

# ANNUAL REPORT

of the Town Officers

**SHERBORN**  
MASSACHUSETTS



January 1, 2012 - December 31, 2012

*Printed on recycled paper*

# IN MEMORIAM

The following Townspeople have served our Town in various capacities. The Town of Sherborn runs on volunteerism and we appreciate their generous commitment to this principle. We gratefully dedicate this 2012 Annual Town Report to their memories.

**Frank J. Angiulo**

September 10, 1927 – August 1, 2012  
Council on Aging  
1989 - 1996

**Robert H. Homer**

May 14, 1923 – December 9, 2012  
CM&D Garage Building Committee  
2005 - 2010

**Fred H. Jordan**

October 1, 1960 – October 22, 2012  
Sherborn School Committee  
2000 – 2003  
Cemetery Commission  
2005 – 2011

**Frances “Sandy” King**

September 28, 1922 – August 2, 2012  
Open Space & Recreation Plan Implementation  
Committee  
1993 – 1996  
Trustee of Public Library  
1998-2001

**John Plimpton**

August 17, 1921 – March 8, 2012  
Town Forest Committee  
1967  
Motorized Equipment on Town Property  
Committee  
1969  
Sawin Academy  
1981 – 1986

**John G. Wicks, Jr.**

July 2, 1931 – September 5, 2012  
Recreation Commission  
1976 – 1978  
Western Avenue Truck Exclusion Committee  
2002 - 2009

## INFORMATION FOR VOTERS FOR 2013

<b>Sherborn</b>	Middlesex County 4 <sup>th</sup> Congressional District Norfolk-Bristol-Middlesex Senatorial District 2 <sup>nd</sup> Councilor District
<b>Settled:</b>	1652
<b>Incorporated:</b>	1674
<b>Situated:</b>	18 miles southwest of Boston
<b>Area:</b>	16.14 square miles
<b>Population:</b>	4547 as of January 1, 2012
<b>Registered Active Voters:</b>	2836 as of December 31, 2012
<b>Assessed Value:</b>	Fiscal Year 2013 – \$1,085,743,601
<b>Tax Rate:</b>	Fiscal Year 2013 – \$19.72
<b>Senators in Congress</b>	Elizabeth Warren William Cowan, Interim Senator
<b>State Senator</b>	Richard J. Ross (Norfolk-Bristol-Middlesex)
<b>Councilor</b>	Kelly A. Timilty (2 <sup>nd</sup> Councilor District)
<b>Representative In Congress</b>	Edward Markey (4 <sup>th</sup> Congressional District)
<b>Representative In General Court</b>	David P. Linsky (5 <sup>th</sup> Middlesex District)
<b>Qualifications For Voters</b>	Must be 18 years of age, born in the United States or fully naturalized and a resident of Massachusetts and Sherborn
<b>Town Meeting</b>	May 4, 2013 – Linquist Commons, Dover-Sherborn Regional High School, Junction Street, Dover, MA
<b>Town Election</b>	May 14, 2013

## TOWN OFFICE HOURS

<b>Selectmen's Office:</b> 508-651-7850	8:00a.m. to 5:00 p.m., Monday – Thursday 8:00 a.m. to 12 Noon, Friday
<b>Assessors:</b> 508-651-7857	8:00a.m. to 12:00 Noon, Monday – Thursday
<b>Tax Collector:</b> 508-651-7856	8:00a.m. to 12:00 Noon, Monday – Thursday Or by appointment
<b>Town Clerk:</b> 508-651-7853	8:00a.m. to 12:00 Noon, Monday – Thursday
<b>Building Inspector:</b> 508-651-7870	7:00 a.m. to 2:00p.m., Monday 7:00 a.m. to 12:00 Noon, Wednesday 12:00 Noon to 5:00 p.m., Tuesday & Thursday
<b>Treasurer &amp; Accountant:</b> 508-651-7859	9:00a.m. to 5:00p.m., Monday – Thursday
<b>Board of Health:</b> 508-651-7852	8:30 a.m. to 4:30 p.m., Monday – Thursday except 8:30 a.m. to 12:30 p.m. every 1 <sup>st</sup> & 3 <sup>rd</sup> Wednesdays of the month
<b>Planning Board:</b> 508-651-7855	9:00a.m. to 5:00p.m., Monday 1:00a.m. to 5:00p.m., Wednesday 3:00p.m. to 5:00p.m., Thursday
<b>Conservation Commission:</b> 508-651-7863	10:00a.m. to 2:00p.m., Monday & Thursday except 12 noon to 4:00 p.m. every 1 <sup>st</sup> & 3 <sup>rd</sup> Thursdays of the month & 10:00a.m. to 12:00 Noon, Wednesday
<b>Council on Aging</b> 508-651-7858	8:00a.m. to 4:00p.m., Monday & Thursday 8:00a.m. to 12:00 Noon, Tuesday & Wednesday & Friday 12:30p.m. to 4:00PM, Friday at the Community Room at Woodhaven
<b>Evening hours available by Appointment</b>	
<b>Address:</b>	19 Washington Street

***PUBLIC NOTICE***  
***AMERICANS WITH DISABILITIES ACT REQUIREMENTS***

THE TOWN OF SHERBORN ADVISES APPLICANTS, PARTICIPANTS AND THE PUBLIC THAT IT DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN ITS PROGRAMS, SERVICES AND ACTIVITIES.

THE TOWN OF SHERBORN HAS DESIGNATED THE FOLLOWING PERSON TO COORDINATE EFFORTS TO COMPLY WITH THESE REQUIREMENTS. INQUIRIES, REQUESTS AND COMPLAINTS SHOULD BE DIRECTED TO:

TOWN ADMINISTRATOR  
19 WASHINGTON STREET  
SHERBORN, MA 01770

## ELECTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
<b>Moderator</b>	Coralinda C. Lincoln	2013
<b>Selectmen</b>	George X. Pucci	2012
	Thomas S. Twining	2013
	Paul R. DeRensis	2014
	Peter D. Caruso	2015
<b>Assessors</b>	Kenneth M. MacDonough	2013
	Jean Rosseau	2014
	Britton F. Hall	2015*
<b>Town Clerk</b>	Carole B. Marple	2014
<b>Treasurer</b>	Descom D. Hoagland III	2013
<b>Tax Collector</b>	Nancy E. Hess	2013
<b>Sherborn School Committee</b>	Edward P. McGuire	2012
	Frank S. Hess	2013
	Frank B. Hoek	2013
	Anne Elizabeth Hovey	2014
	Gregory T. Garland	2015
	Susan E. Hanlon	2015
<b>Trustees – Sawin Academy</b>	Georgia Bruggeman	2013
	Pamela Dowse	2014
	Ellen D. Stone	2015
	Barbara Coombs Gaskin	2016
	Leslie A. Barnett	2017
<b>Trustees – Public Library</b>	Lisa P. Easley	2012
	Thomas J. Faldetta	2012
	H. Stacey Brandon	2013
	Marie A. Owen	2013
	Holly Taylor Young	2013
	Steven Borgeson	2014
	Mary Moore	2014
	Dudley H. Willis	2014
	Bruce K. Eckman	2015
	Henry J. Rauch	2015
<b>Water Commissioner</b>	Roger L. Demler	2013
	Aaron J. Fishman	2014
	Daryl Leigh Beardsley	2015
<b>Cemetery Commission</b>	Chuckie Raye Blaney	2013
	Eugene J. Ham	2014
	Dwight Paul Leitch	2015

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Planning Board</b>	John K. Higley	2013
	Eric V. Johnson	2013
	Robin D. Perera	2014
	Charles E. Yon	2014
	John F. Stevens	2015
<b>Dover Sherborn Regional School Committee</b>	M. Clare Graham	2012
	Ellen Williamson	2013
	Richard M. Robinson	2014
	Michael C. Lee	2015
<b>Board of Health</b>	John Christopher Owen	2012
	William F. Wirth	2013
	Emmanuel Psilakis	2014
	Peter Liffiton	2015
<b>Recreation Commission</b>	Peter L. Mahoney	2013
	Douglas M. Collins	2014
	Leo P. Cavanaugh, Jr.	2015
<b>Constables</b>	Ronald J. Buckler	2013
	Joshua J. Buckler	2013

\*Resigned

\*\*Appointed to fill vacancy

## APPOINTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
<b>Town Counsel</b>	Christopher J. Petrini Petrini & Associates	6/13
<b>Interim Town Administrator</b>	James Purcell	indefinite*
<b>Town Accountant</b>	Ruth Hohenschau	6/14
<b>Director of Community Maintenance &amp; Development</b>	Edward Wagner	indefinite
<b>Interim Chief Procurement Officer</b>	James Purcell	indefinite*
<b>Forest Warden</b>	Neil W. McPherson	indefinite
<b>Acting Fire Chief</b>	Joshua J. Buckler Neil W. McPherson	6/12 indefinite
Appointed by Acting Fire Chief: Deputy Fire Chief:	Jonathan H. Dowse	6/13
Captain	Shawn R. Flanagan Jeff Hancock	6/13 6/13
Lieutenants:	Charles A. Dowse, III Richard F. Aston Joshua J. Buckler Matthew Higgins Sean E. Killeen Claus Lullmann John E. Tyler	6/12* 6/13 6/13 6/13 6/13 6/13 6/13
<b>Oil Burner Inspector</b>	Richard F. Aston	6/12
<b>Tree Warden</b>	Glenn A. Robert	6/13
<b>Building Inspector</b>	Walter A. Avallone	6/13
<b>Wiring Inspector</b>	Richard Bemis	6/13
<b>Deputy Wiring Inspector</b>	Peter Frongillio	6/13
<b>Plumbing/Gas Inspector</b>	Raymond Grenier	6/13
<b>Deputy Plumbing/Gas Fitting Inspector</b>	Thomas Frasca	6/13
<b>Director of Veterans' Services Veterans' Graves Officer Veteran's Burial Officer Veteran's Agent</b>	Robert G. Ambos	4/13

<b>OFFICES</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Chief of Police</b>	Richard R. Thompson, III	6/16
<b>Police</b>		
Lieutenant	David Bento	6/13
Sergeants	Luke W. Tedstone	6/13
Detective	Richard J. Crosson	6/13
Patrol Officers	Kevin Browne Jack Coffey Brian D'Amico James Godinho Stephen J. Laquidara David Nulty Mark Scola Chad Smith Benjamin Stickey	6/13 6/13 6/13 6/13 6/13 6/13 6/13 6/13 6/13
Dispatcher/Special Officers	James M. Graziano Paul VanVliet	6/13 6/13
Matron/Special Officers	Roxanne Buckler Evelyn Corbett	6/13 6/13
<b>Keeper of Lock-up</b>	Richard R. Thompson, III	6/13
<b>Assistant Assessor</b> (Appointed by Board of Assessors)	Yvonne M. Remillard	indefinite
<b>Assistant Tax Collector</b> (Appointed by Tax Collector)	Lisa A. Lynch	indefinite
<b>Deputy Tax Collector</b> (Appointed by Tax Collector)	Kenneth C. Heavey Representative of Kelly & Ryan	12/13
<b>Assistant Town Clerk</b> (Appointed by Town Clerk)	Barbara Kantorski	indefinite
<b>Assistant Treasurer</b> (Appointed by Treasurer)	Heather Anne Peck	2013
<b>Board of Registrars</b>	Carol S. Rubenstein Ruth C. Johnson Winifred M. Williams Carole B. Marple	4/12 4/13 4/14 Town Clerk
<b>Ambulance Usage Committee</b>	Lucy S. Almasian Ruth C. Stewart Andrew Weintraub	indefinite indefinite indefinite

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Agricultural Commission</b>	Ellen Heffron	6/12
	Jonathan Dowse	6/14
	George F. Fiske, Jr.	6/14
	Samuel V. Niles	6/14
	George Yered	6/14
	Steven L. Kurz	6/15
	Susan L. Tyler	6/15
<b>Bay Circuit Greenbelt Program Representative</b>	Diana S. Wheelwright	6/13
<b>Board of Appeals</b>	Paul M Kerrissey	6/13
	Alan B. Rubenstein	6/13
	Michael S. Giaimo	6/15
	Ronald J. Steffek (Associate)	6/14
<b>Cable TV Advisory Committee</b>	Arthur R. Crandall, Jr.	6/14
	William Miller	6/14
	Thomas P. Oberst	6/14
	Douglas S. Ambos	6/15
<b>Communications Committee</b>	James Campbell	6/12
	Neil McPherson	6/12
	Mark Roche	6/12
	Ben Stickney	6/12
	Christopher J. Decker	6/14
<b>Conservation Agent</b>	Bridget Graziano	indefinite
<b>Conservation Commission</b>	Alex Dowse	6/12
	Kelly McClintock	6/12
	Susan L. Tyler	6/12
	Julia Jacobson	6/13
	Michael Lesser	6/13
	Andrea Stiller	6/13
	Dudley H. Willis, Jr.	6/13*
	Steven P. Gaskin	6/14
Edward McGuire (Associate)	indefinite	
<b>Council On Aging</b>	Ruth C. Stewart	6/12
	Sheila Bresnehan	6/13
	George Shea	6/13
	David C. Sortor	6/13
	Christina Winterfeldt	6/13
	Phyllis Braun	6/14
	Douglas S. Brodie	6/14
	Frank Davidson	6/14*
	Karen D. Lane	6/14
	Susan B. Spence	6/14
Tricia M. Caldicott	6/15	

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Council On Aging</b> (continued)	Dwight Paul Leitch	6/15
	Ralph Lowell, III	6/15
	Anne P. Nichols	6/15
	Susan W. Peirce	6/15
<b>Council On Aging Associate Members</b>	Nora Barraford, Emerita	indefinite
	Ann Bekebrede	indefinite
	Shelley Cantor	indefinite
	Sonia Goldsmith	indefinite
	Ruth Johnson	indefinite
	Deborah Kennedy	indefinite
	Edna Roth	indefinite
	Ruth Stewart	indefinite
<b>disAbility Advisory Committee</b>	Ingela Svensson	indefinite
	Martin Waters	indefinite
	Linda A. DeRensis	6/12
	Artemis Joukowsky	6/12
	Frank S. Hess	6/13
	Paul M. Kerrissey	6/13
	Dwight Paul Leitch	6/13*
	Sarah P. Tipton	6/13
<b>Dry Hydrant Action Committee</b>	Thurza P. Campbell	6/14
	Joan M. Rothney	6/14
	Joshua Buckler	6/12
	Robert P. Johnson	6/12
<b>Elderly and Disabled Taxation Committee</b>	Neil McPherson	6/12
	John O'Neill	6/12
	Helen D. Cuddy	6/13
	Rosemary Sortor	6/13
	Douglas S. Brodie	6/15
<b>Elder Housing Committee</b>	Chief Assessor	indefinite
	Town Treasurer	indefinite
	Polly Leland-Mayer	6/12
	Joseph S. Meaney, Jr.	6/13
	Martin R. Waters	6/13
	Michael J. Kickham	6/14
	Joan A. Rothney	6/14
	Katharine R. Sturgis	6/14
	Jane Collinson	6/15
	Carol C. Kerrissey	6/15
Robert Murchison	6/15	
<b>Emergency Management Director</b>	Joshua J. Buckler	6/12
	Neil W. McPherson	indefinite
<b>Emergency Preparedness/Bioterrorism Agent</b>	Neil W. McPherson	indefinite
	Ellen J. Hartnett	indefinite

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Employee Health Insurance Advisory Committee</b>	Descom D. Hoagland, III	6/12
	Yvonne M. Remillard	6/12
	Glenn A. Robert	6/12
	Ruth C. Stewart	6/12
<b>Energy Committee</b>	Gino Carlucci	6/13
	Paul Cutler	6/13*
	Leslie Doyle Mann	6/13
	Daniel Glickman	6/13
	Frank B. Hoek	6/13*
	Michael C. Lesser	6/13
	Kecia Gifford Lifton	6/13
	Edward P. McGuire	6/13
	Jane Pusch	6/13
	John K. Higley	6/14
<b>Farm Pond Advisory Committee</b>	Patricia C. Cassell	6/13
	Jacqueline Martin	6/13
	Catherine Rocchio	6/13
	Patricia F. LeBlanc	6/14
	Robert W. Murchison	6/15
	Matthew Neutra	6/15
	Melinda O'Neill	6/15
	Ellen Heffron (Associate)	6/15
<b>Farm Pond Waterfront Director</b>	Adrian Eagles	Seasonal
<b>Groundwater Protection Committee</b>	Andrea Stiller (Appointed by the Conservation Commission)	6/12
	Martin R. Waters (Appointed by Elderly Housing)	6/12
	Robin Perera (Appointed by the Planning Board)	6/12
	Blair Van Brunt (Appointed by the Selectmen)	6/12
	Aaron J. Fishman (Appointed by the Water Commissioners)	6/13
	Daryl Beardsley (Appointed by the Board of Health)	indefinite
	Fred Abdelahad	indefinite
<b>HIPPA Officer</b>	Fred Abdelahad	indefinite
<b>Historical Commission</b>	Julie H. Mott	6/12
	Carol E. McGarry	6/13
	Diana S. Wheelwright	6/13
<b>Historic District Commission</b>	James Cheston	6/12
	Maryann Clancy	6/13
	Alicia L. Goody	6/13
	Scott Blanchard	6/15
	Jonathan Dowse	6/15
<b>Human Resource Officer</b>	James Halpin	indefinite

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Local Emergency Planning Committee</b>	Richard R. Thompson, III,	6/12
	Neil McPherson,	6/12
	Edward Wagner	6/12
	Ellen Hartnett	6/12
	Diane Moores,	6/12
	Walter Avallone	6/12
	Veronica Kenney	6/12
	George R. Shea	6/12
<b>Medical Reserve Corps Executive Committee</b>	Veronica Bloom	indefinite
	Douglas S. Brodie	indefinite
	Frank S. Hess	indefinite
	J. Christopher Owen	indefinite
	Marie Owen	indefinite
	William Wirth	indefinite
<b>Metropolitan Area Planning Council (MAPC)</b>	John F. Stevens	6/15
	Gino Carlucci (alternate)	6/15
<b>Municipal Campus Extension Committee</b>	Melissa R. Bowman	indefinite
	Thurza P. Campbell	indefinite
	Thomas J. Faldetta	indefinite
	Nancy E. Hess	indefinite
	D. Paul Leitch	indefinite
	Pasquale J. Teti	indefinite
	Scott D. Blanchard (Associate)	indefinite
<b>Personnel Board</b>	James F. Halpin	6/13
	Bruce Jamerson	6/14
	Nicholas Anastasopoulos	6/15
	Fred R. Abdelahad	6/15
<b>Pine Hill Access Road Committee</b>	David J. Killeen	6/13
	Thomas F. Shea	6/13
<b>Privacy Information Officer</b>	Judith Fitzpatrick	6/13
	Descom Hoagland	6/13
<b>Recycling Committee</b>	Wendy Mechaber	6/12
	Andrea Brennan	6/13
	Ardys Flavelle	6/13
	Carol S. Rubenstein	6/13
	Charles Tyler	6/13
	Ronald J. Buckler	6/14
	Scott Embree	6/14
	Karl Ludwig	6/15
	Rashel Masters	6/15
	Susan W. Peirce (Associate)	6/13
	Jane Pusch (Associate)	6/13
	Heather S. Willis (Associate)	6/13
	Judith H. Cook (Associate)	6/14
	John C. Mulhall (Associate)	6/14
Benedicta Raia (Associate)	6/14	

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Revenue Development Committee</b>	Marc Forchielli	6/13
	George C. Morrill	6/14
	Terence Driscoll	6/15
	John W. Edgar	6/15
	Edward McGuire	6/15
<b>Right to Know Municipal Law Coordinator</b>	Neil W. McPherson	6/13
<b>Search for a Full Time Fire Chief Committee</b>	Ronald Arigo	indefinite
	Frank C. Jenkins	indefinite
	Richard R. Thompson III	indefinite
	Fred R. Abdelahad	indefinite
	Neil W. McPherson	indefinite
	Joshua J. Buckler	indefinite
	Mark Roche	indefinite
<b>Sherborn Arts Council</b>	Kristina Almy	6/13
	Melissa Bowman	6/14
	Susan L. Graage	6/14
	Megan E. Hall	6/14
	Kimberly M. Macumber	6/14
	Jennifer Searle	6/14
	Rashel Masters	6/15
<b>Sherborn Household Hazardous Waste Representative</b>	Carol S. Rubenstein	indefinite
<b>Sherborn Open Space Committee</b>	Barbara A. Kantorski	6/12
	Diana S. Wheelwright	6/12
	Andree P. DeRappe	6/13
	Allan I. Giesen	6/13
	Judith E. Cohn	6/14
	Michael C. Lesser	6/15
	<b>Southwest Area Planning Committee</b>	Grace S. Shepard
Gino D. Carlucci		6/12
<b>Town Forest Committee</b>	Robert Ambos	6/13
	Margaret B. Robinson	6/14
	David Killeen	6/15
	M. Elizabeth Dowse (Associate Member)	indefinite
<b>Town Historian</b>	Elizabeth L. Johnson	indefinite
<b>Traffic Safety Committee</b>	Kristin Buckler	6/12
	Susan L. Tyler	6/12
	Sean Killeen	6/14
	Dwight P. Leitch	6/14
	Bradlee VanBrunt	6/14
	Edward Wagner (Director of CM&D)	indefinite

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Western Avenue Intersection Committee</b>	David Bento	6/13
	Donald Crawshaw	6/13
	Sean Killeen	6/13
	Thomas Urmston	6/13
	Richard Thompson	6/13
	Edward Wagner	6/13
	Warren Wheelwright	6/13
<b>West Suburban Health Group</b>	Descom D. Hoagland III	6/15
	Judith Fitzpatrick	6/15

**Appointed by the Town Moderator**

<b>Advisory Committee</b>	Peter Lamson	7/31/12
	Gwen Ortmeyer	7/31/12
	Barbara A. Wands	7/31/12
	Mark Brandon	7/31/13
	Lawrence Rubin	7/31/13
	Jeffrey Rudin	7/31/13
	Russell X. Pollock	7/31/14
	Erik Sirri	7/31/14
	Mary Wolff	7/31/14
	George X. Pucci	7/31/15
J. Ben Williams	7/31/15	

<b>Capital Budget Committee</b>	Jolanta Eckert	7/31/12
	Peter Liffiton	7/31/13*
	Erik Sirri	7/31/14
	Britt H. Phillips	7/31/15
	Robert A. Searle	7/31/15

<b>Planning Board</b>	Grace S. Shepard (Associate Member)	6/14
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**Appointed Jointly by the Town Moderator  
and the Board of Selectmen**

<b>Land Acquisition Committee</b>	Frank C. Jenkins	indefinite
	Barbara A. Kantorski	indefinite
	F. Arthur Schnure	indefinite
	Warren L. Wheelwright, Jr.	indefinite

**Appointed Jointly by the Chairman of the Board of Selectmen,  
the Chairman of the Local School Committee  
and the Town Moderator**

<b>Member of the Tri-County Regional Vocational Technical School Committee</b>	Jonathan H. Dowse	6/15
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<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Appointed by the Board of Health</b>		
<b>Health Agent</b>	Mark Oram	indefinite
<b>Food Inspector</b>	Enviro-Tech Consultants	indefinite
<b>Board of Health Administrator</b>	Ellen Hartnett	indefinite
<b>Board of Health Clerk</b>	Jean Greco	indefinite
<b>Animal Inspector</b>	Kimberly L. Morrow	indefinite
<b>Assistant Animal Inspector</b>	Joseph Shepard	indefinite
<b>Burial Agent</b>	Carole B. Marple	indefinite

\*Resigned  
 \*\*Appointed to fill vacancy



# GENERAL GOVERNMENT

## Board of Selectmen

A few announcements are in order first I think; it has been a year of unprecedented political change for Sherborn. We have welcomed a new Selectman to the Board, Peter Caruso, and a new Town Administrator, David Williams to our ranks. Selectman Caruso's focus on balance-sheet matters and Administrator William's skill and depth of experience will surely change the face of Sherborn's government going forward – especially given the critical and key role envisioned for the Town Administrator envisioned by both Collins and the DOR. Further, due to illness Chairman Twining has withdrawn from his re-election race and so we will welcome yet another Selectman to the Board – Michael Giaimo, who will take my seat for the upcoming term. That's a lot of change for one year.

Although Sherborn is still in the grip of an aching slow economic recovery we are proud to report that we have come through the year able to pay our bills and still have enough left over to fund some of our liabilities and continue to move the Town forward in some important ways. However, in order to achieve that, we have pushed off investment in our service delivery infrastructure and delayed desperately needed change for yet another year. Although we have discovered over the past few years that this short-sighted approach usually keeps us in-play for another season, common-sense tells us that we're playing hurt and it just isn't sustainable.

However, the Board of Selectmen is already implementing a long-term plan to change our traditional approach. Last year, as soon as both the Department of Revenue and Collins Center management reports were completed the Board of Selectmen engaged Interim Town Administrator Jim Purcell to build an independent and objective roadmap for the implementation of their conclusions, out of which, amongst other things, emerged new sets of procedures and guidelines defining the relationship between the Selectmen and the Strong Town Administrator that lay at the heart of both the Collins and DOR reports. During that process I again urged the Board to retain The Center Collins to professionally recruit our permanent new Town Administrator in order to fully professionalize that process and bring a new objectivity to the choice of Town Administrator as never before. Both of these initiatives were broadly supported by the community and by organized groups of citizens as real solutions to long-standing political problems in Sherborn. All of these initiatives were popular and successful.

Now we have a professionally recruited Town Administrator, David Williams, who joined us in 2013, who will be working with the Selectmen at this year's Town Meeting to put in place some of the initiatives that Collins and the DOR have suggested. Quite apart from the structural and organizational changes that some have been focused on we are also working toward changing our yearly financial process to create an "enterprise"

budget that will bring greater efficiencies and new opportunities for positive change.

These changes will put the Town Administrator at the center of the budget process based on the close and on-going operational relationships with all of our Town Departments that both the Department of Revenue and the Collins Center have recommended that he have. This change alone improves fiscal control on the operational level, frees Advisory to concentrate on the more important overall implications of the budget and to consider our monetary position and fiscal policies as a whole, and allows the Selectmen to pursue the policy implications of the budget in terms of longer-term policy goals. These changes will bring us into line with the vast majority of Towns like ours and balances the powers of the Administrator, Advisory, and the Selectmen with pure checks and balances as well as well-defined roles.

On the Public Safety side Sherborn continues to be served by superb public safety and public infrastructure services. Our Police Department, under the expert leadership of Chief Richard Thompson, has not only filled some key positions in our department but has also instituted an innovative new scheduling system designed to reduce our overtime expenses. Fire Chief McPherson is aggressively in the process of recruiting a full-time Fire Chief in order to optimize our fire/rescue expenses and revenues as well as position the department for the future. Our Community Maintenance and Development Services continue to improve under the close attention of Ed Wagner to whom our hearts go out for the hardship he and his family have endured this year.

Sherborn has always supported it's own and despite a mighty pace of sad events this year was no exception. Great kindness was shown by all and those in need were embraced and cared for in exemplary fashion. That, in fact, is the heart of Sherborn and that is why so many of us serve – in whatever capacity – whenever we are needed. I'd like to reach out to everyone in Town, with whom I agree or with whom I have disagreed, and ask you all to see us all as one community of neighbors and friends. Let's disagree less over self-interest and agree more on our shared future as fellow human beings. From what I've seen this year – I'll bet we can do it.

Thank you,

Thomas Twining, Chairman

## Town Counsel

As Town Counsel, we provided advice to the Board of Selectmen, Town Administrator, town officials, boards, committees and Town Meeting. Most of the work of Town Counsel involves providing advice and opinions, reviewing contracts and procurement issues, real estate transactions, preparation for the Annual Town Meeting, and defending the town in litigation. During the course of the last year, we provided advice on issues such as

contracts, special legislation, procurement, land use, environmental law, municipal finance, town by-laws, construction law, personnel, open meeting law, public records requirements, and ethics.

In 2012, we continued to defend the Town in two appeals from a decision of the Zoning Board of Appeals regarding the property located at 111 Coolidge Street - one brought by the property owner and one brought by certain abutters. A two-day trial was held before Chief Justice Scheier of the Land Court in Boston. The parties are awaiting a decision by the court. We also continued to defend the Town in a lawsuit brought by the architect of the new Community Maintenance & Development operations center. That case is pending in the Suffolk County Superior Court in Boston. We also defended the Police Chief in two gun permit appeals.

Town Counsel assisted the Town in a number of real estate matters, including the lease of land in the Town Forest for a cellular telephone tower, and the acquisition of a drainage easement at 21 South Main Street.

We extend our appreciation to the Board of Selectmen for their confidence in retaining our firm, and appreciate the assistance and cooperation received on all matters from the Board, the Town Administrator and Assistant Town Administrator, Department Heads, Boards, Committees, and town personnel. We look forward to working with the members of the Town government in the future.

Respectfully submitted,

Barbara J. Saint André, for  
Petrini & Associates, P. C.  
Town Counsel

## **Planning Board**

In 2012, a major focus of the Planning Board was to continue its work on plans to improve the Town Center. Among those efforts were meetings with business and land owners, other boards, commissions and committees and others to receive input into those plans. At a meeting in February with representatives of commercial interests, dozens of comments and questions were received and discuss concerning assets and deficiencies about the Town Center in its current condition. Meetings were also held with the Board of Health, Conservation Commission, Board of Selectmen, Revenue Development Committee, Council on Aging and Traffic Safety Committee. Board members also took a walking tour of Town Center properties from 21 South Main Street to 41 North Main Street, The Library expansion and parking plans, as well as a driving tour of Norfolk Town Center, and visits to developments in Millis, Medfield and other local communities. Members of the board attended conferences and lectures regarding "SmartGrowth" Healthy Communities and zoning reform.

The Planning Board was also successful in being considered for an MAPC program to evaluate a "Smart Sewering" concept for the Town Center. The study, being conducted by the Charles River Watershed Association, involves an evaluation of potential locations for this new technology in Town as well as an assessment of demand for the service. A first presentation of the results of the study identifying potential sites was held in December. A second follow-up presentation on the site study as well as identification of demand will take place in 2013.

Members of the Planning Board also supported and assisted the Energy Committee in its continuing efforts to implement the Green Communities grant in the amount of \$137,450 to implement many of the energy-saving measures identified in the Energy Reduction Plan. In other energy-related initiatives, the Planning Board participated in regional initiative of the Metropolitan Area Planning Council (MAPC) to select a solar developer who would evaluate solar potential for participating communities as a group. Town Planner Gino Carlucci was selected by MAPC to serve on the Selection Committee for that effort and the selected developer is Broadway Electrical Co. of Boston.

