

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF ARCHITECTS**

**MINUTES OF THE JULY 28, 2020 OPEN PUBLIC MEETING**

**A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held via Conference Call due to Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.**

**Board Members Present:**

John Pesa, Chair  
Holly Cratsley, Secretary  
Aelan Tierney, Member

**DPL Staff Present at various times during the telephone meeting:**

Matthew Keigan, Executive Director  
Lynn Read, Legal Counsel

1. Meeting was called to order @ 10.36 a.m. by J. Pesa. J. Pesa confirmed attendance of Board members by roll call to ensure quorum.  
A. Tierney - Aye  
H. Cratsley – Aye  
J. Pesa – Aye
  
2. Paul Tyrell, Chair of the Massachusetts Board of Registration of Professional Engineers and Land Surveyors, spoke to the Board about the “Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts.” The Engineering Board was asked to review and make any appropriate updates to the guidebook by the American Council of Engineers. The Engineering Board completed their edits. Paul Tyrell requested that the Architect Board review and make any appropriate updates. The Architect Board agreed the document was outdated and needed to be updated. John Pesa asked the Board members to bring back any edits and updates to the next meeting.
  
3. Edward Ransom spoke to the Board on behalf of the National Organization of Minority Architects (“NOMA”). Mr. Ransom described NOMA and its goals. This led to a lengthy discussion about promoting Architect licensure to minorities. The Board, John Nunnari, and Kerry Bartini all spoke and asked questions about this topic.

4. The Board reviewed the public meeting minutes from the Architect Board Meeting held on June 30, 2020. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the minutes as written. The Chair called for a Roll Call Vote:  
H. Cratsley– Aye  
A. Tierney– Aye  
J. Pesa – Aye

The motion passed.

5. Executive Director Matthew Keigan discussed how the COVID 19 outbreak was affecting the Division of Professional Licensure (DPL) and Governor Baker’s executive order to extend renewal dates by 90 days for certain professional licenses during the state of emergency. Mr. Keigan informed the Board individuals holding a professional Architect license would not get a 90-day extension. Mr. Keigan informed the Board he will work with professional organizations (AIA and NCARB) on informing license holders on the renewal date.
6. The Board reviewed reinstatement application # 2020-0975-REIN. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the reinstatement. The Chair called for a Roll Call Vote:  
A. Tierney – Aye  
H. Cratsley– Aye  
J. Pesa – Aye

The Motion passed.

7. The Board continued their discussion on regulation changes.
8. John Pesa announced that the next Board meeting will be on September 29, 2020.
9. Items Not Reasonably Anticipated: John Nunnari spoke to the Board about legislation that would include interior designers in the definition of design professionals, introduced as H4879 <https://malegislature.gov/Bills/191/H4879>. Lynn Read gave the Board guidance on members’ roles in relation to legislation.
10. A MOTION was made by J. Pesa, second by H. Cratsley, to move into a closed executive session @ 11:59 a.m., after which the Board would enter into Investigative Conference Closed per G.L. c. 112, s. 65C. The Chair announced that the Open Meeting would not resume. The Chair called for a Roll Call Vote:  
A. Tierney – Aye  
H. Cratsley– Aye  
J. Pesa – Aye

See separate minutes of Executive Session.

Report of actions taken in Investigative Conference:

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|----------------------|--------------------------|
| ➤ 2020-000607-IT-ENF | Forwarded to Prosecution |
| ➤ 2020-000231-IT-ENF | Forwarded to Prosecution |

Respectfully submitted,

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Matthew Keigan  
Executive Director

Documents used in public session:

- Agenda for the July 28, 2020 open meeting
- Draft Minutes of the June 30, 2020 open meeting
- Supporting documentation for reinstatement application 2020-0975-REIN
- Rules and Regulations Governing Architects, 231 CMR 2.00, 3.00 and 4.00
- Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts