



TOWN OF BREWSTER 2013 ANNUAL REPORTS



On the Cover: The textured wing wall for the Freeman's Pond/Paines Creek Culvert being lowered into place. The expanded size of this culvert will increase tidal flushing and improve the environmental function and health of the pond.

TOWN OF BREWSTER



ANNUAL TOWN REPORTS

For the period ending

December 31, 2013

TOWN STATISTICS

Population as of 12/31/2013.....9654
 Residents 16 and under.....974
 Registered Voters.....7879

	Democrat	Republican	Unenrolled	All Others	Total
Precinct 1	650	420	1545	16	2631
Precinct 2	711	425	1509	15	2660
Precinct 3	630	419	1523	16	2588
Total:	1991	1264	4577	47	7879

	2013	2012	2011
Population	9654	9796	9826
Registered Voters	7879	8110	8001
Democrat	1991	2058	2022
Republican	1264	1328	1285
Unenrolled	4577	4667	4636
All Others	47	57	58
16 and Under	974	952	1068
Births	46	48	44
Marriages	67	69	67
Deaths	243	260	252
Licensed Dogs	1068	966	968

MASSACHUSETTS ELECTED OFFICIALS 2013

REPRESENTATIVE IN GENERAL COURT

First Barnstable District

Cleon Turner (D)
State House, Rm 540
Boston, MA 02133
617-722-2090
Rep.cleonTurner@hou.state.ma.us

SENATOR IN GENERAL COURT

Cape & Islands District

Daniel A. Wolf (D)
State House, Rm. 511B
Boston, MA 02133
617-722-1570
Daniel.wolf@masenate.gov

SENATOR IN CONGRESS

Ninth District

Elizabeth Warren (D)
317 Russell Senate Office Building
Washington, DC 20515
202-224-4543
www.warren.senate.gov
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
617-565-3170

GOVERNOR

Deval Patrick (D)
State House, Rm 360
Boston, MA 02133
617-725-4005
888-870-7770
www.mass.gov

REPRESENTATIVE IN GENERAL COURT

Fourth Barnstable District

Sarah K. Peake (D)
State House, Rm 195
Boston, MA 02133
617-722-2015 fax: 617-722-2239
Sarah.peake@mahouse.gov
District Office: 508-487-5694

REPRESENTATIVE IN CONGRESS

Ninth District

William R. Keating (D)
315 Cannon HOB
Washington, DC 20515
202-225-3111
www.house.gov/keating
297 North St. Suite 312
Hyannis, MA 02601
508-771-0666

SENATOR IN CONGRESS

Ninth District

Edward J. Markey (D)
218 Russell Senate Office Building
Washington, DC 20510
Phone: (202) 224-2742
<http://www.markey.senate.gov/>
10 Causeway Street, Suite 559
Boston, MA 02222
Phone: (617) 565-8519

ATTORNEY GENERAL

Martha Coakley
One Ashburton Place
Boston, MA 02108
617-727-2200
www.mass.gov/ago
ago@state.ma.us

TOWN OF BREWSTER ELECTED OFFICIALS 2013

<u>Board of Selectmen</u>		<u>Term Expires</u>
3 Year Term		Five Members
<hr/>		
Peter G. Norton		2015
Patricia Hughes		2016
Benjamin deRuyter		2016
James W. Foley	Vice-Chairman	2015
John T. Dickson	Chairman	2014

<u>Board of Health</u>		<u>Term Expires</u>
3 Year Term		Five Members
<hr/>		
Joanne Hughes	Vice-Chairman	2015
Mary W. Chaffee	Chairman	2014
Patricia Ottolini		2016
Lemuel Skidmore		2016
Annie Sherwood		2016

<u>Brewster Housing Authority</u>		<u>Term Expires</u>
5 Year Term		Five Members
<hr/>		
Mary E. Haynes		2017
Brian D. Harrison		2016
Leonard V. Avery		2014
Dion C. Dugan		2015
Robert H. Hooper	Chairman	

<u>Brewster School Committee</u>		<u>Term Expires</u>
3 Year Term		Five Members
<hr/>		
Patricia Hill		2016
Brenda G. Cazeault		2015
David Telman	Chairman	2016
Jennifer C. Rabold	Resigned	2014
Donna J. Kalinick	Vice-Chairman	2014
Marie Enochty	Replaced J. Rabold	

<u>Moderator</u>		<u>Term Expires</u>
One Year Term		One Member
<hr/>		
Stephen L. Doyle		2013

<u>Constable</u>		<u>Term Expires</u>
One Year Term		One Member
<hr/>		
Roland W. Bassett, Jr.		2014

TOWN OF BREWSTER ELECTED OFFICIALS 2013

**Brewster Old Kings Highway Regional
Historic District**

4 Year Term	Elected 4 Members
Patricia Busch	2015
Lawrence Houghton	2017
Donald C. Arthur	2016
Brian Warburton	2015
John Halvorson	2012
Chairman, Appt. by BOS	

Recreation Commission

3 Year Term	Five Members
Roland W. Bassett, Jr.	2014
George B. Bausch	2014
Kevin Pooler	2015
Sherrie McCullough	2016
Chairman	

Planning Board

5 Year Term	Seven Members
Elizabeth Taylor	2015
Richard J. Judd, Jr.	2017
John R. Leaning	2015
John McMullen	2014
Scott F. Collum	2018
William Crane Hoag	2017
Jason Klump	2016
Chairman	
Vice-Chairman	

Nauset Regional School District Committee

3 Year Term	Four Brewster Members
Edward S. Lewis	2016
John M. O'Reilly, Jr.	2014
Jayne Fowler	2015
Susan Skidmore	2016
Chairman	

APPOINTED TOWN OFFICERS

Charles L. Sumner	Town Administrator
Jillian D. Douglass	Assistant Town Administrator
Sarah Turano-Flores	Town Counsel
Richard Koch	Police Chief
Bob Bersin	Superintendent, Dept. of Public Works.
Lisa Souve	Finance Director
David Tately	Deputy Assessor
Nancy Ellis Ice	Health Director
Sherrie McCullough	Assistant Health Director
Lynda J. Brogden-Burns	Inspector of Animals
Denise Rego	Director, Council on Aging
Mark O'Brien	Director of Operations, Captains Golf Course
Stephen Mann	Superintendent, Golf Course
Lisa Vitale	Town Treasurer/Collector
Robert Moran	Fire Chief/Emergency Management Director
Paul Anderson	Superintendent, Water Department
James Gallagher	Conservation Admin./Natural Resources Officer
Ellen Ojala	Recreation Director
Victor Staley	Building & Zoning Agent
Roland Bassett, Jr.	Wiring Inspector
Scott VanRyswood	Gas Inspector /Plumbing Inspector
Christopher Miller	Director of Natural Resources
Kathleen Lambert	Information Technology Coordinator
Susan Leven	Town Planner
Colette Williams	Town Clerk

2014 ELECTION SCHEDULE

Annual Town Meeting

May 5th, 2014

Last day to register to vote: **April 15th, 2014** *Open until 8pm*

Last day to post/publish warrant: **April 14th, 2014**

Warrant Closes: **February 19th, 2014**

Annual Town Election

May 20th, 2014

Last day to post warrant: **May 13th, 2014**

Last day to submit proposition 2 ½ questions: **April 15th, 2014**

Last day to register to vote: **April 30th, 2014** *Open until 8pm*

Last day to obtain nomination papers: **March 28th, 2014** *Open until 5pm*

Last day to submit nomination papers to the BOR: **April 1st, 2014** *Open until 5pm*

Last day to withdraw nomination: **April 17th, 2014** *Open until 5pm*

State Primary

September 9th, 2014

Last day to post warrant: **September 2nd, 2014**

Last day to register to vote: **August 20th, 2014** *Open until 8pm*

State Election

November 4th, 2014

Last day to register to vote: **October 15th, 2014** *Open until 8pm*

Last day to post/publish warrant: **October 18th, 2014**

Special Town Meeting

November 17th, 2014

Last day to post warrant: **October 27th, 2014**

Last day to register to vote: **November 7th, 2014** *Open until 8pm*

COMMITTEE LIST

FirstName	LastName	Expiration Date	Notes
<u>Agriculture Commission</u>			
Stephan	Brown	6/30/2015	
David	Carlson	6/30/2015	
Lucas	Dinwiddie	6/30/2015	
Peter	Herrmann	6/30/2016	Chairman
Rebecca	Howes	6/30/2016	
Jack	Latham Jr.	6/30/2014	
David	Miller	6/30/2016	
<u>Alewife Committee</u>			
Dana	Condit	6/30/2015	
William	LeMaitre	6/30/2016	
William	Todd	6/30/2014	
<u>All Citizens Access</u>			
Claire	Gradone	6/30/2015	
Judy	Miller	6/30/2016	
Roberta	Murphy	6/30/2016	
Denise	Rego	6/30/2014	COA Director
<u>Archivist</u>			
Ellen	St Sure	6/30/2014	
<u>Assessors</u>			
Belinda	Eyestone	6/30/2015	
G. Howard	Hayes	6/30/2015	
Diane	Salomone	6/30/2016	
<u>Barnstable Cnty Human Rights</u>			
Elizabeth	Fields	6/30/2016	
<u>Bikeways Committee</u>			
John	Clarke	6/30/2016	Chairman
Michael	Grugan	6/30/2015	
Richard	Koch	6/30/2014	Police Chief
Sue	Leven	6/30/2015	Town Planner
Eric	Levy	6/30/2015	Nickerson Park Rep
Clarence	Scott	6/30/2014	
<u>Building & Needs Assessment</u>			
George	Deering	6/30/2016	
Ralph	Ingegneri	6/30/2016	
Philip	Lindquist	6/30/2015	
Robert	Miller	6/30/2015	
Jonathan	Phillips	6/30/2014	
Kevin	Pooler	6/30/2014	
David	Telman	6/30/2015	

COMMITTEE LIST

FirstName	LastName	Expiration Date	Notes
<u>Cable Television Advisory</u>			
Norman	Adams	6/30/2014	Resigned 11/5/13
Larry	Greeley	6/30/2016	
Janet	Husband	6/30/2014	
Jenny	Mignone	6/30/2015	
Walter	Powers	6/30/2014	
<u>Cape & Vineyard Electric Cooperative</u>			
Charles	Hanson	6/30/2015	Brewster's Rep.
<u>Cape Cod Commission</u>			
Elizabeth	Taylor	4/24/2016	
<u>Cape Cod Pathways</u>			
Gary	Christen	6/30/2016	Chairman
Doug	Erickson	6/30/2016	
Elizabeth	Finch	6/30/2013	
James	Gallagher	6/30/2016	
Eric	Levy	6/30/2013	
George	Thurber	6/30/2014	
<u>Cape Cod Reg'l Technical High School</u>			
Celeste	Cash	6/30/2016	
Paul	Sullivan	6/30/2014	
<u>Cape Cod Water Protection Collaborative</u>			
Sue	Leven	6/30/2014	Town Planner
<u>Cape Light Compact</u>			
Deane	Keuch	6/30/2015	Brewster's Rep.
<u>Capital Planning</u>			
John	Dickson	6/30/2014	
Donald	Poole	6/30/2015	
<u>CCC/Coastal Resources Committee</u>			
Chris	Miller	6/30/2014	
<u>Cemetery Commission</u>			
Joan	Carstanjen	6/30/2014	
Janet	Hicks	6/30/2016	
Richard	Lockyer	6/30/2015	
Norma	Modzelewski	6/30/2016	
Thomas	Rogers	6/30/2016	
<u>Community Preservation Committee</u>			
Donald	Arthur	6/30/2015	Historic Committee Rep.
Roland	Bassett Jr	6/30/2014	Recreation Rep.
Jeanne	Boehm	6/30/2016	Citizens Rep.
Elliott	Carr	6/30/2015	Chairman/Citizen Rep.
Dion	Dugan	6/30/2016	Housing Authority Rep.
Martin	Kamarck	6/30/2015	Citizens Rep.
William	Klein	6/30/2016	Conservation Rep.
Paul	Ruchinskas	6/30/2015	Citizen Rep.
Elizabeth	Taylor	6/30/2015	Planning Board Rep.

COMMITTEE LIST

FirstName	LastName	Expiration Date	Notes
<u>Comprehensive Water Planning</u>			
David	Bennett	6/30/2015	Clerk
Adam	Curtis	6/30/2016	
Bruce	Evans	6/30/2014	Conservation Delegate
Patricia	Hughes	6/30/2015	Vice-Chairman
Paula	Miller	6/30/2016	
John	O'Reilly	6/30/2015	
Daniel	Ryan	6/30/2014	
Russell	Schell	6/30/2014	
Lemuel	Skidmore	6/30/2014	Board of Health
Elizabeth	Taylor	6/30/2015	Planning Rep
<u>Conservation Commission</u>			
Shana	Brogan	6/30/2014	Alternate
Bruce	Evans	6/30/2014	
William	Klein	6/30/2016	
Stephen	McKenna	6/30/2016	Chairman
Jon	Romano	6/30/2015	
Michael	Tobin	6/30/2015	
Paul	Wightman	6/30/2015	
Hayley	Winfield	6/30/2016	
<u>Council on Aging</u>			
Daryl	Bladen	6/30/2014	
Suzanne	Dean	6/30/2015	
Robert	Deloye	6/30/2014	
Evelyn	Donnelly	6/30/2014	
Cynthia	O'Leary	6/30/2015	
Diane	Richards	6/30/2014	
Loretta	Ruchinskas	6/30/2016	
Barbara	Slagle	6/30/2013	
Karen	Thurber	6/30/2016	
<u>Cultural Council</u>			
Maureen	Callahan	6/30/2014	1st term
Susan	Daly	6/30/2015	2nd Term
Claire	Gradone	6/30/2016	2nd Term
Benton	Jones	6/30/2013	1st term
Ralph	Marotti	6/30/2014	2nd Term~Chairman
Nancy	Phillips	6/30/2014	1st term
Joan	Swaluk	6/30/2016	2nd term
Milton	Teichman	6/30/2016	1st Term
<u>Dog Park Development Committee</u>			
Ellen	Ford	6/30/2016	
Tom	Lincoln	6/30/2016	
Susan	Lindquist	6/30/2016	
David	Smith	6/30/2016	
Hayley	Winfield	6/30/2016	Chairman

COMMITTEE LIST

FirstName	LastName	Expiration Date	Notes
<u>Egg Committee</u>			
Lisa	Labrecques	Indefinite	
<u>Emergency Management</u>			
Robert	Moran	6/30/2014	Director Emergency Mnmgt.
Charles	Sumner	6/30/2014	Deputy Director
<u>Emergency Planning Committee</u>			
Dissolved 6/2013			
Paul	Anderson	6/30/2013	
George	Bausch	6/30/2013	
Robert	Bersin	6/30/2013	
Kathy	Cockcroft	6/30/2013	
Nancy	Ice	6/30/2013	
Richard	Koch	6/30/2013	
Don	LaBonte	6/30/2013	
Sue	Leven	6/30/2013	
Sherrie	McCullough	6/30/2013	
Chris	Miller	6/30/2013	
Robert	Moran	6/30/2013	
Denise	Rego	6/30/2013	
Lisa	Souve	6/30/2013	
Charles	Sumner	6/30/2013	
<u>Energy Committee</u>			
William	Barnstead	6/30/2013	
Jillian	Douglass	6/30/2014	Town Admin Rep.
Charles	Hanson	6/30/2014	
Deane	Keuch	6/30/2016	
Peter	Soule	6/30/2016	
Edward	Swiniarski	6/30/2015	Chairman
Richard	Wolf	6/30/2014	
<u>Ethics Commission Liaison</u>			
Colette	Williams	Indefinite	
<u>Finance Committee</u>			
Susan	Ballantine	6/30/2014	
Michael	Fitzgerald	6/30/2014	Chairman
Daniel	Guertin	6/30/2016	
Dennis	Hanson	6/30/2015	Vice-Chairman
Gregory	Levasseur	6/30/2014	Clerk
Herb	Montgomery	6/30/2013	
James	O'Leary	6/30/2016	
Nathan	Pettengill	6/30/2015	
Madhavi	Venkatesan	6/30/2015	

COMMITTEE LIST

FirstName	LastName	Expiration Date	Notes
<u>Golf Commission</u>			
Cynthia	Bingham	6/30/2014	Chairman
James	Ehrhart	6/30/2014	
Marc	Fontaine	6/30/2016	
Rob	Harris	6/30/2016	
Anne	O'Connell	6/30/2014	
Jeffry	Odell	6/30/2015	
Edward	Pavlu	6/30/2015	
<u>Hazardous Waste Committee</u>			
Paul	Anderson	6/30/2014	
Robert	Bersin	6/30/2014	DPW Superintendent
Nancy	Ice	6/30/2014	Health Director
Robert	Moran	6/30/2014	Fire Chief
<u>Historical Commission</u>			
Donald	Arthur	6/30/2015	
George	Boyd	6/30/2014	
Patricia	Busch	6/30/2015	
Joan	Carstanjen	6/30/2015	
Roy	Robinson	6/30/2015	
Ellen	St Sure	6/30/2015	Chairman
<u>HOME Consortium Barn County</u>			
Jillian	Douglass	1/31/2015	
<u>Housing Partnership</u>			
Paul	Bellarosa	6/30/2014	
Jillian	Douglass	6/30/2013	
Ralph	Marotti	6/30/2015	
<u>Human Services Committee</u>			
Deborah	Blackman-	6/30/2014	
Vivian	Cafarella	6/30/2014	
Claire	Gradone	6/30/2014	
Patricia	Hess	6/30/2016	
Anne	O'Connell	6/30/2016	
Denise	Rego	6/30/2016	
<u>Lower Cape Community Access Television</u>			
Jenny	Mignone	6/20/2013	
<u>Millsites Committee</u>			
Dana	Condit	6/30/2015	
Faythe	Ellis	6/30/2013	
Doug	Erickson	6/30/2014	
Stan	Godwin	6/30/2015	
Sandra	Godwin	6/30/2015	
Roger	O'Day	6/30/2014	
Emily	Sumner	6/30/2016	
William	Todd	6/30/2013	

COMMITTEE LIST

FirstName	LastName	Expiration Date	Notes
<u>Oil Spill Coordinator</u>			
Robert	Bersin	6/30/2014	DPW Superintendent
Robert	Moran	6/30/2014	Fire Chief
<u>Open Space Committee</u>			
Jeanne	Boehm	6/30/2016	
Gary	Christen	6/30/2014	
Danielle	Jesudovich	6/30/2014	
Keith	Johnson	6/30/2016	
Don	Keeran	6/30/2014	
Tom	Kowalski	6/30/2014	
Elizabeth	Taylor	6/30/2015	
<u>Pleasant Bay Alliance</u>			
Sue	Leven	6/30/2015	Alternate
<u>Recycling Commission</u>			
William	Barnstead	6/30/2013	
Robert	Bersin	6/30/2016	DPW Superintendent
John	Cunningham	6/30/2014	
Robert	Maloney	6/30/2016	Resigned 7/3/13
Meg	Morris	6/30/2015	
Kevin	Pooler	6/30/2014	Resigned 6/3/2013
Edward	Provost	6/30/2016	
Annie	Sherwood	6/30/2016	
<u>Registrar</u>			
Thaddeus	Nabywaniec	3/31/2014	Democrat
Francis	Smith Jr.	3/31/2016	Republican
<u>Sportsmen Committee</u>			
Roger	Bassett	6/30/2014	
George	Bausch	6/30/2014	Public Safety Officer
James	Gillespie	6/30/2013	Alternate
Gary	Kaser	6/30/2013	
Chris	Miller	6/30/2014	Conservation Rep
Joseph	Swaluk	6/30/2013	Alternate
<u>Tree Warden</u>			
Robert	Bersin	6/30/2014	DPW Superintendent
<u>Water Commissioner</u>			
Deane	Keuch	6/30/2015	
Walter	Rowles	6/30/2014	
Douglas	Wilcock	6/30/2014	
<u>Water Quality Review</u>			
William	Hoag	6/30/2014	
Joanne	Hughes	6/30/2013	Chairman/Brd. of Health Rep.
Patricia	Hughes	6/30/2014	
Nancy	Ice	6/30/2014	Health Director
Deane	Keuch	6/30/2014	
Chris	Miller	6/30/2014	Conservation Comm Rep.
Victor	Staley	6/30/2014	Building Commissioner

COMMITTEE LIST

FirstName	LastName	Expiration Date	Notes
<u>Zoning Board of Appeals</u>			
Patricia	Eggers	6/30/2014	Alternate
Les	Erikson	6/30/2014	Alternate
Brian	Harrison	6/30/2014	
Philip	Jackson	6/30/2016	Chairman
Paul	Kearney	6/30/2014	Alternate
Sarah	Kemp	6/30/2014	Alternate
Bruce	Macgregor	6/30/2015	
John	Nixon	6/30/2014	
Arthur	Stewart	6/30/2016	

REPORT OF THE BOARD OF SELECTMEN

The last year has been another successful one for Brewster. Beyond the usual excellent services to which we are accustomed, the Town has many projects in various stages of completion in order to enhance and improve those services. The Board of Selectmen thanks all the volunteers and staff that make this progress possible.

Some projects have been completed in the past year. The Freeman's Pond culvert project has restored this important waterway and improved the health of the Paine's Creek marsh system. The Recycling Commission has led the implementation of Pay as You Throw, which despite some transitional challenges, has already greatly reduced our solid waste and will improve the environment and save the Town money going forward. We received a \$400,000 state grant to help purchase open space land in West Brewster. Many other improvements have been implemented by the school department, the COA, the library, recreation, and others. The Natural Resources department received several awards, including a Gulf of Maine Council Visionary Award, and Chris Miller's Congressional Certificate of Special Recognition.

We have many projects underway at this time. The landfill solar project has broken ground and will be producing energy by June. The Comprehensive Water Planning Committee is nearing the end of its critical work anticipating a report that projects to require minimal sewerage. We are in the process of acquiring and projecting dozens more acres of open space, continuing a long-term strategy that by spending millions on open space, we will save hundreds of millions in wastewater mitigation. The Stony Brook School window project is in the process of implementing necessary improvements. Our Special Events permitting process will give our businesses greater flexibility in offering services to the town. The Golf Commission has made great strides in improving the finances of the operation and maintaining the excellence of the product offered. The bikeways, pathways, and cable TV committees are all working on program improvements.

We expect to initiate several new projects in the coming year. We hope the plan for the new Firehouse will be approved this year. We anticipate that the Eddy school roof project will be approved and completed this summer. We plan to create a Government Study committee to examine our town's structure and operation. The pavement management process we have initiated promises to put us on a sustainable long-term program to improve our roads. We anticipate implementing a state mandate to regulate fertilizer use to reduce the nitrogen loading in our aquifer. We have created a committee to bring

recommendations for long-term beach management. We expect to see a significant project initiated at the Tri-Town Septage Plant.

This year projects to a difficult budget year with the loss of revenue due to the suspended Commerce Park energy project and the reduction of state land payments, but we believe we will close these gaps without asking for a budget override. However, if we are unable to find enough ways of controlling costs and enhancing revenue, we may have to contemplate such a strategy for FY 2016 or face significant reductions in services.

The Board had a major transition this year as Ed Lewis and Dan Rabold stepped down, and Pat Hughes and Ben deRuyter joined the Board. The Board wants to recognize Ed and Dan for their excellent service on the Board and their many contributions to the town.

As we enter 2014, Brewster is in a period of transition. We believe that we are on the path to a brighter and stronger future. Brewster is blessed with a great number of dedicated public servants and volunteers who work tirelessly to improve our operations. Together, we make Brewster the special community that we all so cherish.

Thank you again for your ongoing support.

John Dickson

Chair, Board of Selectmen

Peter Norton, James Foley, Pat Hughes, Ben deRuyter



REPORT OF TOWN ADMINISTRATOR

Some of my fondest memories of the last year stem from the extraordinary exchange opportunity that we had to host three fascinating government officials from Pakistan. Through the US Department of State, the Massachusetts Municipal Association and Institute for Training and Development in Amherst, MA, Ms. Shagufta Zareen (Lahore, Province of Punjab), Ms. Saima Khatian (Karachi, Province of Sindh), and Ms. Rukhsana Aziz (Dilikhan, Province of Khyber Pakhtunkhwa) visited the United States for a 6 week period, which included a 2 week placement in Brewster. Some of the program objectives were to; help our guests develop an improved knowledge of local governmental systems and approaches in another democratic country; discuss strategies for countering corruption and building public confidence and civic participation; and to foster and develop professional and personal relationships. I believe it was a perspective altering exchange for our guests, as well as for several of us. Fortunately their visit to Brewster coincided with the 2014 Annual Town Meeting, which interestingly was centered on the utilization of town property for a Dog Park.

2013 was also a big year for infrastructure improvement projects. Through a combination of well-timed and well-written grant applications, Brewster was able to leverage a few hundred thousand dollars in local investments into over \$1.2 million dollars of State and Federally-assisted capital improvements to rebuild the Stony Brook Millsites Dam and herring ladders; and replace the culvert between Paines Creek and Freemans Pond. These projects combined with efforts over the previous few years to acquire open space, eliminate storm water effluent, and expand tidal flushing within the Stony Brook Valley earned our Director of Natural Resources, Chris Miller, a Congressional Certificate of Special Recognition and the Gulf of Maine Council Visionary Award. The Department was also recognized by the Brewster Conservation Trust as "Conservationists of the Year" for their ability to organize and coordinate the efforts of multiple departments and volunteers to accomplish works that will have real and lasting benefits for our environment and our beloved herring run.

Additional infrastructures improvements were made as various studies revealed that our elementary school buildings had a variety of building deficiencies. At the Stony Brook Elementary School, we carried out the first of a two phase project to replace a series of windows in the 1989 portion of this building that had failed and were leaking. We are currently working on a design and bidding process for the second phase, which will be presented to the 2014 Annual Town

Meeting and projected to be undertaken in the summer of 2104. In addition design and engineering work is ongoing to allow for the replacement of failed heating and air-handling equipment, and a leaking roof at the Eddy Elementary School, which will also be presented to the 2014 Annual Town Meeting with construction projected for the summer of 2014. Finally we have also initiated a series of monitoring and safety system improvements at both schools to better protect our students and educational staff from the disturbing realities of a 21st Century where disaster prevention includes planning to protect against internal, as well as external threats. This effort was initiated and coordinated through the Police Department.

We are finishing up the final testing of the new positive-air-pressure heating and ventilation system at the Department of Public Works offices and garage facility. That project included important improvements to energy efficiency and air quality, as well as the removal of an underground oil storage tank. The old oil-fired boiler was replaced by two high efficiency natural gas furnaces, along with the upgrading of the existing heat distribution systems and controls.

The Town's Well no. 6, located off Run Hill Road came into production this winter. This new \$3.2 million variable speed drive well will produce 1.3 gallons per day of award-winning Brewster drinking water. The Water Department's average daily demand was approaching 1.3 million gallons per day (MGD) and the maximum daily demand was 3.48 MGD. Based on these actual usage volumes, the Town was nearing its capacity to meet demand should one of our largest sources of domestic water go off-line for any number of reasons. Therefore, the Well no. 6 project was an important project in order to meet the future public water needs of our community.

The Towns of Brewster, Orleans and Eastham originally entered into an inter-municipal agreement to construct and operate a septage treatment facility in Orleans in 1985, said agreement will expire in May of 2015. We have tentatively reached an agreement with all parties to extend this agreement until the end of calendar year 2016. Upon expiration of the agreement, the Board of Managers is required to dispose of all assets and demolish the facility, said costs, estimated in the amount of \$1,500,000, will be shared equally among the three member towns. Brewster has cautiously started setting aside incremental "savings" toward either the demolition or possibly reconstruction of the existing facility, depending on the resolution we are able to work out with our partners.

This year, Brewster voters are again considering how to best address the continued and growing needs of our emergency services operations. Over the past year, the Building and Needs Assessment Committee has been working with an architectural firm to complete an updated Fire Station feasibility study designed to determine the viability of renovating the current station versus building a new facility. The final report completed in July of 2013 concluded the

most economical and efficient way for the Town to proceed would be to construct a new facility that would adequately meet the current and future needs of the Fire Department and the community. The November 2013 Special Town Meeting authorized \$230,000 in funding to finance the first step in the process which includes the hiring of an owners project manager, conducting soil, wetlands, and other site analysis, hiring a project architect, developing site and facility design drawings and funding other anticipated project costs.

Brewster continues to display exemplary environmental consciousness, as we initiated a "Pay as You Throw" (PAYT) unit-based pricing system for the disposal of solid waste. The Town reduced the price of the annual vehicle permit fee from \$110 to \$45 per household to cover the fixed costs of the Recycling Center/Transfer Station services. We established three different bag prices to reflect the handling cost of each bag (or volume unit) of waste. Recycling is offered free to permit holding vehicles. The strategy of the program is to create a cost disincentive to the act of putting recyclable items into the official disposal bags for general waste disposal. The program only started in October, but our initial solid waste data reflects marked reductions in total solid waste tonnage. We'll continue to monitor the program, but we anticipate substantial savings in the Town's solid waste disposal budget due to the implementation of this program.

Throughout the year, financial planning, budgetary matters and Town Meeting preparation continue to absorb a great deal of time and effort. Where local receipts had rebounded somewhat reasonably in the last few years, growth was somewhat more modest this past year. In addition to flat local revenues, Brewster was significantly impacted by reductions in State Aid. We were surprised to learn that the State has revised its valuation calculation for the Payments in Lieu of Taxes (PILOT) program, funding that the State reimburses for the loss of property taxes and for services delivery expenses incurred by the Town for State owned land, which consists of largely the Nickerson State Park site. Revenue loss associated with this revaluation process is estimated in the amount of \$160,000 annually.

This revenue reduction comes at a time when another anticipated source of revenue was lost as well. Our Selectmen and I spent countless hours working with the Cape & Vineyard Electric Cooperative (CVEC) and state officials to salvage what we still believe could have been an extremely valuable green energy initiative project, but despite our best efforts, it appears as though the agreement to build a 4.6 MW Round 2 Solar installation project off Freemans Way has been terminated. We will need to compensate for the loss of the projected \$200,000 in avoided electricity cost that the Commerce Park project would have generated. On a brighter note, the CVEC Round 1 Solar project at the Landfill is progressing as planned. This 4,602 panel photo-voltaic

installation will generate 1.2 MW of electricity and will off-set almost 1/3 of the Town's combined municipal load, generating savings of about \$76,000 next year, which will escalate each year of the projects 25 year estimated lifespan.

The new bathrooms at the Crosby Mansion will improve the capacity of that facility to host weddings and other special events, which is anticipated to generate additional revenue for the continued restoration of that wonderful historic state resource and to help support our local economy. We are continuing to talk with State officials about other park improvements that could be of mutual benefit and enhance the value of the State's environmental and recreational resources.

As always I would like to recognize the dedicated efforts of the staff in the Board of Selectmen's Office, those being Jillian Douglass, Donna Kalinick and Susan Broderick. Brewster continues to be blessed by the contribution of hundreds of courageous, smart, creative and talented volunteers who provide countless hours of valuable service to the Town, which is appreciated more year after year.

Respectfully submitted,

Charles L. Sumner,
Town Administrator



REPORT OF THE TOWN ACCOUNTANT

I hereby submit my Annual Report for the Fiscal Year ending June 30, 2013, in compliance with Chapter 41, Section 61 of the General Laws of Massachusetts.

The General Fund and Water Fund expenditures are detailed. Special Funds are by account name and with June 30, 2013 balances.

Many thanks are extended to the Board of Selectmen, Mr. Charles Sumner, Town Administrator, along with his staff, and to Mrs. Lisa Vitale, Treasurer/Tax Collector and her staff.

A special thanks for the Assistant Town Accountant, Mrs. Ann Christen for 25 years of dedicated and dependable service. To all departments for their support, knowledge and cooperation, I extend my appreciation.

Respectfully submitted,

Lisa A. Souve

Finance Director/Town Accountant

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
Wages - Elected Official	\$3,000.00	\$0.00	\$3,000.00	\$0.00	-\$300.00	\$0.00
MODERATOR	\$300.00	\$0.00	\$300.00	\$0.00	-\$300.00	\$0.00
Wages - Full Time	\$50,253.00	\$770.00	\$51,023.00	\$0.00	-\$51,022.40	\$0.60
Wages - Overtime	\$6,478.00	-\$2,500.00	\$3,978.00	\$0.00	-\$2,715.92	\$1,262.08
WAGES	\$56,731.00	-\$1,730.00	\$55,001.00	\$0.00	-\$53,738.32	\$1,262.68
Wages - Elected Officials	\$5,250.00	\$0.00	\$5,250.00	\$0.00	-\$5,250.00	\$0.00
WAGES - ELECTED	\$5,250.00	\$0.00	\$5,250.00	\$0.00	-\$5,250.00	\$0.00
Educational Reimbursement Tuition-Reimb	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,550.00	\$450.00
EDUCATIONAL REIMBURSEMENT	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,550.00	\$450.00
Employee Physicals	\$2,200.00	\$0.00	\$2,200.00	\$0.00	-\$2,876.34	-\$676.34
Medical Indemnity	\$100.00	\$2,500.00	\$2,600.00	\$0.00	-\$1,337.44	\$1,262.56
Legal Classified Advertising	\$11,000.00	\$0.00	\$11,000.00	\$0.00	-\$9,245.88	\$1,754.12
Town Meeting Expenses	\$9,000.00	\$0.00	\$9,000.00	\$0.00	-\$8,382.26	\$617.74
Supplies	\$1,300.00	\$0.00	\$1,300.00	\$0.00	-\$576.97	\$723.03
Pleasant Bay Assessment	\$11,237.00	\$0.00	\$11,237.00	\$0.00	-\$11,237.00	\$0.00
Meetings	\$850.00	\$0.00	\$850.00	\$0.00	-\$850.00	\$0.00
Lodging	\$2,475.00	\$0.00	\$2,475.00	\$0.00	-\$2,468.68	\$6.32
Meals	\$450.00	\$0.00	\$450.00	\$0.00	-\$450.71	-\$0.71
Mileage	\$750.00	\$0.00	\$750.00	\$0.00	-\$709.13	\$40.87
DuesMembershipsSubscriptions	\$2,300.00	\$0.00	\$2,300.00	\$0.00	-\$2,267.00	\$33.00
GENERAL EXPENSE	\$41,662.00	\$2,500.00	\$44,162.00	\$0.00	-\$40,401.41	\$3,760.59
SELECTMEN	\$105,643.00	\$770.00	\$106,413.00	\$0.00	-\$100,939.73	\$5,473.27
County Tax Assessment	\$750.00	\$0.00	\$750.00	\$0.00	-\$750.00	\$0.00
COUNTY TAX ASSESSMENT	\$750.00	\$0.00	\$750.00	\$0.00	-\$750.00	\$0.00
Wages - Full Time	\$256,342.00	\$2,206.00	\$258,548.00	\$0.00	-\$258,546.60	\$1.40
Wages - Part Time	\$11,590.00	\$0.00	\$11,590.00	\$0.00	-\$6,776.96	\$4,813.04
Wages - Temp Seasonal	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$12,138.99	-\$2,138.99
Wages - Longevity	\$4,350.00	\$0.00	\$4,350.00	\$0.00	-\$4,350.00	\$0.00
WAGES	\$282,282.00	\$2,206.00	\$284,488.00	\$0.00	-\$281,812.55	\$2,675.45

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	-\$87.89	-\$87.89
Permits	\$3,750.00	\$0.00	\$3,750.00	\$0.00	-\$3,806.82	-\$56.82
Meetings	\$400.00	\$0.00	\$400.00	\$0.00	-\$350.00	\$50.00
Lodging	\$800.00	\$0.00	\$800.00	\$0.00	-\$773.68	\$26.32
Meals	\$200.00	\$0.00	\$200.00	\$0.00	-\$122.35	\$77.65
Mileage	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$4,352.44	\$147.56
DuesMembershipsSubscriptions	\$450.00	\$0.00	\$450.00	\$50.00	-\$460.00	\$40.00
GENERAL EXPENSE	\$10,100.00	\$0.00	\$10,100.00	\$50.00	-\$9,953.18	\$196.82
TOWN ADMINISTRATOR	\$292,382.00	\$2,206.00	\$294,588.00	\$50.00	-\$291,765.73	\$2,872.27
Finance Committee - Other Charges	\$3,500.00	\$0.00	\$3,500.00	\$0.00	-\$2,763.40	\$736.60
FINANCE COMMITTEE	\$3,500.00	\$0.00	\$3,500.00	\$0.00	-\$2,763.40	\$736.60
Reserve Fund - Other Charges	\$95,000.00	-\$84,907.00	\$10,093.00	\$0.00	\$0.00	\$10,093.00
RESERVE FUND	\$95,000.00	-\$84,907.00	\$10,093.00	\$0.00	\$0.00	\$10,093.00
Wages - Full Time	\$148,201.00	\$2,223.00	\$150,424.00	\$0.00	-\$150,421.70	\$2.30
Wages - Longevity	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$4,500.00	\$0.00
WAGES	\$152,701.00	\$2,223.00	\$154,924.00	\$0.00	-\$154,921.70	\$2.30
Professional/Technical	\$25,500.00	\$0.00	\$25,500.00	\$0.00	-\$25,500.00	\$0.00
AUDIT OF ACCOUNTS	\$25,500.00	\$0.00	\$25,500.00	\$0.00	-\$25,500.00	\$0.00
Supplies	\$800.00	\$0.00	\$800.00	\$0.00	-\$665.87	\$134.13
Computer Supplies	\$400.00	\$0.00	\$400.00	\$0.00	-\$170.97	\$229.03
Meetings	\$375.00	\$0.00	\$375.00	\$0.00	-\$285.00	\$90.00
Lodging	\$375.00	\$0.00	\$375.00	\$0.00	-\$455.94	-\$80.94
Meals	\$170.00	\$0.00	\$170.00	\$0.00	-\$247.46	-\$77.46
Mileage	\$240.00	\$0.00	\$240.00	\$0.00	-\$220.58	\$19.42
DuesMembershipsSubscriptions	\$150.00	\$0.00	\$150.00	\$0.00	-\$115.00	\$35.00
GENERAL EXPENSE	\$2,510.00	\$0.00	\$2,510.00	\$0.00	-\$2,160.82	\$349.18
TOWN ACCOUNTANT	\$180,711.00	\$2,223.00	\$182,934.00	\$0.00	-\$182,582.52	\$351.48
Wages - Full Time	\$110,054.00	\$1,658.00	\$111,712.00	\$0.00	-\$111,711.60	\$0.40
Wages - Longevity	\$450.00	\$750.00	\$1,200.00	\$0.00	-\$1,200.00	\$0.00
WAGES	\$110,504.00	\$2,408.00	\$112,912.00	\$0.00	-\$112,911.60	\$0.40

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
Professional Expense	\$735.00	\$0.00	\$735.00	\$0.00	-\$404.00	\$331.00
Professional/Technical	\$440.00	\$0.00	\$440.00	\$0.00	-\$216.78	\$223.22
Supplies	\$700.00	\$0.00	\$700.00	\$100.00	-\$1,067.35	-\$267.35
Mileage	\$250.00	\$0.00	\$250.00	\$0.00	-\$159.43	\$90.57
DuesMembershipsSubscriptions	\$495.00	\$0.00	\$495.00	\$0.00	-\$445.00	\$50.00
GENERAL EXPENSE	\$2,620.00	\$0.00	\$2,620.00	\$100.00	-\$2,292.56	\$427.44
ASSESSOR	\$113,124.00	\$2,408.00	\$115,532.00	\$100.00	-\$115,204.16	\$427.84
Wages - Full Time	\$193,891.00	-\$5,231.00	\$188,660.00	\$0.00	-\$184,207.58	\$4,452.42
Wages - Longevity	\$900.00	\$450.00	\$1,350.00	\$0.00	-\$1,800.00	-\$450.00
WAGES	\$194,791.00	-\$4,781.00	\$190,010.00	\$0.00	-\$186,007.58	\$4,002.42
R M Office or Equipment	\$600.00	\$0.00	\$600.00	\$0.00	-\$402.50	\$197.50
Printing	\$8,500.00	\$0.00	\$8,500.00	\$0.00	-\$4,975.66	\$3,524.34
Tax Title	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$9,714.30	\$285.70
Bond Registration	\$3,300.00	\$0.00	\$3,300.00	\$0.00	-\$1,557.27	\$1,742.73
Supplies	\$1,400.00	\$0.00	\$1,400.00	\$0.00	-\$999.52	\$400.48
Meetings	\$500.00	\$0.00	\$500.00	\$0.00	-\$360.00	\$140.00
Lodging	\$750.00	\$0.00	\$750.00	\$0.00	-\$621.00	\$129.00
Meals	\$150.00	\$0.00	\$150.00	\$0.00	-\$36.31	\$113.69
Mileage	\$800.00	\$0.00	\$800.00	\$0.00	-\$561.37	\$238.63
DuesMembershipsSubscriptions	\$300.00	\$0.00	\$300.00	\$0.00	-\$335.00	-\$35.00
Office Equipment	\$100.00	\$0.00	\$100.00	\$0.00	-\$161.71	-\$61.71
Interest	\$500.00	\$4,276.00	\$4,776.00	\$0.00	-\$4,776.25	-\$0.25
GENERAL EXPENSE	\$26,900.00	\$4,276.00	\$31,176.00	\$0.00	-\$24,500.89	\$6,675.11
TREASURER/COLLECTOR	\$221,691.00	-\$505.00	\$221,186.00	\$0.00	-\$210,508.47	\$10,677.53
ProfessionalLabor	\$15,000.00	\$0.00	\$15,000.00	\$225.00	-\$14,382.37	\$842.63
ProfessionalTown	\$120,000.00	\$0.00	\$120,000.00	\$0.00	-\$119,401.10	\$598.90
LEGAL EXPENSE	\$135,000.00	\$0.00	\$135,000.00	\$225.00	-\$133,783.47	\$1,441.53
Wages - Full Time	\$78,173.00	\$1,173.00	\$79,346.00	\$0.00	-\$79,345.51	\$0.49
Longevity	\$600.00	\$150.00	\$750.00	\$0.00	-\$750.00	\$0.00
WAGES	\$78,773.00	\$1,323.00	\$80,096.00	\$0.00	-\$80,095.51	\$0.49
Contracted Services	\$50,655.00	\$0.00	\$50,655.00	\$0.00	-\$49,905.18	\$749.82
ComputerSupplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$6,028.61	-\$1,028.61
Internet Services	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,534.85	\$465.15

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
GENERAL EXPENSE	\$57,655.00	\$0.00	\$57,655.00	\$0.00	-\$57,468.64	\$186.36
INFORMATION TECHNOLOGY	\$136,428.00	\$1,323.00	\$137,751.00	\$0.00	-\$137,564.15	\$186.85
Wages - Full Time	\$99,728.00	\$1,506.00	\$101,234.00	\$0.00	-\$101,232.30	\$1.70
Wages - Longevity	\$150.00	\$300.00	\$450.00	\$0.00	-\$450.00	\$0.00
WAGES	\$99,878.00	\$1,806.00	\$101,684.00	\$0.00	-\$101,682.30	\$1.70
Professional/Technical	\$1,500.00	\$0.00	\$1,500.00	\$125.00	-\$450.84	\$1,174.16
Printing	\$2,550.00	\$0.00	\$2,550.00	\$0.00	-\$3,282.26	-\$732.26
Purchased Services	\$14,500.00	\$7,800.00	\$22,300.00	\$0.00	-\$11,751.32	\$10,548.68
Supplies	\$1,700.00	\$0.00	\$1,700.00	\$0.00	-\$1,621.50	\$78.50
Postage	\$2,250.00	\$0.00	\$2,250.00	\$0.00	-\$1,817.68	\$432.32
Food Supplies	\$1,250.00	\$0.00	\$1,250.00	\$0.00	-\$2,837.33	-\$1,587.33
Archivist Expense	\$0.00	\$1,000.00	\$1,000.00	\$0.00	-\$87.50	\$912.50
Meetings	\$1,200.00	\$0.00	\$1,200.00	\$0.00	-\$42.90	\$1,157.10
DuesMembershipsSubscriptions	\$430.00	\$0.00	\$430.00	\$0.00	-\$450.00	-\$20.00
GENERAL EXPENSE	\$25,380.00	\$8,800.00	\$34,180.00	\$125.00	-\$22,341.33	\$11,963.67
TOWN CLERK	\$125,258.00	\$10,606.00	\$135,864.00	\$125.00	-\$124,023.63	\$11,965.37
Wages - Part Time	\$14,000.00	\$10,000.00	\$24,000.00	\$0.00	-\$17,960.19	\$6,039.81
ELECTIONS	\$14,000.00	\$10,000.00	\$24,000.00	\$0.00	-\$17,960.19	\$6,039.81
Wages - Part Time	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$6,559.15	\$1,440.85
REGISTRARS	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$6,559.15	\$1,440.85
Wages - Full Time	\$121,424.00	\$1,828.00	\$123,252.00	\$0.00	-\$123,249.62	\$2.38
Wages - Part Time	\$19,804.00	\$305.00	\$20,109.00	\$0.00	-\$19,820.10	\$288.90
Wages - Overtime	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$1,996.80	\$503.20
WAGES	\$143,728.00	\$2,133.00	\$145,861.00	\$0.00	-\$145,066.52	\$794.48
Tuition-Education	\$500.00	\$0.00	\$500.00	\$0.00	-\$105.00	\$395.00
Printing	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00
Supplies	\$700.00	\$0.00	\$700.00	\$0.00	-\$737.49	-\$37.49
Meetings	\$835.00	\$0.00	\$835.00	\$0.00	-\$695.00	\$140.00
Mileage	\$650.00	\$0.00	\$650.00	\$0.00	-\$306.95	\$343.05
DuesMembershipsSubscriptions	\$660.00	\$0.00	\$660.00	\$0.00	-\$657.00	\$3.00
GENERAL EXPENSE	\$3,595.00	\$0.00	\$3,595.00	\$0.00	-\$2,501.44	\$1,093.56

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
PLANNING	\$147,323.00	\$2,133.00	\$149,456.00	\$0.00	-\$147,567.96	\$1,888.04
Wages - Full Time	\$82,404.00	\$1,240.00	\$83,644.00	\$0.00	-\$81,649.94	\$1,994.06
Wages - Longevity	\$900.00	\$300.00	\$1,200.00	\$0.00	-\$1,200.00	\$0.00
WAGES	\$83,304.00	\$1,540.00	\$84,844.00	\$0.00	-\$82,849.94	\$1,994.06
Clothing Allowance	\$800.00	\$0.00	\$800.00	\$0.00	-\$934.48	-\$134.48
Alarm Maintenance	\$1,250.00	\$0.00	\$1,250.00	\$0.00	-\$1,089.90	\$160.10
Rentals and Leases	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$2,967.15	\$1,032.85
Custodial Supplies	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$907.10	\$592.90
Elevator Maint/Inspect	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$954.00	\$1,046.00
Bldg Equip	\$6,300.00	\$0.00	\$6,300.00	\$0.00	-\$7,326.73	-\$1,026.73
GENERAL EXPENSE	\$15,850.00	\$0.00	\$15,850.00	\$0.00	-\$14,179.36	\$1,670.64
TOWN OFFICE MAINTENANCE	\$99,154.00	\$1,540.00	\$100,694.00	\$0.00	-\$97,029.30	\$3,664.70
Drummer Boy - Other Charges	\$500.00	\$0.00	\$500.00	\$0.00	-\$495.30	\$4.70
DRUMMER BOY	\$500.00	\$0.00	\$500.00	\$0.00	-\$495.30	\$4.70
Other Charges	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$3,659.92	\$1,340.08
TOWN REPORT	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$3,659.92	\$1,340.08
Debt-Road Btmt-Principal	\$205,000.00	\$0.00	\$205,000.00	\$0.00	-\$205,000.00	\$0.00
Debt - Road Btmt - Interest	\$30,519.00	\$0.00	\$30,519.00	\$0.00	-\$30,518.75	\$0.25
Debt - Water Btmt - Principal	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$5,000.00	\$0.00
Debt - Water Btmt - Interest	\$2,253.00	\$0.00	\$2,253.00	\$0.00	-\$2,252.50	\$0.50
Debt - Bond Issue - Town - Principal	\$1,534,925.00	\$0.00	\$1,534,925.00	\$0.00	-\$1,534,925.00	\$0.00
Debt - Bond Issue - Town - Interest	\$509,578.00	\$0.00	\$509,578.00	\$0.00	-\$509,577.50	\$0.50
Debt - Bond Issue - Water - Principal	\$385,000.00	\$0.00	\$385,000.00	\$0.00	-\$385,000.00	\$0.00
Debt - Bond Issue - Water - Interest	\$162,993.00	\$0.00	\$162,993.00	\$0.00	-\$162,992.50	\$0.50
DEBT SERVICE	\$2,835,268.00	\$0.00	\$2,835,268.00	\$0.00	-\$2,835,266.25	\$1.75
Unemployment Insurance	\$95,000.00	\$0.00	\$95,000.00	\$0.00	-\$72,748.42	\$22,251.58
Library Medicare Tax	\$5,313.00	\$0.00	\$5,313.00	\$0.00	-\$1,622.81	\$3,690.19
Group Insurance	\$2,694,436.00	\$48,656.00	\$2,743,092.00	\$0.00	-\$2,606,112.85	\$136,979.15
Medicare Tax/Town Share	\$167,641.00	\$2,056.00	\$169,697.00	\$0.00	-\$178,056.30	-\$8,359.30
Social Security Tax	\$22,717.00	\$0.00	\$22,717.00	\$0.00	-\$6,938.94	\$15,778.06
FRINGE BENEFITS	\$2,985,107.00	\$50,712.00	\$3,035,819.00	\$0.00	-\$2,864,982.48	\$170,836.52

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
State Liability	\$250.00	\$0.00	\$250.00	\$0.00	-\$237.20	\$12.80
Deferred Comp - Town Administrator	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$2,500.00	\$0.00
Library Retirement	\$16,046.00	-\$23,000.00	-\$6,954.00	\$0.00	-\$3,488.82	-\$10,442.82
RetirementBarnstable County	\$1,559,542.00	\$6,521.00	\$1,566,063.00	\$0.00	-\$1,555,590.73	\$10,472.27
RETIREMENT/PENSION CONTRIBUTION	\$1,578,338.00	-\$16,479.00	\$1,561,859.00	\$0.00	-\$1,561,816.75	\$42.25
Diesel Fuel	\$116,400.00	\$0.00	\$116,400.00	\$0.00	-\$105,848.33	\$10,551.67
Heating Fuel - Natural Resources	\$800.00	\$0.00	\$800.00	\$0.00	-\$1,533.16	-\$733.16
Heating Fuel - OfficeGarage	\$14,300.00	\$0.00	\$14,300.00	\$0.00	-\$13,585.84	\$714.16
Heating Fuel - Landfill	\$1,800.00	\$0.00	\$1,800.00	\$0.00	-\$2,196.39	-\$396.39
Heating Fuel - Old Town Hall COA	\$4,900.00	\$0.00	\$4,900.00	\$0.00	-\$5,927.97	-\$1,027.97
Electricity - Sattucket Rd - Tree	\$100.00	\$0.00	\$100.00	\$0.00	-\$71.13	\$28.87
Electricity - Town Hall	\$14,400.00	\$0.00	\$14,400.00	\$0.00	-\$12,685.56	\$1,714.44
Electricity - Drummer Boy	\$400.00	\$0.00	\$400.00	\$0.00	-\$301.82	\$98.18
Electricity - Police Dept	\$41,020.00	\$0.00	\$41,020.00	\$0.00	-\$37,020.46	\$3,999.54
Electricity - Fire Station	\$21,520.00	\$0.00	\$21,520.00	\$0.00	-\$21,733.77	-\$213.77
Electricity - Natural Resources	\$1,550.00	\$0.00	\$1,550.00	\$0.00	-\$1,297.79	\$252.21
Electricity - DPW	\$16,220.00	\$0.00	\$16,220.00	\$0.00	-\$16,375.13	-\$155.13
Electricity - DPW - Traffic Signals	\$450.00	\$0.00	\$450.00	\$0.00	-\$377.86	\$72.14
Electricity - DPW Recreation Electricity	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$919.49	\$80.51
Electricity - Old Town Hall COA	\$3,800.00	\$0.00	\$3,800.00	\$0.00	-\$3,821.86	-\$21.86
Electricity - Old Mill Sites	\$250.00	\$0.00	\$250.00	\$0.00	-\$119.13	\$130.87
Gasoline	\$116,400.00	\$0.00	\$116,400.00	\$52.00	-\$136,582.86	-\$20,130.86
Natural Gas - Town Hall	\$6,500.00	\$0.00	\$6,500.00	\$0.00	-\$5,261.08	\$1,238.92
Natural Gas - Police Station	\$25,000.00	\$0.00	\$25,000.00	\$0.00	-\$21,194.34	\$3,805.66
Natural Gas - Fire Station	\$15,000.00	\$0.00	\$15,000.00	\$0.00	-\$11,998.37	\$3,001.63
CommunicationTelephone	\$65,000.00	\$0.00	\$65,000.00	\$0.00	-\$58,737.42	\$6,262.58
Postage	\$30,000.00	\$0.00	\$30,000.00	\$0.00	-\$28,867.16	\$1,132.84
System Repairs	\$1,300.00	\$0.00	\$1,300.00	\$0.00	-\$3,808.80	-\$2,508.80
UTILITY EXPENSE	\$498,110.00	\$0.00	\$498,110.00	\$52.00	-\$490,265.72	\$7,896.28
Boilers Machinery	\$2,282.00	\$0.00	\$2,282.00	\$0.00	-\$2,401.00	-\$119.00
Boat Policy	\$19,336.00	\$0.00	\$19,336.00	\$0.00	-\$20,825.00	-\$1,489.00
Workers Compensation	\$68,924.00	\$21,444.00	\$90,368.00	\$0.00	-\$86,615.85	\$3,752.15
Multiperil Property Liability	\$34,450.00	\$0.00	\$34,450.00	\$0.00	-\$36,855.00	-\$2,405.00
Public Officials	\$16,819.00	\$0.00	\$16,819.00	\$0.00	-\$18,883.00	-\$2,064.00
Bonds - Various	\$1,172.00	\$0.00	\$1,172.00	\$0.00	-\$1,287.00	-\$115.00
Umbrella	\$8,593.00	\$0.00	\$8,593.00	\$0.00	-\$8,848.00	-\$255.00
Fleet Auto	\$34,469.00	\$0.00	\$34,469.00	\$0.00	-\$36,015.00	-\$1,546.00
School Board Legal	\$2,222.00	\$0.00	\$2,222.00	\$0.00	-\$2,083.00	\$139.00
Fire Police Accident	\$50,051.00	\$0.00	\$50,051.00	\$0.00	-\$32,739.00	\$17,312.00
Police Professional	\$9,488.00	\$0.00	\$9,488.00	\$0.00	-\$8,592.00	\$896.00
General Liability	\$79,218.00	\$0.00	\$79,218.00	\$0.00	-\$83,072.00	-\$3,854.00
SavingsPolicy Adjustments	-\$25,024.00	\$0.00	-\$25,024.00	\$0.00	\$16,156.65	-\$8,867.35

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
GENERAL LIABILITY INSURANCE	\$302,000.00	\$21,444.00	\$323,444.00	\$0.00	-\$322,059.20	\$1,384.80
Wages - Full Time	\$1,781,936.00	\$84,452.00	\$1,866,388.00	\$0.00	-\$1,842,403.27	\$23,984.73
Wages - Part Time	\$17,000.00	\$0.00	\$17,000.00	\$0.00	-\$13,315.43	\$3,684.57
Wages - Overtime	\$165,000.00	\$0.00	\$165,000.00	\$0.00	-\$169,472.87	-\$4,472.87
Wages - Longevity	\$22,650.00	\$0.00	\$22,650.00	\$0.00	-\$22,650.00	\$0.00
WAGES	\$1,986,586.00	\$84,452.00	\$2,071,038.00	\$0.00	-\$2,047,841.57	\$23,196.43
Wages - Elected Official	\$250.00	\$0.00	\$250.00	\$0.00	-\$250.00	\$0.00
WAGES - ELECTED OFFICIAL	\$250.00	\$0.00	\$250.00	\$0.00	-\$250.00	\$0.00
Animal Control	\$1,300.00	\$0.00	\$1,300.00	\$0.00	-\$1,730.65	-\$430.65
Clothing Allowance	\$38,000.00	\$0.00	\$38,000.00	\$0.00	-\$32,845.12	\$5,154.88
R M Office or Equipment	\$24,800.00	\$0.00	\$24,800.00	\$0.00	-\$26,901.31	-\$2,101.31
R M Building	\$26,500.00	\$0.00	\$26,500.00	\$0.00	-\$33,108.18	-\$6,608.18
R M Motor Vehicle	\$14,500.00	\$0.00	\$14,500.00	\$0.00	-\$13,692.92	\$807.08
Staff Trainings/Seminars	\$12,500.00	\$0.00	\$12,500.00	\$0.00	-\$12,283.82	\$216.18
Animal Rescue League - Kennel Expense	\$0.00	\$3,000.00	\$3,000.00	\$0.00	-\$3,000.00	\$0.00
Administrative	\$15,220.00	\$0.00	\$15,220.00	\$0.00	-\$12,097.53	\$3,122.47
GENERAL EXPENSE	\$132,820.00	\$3,000.00	\$135,820.00	\$0.00	-\$135,659.53	\$160.47
POLICE	\$2,119,656.00	\$87,452.00	\$2,207,108.00	\$0.00	-\$2,183,751.10	\$23,356.90
Wages - Full Time	\$843,044.00	\$109,815.00	\$952,859.00	\$0.00	-\$934,180.05	\$18,678.95
Wages - Part Time - Call	\$230,000.00	\$0.00	\$230,000.00	\$0.00	-\$242,257.50	-\$12,257.50
Educational Stipends	\$5,220.00	\$1,800.00	\$7,020.00	\$0.00	-\$13,269.97	-\$6,249.97
Wages - Overtime	\$335,000.00	\$15,838.00	\$350,838.00	\$0.00	-\$270,433.65	\$80,404.35
Wages - Longevity	\$13,800.00	\$0.00	\$13,800.00	\$0.00	-\$13,800.00	\$0.00
Wages - Holiday Pay	\$42,000.00	\$5,600.00	\$47,600.00	\$0.00	-\$38,507.96	\$9,092.04
WAGES	\$1,469,064.00	\$133,053.00	\$1,602,117.00	\$0.00	-\$1,512,449.13	\$89,667.87
Clothing Allowance	\$20,000.00	\$3,500.00	\$23,500.00	\$0.00	-\$23,646.13	-\$146.13
R M Office or Equipment	\$45,000.00	\$0.00	\$45,000.00	\$0.00	-\$47,107.96	-\$2,107.96
Breathing Apparatus Maint.	\$7,500.00	\$0.00	\$7,500.00	\$0.00	-\$2,254.80	\$5,245.20
Hose Replacement	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$5,012.16	-\$12.16
Radio Repair Replacement	\$7,500.00	\$0.00	\$7,500.00	\$0.00	-\$6,921.87	\$578.13
Tuition - Education	\$7,000.00	\$0.00	\$7,000.00	\$0.00	-\$4,247.87	\$2,752.13
Medical Expense	\$4,000.00	\$0.00	\$4,000.00	\$442.50	-\$4,232.01	\$210.49
Hardware	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$2,435.36	\$64.64
Mileage	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$154.47	\$845.53
Dues/Memberships/Subscriptions	\$1,300.00	\$0.00	\$1,300.00	\$0.00	-\$1,192.95	\$107.05
Additional Equipment	\$3,500.00	\$0.00	\$3,500.00	\$0.00	-\$8,833.88	-\$5,333.88

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
GENERAL EXPENSE	\$104,300.00	\$3,500.00	\$107,800.00	\$442.50	-\$106,039.46	\$2,203.04
Station - Generator	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$2,000.00	\$0.00
Station - R M Building	\$25,000.00	\$0.00	\$25,000.00	\$0.00	-\$24,322.00	\$678.00
Station Expense - Office Supplies	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$3,669.35	\$330.65
Station - Computer Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$5,642.08	-\$642.08
Station - General Operations	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$4,815.64	\$184.36
STATION EXPENSE	\$41,000.00	\$0.00	\$41,000.00	\$0.00	-\$40,449.07	\$550.93
Rescue - Clothing Allowance	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$5,847.65	-\$1,847.65
Rescue - R M Office or Equipment	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Rescue - Ambulance Maintenance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$9,967.27	\$2,032.73
Rescue - Professional/Technical	\$400.00	\$0.00	\$400.00	\$0.00	-\$4,024.00	-\$3,624.00
Rescue - Contracted Services	\$14,600.00	\$0.00	\$14,600.00	\$0.00	-\$19,151.35	-\$4,551.35
Rescue - Tuition-Education	\$9,000.00	\$0.00	\$9,000.00	\$0.00	-\$8,786.42	\$213.58
Rescue - Medical Supplies	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$1,331.14	\$1,168.86
Rescue - Medical and Surgical Supplies	\$20,000.00	\$0.00	\$20,000.00	\$0.00	-\$10,443.43	\$9,556.57
Rescue - Advanced Life Support Supplies	\$27,000.00	\$0.00	\$27,000.00	\$0.00	-\$28,150.42	-\$1,150.42
Rescue - Administrative	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$10,724.41	-\$2,724.41
RESCUE EXPENSE	\$98,500.00	\$0.00	\$98,500.00	\$0.00	-\$98,426.09	\$73.91
FIRE	\$1,712,864.00	\$136,553.00	\$1,849,417.00	\$442.50	-\$1,757,363.75	\$92,495.75
Wages - Full Time	\$219,280.00	\$3,304.00	\$222,584.00	\$0.00	-\$222,583.14	\$0.86
Wages - Part Time	\$74,000.00	\$13,200.00	\$87,200.00	\$0.00	-\$88,672.00	-\$1,472.00
Wages - Longevity	\$1,050.00	\$600.00	\$1,650.00	\$0.00	-\$1,650.00	\$0.00
WAGES	\$294,330.00	\$17,104.00	\$311,434.00	\$0.00	-\$312,905.14	-\$1,471.14
Clothing Allowance	\$685.00	\$0.00	\$685.00	\$0.00	-\$382.82	\$302.18
Printing	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$295.00	\$1,205.00
Supplies	\$855.00	\$0.00	\$855.00	\$0.00	-\$999.44	-\$144.44
Meetings	\$2,110.00	\$0.00	\$2,110.00	\$165.00	-\$2,541.19	-\$266.19
Lodging	\$500.00	\$0.00	\$500.00	\$0.00	-\$245.50	\$254.50
Mileage	\$300.00	\$0.00	\$300.00	\$0.00	-\$199.02	\$100.98
DuesMembershipsSubscriptions	\$350.00	\$0.00	\$350.00	\$0.00	-\$344.90	\$5.10
GENERAL EXPENSE	\$6,300.00	\$0.00	\$6,300.00	\$165.00	-\$5,007.87	\$1,457.13
BUILDING INSPECTOR	\$300,630.00	\$17,104.00	\$317,734.00	\$165.00	-\$317,913.01	-\$14.01
Wages - Full Time	\$207,942.00	\$6,046.00	\$213,988.00	\$0.00	-\$213,953.76	\$34.24
Wages - Part Time	\$1,136.00	\$0.00	\$1,136.00	\$0.00	-\$1,866.43	-\$730.43
Wages - Overtime	\$3,500.00	\$1,438.00	\$4,938.00	\$0.00	-\$4,199.39	\$738.61
Wages - Longevity	\$2,250.00	\$300.00	\$2,550.00	\$0.00	-\$2,550.00	\$0.00

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
WAGES	\$214,828.00	\$7,784.00	\$222,612.00	\$0.00	-\$222,569.58	\$42.42
R M Building	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,448.38	\$51.62
R M Boat	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,739.03	-\$239.03
Conservation Maintenance	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00
Environmental Monitoring	\$9,200.00	\$0.00	\$9,200.00	\$0.00	-\$4,387.49	\$4,812.51
Printing	\$500.00	\$0.00	\$500.00	\$0.00	-\$3,876.54	-\$3,376.54
Supplies	\$6,800.00	\$0.00	\$6,800.00	\$0.00	-\$6,898.65	-\$98.65
Professional Supplies	\$300.00	\$0.00	\$300.00	\$0.00	-\$1,807.29	-\$1,507.29
Environmental Monitoring - Golf	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$2,522.33	-\$22.33
Environmental Monitoring - Ponds	\$4,850.00	\$0.00	\$4,850.00	\$0.00	-\$4,762.29	\$87.71
Meetings	\$500.00	\$0.00	\$500.00	\$35.00	-\$1,060.00	-\$525.00
Mileage	\$750.00	\$0.00	\$750.00	\$0.00	-\$698.61	\$51.39
Mooring Expenses	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,378.69	\$121.31
DuesMembershipsSubscriptions	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,128.00	\$872.00
GENERAL EXPENSE	\$32,500.00	\$0.00	\$32,500.00	\$35.00	-\$31,707.30	\$827.70
Shellfish Propagation - Other ChargesExpenditures	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$8,000.00	\$0.00
Shellfish Propagation - Oyster Program	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$2,000.00	\$0.00
SHELLFISH PROPAGATION	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$10,000.00	\$0.00
NATURAL RESOURCES/CONSERVATION	\$257,328.00	\$7,784.00	\$265,112.00	\$35.00	-\$264,276.88	\$870.12
Wages - Part Time	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$830.45	\$1,669.55
WAGES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$830.45	\$1,669.55
Other ChargesExpenditures	\$900.00	\$0.00	\$900.00	\$0.00	-\$861.28	\$38.72
ALEWIFE COMMITTEE	\$3,400.00	\$0.00	\$3,400.00	\$0.00	-\$1,691.73	\$1,708.27
Stony Brook Elementary School Expenses	\$3,315,229.00	\$26,204.00	\$3,341,433.00	\$12.09	-\$3,063,448.64	\$277,996.45
NRSD School Assessment	\$8,774,190.00	\$0.00	\$8,774,190.00	\$0.00	-\$8,774,190.00	\$0.00
Cape Cod Tech - School Assessment	\$667,110.00	\$0.00	\$667,110.00	\$0.00	-\$667,110.00	\$0.00
Eddy Elementary School Expenses	\$3,120,705.00	\$19,379.00	\$3,140,084.00	\$0.00	-\$2,839,847.60	\$300,236.40
TOTAL EDUCATION	\$15,877,234.00	\$45,583.00	\$15,922,817.00	\$12.09	-\$15,344,596.24	\$578,232.85
Wages - Full Time	\$843,366.00	\$12,872.00	\$856,238.00	\$0.00	-\$852,058.92	\$4,179.08
Wages - Part Time	\$10,941.00	\$0.00	\$10,941.00	\$0.00	-\$9,880.99	\$1,060.01
Wages - Seasonal	\$10,416.00	\$0.00	\$10,416.00	\$0.00	-\$4,191.00	\$6,225.00
Wages - Overtime	\$39,814.00	\$0.00	\$39,814.00	\$0.00	-\$40,373.66	-\$559.66
Wages - Longevity	\$11,040.00	\$2,340.00	\$13,380.00	\$0.00	-\$14,880.00	-\$1,500.00
WAGES	\$915,577.00	\$15,212.00	\$930,789.00	\$0.00	-\$921,384.57	\$9,404.43

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
Road Machinery - R M Equipment	\$9,250.00	\$0.00	\$9,250.00	\$0.00	-\$4,436.01	\$4,813.99
Road Machinery - Parts	\$27,000.00	\$15,000.00	\$42,000.00	\$0.00	-\$9,464.27	-\$7,464.27
Road Machinery - Lubricants	\$7,150.00	\$0.00	\$7,150.00	\$0.00	-\$6,981.30	\$168.70
Road Machinery - Additional Equipment	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
ROAD MACHINERY	\$45,900.00	\$15,000.00	\$60,900.00	\$0.00	-\$60,881.58	\$18.42
SnowIce - Adttl Gross Overtime	\$44,200.00	\$0.00	\$44,200.00	\$0.00	-\$62,449.72	-\$18,249.72
SnowIce - R M Equipment	\$2,300.00	\$0.00	\$2,300.00	\$0.00	-\$1,151.97	\$1,148.03
SnowIce - Rentals and Leases	\$21,500.00	\$0.00	\$21,500.00	\$0.00	-\$39,192.24	-\$17,692.24
SnowIce - Salt Sand	\$49,000.00	\$0.00	\$49,000.00	\$0.00	-\$108,946.62	-\$59,946.62
SnowIce - EquipmentSupplies	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$32,726.40	-\$24,726.40
SNOW AND ICE	\$125,000.00	\$0.00	\$125,000.00	\$0.00	-\$244,466.95	-\$119,466.95
Clothing Allowance	\$14,100.00	\$0.00	\$14,100.00	\$0.00	-\$15,310.68	-\$1,210.68
AlarmCommunications	\$312.00	\$0.00	\$312.00	\$0.00	-\$369.00	-\$57.00
R M Equipment	\$1,750.00	\$0.00	\$1,750.00	\$0.00	-\$5,601.91	-\$3,851.91
R M Building	\$6,000.00	\$0.00	\$6,000.00	\$0.00	-\$15,360.53	-\$9,360.53
R M Radio	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$879.04	\$120.96
Rentals and Leases	\$81,643.00	\$0.00	\$81,643.00	\$0.00	-\$46,293.22	\$35,349.78
Traffic ControlPolice Dept	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$4,351.52	\$648.48
Traffic Markings	\$33,188.00	\$0.00	\$33,188.00	\$0.00	-\$41,074.67	-\$7,886.67
Traffic Sign Materials	\$9,000.00	\$0.00	\$9,000.00	\$0.00	-\$7,120.42	\$1,879.58
Recreation Materials	\$19,940.00	\$0.00	\$19,940.00	\$0.00	-\$4,891.91	\$15,048.09
Professional/Technical	\$6,000.00	\$0.00	\$6,000.00	\$0.00	-\$2,371.68	\$3,628.32
MedicalClinics	\$600.00	\$0.00	\$600.00	\$0.00	-\$19,908.88	-\$19,308.88
Suppression Control	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,928.40	\$71.60
Office Supplies	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$2,718.07	-\$1,218.07
Custodial Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,126.92	-\$126.92
Tools	\$2,800.00	\$0.00	\$2,800.00	\$0.00	-\$5,763.18	-\$2,963.18
R M Swap Shop	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00
Unclassified Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$6,774.20	-\$1,774.20
Mileage	\$250.00	\$0.00	\$250.00	\$0.00	-\$273.88	-\$23.88
DuesMembershipsSubscriptions	\$1,545.00	\$0.00	\$1,545.00	\$0.00	-\$2,279.05	-\$734.05
Office Equipment	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$144.97	\$855.03
EquipmentNon-Registered	\$3,000.00	\$0.00	\$3,000.00	\$0.00	-\$9,008.02	-\$6,008.02
Safety Equipment	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,915.84	-\$915.84
ConstructionSuppliesMaterials	\$33,925.00	\$0.00	\$33,925.00	\$0.00	-\$26,968.10	\$6,956.90
Vehicle Pool RM	\$8,400.00	\$0.00	\$8,400.00	\$0.00	-\$10,527.59	-\$2,127.59
GENERAL EXPENSE	\$240,253.00	\$0.00	\$240,253.00	\$0.00	-\$232,961.68	\$7,291.32
Solid Waste Disposal - Capital Projects	\$184,022.00	\$0.00	\$184,022.00	\$0.00	-\$147,736.36	\$36,285.64
SOLID WASTE DISPOSAL	\$184,022.00	\$0.00	\$184,022.00	\$0.00	-\$147,736.36	\$36,285.64

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
DEPARTMENT OF PUBLIC WORKS	\$1,510,752.00	\$30,212.00	\$1,540,964.00	\$0.00	-\$1,607,431.14	-\$66,467.14
Street Lighting	\$9,800.00	\$0.00	\$9,800.00	\$0.00	-\$8,042.22	\$1,757.78
STREET LIGHTING	\$9,800.00	\$0.00	\$9,800.00	\$0.00	-\$8,042.22	\$1,757.78
Wages - Full time	\$168,427.00	\$2,538.00	\$170,965.00	\$0.00	-\$170,964.31	\$0.69
Overtime	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
Wages - Longevity	\$3,150.00	\$1,050.00	\$4,200.00	\$0.00	-\$4,200.00	\$0.00
WAGES	\$172,077.00	\$3,588.00	\$175,665.00	\$0.00	-\$175,164.31	\$500.69
Visiting Nurse Association - Contracted Svcs	\$18,357.00	\$0.00	\$18,357.00	\$0.00	-\$18,357.00	\$0.00
VISITING NURSE	\$18,357.00	\$0.00	\$18,357.00	\$0.00	-\$18,357.00	\$0.00
Clothing Allowance	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
R M Office or Equipment	\$250.00	\$0.00	\$250.00	\$0.00	-\$67.43	\$182.57
Printing	\$200.00	\$0.00	\$200.00	\$0.00	-\$376.46	-\$176.46
MedicalClinics	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$127.50	\$872.50
Supplies	\$550.00	\$0.00	\$550.00	\$0.00	-\$297.60	\$252.40
Meetings	\$300.00	\$0.00	\$300.00	\$0.00	-\$205.00	\$95.00
Mileage	\$500.00	\$0.00	\$500.00	\$0.00	-\$568.66	-\$68.66
DuesMembershipsSubscriptions	\$650.00	\$0.00	\$650.00	\$0.00	-\$871.00	-\$221.00
Office Equipment	\$250.00	\$0.00	\$250.00	\$0.00	-\$576.08	-\$326.08
GENERAL EXPENSE	\$3,900.00	\$0.00	\$3,900.00	\$0.00	-\$3,089.73	\$810.27
BOARD OF HEALTH	\$194,334.00	\$3,588.00	\$197,922.00	\$0.00	-\$196,611.04	\$1,310.96
Wages - Full Time	\$124,048.00	\$9,470.00	\$133,518.00	\$0.00	-\$134,796.60	-\$1,278.60
Wages - Part Time	\$46,243.00	\$744.00	\$46,987.00	\$0.00	-\$45,933.12	\$1,053.88
Wages - Longevity	\$900.00	\$300.00	\$1,200.00	\$0.00	-\$975.00	\$225.00
WAGES	\$171,191.00	\$10,514.00	\$181,705.00	\$0.00	-\$181,704.72	\$0.28
R M Office or Equipment	\$3,400.00	\$0.00	\$3,400.00	\$0.00	-\$2,282.21	\$1,117.79
Contract Services	\$990.00	\$0.00	\$990.00	\$0.00	-\$990.00	\$0.00
Supplies	\$1,800.00	\$0.00	\$1,800.00	\$0.00	-\$1,934.93	-\$134.93
Postage	\$2,700.00	\$0.00	\$2,700.00	\$0.00	-\$2,058.50	\$641.50
Program Expenses	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$8,652.78	\$1,347.22
Meetings	\$1,500.00	\$0.00	\$1,500.00	\$15.00	-\$1,654.49	-\$139.49
Mileage	\$2,734.00	\$0.00	\$2,734.00	\$0.00	-\$1,256.14	\$1,477.86
DuesMembershipsSubscriptions	\$500.00	\$0.00	\$500.00	\$0.00	-\$255.00	\$245.00
GENERAL EXPENSE	\$23,624.00	\$0.00	\$23,624.00	\$15.00	-\$19,084.05	\$4,554.95

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
COUNCIL ON AGING	\$194,815.00	\$10,514.00	\$205,329.00	\$15.00	-\$200,788.77	\$4,555.23
R M Building	\$4,800.00	\$0.00	\$4,800.00	\$0.00	-\$4,233.38	\$566.62
Elevator Maintenance	\$2,400.00	\$0.00	\$2,400.00	\$0.00	-\$1,018.00	\$1,382.00
GENERAL EXPENSE	\$7,200.00	\$0.00	\$7,200.00	\$0.00	-\$5,251.38	\$1,948.62
OLD TOWN HALL BUILDING	\$7,200.00	\$0.00	\$7,200.00	\$0.00	-\$5,251.38	\$1,948.62
Veterans Services Assessment	\$23,978.00	\$0.00	\$23,978.00	\$0.00	-\$23,977.99	\$0.01
Veterans Memorial Expense	\$0.00	\$2,000.00	\$2,000.00	\$0.00	-\$1,800.00	\$200.00
Veterans Benefits	\$30,000.00	\$6,600.00	\$36,600.00	\$0.00	-\$33,388.11	\$3,211.89
VETERANS BENEFITS	\$53,978.00	\$8,600.00	\$62,578.00	\$0.00	-\$59,166.10	\$3,411.90
Salaries and Wages	\$384,881.00	\$4,685.00	\$389,566.00	\$0.00	-\$392,319.48	-\$2,753.48
WAGES	\$384,881.00	\$4,685.00	\$389,566.00	\$0.00	-\$392,319.48	-\$2,753.48
Electricity	\$26,250.00	\$0.00	\$26,250.00	\$0.00	-\$24,546.83	\$1,703.17
Gas	\$12,500.00	\$0.00	\$12,500.00	\$0.00	-\$10,605.48	\$1,894.52
Telephone	\$2,600.00	\$0.00	\$2,600.00	\$0.00	-\$1,177.21	\$1,422.79
C.L.A.M.S.	\$29,798.00	\$0.00	\$29,798.00	\$0.00	-\$28,933.26	\$864.74
R M Building	\$6,000.00	\$0.00	\$6,000.00	\$0.00	-\$9,454.06	-\$3,454.06
Contracted Services	\$7,500.00	\$0.00	\$7,500.00	\$0.00	-\$7,575.86	-\$75.86
Postage	\$400.00	\$0.00	\$400.00	\$0.00	-\$409.00	-\$9.00
Custodial Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,004.69	-\$4.69
Library Supplies	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$7,671.78	\$328.22
Mileage	\$400.00	\$0.00	\$400.00	\$0.00	-\$393.10	\$69.00
Dues	\$240.00	\$0.00	\$240.00	\$0.00	-\$160.00	\$80.00
Adult Books	\$68,500.00	\$0.00	\$68,500.00	\$0.00	-\$68,503.25	-\$3.25
GENERAL EXPENSE	\$163,188.00	\$0.00	\$163,188.00	\$0.00	-\$160,434.52	\$2,753.48
BREWSTER LADIES LIBRARY	\$548,069.00	\$4,685.00	\$552,754.00	\$0.00	-\$552,754.00	\$0.00
Wages - Full Time	\$54,653.00	\$820.00	\$55,473.00	\$0.00	-\$55,472.31	\$0.69
Wages - Temp Seasonal	\$43,236.00	\$0.00	\$43,236.00	\$0.00	-\$42,551.26	\$684.74
WAGES	\$97,889.00	\$820.00	\$98,709.00	\$0.00	-\$98,023.57	\$685.43
Office Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,314.48	-\$314.48
R M Boat	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,042.32	-\$42.32
R M Ballfields	\$400.00	\$0.00	\$400.00	\$0.00	-\$412.58	-\$12.58
Baseball	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$2,411.38	\$88.62
Seasonal Certifications	\$1,200.00	\$0.00	\$1,200.00	\$0.00	-\$772.25	\$427.75
Skateboard Park	\$500.00	\$0.00	\$500.00	\$0.00	-\$500.00	\$0.00

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
Meetings	\$400.00	\$0.00	\$400.00	\$0.00	-\$345.00	\$55.00
Mileage	\$400.00	\$0.00	\$400.00	\$0.00	-\$444.70	-\$44.70
Public Rec - Playground	\$500.00	\$0.00	\$500.00	\$0.00	-\$1,183.85	-\$683.85
Public Rec - Office	\$400.00	\$0.00	\$400.00	\$0.00	-\$393.09	\$6.91
Public Rec - Boys Youth Soccer	\$2,700.00	\$0.00	\$2,700.00	\$0.00	-\$2,754.10	-\$54.10
Public Rec - Boys Youth Basketball	\$2,800.00	\$0.00	\$2,800.00	\$0.00	-\$2,800.00	\$0.00
Public Rec - Swim	\$500.00	\$0.00	\$500.00	\$0.00	-\$477.13	\$22.87
Softball - Youth	\$1,700.00	\$0.00	\$1,700.00	\$0.00	-\$1,799.12	-\$99.12
Advertising/Promotions	\$800.00	\$0.00	\$800.00	\$0.00	-\$800.00	\$0.00
Registration Software	\$650.00	\$0.00	\$650.00	\$0.00	\$0.00	\$650.00
GENERAL EXPENSE	\$17,450.00	\$0.00	\$17,450.00	\$0.00	-\$17,450.00	\$0.00
RECREATION	\$115,339.00	\$820.00	\$116,159.00	\$0.00	-\$115,473.57	\$685.43
Wages - Full Time Maintenance	\$490,555.00	\$5,920.00	\$496,475.00	\$0.00	-\$497,081.78	-\$606.78
Wages - Part Time Maintenance	\$235,910.00	\$2,004.00	\$237,914.00	\$0.00	-\$216,619.03	\$21,294.97
Wages - Full Time Administrative	\$197,748.00	\$2,967.00	\$200,715.00	\$0.00	-\$200,713.53	\$1.47
Wages - Part Time Administrative	\$189,486.00	\$399.00	\$189,885.00	\$0.00	-\$201,509.41	-\$11,624.41
Wages - Overtime	\$53,000.00	\$0.00	\$53,000.00	\$0.00	-\$54,222.67	-\$1,222.67
Wages - Longevity	\$16,293.00	\$1,131.00	\$17,424.00	\$0.00	-\$16,846.50	\$577.50
WAGES	\$1,182,992.00	\$12,421.00	\$1,195,413.00	\$0.00	-\$1,186,992.92	\$8,420.08
Clothing Allowance	\$9,800.00	\$0.00	\$9,800.00	\$0.00	-\$7,577.11	\$2,222.89
Oil/Grease - Maint	\$3,000.00	\$0.00	\$3,000.00	\$42.00	-\$6,212.41	-\$3,170.41
Diesel Fuel - Maint	\$17,420.00	\$0.00	\$17,420.00	\$0.00	-\$20,267.27	-\$2,847.27
Heating - Maint Bldg	\$2,550.00	\$0.00	\$2,550.00	\$0.00	-\$2,320.13	\$229.87
Gasoline - Maintenance	\$14,480.00	\$0.00	\$14,480.00	\$0.00	-\$14,635.27	-\$155.27
Electricity - Maintenance Bldg	\$9,300.00	\$0.00	\$9,300.00	\$0.00	-\$8,239.59	\$1,060.41
Electricity - Clubhouse	\$34,200.00	\$0.00	\$34,200.00	\$0.00	-\$37,037.08	-\$2,837.08
Electricity - Irrigation Pump	\$25,000.00	\$0.00	\$25,000.00	\$0.00	-\$22,103.05	\$2,896.95
Heating - Clubhouse	\$9,350.00	\$0.00	\$9,350.00	\$0.00	-\$8,904.84	\$445.16
R. M Equipment	\$75,000.00	\$0.00	\$75,000.00	\$0.00	-\$82,714.75	-\$7,714.75
R. M Irrigation Maintenance	\$20,000.00	\$0.00	\$20,000.00	\$0.00	-\$12,589.23	\$7,410.77
Professional/Technical	\$4,880.00	\$0.00	\$4,880.00	\$0.00	-\$3,846.00	\$1,034.00
Phones - Maintenance	\$800.00	\$0.00	\$800.00	\$0.00	-\$687.33	\$112.67
Phones - Clubhouse	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,084.53	\$915.47
Alarm - Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,125.65	-\$125.65
Alarm - Clubhouse	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$3,089.70	-\$1,089.70
Office Supplies	\$11,000.00	\$0.00	\$11,000.00	\$0.00	-\$9,030.64	\$1,969.36
Score Cards	\$4,600.00	\$0.00	\$4,600.00	\$0.00	-\$4,472.30	\$127.70
Golf Maintenance Supply	\$8,500.00	\$0.00	\$8,500.00	\$0.00	-\$7,319.24	\$1,180.76
Range Supplies	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$15,163.98	-\$3,163.98
Computer Supplies	\$5,540.00	\$0.00	\$5,540.00	\$0.00	-\$6,353.95	-\$813.95
Office Supplies - Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$504.21	\$995.79
Custodial Supplies	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$7,185.50	\$814.50

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
Rubbish Removal/Sanitization	\$7,500.00	\$0.00	\$7,500.00	\$0.00	-\$7,279.46	\$220.54
Seed Sod	\$28,000.00	\$0.00	\$28,000.00	\$0.00	-\$27,916.67	\$83.33
Tee Green	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$11,550.28	\$449.72
Landscaping	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$5,044.87	-\$544.87
Topsoil Sand	\$20,000.00	\$0.00	\$20,000.00	\$0.00	-\$21,874.75	-\$1,874.75
Fertilizer	\$85,000.00	\$0.00	\$85,000.00	\$0.00	-\$80,112.39	\$4,887.61
Fungicide	\$142,000.00	\$0.00	\$142,000.00	\$0.00	-\$145,552.39	-\$3,552.39
Insecticides	\$23,000.00	\$0.00	\$23,000.00	\$0.00	-\$18,239.25	\$4,760.75
Misc. Wetting Agents Lime	\$75,000.00	\$0.00	\$75,000.00	\$0.00	-\$72,572.12	\$2,427.88
Cart Lease	\$112,985.00	\$0.00	\$112,985.00	\$0.00	-\$112,984.98	\$0.02
Clubhouse Furnishings Repair	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$18,613.23	-\$6,613.23
Credit Card Expense	\$44,000.00	\$0.00	\$44,000.00	\$0.00	-\$38,591.34	\$5,408.66
In-State-Travel - Maintenance	\$450.00	\$0.00	\$450.00	\$0.00	-\$702.87	-\$252.87
Meetings/Travel - Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,364.53	-\$364.53
Meetings/Travel - Administrative	\$550.00	\$0.00	\$550.00	\$0.00	-\$23.00	\$527.00
Dues/Subscriptions - Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,520.00	-\$20.00
Dues/Subscriptions - Administrative	\$2,300.00	\$0.00	\$2,300.00	\$0.00	-\$2,230.00	\$70.00
Clothing Allowance Administrative	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,609.22	-\$109.22
Electricity - Driving Range	\$3,500.00	\$0.00	\$3,500.00	\$0.00	-\$4,002.76	-\$502.76
Advertising/Promotions	\$50,000.00	\$0.00	\$50,000.00	\$0.00	-\$50,661.38	-\$661.38
GENERAL EXPENSE	\$908,705.00	\$0.00	\$908,705.00	\$42.00	-\$904,909.25	\$3,837.75
GOLF	\$2,091,697.00	\$12,421.00	\$2,104,118.00	\$42.00	-\$2,091,902.17	\$12,257.83
Historical Assessment	\$8,750.00	\$0.00	\$8,750.00	\$0.00	-\$8,750.00	\$0.00
HISTORICAL DISTRICT COMMITTEE	\$8,750.00	\$0.00	\$8,750.00	\$0.00	-\$8,750.00	\$0.00
Other Charges/Expenditures	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,500.00	\$0.00
MEMORIAL DAY/VETERANS DAY	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,500.00	\$0.00
Other Property Related Services	\$500.00	\$0.00	\$500.00	\$0.00	-\$528.50	-\$28.50
Contract Services - Miller	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,500.00	\$0.00
Supplies	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,897.65	\$102.35
GENERAL EXPENSE	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$3,926.15	\$73.85
OLD MILL SITE COMMITTEE	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$3,926.15	\$73.85
StateCity Assmt - County Tax Assessment	\$282,107.00	\$0.00	\$282,107.00	\$0.00	-\$282,107.00	\$0.00
StateCity Assmts - Mosquito Control Proj CH 252	\$84,949.00	\$0.00	\$84,949.00	\$0.00	-\$84,949.00	\$0.00
StateCity Assmt - Air Pollution Control CH 676	\$5,561.00	\$0.00	\$5,561.00	\$0.00	-\$5,561.00	\$0.00
StateCity Assmt - RMV-Nonrenewal Excise Chg	\$8,940.00	\$0.00	\$8,940.00	\$0.00	-\$7,920.00	\$1,020.00
StateCity Assmt - School Choice Assmt	\$125,895.00	\$0.00	\$125,895.00	\$0.00	-\$139,990.00	-\$14,095.00
StateCity Assmts - Regional Transit Auth CH 161B	\$44,237.00	\$0.00	\$44,237.00	\$0.00	-\$44,237.00	\$0.00

GENERAL FUND FY 2013

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
STATE AND COUNTY ASSESSMENTS	\$551,689.00	\$0.00	\$551,689.00	\$0.00	-\$564,764.00	-\$13,075.00
TOTAL EXPENDED GENERAL FUND	\$35,445,622.00	\$368,790.00	\$35,814,412.00	\$1,263.59	-\$34,933,800.73	\$881,874.86
	\$35,445,622.00	\$368,790.00	\$35,814,412.00	\$1,263.59	\$34,933,800.73	\$881,874.86

WATER FUND FY 2013

Water Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Balance
Wages - Full Time	\$609,429.00	\$7,624.00	\$617,053.00	\$0.00	-\$607,954.94	\$9,098.06
Wages - Overtime	\$69,302.00	\$0.00	\$69,302.00	\$0.00	-\$44,687.44	\$24,614.56
Wages - Longevity	\$7,950.00	\$300.00	\$8,250.00	\$0.00	-\$9,000.00	-\$750.00
Wages - Part Time	\$5,788.00	\$88.00	\$5,876.00	\$0.00	-\$2,711.52	\$3,164.48
Standby Pay	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,250.00	-\$13,250.00
WAGES	\$692,469.00	\$8,012.00	\$700,481.00	\$0.00	-\$677,603.90	\$22,877.10
Operating - Propane	\$22,000.00	\$0.00	\$22,000.00	\$0.00	-\$15,542.80	\$6,457.20
Operating - Electricity	\$135,000.00	\$0.00	\$135,000.00	\$0.00	-\$108,339.68	\$26,660.32
Operating - R M Office or Equipment	\$86,730.00	\$0.00	\$86,730.00	\$0.00	-\$67,046.72	\$19,683.28
Operating - Professional Expense	\$31,910.00	\$0.00	\$31,910.00	\$0.00	-\$35,516.75	-\$3,606.75
Operating - Supplies	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$10,608.83	\$1,391.17
Operating - Postage	\$10,600.00	\$0.00	\$10,600.00	\$0.00	-\$7,867.60	\$2,732.40
Operating - Small Tools Equipment	\$74,270.00	\$0.00	\$74,270.00	\$0.00	-\$68,755.41	\$5,514.59
Operating - Primary Assessment	\$4,197.00	\$0.00	\$4,197.00	\$0.00	-\$4,212.46	-\$15.46
Operating - Mileage	\$100.00	\$0.00	\$100.00	\$0.00	-\$527.70	-\$427.70
Operating - Scheduled System Maintenance	\$29,000.00	\$0.00	\$29,000.00	\$0.00	-\$27,849.29	\$1,150.71
OPERATING EXPENSE	\$405,807.00	\$0.00	\$405,807.00	\$0.00	-\$346,267.24	\$59,539.76
TOTAL EXPENDED WATER FUND	\$1,098,276.00	\$8,012.00	\$1,106,288.00	\$0.00	-\$1,023,871.14	\$82,416.86

**FY 2013
BREWSTER**

ACCOUNT NAME	ACCOUNT BALANCE June 30, 2013
School Lunch Program:	
School Lunch	\$1,211.40
 Highway Improvements:	
Highway Projects-Chap 90	-\$99.88
 School Grants:	
Mobil Grant	\$57.58
Jan Chase Rutz Grant	\$462.78
Big Yellow School Bus Grant	\$200.00
Gifts/Donations Stony Brook Elementary	\$2,553.14
Gifts/Donations Eddy Elementary	\$3,341.60
Gifts/Donations Eddy Playground	\$5,644.78
Unicycle Group - Eddy School	\$229.88
Friends of Pleasant Bay Grant - Habitat Science	\$522.56
Building Rental - Cape Cod Child Development	\$5,362.62
Building Rental - YMCA	\$1,326.25
Building Use/Grounds Rental Fee	\$2,707.50
Gifts/Donations Woodchips for Stony Brook Playground	\$5.00
 Total	 \$22,413.69
 CPA Fund	
Gifts/Donations Open Space	\$200.00
A31 ATM 5/00 M45 L9 Land Acq	\$9,000.00
A5 STM 11/08 Fund Bal - Affordable Housing Pricebuydown	\$265,000.00
A5 STM 11/08 Historic - Blacksmith Shop to Drummer Boy	\$2,515.88
A6 ATM May 09 Historic - Crosby Mansion Porch Repair Project	\$30,114.49
A5 STM Nov 2010 Historic - Headstone Repairs	\$9,385.00
A18 STM 11/12 Historic - Millsite Dam Reconstruction	\$7,984.85
A6 ATM 5/12 Open Space - Professional Services	\$15,405.62
A9 STM 11/12 Open Space - Freemans & Slough Rd Int/Costs	\$3,046.09
Fund Balance - Open Space 50%	\$299,033.77
Fund Balance - Historic 10%	\$20,653.27
Fund Balance - Comm Housing 10%	\$581,935.16
Undesignated Fund Balance	\$2,365,128.55
 Total	 \$3,609,402.68

ACCOUNT NAME	ACCOUNT BALANCE
Town Grants:	
CC Commission	\$5,576.20
Pathways Grant - Barnstable County	\$1,300.78
Shellfish - Disease Testing/Bnstbl Cty	\$500.00
Cultural Council Grant	\$3,256.86
Cultural Council-Gifts/Donations	\$170.19
Crime Drug Enforcement Grant	\$16.42
MTC Clean Energy Choice - Solar Panel	\$21,320.00
S.A.F.E. - Fire Grant	\$3,286.83
NIMS - Incident Management	\$2,184.09
MDU Training - Homeland Security	\$3,120.43
Punkhorn Wildfire Mitigation Grant	\$4,062.29
Punkhorn Land Management Grant	\$306.19
DER - Freemans Pond Culvert Improvements - Reimbursable (-\$45,000.00
MCRP - Freemans Pond Culvert Improvements Grant	\$20,768.38
NRCS - Freemans Pond Engineering & Construction ARRA	-\$215,362.50
Gulf of Maine Grant - Paines Creek Stony Brook	\$499.90
Dept. of Elder Affairs - COA	\$12,046.87
Elder Services - Transportation Grant - COA	\$851.94
Samaritans - Transition Workshop Grant - COA	\$993.04
Veterans of Foreign Wars - Assistance Grant - COA	\$1,000.00
FY13 Library Incentive Grant	\$4,672.52
FY13 Municipal Equalization Grant	\$1,079.31
FY13 Nonresident Circulation Grant	\$3,904.98
FY12 Nonresident Circulation Grant	\$1,677.44
FY08 Public Libraries Fund	\$1,400.21
ARRA 319 Grant-PavingMillsite	\$79,263.26
Race To The Top Federal Grant - Elementary Schools	\$2,492.31
Septic Grant/Loan Payback	\$21,521.02
Total	-\$63,091.04

ACCOUNT NAME**ACCOUNT BALANCE****Town Special Revenue:**

Gift-Open Space-Land Bank	\$393.00
Golf ProShop Revenue 5/99	\$10,000.00
Gift - Pond Monitoring Program	\$2,663.11
Affordable Housing Fund	\$212.38
Gift - Memorial Fund - B. Mant	\$752.04
Gift - Christmas Tree - Herring Run	\$150.00
Veterans Plaques - Gifts/Donations	\$439.01
Foreclosure Properties/Conservation Trust	\$2,100.00
DARE Program	\$3,413.19
Gift - Police	\$75.00
Law Enforcement Trust	\$7,001.26
Telecommunications Acct	\$139,175.99
Police - Project Lifesaver	\$358.97
Ocean Edge-MEPA Section 61	\$14,532.61
Gift-Conservation	\$5,701.45
Stony Brook Circuit Breaker State Funds	\$13,501.86
Stony Brook - Insurance Reimb under \$20,000	\$505.00
Gift-Crosby Ramp	\$1,000.00
Gift - Crosby Linnell Landing State Property Development Plan	\$350.00
Gifts/Donations Crosby Mansion	\$40,370.66
Chap 53E 1/2 Crosby Mansion	\$96,626.02
STM Nov 2010 - Crosby Septic - Temp Note	-\$75,000.00
Gift - DPW - Wood for Swap Shop	\$600.00
Gift - CVEC - DEP re-use plan	\$919.35
COA - Gift Account	\$61,186.60
Gift - Podium for Ladies Library	\$73.04
Recreation Fund - 53 E 1/2 Acct	\$112,930.23
Recreation - Breakfast with Santa	\$681.82
Recreation - Bayside Skippers Account	\$696.75
Recreation - Youth of the Year Scholarship	\$19,937.21
Gift-Old Mill Sites	\$5,405.08
Gift-DPW -Tree Plantings	\$4,333.72
Gift - Golf - Friends of the Captains	\$2,000.00
Professional Development - Golf	\$1,274.69
Ouimet Scholarship Fund - Golf	\$2,090.00
Handicap Fee-Golf	\$32,607.89
Total	\$509,057.93

ACCOUNT NAME**ACCOUNT BALANCE****Receipts Reserved:**

Sale of Cemetery Lots	\$9,179.17
Municipal Waterways Fund	\$40,682.28
Cablevision Franchise Fee 8/06	\$212,660.90
Wetland Protection Fund	\$22,151.39
Wetland Protection Fund - Consultant	\$31,570.75
Ambulance Receipts	\$739,385.19
Golf Receipts Reserved	\$1,008,084.00
Total	\$2,063,713.68

Capital Project:

A 9 S 10/88 DPW-Equipment	\$6,993.09
A 51 5/88 DPW-Garage/Office	\$2,566.31
Total	\$9,559.40

ACCOUNT NAME	ACCOUNT BALANCE
Capital Projects:	
Land Acq A92 5/86	\$3,071.86
Land Acq-Cove Rd 5/88	\$15,000.00
Total	\$18,071.86
Capital Projects-Water Bttmts:	
Water Bttmt-Maple Lane	\$1,952.28
A30 ATM 5/07 Fiddlers Lane Water Bttmt Int/Costs	\$540.00
Water Bttmt-Main Extensions 10/87	-\$5,280.93
A30 ATM 5/06 Cranview Road Water Main Extension	\$74,437.33
A12 STM 11/02 Boulder Road Water Bttmt	\$13,727.21
A23 ATM 5/01 Slough Rd - Water Bttmt	63,380.27
A30 ATM 5/07 Fiddlers Lane Water Bttmt	11,101.61
A15 STM 11/00 Sears Rd Water Bttmt	4,398.89
A4 STM 11/10 AP Newcomb Rd/Water Bttmt	107,962.95
Total	\$272,219.61
Special Revenue : Private Road Betterments	
A3 STM 5/11 Allen Drive PRB - Interest/Costs	\$2,542.48
A3 STM 5/11 Allen Drive PRB - Improvements/Temp Note	-\$83,184.32
A33 ATM 5/09 Standish Heights PRB Improvements	\$75,977.13
A22 ATM 5/08 Beaver Muskrat PRB Improvements	\$29,188.24
A23 ATM 5/08 Old Valley Rd PRB Improvements	\$21,938.75
A25 ATM 5/11 Hazel Lane PRB Improvements	11,857.50
A19 ATM 5/12 Prell Circle PRB Improvements	-66,100.41
A19 ATM 5/12 Prell Circle PRB - Interest/Costs	2,000.00
A3 STM 5/13 South Pond Dr PRB Engineering	12,000.00
Total	\$6,219.37
Capital Project: Landfill	
A4 STM 10/09 Landfill Monitoring Program	\$2,837.70
A8 ATM 5/11 Landfill Monitoring Program	\$7,973.37
Total	\$10,811.07

ACCOUNT NAME	ACCOUNT BALANCE
Capital Project	
ARRA - Stimulus Grant - Lower Mill Pond Dam	-\$7,380.00
Capital Project:	
A3 STM 11/12 HVAC Cooling System Town Hall	\$27,000.00
Capital Project: Water	
A8 STM 11/11 Well No. 6 Construction	-\$2,519,309.02
Total	-\$2,519,309.02
Expendable Trusts:	
A22 STM 11/08 Insurance Reserve Fund Chap 40 S13	\$82,197.53
Pension Fund	\$286,835.29
Trust Fund Legislation	-\$2,917.92
Cemetery Trusts	\$115,572.06
Needy Sick Children	\$5,326.93
Irving D. Cummings	\$25,994.63
Nickerson Olmsted fund	\$1,639.56
C. Ellis Scholarship Fund	\$30,668.16
Conservation fund	\$6,650.07
Stabilization fund	\$3,161,923.54
Total	\$3,713,889.85
Nonexpendable Trusts:	
Cemetery Funds	\$137,387.83

ACCOUNT NAME	ACCOUNT BALANCE
Agency Funds:	
Due to Others - Performance Bonds	\$50,726.73
Special Details - Police	\$365.46
Special Details - Fire Dept	\$262.90
Due to Registry - Bttmt Release Fee	\$14.00
Total	\$51,369.09

REPORT OF THE TAX COLLECTOR

The following amounts were paid to the Treasurer in FY 2013:

	<u>Year</u>	<u>Amounts</u>	<u>Totals</u>
Real Estate (net of refunds)			
	2013	\$24,884,152.69	
	2012	\$ 388,625.61	\$ 25,272,778.30
Community Preservation Act (net of refunds)			
	2013	\$ 747,668.26	
	2012	\$ 10,736.77	\$ 758,405.03
Personal Property (net of refunds)			
	2013	\$ 294,044.39	
	2012	\$ 2,019.05	
	2011	\$ 219.41	
	2010	\$ 239.44	
	Prior Years	\$ 151.59	\$ 296,673.88
Motor Vehicle Excise (net of refunds)			
	2013	\$ 1,037,265.23	
	2012	\$ 167,096.05	
	2011	\$ 7,938.03	
	2010	\$ 1,536.47	
	2009	\$ 782.50	
	2008	\$ 301.15	
	2007	\$ 158.75	
	Prior Years	\$ 1,188.98	\$ 1,216,267.16
Boat Excise (net of refunds)			
	2013	\$ 6,639.00	
	Prior Years	\$ 4.00	\$ 6,643.00
Liens			
Apportioned Water Betterments		\$ 6,961.79	
Water Betterment Committed Interest		\$ 2,756.53	
Water Liens Added to Taxes		\$ 44,612.43	
Water Lien Charges Added to Taxes		\$ 3,250.00	
Apportioned Road Betterments		\$ 95,023.87	
Road Betterment Committed Interest		\$ 34,667.05	
Road Betterment Paid in Advance		\$ 41,717.16	
Road Betterment CI Paid in Advance		\$ 243.31	
Septic Betterment #2 Principal		\$ 8,519.50	
Septic Betterment #2 Committed Interest		\$ 4,637.49	\$ 242,389.13
Other Miscellaneous			
Municipal Lien Certificates		\$ 18,205.00	
Interest and Charges		\$ 156,076.74	\$ 174,281.74
Grand Total			\$ 27,967,438.24

OUTSTANDING TAXES AND LIENS AS OF 06/30/2013

	<u>Year</u>	<u>Amounts</u>	<u>Total</u>
Real Estate			
	2013	\$387,038.68	
	2012	\$475.79	
	2011	\$88.14	\$387,602.61
Community Preservation Act (Formerly Land Bank)			
	2013	\$10,773.32	
	2012	\$2.66	
	2011	\$2.64	\$10,778.62
Personal Property			
	2013	\$3,036.70	
	2012	\$582.29	
	2011	\$637.04	
	2010	\$160.46	
	2009	\$224.64	
	2008	\$454.84	
	2007	\$95.00	
	2006	\$148.54	
	2005	\$97.02	\$5,436.53
Apportioned Road Betterments & Committed Interest			
	2013	\$1,452.65	\$1,452.65
Apportioned Septic Betterment & Committed Interest # 2			
	2013	\$0.00	\$0.00
Apportioned Water Betterments/Committed Interest			
	2013	\$0.00	\$0.00
Water Liens			
	2013	\$1,930.85	\$1,930.85
Water Lien Charges			
	2013	\$200.00	\$200.00
Boat Excise			
	2013	\$445.00	
	2012	\$387.00	
	2011	\$239.00	
	2010	\$281.00	
	2009	\$118.00	
	2008	\$143.00	

Boat Excise	2007	\$143.00	
	2006	\$218.00	
	2005	\$168.00	\$2,142.00
Motor Vehicle Excise	2013	\$102,035.45	
	2012	\$15,740.19	
	2011	\$7,675.98	
	2010	\$6,711.70	
	2009	\$5,089.82	
	2008	\$6,802.23	
	2007	\$3,761.26	
	2006	\$3,805.63	
	2005	\$3,651.91	
	2004	\$3,625.75	
	2003	\$3,854.62	
2002	\$3,442.72	\$166,197.26	
 <u>Grand Total</u>			\$575,740.52

Respectfully submitted,

Lisa L. Vitale
Treasurer/Collector

REPORT OF THE TOWN TREASURER

Cash as of July 1, 2012 **\$ 22,257,239.21**

Receipts from Departments

Tax Collector	\$ 27,967,438.24	
Golf Course	\$ 3,643,281.83	
State Aid	\$ 4,189,111.91	
Water Department	\$ 2,548,780.37	
Other Departments/Sources	\$ 3.00	\$ 51,413,306.98

Interest Earned

General Fund	\$ 22,153.11	
Trust & Special Funds	\$ 17,213.89	\$ 39,367.00

Disbursements **\$ 51,248,217.54**

Cash as of June 30, 2013 **\$ 22,461,695.65**

Tax Title/Deferral Balance as of July 1, 2012 **\$ 386,808.67**

Total Payments

Redemptions	\$ 68,039.53	
Interest, Charges & Fees	\$ 29,507.48	\$ 97,547.01

Accounts Foreclosed or Disclaimed/Vacated **\$ 13,456.45**

Amounts Added

Additional Tax Title	\$ 58,862.78	
Additional Deferrals	\$ 13,737.11	\$ 72,599.89

Balance as of June 30, 2013

Tax Title Accounts	\$ 318,689.63	
Elderly Tax Deferrals	\$ 59,222.95	<u>\$ 377,912.58</u>

Road Betterment Assessment Program

Millstone

Amount borrowed \$285,000.00 on 10/01/2002 at 3.5876% interest.

State House Notes

Due 10/1/03	\$30,000.00	Paid
Due 10/1/04	\$30,000.00	Paid
Due 10/1/05	\$30,000.00	Paid
Due 10/1/06	\$30,000.00	Paid
Due 10/1/07	\$30,000.00	Paid
Due 10/1/08	\$30,000.00	Paid
Due 10/1/09	\$30,000.00	Paid
Due 10/1/10	\$25,000.00	Paid
Due 10/1/11	\$25,000.00	Paid
Due 10/1/12	\$25,000.00	Paid

Commons Way

Amount borrowed \$205,000.00 on 07/15/2003 at 3.6203633% interest.

State House Notes

Due 07/15/2004	\$25,000.00	Paid
Due 07/15/2005	\$20,000.00	Paid
Due 07/15/2006	\$20,000.00	Paid
Due 07/15/2007	\$20,000.00	Paid
Due 07/15/2008	\$20,000.00	Paid
Due 07/15/2009	\$20,000.00	Paid
Due 07/15/2010	\$20,000.00	Paid
Due 07/15/2011	\$20,000.00	Paid
Due 07/15/2012	\$20,000.00	Paid
Due 07/15/2013	\$20,000.00	

Meetinghouse Village

Amount borrowed \$280,000.00 on 07/15/2003 at 3.6203633% interest.

State House Notes

Due 07/15/2004	\$25,000.00	Paid
Due 07/15/2005	\$30,000.00	Paid
Due 07/15/2006	\$30,000.00	Paid
Due 07/15/2007	\$30,000.00	Paid
Due 07/15/2008	\$30,000.00	Paid
Due 07/15/2009	\$30,000.00	Paid
Due 07/15/2010	\$30,000.00	Paid
Due 07/15/2011	\$25,000.00	Paid
Due 07/15/2012	\$25,000.00	Paid
Due 07/15/2013	\$25,000.00	

Kings Grant

Amount borrowed \$307,000.00 on 09/01/2005 at 3.636967% interest.

State House Notes

Due 09/01/2006	\$37,000.00	Paid
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Due 09/01/2007	\$30,000.00	Paid
Due 09/01/2008	\$30,000.00	Paid
Due 09/01/2009	\$30,000.00	Paid
Due 09/01/2010	\$30,000.00	Paid
Due 09/01/2011	\$30,000.00	Paid
Due 09/01/2012	\$30,000.00	Paid
Due 09/01/2013	\$30,000.00	
Due 09/01/2014	\$30,000.00	
Due 09/01/2015	\$30,000.00	

Baron's Way

Amount borrowed \$170,000.00 on 09/01/2005 at 3.636967% interest.

State House Notes

Due 09/01/2006	\$20,000.00	Paid
Due 09/01/2007	\$20,000.00	Paid
Due 09/01/2008	\$20,000.00	Paid
Due 09/01/2009	\$20,000.00	Paid
Due 09/01/2010	\$15,000.00	Paid
Due 09/01/2011	\$15,000.00	Paid
Due 09/01/2012	\$15,000.00	Paid
Due 09/01/2013	\$15,000.00	
Due 09/01/2014	\$15,000.00	
Due 09/01/2015	\$15,000.00	

Herringbrook Lane

Amount borrowed \$125,000.00 on 06/15/2007 at 4.4858575% interest.

General Obligation Bond

Due 06/15/2008	\$15,000.00	Paid
Due 06/15/2009	\$15,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$15,000.00	Paid
Due 06/15/2012	\$15,000.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	
Due 06/15/2015	\$10,000.00	
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	

Fiddlers Lane

Amount borrowed \$180,000.00 on 06/15/2007 at 4.4858575% interest.

General Obligation Bond

Due 06/15/2008	\$20,000.00	Paid
Due 06/15/2009	\$20,000.00	Paid
Due 06/15/2010	\$20,000.00	Paid
Due 06/15/2011	\$20,000.00	Paid
Due 06/15/2012	\$20,000.00	Paid
Due 06/15/2013	\$20,000.00	Paid
Due 06/15/2014	\$15,000.00	

Due 06/15/2015	\$15,000.00
Due 06/15/2016	\$15,000.00
Due 06/15/2017	\$15,000.00

Muskrat & Beaver Lane

Amount borrowed \$114,000.00 on 06/15/2008 at 3.958408% interest.

General Obligation Bond

Due 06/15/2009	\$19,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$10,000.00	Paid
Due 06/15/2012	\$10,000.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	
Due 06/15/2015	\$10,000.00	
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	

Old Valley Road

Amount borrowed \$142,000.00 on 06/15/2008 at 3.958408% interest.

General Obligation Bond

Due 06/15/2009	\$17,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$15,000.00	Paid
Due 06/15/2012	\$15,000.00	Paid
Due 06/15/2013	\$15,000.00	Paid
Due 06/15/2014	\$15,000.00	
Due 06/15/2015	\$15,000.00	
Due 06/15/2016	\$15,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	

Standish Heights

Amount borrowed \$237,000.00 on 06/30/2011 at 3.836248% interest.

General Obligation Bond

Due 06/15/2012	\$27,000.00	Paid
Due 06/15/2013	\$25,000.00	Paid
Due 06/15/2014	\$25,000.00	
Due 06/15/2015	\$25,000.00	
Due 06/15/2016	\$25,000.00	
Due 06/15/2017	\$25,000.00	
Due 06/15/2018	\$25,000.00	
Due 06/15/2019	\$20,000.00	
Due 06/15/2020	\$20,000.00	
Due 06/15/2021	\$20,000.00	

Hazel Lane

Amount borrowed \$87,880.00 on 06/30/2011 at 3.836248% interest.

General Obligation Bond		
Due 06/15/2012	\$12,880.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	
Due 06/15/2015	\$10,000.00	
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	

Water Betterment Assessment Program

Fiddlers Lane

Amount borrowed \$96,000.00 on 06/15/2007 at 4.4858575% interest.

General Obligation Bond		
Due 06/15/2008	\$11,000.00	Paid
Due 06/15/2009	\$10,000.00	Paid
Due 06/15/2010	\$10,000.00	Paid
Due 06/15/2011	\$10,000.00	Paid
Due 06/15/2012	\$5,000.00	Paid
Due 06/15/2013	\$5,000.00	Paid
Due 06/15/2014	\$5,000.00	
Due 06/15/2015	\$5,000.00	
Due 06/15/2016	\$5,000.00	
Due 06/15/2017	\$5,000.00	
Due 06/15/2018	\$5,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	
Due 06/15/2022	\$5,000.00	

BONDS (Fiscal 2013)

MULTI PURPOSE BOND #4 (SCHOOL/LIBRARY)

Loan dated 11-15-95 for \$9,500,000.00 at 5.1493% interest to the year 2016
Refinanced on 03-15-07 at 4.000% interest to the year 2016

Interest paid this year	\$	69,050.00
Principal paid this year	\$	480,000.00
Balance due on loan	\$	1,370,000.00
Balance of interest	\$	87,775.00

GOLF COURSE BOND

Loan dated 06-15-98 for \$9,870,000.00 at 4.74% interest to the year 2020
Refinanced on 03-15-07 at 4.000% interest to the year 2020

Interest paid this year	\$	243,950.00
Principal paid this year	\$	535,000.00
Balance due on loan	\$	4,645,000.00
Balance of interest	\$	880,250.00

SEPTIC LOAN BOND #1

Loan dated 09-14-98 for \$197,403.08 at 0.00% interest to the year 2018

Interest paid this year	\$	-
Principal paid this year	\$	10,400.00
Balance due on loan	\$	83,000.00
Balance of interest	\$	-

MULTI PURPOSE BOND #5 (Police, Water Treatment, Telemetry)

Loan dated 03-01-00 for \$6,670,000.00 at 5.51093% interest to the year 2020
Refinanced on 03-15-07 at 4.000% interest to the year 2020

Interest paid this year	\$	120,800.00
Principal paid this year	\$	320,000.00
Balance due on loan	\$	2,220,000.00
Balance of interest	\$	401,200.00

ROAD BETTERMENT STATE HOUSE NOTES (MILLSTONE)

Loan dated 10-01-02 for \$285,000.00 at 3.5876% interest to the year 2013

Interest paid this year	\$	562.50
Principal paid this year	\$	25,000.00
Balance due on loan	\$	-
Balance of interest	\$	-

SEPTIC LOAN BOND #2

Loan dated 08-01-02 for \$200,000.00 at 0.00% interest to the year 2022

Interest paid this year	\$	-
Principal paid this year	\$	9,525.00
Balance due on loan	\$	109,050.00
Balance of interest	\$	-

STANDPIPE #1 (STATE HOUSE NOTES)

Loan dated 07-15-03 for \$725,000.00 at 3.6221656% interest to the year 2014

Interest paid this year	\$	3,937.50
Principal paid this year	\$	70,000.00
Balance due on loan	\$	70,000.00
Balance of interest	\$	1,312.50

ROAD BETTERMENTS (Commons Way, Meetinghouse) STATE HOUSE NOTES

Loan dated 07-15-03 for \$485,000.00 at 3.6203633% interest to the year 2014

Interest paid this year	\$	2,531.25
Principal paid this year	\$	45,000.00
Balance due on loan	\$	45,000.00
Balance of interest	\$	843.75

MULTI PURPOSE BOND #7

(Golf Irrigation, Water Betterment-Slough Rd, Land Purchase-Jolly Whaler, Road Betterments-Kings Grant & Barons Way)

Loan dated 09-01-05 for \$2,972,000.00 at 3.636967% interest to the year 2026

Interest paid this year	\$	51,207.50
Principal paid this year	\$	250,000.00
Balance due on loan	\$	1,195,000.00
Balance of interest	\$	205,966.25

MULTI PURPOSE BOND #8

(Water Betterment-Fiddlers Lane, Land Purchase-BBJ, Road Betterments-Herringbrook Lane & Fiddlers Lanes)

Loan dated 06-15-07 for \$2,901,000.00 at 4.4858575% interest to the year 2027

Interest paid this year	\$	90,460.00
Principal paid this year	\$	165,000.00
Balance due on loan	\$	1,840,000.00
Balance of interest	\$	564,727.50

MULTI PURPOSE BOND #9

(Water Department Facility, Road Betterments-Muskrat Lane/Beaver Road & Old Valley Road)

Loan dated 06-15-08 for \$2,731,000.00 at 3.958408% interest to the year 2028

Interest paid this year	\$	89,210.00
Principal paid this year	\$	150,000.00
Balance due on loan	\$	1,965,000.00
Balance of interest	\$	630,830.00

MULTI PURPOSE BOND #10

(Land Acquisition-Punkhorn, Road Betterments-Standish Heights & Hazel Lane)

Loan dated 06-30-11 for \$999,880.00 at 3.836248% interest to the year 2031

Interest paid this year	\$	33,632.50
Principal paid this year	\$	70,000.00
Balance due on loan	\$	855,000.00
Balance of interest	\$	261,515.00

Total Principal Paid in FY 2013:	\$	2,129,925.00	
Total Interest Paid in FY 2013:	\$	705,341.25	\$2,835,266.25
Balance Due on Loans:	\$	14,397,050.00	
Balance Due on Interest:	\$	3,034,420.00	\$17,431,470.00

**Fiscal Year 2013 Trust & Investment Accounts
Town Cemetery / Perpetual Care Accounts**

<u>Fund Name</u>	<u>Principal Amount</u>	<u>Balance 6/30/2012</u>	<u>Added to Principal</u>	<u>Interest Earned</u>	<u>Balance 6/30/2013</u>
Foster Road Cemetery	\$13,000.00	\$ 219,668.18	\$4,950.00	\$482.07	\$225,100.25
E. C. Ahlberg	\$300.00	\$ 1,363.32	\$0.00	\$ 0.94	\$ 1,364.26
Homer P. Clark	\$1,000.00	\$ 4,708.06	\$0.00	\$ 3.18	\$ 4,711.24
Alice Drown	\$200.00	\$ 908.38	\$0.00	\$ 0.61	\$ 908.99
Samuel Hall	\$200.00	\$ 908.67	\$0.00	\$ 0.61	\$ 909.28
Agnes Montgomery	\$200.00	\$ 908.38	\$0.00	\$ 0.61	\$ 908.99
Frederick Nickerson	\$500.00	\$ 2,273.23	\$0.00	\$ 1.55	\$ 2,274.78
Sears Cemetery	\$1,000.00	\$ 4,344.10	\$0.00	\$ 2.93	\$ 4,347.03
Dean Sears	\$100.00	\$ 446.93	\$0.00	\$ 0.31	\$ 447.24
Wm G. Sears	\$3,000.00	\$ 13,445.42	\$0.00	\$ 9.08	\$ 13,454.50
Total	\$19,500.00	\$248,974.67	\$4,950.00	\$501.89	\$254,426.56

**Fiscal Year 2013 Trust & Investment Accounts
Trust Funds, Grants and Special Funds**

<u>Fund Name</u>	<u>Balance 6/30/2012</u>	<u>Withdrawn/ Transferred</u>	<u>Added to Principal</u>	<u>Interest Earned</u>	<u>Balance 6/30/2013</u>
Affordable Housing	\$ 12.35			\$ 0.03	\$ 12.38
Arts Council Fund	\$ 4,073.79	\$ 4,165.95	\$ 3,870.00	\$ 9.21	\$ 3,787.05
Chester Ellis Scholarship	\$ 31,645.45	\$ 1,000.00		\$ 22.71	\$ 30,668.16
Community Preservation	\$ 3,260,742.58	\$ 656,922.35	1665673.12	\$ 6,076.75	\$ 4,275,570.10
Conservation Fund	\$ 11,119.21	\$ 5,056.45	300.00	\$ 17.31	\$ 6,380.07
Irving O. Cummings	\$ 25,977.08			\$ 17.55	\$ 25,994.63
Law Enforcement Trust	\$ 5,721.53	\$ 2,534.62	\$ 4,472.10	\$ 14.27	\$ 7,673.28
Needy Sick Children	\$ 5,315.56			\$ 11.37	\$ 5,326.93
Nickerson Olmstead	\$ 1,635.91			\$ 3.65	\$ 1,639.56
Pension Fund	\$ 386,205.91	\$ 100,000.00		\$ 629.38	\$ 286,835.29
Septic Grant	\$ 21,475.08			\$ 45.94	\$ 21,521.02
Stabilization Fund	\$ 3,152,106.07			\$ 9,817.47	\$ 3,161,923.54
Totals	\$ 6,906,030.52	\$ 769,679.37	\$ 1,674,315.22	\$ 16,665.64	\$ 7,827,332.01

Calendar Year 2013 Payroll Report
(Includes Overtime, Longevity, Police Special Detail)

Department	Employee	Gross Pay	
		Jan - Dec. 2013	
Accounting	Christen, Ann	53,721.70	
	Souve, Lisa A	104,197.89	
Alewives	Lemaitre, William D	50.00	
Assessor's Office	Joseph, Sandra E	44,868.85	
	Tately, David H	70,541.13	
Building	Bassett Jr, Roland W	51,239.00	
	Contrastano, Doreen E	39,817.65	
	Deegan, Peter J	5,304.00	
	Leibowitz, Richard G	52,199.00	
	Levesque, Andrew M	442.00	
	Spiegel, Jeffrey W	238.00	
	Staley, Victor E	91,851.60	
	Tero, Michelle M	44,296.40	
	Vanryswood, Scott F	46,716.00	
	Conservation/Natural Resources	Borek, Frank P	2,371.60
		Burch, Ryan D	44,544.73
Gallagher, James M		54,205.15	
Miller, Christopher J		73,868.77	
Spade, Carol		54,815.49	
Council on Aging	Dearborn, Marilyn A	12,239.50	
	Gallant, June F	13,774.99	
	Johnson, Debra Ann	13,420.12	
	Locke, Brenda J	7,981.23	
	Moran, Gennie M	7,843.08	
	Pettengill, Peter A	34,120.64	
	Rego, Denise M	56,486.67	
	Sears, Henry	9,533.92	
	Williams, Robert C	8,762.32	
	Zeller, Lauren D	38,494.75	
Dept of Public Works	Bersin, Robert L	99,599.84	
	Cronin, Jake	5,161.50	
	Day, Jeffrey F	78,381.06	
	Dewitt, James W	51,655.98	
	Fay, David L	49,942.33	
	Halloran, Karen Ann	51,542.04	
	Johngren, Dana C	51,148.95	
	Johnson, Kinsley R	58,445.97	
	Jones, James M	58,415.91	
	Lombard IV, Charles J	56,327.57	
	Londo, Stephen A	30,854.58	

	Martin, Christopher M	5,190.00
	Pitta, Theresa M	10,280.32
	Pooler, Kevin R	69,630.35
	Preston, Les R	15,365.53
	Roy, John R	66,263.71
	Santos, Scott A	51,121.72
	Sears, Austin R	17,579.72
	Trapasso, Roland	23,310.00
	Ward, John A	62,198.42
	York, Brian S	33,046.99
	Zona, Cassandra C	45,206.03
Elections	Babcock, Margery E	12.00
	Bartolomei, Barbara P	164.00
	Bowen, Gloria P	110.00
	Busch, Patricia W	80.00
	Clowry, Suzanne K	112.00
	Crossen, Barbara E	56.00
	Erikson, Carol V	108.00
	Erikson, Mr. Leslie E	166.00
	Finch, Elizabeth W	158.00
	Gerrish, Lisa E	110.00
	Golini, Ann C	154.00
	Hardy, Elizabeth M	168.00
	Johnson, Aline	166.00
	Johnson, Eleanor R	168.00
	Johnson, Peter R	168.00
	Kelly, Helen	40.00
	Kezer, Suzanne D	140.00
	Kimberley, Cheryl M	40.00
	Lahive, David K	316.00
	Lahive, Marilyn L	332.00
	Legg, June P	48.00
	Lemaitre, Anne F	52.00
	MacCuspie, Joanne	194.00
	Mannix, Gerard J	108.00
	Mannix, Therese K	76.00
	Mathison, Cynthia A	412.43
	Menges, Julie S	150.00
	Myers, Mary H	184.00
	Nabywaniec, Mary Jo	56.00
	Nichols, Sandra	164.00
	Nixon, Jane P	112.00
	Noering, Mary C	168.00
	Noering, Thomas W	168.00

	Novick, Judith M	56.00
	Oliver, Marjorie S	156.00
	Quinn, David L	272.00
	Rowe, Judith M	162.00
	Ryone, Sharon L	569.59
	Scheffer, Joan F	224.00
	Scheffer, Peter R	164.00
	Stanley, Patricia C	58.00
	Swiniarski, Edward F	346.69
	Taylor, Elizabeth G	240.00
	Tosi, Maryann W.	56.00
	Ulshoeffter Jr, Elbert C	170.00
	Wheeler, William O.	168.00
	Whitney, David C	436.92
Fire/Rescue Dept	Avery, Ryan E	1,327.20
	Blascio, Peter M	1,510.08
	Cefalo, Glen Alan	90,216.09
	Clarke, James M	1,037.45
	Coulter, Cynthia	15,248.54
	Cox, Joseph L	75,690.18
	Dalmau, Anthony	97,774.09
	Esty, Cheryl J	12,833.08
	Flavell, Christopher H	70,574.79
	Foakes, Chad T	76,298.22
	Gerlach, Michael D	76,173.16
	Harrison, William	68,362.30
	Hartnett, Peter L	7,461.09
	Herrmann, Michael B	9,652.14
	Hogg, Jared D	8,853.14
	Kapolis, John P	2,867.43
	Kilburn, Michelle D	250.00
	Kimball, Daniel W	66,202.56
	Klun, Matthew Ross	620.11
	Kraul, William P	2,943.16
	Labonte, Donald E	95,745.51
	Laffey, Tucker B	81.70
	Moran, Kevin R	15,301.56
	Moran, Robert G	125,404.21
	Napolitano, Jennifer J	2,097.78
	Parker, Jeffery E	13,695.98
	Riker, Joel R	2,295.03
	Riker, Kirk	72,577.42
	Romer, Scott W	8,955.99
	Romme, Arthur	20,109.58

	Romme, Diane M	11,878.88
	Romme, William G	8,377.95
	Rounseville, Amanda M	3,325.63
	Rounseville, Kirk J	98,200.61
	Rubel, Peter J	63,959.16
	Shea, Darlene E	54,717.52
	Stobbert Jr, Gary A	13,143.84
	Sturtevant, Jeffrey J	73,572.90
	Tarala, Brandy	875.16
	Tucker, Matthew M	74,763.01
	Varley, Kevin J	102,713.04
	VonStelzer, Peter W	36.50
Golf Maintenance	Campbell II, Robert A	65,487.93
	Conner, Steven H	55,375.71
	Damon, Mark S	7,680.00
	Emmons, Thomas A	5,130.00
	Fasano, Peter J	31,577.55
	Ferraguto, Peter M	5,661.00
	Flynn, Thomas E	66,830.14
	Foley, Douglas A	35,695.85
	Greene, Jonathan A	55,153.00
	Handren, Troy R	9,315.00
	Hayden, David C	96.00
	Hook, Douglas R	10,821.00
	Hough Jr, Gerald F	27,282.36
	Jamieson, Derek R	192.00
	Jamieson, Randall K	55,301.62
	Leahy, Michael P	7,683.00
	MacKinnon, Gregory D	47,465.21
	Mackinaw, James K	27,758.27
	Mann, Stephen M	89,627.10
	Marston, Tyler W	5,184.00
	Menges, Howard C	11,403.00
	Rebelo, Manuel J	4,494.00
	Ritchie, James	7,695.00
	Rome, Benjamin A	5,394.00
	Salisbury, Robert C	47,421.92
	Schwebach, Eric W	34,378.38
	Wiggin, Dwight R	71,554.08
Golf Pro Shop	Albert, Richard R	4,857.45
	Aschettino, Michael M	2,000.26
	Booth, Charles R	3,291.71
	Boussy, Paul V	1,735.68
	Brown, Michael J	5,410.91

Buckley, Charles D	5,032.23
Burke, William K	2,764.95
Cahoon, Donald J	6,821.96
Chapin, Eric R	699.12
Colborne, Leo V	2,160.51
Connolly, Patrick A	3,068.36
Cooney Jr, James F	2,745.51
Davidson, James D	3,041.68
DePino, Vincent C	844.78
Donovan, Charles T	4,114.64
Doyle, Christopher G F	3,748.07
Doyle, Timothy C	7,457.28
Dunn Jr, George E	1,310.86
Erikson, Gustav E	2,175.04
Farren, Paul V	4,588.00
Filippi, Ronald G	7,156.29
Fiorda, Vincent J	941.24
Gless, Benjamin A	2,332.75
Gorrigan, John J	1,058.39
Gotschewski, William P	2,435.84
Gross, Frank H	5,537.15
Holtman, Raymond R	3,432.52
Howell, Peter S	4,811.34
Kaye, Spencer L	7,204.42
Knowles, Steven C	55,616.57
Koppel, Nathan H	1,745.40
Labonte, Tyler D	4,855.38
Lane, James H	6,851.80
Larkowski, Jake D	2,641.13
Luciano, Joseph A	6,721.60
Marino, Ronald F	8,639.32
McGoldrick Jr, Francis J	6,425.93
Miguel, Wayne J	4,976.37
O'Brien, Mark T	96,787.27
Oliveto, Joseph J	7,239.70
Olivier, William M	4,874.46
Packett, James F	55,466.05
Ritchie, Margery R	2,229.68
Rose, Glenn A	3,498.03
Scales, Vincent R	6,928.12
Sullivan, George Mark	5,459.49
Tebo, Deborah A	8,064.29
Van Norman, John V	1,267.16
Vesperman, Dorothy J	18,123.07

	Wright Jr, Chester F	3,155.77
Health Department	Ice, Nancy Ellis	83,691.51
	Mason, Tamsin M	44,218.68
	McCullough, Sherrie A	51,812.55
Information Technology	Lambert, Kathleen L	82,341.51
Library	Carstanjen, Joan B	1,359.00
	Cockcroft, Kathleen A	69,581.22
	Gradone, Claire A	22,554.75
	Gregson, Nina J	31,272.77
	Kadzik, Cynthia P	804.00
	Kaufmann, Christine E	1,056.00
	Lord, Christine A	55,061.45
	McDonnell, Roberta A	1,602.00
	Morganstein, Nori	32,389.09
	Murphy, Cheryl J	1,386.00
	Remillard, Kathleen A	54,789.98
	Riley, Janice E	15,483.74
	Rome, Samuel L	552.00
	Stewart, Anne	13,397.77
	Walsh, Wicke B	33,946.99
	Willcox, Ellen A	34,527.13
	Wilson, Erika J	144.00
	Zevitas, Denise M	32,377.60
Moderator	Doyle, Stephen L	300.00
Old Mill Site	Erickson, Douglas B	1,500.00
Planning	Leven, Susan M	87,122.50
	Mooers, Marilyn A	17,623.36
	Moore, Kelly C	41,020.80
Police Department	Bausch, George A	113,438.24
(gross pay includes Special Detail pay which is reimbursable to the Town of Brewster by private contractors)	Brogden-Burns, Lynda J	56,135.05
	Childs, Alden B	75,708.28
	Conboy, Kevin T	72,127.83
	Dionne, Andrew J	69,450.50
	Doane, Jill F	58,038.01
	Eldredge, Heath J	102,623.12
	Foss, Norman E	75,297.83
	Freiner, Stephen H	89,428.27
	Granelli, Deborah	55,243.47
	Haley, Shannon C	75,223.10
	Horton, Barry M	107,560.50
	Jason, Heidi M	25,299.30
	Judge Jr, Paul H	88,588.55
	Koch Jr, Richard J	135,453.78
	LaScala, Luana A	50,400.91

	Maddocks-Smith, Nancy	78.05
	Marshall, Matthew B	72,849.13
	Mashrick, Joseph M	75,152.42
	Mawn, Charles M	102,225.97
	Mayer, Molly E	23,041.26
	Mei, Michael R	78,917.97
	Mirisola, Francesco J	98,611.79
	Morris, Jennifer J	126.00
	Mullaney, John R	6,656.25
	O'Leary, Jonathon P	105,181.20
	O'Neal, Freddie A	72,669.69
	Rice, Brandon L	10,901.00
	Sceviour, Ryan N	28,769.12
	Schofield, Deidre	58,246.08
	Smith, Sidney G	79,729.54
	Sullivan, Ryan P	19,156.32
	Varley, Patrick W	98,050.38
Recreation	Anderson, Liza R	1,346.00
	Aucoin, Emily R	1,422.25
	Avery, Todd E	4,647.25
	Bassett III, Roland W	360.00
	Bearse, Ellen O	56,413.68
	Beasley, Katherine M	1,845.25
	Bloomer, Irene F	1,768.25
	Chase, Kelly J	240.00
	Christen, Regina A	2,362.50
	Coffman, Danielle N	2,055.95
	Conway, Ryan A	40,404.85
	Costa-Bishop, Madison C	1,567.51
	Davis, Ryan S	2,646.00
	DeRizzo, Jack R	1,062.00
	Deegan, Trevor J	3,003.00
	Doran, Melissa N	1,665.00
	Doucette, Catherine E	1,538.75
	Gangi, Lianna R	1,363.50
	Johnson, Mackenzie T	1,320.75
	Johnson, Tyler J	4,058.75
	Kimber, Mitchell O	925.00
	Krenicki, Paula M	2,205.00
	Kugler, Tyler R	2,016.00
	Lagasse, Rachel G	1,433.25
	Launoy, Oliver L	1,322.00
	Mason, Tanya M	1,527.77
	Mason, Tyler M	1,454.00

	McGrath, Amanda A	1,395.00
	Miller, Rebecca L	1,178.00
	Murphy, Rebecca S	360.00
	Napolitano, Alexandra A	1,136.00
	Petelle-Murphy, Tia R	1,892.64
	Quinn Jr, John C	2,478.00
	Smith, Jocelyne A	3,099.76
	Stevens, Rebecca G	240.00
	Tavano, Samantha L	1,392.00
	Verdi, Caitlin V	240.00
	Vitale, Dominick J	2,175.50
	Vitale, John V	1,653.50
	Walters, Kyle C	5,091.75
	Whiteley, Haylee H	1,248.75
	Wilson, Christina C	3,260.26
Registrars	Nabywaniec, Thaddeus L	2,013.03
	Smith Jr, Francis L	1,971.76
	Steinmann, Maureen	62.00
School - Eddy	Andac, Elizabeth P	73,238.66
	Bellarosa, Caroline	50,273.84
	Belliveau, Leah H	44,349.18
	Benning, Julie K	33,314.92
	Bergstrom, Debra A	19,041.60
	Borsari, Joann A	89,029.07
	Brooks, Suzanne H	22,005.59
	Clancy, Lori J	26,537.79
	Conlon, Jennifer C	32,791.76
	Conrad, Lisa H	28,727.28
	Daniels, Laurie F	73,090.00
	Doucette, Barbara L	83,626.90
	Dugas, Marsha L	86,724.24
	Eldredge, Cheryl A	33,076.37
	Eldredge, Cynthia	20,369.15
	Eldredge, Sheree L	76,813.16
	Erickson, Marguerite F	35,745.17
	Gauley, Keith E	66,358.90
	Hacking-Davis, Robin L	22,569.50
	Hale, Alexandra F	10,764.51
	Hancock, Susan E	23,418.75
	Harris, Ann R	40,538.12
	Harris, David J	11,690.40
	Harwood, Jane W	23,906.96
	Heckman, Rita M	43,590.96
	Hughes, Joanna E	49,153.80

	Ireland, Judith L	85,353.48
	Johnson, Lorraine	18,430.04
	Marchant, Patricia M	13,810.56
	Meyer, Deborah A	3,442.55
	Montgomery, Amy D	31,869.64
	Moore, Anne C	90,329.31
	Mullin, Paul Francis	75,234.30
	O'Brien, Wende E	32,914.92
	OShea, Adam C	44,093.80
	Phenix, Sarah E	2,024.46
	Pitta, Sean M	36,946.57
	Przygocki, Anne S	90,224.24
	Rubin, Carol	87,321.26
	Ryan, Mary Ann	85,199.56
	Seymour, Christine H	73,613.16
	Sims, Christin R	58,812.40
	Snure, Sheryle A	73,613.16
	Souder, Nancy	16,925.28
	Stepanchenko, Svitlana	18,194.32
	Stratico, Catherine E	88,353.04
	Sullivan, Linda L	27,330.76
	Thomas, Kerry A	4,784.56
	Torres, Rafael	86,699.56
	Viprino, Kristine	88,724.24
	Welch, Caron A	34,563.57
	Young, Dudley E	39,738.64
School - Lunch	Aucoin, Michelle E	14,752.99
	Drown, Donna M	25,668.44
	Russo, Susan L	1,197.39
	Slowik, Sara Ann	22,015.84
	Taylor, Patti L	32,699.71
School - Stony Brook	Barnatchez, Kelly J	80,170.12
	Barnes, Laureen A	35,649.23
	Bausch, Janet L	27,185.08
	Berzinis, Mary D	48,122.97
	Brunelle, Donna M	20,370.76
	Brunelle, Sarah	1,676.92
	Bucci, Elisa M	73,746.04
	Cahill, Lisa D	4,098.59
	Cahill, Roberta A	88,824.24
	Campbell-Halley, Noah C	26,224.58
	Carr, Deborah A	32,691.76
	Catanzano, Charles L	35,587.58
	Correia, Jeanne M	32,902.92

Degnan, Emily	46,512.84
Desrosiers, Donna M	87,858.24
Donovan, Tonia R	76,023.84
Dunford, Martha F	86,199.56
Ednie, Christine A	84,170.84
Ericson, Julie A	73,613.16
Faris, Stacey E	64,647.20
Ford, Susan J	35,362.25
Fronius, Denise C	115,936.60
Gordon, Kelly Ann	25,671.32
Hannon, Kathleen B	75,990.28
Hatfield, Richard A	41,838.52
Holcomb-Jones, Heather A	21,570.84
Hotetz, Linda A	3,973.73
Johnson, Patricia O	12,629.53
Kehoe, Paul	87,880.88
Lawless, Colleen T	47,686.20
LeMay, Kyle C	31,102.86
Lindquist, Patricia J	51,191.17
Lonsdale, Cathryn B	58.56
Marino, Catherine D	19,777.84
Matulaitis, Susan M	27,184.85
McCarthy, Kathleen C	91,258.57
Michael, Patrice C	35,584.18
Muniz, Nancy B	32,902.92
Murphy, Rebecca S	18,846.04
Norton, Susan H	32,691.76
Palazzolo, Jane H	36,623.52
Rogers, Jennifer L	17,984.25
Roy, Katherine J	70,288.12
Salvaggio, Nancy A	14,991.24
Schofield, Barry R	61,265.83
Snow, Eleanor C	4,304.33
Sprague, Suzanne	75,113.16
Stone, Kathleen R	74,613.16
Sullivan, Nancy S	88,224.24
Tierney, Cheryl A	318.16
Underhill, Wendy A	31,155.28
VanNess, Chelsea J	46,478.96
Young, Antoinette	73,114.24
School - Substitute Teachers	
Ashwell, Patricia G	550.00
Bienvenue, Nancy A	62.00
Bittner, Emily F	62.00
Brunelle, Emily A	62.00

Burke, Joan B	100.00
Callahan, Alice E	1,020.00
Cameron, June A	589.00
Caporale, Melissa	194.00
Carlson, Danielle	980.00
Consiglio-Noks, Arlynn L	128.78
Dinda, Linda J	2,150.00
Edwards, Emily A	140.00
Ellis, Claudia M	360.00
Ellis, Patricia L	635.00
Espeseth, Doreen L	500.04
Etre, Sharon	62.00
Ezzi, Karen B	511.00
Faris, Alyssa A	67.00
Ferreira, Jacob J	573.00
Flaherty, Jennifer Ann	404.20
Gage, Samantha J	186.00
Gauley, Ryan P	285.06
Gifford, John R	147.00
Gill, Laura E	450.00
Glaser-Gilrein, Dianne B	2,095.00
Hamlin, Rebecca K	1,038.00
Hemmenway, Clare S	790.00
Jablon, Peter G	124.00
Jones, Adrienne J	813.05
Kelly, Karen	921.00
Krzeminski, Glenn A	194.00
LeDuc, Diane J	903.85
Leavitt, Gail M	210.00
London, Deborah H	1,529.50
McKendree, Charles A	11,009.46
Moan, Doreen A	372.00
Moen, Sarah A	310.00
Murphy, Felicia A	1,525.20
Nabywaniec, Mary Jo	220.00
Noyes, Cary A	13,120.64
Pelletier, Michelle R	225.00
Pombo, Jean M	377.00
Rogers, Brenda J	75.00
Rosato, James H	961.50
Saimer, Anne L	75.00
Scovil, Ryan P	284.00
Seiser, Beth A	469.00
Smith, Jean R	1,392.40

	Smith, Renee G	123.53
	Stewart, Karen A	622.50
	Sullivan, Kara E	70.00
	Sullivan, Valerie A	266.00
	Sutton, Joan Anne	430.00
	Tefft, Ann M	672.25
	Thompson, Vicki J	1,314.00
	Trovato, Kelsey C	479.20
	VanBaars, Alexandra M	645.00
	Vidakovich, Michael G	362.00
	Wade, Kevin L	3,814.66
	Walker, Samantha N	124.00
	Walther, Anne M	707.50
Selectman's Office	Broderick, Susan M	53,472.00
	Dickson, John T	1,528.86
	Foley, James W	1,250.00
	Hughes, Patricia E	865.38
	Lewis, Edward S	384.62
	Locke, Brian T	21,250.00
	Norton, Peter G	1,250.00
	Rabold, Robert Daniel	480.76
	deRuyter, Benjamin W	865.38
Town Administrator's Office	Anderson, Dorothy A	1,906.38
	Douglass, Jillian	82,814.46
	Kalinick, Donna J	44,632.09
	Mathison, Cynthia A	1,856.59
	Moberg, Donna J	2,911.75
	Normand, Glenda J	2,047.78
	Rasmussen, Liana	4,088.48
	Smith, Sarah A	3,296.02
	Sumner, Charles L	149,626.12
	Williams, Tyler L	2,984.45
Town Building Maintenance	Harris, Shawn D	27,774.25
	Thatcher, Thomas J	58,908.22
Town Clerk's Office	Sci, Jayanne M	44,923.14
	Williams, Colette M	61,682.06
Treasurer/Collector	Iaccheri, Theresa M	27,618.97
	Moriarty, Rosemary C	41,326.75
	Preston, Annette M	45,937.55
	Vitale, Lisa L	79,045.96
Water Department	Anderson, Paul F	95,842.52
	Balboni, Andrea L	30,795.26
	Crowley, Robert J	63,255.96
	Gage, David M	64,757.48

Hanna, Laura M	42,915.38
Lang, Mark S	49,244.87
Meyer, Fred Timothy	71,543.77
Provos, Alexander G	18,656.94
Rice, Leon B	48,620.22
Ritchie, Seth R	44,281.28
Rodrigues, Anthony	46,298.36
Springer, Pamela J	51,667.56
Stewart, John William	45,087.49
	<u>\$ 14,407,334.89</u>

Respectfully submitted,

Lisa L. Vitale
Treasurer/Collector

BREWSTER ELEMENTARY SCHOOL - Wages Paid 7/1/12 through 6/30/13										
		Base Earnings	O.T.	Sub Pay	Diff'l Pay	Stipends	Add'l Pay	Snow Days	Longevity & Lexington	Total Earnings
Andac, Elizabeth P	Eddy SN Teacher	71,754.58	-	-	-	-	-	-	-	71,754.58
Ashwell, Patricia	Substitute	-	-	770.00	-	-	-	-	-	770.00
Aucorin, Michelle	Eddy Cafeteria Worker	14,035.75	-	-	-	250.00	-	222.73	-	14,508.48
Bamatchez, Kelly J	Stony Teacher	76,631.21	-	-	-	1,500.00	-	-	-	78,131.21
Barnes, Lauren	Stony Office Data Mgr/Sec	34,914.60	-	-	-	-	986.54	513.45	1,500	37,914.59
Bausch, Janet L	Ed Assistant	28,043.00	-	-	-	-	-	-	450	28,493.00
Bellarosa, Caroline	Teacher	39,796.68	-	-	-	-	-	-	-	39,796.68
Belliveau, Leah	Teacher	42,579.93	-	140.00	-	-	-	-	1,200	43,919.93
Benning, Julie K	Ed Assistant	34,409.00	100.00	-	-	-	-	-	750	35,259.00
Bergstrom, Debra A	Eddy SN Ed Assistant	19,409.00	-	-	25.00	-	-	-	750	20,184.00
Bezjinis, Mary D	Speech Therapist	44,388.48	-	-	-	2,414.00	-	-	500	47,302.48
Borsari, JoAnn	Teacher	85,243.13	-	-	-	1,207.00	-	-	2,000	88,450.13
Brooks, Suzanne H	Ed Assistant	25,646.55	-	-	-	-	-	-	-	25,646.55
Brunelle, Donna M	Ed Assistant	20,615.00	-	129.00	-	-	-	-	750	21,365.00
Brunelle, Emily A	Substitute	-	-	1,710.00	-	-	-	-	-	1,710.00
Brunelle, Sarah J	Substitute	-	-	-	-	-	-	-	-	-
Brunt, Diane	Tutor	347.27	-	-	-	-	-	-	-	347.27
Bucci, Elisa	Teacher	72,555.00	-	-	-	-	-	-	500	73,065.00
Burke, Joan B	Substitute	-	-	100.00	-	-	-	-	-	100.00
Cahill, Lisa D	Stony Ed Assistant	5,375.70	-	324.00	-	-	-	-	-	5,699.70
Cahill, Roberta A	Stony Teacher	85,243.14	-	-	-	-	-	-	2,600	87,843.14
Callahan, Alice	Substitute	-	-	1,414.00	-	-	-	-	-	1,414.00
Campbell-Halley, Noah C	Stony Teacher	11,819.96	37.50	-	-	-	-	-	-	11,857.46
Caporale, Melissa	Substitute	-	-	256.00	-	-	-	-	-	256.00
Carlson, Danielle H	Substitute	-	-	630.00	-	-	-	-	-	630.00
Carr, Deborah	Ed Assistant	34,068.00	-	-	-	-	-	-	750	34,818.00
Catanzano, Charles	Stony Custodian	32,362.08	1,416.09	-	-	-	-	-	-	33,778.17
Ciancy, Lori J	Ed Assistant	24,935.95	-	-	-	1,350.00	-	-	-	26,285.95
Conlon, Jennifer	Eddy Ed Assistant	34,068.00	-	-	124.00	100.00	-	-	750	35,042.00
Conrad, Lisa H	Eddy Nurse/Nurse SS	28,400.50	-	-	-	-	-	-	-	28,400.50
Consiglio-Noks, Ailynn	School Comm Sec	128.78	-	-	-	-	-	-	-	128.78
Daniels, Laurie	Stony Ed Assistant	34,409.00	-	-	-	-	-	-	750	35,159.00
Correia, Jeanne	Speech/Language Pathologist	70,738.18	-	-	-	-	-	-	-	70,738.18
Degnan, Emily	Stony Teacher	44,006.69	-	-	-	-	-	-	1,500	45,506.69
DesRosiers, Donna M	School Psychologist	85,243.13	-	-	-	911.82	-	-	-	86,154.95
Dinda, Linda	Substitute	-	-	1,260.00	-	-	-	-	-	1,260.00
Donovan, Tonia	Teacher	73,690.51	-	-	-	-	-	-	-	73,690.51
Doucette, Barbara	School Psychologist	80,287.17	-	-	-	1,743.40	-	-	-	82,030.57
Drown, Donna	Stony Cafe Manager	24,622.80	-	-	-	-	-	385.52	300	25,308.32
Dugas, Marsha	Eddy Teacher	85,243.13	-	-	-	-	-	-	500	85,743.13
Dunford, Martha	Stony Teacher	83,456.03	-	-	-	1,500.00	-	-	-	84,956.03
Ednie, Christine A	Stony SN Teacher	82,255.67	-	-	-	-	-	-	500	82,755.67
Edwards, Emily Ann	Substitute	-	-	210.00	-	-	-	-	-	210.00
Eldredge, Cheryl	Eddy Ed Assistant	34,346.89	-	-	37.00	-	-	-	750	35,133.89

BREWSTER ELEMENTARY SCHOOL ~ Wages Paid 7/1/12 through 6/30/13										
		Base Earnings	O.T.	Sub Pay	Diff'l Pay	Stipends	Add'l Pay	Snow Days	Longevity & Lexington	Total Earnings
Eldredge, Cynthia	Eddy Ed Assistant	20,031.15	12.00	-	-	-	-	-	1,500	21,543.15
Eldredge, Sheree	Eddy Teacher	72,280.91	-	-	-	-	-	-	2,600	74,880.91
Ellis, Patricia L	Substitute	-	-	875.00	-	-	-	-	-	875.00
Erickson, Marguerite F	Eddy Ed Assistant	34,285.10	-	-	-	187.00	-	-	750	35,222.10
Ericson, Julie A	Stony Teacher	72,280.91	-	-	-	500.00	-	-	-	72,780.91
Espeseth, Doreen	Substitute	-	-	508.84	-	-	-	-	-	508.84
Etre, Sharon A	Substitute	-	-	62.00	-	-	-	-	-	62.00
Ezzi, Karen B	Substitute	-	-	511.00	-	-	-	-	-	511.00
Faris, Alyssa A	Substitute	-	-	67.00	-	-	-	-	-	67.00
Faris, Stacey	Teacher	62,660.86	-	-	-	-	-	-	-	62,660.86
Ferreira, Jacob J	Substitute	-	-	573.00	-	-	-	-	-	573.00
Ford, Susan J	Stony Ed Assistant	34,409.00	-	-	37.50	2,414.00	-	-	750	37,610.50
Fronius, Denise	Principal	112,058.25	-	-	-	-	-	-	2,000	114,058.25
Gage, Samantha J	Substitute	-	-	186.00	-	-	-	-	-	186.00
Gauley, Keith	Principal	112,058.25	-	-	-	900.00	-	-	-	112,958.25
Gauley, Ryan P	Summer Custodian	-	-	1,889.26	-	-	-	-	-	1,889.26
Gierej, Lorraine	Eddy Cafeteria Worker	2,454.40	-	-	-	-	-	-	800	3,254.40
Gliford, John R	Substitute	-	-	67.00	-	-	-	-	-	67.00
Gill, Laura	Substitute	-	-	300.00	-	-	-	-	-	300.00
Glaser-Glreir, Dianne	Substitute	-	-	2,012.50	-	-	-	-	-	2,012.50
Gordon, Kelly	Stony Ed Assistant	26,455.00	-	-	-	-	-	-	-	26,455.00
Hacking-Davis, Robin L	Eddy Ed Assistant	23,543.00	-	-	-	-	-	-	-	23,543.00
Hale, Alexandra F	Eddy Ed Assistant	10,239.24	-	31.00	-	-	-	-	-	10,270.24
Hamlin, Rebecca K	Substitute	-	-	1,092.00	-	-	-	-	-	1,092.00
Hancock, Susan	Eddy Ed Assistant	22,827.65	50.00	-	12.00	-	-	-	-	22,889.65
Hannon, Kathleen B	Stony Teacher	72,280.91	-	-	-	500.00	-	-	2,500	75,280.91
Harris, Ann Ryan	Eddy Secretary to Principal	40,992.48	-	-	-	-	-	560.70	1,250	42,803.18
Harris, David J	Stony Custodian	11,023.39	-	-	-	-	-	-	-	11,023.39
Hanwood, Jane	Eddy Ed Assistant	24,075.98	-	-	-	-	-	-	1,000	25,075.98
Hatfield, Richard	Stony Custodian	40,746.35	161.74	-	-	-	-	-	600	41,508.09
Heckman, Rita	Eddy Nurse	42,601.05	-	524.00	-	-	-	-	500	43,101.05
Hemmenway, Clare S	Substitute	-	-	-	-	-	-	-	-	524.00
Holcomb-Jones, Heather A	Stony Teacher	22,777.00	-	-	-	-	-	-	-	22,777.00
Hotatz, Linda A	Stony Ed Assistant	-	-	-	-	-	-	-	450	450.00
Ireland, Judith L	Eddy SN Teacher	84,053.00	-	-	-	-	-	-	500	84,553.00
Jablom, Peter G	Substitute	-	-	124.00	-	-	-	-	-	124.00
Johnson, Lorraine S	Eddy Teacher	18,753.56	-	-	-	-	-	-	-	18,753.56
Johnson, Patricia O'Leary	Stony Ed Assistant	5,374.04	-	-	-	-	-	-	-	5,374.04
Jones, Adrienne J	Tutor	813.05	-	-	-	-	-	-	-	813.05
Karp, Doris M	Substitute	-	-	75.00	-	-	-	-	-	75.00
Kehoe, Paul	Stony Teacher	85,566.00	-	-	-	-	-	-	1,500	87,066.00
Kelly, Karen	Substitute	-	-	918.80	-	-	-	-	-	918.80
Krzeminski, Glenn	Substitute	-	-	194.00	-	-	-	-	-	194.00
Lawless, Colleen	Stony Nurse	46,222.37	-	-	-	-	-	-	-	46,222.37

BREWSTER ELEMENTARY SCHOOL ~ Wages Paid 7/1/12 through 6/30/13										
		Base Earnings	O.T.	Sub Pay	Diff'l Pay	Stipends	Add'l Pay	Snow Days	Longevity & Lexington	Total Earnings
Leanues, Susan K	Substitute	-	-	54.00	-	-	-	-	-	54.00
Leavitt, Gail M	Substitute	-	-	455.00	-	-	-	-	-	455.00
Leduc, Diane J	Substitute	-	-	964.00	-	-	-	-	-	964.00
Lemay, Kyle C	Custodian	19,993.66	-	1,800.70	-	-	-	-	-	21,794.36
Lindquist, Pat	Stony Secretary to Principal	48,879.88	-	-	-	-	-	-	1,500	50,379.88
London, Deborah H	Tutor	1,529.50	-	-	-	-	-	-	-	1,529.50
Lonsdale, Cathryn B	Substitute	-	-	79.15	-	-	-	-	-	79.15
Lyon, Jennifer	Teacher	7,407.84	-	-	-	-	-	-	-	7,407.84
Marchant, Patricia M	Eddy Teacher	14,511.00	-	-	-	-	-	-	2,500	17,011.00
Marino, Cathy	Ed Assistant	19,464.00	-	-	-	-	-	-	1,500	20,964.00
Marnell, Michael D	Substitute	-	-	350.00	-	-	-	-	-	350.00
Matulaitis, Susan	Stony Ed Assistant	28,042.77	-	-	-	-	-	-	-	28,042.77
McCarthy, Kathleen C	Stony Teacher	84,957.97	-	-	-	2,514.00	-	-	2,500	89,971.97
McKendree, Charles A	Eddy Tutor	10,481.10	-	-	-	-	-	-	-	10,481.10
McVickar, Rebecca S	Substitute	-	-	121.00	-	-	-	-	-	121.00
Michael, Patrice	Teacher	25,100.34	-	-	-	-	-	-	-	25,100.34
Moan, Doreen A	Substitute	-	-	310.00	-	-	-	-	-	310.00
Moen, Sarah	Substitute	-	-	186.00	-	-	-	-	-	186.00
Montgomery, Amy D	Eddy Teacher	16,788.03	-	-	-	-	-	-	-	16,788.03
Moore, Anne C	Eddy Librarian	83,736.19	-	-	-	1,207.00	-	-	4,000	88,943.19
Mullin, Paul F	Eddy Teacher	71,097.95	-	-	-	-	-	-	4,500	75,597.95
Muniz, Nancy B	Stony Ed Assistant	34,409.00	-	-	-	-	-	-	750	35,159.00
Murphy, Felicia A	Substitute	-	-	2,056.60	-	-	-	-	-	2,056.60
Murphy, Rebecca S	Stony Ed Assistant	19,769.00	-	249.00	-	-	-	-	-	20,018.00
Nabywaniec, Mary Jo	Substitute	-	-	140.00	-	-	-	-	-	140.00
Norton, Susan	Stony Ed Assistant	34,068.00	-	-	-	-	-	-	750	34,818.00
Noyes, Cary A	Stony Title 1 Teacher	15,795.78	-	-	-	-	-	-	-	15,795.78
O'Brien, Wende E	Eddy Ed Assistant	34,409.00	-	-	-	-	-	-	750	35,159.00
O'Shea, Adam C	Eddy Elementary Teacher	51,442.65	-	-	-	-	-	-	-	51,442.65
Palazzo, Jane H	Stony Teacher	36,278.00	-	-	-	-	-	-	-	36,278.00
Pitta, Sean	Brewster Custodian	35,268.10	172.06	-	-	815.68	-	-	-	36,255.84
Pombo, Jean	Substitute	-	-	1,175.40	-	-	-	-	-	1,175.40
Princi, Area	Eddy Teacher	-	-	-	-	-	-	-	2,500	2,500.00
Przygocki, Anne S	Eddy Teacher	85,243.13	-	-	-	-	-	-	4,000	89,243.13
Rogacz, Jennifer M	Substitute	-	-	70.00	-	-	-	-	-	70.00
Rogers, Jennifer L	Brewster Ed Assistant	19,769.00	-	-	50.00	-	-	-	-	19,819.00
Rogers, Marie A	Substitute	-	-	108.00	-	-	-	-	-	108.00
Rosato, James H	Substitute	-	-	894.50	-	-	-	-	-	894.50
Roy, Katherine J	Stony Teacher	67,560.81	-	-	-	-	-	-	-	67,560.81
Rubin, Carol A	Eddy SN Teacher	84,653.89	-	-	-	-	-	-	-	84,653.89
Russo, Susan	Cafeteria Worker	3,759.39	-	-	-	250.00	-	68.60	300	4,377.99
Ryan, Mary Anne	Eddy Teacher	83,736.19	-	-	-	-	-	-	500	84,236.19
Salvaggio, Nancy A	Stony Ed Assistant	15,249.48	-	-	-	-	-	-	450	15,699.48
Schneider, Helmut	Substitute	-	-	135.00	-	-	-	-	-	135.00

BREWSTER ELEMENTARY SCHOOL ~ Wages Paid 7/1/12 through 6/30/13										
		Base Earnings	O.T.	Sub Pay	Diff'l Pay	Stipends	Add'l Pay	Snow Days	Longevity & Lexington	Total Earnings
Schofield, Barry	Brewster Head Custodian	58,878.92	465.83	-	-	1,050.00	-	-	-	60,394.75
Scovil, Ryan P	Substitute	-	-	284.00	-	-	-	-	-	284.00
Seiser, Beth A	Substitute	-	-	456.00	-	-	-	-	-	456.00
Seymour, Christine H	Eddy Teacher	72,280.91	-	-	-	-	-	-	-	72,280.91
Sims, Christin R	Eddy Teacher	46,557.21	-	-	-	-	-	-	-	46,557.21
Slowik, Sara	Stony Cafeteria Worker	20,156.92	-	-	-	-	-	321.00	1,050	21,527.92
Smith, Jean R	Substitute	-	-	1,750.40	-	-	-	-	-	1,750.40
Smith, Michael T	Substitute	-	-	172.80	-	-	-	-	-	172.80
Snow, Eleanor	Stony Ed Assistant	-	-	-	-	-	-	-	450	450.00
Snure, Sheryle A	Eddy SN Teacher	72,280.91	-	-	-	-	-	-	500	72,780.91
Souder, Nancy K	Eddy Teacher	16,110.40	-	-	-	-	-	-	-	16,110.40
Sprague, Suzanne	Stony Teacher	72,280.91	-	-	-	-	-	-	1,500	73,780.91
Stepanchenko, Svitlana	ELL Teacher	10,794.48	-	-	-	-	-	-	-	10,794.48
Stevens, Alexis	Substitute	434.70	-	699.30	-	-	-	-	-	1,134.00
Stewart, Karen A	Substitute	-	-	756.50	-	-	-	-	-	756.50
Stone, Kathleen R	Brewster Teacher	72,280.91	-	-	-	-	-	-	4,000	76,280.91
Stratico, Catherine	Eddy Teacher	85,243.13	-	-	-	-	-	-	1,500	86,743.13
Sullivan, Linda Lee	Eddy Ed Assistant	31,509.00	-	-	-	-	-	-	450	31,959.00
Sullivan, Nancy	Stony Teacher	84,957.97	-	-	-	-	-	-	2,000	86,957.97
Sume, Julie Chase	Substitute	-	-	140.00	-	-	-	-	-	140.00
Sutton, Joan A	Substitute	-	-	280.00	-	-	-	-	-	280.00
Taylor, Patti L	Cafeteria	31,468.50	-	-	-	250.00	-	499.50	800	33,018.00
Telft, Ann M	School Comm Sec.	717.72	-	-	-	-	-	-	-	717.72
Thompson, Vicki	Substitute	-	-	770.00	-	-	-	-	-	770.00
Torres, Rafael R	Eddy Teacher	83,736.19	-	-	-	-	-	-	1,500	85,236.19
Underhill, Wendy	Eddy Ed Assistant	29,726.00	-	-	-	-	-	-	450	30,176.00
Van Ness, Chelisea J	Teacher	36,793.89	-	-	-	-	-	-	-	36,793.89
VanBaars, Alexandra M	Substitute	-	-	645.00	-	-	-	-	-	645.00
Viprino, Kristine	Eddy Teacher	85,243.13	-	-	-	-	-	-	2,500	87,743.13
Wade, Kevin L	Substitute	-	-	2,769.46	-	-	-	-	-	2,769.46
Walker, Samantha N	Substitute	-	-	350.60	-	-	-	-	-	350.60
Walther Hayes, Anne M	Substitute	-	-	650.00	-	-	-	-	-	650.00
Weich, Caron	Eddy Office Data Mgmt Sec	32,428.63	-	-	-	-	-	476.78	1,250	34,155.41
Young, Antoinette E	Brewster Teacher	72,281.12	-	-	-	-	-	-	-	72,281.12
Young, Dudley	Custodian	38,930.03	-	-	-	-	-	-	-	38,930.03
TOTALS:		4,774,426.62	2,415.22	35,825.81	285.50	21,563.90	986.54	3,048.28	78,450	4,917,001.87

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

Earnings are funded by various sources: operating budgets, revolving monies, and grants.

Name	Position	Base		All Other	Grand Total
		Earnings	OT		
Abbott, Elizabeth	Psychologist	-	-	2,279.58	2,279.58
Ahokas, John A	MS Ed Assistant	31,509.00	-	690.00	32,199.00
Aitchison, Tania A	HS Cafeteria	-	-	1,749.95	1,749.95
Albright, Lori S	Teacher	83,736.19	-	500.00	84,236.19
Allard, Margaret E	Ed Assistant	11,855.00	-	-	11,855.00
Ambrose, Clifford	Custodian	37,619.20	1,246.62	936.00	39,801.82
Andac, Elizabeth P	Eddy SN Teacher	3,864.00	-	-	3,864.00
Anderson, Emma C	Teacher	-	-	3,389.00	3,389.00
Anderson, Norma Jean	HS Teacher	27,990.60	-	19,393.54	47,384.14
Annis, Sophia	Substitute	1,359.00	-	640.00	1,999.00
Anthony, Megan L	Middle School Teacher	44,901.12	-	540.00	45,441.12
Appleton, Scott	Custodian	46,515.20	3,979.32	850.00	51,344.52
Ashwell, Patricia	Sub	-	-	560.00	560.00
Avery, Joshua	Custodian	44,389.60	1,944.18	3,000.00	49,333.78
Avery, Sharon E	Cafeteria Worker	8,573.74	-	416.97	8,990.71
Bader, Carol A	MS SN Secretary	37,417.65	-	2,050.13	40,017.91
Baker, Robert	Community Education	720.00	-	-	720.00
Bakker, Donald	Teacher	16,810.60	-	-	16,810.60
Baldwin, Nancy P	Teacher	80,575.38	-	2,914.00	83,489.38
Barnatchez, Kelly J	SBES Teacher	3,734.80	-	-	3,734.80
Barr, Gregory A	Middle School Teacher	48,093.27	-	3,661.00	51,754.27
Barron, Alexis P	Instructor	200.00	-	-	200.00
Bartolini, Nicolette N	EES Teacher	-	-	760.00	760.00
Bartolini-Trott, Bonnie J	HS SN Teacher	83,335.72	-	1,968.00	85,303.72
Beavan, Allison	Teacher	80,287.38	-	1,337.00	81,624.38
Bell, Valerie G	Teacher	81,883.17	-	4,500.00	86,383.17
Bellarosa, Caroline	Teacher	-	-	90.00	90.00
Bentz, Airami C	HS Teacher	75,767.41	-	5,130.00	80,897.41
Berg, Kathryn J	Preschool Teacher	81,656.63	-	2,080.00	83,736.63
Bergstrom, Debra A	Eddy Ed Assistant	15,010.00	-	12.00	15,022.00
Bertrand, Shannon	Teacher	69,110.79	-	-	69,110.79
Berzinis, Mary D	Speech Therapist	39,664.52	-	-	39,664.52
Bianchi, Elizabeth A	Preschool Ed Assistant	27,527.20	-	874.00	28,401.20
Biathrow, Sadie	MS Ed Assistant	19,769.00	-	62.00	19,831.00
Birchall, Joanne N	HS SN Ed Assistant	34,769.00	-	2,410.00	37,179.00
Birchall, Ryan N	HS Art Teacher	14,674.12	-	3,355.20	18,029.32
Bittner, Emily F	Tutor	17,693.90	-	-	17,693.90
Blackwell, Patrick E	Substitute	-	-	335.00	335.00
Blair, Gail L	Ed Assistant	34,409.00	-	1,037.00	35,446.00
Blascio, Katsiaryna	Teacher	62,366.78	-	2,462.97	64,829.75
Blau, Reva T	MS Teacher	43,326.41	-	3,930.54	47,256.95
Bohannon, Brittany D	Substitute	-	-	134.00	134.00
Bohannon, Justin C	Teacher	67,774.63	-	4,350.50	72,125.13
Bohannon, Meredith N	Teacher	76,635.07	-	256.00	76,891.07
Boland, Kathleen M	Teacher	101,720.34	-	3,616.00	105,336.34

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

Earnings are funded by various sources: operating budgets, revolving monies, and grants.

Name	Position	Base Earnings	OT	All Other	Grand Total
Bolinder, Richard	Groundsman	47,572.70	-	700.00	48,272.70
Boskus, Stephen W	Guidance Counselor	80,591.00	-	5,718.78	86,309.78
Botsford, Leslie G	Substitute	-	-	5,226.00	5,226.00
Bouyea, Nancy	Custodian	39,202.00	674.90	4,436.00	44,312.90
Boyd, Margaret	Ed Assistant	23,543.00	-	24.00	23,567.00
Brackett, Bonnie B	Teacher	85,243.13	-	3,015.00	88,258.13
Branco, Donna	Cafeteria	18,662.88	-	861.52	19,524.40
Brocklebank, Veronica	PreSchool Ed Assistant	27,527.20	-	1,187.00	28,714.20
Brooks, Suzanne H	Educational Assistant	96.60	-	87.00	183.60
Brookshire, Edward C	Athletic Event Worker	-	-	560.00	560.00
Brown, Lisa	Teacher	82,856.99	-	2,518.00	85,374.99
Brown, Muriel	Teacher	-	-	192.00	192.00
Brunelle, Donna M	Ed Assistant	13,794.00	-	-	13,794.00
Brunelle, Emily A	Substitute	-	-	65.00	65.00
Brunelle, Sarah J	SBES Ed Assistant	-	-	972.00	972.00
Brunt, Diane	Tutor	15,594.43	-	-	15,594.43
Bucar, James F	Ed Assistant	27,506.28	-	37.00	27,543.28
Burke, Joan B	Substitute	-	-	600.00	600.00
Burns, John T	Summer School Teacher	1,159.20	-	-	1,159.20
Burr, Leslie	Substitute	-	-	350.00	350.00
Burroughs, Leigh A	MSTeacher	65,188.86	-	719.00	65,907.86
Butcher, Gale	Tutor	4,093.22	-	-	4,093.22
Butts, Mary	Teacher	85,566.00	-	500.00	86,066.00
Cahill, Lisa D	SBES KGrant Ed Assistant	4,311.11	-	-	4,311.11
Cahill, Maryanne	Preschool Ed Assist	30,060.00	-	-	30,060.00
Callahan, Alice	Substitute	-	-	1,190.00	1,190.00
Callan, Phyllis	Comm Ed Instructor	450.00	-	-	450.00
Cameron, June	Substitute	16,683.59	-	2,240.00	18,923.59
Cameron, Katie	Guidance Counselor	66,658.63	-	4,519.71	71,178.34
Cameron, Marcia	Asst Principal	106,290.75	-	3,488.00	109,778.75
Campbell, Diane	Region Access	-	-	15,917.00	15,917.00
Cancellieri, Jane M	Substitute	-	-	582.78	582.78
Cannon, William	Community Education	360.00	-	-	360.00
Caporale, Melissa	Substitute	-	-	634.00	634.00
Caretti, Ann	Director of Student Svcs	116,824.00	-	2,500.00	119,324.00
Carlson, Danielle H	Substitute	-	-	70.00	70.00
Carlson, Jan	MS Secretary	38,055.66	-	1,550.08	39,605.74
Carnathan, Susan M	Substitute	-	-	1,540.00	1,540.00
Carosella, Jeanne	MS Ed Assistant	34,409.00	-	1,072.00	35,481.00
Carpenter, Pamela	HS Teacher	27,223.15	-	27.87	27,251.02
Carr, Caitlin M	Summer School Teacher	1,771.00	-	-	1,771.00
Carr, Deborah	Ed Assistant	1,251.90	-	-	1,251.90
Castellano, Alan	Teacher	85,243.13	-	3,353.22	88,596.35
Cedeno, Anthony G	Guidance Counselor	85,450.78	-	3,715.93	89,166.71
Chapman, Anthony	Custodian	38,800.80	941.42	936.00	40,678.22
Chapman, Eric Wesley	HS Teacher	95,985.52	-	-	95,985.52
Chudomel, Diane S	SN Ed Assitant	33,400.00	-	-	33,400.00
Ciarleglio, Raymond E	Fall Coach	-	-	3,638.00	3,638.00
Claireaux, Christine	HS Teacher	60,788.40	-	96.60	60,885.00
Clancy, Lori J	Ed Assistant	385.20	-	-	385.20

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

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Name	Position	Base		All Other	Grand Total
		Earnings	OT		
Clark, Andrew	Teacher	82,255.67	-	6,432.00	88,687.67
Clark, Keith E	JV Soccer Caoch	-	-	3,151.00	3,151.00
Clark, Matthew P	Region Coach	-	-	16,812.00	16,812.00
Clark, Robert	Custodian	46,515.20	917.58	5,074.00	52,506.78
Clark, Stacey C	MS SN Teacher	67,057.86	-	183.50	67,241.36
Clarke, Gary K	Substitute	-	-	268.00	268.00
Clifford, Cynthia B	MS Cafeteria Manager	3,158.66	-	-	3,158.66
Close, Andrea	SN Ed Assistant	34,068.00	-	882.00	34,950.00
Coffey, Erin M	Coach	-	-	3,151.00	3,151.00
Cohen, Valerie	Teacher	-	-	2,500.00	2,500.00
Collette, Kyla L	Substitute	-	-	67.00	67.00
Collins, Alana J	HS Ed Assistant	14,571.15	-	270.00	14,841.15
Conner, KalyN M	Substitute	-	-	67.00	67.00
Conner, Kimberly	MS Teacher	82,351.67	-	1,882.00	84,233.67
Conrad, Thomas	HS Principal	136,824.00	-	5,046.00	141,870.00
Consiglio-Noks, Ariynn	Sec to Student Svcs Dir	53,526.71	-	1,250.00	54,776.71
Convery, Brian E	Occupational Therapist	82,227.67	-	-	82,227.67
Costa, Elise M	Substitute	-	-	5,241.00	5,241.00
Couture, Nancy T	MS SN Teacher	95,785.52	-	1,500.00	97,285.52
Cowan, Robert	Driver Ed Instructor	-	-	19,628.50	19,628.50
Craven, Raymond	Teacher	72,555.00	-	500.00	73,055.00
Curtis, Karen	MS Ed Asst.	34,409.00	-	834.00	35,243.00
Dalton, Lynn	SN Teacher	1,120.40	-	-	1,120.40
Daniels, Patsy	Substitute	-	-	780.00	780.00
Daniels, Susan L	Substitute	439.20	-	-	439.20
Davies, Paul	Teacher	58,696.35	-	2,000.00	60,696.35
Day, Judith	MS Cafeteria	21,296.64	-	1,366.40	22,663.04
DeAndrade, Leonice	Cafeteria	18,662.88	-	861.52	19,524.40
Deegan, Tracey	Teacher	536.00	-	1,144.00	1,680.00
Dellarosa, Linda P.	Substitute	-	-	2,500.00	2,500.00
Demary, Alyse A	Coach	-	-	3,262.00	3,262.00
DeSimone, Christine	Teacher	86,434.53	-	2,511.00	88,945.53
DesRosiers, Donna M	Psychologist	-	-	734.00	734.00
Dever, Kelma	Teacher Project Coord	32,162.02	-	500.00	32,662.02
Dinda, Linda	Substitute	-	-	910.00	910.00
DiPaolo, Beverly J	MS Teacher	12,388.29	-	135.00	12,523.29
DiProspero, Caroline W	Ed Assistant	1,400.70	-	12.00	1,412.70
Dixon, Honora	Teacher	85,243.13	-	2,500.00	87,743.13
Dodd, Ann Marie	HS Cafeteria Worker	10,057.61	-	85.19	10,142.80
Doherty, Michaela B	Preschool Secretary	19,548.15	-	534.69	20,082.84
Dominic, Barbara	Social Worker	79,702.17	-	799.09	80,501.26
Donovan, David	HS Teacher	80,686.42	-	596.00	81,282.42
Donovan, Tonia	Teacher	272.00	-	-	272.00
Dora, Jo-Ann M	Substitute	116.00	-	70.00	186.00
Doucette, Barbara	School Psychologist	64.00	-	734.00	798.00
Dow, Katarina D	Cafeteria Worker	1,460.40	-	-	1,460.40
Driscoll, Sadie	HS Coach	-	-	3,151.00	3,151.00
Driscoll, Thomas J	Community Education	1,320.00	-	-	1,320.00
Dubeau, Marsha	Substitutes	-	-	420.00	420.00
Dugan, William	Treasurer	6,584.00	-	-	6,584.00

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

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Name	Position	Base Earnings	OT	All Other	Grand Total
Dugas, Marsha	Eddy Teacher	468.90	-	-	468.90
Dumont, Maureen	HR Coordinator	60,953.25	116.84	2,000.00	63,070.09
Durgin, Richard	Guidance Counselor	98,134.02	-	8,977.07	107,111.09
Earle, Peter	Extracurricular Coach	-	-	3,072.00	3,072.00
Eastman, Charles A	HS Teacher	58,132.26	-	-	58,132.26
Edwards, Emily Ann	OES Spanish Teacher	-	-	1,295.00	1,295.00
Edwards, Julie	Physical Therapist	35,652.06	-	-	35,652.06
Eldredge, Cynthia	Eddy Ed Assistant	14,498.60	-	-	14,498.60
Eldredge, Sheree	Teacher	-	-	734.00	734.00
Elia, Louis F	Coach	-	-	5,096.75	5,096.75
Ellis, Patricia L	Substitute	-	-	721.00	721.00
Endich, Roberta	Librarian	84,957.97	-	3,351.00	88,308.97
Erickson, Marguerite F	Eddy Ed Asst	-	-	87.00	87.00
Ericson, Julie A	SBES Teacher	-	-	64.00	64.00
Ericson, Melissa E	Substitute	-	-	325.00	325.00
Escher, Mary Christine	Teacher	10,058.26	-	5,000.00	15,058.26
Espeseth, Doreen	Substitute	-	-	3,531.00	3,531.00
Etre, Sharon A	Substitute	-	-	130.00	130.00
Evans, Henry K	HS Teacher	80,287.38	-	-	80,287.38
Evans, Kenneth M	Community Education	540.00	-	-	540.00
Ezzi, Karen B	Substitute	-	-	268.00	268.00
Faline, Sara L	Substitute	-	-	980.00	980.00
Falk, Jennifer L	Physical Therapist Summer Schoo	1,337.50	-	-	1,337.50
Faris, Thomas A	HS Teacher	82,255.67	-	5,723.00	87,978.67
Fasano, Peter J	Coach	-	-	2,725.00	2,725.00
Faucher, Roger H	HS Teacher	91,963.13	-	4,620.00	96,583.13
Feinstein, Paula E	Substitute	450.00	-	-	450.00
Fernandes, Abigail L	CO Secretary A/P	38,500.80	-	1,155.00	39,655.80
Ferreira, Jacob J	Substitute	-	-	2,010.50	2,010.50
Ferri, Kathleen M	Teacher	-	-	458.40	458.40
Fields, Stephanie L	MS Ed Assistant	29,726.00	-	853.00	30,579.00
Filmer-Gallagher, Heidi M	Substitute	-	-	665.00	665.00
Fisher, Burt	Substitute	-	-	70.00	70.00
Fisher-Hilmer, Linda J	Community Education	360.00	-	-	360.00
Fitzgerald, Esther	Adult Ed Director	23,207.21	-	550.00	23,757.21
Fitzgerald, Janet A	Community Education	1,080.00	-	-	1,080.00
Fitzpatrick, Julie Anne	HS Ed Assistant	28,043.00	-	3,002.00	31,045.00
Flanagan, Julie M	MS Teacher	80,287.38	-	-	80,287.38
Fleischer, Dorothy B	Community Education	2,250.00	-	-	2,250.00
Foley, Sandra L	Sec.Dir.Finance/Operations	52,074.46	-	-	52,074.46
Ford, Lillian Ashley	HS SN Teacher	68,421.13	-	-	68,421.13
Ford, Susan J	SBES Ed Assistant	-	-	10.00	10.00
Foster, Aubrey L	Substitute	-	-	487.50	487.50
Fournier, Brett R	Coach	-	-	5,130.00	5,130.00
Fox, Cynthia Jean	SB Preschool Teacher	83,736.19	-	4,500.00	88,236.19
Frankel, Karen A	Teacher	13,539.75	-	-	13,539.75
Fromm, Alice D	Substitute	-	-	490.00	490.00
Frost, Priscilla	HS Teacher	85,243.13	-	500.00	85,743.13
Fusco, James	Substitute	-	-	5,464.76	5,464.76
Gallagher, Meghan E	Substitute	-	-	280.00	280.00

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

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Name	Position	Base Earnings	OT	All Other	Grand Total
Gauley, Keith	Assistant Superintendent	3,175.30	-	700.00	3,875.30
Gengarelly, Laurie J	MS Ed Assistant	34,409.00	-	2,570.00	36,979.00
Gibson, Judith A	Psychologist	34,226.40	-	500.00	34,726.40
Gifford, Bonny L	Assistant Superintendent	126,471.52	-	-	126,471.52
Gifford, John R	Substitute	-	-	27,353.87	27,353.87
Gill, Laura	Substitute	-	-	500.00	500.00
Giorgio, Kathleen E	Community Education	720.00	-	-	720.00
Glaser-Gilrein, Dianne	Substitute	-	-	1,820.00	1,820.00
Grant, Jennifer	Educational Assistant	23,543.00	-	1,307.00	24,850.00
Granville, Robert M	HS Teacher	42,435.09	-	-	42,435.09
Green, Mary Kathleen	Substitute	3,670.80	-	42,876.01	46,546.81
Gregg, Paul A	OES Teacher	13,840.13	-	-	13,840.13
Grozier, Christine H	HS Ed Assistant	34,505.60	-	774.00	35,279.60
Gula, Jennifer E	MS Teacher	85,667.13	-	552.00	86,219.13
Guttmann, Brendan J	Community Ed/Coach	15,842.50	-	3,782.00	19,624.50
Hacking-Davis, Robin L	Eddy Ed Assistant	-	-	144.90	144.90
Hagopian, Berj N	MS Teacher	85,243.13	-	905.00	86,148.13
Hale, Alexandra F	Eddy Ed Assistant	-	-	24.00	24.00
Hamer, Judith	HS Teacher	82,823.28	-	3,367.00	86,190.28
Hamlin, Rebecca K	Substitute	-	-	466.50	466.50
Hammond, Catherine L	Community Education	750.00	-	-	750.00
Hammond, Majen P	Teacher	85,243.13	-	3,914.00	89,157.13
Hancock, Susan	EDDY Ed Assistant	24.15	-	25.00	49.15
Hannon, Kathleen B	SBES Teacher	734.00	-	-	734.00
Hansen, Karen B	MS Teacher	85,531.13	-	2,235.00	87,766.13
Hart, Susan C	Substitute	-	-	70.00	70.00
Harvey, Katherine	MS Teacher	65,027.37	-	55.32	65,082.69
Hayes, Sandra L	Substitute	-	-	630.00	630.00
Hayman, April N	WES Custodian	-	-	46.80	46.80
Hemmenway, Clare S	Substitute	-	-	171.00	171.00
Hendrickx, Ezra	HS Teacher	80,287.38	-	3,378.87	83,666.25
Hepinstall, Karen E	HS Teacher	83,736.19	-	6,365.00	90,101.19
Hibbert, Andrea C	Community Education	2,160.00	-	-	2,160.00
Hickey, Kathleen M	Substitute	285.00	-	-	285.00
Hicks, Brian R	HS Teacher	80,287.38	-	3,977.00	84,264.38
Higgins, Jane P	Community Education	2,580.00	-	-	2,580.00
Higgins, Kenneth	Athletic Event Worker	-	-	475.00	475.00
Hinkle, Harry F	Coach	-	-	3,262.00	3,262.00
Hirst, Chelsea V	Substitute	-	-	3,850.00	3,850.00
Hirst, William L	Coach	-	-	4,379.00	4,379.00
Hoffmann, Richard J	Superintendent	164,511.51	-	5,317.25	169,828.76
Hotetz, Linda A	Ed Assistant	15,439.93	-	-	15,439.93
Hourihan, Maureen	Middle School Tutor	2,363.87	-	-	2,363.87
Hoyt, Karl F	HS Teacher	80,287.38	-	1,500.00	81,787.38
Hughes, Sharon Keller	OES SN Teacher	30,996.57	-	-	30,996.57
Hutton, Sarah P	MS Teacher	67,755.08	-	2,414.00	70,169.08
Hyde-McGuire, Betty L	Substitute	-	-	2,240.00	2,240.00
Israel, Deborah A	Community Education	3,200.00	-	-	3,200.00
Jackman, Bonnie E	Social Worker	85,307.13	-	3,868.03	89,175.16
Jackman, Margaret	MS Guidance Secretary	49,160.32	1,569.96	1,800.00	52,530.28

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

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Name	Position	Base Earnings	OT	All Other	Grand Total
Jackson, Brandy B	MSTeacher	48,419.07	-	-	48,419.07
Jenkins, Martha F	OES Teacher	-	-	1,158.00	1,158.00
Johnson, Eric	HS Football Coach	-	-	3,638.00	3,638.00
Johnson, Gregory H	Community Education	2,640.00	-	5,181.00	7,821.00
Johnson, Lorraine S	Eddy Teacher	-	-	650.00	650.00
Johnson, Patricia O'Leary	SBES Ed Assistant	4,891.00	-	-	4,891.00
Johnston, Ross B	HS Teacher	83,736.19	-	3,000.00	86,736.19
Jordan, Edward J	Substitute	-	-	6,615.00	6,615.00
Joyce, Timothy	Substitute	2,997.82	-	11,601.00	14,598.82
Kaar, Alison B	HS Teacher	64,125.90	-	623.00	64,748.90
Kahn, Olga B	Community Education	120.00	-	-	120.00
Kanavos, Joyce	Accts Payable/Receptionist	29,879.12	-	1,000.00	30,879.12
Kandall, Amy	HS Teacher	76,631.21	-	-	76,631.21
Karp, Doris M	Substitute	-	-	12,252.80	12,252.80
Keavy, Debra A	HS Teacher	59,262.98	-	-	59,262.98
Kelly, James M	Custodian	36,502.70	696.42	208.80	37,407.92
Kelly, John D	Coach	-	-	3,782.00	3,782.00
Kelly, Karen	Substitute	-	-	4,359.00	4,359.00
Kender, Kolleen	EES Ed Assistant	-	-	12.00	12.00
Kendrew, Ingrid E	MS Teacher	80,287.38	-	1,207.00	81,494.38
Kenyon, Keith Edward	Activities Coordinator	91,730.75	-	1,546.00	93,276.75
Keon, Diane Smith	HS Teacher	85,243.13	-	500.00	85,743.13
Kerse-McMillin, Maura C.	HS Teacher	80,287.38	-	544.00	80,831.38
Kersteen, Hilary F	HS Teacher	68,770.66	-	-	68,770.66
Keyes, Brian J	Coach	-	-	6,463.00	6,463.00
Kieffer, Johanne M	MS Ed Assistant	26,455.00	-	120.00	26,575.00
King, Selena F	HS Teacher	48,172.47	-	1,500.00	49,672.47
Kirouac, Sean	MS Teacher	50,124.58	-	-	50,124.58
Kmiec, Ariana L	HS Teacher	46,486.14	-	5,421.00	51,907.14
Knight, Donna	Substitute	-	-	360.00	360.00
Knowles, Agnes	Substitute	-	-	560.00	560.00
Kobold, Julie	HS Teacher	57,787.38	-	-	57,787.38
Kocaba, Kathleen G	Title I Tchtr/Reading Spec.	11,639.25	-	-	11,639.25
Koch, Michelle R	MS Ed Assistant	26,455.00	-	438.00	26,893.00
Kopitsky, Kathleen G	Substitute	-	-	210.00	210.00
Krenik, John	MS Teacher	85,243.13	-	2,303.00	87,546.13
Krikorian, Kathleen	MS Ed Assistant	28,043.00	-	594.00	28,637.00
Krzeminski, Glenn	Substitute	-	-	805.00	805.00
Labman, Sarah L	Substitute	-	-	4,338.00	4,338.00
LaBranche, Christine W	HS Ed Assistant	17,934.69	-	-	17,934.69
LaBranche, Robert A	HS Teacher	80,287.38	-	4,853.00	85,140.38
Lagasse, Erin	OES Teacher	-	-	1,504.00	1,504.00
Lagasse, Karen M	HS Teacher	82,255.67	-	8,568.84	90,824.51
Landers, Susan M	MS Extracurricular Club	311.50	-	-	311.50
Lane, Theresa L	Ed Assistant	31,509.00	-	632.00	32,141.00
Lanoie, Claire	HS Teacher	95,785.52	-	1,527.87	97,313.39
Lantz, Alexandra	Community Education	360.00	-	-	360.00
Lavoine, Barbara A	Director of Technology	89,892.37	-	-	89,892.37
Leanues, Susan K	Substitute	-	-	574.00	574.00
Leary, Geoffrey W	Driver Ed Instr/Coord.	-	-	23,553.92	23,553.92

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

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Name	Position	Base		All Other	Grand Total
		Earnings	OT		
Lebow, Elizabeth A	HS Teacher	82,255.67	-	-	82,255.67
LedDuke, Dana B	Summer School Teacher	3,976.70	-	-	3,976.70
Leduc, Diane J	Substitute	-	-	420.00	420.00
Lee, Diane	Community Education	1,440.00	-	-	1,440.00
Lee-Destefano, Tracy L	HS Teacher	71,001.75	-	83.61	71,085.36
Leighton, Ann C	Spanish Teacher	48,728.86	-	-	48,728.86
Levy, Eloise R	MS Teacher	82,447.67	-	2,192.00	84,639.67
Lewis, Robert	HS Facilities Manager	68,644.00	2,017.06	300.00	70,961.06
Lindahl, Paul	HS Teacher	81,883.17	-	644.00	82,527.17
Lizotte, Jennifer Lee	Substitute	-	-	2,240.00	2,240.00
Lizotte, Timothy R	MS Teacher	57,642.00	-	3,072.00	60,714.00
London, Deborah H	Tutor	1,320.20	-	-	1,320.20
Lum, Sally	HS Teacher	57,642.00	-	84.00	57,726.00
Lyon, Jennifer	Teacher	-	-	1,573.70	1,573.70
Mabile, Sharon J	HS Teacher	83,736.19	-	703.50	84,439.69
MacDonald, Eduardo	Asst Principal	107,491.75	-	3,168.00	110,659.75
MacDonald, Kathryn	HS Guidance Secretary	38,136.90	-	10,570.70	48,707.60
Mack, Kristina L	HS SN Teacher	50,810.11	3,703.00	-	54,513.11
Mack, Martha D	PreSchool Admin/Adj Coun.	34,097.42	-	13,300.55	47,397.97
Mackeil, Louis M	Community Education	1,635.00	-	-	1,635.00
Maguire, Mary Ann	Food Services Bookeeper	47,648.78	-	1,680.00	49,328.78
Mahoney, Pamela J	Cafeteria	1,393.48	-	-	1,393.48
Malloy, Kate M	MS Teacher	48,097.09	-	734.00	48,831.09
Manach, Emily R	Educational Assistant	17,890.97	-	54.00	17,944.97
Manley, Michael	Coach	-	-	6,078.00	6,078.00
Mansfield, Marylou	Substitute	-	-	67.00	67.00
Marcella, Richard R	HS Teacher	66,371.38	-	8,894.73	75,266.11
Marcellino, Norma	Substitute	4,846.10	-	2,128.28	6,974.38
Marchant, Patricia M	Eddy Teacher	-	-	1,000.00	1,000.00
Margotta, Kathryn M	Ed Assistant	30,968.10	-	750.00	31,718.10
Marino, Cathy	Ed Assistant	14,945.00	-	-	14,945.00
Markovich, Paul	HS Ass.t Principal	107,491.75	-	7,258.00	114,749.75
Marnell, Michael D	Substitute	-	-	910.00	910.00
Marquit, Jayne H	Ed Assistant	34,409.00	-	1,951.00	36,360.00
Marsh, David A	Substitute	-	-	5,097.00	5,097.00
Martin, Amy L	Office/Data Mgmt Sec.	37,408.50	-	1,835.13	39,243.63
Mathison, Mark W	HS SN Teacher	80,287.38	-	2,500.00	82,787.38
Mattson, John K	Teacher	49,934.61	-	3,811.00	53,745.61
Matulaitis, Susan	SBES SN Ed Assistant	-	-	88.28	88.28
Maynard, Kenneth	HS Teacher	-	-	10,637.00	10,637.00
McCarthy, John R	Coach	70.00	-	5,375.00	5,445.00
McCarthy, Kathleen C	SBES Teacher	1,144.00	-	1,048.00	2,192.00
McCarthy, Tammy J	MS Teacher	73,075.51	-	-	73,075.51
McConchie, Ann S	MS Teacher	85,950.00	-	2,734.00	88,684.00
McConchie, Craig T	Fall Coach	-	-	2,464.00	2,464.00
McCormack, Mary M	Substitute	-	-	200.00	200.00
McCullough, Kevin M	HS Coach	-	-	4,379.00	4,379.00
McCully, John D	HS Coach	-	-	4,379.00	4,379.00
McCully, Kathleen F	HS Teacher	80,287.38	-	8,625.00	88,912.38
McDermott, Nancy H	Substitute	-	-	840.00	840.00

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

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Name	Position	Base			Grand Total
		Earnings	OT	All Other	
McDonald, Colin A	Substitute	-	-	1,407.00	1,407.00
McGown, Jane	HS Teacher	81,883.17	-	1,933.00	83,816.17
McGrath, Lori K	Ed Assistant	10,200.00	-	-	10,200.00
McHugh, Eileen	Ed Assistant	-	-	12.00	12.00
McInerney, Nancy M	Teacher	16,246.25	-	-	16,246.25
McKendree, Charles A	Eddy Tutor	3,091.20	-	-	3,091.20
McKenzie, Lori A	food services	-	-	250.00	250.00
McMahon, Michele C	HS Teacher	85,243.13	-	5,215.48	90,458.61
McNamara, Michael P	HS Teacher	80,287.38	-	-	80,287.38
Mellin, Diana R	Substitute	161.00	-	-	161.00
Michael, Patrice	Brewster Teacher	14,824.34	-	-	14,824.34
Milan, Neal A	HS Teacher	80,791.49	-	986.00	81,777.49
Miller Jr, Leo P	WES Teacher	-	-	386.40	386.40
Miller, Brandon T	Substitute	-	-	845.00	845.00
Miller, Edward P	Substitute	-	-	67.00	67.00
Miller, James A	Substitute	-	-	298.00	298.00
Minkoff, Maxine	MS Principal	118,128.94	-	3,000.00	121,128.94
Mitchell, Holley C	Ed Assistant	2,965.00	-	12.00	2,977.00
Miville, Courtney	Teacher	59,486.73	-	-	59,486.73
Moan, Doreen A	Substitute	-	-	210.00	210.00
Moll, Gloria	Community Education	4,320.00	-	-	4,320.00
Monger, Joshua G	Substitute	-	-	70.00	70.00
Moniz, Cynthia F	MS Teacher	1,835.40	-	-	1,835.40
Montano, Dawn M	Ed Assistant	23,445.56	-	561.00	24,006.56
Monteiro, Brian Michael	Custodian NRMS	34,953.98	878.53	-	35,832.51
Montgomery, Amy D	Eddy Teacher	26,257.98	-	-	26,257.98
Moore, Michael G	MS Teacher	85,243.13	-	2,000.00	87,243.13
Morelli, Michele	Substitute	-	-	735.00	735.00
Moronta, Anne T	OES Teacher	-	-	255.00	255.00
Morris, Catherine E	Ed Assistant	34,409.00	-	1,687.00	36,096.00
Morton, Vanessa L	Ed Assistant	24,956.00	-	936.00	25,892.00
Mosso, Angela Mary	HS Teacher	85,243.13	-	8,546.00	93,789.13
Moss, Trevor	Coach	-	-	3,069.00	3,069.00
Mountain, Mary Ellen	HS SN Teacher	87,336.13	-	8,086.00	95,422.13
Mulholland, Sean J	HS Teacher	76,053.00	-	3,178.87	79,231.87
Mullaney, John R	Coach	-	-	4,738.00	4,738.00
Mullin, Paul F	Eddy Teacher	-	-	2,050.00	2,050.00
Munroe, Rachel A	Substitute	-	-	27.00	27.00
Murphy, Timothy J	MS Teacher	40,227.16	-	-	40,227.16
Murray, Susan G	Dir. Food & Nutrition Svcs	36,267.75	-	-	36,267.75
Nabywaniec, Mary Jo	Substitute	-	-	140.00	140.00
Narkon, Hannah	EES Ed Assistant	7,408.35	-	-	7,408.35
Needel, Andrew M	HS Ed Assistan	4,746.92	-	-	4,746.92
Needel, Anne M	MS Teacher	85,627.13	-	599.50	86,226.63
Nelson Sr, Roger E	Substitute	-	-	490.00	490.00
Nelson, Jr, Roger E	HS Ed Assistant	34,409.00	-	1,750.00	36,159.00
Newmier, Wilhelmina	Asst. Dir. Community Ed	8,613.17	-	-	8,613.17
Newton, Julie T	Teacher	2,511.60	-	-	2,511.60
Nicholson, Dawn	Ed Assistant	23,562.06	-	49.00	23,611.06
Nickerson, Linda	MS Nurse	71,098.35	-	-	71,098.35

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

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Nidweski, Stephen L	MS cafe manager	28,060.80	-	1,260.40	29,321.20
Nielsen, Lise Hembrough	HS Teacher	81,883.17	-	7,932.00	89,815.17
Niquette, Kelly A	Ed Assistant	21,990.00	-	-	21,990.00
Nobili, Moira B	Coach	-	-	3,389.00	3,389.00
Norregaard, Susan A	High School Ed Assistant	23,543.00	-	1,000.00	24,543.00
Norton, Lisa M	WES Tech Teacher	1,771.00	-	1,609.18	3,380.18
Norton, Timothy C	Coach	-	-	3,262.00	3,262.00
Novacon, Karen J	HS Teacher	82,255.67	336.00	500.00	83,091.67
Nowack, James M	Accounting Manager	81,554.25	-	3,000.00	84,554.25
Noyes, Cary A	Stony Title 1 Teacher	19,357.71	-	-	19,357.71
Noyes, Richard K	Community Education	480.00	-	-	480.00
O'Brien, Mary Catherine	Ed Assistant	26,455.00	-	60.00	26,515.00
O'Connell, Cornelius	Custodian	46,336.16	425.22	1,474.00	48,235.38
O'Connell, Joanne T	Speech/Lang. Preschool	43,308.01	-	-	43,308.01
O'Connell, Nancy	WES Preschool Teacher	82,255.67	-	4,208.00	86,463.67
O'Connor, Karen C	EES Teacher	-	-	2,826.00	2,826.00
Ogden, Virginia R	HS Teacher	72,280.91	-	1,500.00	73,780.91
O'Keefe, Elaine M	Teacher	48.00	-	-	48.00
Olson, Betsy	WES Ed Assistant	1,011.16	-	-	1,011.16
Olson, Coreen M	Teacher	-	-	2,614.00	2,614.00
O'Neil, Dawn J	MS Teacher	84,040.19	-	2,159.00	86,199.19
O'Shea, Adam C	Eddy Teacher	-	-	744.00	744.00
Oullette-Mester, Mary	Community Education	300.00	-	-	300.00
Pagano, Karen L	Substitute/Summer Schl	2,012.50	-	140.00	2,152.50
Page, Phillip	Custodian	46,515.20	812.41	800.00	48,127.61
Paine, Jennifer E	EES Ed Assistant	2,583.91	-	12.00	2,595.91
Paulus, Ann K	MS Teacher	62,525.77	-	27.87	62,553.64
Pavlu, Edward J	MS Teacher	83,736.19	-	5,163.00	88,899.19
Pavlu, Michele M	HS Athletic Trainer	53,769.74	-	-	53,769.74
Pearson, Army S	Preschool Ed Assistant	7,976.17	-	499.00	8,475.17
Peck, Susan	Ed Assistant	26,455.00	-	559.00	27,014.00
Perry, Vivian M	Ed Assistant	31,509.00	-	510.00	32,019.00
Peterson, Richard F	MS Teacher	68,129.48	-	4,514.00	72,643.48
Picariello, Gianina E	Summer School	515.20	-	-	515.20
Pillsbury, Timothy	Custodian	44,389.60	3,586.54	874.00	48,850.14
Pirruccio, Susan T	Substitute	-	-	420.00	420.00
Pollo, Ricardo R	HS Teacher	53,005.35	-	442.78	53,448.13
Porteus, Sarah E	Summer School	842.63	-	62.00	904.63
Porzig, Sarah R	Summer School Teacher	1,540.80	-	-	1,540.80
Posage, Linda	Community Education	180.00	-	-	180.00
Potts, David G	HS Teacher	72,280.91	-	15,800.00	88,080.91
Powers, Robert G	Substitute	-	-	1,608.00	1,608.00
Prall, Mark	MS Teacher	20,301.40	-	500.00	20,801.40
Prickitt, Eloise G	MS Teacher	82,415.67	-	1,947.00	84,362.67
Priest, William	Community Education	240.00	-	-	240.00
Przygocki, Anne S	Eddy Teacher	1,600.00	-	1,654.00	3,254.00
Quatrocelli, Susan M	OES School Psychologist	-	-	64.00	64.00
Quigley, Julie E	HS Teacher	42,934.36	-	-	42,934.36
Quill, Joanne L	HS Teacher	72,280.91	-	10,725.00	83,005.91
Raimo, Carey	Occupational Therapist	67,257.31	-	-	67,257.31

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Razinha, Jill	Ed Assistant	11,958.40	-	-	11,958.40
Read, Lynn E	Ed Assistant	34,409.00	-	1,750.00	36,159.00
Reddish, Karen A	MS Teacher	85,243.13	-	1,707.00	86,950.13
Reed, Mary Ellen	Nurse	-	-	2,414.00	2,414.00
Reeves, Jessica Jean	Math Teacher	61,859.92	-	1,155.00	63,014.92
Reid, Abigail	MS Teacher	48,457.34	-	2,500.00	50,957.34
Reiser, Mary	Sec. to Asst. Supt.	62,494.00	-	900.00	63,394.00
Reiter, Laura R	Substitute	-	-	67.00	67.00
Reynard, Clayton	Coach	-	-	2,175.00	2,175.00
Rice, Daria W	Occupational Therapist	76,631.21	-	-	76,631.21
Richard, Paul	MS Head Custodian	63,934.45	344.68	1,100.00	65,379.13
Richard, Rosana V	Substitute	-	-	32.00	32.00
Richards, Sharon C	HS Teacher	57,786.08	-	1,009.11	58,795.19
Richardson, Deana M	Computer Technician	44,349.25	-	-	44,349.25
Richer, Susan M	OES Teacher	-	-	608.00	608.00
Riley, Janice E	Substitute	-	-	67.00	67.00
Roberts, Amy Lynn	MS Spanish Teacher	85,243.13	-	232.00	85,475.13
Roberts, Cristin E	MS Teacher	71,754.58	-	-	71,754.58
Robinson, Angel Jr	Coach	-	-	2,725.00	2,725.00
Roche, Joanna M	LT Substitute	-	-	22,787.45	22,787.45
Roderick, Adam Z	Substitute	-	-	134.00	134.00
Rogers, Marie A	Substitute	-	-	1,861.00	1,861.00
Rojas, Elaine M	HS Teacher	73,180.09	-	55.74	73,235.83
Rosato, James H	Substitute	-	-	2,546.00	2,546.00
Rosato, Kayleen E	Ed Assistant/Summer Schl	1,011.16	-	-	1,011.16
Rotti, Marjorie H	Secretary to Adult Ed Dir.	8,674.46	-	300.00	8,974.46
Rouillard, Nancy J	Cafeteria	18,787.88	-	861.52	19,649.40
Roumbakis, Maria	Summer School OT	2,497.50	-	-	2,497.50
Roy, Katherine J	SBES Teacher	-	-	1,564.00	1,564.00
Rubin, Carol A	Eddy SN Teacher	2,898.00	-	-	2,898.00
Ryan, Eileen G	Ed Assistant	27,527.20	-	750.00	28,277.20
Ryan, Justine A	Preschool Teacher	67,395.81	-	-	67,395.81
Saimeri, Anne L	Substitute	-	-	268.00	268.00
Salerno, Sherry L	EES Ed Assistant	3,027.76	-	12.00	3,039.76
Schmidt, Margaret A	Substitute	-	-	420.00	420.00
Schneider, Helmut	Substitute	-	-	2,940.00	2,940.00
Schnitzer, Dawn N	MS SN Teacher	73,898.51	-	400.00	74,298.51
Schour, Ellen J	Summer School	3,075.10	-	-	3,075.10
Schwebach, Suzanne M	Ed Assistant	34,409.00	-	750.00	35,159.00
Sears, Mariellen F	MS Teacher	24,526.57	-	6,001.00	30,527.57
Seidel, Marie A	Substitute	-	-	280.00	280.00
Seiser, Beth A	HS Ed Assistant	-	-	3,019.50	3,019.50
Seymour, Christine H	Eddy Teacher	3,542.00	-	-	3,542.00
Sheehan, William P	MS SN Teacher	85,291.13	-	360.00	85,651.13
Sheptyck, Lora E	Secretary	37,417.65	-	2,985.83	40,403.48
Short Jr, Leonard V	Community Education	1,800.00	-	-	1,800.00
Silberberg, David	Substitute	-	-	1,295.00	1,295.00
Silva, Pamela	MS Secretary to the Princ.	51,683.86	317.73	386.34	52,387.93
Simms, John	MS Teacher	41,391.63	-	3,949.50	45,341.13
Simpson, Christy L	MS Teacher	58,399.82	-	352.00	58,751.82

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Simpson, Courtney W	HS Teacher	67,634.00	-	-	67,634.00
Sirois, Elizabeth	COTA Summer School	900.00	-	-	900.00
Smith, Audrey C	MS Teacher	64,950.37	-	360.00	65,310.37
Smith, Dorothea A	Guidance Counselor	83,771.19	-	13,617.15	97,388.34
Smith, Eileen A	Community Education	13,920.00	-	-	13,920.00
Smith, Gail M	Ed Assistant	10,200.00	-	-	10,200.00
Smith, Jean R	Substitute	-	-	140.00	140.00
Smith, Lorraine	MS Speech Therapist	83,736.19	-	2,000.00	85,736.19
Smith, Noelle K	HS Teacher	62,348.00	-	442.78	62,790.78
Snow, Eleanor	SBES Ed Assistant	16,365.96	-	-	16,365.96
Snure, Sheryle A	Eddy SN Teacher	3,477.60	-	-	3,477.60
Souder, Nancy K	Eddy Teacher	744.00	-	64.00	808.00
Sousa, Katie E	MS SN Teacher	82,639.46	-	192.00	82,831.46
Souther, Deidre J	Ed Assistant/Summer Schl	1,155.60	-	-	1,155.60
Souza, Judith E	Cafeteria	21,296.64	-	1,347.52	22,644.16
Spampinato, Marcia W	Secretary	34,501.50	708.19	2,743.05	37,952.74
Spencer, Susan J	HS Ed Assistant	34,409.00	-	750.00	35,159.00
Sprague, Suzanne	SBES Teacher	-	-	64.00	64.00
Springer, Soni R	Tutor	128.00	-	7,164.50	7,292.50
Stack, Mary A	MS Teacher	83,736.19	-	5,211.00	88,947.19
Staruk, Karen L	Ed Assistant	2,250.85	-	-	2,250.85
Stepanchenko, Svitlana	ELL Teacher	88.00	-	-	88.00
Stevens, Heather L	HS Teacher	82,078.17	-	7,215.00	89,293.17
Stewart, Jill A	Nurse	62,497.44	-	500.00	62,997.44
Stewart, Karen A	Substitute	-	-	621.50	621.50
Stewart, Susan C	MS Ed Assistant	34,409.00	-	1,012.00	35,421.00
Sullivan, Linda Lee	Eddy Ed Assistant	2,608.20	-	-	2,608.20
Sutton, Joan A	Substitute	-	-	350.00	350.00
Sveden, Nancy F	MS Ed Assistant	34,374.80	-	534.00	34,908.80
Swenton, Gail P	Speech Therapist Summer School	4,427.50	-	-	4,427.50
Swiniarski, Stephen J	HS Teacher	72,595.91	-	4,081.50	76,677.41
Szczepanek, Lawrence W	Ed Assistant	31,509.00	-	533.08	32,042.08
Szucs, Mary M	Substitute	-	-	2,319.50	2,319.50
Tefft, Ann M	Administrative Asst to Supt.	67,935.25	438.39	3,468.30	71,841.94
Terranova, Tiffany E H	Tutor	-	-	748.65	748.65
Thackeray, Megan	Ed Assistant	34,409.00	-	858.00	35,267.00
Thatcher, Kimberly A	MS Ed Assistant	30,821.42	-	5,463.00	36,284.42
Thomas, Kerry C	SN Teacher	75,567.41	-	-	75,567.41
Thompson, Karl E	Substitute	-	-	134.00	134.00
Thompson, Vicki	Substitute	-	-	2,730.00	2,730.00
Thomson, Jacqueline A	Middle School Teacher	21,036.80	-	4,221.80	25,258.60
Timmons, Mae A	HS Speech Therapist	85,243.13	-	4,401.00	89,644.13
Tobler, Teal A	HS SN Teacher	69,045.76	-	11,531.00	80,576.76
Torres, Rafael R	Eddy Teacher	1,469.20	-	-	1,469.20
Tringale, Kathleen A	HS Teacher	85,243.13	-	8,668.00	93,911.13
Troutman, Pamela	HS Psychologist	70,173.06	-	2,000.00	72,173.06
Tupper, Katherine	HS SN Secretary	37,417.65	-	1,950.13	39,367.78
Tupper, Stephanie J	HS Teacher	47,424.12	-	474.00	47,898.12
Tuttle, Thomas E	Community Education	360.00	-	-	360.00
Updegraff, Judith	OES Teacher	792.00	-	-	792.00

NAUSET REGIONAL SCHOOL DISTRICT ~ WAGES PAID 7/1/12 - 6/30/13

Earnings are funded by various sources: operating budgets, revolving monies, and grants.