The Planning Board also participated in a site walk of the Sudbury Aqueduct following an announcement from the Massachusetts Water Resources Authority that it would allow access on the aqueducts as trails.

Some of the other Planning Board activities include:

- Reviewed and approved the first Stormwater Management Permit under the new Stormwater Management Bylaw adopted in 2011;
- Reviewed and approved an agricultural screening plan for a barn on Western Avenue;
- Reviewed and approved a Street Frontage Special Permit;
- Reviewed and approved a Scenic Road application for rebuilding a stone wall;
- Continued developing long-range goals for both a Town Center Report and an upcoming update of the 2001 General Plan;
- Endorsed six Approval Not Required plans resulting in a net increase of 3 building lots;
- Approved an agricultural screening plan under the newly-passed bylaw;
- Approved renewal of special permit for ADESA, resulting in mitigation payments to the Town of more than \$19,000 annually;
- Reviewed and approved of the Tree Warden's tree removal list for dead and damaged trees on scenic roads;
- Continued to update Sherborn Happenings!, the Town Planner's blog.

As part of its efforts to seek input, the Planning Board continued to engage landowners, business owners and developers and other boards and committees throughout the year, and had several fruitful discussions regarding planning and development issues and potential

development proposals. The Town Planner also continued assisting residents and other boards and committees with questions about land use, relevant Zoning Bylaw provisions and other regulations.

Board members also attended workshops and seminars sponsored by MAPC, Department of Energy Resources, MassAudubon, and other entities to keep current on planning and development issues.

The Board was pleased to welcome Charles Yon as the newest member of the Board following the Annual Town Election in May.

Respectfully submitted,

John Higley, Chairman

## Board of Appeals

The Zoning Board of Appeals held eight meetings during 2012. Included were six new petitions, seven renewal petitions and three separate petitions for modifications to a Comprehensive Permit for Rising Tide Development, known as Whitney Farms which began construction in December. The Town is still in litigation on a decision by the ZBA with regards to a property at 111 Coolidge Street and is awaiting a decision by the Court. The following is a summary of all decisions made by the Board. A copy of all decision letters are on file at the Board of Selectmen's office.

**Hearing Date: March 13, 2012**

**#21201: 25 South Main Street**

The petition of Regina Porciello, Rocking Horse Nursery School for renewal of a Special Permit under Section 3.2.14 to allow the continued operation of a nursery school in a Residence A district was granted March 13, 2012, subject to conditions.

**Hearing Date: April 12, 2012**

**#21204: 29 Coolidge Street**

The petition of Stuart M. Smith for renewal of a Special Permit under Section 3.2.5 to operate a landscaping business in a Residence A district was granted April 12, 2012 with a May 1, 2017 expiration date, subject to conditions.

**#21205: 27 North Main Street**

The petition of Robert J. Carreiro for renewal of a Special Permit under Sections 3.2.17, 3.2.19 and 5.2.7 to operate an insurance business and to maintain professional office space with signage in a Business G district was granted April 12, 2012 with a May 1, 2017, subject to conditions.

**#21206: 9 Western Avenue**

The petition of Martin Maria for a Finding under Section 1.4.6 to reconstruct a dwelling on a pre-existing, non-conforming lot

in a Residence B district was granted April 12, 2012, subject to conditions.

**Hearing Date: June 19, 2012**

**#21203: 11 Prospect Street**

The petition of Peter Grey for renewal of a Special Permit under Section 3.2.5 to maintain a professional office in a Residence B district was granted June 19, 2012 with a May 1, 2017 expiration date, subject to conditions.

**#21208: 28R North Main Street**

The petition of Raymond Wiese for a Special Permit under Section 3.3 to maintain living accommodations in a non-residential location in a Business G district was granted June 19, 2012, with a June 30, 2015 expiration date, subject to conditions.

**Hearing Date: July 31, 2012**

**#21207: 77 Whitney Street**

The petition of Robert Schiavi for a Special Permit under Section 3.2.21 to maintain additional garage space for up to 4 automobiles in a Residence B district was granted July 31, 2012, subject to conditions.

**#21209: 25 North Main Street**

The petition of Robert J. Carreiro for a Special Permit under Section 3.2.19 and Section 5.2.7 to operate a retail store with signage in a Business G district was granted July 31, 2012, with an October 1, 2017 expiration date, subject to conditions.

**Hearing Date: October 2, 2012**

**#21210: 33A North Main Street**

The petition of Phillip Cocco, Manager for the Sherborn Out for renewal of a Special Permit under Section 3.2.19 and Section 5.2.7 to operate a retail package store, prepared foods, coffee shop with signage in a Business G district was granted October 2, 2012 with an October 1, 2017 expiration date, subject to conditions.

**Hearing Date: October 2, 2012**

Petition of Josh Posner for Whitney Farm LLC, 59 Whitney Street, for modifications of a Comprehensive Permit under the provisions of Chapter 40B, to approve changes to building designs and footprints was granted October 2, 2012 subject to conditions

**Hearing Date: November 14, 2012**

**#21211: 137 Forest Street**

The petition of Karyn P. Kaplan for a Special Permit under Section 3.2.2a)1(b) for an additional housekeeping unit for domestic employees in a Residence C district was granted November 14, 2012 with a November 1, 2014 expiration date, subject to conditions.

**#21212: 28 North Main Street**

The petition of Raymond Wiese for renewal of a Special Permit under Sections 3.2.17 and 5.2.7 to operate a design build business and cabinet showroom with signage in a Business G district was granted November 14, 2012 with a November 1, 2017 expiration date, subject to conditions.

**#21213: 256 Western Avenue**

The petition of Joseph & Benedicta Raia for renewal of a Special Permit under Section 3.2.11 to operate a commercial stable was granted November 14, 2012 with a November 1, 2014 expiration date, subject to conditions.

**Hearing Date: November 14, 2012**

An appeal of Pasquale J. Teti on a decision of the Zoning Enforcement Officer in regards to 111 Coolidge Street was heard November 14, 2012. The Zoning Board of Appeals voted to dismiss the appeal without prejudice.

**Hearing Date: November 14, 2012**

**#21214: 27.64 acre parcel off Whitney Street**

The petition of Robert Gargano for a Special Permit under Section 1.4.4 for a temporary construction and sales trailer in a Residence C district was granted November 14, 2012, subject to conditions.

**Hearing Date: December 10, 2012**

Petition of Peter Freeman, Attorney for Rising Tide Development LLC, Whitney Farm LLC for modifications to the terms of a comprehensive permit for the Whitney Farms Development pertaining to a change in the form of ownership and a change to the condition requiring surety prior to the commencement of construction was granted December 10, 2012 subject to conditions.

**#21216: Lot 1B Lake Street**

The petition of David Parrish for a Finding under Section 4.2 to determine whether an undeveloped lot is buildable in a Residence C district was denied based on lack of jurisdiction on December 10, 2012.

**Hearing Date: December 10, 2012**

Petition of Peter Freeman, Attorney for Rising Tide Development LLC, Whitney Farm LLC for modifications to the terms of a comprehensive permit for the Whitney Farms Development pertaining to a change in the form of ownership and a change to the condition requiring surety prior to the commencement of construction was granted December 10, 2012 subject to conditions.

## Town Clerk

The mission of the Town Clerk’s Office is to uphold the integrity of the Town’s democratic process, to maintain and preserve public records, to foster cooperation and coordination between departments, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.

Services and duties include but are not limited to voter registration; organization, implementation, and reporting of all elections and Town Meetings; posting of all public meeting notices and maintenance of official town calendar online; implementation and maintenance of town census; maintenance and preservation of all vital records and other recordings; swearing in all elected and appointed officials; and issuing marriage licenses, business certificates, dog licenses, raffle and bazaar permits, and inflammable storage renewals.

The official duties of this office are interspersed in more than 73 chapters and 451 sections of the Massachusetts General Laws. The Town Clerk serves as the Chief Election Official of the Town and is not only the Town’s Recording Official, but also the Registrar of Vital Statistics, as well as the Public Records Official, a Licensing Official, and last but not least, a Public Information Official. Beyond the most publicly recognized responsibilities of elections, census, dog licenses, marriage licenses, business certificates, and vital records, this office also serves as the local friendly face to answer questions regarding many municipal legal issues, most often on the Open Meeting Law, conflict of interest, campaign finance, election laws, and parliamentary procedure. The Clerk’s Office also interacts with every other board and department in the Town, administering the oath of office to all elected and appointed officials and serving as the repository for all meeting notices and minutes.

Change is constant. The countless federal and state legislative and regulatory changes enacted every year that impact this office make it vital for the Town Clerk and staff to conscientiously attend workshops and seminars at state, federal, and regional levels.

In addition, the 2009 statutory changes to laws related to open meetings of governmental bodies, ethics of public officials, elections, campaign finance and lobbying, and public records went into effect in 2010 and continue to have an enormous impact on the work load in the Clerk’s Office.

This year, 30 birth certificates were recorded; 15 marriage licenses were issued, and sadly 16 death certificates were recorded.

Birthday greetings and mail-in voter registration forms were sent to 105 residents who turned 18 years of age and were thus eligible to vote. Twenty-eight Business Certificates were issued. More than one thousand dogs were licensed. Numerous dog owners increased the revenue stream paying late penalties and 26 court

warrants were issued for delinquent owners. By state statute municipal clerks continue to receive payment of non-criminal marijuana fines issued by the local police department.

Amazing artwork from Pine Hill School students continues to brighten our office. This is made possible in cooperation with Sarah Richards, Pine Hill art teacher. Best of all, many of the young artists visit Town Hall with their families to view their masterpieces hanging on our walls!

Among the many people who graciously aided us in 2012 were Steve Falk with kind attention to both us and the dog software, Community Maintenance and Development with cheerful assistance at election times, and Mike Sweeney by taping annual town meeting. We appreciate these and every contribution. We were fortunate to enjoy occasional temporary office assistance from Ellen Heffron and Becky Cellucci.

Grateful praise is warranted for dedicated staff members Ani Gigarjian and Tony Abril, whose good humor, efficiency, and patience allow them to assist the public accurately, quickly, and graciously while doing three other things at the same time.

Respectfully submitted,

Carole B. Marple, Town Clerk

## Board of Registrars

Each January the Board of Registrars is required by Mass General law (C5 §§ 4, 7) to mail a form to all households in order to complete a street list of all residents who are 17 years or older. This list, often referred to as the local “census,” provides essential information. The street list provides necessary information and statistics for veterans’ benefits, for local and regional school committees, and for police, fire, and rescue departments. It furnishes pertinent data to governmental agencies for various reimbursements to the town as well as special benefits to individual residents.

Prompt return of the census form to the Clerk’s Office insures that this vital information is available as needed by the appropriate town departments and avoids the expense incurred by follow-up mailings. Maintaining accurate residential and voting lists is an ongoing process. The Board is very appreciative of notice when a resident moves during the year.

As of January 1, 2012, the number of residents totaled 4547 distributed among 1550 households. Additionally, we reached a record number of active registered voters—3036—for the September State Primary Election. Over half of our voters continue “Unenrolled” which means they are registered but have chosen not to be affiliated with any political party.

As prescribed by law, special registration sessions were held before each town meeting and election, resulting in the following figures.

### Presidential Primary, March 6, 2012

Democrats	701
Republicans	528
Libertarians	12
Green/Rainbow	2
Interdependent 3rd	1
Unenrolled	1592
Total Inactive Voters	131
Total Active Voters	2967

### Annual Town Meeting, April 24, 2012

Democrats	705
Republicans	536
Libertarians	12
Green/Rainbow	2
Interdependent 3rd	1
Unenrolled	1607
Total Inactive Voters	131
Total Active Voters	2994

### Annual Town Election, May 8, 2011

Democrats	707
Republicans	538
Libertarians	12
Green/Rainbow	2
Interdependent 3rd	1
Unenrolled	1608
Total Inactive Voters	131
Total Active Voters	2999

### State Primary, September 6, 2012

Democrats	734
Republicans	546
Libertarians	11
Green/Rainbow	1
Interdependent 3rd	1
Unenrolled	1639
Total Inactive Voters	103
Total Active Voters	3036

### State Election, November 6, 2012

Democrats	758
Republicans	564
Libertarians	11
Green/Rainbow	2
Interdependent 3rd	1
Unenrolled	1699
Total Inactive Voters	103
Total Active Voters	3035

In 2012 the Board processed 10 different petitions, certifying 42 papers and almost 400 signatures. Additionally, nomination papers for 11 offices were processed, including certifying 27 papers and over 230 signatures for Sherborn School Committee, as well as many state and federal offices.

Monthly, a congratulatory birthday notice and a voter registration form are mailed to all residents who turn 18 - certainly a factor in our high voter registration rate.

The Presidential Election brought out 88% of our registered voters, while we sent out over 400 absentee ballots, including many via email to out-of-country and active military voters.

Again this year, the Registrars are indebted to many people for their help: election personnel for their commitment to accuracy, legal nuance, patience, and pleasant demeanor; "the guys" from Community Maintenance & Development for setting up and dismantling the polling place and posting signs around town; the Police Department for census service, and for polling presence and traffic control at election times; Constables Ron Buckler and Josh Buckler for cheerfully posting warrants and mandated notices; Town Hall and Library workers for parking off-site on election days to make room for voters.

This spring, we welcomed new Board of Registrars member Winifred Williams and said farewell to Jean Bednor. We are grateful for Jean's years of service to our Town as a Registrar.

Respectfully submitted,

Board of Registrars

## Personnel Board

The Board has reviewed/resolved many issues regarding employee classifications, job descriptions, work hours and pay over the past year. The Board also has written an article for the Town Meeting intended to clarify a section of the Personnel Administration Plan pertaining to Leaves of Absence. We participated in the search committees for the Town Administrator and the Fire Chief. We also made a recommendation on the Cost-of-Living Adjustment to Advisory.

Respectfully submitted,

Fred R. Abdelahad, Chairman

## Household Hazardous Waste

Sherborn residents are aware that some household products they use are too toxic to be included with regular trash and require a special type of disposal. In most cases these products are safe to use in the quantities intended but disposal of large quantities when they are no longer wanted is dangerous. The best thing to do is to donate these products to others who can use the leftovers, but if that is not possible, or if the products are so old or so degraded that they should not be used, residents should save them until our special Household Hazardous Waste (HHW) Collection Day takes place.

Products such as oil paint, pesticides, wood preservatives, metal cleaners, hobby supplies, photo chemicals, pool chemicals, contaminated gasoline, kerosene, and antifreeze are among the types of materials that require this type of attention

Our annual collection, held on Saturday September 15 2012 at the Highway Garage, was attended by approximately 100 people, which is about the same as it has been for many years, but the quantities brought are becoming less every year. We believe we can attribute this both to people being more careful to use up what they buy and producers making more environmentally friendly products. For example, there is dramatically less oil paint used today than 10 or 20 years ago, and the water based paints (latex and acrylic) that are used today are not hazardous. If people have water based paints left over that they cannot donate or use up, they should simply dry it up with kitty litter or saw dust in a shallow box and then send it out with their trash.

For those residents who are unable to attend our yearly event, we have arrangements with other town collections that are held at other times of the year so people should never feel they have to resort to throwing hazardous products into the trash. Doing so would create issues for the trash handlers who would be unprotected from the dangers in the trash and for the environment when the trash containing the toxic material is either buried or burned.

Unwanted medicines are not accepted at Household Hazardous Waste Collections but our Police Department now has a lock box for unwanted medicines where residents can safely dispose of them any time with no questions asked. Medicines should never be flushed down the toilet no matter what you may have heard in the past.

Mercury is a chemical element that has many mundane uses such as in some types of batteries, thermostats, thermometers, and fluorescent bulbs, but it is a dangerous neurotoxin that needs careful consideration when it is disposed. We collect all of the foregoing products separately from trash at our Recycling Center on a daily basis in order to prevent the escape of mercury vapors into the atmosphere.

Our next collection day will be held on September 21, 2013. As usual we will have an appointment system to prevent long lines of cars waiting to be served. Appointments will be available online through the Recycling Committee's website <http://recycling.sherbornma.org> starting in August 2012, or by phone. To make arrangements to visit another collection on another day, call Carol Rubenstein at 508-653-8794.

Respectfully submitted,

Carol S. Rubenstein, HHW Coordinator

## Recycling Committee

In 2012, the Recycling Committee continued its mission of providing Sherborn with convenient, cost effective waste reduction and recycling programs, while promoting environmental sustainability and preservation. Our Committee encourages people to think about the impact of their trash after it is out of sight and mind at the Transfer Station or in the collection truck. Trash costs our Town money (paid for with our taxes) to be hauled and disposed at the incinerator in Millbury. By contrast, recyclables, because they have value on the commodities markets, either bring in revenue to the Town or at least pay for their own disposal. The more we separate recyclables from our trash, the more the Town saves on disposal costs, and the more new products can be made from those recycled resources rather than from “virgin” materials that have to be extracted from the Earth.

In early 2012, the Committee focused on promoting a Town Meeting article to repave the Transfer Station because of the deplorable pavement condition and our concern for the safety of users and workers there. The 2012 article was withdrawn due to lack of key advisory and official support, and CM&D was obliged to continue re-patching the potholes. Paving will again be a topic during the 2013 Annual Meeting and the Committee looks forward to supporting that and other recommendations to improve the usability of the Transfer Station.

As many other towns charge additional fees for bulky wastes, the Committee attempted, in April, to audit disposal of large and heavy items. During the audit, we also noticed many instances of people throwing recyclables into the regular trash; this is detrimental to everyone’s interests, but regrettably, people sometimes felt insulted by our methods to make them aware of the issues. Based on the audit, we expanded our Transfer Station recycling opportunities in four areas:

- We now collect mattresses, box springs, and carpet in a new container granted by the DEP.
- The textile collection box now accepts not only reusable clothing, but all conditions of clean fabrics and leather goods. Textiles are either reused or repurposed as rags or insulation.
- Styrofoam packing blocks are collected in a repurposed container for third-party recycling.
- Our commingled collection now includes not just numbered plastics, but all hard plastics.

With a subsidy from Wheelabrator, the Committee acquired a more practical-sized structure for Universal Waste storage (mercury bearing wastes such as fluorescent lamps, thermometers, thermostats, and rechargeable batteries) at the Transfer Station; the original shed is now used as a tool and storage shed. We also continue to collect TV’s, air conditioners, refrigerators, tires, waste oil, and microwaves, keeping their hazardous components safely out of the trash and making their recyclable components recoverable, and we

recycle scrap metal, books, and all paper and cardboard, all of which are salvaged for their resource value.

Since (per MA DEP) 25% of the weight of average trash is from food waste, we sell low cost compost bins at the Transfer Station to encourage composting as a strategy to reduce trash weight, and we continued to lend support to Pine Hill School’s lunchroom composting program, and in 2012 our Committee had displays in the Library and presentations at such venues as the Grange Fair and the Library Fair.

Our warm weather Swap Shop continued to be a favorite spot to pick up free furniture, tools, toys, and all manner of surprising treasures that were being discarded. People like giving their reusable discards a second chance, and every item kept out of the compactor reduces costly trash. This past year, a group of faithful volunteers tended and organized the shop. Pre-season, Eagle Scout Thompson Scott-Ludwig and his crew helped by building an electronics testing station and several deep shelves for children’s and baby equipment.

To advance our goals we also:

- keep residents informed by means of town-wide mailings, Facebook, our website <http://recycling.sherbornma.org>, and an online E-Newsletter that is sent to E-Subscribers; we encourage everyone to subscribe at: <http://www.sherbornma.org/subscriber>.
- drop off recycling bins to welcome new residents and to inform them of our recycling programs.
- track of the tonnage of all the materials that pass through the Transfer Station, and compare quantities recycled versus quantities sent to the incinerator.
- Meet and communicate with state and other local environmental officials to learn and share concepts in the recycling arena and to ensure that we are relaying the best waste reduction information and opportunities to our residents.  
compare competing recycling processors in order to get the best price for the Town’s recyclables.

As Chair, I would like to thank my wonderful and dedicated committee members who take on so many tasks without other recognition. The Town of Sherborn should be very grateful to them for all that they do to save resources, both financial and natural.

Respectfully submitted,

Carol Rubenstein, Chair

## Energy Committee

The Green Communities grant funded preliminary energy assessments via a regional energy services company arrangement for most Town buildings and recommended a number of projects that were mostly in line with projects identified in the Energy Reduction Plan. Most of these projects are for more efficient

lighting, better insulation of buildings and lowering heating costs. The report estimated both the savings and the cost for each project. The Committee reviewed the recommendations and made some adjustments in the projects being considered in the follow-up (and much more detailed) investment grade audits that include actual bid prices for the work and more detailed savings projections. This report is due in January 2013.

Aside from building improvements, a second aspect of the Green Communities projects involved reduced fuel use in vehicles. Using the grant, two Police vehicles were outfitted with anti-idling devices. These devices monitor battery levels so that police equipment can be run off the battery while the car is parked without running the engine. If the battery runs down to a certain level, the device automatically restarts the engine. In addition, the Police Department purchased two new vehicles that have a second battery that serves essentially the same purpose -- allowing the engine to be shut off when the car is not in motion. These vehicles are being monitored in order to measure their impact on fuel consumption in order to determine whether additional Town vehicles should be equipped with the devices.

As part of air pollution reduction and an energy efficiency measure, four anti idling signs were posted in the pick up lane at Pine Hill School. They were provided at no cost by DOER.

After the Pine Hill School (the Town's largest building), the Fire Station on North Main Street is one of the Town's largest energy users. The old steam boiler has caused many maintenance issues and is not efficient. Through the Selectmen's Office, the Energy Committee commissioned a more detailed analysis of potential solutions to those problems including analysis of the potential benefits of a new heating system as well as additional insulation and air sealing.

The Committee also worked with the Sherborn Library on its recent conversion from fuel oil to natural gas for space heating. The payback period for this project is very short with significant savings to the Town. The Energy Committee paid for nearly one half from Green Community Grant funding.

Another major initiative of the Committee is its continued pursuit of solar photovoltaic (PV) projects for the Town landfill, Town building roofs, and elsewhere in Town. The Town continued its efforts to work regionally by participating in a regional solicitation for a solar developer through the Metropolitan Area Planning Council. The rationale is that since our landfill is small, we could attract more interest as part of a larger solicitation than going it alone. The selection process will be concluded with the signing of a Memorandum of Understanding with a competitively selected firm in 2013.

In order to facilitate solar PV projects for residents, the Committee initiated a regional effort modeled after the State's "Solarize Massachusetts" program in which

several towns work together to select a solar developer for residential properties within those towns. Such an effort would enable residents to get free evaluations of their PV potential and its financial attractiveness from a vetted contractor who has gone through a competitive review process. The more residents who sign on, the lower the price becomes for those participating. It now appears that the State will offer a third round of the Solarize Massachusetts program so the regional group created will likely participate in that effort rather than creating its own program.

Representatives of the Committee also attended workshops on solar contracting, financing solar projects and other educational initiatives. In addition, Sherborn and Hopkinton were selected to make a presentation to a group of Towns sponsored by the 495/Metrowest Partnership on our efforts to become a Green Community and our results to date.

The Energy Committee very much looks forward to 2013, as that will be the year that most of our initial projects will be implemented resulting in cost savings for the Town and a reduction in greenhouse gases for the planet.

The Committee would like to thank its past chair, Daniel Glickman, for his efforts before he moved from the Town.

## **Municipal Campus Committee**

During 2012, the committee continued to monitor the parcel, addressing problems as they arose, dealing with storm damage, winter moths, garlic-mustard plant, more thinning of the screen between the existing and new, pruning and transplanting, all in the effort to further beautify and incorporate it into the main campus. Again, because the committee has no funding, the results were achieved by the labors of volunteers and our own CM&D, to whom we are so grateful.

The library project is still working its way through the grant process. Progress on how the extension will contribute to relieve the parking situation on the entire campus is on hold while that takes place. There was consensus on a conceptual design that has very little impact on the extension, and has the potential to provide a significant number of additional spaces. Our library representative, Tom Faldetta, stepped down at the end of his term and Jim Murphy has agreed to fill that position. Thank you, Tom, for your service. Thank you, Jim, for being willing to come on board. We look forward to a continued collaboration with the Library Building Committee and the Planning Board.

Thurza Campbell also stepped down from the committee this year. A special thank you is in order for her valued input and all the professional design work she contributed to this project.

Submitted by Nancy Hess,  
Chair, Municipal Campus Extension Committee

# FINANCIAL

## Capital Budget Report 2012

**Introduction** - The Capital Budget Committee, appointed by the Town Moderator, is responsible for assessing the need for capital expenditures or programs (usually more than \$10,000 and five-year life), recommending action to the Advisory Committee and reporting to voters at Town Meeting. Our objective is to provide a credible plan to fulfill the Town's ongoing capital needs without unduly burdening the taxpayer. The Capital Budget Plan is typically funded with debt that is excluded from operating levy but subject to ballot approval. Thus, annual excluded debt payment must be raised in taxes above the operating budget. To minimize impact to the taxpayer, capital items can be funded through non-excluded debt or Free Cash. In these cases, the annual cost of the non-excluded debt must be absorbed within tax levy limits.

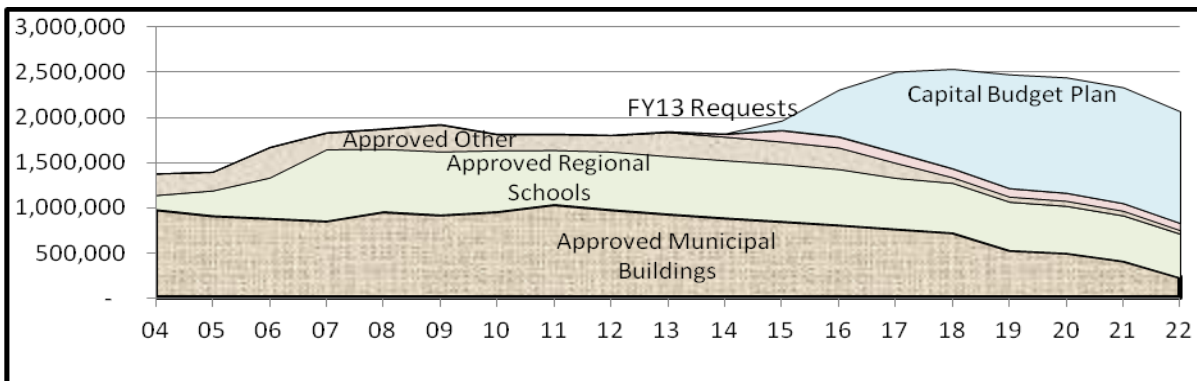
**Recommendations and Forecast** - The following table summarizes this year's capital requests and forecast of future requests that have been submitted to the Capital Budget Committee. The priorities, needs, timing and dollar amounts may change as specific warrant articles are considered at future Town Meetings. It should be noted that inclusion of a request on the capital plan does not indicate endorsement by the Capital Budget Committee.

	FY 2013			CAPITAL BUDGET PLAN							
	Request	Method	CB Action	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
<b>Town Buildings</b>											
Woodhaven Renovations	\$500,000	Debt	Favorable								
Pine Hill Upgrades	\$95,200	Debt	Favorable	\$290,000	\$305,000	\$305,000	\$250,000				
Transfer Station	\$35,000	Debt	No Action	\$100,000							
Library renovation	\$52,000	Debt	Favorable		\$2,500,000						
<b>CM&amp;D</b>											
Trucks & Equipment	\$120,000	Debt	Favorable	\$220,000	\$265,000	\$100,000	\$250,000	\$185,000	\$130,000		
<b>Fire/Rescue/Police</b>											
Fire Dispatch Software	\$19,000	Free Cash	Favorable								
Fire & Rescue	\$70,000	Debt	Favorable	\$750,000	\$75,000	\$160,000	\$450,000	\$30,000			\$100,000
<b>Dover Sherborn Region*</b>											
MS Heat				\$800,000							
<b>Infrastructure</b>											
Storm Water Management	\$160,000	Debt	Favorable	\$70,000	\$50,000	\$30,000	\$30,000				
Town Clerk Records							\$100,000				
Laurel Farm				TBD							
<b>Unspecified</b>											
				\$100,000	\$200,000	\$200,000	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000
<b>Capital Budget Plan</b>	<b>\$1,051,200</b>			<b>\$2,330,000</b>	<b>\$3,395,000</b>	<b>\$795,000</b>	<b>\$1,280,000</b>	<b>\$515,000</b>	<b>\$430,000</b>	<b>\$300,000</b>	<b>\$400,000</b>

\* Amounts represent 100% of the cost to the Region. FY13 Debt assessment to Sherborn is at 44.83%.

Capital Budget Committee continues to be very concerned about the potential growth of debt service and its contribution to the tax bill. This year's capital plan submissions omit some significant potential expenditures that are likely to be added next year. They include renovation of Laurel Farm and enhancements to the Regional Dover Sherborn campus. Both of these initiatives are being worked on by the respective committees. The delay in the Library major renovation project which is now targeted for approval in FY15 budget season has also delayed the potential growth in debt service.

Based on the 2012 capital plan, the current debt service level of \$1.85 million is estimated to rise to over \$2.5 million by FY17. This would increase the debt service contribution to an average tax bill from about \$1,250 to \$1,700, a 40% increase.



Until the existing debt service level declines significantly in FY19, Capital Budget Committee urges the Town to minimize their capital spending in order to maintain debt service level at about \$2 million level, which equates to a contribution of about \$1,300 to an average tax bill. This necessitates continuing to limit spending over the next five years to absolutely critical or legally mandated initiatives and re-evaluating the largest potential expenditures on the capital plan.

To minimize new capital spending over the next five years, Capital Budget Committee urges each warrant sponsor and the Town to re-evaluate future initiatives in light of the following points:

- Consider pursuing alternative funding mechanism including private public partnerships, private contributions, grants, etc.
  - With the delay in securing the Library grant, sponsors have an opportunity to pursue greater contribution from current commitment of \$1 million in private fund raising.
- Where appropriate, assess alternatives such as regionalization to meet the need and eliminate or reduce the expenditures.
  - Ability to outsource or regionalize certain CMD services would allow minimizing the anticipated equipment replacement.
  - Leveraging adjacent Towns infrastructure such as Transfer Station would eliminate the need for renovation investment.
- Consider delaying capital initiatives until FY17
  - Every alternative to potentially delay the anticipated significant Fire Equipment replacement should be considered and evaluated keeping in mind the importance of the safety of Town inhabitants and firefighters.

