbor area is protected in the event of a major storm such as a hurricane. Planning assumed a worst case scenario in which all boats and floats would need to be removed from the Snug Harbor area.

The goals of the plan were as follows:

- To insure that all boats in the Snug Harbor area, including both the deep water anchorage and adjacent flats, are hauled;
- To insure that property owners and businesses along the Snug Harbor waterfront take appropriate measures to protect their property and their customers' boats;
- To protect the public and private shore side facilities in the Snug Harbor area that provides access to Duxbury Bay.

Representatives from the following local business and organizations were invited to a series of meetings to provide input and discuss best solutions:

Long Point Marine (LPM) - Dwight Smith
Duxbury Yacht Club (DYC) - Jon MacCallum
Town of Duxbury (Town) - Don Beers; Jake Emerson
Duxbury Bay Maritime School (DBMS) - Ned Lawson
Bayside Marine Corp. (BMC) – Jack Kent
Battelle - Don Gunster

As of September 1, 2006, there are two principal unresolved matters. The first is the need for space to store approximately 30 boats owned by BMC customers. The committee is still seeking a location to store these boats.

Ongoing:

Each meeting, if requested, the Bay Commission reviews and comments on new projects proposed by individuals or groups. These may include new piers, seawalls, aquaculture grants, existing structure renovations or water quality proposals such as the new "No-Discharge" regulation. Written comments are then forwarded to the appropriate town committees.

Service Recognition:

This year, three commission member's terms expired. The Bay Commission would like to recognize Julie Waltz, Skip Bennett and Jon Nash, all of whom spent countless hours over the last 3+ years responsibly serving as valuable and hard working members of both the Study Committee and the Bay Commission. In addition, Jon McGrath has done a superb job leading the fish ladder restoration task force. The project is nearing a successful completion due to tireless individual efforts. Thanks also to Joe Grady for his strong support and guidance. The DBMC is highly appreciative of all of them for their service and thanks them for their dedication and commitment.

New Commission Members:

The following Duxbury residents were appointed by the BOS to 3 year terms:

Corey Wisneski; Emmett Sheehan; John Brawley

Each new member has a strong environmental background as well as extensive experience on the bay. We look forward to their contributions over the next 3 years.

2006-2007 Proposed Projects/Activities:

- **Aquaculture Moratorium** - Submit an interim report to the BOS before the end of this calendar year that will include findings and recommendations
- **Aquaculture Management Plan** - The DBMC intends to work with the Shellfish Advisory Committee to develop a draft management plan with a target date for completion of December 2007.
- **Herring Run** – complete minor adjustments in the construction; submit final funding documents; develop and implement an ongoing management and monitoring plan
- **Complete Emergency Preparedness Planning** - extra boat storage requirements.
- **Water Quality** – Duxbury Bay has many commercial and non-commercial dependant uses and yet there is a shortage of information on water quality in many areas of the Bay. In addition, GIS mapping demonstrates that eelgrass beds, which are a vital sign of healthy water, are eroding. In 2007, the DBMC plans to initiate a task force to study the health of the bay to include expanding monitoring and collection stations.

- **Moorings** – the DBMC plans to study the issue of the escalation of moorings throughout the Bay that are crowding almost every shoreline, impacting navigation, access and the natural beauty of the Bay.

General:

DBMC meetings are open to the public and are usually held on the 2nd and 4th Thursday of every month at the Senior Center from 7 pm to 8:30 pm. All interested members of the community are welcome to attend. Meeting dates are posted at Town Hall and on the town web site.

Respectfully submitted,
 John Carnuccio
 Chairman

| 2006-2007 DBMC Members: | Term Remaining |
|----------------------------|----------------|
| Kathy Gould | 1 year |
| Jack Kent | 1 year |
| Don Gunster | 1 year |
| John Carnuccio – Chairman | 2 years |
| Ned Lawson - Vice Chairman | 2 years |
| Shawn Dahlen | 2 years |
| Corey Wisneski - Secretary | 3 years |
| John Brawley | 3 years |
| Emmett Sheehan | 3 years |

Betsy Sullivan (BOS liaison)

OPEN SPACE AND RECREATION COMMITTEE

We would like to thank and express our gratitude to the Selectmen, Town Manager and residents of the town of Duxbury for all their support during the last fiscal year.

The 18th annual Fall Foliage Fiesta was held on October 16, 2005 in conjunction with the DR&HS. This was an extra special year. We dedicated the land 188-acre Trout Farm, in honor of one of Duxbury’s most forward thinking conservationists, the late Dr. Lansing Bennett. Dr. Bennett’s family was on hand for the ceremony. Bennett is credited with saving more than 1,000 acres. Walks were conducted around Lansing Bennett Forest. Local graphic artist, Bob Cipriani, donated his time and talent to design the stunning posters that spotlight Duxbury’s open spaces and the event. More than 50 people participated on a beautiful fall day.

On November 5, the OSRC organized and accomplished field clean up of the Swanson property Rt. 53 north of Franklin St. with the help of committee members, the DPW. You are now able to see the stone walls of both the barn and the old chicken coop. In addition, we enlarged the fields.

Under Pat Loring’s leadership, we added a new activity this year. We have begun monitoring Conservation Restrictions that the Town of Duxbury holds. Pat conducted a lot background research before we embarked on our first outing on December 8. There had been a light snow fall but we were still able to observe this pristine property, CR#14—Pine Brook Preserve. There appeared to be no violations. Thank you to the abutters, Sue and Wendell Chamberlain for guiding us around the property. On April 10, 2006, we conducted a review of CR#1. This parcel is landlocked off Fordville Road and difficult to traverse. There appeared to be no violations; however there has been a lot of surveying done in the area in preparation for a new development off of Summer St.

In celebration of Earth Day, April 22, 2006 the Open Space Committee conducted a spring clean up of Lansing Bennett Forest. We cleaned the trails, streams and roadside. There was a significant amount of roadside debris removed. We had a dedicated, energetic family join us for this activity—thank you.

On May 21, we held our second annual Nature Scavenger Hunt at the Myles Standish Monument State Reservation. We had over 50 children and parents partaking in the festivities and finding all types of wonders of nature. We would like to thank the Massachusetts Department of Conservation and Recreation for allowing us to use the reservation for the event. Local graphic artist, Margaret Curran, donated her time and talent to design the wonderful poster for the event. Thanks to Far Far's for donating prizes for the winners. Thank you to Paul Costello for taking the lead on this event and sharing all his nature knowledge. Would you know what an owl pellet looked like? Paul does.

The Open Space and Recreation Committee had another very successful year promoting the use of Duxbury's wonderful resources for recreation use for all.

Respectfully submitted,

Paula Harris, Chairman
Mike Cesarini
Paul Costello
Jay Curran
Lorrie Hall

Pat Loring
Dick Rothschild
Dan Zibinskas
Scott Zoltowski

PLANNING BOARD



*Pictured: Brendan Halligan, Harold Moody, Angela Scieszka, George Wadsworth, Amy MacNab, John Bear.
Not pictured: Jim Kimball*

An increase in applications and activity made for a busy and productive year for the Planning Board. The Board reviewed three Definitive Plan Subdivision applications, eleven Approval Not Required (ANR) applications and five Administrative Site Plan Review applications. Of particular note, the first Planned Unit Development application in over twenty years—Duxbury Estates (Summer Street)—was filed. The Board's first public meeting with the applicant took place before the close of FY2006.

All three subdivisions—Wamsutta Way, Ingall's Grove, and the Cordwood Path/Delano/Water Department property—were approved for a total of five new lots. The ANR applications resulted in seven endorsements, including two denials—one of which was later resubmitted and approved. One other ANR had no action taken and one was still pending at the close of the fiscal year. The net result was twenty-one new ANR lots, five of which were the outcome of an 81L on Gurnet Road.

FY2006 marked the third year that the Administrative Site Plan Review was voted into the bylaw and the Board saw an increase in meeting attendance and participation by Town residents. The Board approved the Bongji's Turkey Farm Administrative Site Plan application, but at the close of the fiscal year Bay Farm Montessori Academy, The Town of Duxbury Senior Center Expanded Parking Lot, 21 Chestnut Street, and Millbrook Crossing were all still pending.

Early in FY2006, a new member joined the Planning Department staff. In the spring of 2005, Barbara Ripley accepted the position of Executive Assistant to the Duxbury Town Manager, leaving an opening for her position in

the department. Planning Director Christine Stickney conducted a three-month search and, in August, the Planning Board was pleased to welcome aboard Diane Grant as Administrative Assistant.

In July 2005, the Board appointed Doug Carver Associate Planning Board member. November saw the departure of Rob Wilson, who resigned after serving on the Board for nearly ten years. The vacancy was advertised, and in December, Harold Moody was appointed to fill Mr. Wilson's seat until the spring election. Mr. Moody had been serving as an Associate Planning Board member since 2004. In March 2006, Town elections brought more changes in membership to the board. After completing his full five-year term, Aboud Al-Zaim opted to step down and did not run for re-election. Brendan Halligan won his bid for that five-year seat. Harold Moody chose to run for the two-year term left by Mr. Wilson's resignation and turned his appointed position into an elected one. The Board congratulates and welcomes Harold and Brendan, and we extend our best wishes to Rob and Aboud. In the annual leadership reorganization, the Board kept the status quo, voting Amy MacNab as chair, George Wadsworth as vice chair and Angela Scieszka as clerk.

The articles sponsored by the Planning Board at the March 2006 Annual Town Meeting were, for the most part, routine. Article 35 established a new Geographic Information System (GIS) revolving fund. Article 36 sought to update the Publicly Owned Land Zoning Map and the Waterfront Scenic Overlay. Article 37 requested street acceptance for Deer Run. All three were passed. Demolition Delay Articles 19 and 20, sponsored by the Planning Board on behalf of the Historical Commission, failed to garner the requisite two-thirds vote. The high note of the meeting was the passage of Article 31 requesting \$30,000 in Community Preservation Fund to hire a Housing Consultant for one contract year. Initiated by the Local Housing Partnership and brought to Town Meeting by the Community Preservation Committee, the article proposed that Duxbury engage the services of a specialized housing consultant to aid in increasing our affordable housing stock. The Planning Board supported the article and participated in prioritizing the list of the consultant's duties—the top priority being the creation of a Planned Production Plan. The aim is that the Plan will serve as a strategy for future affordable housing actions and that the crafting of the plan will build consensus as to what those strategies should be. The position is intended to be self-funding; the consultant will apply for grant money that will cover the contract for the following year.

Rounding out the year, the Planning Board continued to review special permit and 40B applications, and to forward our recommendations and comments to the Zoning Board of Appeals. The Board also continued our effort to foster communication with other Boards by meeting with them as our schedules permit. Members of the Planning Board also served as representatives to several other town and regional committees and groups: Economic Advisory Committee; Local Housing Partnership; the Land Use Group; South Shore Coalition; and MBTA Advisory Committee.

The Board would like to thank Planning Director Christine Stickney and Administrative Assistant Diane Grant for their support, and the residents of the town for their interest, participation and input. Once again, we look forward to serving the residents of the Town of Duxbury in FY2007.

Respectfully submitted,

Amy M. MacNab, Chairman
George D. Wadsworth, Vice Chairman
Angela Scieszka, Clerk

John P. Bear
Brendan P. Halligan

James R. Kimball Jr.
Harold F. Moody, Jr.

Associate Member: Douglas J. Carver

HISTORICAL COMMISSION

The Tarkiln Building

The Duxbury Historical Commission spent much of FY2006 working on plans for preserving the historic Tarkiln building located at 245 Summer St./Route 53. The Tarkiln building consists of two one-room schoolhouses and a connector. The oldest schoolhouse dates back to 1871. The second was built in 1908 and the connector in 1926. The buildings were used as a school until the late 1940's. In the 1950's, the buildings became the Tarkiln Community Center. Currently, the building is used for a variety of community-related activities.

At the special town meeting in June 2004, voters approved \$35,000 in Community Preservation Act funds for an historical and handicapped accessibility study of Tarkiln. The town went through the bidding process and hired

the architecture and preservation company, Menders, Torrey and Spencer, Inc. of Boston in May 2005. Lynne Spencer, an architect with the company, began meeting with the Community Preservation Committee and the Tarkiln user groups. Her company also hired a structural engineer to assess the building, which was found to be in good condition although overall restoration and foundation work were needed.

In September 2005, the Community Preservation Committee assigned the Tarkiln project to the Historical Commission and the Commission began working with Ms. Spencer to investigate different scenarios regarding the use and preservation of this building. The Commission had hoped to find an option that would make the building as close to self-sustaining as possible and offered the idea of creating a unit of affordable housing in one of the buildings while keeping a public community center in the other. After a public meeting at the Tarkiln building in May 2006 and a subsequent meeting with the Board of Selectmen, it was apparent that those parties preferred to keep the building entirely as a community center. As directed by the Board of Selectmen, the Commission and Ms. Spencer went back to the drawing board to create a bare-bones plan to preserve the Tarkiln building as a community center, which would comply with the Americans with Disabilities Act. Ms. Spencer submitted her final report on the Tarkiln building to the Commission and Community Preservation Committee in September 2006. The next steps will be to ask future town meetings to fund plans for the restoration of Tarkiln.

The Historical Commission also began the process of applying to have Tarkiln listed on the National Register of Historic Places. The Massachusetts Historical Commission declared that Tarkiln is eligible to be listed. The Commission plans to proceed with the lengthy application for this designation.

The Tarkiln Building

The Historical Commission submitted two warrant articles concerning the demolition delay bylaw for the annual town meeting in March 2006. One article attempted to clarify the definition of the word "substantial" in the bylaw; the other would amend the delay period from six months to a year. After much debate, both articles failed to pass with the two-thirds majority vote needed for zoning bylaw changes.

Administrative Procedures

The Historical Commission streamlined its procedures for administering the demolition delay bylaw and created a shortened application and process. The goal was to simplify and speed up the demolition permit process.

The Wright Building

The preservation of the Wright building on St. George St., under the auspices of the Community Preservation Committee, continued during FY06. Historical Commission appointee to the CPC, Nancy Bennett, was very much involved in the weekly Wright building meetings to keep the communication flowing between construction crews and town officials. A consultant was hired with CPC funds to complete the application for the Wright building to be on the National Register of Historic Places.

In April of 2006, the Historical Commission accepted the resignation of long-time member and Chairwoman Susanna Sheehan and elected Barbara Kiley as the new chair. The Commission also welcomed the addition of new member Lynne Devnew. Sheehan was appointed as the Commission's first associate member, a position with non-voting status.

Administration of the Demolition Delay Bylaw

In FY06, the Historical Commission voted on and approved six applications for partial demolition: 161 Chestnut St., garages at 156 and 164 St. George St., a screened porch at 274 Washington St., a rear ell at 26 Ocean Ave., a substantial portion of 37 Harrison St, and a rear ell at 590 Washington St.

The Historical Commission also approved four complete demolitions: a garage at 155 Enterprise St., 12 Prence St., 10 Puritan Way, and 380 Tremont St.

No public hearings were held; no demolition delays were issued.

Respectfully Submitted,

Susanna Sheehan, Chair, (resigned 4/06)

Barbara Kiley, Chair , Nancy Bennett, Lynn Devnew, Robert Vose, Anne Hill, Norman Tucker, Lee Willis

TOWN HISTORIAN

Over twenty years ago, when my predecessor as Town Historian, Dorothy Wentworth, retired, she left a group of research topics for volunteers from the Duxbury Rural and Historical Society to undertake. These completed topics were later published in The Duxbury Book as part of the 350th celebration of Duxbury's founding.