Name	Position	Base		All Other	Grand Total
		Earnings	OT		
Valdes, Margaret	School Psychologist	59,455.29	-	4,971.64	64,426.93
Van Tassel, Kristin E	HS Ed Assistant	30,905.68	-	1,065.00	31,970.68
VanBaars, Alexandra M	Substitute	-	-	464.00	464.00
Vecchione, Brenda A	MS Teacher	84,981.97	-	4,736.00	89,717.97
Venditti, Giovanna B	Dir of Finance&Operations	113,461.50	-	-	113,461.50
Viau-Nielsen, Christine M	Custodian	7,938.11	-	-	7,938.11
Viglotte, Marielle	Nurse	65,168.51	-	-	65,168.51
Villamil, Violeta	Community Education	720.00	-	-	720.00
Vining, Kerri L	MS SN Teacher	72,584.91	-	112.00	72,696.91
Wade, Kevin L	Substitute	-	-	533.09	533.09
Waldron, Nancy	Teacher	192.00	-	150.00	342.00
Waldron, Shannon K	Substitute	-	-	67.00	67.00
Walker, Robin V	HS Teacher	101,698.34	-	23,732.56	125,430.90
Walker, Samantha N	Substitute	-	-	315.00	315.00
Wall, Lauren J	Ed Assistant	34,409.00	-	1,000.00	35,409.00
Wallace, Danielle M	Substitute	-	-	54.00	54.00
Wallace, Marjorie A	WES Teacher	9,450.03	-	696.00	10,146.03
Wallen, Susan A	Payroll & Benefits Coord	54,373.00	-	-	54,373.00
Walsh, Anna K	Summer School	3,155.60	-	-	3,155.60
Walsh, Lynn	Substitute	-	-	6,501.00	6,501.00
Walters, Davis	Coach	-	-	2,464.00	2,464.00
Walther Hayes, Anne M	Substitute	-	-	899.50	899.50
Ward, Priscilla M	HS Teacher	79,702.38	-	1,422.00	81,124.38
Warren, Nancy J	Cafeteria Manager	30,308.80	-	532.80	30,841.60
Warren, Patricia A	MS SN Teacher	73,714.51	-	3,699.00	77,413.51
Watkins, Jennifer W	Gymnastics Coach	-	-	3,999.00	3,999.00
Watson, Faye A	ED Assistant	6,804.90	-	1,166.50	7,971.40
Watson, Jennifer	Speech Lang. Pathologist	45,010.36	-	-	45,010.36
Weeks, Madison C	Summer School Teacher	866.71	-	-	866.71
Weller, Sara J	Substitute	-	-	201.00	201.00
Wentz, Charles R	Community Education	360.00	-	-	360.00
White, Brian M	Guidance Counselor	83,126.51	-	5,777.67	88,904.18
White, Gregory R	HS Teacher	65,092.86	-	252.00	65,344.86
Wilbers, Liesel H	Substitute	-	-	899.08	899.08
Wiley, Kerry	MS Ed Assistant	34,409.00	-	1,522.00	35,931.00
Wilkinson, Robert H	Access Teacher&Coach	15,008.00	-	322.00	15,330.00
Williams, Shelby E	Guid Coun/ Soc Work	70,854.95	-	3,476.57	74,331.52
Wilson, Alana G	WES SN Teacher	14,353.29	-	-	14,353.29
Wirtz, Meredith A	HS Guidance Counselor	67,628.96	-	5,361.63	72,990.59
Worth, Maurice	Substitute	-	-	1,680.00	1,680.00
Wright, Laura C	Teacher	10,557.42	-	-	10,557.42
Wright, Philip	HS Teacher	80,287.38	-	-	80,287.38
Yelle, Wendy E	Coach	-	-	5,583.00	5,583.00
Young, Barbara J	Secretary	10,245.19	-	550.00	10,795.19
Young, Jennifer A	HS Caf Worker	-	-	1,862.04	1,862.04
Youngman, Lori M	OES SN Teacher	1,816.00	-	-	1,816.00
Zawadzkas, Jane F	HS Teacher	-	-	2,500.00	2,500.00
Zvonchui, Aza V	Summer School	515.20	-	-	515.20
		17,458,280.48	25,654.99	1,112,115.01	18,596,004.61

REPORT OF THE TOWN CLERK

To Whom It May Concern:

It was another busy year in the Town Clerk's Office; we held the Annual Town Election, a Special State Primary and a Special State Election. There also was the Annual/Special Town Meeting in May and the Special Town Meeting in November, along with processing over 3,800 returned 2013 Annual Town Census. The Town Clerk's Office now acts as the Brewster Parking Clerk, collecting over \$14,000 in parking fines.

This year we implemented a postcard mailing, reminding citizens to register their dog, which led to over 100 additional dog licenses being issued. Licensing your dog is not only a benefit for a found dog, but also less worry on their owner who can be quickly located for a reunion.

I would like to thank, Ted Nabywaniec, the Democratic Representative and Frank Smith, the Republican Representative of our Board of Registrars who dutifully worked for the citizens of Brewster towards the smooth running of the elections and Town Meeting. We processed 339 new voter registrations, 539 moved/deceased deletions, and 189 absentee ballots for the June election to name a few.

I would like to thank Ellen St. Sure, our Town Archivist for her historical knowledge of the Town of Brewster and her generosity in sharing it. Thank you to Jayanne Sci, the Assistant Town Clerk, for her continued support to myself and the citizens of Brewster. I would also like to recognize Jayanne on her continuing education towards becoming a Certified Municipal Clerk.

We have many people to thank for their support and assistance this prior year, to name a few; the Board of Selectmen; Charlie Sumner, Town Administrator, Thomas Thatcher, Building Maintenance Supervisor; Shawn Harris, Building Custodian; the Brewster Police Department; the DPW staff, for the set-up and dismantling of the election site; all of our co-workers, all of the election workers; and most importantly, the citizens of Brewster.

Please remember to return your 2014 Annual Town Census, these census numbers are used for numerous projections throughout the year including but not limited to; Police resources, Fire/EMT resources and school projections.

Respectfully submitted,
Colette M. Williams, CMC/CMMC
Town Clerk

Recorded Vitals:

Births 46
 Marriages 67
 Deaths 243

1623	Certified Vital Records	\$16,890
56	Marriage Intentions	\$1,650
44	Veterans Copies	Free
5	Vital Correction	\$14
	<u>Dog Licenses</u>	
974	Spayed/Neutered Licenses	\$5,844
58	Intact Female/Male	\$696
9	Kennel Licenses	\$450
2	Replacement Tags	\$2
	<u>Fines/Check Charges</u>	
15	Dog Violations	\$375
10	Marijuana Citations	\$1,000
3	Conservation Violations	\$900
4	Misc. Bylaw Violations	\$200
7	Late Dog Fees	\$70
	<u>Business Certificates</u>	
76	New/Renewals	\$2,310
1	Change of Name	\$10
	<u>Parking Fines</u>	
472	Parking Violations/Late Fees (Canadian Funds Difference)	\$14,410
	<u>Miscellaneous</u>	
171	Copies	\$43
16	Hunting Permits	\$80
13	Raffle Permits	\$130
10	Street Lists Book/CD	\$150
	TOTAL DEPOSITS:	\$45,224

REPORT OF THE SPECIAL STATE PRIMARY
APRIL 30, 2013

In accordance with the warrant, the inhabitants of Brewster, qualified to vote in the Special State Primary met at the Brewster Baptist Church, 1848 Main Street, Brewster, on Tuesday April 30th, 2013.

The polls were declared open at 7:00 am.

The election workers duly sworn-in were as follows; Sharon Ryone, Warden; David Whitney, Deputy Warden; Dorothy Leone, Precinct One Clerk; Edward Swiniarski, Precinct Two Clerk; Cynthia Matheson, Precinct Three Clerk.

Counters and Checkers are as follows;

Barbara Bartolomei, Patricia Busch, Suzanne Clowry, Carol Erikson, Leslie Erikson, Elizabeth Finch, Lisa Gerrish, Ann Golini, Claire Gradone, Elizabeth Hardy, Aline Johnson, Eleanor Johnson, Peter Johnson, Helen Kelly, Suzanne Kezer, Cheryl Kimberley, David Lahive, Marilyn Lahive, June Legg, Gerard Mannix, Joanna MacCuspie, Julie Menges, Mary Myers, Mary Jo Nabywanic, Sandy Nichols, Jane Nixon, Mary C. Noering, Thomas Noering, Marjorie Oliver, David Quinn, Judith Rowe, Joan Scheffer, Peter Scheffer, Patricia Stanley, Elizabeth Taylor, Elbert Ulshoeffter, William Wheeler, Marilyn Mooers, Tammi Mason and Leon Rice.

Total Votes Cast: 1644 Eligible Voters: 7889
Percentage: 21%

<u>PARTY</u>	<u>PREC. 1</u>	<u>PREC. 2</u>	<u>PREC. 3</u>	<u>TOTAL</u>
Democrat	379	400	287	1066
Republican	203	201	174	578
Total	582	601	461	1644

The polls were declared closed at 8:00 pm with the following results:

<u>SENATOR IN CONGRESS</u>	<u>PREC. 1</u>	<u>PREC. 2</u>	<u>PREC. 3</u>	<u>TOTAL</u>
	<u>DEMOCRAT</u>			
Stephen F. Lynch	101	112	81	294
Edward J. Markey	278	288	205	771
Write-Ins				0
Blanks			1	1
Total	379	400	287	1066

<u>SENATOR IN CONGRESS</u>	<u>PREC. 1</u>	<u>PREC. 2</u>	<u>PREC. 3</u>	<u>TOTAL</u>
Gabriel E. Gomez	112	121	117	350
Michael J. Sullivan	67	70	39	176
Daniel B. Winslow	23	9	18	50
Write-Ins				0
Blanks	1	1		2
Total	203	201	174	578

A True Copy Attest:

Colette M. Williams, CMC
Town Clerk



REPORT OF THE SPECIAL TOWN MEETING
MAY 6TH, 2013

In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Cafetorium on Monday, May 6th, 2013.

The meeting was called to order at 7:30pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn, and David Whitney. The checkers were June Gallant, Dorothy Leone, Ann Golini, Maureen Steinmann, Joan Scheffer, Cynthia Matheson and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec, and Francis Smith, members of the Board of Registrars, were also present.

A quorum was present with 678 of 7883 voters. 8%

Selectmen Edward S. Lewis was recognized and honored for his nine years of Selectman service and his prior years of Finance Committee Service with a standing ovation.

UNPAID BILLS

ARTICLE NO. 1: To see if the Town will vote to transfer from available funds a sum of money to pay bills incurred but unpaid during a previous fiscal year, or to take any other action relative thereto.

(Nine-Tenths Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to indefinitely postpone consideration of article no. 1.

ACTION: INDEFINITELY POSTPONED

BUDGETARY TRANSFERS

ARTICLE NO. 2: To see if the Town will vote in the following manner to appropriate from available funds and/or to transfer from surplus funds in some departments the amounts needed to prevent deficits in other departments this fiscal year:

- A. Transfer the sum of \$1,023.00 from line item no. 4 (Retirement/Pension), to line item no. 2 (Town Administrator Wages) of Article no. 3 of the 2012 Annual Town Meeting,
- B. Transfer the sum of \$3,494.00 from line item no. 4 (Retirement/Pension), to line item no. 11 (Natural Resource and Conservation Wages) of Article no. 3 of the 2012 Annual Town Meeting,
- C. Transfer the sum of \$3,810.00 from line item no. 4 (Retirement/Pension), to line item no. 17 (Council on Aging Wages) of Article no. 3 of the 2012 Annual Town Meeting,
- D. Transfer the sums of \$4,673.00 from line item no. 4 (Retirement/Pension) and \$1,327.00 from line item no. 4 (Treasurer/Collector Wages), to line item no. 10 (Building Inspection/HDC Wages) of Article no. 3 of the 2012 Annual Town Meeting,
- E. Transfer the sum of \$450.00 from line item no. 4 (Treasurer/Collector Wages), to line item no. 4 (Assessor Wages) of Article no. 3 of the 2012 Annual Town Meeting,
- F. Transfer the sum of \$150.00 from line item no. 4 (Treasurer/Collector Wages) of the 2012 Annual Town Meeting, to line item no. 10 (Building Inspection/HDC Wages) of Article no. 3 of the 2012 Annual Town Meeting,
- G. Transfer the sum of \$450.00 from line item no. 4 (Treasurer/Collector Wages), to line item no. 13 (DPW Wages) of Article no. 3 of the 2012 Annual Town Meeting,
- H. Transfer the sum of \$750.00 from line item no. 4 (Treasurer/Collector Wages), to line item no. 12 (Health Wages) of Article no. 3 of the 2012 Annual Town Meeting,
- I. Transfer the sum of \$10,000.00 from the Ambulance Receipts Reserved for Appropriation Account to line item no. 8 (Fire/Rescue Wages) of Article no. 3 of the 2012 Annual Town Meeting
- J. Transfer the sum of \$4,276.00 from Overlay Surplus to line item no. 4 (Treasurer/Collector Expenses) of Article no. 3 of the 2012 Annual Town Meeting,
- K. Transfer the sums of \$5,000.00 from line item no. 4 (Treasurer/Collector

Wages), \$2,500.00 from line item no. 2 (Selectmen Wages), and 7,500.00 from Free Cash to line item no. 13 (DPW Road Machinery) of Article no. 3 of the 2012 Annual Town Meeting

- I. Transfer the sum of \$10,000 from line item no. 4 (Retirement/Pension) to line item no. 20 (Liability Insurance) of Article no. 3 of the 2012 Annual Town Meeting.

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 2 as printed in the warrant for these purposes.

ACTION: ADOPTED

<p style="text-align: center;"><i>PRIVATE ROAD ENGINEERING SERVICES / South Pond Drive & Captain Fitts Road Project</i></p>
--

ARTICLE NO. 3: To see if the Town will vote to transfer from the Fund Balance Reserved for Road Betterments the sum of ***TWELVE THOUSAND AND 00/100 DOLLARS (\$12,000.00)*** to finance costs associated with engineering services for a private road betterment for South Pond Drive and Captain Fitts Road and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, said expense to be recovered through the betterment assessments against the abutters, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 3 as printed in the warrant and to transfer the sum \$12,000.00 from the Fund Balance Reserved for Road Betterments account for this purpose.

ACTION: ADOPTED

COMMUNITY PRESERVATION ACT FUNDING

ARTICLE NO. 4: To see if the Town will vote to act upon the recommendation of the Community Preservation Committee to appropriate from funds previously reserved in Article 5 of the November 17, 2008 Special Town Meeting, Item 1c (Repair/Restoration of the Spruce Hill Barn) for expenditure in during Fiscal Year 2013, the amount shown below and for the purposes identified below; to authorize the Town Administrator to enter into contracts for the award of grants to the following agency; to authorize the Community Preservation Committee, pursuant to the provisions of Massachusetts General Laws, Chapter 184, Sections 31 through 33, to acquire Historic Preservation Restrictions in the awarding of the following grants; all as follows:

<u>Item:</u>	<u>Category:</u>	<u>Request:</u>
<u>1.</u>	<u>Historic Preservation</u>	
	a. Brewster Historical Society for the relocation of Apothecary Store Components from the New England Fire & History Museum property	<u>\$5,000.00</u>
	Grand Total:	\$5,000.00

or to take any other action relative thereto

(Majority Vote Required)

(Community Preservation Committee)

MOTION: I move that the town vote to approve article no. 4 as printed in the warrant.

ACTION: ADOPTED

CAPITAL AND SPECIAL PROJECTS EXPENDITURES

ARTICLE NO. 5: To see if the Town will vote to transfer and appropriate from Free Cash the sum of **ONE HUNDRED AND NINETY-FIVE THOUSAND AND 00/100 (\$195,000.00) DOLLARS** for the purpose of funding the following capital acquisitions and special project expenditures to be undertaken during Fiscal Year 2013 and to the Authorize the Town Administrator to solicit bids

and/or proposals, enter into a contract or contracts, and expend these funds for the following purposes:

1. <u>Elementary School Department:</u>		
a.	School Building Security Project	\$75,000.00
b.	Window Repair Project	<u>\$90,000.00</u>
	Sub-total	\$165,000.00
2. <u>Natural Resources Department:</u>		
a.	Freemans Pond Culvert Project	<u>\$30,000.00</u>
	Sub-total	<u>\$30,000.00</u>
	Grand Total	\$195,000.00

or to take any other action relative thereto.

(Majority Vote Required
BOS: Yes – 5, No – 0

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 5 as printed in the warrant, however that item no. 1(b) for the Elementary School Window Repair Project be amended from the sum of \$90,000.00 to \$108,000.00 and the grand total be amended from the sum of \$195,000.00 to \$213,000.00 and that in order to appropriate this total sum that the Town transfer the sums of \$175,000.00 from Free Cash and \$20,000.00 from item no. 7(b) for the Millsites Dam Replacement Project from article no. 3 of the November 13, 2012 Special Town Meeting and \$18,000.00 from the Golf Receipts Reserved for Appropriation account for these purposes.

ACTION: ADOPTED UNANIMOUSLY

ZONING BYLAW AMENDMENT/Bed and Breakfast Use

ARTICLE NO. 6: To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Table 1, Use Regulations, Commercial, by inserting a new #8, and renumbering subsequent lines:

		R-R	R-L	R-M	C-H	V-B	I	MRD	PWS- CF
8.	Bed and Breakfast	S	S	S	P	P	-	-	-

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

MOTION: I move that the town vote to approve article no. 6 as printed in the warrant.

ACTION: ADOPTED BY A DECLARED 2/3 VOTE

OTHER BUSINESS

ARTICLE NO. 7: To act upon any other business that may legally come before this meeting.

(Board of Selectmen)

MOTION: I move that the town vote to dissolve the 2013 Special Town Meeting.

ACTION: ADOPTED UNANIMOUSLY

The meeting was dissolved at 7:45 pm.

A TRUE COPY ATTEST:

Colette M. Williams, CMC
Town Clerk

REPORT OF THE ANNUAL TOWN MEETING
MAY 6TH, 2013

In accordance with the Warrant, the Annual Town Meeting was held in the Stony Brook Cafetorium on Monday, May 6th, 2013.

The meeting was called to order at 7:25pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn, and David Whitney. The checkers were June Gallant, Dorothy Leone, Ann Golini, Maureen Steinmann, Joan Scheffer, Cynthia Matheson and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec, and Francis Smith, members of the Board of Registrars, were also present.

A quorum was present with 678 of 7883 voters. 8%

CAPE COD VOCATIONAL TECHNICAL SCHOOL OPERATING BUDGET

ARTICLE NO. 1: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray Cape Cod Vocational Technical High School charges and expenses for the Fiscal Year ending June 30, 2014, as follows:

<u>DEPARTMENT</u>	EXPENDED <u>FY2012</u>	APPROPRIATED <u>FY2013</u>	REQUESTED <u>FY2014</u>
CAPE COD TECH ASSESSMENT	<u>\$694,838.00</u>	<u>\$667,110.00</u>	<u>\$702,591.00</u>
TOTAL ASSESSMENT:	\$694,838.00	\$667,110.00	\$702,591.00

or to take any other action relative thereto.

(Majority Vote Required)

(Cape Cod Technical School Committee)

MOTION: I move that the town vote to approve article no. 1 as printed in the warrant and to raise and appropriate the sum of \$702,591.00 for this purpose.

ACTION: ADOPTED UNANIMOUSLY

ELEMENTARY SCHOOLS OPERATING BUDGET
--

ARTICLE NO. 2: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray the Elementary Schools' charges and expenses, for the Fiscal Year ending June 30, 2014, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY2012</u>	<u>APPROPRIATED</u> <u>FY2013</u>	<u>REQUESTED</u> <u>FY2014</u>
ELEMENTARY SCHOOL BUDGET	<u>\$6,308,567.00</u>	<u>\$6,435,934.00</u>	<u>\$6,690,250.00</u>
TOTAL	\$6,308,567.00	\$6,435,934.00	\$6,690,250.00

ASSESSMENT:
or to take any other action relative thereto.

(Majority Vote Required)

(Elementary School Committee)

MOTION: I move that the town vote to approve article no. 2 as printed in the warrant and to raise and appropriate the sum of \$6,690,250.00 for this purpose.

ACTION: ADOPTED UNANIMOUSL

TOWN OPERATING BUDGET

ARTICLE NO. 3: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray town charges and expenses, and furthermore, to fix the salary and compensation of all elected officials of the town as provided in Section No. 108 of Chapter 41 of the General Laws, as amended, for the Fiscal Year ending June 30, 2014, as follows:

<u>Item</u>	<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY 2012</u>	<u>APPROPRIATED</u> <u>FY 2013</u>	<u>REQUEST</u> <u>FY 2014</u>
1	MODERATOR WAGES	\$300.00	\$300.00	\$300.00
2	SELECTMEN'S WAGES	\$5,250.00	\$5,250.00	\$8,000.00
	STAFF WAGES	\$50,461.82	\$57,501.00	\$59,536.00
	EDUCATIONAL REIMB	\$725.00	\$2,000.00	\$1,000.00

	EXPENSES	\$28,600.20	\$30,425.00	\$30,875.00
	ADMINISTRATOR WAGES	\$267,127.15	\$284,487.00	\$286,196.00
	EXPENSES	\$9,577.63	\$10,100.00	\$10,600.00
	LEGAL EXPENSES	\$99,190.81	\$135,000.00	\$141,350.00
	TOWN REPORT	\$3,580.00	\$5,000.00	\$4,000.00
	EXPENSES			
3	FINCOM EXPENSES	\$3,188.35	\$3,500.00	\$3,500.00
	RESERVE FUND	\$20,600.00	\$95,000.00	\$98,800.00
4	ACCOUNTANT WAGES	\$150,348.41	\$154,922.00	\$160,828.00
	AUDIT OF ACCOUNTS	\$20,800.00	\$25,500.00	\$29,500.00
	EXPENSES	\$2,024.38	\$2,510.00	\$2,425.00
	ASSESSOR WAGES	\$108,765.57	\$112,462.00	\$117,158.00
	EXPENSES	\$1,295.26	\$2,620.00	\$3,125.00
	TREAS/COLL WAGES	\$178,239.72	\$199,192.00	\$207,365.00
	EXPENSES	\$25,843.55	\$26,900.00	\$26,935.00
	INFORMATION TECHNOLOGY			
	WAGES	\$77,534.97	\$80,096.00	\$83,363.00
	EXPENSES	\$55,429.95	\$57,655.00	\$66,640.00
	DEBT SERVICE	\$2,979,803.85	\$2,835,268.00	\$2,729,617.00
	FRINGE BENEFITS	\$2,993,663.88	\$3,035,819.00	\$2,999,557.00
	RETIREMENT/PENSION	\$1,381,854.63	\$1,584,859.00	\$1,697,705.00
5	TOWN CLERK'S WAGES			
	CLERK STAFF WAGES	\$112,750.25	\$123,684.00	\$120,452.00
	EXPENSES	\$21,971.02	\$26,380.00	\$18,930.00
6	TOWN HALL MAINT WAGES	\$81,902.32	\$84,843.00	\$92,064.00
	EXPENSES	\$13,684.68	\$15,850.00	\$16,300.00
	COA BLDG EXPENSES	\$7,200.00	\$7,200.00	\$7,200.00
	DRUMMER BOY EXPENSES	\$359.12	\$500.00	\$500.00
7	CONSTABLE	\$250.00	\$250.00	\$250.00
	POLICE WAGES	\$1,896,282.55	\$2,071,038.00	\$2,140,123.00
	EXPENSES	\$131,073.76	\$135,820.00	\$136,950.00
8	FIRE/RESCUE WAGES	\$1,459,282.63	\$1,592,117.00	\$1,635,136.00
	EXPENSES	\$78,975.07	\$107,800.00	\$107,800.00
	RESCUE EXPENSES	\$86,273.01	\$98,500.00	\$100,500.00
	STATION EXPENSES	\$37,331.88	\$41,000.00	\$41,000.00

9	PLANNING WAGES	\$140,114.46	\$145,859.00	\$151,482.00
	PLANNING/APEALS EXPENSES	\$2,828.67	\$3,595.00	\$3,670.00
10	BLDG INSP/HDC WAGES	\$298,505.10	\$298,084.00	\$318,435.00
	BUILDING/HDC EXPENSES	\$4,945.15	\$6,300.00	\$6,440.00
11	NATURAL RESOURCES AND CONSERVATION WAGES	\$195,205.09	\$220,037.00	\$230,431.00
	EXPENSES	\$26,934.59	\$32,500.00	\$32,950.00
	PROPAGATION	\$9,980.00	\$10,000.00	\$14,500.00
12	BOARD OF HEALTH WAGES	\$168,913.71	\$174,915.00	\$181,668.00
	VISITING NURSE ASSOC. EXPENSES	\$18,143.75	\$18,357.00	\$18,357.00
		\$2,633.92	\$3,900.00	\$3,450.00
13	DPW WAGES	\$846,036.44	\$929,860.00	\$967,913.00
	ROAD MACHINERY	\$46,226.07	\$45,900.00	\$60,900.00
	SNOW & ICE CONTROL EXPENSES	\$100,289.33	\$125,000.00	\$127,000.00
		\$237,898.75	\$240,253.00	\$260,033.00
	SOLID WASTE DISPOSAL	\$146,848.82	\$184,022.00	\$180,045.00
	STREETLIGHTING	\$8,241.78	\$9,800.00	\$8,900.00
14	WATER STAFF WAGES	\$652,341.28	\$700,481.00	\$701,367.00
	OPERATING EXPENSES	\$360,213.90	\$405,807.00	\$409,700.00
	EQUIPMENT EXPENSES	\$8,232.76	\$0.00	\$0.00
15	GOLF DEPT WAGES	\$1,166,905.24	\$1,195,280.00	\$1,225,532.00
	EXPENSES	\$857,851.17	\$908,705.00	\$925,095.00
16	RECREATION WAGES	\$91,800.13	\$98,709.00	\$102,164.00
	EXPENSES	\$17,050.94	\$17,450.00	\$17,750.00
17	COUNCIL ON AGING WAGES	\$164,376.66	\$177,918.00	\$187,995.00
	EXPENSES	\$12,983.08	\$23,624.00	\$23,624.00
18	LADIES LIBRARY	\$531,400.00	\$552,754.00	\$552,178.00
19	ALEWIVE COMM. WAGES	\$1,891.85	\$2,500.00	\$2,500.00
	EXPENSES	0.00	\$900.00	\$900.00
	OLD MILL SITE COMM.	\$3,134.73	\$4,000.00	\$4,000.00
20	UTILITIES (Including Cape & Vineyard Electric Cooperative, Inc. (\$451,757.52	\$498,110.00	\$499,935.00

	LIABILITY INSURANCE	\$287,075.40	\$313,444.00	\$359,941.00
21	ASSESSMENTS	\$43,355.77	\$44,715.00	\$44,900.00
	MEMORIAL/VETERANS DAY EXP.	\$1,500.00	\$1,500.00	\$1,500.00
	VETERANS SERVICES	<u>\$32,867.88</u>	<u>\$32,000.00</u>	<u>\$30,000.00</u>
	GRAND TOTAL	\$19,330,025.34	\$20,477,627.00	\$20,840,833.00

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 3 as printed in the warrant, however that following line items be amended:

- **Assessors Wages (item no. 4) be decreased from the sum of \$117,158.00 to \$117,156.00, and**
- **Assessments (item no. 21) be increased from the sum of \$44,900.00 to \$45,150.00**

and in order to appropriate this amended total sum of \$20,841,083.00 that the town raise and appropriate the sum of \$19,075,091.00, and transfer the sums of:

- **\$125,000.00 from the Overlay Surplus account,**
- **\$375,000.00 from the Golf Cart Receipts Reserved for Appropriation account,**
- **\$90,000.00 from the Pension Reserve account,**
- **\$347,590.00 from the Community Preservation Fund Balance Reserved for Open Space,**
- **\$78,285.00 from the Tele-communications account,**
- **\$203,710.00 from the Water Revenues account,**
- **\$336,300.00 from the Ambulance Receipts Reserved for Appropriation account,**
- **\$12,000.00 from the Cable Franchise Fee account,**
- **\$136,982.00 from the Fund Balance Reserved for Road Betterments account,**
- **\$17,950 from article no. 23 (Old Valley Road Betterment account) from the May 2008 Annual Town Meeting,**
- **\$30,875.00 from article no. 33 (Standish Heights Road Betterment account) from the May 2009 Annual Town Meeting, and**

- \$12,300.00 from article no. 22 (Beaver Lane Road Betterment account) from the May 2008 Annual Town Meeting, for this purpose.

AMENDMENT OF THE MAIN MOTION: I move that the Town vote to amend line item no. 15 for Fiscal Year 2014 on Golf Department Wages to reduce the appropriation request from the sum of \$1,225,532.00 to \$1,209,532.00 and Golf Department Expenses from the sum of \$925,095.00 to \$909,095.00 and in order to appropriate the total sum of \$20,809,083.00 that the Town raise and appropriate the sum of \$19,043,091.00 for this purpose.

ACTION ON AMENDED MOTION: DEFEATED

MOTION TO MOVE THE PREVIOUS QUESTION: ADOPTED

ACTION ON THE MAIN MOTION: ADOPTED

<i>NAUSET REGIONAL SCHOOLS OPERATING BUDGET</i>
--

ARTICLE NO. 4: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray the Nauset Regional School's charges and expenses for the Fiscal Year ending June 30, 2014, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY2012</u>	<u>APPROPRIATED</u> <u>FY2013</u>	<u>REQUESTED</u> <u>FY2014</u>
NAUSET	\$8,648,613.00	\$8,774,190.00	\$9,225,888.00
ASSESSMENT			
TOTAL	\$8,648,613.00	\$8,774,190.00	\$9,225,888.00
ASSESSMENT:			

or to take any other action relative thereto.

(Majority Vote Required)

(Nauset Regional School Committee)

MOTION: I move that the town vote to approve article no. 4 as printed in the warrant, however that the sum of \$9,225,888.00 be amended to the sum of \$9,216,038.00 and to raise and appropriate the total amended sum of \$9,216,038.00 for this purpose.

ACTION: ADOPTED UNANIMOUSLY

ASSESSMENT FORMULA FOR NAUSET REGIONAL SCHOOLS

ARTICLE NO. 5: To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 71, Section 16B, which would allocate the sum of the member towns' contributions to the Nauset Regional School District in Fiscal Year 2015 in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto.

(Majority Vote Required) (Nauset Regional School Committee)

MOTION: I move that the town vote to approve article no. 5 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY

COMMUNITY PRESERVATION ACT FUNDING / Allocations

ARTICLE NO. 6: To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from Fiscal Year 2014 revenues and/or from previously reserved funds or to set aside for future use the amounts shown below; to authorize the Town Administrator to enter into contracts for the award of grants to the following agencies; to authorize the Community Preservation Committee, pursuant to the provisions of Massachusetts General Laws, Chapter 184, Sections 31 through 33, to acquire Historic Preservation Restrictions and Community Housing Restrictions in consideration of the awarding of the following grants; all as follows:

- ITEM: CATEGORY:
- 1. **Historic Preservation:**
 - a. **Related Purpose Expenditures/Professional Services** **\$10,000.00**
 - b. **Reserve Funds**
 - To hold in reserve for the purpose of Historic Preservation the sum of **\$83,001.00** from the Fund's Fiscal Year 2014 revenues for future expenditure;

 - 2. **Community Housing:**
 - a. **Related Purpose Expenditures/Professional Services** **\$10,000.00**

- b. **Reserve Funds.**
To hold in reserve for the purpose of Community Housing the sum of **\$83,001.00** from the Fund's Fiscal Year 2014 revenues for future expenditure;
- 3. **Open Space:**
 - a. **Related Purpose** **\$50,000.00**
Expenditures/Professional Services
 - b. **Reserve Funds**
To hold in reserve for the purpose of acquiring Open Space the sum of **\$67,412.00** from the Fund's Fiscal Year 2014 revenues for future expenditure;
- 4. **Reserve Funds:**
 - a. **Recreation: Playground Subcommittee,** **\$200,000.00**
Brewster School Committee for the Eddy School Playground Project
 - b. **Related Purpose** **\$10,000.00**
Expenditures/Professional Services
 - c. **Reserve Funds**
To hold, pursuant to the provisions of Section 17-4 of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Historic Preservation, Community Housing and Recreation the sum of **\$69,002.00** from the Fund's Fiscal Year 2014 revenues for future expenditure;
- 5. **Administration and Operating Expenses:**
 - a. **Administration and Operating Expenses.**
To appropriate the sum of **\$15,000.00** from the Fund's Fiscal Year 2014 revenues for expenditure by the Community Preservation Committee and the Town Administrator for the general administration and operating expenses related to carrying out the operations of the Community Preservation Committee;

Grand Total **\$597,416.00**

or to take any other action relative thereto.

(Majority Vote Required)

(Community Preservation Committee)

MOTION: I move that the town vote to approve article no. 6 as printed in the warrant, and to appropriate the sum of \$597,416.00 from the Community Preservation Fund for these purposes.

ACTION: ADOPTED

HUMAN SERVICES FUNDING

ARTICLE NO. 7: To see if the Town will vote to transfer from available funds the sum of **SEVENTY EIGHT THOUSAND NINE HUNDRED THIRTY EIGHT AND 00/100 DOLLARS (\$78,938.00)** for the following organizations and in the following respective amounts:

1	Cape Cod Child Development Program, Inc.	\$5,020.00
2	Consumers Assistance Council, Inc.	\$500.00
3	Gosnold	\$10,000.00
4	Independence House, Inc.	\$5,000.00
5	Homeless Prevention Council	\$10,493.00
6	South Coastal Counties Legal Services, Inc.	\$4,500.00
7	Lower Cape Outreach Council, Inc.	\$9,000.00
8	CapeAbilities	\$6,425.00
9	Sight Loss Services, Inc. of Cape Cod & Islands	\$1,000.00
10	Elder Services of Cape Cod "Meals on Wheels"	\$8,500.00
11	Aids Support Group of Cape Cod	\$2,500.00
12	Cape Cod Children's Place	\$6,000.00
13	Together We Can – The Juice Bar	\$5,000.00
14	Outer Cape Health Services, Inc.	<u>\$5,000.00</u>
Grand Total		\$78,938.00

and to authorize the Board of Selectmen, the Board of Health, and the School Committee, as appropriate, to enter into contracts with these organizations in order to provide desired social services for residents of Brewster, or to take any other action relative thereto.

(Majority Vote Required)

(Human Services Committee)

MOTION: I move that the town vote to approve article no. 7 as printed in the warrant and to raise and appropriate the sum of \$71,758.00 and transfer the sum of \$7,180.00 from Free Cash for these purposes.

ACTION: ADOPTED UNANIMOUSLY

CAPITAL AND SPECIAL PROJECT EXPENDITURES

ARTICLE NO. 8: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for the purpose of funding the following capital acquisitions and special project expenditures to be undertaken during Fiscal Year 2014; to the authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for the purposes set forth below; and to authorize the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available, the proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be:

		<u>Totals</u>
1.	<u>Board of Selectmen:</u>	
a.	Comprehensive Water Planning Expense	\$125,000.00
b.	Veteran’s Memorial Project	\$2,000.00
c.	Technology Project	<u>\$10,000.00</u>
	Sub-total	\$137,000.00
2.	<u>Fire Department:</u>	
a.	Dispatch Services	\$35,000.00
b.	Rescue Billing Services	\$17,000.00
c.	SCBA Lease Expense	\$25,000.00
d.	CMED Funding Expense	\$5,000.00
e.	Fire Chief Vehicle Replacement Expense	\$42,000.00
f.	Automatic CPR Device Equipment	<u>\$40,000.00</u>
	Sub-total	\$164,000.00
3.	<u>Department of Public Works:</u>	
a.	Road & Drainage Repair Account	\$100,000.00
b.	Heating & Ventilation System Project	\$125,000.00
c.	Transfer Station Equipment Repair	<u>\$25,000.00</u>
	Sub-total	\$250,000.00

4.	<u>Police Department:</u>		
	a. Motor Vehicle Replacement	\$66,000.00	
	b. Mobile Data Terminals	\$13,000.00	
	c. Taser Equipment	\$22,100.00	
	d. Digital Voice Recording Equipment	<u>\$12,000.00</u>	
	Sub-total		\$113,100.00
5.	<u>Nauset Regional School District:</u>		
	a. Capital Plan Projects	<u>\$214,620.00</u>	
	Sub-total		\$214,620.00
6.	<u>Water Department:</u>		
	a. Pick-up Truck	\$35,000.00	
	b. Construction Account	\$230,000.00	
	c. Standpipe Asset Management Plan	<u>\$10,000.00</u>	
	Sub-total		\$275,000.00
7.	<u>Ladies Library:</u>		
	a. Technology Project	<u>\$15,000.00</u>	
	Sub-total		\$15,000.00
8.	<u>Elementary School Department:</u>		
	a. Technology Plan Expenses	<u>\$30,000.00</u>	
	Sub-total		\$30,000.00
9.	<u>Captains Golf Course:</u>		
	a. Mower Lease Payment	\$49,410.00	
	b. Aerifying & Core Processor Equipment Lease	\$17,210.00	
	c. Pump No. 1 Backflow Preventer Expense	<u>\$10,000.00</u>	
	Sub-total		<u>\$76,620.00</u>
	Grand Total		\$1,275,340.00

or to take any other action relative thereto.

(Majority Vote Required or Two-thirds
Vote Required if borrowing is
requested)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 8 as printed in the warrant, however that item no, 3(b) for the Department of Public Works Heating and Ventilation System Project be amended from the sum of \$125,000.00 to \$147,000.00 and to appropriate the total amended sum of \$1,297,340.00 for these purposes, and in order to appropriate this sum of money that the town raise and appropriate the sum of \$214,620.00 and transfer the sums of:

- \$508,100.00 from Free Cash,
- \$164,000.00 from the Ambulance Receipts Reserved for Appropriation account,
- \$275,000.00 from the Water Revenue account,
- \$98,620 from the Golf Carts Receipts Reserved account,
- \$25,000 from the Tele-communication account
- \$5,650.00 from Article 7 of the May 2012 Special Town Meeting warrant,
- \$4,648.00 from Article 8 of the May 2011 Annual Town Meeting warrant, and
- \$1,702.00 from Article 8 of the May 2012 Annual Town Meeting warrant,

for these purposes.

ACTION: ADOPTED

LOCAL BUSINESS ORGANIZATION FUNDING
--

ARTICLE NO. 9: To see if the Town will vote to transfer from Free Cash the sum of **TWENTY-SIX THOUSAND AND 00/100 DOLLARS (\$26,000.00)**, to be expended under the direction of the Board of Selectmen to help defray costs associated with marketing, advertising and promoting Brewster as a visitor destination including but not limited to annual publication and distribution of the *Best of Brewster Magazine*, *Brewster Map & Guide*, and Website which advertise the Town's attractions, amenities, and services; to provide funds for the operation of the Brewster Visitor Information Center; and, under a contract with and at the direction of the Board of Selectmen, to enable the Brewster Chamber of Commerce, Inc. to further advertise Brewster in order to increase room's and meal's tax and beach pass revenue for the town, promote the Town's golf course, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 9 as printed in the warrant and to transfer the sum of \$26,000.00 from Free Cash for this purpose.

ACTION: ADOPTED UNANIMOUSLY

BREWSTER TOWN BAND / Funding Request

ARTICLE NO. 10: To see if the Town will vote to authorize the Board of Selectmen to enter into a contract with the Brewster Town Band in order to obtain instrumental performances for the town and to transfer from Free Cash the sum of **TWO THOUSAND AND 00/100 DOLLARS (\$2,000.00)**, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, accept donations and grant proceeds and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 10 as printed in the warrant and to transfer the sum of \$2,000.00 from Free Cash for this purpose.

ACTION: ADOPTED

BAYSIDE SKIPPERS / Funding Request

ARTICLE NO. 11: To see if the Town will vote to transfer from Free Cash the sum of **FOUR THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$4,500.00)** to pay for public performances of team skipping, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, accept gifts and expend said funds for this purpose or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 11 as printed in the warrant and to transfer the sum of \$4,500.00 from Free Cash for this purpose.

ACTION: ADOPTED

SPECIAL REVENUE FUND / Crosby Mansion Revolving Fund

ARTICLE NO. 12: To see if the Town will vote to reauthorize the Crosby Mansion Revolving fund for the 2014 fiscal year, to credit the fund with the fees and charges received from the Crosby Mansion and cottages during that year, to authorize the Crosby Property Committee to administer the fund and to expend from it the sums needed to pay for the salaries, expenses, and contracted services required to operate the mansion and cottages, and to limit during that fiscal year the total expenditures from the fund to the lesser of \$200,000.00 or the balance in the fund, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 12 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY

SPECIAL REVENUE FUND / Cable Franchise Fee Account

ARTICLE NO. 13: To see if the Town will vote to transfer the sum of ***ONE HUNDRED THIRTY SEVEN THOUSAND NINE HUNDRED SIXTY FOUR AND 00/100 DOLLARS (\$137,964.00)*** from the Cable Franchise Fee account for the 2014 fiscal year for local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Brewster cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of an institutional network and/or municipal information facilities; contracting with local cable programming services providers and/or any other appropriate cable related purposes, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 13 as printed in the warrant.

ACTION: ADOPTED

SPECIAL REVENUE FUND / Recreation Revolving Fund

ARTICLE NO. 14: To see if the Town will vote to re-authorize the Recreation Department Revolving fund under section 53E ½ of Chapter 44 of the General Laws for the 2014 fiscal year, to credit the fund with the fees and charges received from the Recreation Department during that year, to authorize the Recreation Committee to administer the fund and to expend from it the sums needed to pay for the salaries, benefits, expenses, and contracted services required to operate the recreation program, and to limit during that fiscal year the total expenditures from the fund to the lesser of \$200,000.00 or the balance in the fund, or to take any other action relative thereto.

(Majority Vote Required)

(Recreation Commission)

MOTION: I move that the Town vote to approve article no. 14 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY

PROPERTY VALUATION SERVICES

ARTICLE NO. 15: To see if the Town will vote to transfer from the Overlay Surplus account the sum of ***SIXTY-FIVE THOUSAND AND 00/100 DOLLARS (\$65,000.00)*** for the purposes of performing the interim year update services of real and personal property and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Assessors)

MOTION: I move that the town vote to approve article no. 15 as printed in the warrant.

ACTION: ADOPTED

TEMPORARY BORROWING AUTHORIZATION / Grants

ARTICLE NO. 16: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money for a period of not more than two years in accordance with the

provisions of Massachusetts General Laws Chapter 44, Section 17 and/or any other enabling authority, and to issue temporary bonds and/or notes of the Town therefor, in anticipation of grant proceeds, or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

MOTION: I move that the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow a sum of money for a period of not more than two years in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17 and/or any other enabling authority, and to issue temporary bonds and/or notes of the Town therefor, in anticipation of grant proceeds.

ACTION: ADOPTED UNANIMOUSLY

<i>ACCEPTANCE OF GRANT PROCEEDS</i>
--

ARTICLE NO. 17: To see if the Town will vote to authorize the Board of Selectmen to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts and to expend those funds for the purposes for which said grants are authorized, or to take any other action relative thereon.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 17 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY

<i>REPAIR AND RESURFACE TOWN ROADS / Chapter 90 Funds</i>
--

ARTICLE NO. 18: To see if the Town will vote to transfer from available funds a sum of money, as provided under Chapter 90 of the Massachusetts General Laws, for local roads and highways, and to authorize the expenditure of these funds under the direction of the Board of Selectmen, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 18 as printed in the warrant and to transfer from available funds the sum of \$479,972.00 for this purpose.

ACTION: ADOPTED

PRIVATE ROAD BETTERMENT PROJECT / South Pond Drive & Captain Fitts Road

ARTICLE NO. 19: To see if the Town will vote to authorize the Board of Selectmen to undertake a series of temporary road repairs to the private way known as South Pond Drive and Captain Fitts Road and furthermore, to authorize the Board of Selectmen to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; to raise and appropriate, transfer from available funds, and/or to obtain by borrowing the sum of **ONE HUNDRED NINETY FOUR THOUSAND EIGHT HUNDRED FORTY-FIVE AND 00/100 DOLLARS (\$194,845.00)** to pay for the costs of engineering, construction, reconstruction, and related expenses in connection therewith; to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow the sum of **ONE HUNDRED NINETY TWO THOUSAND THREE HUNDRED FORTY-FIVE AND 00/100 DOLLARS (\$192,345.00)**, under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor; and, initially, to transfer from the Fund Balance Reserved for Road Betterments the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$2,500.00)** to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses for this project, or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

MOTION: I move that the Board of Selectmen is authorized to undertake a series of temporary road repairs to the private way known as South Pond Drive and Captain Fitts Road and furthermore, that the Board of Selectmen is authorized to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; to appropriate the sum of **ONE HUNDRED NINETY FOUR THOUSAND EIGHT HUNDRED FORTY-FIVE AND 00/100 DOLLARS (\$194,845.00)** to pay for

the costs of engineering, construction, reconstruction, and related expenses in connection therewith; to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the sum of ONE HUNDRED NINETY TWO THOUSAND THREE HUNDRED FORTY-FIVE AND 00/100 DOLLARS (\$192,345.00), under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor, and, initially, to transfer from the Fund Balance Reserved for Road Betterments the sum of TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$2,500.00) to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses for this project.

MOTION TO MOVE THE PREVIOUS QUESTION: ADOPTED

ACTION: ADOPTED

<i>PLEASANT BAY RESOURCE MANAGEMENT PLAN UPDATE</i>
--

ARTICLE NO. 20: To see if the Town will vote to adopt the 2013 Pleasant Bay Resource Management Plan Update developed in accordance with the 1998 Pleasant Bay Resource Management Plan, the 2003 and 2008 Plan Updates, and the Intermunicipal Agreement with the Towns of Orleans, Chatham and Harwich authorized by the Town in 2007 and 2008 (the full 2013 Update, with referenced tables and figures, as well as a report providing detailed background regarding the Update is on file with the Town Clerk); and to authorize the Board of Selectmen to enter into a successor Intermunicipal Agreement, with one or more of the aforementioned towns for the purpose of continuing the Pleasant Bay Resource Management Alliance to implement the plan and plan updates, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 20 as printed in the warrant.

ACTION: ADOPTED

ZONING BYLAW AMENDMENT / Sign Regulations

ARTICLE NO. 21: To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article VI, Signs, by deleting the entire existing text and replacing it with the following text:

ARTICLE VI

Signs

§ 179-18. Purpose and Scope.

- A. The purpose of this article is to regulate signs in order to facilitate communication, promote the safety of motorists and pedestrians by preventing distractions and obstructions of public ways and walks, prevent visual clutter, and encourage economic development by allowing siting of signage that identifies businesses and other land uses in ways that complement and enhance our community’s character.

- B. This Article establishes the comprehensive regulations and conditions under which signs are permitted within the Town of Brewster in accord with the powers set forth in MGL C. 40A and MGL C. 93, §29. This sign regulation provides a permitting system to govern the placement of advertising and other informational signs both outdoors and in windows within the Town of Brewster.

§ 179-19. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ABANDONED SIGN — A sign for a business that has not been in active use for two or more years, and which is not being actively marketed as a business at that location.

A-FRAME SIGN — A self-supporting, two-sided, sign.

ANIMATED SIGN — A sign that uses actual movement or the illusion of movement.

AWNING SIGN — A sign attached to or printed upon textile or fabric material supported by framing and that is attached to a building.

BANNER — A sign printed on cloth, plastic or similar material attached to a pole, staff or other support.

BUILDING OFFICIAL – The Brewster Building Commissioner or Building Inspector.

BUSINESS OPERATION SIGNS -- Any on-premises sign indicating whether the business is open or closed and/or the days and hours of operation.

BUSINESS DIRECTIONAL OR TRAFFIC SAFETY SIGN — A sign marking entrances, exits, parking areas or other operational features of the premises and providing directions for the safe and/or efficient flow of traffic.

BUSINESS "OPEN" FLAG — A flag that alerts the public that a location is open for business.

CAUTIONARY SIGNS -- Signs warning of prohibited activities such as trespassing, hunting, fishing, or swimming.

CELEBRATORY BANNERS/SIGNS - Banners and/or signs noting a non-commercial celebration such as a graduation.

CHANGEABLE-COPY SIGN — A sign that is designed so that graphics can be changed or rearranged without changing the dimensions of the sign.

CLUSTER SIGN -- A sign that provides space for identifying multiple tenants or uses within a single development.

CONSTRUCTION SIGN — A temporary sign identifying a commercial vendor participating in the construction, alteration or maintenance on the property on which the sign is located.

DIRECT/EXTERNAL LIGHTING — Illumination by means of a light source that is external to the sign being lit.

FLASHING SIGN — A sign that is illuminated by intermittent or sequential light emission.

GROUND/FREESTANDING SIGN -- A sign supported by poles, uprights or braces extending from the ground but not attached to any part of a building.

HOME OCCUPATION SIGNS -- Signs identifying any home occupation as defined by the Brewster Zoning Bylaw.

HOME PRODUCTS SIGNS - A sign offering items grown or produced on a residential property for sale to the public, such as fresh flowers and eggs

INFORMATIONAL SIGN — An on-premises sign specific to a public or private nonprofit purpose, such as handicapped accessible, public rest rooms, public phone or tourist and visitor information.

INTERNAL LIGHTING — Illumination by means of a concealed light source, whereby all incandescent, fluorescent or neon devices are shielded from view by opaque or translucent materials.

INTERPRETIVE DISPLAYS — Boards or exhibits proposed by a Town governmental body or a nonprofit educational organization to convey

regulations or explain the significance and public purpose of a program or policy, such as resource protection, at a public or private nonprofit site.

INTERSECTION ISLAND SIGN – A sign naming an individual, for-profit organization or not-for-profit organization that volunteers to maintain and/or landscape an intersection island.

KIOSK – A freestanding structure with one or more sides upon which information is placed for review and/or distribution.

LADDER SIGN – A freestanding sign with two vertical supports and two or more crosspieces serving as individual signs.

MUNICIPAL PROPERTY -- Any land owned and/or controlled by the Town of Brewster.

MUNICIPAL SIGNS, PERMANENT – Signs, including those alerting the public to projects funded by the Community Preservation Act, posted for more than 60 consecutive days by a Town entity required or authorized for a public purpose by law or statute.

MUNICIPAL SIGNS, TEMPORARY -- Signs, including those alerting the public to projects funded by the Community Preservation Act, posted for 60 or fewer days by a Town entity for the purpose of promoting a Town-sponsored event or alerting the public to a public safety matter or event.

NON-CONFORMING SIGN — A sign that was erected legally but that does not comply with subsequently enacted regulations.

OFF-PREMISES SIGN -- Signs placed on property separate from where a business is located.

ON-PREMISES SIGN -- Signs placed on the same property where a business is located.

POLITICAL SIGN — A sign urging voter support for a particular election issue, political party, or candidate for public office.

PROJECTING SIGN — A sign that extends from a wall or roof of a building.

PROTECTED CONSERVATION LAND SIGNS – A sign noting that a particular property is owned by a conservation or wildlife protection organization

QUARTERBOARD — A carved and/or painted wooden wall sign fashioned after those traditionally used on sailing vessels.

REAL ESTATE SIGN — A sign advertising the sale, rental, or lease of a designated structure or land area for a permitted use on which the signs are located.

SANDWICH SIGN — See “A-Frame Sign”

SIGN — Includes every instance of advertising, text or graphic, erected or maintained in open view primarily for identification or promotion of any commercial enterprise or not-for-profit. This shall include the sign structure, supports, lighting system, and any attachments, flags, ornaments, or other features used to draw the attention of observers and shall further include collection boxes. It shall not include indoor or outdoor displays of merchandise for sale on the premises.

SIGN HEIGHT — The distance measured from the highest point of a sign to the grade beneath the sign.

SPECIAL EVENT SIGN — A temporary sign advertising or pertaining to a civic, patriotic, educational or other event, taking place within the Town.

SUBDIVISION SIGN — A sign placed at the street entrance to a subdivision.

SUBDIVISION LOT PLAN SIGN — A sign depicting the lot plan of a subdivision for the purpose of advertising said lots for sale.

SUBSIDIARY SIGN — A small sign attached to another sign.

TEMPORARY SIGN — A sign intended for use for 60 or fewer days.

TOWN AND COMMUNITY EVENT SIGNS. Signs for events that have been declared by the Board of Selectmen or by vote of Town Meeting.

UMBRELLA SIGNS -- Signage on an umbrella that advertises a particular product for sale on the premises.

VISITOR INFORMATION SIGN – Signs alerting the public to not-for-profit organizations providing this service.

WALL SIGN — A single-faced sign attached parallel to or painted on a vertical exterior wall not projecting more than 12 inches beyond the wall surface to which the sign is attached and not extending beyond the edges of the wall to which the sign is attached.

WATER DEPARTMENT SIGN -- A municipal sign erected by the Town of Brewster Water Department to alert the public to any drinking water related event.

WINDOW SIGN — Any sign placed inside a window within 24 inches of the window glass facing the outside with characters that exceed two and one-half (2 1/2) inches in height and which is intended to be read from a public way.

ZIPPER SIGN – An animated sign with a message in lights that travels across the surface of the sign.

§ 179-20. General requirements.

- A. Before a sign is erected, altered or moved, it shall conform to all applicable requirements contained in this bylaw, including any Old King's Highway Historic District requirements when applicable, and shall be approved by a Building Official through the issuance of a permit, unless the sign is expressly exempted herein.
- B. A pre-application conference with the Building Department is encouraged in order for the applicant to become acquainted with requirements.
- C. All signs shall be placed so as to not obscure other signs to the greatest extent possible.
- D. No signs shall be located in a road right-of-way nor shall they be located so as to block all or part of a sidewalk, stairway, driveway or parking lot, interfere with snow removal, or impair sight distances for motorists, bicyclists or pedestrians. This will be determined by the Police Department, Department of Public Works, and/or the Building Official.
- E. If signs are illuminated, it shall be done by a direct, external light source or by a light source internal to the sign. Light bulbs or tubes (including neon) shall not be visible to the motoring public from a public way.
- F. Non-municipal developments having more than one tenant or use shall provide a master sign plan for the entire structure or development prior to the issuance of a sign permit by a Building Official.

§ 179-20.1 Sign area regulations.

- A. Unless otherwise specified, all signs shall meet the area measurement requirements of this section.
- B. The area of a sign face shall be computed by measurement of the smallest square, circle, rectangle, triangle, or combination thereof that will encompass the extreme limits of the writing, representation, emblem, or other display. This shall include any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed. The sign area calculation shall not include necessary structural supporting framework, bracing or wall unless any advertising is present on those items.
- C. For a single-tenant, non-municipal business accessed directly from a street, right-of-way or parking area, the maximum permitted area of all signs not otherwise exempted by Section 179-20.3 herein shall be 30 square feet.
- D. Non-municipal developments having more than one tenant or use within a project or premises may construct one Cluster Sign containing the name of the development and/or listings of individual businesses, products or services within the development of up to 35 square feet. In addition:
 - 1. Each tenant may have signage at the location of its business of up to 20 square feet
 - 2. Sign area cannot be transferred from one tenant to another.

- E. No one sign shall exceed 20 square feet, with the exception of banners, which shall not exceed 30 square feet.
- F. No ground sign may exceed 10 feet in height unless otherwise specified
- G. Where there are two faces back to back, the total area of the largest single face shall determine the area of the sign.
- H. All signs not otherwise exempt by Section 179-20.3 are included within the 30 square feet limitation calculation, and include any sign on a property at any time, including signs taken in or turned off on a daily basis, such as A-frame signs, and window signs.
- I. Exceptions to this by-law may be allowed by special permit from the Planning Board.

§ 179-20.2 Construction and maintenance.

- A. If a Building Official believes that a sign and/or structure regulated by this article is not being kept in good repair, written notice shall be sent, by certified mail, return receipt requested, to the person or persons to whom the permit was issued, and the property owner. If the specified defects in the sign and/or structure have not been corrected or the sign removed within 30 days, the Building Official shall revoke the permit and shall notify the person(s) to whom the permit was issued that the sign is now in violation of this Article and must be removed.
- B. Old signs and related hardware/structural supports shall be removed before any new sign is erected but any related hardware/structural supports may be incorporated into the overall design or structural support of the new sign and approved pursuant to this article.
- C. The Building Official shall have the authority to order the repair, alteration or removal of any sign or structure that constitutes a hazard to public health and safety or which is otherwise not in compliance with this by-law.
- D. If an immediate public safety concern so requires, the Building Official may take any necessary action, including removal of a sign.

§ 179-20.3. Exemptions from permit requirements.

The following signs do not count towards the total permitted signage unless otherwise indicated and do not require a permit unless such signage is located in the Old King's Highway Historic District:

- A. Awning signs identifying a product, not a specific business
- B. Business operation signs
- C. Cautionary signs
- D. Celebratory banner/sign
- E. Directional or traffic safety signs
- F. Home occupation signs
- G. Home products signs
- H. Intersection island signs
- I. Municipal signs, permanent

- J. Municipal signs, temporary
- K. One "Open" flag
- L. Open house and yard sale signs if displayed for not more than one week
- M. Political signs
- N. Protected conservation land sign
- O. Quarterboard, residential, non-commercial
- P. Real estate signs
- Q. Special event flyers measuring not more than two square feet in total area
- R. Temporary signs
- S. Umbrella signs identifying a product, not a specific business
- T. Vending machines: one per premises unless more are allowed by special permit
- U. Water Department signs

§179-20.4 Prohibited signs

- A. Animated signs
- B. Zipper signs
- C. Flashing Signs, not including school crossing signs

§ 179-20.5. Additional Regulations for specific types of signs.

- A. **A-frame, Sandwich signs.** Such signs shall not exceed 36" by 24" in message area dimension.
- B. **Awning signs.** Letter or graphics on an awning that identify a business by name, phone number or services offered shall count towards total signage. Awning sign area shall be computed by measurement of the smallest square, circle, rectangle, triangle, or combination thereof that will encompass the extreme limits of the writing, representation, emblem, or other display.
- C. **Celebratory Banners/Signs.** Such signs are allowed without a permit. The banners/signs may be placed on private property with the property owner's permission, and must be removed within 60 days.
- D. **Directional or traffic safety signs.** In addition to other permitted signs, directional, warning or traffic signs necessary for the public safety and convenience of customers, employees, visitors and the public are permitted in all areas. Signs shall not exceed two square feet in area.
- E. **Home Occupation signs.** Such signs shall not exceed 4 square feet. One sign is permitted per dwelling.
- F. **Home Product signs.** Such signs shall not exceed 4 square feet.
- G. **Informational signs.** Such signs shall not exceed one square foot in area.
- H. **Interpretive displays and kiosks.**
 1. For interpretive displays, the maximum area of a single such sign shall not exceed 50 square feet, and the highest point after installation shall not exceed 144 inches.
 2. For kiosks, the footprint shall not exceed 40 square feet, and the height shall not exceed 10 feet.

3. Signs in viewsheds and on beaches shall be installed angled 20° from the horizontal plane so as to reduce visual obstruction. Interpretive signs or kiosks shall not block or obstruct a scenic view or visual corridor. The Building Official may further restrict the size, number, location and visual appearance of these signs on a case-by-case basis.

- I. **Intersection Island Signs.** Any individual, for-profit organization or not-for-profit organization that volunteers to maintain and/or landscape an intersection island is permitted to erect one sign not to exceed one square foot in size, and one foot in height, upon said island. No direct, external, or internal lighting shall be permitted. The sign must be promptly removed when the individual, for-profit or not-for-profit organization ceases to maintain and/or landscape the intersection island. Permission to maintain an intersection island is granted by the Board of Selectmen.
- J. **Municipal signs, additional requirements.**
 - 1. Municipal signs that announce water system information or municipal traffic signs, as approved by the Brewster Police and Brewster Department of Public Works, shall be permitted in a public right-of-way as a matter of right.
 - 2. Temporary or permanent municipal signs shall not exceed 30 square feet.
 - 3. Town departments shall have authority over any sign placed on the land and/or buildings under their control, including signs placed by other Brewster municipal entities. Signs may remain in place as needed, at the discretion of the entity with authority over the property. Notice of such signs shall be required to be filed by the Town entity with the Building Official prior to display. Note that this does not apply to the following: election/Town Meeting signage, public safety signage, and Water Department signage.
- K. **“Open” Flag.** One "open" flag per business establishment shall be allowed and shall not exceed 3 feet by 5 feet in size.
- L. **Political signs.** Political signs are permitted in all districts on private property with the approval of the property owner. No permit is required.
- M. **Protected conservation land signs.** Such signs shall not exceed 10 square feet.
- N. **Subdivision signs.** Subdivision signs shall not exceed 12 square feet including any posts or decoration. A sign may be placed at each entrance to the subdivision.
- O. **Temporary signs.** Temporary signs cannot be used for more than 60 days, except as stated below, and are permitted in all zones. Temporary signs will count towards a business’ total allowable signage. Some may require a permit from the Building Official. Temporary signs shall be removed at the end of the applicable period unless a renewal application has been approved.
 - 1. **Real estate signs.** One sign of not more than nine square feet shall be allowed per street frontage and waterfront side of the advertised

property, shall not be illuminated, shall not be located within the public right-of-way, and shall be removed immediately once the property is off the market, or within 7 days of rental, lease or completion of sale. Real estate signs do not require a permit.

2. **Construction signs.**

- a) No permit is required.
- b) Not more than one sign is permitted on a single site per contractor.
- c) Signs may not exceed nine square feet in area.
- d) Signs must be placed on the advertised property or work site.
- e) There is no time limit on the duration of construction signs, however, signs shall be removed within seven days of issuance of an occupancy certificate or completion of work.

3. **Subdivision lot plan signs.** These are permitted if not in excess of 20 square feet on any subdivision, provided that no "for sale" signs shall be placed on the individual lots. The sign shall be placed on the subdivision property. Individual lot number signs not in excess of one square foot may be placed on each lot. The sign shall be removed when all lots are sold or after 3 years, whichever is shorter.

4. **Special event signs.** When an activity is to be opened in a nonresidential district, the owner may put up an informational sign not in excess of 12 square feet in area, which may remain in place for not more than 15 days.

5. **Town and community event signs.** Up to one month in advance of and during Town-wide and community events, signs not exceeding 60 square feet may be displayed as a means of publicizing the event. Town-wide and community events shall include those that have been declared by the Board of Selectmen or by vote of Town Meeting.

P. **Visitor information signs.** Not-for-profit organizations providing visitor information to the general public are permitted to erect one sign not exceeding six square feet in size to advise the public of this service. Visitor information sign will be permitted in Brewster at locations designated by the Board of Selectmen. These signs are allowed in addition to any other signs allowed by the Brewster Sign By-law at the site.

Q. **"Welcome to Brewster" signs.** Welcome signs are permitted at entrances to the Town. Signs shall not exceed 10 square feet and the top of said sign shall be no higher than eight feet above ground level.

R. **Window signs.** Window signs are permitted as long as the total area of all such signs does not exceed 25% of all window area on which the signs appear.

§ 179-20.6. Off-premises signs.

A. Off-premises sign.

1. Any business wishing to place a sign on property other than its own, in addition to obtaining all requisite permits from the Massachusetts Outdoor Advertising Board and any other regional, state and local approvals, shall obtain written permission from the

- property owner and lessee if applicable, where the sign will be posted and shall provide said written permission to the Building Official with the permit application or notification materials.
2. An off-premises business sign shall only be posted within a commercial or industrial district, except for agricultural uses as defined in Article I (Definitions) of this by-law which may be posted within a residential district.
 3. Entities wishing to place off-premises signage on state-owned property or within state rights-of-way such as Route 6A shall seek permission from the state, in addition to meeting local requirements.
 4. An off-premises sign shall be included in the calculation of total allowable signage for the property or business it is placed upon.
 5. No permanent, commercial sign shall be allowed on any municipal property.
 6. Ladder Signs:
 - a) Ladder Signs are permitted at the following intersections of public ways which service commercial areas, preexisting businesses or town-owned community facilities:
 - I. Route No. 6A and Thad Ellis Road.
 - II. Route No. 6A and Underpass Road.
 - III. Route No. 137 and Underpass Road.
 - IV. Route No. 137 and Freeman's Way.
 - V. Route No. 124 and Route No. 6A.
 - VI. Route No. 39 and Freeman's Way.
 - VII. Route No. 124 and Route No. 137.
 - b) Ladder Sign Regulations.
 - I. Signs shall be of a uniform design with a dark green background (dark green glossy, as in Town signs, or equal) and white letters, all in a non-Day-Glo paint, and shall be supported by unpainted ground, treated four-by-four posts.
 - II. Signs shall not exceed 12 square feet in area and three feet in width between the support posts nor be more than six feet in height.
 - III. Signs shall be constructed of a series of horizontal panels six inches in height and shall be constructed in a manner that as many as eight panels may be placed one above the other and be separately removable.
 - IV. The subject matter of a sign shall be generic in nature, such as "drug store," identifying an activity or service, not a specific business name.
 - V. Each six-by-thirty-six-inch panel can identify several activities depending upon lettering requirements, and all lettering shall be of uniform character.

- VI. A sign may be installed by a single business or group of businesses, and, whether one or several, it shall be the responsibility of the party or parties whose name(s) appear on the permit application(s) to ensure that the sign is maintained in good repair and appearance.
- VII. The lettering on the sign shall be simple block lettering as in the manner of recent signs installed by the Town with letters not more than 3 1/2 inches in height.
- VIII. If the sign is to be placed on a state highway, a permit from the state shall be obtained by the applicant before application is formally made to the Sign Commissioner in accordance with MGL C. 93, § 29. Said permit shall form part of the application.
- IX. If the sign is to be placed upon private property, written authorization therefore shall be obtained from the owner before application is formally made to the Sign Commissioner. Said authorization shall form a part of the application.
- X. The location of all signs shall be selected by the Sign Commissioner with the advice of the Traffic Management Advisory Committee or successor to assure traffic safety.
- XI. There shall be no more than one sign at any intersection.
- XII. When the public convenience and necessity require it, the Board of Appeals may grant a special permit for signs at other intersections providing directions to scenic areas, nonprofit institutions other than educational or similar activities of a predominantly nonprofit nature.
- XIII. Any traffic or directional sign owned and installed by a governmental agency shall be permitted.

§ 179-21. Enforcement; abandoned signs; appeals.

A. Enforcement, permits and penalty:

- 1. Permits and certificates of appropriateness.
 - a) All signs regulated by this Article require a sign permit issued by the Building Official with exception of §179-20.3.
 - b) All signs located within the Old King's Highway Historic District require a certificate of appropriateness from the Historic District Committee.
- 2. Fees for sign permits shall be set by the Board of Selectmen.
- 3. The Building Official is authorized to order the repair or removal of any sign and its supporting structure which the Building Official judges to be dangerous or in disrepair or erected or maintained contrary to this Article.
- 4. The Building Official is authorized to issue citations for violations of these regulations by the method provided in MGL c. 40, § 21D.

5. Failure to respond to a properly issued citation within 21 days will make the person, trust or other enterprise exhibiting a sign not in compliance with this article, unless afforded protection under Article VIII of this chapter.
- B. Signs not complying with this article:
1. Signs without a valid permit shall be removed within 120 days of passage of this article.
 2. Pre-existing signs and signs with valid permits:
 - a) A legally pre-existing non-conforming sign or a sign with a valid permit issued prior to enactment of this article must remain in compliance with the requirements and conditions that enabled the valid permit to be originally issued.
 - b) Failure of compliance will result in automatic revocation of the prior issued valid permit and require compliance with this Article for issuance of a current valid permit.
 - c) Pre-existing, non-conforming signs that are relocated, replaced, structurally altered or not kept in a state of good repair shall not be allowed to continue as non-conforming signs and shall require new permits and compliance with this by-law.
 - d) A lawfully pre-existing non-conforming sign destroyed by natural disaster or accident may be replaced by a sign of the same dimensions, style, and in the same location as the original sign, but must be permitted.
- C. Abandoned signs.
1. When the Building Official finds that a sign has been abandoned, written notice ordering its removal shall be sent by certified mail, return receipt requested, to the owner of the property on which the sign is located and to the person to whom the permit was issued if not the owner.
 2. Removal of abandoned signs or signs in violation of this Article. If a sign is not removed within 14 days of the issuance of an order, the Building Official shall remove or arrange for the removal of the sign. The sign shall be stored by the Building Official in a safe location for 30 days, after which time it may be appropriately disposed of. Any costs incurred shall be borne by the sign owner and if unpaid after 30 days, the Town may place a lien on any of the sign owner's property in Town.
- D. Appeals. Any individual aggrieved by a decision of the Building Official may appeal to the Brewster Board of Appeals as provided under MGL C. 40A of the Commonwealth of Massachusetts except that no variances may be granted for off-premises signs.
or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

MOTION: I move that the town vote to approve article no. 21 as printed in the warrant.

ACTION: DEFEATED 118 ~ YES 82 ~ NO (134 Required)

ZONING BYLAW AMENDMENT / Parking Regulations

ARTICLE NO. 22: To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Article VII, Off Street Parking and Loading, by deleting the existing section and replacing it with the following:

ARTICLE VII

Off-Street Parking and Loading

§ 179-21. Policy on Off-Street Parking and Loading.

- A. If any structure is constructed, and any use of land established, or any existing use is changed after the effective date of this chapter, off-street parking spaces and loading areas should be provided in accordance with the Planning Board’s Policy on Off-Street Parking and Loading (“Policy”).
 - 1. The purpose of this Policy is to acknowledge the wide variety of circumstances surrounding each use in Brewster and to provide a starting point for negotiations for parking areas and loading areas between the Planning Board and an applicant.
 - 2. An existing structure which is enlarged, altered or extended, or an existing use which is extended after the effective date of this chapter shall use the Policy as a guide to provide off-street parking spaces and loading areas, unless the increase in units or measurements amounts to less than 25% of the total square footage on the site existing as of the effective date of this chapter, whether such increase occurs at one time or in successive stages.
 - 3. The Planning Board will work with the applicant to determine the appropriate number of parking spaces and loading areas to be provided for a specific proposal.

§ 179-22. General Requirements.

- A. Parking spaces and loading areas being maintained in any district in connection with any existing use on the effective date of this chapter shall not decrease so long as said use remains, unless a corresponding number of parking spaces or loading spaces are constructed elsewhere, such that the total number of parking spaces and loading areas conforms with the Policy or is negotiated with the Planning Board based on the Policy.

- B. The parking spaces recommended for the uses listed in Table 1 of the Policy shall be on the same lot as the use they are intended to serve.
1. When practical difficulties prevent their establishment upon the same lot, they may be established no further than 300 feet from the premises to which they are appurtenant, and such spaces shall be located in the same zoning district as, or a zoning district that allows, the use that the off-site parking spaces are intended to serve.
 2. In no case shall the recommended parking space be part of the area used to satisfy any loading recommendations of the Planning Board's policy on off-street parking and loading.
 3. Off-street parking for a particular use may be fulfilled by the use of common off-street parking areas so long as the common area is located no further than 100 feet from the use it is intended to serve and that the total off-street parking provided is equal to that which would be determined through negotiations between the Planning Board and the applicant.
 4. The loading areas recommended for the uses listed in Table 2 of the Policy shall in all cases be on the same lot as the use they are intended to serve.
 5. The establishment of one or more commercial parking lots or parking structures, as defined in § 179-2.B. shall constitute a change of use under §179-64 of Article XII (Site Plan Review), and shall be allowed only if it is approved under that Article. The requirements of §179-23 shall apply, except the special permit granting authority may allow a permeable surface if good reason is demonstrated.

§ 179-23. Parking and loading lot standards.

- A. Any parking space or loading area shall be subject to the following, unless otherwise waived or modified by the Planning Board in accordance with the provisions of Article XII of the Zoning Bylaws, Site Plan Review:

1. **Parking setbacks shall be as follows:**

Zone	Street	Sideline	Rear
All zones	15	5	5

2. There shall be no storage of materials, equipment or display of merchandise within the required parking or loading areas.
3. Parking spaces and loading areas shall be arranged as not to require or allow backing of automobiles directly onto any street.

4. Parking spaces for vehicles shall be laid out to meet the following design criteria:

Angle to the curb	Angle Space Width (in feet)	Space Length (perpendicular to aisle)	Aisle Width (in feet)	Total Width (in feet)
45°	10	20	15	50
60°	10	20	18	56
90°	10	20	24	64

- B. All parking or loading areas containing over twenty spaces shall also be subject to the following, unless waived by the Planning Board in accordance with the provisions of Article XII of the Zoning Bylaws, Site Plan Review:
1. The area shall be effectively screened on each side that adjoins or faces the side or rear lot line of a lot situated in an R District. The screening shall consist of either a) a solid (ex. stockade) fence or wall not less than three feet or more than six feet in height or b) ornamental evergreen vegetation of a similar height planted not more than three feet apart on center, all maintained in good condition, and at least two feet from the lot line. The screening required by this subsection shall be set back 15 feet from each street lot line.
 2. Driveways leading to or from a street or from a single area shall be surfaced with bituminous or cement concrete material or pavers set in concrete for a minimum of 20 feet from the intersection with a paved road and shall be graded and drained so as to dispose of all surface water runoff based upon the rational method using a ten-year design storm. Pervious pavement may also be utilized. The computations used to arrive at the design shall be made available to the Building Department.
 3. A wheelstop of a solid material including masonry, steel, plastic, rubber or heavy timber, or a concrete curb or berm curb which is backed shall be placed at the edge of surfaced areas, except driveways, in order to protect abutting structures, properties and sidewalks. All wheelstops must be secured in place by a reinforcing bar or similar method to eliminate the wheelstops being moved by vehicles.
 4. Any fixture used to illuminate any area required by this chapter shall be so arranged as to direct the light away from the street, oncoming vehicles and pedestrians, and away from any adjoining premises used for residential purposes.

5. Parking company-owned vehicles – in addition to the recommendations outlined in Table 1 of the Policy, one space will be required for each company-owned vehicle kept on the premises, including trailers and heavy machinery. The space provided must be of an adequate size to accommodate the equipment utilizing the space.

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

MOTION: I move that the town vote to approve article no. 22 as printed in the warrant.

ACTION: ADOPTED BY A DECLARED 2/3 VOTE.

ZONING BYLAW AMENDMENT /Licensed Special Events
--

ARTICLE NO. 23: To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Article VI, Chapter 179-11, Table of Use Regulations, Table 1, by inserting a new #15, and renumbering subsequent lines:

		R-R	R-L	R-M	C-H	V-B	I	MRD	PWS-CF
15.	Licensed special event venue	P	P	P	P	P	P	P	P

and to insert new definitions in Article I, §179-2 B as follows:

LICENSED SPECIAL EVENT VENUE – A property, not specifically designed or permitted to be used for infrequent events such as, but not limited to art or theatrical exhibitions, concerts, dinners, parties, and weddings, to be attended by the public, including properties not expressly permitted to be rented for such occasions provided, however, that such venue has first received a license from the Board of Selectmen for such event.

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

MOTION: I move that the town vote to approve article no. 23 as printed in the warrant.

ACTION: ADOPTED BY A DECLARED 2/3 VOTE.

<i>TOWN CODE AMENDMENT / Animal Control</i>
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ARTICLE NO. 24: To see if the Town will vote to amend the Code of the Town of Brewster by replacing Chapter 86 (Dogs) with Chapter 86 (Animal Control) by deleting the following current language:

Current Language:

**Chapter 86, DOGS
ARTICLE I, Restraint**

§ 86-1. Action by Dog Officer.

To implement the year-round dog restraining order, all dogs found at large shall be picked up by the Dog Officer and brought to the dog pound.

§ 86-2. Violations and penalties.

A fine of \$25 shall be paid for an initial offense and a fine of \$25 for all subsequent offenses, as provided in MGL c.140, § 173A, as amended by Ch. 627, Acts of 1973.

ARTICLE II, Licensing

§ 86-3. Animal control.

A. Definitions. The following words and phrases shall have the following meanings:

KEEPER -- Any person, other than the owner, harboring or having in his possession any dog.

LICENSE PERIOD -- Between April 1 and March 31, both dates inclusive.

MULTIPLE PET HOUSEHOLD -- More than three dogs over the age of six months of age at a single private residence.

B. Licensing required.

- (1) Effective January 1, 2003, any person residing in the Town of Brewster who, at the beginning of the license period (April 1 to March 31), or who during the license period becomes the owner or keeper of a dog six months old or over, shall cause the dog to be licensed within 30 days.
- (2) On the license form, the Town Clerk shall record the name, address, phone number of the owner or keeper of the dog, and the name, license number, breed, age and date of rabies expiration. The name of the Town and the year will also be printed on the tag.
- (3) The owner or keeper shall cause the dog to wear around its neck or body a collar or harness to which he shall securely attach the license tags. In the event that any tag is lost, defaced, or destroyed, the owner or keeper shall obtain substitute tags from the Town Clerk at the cost of \$1.
- (4) The Town Clerk shall not issue a license for any dog unless the owner or keeper provides the Town Clerk with a veterinarian's certificate verifying that the dog is currently vaccinated against rabies.
- (5) The fee for each dog license shall be \$12 unless it is accompanied by a certificate from a veterinarian stating that the dog has been spayed or neutered, in which case the fee shall be \$6. No fee shall be charged for a dog specially trained to lead the blind or serve a blind or deaf person upon presentation to the Town Clerk of a certificate of such training.
- (6) The Town Clerk shall collect a late fee of \$10 for every dog license issued after the thirty-day period.
- (7) Any owner or keeper of a dog who moves into the Town of Brewster and has a valid license for his/her dog from another city or town in the commonwealth may obtain a dog license, upon forfeiture of the old license, for \$1.
- (8) Violation and penalties. Whoever, as owner or keeper of a dog, fails to license such dog later than the 30 days after a license period begins shall be subject to a fine of \$25.

C. Kennel licenses.

- (1) Any owner or keeper of more than three dogs shall obtain a kennel license for a multiple pet household upon payment of \$50. The owner or keeper shall present the Town Clerk verification that all dogs six months or older have been currently immunized against rabies.
- (2) Violations and penalties. Any person who violates the provisions of this subsection shall receive a written warning for the offense, and for each subsequent offense shall be liable for a payment of a fine of \$25.

D. Restraining of dogs. All dogs owned or kept within the Town of Brewster shall at all times be kept securely restrained by means of a suitable leash, rope, chain or other reasonable method which effectively confines the dog to the property owned, occupied or controlled by the dog's owner or keeper; provided, however, a dog in the presence of its owner or keeper or responsible person having charge thereof and under the control of said person, need not be restrained by means of a rope. Whoever as owner or keeper fails to restrain his/her dog shall be subject to a fine of \$25 and to act fully thereon.

§ 86-4. Disposition of funds.

Notwithstanding the provisions of MGL C.140, § 147, or any other provision of law to the contrary, all money received for licenses or from the sale of dog licenses by the town under the provisions of said MGL C.140, relating to dogs, shall be paid into the town treasury of said town and shall not thereafter be paid over to the County of Barnstable.

§ 86-5. Licensing official.

Notwithstanding the provisions of MGL C.140, § 137, or any other provision of law to the contrary, the registration, numeral listing, description and licensing of dogs, if kept in said town, shall be conducted by the Town Clerk of said town.

and substituting the following proposed language:

**Chapter 86, ANIMAL CONTROL
ARTICLE I, Definitions**

§ 86-1. Definitions.

The following words and phrases shall have the following meanings:

ANIMAL CONTROL OFFICER – Any officer assigned by the Chief of Police to enforce the laws relating to animals set forth in Massachusetts General Laws, Chapter 140, Section 136A through 174E, inclusive.

ANIMALS USED FOR THOSE REQUIRING SPECIALIZED ASSISTANCE - An animal that is individually trained to do work or perform tasks for a person with a disability. If the animal meets this definition, the animal is considered a service animal. The animal does not have to be licensed or certified as a service animal. Examples of such work or tasks include guiding people who are blind,

alerting people who are deaf, pulling a wheelchair, alerting and protecting a person who is having a seizure, reminding a person with mental illness to take prescribed medications, calming a person with Post Traumatic Stress Disorder (PTSD) during an anxiety attack, or performing other duties. Service animals are working animals, not pets. The work or task a dog has been trained to provide must be directly related to the person's disability. In accordance with the Americans with Disabilities Act (ADA) service animals must be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices. In that case, the individual must maintain control of the animal through voice, signal, or other effective controls.

DOMESTIC CHARITABLE CORPORATION KENNEL- a facility operated, owned or maintained by a domestic charitable corporation or an animal welfare society or other nonprofit organization incorporated for the purpose of providing for and promoting the welfare, protection and humane treatment of animals.

KENNEL, COMMERCIAL - an establishment not otherwise exempted by G.L. c. 140, §136A, used for boarding, holding, day care, overnight stays or training of animals that are not the property of the owner of the establishment, at which such services are rendered in exchange for consideration and in the absence of the owner of any such animal.

KENNEL, PERSONAL - More than four (4) dogs six (6)three (3) months old or older, owned or kept under single ownership, for private personal use; provided, however, that breeding of personally owned dogs may take place for the purpose of improving, exhibiting or showing the breed, or for use in legal sporting activity or other personal reasons; provided, further, that selling, trading, bartering or distributing such breeding from a personal kennel shall be to other breeders or individuals by private sale only and not to wholesalers, brokers or pet shops; provided, further, that a personal kennel shall not sell, trade, barter or distribute a dog not bred from its personally-owned dog; and provided further, that dogs temporarily housed at a personal kennel, in conjunction with an animal shelter or rescue registered with the department, may be sold, traded, bartered or distributed if the transfer is not for profit.

LICENSE PERIOD - The period of time for the validity of a dog license, including the date of issuance of the license through the date on which the

license expires, inclusive. In Brewster, the License Period shall be from January 1 through December 31 inclusive each year.

OFF LEASH DOG AREA – A portion of a public, town-owned property officially designated by the local governing body have the care, custody and control of the property as being a specifically defined area where dogs are permitted to be off-leash, but subject to rules and regulations imposed by the governing body having charge of the property for the safe operation and maintenance of the Off Leash Dog Area. In addition to areas hereafter officially designated as Off Leash Dog Areas by the applicable governing body, all town-owned beaches and tidal flats in the Town of Brewster are officially designated Off Leash Dog Areas between October 1 to April 30 each year.

OWNER or KEEPER – Any person, business, corporation, entity or society possessing, harboring, keeping, having an interest in, or having control or custody of an animal.

HUNTING DOG – A dog trained in hunting accompanied by an owner or keeper with a valid hunting license.

ARTICLE II, Licensing

§ 86-2. Licensing.

A. Dog Licensing.

- (1) Any person residing in the Town of Brewster, who at the beginning of the license period (January 1st to December 31st), or who during the license period becomes the owner or keeper of a dog six months of age or older, shall cause the dog to be licensed within 30 days. The Town Clerk shall issue dog licenses and tags on a form prescribed and furnished by the Town.
- (2) On the license form, the Town Clerk shall record the name, address, phone number of the owner or keeper of the dog, and the name, license number and description of each dog. Each tag shall include the license number, the name of the Town and the year of issue.
- (3) The owner or keeper shall cause each dog to wear around its neck or body a collar or harness to which the license tag shall be securely attached. In the event that any tag becomes lost, defaced or destroyed, substitute tags shall be obtained by the owner or keeper from the Town Clerk at the cost of one dollar (\$1).

- (4) The license shall be granted upon condition that the dog shall be controlled and restrained from killing, chasing or harassing livestock or fowl.
- (5) The Town Clerk shall not issue a license for any dog unless the owner or keeper provides the Town Clerk with a veterinarian's certificate verifying that the dog is currently vaccinated against rabies in accordance with General Laws, Chapter 140, Section 145B, certification that such dog is exempt from the vaccination requirement under said section 145B or a notarized letter from a veterinarian that either of these certifications was issued relative to such dog.
- (6) An exemption from the requirement of having to produce valid rabies certificate in order to obtain a dog license shall be granted if the owner or keeper presents a signed statement from a veterinarian, indicating that because of infirmity, other physical condition or regimen of therapy, inoculation is thereby deemed inadvisable.
- (7) The fee for each dog license shall be twenty dollars (\$20) unless a certificate from a veterinarian stating that the dog has been spayed or neutered is presented to the Town Clerk, in which case the fee shall be ten dollars (\$10). The fee shall be waived for animals used by persons for specialized assistance upon presentation of a certificate of such training to the Town Clerk.
- (8) Any owner or keeper of a dog who moves into the Town of Brewster and has a valid dog license for his/her dog from another city or town in the Commonwealth shall, within thirty (30) days obtain a dog license for a fee of one dollar (\$1) upon producing evidence of the previous license.
- (9) No license fee or part thereof shall be refunded because of subsequent death, loss, transfer of ownership, spaying or neutering, or removal from the Town of Brewster.
- (10) No license shall be issued to any person found guilty of, or penalized in any manner for a violation of any provision of sections seventy-seven, eighty A, ninety-four or ninety-five of chapter two hundred and seventy-two (Cruelty to Animals) for a period of 10 (ten) years from the date of his/her being found guilty or penalized as aforesaid, and any such license and tag so issued shall be void and shall be surrendered on demand of any authority granting such license and tag. No fee received for a license and tag made void under this section shall be refunded to the holder thereof.
- (11) The Town Clerk may collect a late fee in the amount of ten dollars (\$10) for every dog license issued after the thirty-day period.

(12) Whoever violates the provisions of this section may be subject to a fine of fifty dollars (\$50), as provided in MGL c.140, § 173A, as amended by 2012, 193, Sec. 44 effective October 31, 2012.

B. Personal Kennel Licensing

- (1) Any owner or keeper of four (4) or more dogs six (6)three (3) months of age or older, being maintained at a single residence, shall secure a Personal Kennel License. The Town Clerk shall not issue a Personal Kennel License unless the owner or keeper provides the Town Clerk with a veterinarian's certificate verifying that each dog six (6)three (3) months of age or older is currently vaccinated against rabies.
- (2) Issuance of a Personal Kennel License may be contingent upon inspection and approval by the Animal Control Officer to ensure that basic standards of cleanliness and proper care and confinement of said dogs exist on the premises.
- (3) Such license shall be in a form prescribed by the Town Clerk. Such license shall be in lieu of any other license for any dog while kept at such kennel during any portion of the period for which such kennel license is issued. The holder of a license for a Personal Kennel shall cause each dog kept therein to wear a collar, to which shall be surely securely attached a tag upon which shall appear the number of such kennel license, the name of the Town and the year of issue.
- (4) The Personal Kennel License fee shall be fifty dollars (\$50).
- (5) Whoever violates the provisions of this section may be subject to a fine of fifty dollars (\$50), as provided in MGL c.140, § 137C, as amended by 2012, 193, Sec. 6 effective October 31, 2012.

C. Commercial Kennel Licensing

- (1) A kennel maintained as a business for the boarding, training, or grooming of dogs shall obtain a Commercial Kennel License.
- (2) Issuance of Commercial Kennel License may be contingent upon inspection and approval by the Animal Control Officer, Animal Inspector or any agent authorized by the Town of Brewster to ensure that basic standards of cleanliness and proper care and confinement of said dogs exist on the premises. The name and address of the owner of each dog kept in any kennel, if other than the person maintaining the kennel, and a veterinarian's certificate verifying that each dog six (6)three (3) months of age or older is currently vaccinated against rabies, shall be kept on file and available for inspection by the Animal Control Officer or any authorized persons.

- (3) The Commercial Kennel License fee shall be one hundred dollars (\$100).
- (4) The Town Clerk shall, upon application, issue without charge a Commercial Kennel License to any domestic charitable corporation, incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse, and for the relief of suffering among animals.
- (5) A veterinary hospital shall not be considered a kennel unless it contains an area for selling or boarding of dogs for other than medical purposes, in which case it shall apply for a Commercial Kennel License.

The Animal Control Officer or Animal Inspector, or any agent authorized by the Town of Brewster may, at any reasonable time, inspect any kennel or premises for which a Personal Kennel License or a Commercial Kennel License has been issued.

- (6) Whoever violates the provisions of this section may be subject to a fine of fifty dollars (\$50), as provided in MGL c.140, § 137C, as amended 2012, by 193, Sec. 6 effective October 31, 2012.

§ 86-3. Disposition of funds.

Notwithstanding the provisions of MGL C.140, § 147 and § 172, or any other provision of law to the contrary, all money received for licenses or from the sale of dog licenses by the town under the provisions of said MGL C.140, relating to dogs, shall be paid into the town treasury of said town.

§ 86-4. Licensing official.

Notwithstanding the provisions of MGL C.140, § 147, or any other provision of law to the contrary, the registration, numeral listing, description and licensing of dogs, if kept in said town, shall be conducted by the Town Clerk of said town.

ARTICLE III, Vaccinations

§ 86-5. Vaccinations.

A. Vaccination of Dogs, Cats and Ferrets Against Rabies.

- (1) The Unless exempted pursuant to the provisions of G.L. c. 140, §145B, the owner or keeper of a dog, cat or ferret six (6) months of age or older shall cause such dog, cat or ferret to be vaccinated against rabies by a licensed veterinarian using a licensed vaccine according to the manufacturer's directions and approved by the Massachusetts Department of Public Health and shall cause such dog, cat or ferret to be revaccinated at intervals recommended by the manufacturer. Unvaccinated dogs, cats or

ferrets acquired or moved into the Town of Brewster shall be vaccinated within thirty (30) days after the acquisition or arrival into the Town of Brewster or upon reaching the age of six (6) months, whichever last occurs. Such owner or keeper shall obtain a veterinarian's certificate that such animal has been so vaccinated and setting forth the date of such vaccination and the duration of immunity.

- (2) The veterinarian shall issue a tag with each certificate of vaccination. The tag shall be secured by the owner or keeper of such dog, cat or ferret to a collar or harness made of suitable material to be worn by the dog, cat or ferret; provided however, the owner of a cat or ferret may choose not to affix the tag, but shall have the tag available for inspection by the Animal Control Officer, Police Officers or other such authorized officials of the Town of Brewster.
- (3) Whoever violates the provisions of this section may be subject to a fine of fifty dollars (\$50), as provided in MGL c.140, § 145B, as amended by 2012, 193, Sec. 17 effective October 31, 2012.

ARTICLE IV, Restraint

§ 86-6. Restraining of Dogs.

- (1) Any person as owner or keeper of a dog shall not allow it to run at large in any of the streets or public places in the Town of Brewster or upon premises other than the premises of such owner or keeper, unless the owner or lawful occupant of such other premises grants permission.
- (2) No dog shall be allowed in on any public, town-owned property within the Town unless: i) it is effectively restrained and controlled by a leash; or ii) unless it is confined within a motor vehicle; or iii) unless it is within a portion of the said town-owned property officially designated as an Off-leash Leash dog area as defined in §86-1 and as described in (3) below.
- (3) Within any area officially designated as an Off-leash Leash Dog Area, dogs shall not be required to be leashed provided:
 - (a) The dog(s) must at all times be accompanied by, and under the immediate and effective voice control, of the owner or keeper.
 - (b) The owner or keeper in charge of the dog(s) inside a designated off leash area must control the animal so that it does not disturb or threaten people or other dogs using the area.
- (4) This section shall not be construed to limit or prohibit the use of hunting dogs during the hunting season.

(5) Whoever violates the provisions of this section may be subject to a fine of fifty dollars (\$50), as provided in MGL c.140, § 173, as amended by 2012, 193, Sec. 43 effective October 31, 2012.

§ 86-7. Action by Animal Control Officer.

(1) All dogs found at large may be picked up by the Animal Control Officer or Police Officer and either returned to the owner or keeper or brought to the Town's designated holding facility.

(2) Whoever violates the provisions of this section may be subject to a fine of fifty dollars (\$50), as provided in MGL c.140, § 173, as amended by 2012, 193, Sec. 43 effective October 31, 2012.

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 24 as printed in the warrant, however that the following items be amended:

- 1) **§ 86-1. Definitions. Kennel Personal – Amend the first line to read, as follows: “Four (4) or more dogs aged six (6) months of age or older”.**
- 2) **§ 86-2. Licensing. B. Personal Kennel Licensing. Amend the first line to read of (1), as follows: “four (4) or more dogs aged six (6) months of age or older” and eliminate the words “three (3)” in the fifth lines.**
- 3) **§ 86-2. Licensing. C. Commercial Kennel Licensing. (2) eliminate the words “three (3)” in the seventh line.**
- 4) **§ 86-2. Licensing. C. Commercial Kennel Licensing. (5) Renumber the second sentence, which reads, "The Animal Control Officer or Animal Inspector, or any agent authorized by the Town of Brewster of may, at any reasonable time, inspect any kennel or premise for which a Personal Kennel License or a Commercial Kennel License has been issued” to section (6).**
- 5) **§ 86-2. Licensing. C. Commercial Kennel Licensing. (6) renumber the reference to this sections to (7).**
- 6) **§ 86-7 Actions by Animal Control Officer. (2) eliminate the words “not more than”.**

MOTION TO MOVE THE PREVIOUS QUESTION: ADOPTED

ACTION: DEFEATED

DRUMMER BOY PARK / Dog Regulations

ARTICLE NO. 25: To see if the Town will vote that in order to achieve an equitable, simple and inexpensive solution to the issue of the dogs' presence at the Drummer Boy Park, the following citizens of Brewster direct the Brewster Selectmen to implement a regulation where by dogs would be allowed to run off leash under voice control of their owners on the Drummer Boy Park premises before 9am and after 4pm from May 1st thru October 1st, and unrestricted from October 1st to May 1st,

or to take any other action relative thereto.

(Majority Vote Required)

(Citizens Petition)

MOTION: I move that the town vote to approve article no. 25 as printed in the warrant.

AMENDMENT OF THE MAIN MOTION: Delete the words "Before 9am and after 4pm from May 1st thru Oct. 1st, and"

ACTION ON AMENDED MOTION: DEFEATED

MOTION TO MOVE THE PREVIOUS QUESTION: ADOPTED

ACTION ON MAIN MOTION: DEFEATED

DRUMMER BOY PARK / Off Leash Dog Park Plan

ARTICLE NO. 26: To see if the Town will vote to authorize the Selectmen to designate an area in the southwest quadrant of Drummer Boy Park, Route 6A in West Brewster, for the purpose of allowing dogs to run off leash, approximately 55,000 square feet (1.25 acres) in area and enclosed by a perimeter fence of sufficient height and material to contain dogs, as shown on the plan incorporated into this Article; to authorize the Selectmen to establish a "Dog Park Gift Fund" and accept donations to cover the cost of construction of said area; to authorize Town-provided labor to assist in the construction; to authorize the Selectmen to solicit bids and/or proposals, and to enter into a contract or contracts for construction related services; provided, however, that construction shall not commence until such time as amounts in the Dog Park Gift Fund are sufficient to cover 100% of the costs of construction, less any

Town-provided labor; and to authorize the Selectmen to develop and promulgate rules and regulations for the safe operation and continued funding and maintenance of the off leash dog area; or take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 26 as printed in the warrant.

MOTION TO MOVE THE PREVIOUS QUESTION: ADOPTED

ACTION: DEFEATED

<i>TOWN CODE AMENDMENT / Civil Fingerprinting</i>
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ARTICLE NO. 27: To see if the Town will vote to amend the Code of the Town of Brewster by adding the following as Chapter 49, as authorized by Massachusetts General Laws as Chapter 6, Section 172 B 1/2, to create a by-law enabling the Police Department to conduct State and Federal Fingerprint based criminal history records checks for individuals applying for or in procession possession of certain licenses enumerated in the by-law, and further, that the Town Bylaws Code be amended by inserting the following in Article by-law as Chapter 49. Police Regulations, Fingerprint-Based Criminal Record Background Checks, as follows:

Fingerprint-Based Criminal History Record Background Checks

49-1 Purpose and Authorization

In order to protect the health, safety, and welfare of the inhabitants of the Town of Brewster, and as authorized by Chapter 6, section 172B ½ of the Massachusetts General Laws as enacted by Chapter 256 of the Acts of 2010, this by-law shall require a) applicants for certain Town licenses permitting the engagement in specific occupational activities within the Town as enumerated in Section 49-2 below to submit to fingerprinting by the Brewster Police Department, b) the Police Department to conduct criminal history record background checks based on such fingerprints pursuant to sections 168 and 172 and 28 U.S.C. §534, and c) the Town to consider the results of such background checks in determining whether or not to grant a license.

The Town authorizes Fingerprint submissions may be submitted under this Chapter to the identification unit within the department of the Massachusetts State Police, through the Massachusetts Department of Criminal Justice Information Systems (DCJIS), or its successor, for a state criminal history records check and to the Federal Bureau of Investigation (FBI) for a national criminal history records check, as may be applicable to conduct on the behalf of the Town and its Police Department fingerprint-based state and national criminal record background checks, including of FBI records, and consistent with this by-law. The Town authorizes the Licensing Authority and Police Department to receive and utilize these state and FBI records in connection with such background checks, consistent with this by-law.

49-2 Applicant's Submission to Fingerprinting by the Brewster Police Department

Any applicant for a license to engage in any of the following occupational activities within the Town shall submit a full set of fingerprints taken by the Brewster Police Department within ten (10) days of the date of the application for a license for the purpose of conducting a state and national criminal history record background check to determine the suitability of the applicant for the license:

Manager of Alcoholic Beverage License (Manager)
Hawker and Peddler
Ice Cream Truck Vendor

At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's state and FBI criminal history records.

49-3 Police Department Processing of Fingerprint-Based Criminal Record Background Checks and Communication of Results

The Police Department shall transmit fingerprints it has obtained pursuant to Section 49-2 of this by-law to the Identification Section of the Massachusetts State Police, DCJIS, and/or the FBI as may be necessary for the purpose of conducting fingerprint-based state and national criminal history records background checks of license applicants specified in Section 49-2.

The Police Department shall provide the applicant with a copy of the results of his or her fingerprint-based criminal history record background check and supply the applicant the opportunity to complete or challenge the accuracy of the information contained in it, including in the FBI identification record. The Police Department shall also supply applicants with information regarding the procedures for obtaining a change, correction, or updating of a criminal record, including a copy of 28 C.F.R. Part 16.34 pertaining to FBI identification records. The Police Department shall not utilize the fingerprint-based criminal

history record background check pursuant to the paragraph below until it has taken the steps detailed in this paragraph and otherwise complied with the Town's policy applicable to Town licensing-related criminal history record background checks.

The Police Department shall communicate the results of fingerprint-based criminal history record background checks to the applicable licensing authority within the Town. The Police Department shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon his or her suitability or any felony or misdemeanor that involved force or threat of force, controlled substances or a sex-related offense.

49-4 Reliance on Results of Fingerprint-Based Criminal History Record Background Checks

Licensing authorities of the Town shall utilize the results of fingerprint-based criminal history record background checks for the sole purpose of determining the suitability of the subjects of the checks in connection with applicants for the proposed occupational activity that is the subject of the license applications specified in Section 49-2. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination. The licensing authority shall not deny a license based on information in a criminal record unless the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.

49-5 Compliance with Law, Regulation, and Town Policy

Implementation of this by-law and the conducting of fingerprint-based criminal record background checks by the Town shall be in accordance with all applicable laws, regulations, and Town policies, including, but not limited to, the Town's policy applicable to licensing-related criminal record background checks which shall include record retention and confidentiality requirements. The Town shall not disseminate the results of fingerprint-based criminal background checks except as may be provided by law, regulation, and Town policy. The Town shall not disseminate criminal record information received from the FBI to unauthorized persons or entities.

49-6 Fees

The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be one hundred dollars (\$100). A portion of the fee, as specified in Mass. Gen. Laws Chapter 6, Section 172B 1/2, shall be deposited into the Firearms Fingerprint Agency

Account, and the remainder of the fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to indefinitely postpone consideration of article no. 27.

ACTION: INDEFINITELY POSTPONED

<i>REAL ESTATE / Sand Rights Release</i>

ARTICLE NO. 28: To see if the Town will vote to authorize the Board of Selectmen, for consideration of a sum of money to abandon or convey to Thomas Q. Garvey III and Thomas Q. Garvey IV, as Trustees of the Garvey Realty Trust, under Declaration of Trust dated 12/23/2000 and recorded in the Barnstable County Registry of Deeds in Book 13488, Page 141, as owners of the property off Brier Lane in Brewster and identified as Lot 50 on Brewster Assessors' Map 48, and further shown as Lot 4 on the plan of land recorded in said Registry in Plan Book 361, Page 75 (hereinafter, "the Garvey Realty Trust Property"), the rights of the Town of Brewster, as owner of the abutting land identified as Lot 63 on Brewster Assessors' Map 48 by virtue of a deed dated December 28, 1977 from Eugene B. Ryone, recorded in said Registry in Book 2639, Page 228 (hereinafter, "the Town Property"), all rights benefitting the Town Property to take sand and to pass and repass over the Garvey Realty Trust Property; or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to indefinitely postpone consideration of article no. 28.

ACTION: INDEFINITELY POSTPONED

<i>PROFESSIONAL SERVICES / Banking Charges</i>

ARTICLE NO. 29: To see if the Town will vote to transfer from Free Cash the sum of ***FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00)***, which will be utilized by the Town Treasurer for expenses related to banking service

charges, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve article no. 29 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY

CITIZENS PETITION: POSTPONE IMPLEMENTATION OF PAYT

ARTICLE NO. 30: To see if the Town will vote “to postpone any action on implementing a “pay-as-you-throw” (“PAYT”) program for the Transfer Station during calendar year 2013 and that the Recycling Committee further investigate the PAYT program, present a report to the public, and that the public vote for or against implementing such a program at the spring 2014 annual town meeting”

or to take any other action relative thereto.

(Majority Vote Required)

(Citizens Petition)

MOTION: I move that the town vote to approve article no. 30 as printed in the warrant.

MOTION TO MOVE THE PREVIOUS QUESTION: ADOPTED

ACTION: DEFEATED

ANY OTHER BUSINESS

ARTICLE NO. 31: To act on any other business that may legally come before this meeting.

(Board of Selectmen)

MOTION: I move that the town vote to dissolve the 2013 Annual Town Meeting.

ACTION: ADOPTED UNANIMOUSLY

The Annual Town Meeting of May 6th, 2013 was dissolved at 11:15pm.

A True Copy Attest:

Colette M. Williams, CMC
Town Clerk

REPORT OF THE ANNUAL TOWN ELECTION
MAY 21, 2013

In accordance with the Warrant, the inhabitants of Brewster, qualified to vote in the Annual Town Election met at the Brewster Baptist Church, Tuesday, May 21st, 2013.

The polls were declared open at 7:00 am

The elections workers duly sworn-in were; Sharon Ryone, Warden, Dave Whitney, Deputy Warden, Dorothy Leone, Precinct One Clerk, Edward Swiniarski, Precinct Two Clerk, and Cynthia Mathison, Precinct Three Clerk. The Checkers and counters were; Margery Babcock, Barbara Bartolomei, Pat Bowen, Carol Erikson, Les Erikson, Beth Finch, Ann Golini, Claire Gradone, Liz Hardy, Aline Johnson, Peter Johnson, Ellie Johnson, Helen Kelly, Sue Kezer, Cheryl Kimberley, Dave Lahive, Marilyn Lahive, June Legg, Joanne MacCuspie, Gerry Mannix, Terry Mannix, Julie Menges, Marilyn Mooers, Mary Myers, Sandy Nichols, Carolyn Noering, Tom Noering, Marge Oliver, Dave Quinn, Judy Rowe, Joan Scheffer, Peter Scheffer, Pat Stanley, Elizabeth Taylor, Elbert Uleshoeffter, and Bill Wheeler.

The polls were closed at 8:00 p.m. with the following results:

Total votes cast in Precinct 1: 603

Total votes cast in Precinct 2: 599

Total votes cast in Precinct 3: 468

Total votes cast: 1670

Registered voters: 7893

21% voter participation.

	<u>Precinct</u> <u>1</u>	<u>Precinct</u> <u>2</u>	<u>Precinct</u> <u>3</u>	<u>Total</u>
<u>Board of Selectmen (2)</u>				
R. Daniel Rabold	241	208	154	603
Benjamin W. deRuyter	386	411	324	1121
Patricia E. Hughes	399	439	337	1175
Write-Ins ~ Nate Pettengill	8	6	4	18
Write-Ins ~ All Others	4	0	3	7
Blanks	<u>168</u>	<u>134</u>	<u>114</u>	<u>416</u>
<u>TOTAL</u>	1206	1198	936	3340

	<u>Precinct</u>	<u>Precinct</u>	<u>Precinct</u>	<u>Total</u>
	<u>1</u>	<u>2</u>	<u>3</u>	
<u>Board of Health (2)</u>				
Lemuel Skidmore	338	335	284	957
Patricia A. Ottolini	331	357	282	970
Write-Ins	2	0	1	3
Blanks	<u>535</u>	<u>506</u>	<u>369</u>	<u>1410</u>
<u>TOTAL</u>	1206	1198	936	3340

<u>Board of Health (unexpired 1 year)</u>				
Annie Dugan Sherwood	421	418	332	1171
Write-Ins	1	2	0	3
Blanks	<u>181</u>	<u>179</u>	<u>136</u>	<u>496</u>
<u>TOTAL</u>	603	599	468	1670

<u>Brewster School Committee (2)</u>				
David A. Telman	324	332	271	927
Patricia M. Hill	282	308	250	840
Jessica L. Larsen	239	240	203	682
Write-Ins	0	1	1	2
Blanks	<u>361</u>	<u>317</u>	<u>211</u>	<u>889</u>
<u>TOTAL</u>	1206	1198	936	3340

	<u>Precinct</u>	<u>Precinct</u>	<u>Precinct</u>	<u>Total</u>
	<u>1</u>	<u>2</u>	<u>3</u>	
<u>Constable</u>				
Roland W. Bassett, Jr.	423	421	319	1163
Scott F. Collum	115	114	105	334
Write-Ins	0	1	0	1
Blanks	<u>65</u>	<u>63</u>	<u>44</u>	<u>172</u>
<u>TOTAL</u>	603	599	468	1670

<u>Moderator</u>				
Stephen L. Doyle	438	420	358	1216
Write-Ins	6	7	8	21
Blanks	<u>159</u>	<u>172</u>	<u>102</u>	<u>433</u>
<u>TOTAL</u>	603	599	468	1670

	<u>Precinct</u>	<u>Precinct</u>	<u>Precinct</u>	<u>Total</u>
	<u>1</u>	<u>2</u>	<u>3</u>	
<u>BOKHRHD</u>				
Write-In~Lawrence Houghton	17	27	11	55
Write-In ~ Jason Michael Klump	15	14	11	40
Write-In ~ All Others	13	8	10	31
Blanks	<u>558</u>	<u>550</u>	<u>436</u>	<u>1544</u>
<u>TOTAL</u>	<u>603</u>	<u>599</u>	<u>468</u>	<u>1670</u>

<u>Recreation Commission</u>				
Sherrie A. McCullough	373	375	308	1056
Allen J. Ryone	346	374	287	1007
Write-Ins	0	1	0	1
Blanks	<u>487</u>	<u>448</u>	<u>341</u>	<u>1276</u>
<u>TOTAL</u>	<u>1206</u>	<u>1198</u>	<u>936</u>	<u>3340</u>

<u>Planning Board</u>				
Scott F. Collum	354	358	295	1007
Write-Ins	5	5	7	17
Blanks	<u>244</u>	<u>236</u>	<u>166</u>	<u>646</u>
<u>TOTAL</u>	<u>603</u>	<u>599</u>	<u>468</u>	<u>1670</u>

<u>Planning Board (unexpired 3 year)</u>				
Jason Michael Klump	388	375	329	1092
Write-Ins	0	4	0	4
Blanks	<u>215</u>	<u>220</u>	<u>139</u>	<u>574</u>
<u>TOTAL</u>	<u>603</u>	<u>599</u>	<u>468</u>	<u>1670</u>

<u>Nauset Reg'l School District</u>	<u>Cmt</u>			
Edward S. Lewis	342	333	259	934
Susan M. Skidmore	405	398	316	1119
Write-Ins	0	2	2	4
Blanks	<u>459</u>	<u>465</u>	<u>359</u>	<u>1283</u>
<u>TOTAL</u>	<u>1206</u>	<u>1198</u>	<u>936</u>	<u>3340</u>

Non-Binding Public Opinion Advisory Question

Whereas, Massachusetts Emergency Management Agency (MEMA) Director Kurt Schwartz has acknowledged that Cape residents and visitors are "in harm's way" in the event of a radiological accident at the Pilgrim Nuclear Power Station in Plymouth;

Whereas, MEMA has determined that Cape residents and visitors will not be evacuated but plans to relocate Cape citizens after exposure to dangerous radioactive materials released in an accident;

Shall we, the citizens of the Town of Brewster find this State response to Pilgrim's threat to our health and safety unacceptable and in violation of the public trust and shall we respectfully request that Governor Deval Patrick call upon the Nuclear Regulatory Commission to uphold their mandate to shut Entergy's Pilgrim Nuclear Power Station in Plymouth because the public safety, particularly Cape and Islands residents and visitors, cannot be assured?

	<u>Precinct</u>	<u>Precinct</u>	<u>Precinct</u>	<u>Total</u>
	<u>1</u>	<u>2</u>	<u>3</u>	
Yes	350	319	284	953
No	147	167	96	410
Blanks	<u>106</u>	<u>113</u>	<u>88</u>	<u>307</u>
	<u>TOTAL</u>	603	599	468
				1670

A True Copy Attest:

Colette M. Williams, CMC
Town Clerk
Brewster, MA

REPORT OF THE SPECIAL STATE ELECTION
JUNE 25, 2013

In accordance with the warrant, the inhabitants of Brewster, qualified to vote in the Special State Election met at the Brewster Baptist Church, 1848 Main Street, Brewster, on Tuesday June 25th, 2013.

The polls were declared open at 7:00 am.

The election workers duly sworn-in were as follows; Sharon Ryone, Warden; David Whitney, Deputy Warden; Dorothy Leone, Precinct One Clerk; Edward Swiniarski, Precinct Two Clerk; Cynthia Matheson, Precinct Three Clerk. Counters and Checkers are as follows;

Barbara Bartolomei, Pat Bowen, Suzanne Clowry, Barbara Crossen, Les Erikson, Beth Finch, Lisa Gerrish, Ann Golini, Liz Hardy, Aline Johnson, Peter Johnson, Ellie Johnson, Helen Kelly, Dave Lahive, Marilyn Lahive, June Legg, Joanne MacCusprie, Gerry Mannix, Terry Mannix, Tammi Mason, Julie Menges, Marilyn Mooers, Mary Myers, Sandy Nichols, Jane Nixon, Carolyn Noering, Tom Noering, Marge Oliver, Judy Rowe, Joan Scheffer, Peter Scheffer, Pat Stanley, Elizabeth Taylor, MaryAnn Tosi, Elbert Uleshoeffter, Bill Wheeler, Judy Novick, Anne LeMaitre, Leon Rice and Jayanne Sci.

Total Votes Cast: 3049 Eligible Voters: 7897
Percentage: 39%

The polls were declared closed at 8:00 pm with the following results:

	<u>SENATOR IN CONGRESS</u>			
	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>TOTAL</u>
Gabriel E. Gomez	516	499	470	1485
Edward J. Markey	580	542	424	1546
Richard A. Heos	2	4	6	12
Write-Ins	0	3	1	4
Blanks	1	0	1	2
Total:	1099	1048	902	3049

A True Copy Attest:
Colette M. Williams, CMC
Town Clerk

REPORT OF THE SPECIAL TOWN MEETING
NOVEMBER 18, 2013

In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Cafetorium on Monday, November 18th, 2013.

The meeting was called to order at 7:00pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn, and David Whitney. The checkers were June Gallant, Dorothy Leone, Maureen Steinmann, Joan Scheffer, Mary Meyers, Cynthia Matheson and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec, and Francis Smith, members of the Board of Registrars, were also present.

A quorum was present with 278 of 7858 registered voters. 4%

UNPAID BILLS

ARTICLE NO. 1: To see if the Town will vote to transfer from available funds a sum of money to pay bills incurred but unpaid during a previous fiscal year, or to take any other action relative thereto.

A	Robert B. Childs, Inc.	\$9,480.0
B	Third Sector New England	\$2,600.0
C	W.B. Mason	\$113.0
D	Bob's Tire Company	\$9.0
E	Brewster Fire & Rescue Association	<u>\$120.0</u>
	Grand-total	\$12,322.0

or to take any other action relative thereto.

(Nine-tenth Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 1 as printed in the warrant and to transfer the sum of \$12,322.00 from Free Cash for these purposes.

ACTION: ADOPTED UNANIMOUSLY.

BUDGETARY TRANSFERS

ARTICLE NO. 2: To see if the Town will vote to transfer from available funds in some departments an amount of money to be used in conjunction with funds appropriated under current fiscal year budgets to pay shortfalls that would otherwise exist in the Fiscal Year 2014 Budget of other departments, as follows:

a Fire Department Wages – Fire Chief Wages	\$7,000.00
b DPW Expenses – Building Maintenance Expenses	\$6,000.00
c COA Building Maintenance Expense	\$7,500.00
d Stony Brook School Operating Budget	\$22,506.00
e Elementary School – Kindergarten Teaching Position	\$51,473.00
f Building Department Wages	\$25,000.00
g Police Department Expenses	<u>\$10,000.00</u>
Grand-total	\$129,479.00

or to take any other action relative thereto.

(Majority Vote Required) (Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 2 as printed in the warrant and to transfer the sums of \$119,479.00 from Free Cash and \$10,000.00 from Article No. 3, line item no. 7 (Police Department Wages) of the 2013 Annual Town Meeting for these purposes.

ACTION: ADOPTED.

CAPITAL AND SPECIAL PROJECTS EXPENDITURES
--

ARTICLE NO. 3: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for the purpose of funding the following capital acquisitions and special project expenditures, to be undertaken during Fiscal Year 2014, and to authorize the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available, the proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be:

1.	<u>Board of Selectmen:</u>	<u>Request</u>	<u>Totals</u>
	a. Swap Shop Building Repairs	\$7,500.00	
	b. Town Communications Antenna Repair	\$9,662.00	
	c. Veteran’s Memorial Expense	\$2,000.00	
	d. Hazardous Waste Collection Program	\$1,000.00	
	e. Town Hall Security Enhancement Project	\$63,069.00	
	f. Technology Project	\$20,000.00	
	g. Integrated Water Resources Management Planning Project	\$60,000.00	

h.	Crosby Mansion Septage System Loan Payment	<u>\$10,000.00</u>	
	Sub-total		\$173,231.00
2.	<u>Fire Department:</u>		
a.	Lease for Ambulance Replacement	\$53,000.00	
b.	Apparatus Lease Payment	\$108,000.00	
c.	Dispatch Services Expense	\$35,000.00	
d.	Rescue Services Expense	\$17,000.00	
e.	Self Contained Breathing Apparatus Equipment Lease Payment Expense	\$30,000.00	
f.	Assistance to Firefighter Grant Program Match Funding (Regional Grant)	\$25,000.00	
g.	Assistance to Firefighter Grant Program Match Funding (Local Grant)	\$4,500.00	
h.	Centralized Medical Emergency Dispatch (CMED)	\$5,000.00	
i.	Cardiac Monitor Upgrade	\$10,000.00	
j.	Emergency Management Planning Fund	<u>\$10,000.00</u>	
	Sub-total		\$297,500.00
3.	<u>Department of Public Works:</u>		
a.	Road/Drainage Repairs	\$50,000.00	
b.	Brush Mower Replacement Expense	\$8,000.00	
c.	Fleet Tire Replacement Project	\$37,000.00	
d.	Self Dumping Hoppers	\$6,741.00	
e.	Road Sweeper Lease Payment	\$38,900.00	
f.	Private Road Sign Replacement Project	\$5,000.00	
g.	Giant Leaf Vacuum Equipment	\$6,000.00	
h.	Beach Sand and Beach Reclamation Materials	\$15,000.00	
i.	Cemetery Monument Project	\$30,000.00	
j.	Landfill Monitoring Expense	\$45,000.00	
k.	Automatic Defibrillators Devise Equipment	<u>\$4,000.00</u>	
	Sub-total		\$245,641.00
4.	<u>Police Department:</u>		
a.	Police Vehicle Replacement	\$25,000.00	
b.	Forensic Phone Device	<u>\$8,100.00</u>	
	Sub-total		\$33,100.00
5.	<u>Golf Department:</u>		
a.	Course Improvements & Repair Project	\$400,000.00	
b.	Driving Range Vehicle	<u>\$15,000.00</u>	
	Sub-total		\$415,000.00

6.	<u>Natural Resources Department:</u>		
a.	Millsites Building Repair Project	\$12,000.00	
b.	Millsites Retaining Wall Repair Project	\$8,000.00	
c.	Parks & Trails Improvement Projects	\$10,000.00	
d.	Long Pond Boat Ramp Repair Project	<u>\$10,000.00</u>	
	Sub-total		\$40,000.00
7.	<u>Elementary School Department:</u>		
a.	HVAC Plumbing/Electrical Maintenance & Repairs/Engineering & Design	\$150,000.00	
b.	Stony Brook Window Replacement Project Design Expense	\$10,000.00	
c.	Service Expenses for Bleachers, Backboards & Folding Walls	\$15,000.00	
d.	Clock Replacement/PA System Repairs	\$10,000.00	
e.	Testing and Abatement of Hazardous Materials	\$25,000.00	
	Sub-total		\$210,000.00
8.	<u>Ladies Library:</u>		
a.	Building Security Project	<u>\$43,500.00</u>	
	Sub-total		\$43,500.00
9.	<u>Water Department:</u>		
a.	Utility Cloud Technology	\$46,986.00	
b.	Temporary Interest Expense for the Water Supply Well No. 6 Construction Project	<u>\$7,580.00</u>	
	Sub-total		<u>\$54,566.00</u>
	 Grand Total		 \$1,512,538.00

or to take any other action relative thereto.

(Majority Vote Required or Two-thirds
Vote Required if borrowing is
requested)

(Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 3 as printed in the warrant, and to appropriate the total sum of \$1,512,538.00 for these purposes, and in order to appropriate this total sum that the town transfer the sums of:

- **\$537,770.00 from Free Cash,**
- **\$55,566.00 from the Water Surplus account,**

- \$287,500.00 from the Ambulance Receipts Reserved for Appropriation account,
- \$286,000.00 from the Golf Receipts Reserved for Appropriation account,
- \$9,662.00 from the Telecommunications account,
- \$10,000.00 from the Crosby Mansion Revolving account,
- \$50,000.00 from Article No. 3, section 9a (Historic Records Preservation and Storage Facility) of the November 17, 2008 Special Town Meeting,
- \$25,000.00 from Article No. 8, section 3c (Street Sweeping and Catch-basin Cleaning Material Disposal) of the May 3, 2010 Annual Town Meeting,
- \$16,540.00 from Article No. 13, section 3b (Engineering Expense for Solid Waste Program) of the May 5, 2008 Annual Town Meeting,
- \$12,000.00 from the Cemetery Perpetual Care account,
- \$12,000.00 from Article No. 3, section 7b (Millsites Dam Replacement Project) of the November 13, 2012 Special Town Meeting,
- \$10,500.00 from Article No. 3, section 9d (Replace/Repair Water Fountain for the Stony Brook Elementary School) of the November 13, 2012 Special Town Meeting, and
- That the Town appropriates \$200,000.00 to pay costs of the golf course improvement/repair project, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(25) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

for these purposes.

ACTION: ADOPTED BY A DECLARED 2/3 VOTE.

<i>SPECIAL REVENUE FUND / Cable Franchise Fee Account</i>
--

ARTICLE NO. 4: To see if the Town will vote to transfer the sum of **ONE HUNDRED FORTY-ONE THOUSAND FOUR HUNDRED NINETY-NINE DOLLARS AND 00/100 (\$141,499.00)** from the Cable Franchise Fee account for the 2014 fiscal year for local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Brewster cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of an institutional network and/or municipal information facilities; contracting with local cable

programming services providers and/or any other appropriate cable related purposes, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 4 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY.

FUEL ASSISTANCE FUNDING

ARTICLE NO. 5: To see if the Town will vote to transfer from Free Cash the sum of **TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00)** for the Lower Cape Outreach Council, Inc. and to authorize the Board of Selectmen to enter into contracts with this organization in order to provide fuel assistance services for residents of Brewster, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 5 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY.

SPECIAL LEGISLATION / Rooms Occupancy Tax

ARTICLE NO. 6: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special Home Rule legislation, as follows:

“Notwithstanding any general or special law to the contrary, the Town of Brewster may impose a room occupancy tax, in addition to any such occupancy tax currently allowed by law, on any vacation or leisure accommodation including, but not limited to apartments, single or multi-family housing, cottages, condominiums and time share units, as well as any other vacation or leisure accommodation not expressly taxed pursuant to the provisions of General Laws, Chapter 64G, at the rate of 6% of the total amount of the rate for each such occupancy. Vacation or leisure accommodation is further defined to include only paid occupancy for a period of ninety consecutive days or less, regardless of whether such use and possession is as a lessee, tenant, guest or licensee, but excludes those accommodations specifically exempted from General Laws, Chapter 64G, in Section 2 of that chapter.”

and to state that the legislature may vary the form of the enactment in order to properly achieve its objectives, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to indefinitely postpone consideration of Article No. 6.

ACTION: ADOPTED TO INDEFINELY POSTPONE.

FIRE STATION DESIGN SERVICES FUNDING

ARTICLE NO. 7: To see if the Town will vote to transfer from Free Cash the sum of ***TWO HUNDRED THIRTY THOUSAND AND 00/100 DOLLARS (\$230,000.00)*** for the purpose of undertaking planning, design and engineering services for the construction of a new Fire Station, including costs incidental and related to the project, and to authorize the Town Administrator to solicit bids or proposals, enter into contracts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)
Selectmen)

(Board of

MOTION TO MOVE THE PREVIOUS QUESTION: ADOPTED

MOTION: I move that the town vote to approve Article No. 7 as printed in the warrant.

ACTION: ADOPTED YES ~ 213 NO ~ 30

INSURANCE RESERVE FUND / Workers Compensation Program

ARTICLE NO. 8: To see if the Town will vote to accept Section 13A of Chapter 40 of the General Laws, as follows:

Section 13A. Any city or town which has accepted chapter eight hundred and seven of the acts of nineteen hundred and thirteen and which accepts this section, by vote of the city council or of the voters in town meeting, may appropriate an amount not exceeding in any one year one twentieth of one per cent of its equalized valuation as defined in section one of chapter forty-four, to establish and maintain an insurance fund to pay workers' compensation, from which any compensation payable under the provisions of sections sixty-nine to seventy-five, inclusive, of chapter one hundred and fifty-two shall be paid; but no money shall be appropriated for such purpose while the fund equals or exceeds one per cent of such equalized valuation. Such fund shall be managed and administered by the sinking fund commissioners of the city or town, if

any, otherwise by the commissioners of trust funds of said city or town. If any city or town has such an insurance fund, it may appropriate from such fund, including the income thereof, such sums as may be necessary for the purpose of paying a proper charge for effecting insurance to cover its liability to pay workers' compensation.

and to transfer from Free Cash the sum of **FIFTEEN THOUSAND AND 00/100 DOLLARS (\$15,000.00)** to initially finance for this insurance fund and to authorize the Town Administrator to appoint the sinking fund commissioners, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 8 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY.

<i>DISPOSITION OF UNCLAIMED FUNDS</i>
--

ARTICLE NO. 9: To see if the Town will vote to accept the provisions of Section 9A of Chapter 200A of the General Laws, as follows:

DISPOSITION OF UNCLAIMED PROPERTY

(a) In any city, town or district that accepts this section in the manner provided in section 4 of chapter 4, there shall be an alternative procedure for disposing of abandoned funds held in the custody of the city, town or district as provided in this section.

(b) Any funds held in the custody of a city, town or district may be presumed by the city, town or district treasurer to be abandoned unless claimed by the corporation, organization, beneficiary or person entitled thereto within 1 year after the date prescribed for payment or delivery; provided, however, that the last instrument intended as payment shall bear upon its face the statement "void if not cashed within 1 year from date of issue". After the expiration of 1 year after the date of issue, the treasurer of a city, town or district may cause the financial institution upon which the instrument was drawn to stop payment on the instrument or otherwise cause the financial institution to decline payment on the instrument and any claims made beyond that date shall only be paid by the city, town or district through the issuance of a new instrument. The city, town or district and the financial institution shall not be liable for damages, consequential or otherwise, resulting from a refusal to honor an instrument of a city, town or district submitted for payment more than a year after its issuance.

(c) The treasurer of a city, town or district holding funds owed to a corporation, organization, beneficiary or person entitled thereto that are presumed to be abandoned under this section shall post a notice entitled "Notice of names of persons appearing to be owners of funds held by (insert city, town or district name), and deemed abandoned". The notice shall specify the names of those persons who appear from available information to be entitled to such funds, shall provide a description of the appropriate method for claiming the funds and shall state a deadline for those funds to be claimed; provided, however, that the deadline shall not be less than 60 days after the date the notice was either postmarked or first posted on a website as provided in this section. The treasurer of the city, town or district may post such notice using either of the following methods: (1) by mailing the notice by first class mail, postage prepaid, to the last known address of the beneficiary or person entitled thereto; or (2) if the city, town or district maintains an official website, by posting the notice conspicuously on the website for not less than 60 days. If the apparent owner fails to respond within 60 days after the mailing or posting of the notice, the treasurer shall cause a notice of the check to be published in a newspaper of general circulation, printed in English, in the county in which the city or town is located.

(d) In the event that funds appearing to be owed to a corporation, organization, beneficiary or person is \$100 or more and the deadline as provided in the notice has passed and no claim for the funds has been made, the treasurer shall cause an additional notice, in substantially the same form as the aforementioned notice, to be published in a newspaper of general circulation in the county in which the city, town or district is located; provided, however, that the notice shall provide an extended deadline beyond which funds shall not be claimed and such deadline shall be at least 1 year from the date of publication of the notice.

(e) Once the final deadline has passed under subsection (d), the funds owed to the corporation, organization, beneficiary or person entitled thereto shall escheat to the city, town or district and the treasurer thereof shall record the funds as revenue in the General Fund of the city, town or district and the city, town or district shall not be liable to the corporation, organization, beneficiary or person for payment of those funds or for the underlying liability for which the funds were originally intended. Upon escheat, the funds shall be available to the city, town or district's appropriating authority for appropriation for any other public purpose. In addition to the notices required in this section, the treasurer of the city, town or district may initiate any other notices or communications that are directed in good faith toward making final disbursement of the funds to the corporation, organization, beneficiary or person entitled thereto. Prior to escheat of the funds, the treasurer of the city, town or district shall hear all claims on funds that may arise and if

it is clear, based on a preponderance of the evidence available to the treasurer at the time the claim is made, that the claimant is entitled to disbursement of the funds, the treasurer shall disburse funds to the claimant upon receipt by the treasurer of a written indemnification agreement from the claimant wherein the claimant agrees to hold the city, town or district and the treasurer of the city, town or district harmless in the event it is later determined that the claimant was not entitled to receipt of the funds. If it is not clear, based on a preponderance of the evidence before the treasurer at the time of the claim that the claimant is entitled to disbursement of the funds, the treasurer shall segregate the funds into a separate, interest-bearing account and shall notify the claimant of such action within 10 days. A claimant affected by this action may appeal within 20 days after receiving notice thereof to the district, municipal or superior court in the county in which the city, town or district is located. The claimant shall have a trial de novo. A party adversely affected by a decree or order of the district, municipal or superior court may appeal to the appeals court or the supreme judicial court within 20 days from the date of the decree. If the validity of the claim shall be determined in favor of the claimant or another party, the treasurer shall disburse funds in accordance with the order of the court, including interest accrued. If the validity of the claim is determined to be not in favor of the claimant or another party or if the treasurer does not receive notice that an appeal has been filed within 1 year from the date the claimant was notified that funds were being withheld, then the funds, plus accrued interest, shall escheat to the city, town or district in the manner provided in this section. If the claimant is domiciled in another state or country and the city, town or district determines that there is no reasonable assurance that the claimant will actually receive the payment provided for in this section in substantially full value, the superior court, in its discretion or upon a petition by the city, town or district, may order that the city, town or district retain the funds.

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 9 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY.

ZONING BYLAW AMENDMENT/Water Quality Review Committee
--

ARTICLE NO. 10: To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Article XI, Water Quality Protection Bylaw, by amending

the definition for Water Quality Review Committee (WQRC) as follows (new text is in bold):

§179-55 WATER QUALITY REVIEW COMMITTEE (WQRC) -- Committee to be appointed by the Board of Selectmen to include ~~seven~~ **eight** members; one member each from the Board of Selectmen, Board of Health, Planning Board, Conservation Commission, **Comprehensive Water Planning Committee** and Water Commissions, the Brewster Building Commissioner and the Brewster Health Agent. At the initial appointment, to occur no later than three weeks after the effective date of this bylaw, members other than the Building Commissioner and the Health Agent shall be appointed for one-, two- and three-year terms and thereafter all members shall be appointed for three-year terms. The Building Commissioner and Health Agent shall serve as members of the WQRC while they are employed in their respective positions.

So that it reads:

§179-55 WATER QUALITY REVIEW COMMITTEE (WQRC) -- Committee to be appointed by the Board of Selectmen to include eight members; one member each from the Board of Selectmen, Board of Health, Planning Board, Conservation Commission, Comprehensive Water Planning Committee and Water Commissions, the Brewster Building Commissioner and the Brewster Health Agent. At the initial appointment, to occur no later than three weeks after the effective date of this bylaw, members other than the Building Commissioner and the Health Agent shall be appointed for one-, two- and three-year terms and thereafter all members shall be appointed for three-year terms. The Building Commissioner and Health Agent shall serve as members of the WQRC while they are employed in their respective positions.

and to amend Chapter 179 of the Brewster Town Code, Article XI, Water Quality Protection Bylaw, by amending the definition for Water Quality Review Committee (WQRC) as follows (new text is in bold):

§ 179-61. Water quality review.

- A. Water Quality Review Committee. There is hereby established a Water Quality Review Committee (WQRC), comprising one representative each appointed from time to time by and from the Board of Selectmen, Board of Health, Planning Board, Conservation Commission, Water Commission, **Comprehensive Water Planning Committee**, Health Director and Building Commissioner.

So that it reads:

- A. Water Quality Review Committee. There is hereby established a Water Quality Review Committee (WQRC), comprising one representative each appointed from time to time by and from the Board of Selectmen, Board of Health, Planning Board, Conservation Commission, Water

Commission, Comprehensive Water Planning Committee, Health Director and Building Commissioner.

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

MOTION: I move that the town vote to approve Article No. 10 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY.

<i>TOWN CODE AMENDMENT / Civil Fingerprinting</i>
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ARTICLE NO. 11: To see if the Town will vote to amend the Code of the Town of Brewster as authorized by Massachusetts General Laws as Chapter 6, Section 172 B 1/2, to create a by-law enabling the Police Department to conduct state and federal fingerprint based criminal history records checks for individuals applying for or in possession of certain licenses enumerated in the by-law, and further, that the Town Code be amended by inserting the by-law as Chapter 49. Police Regulations, Fingerprint-Based Criminal Record Background Checks, as follows:

Fingerprint-Based Criminal History Record Checks

49-1 Purpose and Authorization

In order to protect the health, safety, and welfare of the inhabitants of the Town of Brewster, and as authorized by Chapter 6, section 172B ½ of the Massachusetts General Laws as enacted by Chapter 256 of the Acts of 2010, this by-law shall require a) applicants for certain Town licenses permitting the engagement in specific occupational activities within the Town as enumerated in Section 49-2 below to submit to fingerprinting by the Brewster Police Department, b) the Police Department to conduct criminal history record checks based on such fingerprints pursuant to sections 168 and 172 and 28 U.S.C. §534, and c) the Town to consider the results of such background checks in determining whether or not to grant a license.

Fingerprint submissions may be submitted under this Chapter to the identification unit within the department of the Massachusetts State Police through the Massachusetts Department of Criminal Justice Information Systems (DCJIS), or its successor, for a state criminal history records check and to the Federal Bureau of Investigation (FBI) for a national criminal history records check, as may be applicable and consistent with this by-law. The Town authorizes the Licensing Authority and Police Department to receive and utilize these state and FBI records in connection with such background checks, consistent with this by-law.

49-2 Applicant's Submission to Fingerprinting by the Brewster Police Department

Any applicant for a license to engage in any of the following occupational activities within the Town shall submit a full set of fingerprints taken by the Brewster Police Department within ten (10) days of the date of the application for a license for the purpose of conducting a state and national criminal history record check to determine the suitability of the applicant for the license:

Alcoholic Beverage License (Manager)
Hawker and Peddler
Ice Cream Truck Vendor

At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's state and FBI criminal history records.

49-3 Police Department Processing of Fingerprint-Based Criminal Record Background Checks and Communication of Results

The Police Department shall transmit fingerprints it has obtained pursuant to Section 49-2 of this by-law to the Identification Section of the Massachusetts State Police, DCJIS, and/or the FBI as may be necessary for the purpose of conducting fingerprint-based state and national criminal history records checks of license applicants specified in Section 49-2.

The Police Department shall provide the applicant with a copy of the results of his or her fingerprint-based criminal history record check and supply the applicant the opportunity to complete or challenge the accuracy of the information contained in it, including in the FBI identification record. The Police Department shall also supply applicants with information regarding the procedures for obtaining a change, correction, or updating of a criminal record, including a copy of 28 C.F.R. Part 16.34 pertaining to FBI identification records. The Police Department shall not utilize the fingerprint-based criminal history record check pursuant to the paragraph below until it has taken the steps detailed in this paragraph and otherwise complied with the Town's policy applicable to Town licensing-related criminal history record checks.

The Police Department shall communicate the results of fingerprint-based criminal history record checks to the applicable licensing authority within the Town. The Police Department shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon his or her suitability, or any felony or misdemeanor that involved force or threat of force, controlled substances or a sex-related offense.

49-4 Reliance on Results of Fingerprint-Based Criminal History Record Checks

Licensing authorities of the Town shall utilize the results of fingerprint-based criminal history record checks for the sole purpose of determining the

suitability of the applicants for the proposed occupational activity that is the subject of the license applications specified in Section 49-2. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination. The licensing authority shall not deny a license based on information in a criminal record unless the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.

49-5 Compliance with Law, Regulation, and Town Policy

Implementation of this by-law and the conducting of fingerprint-based criminal record background checks by the Town shall be in accordance with all applicable laws, regulations, and Town policies, including, but not limited to, the Town's policy applicable to licensing-related criminal record background checks which shall include record retention and confidentiality requirements. The Town shall not disseminate the results of fingerprint-based criminal background checks except as may be provided by law, regulation, and Town policy. The Town shall not disseminate criminal record information received from the FBI to unauthorized persons or entities.

49-6 Fees

The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be one hundred dollars (\$100). A portion of the fee, as specified in Mass. Gen. Laws Chapter 6, Section 172B 1/2, shall be deposited into the Firearms Fingerprint Agency Account, and the remainder of the fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION TO MOVE THE PREVIOUS QUESTION: ADOPTED

MOTION: I move that the town vote to approve Article No. 11 as printed in the warrant.

ACTION: ADOPTED.

<i>WETLANDS PROTECTION BYLAW / Docks</i>

ARTICLE NO. 12: To see if the Town will vote to amend the Wetlands Protective Bylaw, Chapter 172 -2 of the Brewster Town Code by adding the following text:

WETLANDS PROTECTIVE BYLAW- DOCKS

§172- 7- c. DOCKS

Purpose and Scope

The purpose of this article is to clarify- the regulation of docks and the authority of the Conservation Commission to issue Orders of Conditions specifying the terms and conditions for operating such docks in order to protect the water quality of the ponds, lakes and streams on whose banks such docks are constructed.

1. Dock is any structure emanating from the shore of any pond, lake or stream and projecting over the surface of the water of the pond, lake or stream. Docks may be seasonal or year round. Year round docks may be anchored to the bottom of the waters where they are located by piles or other permanent foundations as authorized by the Conservation Commission. The Conservation Commission shall make the decision as to whether the dock shall be seasonal or year round. The Conservation Commission shall have design approval of any proposed dock and of the materials to be used in the construction of the dock.
2. No more than one dock shall be permitted per parcel of land. Division of a parcel of land to circumvent this regulation shall not be recognized.
3. No dock shall exceed one hundred square feet in area including that part of the dock over dry shore.
4. Neither an entrance fee for access to a dock nor a fee for use of a dock shall be permitted.
5. No commercial activities for which- an entrance fee is charged shall be permitted. No use of the dock as a venue, whether or not a fee is charged, shall be permitted.
6. No business on the dock renting watercraft or water toys shall be permitted.

or to take any other action relative thereto.