In developing our recommendations for FY13 capital requests, Capital Budget Committee has attempted to balance the requests with long term financial responsibility to the taxpayer. The recommended actions for FY13 warrant articles are consistent with those of the Advisory Committee. Final determinations for all articles are made by vote at Town Meeting and ballot approval in May for those funded through debt-exclusion override. The following summarizes Capital Budget Committee's opinions and recommendations to voters for the April 2012 Annual Town Meeting:

#### Article #8 – Omnibus Capital Budget

1. **Library Trustees – Improvements to the Library- \$52,000** had been requested for two enhancements to the Town Library in order to make it handicap accessible. The first estimated at a cost of \$46,300 was for a modification to one of the Library bathrooms to make it handicapped accessible. The modification would alter one of the women's restroom, resulting in one unisex handicapped-accessible bathroom. The second enhancement estimated at a cost of \$5,600 would install automated doors on each of the two sets of front doors for the Library in order to improve disabled access.

These two renovations would move the Library toward achieving full compliance with ADA and Mass. AAB requirements. The Library Committee had worked with the architect to design these two renovations as part of an initial phase within the major renovation being planned in order to protect this initial investment.

**Recommended Favorable Action and \$52,000 be funded through exempt debt.**

2. **CM&D – Trackless MT - \$120,000** had been requested for a Trackless vehicle with a snow blower attachment that is needed in order to clear snow from the Towns sidewalks. The machine is also capable of reusing existing attachments in order to assist with sweeping during spring/fall cleanup, sweeping during spot roadway repair, and roadside mowing throughout the year. CM&D may in the future purchase additional attachments for the new trackless that will further increase its work capacity. The current trackless was past its useful life and had become unreliable during the most demanding times. In addition, repair costs had risen significantly

**Recommended Favorable Action and that \$120,000 be funded through exempt debt.**

3. **Sherborn Fire and Rescue – Updating of Computer and related Software - \$19,000** to purchase software modules for computer-aided dispatch that integrates with the Police dispatch system. The Fire Department was currently using dispatch software that is DOS based and was written by Sherborn resident number of years ago. It doesn't provide the functionality required by the Fire Department and maintenance of the software was becoming problematic. The software vendor is the same as used by the Police Department and provides for consistent dispatch and tracking of emergency personnel. The \$19,000 cost included the necessary modules, annual maintenance and training.

**Recommended Favorable Action and that \$19,000 be appropriated from Free Cash.**

4. **Sherborn Fire and Rescue – Brush Truck - \$70,000** to purchase a new Brush Truck and related equipment. The Brush Truck is a small vehicle, on an F-450 chassis, which is capable of responding to locations in Town that other larger equipment cannot reach. This truck would replace a 1989 Ford F-350 that had become unreliable and whose repair costs were increasing. The current water tank would be re-used while the truck would be outfitted with a new high pressure pump, generator, toolboxes and necessary radios and sirens. To minimize costs, Fire Department personnel would install this equipment themselves where possible.

**Recommended Favorable Action and that \$70,000 be funded through exempt debt.**

5. **Recycling Committee – Transfer Station/Recycling Center Paving Project - \$35,000** – to repave transfer station/recycling center. The Board of Selectmen reserved potential request in the warrant to fund some improvements to the transfer station. The Recycling Committee provided preliminary estimates for various enhancements ranging from \$12,000 to \$100,000 without any long-term plan or definite information on this funding request. The CM&D director indicated that corrective paving at the transfer station is likely to cost between \$12,000 and \$35,000 but no definite quotes had been obtained or presented. Thus Capital Budget Committee had not received any firm proposal on which to base a recommendation.

The Capital Budget Committee did place a \$100,000 on its capital plan for FY14 in order to support implementation of a comprehensive recommendation.

**Recommended No Action.**

6. **Elderly Housing Committee – Woodhaven Renovations – \$500,000** request to fund the renovation of Woodhaven apartments as they become vacant. It is estimated that to complete renovations of the remaining twenty units will likely to take five years or longer with about \$100,000 being borrowed each year or as needed. The renovations focus on kitchen and bathroom remodeling, re-carpeting and painting of each apartment. The success of the plan to upgrade and improve rental income has been demonstrated by four units that were renovated over the past two years under funding approved at the Annual Town Meeting in 2010.

Working with Woodhaven Committee, rental projections were developed which indicated that with a reasonable rental policy in place, the increased rents for the upgraded and renovated apartments would provide sufficient funds to repay the principal and interest along with the direct costs associated with running the facility. Rents would also provide an “in lieu of taxes” contribution to the Town. Last year the Board of Selectmen adopted a policy that all revenues generated by Woodhaven flow into the revolving fund for appropriations. The Capital Budget Committee strongly recommends that the following six items be completed before the annual Town meeting vote on this request to insure a sound financial arrangement between Woodhaven and the Town.

1. Board of Selectmen adopts the monthly payment increase policy for the remaining Woodhaven apartments as they become renovated.
2. Board of Selectmen adopts an annual adjustment policy for Woodhaven monthly payments based on HUD or some other index of housing costs.
3. Board of Selectmen develops an annual estimate for the cost of mowing, plowing, and other direct services provided by CM&D to Woodhaven but not to other taxpayers, and that the cost of these services be either paid through the Woodhaven budget or appropriated from the revolving fund at the ATM.
4. The cost of insurance for Woodhaven currently included in another town budget be either paid through the Woodhaven budget or appropriated from the revolving fund at the ATM.
5. Board of Selectmen with representation from all taxpayers and Woodhaven Committee develop a generally acceptable and fair policy for calculating an annual “payment in lieu of taxes” to be adopted and appropriated at the ATM.
6. Policy establishing that debt payments including interest and principal for all Woodhaven improvements are paid from the Woodhaven revolving fund.

**Recommended Favorable Action and that \$500,000 be funded through exempt debt.**

7. **Sherborn School Committee – Improvements to Pine Hill School – \$95,200** to make pressing repairs to the school. The most pressing requirement was the cleaning and reconditioning of the water tank serving the facility. The tank’s inspection indicated that the following was required: 1) thorough cleaning and re-lining to prevent further deterioration of the steel walls of the tank, and 2) enlargement of the inspection access port to allow better inspection and access for the re-lining work. The reconditioning is expected to add at least 10 years to the life of

the tank. Replacement of the tank would necessitate removal of the building wall and would be prohibitively more expensive than repair and re-lining.

The other repairs focused on addressing various flooring issues including asbestos removal, replacing worn carpet with tile, replacing old tile containing asbestos with new tile, replacing worn carpet with new carpet, and replacing asbestos insulation on select piping elbows.

**Recommended Favorable Action and that \$95,200 be funded through exempt debt.**

**Article 10 – Storm Water Management - \$160,000** – to bring the town into compliance with 2003 National Pollutant Discharge Elimination System (NPDES) permit and to complete necessary elements of the 2012-2013 permit. The Mass Environmental Protection Agency (EPA) has updated the 2003 Storm Water Act with significantly more stringent monitoring of storm water runoff. Compliance with the Act is mandatory and non-compliance will result in potential penalties.

This request was to fund engagement of AECOM to assist the Town in preparation of the Annual Storm Water Report, completing various inspections and establishment of Illicit Discharge Detection and Elimination Programs (IDDE) in order to be compliant with the 2003 permit. In addition, to be compliant with the 2012/13 permit, AECOM will map and inspect over 200 manholes, establish Public Education and Outreach Program and Phosphorous Control Program, review prevention plans, implement IDDE and develop respective documentation. This effort is a multi-year initiative that has been incorporated into the capital plan based on preliminary estimates for subsequent years. Application will be submitted to borrow the funds through a low interest loan provided through the Massachusetts Water Pollution Abatement Trust.

**Recommended Favorable Action and that \$160,000 be funded through exempt debt unless the debt exclusion override for this initiative failed at the ballot, then this mandated initiative was recommended to be funded with non-exempt debt.**

**TOWN ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**COMBINED BALANCE SHEET**  
All Fund Types and Account Group  
30-Jun-12

	Governmental Fund Types				Fiduciary Fund Types		Account Group	Totals
	General	Special Revenue	CH90 Projects	Capital Projects	Agency	Trust Funds	General Long-Term Debt	(Memorandum Only)
<b>ASSETS</b>								
Cash and cash equivalents	\$ 5,440,339	\$ -	\$ -	\$ -	\$ -	\$ 3,524,038	\$ -	\$ 8,964,377
Petty Cash	1,025	2,000						3,025
FSA Deposit	630							630
Receivables:								
Personal Property (Current year)	-							-
Personal Property (Previous years)	-							-
Real Estate (Current year)	248,934							248,934
Real Estate (Previous years)	-							-
Allowance for Abatement/Exemptions								
FY 2004	(14,337)							(14,337)
FY 2005	(32,009)							(32,009)
FY 2006	(26,523)							(26,523)
FY 2007	(17,966)							(17,966)
FY 2008	(30,000)							(30,000)
FY 2009	(125,751)							(125,751)
FY 2010	(129,245)							(129,245)
FY 2011	(133,189)							(133,189)
FY 2012	(130,950)							(130,950)
61A Class Forest Lands								
Tax Liens	112,572							112,572
Tax Foreclosures	270,601							270,601
Deferred RE Tax A/R	97,818							97,818
Motor Vehicle Excise (Current year)	15,553							15,553
Motor Vehicle Excise (Previous years)	10,128							10,128
Boat Excise (Current year)	-							-
Boat Excise (Previous years)	-							-
Due to/from Other Funds	(1,939,147)	1,558,031	(55,656)	426,889	10,883			999
Due from CH90 funds (internal borrowing)	-							-
Due from SRF	-							-
Due from Perpetual Care Fund	-							-
Due from Saltonstall Fund	-							-
Due from Comm MA	4,439	17,628	121,185					143,252
Amount to be provided : Notes Payable				1,123,200			8,915,000	10,038,200
Amount to be provided for the retirement of general long-term debt								-
<b>Total Assets</b>	<b>\$ 3,622,922</b>	<b>\$ 1,577,659</b>	<b>\$ 65,528</b>	<b>1,550,089</b>	<b>10,883</b>	<b>3,524,038</b>	<b>\$ 8,915,000</b>	<b>\$ 19,266,119</b>
<b>LIABILITIES AND FUND EQUITY</b>								
<b>Liabilities:</b>								
Due to Other funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Warrants payable	689,475							689,475
Payroll deductions	58,355							58,355
Accounts Payable - PR	-							-
Due to General Fund	-							-
Due to General Fund (internal borrowing)	-							-
Uncashed Tailings	17,951							17,951
Bid deposits held	7,403							7,403
Notes payable				1,123,200				1,123,200
Accrued expenses								-
Deferred revenues - Real & Pers Property	(391,039)							(391,039)
Deferred revenues -Class 61A Forest Lands	-							-
Deferred revenues - Def RE Tax CH 59	97,818							97,818
Deferred revenues - Tax liens	112,572							112,572
Deferred revenues - Tax foreclosures	270,601							270,601
Deferred revenue - Motor Vehicle Excise	25,681							25,681
Deferred revenue - Commonwealth of MA	4,439	17,628	121,188					143,256
General obligation bond payable							8,915,000	8,915,000
Loans in Anticipation State Reimbursement		0						0
Other liabilities								
<b>Total Liabilities</b>	<b>893,256</b>	<b>17,628</b>	<b>121,188</b>	<b>1,123,200</b>	<b>-</b>	<b>-</b>	<b>8,915,000</b>	<b>11,070,272</b>
<b>Fund Equity:</b>								
Fund Balances:								
Reserve for Continued Appropriation	275,794							275,794
Reserved for encumbrances	519,956							519,956
Reserved for endowment	-							-
Reserved for expenditures	140,681							140,681
Reserved for Petty Cash	1,025	2,000						3,025
Reserve for Excluded Debt (fy06)	-							-
Reserved for Perpetual Care Fund	-							-
Reserved for Tax Titles	3,496							3,496
Unreserved/undesignated	1,788,713	1,558,031	(55,660)	426,889	10,883	3,524,038	-	7,252,895
<b>Total Fund Equity</b>	<b>2,729,666</b>	<b>1,560,031</b>	<b>(55,660)</b>	<b>426,889</b>	<b>10,883</b>	<b>3,524,038</b>	<b>-</b>	<b>8,195,847</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 3,622,922</b>	<b>\$ 1,577,659</b>	<b>\$ 65,528</b>	<b>\$ 1,550,089</b>	<b>\$ 10,883</b>	<b>\$ 3,524,038</b>	<b>\$ 8,915,000</b>	<b>\$ 19,266,119</b>

**TOWN ACCOUNTANT ANNUAL REPORT**

**GENERAL FUND**

**REVENUES - FY 2012**

**TAXES**

	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008
Current Year: (FY 2012)					
Real Estate	19,996,053	19,362,574	18,619,277	18,320,288	17,750,633
Personal Property	485,138	470,206	433,069	380,367	326,026
<b>TOTAL</b>	<b>20,481,191</b>	<b>19,832,779</b>	<b>19,052,346</b>	<b>18,700,655</b>	<b>18,076,658</b>
Previous Years					
Real Estate -	277,827	344,191	289,726	272,726	327,824
Personal Property	197	110	129	(4,974)	1,391
<b>TOTAL</b>	<b>278,023</b>	<b>344,301</b>	<b>289,855</b>	<b>267,751</b>	<b>329,216</b>
Deferred Rev. RE Taxes CH 59	-	2,202			
Tax Liens	1,732	34,048	66,992	25,727	14,533
Rollback Taxes					2,840
<b>TOTAL TAXES</b>	<b>20,760,946</b>	<b>20,213,331</b>	<b>19,409,192</b>	<b>18,994,134</b>	<b>18,423,247</b>

**INTEREST**

General Fund - Investments	11,617	11,685	21,971	74,327	167,056
Penalty & Interest					
Property and Motor Vehicle Tax	52,022	59,123	54,397	50,345	56,057
Tax Liens - Interest	2,268	12,640	23,395	4,000	429
<b>TOTAL INTEREST</b>	<b>65,906</b>	<b>83,448</b>	<b>99,763</b>	<b>128,672</b>	<b>223,541</b>

**MOTOR VEHICLE EXCISE**

Current Year (2012)	623,412	579,764	564,558	564,015	536,717
Previous Years:					
Prior Year (2011)	73,039	81,503	83,486	108,802	106,434
All Others	2,670	1,266	1,421	4,766	12,929
<b>TOTAL MOTOR VEHICLE EXCISE</b>	<b>699,121</b>	<b>662,534</b>	<b>649,465</b>	<b>677,583</b>	<b>656,080</b>

**BOAT EXCISE**

Current Year (2012)					
Previous Years	721	545	-	-	-
<b>TOTAL BOAT EXCISE</b>	<b>721</b>	<b>545</b>	<b>-</b>	<b>-</b>	<b>-</b>

**LICENSES AND PERMITS**

Alcoholic Beverage Licenses	7,500	6,000	6,100	6,000	6,050
Building Permits	84,008	69,246	96,518	69,446	76,735
Cablevision Franchise Fee	3,702	4,187	684	862	5,850
Dealer Licenses			300	200	200
Fire Permits	12,277	9,891	12,703	11,432	9,769
Firearm Licenses	1,638	713	825	913	1,313
Food Establishment					
Gas Permits	3,670	2,373	2,780	2,900	2,950
Heavy trucking permits				150	150
License to Sell Firearms					
Notary Fees					
Other permits			340		
Plumbing Permits	4,867	4,313	4,845	3,795	5,650
Raffle Permits					
Smoke Detector Permits	380	650	480	400	300
Stable Licenses	620	740	280	280	
Special Permit (Adessa)	38,514		19,020		27,746
Victular Licenses	250	250	250	250	
Wiring Permits	8,812	7,902	7,238	6,936	8,893
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>166,237</b>	<b>106,263</b>	<b>152,362</b>	<b>103,563</b>	<b>146,116</b>

**DEPARTMENTAL REVENUE**

	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008
Board of Appeals - Fees	2,375	2,725	2,050	10,050	1,775
Board of Health - Fees	36,030	33,268	38,758	32,671	36,126
Cemetery Burials	15,650	8,500	6,100	7,800	12,165
Court Fines	52,941	68,085	52,134	29,835	31,500
Dog Tags & Penalties	18,910	20,624	19,115	17,658	18,625
Elderly Housing - Rental + Fed Subsidy	57,354	50,720	49,957	84,572	100,267
Fines & forfeitures	605	3,420	2,345	2,980	2,115
Fire Special Duty Service Charge	267	187	-	-	-
Library - Fines	5,503	5,407	5,672	5,925	5,856
Miscellaneous revenue	95,994	40,552	35,201	23,833	11,374
Miscellaneous School Receipts(Tuition)	-	-	-	57,610	66,323
Municipal Liens	5,405	4,800	4,650	4,675	3,000
Nextel Tower Rental	46,320	48,496	31,033	33,496	29,676
Pine Hill School - Rental					
Planning Board Hearings	1,000	250	1,800	1,920	500
Police Reports	851	666	575	619	486
Police Special Duty Service Charge	4,730	4,207	11,025	7,037	26,007
Recycling Receipts	-	-	-	-	-
Registry Clearing Fees	1,560	780	845	920	2,630
Sale of Publications	1,436	1,333	2,042	2,170	3,467
Sale of Inventory	34,450	3,460	-	825	223,107
Service Charge - Tax Agencies	1,598	1,577	1,567	986	783
Tax Collector Fees	13,720	10,212	8,763	5,995	5,130
Deputy Tax Collector Fees	5,660	3,189	2,768	3,990	3,885
Tow n Clerk Fees	3,420	3,260	3,295	3,605	3,520
Tow n Hall Rental	-	-	-	1	1
Waste Disposal Service Charge	-	-	-	-	-
<b>TOTAL DEPARTMENTAL REVENUE</b>	<b>405,777</b>	<b>315,719</b>	<b>279,693</b>	<b>339,173</b>	<b>588,317</b>

**RECEIPTS FROM THE STATE**

<b>School</b>					
School Aid - Chapter 70	499,848	497,179	528,026	482,139	464,158
School Building Assistance	293,478	293,478	293,478	293,478	300,559
<b>TOTAL STATE RECEIPTS - SCHOOL</b>	<b>793,326</b>	<b>790,657</b>	<b>821,504</b>	<b>775,617</b>	<b>764,717</b>

**Other**

Abatements - Elderly	2,010		2,008	2,010	2,008
Abatements to Veterans					4,350
Additional Assistance				18,909	20,951
Highway Fund					
Comm MA Dept of Environment					
Local Mandate - Census					
Lottery/ Unrestricted Gen Gov't Aid	140,720	183,212	190,846	224,409	248,638
MWVRTA Transportation Reimb.				3,389	
Meals Tax (New FY 2012)	23,013				
Police Career Incentive		3,988	4,968	25,498	27,571
Reimburse taxes - state owned land	11,002	10,623	11,503	12,837	11,909
Revenue from Other Governments					
Room occupancy - Inn keeper	1,971	1,733	3,759	1,427	3,650
State Medical Assistance					
Veteran's benefits	4,563	10,779	224	6,880	279
State Reim. Medicaid			2,058	4,690	6,125
State Reim. Managed Care					
FEMA (Storms)	31,574	16,850			
NHIC Medicare Reimbursement					1,024
Federal Gov't PILT	193	376			111
Reimb. CM&D Underground Storage tank					
Additional Assistance	42,492				
Court Settlement					
<b>TOTAL STATE RECEIPTS - OTHER</b>	<b>257,538</b>	<b>227,561</b>	<b>215,366</b>	<b>300,050</b>	<b>326,616</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>23,149,574</b>	<b>22,400,058</b>	<b>21,627,346</b>	<b>21,318,791</b>	<b>21,128,634</b>
Transfers from Other Funds	521,324	397,907	444,855	274,391	561,195
<b>TOTAL REVENUE FROM ALL SOURCES</b>	<b>23,670,898</b>	<b>22,797,965</b>	<b>22,072,201</b>	<b>21,593,182</b>	<b>21,689,829</b>

Increase/decrease over prior year	872,933	725,764	479,019	(96,647)	1,268,586
Percent increase/decrease	3.83%	3.29%	2.22%	-0.45%	6.21%

**TOWN ACCOUNTANT ANNUAL REPORT  
GENERAL FUND  
EXPENTURE REPORT FOR FISCAL YEAR ENDING JUNE 30, 2012**

	<b>Balance Forward 7/1/2011</b>	<b>ATM 2011 FY 2012 Approp.</b>	<b>Transfers from Reserves</b>	<b>Transfers from (to) Other Budgets</b>	<b>Transfers from Free Cash ATM11</b>	<b>TOTAL AMENDED BUDGETS</b>	<b>Total Expended by 06/30/12 Warrant 45</b>	<b>TRANSFER TO RFA</b>	<b>Unexpended Balance as of 6/30/12</b>	<b>FY 2012 ENCUM REQUEST</b>	<b>% Remaining</b>
<b>GENERAL GOVERNMENT (100)</b>											
		ENC from FY11									
122 Selectmen - Salaries		181,078.00		(45,000.00)		136,078.00	136,043.33		34.67		0.03%
122 Selectmen - Expenditures		30,925.00	15,000.00		2,000.00	47,925.00	45,455.17		2,402.33	67.50	5.01%
122 Selectmen-Encumbrance	30.06					30.06	30.06		-		
122 Town Administrator - Salaries						0.00			-		
122 Town Administrator - Expenses						0.00			-		
131 Advisory Committee-Salaries		450.00				450.00	400.00		50.00		11.11%
131 Advisory Committee - Expenses		3,460.00				3,460.00	2,772.43		687.57		19.87%
131 Advisory Committee - Encumbrance						0.00			-		
135 Town Accountant - Salaries		92,592.00				92,592.00	92,592.00		-		0.00%
135 Town Accountant - Expenses		33,137.00				33,137.00	33,118.79		18.21		0.05%
135 Town Accountant - Encumbrances						0.00			-		
141 Assessors - Salaries		99,275.00				99,275.00	97,763.33		1,511.67		1.52%
141 Assessors - Expenses		9,795.00				9,795.00	9,522.03		272.97		2.79%
141 Assessors - Encumbrances						0.00			-		
145 Treasurer - Salaries		97,221.00				97,221.00	97,221.00		-		0.00%
145 Treasurer - Expenses		21,970.00				21,970.00	21,222.29		405.12	342.59	1.84%
145 Treasurer-Encumbrance	459.27					459.27	265.42		193.85		
146 Tax Collector - Salaries		93,851.00				93,851.00	90,762.78		3,088.22		3.29%
146 Tax Collector - Expenses		18,187.00				18,187.00	17,571.14		615.86		3.39%
146 Tax Collector - Encumbrances						0.00			-		
151 Legal Counsel - Expenses		65,000.00	13,923.07		40,000.00	118,923.07	111,181.49		7,741.58		6.51%
151 Legal Counsel - Encumbrances	4,854.67					4,854.67	4,854.67		-		
161 Town Clerk - Salaries		83,679.00				83,679.00	78,810.92		4,868.08		5.82%
161 Town Clerk - Expenses & Dog Lic Offset		4,342.00				4,342.00	4,106.52		235.48		5.42%
161 Town Clerk - Encumbrances						0.00			-		
162 Election & Registration - Salaries		30,387.00				30,387.00	20,756.87		9,630.13		31.69%
162 Election & Registration - Expenses		11,399.00				11,399.00	9,768.52		1,330.48	300.00	11.67%
162 Election & Registration - Encumbrances						0.00			-		
171 Conservation - Salaries		21,296.00				21,296.00	21,295.56		0.44		0.00%
171 Conservation - Expenses		4,600.00	395.00			4,995.00	4,991.03		3.97		0.08%
171 Conservation - Encumbrances						0.00			-		
175 Planning Board - Salaries		39,220.00				39,220.00	37,682.65		1,537.35		3.92%
175 Planning Board - Expenses		1,525.00				1,525.00	1,518.24		6.76		0.44%
175 Planning Board - Encumbrance						0.00			-		
192 Town Buildings - Salaries		-				0.00			-		
192 Town Buildings - Expenses		211,325.00				211,325.00	198,455.99		12,099.93	769.08	5.73%
192 Town Buildings- Encumbrances						0.00			-		
<b>TOTAL GENERAL GOVERNMENT</b>	<b>5,344.00</b>	<b>1,154,714.00</b>	<b>29,318.07</b>	<b>(45,000.00)</b>	<b>42,000.00</b>	<b>1,186,376.07</b>	<b>1,138,162.23</b>	<b>-</b>	<b>46,734.67</b>	<b>1,479.17</b>	<b>3.94%</b>
<b>PUBLIC SAFETY (200)</b>											
210 Police - Salaries		1,177,666.00	4,666.18		85,000.00	1,267,332.18	1,267,322.18		10.00		0.00%
210 Police - Expenses		139,050.00	2,030.18		25,000.00	166,080.18	166,080.18		-		0.00%
210 Police - Cruisers						0.00			-		
210 Police - Encumbrances	12.56					12.56	6.23		6.33		
220 Fire / Rescue - Salaries		296,946.00	24,838.29	45,000.00		366,784.29	366,784.29		-		0.00%
220 Fire / Rescue - Expenses		87,630.00				87,630.00	86,602.75		737.25	290.00	0.84%
220 Fire/Rescue - Encumbrances	1,134.38					1,134.38	1,064.70		69.68		
241 Building Inspectors - Salaries		67,516.00	1,497.42			69,013.42	69,013.42		-		0.00%
241 Building Inspectors - Expenses		3,350.00				3,350.00	2,143.41		1,206.59		36.02%
241 Building Inspectors - Encumbrances						0.00			-		
<b>TOTAL PUBLIC SAFETY</b>	<b>1,146.94</b>	<b>1,772,158.00</b>	<b>33,032.07</b>	<b>45,000.00</b>	<b>110,000.00</b>	<b>1,961,337.01</b>	<b>1,959,017.16</b>	<b>-</b>	<b>2,029.85</b>	<b>290.00</b>	<b>0.10%</b>
<b>EDUCATION (300)</b>											
301 Dover-Sherborn Regional		8,141,084.00				8,141,084.00	8,141,084.00		-		0.00%
302 Tri-County Reg. Vocational		53,174.00				53,174.00	53,174.00		-		0.00%
303 Sherborn School - Expenses		6,840,826.00				6,840,826.00	6,108,627.46		251,737.76	480,460.78	3.68%
303 Sherborn School - Encumbrances	342,435.30					342,435.30	335,393.45		7,041.85		
316 Norfolk County Agricultural		21,936.00			43,872.00	65,808.00	65,808.00		-		0.00%
317 Minuteman Regional High School		-				0.00			-		
<b>TOTAL EDUCATION</b>	<b>342,435.30</b>	<b>15,057,020.00</b>	<b>-</b>	<b>-</b>	<b>43,872.00</b>	<b>15,443,327.30</b>	<b>14,704,086.91</b>	<b>-</b>	<b>258,779.61</b>	<b>480,460.78</b>	<b>1.68%</b>

**TOWN ACCOUNTANT ANNUAL REPORT  
GENERAL FUND  
EXPENTURE REPORT FOR FISCAL YEAR ENDING JUNE 30, 2012**

	<u>Balance Forward</u> 7/1/2011	<u>ATM 2011</u> FY 2012 Approp.	<u>Transfers from</u> Reserves	<u>Transfers from (to)</u> Other Budgets	<u>Transfers from</u> Free Cash ATM11	<u>TOTAL</u> <u>AMENDED</u> <u>BUDGETS</u>	<u>Total</u> <u>Expended by</u> <u>06/30/12</u> Warrant 45	<u>TRANSFER</u> <u>TO</u> RFA	<u>Unexpended</u> <u>Balance</u> <u>as of</u> 6/30/12	<u>FY 2012</u> <u>ENCUM</u> <u>REQUEST</u>	% Remaining
<b>PUBLIC WORKS (400)</b>											
401 Community Maint. & Devel. - Salaries		560,000.00		(30,642.41)	2,500.00	531,857.59	516,268.51		15,589.08		2.93%
401 Community Maint. & Devel. - Expenses		299,764.00		14,800.00		314,564.00	289,696.54		9,465.04	15,402.42	3.01%
401 Community Maint & Devel.-Encumbrances	2,907.01					2,907.01	2,907.01		-		
430 Transfer Station - Expenses		235,830.00	9,649.86	15,842.41		261,322.27	261,322.27		-		0.00%
430 Transfer Station - Encumbrances						0.00			-		
433 Recycling - Expenses		4,709.00				4,709.00	3,058.92		1,650.08		35.04%
433 Recycling - Encumbrances						0.00			-		
491 Cemeteries - Expenses		45,670.00			2,000.00	47,670.00	47,670.00		-		0.00%
491 Cemeteries - Encumbrance	2,242.49					2,242.49	2,242.87		(0.38)		
<b>TOTAL PUBLIC WORKS</b>	<b>5,149.50</b>	<b>1,145,973.00</b>	<b>9,649.86</b>	<b>-</b>	<b>4,500.00</b>	<b>1,165,272.36</b>	<b>1,123,166.12</b>	<b>-</b>	<b>26,703.82</b>	<b>15,402.42</b>	<b>2.29%</b>
<b>HUMAN SERVICES (500)</b>											
512 Board of Health - Salaries		60,554.00				60,554.00	59,933.40		620.60		1.02%
512 Board of Health - Expenses		65,004.00				65,004.00	60,417.08		4,586.92		7.06%
512 Board of Health - Encumbrances						0.00			-		
541 Council on Aging - Salaries		87,108.00		(1,159.25)		85,948.75	85,947.39		1.36		0.00%
541 Council on Aging - Expenses		27,595.00		1,159.25		28,754.25	28,654.25		100.00		0.35%
541 Council on Aging - Encumbrances						0.00			-		
543 Veterans Services - Salaries		-				0.00			-		
543 Veterans Services - Expenses		1,896.00				1,896.00	1,648.04		247.96		13.08%
545 Elderly Housing - Salaries						0.00			-		
545 Elderly Housing - Expenses		167,150.00				167,150.00	155,779.87	870.13	-	10,500.00	0.00%
545 Elderly Housing - Encumbrance						0.00			-		
<b>TOTAL HUMAN SERVICES</b>	<b>-</b>	<b>409,307.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>409,307.00</b>	<b>392,380.03</b>	<b>870.13</b>	<b>5,556.84</b>	<b>10,500.00</b>	<b>1.36%</b>
<b>CULTURE &amp; RECREATION (600)</b>											
610 Library - Salaries		259,906.00				259,906.00	259,222.78		683.22		0.26%
610 Library - Expenses		124,938.00				124,938.00	113,939.07		4,650.00	6,348.93	3.72%
610 Library - Encumbrances	3,004.21					3,004.21	2,722.06		282.15		
635 Farm Pond - Salaries		86,341.00				86,341.00	80,865.47	5,475.53	-		0.00%
635 Farm Pond - Expenses		13,441.00				13,441.00	11,974.59	1,466.41	-		0.00%
635 Farm Pond - Encumbrances	80.35					80.35	75.08		5.27		
650 Recreation - Expenses		9,862.00				9,862.00	9,229.85		632.15		6.41%
650 Recreation - Encumbrances						0.00			-		
691 Historical Commission - Expenses		500.00			3,400.00	3,900.00	3,400.00		500.00		12.82%
691 Historical Commission - Encumbrances	1,200.00					1,200.00	1,200.00		-		
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>4,284.56</b>	<b>494,988.00</b>	<b>-</b>	<b>-</b>	<b>3,400.00</b>	<b>502,672.56</b>	<b>482,628.90</b>	<b>6,941.94</b>	<b>6,752.79</b>	<b>6,348.93</b>	<b>1.34%</b>
<b>DEBT RETIREMENT</b>											
710 Debt Retirement		1,462,716.00				1,462,716.00	1,453,774.87		8,941.13		0.61%
<b>STATE ASSESSMENT</b>											
820 State Assessment		65,178.00				65,178.00	65,338.00		(160.00)		
<b>INSURANCE &amp; EMPLOYEE BENEFITS</b>											
910 Employee benefits		1,834,336.00				1,834,336.00	1,722,905.00		105,956.00	5,475.00	5.78%
910 Employee benefits-Encumbrances	2,066.86					2,066.86	2,066.86		-		
919 General Insurance		140,533.00				140,533.00	114,889.00		25,644.00		18.25%
<b>TOTAL INSURANCE &amp; EMPLOYEE BENEFITS</b>	<b>2,066.86</b>	<b>1,974,869.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,976,935.86</b>	<b>1,839,860.86</b>	<b>-</b>	<b>140,381.13</b>	<b>5,475.00</b>	<b>7.10%</b>
<b>RESERVE FUND</b>											
990 Reserve Fund		72,000.00		(72,000.00)		0.00			-		
<b>TOTAL BUDGETS</b>	<b>360,427.16</b>	<b>23,608,923.00</b>	<b>72,000.00</b>	<b>(72,000.00)</b>	<b>203,772.00</b>	<b>24,173,122.16</b>	<b>23,158,415.08</b>	<b>7,812.07</b>	<b>495,719.84</b>	<b>519,956.30</b>	<b>2.05%</b>