This interest in local history has continued and expanded. This past year a great variety of work has been undertaken, resulting in lectures, articles, tours, and books, published and in preparation. Our knowledge expands and all residents, including our children, share in our collective past. I have joined these efforts in varying degrees, some advising, some editing, sometimes with odd bits of information, and often plenty of encouragement.

Publications with local interest include the book, King Caesar of Duxbury, written by Patrick Browne, Executive Director of the Historical Society. Mr. Browne has found new material to bring the lives and business interests of the occupants of the King Caesar House to life. Clarence Walker, a trustee of the Partridge Fund, has written a book on Partridge Academy and early education in Duxbury. Jim Baker, Curator of the Alden House wrote Alden House History, a work in progress. A much-anticipated book on Duxbury Beach, edited by Margaret Kearney, President of the Duxbury Beach Reservation, is to be published in 2007.

Tony Kelso completed a date board history of Engine House #1 for the opening of the old fire house by the Bluefish River, a restoration and preservation project successfully spearheaded by Nancy Bennett. Joe Shea wrote several carefully researched and interesting articles for the Clipper. The Historical Society hosted a number of lectures and local events, including, under the direction of Polly Nash, a standing-room-only reading of original letters from the Bradford family at the Bradford House.

In June I led a tour of Duxbury landmarks for guests of the Community Garden Club who visited from Angers, France. In August I took part in a tour led by Jim Baker, with his wife, Peggy Baker, Director of the Pilgrim Society, as photographer, to locations in southern and eastern England associated with the Mayflower Pilgrims. Information from this tour will be published in 2007 as a guide for future tourists, in "Aldens Return."

All of this research activity cannot take place without background information in the form of manuscripts, genealogies, reminiscences and town records, many already carefully saved by Dorothy Wentworth. It is providential that a state-of-the art archive will be available in the Wright Building for these, and additional materials. Thanks go to The Community Preservation Committee and town meeting voters for suggesting and approving this renovation and for the Historical Society's solid support. It will be a beautiful, important facility, honoring the town, and promises to be as much of a point of pride for Duxbury now as it was a century ago.

Respectfully submitted,

Katherine H. Pillsbury
Town Historian

PERSONNEL BOARD

The Board is happy to be working with the new Town Manager and anticipates an expanded role in guiding the Towns personnel policies. The Boards' present focus, working with a local consultant, is the establishment of job descriptions for management staff and the installation of a new salary administration plan. Also, the Board is assisting, along with the managers, in the review of the Personnel Plan which governs non union employees.

Respectfully submitted,

Rosemary McGillicuddy, Rob Molla, Wayne Heward, Nan O'Neill, Paul McDonough, Chair

TOWN GOVERNMENT STUDY COMMITTEE

Town Meeting 2004 authorized the Moderator to appoint a Town Government Study Committee (TGSC) to study our form of government, organizational structure, and general by-laws. THE TGSC reported its findings and recommendations to the 2006 Annual Town Meeting.

The TGSC spent two years looking at ways to improve government. Thirty Five (35) issues were studied. The overriding issue for the TGSC was the need to better control our town finances. Our budget is over \$54 Million. We have infrastructure needs that must be dealt with and residents who are finding it increasingly more difficult to keep up with rising taxes. We have a Finance Committee and Fiscal Advisory Committee who work very hard overseeing both operational and capital expenditures, but the information they need is difficult to access, presented in formats difficult to understand, and often presented late in the budget process. For those reasons, the TGSC became convinced that the most important step the Town of Duxbury could take was to create a Department of Finance with an experienced Director of Finance at its helm. The key was the Director of Finance position. The Town Manager is chief financial officer but would have more time to deal with human resource issues, support the Board of Selectmen and interface with the boards, committees and residents.

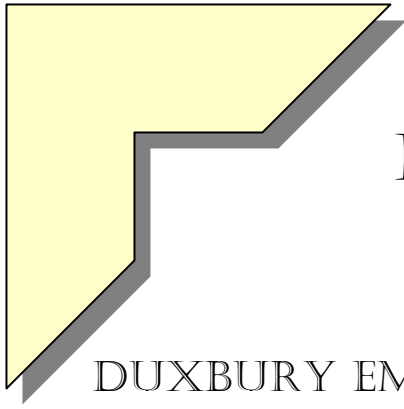
Our full report was delivered to Town Meeting in March 2006. Time was our enemy and prevented us from resolving every possible issue. Overall, however, we believe the Town is in very good shape and in good hands. We are fortunate to have excellent employees and dedicated volunteers. As volunteers on the Town Government Study Committee, it has been our pleasure to serve the Town of Duxbury.

Theodore Flynn, Chair

Margaret Kearney
Joseph Lewis
William O'Toole

Ruth Rowley
Elizabeth Sullivan
Thomas Tucker

George Wadsworth
Friend Weiler



PUBLIC SAFETY

FIRE DEPARTMENT

DUXBURY EMERGENCY MANAGEMENT AGENCY

HARBORMASTER DEPARTMENT

BEACH MANAGEMENT OPERATIONS

SHELLFISH CONSTABLE

ENDANGERED SPECIES OFFICER

HIGHWAY SAFETY ADVISORY COMMITTEE

INSPECTIONAL SERVICES

BOARD OF HEALTH

ZONING BOARD OF APPEALS

DESIGN REVIEW BOARD

DEPARTMENT OF WEIGHTS AND MEASURES

POLICE DEPARTMENT

ANIMAL CONTROL

NUCLEAR ADVISORY COMMITTEE

FIRE DEPARTMENT

The Duxbury Fire Department has made a lot of accomplishments this past year and is proud to report that we are near the completion of its conversion to providing advanced life support service. The Department saw the addition of two more Paramedics as we continue to work toward establishing around the clock coverage. The Department has worked to provide the best possible fire and emergency medical services.

As municipal budgets are tightening, the Department sought external funding sources through grant programs this past year. The first grant was for \$167,000 which was from the Office of Grants and Training, U.S. Department of Homeland Security. This grant allowed the Department to add a vehicle exhaust removal system to both stations, update self contained breathing apparatus, purchase new turnout coats and pants and add a turnout gear washer/extractor to keep it clean. The Department was successful in winning a grant from the Homeland Security, Equipment Direct Assistance Program. This grant allowed the Department to receive a thermal imaging camera which helps firefighters see through smoke filled rooms looking for victims and hidden fire. This grant had a \$12,000 value. Additionally, the Department was awarded from the Executive Office of Public Safety a \$2,000 grant for Student Awareness of Fire Education. These grants are all competitive in nature and the credit needs to go to the members of the Department who spent countless hours searching the internet, researching the information needed to apply and the positive attitude needed in filing these grants. My personal thanks and gratitude go out to them.

The Department Public Education Team continues to provide child car seat safety inspections for residents to keep our children safe. We will continue to offer public education for both fire and injury prevention to keep the community safe. The Department continues to work with the Council on Aging in providing smoke detectors for free to our senior citizens.

The Department continues to be very aggressive with inspections we are required by law to conduct. The Department was kept busy with the implementation of Nicole's Law. This law was passed to protect homeowners from carbon monoxide poisoning by requiring homeowners to retrofit all homes with detectors on all habitable floors. The department launched a public awareness campaign to notify residents of this important law.

In closing, I would like to add that Acting Deputy Chief John Bowser retired after 32 years respectively, John gave me incredible help in adjusting to my new position and I thank him for that.

The Department issued and inspected the following from July 1 2005 to June 30 2006

General Permits Issued: 519
Burning Permits Issued 1077
Inspections Conducted: 390

The Department responded to the following from July 1 2005 to June 30 2006:

Total Incidents Responded: 2062
Fires: 48
Rescue & Medical: 1211
Fire Alarms: 258
Haz-Mat: 109
Other: 436

Respectfully Submitted,

Chief Kevin Nord

DUXBURY EMERGENCY MANAGEMENT AGENCY (DEMA)

DEMA has been busy this past year working with the Board of Health in creating a plan to deal with infectious disease and bio-terrorism. The Emergency Dispensing Site Plan that is required to administer the National Stockpile of medication in the event of a pandemic or act of terror has been nearly completed. This happened largely because of the cooperative spirit between all Town Departments.

DEMA has worked closely with the Duxbury Nuclear Advisory Committee to review the radiological emergency response plan and implementing procedures. The changes were submitted to the BOS for approval and then on to document control at MEMA. DEMA and DNAC have been working to improve emergency response in the event of an accident at the Pilgrim Power Station.

I wish to thank all that have assisted us in meeting our mission: mitigation, preparedness, response and recovery.

Respectfully Submitted,

Kevin Nord, Director

HARBORMASTER DEPARTMENT

As in years past, our Department assisted the Town of Plymouth with mutual aid assistance for managing their waterfront activity for the 4th of July Fireworks display. Along with Plymouth and Duxbury Harbormasters, the Massachusetts Environmental Police and the United States Coast Guard were also present to assist with security.

In September, our Department worked with the Duxbury Police and Fire Departments to safeguard athletes participating in the annual Duxbury Beach Triathlon. Harbormaster personnel manned all three patrol boats to set up an event security perimeter both east and west of the Powder Point Bridge. We had mutual aid from the Plymouth Harbormaster to assist with security and the well being of the athletes.

In November and December, the department worked at hauling floats, swim buoys, no wake buoys, aids to navigation and the patrol boats. The Duxbury D.P.W. assisted with hauling the gangways and the floats.

The Executive Officer Dennis Pearse left the Harbormaster department to pursue other career goals. Jake Emerson was promoted within the department to take over as Executive Officer. He has been with the Department since 1999.

Department personnel worked on preparing the Marine Units for the upcoming season. This work included washing, waxing, painting, rewiring, radio installations, tune-ups, fiber glassing and general maintenance.

During the off season the department personnel finished rewriting the Harbor Rules and Regulations for moorings and waiting lists with the assistance of the DBMC and the Treasurer Collectors office. We have done away with the previous waiting list renewal. Instead, all applicants on all waiting lists are mailed a notification on or before February 15 that they must sign up at the Receptionist's Desk at the Town Hall before April 1 in order to keep their name active on any waiting list.

Mooring and tender permits went on sale 15 February 2006. This year we had the pleasure of working in conjunction with the Treasurer Collectors office to aid us with the collection and mailing of all mooring applications. The mooring program continues to improve year by year. Unlike years past all new applications were taken to the Receptionist desk at the Town Hall and the Executive Officer would review them as they came in.

The decision of the Board of Selectmen to open an appeals process to all those applicants removed from the waiting list, due to the fact that they were not made aware of their anniversary date was reviewed by the Harbormaster and the Executive Officer. About 60 people were put back on the waiting list after the appeals process was finished.

In March, town waterfront facilities and department patrol boats started to go back into the water. All Marine Units and town floats were launched by mid May.

Harbormaster personnel assisted the Duxbury Bay Maritime School with their annual "Opening of the Bay" festivities.

By the end of June all aids to navigation, swim buoys and no wake buoys were on location.

Respectfully submitted,

Donald C. Beers III
Harbormaster

BEACH MANAGEMENT OPERATIONS

This summer season ended yet another successful year on Duxbury Beach. Permit sales for the summer of 2006 were as follows; Parking lot permits 3,600, Resident ORV 2,760, Non-Resident ORV 2,600. In accordance with the beach management plan set forth by the Duxbury Beach Reservation and the Conservation Commission, all work on Duxbury Beach Road was coordinated with the Endangered Species Officer to ensure the safety of the endangered species present on Duxbury Beach. Total restrictions for 2006 Resident permit holders within the ORV area were 1 time totaling only 2 hours of closure for the entire summer. This was shut down for public safety due to a high tide. Non-residents total restrictions were 1 time for a total of 3 hours, on the same day. The weather at the end of 2005 season was mostly clear after the July Nor' Easter, attracting a high number of visitors to Duxbury Beach. The beginning of the 2006 peak season was overcast with an unusual amount of rain in May, but there were no major storms like the previous 2005 summer. The remainder of the 2006 season brought numerous sunny and clear days. The "Carry-In Carry-Out" policy for rubbish and garbage, which was previously adopted on Duxbury Beach, worked well to keep the aesthetics of the East End of the Powder Point Bridge and keep unwanted scavengers from spreading the refuse along the beach. The dog walking permits and rules were still in effect and were managed well. The number of Dog Walking permits sold for the 2006 season was 513 permits. Duxbury Beach stands alone in its ability to allow the cohabitation of recreational beach visitors and endangered species. It was another safe and fun summer experience for those who had the opportunity to enjoy it.

Respectfully submitted,

Donald C. Beers III
Harbormaster

SHELLFISH DEPARTMENT

As expected shellfish harvesting in Duxbury is a regionally popular and important activity within the Commonwealth.

Shellfish resources were abundant enough to enable the Selectmen to declare and extend bonus shellfish seasons on the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of Quahog (hard shell clams). We were all fortunate with a mild winter. Without bay icing there were few access issues to the shellfish beds or aqua culture licensed areas.

Continued improvements in bay water quality allowed the Commonwealth to continue the conditional opening and management of large tracks of tidal flats once considered lost to coastal pollution. The town's efforts to solve our coastal pollution issues have had an impressive positive impact on our natural resources and our ability to enjoy them.

The department's daily high visibility shore patrols encountered few violations. Shellfish violations were minimal. Shellfish violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. We are fortunate that our shellfish harvester is a well informed and a concerned individual.

The total recreational Shellfish permit sold for residents were 363, for nonresidents 538 and seniors 210.

The total number of commercial shellfish licenses issued was 55.

Shellfish Aquaculture activities have increased steadily. These leases for shellfish farming are through out the bay system and appear to be very successful. The department works closely with the Shellfish Advisory committee, Duxbury Bay Management Commission and this industry to assist wherever possible and practical in effectively managing this historic bay activity. It has evolved into an impressive local commerce program. There are approximately 41 licenses for approximately 81 acres leased for the purpose of shellfish aquaculture in Duxbury Bay.

The total recreational permit sales for residents were 363, for nonresidents 538 and seniors 210.

It has been a very active year for this division of the department and an honor and privilege to serve this community.

With the provisions of our Shellfish Management Plan and the efforts of all involved, this wonderful natural resource will continue being a tremendous asset and tribute to this coastal community.

Respectfully submitted,

Donald C. Beers III
Shellfish Constable

ENDANGERED SPECIES REPORT

The summer of 2006 was an improvement from that of the 2005 season. The fledge rate of the endangered piping plovers was increased to 20 chicks fledged on Duxbury Beach. This could be attributed to a few things such as the absence of any major spring and summer storms. As always appropriate signage and symbolic fencing was constructed around the nesting areas. Less of the beach was shut down this year due to the close proximity of plover nests on the beach, at the peak of the season approx. <50% of the ORV area was closed. At the beginning of the summer the vehicle restrictions where limited to a total of 500 vehicles on the front beach as usual, 250 residents and 250 nonresidents. Mass Audubon and the Harbormaster department worked hard to ensure the protection of the species while allowing reasonable access. 12 Enclosures were erected and maintained to protect the endangered species. The amount of nests also called for more monitors. These monitors were trained by a Mass Audubon Biologist and Monitor of Duxbury Beach piping plovers Monique McHenry. These monitors were required to protect up to 4 plover chicks from predator, human (with or without dogs), and ORV activity. No takes occurred on Duxbury beach, coyotes, crows and hawks were believed to cause most of the mortality of the plover chicks.

Respectfully Submitted,

Donald C. Beers III

Endangered Species Officer

HIGHWAY SAFETY ADVISORY COMMITTEE

The Highway Safety and Advisory Committee (HSAC) completed another successful year serving the highway safety needs and requirements of the citizens of Duxbury. This report period includes the July 1, 2005 through June 30, 2006 timeframe.

Our committee completed the design review for the resurfacing and repair project of Route 3A from the Kingston town line to the Marshfield town line. This important project has been years in the planning stage and was scheduled to begin in July 2006.

Traffic surveys were completed to monitor traffic and safety at various intersections in Duxbury. The Massachusetts Highway Department has been monitoring issues at Winter Street and Kingstown Way (Route 53) for the future installation of a traffic light. The HSAC completed studies of two (2) important intersections along the Route 3A corridor. These included Route 3A/Tobey Garden St./Chestnut St. and also Route 3A/Church St. (Rt. 139)/Enterprise St. Results indicate further study and coordination with the Board of Selectmen with the possibility of traffic lights at each location in the future. Approval from the Mass. Highway Department would be necessary.

The committee continued to monitor the justification, use, and installation of all traffic signs in Town with emphasis on STOP signs and lines. Traffic counts and a town wide STOP line study were completed.

Project reviews were completed with recommendations to the Duxbury Planning board for proposals at Bongji's Turkey Farm, the Bay Farm Montessori School, and the Duxbury Senior Center.

Sign studies were completed for many different locations in town. Of special interest was the lengthy study of the signs and traffic controls at the Alden School, Middle School, and Library complex.

The HSAC wishes to thank the Board of Selectman, Richard MacDonald, Town Manager, and the Police, Fire, and Public Works Departments for their continued cooperation and assistance. The committee welcomed Police Officer Ellen Vidito and her wealth of experience to the committee.

The committee looks forward again to another progressive and successful year serving and protecting the needs of Duxbury.

Respectfully submitted,
 Joe Shea, Chairman
 Fred Von Bargaen
 Jeff Lewis
 Tom Daley, Duxbury DPW

Diane Bartlett
 Ellen Vidito, Duxbury Police
 Kevin Nord, Fire Chief
 Paul Brogna

INSPECTIONAL SERVICES

The Inspectional Services Department offers this report for inclusion into the FY06 Town Report.

The report includes the breakdown of the 2,519 permits issued by the Department.

The Department will realize another busy year of permitting and inspections for new houses, repairs, alterations and additions. We would also like to announce the approval of the first affordable housing project since the Island Creek project.

The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Inspectional Services staff. We welcomed Tracy Baugous as our new Health Agent and Carol Sullivan as our new Administrative Assistant.

I thank them all for their commitment to their duties and their support to me and to the Zoning Board of Appeals, the Health Department, the Historical Commission and the Design Review Board.

Finally, I was pleased to be appointed as the new Director of Inspectional Services and I thank the Board of Selectmen and the Town Manager for their support to the Department, which allows us to remain progressive and to continue to offer the highest level of service to the public.

Respectfully submitted,

Scott J. Lambiase, Director of Inspectional Services

INSPECTIONAL SERVICES DEPARTMENT FY06

BUILDING

| <u>Permits Issued</u> | <u>Total No.</u> | <u>Estimate</u> |
|---|------------------|--------------------|
| Single Family Houses (Includes house & garage combination) | 25 | \$7,203,500 |
| Residential Garages | 11 | \$697,000 |
| Residential Accessory Buildings | 32 | \$938,739 |
| <u>Non-Residential Buildings New</u> | <u>4</u> | <u>\$1,306,480</u> |
| Non-Residential Additions/Alterations | 4 | \$139,825 |
| Residential Additions/Alterations | 294 | \$12,138,080 |
| Foundations | 19 | \$307,800 |
| Municipal Additions/Alterations | 2 | \$2,458,800 |
| Mixed Use Building-Alteration | 2 | \$102,000 |

| | | |
|--|-----|-------------|
| Building Relocation | 2 | \$16,000 |
| Swimming Pools | 19 | \$503,571 |
| Spas | 1 | \$10,000 |
| Fences | 2 | \$3,870 |
| Tennis Courts | 1 | \$8,000 |
| Retaining Wall | 2 | \$45,000 |
| Miscellaneous: Includes tents, signs, trailers, etc. | 6 | \$13,000 |
| Demolition Permits (including one removal) | 32 | \$299,750 |
| Quick Permits | 154 | \$1,089,972 |
| Zoning Permits | 7 | \$15,000 |
| State Inspection Permits | 48 | |
| Occupancy Permits | 50 | |
| Wood and/or Coal Stove Permits | 23 | |
| Sign Permits | 26 | |
| Home Occupation Permits | 1 | |
| Electrical Permits | 510 | |
| Plumbing/Gas Permits | 668 | |

| | | |
|--------------|-------------|---------------------|
| TOTAL | 1945 | \$27,296,387 |
|--------------|-------------|---------------------|

BOARD OF HEALTH

Disposal Works Construction Permits

| | |
|---|-----|
| New Systems and Repairs of Existing Systems | 168 |
| Percolation Tests | 137 |
| Installers Permits | 42 |
| Septage Haulers Permits | 20 |

| | |
|----------------------|------------|
| SECTION TOTAL | 367 |
|----------------------|------------|

| | |
|---|-----|
| Food Establishment Permits | 47 |
| Miscellaneous Food Permits: milk & cream, catering, bakery, etc. | 32 |
| Miscellaneous Health Permit (Includes camps, swimming pools, barns, dumpsters, massage therapists, massage establishments, solid waste, wells, tobacco) | 128 |

| | |
|----------------------|------------|
| SECTION TOTAL | 207 |
|----------------------|------------|

| | |
|---------------------------------|------------|
| TOTAL ALL HEALTH PERMITS | 574 |
|---------------------------------|------------|

| | |
|--|--------------|
| TOTAL ALL INSPECTIONAL SERVICES PERMITS | 2,519 |
|--|--------------|

FEES COLLECTED

| | |
|----------------------|------------------|
| Building | \$255,955 |
| Plumbing/Gas | \$ 44,992 |
| Wiring | \$ 29,572 |
| Board of Health | \$ 90,050 |
| Weights and Measures | \$2,322 |
| TOTAL | \$422,891 |

BOARD OF HEALTH

The Duxbury Board of Health consists of five members appointed for three-year terms by the Selectmen. The Board of Health's duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment include: enforcement of State Sanitary Codes, as well as smoking rules and regulations, oversight of the licensing, approval and inspection of massage establishments, septic systems, restaurants, semi-public and public swimming pools and beaches, and recreational camps for children.

Thomas O'Regan was appointed Chairman and Dr. David Brumley as Vice Chairman of the Board of Health by the Selectmen for the upcoming year. Thomas O'Regan was also appointed by the Selectmen as the primary member to the Local Housing partnership for the upcoming year.

The Board of Health continues to work closely with the South Shore Boards of Health Collaborative Tobacco Control Program.

On April 14, 2006, the Town of Duxbury was approved by the Office of the U. S. Surgeon General to have a Medical Reserve Corps. The MRC will be coordinated through the Board of Health and the Emergency Management Department. The MRC is the component of the Citizen Corps that creates opportunities for local individuals to volunteer to help their communities prepare for and respond to emergencies. The MRC brings together local health professionals and others with relevant health related skills to volunteer in their community. They will assist existing community emergency medical response systems, as well as provide a group of readily trained and available resources to help our community deal with pressing public health needs and improvements.

The Board approved the Infectious Disease Emergency Plan, which provides a framework for a coordinated response to such events, and Emergency Dispensing Site Plans to administer vaccine or dispense antibiotics, likely to be part of the response to infectious disease outbreaks of any magnitude.

The Board of Health would like to take this opportunity to thank John Day and Jennifer Dalrymple for their commitment and leadership during their service to the Board of Health.

Our goal is to help the community of Duxbury prevent, prepare for and respond to disasters, pressing public health needs and emergencies of all kinds.

Respectfully submitted,

Thomas O'Regan, Chairman
Dr. David Brumley, Vice Chairman
Jerry Janousek
Clinton Watson

ZONING BOARD OF APPEALS

The Board of Appeals has five members: James B. Lampert, Chair; Elizabeth Lewis, Vice Chair; Sara Wilson, Clerk; Thomas McClure and Dennis Murphy. There also are six Associate Members: Martin P. Desmery, Vincenzo Giambertone, Florence Gregg, Yesugey Oktay, Mary Jo Pierce and Jonathan Tudan.

The Board of Appeals accepted twenty (20) matters – seventeen (17) applications for a Special Permit, two (2) Remands under Section 40B and (1) Planned Development. During the period from July 1, 2005 through June 30, 2006, fifteen (15) applications were granted, one (1) was denied, three (3) were withdrawn; and three (3) remained open.

Respectfully submitted,

James B. Lampert, Chair

DESIGN REVIEW BOARD

The Design Review Board, with five members and two alternates appointed by the Selectmen, meets monthly and makes recommendations on special permits to the Zoning Board of Appeals. Before an application for a special permit is heard by the ZBA, the Design Review Board examines the proposal and evaluates the design, considering scale, mass, proportion, roof lines and materials.

If the subject is an addition, we consider compatibility with the existing structure, how the proposed project will harmonize with the neighborhood and what impact it will have on its neighbors. If the subject is new construction, we apply the same principles of compatibility and harmonization. If a design needs revision, we make suggestions as to how it can be addressed.

Special permits govern renovations or additions to residences which are non-conforming or which are on non-conforming lots as well as commercial properties and also large projects termed "40Bs". We also review applications for changes to homes in cluster zones. During the past year we reviewed 24 applications including all of the above categories: residences, commercial, cluster and "40Bs".

Respectfully submitted,

Sarah B. McCormick, Chairman
Judy Hall, Nancy Johnson, Jim Kimball and Louise NeJame

DEPARTMENT OF WEIGHTS AND MEASURES

Summary of work completed July 1, 2005 through June 30, 2006

| | | |
|-------------|--------------------|----|
| Scales: | Over 10,000 pounds | 2 |
| | 100-1,000 | 4 |
| | 10-100 | 23 |
| | 10 or less | 1 |
| | Not Sealed | 1 |
| Motor Fuel: | Gas Pumps | 68 |
| | Diesel Pumps | 8 |

Getting What You Pay For :

Weights and Measures tips for consumers

Almost everything that we buy is sold by weight, volume, count or length. Some examples: a pound of hamburger, a gallon of milk, gasoline for your car, oil for your home, a dozens eggs, a cord of firewood.

Check your receipts, before you leave the store, if possible.

Check all represented prices – price on item, in flyer, on unit price tag, on signs-the lowest is correct.

Watch deli items being weighed- be sure tare (weight of container or wrapping, for which there can be no charge) is taken.

Use unit price labels to value shop.

Be sure scales and pumps start at zero.

Be sure gasoline pump reading is not creeping along before you start nozzle.

Respectfully Submitted by:

Harold Tuttle, Sealer of Weights and Measures

POLICE DEPARTMENT

This is now the twentieth annual report submitted by the Duxbury Police Department. The purpose of this synopsis is to give the Town Manager, the Board of Selectmen and the residents, a comprehensive view of what prompted the past year's success in reaching our goals and objectives.

Our greatest accomplishment this year is our acquisition of Massachusetts Accreditation. We are twenty third out of approximately three hundred and fifty agencies in Massachusetts to achieve this honor. This self initiated process invited individuals from the Massachusetts Police Accreditation Commission into our police department to scrutinize its overall operation. Compliance with nearly 300 standards earned us this achievement. The purpose of this 6 year process is to ensure the highest service possible for our residents. The women and men of the Duxbury Police Department should be commended for their efforts.

We have established a Citizen Action Team (C.A.T.). A representative from each segment of the town is on a board that meets and communicates with the Chief of Police. Two way communication is essential to identify problems or concerns with our community. This program reinforces the partnership between our residents and our police department.

We now have a self-sufficient Mobile Command Center (C. P.). This (C. P.) was acquired with grant money by the police and fire departments. This Command Post is equipped with radios, a generator, lighting, cameras and other equipment necessary for emergency incidents. Any and all town departments have access to equipment should they require it.

Our clearance rate for solving crimes remains one of the best in the state. We have installed a video recording unit for our Criminal Investigative Bureau which is state of the art. Interviews and interrogations are recorded to ensure the highest possible evidentiary quality. Very few police agencies on the South Shore have this equipment. Our prisoner booking area has been totally reconstructed. It has been computerized and updated. This was at no cost to the department. Recycled materials, grant monies and police personnel were instrumental in this phase.

Due to the loss in funding, many cities and towns have eliminated their D.A.R.E program. The Duxbury Police Department has not only kept D.A.R.E. alive in our schools but has dedicated a fulltime police officer to our schools. Our School Resource Officer has proven to be invaluable. His constant presence in the schools is extremely important. The rapport he has developed with the students and the partnership he has developed with the faculty is to be admired.

The Duxbury Police Department has continued to maintain a great relationship with our seniors. This is evident with the increasing number of participants in our D.E.C.I.D.E. program which is geared toward empowering our seniors through education. An annual luncheon is also given with an educational piece with the same intent. The Duxbury Police Department also hosts an annual senior police academy. This event is extremely popular.

The Police Athletic League (PAL) continues to provide many programs for our kids. State of the art exercise equipment has been acquired as have qualified instructors to provide our kids with a positive, safe environment. The Duxbury Police Department has hosted the Plymouth County D.A.R.E. for the past several years. The annual junior police academy teaches our young people the hows and whys of police procedures and is always well attended.

In closing the Duxbury Police Department will continue to provide our community the highest level of services possible through a continued partnership with the community.

Respectfully submitted,

Mark M. DeLuca
Chief of Police

ANIMAL CONTROL

The Duxbury Animal Control Officer, Eddy Ramos, started on September 1st 2005. The new Duxbury Animal shelter opened in mid November of 2005. The Animal Control Department has received over **3,800** phone calls in 10 months from Duxbury residents as well as residents from other towns for advice and assistance with animal issues. Some of these include, animal bites, quarantines, cats in trees, rescuing injured seals on the beach, barking dog complaints, rescuing exotic animals, barn inspections, and preparing animals for rabies tests and then transporting said tests to the state laboratory in Boston for examination.

The Animal Control Officer (ACO) has responded to over **1,400** calls for injured and stray animals at all times of the day and night even though the hours for the ACO are Monday thru Friday 8am – 4pm.

Duxbury is the only Animal Control Department in the state that deals with every type of animal: domestic, wild and marine mammals. Our ACO is the Plymouth County Representative for the Animal Control Officers' Association of Massachusetts and he works closely with the Massachusetts Society for the Protection of Animals and The Animal Rescue League of Boston.

The Duxbury Animal Shelter has housed over 362 animals from September 2005 to July 2006, giving personal care to peoples' lost pets. The shelter has reunited 346 of these animals with their owners. The remainders of the pets were adopted into loving homes. The Town of Duxbury Animal Shelter and Animal Control Department provide a great service to the people and animals of Duxbury and will continue these services in the future.

We also must acknowledge the dedication of the volunteers and "Friends of The Duxbury Animal Shelter" who give their valuable time and resources to the Duxbury Animal Shelter as well as the continued help from the Standish Human Society. Generous donations from residents and various corporations have also helped to support the outstanding efforts of the Duxbury Animal Control Department in maintaining a healthy and safe environment for lost and injured pets and wildlife, while continuing to handle all forms of animal complaints.

Respectfully submitted,

Animal Control Officer

NUCLEAR ADVISORY COMMITTEE

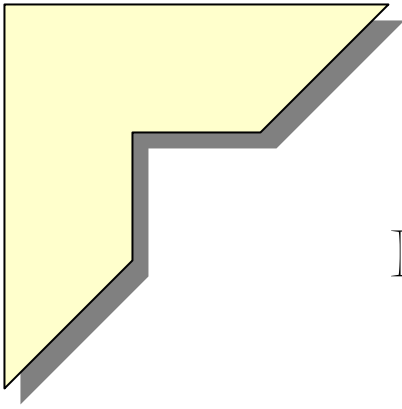
The following articles were submitted by the committee and approved by Annual Town Meeting 2006: **Article 38- Rapid Telephone Dialing System-** the Town voted to transfer the sum of \$3,000 from Article 25 (Purchase Protective gear) of the March 2005 Annual Town Meeting for the purposes of implementing a Computerized Rapid Dialing Telephone Calling System that can be used by all Town Departments to notify the public/and or personnel in a timely manner, and further to authorize the Town to apply for and accept any and all grant funds available for the purposes of this article. **Article 39 – Compensation from Entergy-** the Town voted to negotiate with Entergy Corporation, examine legislative measures, and any other means to assure proper compensation for economic impact on the Town of Duxbury from the operations of the Pilgrim Nuclear Power Station and storage of radioactive waste on site. **Article 40 – Evacuation Policy** – the Town voted to oppose the Nuclear Regulatory Commission's and Licensee's new emergency planning policy, as follows: The Town opposes the nuclear Regulatory Commission's and Licensee's new emergency planning policy that states, "The minimum recommendation that shall be made in a General Emergency is to evacuate 2 miles around and 5 miles downwind from the plant." The Town of Duxbury recognizes that the impact from a nuclear disaster in a General Emergency is far greater than 2 miles around and 5 miles downwind and therefore planning should not be reduced from the current 10-mile Emergency Planning Zone, rather it should be expanded; further the concept of "downwind" is not appropriate in a coastal community where wind directions are variable. The Clerk of Duxbury shall forward the text of this article to the Town of Duxbury's State and Federal delegations, the Select Boards within the Emergency Planning Zone of the Pilgrim Nuclear Power Station EPZ, the Nuclear Regulatory Commission and Entergy Corp., so that the intent of the citizens of Duxbury is widely known.

Emergency Planning: Reviewed the Duxbury Radiological Plan and Implementing Procedures; submitted recommendations for updates to Duxbury Emergency Management Agency. In cooperation with Duxbury Emergency Management Agency and Duxbury Police Department, implemented a local policy and procedure whereby gas stations in Duxbury could be opened for business by town officials during non-business hours in a nuclear emergency; and revised the annual letter home to parents/guardians of Duxbury school children

explaining plans in the event of an emergency at Pilgrim. If the emergency call is to shelter, students and staff will be sheltered inside and all doors to the school will be locked to prevent doors opening and contamination from entering the building. If the call is to evacuate, parents/guardians are encouraged not to try to pick up their children but to meet them at Braintree High School. However, for those who choose to pick up, the route, parking map and sign out procedure is explained in the letter home. The Committee submitted a detailed analysis of which rooms inside our schools and public buildings provide the best protection against radiation exposure – not all rooms inside buildings provide equal protection. The Committee interviewed multiple vendors providing rapid telephone dialing systems for the Town, coordinated with Verizon for required data and hopes to finalize a proposal for emergency notification of all citizens soon. The Committee was invited by the U.S. Nuclear Regulatory Committee to send a representative to Washington to participate in a Stakeholder Meeting Regarding the Review of Emergency Preparedness Regulation and Guidance for Commercial Nuclear Power Plants. Mary Lampert attended.

Nuclear Matters: Pilgrim Nuclear Power Station applied January 27, 2006 to extend their operating license to 2032. Several members of the Committee attended and submitted testimony at the initial Public Information Meeting and the Environmental Scoping Meeting. We continue to monitor and support all efforts to require safer, interim, onsite storage of spent fuel until a permanent solution away from the reactor is developed - low density, open frame storage racks in the pool and hardened, dispersed dry casks.

Submitted by: Mary Lampert, Chair; Rebecca Chin, Vice Chair; Kevin Craig, Barbara Pye, Millie Morrison and Henry Chang



PUBLIC WORKS

DPW ADMINISTRATION

LANDS AND NATURAL RESOURCES

DPW OPERATIONS

TRANSFER STATION

CEMETERY

WATER AND SEWER DIVISION

WATER ADVISORY BOARD

DEPARTMENT OF PUBLIC WORKS



I have spent the majority of my career in management and as part of that have had the opportunity to receive some extensive management training. The training I received was from many different sources including an extremely successful American corporation and my father, Dennis Daley (union brother / steward, 40 years). The point of this is that I have had the opportunity to utilize that training in the great human experiment. As any knowledgeable manager knows, to be successful I would need the assistance of my fellow managers in the Dept. of Public Works. A person can not do it alone. But that one person with the right positive attitude can motivate those managers who will help him and motivate the people under his direction, resulting in a positive, hard working, team. As said by many "It comes from the top."

I continue to see this Lite Brigade become more of a cohesive group. It is a true pleasure and gives me great pride to be associated with this Dept. of Public Works.

This past year brought many new challenges. With the final paving, landscaping and guardrail installation, the Keene St. ball field and drainage project has finally been completed. It was a solid team effort by the Highway and Lands & Natural Resource Divisions of the DPW.

Bruce O'Neil, our Highway Foreman has been instrumental with the implementation of a whole new fuel tracking software at the town Fuel Depot. Each Town vehicle now has a key and each Town employee, that is authorized to dispense fuel, has their own personal identification number. This along with the information that is required to be input at the pumps now allows us to track who pumps, when, how much in what vehicle, miles per gallon, usage by person, usage by vehicle, Department consumption and mileage on the vehicles. This tracking method plus an overall greater emphasis on fuel usage and consumption has resulted in a town wide 15% reduction in fuel consumption when comparing July of 2005 to July of 2006.

This year I was proud to work with Tyler D. Adams a member of Troop 82, who as part of his Eagle Scout project installed 500 vinyl medallions that stated "No Dumping Drains to Waterways" adjacent to catch basins. This project not only helped Tyler get his Eagle Scout badge but greatly helped the Town with the Public Participation / Public Education components of our Federal NPDES (National Pollution Discharge Elimination System) permit. Thank you, Tyler.

Although I was dreading this particular project, the Highway Division with Ed Vickers our Operations Manager at the helm of a rented excavator made our replacement of the Town Hall septic system go so smoothly and quickly that it was a true pleasure. I was extremely impressed with the hard work, positive attitudes and attention to detail by the Highway Division. Even though the project was large in nature, had very tight tolerances, was difficult to coordinate with the Town Hall operations and many underground utilities the project was completed right by the plan. At the time of this writing the parking lots and sidewalks have been paved, the Division of Lands & Natural Resources has completed some very attractive plantings and Town Hall has never looked better. Thank you all for making such a potentially difficult project go so well.

We began working on the new addition to the Council on Aging parking lot in the fall of 2005. We surveyed and designed it in the fall and during a break in the weather we removed the trees and performed some rough grading in January of 2006. We have completed our permitting process through the Planning Board and are now currently in the middle of installing the drainage systems.

A project that has taken up a great deal of my personal time is the historical and complete renovation of the Wright Building. The project was funded and designed under the direction of the Community Preservation Committee with the assistance of Finegold, Alexander and Associates out of Boston and Joe Grady our ever capable Conservation Agent. This project was given to the DPW in the fall of 2005 to manage the construction. Work began in November of 2005 and is on-going. Although this is probably one of the most difficult projects I

have ever had to take on, I am pleased with the progress and quality of the work. We are anticipating opening the facility in January of 2007.

As usual the names and faces within the Department have changed a bit. We have added Chip Locketti and Russ Keirstead to the Cemetery and Transfer Station Divisions respectively. Chip is a great addition to the Cemetery and Russ is driving our trash to SEMASS, a program that is working out very well. One of the biggest changes in people is within the Water Division. Mike Tassinari our supervising foreman (16 year employee) left to become the Water Supt. in Arlington, MA. We wish Mike the best of luck. We promoted Doug Ficks from within to fill Mike's shoes and as anticipated Doug is doing a great job. We have also added Mike Braun, Darren DeSilva and Peter Mackin to the ranks of the Water Division. They are all a pleasure to work with and bring great diversity and qualifications to the Division. I sincerely look forward to see how this Division develops under the capable direction of Paul Anderson our Water / Sewer Supt. An item to note; the Water / Sewer Division is beginning to take over the operations of the High School Treatment Plant and shared septic systems. Our goal is to totally operate these facilities in-house with no contractual assistance. This will save the Town tens of thousands of dollars per year.

After 36 years of service to the Town, Mr. Glen Ghidoni who worked at our Transfer Station retired in June of 2006. Glen was always a sincere pleasure to work with. He always had a smile on his face and a good word for everyone. Long term employees like Glen are becoming ever harder to find. He will be truly missed and we all wish him our sincerest best. I'm sure our patrons at the Transfer Station will miss Glen's "Elvis air guitar". Take care my friend.

Last but not least, I want to give a special thanks to Mr. Bruce O'Neil our Highway Foreman. He not only is the first respondent to snow and ice issues in the winter, but this past year when Mr. Ed Vickers went out for a five month illness, Bruce stepped up to the plate. We temporarily promoted him to Acting Operations Manager and he did an outstanding job keeping the Highway, Vehicle Maintenance and Transfer Station Divisions running smoothly and efficiently. No matter how much I told him to take a day off here and there, his dedication wouldn't let him and he saw it through until Ed returned. Thank you, Bruce for your caring and great effort. We couldn't have done it without you.

And thank you to all of the DPW staff as always for another pleasurable, productive year.

Good management is your worthiness to have and hold the confidence of others.
– James E. Casey - 1949

RESPECTFULLY SUBMITTED,

Thomas E. Daley, P.E.
Director of Public Works

DEPARTMENT OF LANDS AND NATURAL RESOURCES



The Town of Duxbury was awarded the Tree City USA Award for the fifteenth consecutive year. The National Arbor Day Foundation along with the United States Department of Agriculture and the National Forest Service give the award each year to communities that prove a dedication to beautifying and preserving their lands.

Towns on the South Shore and Cape Cod have lost alarming numbers of oak and maple trees due to several years of defoliation by Gypsy Moth, Canker Worm and Winter Moth caterpillars and sporadic years of drought. Because of these losses the Department of Lands and Natural Resources has had to drastically increase its hazardous tree removal program. Residents would be wise to monitor the trees on their property carefully.

In conjunction with the Duxbury Garden Club and Town Manager, Richard MacDonald, the department will be creating scenic plantings near "Entering Duxbury" signs around town. The groundwork for this project has been started and the majority of the plantings will be finished in the spring.

The responsibilities and accomplishments our Building Maintenance operations have increased as well with a number of new features added to various town buildings. The Town Fire Alarm Project was completed linking most Town Buildings with an alarm station manned 24 hours a day, 365 days a year. This has greatly enhanced our fire protection capabilities. A security pass card entry system was installed in Town Hall, Old Town Hall and the Senior Center. This assures greater security for those buildings and for people working in those buildings during off business hours. A voice mail system was installed in Town Hall and Old Town Hall. This affords the public greater and easier access to departments during business and non-business hours.

The department continues its efforts to serve the people of Duxbury by working with various departments and citizen organizations to ensure our public lands, building, trees, open spaces and athletic facilities remain beautiful and a source of pride for the entire community.

I thank all the hard working employees of the Department of Lands & Natural Resources as well as the other DPW employees and the employees of all the Town departments for a solid and productive year.

Respectfully submitted,

Peter Buttkus
Manager of Buildings and Grounds
Tree Warden

DPW OPERATIONS

HIGHWAY, VEHICLE MAINTENANCE AND FUEL DEPOT



Winter for the DPW department was a bit easier to handle this year than last. We had a total of seven storms and a snowfall of 19.5 inches that the whole DPW was involved in. The departments also handled 28 sanding operations.

The Highway Department had numerous accomplishments this past year along with taking on several new projects. There were drainage improvements made on Washington Street and Pettibush Road. We began an expansion of the parking lot at the Senior Center. Last spring, the department installed a new septic system at town hall, taking only two weeks to complete, along with paving the parking lot and sidewalks and relining all parking spaces. The employees in the department did an

excellent job with substantial savings to the town.

The department tightened the planks on the Powder Point Bridge by using pins that were predrilled on an angle. Over the years the pins had loosened up. The sidewalks on the bridge will be done next.

A new float for Landing Rd. was built and paid for by the DPW. One of the crew completed this task in only five days.

The Highway department repairs an average of 25 basins and manholes a year. Along with repairs we clean basins, paint lines, paint curbing, road islands, crosswalks, stop signs, street sweeping, daily calls, repairing signs and signposts and constantly trying to keep up with roadside litter. The roadside litter has almost become a full time job!

One of the biggest jobs for the department is paving. We used a total of 9,229.86 tons of paving material. Bravender Road, Pettibush Lane and Captain's Hill Road were paved because of water main replacements. We also paved the overflow parking lot at the Police Station, Keene St. Parking area, Washington Street, Boxwood Ln., Standish St., a portion of Temple St., Elm St., Oak and School St., North St., Union St. and a portion of Lincoln St.

Our two vehicle maintenance department employees have done an excellent job of keeping our vehicles in good running order, especially during the harsh winter months. Along with the responsibility of all DPW vehicles the department has taken on a new responsibility of maintaining all Fire Department vehicles.

A new computer was purchased for our gasoline system located behind fire central. The new system allows us to better track gasoline consumption.

I would like to thank the Highway department, Vehicle Maintenance Department the Transfer Station and all our department crews for all their hard work and dedication. I am proud to be part of this team.

Respectfully submitted,

Edward C. Vickers
Manager of Operations
Department of Public Works

TRANSFER STATION



The Department of Public Works continues to work hard to increase our recycling efforts. The Town is being paid for all the paper and cardboard that is recycled. Those payments combined with not paying to haul away the paper and cardboard has been a financial benefit for the town. We also recycle toner cartridges, cell phones, batteries, televisions, computer monitors, steel and appliances. We have an agreement with the company that removes our steel to take all our televisions, computer monitors and white goods for no charge or transportation costs. This is a large savings for the Town. We have once again enlarged our construction ramp-making disposal of these materials safer and more efficient. Our operation continues to improve every year.

I would like to thank the gentlemen that work our transfer station, George, Dave, Russ and Glen, for their tremendous efforts and hard work. I again, would like to thank all the town's residents for recycling,

following the rules and helping to keep order at this very busy and important area of our Town.

The DPW Director, Tom Daley and I continue to work on improvements for the Transfer Station.

Respectfully submitted,
Edward C. Vickers
Manager of Operations
Department of Public Works

CEMETERY



The main focus of our efforts this past year was to improve the general appearance of our cemeteries. Part of our efforts was concentrating on doing major clearing of growth and fence painting that had been neglected for many years within the bounds of the cemeteries themselves. We were able to tap into the Mayflower Care & Improvement Fund for the paving of some of our avenues that had decayed through time.

The Cemetery Department has begun to enforce our rules & regulations on "No Dog Walking" in and on the cemetery grounds, even though a sign had been posted for many years at the entrance of the cemetery some sadly had chosen to ignore. Chief Mark Deluca and the Duxbury

Police Dept. were very helpful in enforcing this rule. We have to remember what the purpose of a cemetery is and that purpose is to memorialize those who had once lived. It is an ongoing historical record of the past and should be a place of sanctuary and reflection for loved ones to gather.

The crematory staff was able to attend the Cremation Association of North Americas' certification program held this year in Dedham, MA. This program was a day long seminar and is usually held in the state of Florida, because of the mishaps in Seabrook, NH with Bayview Crematory, CANA decided to hold a seminar closest to our area so that other local crematories could attend. We passed our test and are now certified and have also become proud members of CANA. We were very excited to have this opportunity to attend and to learn.

I would like to extend my heartfelt appreciation and thanks to the Cemetery Dept. Grounds Crew. This year saw the departure of Steve Burns who is now Building Maintenance at the Town Hall, replacing Steve is Chip Lockett as Equipment Operator. Chip along with Gail Cannon and Charlie Yeaton worked diligently with the maintenance of the cemeteries. We had an opportunity to work with the Woods brothers Dan and Greg our summer help, thanks to them also for their hard work in helping to make Mayflower, Ashdod, Dingley and Myles Standish Cemetery a beautiful sanctuary for our residents to visit. Also to Tony Chaves and Paul Bruce our Crematory Technicians for their integrity in serving the area funeral homes and the families that they serve. This year saw record cremations. Thanks to Tonya who keeps us on our toes and brings the whole operation together. Thank you to the Cemetery Trustees for your dedication throughout the year, Tom Daley and the staff of the DPW Dept. for being so supportive and Lands and Natural for their assistance. It's all of these people who collectively help to make the Cemetery Department one of the best-kept and most beautiful municipal cemeteries around.

"Lives are commemorated, deaths are recorded, families are reunited, memories are made tangible, and love is undisguised. This is a cemetery".

Respectfully Submitted,

Patricia J. Pappas
Superintendent of Cemeteries / Crematory

WATER & SEWER DIVISION



Why is the management and operations of the Duxbury Water Department important? On a global level which is just as relevant locally consider this. Only 2.5% of the world's water is not salty, and of that, two thirds is trapped in icecaps and glaciers. Of the remaining water approximately 20% is either located in remote areas inconvenient to access or is received in the wrong place at the wrong time (monsoons and floods).

This leaves less than 0.08% of all the water on the planet available for human use. It is estimated that 70% of this minute percentage is used for agriculture and an additional unknown percentage is used in industry (growing rapidly). Now for the shocker. In 2000 the World Water Council reported that over the next two decades the use of water by humans will increase by approximately 40%, and that 17% more water will be needed to grow food than is available. The Council concluded that "only rapid and imaginative institutional and technological innovation can avoid the crisis. The management and operations of the water and sewer in Duxbury may be more important than any of us realize and it is only with the tireless efforts of the field and office staff that I submit the following.

Distribution Foreman Mike Tassinari accepted a management position in Arlington after 16 years of service in Duxbury. Mike was knowledgeable, productive and will be missed. Doug Ficks was promoted to the foreman position and continues to do an excellent job. Doug has focused on organizing the water shop and training new employees. Radio read meters are now being installed as part of our meter replacement program. This technology will expedite the reading process and allow staff to focus on other high priority projects. Four major main breaks and seven service leaks were repaired. Seven new water services were added to the existing infrastructure. Four hydrants were replaced, two relocated and numerous others were repaired. A new fire and domestic service line was installed at the Wright Building as part of the renovation project. Mark outs of water main and services were too numerous to count due to gas main replacement and paving. All cross connection devices were tested (137 tests) in accordance with DEP regulations. In addition to the above, distribution operators performed routine maintenance of the system on a daily basis and responded to countless customer concerns.

On the water treatment end of the department, the focus has been on improving the efficiency and overall operations of the wells and greensand treatment plant. New software and a hand held computer are being utilized to record and track chemical dosages and flow data. The wells have been evaluated to optimize the current maintenance schedule. Six fatigued chemical pumps were replaced and four were refurbished making chemical injection more consistent. A sanitary survey was completed by the DEP and no deficiencies were found at any of the ten well sites. Extensive upgrades were made to the Evergreen Greensand Plant improving the iron and manganese removal from the finished water. A generator was installed at the Captains Hill Tank to ensure no water interruption during power outages. The treatment staff has recently taken over the operations of the High School Wastewater Treatment Plant. The operations have been vastly modified ensuring cost savings. The plant is more efficient and operating well within DEP parameters.

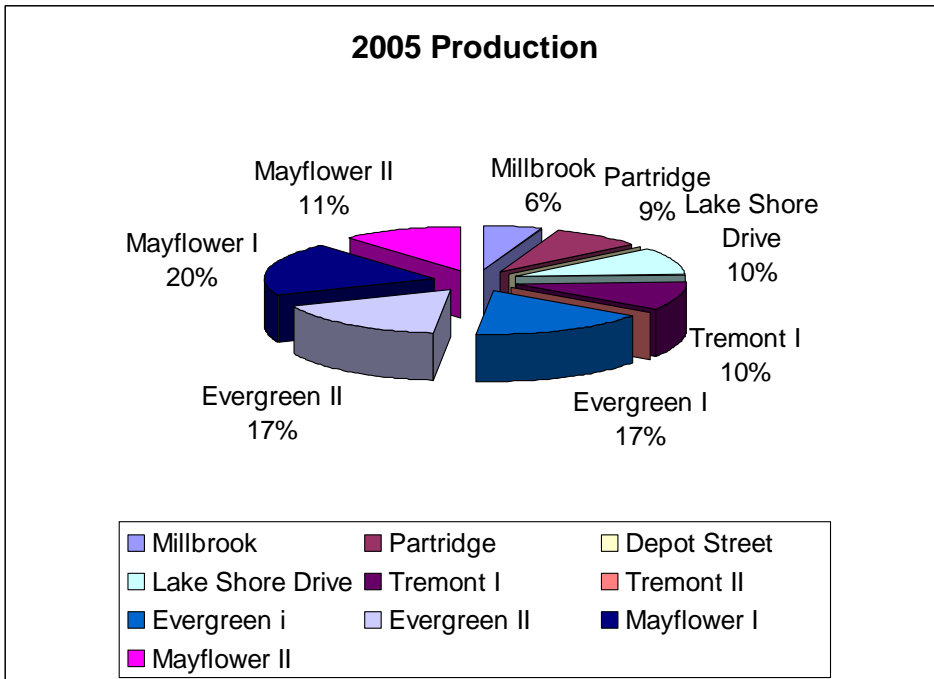
The Water Department is currently working with a consultant to update the existing system map. The new map will be utilized to create a hydrant flushing program which is an imperative component in ensuring high quality drinking water. It will also be utilized as an asset management tool, prioritizing infrastructure replacement. Engineering for a new elevated storage tank, which will replace the existing Birch St Tank is nearing completion. The new tank will increase domestic water pressure as well as fire flow availability in the north and west parts of town. Engineering for the replacement of mains on Buckboard Road and Harvest Drive as part of the PCE replacement program has been completed and construction is expected to start in the spring of 07. I would like to thank the Water Department staff for their hard work over the past year. The field staff are some of the finest operators I have had the opportunity to work with and I look forward to the years to come. Louise Hatfield and Ginny Golden run the day to day office operations and handle countless calls, customer needs, billing and organization. I am grateful for their patience and strong work ethics. I would also like to thank the DPW Director, Town Manager, and the Board of Selectmen for their continued support.

Respectfully Submitted,
Paul Anderson
Water & Sewer Superintendent

WATER ADVISORY BOARD

For the year ending June 30, 2006, Paul Anderson continued to work on various projects and keep his production facilities on line thereby avoiding even voluntary water restrictions. He chose not to utilize the Depot station largely because of high iron levels. Below is a pie chart showing the water production from each well site. Some of these wells are more productive than others, and therefore produce more water but may not have more run time. Tremont II and Depot Street had no production during calendar year 2005. Total production for this year was 583,673,000 gallons compared to 532,769,000 in calendar year 2004. For those who watch this, the rates

went up and the production went up. As of this time, we are expecting that the production will be going down for calendar year 2006. As we note from time to time, rate design and rate levels do not seem to affect production, but rainfall and temperature does seem to correlate with water demand. When we first looked at the rainfall for the respective years, we saw 66" in 2005 and 46.1" in 2004, and when we looked at rainfall during the growing season of May thru September for those two years we saw 23.3" in 2005 and 20.3" in 2004. Generally temperature and rainfall affect sales of water, but our current data set does not yet show a correlation between the two in Duxbury for these two years but we will continue to examine the data. As we move into 2006, we see significantly higher rainfall levels in the first six months of 2006 then for 2005, 36.9" during that period in 2006 as compared to 27.0" in 2005. New service lines have a relatively minor impact at this time because they represent something close to one tenth of a percent growth.



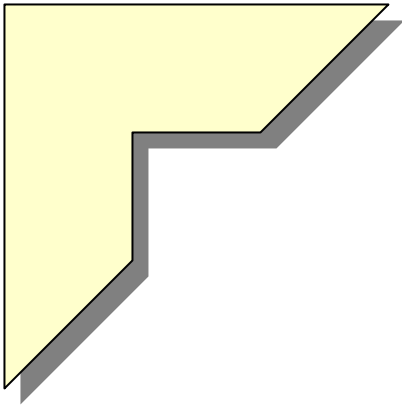
The Delano property was purchased during the summer of 2002 with monies from the Community Preservation Act funds, and surveys completed to allow for the transfer of a portion of this property to the Water Department. As noted last year, the Town Meeting did authorize the purchase of a piece of the Delano property from the Community Preservation Committee. The subdivision of the land was approved by the Planning Board, and is currently being processed by the Town Counsel.

The largest project for the year was the submission of an article for plans and specifications for a new and higher standpipe on Birch Street in order to raise the water pressure in the area west of Route 3 by about 19 pounds. Despite some concerns expressed by the Water Advisory Board, the Town boards and the Town Meeting approved the project which will result in the Town having two pressure zones, one east of Route 3 and a second zone west of Route 3 with water pressure approximately 19 pounds higher than the current pressure levels. This year the Water Department will be seeking construction monies for the project. The interconnection of two significant dead ends in northwest Duxbury will also improve the safety and functionality of the utility.

We also must note that vinyl lined AC water mains have been replaced for a total to date of 57 streets representing 68,553 feet. No vinyl lined AC water mains were replaced during the fiscal year of 2006. Two more streets currently are planned for replacement in the upcoming year, and PCE is no longer being detected anywhere, and has never been detected in any other parts of the distribution system since testing began in 1986. As of this date, the program to replace all vinyl lined AC water mains which show any levels of PCE has been completed except for the two water lines noted above; however PCE testing will continue in order to identify any new potential problem sites.

Respectively Submitted

George D. Wadsworth, Chairman, Freeman Boynton, Jr., Clerk, Paul Keohan



DUXBURY PUBLIC SCHOOLS

DUXBURY FREE LIBRARY

RECREATION

SCHOOL DEPARTMENT

It is my pleasure to submit to the community the annual report on the accomplishments of the Duxbury Public Schools. This is a bittersweet task for me as it will be my fourteenth and final report to the community. It has been an honor to be superintendent of the Duxbury Public Schools and to share in its successes since 1993. I am proud of the efforts of many dedicated administrators, educators, support staff, School Committee members and volunteers who have helped to move the system forward toward the realization of our vision: The Duxbury Public Schools is a community of learners that appreciates and respects the diverse contributions of all and inspires in each of us a passion for learning, a desire to make a difference and the courage to act with integrity.

During my tenure here the student population has grown by 26%, from 2696 to 3402 pupils. The facilities in which we provide them a quality education have also changed, including the reopening of Alden School, the near doubling of space for elementary instruction, and the addition of a performing arts center to support the efforts of our students as well as bring cultural events into our community, and the addition of fields and a gym to provide for our athletes.

We currently have an excellent balance of new and experienced faculty. The blend of expertise and new ideas makes the system vibrant and better able to continue to change and meet the needs of our students. We had a number of excellent teachers who retired at the end of the 2005-2006 year. We wish a healthy and happy retirement to some dedicated members of our school community, Kathleen Dunn (27), Candace Gabbard (36), Phyllis Hernandez (38), Rosemary Horesta (21), Teresa Lister (26), Anne McCooley (38), Stephen Radcliffe (34), Judith Reagan (24), Donna Roine (28), Betsy Schlesinger (29), Patricia Shea (33), Jennifer Sylvia (34) and Charles Vautrain (33). These people have exemplified extraordinary commitment to the children of Duxbury and have earned our gratitude and admiration.

Our faculty and staff are well educated with 71% of the professional staff having achieved Master's level or above. The vast majority of faculty meets the "highly qualified" standard of the No Child Left Behind Act and the rest are working toward it.

Our technology program has gone from a few dozen computers in the early 90's to a system of 1,000 and from a very small number of computer users to a school system where the vast majority use computers on a daily basis for communication, task completion and instruction.

Student scores on all standardized measures are considerably above state average and, I feel confident, will continue to improve with the implementation of revised curriculum focusing on essential questions and standards. Our professional development program is also designed to support increased student achievement.

People often move here from a distance after doing extensive research on our school system because they have decided that this is the best place to raise their children. Duxbury has a higher than state average percentage of school age children and this is not by accident. Many other families move from surrounding towns because they have come to the conclusion that the Duxbury Public Schools is where they want to educate their children.

Duxbury also has a lower than state average per pupil expenditure. In other words, families receive a high quality education for a smaller expenditure.

Taxpayers in Duxbury know what they get for this expenditure. Each year we publish and send to every home an annual report which indicates the objectives set out through the strategic plan, the activities completed, and the progress toward the goals. The strategic plan was developed with extensive input and reflects the values and priorities of the community. Few school systems provide this kind of detailed information on the efforts made to improve student achievement and create a positive climate in the schools.

I would particularly like to mention two of these objectives, which will have great impact on the progress of our students. We have a new literacy initiative which will assist our students in making the connections between reading, writing, speaking and listening and improve their achievement. Most of our professional development for this year is focused on the successful implementation of this literacy program. We have also developed a new model of curriculum leadership. It is a distributive leadership model which focuses

on the talents and knowledge of teachers and is designed to share best practice in our classrooms on a broader basis, to continue to learn from one another, in order to improve student achievement.

The dedication of our faculty, support staff and administrators remains our greatest asset. All those within the school system, are committed to meeting the diverse needs of our student body. We continue to depend on the extensive support provided by families and the community. Individual volunteers, PTA and PTO, Music Promoters, athletic booster groups, Interfaith Council, the Duxbury Education Foundation, local businesses, and many others support our programs and services on a daily basis. School Council members spend many volunteer hours writing the yearly School Improvement Plan and overseeing its fulfillment. I would like to thank my fellow department heads for their support and assistance over the years. The team spirit is alive and well within this group and the townspeople are fortunate to have such dedicated leaders.

As I leave for a new life experience, I would like to express appreciation to all of the wonderful people who have shared with me the responsibility for the success of our school system. I owe a debt of gratitude to so many over the years and I will keep you all in a special place in my heart. Duxbury is an extraordinary place to raise children and the school system is an exceptional place to educate them. I hope that you will all recognize what you have here and work hard to preserve its uniqueness.

Respectfully submitted,

Dr. Eileen C. Williams
Superintendent of Schools

DUXBURY FREE LIBRARY



Elane Siddall Mutkoski was elected to the Board of Library Trustees in March 2006. Long-time trustee and library advocate, Lynne Walsh, retired after fifteen years of service on the Board. Lynne's long history with the library, her historical knowledge and her dedication will be sorely missed. Fiscal year 2006 saw the implementation of the first year action plan for the Library's long-range plan developed in 2005. A partial restoration of funding that was cut in FY05 allowed the re-hiring of a part-time position and restoration of full-time custodial hours.

Funding voted at Town Meeting in March 2006 allowed the restoration of Sunday afternoon service from Columbus Day to Memorial Day. Residents and staff are pleased with these additional hours, which allowed the staff to begin to restore Sunday afternoon programs.

A new division head position was filled to oversee services to adult users and to coordinate library programming. This resulted in a 23% increase in programs offered this year; these included the very successful Fourth Friday Fringe Film Series and the introduction of a monthly Sunday Salon Series. The Film Series ran from September through June with screenings and discussions led by James Mandrell, library trustee and professor of film at Brandeis University. A generous donation from Hannaford Supermarkets allowed us to upgrade our sound system.

Services and programs for teens and children continued in full swing. The Bookmarks, our weekly teen discussion group, won third prize in the Town's Fourth of July parade for their Indiana Jones float and donated their prize to Relief International. Our staff reached all 7th and 8th grade classes at DMS with book talks and library instruction and continued its collaboration with both the English and Social Studies departments at DHS. The Children's Department provided a Summer Reading program, *By the Sea*, to over 800 children. The participants voted to support dolphins and funds were donated by the Friends of Duxbury Free Library to The International Wildlife Coalition's sea mammal adoption project in Falmouth in honor of their reading.

A highlight of 2006 was the gala held to celebrate the 30th anniversary of the Friends of Duxbury Free Library. Special thanks go to co-presidents Brooke McDonough and Donna Ryan, and to event chair, Cathy Dame, for graciously donating many hours and coordinating a host of volunteers to make the event a resounding success. The event raised almost \$20,000 to help support the library's programs and materials purchasing.

The Library is an active member of the Old Colony Library Network, which provides our integrated online library system, telecommunications lines and hardware, and technical support. Director Elaine Winqvist served as Network president in FY06. This was an important year for the Network as a new five-year plan was developed and approved that articulates the Network's mission and goals, and provides a blueprint for network administration.

Continually seeking to meet our users' needs, the Network implemented a new service with Overdrive, Inc., of Cleveland. This allows library users to download audio books in a format for use on PCs and MP3 players; customer response has been very positive and member libraries continue to add titles.

Once again the generosity of Duxbury Free Library, Incorporated, allow the library to meet its state-mandated materials expenditure requirement by supplementing the town's appropriation for books and audio-visual materials. DFL, Inc. also provides all of the museum passes for cardholders' use. This year we added a membership to the Massachusetts Audubon sanctuaries.

Respectfully submitted,
Elaine Winqvist
Library Director

| | |
|----------------------------|----------------|
| Board of Library Trustees: | |
| Ted Flynn, Chair | Jack Hill |
| Carl Meier, Vice chair | Nancy Delano |
| Laney Mutkoski, Secretary | James Mandrell |

REPORT OF THE RECREATION DEPARTMENT

For the third consecutive fiscal year the Recreation Department has struggled with dwindling resources allotted through the budget process. Although the Department has received the lowest percentage increase of any Town department for the past six fiscal years, we have endeavored to continue to bring Duxbury residents a quality recreation program. We are hopeful that the future will bring a brighter fiscal situation that will allow us to maintain and expand our level of excellence.

Recreation

The Recreation Department offered 40 year round programs to Duxbury residents in fiscal year 2006. The Recreation Revolving Fund generated revenues of \$278,163 and had expenditures of \$219,303. The Revolving Fund returned \$48,859 to the General Fund which represents a record return from the Revolving Fund to the General Fund. The Recreation Revolving Fund employed 111 part time employees and was also assisted by over 200 community volunteers. Fiscal year 2006 saw 3,000 residents register for our 40 programs.

The Ellison Playground, along with other Town playground areas of Tarkiln and Wadsworth continue to host strong numbers of residents enjoying leisure time activities.

The playing fields in the Town of Duxbury continue to be an extremely popular destination for people in Town. This past year over 6,000 residents used our playing fields. The Town increased its playing field inventory with the opening of the new multi purpose field at Keene Street. This field was constructed with CPA funds and opened in the fall of 2005. The field will host soccer, football, and lacrosse practices and games.

Percy Walker Pool

The Percy Walker Pool was open an average of 123 hours per week in FY 2006. Despite cuts to the expense budget the pool was opened for as many hours as it has been in years past. Budget cuts for this past fiscal year resulted in no capital projects being completed at the Percy Walker Pool for the third year in a row.

Even with the above noted budgetary difficulties, the pool was a popular destination for residents and non-residents alike. Nine area swim teams continue to use our aquatic facility as their base of operations: Duxbury High School boys and girls swim teams, Gators/Aquadux swim team, and Marshfield High School swim team, Marshfield Area Swim Klub, Dolphins, Pembroke Swim Team, South Shore Diving Club and Pembroke High School.

Fees at the Percy Walker Pool were increased by the Board of Selectmen in June of 2006 in an effort to have the facility break even. The pool also saw long time Aquatic Supervisors Tim Gaudreau and Alicia Sematore resign their positions. The pool was utilized by over 100,000 people in FY 2006.

Finally, we continue to enjoy having both Duxbury High School swim teams and the fourth grade swim program at Alden Elementary use the Percy Walker Pool at no charge. We feel that these programs provide a great service to the community at large.

North Hill

This past year North Hill Country Club had approximately 28,000 rounds of play. The property continues to be a popular facility for golf, cross country skiing, running, sledding, and other leisure activities.

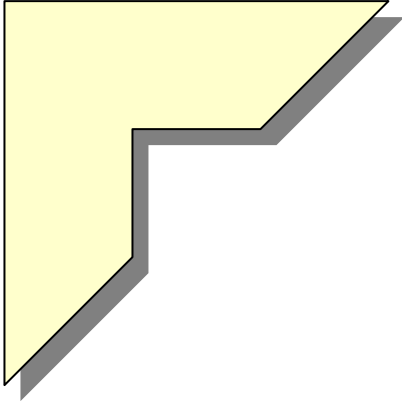
Due to budget cuts no capital projects were completed at North Hill for the third year in a row. The operating budget at North Hill is currently at an all time low of \$2,500.

The Town of Duxbury received \$101,000 in rent from the golf course manager and over \$8,000 in taxes, licenses and fees in FY '06.

In conclusion, I would like to thank my staff at the Recreation Department and the Percy Walker Pool for all their help and support during this past year. It is a pleasure to work in such a great community where people can pull together during very difficult economic times. Hopefully better fiscal times are on the horizon.

Respectfully Submitted,

Gordon H. Cushing
Recreation Director



HUMAN SERVICES

COUNCIL ON AGING

DUXBURY CULTURAL COUNCIL

LOCAL HOUSING PARTNERSHIP COMMITTEE

MUNICIPAL COMMISSION ON DISABILITY



COUNCIL ON AGING

The Duxbury Senior Center continued to grow and flourish during fiscal 2006 by providing a wide variety of programs and services to our seniors. With the support of the community, we provided Educational and Recreational opportunities, Outreach Services, Home Delivered Meals, Congregate meals, Respite Services, Transportation and Volunteer opportunities.

Our Educational and Recreational programs have expanded. We currently offer eight different exercise classes; several creative programs including our new wood carving program; movies; computer classes; health screenings; educational programs; senior safety programs including DECIDE, a popular offering presented by Lt. Susan James and Sgt. Kristin Golden of the Duxbury Police Department. As of the end of the year, we offered 45 different programs each month with 184 opportunities to participate monthly.

Outreach Services were available 35 hours weekly to provide information, referral and serve as advocates for our steadily expanding senior population. The Outreach staff makes referrals to in-house programs and support groups, as well as those found on the South Shore. They also visit homebound and isolated seniors on a regular basis. These visits foster positive relationships and assist in placing services that help seniors maintain a high quality of life and independence.

The Food Service program also grew in fiscal 2006. Over 6,000 meals were delivered to Duxbury Seniors during the year and over 4,100 meals were served at the Senior Center as part of our congregate meal program.

In September 2005 we instituted the *Intermissions* program which is a social day program for individuals with early stage Alzheimer's disease and their caregivers. The program provides caregivers with six hours of respite while clients participate in meaningful activities. *Intermissions* has been so successful that we will offer it two days a week in FY 2007. Special thanks to the Carol Jankowski of the Library Department for her participation.

SADIE, our senior bus provided 12,262 rides for seniors for shopping, medical appointments, and to participate in activities at the senior center and in the community.

We are so thankful to our 230 dedicated volunteers who gave more than 25,500 hours of services to help us achieve our mission. This gift of time is so appreciated by the staff at the Senior Center and the seniors of the community.

In addition to our day programming we have offered several well-received community awareness events with the support of the Friends of the Council on Aging. These events included a jazz concert, the annual golf tournament, a high tea Christmas concert, and a dinner theatre event.

During the year our director, Joanne Moore, completed the requirements to be director certified by the Massachusetts Councils on Aging. Certification awards will be presented during the MCOA conference in October 2006.

A special note of appreciation also has to be extended to the Friends of the Duxbury COA, which continued their generous support to our programs and services. Their contributions allow a significant enhancement in what we can offer to our seniors. Additional thanks are extended to the Health Agent, the Fire Department, other Duxbury Town Departments mentioned above, as well as to Lt. Chip Chubb for his contributions to our computer training courses.

FY 2006 was a very successful and productive year for the Duxbury Council on Aging thanks to the dedicated support of a large number of Duxbury residents of all ages, and we look forward to another successful year in FY2007. If you haven't yet taken advantage of your senior center, drop by, pick up a copy of our resource guide and newsletter, and join us in volunteering and participating in our numerous activities.

Respectfully submitted:

Dick Whitney, Chair, Niky Savage, Chair Elect, Woody Woodruff, Chair Emeritus, Jim Taylor, Patti Ryan, Shirley Oktay, Betsy Stevens, Beverly Walters, Don Mickells, Barbara Kiley, Jack Hill Jennifer Reid

DUXBURY CULTURAL COUNCIL

The Duxbury Cultural Council (DCC) awards funds from the Massachusetts Cultural Council (MCC) to support the arts, humanities and interpretive sciences in the community. In FY 06, the Duxbury Cultural Council received 26 grant applications with requests totaling \$15,100. DCC awarded to the following 10 applicants grants totaling \$3,950 based on preference to multigenerational and culturally diverse programs.

| Project | Applicant | Approved |
|---|---|-----------------|
| <i>90 Years Young</i> | <i>The Plymouth Philharmonic Orchestra, Inc</i> | \$250 |
| <i>Japanese Tea Ceremony</i> | The Duxbury Art Complex Museum | \$250 |
| <i>Festival of the Arts Entertainment</i> | North River Arts Society | \$300 |
| <i>Midsummer Art Show</i> | Duxbury Art Association | \$500 |
| <i>Community Dinner Theatre</i> | Duxbury Council on Aging | \$500 |
| <i>Miss Julie</i> | Gurnet Theatre | \$750 |
| <i>Nutcracker Ballet</i> | Jose Mateo's Ballet | \$350 |
| <i>51st Annual Arts Festival</i> | South Shore Art Center, Inc. | \$200 |
| <i>The Mikado</i> | South Shore Conservatory | \$500 |
| <i>2005-2006 Concert Season</i> | Fine Arts Choral, Inc. | \$350 |

The award's total reflects the MCC-FY 06 allotment of \$2,500 (an increase of \$500 over FY 05 allotment) plus \$1,490 from both the most recent fundraiser and from the generous gifts of individuals. In addition to awards, DCC administration and postage expenses totaled \$125.

The Duxbury Art Complex Museum's Japanese Tea Ceremony received the Gold Star Award from the Massachusetts Cultural Council. Each of the commonwealth's 329 cultural council chairmen nominated one funded program for this award. MCC recognized the Japanese Tea Ceremony and five other nominees with the Gold Star Award as outstanding community art programs that build common ground among people, provide a sense of celebration and contribute to the quality of life in the community. The award program itself highlights the role of the cultural council in promoting programs in arts, humanities and interpretive sciences that foster collaboration and impact our town.

Throughout the year, DCC processes reimbursements to successful applicants. On September 19, the DCC conducted the Annual Community Input and Grant-Writing Meeting. Following the community input session, members of the council met individually with potential grant applicants to review council guidelines and expectations. Mid-October marked the deadline for applications for the current granting cycle. The Duxbury Cultural Council met to award the grants on October 24. By the January 15 deadline, DCC submitted to MCC all successful applications with supporting material.

The Duxbury Cultural Council receives funds from the Commonwealth of Massachusetts, from individual contributions and from fundraising events. The state legislature, through the MCC, determines the allocation of state funds to each of the local councils. In March, representatives of local cultural councils from across the commonwealth met at the state house for the Massachusetts Cultural Council's Lobby Day. DCC members, Cary Johnson, Janet Ritch, Lynn Smith and Alice Vautrain, met with Representative Daniel Webster's staff to discuss the work of the Duxbury's council.

The Duxbury Cultural Council is grateful for the wise council and diligence of three of its members who have completed their terms on the council. Janet Ritch was the council's school liaison. Allison Cowan served as DCC Treasurer and Lynn Smith as DCC Chairman. The committee welcomes Rebecca Chin, Barbara Kiely and Marybeth MacQuarrie to the council for its 2007 granting cycle. Alice Vautrain has agreed to serve as chairman and Marybeth MacQuarrie as treasurer.

The Duxbury council is indebted to the Massachusetts Cultural Council's representatives for their continued guidance and support. MCC continues to designate the DCC as a "streamlined council," a classification given to cultural councils that have demonstrated a history of sound judgment in granting practices, and whose members have completed all required training courses.

The members of the Duxbury Cultural Council are pleased to encourage such an important part of community life. The council invites inquiries and applications from organizations and individuals. Citizens wishing to join in the

support of the arts, humanities and the interpretive sciences are encouraged to contact the Duxbury Cultural Council through the Office of the Board of Selectmen.

Respectfully submitted,

Lynn Smith, Chairman
Allison Cowen, Treasurer

Alice Vautrain, Secretary
Robert Burgess

Catherine Sturgis
William Holmes

Janet Ritch
Cary Johnson

LOCAL HOUSING PARTNERSHIP COMMITTEE

During the fiscal year 2006, the Duxbury Local Housing Partnership continued its efforts to create lower cost housing options for the community. Our efforts have been measured by some modest successes.

At the spring Town meeting, we succeeded in obtaining Community Preservation funds to retain the services of a Housing Consultant to develop a plan for the creation of Affordable Housing. The plan forms the first step in a definitive plan to meet the mandate from the state to have 10% of Duxbury's housing stock considered affordable. Another positive action was the approval of a resolution supporting the creation of affordable housing. We led a successful effort to remove a no further development restriction on the housing at Island Creek. This should lead to a major step forward in the creation of lower cost housing. We have met with developers to discuss opportunities to create the lower cost housing. Some of these proposals will soon be forthcoming.