(Majority Vote Required)

(Citizens Petition)

MOTION: I move that the town vote to indefinitely postpone consideration of Article No. 12.

ACTION: ADOPTED TO INDEFINITELY POSTPONE.

CAPTAINS GOLF COURSE RESTAURANT LEASE

ARTICLE NO. 13: To see if the Town will vote to authorize the Town Administrator to solicit proposals and enter into a contract for the lease of the restaurant facilities at the Captains Golf Course for up to a ten year period, with a minimum annual lease payment of Fifty Thousand (\$50,000.00) Dollars for each year of the lease term, or take any other action relative thereto

(Two-thirds Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to indefinitely postpone consideration of Article No. 13.

ACTION: ADOPTED TO INDEFINITELY POSTPONE.

STABILIZATION FUND / Special Purpose

ARTICLE NO. 14: To see if the Town will vote to create a Stabilization Fund, under Section 5B of Chapter 40 of the General Laws, said fund will be utilized to finance shared costs associated with the study, permitting, planning and demolition of the septage treatment plant associated with the Orleans, Brewster and Eastham Ground Water Protection District, located in Orleans, MA and to transfer from available funds the sum of **SEVENTY FIVE THOUSAND AND 00/100 DOLLARS (\$75,000.00)** from free cash for this purpose, or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 14 as printed in the warrant and to transfer the sum of \$75,000.00 from Free Cash for this purpose.

ACTION: ADOPTED UNANIMOUSLY.

ACCEPTANCE OF ENABLING LEGISLATION / Parking Control Officer

ARTICLE NO. 15: To see if the Town will vote to accept the provisions of section 10F of Chapter 147 of the General Laws, as follows:

Section 10F. Any board or officer authorized to appoint police officers in any city or town which accepts this section, and any college, university or other educational institution empowered by law to make or establish rules or regulations regulating the parking of motor vehicles, may appoint parking control officers who shall have only those powers and

duties conferred or imposed on police officers by section twenty A or twenty A1/2 of chapter ninety.

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to approve Article No. 15 as printed in the warrant.

ACTION: ADOPTED UNANIMOUSLY.

COMMUNITY PRESERVATION ACT FUNDING

ARTICLE NO. 16: To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from the Community Preservation Fund to spend during Fiscal Year 2014 or to hold for future expenditure the following sums from the Fund's Fiscal Year 2014 revenues; and to authorize the Town of Brewster, acting through its Board of Selectmen and Community Preservation Committee, to enter into contracts for the award of grants to the following agencies; all as follows:

<u>Item:</u>	<u>Category:</u>	<u>Request</u>
1. Affordable Housing:		
a. Habitat for Humanity of Cape Cod		\$600,000.00
Funding for acquisition of land and pre-development expenses for the development of up to 6 deed-restricted affordable homes for private ownership by income-eligible buyers		
b. Brewster Housing Authority (BHA)		\$600,000.00
To provide the local funding necessary for the BHA's Brewster Woods development for the construction of 50 units of low-income rental housing.		
c. Professional Services Account		\$20,000.00
To cover the costs of legal and/or professional services required towards the progression and completion of affordable housing projects.		
2. Open Space		
a. Professional Services Account		\$25,000.00
To cover the costs of legal and/or professional services required towards the acquisition of lands for protection as open space.		
3. Reserve Funds:		
a. Recreation: Playground Subcommittee, Brewster School Committee for the Eddy School Playground Project		\$39,400.00

To cover the costs associated with further improvements to the Eddy Elementary Playground to integrate accessibility features into the project.

Grand-total **\$1,284,400.00**

or to take any other action relative thereto.

(Majority Vote Required) (Community Preservation
Committee)

MOTION: I, move that the town vote to approve Article No. 16 as printed in the warrant, however that item 1a.(Habitat for Humanity of Cape Cod) be amended to eliminate the words “up to six”, so that the sentence will read as follows:

Funding for acquisition of land and pre-development expenses for the development of deed-restricted affordable homes for private ownership by income-eligible buyers.

And to transfer the sums of \$620,000.00 from the Fund Balance Reserve for Affordable Housing account, the sum of \$639,400.00 from the Budget Reserve account, and \$25,000.00 from the Fund Balance Reserve for Open Space account for these purposes.

ACTION: ADOPTED.

TOWN CODE AMENDMENT / Control of Fertilizer Nutrient

ARTICLE NO. 17: To see if the Town will vote to adopt Chapter 119, “Fertilizer Nutrient Control” as a new section of the Code of the Town of Brewster as follows:

119-1. Purpose

Mounting evidence supports the claim that excessive nutrient enrichment of the region’s groundwaters and surface waters may have significant public health significance. Direct effects on drinking water sources are well known and include the increased concentrations of nitrogen to levels that can violate the Safe Drinking Water Standards. The indirect public health effects expressed through surface water enrichment can be equally pronounced and include ecological alterations that can result in toxin algae blooms and the proliferation of human and animal disease organisms involving bacterial, fungal, myxozoa and insect vector pathogens. The Town recognizing that excessive use of fertilizers is part of the overall problem of nutrient pollution promulgates the following regulation regarding the use of fertilizer on turf. This regulation incorporates Best Management Practices which are supported by

scientific research. These practices, if followed, are deemed to protect the public health and aid in achieving compliance with the Total Daily Maximum Loads (TMDL) for the Towns water resources prescribed by the Commonwealth of Massachusetts while allowing reasonable use of fertilizers for the enhancement of turf quality.

This bylaw is intended to conserve resources and protect the environment by regulating the outdoor application of nitrogen and phosphorus in order to reduce the overall amount of excess nutrients entering the town's Resource Areas as defined in the Brewster Wetlands Protection Bylaw (CH. 172-2, "Applicability") and Brewster Wetland Protection Regulations, or from entering the Brewster Wetlands Conservancy District (CH. 179-6), the Brewster Floodplain District (CH. 179-7), and the Brewster Water Quality Protection District (CH. 179-53 thru CH.179-62). Reducing excess nutrients helps protect and improve water quality of valuable estuaries and ponds in Brewster and within our shared embayments.

119-2. Applicability

2.1. It is necessary and desirable to control by regulation in the Town of Brewster the use of fertilizer that contains phosphorus and nitrogen for the purposes set out herein.

2.2. This Bylaw allows for a reduction of nitrogen and phosphorus going into the Town's waters and wetlands by means of an organized system of education, certification and regulation of practice. This Bylaw is not intended to eliminate the use of fertilizer but only to eliminate excess amounts of phosphorus and nitrogen from reaching our water and groundwater. This Bylaw adopts the Best Management Practices as the normal operating procedures for turf management throughout the Town

2.3. This Bylaw shall apply to turf management practices and to the application of fertilizer to turf within the Town, but not to plants other than turf.

2.4. This Bylaw shall serve as the Town's Implementing Regulations pursuant to the Fertilizer Management District of Critical Planning Concern designation, Barnstable County Ordinance 13-07.

119-3. Authority

3.1. This Bylaw is adopted under the Home Rule Amendment to the Massachusetts Constitution, Article LXXXIX of the Amendments, and is further authorized as Implementing Regulations pursuant to the Fertilizer Management District of Critical Planning Concern designation, Barnstable County Ordinance 13-07, and by Section 9 of Chapter 262 of the Acts of 2012.

119-3. Definitions

For the purposes of this Bylaw, the following words shall have the following meanings unless the context clearly indicates a different meaning:

“Brewster” is the Town and all of its waters.

“Agriculture/ Agricultural Use” means farming in all of its branches including the cultivation and tillage of the soil, the production, cultivation, growing, and harvesting of any agricultural, floricultural or horticultural commodities, including but not limited to cranberries.

“Applicator” means any person who applies fertilizer to turf and soils.

“Best Management Practice (BMP),” means a sequence of activities designed to limit a nonpoint pollution source. For the purposes of this Regulation and pursuant to Section 5.1 of this Regulation, BMP means the most current edition of “Best Management Practices for Soil and Nutrient Management in Turf Systems,” prepared by University of Massachusetts Extension, Center for Agriculture, Turf Program.

“Certified Fertilizer Applicator” means an Applicator certified in the manner prescribed in Section 7.2 hereunder to apply fertilizer in conformance with the BMP.

“Combination Products,” sometimes known as “Weed and feed,” means any product that, in combination with fertilizer, contains pre- or post-emergence herbicides, insecticides or plant growth regulators.

“Fertilize, fertilizing, or fertilization” means the act of applying fertilizer to turf.

“Fertilizer” means a substance that enriches turf with elements essential for plant growth, such as nitrogen, phosphorus, or other substances; fertilizer hereunder does not include dolomite, limestone, or lime, grass clippings, or compost/ compost tea.

“Impervious surface” means a surface that has been compacted or covered with a layer of material so that it is highly resistant to infiltration by water, except for compacted areas on athletic fields such as clay or baseball infields, and the like.

“Landscape professional” means a person, including a company, who, in exchange for money, goods, services, or other consideration, performs landscaping services. A Landscape professional can include those employed by a private golf course operation.

“Landscaping” means, for purposes of this Regulation, establishment (including by sod, seeding, or transplanting), renovation, maintenance, or fertilization of turf.

“Municipal applicator” means a public employee of a town or the county who fertilizes property owned or controlled by a town, the county, the state or federal government (including publicly owned golf courses and athletic fields) within the scope of his/her official public employment responsibilities.

“Nutrient” means any of the following 17 elements needed for growth of a plant; the three (3) non-mineral elements: carbon, hydrogen, and oxygen; the six (6) macronutrients: nitrogen, phosphorus, potassium, calcium, magnesium, and sulphur; and the seven (7) micronutrients: boron, copper, iron, chloride, manganese, molybdenum, nickel and zinc.

“Nutrient management” means systematic control of the application and availability of nutrients.

“Readily available nitrogen” means any water-soluble nitrogen (WSN) that is immediately available to turf upon application.

“Slow-release, controlled-release, timed-release, or slowly soluble/available nitrogen” means nitrogen in a form that delays its availability for uptake and use after application, and is not rapidly available to turf.

“Soil” means the upper-most layer of the earth’s surface, comprised of mineral and organic matter, which can host biological communities.

“Soil test” means a technical analysis of soil conducted by an accredited soil testing laboratory. An accredited laboratory is one that uses a Modified Morgan soil testing procedure.

“Turf” means grass-covered soil held together by the roots of the grass, also known as “sod” or “lawn.”

“Waters” or “Water-bodies” include, but are not limited to, streams, including intermittent streams, creeks, rivers, freshwater and tidal wetlands, ponds, lakes, marine waters, canals, lagoons, and estuaries within the Town, including without limitation all waters defined in Massachusetts General Laws Chapter 131, Section 40 and the Brewster Wetlands Protection By-law, and accompanying Regulations with the exception of the following: coastal and inland banks, beaches, coastal dunes, dune fields, and lands subject to coastal storm flowage, inland or coastal flooding or inundation, or within 100 feet of the hundred-year storm line.

119-4. Performance Standards

All applications of fertilizer shall comply with “Best Management Practice” standards.

The Best Management Practices (“BMP”), as defined herein and attached hereto, are hereby incorporated into and made part of this Bylaw.

119-5. Performance Standards for Non-Certified Fertilizer Applicators:

Applicators who do not hold Fertilizer Certification issued in accordance with Section 119-7 of this Regulation shall comply with the following standards for fertilizer applications.

Non-Certified Fertilizer Applicators shall not do the following:

- a. apply fertilizer during heavy rainfall, such as but not limited to thunderstorms, hurricanes, or northeastern storms, or when the soil is saturated due to intense or extended rainfall;
- b. apply fertilizer between November 12 and the following April 14;
- c. apply, spill, or deposit fertilizer on any impervious and fail to remove the applied, spilled, or deposited fertilizer immediately (and in which case the Applicator shall then either contain, dispose of legally or apply the fertilizer as allowed), and shall not apply, spill or deposit fertilizer in a manner that allows fertilizer to enter into storm drains;
- d. apply fertilizer closer than 50 feet to any water-body unless permission is obtained from the Town’s Conservation Commission allowing such activity.
- e. apply fertilizer that contains phosphorus, unless a soil test indicates a phosphorus deficiency, or unless establishing new turf or re-establishing or repairing turf after substantial damage or land disturbance, in which case the application shall be in compliance with the BMP.

A single application of fertilizer that contains nitrogen shall not exceed 1.0 pound of actual nitrogen per thousand square feet, shall consist of at least 25% slow-release nitrogen fertilizer, and the annual rate shall not exceed 3.2 pounds of actual nitrogen per thousand square feet. Single applications shall be done at intervals of no less than two weeks until the annual maximum is reached.

The fertilizer application requirements of this Section 119-4. i.e. amount of nitrogen, vicinity of waterbodies, shall apply with the same limitations to Combination Products.

119-6. Performance Standards for Certified Fertilizer Applicators
Certified Fertilizer Applicators shall be exempt from the requirements set forth in Section 119-4 of this Regulation, provided that they manage turf in accordance with the BMP.

119-6. Exemptions
The following activities shall be exempt from this Regulation:
Application of fertilizer for Agriculture/Agricultural Use.

Application of fertilizer to home gardens, landscape ornamentals, shrubs, trees bushes, vegetables, fruit and container plants.

119-7. EDUCATION, CERTIFICATION, ENFORCEMENT, AND PENALTIES.

7.1. Education

The Town may rely on the Cape Cod Cooperative Extension to assist the town by maintaining a program of fertilizer education that is based on the BMP.

The Town may rely on the Cape Cod Cooperative Extension to assist the town by administering an assessment to determine an Applicator's proficiency of the BMP.

Fertilizer education may consist of, but is not limited to, collaboration with retailers to post in-store information on town fertilizer regulations, the BMP and Fertilizer Certification requirements; mailings and flyers for the general public concerning town fertilizer regulations, the BMP and Fertilizer Certification requirements; and outreach to Landscape professionals and Municipal Applicators concerning town fertilizer regulations, the BMP and Fertilizer Certification requirements.

7.2. Certification

The Town may rely on the Cape Cod Cooperative Extension to administer a county wide Fertilizer Certification process.

The Cape Cod Commission may assist the Cape Cod Cooperative Extension in the administrative duties associated with the processes outlined in Sections 7.1 and 7.2.

7.2.1 Certification Process

Any Non Certified Fertilizer Applicator may apply to the Cape Cod Cooperative Extension for Fertilizer Certification as a Certified Fertilizer Applicator.

Cape Cod Cooperative Extension will establish application requirements for and the process required to obtain Fertilizer Certification and renewals thereof, including evidence that the applicant is proficient in the BMP.

Notwithstanding the requirement for a proficiency assessment set out in Section 7 the following persons shall be presumed to be proficient in the BMP and may become Certified Fertilizer Applicators without the need for an additional proficiency assessment:

- a. Municipal applicators, or
- b. Landscape professionals, provided, however, the managing and supervisory staff of these entities meet the following criteria, and directly supervise applicators:
 1. Active membership in the Cape Cod Landscapers Association, the Cape Cod Golf Course Superintendents Association, Massachusetts Association of Lawn Care Professionals (MALCP) or a substantially similar organization; and one of the following:
 - a. Current Massachusetts Pesticide Applicators License with Turf Certification, with evidence of participation in a recognized continuing education program for turf management within the past year, or
 - b. Associate's Degree or higher in Turf Management, or closely related field with evidence of participation in a recognized continuing education program for turf management within the past year; or
 - c. Current Massachusetts Certified Landscape Professional (MCLP) Certification, with evidence of participation in a recognized continuing education program for turf management within the past year; or
 - d. Certificate of Completion from the University of Massachusetts Extension Green School (Turf or Landscape sections) or the University of Massachusetts Winter School for Turf Managers, or a horticultural certificate from Cape Cod Community College, with evidence of participation in a recognized continuing education program for turf management within the past year.

Fertilizer may be considered applied under the direct supervision of a manager or supervisor meeting the above criteria, who have also attained Fertilizer Certification hereunder, if it is applied by a competent person acting under the instruction and control of such manager or supervisor who is physically present at the time and place the fertilizer is applied, or if not physically present, is available if and when needed, and who is responsible for the fertilizer applications made by that person.

7.2.2. Any Certified Fertilizer Applicator shall keep a copy of said Fertilizer Certification readily available for display, and shall display such Certification when requested to do so by any officer of the Town's Health Department.

119-8 ENFORCEMENT

119-8.1 Non-Criminal Disposition

This Bylaw may be enforced by the Board of Selectmen, the Conservation Commission, the Board of Health, and such other individuals as may be designated by the Board of Selectmen.

Whoever violates any provision of this Bylaw may be penalized by a noncriminal disposition process as provided in G.L. c.40, §21D and the Town's non-criminal disposition by-law (CH.8 of the Code of the Town of Brewster).

If noncriminal disposition is elected, then any person who violates any provision of this Regulation shall be subject to a penalty in the amount of three hundred dollars (\$300.00) per day for each day of violation, commencing ten days following day of receipt of written notice from the Town. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

The Town may enforce this Bylaw or enjoin violations thereof through any lawful process, and the election of one remedy by the Town shall not preclude enforcement through any other lawful means.

119-9.1 SEVERABILITY

Should any section, part or provision of this Regulation be deemed invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining terms of this Regulation as a whole or any part thereof, other than the section, part or provision held invalid, which shall remain in full force and effect.

119-10 AMENDMENTS

No such amendment shall be effective unless the proposed amendment has been reviewed and approved by the Board of Selectmen.

Amendments shall also be subject to the procedures set out in Sections 10 and 11 of the Cape Cod Commission Act, Chapter 716 of the Acts of 1989, as amended. Specifically, amendments must also be consistent with the Fertilizer Management District of Critical Planning Concern designation, Barnstable County Ordinance 13-07 and the Guidelines for Implementing Regulations set out therein, including the requirement for consistency with the BMP.

119-11 EFFECTIVE DATE

The effective date of this Bylaw shall be the publication date pursuant to G.L. c. 111, §31, provided the Bylaw has been certified by the Cape Cod Commission as consistent with the Fertilizer Management District of Critical Planning Concern designation, Barnstable County Ordinance 13-07.

119-12. INTERIM PROVISION

Notwithstanding any provisions to the contrary contained herein, any application of fertilizer to turf shall be made in accordance with the BMP unless and until the Fertilizer Certification process outlined in Section 119-6 is implemented.

or take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to indefinitely postpone consideration of Article No. 17.

ACTION: ADOPTED UNANIMOUSLY TO INDEFINITELY POSTPONE.

ANY OTHER BUSINESS

ARTICLE NO. 18: To act on any other business that may legally come before this meeting.

(Majority Vote Required)

(Board of Selectmen)

MOTION: I move that the town vote to dissolve the 2013 Special Town Meeting.

ACTION: ADOPTED UNANIMOUSLY.

The Special Town Meeting of November 18th, 2013 was dissolved at 8:35 pm.

A True Copy Attest:

Colette M. Williams, CMC/CMMC
Town Clerk

REPORT OF THE AGRICULTURAL COMMISSION

The Brewster Agricultural Commission was established in 2005 by Brewster Town Meeting voters and is comprised of seven members and an alternate. In an attempt to identify and serve the agricultural interests of Brewster, the following definitions of 'farming' and 'agriculture' as outlined in Massachusetts General Law Chapter 128 Sec. 1A, are being applied.

- Farming in all its branches, the cultivation and tillage of the soil
- Dairying
- Production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural or horticultural commodities
- Growing and harvesting of forest products on forest land, forestry/lumbering operations
- Raising of livestock including horses
- Keeping of horses as a commercial enterprise
- Keeping, raising of poultry, swine, cattle, ratites (emus, ostriches and rheas), camelids (llamas, camels), other domesticated animals for food, Ag purposes, bees, fur animals.

State and Federal Agriculture Issues:

In 2013 the USDA conducted a Census of Agriculture. Done every five years, this is a complete count of U.S. farms and the people who operate them, looking at land use, ownership, operator characteristics, production practices, income, expenditure, etc. This data is not yet available.

Don't forget to check out "Harvest to Hand". This app offers consumers easy access to fresh farm products/markets, local harvest festivals, events, pick-your-own, home-spun goods and family-friendly farms at their fingertips. Go to www.harvesttohand.com

State/Regional Activities in 2013

UMass Extension, the UMass Department of Nutrition, and the MA Department of Agricultural Resources (MDAR) have worked together to provide many training programs and workshops for farmers/future farmers. For current and upcoming programs go to the MDAR website.

Other state and regional activities:

The County Assembly of Delegates recently approved The Cape-Wide Fertilizer Management District of Critical Planning Concern. There has also been a Cape-Wide Fertilizer and Pesticide Use Inventory (Study): Individual homeowners were found to be the largest users of both pesticides (70%) and fertilizers (80%).

State Agriculture Day: Many local farmers attended AG Day in April 2, 2013 in Boston, meeting with various governmental officials on current AG issues. In 2014 Agriculture Day at the Statehouse will be Wednesday, March 26, 2014. **Save the Date!**

On March 22, 2013, a “Meet Your Local Farmers” event allowed local farmers to showcase their product, promote their farms and kick off the 2013 growing season. Sponsored by the Harwich Conservation Trust and the Cape & Islands Farm Bureau, everyone was encouraged to attend in at the Harwich Community Center. The 2014 meeting will be on March 23rd.

A few Brewster farmers remain involved with what is now only called the Harwich Farmers’ Market, currently held on the grounds of the Brooks Academy Museum in Harwich Center during the summer months. No local business has opened a Farmers Market in Brewster.

Massachusetts Winter Moth Survey

Have you seen moths flying around during late fall or early winter, or have you seen moths gathered at your porch light? You could be seeing an invasive species known as winter moth. Help us gather information about the distribution of these moths across Massachusetts. The results will be passed on to UMass Extension, where a research lab is working on a biological control that attacks winter moths. [Click here for survey.](#)

Local Zoning Changes

Massachusetts officials have now approved regulations addressing the cultivating process, advertising, and also where and how dispensaries that sell medical marijuana may be located. The State regulates where and how marijuana may be grown. Local entities, in this case the Brewster Planning Board, are responsible for drafting local regulations for dispensaries.

Aquaculture:

On the waterfront, sea farms, now numbering 8 active farms and involving over 18 individuals, continue to produce that delectable bivalve the “Brewster Oyster” and expand its distribution to local restaurants and seafood retailers. Grown under carefully monitored aquaculture methods in the pristine waters of Cape Cod Bay, each oyster is hand selected according to size and appearance for the discriminating raw bar market. It takes about three years of continuous sorting, sizing, and transplanting to produce an oyster for market.

The Brewster Aquaculture Association members agreed that “Brewster Oysters” should be harvested larger and more robust than the state legal minimum. This larger size, combined with a defined cup, sets them apart from other oysters. It took a large effort to get the "Brewster Oyster" to where it is today, and the Association works hard to retain its individuality, identity and unique Cape Cod flavor and taste.

This year's harvest brought in 199,880 oysters, a 4% increase over 2012 (192,150). For more information go to the Brewster Oyster website: www.brewsteroyster.com. There are also T-shirts and hats available on-line and at Town Hall.

In addition to these private farms, the Town of Brewster Shellfish Dept. and a dedicated number of volunteers farm oysters for fall distribution at specific landings in town. Once distributed these oysters may then be gathered by licensed shell fishermen.

Cranberry Harvest

On December 4, a group of Massachusetts growers, handlers, and researchers came together at the Carver Cranberry Station to discuss the 2013 growing season and upcoming challenges for 2014. Most agreed that a heavy bloom and good set led to expectations of a large harvest, but poor conditions in late June and July resulted in very small berries, with more rot than in 2012 equaling losses due to poor quality, and a crop that was down compared to 2012, which ended up 10-20% below expectation.

“ This year was one of extremes: 25+ frost nights in the spring, followed by the 2nd wettest June in our records (more than 6 inches above average), very warm conditions from late June through July, followed by a 7-inch rain deficit from August through October. Extreme heat events in late June (near heat wave conditions) and the hottest July since 1926 stressed the plants. This may account for the early appearance of color on the fruit followed by an apparent shutdown in sizing. These conditions occurred during the infection period for fruit rot pathogens – causing problems with fruit quality. In late summer and into the fall, lack of rain became a challenge for many, with some growers having difficulty getting enough water for harvest.” (Cranberry Station Newsletter December 2013)

There are approximately 51 acres of cranberry bogs in Brewster. Using the estimated state-wide average of 161 barrels per acre (down from 165.96 in 2012), the estimated harvest for Brewster would be 8,211 barrels or 821,100 pounds of cranberries for 2013. There are about 440 to 540 cranberries in a pound depending on the size of the berries, and 44,000 to 54,000 cranberries in a 100 lb. barrel. For more information go to www.cranberries.org.

The Brewster Agriculture Commission works closely with the Cape Cod & Islands Farm Bureau which usually meets once a month. The Farm Bureau has been a grassroots organization on Cape Cod over the past 70 years. With the support of approximately 700 current members and associates, the Farm Bureau's goal has always been to make farming more profitable and the community a better place to live. This group offers assistance to farmers, as

well as the general public. They offer their services and advice to any group or person who wishes to preserve the prudent use of the land and waters to benefit current and future generations of Cape Codders. The Bureau welcomes the involvement of members, associate members and the support and encouragement of the entire Cape Cod Community. It also offers scholarships each year. For more information go to info@capecodfarms.com

The Commission also works closely with the Building Commissioner and will assist Town Departments, Committees, Boards or residents when Agricultural issues are involved. Anyone interested in getting involved in agriculture or agricultural issues should contact the Brewster Agricultural Commission at: Agricultural Commission 508-896-3701 x 1149 or BREWSTER@town.brewster.ma.us

On behalf of Brewster's agricultural heritage...the harvest goes on.....

Respectfully submitted,
Peter Hermann, Chair
David Carlson, Vice Chairman
Stephan Brown
David Miller
Lucas Dinwiddie
Rebecca Howes
Jack Latham, Jr



REPORT OF THE ALEWIFE COMMITTEE

The 2013 season at the Herring Run proved to produce by far the best runs of fish in recent years. What we attribute this to is cause for speculation. Whatever the reason, less taking by off shore sea herring fisheries, the new culvert at Route 6A, the new dam and run improvements or just a natural up swing. The increase is proven by the numbers provided by our herring run monitors. The Division of Marine Fisheries now uses these counts in their State wide assessment of river herring. Special thanks go to our dedicated fish counters.

The majority of damage done by 2012 and 2013 storms has been cleaned up. Stone replacement as well as other projects will keep us busy in the coming spring. Workers from Americorp have again been instrumental in the cleanup project. Chris Miller and Ryan Burch from Natural resources, as well as Jim Gallagher from Conservation have a clear picture of future projects and goals for the run. Without their help as well as the help of all our volunteers our run would not be what it is today.

Respectfully,

Dana A. Condit, Chairman

Members:

William LeMaitre

William Todd



REPORT OF THE ALL CITIZENS ACCESS COMMITTEE

The mission of the All Citizens Access Committee is to advise and guide the town of Brewster and the general public regarding issues of accessibility in accordance with the Americans with Disabilities Act. In keeping with its mission, the ACAC has been planning and working to improve accessibility in various areas with members of town departments and committees, especially with Bob Bersin, Superintendent of Department of Public Works; Chris Miller, Director of Natural Resources; Jillian Douglass, Assistant Town Administrator; Ellen Ojala, Director of Recreation, John Dickson, Selectman and Jim O'Leary, Finance Committee Liaison.

- Accessibility of the Brewster Whitecaps facility was reviewed by Jeff Dougan, Assistant Director for Community Services, from MA Office on Disability.
- The Dept. of Publics Work marked two designated handicap parking spaces at Drummer Boy Park.
- The All Citizen's Access Committee advised the Eddy School Playground Committee in planning an accessible playground to be built in 2014.
- Accessibility at the Millsite was planned through the efforts of Dana Condit, Chairman of the Millsites Committee, and its members.
- The building of the accessible platform at Linnell Landing was delayed due to the extensive erosion at all the town's beaches from the winter storms. It is hoped that it will be built for use in 2014.
- The All Citizen's Access Committee served in an advisory capacity to the Americorps Accessibility Project under the guidance of Ryan Burch of the Natural Resources Department. This project will culminate in a work day in May, 2014 during which a team of Americorps volunteers will improve or create accessibility to various recreational areas in the Town of Brewster.
- This year, the All Citizen's Access Committee said goodbye to Maureen and Bob Steinmann who served on the committee for the past six years (Maureen as Chair and Bob as a very active member). They have worked on projects improving accessibility at Drummer Boy Park, Town Hall, the Visitor's Center and town beaches and worked to ensure CART (Communication Access Real-Time Translation) for hearing impaired at Town Meeting. The Committee welcomed new members Judy Miller and Roberta Murphy and Jim O'Leary as Finance Committee Liaison. The All Citizens Access Committee looks forward to an exciting 2014 with completion of the Americorps project. The Committee welcomes input from

the citizens of Brewster and encourages citizens to come join us in our mission.

Respectfully submitted,

Claire Gradone, Chair
Judy Miller
Roberta Murphy
Denise Rego, Secretary



REPORT OF TOWN ARCHIVIST

The Town Archivist writes essays, based on historical materials, which appear in the printed warrants prepared for town voters before each town meeting.

In addition to several other on-going research projects, she is working on an Old Brewster website which should be available for public viewing later this year.

Ellen St. Sure

Town Archivist



REPORT OF THE BOARD OF ASSESSORS

In 2013, the Triennial Revaluation was completed. This certified that our system for determining property valuations met the standards of the Department of Revenue's Division of Local Services, and resulted in an increase of the total taxable value of the town of 1.9%, to \$3,313,114,540, and a tax rate of \$8.18 per thousand dollars of assessed valuation. The average value of a single family house in Brewster increased to \$446,700.

During 2013, in addition to the Triennial Revaluation, we completed the current phase of the Cyclical Re-Inspection Program, where data collectors from the pk Valuation Group re-measured and relisted the final third of improved properties that they did not inspect in the prior re-inspection cycle. The cooperation of property owners in allowing interior inspections of properties is greatly appreciated, as it is essential to the effectiveness of the program, the goal of which is the most accurate assessments possible. In 2014 we will continue the program, starting over with the first properties inspected in the last Cycle. The Department of Revenue requires re-measuring and relisting all property in the town every nine years.

Senior Department Assistant Sandra Joseph became qualified as a Passport Acceptance Agent, so in 2013 she and Deputy Assessor David Tately processed almost 50 passport applications in addition to their regular assessing duties.

Thank you to the Assessing Department staff, who continue their excellent service to the taxpayers of Brewster, real estate professionals and others who use the resources of the office. Thank you also to our consultant Paul Kapinos, and the data collectors and staff at pk Assessment Systems and pk Valuation Group, whose professionalism and skill help ensure the fairness and equity of our values. The cooperation and assistance of all of the other town departments, as well as the Board of Selectmen and the Finance Committee, is also greatly appreciated.

Respectfully submitted,
Board of Assessors

G. Howard Hayes, Chairman
Diane Salomone
Belinda Eystone, MAA

REPORT OF THE BIKEWAYS COMMITTEE

- *More involvement this year with Cape Cod Commission agenda.
- *Attended several meetings about Cape wide sign standards and placement.
- * Attended Cape wide bicycle summit with state leaders.
- * Initiated a "friends" group of local advisors.
- * Joined a new Friends of CCRT group that meets with Nickerson officials.
- * Marked places with Bob Bersin of DPW for new message board signs.
- * Met with Kyle Hinkle at Chamber of Commerce to sync with Brewster branding as Eco-Tourist destination.
- *Made contact with all bike shops on CCRT and distributed regional transportation maps to them.
- * Made several efforts to add to committee membership.
- * Attempted to involve local health departments to endorse bicycling as major health benefit.

Respectfully submitted by,

Jack Clarke, Chairman

Brewster Bikeways Committee Members

Micheal Grugan
Sue Leven
Robert Bersin
Chief Richard Koch
Eric Levy
Clarence Scott

REPORT OF THE BGTV VIDEO SERVICES COORDINATOR

BGTV Stats and Report for the year 2013 (Jan. 1st through Dec. 31st)

This is to outline accomplishments and progress in Brewster Government Television's (BGTV) development for the year 2013. Essentially my services to the Town of Brewster encompass the production, publishing, and distribution of video and photographic content to Brewster residents and nonresidents via BGTV, the town's web site, and other local cable channels. A Cable franchise fund from the town's agreement with Comcast provides the funding of equipment and personnel to facilitate and operate BGTV.

All the following programming statistics are related to the time period Jan. 1st, 2013, to Dec. 31st, 2013.

- The town paid JP Ludwig Consulting Services \$61,973.64 for 1435 hours of contract services for the calendar year in 2013.
- The town produced 226 first-run programs (the programs that I actually produced for the town) that aired 1770 times. Add that to the programs produced elsewhere, the County, State, other towns, etc., and the grand total is 368 programs that aired 2470 times. Overall there was 3587 hours of programming other than the Electronic Bulletin Board on BGTV in 2013.
 - Board of Selectmen - 29 first-run programs that aired 284 times
 - Finance Committee - 29 first-run programs that aired 187 times
 - Planning Board - 28 first-run programs that aired 143 times
 - Conservation Commission - 27 first-run programs that aired 99 times
 - Brewster School Committee - 12 first-run programs that aired 77 times
 - Town Meetings - 2 first-run programs that aired 18 times
 - Board of Health - 21 first-run programs that aired 121 times

- Zoning Board of Appeals - 11 first-run programs that aired 32 times
- Brewster Ladies Library - 17 first-run programs that aired 191 times
- Stony Brook Elementary & Eddy Schools - 4 first-run programs that aired 62 times
- Specials and Events – 33 first-run programs that aired 282 times
- Nauset Regional School Committee - 11 first-run programs that aired 58 times
- Other Meetings - 5 first-run programs that aired 29 times
- Barnstable County - 75 first-run programs that aired 280 times that included: Barnstable County Assembly of Delegates, County Commissioners, Cape Cod Commission, and a few others.
- Programs downloaded from the Mass Gov server produced for the state - 31 first-run programs that aired 187 times.
- Time Machine, which consists of government-produced archive programs downloaded from Archive.org – 49 first-run programs that aired 245 times.

The numbers mentioned above do not include the numerous PSAs (Public Service Announcements) downloaded from the Ad Council that aired on BGTV. Also worth noting are the numerous announcements that are shown on the Electronic Bulletin Board (EBB) describing events in town going on at places like the Council on Aging, Ladies' Library, Town Hall, etc.

For those interested in seeing a more detailed report for 2013 BGTV programming including stats, pie charts, graphs, etc. they are available in great detail: Login to the BGTV user account for the BGTV Network.

Go to: <http://75.144.134.28/FrontDoor/Login.aspx> user name: *cab*, PW: *town*

Click /cablecast- click/reporting - click /all shows - in "event date range" go to "custom" enter "1/1/2013" to "12/31/2013" in "breakdown" check boxes "total, category, producer" then click/go

Some other 2013 highlights worth mentioning:

- 2013 on-location programming included: Brewster in Bloom, Brewster Conservation Day, The Brew Run, Polar Plunge, 911 Commemoration, Memorial Day, events at Stony Brook & Eddy Elementary Schools, authors, lectures and concerts at Brewster Ladies Library and the Brewster Council on Aging. Programs that are of broader local interest are shared on community access LCTV (Channel 99) for viewing to other communities on the Outer Cape. Also several press conferences were produced at the behest of the Town Administration.
- BGTV also added some additional meetings on a regular basis: The Building & Needs Assessment Committee and the Dog Park Development Committee. The Nauset Regional School Committee also meets in Brewster on a regular basis and BGTV has an on line video file sharing folder, G Channel Cape Cod, that allows for distributing programs to other Outer Cape government channels including NRSD Channel 22, and cable Channel 18 in the towns of Orleans, Eastham, Truro and Provincetown.
- Other programs produced in 2013 worth mentioning: Firehouse Forum, Winter Storm Damage 2013, Selectmen's Beach Walk, Efficiencies in Public Safety by Architectural Design: The Case for a New Fire Station Parts 1 & 2, Brewster Water Resources Management Plan Presentations, Zoning Made Easy, PAYT Launch, Solar Array Dedication.
- 2013 continued with the entire in-house production of audio/video of Spring and Fall Town Meetings. Both meetings' warrant articles were summarized in BGTV programs by Town Administrator, Charlie Sumner, before the meetings took place and aired numerous times on BGTV before each meeting to better inform the citizenry of the issues to be debated.
- Some technical notes: Software updates and upgrades on all the production operating systems of BGTV began mid-year and were completed during the holiday season break at town hall. BGTV is now web streaming at www.town.brewster.ma.us/documents-archives/channel-18-livestream available to the public 24/7 . BGTV is now in stereo after many months of wrangling with Comcast to make it so. In room B additional microphones and audio equipment were installed to improve the overall sound in the room and Room B can now air live in real time over BGTV Channel 18.

- Working in concert with IT Director, Kathy Lambert, we have transferred all video content on the web dating back to January 2011 to a more user-friendly platform called Earth Channel. The platform allows easier access through better organization and search abilities for programs and is compatible to all iOS devices, smart phones, PCs, iPad, iPhone, Droid, etc.
- At the request of the Town Administration and the Cable Advisory Board oversight and updates are regularly provided on the progress of Lower Cape Community Access Television Inc. (LCCAT, Lower Cape TV, Channel 99 and Channel 22) and can be found in the minutes of Cable Advisory Board minutes on the town web site.

Looking to 2014

BGTV will continue to expand and improve in 2014. I'm looking at improving the look of programming produced at town hall through energy efficient lighting systems and graphics softwares. In 2014 I intend to present a capital plan for the purpose of keeping the town TV facility current with the available technology in the years to come. It is my intention in 2014 to integrate and promote BGTV's programming across social media platforms. To stay informed follow the town on Twitter: @brewstercapecod and on Facebook: Town of Brewster, Cape Cod.

I would like to acknowledge and commend the Board of Selectmen, Town Administration, Town Departments Heads, and the many other town boards, committees, volunteers and residents who submit themselves on a regular basis to being videotaped for the sake of broadcasting on cable TV to facilitate a transparent process of open government for the citizens of Brewster. BGTV and the additional access provided on the web for video content are a productive means in streamlining the legislative process for residents and seasonal residents alike.

BGTV is an invaluable tool for those working within town government and provides the opportunity for residents to stay up to date on all the various endeavors of the citizenry and municipal government in the overall participation in our democracy.

Respectfully submitted,
James Paul Ludwig
J.P. Ludwig Consulting (508) 896-3701 x1200
Video Services Coordinator, Town of Brewster, MA

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen and the Citizens of the Town of Brewster I hereby submit the report of activity in the Building Department for the year 2013.

<u>Number Of Permits</u>	<u>Description</u>	<u>Estimated Costs</u>
24	Residential Dwellings	\$ 9,800,470
1,072	Other Construction & Zoning Permits	\$23,689,606
29	Signs	\$ 24
<u>15</u>	Solid Fuel Stoves	<u>\$ 37</u>
1,140		\$33,490,076

Permits, Fees & Inspections

	<u># Permits</u>	<u>\$ Fees Collected</u>	<u># Inspections</u>
Building	1,140	\$141,968	1033
Electrical	806	\$70,723	1461
Plumbing	521	\$41,448	734
Gas	608	\$32,244	760

Building Permit & Estimated Cost Comparison with Previous Years

Year	# Permits	Estimated Cost
2006	923	\$36,827,757
2007	893	\$41,395,789
2008	717	\$26,851,817
2009	587	\$17,453,294
2010	685	\$22,445,682
2011	784	\$24,381,190
2012	1010	\$27,880,598
2013	1140	\$33,490,076*

*Does not include \$16,300,000+ Town of Brewster Solar Panel Projects

Our entire Department continues to take pride in providing a top level of public safety service to the Brewster Community. Our inspectors maintain their licenses and certifications by taking advantage of appropriate training opportunities which also reflects in our aim to continually improve service and

increase our level of expertise in the construction field and the ever evolving construction codes. Starting this past July 1, 2013 Construction Supervisors (contractors) must obtain a minimum of amount of continuing education credits to be able to renew (contractors) licenses. Both the construction industry and municipal Building Officials welcome this necessary educational standard particularly with the construction codes becoming more technically challenging and sophisticated. As a part of our mission the Building Department Inspectors in collaboration with the professional trade's people are committed to provide a safe and functional building environment for all occupants.

I am thankful for the support of the Board of Selectmen, Town Administrator, Town Departments, Boards and Committees. In particular I appreciate the people of Brewster for their continued support, cooperation and assistance.

The Inspection Staff is very grateful and recognizes the personal talents and organizational skills of Michelle Tero and Doreen Contrastano in coordinating and organizing the enormous amount of information and material that flow through the Building Department.

Respectfully submitted,

Victor E. Staley
Building Commissioner

Office Staff

Michelle M. Tero, *Senior Department Assistant*
Doreen E. Contrastano, *Department Assistant*

Inspectors

Roland W. Bassett, Jr., *Electrical Inspector*
Scott VanRyswood, *Plumbing & Gas Inspector*
Jeffrey W. Spiegel, *Alternate Electrical Inspector*
Andrew Levesque, *Alternate Electrical Inspector*
Peter J. Deegan, *Alternate Plumbing & Gas Inspector*
Walter Swidrak, *Alternate Plumbing & Gas Inspector*
Justin Post, *on call Building Commissioner*
Richard Leibowitz, *Local Building Inspector*
David E. Thyng, *Alternate Building Commissioner*
Thomas Wingard, *on call Building Commissioner*
Victor E. Staley, *Building Commissioner*

REPORT OF THE BUILDING NEEDS & ASSESSMENT COMMITTEE

During the period of January 01, 2013 through December 31, 2013 the BNAC has been involved with the following projects:

On January 07, 2013 the Brewster Board of Selectman assigned the BNAC the following projects: The Eddy Elementary School Roof and HVAC replacement; the Stony Brook Elementary School window replacements; and the Brewster Fire and Rescue Station.

EDDY ELEMENTARY SCHOOL ROOF AND HVAC REPLACEMENT PROJECT

Eddy School was built in 1995. The roof has consistently leaked for quite some time and the HVAC system is not effective. In November, the Town of Brewster issued a Request for Proposal for a Feasibility Study to replace the roof and HVAC systems. A contract was issued to Habeeb and Associates to conduct this study. In December, the Feasibility report was presented to the BNAC by Steve Habeeb, architect for the study. Mr. Habeeb outlined the changes to the roof and HVAC system as well as an approximate construction cost. As a result, an Owner Project Manager will be needed as well as a Designer to create the plans and specifications for the project. Pending Spring Town Meeting approval, the project is slated to be underway by July of 2014.

Stony Brook Elementary School Window Replacement Project

The Town of Brewster has done a lot of work on this facility over the last few years. The original school was built in 1975, with an addition added in 1989. The windows in a significant portion of the 1989 addition were leaking and needed to be replaced. Charles Sumner, Town Administrator recommended undertaking this project in a phased manner. The goal was to hire an architect and obtain a bid prior to Spring Town Meeting. Town Meeting supported the funding of the window replacements. The construction started in July 2013. The Phase I window project was completed in August, 2013. The BNAC, Board of Selectman and School officials were very pleased with the work. Approximately forty five percent of the windows have been replaced.

At the November, 2013 Fall Town Meeting, voters supported the funding for Phase II window replacements for the development of plans and specifications by late winter of 2014, as well as the receipt for a firm construction bid prior to the May 2014, Annual Town Meeting.

Fire and Rescue Station Project

In May of 2001, the Brewster Police Department occupied a new Police Facility. With the completion of the new Police Facility the Fire and Rescue Department occupied the previously shared facility. The structure was built in 1973 and expanded in 1985.

In 2002, a proposal of four million dollars for the expansion and renovation of this critical facility was presented to Town Meeting. Unfortunately it failed to gain support for construction financing.

In 2008, a Feasibility Study was conducted to evaluate the current condition of the building, as well as long term space requirements of the Fire Rescue Department. The study reviewed a series of building solutions that included renovating and expanding the current facility or constructing a new facility. An article seeking funding for detailed plans and specifications was going to be presented to the 2008 Fall Town Meeting; however it was postponed due to economic factors.

In January of 2013, the BNAC was charged by the Board of Selectman to oversee an update of the Feasibility Study conducted in 2008. The firm of CDR Maguire has completed this study.

A Fire Station sub-committee worked with Chief Robert Moran and Fire and Rescue Department members, along with CDR Maguire group. The final study is posted on the Town of Brewster's website.

The BNAC upon reviewing the options presented by the CDR Maguire group voted unanimously (7-0) on June 19, 2013 to build a new Fire and Rescue Station, to be constructed on the present parcel of land.

In June, James Paul Ludwig, Video Services Director, Town of Brewster, presented an outline to the BNAC for the development of a video to support the case for a new Fire Rescue Station for the Town. Ralph Ingegneri, member of the BNAC was the producer. The goal of the video was to show the residents, the problems and inefficiencies of the current Fire and Rescue Station and how it is not conducive to being used as a Fire Station. The Video is on the Town's website.

On October 03, 2013, a citizen's forum was held on the Fire and Rescue Department project. Selectman Ben deRuyter moderated the meeting.

The Fall Town Meeting was held on November 18, 2013. The warrant article asked for \$230,000.00 to fund moving forward toward building a new Fire and Rescue Station. Town meeting supported the article. Thank you to the

residents, Board of Selectman and the Finance Committee for supporting this project.

Soil Studies will be conducted, the BNAC will hire an Owner's Project manager and architect for design services.

Thank you to all the members of the BNAC for their volunteering, commitment and expertise in their effort to bring these projects to the Town. Special thanks to Ralph Ingegneri, BNAC member, and J.P Ludwig, Video Services Coordinator, Town of Brewster, for their efforts in producing and directing the video "The Need for a New Fire and Rescue Station" for the Town of Brewster.

As always we thank the many committees for their support and the unselfish advocacy and assistance of Charles Sumner, Town Administrator in our efforts.

I would be remiss in not acknowledging Susan Broderick, Administrative Supervisor and Donna Kalinick, Administrative Assistant, for their invaluable assistance in preparing the numerous documents and posting of agendas.

Respectfully submitted,

Robert H. Miller, Chairman
Dave Telman, Vice Chairman
Geof Deering
Ralph Ingegneri
Philip Lindquist
Jonathan Phillips
Kevin Pooler

REPORT OF THE CAPE COD COMMISSION

CAPE COD COMMISSION: *Keeping a Special Place Special*

The Cape Cod Commission (CCC) is the regional land use planning, economic development, and regulatory agency created in 1990 to serve citizens and the 15 towns of Barnstable County. The Commission's objective is to create a sustainable agency, respected for the balanced provision of regulatory, planning and technical services, as outlined in the Cape Cod Commission Act.

The current strategic plan of the Commission includes goals, strategies and measures to achieve these major objectives: Financial sustainability, Technical excellence, Environmental protection balanced with Economic progress and Regional consensus.

The Commission established five priorities for this year:

I. Wastewater Management: Refined the regional wastewater management plan and a "green infrastructure" siting tool; pursued pilot projects to better understand green approaches to treating wastewater and stormwater. The state directed the CCC to prepare an update to the 1978 Area-wide Water Quality Management Plan for Cape Cod. The goal is to work with citizen stakeholders to identify the most cost-effective, appropriately scaled and phased solutions on a watershed-by-watershed basis, focusing on the most severely impaired waters and the most easily and affordably implemented solutions while maximizing the use of existing infrastructure.

II. Strategic Information Office:—Helped establish the Smarter Government Steering Committee and executed a data-sharing agreement with Cape towns to collaborate on opportunities for digital regionalization, regional solutions for services and products to increase governmental efficiency, decrease costs to taxpayers. An "ePermitting, Licensing, and Inspection System" would allow towns to issue/monitor permits, licenses, inspections, with a web-based portal for citizens/contractors. Staff and the vendor (Accela) are working with Chatham, Yarmouth and Nantucket on pilot project installations, beginning with inspection services and building/health permitting.

III. Community Design Services: Design services focus on land use, streetscape, roadway, development patterns, transportation alternatives such as bicycle and pedestrian amenities, stormwater management, sustainable landscape design, and more.

IV. Economic Development: This year the focus was on wastewater management planning in economic centers; continuation of the SmarterCape Initiative to promote the use of technology infrastructure that helps the

region's economy evolve from service-based to knowledge-based; and initial work on a comprehensive Cape Cod Canal area transportation study, which includes considering major congestion, safety, and community/ economic issues associated with the bridges and the rotaries.

V. Regional Consensus: The CCC coordinated a number of ongoing planning and policy-making endeavors striving to achieve consensus across the region as well as helping towns prepare Multi-Hazard Mitigation Plans for FEMA certification and potential future funding.

Fertilizer/Pesticide Spraying: Pesticide and Fertilizer Use Inventory (Study). A draft study released in fall 2013 found that nearly 6 million pounds of fertilizer and 1.3 million pounds of pesticides are applied across Cape Cod annually, with residential use representing the largest portion in each case. The report provides additional data about sources/amounts of nitrogen that contribute excess nutrients to the groundwater and eventually coastal waterways. It takes a comprehensive look at fertilizer/pesticide use on different land uses and concludes:

- Pesticide use to manage utility rights-of-way accounts for 0-1% of Cape-wide pesticide use depending on the portion of the utility right-of-way sprayed each year.
- Individual homeowners are the largest users of both pesticides (more than 70%) and fertilizers (more than 80%).
- Golf courses are the second largest users of pesticides (8.7%) and fertilizers (15%).
- Most non-residential pesticide users are regulated and applications can only be conducted by certified professionals.
- Reduction in total use/improved management practices should focus on residential users.

Representation on the Commission allows Brewster to participate in setting regional policy, regulatory and funding priorities at Regional, State, and Federal levels and advocate for Town interests in land use planning. Brewster specific activities included:

Affordable Housing

- Managed the Regional "Ready Renters" Program to fill affordable rental unit vacancies.
- Comments to Zoning Board of Appeals for the "Brewster Landing", a 31-unit Chapter 40B housing project off Underpass Road proposed by Cape View Development.

Economic Development

Updated the County Comprehensive Economic Development Strategy (CEDS)

The County was approved by the U.S. Economic Development Administration as an Economic Development District, a regional geographic designation by the U.S. Dept. of Commerce for economic development planning, funding, and implementation.

Geographic Information System (GIS)

- Supported all of the above as necessary
- Worked with The Compact of Cape Cod Conservation Trusts to update open space data.
- Provided support for on-going pond studies
- Brewster signed on to the regional Aerial Flyover Project, a unified approach to aerial mapping photography developed and coordinated through the Commission. The cost to Brewster for a comprehensive mapping flyover is about \$5,500, a savings of an estimated \$20,000 had the town contracted its own flyover.

Natural Resources and Land Protection

- Coordinated Cape Cod Pathways, Fall Walking Weekend & Spring Walk
- With Compact of Cape Cod Conservation Trusts up-dated protected open space maps
- Assisted in updating Local Multi-hazard Mitigation plan, a FEMA requirement.

Historic Preservation

- Conducted Annual Cape-wide Historic Preservation Workshop:” Tools for Preservation: Inventory, Structural Analysis and Partnerships”

Transportation

- Annual summer traffic counts, including 10 ATRs (automatic traffic recorders) and TMC (turning movement counts): roadway segments and intersections included Route 124, Route 137, Route 6 at the Brewster/Orleans town line, Route 6A , Airline Road, Freemans Way, Millstone Rd, and Satucket Road. Traffic data are available on line “www.capecodcommission.org/departments/technicalservices/transportation/counts”

Water Resources

- Annual Pond and Lake Stewardship (PALS) freshwater ponds water-quality sampling snapshot: Blueberry, Cahoon, Canoe, Cliff, Cobbs, Elbow, Flax, Greenland, Griffiths, Higgins, Little Cliff, Mill, Myricks, Pine, Schoolhouse, Seymour, Sheep, Slough, Smalls, Sols, Upper Mill and Walkers Ponds.

- Assisted Comprehensive Water Management Planning Committee
As part of the Section 208 Water Quality Management Plan Update, staff prepared a chronology of water quality improvement efforts in Brewster over the past 40 years. A final version of the wall-sized chronology was provided to the town for its use.

Waste Management

- Compiled data and background materials for Regional Wastewater Management Plan.

Brewster faces many challenges as we approach capacity. How we preserve and protect what we cherish the quiet rural beauty, historic character, wild-lands, the water supply, watershed areas and critically now...how we deal with our wastewater and stormwater, as well as climate change – will determine the character and future of our community and the entire Cape region.

As your representative to the Cape Cod Commission, I thank you for the privilege of working on behalf of our community in order to maintain a strong voice for Brewster on these important local and Cape-wide issues.

Respectfully submitted,
Elizabeth Graham Taylor, Brewster Delegate



REPORT OF THE CAPE COD PATHWAYS COMMITTEE

The Pathways Committee was created in January of 1998 to establish Brewster's section of the Cape Cod Pathway. Utilizing existing trails, ancient ways, cart paths, town roads and new trails, this pathway will eventually connect to walking trails in the towns of Dennis, Orleans and Harwich as part of a network of trails spanning the Cape. Its mission includes creating and developing other walking trails in the Town.

The Committee continues its work exploring proposed trail routes. The trail is now complete except for three connecting sections in the middle of Brewster. A seven mile section from the Dennis line to Route 137 at Underpass Road has been plotted using GPS and is being marked with trail signs.

The Cape Cod Pathways intention is to provide the walker with a variety of experiences while avoiding heavily populated areas as much as possible. Since the center of Brewster is more densely populated than the eastern or western parts of town, we are still trying to finish our connection to Nickerson Park from Underpass Road at Rte 137. The Committee negotiated with several property owners and private associations but so far has been unable to plot the trail along private property edges to connect open space parcels. We welcome suggestions from residents who enjoy walking on how to best connect our path.

In 2013 the Charge of the Brewster Pathways Committee was amended by the Brewster Selectmen to allow minimal use of the Cape Cod Rail Trail to help connect the Pathways Trail into Nickerson State Park. Also in 2013, members of the committee continued to lead walks as part of the Cape Cod Pathways Walking Weekend and Cape Walk programs. Members of the Pathways Committee also participated in Brewster Conservation Day and the Orleans Celebrate our Waters event. The Pathways Committee continues to coordinate with the Brewster FLATS group and work with the Brewster Conservation Trust to publicize established walking trails in the town. The Pathways Committee works closely with the Director of Natural Resources and the Conservation Commission and we welcome participation at our meetings.

Respectfully submitted,
Gary Christen, Acting Chair

Members:

Douglas Erickson	Jim Gallagher	Eric Levy
Beth Finch	George Thurber	

REPORT OF THE CAPE COD REGIONAL TECHNICAL HIGH SCHOOL
DISTRICT

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school and provides an opportunity to acquire high quality technical, academic, and social skills preparing students for success in our changing world. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For school year 2012-2013, we had 656 students enrolled in 17 different technical programs and with an operating budget of \$13,138,859. The town of Brewster had 42 students enrolled on October 1, 2012. The assessment for Brewster in FY13 was \$667,110.

Technical Areas of Study

Auto Collision Technology	Dental Assisting	Health Technology
Auto Technology	Early Childhood	Horticulture
Carpentry	Electrical	Information Technology
Cosmetology	Engineering	Marine Services
Culinary Arts	Graphic Arts	Plumbing
Heating, Ventilation, and Air Conditioning		Welding

Highlights from Cape Cod Tech 2012-2013 School Year

- Graduated 157 seniors in June 2013.
- CCRTHS students meet the same academic standards required by the state for all of the sending schools.
- 38% of the graduating class (41 students) received John and Abigail Adams Scholarships.
- The Social Studies Department, in coordination with the Principal, has developed a U.S. History Advanced Placement Course to be implemented next academic year.
- Students were offered the first Advanced Placement course in English at CCRTHS.
- CCRTHS received a STEM Grant to introduce biomedical classes.
- A new record of 43 members of the National Technical Honor Society graduated in 2013.
- Prepared students for success in college and careers by participating in school wide literacy practices which included choosing a trade-related book for summer reading.
- Improved community relations by servicing the public in our shops at the school.
- Broadened the professional skills of staff to provide effective leadership, instruction, and support services that foster student success by participating in a variety of training and classes.

- SkillsUSA State_level competitions results: one student received a gold medal in Diesel Equipment and will be competing in the national competition; six students won silver medals in Marine Service Technology, Prepared Speech, Employment Application, and Career Pathways Arts and Communication; three students won bronze medals in Marine Service Technology, Career Pathways Natural Resources, and Career Pathways Arts and Communication.; one student won Best of Show in TECHSPO – Metal Fabrication and Welding, and is going to the nationals; one student selected as a National Voting Delegate.
- SkillsUSA District level competitions results: three students received gold medals in Diesel Equipment, Dental Assisting, and Marine Service Technology; three students received silver medals in HVACR, Computer Maintenance, and Marine Service Technology; three students won bronze medals in Dental Assisting, Commercial Baking and Marine Service Technology.
- Massachusetts 2013 FFA State Convention results: two students won first place for Power, Structural and Technical Systems Division IV, Agri-Science Fair; four students won third place Team for Nursery, Landscape Career Development Event; one student won third place for Environmental Services/Natural Resource Systems Division II, Agri-Science Fair; two students won FFA Chapter second place for Chapter Exhibit; one student received State Convention Courtesy Recognition.
- In the Cosmetology Department, eight seniors earned 1000 hours and were eligible to take the state board exam. All eight students passed the exam.
- The Auto Collision Department increased Co-op opportunities with local employers.
- At the Mass Auto Dealers competition, one of our students won first place.
- The Carpentry department was very involved with the addition on the Crosby Mansion in the town of Brewster.
- Culinary Arts provided the food service for the Cape Cod Chamber of Commerce Home and Garden Show as a shop fundraiser for the newly established Jean Gage Memorial Scholarship.
- All seniors in Dental Assisting participated in a 5-week internship alongside staff in local dental offices. We continue to receive very positive feedback about the students in this program.
- The Early Childhood Education Department received commendations for the shop program during the NEASC process. The ECE shop also finalized an articulation agreement with Cape Cod Community College at the end of the 2012 school year.
- The entire curriculum in the Electrical Department has been digitized so students can access it on the web either by Moodle or Google Notes. The wiring methods shop area has been rebuilt and redesigned to accommodate the increased number of students and to better serve their needs.
- CCRTHS received health site approval for CNA Program by the Department of Public Health.

- The Horticulture Department received accolades for landscaping the Cape Cod Museum of Art. Other community organizations Horticulture served were Barnstable Senior Center, Harwich Family Pantry, Harwich Historical Society, Camp Lyndon YMCA, Harwich Garden Club, and Orleans Conservation Trust.
- Information Technologies did a community service learning project by building a web site for the Town of Harwich – harwichfarmersmarket.org.
- The Plumbing /Heating Department was commended for starting the Tri-Tech Consortium.
- Seventy-four students did Co-op Internships.
- The Health Education Department continued work with community agencies as partners in the health classroom. Independence House educator worked with at-risk students and the Sheriff's Department and Harwich Police Department have presented in the classroom.

Please encourage students to take advantage of the opportunities our public technical school provides at CCRTHS. Visit our website: www.capetech.us for more information.

Respectfully submitted,
Paul P. Sullivan, Brewster School Committee Representative to CCRTHS
Celeste Cash, Brewster School Committee Representative to CCRTHS



REPORT OF THE CAPE COD REGIONAL TRANSIT AUTHORITY

Dear Brewster Citizens –

During the Great February Blizzard of 2013 The Cape Cod Regional Transit Authority (CCRTA) working with our Fire and Police Departments served the Town of Brewster tremendously in transporting those in need to Emergency Shelters. During the February 8th Storm the CCRTA cape wide transported over 900 people to and from shelters. This incident indicates that CCRTA is an important part of emergency operations and planning. As an active participant in the Barnstable County Emergency Planning Committee the CCRTA has developed operational plans for various emergency situations to serve the towns.

The Cape Cod Regional Transit Authority (CCRTA) has provided in Brewster 16,097 one-way passenger trips from January 2013 through December 2013. In 2012 there were 14,455 riders.

The Flex and H2O Bus service continues to provide a means for all citizens to have mobility. People (young and old) have learned to use the system to enjoy great flexibility in their lives.

The Flex schedules provide for great connections and convenience with the H2O (Orleans to Hyannis) and Provincetown shuttle. Extended hours this year have provided great flexibility in riding. More people are finding that the bus is an efficient and enjoyable way to travel. The service provides a means for people without other transportation to lead normal lives. The use of the service by everyone also contributes to fewer cars on the road and a better atmosphere.

For those people living in South Brewster or working at the Peasant Bay Facilities the H2O line (Orleans to Hyannis) provides Flag Stop service on Route 39.

Brewster ridership on the Flex route for this year from January to December 2013 was 7,769 people which are the total of riders who boarded the buses in Brewster; this does not include people arriving from other towns. This total was over 1,000 more riders getting on the bus in Brewster than in 2012. Total Flex ridership for all seven towns was 79,107. The Flag Stop pick up in Brewster makes it very convenient to “catch a bus.”

The DART (Old B-bus) Service for Brewster people added up to 4,673 trips. 166 people enjoyed the use of this service. In 2012 there were trips. Total DART passenger trips in the fifteen towns of Cape Cod were 215,267 in 2013

compared to 188,195 in 2011. The DART provides an excellent door to door way for anyone to get around I can say from personal experience.

The Boston Hospital Transportation service provided 31 Brewster residents with 125 one-way trips.

The Cape Cod Regional Transit Authority provides the Brewster Council on Aging a Mobility Assistance Program (MAP) vehicle that provided 3,655 rides in 2013. This compares with 3,392 rides in 2012.

“Use the Third Bridge, Ride the Train” was a total success for the CapeFLYER this past summer. The train service was even extended from Labor Day to Columbus Day. With over 16,000 riders the rail initiative to provide a way to get to the Cape and Islands without fighting traffic exceeded all expectations. It more than paid for itself by \$100,000. Starting Memorial Day weekend this year the CapeFLYER will ride the rails again. This time the schedule will provide a great way for us to go to Boston for the day or weekend. Watch for the exciting announcements.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

The citizens and Selectmen are to be thanked for their support and assistance.

Try riding the Flex, H20, DART, AND ride the CapeFLYER!

Respectfully submitted,

Roy E. Jones, III
Cape Cod Regional Transit Authority

REPORT OF THE CAPE COD WATER PROTECTION COLLABORATIVE

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions focused on the evaluation of a regionalized approach to wastewater management and the potential savings offered by regional watershed based approach and a thorough vetting of alternative management approaches. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

In January 2013, Barnstable County, acting through the Cape Cod Commission, was directed by the Commonwealth of Massachusetts to prepare an update to the 1978 Section 208 Area-Wide Water Quality Management Plan for Cape Cod.

This plan will be a comprehensive Cape-wide review of water quality issues facing the region, but will focus initially on nutrient management and water quality planning for Cape Cod's coastal embayments. The Commonwealth provided \$3 million to accomplish this task with the condition that a draft plan be completed within 12 months. A of the work plan is available here: <http://www.capecodcommission.org/resources/initiatives/208workplan.pdf>.

The Cape Cod Water Protection Collaborative recently reinstated monthly Governing Board meetings and reconstituted its Technical Advisory Committee (TAC) to provide input into the 208 Plan Update. The TAC was a key player in the review and shaping of the technologies matrix that formed the basis for the evaluation of appropriate management techniques. In addition, a Regulatory, Legal, and Institutional (RLI) Work Group, with representation from DEP, EPA, the Cape Cod Commission, the Army Corps of Engineers and other State and Federal partners, will address the potential need for regulatory reform and other challenges associated with planning and implementation. Other ad hoc committees will be established, as necessary. The Collaborative, through its Executive Director, is fully involved and engaged in this effort

The Commonwealth expects the 208 plan and its underlying analysis to reflect the County's focus on the individual watersheds of each embayment as the most logical management unit on which to base water quality planning. It is widely expected that watershed based planning will provide management solutions that are less costly and require less infrastructure to be built than conventional planning efforts may recommend.

The ongoing lawsuits between the Conservation Law Foundation and the United State Environmental Protection Agency remain unresolved as of this

writing. The Collaborative continues to actively monitor the progress of the litigation.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape Towns have accessed this support and the budget to continue this program was expanded and increased in 2013.

Andrew Gottlieb, Executive Director
Susan Leven, AICP, Brewster Representative



Presentation of \$400,000 LAND grant from the Commonwealth of Massachusetts' Executive Office of Energy and Environmental Affairs to the Town of Brewster towards the \$1,140,000 purchase of the 55.2-acre wellfield protection property owned by Mr. Copelas off Slough Road in West Brewster. The Brewster Conservation Trust will hold a conservation restriction over the property and the Town will own the land for conservation purposes.

Pictured (left to right): Hal Minis, President, Brewster Conservation Trust; Ben DeRuyter, Brewster Selectman; Peter Norton, Brewster Selectman; Stephanie Cooper, Assistant Secretary of Land and Water Programs, EDEEA; John Dickson, Brewster Selectmen Chair; Charles Sumner, Brewster Town Administrator; Rick Sullivan, Secretary, EDEEA; Daniel Wolf, State Senator, Cape & Islands. December 30, 2013

REPORT OF THE CAPE LIGHT COMPACT

Brewster Representative – Deane Keuch

“After retiring as an energy conservation engineer in New York, I was appointed to continue those efforts by serving on the Cape Light Compact Governing Board. I enjoy the challenge in a field that I can contribute the results of my experience”
- Deane Keuch

Cape Light Compact is an intergovernmental organization consisting of the 21 towns and 2 counties on Cape Cod and Martha’s Vineyard. The Compact’s mission is to serve our 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options.

POWER SUPPLY

Natural gas prices continue to be the primary driver of electricity prices in New England as the fuel is used to produce more than half of the region’s electricity. While New England’s consumption of natural gas continues to increase for generating electricity and for heating, there has not been a corresponding increase in pipeline capacity into the region.

Due to the constrained pipeline capacity and a new “Winter Reliability Program” that will help avoid a natural gas shortage, electricity pricing for the first half of 2014 will increase substantially. These prices may come down somewhat in the second half of 2014.

In 2013, Cape Light Compact provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison *Solutions*. As of the most recent count, the Compact had 5,990 electric accounts in the Town of Brewster on its energy supply. Customers have a choice as to which power supplier they wish to engage, and are able to opt out of, the Compact’s supply at any time with no charge. The Compact encourages customers to be aware of competitive electric markets, and to be well informed consumers.

CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha’s Vineyard at the local, state and federal level. This consumer advocacy has saved customers over \$142 million and the Compact is currently fighting to prevent an additional \$20 million rate increase to residential customers.

ENERGY EFFICIENCY

Jan – Nov 2013	Number of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	133	\$18,228.80	91,144	96,352.50
Residential	495	\$93,029.60	465,148	637,634.15
Commercial	21	\$28,758.40	143,792	31,245.13
Total	649	\$140,016.80	700,084	765,231.78

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer “energy conservation” charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer’s electric bill.

Other Cape Light Compact efforts include:

- Two Government projects in Brewster were funded \$1,710 to implement energy efficiency efforts saving 11,513 kWh. Brewster Government entities including the Cape Cod National Golf Course and the Brewster Elementary School received energy efficiency incentives and technical assistance from Cape Light Compact and CLC consultants in 2013. The demonstration phase of the LED Streetlights Initiative was also funded in the Town of Brewster for the amount of \$1,150.88, saving 2,985 kWh annually.
- Brewster saw an active year in the efforts of energy educational outreach. Mr. Rafe Torres, 5th grade teacher from the Eddy School continued to lead his 5th grade team of energizers in a series of Energy Carnivals that brought the world of energy efficiency, renewable energy and the science of energy to students at Station Ave Elementary School, Ezra Baker School, and the Eddy School through the assistance of the Compact’s Energy Education Program.



REPORT OF THE BREWSTER CEMETERY COMMISSION

The Brewster Cemetery Commission completed several projects this past year and will continue to work on others.

Kai Nalenz our stone conservator completed work on the removal of cement from three gravestones in First Parish/Breakwater cemetery. This project was funded by Community Preservation funds which over the past few years have enabled the BCC to undertake more complex restoration projects.

Every week over the past summer the BCC was able to have a working team cleaning, straitening and grounds keeping. The Brewster Cemetery Commission is made up of five members and at least three members were able to meet weekly in one of our historical cemeteries for work.

The Town of Brewster voted at town meeting to engineer and place granite markers in the Brewster Memorial Cemetery. This will offer the town more burial sites, enough for the next fifteen to twenty years. Brewster Memorial Cemetery is a large track of land and will take the town into the next century for burial sites.

Submitted by

Joan Carstanjen
Cemetery Commissioner
Norma Modzelewski
Janet Hicks
Richard Lockyer
Tom Rogers



REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

Now in its ninth year, the Brewster Community Preservation Committee (CPC) receives its funding from Brewster taxpayers through a 3% surcharge on local real estate taxes and a supplemental amount from state government as provided under the Massachusetts Community Preservation Act (CPA). The state government "match" comes from a small state wide fee on real estate transactions. Until 2007, the state provided a 100% match, thereby doubling the amount which the Town could spend in the designated areas. The state match for CPC funds declined each year between 2008 and 2011, initially to 67% then as far as to 25%. In 2012 and 2013 it has risen again, and is now back up to approximately 67%.

When Brewster Town Meeting approved the Community Preservation Bylaw it provided for expenditure in the following areas:

- Open Space Acquisition - 50%
- Historic Preservation -10%
- Community Housing -10%
- Historic Preservation, Community Housing, or Recreation - 30%

The CPC reviews applications for funding and considers recommendations from the Open Space Committee, Recreation and Historic Commissions, the Housing Partnership and the CPC's own Housing Sub-Committee before submitting articles for consideration by Town Meeting voters.

The CPC inherited an existing land purchase program enacted under prior state legislation providing for a Cape Cod Land Bank. In addition the CPC inherited responsibility for several long term bonds issued by Brewster to finance prior purchases, and the Town has issued additional bonds for three purchases since 2006, but the level of indebtedness on land purchases is relatively unchanged since the CPC was formed. Land bond payments are from CPC funds.

As a part of acquiring open space parcels, the Town standardly applies for State Land Grants. Between 2007 and 2012 the state approved individual land grant reimbursements totaling \$3.77 million on six of the eight land purchases made, resulting in a net cost to the Town of less than 25% of the purchase price. More recently, less funding has been available, making individual land

grants harder to obtain, increasing the portion of cost the town must bear to closer to 50%.

In contrast to Open Space, the CPC had approximately \$2 million carry-over balances available as 2013 began, for Historic Preservation, Community Housing and Recreation.

One project was approved at the May 2013 Town Meeting:

1. Recreation: \$200,000

Eddy Elementary School Playground Project- to redesign and improve the existing playground to create a safe, innovative, accessible and visually appealing recreational play space.

Three projects were approved at the November 2013 Town Meeting:

1. Community Housing: \$600,000

Habitat for Humanity – for acquisition of land and pre-development expenses for development of deed-restricted affordable homes for private ownership by income eligible buyers.

2. Community Housing: \$600,000

Brewster Housing Authority (BHA) - the award was to provide the local funding necessary for the Brewster Housing Authority's Brewster Woods development, a proposal which will involve the new construction of 50 affordable family rental units on BHA land. With state approval up to 70% of these units could be reserved for individuals and households who live or work in Brewster.

3. Recreation: \$ 39,400

Eddy Elementary School Playground Project – Since the initial application, the Playground subcommittee improved the accessibility design of the playground via ramps and by adding wheelchair-accessible components.

In addition the CPC made a \$30,000 grant under a prior \$300,000 authorization to buy-down the price for a qualified buyer to purchase a home.

This year two members resigned; Leonard Avery, the Brewster Housing Authority representative and Terry Ryder, a Citizen Member. We wish to thank both of them for the time and energy they devoted to serving on our committee. The CPC welcomed new members, Dion Dugan, Brewster Housing Authority representative and William Klein, Conservation Commission representative.

Jeanne Boehm who had been the Conservation Commission representative switched to being a Citizen Member. We thank her for remaining on the committee.

The Community Preservation Committee is dedicated to the important work of helping make Brewster a better place to live through support of appropriate projects in Historic Preservation, Community Housing, Recreation and Open Space Acquisition.

Elliott Carr, Chairman	Citizen Member
Paul Ruchinkas, Vice Chairman	Citizen Member
Elizabeth G. Taylor, Clerk	Planning Board
Donald Arthur, Treasurer	Historic Commission
Roland W. Bassett, Jr.	Recreation Commission
Jeanne Boehm	Citizen Member
Dion Dugan	Housing Authority
Martin Kamarck	Citizen Member
William Klein	Conservation Commission



Community Preservation Committee Project List

Project Name	Category	Town Meeting	
		Approval	Funding
Town Hall Historic Records Preservation	Historic	2005	\$32,100
Cemetery Restoration Projects	Historic	2006/7/9/10	\$52,135
Higgins Farm Windmill Restorations	Historic	2006/7/8	\$40,990
Glass Plate Negatives Preservations	Historic	2006	\$43,275
Old Town Hall/COA Window Replacement	Historic	2007	\$67,000
Town Hall Vault Records Storage System	Historic	2007	\$18,000
Cape Repertory Theatre Restoration	Historic	2008	\$200,000
Stony Brook Millsites Committee	Historic	2008	\$100,000
Spruce Hill Barn Restoration	Historic	2008	\$19,750
Blacksmiths Shop/Move and Restoration	Historic	2008	\$50,000
Crosby Mansion Restoration	Historic	2009	\$125,000
First Parish Church Restoration	Historic	2011	\$250,000
Stony Brook Millsites Dam Restoration	Historic	2012	\$190,000
Habitat for Humanity	Housing	2006	\$95,000
Nickerson Condo Purchase (CDP project)	Housing	2006	\$43,270
Brewster Affordable Housing Fund	Housing	2007	\$60,000
Latham Centers/BHA	Housing	2008	\$40,432
Affordable Deed Restriction	Housing	2008	\$300,000
Community Development Partnership	Housing	2011	\$14,630
Habitat for Humanity of Cape Cod	Housing	2013	\$600,000
Brewster Housing Authority	Housing	2013	\$600,000
SBS Early Childhood Playground	Recreation	2007	\$25,998
SBS Tennis Courts	Recreation	2009	\$250,000
Eddy Elementary School Playground	Recreation	2013	\$239,400
Jorgenson Property Purchase	Open Space	2006	\$14,000
Stranahan Property Purchase	Open Space	2007	\$653,400
Crystaloski Property Purchase	Open Space	2007	\$70,000
Skyline/Quivet Marsh Vista Property Purchase	Open Space	2009	\$105,000
Matthews Property Purchase	Open Space	2010	\$185,000
Seidel Property Purchase	Open Space	2012	\$255,000
Jackson Property Purchase	Open Space	2012	\$205,000
Freeman's Way/Copelas Property Purchase	Open Space	2012	\$5,000
Total			\$4,949,380

Open Space Bonds (payable over 20 years)

Jolly Whaler Property Bond	Open Space	Land Grant	\$945,000
BBJ Cranberry Trust Properties Bond	Open Space	2006	\$2,500,000
Bates Property Bond	Open Space	2009	\$675,000
Slough Road Property Bond	Open Space	2012	\$1,140,000
Total			\$5,260,000

REPORT OF THE COMPREHENSIVE WATER PLANNING COMMITTEE

In March, 2009 the Board of Selectmen (BOS), responding to concerns about current and future quality issues of water resources (groundwater, surface water, stormwater) created the Comprehensive Water Planning Committee (CWPC), charged to undertake a water planning process under the guidance of the Town Planner for the protection and restoration of these water resources. The planning process is to:

- Develop a clear, concise set of goals and objectives for water quality management
- Develop Integrated Water Resources Management Plan (IWRMP) per Department of Environmental Protection (DEP) policy
- Conduct public hearings on the draft plan, revise the plan based upon public input
- Submit IWRMP to BOS with action plan, timetable, cost estimates, funding sources
- Develop outreach and public education programs

CWPC continues work towards producing the IWRMP. In early 2013, CWPC worked with its consultant, Horsley Witten Group (HWG), to produce the Phase II Report. CWPC also finalized the scope of Phase III, and with funds authorized at 2013 spring and fall Town Meetings, contracted with HWG to conduct the Phase III study. Phase III will be complete in mid-2014. On publication, all reports are available to the public on the Town's web site.

Integrated Water Resources Management Plan (IWRMP)

The Plan goal is to enable Brewster to continue to provide a desirable quality of life for year-round and seasonal residents while remaining a vibrant tourist community by addressing Brewster's long-term waste-water and stormwater management needs through 2030. The Town is currently taking action on the recommendations in the Phase II report.

Phase II

The Town contracted with HWG in 2011 to complete Phase II. Building on the analysis and findings of the Needs Assessment and the above results, the second phase:

- 1) Analyzed the extent of nitrogen reduction needed to protect and restore Pleasant Bay, with a focus on septic system management as the largest source of nitrogen to the Bay;
- 2) Evaluated current and future water quality conditions for the Town's public supply wells and also determines if there is sufficient water available for potable uses based on future growth in Town;
- 3) Conducted a preliminary retrofit analysis to identify stormwater improvements that will provide water quality treatment and reduce impacts on

receiving waters, and identifies improvements to the Town's regulations to better manage stormwater across the Town;

4) Further evaluated fresh water pond impacts in Town, and made recommendations for how the Town and pond shore residents can minimize phosphorus inputs to the ponds that have a direct impact on water quality.

Phase III

The Town contracted with HWG in 2013 to conduct Phase III, which is due to complete in June 2014. The third phase will build on the analysis and findings of work to date.

Wastewater

1) Analyze, select, and produce implementation plans for alternatives for nitrogen reduction in the Pleasant Bay Watershed. These alternatives were:

- Fertilizer reduction at golf courses
- Fertilizer reduction by residents: a by-law
- Advanced N treatment systems
- Orleans connection to their proposed WWTF
- Purchasing connections of homes in Orleans
- Alternative toilets
- Cluster/neighborhood treatment systems
- Irrigation well(s) to capture N and return it to beneficial use
- PRB to treat groundwater
- Shellfish propagation

2) Additional work includes:

- Draft Board of Health regulations for septic system management
Two meetings with Board of Health conducted, regulations being drafted
- Analyze nitrogen loading in the Herring River Watershed
This will be covered in 2014, since the final MEP report for the Herring River watershed was not completed until late in 2013.
- Plan a pilot permeable reactive barrier project
Planned for 2014, perhaps in cooperation with neighboring towns.
- Draft Planning Board Stormwater Regulations and finalize a regulatory program, including phosphorus management
Met with Planning Board, regulations being drafted

Ponds

1) Conduct rapid watershed assessment for up to five ponds

Schoolhouse Pond complete, Slough and Sheep ponds to be studied in 2014

2) Management plan for the Mill Ponds Complex

To be provided in 2014

3) Conduct outreach to property owners on pond
Materials produced, first meeting held January 11, 2014

Public Outreach

1) Produce informational brochures on water quality issues, maintain the CWPC website, and conduct public meetings.
Ongoing. Three Public Meetings held in 2013, and HWG participated in events including Brewster Conservation Day; staff represented the Committee at the Lower Cape Expo.

Collaborations

CWPC includes representatives from other Town Committees; the Board of Health, Planning Board and Conservation Commission, as well as citizens-at-large. The Town Planner attends all meetings as the Town staff representative. The Director of Natural Resources, the Conservation Administrator, and the Health Director attend and contribute to CWPC meetings regularly. The Board of Selectmen's CWPC Liaison attends most meetings. The Finance Committee CWPC liaison also attends meetings. The CWPC Chair presented a status report to BOS and the Finance Committee. The Town Administrator attends CWPC meetings periodically and is a key advisor on issues such as the Tri-town septage plant, procurement, contracts and intra/inter-town relationships.

Pleasant Bay: CWPC and Town Staff are working with Chatham, Harwich, and Orleans to develop mutually beneficial solutions for this shared watershed.

Harwich and Dennis: Harwich, Dennis, and Brewster share important water resources, including Hinckley's Pond, Herring River, and Bass River Watersheds, Long Pond and Wellhead Protection Areas (Zone IIs). CWPC is working towards potential future joint projects.

Orleans: As Orleans prepares to implement its Comprehensive Wastewater Management Plan (CWMP), including discharges to Namskaket Marsh (which is largely in Brewster), the CWPC regularly communicates/meets with Orleans/Brewster officials about Brewster concerns. In addition, the Cape Cod Commission has required that Brewster sit as a non-voting member on the Orleans Technical Review Committee.

Cape Cod Cranberry Growers Association (CCCGA): CWPC maintains regular communication with the CCCGA.

Pleasant Bay Alliance (PBA): CWPC members and staff attend PBA presentations and continue mutual communication. HWG conducted the recent Fertilizer Study for the PBA.

Brewster Conservation Trust (BCT): The President of BCT is a regular attendee at CWPC meetings. CWPC contributes to the BCT newsletter on CWPC objectives and project status.

Cape Cod Water Protection Collaborative (CCWPC): The Town Planner represents Brewster on this board.

Cape Cod Commission 208 Plan Working Groups

Several CWPC members, and Town Staff, participate.

Membership

Adam Curtis and Paula Miller were appointed to fill vacancies during 2013. Chair and Secretary were re-elected to their positions, and David Bennett was elected Vice-Chair.

Respectfully submitted,

Lemuel Skidmore, Chair, Board of Health
David Bennett, Vice-Chair, Secretary
Bruce Evans, Conservation Commission
Elizabeth Taylor, Planning Board
Russell Schell

Adam Curtis
Paula Miller
John O'Reilly
Daniel Ryan



REPORT OF CONSERVATION COMMISSION

The Brewster Conservation Commission has the challenging task of protecting the interests and functions of its wetland and coastal resources, while respecting the rights and interests of Brewster's property owners. This is done through the implementation of both the Massachusetts Wetlands Protection Act (enacted in 1972) and the town's own Brewster Wetlands Protection By-law (enacted in 1984), which protects interests specific to Brewster's coastal and pond environments. Both of these instruments lay out a review process for any work proposed within 100 feet of wetland resources. They establish performance standards designed to protect the important interests of the various types of wetland resources. Projects must meet these established performance standards for the project to be approved.

Enforcement of our wetland regulations continues to be a priority and a challenge for the Commission. These cases require the Commission to spend significant time, energy and money to successfully enforce and resolve.

The Commission strives to work with property owners to resolve enforcement matters, and if necessary to restore environmentally sensitive resource areas. Sometimes this is not possible, and the MA Department of Environmental Protection and the Barnstable County and Orleans District Court Systems become involved. 2013 was no exception, but the Commission did resolve many cases with property owners.

Penalties are issued as a reminder to property owners that wetland laws are there to protect the natural resource areas.

In 2013 the Commission adopted the long standing dock policy as regulation, and future revisions/updates to the by-law will be made in 2014.

This year was the Commission's busiest ever, with more wetland filings than in any past year. Also, the Commission held numerous hearing continuances, due to the complex nature of the filings

Cape Cod was hit with a major coastal storm on or about February 8, and erosion on town beaches was significant. This led to the MA Department of Environmental Protection issuing a Severe Weather Emergency Declaration, which allowed certain coastal repair projects until March 1, without the standard wetland permitting. Approximately 50 emergency requests were filed in Brewster for the many coastal properties damaged by storm force winds and high tides

The Herring Run at Stony Brook renovation project was completed in July 2013. The Paines Creek culvert project was delayed due to circumstances beyond control. It was completed in October, and the improved tidal flow into Freemans Pond has improved the pond environment significantly.

Steve McKenna, our long-serving Chairman and Commissioner, stepped down and is now a regular member of the Commission. Paul Wightman is now the Chairman, bringing extensive knowledge to the table. Bruce Evans is the Vice-Chairman. All committee members should be applauded for their commitment and hard work in this extremely busy year.

Gratitude should also be extended to Jim Gallagher our Conservation Administrator, and Carol Spade, our Administrative Assistant. They both worked tirelessly and always provided information for site visits, schedules and meetings precisely.

Chris Miller, Natural Resources Director and Ryan Burch, his Assistant, are to be commended on their field work and managing of the extensive properties that fall under their command.

Respectfully submitted,

Paul Wightman, Chairman
Bruce Evans, Vice Chairman
Hayley Winfield, Commissioner, Secretary
William Klein, Commissioner
Stephen McKenna, Commissioner
Jon Romano, Commissioner
Michael Tobin, Commissioner
Shana Brogan, Associate Member

Conservation Department Figures for Town Report 2013
January through December

Notices of Intent	50 (continuances not tallied)
Requests for Amended Orders of Conditions	3
Abbreviated Notice of Resource Area Delineation	3
Requests for Determination of Applicability	26
Requests for Certificates of Compliance	31
Requests for Extension Permits	16
Administrative Review Applications	63
TOTAL	192

Ecotourism Re-branding Project

During Fiscal Year 2013 the Brewster Chamber of Commerce undertook the process leading up to re-branding Brewster as “Cape Cod’s Ecotourism Destination.” This was triggered by two events. First, three of our local inns became ‘verified green’ under the Cape & Islands Green Business program attracting several travel writers and a TV production company that focus on ecotourism. Second, the Cape Cod Museum of Natural History did market research of their audiences in August 2012 and learned that their main attraction was the programming they present in the natural surroundings of the marsh and Cape Cod Bay: the type of activity attractive to eco-tourists.

In October 2012 the Chamber partnered with a local economist to conduct a survey of the Chamber’s members to learn their interest in supporting ecotourism. 100% of respondents felt that this re-branding was a good idea and a case statement was presented to the members in November.

What followed was the development of a Sustainability Plan, drafted by the economist with input from the Chamber’s executive director. This 5-year plan was completed in January 2013 and unanimously approved by the Chamber’s board of directors. It was presented to the Town of Brewster’s Board of Selectmen in March where it was learned some of the initiatives suggested in the Plan were already being considered by the Town.



In June 2013, the Chamber commissioned a special logo created to go with the ecotourism campaign: a green heart-shaped recycle symbol that is being used in a variety of combinations that say “I love Brewster.”

Ecotourism Defined

Ecotourism is broadly defined as “sustainable travel.” Brewster’s unique natural assets of more than 5,000 acres of conservation land with walking and biking trails; salt and fresh water beaches; ponds and forests set the backdrop for the eco-tourist’s experience. The town’s cultural assets include world class attractions such as a natural history museum; awarding winning live theatre; renowned artists and chefs; historic architecture that is now used as 5-star inns; farms and education facilities; and a history rich in tales of merchant sea captains.

On a personal level, ecotourism means supporting the local community and respecting the natural environment. How can one participate? Some ways include:

- **Shop locally!** For every \$1 spent with a local business 68 cents comes back to the community through taxes, payroll and other expenditures. Compare this to doing business with a national chain, where only 43 cents comes back, or doing business online where that return is ZERO! Brewster has many small businesses, the majority that are owned and operated by Brewster residents, providing goods and services of all kinds.
- **Strive for “zero waste”** at home and in business. Recycle and compost. And try pre-cycling where, before making a purchase, you consider what will happen to that item when you’ve used it up, or no longer need or want it. Can it be broken down into recyclable parts, or go to the local thrift or swap shop?
- **Respect our natural environment.** The success of our local economy is tied to Cape Cod’s natural beauty. Adopt a “pack it in – pack it out” policy when visiting the beach; riding or walking the Cape Cod Rail Trail or other trails; and when visiting our cultural attractions such as Stony Brook Grist Mill or Drummer Boy Park.

Brewster Chamber Accomplishments of note in FY 2013:

- “Best of Brewster” TV show kicks off in collaboration with Lower Cape TV- a monthly show focusing on business in Brewster and beyond.
- Comcast Business Class Xfinity “hot spot” added in Information Center for public internet use
- BCC awarded ‘Green Business Verification’ by the Cape & Islands Green Business program
- 2nd Annual Green Halloween, in collaboration with the CC Museum of Natural History and media sponsor Dunes 102.3 FM provides a safe (and crafty) Halloween celebration for more than 200 children the last Sunday of October
- Mobile Website created for smartphone and tablet users
- QR (quick read) codes generated for general and specific programs and events hosted by BCC
- Brewster for the Holidays continues to draw people to Brewster following Thanksgiving; record crowds attended the numerous events offered throughout the community
- Sustainability Plan created for Brewster Chamber to be rolled out in FY 2014

- “Welcome New Brewster Property Owner” program reaches out with a welcome letter, town map/business directory, and the new “I love Brewster” sticker
- “We Referred You” program emails chamber members weekly to let them about the referrals offered by chamber staff
- BCC becomes a Viridian Associate to offer members green energy alternatives
- BCC and the four other Lower Cape Chambers present the 5th Annual Lower Cape EXPO with more than 80 vendors and 3,500 attendees
- Brewster in Bloom attracts a record 89 craft vendors; perfect spring weather attracts thousands to enjoy the weekend festival
- “Best of Brewster” magazine, upgraded to 48 pages, attracts new advertisers, a special section for Cape Cod Museum of Natural History, and a digital version on the Chamber’s website
- “Farms” is added to the BCC business directory and website as an important business sector
- BCC presents “Recycle Relay” during Brewster Conservation Day
- BCC continues as a partner of the five Lower Cape Chambers to market the region as “old Cape Cod” and with LC3 (Local Cape Chambers Collaborative) working on issues that impact businesses across Cape Cod.

The Mission of the Brewster Chamber of Commerce (BCC) is to strengthen, promote and support the economic feasibility, cultural richness, environmental sensitivity and social needs of Brewster. The Chamber encourages the spirit of fair trade and good business practices. This mission is met through a variety of programs and events undertaken by the Chamber including but not limited to the Member Advertising Program, Brewster in Bloom, and the Lower Cape Home & Garden EXPO. The two part-time year-round professional staffers facilitate the work plan of the Board of Directors and assist Chamber volunteers. Two seasonal part-time staffers work for 14 weeks in the summer to assist in providing visitor services.

REPORT OF THE COUNCIL ON AGING

The Council on Aging (COA), a department of the Town of Brewster, is located in the Senior Center, which is an historic building built in 1881 located at 1673 Main Street. The COA's mission is to enhance the dignity and well-being of our Brewster seniors. The COA staff is available to link our seniors to many services and to give them support. 39% of Brewster citizens are over the age of sixty, making the mission of the COA extremely important. We continue to strive to provide exceptional care to our seniors by offering them the quality services and programming they deserve.

Staffing:

The COA has 3 full-time employees: director, administrative assistant and a bus driver. The COA has 4 part-time employees: one 19-hour per week senior clerk, two 19-hour per week outreach workers and a one 8-hour per week bus driver. Through the Commonwealth of MA's Formula Grant, we have funding for a 21-hour program/volunteer coordinator, as well as 8 additional hours for the part-time bus driver. Elder Services' Mature Workers Program provides us with a 16-hour receptionist.

Programs/Services:

The COA provides a wide selection of services in accordance with the needs of our seniors, such as: consumer and community education; exercise and wellness programs; recreation, health screening and social events; and daily lunches at the COA or via Meals on Wheels. In addition to on-going programs throughout the years, there are special events and seasonal social functions, many of which involve our local schools and other town departments. For more information, please stop in to pick up a current newsletter, "Bayside Chatter" or check us out on the Town's website: <http://www.town.brewster.ma.us/departments-mainmenu-26/council-on-aging-mainmenu-35>

Grants:

Commonwealth of MA's Formula Grant provides us with funding to help out with needs such as employees and supplies. Elder Services' Title III funding helps us with mileage reimbursement for volunteer drivers. Other grants provide the opportunity for specific outings for homebound seniors as well as medical supplies to help seniors with mobility issues.

Volunteers:

Volunteers allow us to provide vital services to the COA: banking assistance, computer classes, financial planning, legal help, S.H.I.N.E. (Serving Health Insurance Needs of the Elderly) representatives, community garden cleanup

crew, food distribution, kitchen help, medical equipment shed maintenance, Meals on Wheels delivery, medical appointment transportation, newsletter assembling, and the Sea Captains Thrift Shop. Last year, 120 volunteers provided 4,383 hours of service, which are equivalent to about 2 ½ full time employees.

Friends of Brewster Elders (F.O.B.E.):

The COA is most grateful to the financial support given by the Friends of Brewster Elders. This organization supports many of our programs and subsidizes several “get together” lunches on various holidays, ice cream socials and dinner and game nights. They also provide entertainment events to our seniors throughout the year.

The Friends also manage our Sea Captains Thrift Shop, which last year moved to the old Water Department building behind the Senior Center. Your support of the Thrift Shop provides aid to some of the programs which otherwise could not be funded through the Town’s budget. The Shop’s hours are Tuesdays to Saturdays from 10:00am until 3:00pm, March through December.

Memorial/Honorary Donations:

Donations to the Senior Center are used solely for the benefit of our Brewster seniors. Brewster artist Karen North Wells has painted a mural of Paine’s Creek in the Senior Center and it is used to display memorial and honorary donations. Please stop in to see this beautiful mural and to obtain more information.

The Council on Aging is ready to assist Brewster seniors in any reasonable way. Should you have a need for advice on senior services, please call us at the Senior Center at 508-896-2737, Mondays through Fridays from 8:00am to 4:00 pm.

Respectfully submitted,

Daryl Bladen, Chairman
Suzanne Dean
Robert Deloye
Evelyn Donnelly
Cynthia O’Leary
Denise Rego, Director
Diane Richards
Loretta Ruchinskas
Barbara Slagle
Karen Thurber

REPORT OF CROSBY MANSION ADVISORY COMMITTEE

The highlight of our season was hosting the Nauset Garden Club's "Home for the Holidays" gala celebration. The Garden Club considered this the best ever for attendance and for the great comments by the hundreds of visitors. We were in awe of the creativity and beauty shown by the team of each room. Our Properties Manager, Brian, who worked tirelessly with them, said they were a constantly enthusiastic group, and it certainly showed. We know this will be a rewarding fund raiser for both the Garden Club's scholarship fund as well as for the Crosby Mansion, and we thank all of you who supported such a positive function for the community and for us.

Our 2013 cottage rental season was excellent. We made improvements to both cottages to keep them up to date and appealing. The ranch has newly painted bedrooms, restoration to the old existing outdoor shower, new dining room area chairs, a new picnic table and a new gas grille. The bungalow has replacement windows on the north side and interior painting in two bedrooms. Having the rental funds from these two gems means the Crosby Mansion will safely prosper for years.

The exterior of our new bathroom addition has been completed. The Cape Tech students installed the basic plumbing and basic electricity which was a tremendous job and has been approved by our state building inspector. Unfortunately the Tech had to move on to other projects and we will miss their enthusiasm and their laughter. The remainder of work is being completed by both licensed contractors and volunteers with a completion date of late spring 2014.

Once again we end with thanks to our dedicated group of volunteers. The Friends tackle plastering, carpentry, painting, decorating, organizing, cleaning, etc. and are always at our open houses every first and third Sundays in July and August to tell visitors all the history of the Crosby's and of this remarkable building. The pride all of us take in our accomplishments to restore this irreplaceable part of our history, and the love we have restoring it to its grandeur, shows in all our remarkable volunteers."

Ginny Locke, Advisory Committee Chair

Brian Locke, Crosby Mansion Properties Manager

REPORT OF THE CULTURAL COUNCIL

The Brewster Cultural Council, made up of volunteers appointed by the Brewster Board of Selectmen, makes decisions on how to award the money granted to it by the Massachusetts Cultural Council. The local council reviews two types of applications: standard LCC applications, which may include a broad range of cultural activities that will serve local cultural needs, and PASS applications, which are used to request money for K-12 students' field trips to cultural performances and institutions that appear on the PASS roster. There are currently 329 local cultural councils in Massachusetts that form an extensive grassroots system of public support for community cultural programs.

For 2013, the Brewster Cultural Council received \$3850 to award for cultural programs. The Council received 20 LCC applications and approved 13. Successful applicant projects included: Cape Cod Opera school outreach program, Eventide Arts' Festival, the Meeting House Chamber Music Festival's Summer Chamber Music Series, The Academy of Performing Arts performances in the schools, Cultural Center of Cape Cod ALL WRITE program, Kim Torres' "Science & Nature Program" for young children, Mass Audubon programs in the Brewster Ladies Library, Nauset Regional Middle School, the Arts and Alzheimer's Initiative of the Cape Cod Alzheimer's Services, Cape and Islands Community Development Project and two special children's programs at the Brewster ladies Library.

In addition, the Council sponsored and organized the sixth Brewster "Literary Evening," readings by Brewster writers in October, 2013, our annual Art Exhibit of Brewster Artists in March, 2013, and in May, 2013 our very first Musical program. All were at the Brewster Ladies' Library

The Brewster Cultural Council generally holds its meetings on Mondays, 4:00 p.m. at the Brewster Ladies Library. Agendas are posted at Town Hall. We welcome future grant applications and input to improve the quality of life for all Brewster residents.

The Brewster Cultural Council wishes to thank the Board of Selectmen, the Town Administrator and staff, Brewster Ladies Library and the people of Brewster for their support. Under state law, members of the Council may serve for two consecutive terms of three years. The Council thanks Sharon Leder for her many years of service and for her valuable contributions to the work of the Council.

Respectfully submitted,

Ralph Marotti - Chairperson

Susan Daly – Secretary

Joan Swaluk- Treasurer

Maureen Callahan

Claire Gradone

Benton Jones

Nancy Phillips

Milton Teichman



REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR

On February 9, 2013 winter storm Nemo required the opening of the Emergency Operations Center (EOC) to coordinate community response to the event. During the storm the LEPC group and Town employees faced severe challenges in the areas of emergency response, sheltering, flooding and beach erosion, FEMA reimbursement requirements, and the transportation of residents to and from the regional shelters. While all of these tasks were managed appropriately by staff many lessons were learned during the event that will serve as a foundation for operational, resource, and staffing based improvements to our emergency response plan.

Throughout the year members of the Local Emergency Planning Group continued their progressive and effective posture of ensuring the safety of our residents through a number of dynamic local and regional initiatives. Group meetings attended by Department heads and key Town employees who are trained to work and respond to emergencies within a common Incident Management System are held throughout the year to discuss current emergency management issues, potential community risks, and preventative strategies designed to maintain a high level of readiness for emergency incidents, severe weather events, public health issues or disasters that may occur within our region and community. The group also continued to work cooperatively and shares resources with the Cape Cod Regional Planning Committee, the Massachusetts Emergency Management Agency, and the Barnstable County Regional Emergency Planning Committee on a daily basis to maintain a continuous level of community response readiness. In addition, I am pleased to report that our annual operational evaluation conducted by Barnstable County during the Health Departments flu clinic once again revealed a high level of operational effectiveness and disaster response readiness.

One of the highlights of 2013 was the hosting of a dynamic, new training program encompassing the development, set-up, and operation of a local Emergency Operations Center (EOC). During the course attending LEPC members and other town personnel were provided with in-depth information regarding the operational strategies and tactics required to deliver effective customer service and emergency response from an EOC environment. Based on the success of this exceptional interactive training session plans are being developed to bring additional emergency management training from MEMA to our community.

Also during the year the Office of Emergency Management received an EMPG Grant from the Commonwealth of Massachusetts. This \$2,900.00 award funded our second annual Table Top exercise. This year's training exercise

involved the real time management of multiple emergency incidents that could occur within Town during a Category 3 hurricane. During the program attending LEPC members and other first response personnel were challenged to develop emergency response plans and implement strategies and tactics designed to mitigate the presented emergencies. This was an excellent program that provided outstanding training to the LEPC members.

Some other highlights of the committee's efforts in 2013 include:

- Participated in the Health Departments annual flu clinic.
- Purchased road diversion equipment to enhance response readiness
- Participated in the review of new FEMA flood maps
- Assisted Conservation Department with public notification of properties affected by the new FEMA flood maps
- Funded and coordinated the construction of an emergency access road between local schools
- Received emergency response reimbursement (Phase 1) from FEMA in the amount of \$27,000 for Town wide expenses incurred during Winter Storm Nemo
- Hosted Incident Management (IMS) training for town employees

Local Emergency Planning Committee Members

Charles Sumner
Robert Bersin
Sue Leven
Don LaBonte
Sherrie McCullough

Richard Koch
Paul Anderson
Denise Rego
Chris Miller
Victor Staley

Robert Moran
Nancy Ice
Lisa Souve
Kathy Cockcroft
Tom Thatcher



REPORT OF THE ENERGY COMMITTEE

The Brewster Energy Committee had a very busy year in 2013. The ConEdison solar installations at the Town's 2 elementary school buildings continue to provide about \$12,500 in savings each year, by producing electrical energy that is used "behind the meter" to avoid the need for the schools to purchase that electrical power directly from the grid. There was one storm interruption at the Stony Brook Elementary School due to storm damage, but that outage was quickly corrected.

After years of negotiations through CVEC with American Capital Energy Incorporated (ACE), a groundbreaking ceremony was held on November 14th to celebrate the commencement of construction of the 1.3 MW ground-mounted solar array on top of the Town's capped landfill. Weather permitting, it is anticipated that the project should begin producing electricity in the Spring of 2014. This project is anticipated to offset about ½ of the Town's municipal electrical demand, generating from \$90,000 to \$100,000 in savings to the Town in FY 15

In December, the Board of Selectmen finalized the contract for CVEC's "Round II" 4.6 MW solar installation at the Town's Commerce Park site. When activated, this project is currently anticipated to, not only offset the Town's full municipal electric load with green energy, but to also generate about \$4.5 million in savings to the Town over the course of the 1st twenty (20) years of the project.

Through the Cape Light Compact, the Town is participating in a Cape- and Vineyard-wide program to replace the Town's 106 municipally-owned High-Pressure Sodium Vapor street lights with new high-efficiency Light Emitting Diode (LED) fixtures. The new fixtures are designed to improve night-visibility and reduce both energy and maintenance costs. The program is designed to have no direct cost to the Town, by capturing ratepayers' contributions to the State Energy Efficiency Fund and directing them back to our region for long term savings. Starting the Spring of 2014, Brewster is expected to save about \$5,000 per year. The fixtures will carry a 10-year warrantee and are expected to last well over 20 years.

The Energy Committee continues to work with other departments to develop energy-saving programs. The Committee is currently providing input to the Town's design of a new Fire Station and to the replacement of the Eddy School HVAC system, now under consideration.

Through the monitoring efforts of our member, Rich Wolf, the BEC has been tracking the Town's energy usage for the past 5 years. The Town's overall electricity consumption was down from last fiscal year by 72,168 kWh. That is a about a 3% reduction. Natural Gas consumption is up by 10,168 CCF from last year, but this is attributable to conversion of the Town Hall and the DPW heating systems from oil to gas. Overall natural gas consumption is on a par with FY 2011 while fuel oil consumption is down due to the Town's systematic conversion of facilities to higher efficiency Natural Gas HVAC systems.

Respectfully Submitted,

Edward Swiniarski, Chair

Jillian Douglass, Secretary (non-voting)

William Barnstead (until 7/13)

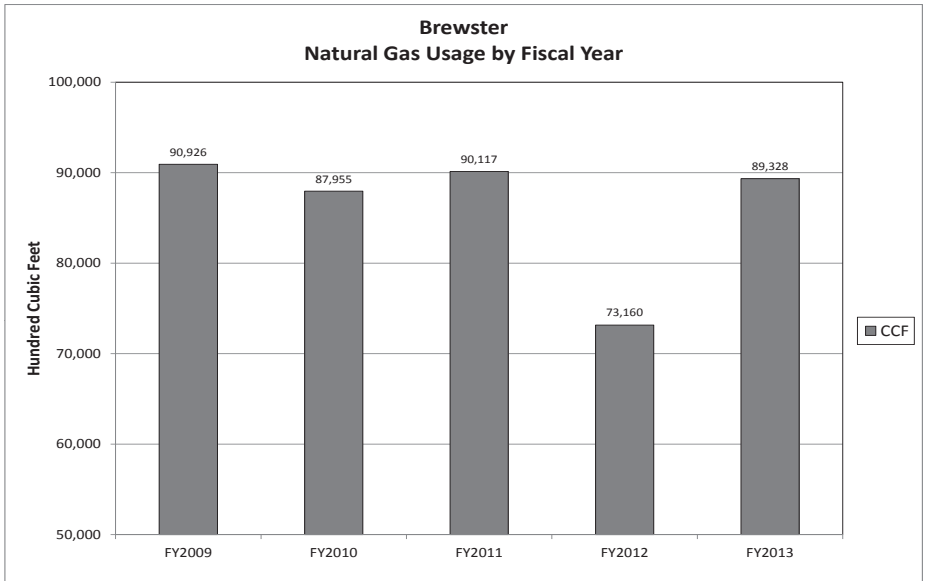
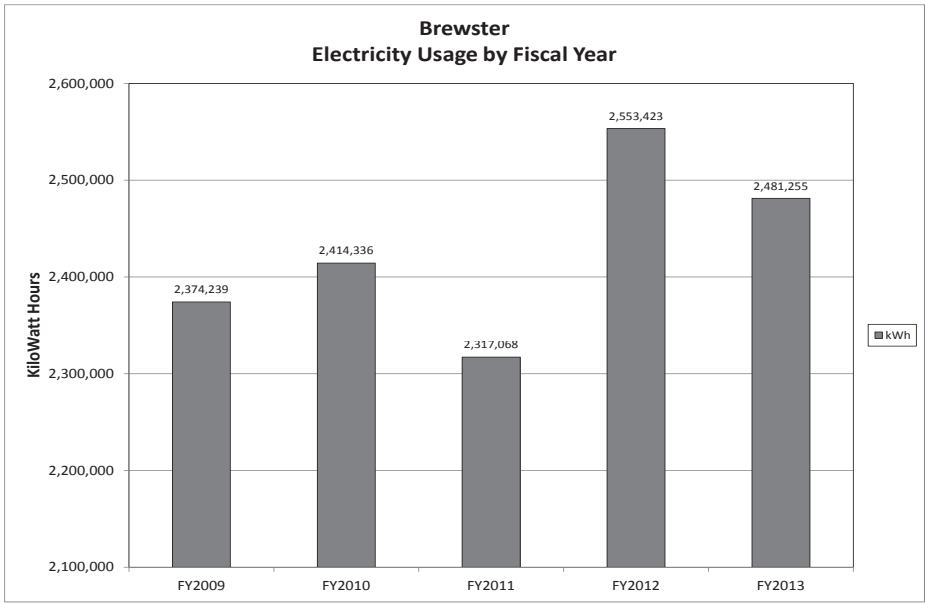
Charles Hanson, CVEC Rep.

Deane Keuch, CLC Rep.

Christopher Powicki (until 7/13)

Peter Soule

Richard Wolf, Vice Chair



REPORT OF THE FINANCE COMMITTEE

The Finance Committee consists of nine members appointed by the Town Moderator. Each member serves a three year term and those terms are staggered so that only three members are appointed per year. The Finance Committee meets at least once per month and usually weekly during the town budget review process as well as the review of the Spring and Fall Town Meeting warrants.

The Finance Committee is independent of the elected and appointed administrators of the Town. The Finance Committee's responsibility is to review all business to come before Town Meeting and to recommend to the voting taxpayers the best guidance for their actions at Town Meeting. Committee members also attend other town board's meetings as liaisons, and spend significant personal time reviewing and evaluating department budgets. The Finance Committee controls a reserve fund of \$98,000.00, an emergency relief fund for any town department that may request funding from an unforeseen and unexpected shortfall in their operating budget.

The Captains Golf Course budget submitted to the Finance Committee reflected a financial loss and adding to the long term debt for capital expenditures. In an effort to reduce the financial burden to the taxpayers we submitted an alternative budget at Town Meeting. Our proposal was defeated. Our review of the Capital Budget submittal for addressing "sinkholes" on the original 18-hole course resulted in a revised fiscal solution that reduced the overall interest costs saving the taxpayer while still accomplishing the needed project.

The Building Needs and Assessment Committee's recommendation for funding the initial steps to replace the existing Fire Station facility and the Finance Committee's participation in the process produced a cooperative dialogue that resulted in a thorough assessment of the proposed project to identify potential cost burdens before proceeding with the design process. Our incorporated suggestions should result in a cost effective design solution that serves the Town well into the future.

Our review of the Elementary School Committee's Capital Budget identified two separate line items addressing facility issues impacting the Eddy Elementary School building longevity. The Finance Committee's review and discussion resulted in the combining of approaches. The Elementary School Committee appreciated the analysis, recognizing that our recommendation gave them the

greatest latitude in resolving the issues in a more timely manner. The result will provide an opportunity for the taxpayer to preserve a municipal building asset in a prudent manner while addressing issues effecting the viability and longevity.

The electronic system implemented in 2012 continues to provide efficiencies, timely updates of information and cost reductions for all committees involved in the review process. Additionally, having a “real time” budget available via the town’s web site provides taxpayers a better view of town finances.

In closing last Spring Ben deRuyter was elected as a Selectman allowing Madhavi Venkatesan to join the committee. Madhavi has an extensive economics and financial background which we welcome as a valued addition.

Respectfully submitted,

Mike Fitzgerald, Chairman
Dennis Hanson, Vice Chairman
Su Ballantine
Dan Guertin
Greg Levasseur, Clerk
Herb Montgomery
James O’Leary
Nathan Pettengill
Madhavi Venkatesan



REPORT OF THE FIRE & RESCUE DEPARTMENT

The Honorable Board of Selectmen and the residents of the Town of Brewster,

The members of our department would like to express our sincere gratitude to the Board of Selectmen, Town Staff, and the residents of our community for the support provided to our organization throughout 2013 and we look forward to continuing this positive relationship as we advance our organization to continued excellence.

Throughout the year our efforts to improve our organization and the services we deliver have been guided by our five-year strategic plan that was developed and implemented in 2012. During 2013 several major administrative goals were met including the development and implementation of job descriptions for all personnel, the implementation of an annual employee evaluation program based on standardized fire and EMS competencies, the development and implementation of standardized training curriculums, and the continuance of our efforts acquire funding and develop design plans for the construction of a new fire headquarters. Residents interested in reviewing the department's five-year strategic plan may do so by visiting our website at brewsterfire.com.

Between January 1, 2013 and December 31, 2013 the Brewster Fire & Rescue Department responded to a total of 2817 requests for assistance. Of this total 817 were fire related incidents and 2000 were EMS rescue responses. A general breakdown of fire related incidents is as follows:

Fire	(Building, Brush, Vehicle, Chimney)	55
Overpressure, Explosion		5
Hazardous Condition	(Electrical, Gas leak, Power line down)	112
Service Call	(Public assist, Police assist, Water leak)	165
Good Intent Call	(Controlled burning, Smoke scare)	80
False Alarm	(Sprinkler activation, Alarm malfunction)	299
Motor Vehicle Crash		75
Severe Weather	(Lightning strike, Wind storm)	29
Special Incident	(Walk in report of fire, Cover response)	11

Mutual Aid (Fire & EMS)

Mutual Aid Given	118
Mutual Aid Received	65

Fire Prevention & Inspection

The following breakdown identifies the various tasks completed by the fire prevention bureau during 2013.

Oil Burner Permits	100
Oil Burner Inspections	89
Smoke Detector Permits	360
Smoke Detector Inspections	345
Plan Reviews	18
Tank Removals	12
Fire Prevention Inspections	120
Open Burning Permits	670
Miscellaneous Permits	32

Report of the Oil Spill Coordinator

Between January 1, 2013 and December 31, 2013, the Brewster Fire & Rescue Department responded to hazardous material incidents in the Town of Brewster. These responses included motor vehicle accidents, natural gas leaks, leaking vehicle tanks, chemical spills, refrigerant leaks, and oil leaks.

Hazardous Material Response	23
Underground Tank Removals	4

Report of the EMS Division

Between January 1, 2013 and December 31, 2013 the Brewster Fire & Rescue Department responded to 2000 requests for EMS assistance. A general breakdown of EMS incidents is:

Request for EMS services	1294
Rescue, other incident	477
Medical assist, assist EMS crew	115
Motor vehicle accident w/injuries	39

Transport to Cape Cod Hospital

1318

Transport Day of Week

Sunday (198) Monday (182) Tuesday (197) Wednesday (189) Thursday (182)

Friday (188) Saturday (182)

Transport Time of Day

8:00 a.m. to 6:00 p.m. (651)

6:00 p.m. to 8:00 a.m. (667)

During the year the division continued to follow our six year mandatory ambulance replacement program. A contract was signed with SVI for the delivery of a new ambulance built on a Ford F550 chassis that will replace Ambulance 244. This unit will be leased with funds from the ambulance revenue account. In addition, we purchased three Lucas automatic CPR devices that have significantly improved the delivery of CPR to patients while providing our personnel the ability to complete multiple high priority EMS procedures in a simultaneous manner. During 2013 the State of Massachusetts decided to move away from State EMS certifications to a National certification model used by a number of states across the country. This transition has caused a number of issues within the EMS community and our organization. Our EMS officer will continue to work with our medical director Cape & Islands EMS and staff to ensure all personnel remain certified and in compliance with the new national certification protocols.

**Brewster Fire & Rescue Department
Personnel Roster**

Career

Robert Moran	Fire Chief/EMT-B
Anthony Dalmau	Captain/Paramedic
Jeff Sturtevant	Captain/Paramedic
Kevin Varley	Captain/Paramedic
Don LaBonte	Captain/Paramedic
Peter Rubel	Captain/EMT-B
Kirk Riker	FF/EMT-B
Glen Cefalo	FF/Paramedic
Kirk Rounseville	FF/Paramedic
Christopher Flavell	FF/Paramedic
Daniel Kimball	FF/EMT-B
Chad Foakes	FF/Paramedic
Joseph Cox	FF/Paramedic

Call

William Harrison	Deputy Chief
Ross Klun	Capt/EMT-B
Cindy Coulter	EMS Lt/EMT
Diane Romme	EMS Lt/EMT
Arthur Romme	FF/EMT-B
John Kapolis	FF
William Romme	FF/EMT-B
Jeff Parker	FF/EMT-B
Kevin Moran	FF/EMT-B
Cheryl Esty	FF/EMT-B
Jen Napolitano	EMT-B
A. Rounseville	FF/EMT-B
Mark Lang	FF/EMT-B

Matthew Tucker	FF/Paramedic	Peter Hartnett	FF/EMT-B
Michael Gerlach	FF/Paramedic	Jared Hogg	FF/EMT-B

Call

Scott Romer	FF/EMT-B	Gary Stobbart	FF/EMT-B
William Kraul	FF	Michael Herrmann	FF/EMT-B
Ryan Avery	FF/EMT-B	James Clarke	FF/EMT-B

Darlene Shea Administrative Assistant

Daily, weekly, and monthly in-house fire and ems training continues to be the foundation of our efforts to ensure our members remain competent at their job and aware of the latest skills within the emergency service arena. In addition, our staff members continue to attend a variety of fire and EMS based drills, training sessions, and continuing education programs presented through Cape & Islands EMS, Barnstable County Fire Academy, and the State Fire Academy in Stow.

During 2013 our organization completed several identified goals including;

- Ordered replacement ambulance for ambulance 244
- Equipped and trained all firefighters on the use of the Gemtor personal escape harness
- Continued development of comprehensive standard operating guidelines
- Worked with Building Needs & Assessment Committee (BN&AC) to initiate design phase of new fire headquarters
- In partnership with BN&AC selected owners project manager (OPM) for fire headquarters construction project
- In partnership with BN&AC selected design firm for fire headquarters construction project
- Hosted first annual “Citizen’s Fire Academy”
- Hosted two Open House events
- Hosted two fire headquarters project Citizen Forums
- Developed two community informational videos on fire headquarters construction project
- Awarded a \$4,000 Barnstable County Wildfire training grant
- Applied for a regional radio purchase grant in the amount of 1 million dollars with 6 surrounding communities
- Applied for an Assistance to Firefighters Grant to purchase personal safety equipment and new thermal imaging cameras
- Hosted probationary firefighter class for eleven (11) potential call firefighters

- Applied for a Community Innovation Challenge grant with four surrounding communities for the purchase of an all hazards mobile training prop
- Developed and implemented a career firefighter daily training curriculum
- Hosted Community CPR events
- Assisted in securing 1.2 million dollars in homeland security funding for the regional technical rescue team comprised of 15 Cape communities

In closing, our personnel would like to extend our appreciation to the Brewster Police Department, Department of Public Works, and all other Town departments for the invaluable daily assistance, cooperation, and support received by our organization throughout the year.

Respectfully submitted,

Chief of Department
Robert Moran



REPORT OF THE GOLF COMMISSION & GOLF DEPARTMENT

The Captains Golf Course had another successful golf season in 2013 despite what were considered poor weather conditions. Our overall revenues continued to be strong, exceeding our 2012 performance. Of particular significance was the increase in the Annual Passholder revenue, which surpassed 2012 by about \$35,000. The record setting rain in June coupled with the extreme heat and humidity in July took its toll on the turf, but through the actions and leadership of Steve Mann, course superintendent, he and his staff brought the course back to top condition in the fall. Steve Mann decided to retire as of December 31, 2013 after more than 28 years of service (25 years as Superintendent) to the Captains Golf Course and the Town of Brewster. We are grateful for his service and wish him well in his retirement.

In addition to contributing over \$5.5M to the Town's General Fund since the inception of the golf course in 1985, the Captains Golf Course continues to provide many valuable benefits to the Town of Brewster that are not easily quantified, but cannot be understated. These include: the positive draw for the Brewster real estate market and business community; the availability of affordable recreation provided to Brewster residents; the support provided to charitable endeavors; the employment opportunities provided to area residents that support local businesses; as well as being a good steward of the land and reducing development. As evidence of this, the recent draft report from the Horsley Witten Group, Inc. Pleasant Bay Nitrogen Management Alternatives Management Report states that the reduction of N fertilizer over the last several years applied by the Captains Golf Course "is equivalent to upgrading 315 homes to advanced septic systems, or connecting 168 homes to an advanced WWTF. It would save the Town between \$4.6 million and \$5.8 million in upfront capital costs. Over the years, the Captains Golf Course has been an active supporter of fundraising efforts associated with the Lower Cape Outreach Council, Brewster Elementary Schools, Nauset Regional Schools, Brewster Police Relief Association, Brewster Ladies Library, Cape Cod Regional Technical High School, Cape Cod Hospital, and many more. Over the past ten years the charitable events held at the Captains Golf Course have netted over \$1.5M for their respective organizations. We also provide free use of the course for both the boys and girls Nauset High School golf teams during their seasons and host a Junior Golf Day in August to promote junior golf.

Although the Captains Golf Course continues to generate an operating profit, there was a shortfall after debt service principal payments for FY2013. The biggest financial challenge that the Captains Golf Course faces is the large annual debt service for which it is responsible. In FY 2013 the annual debt service was \$944,700. This is the principal and interest charge for the \$10M bond to construct the additional 18 holes, the \$800,000 bond for an irrigation

upgrade and the \$300,000 course improvement project undertaken several years ago and financed by the Town. The \$800,000 irrigation bond and the course improvement loan were paid off in FY2014, thus reducing our annual debt service costs by approximately \$162,000 in FY2015. The \$10M bond, with annual debt service of about \$785,000, is scheduled to be paid off in FY2020.

Over the years, the Golf Department has taken many steps to improve the efficiency of the operation. Some of these have included: reduced part-time seasonal man-hours by about 17%; reduced a 40-week maintenance position to 25 weeks; hired a professional advertising agency to more effectively market and promote the Captains Golf Course; renegotiated our credit card processing contract; create an annual fee player tiered structure; utilized equipment leasing options as opposed to purchasing; participated in inter-municipal agreements with area towns to share equipment; and better utilized the food and beverage operation, promoting non-golf functions and “off the street” business.

The Captains Golf Course has always enjoyed the support of the Brewster Selectmen and all of its departments and committees as well as the Brewster community as a whole. We feel it is important to take a long range view of the Captains Golf Course with all of the above factors in mind, so that we can continue to provide a best in class golf facility for the Town of Brewster.

Respectfully submitted,
Mark T. O'Brien
Director of Operations

Brewster Golf Commission:
Rob Harris, Chairman
Jim Ehrhart, Vice-Chair
Cindy Bingham
Marc Fontaine
Anne O'Connell
Jeff Odell
Ed Pavlu
Joe Shaw, Commissioner emeritus

Below are some statistics for the period January 1, 2013 through December 31, 2013:

Annual Fee Pass holders:		Rounds Played:	
Resident Pass Holders	768	Annual Fee Pass Holders	36,560
Charter Non-Res. Pass Holders	7	Daily Fee Players	<u>37,080</u>
Non-Resident Passholders	166		
Junior Pass Holders	<u>51</u>	Total Rounds Played	73,640
Total Pass Holders	992		

Below is a recap of the Captains Golf Course financial performance for FY 2013:

Revenues	
Annual Fee Passes	\$841,950
Daily Green Fees	1,658,767
Cart Rentals	604,533
Driving Range	107,956
Pro Shop Net	60,316
Restaurant Rent	48,000
Miscellaneous	49,351
Total Revenues:	\$ 3,370,873
Expenses	
Wages	\$1,187,032
Fringe Benefits	355,655
Operating Expense	904,866
Prop. & Liab. Insurance	55,000
Total Expenses:	\$2,502,553
Gross Profit	\$ 868,320
Capital Improvements	\$ 183,603
Debt Service Interest	\$ 249,700
NET PROFIT	\$ 435,017

In addition, there were debt service principal payments totaling \$695,000 in FY13.



REPORT OF THE HEALTH & HUMAN SERVICES COMMITTEE

As in the past, each agency was required to submit detailed financial data and description of services provided to our residents. After our initial review, we had follow-up meetings with three agencies. We again recommend 14 agencies for funding: 8 at level funding, 5 with small increases, and one with a significant increase. Our total funding recommendation is \$86,187, an increase of \$7,249 (8.4%).

1. Aids Support Group served 434 people cape wide, including 34 new clients. Brewster remained at 5.

2. Cape Abilities now serves 22 clients (an increase of 1) in 3 residences in Brewster.

3. Cape Cod Child Development serves 45 Brewster children, including 15 in Head Start, 28 in Early Intervention, one each in Teen Parent and Child Care programs. We must provide 20% matching funds.

4. Cape Cod Children's Place continues to serve a large number of Brewster families with Early Education (7), Childcare Tuition Assistance (33), Family Support (110), and outdoor spring programs (23).

5. Consumers assistance Council: 215 families served, 25 new mediation or court cases, 33 closed cases (all increases from last year).

6. Elder Services Cape Cod provided 5572 "Meals on Wheels" to 60 Brewster residents, and daily lunches served the Brewster COA. Average cost increased from \$8.00 to \$8.50.

7. Gosnold: 164 Brewster clients (up from 128), in both outpatient and inpatient addiction services.

8. Homeless Prevention Council served 363 clients (down slightly); a 10% increase is projected for 2014.

9. Independence House: 126 clients in Brewster (up from 107). Clients required crisis calls, temporary shelter, counseling for battery, rape, sexual assault, court advocacy, child services.

10. Lower Cape Outreach Council: 447 households (up from 349) received \$115,153 (up from \$107,106) in cash assistance. Food programs saw similar increases. The total received by our residents increased from \$201,058 to \$241,738 (a 20% increase).

11. Sight Loss Services: served 110 Brewster clients (up from 85), providing adaptive aids, outreach counseling, and self-help support services.

12. South Coastal Counties Legal Services: total clients served--4337, 26 in Brewster. Average cost per case increased from \$790 to \$870.

13. Nauset Together We Can (The Juice Bar) provides teen services, used by 542 Brewster teens (42% of total). Major funding provided by local banks and churches.

14. Outer Cape Health Services provides community health services to the lower and outer Cape; and are the only agency accepting Mass Health reimbursement for adults. They served 833 Brewster residents (up from 777); and plan to open a new health center in Brewster in the future.

It is great regret that we announce the retirement of George E. Pettengill, our Committee Chairman and guiding force for many years. We will miss his leadership.

Respectfully submitted for the Committee,

William C. King, Chairman
Vivian Cafarella
Claire Gradone
Patricia Hess
Deborah Blackman Jacobs
Anne O'Connell
Denise Rego, Secretary

REPORT OF THE BOARD OF HEALTH

The Role of the Board of Health: The Brewster Board of Health is comprised of five elected members who carry out duties related to Massachusetts health laws and regulations. The Board is represented in its daily business activities by a full-time Health Director and an Assistant Health Director.

Local Boards of Health in Massachusetts are required by state statutes and regulations to perform many important duties related to the:

- Protection of public health
- Control of disease
- Promotion of sanitary living conditions, and
- Protection of the environment from damage and pollution.

Board Members: Lemuel Skidmore was re-elected to a 3-year term. Annie Sherwood, RN, was elected to fill a one-year vacancy and Patricia Ottolini, RN, was elected to a 3-year term. The Board elected Dr. Mary Chaffee to serve as Chair and Joanne Hughes to serve as Vice Chair.

Board Meetings: Board of Health meetings are generally held the first and third Tuesdays of each month. They are open to the public. Video archives and meeting minutes are available on the Town website.

Member's Additional Duties: The Board of Health has representatives or liaisons on the following Town committees:

- Water Quality Review Committee: Joanne Hughes (Chair)
- Comprehensive Water Planning Committee: Lemuel Skidmore (Chair)
- Recycling Commission: Dr. Mary Chaffee; Board member Annie Sherwood was appointed to the Recycling Commission as a member of the public.
- Dog Park Development Committee: Patricia Ottolini

Board Activities:

- **Variance Hearings:** The Board of Health evaluated 30 applications for variances to local and State Title 5 septic system codes.
- **Food Service Permits:** The Board of Health evaluated and approved 7 food service permit applications.
- **Regulation Reviews:** In a multi-year effort to update and revise all Board of Health regulations, the Board reviewed 10 regulations and updated five (outdoor café, fuel storage, leaching setback, portable toilet and private well

regulations. Five regulations were considered to be adequate and no changes were made.

- **New Recycling Center Regulation:** The Board established new regulations for the management of the Brewster Recycling Center to reflect changes in how solid waste is handled – including the implementation of Pay-As-You-Throw. The new regulations are intended to protect the public health, safety and environment within the Town of Brewster by regulating the collection, storage, transfer, recycling and disposal of solid waste.
- **Rescission of Drummer Boy Park Dog Regulation:** The Drummer Boy Park Dog regulation, which had been implemented to manage dog-related health and safety issues in the park, was rescinded after the Board of Selectmen instituted a leash requirement for dogs in Drummer Boy Park.
- **Residence Unfit for Human Habitation:** The condemnation proceedings initiated by the Board in the Fall of 2012 in the Barnstable Superior Court continued in 2013, when the Court appointed an outside Receiver to take custody of the property on Stonybrook Road. Since then, substantial work has been undertaken by the Receiver to bring the property closer to compliance with the State Sanitary Code. It is hoped that the litigation will be fully resolved sometime in 2014.
- **Presentations and Updates:** The Board heard presentations on public health and environmental topics including:
 - **Innovative/Alternative Septic Systems:** A discussion on innovative/alternative septic treatment systems by Brian Baumgarten, Barnstable County Health Department Environmental Project Assistant and George Heufelder, Barnstable County Health Director.
 - **Mosquito-borne disease:** An update on mosquito control efforts by Gabrielle Sakolsky, Assistant Superintendent and Entomologist, Cape Cod Mosquito Control Project.
 - **Water Quality:** A presentation by Mark Nelson, Senior Hydrologist with the Horsley Witten Group, on the health of Brewster's ponds and strategies the Board may select to enhance the protection of Brewster's ponds. The Board voted in November 2013 to have Mr. Nelson draft a regulation for the Board's consideration that would offer additional protections for the Town's ponds.
 - **Pay-As-You-Throw:** The Chair provided several updates on the implementation of Pay-As-You-Throw. The Brewster Board of

Selectmen voted to adopt Pay-As-You-Throw, a system where residents pay for solid waste services per unit rather than through a fixed fee. This program became effective October 1, 2013. The Board of Health is co-operator of the Recycling Center, along with the Selectmen. Pay-As-You-Throw is a strategy that encourages higher rates of recycling and reduces the volume of trash created by a municipality.

- **Restricting the Sale and Use of Tobacco Products:** A proposal to reduce youth smoking by increasing the age when one can purchase tobacco products was discussed by Bob Collette, Director of the Cape Cod Regional Tobacco Control Program, and D.J. Wilson, Tobacco Control Director of the Massachusetts Municipal Association. The Board indicated they would seek guidance from Town Counsel and hold a public hearing.
- **Emergency Call-Down Drills:** The Chair participated in 4 call-down drills executed to test the Town's emergency response system.

The Chair wishes to thank the Board members for their thoughtful and conscientious service to the Town. The Chair would also like to thank, on behalf of the entire Board:

- Keith Johnson, Board member who completed his term in May.
- Selectman Ben DeRuyter, appointed in June as that Board's liaison to the Board of Health.
- Health Director Nancy Ellis Ice, Assistant Health Director Sherrie McCullough, and Senior Department Assistant Tammi Mason. Their efforts ensure the efficient operation of complex Health Department activities that protect and maintain the health and safety of all who live in or visit Brewster.

Respectfully submitted,
Mary Chaffee, PhD, RN, FAAN, Chair
Joanne Hughes, Vice Chair
Lemuel Skidmore, MS, MPH
Annie Sherwood, RN
Patricia Ottolini, RN, MPA, CHA

REPORT OF THE HEALTH DEPARTMENT

The Health Director carries out the daily activities of the Brewster Board of Health and is responsible for a broad array of duties. During the period January 1, 2013– December 31, 2013 my staff and I continued many activities designed to protect the environment and promote public health. Many activities are coordinated with other Town departments, with the County, and with other outside agencies. The Emergency Operation Plan was drilled again this year during the annual flu clinic. Call down drills were also conducted to be better prepared for an emergency. I attended monthly meetings of the Cape & Islands Health Agents Coalition to coordinate emergency planning with all the towns in the coalition. My staff and I completed numerous inspections and reports, budget reviews, health planning, and participated in crafting new regulations. We have enhanced information available on the Department’s website

INSPECTIONS PERFORMED

Barns.....64
Camps, Trailer Parks, Mobile Homes, Motels.....18
Food Establishments.....387
Housing.....21
Percolation Tests, Soil Tests.....158
Sewage Disposal.....502
Swimming Pools.....35
Tanning Establishments.....2

Complaints Investigated.....45

Review of Subsurface Disposal System Inspections...274

Monthly activity reports are submitted to the Board of Health. Weekly water testing of the town’s beaches and ponds during the summer season was conducted by personnel of the Natural Resource Department.

Reportable Diseases

Under the authority of 105 CMR 300.100, communicable diseases are required to be reported by household members, physicians and laboratories to the Board of Health. The following diseases have been reported to the Board of Health:

Communicable Disease.....29 (cases investigated)

Babesiosis.....	7 (6 suspect)
Campylobacteriosis.....	1
Cryptosporidiosis.....	1
Flu.....	8
Giardiasis.....	1
Hepatitis C (Chronic).....	4 (4 probable)
HGA.....	2 (suspect)
Lyme Disease.....	19 (6 probable, 33 suspect)
Norovirus.....	1
Viral Meningitis (aseptic).....	1

Anyone wishing to report a disease may do so by contacting the Health Department.

The following licenses and permits were issued during January 1, 2013 – December 31, 2013:

	No. Permits	Total Fees
Barn	60	\$1685.00
Burial	179	\$895.00
Disposal Works Construction Permits	142	\$10,835.00
Disposal Works Installer	47	\$5170.00
Food Service	157	\$9695.00
Private Well Installation	18	\$1070.00
Recreational Camps, Motels, Campgrounds & Mobile Homes	13	\$650.00
Remove, Transport & Dispose of Garbage	6	\$660.00
Septage Haulers	29	\$3190.00
Swimming Pools & Spas	33	\$3630.00
Tobacco Sales Permits	8	\$880.00
Variances	17	\$1245.00
Fines	6	\$358.50
Trench Permits	29	\$725.00

Fees Collected by the Health Department

Flu Clinics.....	\$39.00
Copying.....	\$187.73
Soil & Percolation Tests.....	\$7550.00
Miscellaneous.....	\$3639.00

Total turned in to the Treasurer's Office	\$52,104.23
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The Health Department sponsors programs, with the assistance of the Visiting Nurse Association, including pre-school immunization clinics, adult counseling clinics, home visits, communicable disease monitoring and preventative control programs. Influenza clinics were held in the fall of 2013 with a total of 230 immunizations administered.

As in previous years, I have continued to work towards better public health standards for the Town through involvement in meetings and seminars sponsored by the Massachusetts Department of Public Health, Massachusetts Environmental Health Association and the Massachusetts Health Officers' Association. I also serve on the following boards and committees: the Brewster Water Quality Review Committee, the Local Emergency Planning Committee, Cape & Islands Health Agent's Coalition, Staff Review, Rabies Task Force of Cape Cod and the Cape Cod Regional Tobacco Control Advisory Panel.

I would also like to acknowledge the services of the Barnstable County Health and Environmental Department whose staff continues to provide technical expertise and extensive laboratory analyses at significant cost savings to the Town. In addition, they provided supplemental inspection services for the summer of 2013. I extend a special thanks to the Board of Health; my Assistant Sherrie McCullough; Tammi Mason, Senior Department Assistant and the Natural Resource Department. My appreciation is also extended to Town Counsel, Attorney Sarah Turano Flores, for her continued advice, guidance and support.

Respectfully Submitted,

Nancy Ellis Ice, CHO, RS
Health Director

REPORT OF THE BREWSTER HISTORICAL COMMISSION

The Brewster Historical Commission has met only rarely this year as there have been no recent requests for Community Preservation grants and most of our members are busy with history-related projects of their own.

The replacement dam servicing the old grist mill on Stony Brook Road, recipient of a CPA grant the previous year, has been completed and that historic Factory Village area is again a favorite visiting site for both residents and tourists.

Ellen St. Sure, Chair
Brewster Historical Commission



REPORT OF THE OLD KING'S HIGHWAY HISTORIC DISTRICT

The Old King's Highway Regional Historic District was established under Massachusetts General Laws, Chapter 470, Acts of 1973 as amended December 24, 1975.

The Old King's Highway Regional Historic District was created to preserve and protect the exterior appearance of buildings, settings and places compatible with the historic, cultural and aesthetic tradition of Cape Cod.

Historic District Committee meetings are generally held at 7:30 pm on the first and third Monday of each month. Applications and guidelines are available at the Historic District Committee's office located within the Building Department or at the Town of Brewster's website.

In 2013 the Committee received \$4,765 in fees and processed a total of 210 applications as described below:

Applications	2011	2012	2013
Certificate of Appropriateness	69	74	64
Certificate of Exemption	86	96	106
Certificate of Amendment	16	25	22
Certificate of Demolition	5	3	6
Sign Certificate of Appropriateness	16	21	12
Total	192	219	210

In 2013 Larry Houghton was re-elected to the committee for a 4 year term. Jim Trabulsie and Tom Turcketta joined the committee as alternates.

The Committee wishes to express its appreciation to the residents and merchants of the Town of Brewster for complying with the Historic District guidelines. We would also like to thank the Building Department for their continued assistance.

Respectfully submitted,
John Halvorson, Chairman
Patricia Busch
Larry Houghton
Brian Warburton
Don Arthur
Jim Trabulsie (Alternate)
Tom Turcketta (Alternate)

REPORT OF THE BREWSTER HOUSING AUTHORITY

The 2013 fiscal year has been one of challenges and accomplishments for the Brewster Housing Authority. Despite financial cut-backs on the state and federal level, the BHA has once again succeeded in its efforts to provide decent, safe, and affordable housing for its residents.

The improvements at Huckleberry Lane continue to progress but are not yet completed due to the extent of the required repairs. A very competent contractor was hired and has done nice work on the siding. We anticipate the completion of these renovations and others as well.

The new Formula Funding from the Department of Housing & Community Development provides a set amount of money to be used as the housing authority sees fit. The BHA has established and prioritized a list of improvements to be completed with these funds. The furnace replacement at Frederick Court has been completed and additional projects are in the planning stage.

The Brewster Woods development is progressing. Meetings with neighbors have been conducted and we will soon begin the search for a developer.

The Governor's plan to regionalize local housing authorities under the management of regional non-profit housing agencies is still a possibility. There is great concern that the knowledge of and concern for housing issues at a community level, not to mention jobs, will be lost if this happens.

Our executive director, Jackie Courchesne and her assistant Lorraine Carroll retired in November and the board and residents miss them both. Their efforts and expertise were invaluable. We have entered into a management agreement with Leila Botsford and the Mashpee Housing Authority. Ms. Botsford is a very capable and accomplished housing professional who has taken over the leadership of the authority. We are fortunate to have her.

Once again great appreciation is extended to the members of the Brewster Housing Authority staff for their tireless efforts on behalf of the residents they serve. They are devoted to the work of the BHA and we thank them for their dedication. As Chairman, I also wish to thank the other members of the Board of Commissioners for their service to the Authority during the past year. Respectfully submitted,

Robert Hooper
Chairman

REPORT OF THE INSPECTOR OF ANIMALS

To the Board of Health and the Citizens of Brewster:

As the appointed Animal Inspector of Barns it is my responsibility to conduct the Annual Animal Census for the Massachusetts Department of Agricultural Resources. I had the pleasure of visiting the 61 permitted locations in Town where animals are kept in order to tally the numbers and types of domestic animals and to observe the animal's environment and general well being. This information is critical to pinpointing locations of animals on computer-generated maps of towns and counties to assist in planning any disease control or natural disaster response. The Animal Census conducted this Fall revealed the following:

Thanks to the efforts of the USDA and the Cape Cod Rabies Task Force the 2013 Spring and Fall Oral Rabies Vaccination Program was successfully completed in efforts to continue to protect our community against the raccoon rabies epidemic. I would like to thank Tammi Mason, Senior Department Assistant and James Gallagher, Conservation Administrator for helping me complete the baiting process. I would also like to thank Lynda Brogden Burns, Animal Control Officer and the Brewster Police Department for their continued support.

Respectfully submitted,

Sherrie McCullough, Animal Inspector of Barns

REPORT OF THE INSURANCE ADVISORY COMMITTEE

This committee did not meet in 2013.

The following is the recommendation of this member.

Now that the town employees have experienced the new out of pocket expenses, deductibles and co-pays of the insurance changes it is now time to regroup this committee. Each department should notify town hall of who their representative will be.

Suggested issues might include flexible spending accounts.

Respectfully submitted,

Cynthia Eldredge

Insurance Advisory Representative from Brewster Schools



New Stairway at Breakwater Landing, Eagle Scout Christopher Wingard



REPORT OF THE LADIES' LIBRARY

Claire Gradone who has served Brewster's children for thirty-three years retired on March 1. The Open House and Retirement Party for Claire were well attended and gave the community an opportunity to thank Claire for her service.

Nori Morganstein, Youth Services Librarian/Assistant Director started on April 2, 2013. Nori came from Chicago with a Masters of Library Science from the University of Pittsburgh.

In 2012, the library received substantial bequests from two past presidents of the Brewster Ladies' Library Association, Frances Mapes Nickerson and Betty Ritter. The Association's Board of Directors and its Committee on Fiduciary Responsibility recommended that a portion of the Nickerson funds be directed toward organizing an annual memorial lecture in honor of Ms. Nickerson.

On October 5, Pulitzer Prize-winning author **Doris Kearns Goodwin** was the featured speaker at the inaugural Frances Mapes Nickerson Memorial Lecture sponsored by the Brewster Ladies' Library Association. She spoke to a capacity audience at Brewster Baptist Church.

The lecture was preceded by an essay contest open to Brewster students and a week-long series of events at the Library, including a book discussion of "Team of Rivals" by authors Jim Coogan and Sally Gunning, and State Representative Sarah Peake, moderated by Mindy Todd of NPR. Essay contest winners Katie Elliott-Grunes and Jessica Williams were presented awards at a special reception preceding the lecture.

The Board's Fiduciary Responsibility Committee also recommended that a portion of the bequests be allocated to support an architectural and interior design study to assess needs of the library to better serve the community. The Board of Directors voted to apply to the State of Massachusetts Board of Library Commissioners for a Planning and Design Grant, with the support of the Town of Brewster.

After many months of hard work, the Library's new website was launched on Monday, January 7, 2013. With the new website, we started accepting donations online. The library's website won **first place** in the Massachusetts Library Association PR Contest. The award was presented to Kathy Cockcroft, Library Director, Kathleen Remillard, Adult Services Librarian and Nic Willcox, Assistant Youth Services Librarian at the annual conference in Cambridge on April 25.

Other investments in technology included the purchase of 6 PC's in February to replace outdated hardware, 10 laptops for in-house loan from the 2013 Eddy Grant, and 3 new online databases – Consumer Reports, Antiques Price it! and Legal Forms. Wi-Fi was expanded throughout the building.

The theme of the library as a “community center” proved true again. There were 512 library sponsored programs during 2013, including Sunday Concerts, Friday Foreign Film and Knitters Group for adults, Storytime, Toddler Town and Dr. Seuss’s Pancake Breakfast for children, and Teen Iron Chef and Anime Showing for teens. Outside groups held 550 meetings in the library. The library circulated over 180,000 items during the year, with 23,445 items just in July.

The exterior of the library was repainted in 2013 making it even more attractive as a community center.

In response to a community survey distributed in the spring of 2011, patrons indicated that 63.5% would like to visit the library on Sundays. So a trial for Sunday Hours was instituted between November 2012 and March 2013, and turned out to be a successful endeavor. During the 17 Sundays the library was opened between 1:00 pm and 4:00 pm, circulation statistics averaged 133 checkouts for the three hours, highest during the months of January and February.

Unfortunately, on October 9, one third of the plaster in the Historic Room separated from the ceiling. The Historic Room, Newspaper Room and Periodicals Room had to be temporarily closed for two months before being fully restored. Library staff was kept very busy in rescheduling meetings previously booked in the Historic Room.

Once again our volunteers proved to be very important to the library. They contributed 6045 hours of their time in 2013, the equivalent of 4 full-time staff members. We are deeply grateful for their efforts.

It is also noteworthy to mention that the Library won the prize for “Most Humorous” in the Brewster in Bloom parade. The theme was “It’s easy being Green”.

We are very grateful for the ongoing support of the Town of Brewster. The town annually provides 75% of the library’s operating budget.

Respectfully submitted,

C. Mary Mauterstock, President, Board of Directors

Brewster Ladies' Library Board of Directors

C. Mary Mauterstock, President
Edward Ducharme, Vice President
Larry Houghton, Treasurer
Joan Cassidy, Secretary
Ann Leighton, Corresponding Secretary
Lisa Gerrish
Mike Gradone
Sarah Hewitt
Glenn Lowery
Cynthia Mathison
Katharine Reynolds
Barbara Wellnitz



Brewster students and essay contest winners Katie Elliott-Grunes (left) and Jessica Williams (right) were special guests at the reception for Pulitzer Prize-winning author Doris Kearns Goodwin prior to Goodwin's lecture in Brewster on October 5th, sponsored by the Brewster Ladies' Library Association. The students were named winners of The Frances Nickerson Writing Competition, held in conjunction with the inaugural Frances Nickerson Memorial Lecture delivered by Goodwin. In keeping with the theme of her lecture, the writing competition was an historical essay about Abraham Lincoln's presidency, specifically the Emancipation Proclamation. Katie Elliott-Grunes wrote on "Why Wait, Lincoln?", while Jessica Williams titled her essay "Abraham Lincoln and the Emancipation Proclamation." The Nickerson Writing Competition will be sponsored by the Brewster Ladies' Library each year as one of the events surrounding the Nickerson Lecture. It is the goal of this competition to challenge and encourage potential young writers in Brewster and to demonstrate that the ability to write well can bring students rewards and opportunities – a goal Doris Kearns Goodwin wove into her lecture when she also introduced the essay winners.

REPORT OF THE MILLSITES COMMITTEE

The past year has been a busy and successful season for us at the Mill. As in the past, we were open Saturdays in July and August for the grinding and sale of cornmeal as well as entertaining guests in our upstairs museum. The new grist mill continues to function better than our expectations. This year, as in the past, we hosted two school districts at the mill and herring run. The fifth grade from Boxborough, MA has had a Cape Cod field trip for over twenty years and we are pleased to be included as a stop on that trip. The town of Brewster third grade also has us on their spring field trip schedule. For both of these classes, we open the mill and museum and volunteers are available to answer questions and explain the herring run. We enjoy the children and find them to always be interested and polite.

Projects continue at the mill and millsites. This past year, we had a new roof installed on the mill building. Under the new shingles, but on top of the old roof boards, a layer of new boards were installed. The mill building was rebuilt in 1873 after a fire. When it was rebuilt, it was constructed using material from the old salt works. We feel that the new roof system will service the building for a long time, and at the same time retain the look, feel and smell of the old building. This work was accomplished by Andrew Shrake and his assistant, Jesse Lambert. Andy and Jesse are true craftsmen, dedicated to restoration and repair. We are again fortunate to retain them for this project.

Another ongoing project is the replacement of a stone wall bordering the mill pond. When completed, this will allow us to continue with plans to make the south side of the millsites wheel chair accessible, an exciting prospect for the town.

Many of the projects at the millsite grounds as well as in the mill and museum are done by volunteers. Without these volunteers, our mill and museum would not be the attraction that it is. Thank you to one and all. A special thank you goes out to Bill Barnstead, our assistant miller. Bill did not miss a single Saturday all summer.

The millsites committee, our miller Doug Erickson and our volunteers look forward to serving the community and our guests in the upcoming season. We would like to extend our sincere thanks to the Townspeople of Brewster for their continual support and patronage of the Stony Brook Millsites.

Respectfully submitted,
Dana A Condit, Chairman

Members:
Faythe Ellis
Roger V. O'Day

Sandra Godwin
Doug Erickson

William Todd
Stan Godwin



REPORT OF THE DEPARTMENT OF NATURAL RESOURCES

We would like to thank the Brewster Friends of Lands, Aquatics, Trails, & Shellfish (F L A T S) volunteer group for their 1,350 hours of volunteer service to Brewster in the areas of water quality monitoring, shellfish enhancement, & trail maintenance. The grass roots, community based group grew to 150 dedicated members in 2013 and saw the launching of *Surroundings*, the newsletter of FLATS. Past and future issues can be viewed on brewsterflats.org or visit the website to learn more about what is happening in our community. We are always looking for new members; for more information contact Ryan Burch at 508-896-4546 or rburch@town.brewster.ma.us.

We continue to monitor 29 ponds in Town, utilizing the Pond and Lake Stewards (PALS) volunteers for a majority of the testing. This year FLATS members Bill Wood took over coordination responsibilities for the spring, while Dave & Diane Carlson took the reins in the fall. PALS volunteers provide invaluable data used to monitor trends in dissolved oxygen, temperature, clarity & algal growth in identified ponds. We would like to recognize Jane & Carroll Johnson for their continued service to the program; this year they delivered the samples everyday for two weeks to the Cape Cod Commission. In addition, we continued monitoring Long Pond from April-November to evaluate the effectiveness of the alum treatment program. Cooperation with UMASS Dartmouth's School of Marine Science and Technology (SMAST) continued this year to monitor the complex Mill Ponds network. Results and recommendations are due in spring 2014.

A continuation of the revised sampling protocol for Captains Golf course was implemented with the help of Lynn Mulkeen Perry from the Barnstable County Health & Environment and Dave Bennett from Bennett Environmental Associates. This included survey work to identify location and elevation of groundwater at each monitoring well to further understand movement of groundwater at the golf course.

For the 6th consecutive year, the Department received a grant from the Barnstable County Cooperative Extension to continue its efforts at reducing wildfire risk in the Punkhorn Parklands. The grant emphasized fuel source reduction through mechanical cutting. AmeriCorps' Fire Crew was instrumental at trimming intersections and roadside vegetation in accordance with the Punkhorn Wildfire Management Plan.

Land preservation efforts continued in 2013, as we maintained our aggressive approach at invasive species removal at several properties across Town. With the continued support of AmeriCorps, a healthy relationship with the Brewster Department of Public Works and support from FLATS volunteers, we worked

vigorously at maintaining a diversified habitat, able to support a wide range of wildlife species and promote native vegetation.

We continued efforts (fifth consecutive year) of field habitat restoration on Wings Island by utilizing volunteers from AmeriCorps-Cape Cod & staff from the Cape Cod National Seashore fire management crew. Although conditions didn't allow for a prescribed burn, we spent numerous days with brush cutters preparing this area for a burn in 2014.

Our Department helped to coordinate two new access points along Brewster's shoreline. Chris Wingard led his troop of Boy Scouts at Breakwater Landing West as they built and installed a short boardwalk and staircase accessing the beach, as Chris's Eagle Scout project. At the other end of Town, Hal Minis led a dedicated corps of volunteers as they built and constructed a raised boardwalk, tying to a stairway down to the beach at Spruce Hill Conservation Area. These two volunteer led projects provided 300 hours of free labor to the town.

Efforts were also made to protect and secure Town beaches from erosion. Breakwater and Breakwater West received erosion control fencing upgrades along with beach grass plantings that have helped to build & protect coastal dunes.

Access to the water remained a top priority in 2013 as we managed over 75 kayak & canoe racks at Paines Creek, Mant's Landing & Upper Mill Pond in an effort to promote recreational boating for our residents & visitors. This has become a very popular program and selection is done by lottery. Applications are due March 1st with a \$25 annual or bi-weekly fee. For more information please visit the Town's website under Natural Resource – Shellfish & Mooring regulations.

2013 experienced a rise in moorings in Town as we continued our efforts at managing over 300 moorings between Brewster's salt and fresh waterways. Along with patrolling for current mooring stickers, we continued efforts at removing dangerous and unclaimed mooring tackle from the flats.

For the second year in a row, we joined forces with Coast Sweep to participate in a national campaign to clean our shoreline. This year, we collaborated with AmeriCorps, who helped organize volunteers and lead groups on 5 different routes. With over 65 volunteers we removed plastics, bottles, cans, balloons, cigarette butts and wood debris.

2013 experienced the worst coastal erosion Brewster has seen in years and without the help from our community volunteers, cleanup efforts would have taken much longer. This includes the massive cleanup and rebuilding efforts

after last winter's storms including "Nemo". We would like to thank the crew from Brewster Park for the time and effort they committed to removing tons of debris caused by our winter storms.

We continue our work with the International Fund for Animal Welfare (IFAW) in responding to stranded or dead marine mammals. Each year we have multiple strandings on Brewster beaches, and our department functions as the trained local first responders. We also work with several other local groups in responding to wildlife issues throughout the town. In the last several years we have been very successful in saving many dolphins, seals and sea turtles that otherwise would have perished. Luckily this year did not have the volume of strandings as the previous year.

Community outreach and education continued to be a top priority in 2013 as we organized the 5th annual "Learn To Shellfish" program with Brewster Recreation giving children the opportunity to dig clams on the flats. We did an additional "Learn about Shellfishing" program at the Ladies Library. We also worked with AmeriCorps to bring the message of reduce, reuse, recycle to 3 local elementary schools in Brewster through the Green Ribbon Recycle Puppet Show. Introducing the idea of farm to plate was our theme as we visited Nauset Regional High school to talk about shellfish aquaculture and why it is important on Cape Cod. We brought on one senior under the Town tax abatement program, who provided us with 82 hours of service working on community event and outreach planning projects.

2013 also saw the continuation of two successful community events. In April, our Department helped to organize Beautify Brewster Day, which was a town wide cleanup aimed at removing roadside debris in preparation for Brewster In Bloom. For the second event, we partnered with the Brewster Conservation Trust to build on Brewster Conservation Day. This was an all-day free environmental festival that showcased 35 exhibitors, offered children's activities, and guest speakers, all with a message of conservation.

We were awarded two AmeriCorps members in 2013, who volunteer with us 3 days a week starting in October and finishing in July 2014. They help organize community events, maintain our shellfish farms, manage our conservation lands and assist with day to day operational duties. Overall, they will contribute over 1,250 hours of service to the town.

In addition to our AmeriCorp placements, we also conduct AmeriCorp group projects in town. Each project brings in from 6 to 24 people for an entire day. Examples of these projects include wildfire fuel source reductions in the Punkhorn, shellfish propagation, invasive species removal, beach cleanups, beach and dune restoration and plantings, and maintenance of conservation

properties. Last year we conducted 8 full day projects with AmeriCorp, for a total of 550 hours of free service to the Town.

The Department completed two large restoration projects last year. The Lower Mill Pond Dam Reconstruction Project replaced the historic dam with a modern engineered dam that preserves the historic character of the property, while ensuring dam safety and good passage for the herring. As a part of this project we also rebuilt the fish weirs located south of Stony Brook Road. The majority of the cost of the project was through federal grants received by the department. We wish to recognize substantial participation by the State Division of Marine Fisheries and, of course, essential assistance and input by the Alewife and Millsites Committees.

The Department also completed the Freemans Pond Culvert project at Paines Creek Landing. This project replaced a failing undersized culvert with a larger box culvert, and will ensure the health of the salt marsh located around Freemans Pond. We are finishing up this spring by additional site work, including plantings, regrading, and paving the small turn around in the parking lot. This project was over $\frac{3}{4}$ funded through grant funds from federal, state and private partners.

This year the Brewster Conservation Trust selected the Department for their Conservationist of the Year award. "Led by Director Chris Miller, assisted by Jim Gallagher, Ryan Burch and Carol Spade, the Brewster Department of Natural Resources & Conservation Department has been responsible for award-winning improvements to our wetlands, beaches, waterways and conservation areas, including national awards."

Other recognition for the Department included Chris Miller receiving the Gulf of Maine Council Visionary Award for his work in Brewster, and a Certificate of Special Congressional Recognition for his work to preserve the natural environment in Brewster.

Our Department purchased oyster & quahog seed through a program connected with Barnstable County's Cooperative Extension and was supplemented by funds raised from our rent a rake program, donations, and Brewster Oyster gear. Our municipal shellfish propagation program continues to flourish with help from our shellfish volunteers. Bud Johnson heads up our dedicated group, who provides assistance in propagation, distribution and grow out. This year we saw a record number of people take advantage of summer quahogging at Saint's Landing, Oyster Sundays at Ellis & Little Neck weeks also at Ellis. We would not provide the level of service to Brewster without their valuable assistance.

The Department also continues to work with DPW and others on stormwater improvements across town. We are hopeful to complete stormwater work in the roadway to Ellis Landing in 2014, followed by a newly designed ramp to the beach.

We wish to thank Brewster for its continuing dedication to open space preservation and protection of its natural resources. Should you wish to help us out, we have regular volunteer opportunities for all ages.

Congratulations to Chris Miller for his continued participation with the Stony Brook Valley Project. This year, the project team received the federal “Partnership Award,” from Coastal America for his participation on the Stony Brook salt marsh and fish passage restoration team.

We received a tremendous amount of support from our local business community through food and drink donations for a majority of our events. We wish to thank Laurino’s Restaurant, Ocean Edge Golf Club & Resort, Brewster Pizza, TD Bank, Cape Cod 5, Ardeo of Brewster, Local Flavor, Agway, Dunkin Donuts.

I wish to thank the staff, including Ryan Burch, Natural Resources Assistant; James Gallagher, Conservation Administrator/Natural Resources Assistant; Carol Spade, Senior Department Assistant, Frank Borek, Shellfish and Alewife Warden, and John Sullivan, Assistant Shellfish Warden.

Respectfully submitted,

Chris Miller, Natural Resources Director
Ryan Burch, Natural Resources Assistant
James Gallagher, Conservation Administrator



REPORT OF THE NAUSET REGIONAL SCHOOL COMMITTEE

The Nauset Schools continue to be successful because of the support from our communities and the commitment we share for academic excellence. Nauset continues to rank as one of the best districts in Massachusetts and has received several recognitions for academic achievement and excellence. It is my belief that the life blood that runs through these schools is the teachers and the staff of the Nauset Region. My opinion is that the teachers and staff are the main reason our District has done well in the past is doing well in the present and will continue to outperform in the future.

In keeping with the Nauset standards, a big initiative to upgrade Technology throughout the district is taking place and a five year Technology Plan has been created to achieve our goals in making our students' successful as they move through the system and out into the world. Schools have incorporated Smart Boards into their classrooms which has enhanced student learning, a computer science program is being established, Robotics courses continue, and infrastructure at our buildings has been updated to include WIFI. Again, our communities have always supported our initiatives to improve student learning/achievement and we trust our citizens will support this endeavor.

Many capital projects are underway and have been completed. We thank you for your continued support to keep our facilities in good working condition.

We continue to work with our local officials and keep them apprised of what is happening in our schools. Communication has been fluent and in the best interest of our students. Presently, Principal Conrad is working with the Town of Eastham to apply for a CPC grant to repair the tennis courts at Nauset High School for the students as well as for the recreation department in the town of Eastham.

A typical sign of generosity and community spirit is the funds that have been raised for building of a greenhouse at the Middle School. This is a very ambitious project but the community has jumped in to support this wonderful learning lab for our students. Many community organizations and individuals have made substantial donations and have been involved in the planning. Again, just another example of the great communities in which we live.

Nauset Regional Middle School, with the overwhelming support from the community supported the hiring of a school resource officer. The resource officer has proven to be a wonderful presence at the school to assist in prevention of bullying, building security, and is also a confidant and role model for students.

The Nauset High School Music Department received the Highest Overall Program Award in at the National Festival of Music in Atlanta Georgia.

Foreign students from China, France and Belgium are now attending Nauset HS.

The Administration and the Police Chiefs have worked tirelessly in creating a comprehensive security plan for the district and we thank them for efforts in keeping our students safe.

Greg O'Brien, Nauset Regional School Committee member retired from the committee after 18 years of service to the district. Marie Enochty also retired from the Committee after 15 years of service and Jon Porteus is retiring from the Committee after six years of service to our district. We thank these dedicated individuals for keeping the best interests of students in the forefront and promoting excellence in education.

Respectfully Submitted,

John O'Reilly, Chairman

Brewster Representatives

Susan Skidmore

Edward Lewis

Jayne Fowler

REPORT OF THE OPEN SPACE COMMITTEE

The Open Space Committee, established in 1998 to carry out the purposes of and receive funding through the Cape Cod Open Space Acquisition Program (The Land Bank), now receives funding through the Community Preservation Committee (CPC). This year the Committee welcomed William Klein, replacing Jeanne Boehm as the Conservation Commission representative. Jeanne remained on the Committee, staying on as a Citizen-At-Large.

Priorities for the Open Space Committee remain the same, although objectives and funding are now more flexible with Community Preservation funds:

1. Protection of water resources: drinking water supply, ponds, marine watersheds
2. Protection of the rural character of the Town, including historic scenic vistas
3. Provision of Open Space for passive recreation, creation of pocket parks
4. Special purposes: preservation of agricultural areas, wildlife/plant habitats, threatened resources/linkage to existing conservation areas

With a total area of 16,335 acres, Brewster is 40.26% developed; 15% “undevelopable” wetland; 32.74% protected; 12.00% land left to be developed or preserved. It remains more costly for the Town to have land developed than kept as open space. The Association to Preserve Cape Cod (APCC) found in its 2001 Cost of Community Services Study that at that point in time, every dollar of revenue created by a year-round home cost the Town, on average, at least \$1.34 for the provision of services and infrastructure maintenance, while open space cost less than a third of that amount.

Open Space Acquisitions, Town of Brewster, 1983-2013

<u>Time Span</u>	<u>Acres Added</u>	<u>Total \$ Spent</u>	<u>Avg. \$/Year</u>	<u>Avg. \$/Acre</u>
1983-1998	1,372.35	\$14,582,328	\$ 911,385	\$10,625
1999-2006*	158.70	\$ 8,527,300	\$1,065,912	\$53,732
<u>2007-2013 CPA</u>	<u>86.46</u>	<u>\$ 2,105,680</u>	<u>\$ 421,136</u>	<u>\$24,354</u>
1983-2013	1,617.51	\$25,215,308	\$ 926,896	\$15,588

No properties were submitted to town meetings for approval in 2013. The two Copelas properties (Freemans Way-26.65 acres and Slough Road-55.2 acres) are scheduled to close in 2014. The Town did receive approval for a state grant of \$400,000 towards purchase of the Copelas property off Slough Road.

In March of 2013, the Committee contracted with Mark Robinson, Executive Director of the Compact of Cape Cod Conservation Trusts (Compact), to coordinate, outreach and negotiate the acquisition of various parcels for open space located in four focus areas in Brewster, as identified by the Committee.

These areas show geographic distribution; SW, NW, SE and Central areas of Town. Parcels of interest were identified in each area. The consultant sent outreach letters and followed-up with landowners. Engaged landowners are approached with appropriate preservation techniques, whether it be donation, Conservation Restriction or possible purchase. It is hoped that the Committee's first anticipated acquisition from this project will be on the Spring 2014 warrant.

In compliance with State regulations, The Town completed and recorded a perpetual conservation restriction, held by the Brewster Conservation Trust (BCT) on the 33-acre ex-Bruch parcel on Sheep Pond, our first Land Bank acquisition in 1999.

The Open Space Committee continues to work with the Community Preservation Committee, jointly evaluating parcels as they become available. Some parcels are prioritized to prevent development within a drinking water Zone II, to preserve marine watershed recharge areas, or for habitat/wildlife corridor/wetland protection: others better suited for Community Housing, Historic Preservation and/or Recreation.

This Committee works closely with the Brewster Conservation Trust and The Compact, which have been of inestimable assistance in locating/negotiating/purchasing lands. It must be noted that over the last thirteen years, BCT has protected over 800 acres of land, often working in partnership with the Town.

The Committee will continue to pursue ways to supplement open space funds through collaborations, contributions, joint purchases, or bargain sales from owners who wish to assist conservation. Land can be protected in many ways: direct purchase, reserved life estate, bargain sale, gift, will, easement or agricultural preservation restriction, all with attractive tax incentives. People can also give land to the Town for Open Space, Community Housing, Recreation or Historic/Agricultural Preservation and generate tax savings.

We thank all Departments for their assistance, as well as the Board of Selectmen and the citizens of Brewster for their support of Open Space objectives.

Respectfully submitted,
Elizabeth G. Taylor/*Planning Board, Chair*
Gary Christen/*Pathways, Vice-Chairman* Jeanne Boehm/*Citizen-at-Large*
Danni Jesudowich/*Citizen-at-Large* Tom Kowalski/*Citizen-at-Large*
Keith Johnson/*Citizen-at-Large* Don Keeran/*Citizen-at-Large*
William Klein/*Conservation Commission* Peter Norton/*Selectman's Rep.*

REPORT OF THE PLANNING BOARD

The Planning Board is made up of seven elected members who serve staggered five year terms. The Board meets on the second and fourth Wednesdays of each month at 6:30 pm in Town Hall. The Board holds work session meetings when necessary for planning and by-law discussion. Public hearings are advertised in the *Cape Codder* newspaper. Agendas are posted in Town Hall, outside of Town Hall, and on the Town's Web site. The public is always welcome to attend Planning Board meetings. Meetings are recorded and available for on the Town Web site or Local Cable Channel 18. The Zoning By-law (Chapter 170 of the Town Code) can be found on the Town Web site under Planning Department or Planning Board.

Statutory Authority

The Planning Board operates within the statutory authority conferred by Massachusetts General Laws (MGL), Chapters 40A and 41. These laws set the direction and scope of Planning Board review as it relates to land division, long and short term planning.

Planning Board reviews generally fall within the following categories:

- Site Plan Review (enacted in 2011)
- Use Special Permits pursuant to Article IV Table 1 of the Zoning By-law
- Land Division through subdivision under MGL Chapter 41
- Approval Not Required (ANR) under MGL Chapter 41
- Scenic Road Act (MGL Chapter 40 §15C & Public Shade Tree Act (MGL Chapter 87 §8).

The Board hears requests and grants or denies applications for certain types of special permits. The Board guides the process of zoning amendments which have to be approved by Town Meeting and the Attorney General's office. Brewster has a provision of the Zoning By-law known as the Site Plan Review, which requires the Planning Board to examine every new building (except single and two-family residences) and every new use or change of use to assure that traffic congestion does not occur and that the character and appearance of Brewster is maintained.

Planning Board Members

Two members of the current Planning Board have served consecutive terms; John McMullen since 1996 and Elizabeth Taylor since 1999. John Leaning and Scott Collum joined the Planning Board in 2010. Rick Judd and William Hoag

joined the Board in 2012. Jason Klump ran for Suzanne McInerney's unexpired term in 2013. Scott Collum ran for a five year term. Both were elected to the Board in 2013.

Member:	Term Expires
William Hoag, Chairman	2017
Richard Judd, Vice-Chairman	2017
Jason Klump, Clerk	2016
John Leaning	2015
John McMullen	2014
Elizabeth Taylor	2015
Scott Collum	2018

Planning Board Town Staff

Susan Leven, Town Planner, provides support in drafting by-laws, expertise in Town, State and regional planning, zoning laws, and is present for meetings.

Kelly Moore, Senior Department Assistant provides the Board administrative support, assists applicants with the application process, fields calls from residents and supports the work of the Town Planner.

Much of the work of the Planning Board is complex, demanding, and requires understanding of applicable State statutes, Town by-laws, case law decisions and subdivision regulations. The Planning Board managed 17 applications in 2013. The Board held 29 meetings and collaborated on five by-laws. The by-laws included Signs, Bed & Breakfast Use, Special Event Venue, Parking and Loading, and Water Planning Representative to the Water Quality Review Committee.

Summary of Applications and Requests

- 14 Special Permits: (5) Site Plan Review, (2) Use Special Permits, (7) Other
- 5 ANR (Approval Not Required) applications
- 1 Road Betterment
- 2 Informal Discussions

Town Meeting Action

Special Spring Town Meeting: May 6, 2013, the Planning Board presented 1 Article: Bed and Breakfast addition to the Use Table. *The amendment passed.*

Annual Spring Town Meeting: The Planning Board presented 3 Articles: Sign Regulations, Parking Regulations, and Licensed Special Events. *The articles on parking and special events passed, but the sign article did not pass.*

Fall Town Meeting: November 18, 2013, The Planning Board presented one Article: Zoning amendment/Water Quality Review Committee - *The amendment passed.*

These articles are part of the Board's ongoing efforts to improve the Zoning By-laws by removing duplication, clarifying questionable sections, and creating understandable regulations. The Board strives to be sensible and responsive to community needs.

Board Member Activities: All members are on the Local Comprehensive Planning Committee

- | | |
|------------------|---|
| William Hoag | Current Water Quality Review Committee Rep. |
| Richard Judd | Outgoing, Water Quality Review Committee Rep. |
| Jason Klump | Liaison, Zoning Board of Appeals, CCC Herring River Work Group |
| Elizabeth Taylor | Cape Cod Commission Delegate, Open Space Committee, Community Preservation Committee, Comprehensive, Water Planning Committee |
| John Leaning | |
| John McMullen | |
| Scott Collum | |

The Future

The Planning Board continues to act as the Town's "Local Planning Committee" under the Cape Cod Commission Act and expects to begin development of Brewster's Local Comprehensive Plan for submission to the Cape Cod Commission in the near future. **Residents who are interested in serving on this committee are encouraged to contact the Town Planner at brewplan@town.brewster.ma.us**

Development still continues on Cape Cod although at a slower pace. Brewster is one of the few towns which still has open land. Brewster continues to work diligently to permanently preserve open space. A return to the historical development patterns, with housing above retail, commercial and industrial establishments and pedestrian friendly "village areas" would increase density in some areas. However, it would also allow us to retain open space in other areas and preserve it as un-fragmented, high quality habitat.

The Board encourages cluster development and with the Town's Natural Resource Protection Design in Zone II's and the Pleasant Bay Watershed, promotes preservation of open land and protection of our water resources. This type of development makes resource protection a priority, clears less land, better preserves the natural landscape, and has less impervious surfaces, reducing road and stormwater issues.

The Board is considering suggestions for revitalizing Brewster's Commercial, Village Business and Industrial Districts. Community Preservation Act funds are available to help the Town to better integrate housing needs with those for open land/drinking water protection and recreation, while preserving historic character. The Planning Board hopes the citizens of Brewster will continue to support our efforts to preserve the character and appearance of our town.

The Planning Board wishes to thank the members of all Town Departments, Committees and Agencies who contributed their time and efforts to the Board's endeavors. The Board also thanks their staff for their valuable assistance throughout the year.

William Hoag, Chairman
Jason Klump, Clerk
John Leaning
Elizabeth G. Taylor

Richard Judd, Vice-Chairman
Scott Collum
John McMullen



Proposed sketch of an assisted living facility, approved July 2013

*Planning Board Office
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508 896 3701 x1233
brewplan@town.brewster.ma.us*

REPORT OF THE PLANNING DEPARTMENT

The Planning Department is continuing with the daily work of the Planning Board, Board of Appeals, and Comprehensive Water Planning Committee and providing assistance and information to the general public, and anyone else who asked.

The Department also provides staff support to other departments and committees, as time and staffing allow. The Town Planner represents the Town on the Pleasant Bay Alliance, the Cape Cod Water Protection Collaborative, and several federal land use and transportation groups.

Zoning and General By-Law Amendments In 2013, the Planning Department worked on several zoning by-law amendments which were heard at the Annual Town Meeting in May 2013 and the Special Town Meeting in November 2013. These included:

- A complete reworking of the Town's sign regulations. This by-law amendment was intended to address the needs of local businesses enforcement entities. The article did not pass at Town Meeting, and is currently being reworked. It will be resubmitted for the Annual Town Meeting in May 2014.
- The parking regulations that were defeated in 2012 were reworked and brought back to Town Meeting in May of 2013. One of the changes involved removing specific requirements for parking by use. Information on recommendations for the number of parking spaces to provide by use has been removed from the by-laws and has become a Planning Board policy. This will allow applicants to negotiate the number of parking spaces needed with the Board during the review process.
- Several housekeeping items were also taken care of, including an amendment to address a change in the charge of the Water Quality Review Committee.

Proposed by-laws for future Town Meetings are also being worked on including several proposed revisions to the Town's zoning map, and a by-law outlining locations and regulations for medical marijuana dispensaries and cultivation. Look for these at future Town Meetings.

Integrated Water Resource Management Plan – The Comprehensive Water Planning Committee (CWPC) continues to make progress on the Town's Integrated Water Resource Management Plan (IWRMP), with the third phase of work expecting to be completed in June of 2014. The Committee, which is supported by the Planning Department, has been working with our consultant (Horsley Witten Group) on evaluating alternative approaches to address the

Town's water management needs and selecting preferred alternatives to help the Town meet the nitrogen reduction requirements for the Pleasant Bay Watershed. The CWPC annual report will have more information on the project and other work of the Committee.

Staff Review and Development Review – Under Staff Review, a prospective applicant can meet with Town department heads to discuss a project before entering the permitting process. This process is free and confidential. The Planning Department circulates information to other departments, sets up meetings, and provides information and follow-up to those who have projects going through the process. In 2013, we had 20 proposed projects go to Staff Review.

The Department also provided support with the Planning Board and Board of Appeals' review of development applications. This involved helping applicants throughout the application and review process, file management, and correspondence, as well as review of decisions. The Department also meets with potential applicants prior to their submitting application to the boards to assist them in preparing the applications and understanding and addressing zoning requirements.

Developments of Regional Impact (DRI) – A 132-unit assisted living and memory care complex on Harwich Road (Route 124) that was appealed following approval by the Cape Cod Commission in the summer of 2012, saw that appeal dropped in 2013. The project was approved by the Planning Board in July of 2013. Construction is expected to commence in the next several months.

Public Service – The Planning Department continues to create brochures and other public information pieces to assist the public in navigating the permitting process and to keep the public informed of community meetings. Brochures are available for Staff Review as well as Site Plan Review, and posters and flyers have been designed and produced for community meetings associated with the integrated water management planning process.

We are continuing to create an electronic database of all of our paper files, which is quite a large undertaking. We hope to have the process completed in 2014.

The Planning Department is committed to providing information to the general public, as well as other local, regional, state or federal agencies. We encourage anyone who is interested in planning and anyone who has questions about planning to stop by the office or call and make an appointment. The planning process is much more interesting and effective when residents and property owners are informed and involved.

Thanks to all the people who supported the work of the Planning Department this year, including everyone who works for the Town, and the many committee members, residents and visitors who provided guidance and support, or just stopped by to see what we're all about. Thanks also to Kelly Moore and Marilyn Mooers for their continued help, hard work and commitment.

Respectfully submitted,
Susan M. Leven AICP
Town Planner

Kelly Moore, Senior Department Assistant, Planning Board
Marilyn Mooers, Senior Department Assistant, Board of Appeals



REPORT OF THE PLEASANT BAY ALLIANCE

The Pleasant Bay Alliance is an organization of the Towns of Brewster, Chatham, Orleans, and Harwich charged with implementing the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay. Highlights from 2013 are listed below. More information is available at www.pleasantbay.org.

The Pleasant Bay Resource Management Plan is updated by the Alliance every five years. The third five-year update was developed in 2013 with input from local and regional resource managers and interested citizens. The 2013 Update contains recommendations in the areas of biodiversity and habitat protection, wetlands protection, fisheries management, watershed planning, coastal processes and structures, navigation safety, public access and historic resources. The 2013 Update was adopted by Town Meeting in each of the four Alliance towns and was then sent to the state Secretary of Energy and Environmental Affairs for approval.

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 14th monitoring season in 2013. Trained volunteers collected samples at more than 20 locations throughout the Bay, and a 90% sample recovery rate was recorded. Data from the monitoring program are used by the towns to guide nutrient management planning.

Public education activities included a Summer Speaker Series featuring experts on resource management topics ranging from marine invasive species to sea level rise and erosion control. The Alliance also co-sponsored the Seal Symposium along with the Provincetown Center for Coastal Studies, Friends of Pleasant Bay and Cape Cod Fishermen's Alliance.

Implementation activities for the Pleasant Bay Fertilizer Management Plan included a training session on fertilizer best management practices for municipal turf managers co-sponsored with GreenCape. The Alliance also distributed information cards containing best practices for residential lawn care and testified in support of the Cape Cod Fertilizer District of Critical Planning Concern. The Alliance also commented in opposition to NSTAR spraying within the Pleasant Bay watershed.

The study of coastal resources continued with collection of tide gage data in Meetinghouse Pond and at the Chatham Fish Pier. The Alliance continued to coordinate with state environmental agencies regarding approval of regulations

that would allow improvement dredging in a portion of the ACEC under prescribed conditions. The Alliance also launched the development of best management practices for erosion protection.

The Alliance presented Conservation Commissions in each of the four towns with proposed permitting guidelines for docks in freshwater lakes and ponds within the ACEC. Each Commission wrote a letter in support of the guidelines. The guidelines now will be sent to the state Secretary of Energy and Environmental Affairs for approval.

The Alliance wishes to thank the citizens of Brewster for your ongoing support.

Respectfully submitted by:

Chris Miller, Natural Resources Director, Alliance Steering Committee

Susan Leven, Town Planner, Alliance Steering Committee

Carole Ridley, Alliance Coordinator



REPORT OF THE BREWSTER POLICE DEPARTMENT

In 2013, the men and women of the Brewster Police Department have continued to strive to provide the level of service that our community has come to expect from its police department.

In society, the forward progression of technology seems to be coming at us at an ever increasing rate. The same has proven true in today's policing. Our officers are faced with crimes being committed via the internet, confessions being made on Facebook, and evidence being hidden on thumb drives. As we move forward as a police department, we will continue to keep up with the demands of modern technology by combating it with a combination of our own technology and educated police officers.

Part of this fight on high tech crime involves working regionally with our counterparts around Cape Cod to develop best practices and assist each other in investigations. This regional approach is not a new concept to us, as we have been working regionally for several years now when it comes to SWAT, narcotics investigations, and accident reconstruction. We will continue to work on a regional level to improve our effectiveness and efficiency. This includes investigating the pros and cons of regionalizing our dispatch services.

As we move forward into 2014, we acknowledge the trends in technology but we do not lose focus on the fact that it is our relationships with the people of Brewster that makes us the best police department we can be. Our goal is always to enforce the laws in a fair and just way, with integrity and morals guiding our path. Without the support of the citizens of Brewster, the Town Administration, the Board of Selectmen, and the Finance Committee, none of that would be possible. We appreciate the support we have always received and continue to receive.

The following is a report of the activities of the Brewster Police Department for the calendar year 2013.

VIOLENT CRIMES

Rape	0
Kidnapping	0
Assault	13
Threats	7
Domestic Violence	63
Domestic Order Violations	1

PROPERTY CRIMES

Burglaries	53
Larceny/Theft	97
Fraud	7
Motor Vehicle Theft	4
Vandalism	45
Trespassing	0

DRUGS/ALCOHOL

Drug Violations	14
Civil/Marijuana	14
Protective Custody	15
Driving Intoxicated	53
Minors with Alcohol	39

SERVICE CALLS/COMPLAINTS

Animal Control	497
Suspicious Incidents	339
Annoying Phone Calls	11
Missing Persons	20
Sudden Deaths	13
Well Being Checks	269
911 Hang-Ups/Abandoned	252
Alarms	563
Restraining Order Service	40
Summons Service	160
Lost/Found Property	155
Hazardous Situations	509
Assist Citizen	127
Assist Other Police Agency	138
Other Calls/Activity	11,151

M/V CRASHES 216

TOTAL CALLS/ACTIVITY 14,244

MOTOR VEHICLE STOPS 2,014

CITATIONS ISSUED

Motor Vehicle	1,813
Parking	230
Town Bylaw	41

**BREWSTER POLICE DEPARTMENT
APPOINTMENTS**

CHIEF

RICHARD J. KOCH, JR.

CAPTAIN

HEATH J. ELDREDGE
(reclassified 2/5/2013)

LIEUTENANTS

GEORGE A. BAUSCH
HEATH J. ELDREDGE
(reclassified 2/5/2013)

SERGEANTS

STEPHEN H. FREINER
CHARLES M. MAWN

BARRY M. HORTON
JONATHON P. O'LEARY

DETECTIVE/SERGEANT

PAUL H. JUDGE, JR.

DETECTIVE

ANDREW J. DIONNE
(reclassified 7/1/2013)
MATTHEW B. MARSHALL
(assigned 7/1/2013)

POLICE OFFICERS

ALDEN B. CHILDS
ANDREW J. DIONNE (reclassified 7/1/2013)
SHANNON C. HALEY

JOSEPH M. MASHRICK
FRANCESCO J. MIRISOLA
RYAN N. SCEVIOUR (resigned 6/13/2013)
PATRICK W. VARLEY

KEVIN T. CONBOY
NORMAN E. FOSS
MATTHEW B. MARSHALL
(reclassified 7/1/2013)
MICHAEL R. MEI
FREDDIE A. O'NEAL
SIDNEY G. SMITH

ANIMAL CONTROL OFFICER

LYNDA J. BROGDEN-BURNS

DISPATCHERS

DEBORAH GRANELLI
LUANA LASCALA
MOLLY E. MAYER (appointed 7/1/2013)

HEIDI M. JASON
(resigned 6/30/2013)
DEIDRE D. SCHOFIELD

CADET

RYAN P. SULLIVAN
(appointed 7/1/2013)

ADMINISTRATIVE ASSISTANT

JILL F. DOANE

MATRONS

LYNDA J. BROGDEN-BURNS
NANCY MADDOCKS-SMITH

ANGELA RICARD

DEBORAH GRANELLI
JENNIFER J. MORRIS

REPORT OF THE BREWSTER RECREATION DEPARTMENT

I. Mission Statement

The Brewster Recreation Department is committed to enhancing the quality of life for all Brewster Residents and visitors by utilizing the Town's many beautiful parks, beaches and facilities to provide the best quality recreational activities that challenge the body and spirit across all generations. The purpose of the Recreation Department is to meet the diverse recreational, cultural, athletic and leisure-time pursuits of the residents of Brewster with a broad-based comprehensive program. Recreational programs are organized to encourage participation and enjoyment and will be held at safe and well-equipped facilities on a year-round basis.

II. From the Director

The Brewster Recreation Department has achieved its FY13 goals to continue to improve and expand the programs and events which we established over the past fiscal year. During FY13 we have continued our goal of supporting a full time Assistant Director position for our department.

II. Brewster Recreation Programs and Events

During the last fiscal year the Recreation Department has continued to expand its core programs to include residents of the Brewster Community as well as residents and visitors from other Lower Cape towns. If you have not participated in one of our programs or events, you have surely heard about the positive opinions from those who have. Our goal is to continue to refine the aspects of the existing programs and events, always looking for new ideas and opportunities to shape the experiences of our residents and visitors alike.

During the year, the Recreation Department hosted community events such as the Breakfast with Santa and Easter Egg Hunt and Breakfast at Ocean Edge, the Polar Plunge at Breakwater Beach, Holiday Gift Wrapping, Brewster in Bloom Run, Summer Kick Off event and a Movie Night by the Bay in Drummer Boy Park. Each event was well received by our community and we will continue to offer them in the future. We also added in small day trips offered during days students did not have school.

IV. For More Information

Our web site www.brewsterrecreation.com is regularly updated and provides information for all our programming and events. Registrations are now accepted online through our website as well as completed in our office. The web site is also used as a means of communication for program information, department updates and weather cancellations.

The Brewster Recreation Department is committed to empowering our youth with the skills necessary to become responsible members of society. We recognize the need to instill high expectations so that all our participants realize that success lies within them. As we look forward to 2014 we offer a special thank you to our staff, volunteers, sponsors and the community who supports our department each and every year.

V. Recreation Commission Members

Roland Bassett, Chair
George Bausch, Vice-Chair
Kevin Pooler, Treasurer
Sherrie McCullough, Secretary
Allen Ryone

Respectfully Submitted,
Ellen Ojala Bearse
Brewster Recreation Director



REPORT OF THE RECYCLING COMMISSION

Brewster launched Pay-As-You-Throw (PAYT) in 2013, a program aimed to boost recycling and reduce the volume of trash generated by the Town. The Board of Selectmen directed the Recycling Commission to initiate the program to help the town control costs and for its environmental benefits. The Commission was directed to implement the PAYT program on October 1. The Selectmen decreased the annual vehicle permit for the Recycling Center in response to the launch of PAYT.

To prepare for PAYT, the Recycling Commission held a public educational forum in January 2013 and launched many efforts to prepare for a smooth program implementation. The actions were designed to help Brewster residents learn how they can recycle more household waste. The Board of Selectmen renamed the former Brewster Transfer Station, the Brewster Recycling Center to demonstrate the Town's focus on recycling solid waste.

Between March and mid-September, the Commission, along with the help of the Town Administrator's office and the Department of Public Works (DPW), tackled many activities to prepare for PAYT including:

- Negotiating the Town's contract with our PAYT bag vendor
- Working with local stores who want to sell the Town's PAYT bags
- Designing the Town's PAYT bag
- Preparing educational information for the PAYT bag insert
- Creating new signage for the Recycling Center to help users recycle efficiently
- Writing "Frequently Asked Questions" about PAYT
- Editing the Town's "Recycling Guide"
- Writing articles about PAYT for publication
- Appearing on cable television to discuss PAYT
- Participating in the Brewster Conservation Trust environmental fair
- Re-designing the road entrances for the Recycling Center and the Swap Shop
- Coordinating with the Brewster Chamber of Commerce in their effort to promote Brewster as an eco-destination
- Meeting with part-time homeowners, senior citizens, and others to educate them about PAYT.
- Installing additional recycling bins to collect textiles and other items
- Scheduling a Styrofoam collection event to assist residents with discarding their holiday Styrofoam.

In the run-up to the PAYT launch in October, Commission members, Commission liaisons, and volunteers worked at the Recycling Center handing

out information, answering questions, assisting with the training of the gatekeepers and installing the new signage. For a full week prior to the kick-off, members concentrated their efforts and continued their outreach, while also planning a 'Kick-off' event for October 3rd, the PAYT launch. The event was successful and the Town received positive press coverage.

After the PAYT kick off, the Commission examined other tools and techniques for managing Brewster's waste stream. These included composting and an analysis of how the Swap Shop supports re-use. Municipal composting was researched with the assistance of the Barnstable County Cooperative Extension and the DPW. The Commission had concerns about vectors (rodents, birds, wildlife) and potential odor issues (decomposing organic waste in compost requires significant staff oversight and effort to manage properly). The Commission and the DPW will continue to encourage residents to compost at home.

DPW is collecting monthly data on the impact of PAYT. They and the Commission will analyze the data in 2014 after an adequate period of data collection.

Respectfully submitted,
Margretta (Meg) Morris, Chair
William Barnstead, Member
Robert Bersin, Member and DPW Superintendent
John Cunningham, Member and Vice Chair
Brenda Locke, Member
Joseph Prevost, Member
Annie Sherwood, Member
Dr. Mary Chaffee, Board of Health Liaison
Ben deRuyter/Dan Guertin, Finance Committee Liaison
Jillian Douglas, Town Administrator Liaison
Peter Johnson, Citizen
Dan Rabold/John Dickson/James Foley, Alternating Board of Selectmen



REPORT OF THE SUPERINTENDENT OF SCHOOLS

Many, many thanks for your continued support of the students and staff of the Nauset Public Schools. Because of this support, we continue to experience outstanding results in the Brewster Elementary Schools and the Nauset Regional Schools. Not only are our annual test scores way above the State average, our children continue to thrive and grow in a stimulating school environment staffed by dedicated, caring teachers.

In 2013, Eddy School students earned a Composite Performance Index of 89.4 in ELA, an improved Composite Performance Index of 89.3 in math, as well as an improved score of 93.8 in science for all students. These scores mean that a significant percentage of students scored in the Advanced and Proficient categories of the State MCAS exam, well above the State average. Our high academic achievement at the elementary level is complemented by a strong program in the arts, music, physical education, and after-school enrichment opportunities.

At Nauset Middle and Nauset High Schools, we achieved a similar level of excellence in State test scores. For example, 87% of Grade 7 and Grade 8 students ranked proficient and advanced in reading and writing compared to the State average of 72 and 78 respectively. In Grade 10, 97% of students scored proficient and advanced in English and 90% in mathematics compared to the State average score of 91% and 80% respectively. Of course the MCAS is only one measure of student performance. Our students also excel in advanced placement courses and in art, drama, sports, and music. In fact this year the high school bands and chorus groups won several gold medals at a national competition!

Two areas of challenge for our schools are infrastructure needs and the expansion of instructional technology. At the Eddy School, plans are in the works to replace major sections of the roof which are failing. This will be a very large project since it will include replacement of a number of roof top heating and ventilation systems along with the rood itself. The project makes sense though as costs will only increase in the future and the funds we expend each year for repairs would be better spent directly on our students in the classroom.

The Stony Brook School is in the middle of a window replacement project. About half of the failing windows were replaced in 2013 and we hope to complete the remaining ones in 2014. In addition, the Nauset Middle School roof at 23 years old will also need replacing. Fortunately, we were successful in getting a State grant that would pay up to \$900,000 of the estimated \$2.4 million cost. As this report went to press the Regional School Committee was still considering whether to move forward with the project in 2014.

Finally, The Eddy School Playground is another sizeable project that will become a reality in 2014 thanks to your generous support of funding from the Community Preservation Commission. Many thanks too to all who have generously donated their time and effort to make this possible not just for the students of Brewster but for the entire Brewster community as well.

Work on our other major goal, increasing the level of technology in all of our schools, is progressing. All of our schools are now able to provide wireless access to the Internet from any location in the school and for the high school, on the campus as well. This was a critical first step to improve the infrastructure that will eventually deliver many robust and exciting teaching tools to our teachers and students. For example, teachers can now use mobile devices such as the iPad to instantly display a video on the environment while the students study the topic and work collaboratively on projects about the environment. Many of our classrooms now include a modern day “blackboard” know as a Smartboard. This tool allows teachers to display motivating content in a large format and students are able to use the interactive technology of the Smartboard to show what they know. Smartboards and mobile devices are fast becoming the tools of today, not just a dream of tomorrow. With them our students are able to not just learn subject content, but they are also learning important 21st century skills in communication, creativity, problem solving, and collaboration.

You may have also heard of the “Common Core.” The Common Core was adopted by the State of Massachusetts and its emphasis is on enhancing writing skills, expanding reading of non-fiction, and promoting a deeper understanding of mathematical concepts, not just getting the correct answer. Principals and teacher leaders have worked hard to adjust to both what we teach (curriculum content) and how we teach (pedagogy) so learners of all abilities are challenged with a vigorous and rigorous program of studies. The District is also piloting the use of several software applications to make student assessment data more readily available so staff can adjust teaching to improve student learning.

Lastly I want to again thank our citizens and in particular our police chief, Richard Koch, and the Brewster Police Department for their insightful leadership in helping our schools to enhance the level of safety and security. The very highest priority for your school administration is the safety of our students; and our partnership with Brewster Police, Fire, and other town departments provides us with a level of security that meets this priority.

Our schools are not just for our younger residents. They are for our entire community and as such, I invite you to become involved and support our efforts to provide the best education we can. After all, today's students are tomorrow's leaders who will use their years of education for the betterment of our world. Nauset Schools truly live our motto: **Every Child Matters.**

Please feel free to contact me at any time. My door is always open to you and I invite you to share your thoughts and ideas with me. I am honored and privileged to be your Superintendent of Schools.

Respectfully submitted,
Richard J. Hoffmann, Ed. D.
Superintendent of Schools



REPORT OF THE VETERANS SERVICES DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of the Town of Brewster

The following report is of the activities of the Department of Veterans' Services for the Town of Brewster for Calendar Year 2013.

One of our two primary functions is to administer low-income benefits under Massachusetts General Law Chapter 115 for veterans who are honorably-discharged, who establish need and worthiness and are residents of the Town of Brewster. During the year, the Town of Brewster, through our office, provided local aid to qualified veterans totaling more than \$37,000 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

We also provide services to veterans in obtaining the full range of federal government (Veterans' Administration), state government and local government benefits. Over the past year this office obtained more than \$1.63 million in VA cash benefits for service-connected injuries and VA non-service-connected pensions for Brewster veterans and widows/widowers. These federal funds greatly reduce the demand on our local aid fund.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, at your home or any location that is best for you. Our Harwich office is open Tuesday through Thursday, 9:00 AM to 4:00PM.

We extend our thanks to the Board of Selectmen, the Town Administrator and Town Accountant for their outstanding support throughout the year.

In Service to Veterans,

Edward F. Merigan, Director, Barnstable District Veterans Services
Wilfred Remillard, Brewster Veterans Service Officer

REPORT OF THE WATER DEPARTMENT

Thanks, partially, to the efforts of several groups, Brewster Conservation Trust, Water Quality Review Committee, Comprehensive Water Planning, and others, we are able to provide a high quality and reliable water supply to Brewster residents. We also received a trophy in 2012 for the “Best Tasting Water” in Southeastern Massachusetts.

Our staff has maintained the infrastructure required to provide drinking water and fire protection to the residents of Brewster. Periodic flushing has been accomplished to remove sediment that sometimes accumulates during light seasonal usage. The recently updated flushing plan has increased the removal of sediments and minimized occasional discoloration experienced by residents.

The Water Department is completely funded by semiannual rates. Due to futuristic planning and conservation efforts, currently, we are not budgeting wastewater treatment expenses as are other towns on Cape Cod.

The new well (Well 6) located near Well 4 in the southern Punkhorn Parklands property has been completed. This well is capable of providing 900 gallons per minute or 1.3 million gallons per day. The Well 6 project began many years ago in anticipation of the needs of Brewster residents. It took the combined efforts of retired Water Superintendent Paul Hicks, the Board of Water Commissioners, Selectmen, Finance Committee Members and Town Administrator Charles Sumner to bring this project to reality.

The Board of Water Commissioners wishes to express thanks and appreciation to all Brewster residents and all town departments and employees whose help and cooperation contributed greatly to the success and efficiency of our operation and conservation efforts throughout the year. The Board also gratefully recognizes the dedicated and willing work of our Department Staff.

Respectfully submitted,
Walter Rowles, Chairman, Brewster Water Commission

Annual Statistics:

2012	2012		2013	2013	% DIFFERENCE
		MILLION GALLONS		MILLION GALLONS	FROM 2011
TOTAL PUMPED		452		453	+0.22%
MAX. MONTH	July	84		78	-7.14%
MAX. DAILY	August 9	3.451	July 6	3.65	+5.88%
TOTAL SERVICE CONNECTIONS	7341		7375		+0.46%

REPORT OF THE WATER QUALITY REVIEW COMMITTEE

The mission of the Water Quality Review Committee (WQRC) is to employ Brewster's Groundwater Protection District Bylaw to safeguard the Town's drinking water supplies and water resources. The bylaw establishes a zoning overlay district that delineates a protective radius (Zone II) surrounding our public drinking water supply wells. The purpose of this Groundwater Protection District is to:

- Promote the health, safety and general welfare of the community by ensuring the adequate quality and quantity of drinking water for the residents, institutions and businesses of the Town.
- Preserve and protect all existing and potential sources of drinking water supplies within the Town.
- To protect other sensitive water resource areas, including those land areas that contribute recharge to private drinking water supply wells.
- Conserve the natural resources of the Town
- Prevent temporary and permanent contamination of the water resources of the Town.

The WQRC membership includes a representative of the Board of Selectmen, Board of Health, Planning Board, Conservation Commission, Water Commissioners as well as the Building Commissioner and the Health Director. A warrant article at the November 2013 Town Meeting established representation of the Comprehensive Water Planning Committee, commencing in 2014.

The WQRC reviews all building construction, new or expansion within the Groundwater Protection District. Change of use of an existing property also triggers a review. Single family dwellings are exempt from this review. Certain activities and land uses are prohibited and/or restricted within the Groundwater Protection District. Through these reviews the committee seeks to minimize potential impacts to groundwater resources from increased development and the associated human activity. Certificates of Water Quality Compliance effective for three years are issued by the WQRC to applicants that meet the requirement of the bylaw.

This year the WQRC continued to work closely with the two businesses engaged in the reclamation of buried wood waste in the Groundwater Protection District. The committee recognizes the potential for adverse environmental and groundwater impacts if wood wastes are not properly managed. Progress toward the removal of all buried wood waste is steady and remains a priority.

The WQRC recognizes the contribution of Steve Mann, the retiring Grounds Superintendent, at The Captains Golf Course. His turf management practice through responsible application of nitrogen has had a mitigating impact on the Town's Pleasant Bay Total Maximum Daily Load for nitrogen (TMDL), assessed by the State. Gathering golf course monitoring well data, its compilation and interpretation are ongoing. A report by the committee consultant, David Bennett, is projected for January. We are grateful to Mr. Bennett for he has been generous in giving his time, expertise and a large portion of his fees in service to the Town.

The committee is privileged by the continued dedication of Administrative Assistant, Marilyn Mooers who volunteers her service. We are indebted to her.

It has been a privilege to serve the Town in this capacity.

Respectfully submitted,

Joanne Hughes, Chair, Board of Health Representative

Nancy Ellis Ice, Vice Chair, Health Director

William Hoag, Planning Board Representative

Douglas Wilcock, Water Commission Representative

Patricia Hughes, Board of Selectmen Representative

Chris Miller, Conservation Commission Representative

Victor Staley, Building Commissioner

REPORT OF THE ZONING AGENT

Zoning Bylaws (land use regulations) are unique in that the townspeople, with a minimum 2/3 majority, vote to regulate themselves, which demands a high amount of respect and obligation from the Building Commissioner/Zoning Agent and the Building Department. Though the incidents can be quite varied, the approach for regulating what people can and cannot do on their property stays constant within the language of the Zoning Bylaws. Introducing a property owner to use and dimensional restrictions on their own property often takes a considerable amount of time, diplomacy and resources of the Building Department. Another responsibility of the Building Commissioner/Zoning Agent entails assuring that applicants remain true to all conditions stipulated in Variances, Special Permits and approved subdivisions that have been granted by the Board of Appeals and/or the Planning Board. This type of oversight often requires constant vigilance by the Building Department for the life of the property.

This office made numerous zoning complaint investigations, inspections, interpretations and decisions during the calendar year 2013. Building Permit requests always require some sort of zoning determination, particularly now that land that used to be considered marginal for construction is receiving more pressure for development purposes. The Brewster Zoning Bylaws can now be accessed via the Town's website <www.town.brewster.ma.us>. If you have any specific questions regarding how the Brewster Zoning Bylaws interact with your property either dimensionally (setbacks, lot coverage...) or by use (commercial, home occupation, signs...), we request that you submit your question in writing so that an accurate account of responses can be maintained for future reference. If you have general questions, we would advise reviewing the Bylaws or contacting the Building Department.

Respectfully submitted,

Victor E. Staley
Brewster Building Commissioner/Zoning Agent

REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals consists of nine members appointed by the Selectmen. The five regular members are Philip Jackson (Chair), Arthur Stewart (Vice-chair), Brian Harrison, Bruce MacGregor and John Nixon. The four alternate members are Paul Kearney, Leslie Erikson, Patricia Eggers and Sarah Kemp. This membership has remained intact since 2009.

During calendar year 2013, twenty three regular applications were heard. Additionally there were multiple meetings pertaining to the White Rock Commons and Brewster Landing comprehensive permit applications. Another comprehensive permit application is expected early in calendar year 2014 relative to senior housing.

The Board actively pursues comments from other town departments prior to scheduled hearings. All such comments are appreciated and are clearly helpful in the overall process.

The total of 23 regular applications consisted of eighteen Special Permits, one Variance, two Appeals of Decisions by the Zoning Agent and two modifications of previously issued permits. It should be noted that some variances and special permits are granted only after suggested modifications from the Board guide the applications to a point where they became acceptable to the Board. The Board acknowledges the help of the building commissioner and town planner in this process. In many instances, applications are withdrawn when a denial is anticipated by the applicant.

We are fortunate to have the indispensable Marilyn Mooers in the position of Administrative Clerk for the Board.

Respectfully submitted,

Philip Jackson
Chair

REPORT OF THE ASSEMBLY OF DELEGATES

The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government). Each town within the county is duly represented on the Assembly of Delegates. Delegates are elected by the voters from each town for a two-year (calendar) term.

On Tuesday, November 6, 2012, delegates were elected to serve and on January 2, 2013 assumed their duties and began the thirteenth session (2013 - 2014) of the Assembly of Delegates. Ronald Bergstrom (Chatham) was elected Speaker, Teresa Martin (Eastham) was elected Deputy Speaker, and Janice O'Connell continued as the Assembly Clerk.

The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber Hall of the Assembly of Delegates, First District Courthouse, Barnstable, MA. The vote of each delegate is a weighted vote based on the 2010 U. S. Decennial Census. Barnstable has the largest weighted vote of 20.92% and Truro has the smallest weighted vote of 0.93%.

The legislative powers of county government are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance. Ordinances are brought forward to the Assembly of Delegates and then referred for review and discussion to a Standing Committee of the Assembly by the Speaker prior to receiving a recommendation from the committee for a vote by the full Assembly. The public has the opportunity to participate in the process when a proposed ordinance is scheduled for a public hearing by the appropriate Standing Committee.

Delegates are appointed to serve on the Standing Committees of the Assembly and may also be appointed to serve on special committees. There are six Standing Committees of the Assembly of Delegates.

- **Economic Affairs:** addresses economic development in Barnstable County
- **Finance:** reviews the budget and looks at every major decision rendered by the Barnstable County government that has financial implications including inter-governmental fiscal policies and procedures
- **Governmental Regulations:** address all matters relating to the Regional Policy Plan (committee composition consists of the Chairs of all other Standing Committees)

- **Health and Human Services:** addresses matters relating to public health, social services and housing
- **Natural Resources:** addresses matters relating to environmental matters
- **Public Services:** addresses matters relating to public services

Members of each Standing Committee will review the components of all proposed ordinances assigned to and under consideration by each appropriate committee prior to issuing a report to the full Assembly.

An important and significant responsibility of the Assembly is the review and adoption of the proposed FY budget that is submitted to the Assembly of Delegates by the Board of County Commissioners (executive branch of Barnstable County government). Standing Committees meet with department managers, review their budgets and programs, look at the goals and effectiveness of each program, and consider information that is gathered through the public hearing process prior to making a recommendation to the full Assembly for a vote. This budget process typically takes place between February and May of each year.

During FY 2013 (July 1, 2012 through June 30, 2013), the Assembly of Delegates adopted seven ordinances (#12-07 through 12-09, and 13-01 through 13-04). A complete list of all ordinances adopted by the Assembly of Delegates is available upon request or can be viewed on the county website at <http://www.barnstablecounty.org/assembly-of-delegates/ordinances>.

Below is a list of the Standing Committees and Special Committees, and a description of the ordinances and subject matter that were reviewed by the committees and ordinances adopted by the Assembly during fiscal year 2013.

Finance:

- Supplemental appropriation to FY 2013 budget for IT Services / Technical Support: \$88,000. - **Ordinance 12-08 adopted by Assembly on 9/19/12.**
- Supplemental appropriation to FY 2013 budget for County Services to continue conversion of County facility (jail's former gym) to health laboratory: \$494,190 – **Ordinance 13-01 adopted by Assembly on 3/6/13.**
- Supplemental appropriation to FY 2013 budget for Public Safety for Fire Training salaries, equipment, and supplies: \$45,160 and County Services for Dredge salaries: \$12,000 - **Ordinance 13-02 adopted by Assembly on 5/1/13.**

- Appropriations for Barnstable County FY 2014 operating budget: \$27,875,846 – **Ordinance 13-03 adopted by Assembly on 5/1/13.**
- Supplemental appropriations to FY 2013 budget for Miscellaneous & Contingency Legal Services for Special Counsel for Charter review process: \$20,000 – **as Proposed Ordinance 13-06 failed to pass Assembly on 6/19/13.**

Government Regulations:

- Amendment of the Regional Policy Plan per Section 8H of Chapter 716 of the Acts of 1989– **Ordinance 12-07 adopted by Assembly on 7/18/12.**
- To create the position of Director of Administrative Services and Finance – **Ordinance 12-09 adopted by Assembly on 11/7/12, rejected by Board of County Commissioners and re-passed by Assembly on 12/5/12.**
- To amend Section 7 (vii) of Chapter A, Enabling Regulations of the Code of Cape Cod Commission to add a rule for qualification after one missed hearing by member(s) – **Ordinance 13-04 adopted by Assembly on 5/15/13.**

Economic Affairs

Health & Human Services

Natural Resources, and

Public Services:

- Reviewed and recommended department budgets to the Finance Committee for FY 2014 proposed operating budget – **adopted by Assembly on 5/1/13 as Ordinance 13-03.**

If you have any questions about the operation or structure of the Assembly of Delegates please contact the Assembly Clerk via the following:

Janice O’Connell, Clerk
 Telephone (508) 375-6761
 Fax: (508) 362-6530
 E-mail: aofd@barnstablecounty.org

TOWN REPRESENTATION DURING FY 2013
 TWELFTH SESSION OF THE ASSEMBLY OF DELEGATES
 2012 - 2013

<u>Delegates</u>	<u>Town</u>	<u>% Weighted Vote</u>
Richard Anderson	Bourne	9.15%
Cheryl Andrews	Provincetown	1.36%
Ronald Bergstrom	Chatham	2.84%
Leo Cakounes	Harwich	5.67%
Ned Hitchcock	Wellfleet	1.27%
Christopher Kanaga	Orleans	2.73%
James Killion	Sandwich	9.58%
Marcia King	Mashpee	6.49%
Teresa Martin	Eastham	2.30%
Suzanne McAuliffe	Yarmouth	11.02%
Deborah McCutcheon	Truro	0.93%
John Ohman	Dennis	6.58 %
Patrick Princi	Barnstable	20.92%
Anthony Scalese	Brewster	4.55%
Julia C. Taylor	Falmouth	<u>14.61%</u>
		100.00%

Index

To Come



Town of Brewster

2198 Main Street
Brewster, MA 02631-1898
Phone: (508) 896-3701
Fax: (508) 896-8089

Office of:
Board of Selectmen
Town Administrator

SERVE YOUR COMMUNITY

The Town of Brewster needs citizens who are willing to give time in the service of their community. The Talent Bank is organized as a means of compiling names of citizens willing to serve, voluntarily, on boards, committees and as resource people. Names in this file are available for use by the Selectmen, Town Moderator as well as all Town Officers. Thank you for your willingness to participate in your town government.

Talent Bank files will be updated to include categories consistent with the changing needs of the Town. Please complete this form and file it with the Town Administrators Office at Town Hall, 2198 Main Street, Brewster, MA 02631. This form and associated materials may be e-mailed to: townadmin@town.brewster.ma.us

NAME _____ TEL. _____

ADDRESS _____

OCCUPATION _____

COMMITTEE(S) & BOARD(S) OF INTEREST (Please refer to the list posted on the Town of Brewster's web page: www.town.brewster.ma.us)

Please attach a resume or brief history of work and/or volunteer activities that you believe qualifies you for service on the committees and/or boards that you have identified above.

**Town of Brewster
Telephone Numbers and Hours**

Beach Parking & Transfer Station Permits (June- September)		896-4511
Brewster Ladies Library		896-3913
Captains Golf Course		896-1716
Automated Tee Time Scheduling		896-5100
Council on Aging at 1673 Main St.	9:00 a.m. to 4:00 p.m. Mon. -Fri.	896-2737
Meal on Wheels call in line		896-7050
Deputy Tax Collector		(617) 545-5125
Fire Department at 1657 Main St.	Emergency	911
Non-Emergency		896-7018
Housing Authority at 11 Frederick Court		896-9800
Police Department at 631 Harwich Rd. (Rte. 124)	Emergency	911
Non-Emergency		896-7011
Public Works Department at 201 Run Hill Rd.	8:00 a.m. to 4:00 p.m. Mon.-Fri.	896-3212
Transfer Station at 201 Run Hill Rd. (Automated Line)	8:00 a.m. to 3:00 p.m. Thurs.- Mon.	896-9665
Swap Shop at 201 Run Hill Rd.		896-4523
Recreation Department at 2298 Main St. (Eddy Elem. School)		896-9430
Elementary Schools:		
Stony Brook Elementary at 384 Underpass Rd.		896-4545
Eddy Elementary at 2298 Main St.		896-4531
Nauset Regional School Administration at 78 Eldredge Pkway	School Superintendent	255-8800
Town Clerk/Registrar		896-4506
Town Tax Collector/Treasurer		896-4502
Town Offices at 2198 Main. St. Main Number & Information	8:30 a.m. to 4:30 p.m.	896-3701
Accounting		Ext. 1247
Assessors		Ext. 1137
Zoning Board of Appeals		Ext. 1133
Building/Zoning		Ext. 1125
Gas Inspector	Wed 8:30 a.m. to 9:30 a.m.	Ext. 1113
Plumbing Inspector	Wed. & Fri. 8:30 a.m. to 9:30 a.m.	Ext. 1113
Wire Inspector	Mon. & Thurs. 10 a.m. to 11 a.m.	Ext. 1127
Conservation		Ext. 1135
Town Hall Maintenance		Ext. 1118
Town Administrator & Selectmen		Ext. 1100
Historic District Committee		Ext. 1119
Health		Ext. 1120
Natural Resources		Ext. 1135
Planning Board		Ext. 1133
Registrars		Ext. 1146
Town Clerk		Ext. 1141
Treasurer/Collector		Ext. 1112
Veterans Services - Hyannis		775-9817
Water Department		896-5454
Thrift Shop		896-8180
Chamber of Commerce at 2198 Main St.		896-3500
Animal Rescue League		255-1030



Stony Brook Tree planted in November 2013 a new tradition