Turnback to GF

**TOWN ACCOUNTANT ANNUAL REPORT  
GENERAL FUND  
EXPENDITURE REPORT FOR FISCAL YEAR ENDING JUNE 30, 2012**

	Balance Forward 7/1/2011	ATM 2011 FY 2012 Approp.	Transfers from Reserves	Transfers from (to) Other Budgets	Transfers from Free Cash ATM11	TOTAL AMENDED BUDGETS	Total Expended by 06/30/12 Warrant 45	TRANSFER TO RFA	Unexpended Balance as of 6/30/12	FY 2012 ENCUM REQUEST	% Remaining
<b>SPECIAL ARTICLES</b>											
<b>GENERAL GOVERNMENT</b>											
ATM 1999 A22 T.Clerk Hist. Rec.	208.06					208.06			208.06		
ATM 2007 A8 Assessors Reval	248.00					248.00			248.00		
ATM 2010 A20 Assessors Reval	7,976.80					7,976.80	6,042.96		1,933.84		
ATM 2011 A30 Stabilization Fund		100,000.00				100,000.00	100,000.00		-		
ATM 2012 A2 Prior YR Unpaid Bills		3,052.72				3,052.72	3,052.72		-		
ATM 2012 A29 Stabilization Fund		100,000.00				100,000.00			100,000.00		
<b>TOTAL</b>	<b>8,432.86</b>	<b>203,052.72</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>211,485.58</b>	<b>109,095.68</b>	<b>-</b>	<b>102,389.90</b>		
<b>HUMAN SERVICES</b>											
ATM 2005 A5 Rec Mstr Plan Supplement	3,000.00					3,000.00			3,000.00		
ATM 2007 A9 Western Ave Engineering	15,501.54					15,501.54			15,501.54		
ATM 2008 A9 Pine Hill Lane Feasibility	(313.29)					(313.29)	(313.29)		-		
ATM 2008 A11 Feasibility Study Energy Agg	1,270.93					1,270.93			1,270.93		
ATM 2008 A37 Western Ave Traffic Calming	26,756.79					26,756.79	17,380.00		9,376.79		
ATM 2009 A13 Woodhaven Improvement	1,295.10					1,295.10	1,295.10		-		
ATM 2010 A18 Cemetery Improvement	49,000.00					49,000.00	*		49,000.00		
ATM 2010 A22 Recreation Trail Grant	12,000.00					12,000.00	7,593.00		4,407.00		
ATM 2011 A23 Cemetery Improvements		15,000.00				15,000.00	3,911.31		11,088.69		
ATM 2012 A11 Cemetery Improvements		15,000.00				15,000.00			15,000.00		
<b>TOTAL</b>	<b>108,511.07</b>	<b>30,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>138,511.07</b>	<b>29,866.12</b>	<b>-</b>	<b>108,644.95</b>		
<b>OMNIBUS CAPITAL BUDGET ATM07</b>											
ATM 2007 A12-4 CM&D Tree Removal	8,461.28					8,461.28	8,461.28		-		
ATM 2007 A12-5 Accounting Software	1,560.23					1,560.23			1,560.23		
ATM 2007 A12-8 Mobile Truck Scales	(853.64)					(853.64)	(853.64)		-		
<b>TOTAL ATM 2007 A12</b>	<b>9,167.87</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,167.87</b>	<b>7,607.64</b>	<b>-</b>	<b>1,560.23</b>	<b>-</b>	<b>-</b>
<b>OMNIBUS CAPITAL BUDGET ATM08</b>											
ATM 2008 A8 WH Equip & Repairs	7,760.00					7,760.00			7,760.00		
<b>TOTAL ATM 2008 A8</b>	<b>7,760.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,760.00</b>	<b>-</b>	<b>-</b>	<b>7,760.00</b>	<b>-</b>	<b>-</b>
<b>OMNIBUS CAPITAL BUDGET ATM09</b>											
ATM 2009 A11-1 Dry Hydrant Repair	25,000.00					25,000.00			25,000.00		
ATM 2009 A11-4 Phase II Storm Water	2,174.35					2,174.35	2,174.35		-		
<b>TOTAL ATM 2009 A11</b>	<b>27,174.35</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,174.35</b>	<b>2,174.35</b>	<b>-</b>	<b>25,000.00</b>	<b>-</b>	<b>-</b>
<b>OMNIBUS CAPITAL BUDGET ATM 2010</b>											
ATM 2010 A#4 Farm Pond Erosion	11,000.00					11,000.00	3,487.45		7,512.55		
ATM 2010 A#6 Laurel Farms Study	11,911.50					11,911.50	6,985.00		4,926.50		
ATM 2010 A#7 Storm Water Consult	10,000.00					10,000.00	1,500.00		8,500.00		
	32,911.50					32,911.50	11,972.45		20,939.05		
<b>OMNIBUS CAPITAL BUDGET ATM 2012</b>											
ATM 2012 A#8 Fire Computer/Software UPD		19,000.00				19,000.00	9,500.00		9,500.00		
						0.00			-		
		19,000.00				19,000.00	9,500.00		9,500.00		
<b>TOTAL ARTICLES</b>	<b>193,957.65</b>	<b>252,052.72</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>446,010.37</b>	<b>170,216.24</b>	<b>-</b>	<b>275,794.13</b>		
<b>TOTAL - GENERAL FUND</b>	<b>554,384.81</b>	<b>23,860,975.72</b>	<b>72,000.00</b>	<b>(72,000.00)</b>	<b>203,772.00</b>	<b>24,619,132.53</b>	<b>23,328,631.32</b>	<b>7,812.07</b>	<b>771,513.97</b>	<b>519,956.30</b>	

**TOWN ACCOUNTANT ANNUAL REPORT  
SPECIAL REVENUE FUNDS - AS OF JUNE 30, 2012  
CHANGES IN FUND BALANCES - FISCAL YEAR ENDED JUNE 30, 2012**

	Balance Forward 7/1/11	Federal Funds Received	State Funds Received	Interest earned	Local Funds Received	Transfers From	Expended	Transfers To	Ending Balance 6/30/12	A/R REC'D JULY FOR FY12
<b>200 FEDERAL - SCHOOL</b>										
1210 Title One- Fed.Distribution	5,214.33	12,822.00					13,066.61		4,969.72	
1211 REAP Grant	(8,828.00)	61,603.55					55,077.04		(2,301.49)	2,301.49 7/18
1212 Special Ed Entitlement PL94-142	4,327.99	80,892.00					80,944.27		4,275.72	
1213 Early Childhood	(657.58)	2,506.00			674.31		2,130.94		391.79	
1214 SPED - Curriculum Work Frame	9,043.46	-							9,043.46	
1215 Innovative Education Program	289.00								289.00	
Fed: School ARRA Support FY 2009	-								-	
1216 Fed: School ARRA IDEA Funds (760)	2,271.41	625.15					2,896.56		-	
1217 Fed: School ARRA EARLY CHILDHOOD (762)	1,299.46	(1,299.46)							-	
1218 Fed: School ARRA Stabilization Fund									-	
1219 Fed: School Jobs Fund Grant (206)		35,487.00					35,487.00		-	
1225 SPED Program Improvement '12		4,994.00					2,177.60		2,816.40	
TRANSFER TO AGENCY FUND	12,762.00							12,762.00	-	
<b>200 Federal Education Grants - Total</b>	<b>25,722.07</b>	<b>197,630.24</b>	<b>-</b>	<b>-</b>	<b>674.31</b>	<b>-</b>	<b>191,780.02</b>	<b>12,762.00</b>	<b>19,484.60</b>	
<b>FEDERAL - OTHER</b>										
1220 COA Bay Path Title III B	(24.60)	3,570.00					3,545.40		-	
1221 COA Fed Grant Title 3C	-								-	
1223 COA Fed Grant Title 3D	87.80	2,030.00					1,207.61		910.19	
<b>201 Federal Culture &amp; Recreation Grants</b>	<b>63.20</b>	<b>5,600.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,753.01</b>	<b>-</b>	<b>910.19</b>	
1230 Local Law Enforcement	213.76								213.76	
1239 Fed Grant FEMA FY 12	-	120.58							120.58	
<b>202 Federal Public Safety Grants - Total</b>	<b>213.76</b>	<b>120.58</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>334.34</b>	
<b>TOTAL FEDERAL GRANTS</b>	<b>25,999.03</b>	<b>203,350.82</b>	<b>-</b>	<b>-</b>	<b>674.31</b>	<b>-</b>	<b>196,533.03</b>	<b>12,762.00</b>	<b>20,729.13</b>	
<b>210 STATE - SCHOOL</b>										
1240 Teacher Quality Title II (Part A)	4,687.95		8,400.00				9,727.24		3,360.71	
1241 Circuit Breaker SPED	(20,833.00)		259,668.00				301,141.00		(62,306.00)	93,732.00 7/2,9,16
1242 Enhanced Education thr Teaching	738.00								738.00	
1243 FY11 School Bus	400.00						200.00		200.00	
1244 FY12 School Bus			200.00						200.00	
<b>210 TOTAL STATE EDUCATION GRANT</b>	<b>(15,007.05)</b>	<b>-</b>	<b>268,268.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>311,068.24</b>	<b>-</b>	<b>(57,807.29)</b>	
<b>211 STATE LIBRARY GRANTS</b>										
1250 State Library Aid	4,141.79		3,329.76						7,471.55	
1251 Library Plan Design Grant (FY08)	3,281.64		1,596.99				4,878.63		-	
1262 Library Grant (FY07)	1,282.76						1,200.00		82.76	
<b>211 TOTAL STATE LIBRARY GRANTS</b>	<b>8,706.19</b>	<b>-</b>	<b>4,926.75</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,078.63</b>	<b>-</b>	<b>7,554.31</b>	
<b>212 STATE CULTURE &amp; REC GRANT</b>										
1260 State Arts Lottery	5,475.37		3,876.25				5,050.00		4,301.62	
1261 State Conservation Grant	177.11						110.00		67.11	
1276 State Grant DEP FP Storm Water			17,882.59				16,903.94		978.65	
1277 State Grant CSX Rec Trail FY12			30,372.00			48,000.00	47,753.00	48,000.00	(17,381.00)	17,600.00 9/30/12
<b>212 TOTAL STATE CULTURE &amp; REC GRANT</b>	<b>5,652.48</b>	<b>-</b>	<b>52,130.84</b>	<b>-</b>	<b>-</b>	<b>48,000.00</b>	<b>69,816.94</b>	<b>48,000.00</b>	<b>(12,033.62)</b>	
1263 COA State Formula Grant			5,119.00				5,119.00		-	
<b>213 STATE COA GRANTS TOTAL</b>	<b>-</b>	<b>-</b>	<b>5,119.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,119.00</b>	<b>0</b>	<b>-</b>	

**TOWN ACCOUNTANT ANNUAL REPORT  
SPECIAL REVENUE FUNDS - AS OF JUNE 30, 2012  
CHANGES IN FUND BALANCES - FISCAL YEAR ENDED JUNE 30, 2012**

	Balance Forward 7/1/11	Federal Funds Received	State Funds Received	Interest earned	Local Funds Received	Transfers From	Expended	Transfers To	Ending Balance 6/30/12	A/R REC'D JULY FOR FY12
<b>214 STATE PUBLICV SAFETY GRANT</b>										
1264	Police-Safety Child Seat								20.22	
1265	Police Child Safety Seats FY07								2,258.61	
1266	Police - D.A.R.E	1,002.43					979.77		22.66	
1267	Police Public Safety Program	61.14							61.14	
1268	Police Public Safety Program FY03	15,500.00					1,572.64		13,927.36	
1269	Police Overtime Reimbursement Grant	1,721.94					1,721.94		-	
1270	Police OT EOPPS (Click it or Ticket)	(3,201.00)		771.21			(2,429.79)		-	
1271	Police 911 Support/Equipment 2011	6,331.03		17,950.28			28,246.22		(3,964.91)	4,028.00 9/3/2012
1272	Police Vests FY 09 Grant								-	
1273	Police 911 Police Supp & Incentive 2010								-	
1274	State Police OT Reimb Grant FY2010	(1,368.82)		3,770.60			1,834.95		566.83	
1275	State Police MEMA Reimb Grant FY2012			2,780.37			2,506.85		273.52	
1284	Fire Education Safety Grant FY2011	1,671.56					253.44		1,418.12	
1285	MetroWest Grant Flu Pandemic	0.33							0.33	
1326	State Grant Police 911 Support								-	
1328	State Fire Safety Grant FY 2012			1,500.00			1,500.00		-	
<b>214 TOTAL STATE PUBLICV SAFETY GRANT 23,997.44 - 26,772.46 - - 36,186.02 - 14,583.88</b>										
<b>215</b>										
1259	MSBA Reimbursement Grant	453,770.00					32,412.00		421,358.00	
1290	MA Comm Dev Bldg Grant-Aff Hsg	250.00							250.00	
<b>215 STATE GENERAL GOV'T GRANT 454,020.00 - - - - 32,412.00 - 421,608.00</b>										
<b>TOTAL STATE GRANTS 477,369.06 - 357,217.05 - - 48,000.00 460,680.83 48,000.00 373,905.28</b>										
<b>230 RECEIPTS RESERVED FOR 230 APPROPRIATION</b>										
1291	Cemetery Enlargement Fund	20,600.00			23,400.00			30,000.00	14,000.00	
1292	Ambulance Fees	159,240.75			111,274.06		63.68	125,000.00	145,451.13	
1293	Elderly Housing - Maintenance	222,876.82			192,925.49	870.13		167,150.00	249,522.44	
1294	Farm Pond User Fees	193,910.12			96,545.00	6,941.94		99,782.00	197,615.06	
1295	Transfer Station Fees	45,098.66			29,279.02			25,000.00	49,377.68	
	<b>Total RRFA Other</b>	<b>461,885.60</b>			<b>318,749.51</b>	<b>7,812.07</b>		<b>291,932.00</b>	<b>496,515.18</b>	
<b>230 TOTAL RECPTS RES FOR APPROP 641,726.35 - - - 453,423.57 7,812.07 63.68 446,932.00 655,966.31</b>										
<b>250 REVOLVING FUNDS</b>										
1296	<b>Parks &amp; Recreation</b>	<b>140,263.80</b>			<b>33,751.00</b>		<b>64,969.06</b>		<b>109,045.74</b>	
1311	<b>School Lunch</b>	<b>1,837.61</b>	<b>11,291.21</b>		<b>81,098.79</b>		<b>94,227.61</b>			
1297	C.O.A. Home Meals - GL 53-1/2	162.40			335.50		1,057.28		(559.38)	1,081.82 7/3, 8/14
1298	C.O.A. Special Events - GL 53-1/2	6,102.44			4,094.00		4,382.57		5,813.87	
1299	C.O.A. Recreation/Social	9,582.65			6,334.16		2,050.41		13,866.40	
1300	COA Transportation-Local Fees GL 53-1/2	5,732.14			3,296.00		1,305.45		7,722.69	
1301	COA Lifetime Learning	5,855.41			6,115.00		5,475.00		6,495.41	
<b>TOTAL - REV FUNDS CH44 S53E 1/2 27,435.04 - 20,174.66 14,270.71 - 33,338.99</b>										
1302	Municipal Waterways Improve Fund	80.00			60.00				140.00	
1305	Conservation filing Fees C43	15,872.38			16,962.50		22,091.66		10,743.22	
1307	Affordable Housing - Maintenance	14,619.73					1,300.00		13,319.73	
1309	Insurance Reimbursement/Recovery	48,807.18			2,896.81		10,081.00		41,622.99	
1310	Student Activity Fund	6,711.49			11,993.20		15,529.35		3,175.34	
1313	PreSchool Tuition	22,495.29			76,394.48		41,657.60		57,232.17	
1321	School Building Rental	32,774.40			7,265.00				40,039.40	
1327	BOH Flu Clinic				3,043.93		125.55		2,918.38	
<b>TOTAL OTHER REVOLVING FUNDS 141,360.47 - - - 118,615.92 - 90,785.16 - 169,191.23</b>										
<b>TOTAL REVOLVING FUNDS 310,896.92 11,291.21 - - 253,640.37 - 264,252.54 - 311,575.96</b>										

**TOWN ACCOUNTANT ANNUAL REPORT  
SPECIAL REVENUE FUNDS - AS OF JUNE 30, 2012  
CHANGES IN FUND BALANCES - FISCAL YEAR ENDED JUNE 30, 2012**

	Balance Forward 7/1/11	Federal Funds Received	State Funds Received	Interest earned	Local Funds Received	Transfers From	Expended	Transfers To	Ending Balance 6/30/12	A/R REC'D JULY FOR FY12
<b>260 OTHER SPECIAL REVENUE</b>										
1312 Tax Aid Donation	18,920.40				(162.55)				18,757.85	
1314 Conservation Gift: Promotion Wetlands	2,077.57								2,077.57	
1316 Sidewalk Fund	13,938.42								13,938.42	
1317 Police Gifts	314.09								314.09	
1318 Drug Law Enforcement	8,624.48				1,131.61		9,332.70		423.39	
1319 CSA Gift: Dare Program	(580.63)				500.00		72.77		(153.40)	2,500.00 12/26/12
1320 Gift: Project Lifesaver	344.93								344.93	
1323 Police - Fram Coop - Signboard									-	
1324 Gift: Grange Fair	6,592.42						6,492.42		100.00	
1325 Ambulance Transport - Paramedic	-				10,750.00		10,750.00		-	
1330 Support & Maint. Public School (Sawin Academy)	4,171.50				11,000.00		10,609.85		4,561.65	
1333 CSA Gift: School Supplies	1,268.33								1,268.33	
1334 Gift: Pine Hill Teacher Longevity	168.20								168.20	
1336 Pine Hill School Gift Library	135.16								135.16	
1337 Gift: School Climbing Equipment	447.04								447.04	
1339 Gift: DSEF Grant: Empowerment	1,025.00								1,025.00	
1340 Gift: School Technology	1,177.30						-		1,177.30	
1341 Gift: PH School (FY11) Mudge Memorial	7,500.00				2,538.00		9,955.45		82.55	
1342 Gift: Pine Hill School Student Activity	2,000.00								2,000.00	
1343 Gift: School Special Ed	1,024.59				11,000.00		7,629.00		4,395.59	
1344 Gift: Pine Hill Freezer	5,000.00								5,000.00	
1345 Gift: Tree Planting Fund	1,001.00								1,001.00	
1346 Gift: Town Beautification	950.00								950.00	
1347 Cemetery - Local Gifts	3,267.38								3,267.38	
1350 Council on Aging - Gifts	4,670.68				1,773.50		14.66		6,429.52	
1351 Gifts: Elderly Housing	300.00								300.00	
1353 Gift: Woodhaven Community Room	90.00								90.00	
1354 Gift: Leland Farms	14,944.38								14,944.38	
1355 Town Library - Saltonstall Oper	653.53				520.95		280.22		894.26	
1356 Town Library - Gifts	1,048.50				1,336.00		340.44		2,044.06	
1359 Trail System	60.00								60.00	
1360 Sale of Timber	2,156.24						2,024.23		132.01	
1361 Comcast Cable Operations	3,000.00								3,000.00	
1362 Gift: Comcast Data Services	6,000.00								6,000.00	
1373 Gift: Woodhaven Sign	1,350.00								1,350.00	
1374 Gifts: CSA PH Audubon									-	
1375 Gift: Cemetery Headstone Preserve	100.00				(100.00)				-	
1377 Gift: Pine Hill Tenor Sax					1,060.00		1,042.99		17.01	
1378 Conservation Trust Fund Transfer AC					1,000.00		1,000.00		-	
1391 Gift: Library Gas Conversion					4,964.04		4,964.04		-	
<b>TOTAL OTHER SRF GIFTS/DONATIONS</b>	<b>113,740.51</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>47,311.55</b>	<b>-</b>	<b>64,508.77</b>	<b>-</b>	<b>96,543.29</b>	

**TOWN ACCOUNTANT ANNUAL REPORT**  
**SPECIAL REVENUE FUNDS - AS OF JUNE 30, 2012**  
**CHANGES IN FUND BALANCES - FISCAL YEAR ENDED JUNE 30, 2012**

	Balance Forward 7/1/11	Federal Funds Received	State Funds Received	Interest earned	Local Funds Received	Transfers From	Expended	Transfers To	Ending Balance 6/30/12	A/R REC'D JULY FOR FY12
<b>270 OTHER SRF GENERAL</b>										
801 Land Acquisition Transfer	-								-	
1367 Firearms - State Share	57.50				4,687.50		4,687.50		57.50	
1368 State Register of Deeds	1,231.00				1,800.00		1,725.00		1,306.00	
1369 Elderly Housing - Security Deposits	19,746.00				2,952.00		2,546.00		20,152.00	
1370 Elderly Housing - Dep Wait List	2,219.00				1,000.00			3,219.00	-	
1372 Elderly Housing - Pendants	1,499.00				500.00		250.00		1,749.00	
1376 Elderly Housing - Key Deposits					300.00				300.00	
<b>TOTAL OTHER</b>	<b>24,752.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,239.50</b>	<b>-</b>	<b>9,208.50</b>	<b>3,219.00</b>	<b>23,564.50</b>	
<b>225 LOCAL GOVERNMENT GRANTS</b>										
1288 MAPC Grant BOH Emergency Prep	627.03						627.03		-	
1289 MAPC Grant Bike Racks	-								-	
1303 MWCHCF Grant Fire/Elder			7,579.81				312.48		7,267.33	
1304 MIA Grant Police Bldg Surveil			5,625.00				5,625.00		-	
1390 Green Community Grant 2012			68,725.00				3,000.00		65,725.00	
<b>225 TOTAL LOCAL GOVERNMENT GRANTS</b>	<b>627.03</b>	<b>-</b>	<b>81,929.81</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,564.51</b>	<b>-</b>	<b>72,992.33</b>	
<b>TOTAL OTHER SPECIAL REVENUE</b>	<b>25,379.53</b>	<b>-</b>	<b>81,929.81</b>	<b>-</b>	<b>11,239.50</b>	<b>-</b>	<b>18,773.01</b>	<b>3,219.00</b>	<b>96,556.83</b>	
<b>TOTAL ALL SPECIAL REVENUE</b>	<b>1,595,111.40</b>	<b>214,642.03</b>	<b>439,146.86</b>	<b>-</b>	<b>766,289.30</b>	<b>55,812.07</b>	<b>1,004,811.86</b>	<b>510,913.00</b>	<b>1,555,276.80</b>	
<b>900 AGENCY</b>										
1380 Police - Special Duty	(14,040.75)				72,896.09		72,698.44		(13,843.10)	
1381 Fire Department Outside Detail	(907.33)				2,427.03		2,227.04		(707.34)	
TRANSFERS FROM SRF (200)	12,672.00					12,762.00			25,434.00	
<b>TOTALS AGENCY</b>	<b>(2,276.08)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,323.12</b>	<b>12,762.00</b>	<b>74,925.48</b>	<b>-</b>	<b>10,883.56</b>	

**TOWN ACCOUNTANT ANNUAL REPORT  
TRUST FUNDS  
ACTIVITY FOR NON-EXPENDABLE & EXPENDABLE - FY 2012**

<b>FUND 850</b>		<b>NONEXPENDABLE TRUST FUNDS</b>							<b>Ending Balance 6/30/12</b>
		<b>Beg. Bal. 7/1/11</b>	<b>Unrealized Gain/Loss</b>	<b>Deposits/ Bequests</b>	<b>Interest</b>	<b>Transfer From</b>	<b>Expended</b>	<b>Transfer To</b>	
1601	Dow se Memorial Fund	47,324.50							47,324.50
1602	Library - Saltonstall Operating Fund	251,000.00							251,000.00
1604	Library - General Endow ment	10,000.00							10,000.00
1605	Library - Book Endow ment	19,522.75							19,522.75
1606	Library - Children's Book Endow ment	130,000.00							130,000.00
1607	Library - Landscape Endow ment	6,250.00							6,250.00
	<b>TOTAL LIBRARY TRUST</b>	<b>464,097.25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>464,097.25</b>
1608	Saw in Academy - Dow se High School (Current Market Value)	326,417.13	1,574.96				11,000.00		316,992.09
1620	Cemetery Perpetual Care	182,440.00		4,100.00					186,540.00
	<b>TOTAL NONEXPENDABLE TRUST FUNDS</b>	<b>972,954.38</b>	<b>1,574.96</b>	<b>4,100.00</b>	<b>-</b>	<b>-</b>	<b>11,000.00</b>	<b>-</b>	<b>967,629.34</b>
<b>FUND 860</b>		<b>EXPENDABLE TRUST FUNDS</b>							
1611	Library Trust Fund Checking AC (Middlesex Savings)	7,544.00		154,012.00	4.68		152,053.88		9,506.80
1601	Dow se Memorial Fund	126,240.38	(7,478.11)					4,240.00 (1)	114,522.27
1602	Libaray - Saltonstall Operating Fund	813,610.02	(45,554.87)					19,652.00 (1)	748,403.15
1603	Library - Saltonstall Capital Fund	45,416.18	(2,167.13)				4,964.04		38,285.01
1604	Library - General Endow ment	52,866.17	(2,657.21)		4.68		340.00		49,873.64
1605	Library - Book Endow ment Fund	59,767.68	(2,965.95)				824.06		55,977.67
1606	Library - Children's Book Endow ment	184,724.64	(13,173.94)				229.00		171,321.70
1607	Library - Grounds Maint Endow ment	39,524.51	(2,160.32)	242.00					37,606.19
1610	Library - Pease Saltonstall Mem Fund	55,038.02	(2,298.85)						52,739.17
1615	Library Saltonstall Renovation Fund NEW (FY11)	145,480.59	(5,952.10)				1,804.78		137,723.71
1616	Friends Renovation Fund NEW (FY11)	96,969.64	(4,049.96)						92,919.68
1617	Saltonstall Challenge Grant (New FY 12)		4,271.61	80,000.00					84,271.61
1618	Dudley H & Sally S Willis Renovation Fund (New FY12)		2,673.50	50,000.00					52,673.50
	<b>TOTAL LIBRARY</b>	<b>1,627,181.83</b>	<b>(81,513.33)</b>	<b>284,254.00</b>	<b>9.36</b>	<b>-</b>	<b>160,215.76</b>	<b>23,892.00</b>	<b>1,645,824.10</b>
1620	Cemetery - Perpetual Care	121,908.63			841.59			2,500.00	120,250.22
1625	Land Acquisition Fund	41,962.22			115.81				42,078.03
	<b>OTHER TRUST FUNDS</b>	<b>1,791,052.68</b>	<b>(81,513.33)</b>	<b>284,254.00</b>	<b>966.76</b>	<b>-</b>	<b>160,215.76</b>	<b>26,392.00</b>	<b>1,808,152.35</b>
1621	Conservation Fund	28,595.88			78.42		1,000.00		27,674.30
1622	Stabilization Fund	617,487.71			2,988.40	100,000.00		300,000.00	420,476.11
1624	OPEB Stabilization Fund				105.45	300,000.00			300,105.45
	<b>TOTALS-EXPENDABLE</b>	<b>2,437,136.27</b>	<b>(81,513.33)</b>	<b>284,254.00</b>	<b>4,139.03</b>	<b>400,000.00</b>	<b>161,215.76</b>	<b>326,392.00</b>	<b>2,556,408.21</b>
	<b>TOTALS - NONEXPENDABLE &amp; EXPENDABLE</b>	<b>3,410,090.65</b>	<b>(79,938.37)</b>	<b>288,354.00</b>	<b>4,139.03</b>	<b>400,000.00</b>	<b>172,215.76</b>	<b>326,392.00</b>	<b>3,524,037.55</b>

(1) Transfer to Library Budget (Fund 100) per 2012ATM

Cemetery	186,540.00
Cemetery	120,250.22
Conservation	27,674.30
OPEB Stabilization	300,105.45
Stabilization	420,476.11
Land Acquisition	42,078.03
<b>Treasurer's Custody</b>	<b>1,097,124.11</b>
<b>Not in Town Treasurer Custody</b>	<b>2,426,913.44</b>

3,524,037.55

**TOWN OF SHERBORN  
TOWN ACCOUNTANTS ANNUAL REPORT**

CAPITAL PROJECT FUND ACTIVITY (FUND400) FY 2012						
	Prev. Year Balance Fwd	MEMO New APPROVED ATM 12	Current YR Borrowed	Transfer from /(to) other Articles	Expended	End of Year Balance 6/30/2012
<b>GENERAL GOVERNMENT</b>						
ATM2000 A9 Remodel Tow n Office Bldg	302.27					302.27
ATM2001 A8 Tow n Office Renovation	894.20					894.20
ATM2001 A8 Tow n Office Ren Bond Cost	2,080.14				120.76	1,959.38
ATM2006 A7-4 Trash Compactor						-
ATM08 A10 Purchase 23 Washington St						-
	3,276.61	-	-	-	120.76	3,155.85
<b>PROTECTION - LIFE &amp; PROPERTY</b>						
STM9/26/88 A4 Dry Hydrant System						-
ATM2003 A19 Fire Tanker/Pumper						-
ATM2005 A11 Fire Comm Equipment	1,018.56					1,018.56
ATM2006 A7-3 Ambulance						-
ATM11 A9-3 Police Communications	152,524.00				152,524.00	-
ATM10 A8-2 Fire Pumper Truck	298,769.00				296,409.51	2,359.49
ATM12 A8-4 Fire Equipment		70,000.00	70,000.00			70,000.00
	452,311.56	70,000.00	70,000.00	0.00	448,933.51	73,378.05
<b>SCHOOLS</b>						
ATM2002 A15 Pine Hill School	17,128.36					17,128.36
ATM2004 A19 Pine Hill Feasibility Study	2,250.00					2,250.00
ATM2006 A7-6 School Renovations	674.13					674.13
ATM2012 A8-7 Pine Hill Improvements		95,200.00	95,200.00		9,770.00	85,430.00
	20,052.49	95,200.00	95,200.00	0.00	9,770.00	105,482.49
<b>COMMUNITY MAINTENANCE</b>						
ATM1993 A21 Road Improvement	13,730.16				12,042.92	1,687.24
ATM2007 A12-3 CM&D Garage	29,752.31				18,261.60	11,490.71
ATM2012 A10 Storm Water Management		160,000.00	40,000.00			40,000.00
ATM12 A8-2 CMD Equipment		120,000.00	120,000.00			120,000.00
ATM2007 A12-3.1 CMD Bond Issue Costs	6,628.45					6,628.45
ATM11 A9-4 CMD Dump Truck						-
	50,110.92	280,000.00	160,000.00	-	30,304.52	179,806.40
<b>HUMAN SERVICES</b>						
ATM1999 A12 Library Walk	899.95					899.95
ATM2012 Library Renovations		52,000.00	52,000.00			52,000.00
ATM2003 A14 Woodhaven Maintenance	218.96				218.96	-
ATM2005 A8 Woodhaven Well	918.34					918.34
ATM2007 A12-10 EH Fire Alarm	853.21				853.21	-
ATM2010 A8-5 Woodhaven Improvements	10,580.74				10,580.74	-
	13,471.20	52,000.00	52,000.00	0.00	11,652.91	53,818.29
<b>TOTAL PROJECTS BALANCE</b>	<b>539,222.78</b>	<b>497,200.00</b>	<b>377,200.00</b>	<b>0.00</b>	<b>500,781.70</b>	<b>415,641.08</b>
<b>CR-BORROWING</b>						
Funding to pay down n loan from GF			17,237.92			17,237.92
	<b>539,222.78</b>	<b>497,200.00</b>	<b>394,437.92</b>	<b>0.00</b>	<b>500,781.70</b>	<b>432,879.00</b>

CHAPTER 90 FUND ACTIVITY FY 2012							
<u>PROJECT TRACKING</u>	MEMO ONLY		Rec'd from ComMA	SAN Paid	Project Expenditures	Balance	MEMO ONLY
	Beg Balance	Approved					PROJ BAL
	Projects FY 12 7/1/2011	in FY 2012 CH90 Funds					6/30/2012 Balance
FY10 Ash Lane	494.34						494.34
FY10 Course Brook Rd	614.57						614.57
FY10 Nason Hill Rd	676.84						676.84
FY10 Prospect St	576.52						576.52
FY10 South St	96.75						96.75
FY10 Various Roads	18,990.26						18,990.26
FY10 Bullard Street	6,508.14						6,508.14
FY10 Hollis Street	2,022.45		23,108.58				2,022.45
FY11 Various Rds Crack Seal	16,891.42		15,024.60				16,891.42
FY11 Everett St Chip Seal	1,775.40		9,513.00				1,775.40
FY11 Snow Street	7,044.00		7,956.00				7,044.00
FY11 Pleasant St	1,587.00						1,587.00
FY11 Western Ave Reconstruction	31,066.59	43,000.00			54,331.41		19,735.18
FY11 Washington St Guardrail	(722.48)		278,899.05				(722.48)
FY11 South Main	10,291.81	285,432.78	4,518.50		211,382.10		84,342.49
FY12 Parks Drive		10,000.00			4,518.50		5,481.50
			82,900.00				
<b>TOTAL CHAPTER 90 ACTIVITY</b>	<b>97,913.61</b>	<b>338,432.78</b>	<b>339,019.73</b>	<b>82,900.00</b>	<b>270,232.01</b>	<b>(55,660.05)</b>	
Unreserve Fund Balance		(41,547.77)					
Received from Comm MA 9/21/12							54,331.42

Respectfully submitted

Ruth Hohenschau  
Town Accountant

## Assessors

Purpose: The assessment program of the Town of Sherborn is conducted in accordance with the guidelines, rules and regulations of the Massachusetts Department of Revenue, in order to develop equitable and uniform assessments for all property owners.

The staff operates under the direction of an elected three member Board of Assessors. Under Massachusetts General Laws, the Assessors must assure that all properties are assessed and that no property is deliberately overvalued or undervalued. Every year the staff conducts market research and cyclical inspections in order to determine appropriate valuations and new growth. The Assessors apply mandatory interim year adjustments to values in addition to a recertification required by the statute which is conducted every third year. Lastly, the Board is responsible for making certain the staff provides citizens information on tax exemptions, assessing functions and in general good public relations.

### Happenings in 2012:

With the cooperation from other departments and the Selectmen, the fiscal year 2013 tax rate (\$19.72) was set by the Assessors and approved by the Department of Revenue in early September. This allowed tax bills to be mailed early again this year on September 20, 2012. The Assessors' website can be accessed through the departments section of the Town's website [www.sherbornma.org](http://www.sherbornma.org). The website contains the assessors' maps, valuation listings, publications, forms and information as well as tax relief requirements and applications. After receiving many requests, including the recommendation from the Department of Revenue, the Board is requesting funding to place the property record cards online.

The Assessors' office is located in room 102 on the first floor of the Town Hall. Office hours remain the same Monday – Thursday 8:00 a.m. – 12 Noon. Year round, (weather permitting) inspections are done in the field. Meetings are held in the office, meeting dates and times are posted monthly on the town calendar.

### Town Financial Summary:

	Fiscal Year 2012	Fiscal Year 2013
Valuations Real Property	\$1,115,627,167	\$1,058,565,821
Valuations Personal Property	\$ 26,004,920	\$ 27,087,780
Property Tax Levy	\$ 20,800,537	\$ 21,410,864
Estimated Receipts & Revenue	\$ 3,381,320	\$ 3,423,266
Total Amount All Sources	\$ 24,181,857	\$ 24,834,090
Tax Rate	\$18.22 per \$1,000 value	\$19.72 per \$1,000 value
Single Family Average bill / value	\$13,536 & \$742,900	\$13,883 & \$704,000

Respectfully submitted,

Board of Assessors: Jean Rosseau, Chair, Britton Hall and Kenneth MacDonough

And staff: Yvonne Remillard, RMA, MAA, Director of Assessing, Elwin Williamson, Administrative Assistant

# Tax Collector

Transactions made from January 1, 2012 through December 31, 2012.

<u>REAL ESTATE</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Taxes outstanding				
January 1, 2012	\$ -	10,264,103.51	\$ 50,216.28	\$ 0
Commitments	20,876,686.04	26,415.35	-	-
Payments	10,291,760.23	10,254,369.64	38,193.90	-
Abatements/Exemptions	26,998.76	15,704.82	-	6,883.57
Refunds	24,295.38	27,561.73	-	6,883.57
Tax Title	136.06	48,006.13	12,022.38	-
Deferred Taxes	22,178.73	-	-	-
<b>Taxes Outstanding December 31, 2012</b>	<b>\$ 10,559,907.64</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<u>PERSONAL PROPERTY</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>PRIOR</u>
Taxes outstanding				
January 1, 2012	\$ -	\$ 196,451.65	\$ 0	\$ 0
Commitments	534,171.36	-	-	-
Payments	319,375.26	196,451.65	-	-
Abatements/Exemption	-	-	-	78,073.52
Refunds	-	-	-	78,073.52
<b>Taxes outstanding December 31, 2012</b>	<b>\$ 214,796.10</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<u>MOTOR VEHICLE &amp; BOAT EXCISE</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>PRIOR</u>
Taxes outstanding				
January 1, 2012	\$ -	\$ 5,328.14	\$ 2,236.99	\$ 5,335.52
Commitments	717,982.10	6,998.20	-	-
Payments	703,846.99	9,585.59	1,283.02	447.81
Abatements/Exemptions	15,057.40	1,253.11	158.75	-
Refunds	9,093.64	1,279.77	158.75	-
<b>Taxes outstanding December 31, 2012</b>	<b>\$ 8,171.35</b>	<b>\$ 2,767.41</b>	<b>\$ 953.97</b>	<b>\$ 4,887.71</b>

## **ROLLBACK TAXES COMMITTED IN 2012**

Massachusetts General Law Chapter 61A - Agriculture	\$260.29
Payments Collected	<u>260.29</u>
<b>Rollback taxes outstanding</b>	<b>\$0.00</b>

## NON-TAX REVENUE

<b>Interest received for:</b>	Delinquent real estate, personal property, motor vehicle and boat excise taxes	\$ 51,069.25
	Bank Accounts	190.54
<b>Payments received for:</b>	Issuing 236 municipal lien certificates	5,905.00
	Generating copies of bills for tax agencies	1,532.00
	Demand, Warrant, Registry, Deputy and Boat Penalty Fees	18,557.00
	Returned Check Fees	150.00
<b>Total Non-Tax Revenue</b>		<b>\$77,403.79</b>

**TAX AID DONATIONS (Article 31 ATM April 2000)** **\$ 4,464.00**

Respectfully submitted,

Lisa A. Lynch, Assistant Tax Collector  
Nancy E. Hess, Tax Collector

## Report of the Treasurer Fiscal Year Ended June 30, 2012

<u>Operating Funds</u>	<u>General Fund</u>		<u>Total Cash and Investments</u>
	<u>Cash</u>	<u>Investments</u>	
Balance July 1, 2011	\$ 572,220.37	\$ 4,785,292.56	\$ 5,357,512.93
Receipts or additions	<u>29,725,858.14</u>	<u>19,369,088.52</u>	<u>49,094,946.66</u>
	30,298,078.51	24,154,381.08	54,452,459.59
Paid on warrants or reductions	<u>29,809,885.86</u>	<u>19,202,749.34</u>	<u>49,012,635.20</u>
Balance June 30, 2012	<u>\$ 488,192.65</u>	<u>\$ 4,951,631.74</u>	<u>\$ 5,439,824.39</u>

<u>Trust Funds</u>	<u>Stabilization Fund</u>	<u>Stabilization OPEB Fund</u>	<u>Cemetery Fund</u>	<u>Conservation Fund</u>	<u>Land Acquisition Fund</u>
Balance July 1, 2011	\$ 617,487.71	-	\$ 304,348.63	\$ 28,595.88	\$ 41,962.22
Receipts	100,000.00	300,000.00	4,100.00	-	-
Interest Earned	<u>2,988.40</u>	<u>105.45</u>	<u>841.59</u>	<u>78.42</u>	<u>115.81</u>
	720,476.11	300,105.45	309,290.22	28,674.30	42,078.03
Withdrawals/Transfers	<u>300,000.00</u>	<u>-</u>	<u>2,500.00</u>	<u>1,000.00</u>	<u>-</u>
Balance June 30, 2012	<u>\$ 420,476.11</u>	<u>300,105.45</u>	<u>\$ 306,790.22</u>	<u>\$ 27,674.30</u>	<u>\$ 42,078.03</u>

Respectfully submitted,

Descom D. Hoagland III  
Treasurer

# PUBLIC SAFETY COMMUNITY MAINTENANCE & DEVELOPMENT

## Police Department

I am honored to offer the annual report for the Town of Sherborn Police Department. As a parent, resident and your Chief of Police, I commit our best efforts to serving the needs of the community. The community will guide our efforts; we are accountable to the community and shall embrace our residents. Sir Robert Peel, considered the father of community policing, is credited with coining the phrase; “The community are the police and the police are the community”; we are committed to this philosophy. We will make every effort to become more involved with our community members. We must work together to identify issues that impact our Town and our region. Most importantly, we must work together to solve problems. We are committed to you and we are committed to our Town.

Sherborn is a safe community. As a means of informing our residents of the reported crimes our Officers investigate, we offer the following;

### Police Department Data for calendar year 2012:

Assaults (Aggravated/Simple)	14
Intimidation/Extortion/Blackmail	2
Burglary/Breaking & Entering	15
Motor Vehicle Theft	1
Larceny	24
Vandalism/Destruction of Property	25
Drug/Narcotics Violations	15
Operating Under the Influence	47
Public Drunkenness	1
Restraining Orders	3
Trespassing	1
Citations Issued	2,638

Residents are encouraged to contact the Sherborn Police Department with any questions and/or concerns related to crime issues that impact the Town. Please utilize the business line, 508-653-2424 with non-emergency inquiries or refer to our website; [www.sherbornma.org](http://www.sherbornma.org) (Departments/Police Department).

The Police Department continued to experience personnel issues through late 2012. After incurring an injury while on duty, Officer Allan “Jay” Ciccone had been on leave for over two years and was retired from service to the Town in late 2012. Additionally, Sergeant David Curtis accepted a position with the Town of Framingham Police Department. Sergeant Curtis demonstrated professionalism, integrity and leadership while serving our Town. Sergeant Curtis was a great loss to our organization and community. We wish him a safe and successful career with the Framingham Police Department.

As the result of the change in personnel, the Police Department completed an extensive interview and background investigation process and selected two

professional police officers; Officer Chad Smith, a former member of the Northampton Police Department and Officer Kevin Browne, a former member of the New York City Police Department and the Boston College Police Department. We welcome them to our family and look forward to them providing quality service to our Town.

The Police Department suffered the loss of our longtime Administrative Aide, Diane Band, to retirement. Diane will be missed by the members of our Department. Diane was a good friend to all and we wish her a restful retirement. The Administrative Aide position was the sole twenty-hour per week position within the Department that allowed for retirement and insurance benefits, an issue that was identified by our BOS members and the Town Personnel Board. We chose to eliminate the position and introduce an Administrative Lieutenant to accept the additional responsibilities of the former Administrative Aide. I chose to promote David Bento to the Lieutenant’s position which was supported by the BOS and Personnel Board. Congratulations to Lieutenant Bento; a leader, a professional and a dedicated member of our community.

The Police Department continued our participation in a revolving Traffic Enforcement grant funded through the Executive Office of Public Safety and Security. The grant allows us to hire personnel to conduct specific traffic enforcement within the Town. For example, Sherborn Police Officers have conducted “Click it or Ticket” campaigns within the Town to encourage drivers to wear their safety-restraint devices (“seatbelts”) and to conduct operating under the influence enforcement. We applied for and received grant funding from the Town’s insurance provider, MIIA, to install emergency response vehicle audio/visual camera systems. Additionally we applied for and received funding from Mutual One Bank to replace our outdated Automatic External Defibrillator’s (AED). The grant removed the burden placed on the Sherborn Fire/Rescue Association for funding our AED’s. The grant also allowed us to place an AED at Woodhaven.

The Commonwealth’s fiscal crisis continues to impact policing statewide. State aid and many grant opportunities have been eliminated. Allocated funding for police training in the Commonwealth is one of the lowest in the United States. We are aware of this ongoing issue and have taken a proactive role, hosting a meeting with surrounding communities to discuss sharing resources specific to training. We accept the challenges that face our Police Department and community because of funding deficits and will continue to provide the best service possible. We have faith and trust in our government and believe strongly that our State and Country will persevere. We will continue to seek appropriate grant opportunities and other outside resources and opportunities as they become available so

we are better able to provide excellence in police services.

Our community volunteer groups and committees continue to guide us daily in our efforts to maintain the safety, well-being, and quality of life for our residents and those who visit Sherborn. We continue a strong relationship with the Traffic Safety Advisory Committee (TSAC) who assists us in identifying traffic safety issues within Sherborn. As a direct result of resident input forwarded to the TSAC, we continue to collect data specific to traffic concerns and implement traffic enforcement and education on roadways and in neighborhoods that have been identified as high risk, high volume, and/or high complaint locations. We continue to share accident data with the TSAC as a means to solve problems collectively; a true shared community effort and commitment to overall safety. Our personnel are aware of the importance of traffic enforcement and education in Sherborn. I do not believe in a zero tolerance approach to policing. I accept and demand that our Officers utilize their discretion in their decision making process. I expect our personnel to utilize their discretion specific to traffic safety. I encourage residents to attend all Traffic Safety Advisory Committee meetings. Your input is invaluable. If we are not aware of the problem we cannot help. Traffic Safety meeting dates and times can be located on our Town website, [www.sherbornma.org](http://www.sherbornma.org). Traffic enforcement and education shall continue to be an important role for our Police Department.

Training and education are most important to our Officers and how they provide service to our Town. I believe strongly that an educated community demands an educated Police Department. One of my favorite quotes, attributed to Robert Kennedy defines the nature of policing and the relationship within a community; "Every society gets the kind of criminal it deserves. What is equally true is that every community gets the kind of law enforcement it insists on." Our personnel will receive the best training we can provide.

Furthermore, we continue to follow and improve upon our more stringent background process so that we are better able to identify the most suitable police officer candidate to serve Sherborn. I invite our residents to contact me directly with any questions or concerns regarding our background process, [rthompson@sherbornpolice.org](mailto:rthompson@sherbornpolice.org).

In addition to State mandated training, our officers have completed the following training;

- **Lieutenant David Bento:** U.S. Department of Homeland Security-FEMA NIMS Communication and Information Management, January 2012
- **Detective Richard Crosson:** New England State Police Information Network, Pawshop Investigations, February, 2012
- **Officer Stephen Laquidara:** New England State Police Information Network, Pawshop Investigations, February, 2012

- **Officer Mark Scola:** Municipal Police Institute Firearms Legal Updates, May, 2012
- **Sergeant Luke Tedstone:** Massachusetts Attorney General's Office Cyber Crime Conference, May, 2012, Massachusetts Commission Against Discrimination, Preventing Workplace Discrimination Instructor, May, 2012, FBI Law Enforcement Executive Development Association 66<sup>th</sup> Command Institute, September, 2012

We continue to receive support from our CSA to allow Sergeant Tedstone to present the DARE program to our fifth-grade students at the Pine Hill School. Our partnership with CSA and our shared commitment to our children and our schools are a demonstration of what makes Sherborn the perfect community. I have made a strong effort to strengthen our relationships with our schools and our children. We continue to be strong advocates and partners with Substance Prevention and Awareness Network of Dover-Sherborn (SPAN DS). I am committed to SPAN DS and our shared concern for the well-being of our children. We continued to host panel discussions for our parents specific to underage drinking as well as drug issues and our responsibilities to our Schools. We will continue our shared goal of making our Town a safe environment for our children.

We are committed to change; a change in how we police, how we interact with our public, and how we provide service to our Town. Your police are providing a more proactive style of community policing. We continue to conduct directed patrols on a daily basis so that our Officers are more visible and accessible to our residents. We continue directed patrols at Farm Pond. Officers are encouraged to walk the beach and interact with our residents. We continue to post an Officer at the entrance to our Pine Hill School to allow our buses, parents and Pine Hill staff a safer means of entering and exiting Pine Hill. The Officer is required to patrol the School campus and the School building. The Pine Hill directed patrol was the direct result of School staff, parents and bus drivers making us aware of their safety concerns at this location. The addition of an Officer patrolling the building was the direct result of communications with our new Principal, Dr. Barbara Brown. We continue our directed patrols at Woodhaven. Our Officers are encouraged to be visible and interact with our elderly residents. We continue our strong, committed relationship and partnership with our Council on Aging. We continue our directed patrols in our business areas. Officers are encouraged to walk the downtown business area and interact with residents, business owners and those who visit the Town. We continue to update our Emergency Resident Data Form, developed by our Disabilities Advisory Committee, so that public safety personnel are aware of specific medical issues for at-risk residents.

We participated in a benchmarking study with members of the Save Our Sherborn community group to include Jim Campbell, Bob Delaney and Kitty Sturgis. I encourage residents to view the results of the study which is located on the SOS website,

[www.saveoursherborn.org](http://www.saveoursherborn.org) "Police Department Comparison Report".

We thank Acting Fire Chief Neil McPherson and the members of the Sherborn Fire/Rescue Department, Ed Wagner and the members of CM&D, Diane Moores, Assistant-Town Administrator, Jeanne Guthrie, and all of the Staff and Town employees at Town Hall, our Advisory Board liaisons; Mark Brandon, and Jeff Rudin, and the Board of Selectmen; Peter Caruso, Paul DeRensis, and Tom Twining for all of your support and your commitment to our Town. Working together, we serve the needs of our community.

Lastly, I wish to personally and professionally thank the people who are most responsible for making our Town safe; the professional police officers of the Town of Sherborn Police Department.

Your police have embraced change. Your police are continuously asked to do more with less. The current fiscal atmosphere continues to be challenging. Unfortunately, policing in Massachusetts has been impacted tremendously. "The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy" (Martin Luther King, Jr.). During these challenging times, your police have not lost their care, compassion, or commitment to the Town of Sherborn. Our character and commitment will continue to make Sherborn the perfect Town, regardless of any current or future challenge.

Respectfully Submitted,

Chief Richard R. Thompson, III  
Chief of Police  
[rthompson@sherbornpolice.org](mailto:rthompson@sherbornpolice.org)  
508-653-2424

## Fire Rescue Department

The Sherborn Fire/ Rescue department responded to 695 calls for service. This included; 344 fire related calls and 351 calls for Emergency Medical Service (EMS).

Tropical storm Sandy impacted the town starting on October 29. Sherborn was hit hard with many downed trees, wide scale power outages, roads blocked and damage to cars and homes. The fire department responded to 100 calls within a two day period during the storm. We appreciate all of the positive feedback that we received as a result of the storm. The success of the response to this storm is a direct result of: our emergency planning efforts; collaboration among departments and the professionalism of town employees.

We had our second "Project Lifesaver" success this year. Project Lifesaver utilizes a small bracelet that is placed on an enrolled individuals extremities and tracking equipment used by public safety personnel. We were called to search for an elderly male who had become lost

and was disoriented. Along with the police department we were able to locate the individual within 25 minutes by using this specialized tracking equipment. A special thanks goes to Lt. Josh Buckler and Firefighter Kristin Buckler who manage this program for the department.

The Town has been actively engaged in the selection of Sherborn's first full time Fire Chief. Although the department has operated for many years without any full time staff the demands of the job and volume of work have increased significantly.

I would like to thank Acting Chief Josh Buckler for his service to the town and department. Josh stepped down as the Acting Chief on April 2 and we are fortunate to have him back as the Lieutenant on Engine 3.

I would also like to thank our Police Chief, Richard Thompson, and his department and our CMD Director, Ed Wagner, for their support and collaboration.

A special thanks goes to Deputy Chief Jon Dowse and our Administrative Assistants, Evelyn Corbett (retired) and Lorraine Cavanaugh, for all of their hard work.

I would like to thank the citizens of Sherborn and the Board of Selectmen for their continued support.

The Sherborn Fire/Rescue department depends upon a group of committed and dedicated call firefighters and EMT's who make tremendous sacrifices to staff this department 24/7/365. This town is very fortunate to have such a talented group of people who take such pride in their work and provide excellent service to this town. I would like to thank each and every member for their contributions.

We would like to extend an invitation to residents who are interested in learning more about our department and becoming a member to call us at (508) 653-3270.

Respectfully submitted,

Neil W. McPherson, Acting Fire Chief

## Sherborn Fire Rescue Department Calendar Year 2012 Statistics

Total calls for emergency Services.....	695
Fire responses .....	344 (49%)
EMS responses .....	351 (51%)
Structural fires .....	3
Chimney fires .....	2
Motor vehicle fires .....	4
Natural vegetation .....	24
Other fires .....	8
Motor vehicle accidents with extrication .....	2
Search for individuals .....	4
Medical helicopter standby .....	4
EMS assistance .....	12
Hazardous materials/ conditions.....	95

False alarms/ system malfunction .....	76
Total inspections .....	183
Mutual Aid received .....	9
Mutual Aid given .....	17

## Community Maintenance & Development

The construction season in Town consisted of paving Woodland Street from Deerfield to South Main Street and Goulding Street West. We performed several drain line repairs and rebuilt over twenty-five (25) catch basins throughout town.

Maintenance of Town roadways continued with street and sidewalk sweeping, catch basin cleaning, sign installations, pavement markings and shoulder repairs. The seasonal opening and closing of Farm Pond beach was done along with several projects by Highway and Land Management personnel.

The Land Management Division conducted the routine grounds maintenance program of all Town facilities and Town Buildings. This maintenance also included the application of fresh markings in conjunction with baseball, soccer and lacrosse schedules. The ongoing process of removing hazardous, pre-approved trees and stump grinding continues. I would like to thank our Tree Warden Glenn Robert for his time and efforts in making this program a success.

I would like thank all CM&D personnel for their commitment and dedication, as well as the Police Chief Thompson and Chief McPherson along with all the members of their staff for their help and support throughout 2012.

Respectfully submitted,

Edward Wagner, CMD Director

## Traffic Safety Committee

The Sherborn Traffic Safety Committee (STSC) is a nine-member (5 voting - 4 non-voting) advisory committee appointed by and reporting to the Board of Selectmen.

The Committee's main responsibility is to advise the Board of Selectmen on matters that involve the safety of pedestrians and motorists using Sherborn roads primarily through the continued maintenance and evaluation the town's accident records by street and by intersection. The Committee also receives input from other Town committees as well as from visitors' hearings which always appears as the first item on the meeting agenda.

*Progress on the following initiatives continued to be monitored on:*

Sherborn motor vehicle accident database  
 Main Street solar-powered crosswalk signage  
 Woodland/Goulding-West and Woodland/Mill intersection re-design  
 Western Avenue/Brook and Western/Maple-Whitney intersection re-design  
 Snow removal  
 Road-side brush clearing  
 Pine Hill access road and related roadway/signage modifications  
 Lake St/Eliot St intersection  
 Maple/Washington St intersection brush maintenance

There were no changes to committee membership in 2012.

The aforementioned issues represent a sample of the type and nature of those brought to the STSC for review for the Board of Selectmen in 2012. STSC meetings, subject to change, are held at Town Hall at 5:15pm on the third Wednesday of each month.

Respectfully submitted;

Bradlee Van Brunt-Chairman

## Communications Committee

The committee's charter has always included providing advice to the Board of Selectmen on public safety communications equipment including that used by Police, Fire & CM&D. In recent years we have also been asked to lead the effort relative to specifying cell towers in Sherborn because of their potential for improving public safety radio coverage.

Accordingly in 2012 much of our effort was focused on drafting a request for proposal (RFP) for a new cell tower installation. This tower will be erected in the Town Forest off Lake St. near Goulding St. East on a plot of land approved by the 2010 Town Meeting. In addition to generating revenue for the Town this cell site offers us a platform for our antennas and radios to improve public safety radio coverage in Sherborn. The RFP we issued included a requirement that the cell tower installer mount our antennas, cables and any other equipment we have available at the time of tower erection. In addition the installer must provide equipment rack space, environmental control and generator backed up power for our equipment. The committee also participated in the initial phase of the evaluation of the proposals received.

We are now in the process of defining the technical specifications and associated costs for communications equipment that ensures full coverage of first responder communication and submitting a warrant article for the 2013 Town Meeting. It has long been a concern of Police and Fire that their portable radios are not heard by dispatch when calling in from various locations in Southern and Eastern Sherborn, most notably the Farm Pond area. We worked with an outside system-

engineering firm, Communications Design Consulting Group, plotting radio coverage maps of Sherborn. We are currently verifying the coverage predicted by these maps through roadside testing by our Police officers. The same coverage mapping simulation process shows that we can virtually eliminate the weak coverage areas by mounting a second set of receiving antennas above the South Lake tower. We look forward to the implementation of the radio communication system upgrade in 2013 and the resulting improvement of safety both for our residents and the police and firefighters.

Respectfully submitted,

Chief Rick Thompson, Acting Chairman

## **Building Department**

### **Permits issued 2012**

New house .....	4
(3 demo and construct new)	
Additions .....	11
Decks, Porches .....	16
Renovation/Remodel .....	48
Garage/Barn/Utility .....	7
Windows/Siding/Roofing .....	48
Demolition.....	6
Wood Stoves.....	7
Pools, Pool House.....	4
Wireless/Cell Site .....	2
Finished Basements .....	4
Miscellaneous .....	27
Trench Permits .....	34
Total permits issued.....	217

A total of 531 inspections were performed

Total active permits as of 12/31/12 .....	82
Certificate of Occupancy issued.....	5

Total estimated cost of construction .....	\$7,351,220
Wiring Permits .....	154
Plumbing Permits .....	91
Gas Permits.....	103

Total of 7 Zoning Enforcement Actions. (one case remains active pending final litigation from Land Court)

Respectfully submitted

Walter A. Avallone, Building Commissioner  
Raymond N. Grenier, Plumbing Inspector  
Richard Bemis, Electrical Inspector

# HEALTH, HUMAN SERVICES AND RECREATION

## Board of Health

**Mission Statement** - The mission of the Sherborn Board of Health is to assess and address the needs of the Sherborn community in order to improve and protect the health and safety of its residents. The Board will develop, maintain, and advocate for programs aimed at ensuring a safe environment, reducing known health risks, and applying known preventive health measures. The Board will work to ensure compliance with Town and State health regulations. The Board recognizes the distinctiveness of the Town of Sherborn and may, with careful consideration and objectivity, use current scientific information to enact or revise local regulations in the best interest of public health. The Board will affect its mission through the Board of Health Administrator, Health Agent, and staff, and in cooperation with State and Federal agencies.

### Applications/Permits Issued

Disposal Works Construction (new construction)	1
Disposal Works Construction (alteration/repairs)	27
Repair / Replacement Wells	4
New / Additional Wells	2
Environmental Monitor Wells	1
Soil Testing Applications	29
Building Applications reviewed	50
Preliminary Building Applications reviewed	7
Disposal Works Installer Permits	19
Septage Handler Permits	12
Food Establishment Permits (including temporary)	19
Tobacco Sales Permits	2
Ice Cream Manufacturing Permits	1
Catering Permits	1
Recreational Day Camps for Children	1

**Communicable Diseases** - ALL CONTAGIOUS DISEASES AND ANIMAL BITES MUST BE REPORTED TO THE ADMINISTRATOR OF THE BOARD OF HEALTH. Some common diseases that must be reported include chicken pox, German measles (rubella), mumps, whooping cough (pertussis), Lyme disease, and hepatitis. In 2012, confirmed or suspect cases of the following communicable diseases were reported:

Lyme Disease	47
Campylobacteriosis	4
Calicivirus/Norovirus	1
Babesiosis	2
Giardiasis	1
Salmonellosis	2
Human Granulocytic Anaplasmosis	1
Shiga toxin	1
Hepatitis B	1
Hepatitis C	1
Rocky Mountain Spotted Fever	1
Streptococcal Infection	1
Influenza	3

**Emergency Preparedness/Bioterrorism** - Sherborn is part of a coalition of 34 towns in Region 4A of the Massachusetts Department of Public Health Emergency Preparedness Program. The Board of Health Administrator participates in monthly regional meetings, as well as educational and training opportunities related to emergency preparedness provided by the Region, the DPH, and MEMA/FEMA. In 2012, she attended presentations on Disaster Recovery (MEMA), the Strategic National Stockpile (DPH), as well as a presentation on how amateur radios can support local emergency operations (Carlisle MRC), among others. The Administrator was elected to the Region 4A Executive Committee in June 2012 for an 18-month term. This position allows the Administrator to provide more input regarding the regional budget process and funding, and to advocate for the small towns in the coalition.

**Grant Funding** - Homeland Security grant funding from the CDC, administered through Massachusetts DPH Emergency Preparedness Region 4A, continues to be provided to the Sherborn Board of Health, although regional purchasing is becoming more prevalent. In order to be eligible for funding, the town must actively participate in the Region and meet specific “deliverables” set forth by the CDC and DPH. Sherborn continues to be in compliance with all of the deliverables and has received the benefit of the maximum available funding.

In 2012, the Board of Health received just under \$6,000.00 in goods and services as a result of their participation in the Region. This funding paid almost half of the town’s total contract with Blackboard Connect (Connect-CTY), the emergency notification system, as well as all costs for the Administrator’s iPhone, allowing her to meet the 24/7 availability deliverable, resulting in continued eligibility for future grants. Clinic office and medical supplies (Band-Aids, gauze, alcohol prep pads, water-tight totes, portable copiers, extension cords, and power strips) were purchased, as well as an MRC recruitment banner and postage for MRC mailings. This funding also provided the Board of Health office with a new color laser all-in-one printer in 2012. A regional purchase provided the town with a limited supply of “comfort kits” (personal hygiene kits) for shelter operations. The Region has used grant funding to contract with an Emergency Preparedness Planner, who is working with each town’s Health Director/Administrator on the CDC and DPH deliverables, helping to ensure continued receipt of grant funding.

**Flu Clinics** - The Board of Health vaccinated a total of 193 residents at two flu clinics held in 2012. The Natick Visiting Nurse Association and MRC volunteers staffed the first clinic held in the Town Hall on October 2, 2012, and 85 residents – mostly senior citizens – received vaccinations. A larger clinic, which was run as an Emergency Dispensing Site drill, was held on October

24, 2012 at Saint Theresa Church. This clinic was staffed by Medical Reserve Corps volunteers, and 108 residents were vaccinated.

Paperwork has been submitted to both Medicare and private insurance companies for reimbursement for the purchased vaccine and administration costs for both the purchased and state-provided vaccine. We will receive reimbursements for the 2012 clinics during calendar year 2013, and it will go into the Board of Health Revolving Fund for future clinics. During 2012 a total of \$2,918.38 in reimbursements from the 2011 clinics was received.

**Medical Reserve Corps (MRC)** - The Board of Health extends its sincere gratitude to the core group of volunteers who have regularly helped at Flu Clinics. We are able to offer the clinics because of these dedicated residents. These volunteers, as well as the Board of Health staff and Board members, are gaining invaluable experience in the operation of a dispensing site. While we hope to never have to open an *emergency* dispensing site, it is reassuring to know that we are *prepared* if the need arises.

“Medical Reserve Corps 101,” a training class for MRC volunteers, was offered in Sherborn on October 22, 2012 and was very well attended. Region 4A MRC Coordinator Liisa Jackson presented an overview of the MRC and answered questions. The Sherborn Medical Reserve Corps currently has 36 members, and new volunteers are always welcomed. A medical background is not necessary as there are many vital non-medical positions to which you could be assigned. Please contact the Board of Health office at 508-651-7852 for more information or to obtain an application to join.

**Substance Abuse Prevention** - The Board of Health supports substance abuse prevention, and will consider and vote on appropriate requests for funding meeting this goal. During calendar year 2012, the Board voted to fund the following requests from SPAN-DS:

- 4/5/12 – “DIRT – A One Man Show of Substance Abuse & Choices” featuring John Morello - \$1,500.00 (funding matched by Dover Board of Health)
- 6/26/12 – Reimbursement to SPAN-DS for printing costs related to substance abuse prevention (welcome letter to parent representatives, SPAN-DS information card, Parent Handbooks from MADD) – \$422.66
- 9/24/12 – “Hoop Dreams with Chris Herren” – \$1,750.00 (funding matched by Dover Board of Health)

**Inspector of Animals** - The Inspector of Animals Kimberly L. Morrow reported that stable inspections were conducted for the Selectmen’s Office for licensing purposes. Three (3) animal bites on a human or other animal were reported in 2012, followed by quarantine and release. Eight (8) animals were placed under close observation or strict confinement with six being released and two pending. One bat tested for rabies after human

exposure was negative. Eight (8) alpacas shipped in from out of state were checked. A rabies clinic for dogs and cats held March 25, 2012 with Dr. Schwarz of Ashland Animal Hospital was well attended.

Barn inspections are ongoing for the state of Massachusetts. The inspection for the state animal census is ongoing.

Any animal bite or scratch breaking the skin should be reported to the Board of Health or Animal Inspector by leaving a message for Ms. Morrow at the Sherborn Police Station.

**Mosquito Controls** - The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 40 cities and towns throughout Middlesex and Worcester Counties. The Project’s headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project’s procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IMM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a mosquito breeding source (i.e. water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. A new program for CMMCP is a source reduction program, i.e. tire recycling. Used tire casings are a preferred habitat for several species of human-biting mosquitoes, species that also carry disease. CMMCP has implemented a program to be offered in several variants to remove these habitats from the environment.

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found and source reduction or wetland restoration is not feasible. We have an extensive database of known breeding sites, and

we encourage the public to notify us of any areas they suspect could breed mosquitoes. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product and is exclusive to mosquito larvae, preserving other aquatic organisms in their habitat.

Our goal is to handle all mosquito problems with wetlands restoration, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with either hand-held or pick-up truck mounted sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated only by request of town residents. A phone notification system has been installed to announce potential spray areas for member cities and towns on their scheduled evening, and this information is listed on our website.

The project's surveillance program monitors adult mosquito and larval population density and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring, and are placed in member towns on a weekly basis for routine sampling. If a WNV or EEE hot spot is identified, surveillance is intensified to sample mosquitoes in that area and these collections are sent in to the Mass. Dept. of Public Health for virus testing. We identified EEE and/or WNV in 31 of the 40 communities that CMMCP provides service to, several in the Sherborn area (excluding Sherborn, Holliston and Natick). Statewide there were 5 cases of EEE with 3 fatalities, and 30 cases of WNV with one fatality in 110 communities. Monitoring for these diseases will continue in member communities.

We are now running a research and efficacy department which checks for efficacy of our products and techniques and to research in new or different areas of mosquito control. GIS has been added to our operations to allow better data collection and analysis.

The Project has a website at [www.cmmcp.org](http://www.cmmcp.org) which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website, as well as pesticide exclusions.

**Food Service Inspections** - During 2012, all restaurants and food establishments were inspected on a regular basis by Mark Oram, R.S., M.P.H. for conformance with 105 CMR 590.000 of the Massachusetts Sanitary Code, with appropriate action being taken to obtain compliance at all establishments. Well analysis results were reviewed and new facility equipment and floor plans for renovations were reviewed. Appropriate septic system and grease management were noted to the food establishment owners to prevent premature failure of their onsite utilities. Seasonal issues were addressed during the inspections that included review of additional

measures related to warm weather issues and closure in off season. Pre- and post- Hurricane Sandy inspections were conducted to ensure proper food safety measures during power loss. Mr. Oram appreciates the efforts made by the team of certified food managers and food operators. Information and guidance continues to be provided to all food service establishments, including information on allergens. Temporary and non-profit food events were inspected and voluntary assistants were provided guidance and education on safe food handling. Mr. Oram appreciates the opportunity to work with the Town of Sherborn in administering this phase of public health.

**Septic Systems & Wells** - Mark Oram R.S., C.H.O., M.P.H., Health Agent, supervised the design and construction of septic systems and wells during 2012. Additions to buildings were also reviewed to determine the adequacy of the current septic systems to accommodate the proposed additions. Other investigations were conducted concerning failed septic systems, repair wells and other public and environmental concerns. Much time was spent working with residents planning house additions or experiencing the process of installing a repair septic system, since repair systems are typically more complicated due to land constraints and complicated design criteria (retaining walls, mounding systems, innovative/alternative septic systems, etc.). Mr. Oram reviewed building applications and preliminary plans. Applicants were advised of changes and were provided assistance and guidance.

The Board of Health continued to see the majority of septic construction for repairs/replacements/alterations. There were also several new homes being built on land with an existing dwelling on the site. The tear-down of an existing dwelling and new dwelling construction are allowed when the appropriate conditions for new construction are found on the lot. Many questions and concerns were addressed for those interested in the purchase of real estate as well as inquiries answered related to the repair of a failed septic system. Also, potential buyers generated many calls regarding Title 5 reports and potential additions. Conferences with engineers and installers prior to construction of both new and repair/replacement/alteration septic systems continue to be routine measures. The preconstruction reviews remain useful and help to facilitate the installation process with the installers.

Repair wells and required tests for repair wells necessitated additional reviews with the applicants to explain the water test results and the regulations addressing the quality and quantity. The Board of Health provided emergency well approvals for homeowners who may be without water and offered assistance on various measures that could be taken during a limited water supply situation.

The Health Agent also assisted in reviews of proposed projects, including input with clients and other Town officials. Mr. Oram assisted the Board of Health in the review of well tests conducted as part of a study related

to an environmental site in the abutting Town of Framingham and has assisted the Board of Health with the review of overburden wells for Whitney Farms, a comprehensive development.

Mr. Oram also conducted inspections at the Farm Pond beach and recreational camps. Housing code inspections were also conducted when requested by occupants in the Sherborn community.

The Health Agent appreciates the efforts of the Building Inspector, Conservation Commission Agent and Planning Agent with the processing of permits and developmental / environmental issues. The Health Agent works with these officials on a regular basis. Mr. Oram offers thanks to Ellen Hartnett, Administrator, for her continued expertise and management skills during this year and past years. Mr. Oram offers thanks to Jean Greco, Clerk, who has been instrumental in providing information updates on a regular basis. These two individuals are a vital part to the Board of Health team and have been a tremendous help over the many years that they have provided services for our community.

The Board of Health members are very active in the promotion of public and environmental health. Mr. Oram would like to thank the board members for their insight and proactive approach on septic and well management, disease prevention, promotion of safety measures for youth sports and recreation camps, and for being accountable to our residents and businesses above and beyond the expected. They continue to be the vehicle that drives our public and environmental health programs in a forward direction.

Mr. Oram continues to maintain his background in the growing field of public and environmental health. Presently, he is continuing his education to maintain his state registrations as a Certified Health Officer, Soil Evaluator, and Sanitarian. He has also attended numerous seminars and has participated in educating Board of Health members in conferences sponsored by various public health organizations.

**Visiting Nurses** - Century Health Systems and Natick VNA provided varied services to the Town of Sherborn in 2012.

**Reportable/Communicable Diseases** - Formal Confidential Reporting Forms were completed and submitted to the Department of Public Health for confirmed cases, including Campylobacter, Norovirus, Shiga Toxin, Babesiosis, Salmonella, and Anaplasmosis.

For the last 24 months, Lyme Disease patient follow-up has been completed by patients' primary care providers. The Sherborn Board of Health has provided Century Health nurses with the MDPH Line List of Lyme cases and the nurses have been able to track the type of Lyme Disease - IgM (current) or IgG (longer term disease), the age of the patient, and the street address. This has allowed tracking of "commonalities." Century Health

nurses followed numerous cases of other tick-borne diseases as well.

In 2012, Sherborn converted to online reporting of communicable diseases through the State's DPH MAVEN (Massachusetts Virtual Epidemiological Network) System. Century Health nurses have been trained to use the network. This electronic reporting system will help save time and protect public health when reporting cases of infectious disease.

**Blood Pressure (BP) Clinics at Pilgrim Church** - Century Health nurses continue to hold monthly blood pressure (BP) screening clinics for the Sherborn Council on Aging during the senior program's drop-in lunch. Nurses measure attendees' blood pressure, heart rate, and record current weight when it is available. These vital signs are noted on attendees' individual BP Health cards, along with a note of most recent MD office visits, any lab work and/or treatments needed, and any hospitalizations. These clinics provide the nurse the opportunity to teach medication use, including side effects and interactions with other medications (prescription and over-the-counter), supplements, and food. Nurses frequently are able to compare clinic blood pressure readings with those done at the doctor's office or with a patient's home equipment. Nurses teach deep breathing relaxation and positive imagery as a way to help potentially lower blood pressure. In addition, there are short discussions of changeable (diet, exercise, lifestyle etc.) versus unchangeable risk factors for heart disease and some cancers (gender, family history, etc.) The connection between diet, obesity, diabetes, and cardiac disease is frequently covered.

Moving the blood pressure clinics from the parlor to the meeting hall itself has increased the number of clients having their blood pressure checked.

Short group presentations continued in 2012 with more member participation, as several topics addressed local and national current events:

- Food safety following power loss during Hurricane Sandy during October, 2012
- Basic and emergency First Aid following an EMS incident which occurred during lunch, requiring a 911 call and transfer to a local hospital. Discussion centered on how to make a concise 911 call and the need to obtain relevant health information, including existing allergies, health conditions, and both primary care physicians' and specialists' names
- A presentation on "Choking and the Heimlich Maneuver" specifically when the Heimlich is appropriate and when it is not; a demonstration and "practice" followed
- A program on Lyme Disease and other tick-borne illnesses was held at the Sherborn Library in November, 2012

**Telephone Consultation** - Century Health Systems nurses provide telephone consultation to the Board of Health as needed. In addition, Century Health receives

frequent calls from town residents about other reportable and/or communicable diseases. The nurses answer questions, provide instruction regarding prevention, and collaborate and/or make referrals to other health care resources, if necessary, e.g. school nurses.

**Additional Services** - For the first 11 months of 2012, the Natick Visiting Nurse Association (VNA) clinicians cared for 52 Sherborn residents, ranging in age from 40 to over 100 years old. Sixty percent (60%) of patients were female; forty percent (40%) were male. Seventy-one percent (71%) of patients received home health care covered by Medicare; twenty-nine percent (29%) had other types of insurance.

Other teaching/programming topics available to the Board of Health or Council on Aging which can be arranged for 2013 include the following:

- Safe transferring, especially helpful for those caring for elderly or disabled family members
- Eating well as we grow older with an emphasis on low salt, low cholesterol, and more whole grains
- First Aid - what's in your First Aid Kit and an overview of most common emergencies
- AED use - what do those red signs mean on the wall?
- Health Family Communication—including the use of a mediator
- A primer on Home Care
- Balance Matters - a workshop on Fall Prevention
- Infection Control - organization, manner of transmission, treatments, and avoidance
- Managing emotional and physical stress, including during the holidays and sad occasions
- Using local EMS
- Tick-borne Diseases

The Natick Visiting Nurse Association and Century Health Systems would like to thank the Sherborn Board of Health for their continued support. Residents should feel free to contact us at 508-651-1786 (Century Health Systems) or 508-653-3081, Natick VNA.

Respectfully Submitted,  
SHERBORN BOARD OF HEALTH  
William Wirth, M.D., Chairman

## disAbility Advisory Committee

We began the year by hosting a meeting for department heads to hear Jeff Dougan of the MA Office of Disability. He outlined the municipality's responsibility under the ADA. Departments unable to attend or interested citizens can watch a DVD of the presentation, kept in the BOS office.

Town Meeting voted funds for both a handicapped restroom and automatic door openers in the library. These two items DAC had seen as urgent needs. The Library Trustees then endorsed these installations in 2013 budget year, and guided the warrant article through the required steps to a vote. Extra monies were needed

as all the bids came in over the amount voted at town meeting. The Saltonstall Foundation granted that money.

Two pieces of low vision equipment for the library have been donated. Paul donated a lighted hand held magnifier. The Lions have donated a desktop video magnifier from Perkins.

Member Joan Rothney has begun working with the churches to evaluate and improve hearing assistive devices. With Pat Cassell she's working on the BOS meeting room's amplifying of speakers. The various hearing aides people have and the fact that all speakers aren't miked makes providing reliable assistance quite complex. One device to be considered for any meeting room is a hearing loop which permits amplified speech to be transmitted directly into modern hearing aides which have a receiver.

The Farm Pond Advisory Committee met to explain that the boat ramp gate is closed most hours spring and fall to prevent unwashed boats from entering the pond. Because of the closure, the handicapped parking place is inaccessible to anyone wanting to use the area with the exception for those early morning hours. DAC voted that a sign be placed alerting anyone wanting to access that parking place to call the Police Department and an officer would be dispatched to unlock the gate.

Walter Avallone, building inspector, at DAC request is evaluating handicapped access and signage at the three churches. We anticipate his written assessments and recommendations early in 2013.

DAC worked with Police and Traffic Safety Committee to submit a grant request to the Sherborn Business Association for a solar powered flashing crosswalk light on North Main at Cemetery Lane. Thanks to the generosity of the SBA \$3,000.00 was awarded the town toward this project. The balance will have to be raised by the town.

It is with deep regret we received the resignation of Sally Tipton. She's been a loyal member acting effectively both as library liaison and DAC secretary. She'll be sorely missed.

Respectfully submitted,

Thurza Campbell, Chairman

## Sherborn Library

It's been a wonderful year for the Sherborn Library and residents should feel great optimism for the proposed renovation and expansion project being led by Library Trustees Stacey Brandon, Bruce Eckman, Christopher Kenney, Mary Moore, Jim Murphy, Marie Owen, Hank Rauch, Dudley Willis, and Holly Young. Despite serving the Town well for 43 years, Library and Town Officials have identified several needed improvements to the building including ADA

compliance, new systems and appropriate space for children and community groups to ensure the Library continues to serve all residents for many years to come. Library staff, Trustees, the Friends of the Library and volunteers for the “Campaign for the Sherborn Library” have been tightly aligned, working diligently to manage this next important phase in our Library’s history with a minimum cost and maximum benefit to the Town.

We received the good news that our grant application was approved by the Massachusetts Board of Library Commissioners (MBLC) for \$3.6 million in state funds for the project. The MBLC ranked Sherborn in 18<sup>th</sup> place on a waiting list to receive \$3.6 million in state funds and estimated the notice of funding would be issued in the fall of 2014. The Library Trustees are optimistic that the funding will become available in fall 2014 based on the state’s successes in the past two years awarding grants to 18 communities. Sherborn then has 6 months to secure local funding and accept the grant. This schedule set the Trustees on a course of action from 2012 to 2016.

**Building & Access Improvements** - Town Meeting voted \$52,000 with Article 8 to make interim building modifications to improve access by handicapped individuals while we await the state funds for completing renovations. Automated front door controls were installed in October and the contract to renovate one of the restrooms for handicapped access was signed in December. The Trustees are grateful for the support of the Sherborn Lions Club for services to the visually impaired with their gift of a video magnifier.

The Library Trustees signed an agreement with the Minuteman Library Network in May. Joining the Minuteman Network was one of the prerequisites for qualifying for state construction funds. Minuteman is one of Massachusetts’ library resource sharing networks which receives federal funding administered by the state through the Library Services & Technology Act. We await the November 2013 five-year contract expiration negotiated with our existing vendor, EOS International, from whom we had the benefit of a fixed contract price over the duration.

To cover the cost increase associated with Minuteman, the Library worked to gain operating efficiencies which allowed reapportioning to the information technology budget some utility funds saved from the 2012 conversion to gas from oil heat. Grants were secured to cover the outlay of funds for the gas conversion from the Massachusetts Green Community Act, thanks to the diligence of the Town Energy Committee, combined with the Mary B. Saltonstall Capital Endowment Fund. The Friends of the Library raised the one-time Minuteman cost of \$50,000 for data conversion and system installation.

**Campaign for the Sherborn Library—A Public-Private Partnership** - In May, the Trustees announced the quiet phase of the Campaign for the Sherborn Library. The Campaign is designed to raise funds from

private donors for the renovation and expansion of the Library and to supplement significantly funding from state and municipal sources, truly a public-private partnership. Work on the Campaign actually began in earnest in early 2011 with monthly meetings of a small group of volunteers doing the spadework for a multi-million dollar private fundraising effort. The initial success of the Campaign was driven by the background of experience and professionalism of the volunteer Campaign Steering Committee.

The Steering Committee is comprised of Trustees, former Trustees and interested citizens. Former Trustee Steve Borgeson chairs the Steering Committee which also includes Trustee Chair Stacey Brandon, Library Director Elizabeth Johnston, Friends President Alexandra Morrill, Citizen Sarah O’Connell, Trustee Hank Rauch, Citizen Steven L. Solomon, Citizen Richard Toney, and Trustee Dudley Willis. This group of dedicated volunteers has spent countless hours meeting to plan and structure the Campaign and has been particularly active this year preparing foundation proposals and soliciting large five and six figure gifts.

The Trustees also rely on the Friends of the Sherborn Library for their community advocacy and support of the Trustee and Steering Committee private fundraising endeavors. In August, the Friends retained the services of Maureen Nguyen of Savvy Philanthropy in Natick, an experienced fundraising consultant, to help develop the Campaign’s back office infrastructure and advise on solicitations and advancement of the Campaign. Ms. Nguyen played a similar role in the campaign that resulted in the Wellesley Free Library’s new building.

Many public libraries were established by philanthropists a century ago and the Sherborn Library is no exception. Inspired public philanthropy made it possible to construct and endow our current Library, a gift to the Town from Richard and Mary B. Saltonstall. Historically, Sherborn’s original Library in 1914 was a gift of William Bradford Homer Dowse in memory of his parents. The gifts of library buildings were accepted by Town Meeting to become Sherborn’s public property to tend and steward.

In 2012, the Trustees experienced a new wave of philanthropy, receiving gifts and pledges of nearly \$3,000,000 that heralds a secure and prosperous future for the Library. The Richard Saltonstall Charitable Foundation led the way by establishing a renovation fund to renew the commitment of its original gift and subsequent decades of support to maintain the Library. The Foundation pledged \$500,000 and established a challenge to encourage donations from other committed supporters.

The Library Trustees put the trust in their title Trustee to demonstrate their confidence in the project by pledging and transferring from existing endowment funds a combined total of over \$440,000. The Trustee commitments were led by the generous \$250,000 pledge by Dudley and Sally Willis to support the bricks and

mortar of the project. Over the decades, both Dudley and Sally have served as Library Trustees, and Dudley's terms served as Chairman informed his strong advocacy of endowment support from the Richard Saltonstall Charitable Foundation. The Friends of the Sherborn Library supplemented the Trustees giving by establishing their own renovation fund with an initial \$75,000 gift that has grown to approximately \$90,000.

In August, a foundation that prefers to remain anonymous reached out to the Library to honor the life of Sherborn's Nora Searle with a gift of \$500,000. The design of the new children's room now includes Nora's Tree House, a story-time and craft room with views of the treetops over the wildflower garden in the courtyard. Nora died of cancer in April at age 14. She loved to read, create and learn, and her benefactor's memorial gift will let us celebrate her gifts and inspire generations of children who gather in Nora's Tree House.

Sandy King, a long-time Library volunteer, former Trustee, and well-loved member of the community passed away in August. Sandy's children wished to have donations in her memory support the programs of the Friends of the Library where it is most needed. The Friends will dedicate Sandy's memorial gifts to the Renovation Fund in a manner that reflects her enjoyment of reading.

In the fall, the Elissa Bradley Charitable Foundation pledged \$1,000,000 to name the dedicated children's room which is the centerpiece of the renovation and expansion project. The Trustees were gratefully astonished by this outpouring of support for the appreciation that it shows of Sherborn and its Library services.

In December, the Weezie Foundation, which has long enhanced children's services through an existing endowment fund, approved a new \$400,000 multi-year grant to name the terraced garden adjacent to the new children's room. The Arthur Vining Davis Foundations made a generous contribution to the Campaign. The Boggestow Garden Club also delighted the Trustees with a gift of \$5,000 to support landscape enhancements concurrent with the renovation and expansion project.

The Campaign Steering Committee will continue its major donor solicitation efforts throughout the coming year and is eager to involve the larger community in the Campaign during 2013.

**Town Election 2012** - Changes to the Board occurred with the 2012 election of three new Trustees. Chris Kenney, Jim Murphy and Hank Rauch were elected in May. Bruce Eckman ran for re-election as incumbent and maintains his seat on the Board as Technology Committee Chairman to provide consultation during the Minuteman conversion. Chris Kenney is an architect with vital experience in the public sector to help oversee the renovation plans and facility management. Jim Murphy was elected to complete the term to which he had been appointed after Steve Borgeson's resignation.

Jim's legal expertise, his experience as former Sherborn Selectman, and financial management skills enable him to carry on Steve's outstanding work as Finance Subcommittee Chairman. Hank Rauch came forward with a keen interest in the project and offers his financial intelligence, local community experience, and commitment to libraries in this pool of talent.

Thomas J. Faldetta had served on the Board since 1998 and chose not to run for re-election. Tom's contributions on the Technology Subcommittee resulted in the introduction of appropriate technologies and economies of energy and green design planning. Lisa Easley also stepped down after a term on the Board and her role as Community Relations Committee Chairwoman that had been preceded by her Friends Presidency and House Tour Co-Chair. The Trustees also paid tribute to Steve Borgeson, who resigned his seat on the Board because of relocation. With his development and legal backgrounds, and as the son of a career academic librarian, Steve was instrumental in the formation of the Finance Subcommittee, investment management, Trustee by-law and Library policy codifying. To the good fortune of the Library, Steve continues to volunteer on the Campaign Steering Committee. The positive influence of these Trustees continues to yield results.

Stacey Brandon was elected by the Board to continue serving as Chair. Stacey has been a Library champion. She is an exemplary leader of the Campaign with her outreach, attentiveness to the citizens we serve, her articulate presentations to Town government and community groups, and her ability to organize and energize people.

**Endowment Activity** - The Library's annual operating budget is subsidized in part by two of the Library's endowment funds; the Richard Saltonstall Operating Fund and the Dowse Memorial Library Fund. In calendar year 2012, the amount transferred from these two endowment funds to the Town totaled \$23,892.00. This equates to a subsidy of slightly more than 6% of the Library's operating expenses. In addition, during calendar year 2012, endowment funds of \$15,916.06 were expended to support the Library, including \$4,964.04 to enable the Library to convert from oil heat to gas heat, (with the expectation that the savings in costs could be used to enable the Library to transition to Minuteman and absorb within its budget the increase in costs anticipated by that service enhancement to the Town's Library users); \$3,196.99 for additional architectural fees and drawings to advance the Library's renovation project, and \$5,830.00 to supplement the funds voted at the 2012 Annual Town Meeting for the bathroom accessibility improvements and automatic front door opener. In addition, the Library received a generous donation from the Sherborn Lion's Club which enabled it to purchase the Topaz Magnifying Reader. The Library's endowment funds are managed by the Trustees with the assistance of BNY Mellon, in keeping with the intentions of the original donors. The endowment accounts have been subject to the Town's

periodic audit and account statements are regularly provided to the Town Accountant. As of the end of Fiscal Year 2012 (June 30, 2012), the fifteen distinct endowment funds had a value slightly in excess of \$2,100,000.00.

**Library Usage & Services** - The Library Director reports a FY2012 circulation of 86,206, including 40,057 adult transactions and 46,149 child and young adult transactions. The overall circulation is down from FY11 by 3% after a decade of steady increases. The decline is a fluctuation rather than a downturn. An examination of the usage statistics in categories shows the decline largely in multiple uses of popular titles evidenced by patrons' shorter waiting lists for bestsellers. In practice, the librarians observe the declining waiting lists for bestsellers to be likely taken up by e-books. The Library offers two Kindles and Freading, an e-book content service that is on our website. Alternately, the Library offers e-books preloaded on the Kindles.

Increased categories of use in FY12 are in adult CDs by 40% and DVDs by 4%. The use of children's non-fiction increased 5%. Children's interest in reading biographies continues to rise with another 9% increase in FY12, and the use of picture books for our youngest readers increased 6%. It is interesting to note that use of the juvenile DVD collection declined by 12% to all of the book use increases. Young adult use of the collection for recreational reading rose another 3.4% as has been the trend. The Library reached out to a group of young adult representatives who advised us on essential services for their peers. The Library is working to implement their suggestions.

Reference and research assistance provided to all age patrons by the librarians increased 3% to 4,909. In a typical week, the average numbers of unique uses of our public internet computers increased to 87 unique uses from 59 in FY11. Our website had 17,889 hits. The Library offers two iPads for use in the Library which are preloaded with educational applications.

As of June 30, 2012 there were 4,993 registered borrowers from Sherborn and surrounding towns. The number of volunteers increased to 26 who contributed 949 hours of service. We held 110 programs for all ages with an estimated total audience of 2,264, about half the Town. The other half held out for the Friends Arts & Crafts Fair, thankfully, for the Friends changed the date to June to sidestep a cycle of inclement weather, but again it rained. Alexandra Morrill, our optimistic Friends President, has declared we will side with tradition and return our Fair to May. Friends' Board and Fair Co-Captains Abby Fiske and Bene Raia's radiance compensated for the clouds.