However, there is still much to be done. Sadly, there is a widespread misunderstanding by many in Duxbury about the definition and need for lower cost housing options. There is also a lack of understanding about the economic and social consequences of the town's inaction for the creation of lower cost housing. While many home owners have seen rising home values, they have also seen the even faster rising tax bills. There has been a subtle but steady exodus of older residents.

Their taxes help support the school, but these older residents are replaced by younger families with school aged children. While these new families bring new life to Duxbury, unfortunately, the taxes they pay do not fully support the cost to educate their children. Needed is the tax support of those without school aged children to cover the costs of education. Also every year, the poor performance by the town to create lower cost housing reduces the amount of state reimbursements we could receive.

Our community is changing and it is ever so slowly drifting away from the character we once knew, a community of small homes, small shops and extended families. Soon we will enter the fifth century of Duxbury's history and we need to rethink just how we wish to accommodate the challenges of this new century and still continue to preserve our Duxbury. We need to consider what we are to become and how to meet everyone's needs.

R. Wm. Campbell, Chairman
Local Housing Partnership Committee

MUNICIPAL COMMISSION ON DISABILITY

The Municipal Commission on Disability for the Town of Duxbury is tasked with advocating for our citizens with disabilities. One facet of that is insuring that a disabled person can enter and use public buildings as they are meant to be used and to participate fully in community life. We assist where possible in the development of plans for new construction or alterations to existing buildings. We had a role in resolving issues at the Wright Building and are monitoring developments at the Tarkiln reconstruction. A new preschool is under construction and we contributed toward solutions there. We try to get in the review process before the project gets final approval for construction.

There is an ongoing program of monitoring the voting accessibility.

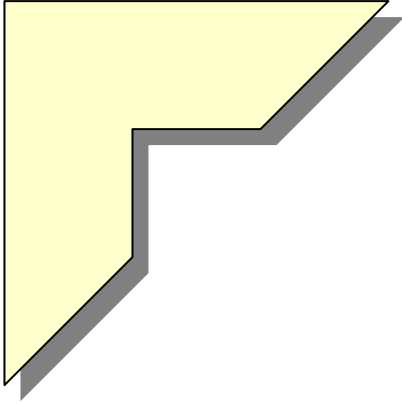
Parking issues continue to plague us. Did you know there is a \$100 fine for parking on the diagonal striped area between the handicapped spaces? We are constantly encouraging increased enforcement.

The Commission wishes to thank Jennifer Niles for her work and the many contributions she made to this committee. Jennifer had to step down for personal reasons. We hope she can return someday.

Bridget O'Keefe, Chairperson
Patty Cristoforo

Jerry Nightingale
Joe Shea

Pat Randall
Marcia Solberg



FINANCE

ASSESSING DEPARTMENT

FINANCE COMMITTEE

FISCAL ADVISORY COMMITTEE

INFORMATION SERVICES

TREASURER/COLLECTOR

ACCOUNTING

TRUST FUNDS

ASSESSING DEPARTMENT

Fiscal Year 2006 was another eventful year for the Assessing Department. Included among its significant activities and accomplishments, the Assessing Department:

- Successfully completed the FY 2006 State certified revaluation and enabled tax bills to be issued on schedule
- In cooperation with other departments, developed an online GIS system within Duxbury Town government.
 - Successfully secured a grant award of \$12,800 to facilitate the further development of GIS within the Town.
 - Made a presentation at Town Meeting that led to the creation of a GIS Revolving fund
- Conducted more outreach to promote the Town's tax relief programs for financially hard pressed tax payers:
 - Expanded the Assessing Department's web page presentation of the Town's tax relief programs
 - Prepared a tax relief program summary public information page to be inserted with the FY 2007 tax bills.
- After one year, the Town of Duxbury's online property information page was reported to be the second most highly used, after the Town of Hingham, among the forty-three towns using this online system.
- Developed a new automated system for valuing condominium properties.
- Of the two Town of Duxbury Appellate Tax Board decisions that were handed down, both were decided in favor of the Town.
- Obtained the endorsement of the Board of Selectmen of legislation to close loopholes in the assessment and taxation of telecommunications companies
- Introduced the regular use at Board of Assessors meetings of large screen presentations with photograph and property description data from our Computer Assisted Mass Appraisal (CAMA) system and mapping data from our GIS system.
- The FY 2006 boat excise bills were issued earlier than ever, in November, 2005.
- Deputy Assessor, Dick Finnegan was appointed by the Board of Selectmen as the Town employee representative on the Town Manager Selection Committee. He was also appointed by the Town Manager to be a member of the Committee to develop a new personnel evaluation process.

Notable Assessment Statistics

| <u>Assessment Data</u> | <u>FY 2006</u> | <u>FY 2005</u> |
|----------------------------------|-----------------|-----------------|
| Taxable Real Estate | \$3,570,162,700 | \$3,275,429,600 |
| Personal Property | \$23,009,700 | \$22,077,720 |
| Total Real and Personal | \$3,593,172,400 | \$3,297,507,320 |
| Average Single Family Assessment | \$639,300 | \$587,700 |

Budget and Tax Data

| | | |
|--------------------------------|-----------------|-----------------|
| Total Amount Raised | \$55,112,370.75 | \$52,121,649.80 |
| Non Tax Levy Sources | \$19,755,554.33 | \$18,684,925.57 |
| Total Tax Levy | \$35,356,816.42 | \$33,436,724.23 |
| Average Single Family Tax Bill | \$6,291.00 | \$5,952.00 |

Respectfully submitted,
Board of Assessors

James G. MacNab, Chair

June E. Albritton, V. Chair

Linda M. Collari, Clerk

FINANCE COMMITTEE

The Finance Committee is responsible for making recommendations on all matters that are brought before Town Meeting, consistent with Chapter 6 of the Duxbury General Laws. While many towns limit the scope of their finance committees, in Duxbury, the Finance Committee operates as Town Meeting advisor, making recommendations on everything from the Town Manager's proposed budget to zoning changes to citizen petition articles. The Finance Committee fulfilled its obligations last year by reviewing all 68 budgets that constitute the Town's annual operating budget, as well as the remaining 41 articles on the 2006 Annual Town Meeting Warrant and the 9 articles on the Special Town Meeting Warrant (March, 2006).

The other members of the FY 2006 Finance Committee have been Paul Arsenian, Coleen Brayer, JR Kent, David Madigan, Mark Mahoney, Ken McCarthy, Keith Pratt, and Ron Ramseyer. I thank them for their service to the Town.

Respectfully submitted,
Maxine Spolidoro, Chair

FISCAL ADVISORY COMMITTEE

The Fiscal Advisory Committee is charged with the following responsibilities:

Reviewing and studying capital budget requests made by Department heads and making recommendations to the Town Meeting, Selectmen, Town Manager, and Finance Director.

Reviewing all fees and making recommendations for changes to the Selectmen for their action.

Reviewing and developing a long range capital financial plan for the Town. The plan will encompass the Town's capital, infrastructure, and financial needs.

The Fiscal Advisory Committee over the past year has met and reviewed fees for the following Departments: Crematory, Harbormaster, Inspectional Services, Recreation and the Transfer Station. In addition we have met and reviewed the Capital Budget for Fiscal Year 07 and the committee's recommendations were presented at the Annual Town Meeting last March.

At the March Town meeting the recommendations of the Government Study Committee were adopted and going forward the committee is charged with expanding its work in the long range capital planning process and making recommendations to Town Meeting on capital purchases over \$100,000.00.

The committee started meeting soon after the March 2006 Town Meeting to work on the Capital budget for Fiscal Year 2008. In addition the Committee along with the Finance Director will be developing a five year Capital Plan for the Town.

Every year putting together our Town Budget is a challenge and the capital section is no exception. Just developing a long range plan does not mean it will not need to be modified to reflect the current conditions in any given year, nor does having a plan in itself mean our problems go away. We need to recognize our limited ability to raise revenue most of which comes from real estate taxes, excise taxes and fees. Going forward, we need to work on reducing the use of short term debt, less than five years, for capital purchases which commit future

revenues to fixed payments of principal and interest. We need to plan for smart growth that our revenues can sustain.

The Fiscal Advisory Committee members for the past year were Leslie Ball, Paul Brogna, Melissa Donohoe, Gregory Hunter, Harvey McCormick, William O'Toole, and Brian Watts. In addition we note with sadness the passing of Paul Binsfield an active and valued member of the Committee.

The Committee has accepted its new mission of developing a Capital Plan that will meet the need of Duxbury in these challenging times.

Submitted by,

Francis C. Mangione, Chairman

INFORMATION SERVICES

The Town of Duxbury continued to realize technological gains for its departments in FY06. As technology evolved in the marketplace, analysis was conducted to determine its applicability for use by Duxbury. Where appropriate and part of the fiscal plan, technology was incorporated into the existing infrastructure to expand productivity and efficiency within the town. As part of analyzing the applicability of technology for implementation within the town's infrastructure, a review and revision was made to an older 5 year technological plan. The resulting, new 5 year plan will be used as a road map in order for Duxbury to sustain technological developments in a fiscally responsible and innovative manner.

FY06 was a year in which we continued to maintain and make upgrades to our current technological platform. By doing so, it permits all departments within Duxbury to support and contribute to the process of providing excellent service to the residence of Duxbury. As always, it is my pleasure to assist the departments expand their grasp and use of technology. It is my unremitting goal to ensure that progress moves into the next fiscal year, so that residents overall experience with departmental systems will be improved.

Respectfully submitted,

Mary E. MacQuarrie
IS Administrator

TREASURER/COLLECTOR

The Treasurer/Collector is pleased to submit the annual accounting of the Town's receipts and disbursements for the fiscal year ending June 30, 2006. The Treasurer/Collector's office is responsible for the receipt, investment, and disbursement of all Town funds; billing, and collection of all taxes and utilities; collection of beach and transfer permit fees; debt management; administration of the various Town trust funds; collection of mooring and shellfish permit fees; and management of the Town's property that is in Tax Title or Foreclosure.

Cash Management

For the year ended June 30, 2006, the Town's short-term investments earned an average return of 3.65%. This was an improvement over last year's average return of 2.08%. The better returns are largely due to a continuation of interest rate hikes by the Federal Reserve Board in response to concerns about inflation. Short-term interest rates will most likely stabilize over the coming year and possibly decline as inflation pressures diminish. Interest earnings on short-term investments of all Town funds totaled \$604,078 in the fiscal year ended June 30, 2006. In compliance with GASB 34, a formalized investment policy was drafted by the Treasurer, adopted by the Board of Selectmen, and approved by our auditors. This policy applies to both short-term investments as well as the investment of our trust funds.

| Receipts and Disbursements | | Bank Balances as of June 30, 2006 | |
|-----------------------------------|------------------------|--|---------------------|
| Balance July 1, 2005 | \$22,387,267 | Cash on Hand | \$267 |
| Receipts for the year | \$116,422,062 | Disbursement Accounts | \$108,082 |
| <u>Disbursements for the year</u> | <u>(\$119,466,660)</u> | Money Market | \$13,516,195 |
| Balance June 30, 2006 | \$19,342,669 | CDs | 1,798,507 |
| | | <u>Trust Funds</u> | <u>\$5,385,319</u> |
| | | Balance June 30, 2006 | \$20,808,370 |

Debt and Credit Rating

On November 30, 2005, the Massachusetts School Building Authority (MSBA) approved school construction reimbursement grants totaling \$28.7 million dollars to the Town of Duxbury. These grants provide debt reimbursement for the Alden, Chandler, and school sewer construction projects that were authorized by the voters of Duxbury in March of 2001. The award represents 67% of the cost of the Alden and Chandler School projects and 50% of the school sewer project. An earlier Alden repair project for which the town is currently receiving grant payments was also audited. Consequently, the Town of Duxbury will receive an additional \$839,000 in payments over the next five years. Following the reimbursement, the town retired \$43.8 million of temporary debt and permanently financed its portion of the school construction and sewer debt. The total bond was \$15,552,000 and received a favorable net interest cost of 3.969%. The bond also includes funds for departmental equipment, water projects, and the animal shelter.

Two bond anticipation notes (BANs) were issued in fiscal year 2006. The first note was for \$73,675, and included a shortfall in the school sewer reimbursement from the MSBA and additional costs for the animal shelter. The net interest cost of the BAN was 3.5%, which matured June 1, 2006.

The second BAN for \$209,000 was a 6-month note issued on June 1, 2006 at a net interest cost of 3.9%. This includes funds for PCE water pipe replacement, building alarms, departmental equipment, and a renewal of the school sewer, and animal shelter funds. These will be permanently bonded in the coming year.

LONG TERM DEBT ISSUED IN FY2006

| <u>Purpose</u> | <u>Amount</u> | <u>Maturity</u> |
|------------------------|---------------------|-----------------|
| Animal Shelter | \$45,000 | 07/15/2008 |
| Departmental Equipment | 1,972,000 | 07/15/2008 |
| Water | 500,000 | 07/15/2015 |
| Sewer | \$1,457,000 | 07/15/2020 |
| School Construction | \$11,578,000 | 07/15/2020 |
| <hr/> | | |
| <i>TOTAL</i> | <i>\$15,552,000</i> | |

In December 2005, Standard & Poors, and Moody's reaffirmed the Town's strong credit rating – AA+, and Aa2, respectively. These ratings are based on the overall financial health of the town, its debt, and fiscal policies, and the stability of the town's tax base. Both rating agencies cited Duxbury's adequate financial position for their continued high ratings. They cautioned, however, against further depleting reserves.

Tax Collection

Property tax collection during FY06 totaled \$35,688,074.33 net of refunds. The delinquency rate on the FY06 tax levy was 1.2% as of June 30, 2006. In December 2005, we transitioned to a new semiannual mailing system for real and personal property taxes. Each mailing contains remittance slips for two quarters (Feb 1 and May 1), and (Aug 1, and Nov 1). This semiannual mailing resulted in postage savings of \$4800.

Property Taxes

We began FY06 with 13 properties in tax title and a balance of \$57,119. In September 2005, \$136,379 of unpaid property taxes was transferred to tax title accounts. This represents 27 initial takings and subsequent taxes for the 13 properties that were already in tax title. A tax title is a legal procedure involving advertisement of the non-payment of taxes and the recording of a priority lien against the deed to protect the Town's claim. During the year, \$101,944 was collected from 23 properties along with \$11,211 in penalties and interest. Five parcels were foreclosed. In June, an additional \$26,482 in subsequent taxes was transferred. As of June 30, 2006, 13 properties remain in Tax Title with a balance of \$102,331.

Motor Vehicle Excise

We continue to participate in the Registry of Motor Vehicle license and registration renewal-marking program. For drivers, the failure to be able to renew these permits has proven to be an effective collection stimulus. Last year we issued close to 17,000 bills and collected over 99% of the committed tax, for a total of \$2,394,163.

Personal Property, Boat Excise, Aged Receivables

The Town of Duxbury has facilitated enforcement of collection on personal property, boat excise tax and other outstanding receivables, by developing a policy of denying transfer and beach stickers, mooring and building permits to delinquent taxpayers. We have worked diligently on resolving aged accounts receivables. As of June 30, 2006, the outstanding personal property, motor vehicle, boat, and sewer charges totaled \$445,763. This is substantially improved from fiscal year 2005, \$534,867, and fiscal year 2004, \$666,571.

Municipal Lien Certificates

Municipal lien certificates (MLC's) are issued to lawyers and mortgage-lending institutions to assist in the transference and/or refinance of real estate. We issued over 740 MLC's during FY2006, producing revenue of \$21,225.

Trust Funds

In May 2005, we transitioned to a new investment advisor, Rockland Trust Investment Management

Town of Duxbury Trust Fund Activity

| <u>Market Value Summary</u> | <u>07/01/05 to 06/30/06</u> |
|-----------------------------|-----------------------------|
| Beginning Market Value | \$4,872,033 |
| Additions | \$112,262 |
| Withdrawals | (\$334,695) |
| Income | \$160,466 |
| Fees | (13,529) |
| Change in Market Value | \$38,297 |
| <hr/> | |
| Ending Market Value | \$4,834,833 |

Group. Over the past year, we have continued to realign the Trust Fund portfolio for better liquidity, greater diversity, and improved performance. The Assets are currently allocated to equities (50-55%), U.S. Government & Agency Securities, (40-45%), Cash and Equivalents (2-5%). See Tables for Fund 80 and Fund 84 for individual trust fund activity. The descriptions of the individual trusts are at the back of the Annual Report.

Payroll

| <u>PAYROLL</u> | <u>Year Ended 06/30/05</u> | <u>Checks Issued</u> |
|------------------|--------------------------------|--------------------------|
| Town Departments | \$9,974,877 | 7,303 |
| School | \$21,569,268 | 14,309 |
| TOTAL | \$31,544,145 | 21,612 |

The Treasurer’s office in conjunction with the Payroll Clerk in Accounting is responsible for all payroll activities including accurate and timely payments to over 520 employees, along with the related employee/employer deductions, taxes, wage reporting, and collective bargaining issues. We distributed \$31.5 million in payroll, along with \$6.3 million in deductions and \$4.8 million in payroll taxes.

Beach and Transfer Station Permits

Sales of Beach and Transfer stickers remained strong and showed a slight improvement over the previous year. Thirty percent of non-resident beach stickers were purchased on-line.

The Treasurer also oversees the collection of all mooring and shellfish fees. In fiscal year 2006, we issued 942 mooring permits, 1,113 shellfish permits, 513 dog-walking permits, and 38 horseback riding permits.

| <u>Permit Sales through June 30, 2006</u> | | |
|---|--------------------|--------------------|
| <u>Permit Type</u> | <u>Number Sold</u> | <u>Revenue</u> |
| Parking Lot | 3,569 | \$122,920 |
| Oversand | 2,763 | \$327,170 |
| Non-Resident Oversand | 2,561 | \$635,810 |
| Transfer Station | 6,371 | \$459,029 |
| Totals | 15,264 | \$1,544,929 |

Fiscal year 2006 went very smoothly. I am very proud of the efforts of my staff for their hard work and dedication, and their commitment to providing excellent customer service. We look forward to another successful year.

Respectfully submitted,

Elizabeth Conway
Treasurer/Collector



Treasurer/Collector Staff (L to R): Diana Wang, Nancy Boulanger, Mary Leach, Jane McNiff, Beth Conway, Dolores Marchewka, Mary McCarron (Assessors) and Kelly Smith. Not Pictured: Maureen Connolly.

Debt Summary

| | Outstanding 07/01/06 | Authorized Unissued Bonds 07/01/06 | |
|---|-----------------------------|---|-----|
| | <u>07/01/06</u> | <u>07/01/06</u> | |
| Long-Term Indebtedness (1)(2)(3) | | | |
| Within the General Debt | | | |
| Limit: | | | |
| Sewers & Drains | \$ 2,737,232 | \$ 65,575 | (4) |
| Land Acquisition | \$ 660,000 | \$ - | |
| Schools | \$ 11,578,000 | \$ 20,000 | (5) |
| Other Building | \$ 3,585,000 | \$ 2,548,316 | (6) |
| Departmental Equipment | \$ 2,282,000 | \$ 407,000 | (7) |
| Other Inside General | \$ - | \$ 545,000 | (8) |
| Total Within the General Debt Limit | <u>\$ 20,842,232</u> | <u>\$ 3,585,891</u> | |
| Outside the General Debt Limit: | | | |
| Schools | \$ 640,000 | | |
| Other Outside General | \$ 301,759 | | |
| Water | \$ 3,570,000 | \$ 1,700,000 | (9) |
| Total Outside the General Debt Limit | <u>\$ 4,511,759</u> | <u>\$ 1,700,000</u> | |
| Total Long-Term Indebtedness | <u><u>\$ 25,353,991</u></u> | <u><u>\$ 5,285,891</u></u> | |
| | Outstanding 07/01/06 | Maturity | |
| | <u>07/01/06</u> | <u>Maturity</u> | |
| Short-Term Indebtedness | | | |
| Revenue Anticipation Notes | \$0 | | |
| Grant Anticipation Notes | \$0 | | |
| Bond Anticipation Notes | \$209,000 | 03/15/07 | |
| Total Short-Term Indebtedness | <u><u>\$209,000</u></u> | | |

- (1) Principal amount only. Excludes leases, installment purchase obligations, overlapping debt & unfunded pension liability.
- (2) At the present time the normal General Debt Limit is \$156,682,890 and the Double General Debt Limit is \$313,365,780.
- (3) \$13,796,760 has been exempted from the provisions of Proposition 2 1/2.
- (4) Represents balance of article 28, voted March 12, 2001. This is expected to be issued at a later date.
- (5) Represents balance of article 1 voted March 10, 2001 and Question 1 voted March 24, 2001.
- (6) Represents \$7,000 from article 6 voted March 8, 2003 and \$2,541,316 from article 16 voted March 16, 2005. Neither of these will be permanently issued.
- (7) Represents \$407,000 from article voted on March 11, 2006. This is expected to be issued at a later date.
- (8) Represents \$400,000 from article 6, voted March 12, 2005 and \$145,000 from Article 6 voted March 11, 2006.
- (9) Represents \$700,000 from article 6 voted on March 8, 2003; \$100,000 from article 6 voted on March 13, 2004,

and \$900,000 from article 6 voted on March 11, 2006. These amounts are expected to be issued at a later date.

ACCOUNTING DEPARTMENT

Fiscal 2006

The Department of Revenue (DOR) has certified the 2006 General Fund Free Cash in the amount of \$2,431,126 and the Water Enterprise Fund Retained Earnings in the amount of \$711,599. Both amounts are increases over the prior Fiscal Year. The Town's Health Claims Trust Fund continues to improve. Fund balance increased by \$842,027 which provided for the Claims Incurred But Not Reported requirements of the Department of Revenue, but also affords a level of comfort that the Trust can absorb limited extraordinary claims.

The Town prepared its first Comprehensive Annual Financial Report (CAFR – for fiscal 2005), submitted it to the Government Finance Officers' Association for review in December 2005, and received the prestigious Certificate of Achievement for Excellence in Financial Reporting. This has been a departmental goal for quite some time, and was realized with assistance from our auditors, Powers and Sullivan, and a lot of hard work.

As was discussed in this space last year, the Town's revenue growth has, and continues to be, constrained. At the same time the Town struggles to provide the same level of service the community has come to expect. In order to balance a budget that would provide a continued level of service, \$1,613,137 in Free Cash and \$164,500 from the Stabilization Trust was used. The overall economy is showing improvement, however, local relief is coming very slowly, with revenues being projected as flat.

I would like to take a moment to thank Sheryl Strother, not only for her tireless efforts to ensure that the Town of Duxbury sustained the highest levels of professionalism and results oriented management, but also for giving me the opportunity to work with such an accomplished staff in such a positive environment. I will be forever grateful.

Respectfully submitted,

John M. Madden
Finance Director

TRUST FUNDS

Balances may be found in the Accounting records

ANNA BIGELOW DAVIS FUND

As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

ANNIE DREW DUNHAM SCHOLARSHIP FUND

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

AGNES E. ELLISON FUND

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

ARTHUR D. EATON CEMETERY FUND

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

BENJAMIN M. FEINBERG TRUST FUND

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall

include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

BRIDGE PROJECT

"Gift to assist in renovation of Powder Point Bridge".

EBEN H. ELLISON TRUST FUND

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project.
All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any given year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

EDMUND A. DONDERO SCHOLARSHIP FUND

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

EDWARD P. HOBART SCHOLARSHIP FUND

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

ESTATE OF GERTRUDE B. COFFIN

"Gift of Use of Duxbury Library in Memory of Ida Burleigh"

"Gift for Addition to Emergency Fund Duxbury Fire Department"

HARRIETT S. CROZIER SCHOLARSHIP FUND

"Under term of Will -

22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

HELEN DELANO HOWE SCHOLARSHIP FUND

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are to awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

HERITAGE FUND

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

ISABELLE FREEMAN TRUST FUND

"I bequeath and devise to the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen.

ISABELLE V. FREEMAN POWDER POINT TRUST

"Income to be expended under direction of the Selectmen for Ambulance Services only".

JAMES BUECHLER BOOK FUND

Gift left in memory of James Buechler, a former teacher, for the schools to purchase books.

JONATHAN AND RUTH FORD TRUST FUND

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

KING CAESAR POOR AND HOSPITAL FUND

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

LUCY E. EWELL TRUST FUND

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

LUCY HATHAWAY TRUST FUND

"Income to be applied for the purpose and in the proportion hereinafter specified":

- (a) One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- (b) One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- (c) One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- (d) One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- (e) One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- (f) One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- (g) One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

MARGERY S. PARCHER MEMORIAL TRUST FUND

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

MARY E. CARR NEPTON SCHOLARSHIP FUND

"Terms of Will- Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designatee cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

MYLES STANDISH HOMESITE FUND

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

NELSON T. SAUNDERS MEMORIAL TRUST

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

RICHMOND D. WIGHT FUND

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

THOMAS D. HATHAWAY FUND

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

WESTON-THOMPSON FUND

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

WILLIAM P. ELLISON CHARITABLE TRUST

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

WILLIAM PENN HARDING LIBRARY FUND

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

State and Local Information

GEOGRAPHIC DESCRIPTION AND STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

| | |
|--|------------------|
| Total Area: | 37.63 sq. miles |
| Land Area: | 23.76 sq. miles |
| Population: (Town Clerk, 01/01/2004) | 15,127 |
| Density: | 637 per sq. mile |
| Climate: (National Climatic Data Center, Plymouth Station) | |
| Normal temperature in January: | 26.5°F |
| Normal temperature in July: | 71.0°F |
| Normal annual precipitation: | 48.8" |



TOWN GOVERNMENT

Municipal Offices

878 Tremont St., Duxbury, MA 02332

Main Switchboard: 781-934-1100

(see back cover for direct lines)

Hours: 8:00 a.m. to 4:00 p.m. Monday-Friday

Form of Government:

3-Member Elected Board of Selectmen

Town Manager

Open Town Meeting(s)

Year Incorporated as a town: 1637

Registered Voters

(Town Clerk, 01/01/2006)

| Total | Number |
|-------------------|--------|
| Registered | 10,424 |
| Democrats | 2,013 |
| Republicans | 2,560 |
| Other parties | 70 |
| Unenrolled voters | 5,781 |



U.S. LEGISLATORS

US Senator Edward M. Kennedy
315 Russell Senate Bldg.
US Senate
Washington DC 20510
(202) 224-4543
617-565-3170
senator@kennedy.senate.gov

US Senator John F. Kerry
304 Russell Senate Bldg.
US Senate
Washington DC 20510
(202) 224-2742
john_kerry@kerry.senate.gov

US Congressman William Delahunt
2454 Rayburn House
Office Building
Washington, DC 20505
(202-255-3111)
800-794-9911
william.delahunt@mail.house.gov



State and County Representation

State Senator Robert L. Hedlund
Room 413-F
State House
Boston, MA 02133
617-722-1646
RHedlund@senate.state.ma.us

State Representatives Daniel K. Webster
Room 542
State House
Boston, MA 02133
617-722-2487
Rep.DanielWebster@hou.state.ma.us

Precincts 1 and 6 Thomas J. Calter
State House
Boston, MA 02133
617-722-2000
Rep.ThomasCalter@Hou.State.ma.us

IMPORTANT TELEPHONE NUMBERS EFFECTIVE, JULY 2006

| | |
|------------------------|----------|
| ALL Emergencies | 911 |
| Police (NON-EMERGENCY) | 934-5656 |
| Fire (NON-EMERGENCY) | 934-5693 |

| Department | Town Offices | Direct Number |
|--|---|----------------------|
| Administration: | | |
| Town Manager: | Richard R MacDonald | 934-1108 |
| Executive Assistant to the Town Manager: | Barbara Ripley | |
| Animal Control Officer: | Eddy Ramos | 934-6424 |
| Conservation Administrator: | Joe Grady | 934-1104 |
| Treasurer/Collector: | Beth Conway | 934-1102 |
| Finance Director: | John Madden | 934-1107 |
| Town Accountant: | Claudette Coutu | |
| Town Clerk: Nancy Oates | (NOTE: Please call if coming between Noon and 1:00pm) | 934-1131 |
| Veterans Agent: | Robert Lyons – located at Senior Center | 934-5774 |
| Council on Aging/Senior Center: | Joanne Moore | 934-5774 |
| Senior Citizens Bus | | 934-6800 |
| Department of Public Works: | | |
| Director: | Thomas Daley | 934-1112 |
| Cemetery Superintendent: | Patricia Pappas | 934-5261 |
| Operations Manager/Highway Department: | Edward Vickers | 934-1113 |
| Lands & Natural Resources: | Peter Buttkus | 934-1115 |
| Water Superintendent: | Paul Anderson | 934-1103 |
| Transfer Station | (NOTE: Closed Monday and Tuesday) | 934-0255 |
| Deputy Assessor: Richard Finnegan | | 934-1109 |
| Director of Inspectional Services: | Scott Lambiase | 934-1106 |
| Board of Health: | Tracy Baugous, Health Agent | 934-1105 |
| | Zoning Board of Appeals | 934-1100 Ext. 122 |
| Duxbury Free Library: | Elaine Winqvist, Library Director | 934-2721 |
| | Library Office | 934-6605 |
| Duxbury Housing Authority: | Linda Bacci, Exec. Director | 934-6618 |
| Emergency Management Directors: | Chief Kevin Nord and Nancy McLaughlin | 934-7159 |
| Harbormaster: | Donald Beers | 934-2866 |
| Planning Director: | Christine Stickney | 934-1114 |
| Recreation Director: | Gordon Cushing | 934-7034 |
| | Percy Walker Pool | 934-2464 |
| School Department | | 934-7600 |
| Superintendent of Schools: | Dr. Eileen Williams | |
| Business Director: | Mickey McGonagle | |
| ADDITIONAL IMPORTANT TELEPHONE NUMBERS: | | |
| State Representative and Senator | | |
| Daniel K. Webster, Representative, Precincts 2-5 | | 617-722-2305 |
| Thomas J. O'Brien, Representative, Precincts 1 and 6 | | 617-722-2060 |
| Robert Hedlund, State Senator | | 617-722-1646 |
| Plymouth County Mosquito Control | | 781-585-5450 |
| TDD/TTY | | 781-934-1111 |

GENERAL INFORMATION, PLEASE CALL 934-1100