The author of *Building Our Future: the Campaign for the Sherborn Library* quoted "community is the fruit of our capacity to make the interests of others more important than our own." The Trustees are profoundly honored to be part of a bountiful season in the Library's

history, working with many of Sherborn's finest citizens and talented staff.

Respectfully submitted,

Stacey Brandon, Chair, Board of Library Trustees  
Elizabeth Johnston, Library Director

## Council on Aging

**Staff** - Karen Juhl: Director, Laila Vehvilainen: Program Director, Linda Bellefeuille: Elder Advocate, Nan Viada: Elder Advocate, Kathy Horigan Dye: Volunteer Coordinator

**Friends of the Council on Aging Liaison** - Ann Bekebrede

**Medical Supply Closet Manager** – Audrey Raycroft

**Our Mission** - The Sherborn Council on Aging was established in 1972 for the purpose of providing programs and services to enable seniors to remain active in the community and stay in their homes as long as possible. Our primary goal is to assess the needs of our seniors and develop programs and services to help meet these needs through education and cultural, social, physical, recreational and intellectual activities. The more than 900 seniors in Sherborn (60 and older) are eligible to benefit from these activities, which can enhance and improve the quality of their lives. In addition, the COA is dedicated to educating families and community members on issues of aging and what services are available both within and outside our community. Through our outreach program, we help people become aware of the medical, legal and financial resources available to our seniors.

The Council on Aging has recently mounted a major effort toward the development of an Over-55 Living Community within the town to enable seniors who want to remain in the community to do so without the burden of maintaining a large home.

### Programs

**Lifetime Learning** offers classes taught by professors from local colleges and universities to gain knowledge about subjects ranging from art, to finance, to politics and much more.

**Exercise Programs** for fitness and to socialize are offered four times a week at local churches.

**Bridges**, our newest endeavor, brings seniors together with students from Pine Hill School in two separate programs designed to explore and enrich their lives.

**Drop-In Lunch, Shared Sunday and Lunch with the COA at Woodhaven** provide opportunities to have lunch with friends and neighbors, socialize and enjoy programs on topics such as travel, health, music.

**Transportation** is offered throughout the Boston area through a subsidized program with JFK Transport. Vouchers can be purchased through the COA office at a discounted rate to hospitals, shopping, visiting or medical appointments.

**SureLine** provides a telephone check-in for homebound seniors.

**Meals on Wheels** offers a hot noontime meal, delivered by a volunteer, at a nominal fee through Metrowest Medical Center.

**Drop-In and Party Bridge** are available during the day and evening to players of all levels.

**Witchcrafters** provides an opportunity to knit or enjoy other crafts with your friends. Many of the crafted items are donated to Appalachia.

**Medical Closet** provides a variety of medical equipment for use in homecare.

**Shine** offers one-on-one advice through trained personnel on Medical Part B.

**The Link**, the newsletter of the COA, offers news and information on a variety of topics. It is mailed to every household of our community.

Every effort is made by the COA to minimize its financial impact on the town through the contributions of our many volunteers and the sharing of resources with other town departments and organizations, as well as our local religious institutions. We also collaborate on programs with other COA offices throughout the local area.

Many thanks go to these volunteers, departments and organizations who give generously of their time and talents in support of Sherborn seniors.

The COA also aggressively seeks grants, matching funds and donations from state and federal agencies and private institutions. This includes funding and donations from the following:

**Friends of the Sherborn Council on Aging**  
**Bay Path Elder Services**  
**Office of Elder Affairs**  
**Metrowest Health Care Foundation**  
**Foundation for Metrowest**  
**Sherborn Inn**  
**Roche Brothers**  
**BJ's**

The Council on Aging greatly acknowledges the staff and their relentless efforts to make our senior community the best in the state and the **Friends of the COA** for the countless volunteer hours spent raising funds and supporting the COA, our Board and Staff.

If you would like to participate in any of our programs or are interested in helping our seniors remain independent and engaged in our community, please call the COA 508-651-7858

Respectfully submitted,

Sheila Bresnehan, Chair

## **Tax Aid Committee**

Operating under the authorization of Massachusetts General Law Chapter 60, Section 3D, the Tax Aid Committee distributes to qualifying elderly and disabled low income resident home owners funds that have been donated by taxpayers when paying their biannual real estate tax assessment to the Town. Distributions are made based upon need as demonstrated by the application process.

The Committee is comprised of the Town Treasurer, a member of the Board of Assessors, and three other residents appointed by the Selectmen, and is responsible for overseeing the fund and its distribution. Because of the generosity of many tax payers, we are able to provide monetary assistance to fellow residents in financial difficulty by granting assistance with their spring and fall real estate tax bills. The review of applications to determine qualification under specific guidelines, and the distribution of available funds is handled confidentially by the Committee. The Committee also advises applicants on other state or local programs offering tax relief for which they may qualify.

The General Law Chapter 60 has significant pertinence to Sherborn, as taxes have been escalating at an alarming rate which has created extraordinary financial pressure on many elderly and disabled fellow residents on a fixed income who are paying an ever growing portion of their available funds for taxes. Many of these homeowners have been in Sherborn for many years, and have been instrumental in creating our most desirable community. Our goal is to help relieve that pressure for these citizens that qualify, so they will be able to continue to enjoy the benefits of our fine community.

Respectfully submitted,

Douglas S. Brodie, Chairman

## **Elder Housing Committee**

The Board of Selectmen, Advisory Committee, Capital Budget, town accountant, town treasurer, acting town administrator, town meeting and most importantly the voters at the May town elections, spent the first quarter of the year shepherding our warrant article through reviews. We are grateful to all who helped us in the process. The efforts of George Shea and Joe Meaney to bring this forward is much appreciated.

The residents of Woodhaven have continued to pay for the initial bond issue that started the project and the improvements since 1983. Going forward they will also contribute to the town revenues with a Payment in Lieu of Taxes (Pilot) or Fee for Services.

With the approval of the \$500,000 bond issue, Sherborn Elder Housing Committee (SEHC) is able to commence on the rehab of the balance of the apartments. We had completed four in the prior years. The renovated apartments include new kitchens, bathrooms with walk in showers, carpets, fresh paint and woodwork. Joe Meaney a member of SEHC has spent numerous hours overseeing the updating. There is a new interest in making Woodhaven home.

The residents actively contribute to keeping everything shipshape. The landscape committee over see's the grounds. The flowers are changing with each season. Once again the Dover Sherborn Football team under the organization of Coach Joey Schotland and Jeannie Guthrie, contributed an afternoon of labor for the fall cleanup and establishing the "meadow walk".

The old garden shed was removed and a new one built by the students under the leadership of Ed McGrath of the Tri County Regional Vocational Technical High School. Bruce Rothney, son of resident Joan Rothney, painted the siding to match of the other buildings.

The Community Room is available for town activities. Please check the calendar in the Community Room for available and contact Joan Rothney if you would like to reserve a time.

SEHC has been fortunate to have Alan Slawsby and Associates as our site manager. Claire McClennan is our go to person. Thank you Claire.

Many departments in Sherborn help to make Woodhaven function well. There are Council on Aging, Karen Juhl, Director; Police Department. Chief Rick Thompson; Fire Department, Neil McPherson, Acting Fire Chief; CM&D Director Ed Wagner and the Board of Selectmen Office, Diane Moores, Assistant Town Administrator.

This past year, Polly Leland-Mayer stepped down as a regular member of the SEHC committee. It was Polly who re energized SEHC. She has been an exceptional leader. Thank you Polly.

Bob Murchinson joined our committee that includes Carol Kerrissey, Mike Kickham, Joe Meaney, Joan Rothney, Kitty Sturgis and Marty Waters. .

Respectfully submitted,

Katharine R. Sturgis, Chairman

## Farm Pond Advisory Committee

The Farm Pond Advisory Committee (FPAC) was appointed by the Selectmen to advise on matters relating to the use and protection of Farm Pond.

While Farm Pond currently remains clean and pristine, the threat of aquatic invasive plants is increasing to critical levels at many area lakes and ponds. This past year, FPAC worked to identify issues pertaining to invasive plants and to tighten up rules and regulations surrounding usage of the Pond in the hopes of staying ahead of this potential problem. Weeds that are brought in by boats are one of the most likely ways to begin an aquatic invasive plant invasion. Once invasive plants are introduced to the water, they can take hold, and are almost impossible to eradicate. We have learned through the experiences of neighboring lakes and ponds that tens of thousands of dollars are spent annually just to keep them at bay. FPAC continues to work with the Selectmen's office to review gate management procedures and staffing policies to limit boat ramp access to times only when staff is present to check for permits and to inspect boats and trailers. FPAC researched the state's recommendations and "best practices" for inspection of boats and trailers and offered information and support for training of reservation staff on this important practice.

In June, FPAC hosted a free "Weed Watchers" program for interested residents and Farm Pond abutters. A representative from the Massachusetts Department of Conservation (DOC) "Weed Watchers" program led a program to educate and train FPAC members and residents how to identify aquatic invasive plants in Farm Pond. The committee agreed to work towards further defining and rolling out the program in the coming year and to encourage other groups and individuals who use the pond to join in and support this crucial program.

Based on the advice of the Massachusetts DOC to protect Farm Pond and keep it pristine, FPAC is in the early stages of developing a comprehensive Lake Management Plan for Farm Pond. Lake Management Plans are typically developed by residents and property owners, and include the following components: existing conditions (physical, historical, social, regulatory), concerns or issues, goals and objectives, and recommendations. Development of this plan is expected to be a multi-year effort in which the committee hopes to engage interested residents.

FPAC was also pleased to be involved with the project for restoration of the cart path at the Farm Pond Reservation. The cart path suffered from erosion and was unusable. The Town received a Section 319 "water quality" grant from the EPA and was able to have the path retrofitted with the goal of controlling erosion and redirecting storm water runoff.

Other actions taken this year by the Committee included a comprehensive review of parking/permit/user fees. The committee, while closely watching budget concerns,

was able to recommend that no increases be made to the Reservation or Boat permit fees. FPAC also reviewed job descriptions for employees at Farm Pond and made recommendations for updates.

Finally, FPAC affirms strong support for the existing “Rules and Regulations for the Use of Farm Pond” which were established in 1935 and updated and approved by the state in 1978. These rules are designed to protect the fragile environment of the pond and to enhance the safety of users. The Rules are posted at the Pond and on the Town of Sherborn’s website: [www.sherbornma.org](http://www.sherbornma.org) and are in effect and enforced all year long.

Respectfully Submitted,

Catherine Rocchio, Chairman

### Farm Pond Pump House Report

Restoration work on the Farm Pond Pump House continued in the spring, summer and fall of 2012. Robert Johnson again towed the Sherborn Yacht Club docks to the site to be used for staging. Robert D’Eramo restored the brick walls and Ron Jantzen built a new roof. Repairing the windows and door will be completed next spring (2013). Additional help from Jim Campbell, Ron and Josh Buckler, Dominic and Connor Walsh and Scott Ambos contributed to over 400 volunteer man-hours that have been expended to date on the project.

In conjunction with our efforts, the Sherborn Fire Department has been working to secure the pipeline to the Forest Street hydrant. They plan to continue using the Pump House to monitor the pipeline.

The cost of materials and supplies for the project so far is \$3279.18. National Lumber donated the shingles (\$686.56), leaving an expense balance of \$2592.62, which I incurred. I applied for and received a \$500 grant from the Sherborn Business Association and began a Fund-Raising Drive. I have received \$600 from private donors. I anticipate another \$2000 will be needed to finish the project.

Respectfully submitted,

Pat Cassell  
Farm Pond Pump House Project Coordinator

## Sherborn Open Space Committee

The Open Space Committee focuses on supporting the Town’s Open Space and Recreation Plan, which it developed and finalized in 2007 and distributed to many of the Town’s officials, boards and other groups in 2008. The Plan, a 150-page document, helps guide the Town by detailing the Community’s consensus on open space and recreation issues. Copies of the Plan are available in the library and the Selectmen’s office. The Plan is also available online at Town website [www.sherbornma.org](http://www.sherbornma.org).

The plan’s actions support the goals of: protect Sherborn’s natural resources, preserve Sherborn’s rural character, and enhance passive and active recreational opportunities.

The Committee is currently in hiatus and has not met during 2012. It is looking for new members to reactivate its efforts. Furthermore, The Open Space Plan is due to be updated by the Committee, which can be done together with other town groups.

In the past, the Committee has worked on a range of Town open space issues, such as Farm Pond, the Bay Circuit Trail, deer hunting in town open space, trail maintenance, and town clean-up. The Committee has also worked on promoting use of the Town’s open space and trails by organizing walks and trail mapping.

Respectfully submitted

Michael Lesser, Chair

## Conservation Commission

The Sherborn Conservation Commission (the “**Commission**”) is charged protecting wetland resources located in the Town of Sherborn. Wetlands play a critical role in preserving the Town’s quantity and quality of groundwater, water storage to aid in flood control, and supporting habitat for diverse plants and animals. The Commission carries out its charge by regulating construction activity and other alterations in or near wetland resources. In addition to its wetlands protection role, the Commission manages approximately 800 acres of public conservation land and two conservation restrictions.

The Commission is comprised of seven volunteer members, each of whom is appointed by the Town’s Board of Selectmen. The Commission’s Administrator/Agent is responsible for processing and reviewing all submissions, helping Town residents understand and comply with state and local requirements related to wetlands and fielding general inquiries about wetlands, open space and storm water management issues.

During 2012, the Commission:

- received and reviewed seventy eight Requests for Determinations (“RDAs”). (Each RDA asks the Commission to determine whether the construction, land maintenance or other activities described in it are within the jurisdiction of the Commission);
- issued Orders of Conditions (i.e., specific conditions that help protect wetland resources) for six proposed projects;
- initiated six enforcement actions in connection with violations of state and local wetland laws;
- issued Certificates of Compliance for nine projects; and
- granted amendments to six previously-approved projects.

The Commission did not prevent any applicants' projects from going forward in 2012.

During the March Town Meeting, the Commission conducted its annual review of the water quality monitoring for the Town's side of the Sassamon Trace Golf Course. The Commission agreed to finalize a scope of work and then hire a consultant to review site testing results and recommend any useful changes for future testing.

In April, the Conservation Commission, Upper Charles Land Conservation Trust, and Sherborn Rural Land Foundation hosted a Public Forum on Forestry Stewardship Plans for Town open space land. This forum provided Town residents with information about forestry management practices and how they benefit the Town's open spaces.

During July, the Commission re-focused on its Forestry Stewardship Plan, which is supported through a grant applied for by the Conservation Agent. A group of Commissioners organized a pilot program for a demonstration thinning on twelve acres of the Barber Reservation. In December, approximately twelve acres of the Barber Reservation were flagged for possible tree thinning, followed by a public walk hosted by the Forester, Phil Benjamin which provided residents with direct visual experience and understanding of forest management for Barber Reservation.

In August, in order to better facilitate management of the Town's open space, the Conservation Commission formed a committee of three Commissioners and the Agent to review the Town's open spaces and formulate recommendations for open space management. A key goal of this committee is to coordinate open space management and maximize resources allocated for land management.

In October, the Agent began working with the owners of Whitney Farm, LLC (a.k.a. Rising Tide) on permitting for its multi-dwelling project on Whitney Street. Our Agent has worked diligently with the Whitney Farm, LLC staff to be compliant with the state and local regulations in order for this 40B project to proceed as permitted under state law.

The Conservation Agent continues to work with a citizens group known as the Land Management Task Force Team. This Team, together with the Conservation Agent, organized trail maintenance and land management work at Barber Reservation. In the Fall, volunteers organized by the Conservation Agent volunteered their time to maintaining the newly acquired Rail Trail along Whitney Street with the goal of opening the Rail Trail the general public.

In November, the Commission began working with George Fiske on budgeting for the clearing of vegetation along the stone walls at Barber Reservation. This clearing was a part of the Forestry Stewardship Plan with the goal of increasing wildlife habitat for meadow

birds and returning the fields back to their historical size. Some of the stone walls were cleared in late November. The Commission has continued to work on funding this project with George Fiske and the Sherborn Forest and Trails Association.

The Commission continues, with minimal Town funding, to maintain the trails, open space and fields of five properties under its jurisdiction: the Barber Reservation, Hidden Meadow, Schoolhouse Lot and portions of the Leland Reservation and the Hopestill Reservation. Most recently, the Commission voted to create a new trail along Old Orchard Road that connects to the Bailey Trail system. The new trail was completed in December by volunteers. In addition, many of these volunteers, our Agent, and members of the Commission have begun to focus on the direct management of Barber Reservation (180 acres) as it is one of the most readily used areas of open space in town.

The Commission wishes to express its deep appreciation for the efforts of all volunteers as well as the Sherborn Forest and Trails Association, the Rural Land Foundation. The Commission also wishes to thank our dedicated Administrator/Agent, Bridget Graziano, for all of her hard work in helping the Commission carry out its responsibilities.

Respectfully submitted,

Sherborn Conservation Commission

## **Groundwater Protection Committee**

The Groundwater Protection Committee (GPC) is composed of appointees representing other town boards, thereby effectively bringing together a broad array of perspectives to the health, safety, environmental, aesthetic, financial, and other issues associated with protecting our drinking water resources. As overseers of our town's groundwater resources, the GPC strives to protect Sherborn's drinking water from that which may compromise its quality, availability, and safety. If warranted by events in town, the GPC will provide commentary to the Board of Selectmen about potential groundwater implications of an event, as it has for threats to our water quality or quantity (e.g., near the corner of Washington and Western, Rising Tide).

Issues addressed by the GPC during 2012 included:

- Continuing to track and provide input to the Framingham Board of Selectmen and others overseeing the General Chemical (Leland Street, Framingham) contamination situation.
- Assessment of and collaboration on a groundwater-protective fertilization program for town lawns.
- Involvement with water and wastewater strategies for the downtown area.

Those interested in becoming members can call Daryl Beardsley for more information.

## Historic District Commission

The Historic District Commission met once during 2012. On November 27, 2012, the Commission met to review the proposed replacement of a front door at 5 South Main Street. The Commission voted 4-0 in favor of the Application for a Certificate of Appropriateness.

Respectfully submitted,

Alycia Goody, Chairman

## Historical Commission

As a part of town government, Sherborn Historical Commission's mandate includes advising other town bodies, such as the Board of Selectmen, and educating the public on matters that impact historic preservation.

At Town Meeting, Historical Commission sought funds for the preservation of the Memory Statue in Central Burying Ground. Created by noted sculptor Cyrus Dallin, the statue is the most significant piece of public art owned by the Town.

We gratefully acknowledge the contributions of Commissioner Julie Mott, who resigned after 12 years on Historical Commission. Julie acted as the Commission's secretary for many years, filing minutes for our meetings. More importantly, she brought energy and intelligence to her role on the Commission. A professional graphic designer, Julie put her talents to work creating displays for the Sherborn Library that educated the town about our historic districts and other topics. We thank her for her dedication and many contributions to preserving the town's historical character and educating others about the rich historic assets in Sherborn.

This year the Commission also researched other towns' bylaws to require minimum maintenance of primary residences and commercial buildings. We consulted with other Sherborn boards, the Town Planner, and the Building Inspector regarding the draft of a bylaw of this type for Sherborn, which will be brought to Town Meeting in Spring 2013.

Finally, we are grateful to Ed Perry for his work this year to move Sherborn Historic Asset Survey to the Library's web site, with a link to the Town's web site. His dedication to this effort required many hours of painstaking work. When the work is complete in 2013, the survey, which catalogs significant historic properties and landscapes in town, will be easily available to everyone on the Internet.

Local historical commissions are agents of local government. Their most important goal is the preservation of the community's historic places. The purpose of a local historical commission is to work toward this goal by planning for and implementing programs for the identification, evaluation and

protection of the community's historic resources. The historical commission works in cooperation with other municipal agencies to insure that the goals of historic preservation are considered in planning for future development of the community. The Commission works with the Board of Selectmen, Planning Board, Historic District Commission and other town agencies. The Commission also works with local groups whose interests involve history or historical preservation, such as the Historical Society. Finally it is the local historical commission's mandate to be the local municipal watchdog for state and federal preservation agencies, alerting them to local preservation issues.

Respectfully submitted,

Carol McGarry, Chairman

## Land Acquisition Committee

The year 2012 has been very quiet as there have been no land transactions to consider and there is very little appetite to further reduce the amount of taxable land in town. However, there has been some activity to find town owned land for over-age 55 housing. Several proposals to use town owned land have been floated which have not gotten wide-spread support. These will continue and perhaps pick up momentum in 2013.

Respectfully submitted,

Frank C. Jenkins, Chair

## Town Forest Committee

The Sherborn Town Forest Committee was established to maintain and oversee that portion of the public land known as the Town Forest. The committee met 6 times in 2012.

The TFC sponsored firewood program organized and managed by Robert Ambos started in 2007. It has been a big success for all who are involved and especially for the recipients who get cut wood delivered with a smile by the hard-working volunteers who do the gathering, cutting, and delivery. The committee lauds the team effort. A request to the Board of Selectmen to slightly increase the cost for the wood was granted. As the program grows, the expenses do likewise. In FY 2012, the crew made 65 deliveries, representing 22 cords, which resulted in Town revenue of \$3860. Deliveries were made to 44 seniors and 21 non-seniors.

Town Meeting articles were submitted to address our request to have a revolving fund fueled by the wood program receipts. In the end, an article (#7) which included the TFC request, was submitted by the Board of Selectmen. The TFC request was approved. It establishes the Town Forest Committee Revolving Fund and authorizes the TFC to spend up to \$5,000 from

anticipated revenues for expenses and contractual services.

The committee wants to stay abreast of plans for the cell tower proposed for a site off Lake Street between Farm Road and East Goulding St. The project has been in the works for a long time following a previous Town Meeting action to allow the placement. We have asked to be updated as the project goes forward.

We have been in conversation with the Conservation Commission about forest management issues. In June the TFC voted to apply for the MA Forest Stewardship Plan Cost Share Program next year. The CC has already been awarded a grant under this program. We want to take care of the town forest in the best manner possible.

Respectfully submitted,

Margaret Robinson

## Cemetery Commission

The Cemetery Commission is charged with burying the dead in a caring and timely manner with as little disruption and discomfort as possible for the families and friends of the deceased. This is, and will continue to be, our primary function. In addition, it is important we insure care and respect at Pine Hill while preserving the Town's heritage at the seven other cemeteries for which we are responsible.

For the benefit of all and to prevent further damage to gravestones, we remind everyone that ***dogs are not permitted in any Sherborn cemetery***. In addition, we ask that **patrons remove all containers, wreaths, etc. from their lots in a timely manner. Please take these home to recycle or dispose of them.**

We are continually delighted by the support we get from the community. Over the years a generous Sherborn resident planted many naturalizing daffodils and lilies at both Pine Hill and Central cemeteries. They look wonderful and are greatly appreciated by visitors. The Recreation Commission came through for the Town, paying to replace the flagpole at the 16-27 split, lost in Hurricane Irene. Several Sherborn Brownie and Girl Scout troops again put spring flowers in planters at Pine Hill and Central cemeteries before Memorial Day. This year Margo Powicki and George Fiske edged all the stones in the Dawson lot, and George put up deer fencing around their rhododendron. In July, Conor and Brooks Walsh and Charles and Chuckie Blaney cleaned out several years of mouse-droppings and other nasty stuff from the holding tomb – what an experience! Eagle Scout candidate Conor Walsh, assisted by family and scouts, completed painting the summer house. It only awaits a finial, on order, to replace the historic one, missing for years. And this past fall Bob Buntin Jr, pressure-washed, scraped, and repainted our ancient water tank. It looks fantastic! You make a difference and we thank you!

It takes a team to keep up our cemeteries. Bob Buntin Jr. maintains our aging water system and set veteran's markers while Andy Errico superbly oversaw cemetery maintenance. Charles Blaney keeps the water tank full. Nat Dowse digs our graves and is on-call for many other tasks as they arise. Bob Ambos put flags on veteran's graves and members of Sherborn's Fire Department put geraniums and fire flags on the graves of former firefighters for Memorial Day. The Community Maintenance and Development crew mowed the new section at Pine Hill, plowed, sanded, cleaned storm drains, and helped with tree work as needed. Again we thank you, one and all

We continue to develop the new full-casket area at the back of Pine Hill and should be able to guarantee burials in that area when it is complete. Blasting done three years ago has settled and we are ready to draw up plans for the area, then have it mapped. We are looking into getting water up there and building roads for easy access. This project has been entirely funded through the sale of lots – no taxpayer dollars were used. (In addition, we returned about \$10,000 this year to the Town's general fund from burials.) Lastly, we hope to improve our maps this year and are excited about getting our records computerized in a user-friendly program.

The largest part of our budget is for maintenance, which we have contracted out for the last twenty years. This saved the Town money as we no longer paid for equipment (we had a truck, mowers, etc.; we don't own any anymore), payroll (including benefits, pensions, health insurance, etc.) or our shed (which the town insured and we repaired/maintained). As of this past August mowing was contracted out to Groundskeeper, Inc. They have performed all the tasks outlined in our current contract very well, but because the contract does not address most of our needs (including burials!) we will be going out to bid again this spring with a more complete contract. This past winter we had extensive tree work done at most of our cemeteries under the Town's tree contract.

We have several hopefully fun opportunities for students to meet their forty-hour community service requirement; these have been suggested to the Regional School. Projects include (1) for students with computer skills, we would love to start adding information about our gravestones to the <Findagrave> website. (This is extraordinarily helpful to those researching their families.); (2) Map case for Pine Hill, big enough to hold a copy of map, R&R, price list, and phone numbers; (3) Individual signs identifying each cemetery (there is a nice one on the granite column at Plain, erected by the D.A.R. (4) Small signs identifying each section of Pine Hill Cemetery (5) Informational booklet for Pine Hill patrons, including our rates, burial requirements, and price list; (6) Booklet with the history of Pine Hill Cemetery, including some interesting gravestones and mention of some people buried there; and (7) Self-guided driving tour of all eight Sherborn cemeteries and the two owned by the state;. Please contact your school advisor or a member of the Cemetery Commission if you

are interested or have another idea.

There were 7 cremation and 8 full-casket burials at Pine Hill Cemetery in calendar 2012:

<b>Name (age), residence.</b>	<b>Date of Death</b>
Margaret R. (Belda) Travis (89), Norfolk, MA	01/17/12
Jean Veronica (Sunderland) Davis (94), Natick, MA	02/21/12
Edwin Hoit Paul (73), Norfolk, MA	02/07/12
Kenneth W. Rodman (85), Holliston, MA	03/11/12
Travis Fisher Priestly Malm (2 days), Dover, MA	03/23/12
Carolyn (Downs) Stahl (76), San Francisco, CA	06/12/12
Grace (Elkerton) MacDougall (96), FalmouthMA	05/30/12
Benjamin Franklin Miller, Jr. (80), Meriden, CT	02/18/10
Margaret Ida (Voelker) Brennan (87), Sherborn, MA.	05/29/12
Judith A. (Messier) Howard (76), Walpole, MA.	02/12/12
Frances "Sandy" (Bramhall) King (89), Sherborn, MA	08/02/12
Hazel Marie (Moore) Geier (70), Cape Coral, FL	01/01/12
Carolyn (Gillis) Daly (67), Natick, MA	11/12/12
Robert H. Homer (89), Sherborn, MA	12/09/12
Richard Brandon Strehlke (84), Natick, MA.	12/08/12

Respectfully submitted,

Chuckie Blaney

# SCHOOLS

## Pine Hill Access Road Committee

At the April 2011 Annual Town Meeting, the Article to fund construction of the Pine Hill Access Road passed by a 62% to 38% margin, but failed to reach the 2/3 vote needed to allow funding by borrowing. The safety and operational problems caused by the single access road continue to be a concern. Town and State officials as well as individual citizens have been vigilant in seeking alternative sources of funding for the project.

In August of 2012 The Committee learned that a \$1,000,000+ earmark for the Pine Hill School Access road had been included in the State Transportation Bond Bill by Representative David Linsky. This earmark is not a guaranteed grant, but the Sherborn Board of Selectmen along with the Sherborn School Committee and the Pine Hill School Building Committee are working with Representative Linsky to shepherd this project through the administrative process with the State Department of Transportation, in hopes of moving this access road forward.

Respectfully submitted,

Frank S. Hess, Chairman

## Superintendent Of Schools

Valerie G. Spriggs

The school violence that took place in Connecticut in December required all educators to focus on safety procedures in place to assure all possible measures had been taken to protect students and staffs. The Dover Sherborn Public Schools will continue to work on procedures and plans throughout 2013.

All schools have procedures and plans to be followed for a number of emergencies that may take place while students are attending school. There are designated locations off campus where students can be transported. Communication plans and meetings with the Dover Chief of Police, Peter McGowan, and the Sherborn Chief of Police, Richard Thompson III, have taken place. The Fire Departments, District Attorneys' Offices, and Emergency Responders are also included in procedures and plans. The Superintendent, Administrators, and Staff are committed to teaching all children in a safe, secure and healthy learning environment.

The Dover Sherborn Public Schools continue their excellent record defined by student achievements, college/university acceptances, awards and acknowledgements. Students also achieved great successes in their extra-curricular selections. Parents, staff, community members, and students raved about the musical and drama performances of the Dover-Sherborn Middle and High School students. The audiences are

always surprised by the incredible talent of the actors, actresses, musicians, and chorus members. The Dover-Sherborn athletes, boys and girls, made us all proud of their outstanding sportsmanship. They also brought home great wins, well played games, and championships across the seasons.

The 2012 focus was on a study of the special education structure for the three districts, research on World Language in Elementary Schools, China Exchange renewal and celebration of a 10 year history with our sister school, professional development on mathematics at the elementary level, curriculum and Understanding by Design at the middle and high school levels, and core curriculum across K-12.

Teacher evaluation was addressed with extensive work reviewing existing evaluation tools, comparisons and contrast with other high performing districts, and working with the Department of Elementary and Secondary Education proposed Evaluation Models for teachers, administrators, and superintendents. The final plan will be approved during the winter of 2013 and implemented in the fall of 2013.

Technology provides an important and innovative tool for instruction. The Dover Sherborn Public Schools further restructured the technology department to accommodate the need for an instructional technology coordinator. The coordinator works with the schools' technology liaisons and the schools' technology advisory teams.

A decline in student enrollment impacted the elementary schools. This decline resulted in a reduction in the teaching force. Administration watches enrollment numbers carefully due to the impact on the schools' budgets.

The 2012 weather posed challenges for all. The communication, even without the phone lines, was excellent. The school districts would like to express their sincere appreciation to David Ramsey, Dover Town Administrator; Police Chiefs Peter McGowan and Richard Thompson, and their officers; and Craig Hughes, Dover Superintendent of Streets, and Edward Wagner, Sherborn Director of Community Maintenance and Development and all members of their departments.

## Sherborn School Committee

This has been a very busy and productive year for Pine Hill Elementary School and for the Sherborn School Committee. Great strides were made at improving the education of our students while at the same time meeting the fiscal guidelines set by the Town of Sherborn. The Sherborn School Committee, along with the help of the Administrative Staff at Pine Hill Elementary School and Central Office school leaders, developed and

implemented the FY 2013 Sherborn School Budget. Our students were able to receive a wealth of educational enrichment opportunities thanks to the wonderful grants provided by Pine Hill Community School Association (CSA) and the Dover Sherborn Education Fund. Thanks to the commitment of these organizations and to the Town of Sherborn that the educators at Pine Hill Elementary School can offer our students a first rate education.

As a result of the continued implementation of community-wide Strategic Planning process and the Strategic Direction Goals, Pine Hill continues on its path of excellence. Among the various measures of a school's success includes academic excellence, outstanding teachers, efficient school, technology and diversity. One of the major measures of student accomplishments and of a school's success is how they score on the Massachusetts Comprehensive Assessment System, MCAS. Pine Hill Elementary School continues to improve in Mathematics, English, and Science making it one of the best elementary schools in the Commonwealth of Massachusetts.

In an effort to stay at the forefront in elementary education, several initiatives are being evaluated and or have been implemented. The goal of each of these initiatives is to improve the education of Sherborn students and offer them the enrichment in meeting 21st century skills.

- The District brought on a new Instructional Technology Teacher who will determine current instructional technology status, needs of schools to meet students' needs, and lending expertise to use of appropriate instructional software and technology.
- An addition of a second class for the Pre-K program to accommodate increasing demand has been added.
- Improvements were implemented to the Kindergarten program to becoming a five full day program.
- The World Language Committee has proposed and the each of the school committees have voted to beginning a foreign language program at the Kindergarten level in FY '14 and rolling the program up with that class.
- Beyond the academic, student learning is improved through improved wellness and energy; to this end, a new Physical Education curriculum is being piloted this year.

The State of Massachusetts implemented new regulations adopted by the Department of Elementary and Secondary Education (DESE) on School Faculty & Staff Evaluations June 28, 2011. The regulations are designed to: promote growth and development of leaders and teachers; place student learning at the center, using multiple measures of student learning, growth and achievement; recognize excellence in teaching and leading; set a high bar for professional teaching status; and shorten timelines for improvement. The state's model system can be adopted, adapted, or revised by districts. In the spring of 2011 the Sherborn and Dover

School Committees convened a MOU Evaluation Committee made up of Administrators, teachers and school committee members. The MOU Evaluation Committee was formed as a result of discussion during the last contract negotiation, during which concerns were raised by both teachers and administrators with respect to the evaluation process. The committee has been very busy to expand and to revise the Evaluation System to meet the needs of Dover-Sherborn School System as well as the DESE requirements. The scope of the new Evaluation System will continue to evaluate every employee on Performance/Growth but also evaluate their Impact on Student Learning. By September 2013, the DS Evaluation System must be approved by all three school committees and by the DSEA, and be on file with the DESE.

Veronica Kenney retired at the close of the 2011-12 school year. Mrs. Kenney has led Pine Hill during some innovative and challenging circumstances. All who knew her and worked with her will miss her. The Sherborn School Committee also formally thanks Edward McGuire for his service on the Sherborn School Committee and welcomes Gregory Garland to the Committee.

The Superintendent created a Principal search committee to replace Mrs. Kenney. The committee included teachers, administrators, parents, a school committee member, and a community representative. The process was open and collaborative in helping the Superintendent make her final decision and appointment. In 2012, Pine Hill Elementary welcomed a new Principal, Doctor Barbara Brown. Doctor Brown comes to Pine Hill Elementary School with a great deal of enthusiasm and experience.

Our State Representative, Mr. Linsky, working together with Mr. Hess (head of the Building as well as Pine Hill Access Road committees), the Selectmen and the Department of Transportation, were able to get Sherborn a \$1,000,000 earmark for the work to build an access road to the school. The Building committee has also contracted with a real estate property advisory firm to provide the School Committee with a short and long term Capital Needs plan for the Pine Hill School building and grounds. The Capital Needs plan covers a timeframe of one to ten years and expands out to twenty years.

The School Committee would also like to thank the taxpayers of Sherborn, the Dover Sherborn Education Fund, the Pine Hill Community School Association, and all of the parents who volunteer their invaluable support to our school.

# Dover Sherborn Regional School Committee

Shelley Poulsen, Chair (Dover)

*The mission of our schools is to inspire, challenge and support all students as they discover and pursue their full potential.*

**Finance** - As of September 2012, enrollment in the regional schools was 1184 students, a decrease from the previous year of 19 students. Current elementary enrollment numbers in both towns suggest that middle and high school enrollments are likely to grow for a few more years before leveling off. These numbers mean we are likely to have more students within our walls in the coming years than we have been used to, and have budgeted for, in the recent past. Assessments to the towns are based on school enrollments. As has been true for several years, a greater number of students overall come from Dover than from Sherborn. However, this year the percentage of Sherborn students at the region grew relative to the number of students from Dover; therefore Sherborn's assessment percentage increased while Dover's decreased by the same amount.

The Fiscal Year (FY) 2013 budget of \$20,591,795 is approximately 2.26% higher than the 2012 budget. The Regional School Committee is grateful to the citizens of Dover and Sherborn for their continued support of the schools. We receive state aid to cover only approximately 10% of the operating budget, leaving the remaining 90% to be funded through local taxes. Uncertainty has become a regular feature of the budgeting process, due to increasing delays in finalizing the state budget, and thus, local aid. Revenues to help offset these increases come in the form of student activity fees (\$45 per student), parking fees (\$275 per permit), and athletic fees (\$275 per sport).

The Regional School Committee is grateful for the strong support it receives in both time and money from the Dover-Sherborn Education Fund, the Dover Sherborn Boosters, the Friends of the Performing Arts, the PTO, POSITIVE, Friends of Music, and the wider community. These groups donated approximately \$154,060 to the regional schools in FY12. As noted below, the high school received an extraordinarily generous gift this year from the Dover Sherborn Boosters.

**Strategic Plan** - The 2012-2013 School System Goals include academic excellence, outstanding teaching, diversity, technology and an efficient and effective integrated K-12 school district. The complete document detailing these goals can be found on the Dover Sherborn Public School website under the Superintendent Publications.

**Teachers' Contractual Agreement** - A three year teachers' contract was negotiated by a team consisting of teachers, school committee members, administration and Selectmen from Dover and Sherborn in 2011. The negotiated total compensation (includes COLA, Steps &

Lanes, health insurance, and other benefits) increase averages approximately 2.58% per year for each of the three years covered under the contract. This contract runs through August 31, 2014.

**MCAS** - Dover Sherborn students' scores continue to grow at a higher rate than their state-wide academic peers (students with similar test score histories). This growth appears to accelerate as students progress from grades 6 to 10. Dover Sherborn students performed well above state averages in all disciplines on the 2012 MCAS.

Our students continue to excel as measured by both performance (percent of students scoring Advanced/Proficient on the MCAS) and growth. A steadily decreasing percentage of DS students at each grade level show *very low* or *low* growth, and an increasing percentage of students score *very high* according to the growth benchmark. Ninety-nine percent of our students have scored in the Advanced or Proficient categories for three years running and in 2012, 100% of our high school students scored at or above proficient on the English Language Arts and Science and Technology/Engineering tests. In addition, the majority of our high school students scored in the Advanced category, 79% in English Language Arts, 87% in Mathematics and 72% in Science and Technology/Engineering, respectively.

**Facilities** - The 2010 Town Meeting in both Dover and Sherborn approved funding of Phase 1A and 1B for mandated repairs to the regional campus wastewater treatment plant. Phase 1A was completed in August 2011. The DEP required Phase 1B because the system failed, as anticipated. Phase 1B was completed in February, 2012 and Phase 2 has not been required to date.

Our buildings and grounds represent a major investment by the two towns in education for both the present and the future. Recognizing the importance of protecting this investment, the School Committee has developed a long-range capital maintenance and improvement plan. We are committed to protecting the physical assets of the regional campus in order to maximize their useful life. The FY13 budget includes appropriation of funds for such projects as resurfacing the floor in the middle school gym, roof repairs of the high school courtyard and asphalt resurfacing.

The Dover Sherborn Regional School Committee approved an amount not to exceed \$75,000 for the purpose of designing construction bid documents to fully air condition the DSMS building. A subcommittee comprised of representation of the RSC, DS administration, and the towns was formed to determine how best to proceed with the project.

Through a generous gift from the Dover Sherborn Boosters of over \$850,000, the region prepared a comprehensive Athletic and Campus Assessment and Master Plan to make the best use of the playing and

practice fields on the campus in a way that preserves the integrity of the campus resources. This money was privately raised and installation of a new turf field was completed in the fall of 2012.

**Policy** - The policy manual review begun in late 2009 was completed. Thanks are due to Assistant Superintendent Steven Bliss for many hours of work facilitating this process.

**Technology** - The Information Technology Department has undergone a change in organizational structure in 2011, shifting from a building-based structure to a system-wide structure.

**Membership** - We thank Robyn Hunter and Clare Graham for their service and contributions to the School Committee. Dana White replaced Ms. Hunter and Michael Lee replaced Ms. Graham.

Please visit our website to view the changes, to keep up with events at the schools, and to contact any of our staff or school committees. <http://www.doversherborn.org>.

## **Pine Hill Elementary School**

**Barbara A. Brown, Ed.D – Principal**

**Philip Banios, Assistant Principal**

Some of the significant events of the past year are highlighted in this report. More detailed information about the school is available at [www.doversherborn.org](http://www.doversherborn.org). Please click on the link to Pine Hill School for information regarding curriculum, newsletters, and upcoming events.

**Pine Hill School Council** - The Pine Hill School Council is an advisory group that offers input on matters such as school goals and budget development. The primary responsibility of the council is to create a yearly school improvement plan (the School Goals). Input for the plan is collected via a semi-annual school survey conducted by the council. The last survey took place in March of 2012, the results were analyzed, and the current Pine Hill School Goals were developed based upon this information. The Pine Hill School Council parent/guardian members for this school year are Megan Scrimshaw-Hall, Ellen Bendremer and Nan Theberge. The Sherborn community representative is Rick Linden, and the faculty representatives are Dr. Maury Frieman, Ed McAdams and Mary Lucey. The School Council meetings are open to all Sherborn residents and are posted on the website.

**Pine Hill School Goals Overview** - The current goals were based on feedback from parents/guardians via the school survey. Faculty input is provided via faculty meetings and the Faculty Advisory Council meeting structures. In addition, district goals and state and federal mandates inform areas for improvement.

Professional development activities are ongoing and serve to strengthen teachers' content knowledge and

pedagogy to engage students for high level learning. This year our focus is on training our faculty with instructional strategies to teach math concepts for deeper understanding, application and mastery. Teachers are being taught techniques to differentiate instruction to better meet the diverse learning style needs of students. In addition, integration of technology to enhance teaching and learning is a focus area. Thanks to grants from the DSEF and CSA, Pine Hill teachers and students have access to an iPad cart and educational applications.

This year we continue to refine the implementation of the "Response to Intervention" model, which provides additional support for students in language arts. Students in grades K-5 are recommended for additional support services based upon careful analysis of a variety of measures of their language arts skills as well as ongoing progress monitoring. Title I funds will be used to provide additional support services to identified students in math, grades 3-4. Two intervention teachers are funded (30 hours per week) via a grant to provide reading and writing instruction to students who are not making effective progress in literacy skill areas.

**Building Improvements** - Routine maintenance has continued at Pine Hill. During summer 2012, asbestos abatement and carpet replacement projects took place. A water pump and some outdoor piping were replaced due to age wear and tear. Thanks to the ongoing assistance of the Sherborn Recycling Committee, students are sorting food and recyclables into appropriate containers. This continues to diminish both the volume and weight of trash generated at Pine Hill. An edible garden was planted summer 2012 and tended to by the students throughout the fall months. Vegetables and herbs harvested were cooked up and served to students and staff through our food service program.

**Community School Association** - The mission of the CSA is to provide support for the school and to maintain open lines of communication among parents/guardians, teachers, and administration. The CSA Enrichment Committee previews and helps to arrange special assemblies and grade level enrichment programs to augment the school's academic program. Education at the Pine Hill School is supplemented and enhanced by an extensive volunteer program organized by the CSA. Volunteers work in the library, cafeteria, classrooms, and front office area on a regular basis. Residents interested in volunteer opportunities at Pine Hill should call the CSA. The CSA also organizes a variety of fund-raising efforts for the benefit of the school. These activities, held throughout the year, provide much-needed resources for enrichment activities and educational materials, as well as \$8,000 allocations to fund 'mini-grants' to support and assist teachers with special projects and materials. To help support limited funding sources in the school's operational budget, the CSA continues supported some essential school programs such as environmental science education (the Broadmoor Program), technology, and professional development.

**Student Council** - The Student Council offers students their first experience with a representative form of government. Students from each class in grades three, four, and five are elected to represent their classmates. In order to increase the opportunity to participate, elections are held twice a year, in September and January. The Student Council meets twice a month with the Principal and their advisor, Laurie Ryan, to organize community service projects. Student Council members help to promote the school's core values through skits presented at our weekly school meetings and community service projects that they have organized. Community service projects for 2012 included food drives, a UNICEF collection, and Coats for Kids collection. Student Council members also have several school-based service projects, including implementing the school's recycling program, leading the daily morning announcement exercises, and other helpful jobs around the school.

**Dover Sherborn Education Fund** - DSEF allocates resources annually through a grant process in order to improve curriculum, services, and programs above and beyond the scope of the annual school budget. The fund continues to be extremely generous to Pine Hill School. In spring 2012, over \$30,000 in grants were received. These grants enabled us to purchase an iPad cart to be shared among classrooms, and science and social studies enrichment materials. In addition, \$12,000 was allocated to Chickering and Pine Hill Schools to offset the curriculum development costs for a new World Language Program that the schools hope to implement next year beginning in kindergarten.

**Sawin Fund** - Each year the education of the Pine Hill School students is greatly enriched, thanks to the Sawin Fund. The Sawin Fund sponsors part of the environmental education program as well as our enrichment clubs. This past year teachers offered reading, math, musical theater, and technology enrichment clubs. The Sawin Fund also supplements the purchase of materials for the art, music and guidance programs.

**Conclusion** - The Annual Report provides the opportunity to express our thanks on behalf of the students of Pine Hill School for the ongoing support that the town has provided. All Sherborn residents are invited and encouraged to learn more about the school through tours, visits, and volunteer opportunities. Our website provides a wealth of information and community members are invited to attend any and all of our special programs, performances, and All-School Meetings (which take place each Friday morning at 8:45).

## **Dover Sherborn Middle School** **Scott Kellett, Interim Headmaster**

Dover-Sherborn Middle School (DSMS) continues to provide an outstanding educational setting for students in grades 6, 7, and 8. The availability of technology, a

fabulous library, and a student-friendly space make the school a welcoming place for students and faculty. Through a supportive community and budget allocation, the teachers have many resources at their disposal. Class size continues to be approximately 17 students per class and the daily curriculum is challenging and exciting. Citizens are encouraged to visit the school's website at <http://www.doversherborn.org> to access current information, teacher websites, recent school publications, and an updated calendar of events.

**Mission** - The mission of the Dover-Sherborn Middle School is to meet the needs of all students through a nurturing and challenging learning environment where students, parents, and teachers embrace our core values to ensure excellence and success now and in the future.

**Curriculum** - Although DSMS offers multiple levels of courses in mathematics, students are not tracked. All other departments offer courses that are heterogeneously grouped. The schedule is based on a fourteen day rotation. All primary courses meet twelve times out of the fourteen day cycle, and each class meets for fifty minutes. Special subject classes that are quarterly classes meet 12 times out of the fourteen day cycle. Other special subjects classes meet 6 times out of the 14 day cycle.

**Staff Changes** - This year, the Middle School welcomed the following teachers: Adam Wiskofske, Anita Sebastian, Johanna Edelson, John Shubin, Sharon McCauley, and Kerry Laurence. Andrea Moran been hired as an aide in the Special Education Department. Jerry Schimmel was named Administrator of Special Education for the Region. Ana Hurley has been appointed curriculum leader of our Science Department, and Toni Milbourn has been appointed co-curriculum leader of our Mathematics Department.

**Academic Recognition** - DSMS was presented a Governor's Citation in honor of being selected as a 2012 Commendation School and in recognition of our school's high achievement, high progress, and/or narrowing proficiency gaps.

The DSMS 2011-2012 MATHCOUNTS team reached Gold Level Status for the first time in the DSMS's math club history! Special congratulations to our teachers, Ms. Erin Newman and Ms. Olive Woodward for helping our students reach new heights. Our team was also one of five winners of the Gold Level prize drawing. Our team received a \$500 check to use to recognize and honor our MATHCOUNTS team's accomplishment.

### ***National World Language Exam Awards:***

***Latin Exam:*** 15 Summa cum Laude, 1 Maxima cum Laude, 3 Magna cum Laude, 6 cum Laude

***Spanish Exam:*** 17 Gold Awards, 19 Silver Awards, 12 Bronze Awards, 6 cum Laude

***French Exam:*** 3 Silver, 16 Bronze, 6 Honor, 9 Réussit

## Activity Highlights:

- "What Do You Stand For?" was the theme of our MLK Day celebration which included a morning and an afternoon assembly. Regularly scheduled classes were replaced with a variety of workshops throughout the day, with students participating in mixed-grade groupings. Workshops were lead by staff or by outside performers. The Student Leadership CAG planned and hosted a wonderful "Mix-It Up Lunch".
- Chris Starr won our school's Geography Bee and represented the school at the state level.
- The DSMS Raider Newspaper was established under the guidance of Mr. Dan Perkins.
- **Spring Musical:** Mrs. Carmel Bergeron successfully directed the DSMS production of *Hercules*.
- Each year, eighth grade students are organized according to their interests into small community service groups known as Citizen Action Groups, or CAGs, to devote their time and energy to giving back to our community. Citizenship is the overarching theme for the eighth grade and is woven throughout CAG activities, the curriculum, and the year's culminating activity—a field trip to either Boston or Washington, D.C., to learn more about the nation.
- **Summer Drama:** Mr. Scott Walker successfully directed a production of *1776* that included DSMS and DSHS students.
- Our D.A.R.E. Officer, Harry Grabert, has expanded his program for our seventh grade students.
- Our 7<sup>th</sup> and 8<sup>th</sup> grade students viewed a presentation by Chris Herren. He is a former local and professional basketball player who speaks about the importance of making good decisions using his own experiences as examples of what not to do. This presentation was made possible thanks to the generous support of SPAN-DS, the Dover and Sherborn Boards of Health, and the Dover and Sherborn Police Departments.
- The DSMS community presented the Jimmy Fund with a check for \$3,036 from fundraising efforts. The donation was given in honor of Nora Searle.
- Chris Waddell, a motivational speaker who was a promising skier that was paralyzed from the waist down, spoke to our students about the resilience of the human condition. This presentation was possible due to the generosity of the DSHS PTO and P.O.S.I.T.I.V.E.
- Our Student Council and Help Club combined their efforts on a Thanksgiving canned food drive that benefited several local food pantries.
- **Fall Drama:** Mr. Scott Walker successfully directed the DSMS production *Carousel*.
- The Raider Way: Seniors Mollie Brach and Keaton Stoner have brought their program to the middle school with presentations in the sixth grade physical education classes as well as working with Andrea Merritt and Kristen Peterson in forming a middle school group for potential future members of their program. This program has been generously supported by SPAN-DS, Chief McGowan, Chief Thompson, and the Board of Health in both towns.

## Grants:

**DSEF** - Jean Conkey, Dianne Pappafotopoulos and Sandra Sammarco are piloting an iPad program for both teacher and classroom use.

### P.O.S.I.T.I.V.E.

- The English Department received a grant for a 7th Grade Readers' Convention. Students create displays about their favorite independent reading books and then present them to the sixth graders.
- Ellen Chagnon and Deborah Howard received a grant for Deana's Educational Fund Programs on Healthy Relationships to present to our seventh and eighth grade students.
- The MLK Committee received a grant that sponsor's our Martin Luther King Day events and activities.
- Kathleen Egan received a grant to purchase a new laminator and a printer that can produce posters.

**Other** - Chief McGowan of the Dover Police Department helped obtain a Security Grant from the Norfolk County District Attorney's Office.

## Dover Sherborn High School

Denise Lonergan, Headmaster

Kim McParland, Assistant Headmaster

**Mission** - Dover-Sherborn High School (DSHS) is a community of learners whose goal is to inspire academic excellence and a commitment to personal and civic responsibility. We engage in the learning process with honesty, creativity, dedication, and respect, and seek to cultivate an atmosphere of freedom and trust in a safe and nurturing environment.

**Recognition** - DSHS is accredited by the New England Association of Schools and Colleges and consistently ranks among the top public schools for academic excellence in both Massachusetts and the nation. In October 2012, Dover-Sherborn High School was designated a 2012 Commendation School "for high achievement, high growth, and/or narrowing proficiency gaps". Only 64 schools in the state received this designation.

**Curriculum Requirements** - In the 2011–12 school year, DSHS served approximately 600 students in grades 9 through 12. Each year, well over 95% of the graduates attend four-year colleges and universities. To graduate, all students must complete four years of English, four years of mathematics, and three years each of laboratory sciences, social studies, and world language. They must also earn 12 credits in the (arts) Living, Fine and Technical Arts (equivalent to two years), 6 in educational technology, 12.5 in physical and health education. In addition, they must complete 40 hours of community service.

Although DSHS offers three levels of courses in each of the academic disciplines, students are not tracked. DSHS also does not compute "rank-in-class" for its

students, a policy approved by the D-S Regional School Committee.

Most departments offer a variety of courses that are heterogeneously grouped. The schedule is based on an eight-day rotation. All primary courses (and most electives) meet six times out of the eight-day cycle, and each class meets for nearly an hour. Laboratory sciences may meet up to two additional periods each cycle.

### Academic Testing

**PSAT** - The PSAT was offered in October 2011, with 87% of the sophomore class and 92% of the junior class participating. Twenty-two juniors met the requirements to enter the National Merit Scholarship Program.

• **SAT I:** Ninety-three percent of the Class of 2012 took the SAT I test, with 53% scoring over 600 in the verbal section, 64% scoring over 600 in the math section, and 58% scoring over 600 in the writing section. The table below shows the average test scores for 2012 and the previous two senior classes. Compared with national and state averages, DSHS students significantly outperform their peers.

	DSHS			U.S.	MA
	'10	'11	'12	'12	'12
<b>Critical Reading:</b>	600	609	609	496	513
<b>Math:</b>	615	638	634	514	530
<b>Writing:</b>	600	627	621	488	508

• **SAT II:** The U.S. History SAT II mean score of 678 was significantly higher than both the state and national averages. As in previous years, the mean scores achieved by DSHS students continue to be well above both state and national averages:

	U.S.	MA	DSHS
Critical Reading	497	513	609
Math	514	527	638
Writing	489	509	627

**AP** - Fourteen AP (advanced placement) courses were offered during the 2011–12 academic year. These courses are typically offered during the junior and senior years and allow students to maximize their educational opportunities within the confines of the master schedule and graduation requirements. All students receiving AP credit are expected to take the AP examination at the end of the year. In spring 2012, 187 students took 427 examinations, with 96% earning a score of 3 or higher. Below are results for individual courses:

AP Course	Students Scoring 3 or Higher
American Government & Politics	94%
Biology	100%
Calculus AB	92%
Calculus BC	97%
Chemistry	100%

English Language & Composition	100%
English Literature (G–12)	97%
French Language	100%
Latin Vergil	80%
Physics C-Mech	94%
Spanish Language	100%
Statistics	95%
Studio Art 2D Drawing	100%
U.S. History (G–11)	100%

### Departmental Highlights

**English** - The English Department offers courses at two levels (honors and college preparatory) for freshmen and sophomores, and at three levels (honors, college preparatory, and advanced placement) for juniors and seniors. During their freshman year, students focus on the theme of adolescent self-discovery through reading short stories, novels, drama, poetry, and nonfiction; sophomores explore great themes in literature, focusing on the nature of truth; juniors study American literature, and seniors select one of three pairs of same-level courses. Advance Placement courses include English Language and Composition for juniors and English Literature and Composition for seniors. The department also offers electives in contemporary literature, writing, English literature, Shakespeare, mythology, journalism, public speaking, filmmaking, and both poetry and acting workshops.

Activities that enriched language and literary studies in 2012 included the fall drama, *The Crucible*; the spring musical, *Children of Eden*; and field trips to the New Repertory Theatre to see a production of *The Kite Runner* and to the Museum of Fine Arts in Boston.

Several DSHS English students distinguished themselves in 2012: two students were selected to attend the Young Writers' Conference held in May at the Bread Loaf campus in Ripton, VT, and five have applied for two available positions in this May's conference.

**Mathematics** - The Mathematics Department provides standard courses at both honors and college preparatory levels, with Geometry in grade 9, Algebra II in grade 10, and Pre-calculus in grade 11. Several electives are offered in grade 12, depending on previous levels of proficiency attained: AP Calculus BC, AP Calculus AB, Honors Calculus, AP Statistics, Probability and Statistics, and Pre-calculus and Applied Topics.

The Dover-Sherborn Math Team, a member of the Southeastern Massachusetts Mathematics League, continued its strong tradition of success by finishing second in its division, third in the league (third in the league playoffs), and ninth in the state competition. Science

**Science** - The Science Department provides a standard, rigorous curriculum sequence at both honors and college preparatory levels, with three years of courses required for graduation: Biology in grade 9, Chemistry in grade 10, and Physics in grade 11. Electives open to juniors

and seniors are AP Biology, AP Chemistry, AP Physics, Advanced Topics in Biology, Astronomy, Marine Science, Anatomy and Physiology, Environmental Research, and Science and Technology.

Five AP Chemistry students competed in the sectional competition for the U.S. National Chemistry Olympiad. Two of those students qualified for the national exam among only nine hundred and fifty students in the country.

Dover-Sherborn Education Fund (DSEF) funded an inter-disciplinary project between the Science and Arts Departments. Students in the Environmental Research, Science and Technology, and the TV and Media classes will to convert a bicycle into an electricity generating machine to show the use of human power as a form of alternative energy.

Forty-five students took AP exams in Biology, Chemistry, and Physics. Forty-three scored 3 or higher. One hundred percent of the ninth graders who took the Biology MCAS test scored at the Advanced or Proficient levels, once again placing DSHS number one in the state according to rankings in *The Boston Globe*.

**Social Studies** - Courses are offered in history and the social sciences at both honors and college preparatory levels. World History and U.S. History are required of all students. Electives include AP U.S. History, AP United States Government and Politics, Government and Law, Economics, Introduction to Psychology, and Facing History.

The curriculum is further enriched by a variety of departmental programs and activities, including the *China Exchange Program*, now in its ninth year of successful exchanges between DSHS and its sister school in Hangzhou; the *Tufts Inquiry Program*, an annual global-issues simulation program, the *Close Up Program*, a weeklong government studies program in Washington, D.C.; a field trip to conduct research at the J.F.K. Library, and a visit to the Huntington Theater to see a production of *Ma Rainey's Black Bottom*, a 1920's period piece. Noted author, James Bradley, met with students to discuss the historiography of his book *Flyboys*. Congressional candidates Sean Bielat and Joseph Kennedy visited with A.P. Government students at the high school.

Students receiving honors or awards included two students who were chosen by their U.S. History classmates to represent DSHS at *Student Government Day* at the state house in April; one student who received the *Daughters of the American Revolution Award* for excellence in character, service, leadership, and patriotism; and another student who received a youth leadership award and represented DSHS at the *Hugh O'Brien Sophomore Youth Leadership Conference*.

**World Language** - The World Language Department offers sequential programs in French, Spanish, Latin, and Chinese, at both honors and college preparatory

levels. Students progress from Novice to Intermediate stages of language proficiency in French, Spanish, and Latin, and through the Novice 3 level in Chinese. AP French Language, AP Latin Vergil, and AP Spanish Language courses are offered.

World language students received the following honors in 2011–12:

- **Honor Societies:** Twenty Students were inducted into World Language honor societies for their dedication to learning world languages and cultures.
- **National Language Exam Awards:** Twenty four students received awards on the French Exam, thirty-five on the Latin Exam, and fifty-two on the Spanish Exam. Three students achieved perfect scores on the Latin Exam. Only 1,111 students out of over 136,000 students throughout the world attained this distinction.

### **Living, Fine & Technical Arts**

**Family and Consumer Sciences** - Courses offer students the opportunity to gain skills in food preparation and to consider aspects of human nutrition as well as ways in which people use food as a connection to cultural heritage and creative expression.

**Industrial Arts and Technology** - Courses focus on safety practices, engineering design, scientific principles, problem-solving, the use of machine and hand tools, and fabrication processes.

**Music** - Courses offered include Music Theory, Guitar I and II, and American Musical Theater. In addition, students may earn credits by participating in the vocal ensemble (fall and spring), the concert band (all year), and the jazz band (by audition). These groups perform at many school and community events throughout the year.

**Visual Arts** - Courses offered include Art 3-D, Ceramics, Drawing from Life, AP Studio Art, Darkroom Photography, Digital Photography, Yearbook Design, Computer Graphic Design, Silkscreen Printing, and Television/Media I and II.

**Honors and Awards** - D-S students and their teachers continue to distinguish themselves in activities and competitions outside the school:

- The *Eastern District Senior Music Festival*, sponsored by the Massachusetts Music Educators' Association (MMEA), awarded honors to 2 vocal and 2 instrumental music students, one of whom went on to the MMEA's All-State Festival at Symphony Hall in Boston.
- One student successfully auditioned for participation in the *National High School Honors Orchestra* and performed with the orchestra in Atlanta, GA, in March, 2012.
- One student was selected to participate in Art All-State at the Worcester Art Museum.

- The works of four students were selected for display by the National Marine Educators in honor of the 20<sup>th</sup> anniversary of the Stellwagen Bank National Marine Sanctuary.

**Educational Technologies** - The Educational Technologies Department offers courses in computer application and programming at three levels, including AP, web design and development, computer graphics, astronomy, digital photography, and advanced journalism.

The D-S Regional School District continues to maintain its computer inventory through the operating budget and local granting organizations (DSEF, PTO, and POSITIVE). An annual review of computer inventory in each school informs departmental planning and the replacement cycle of 20% of total inventory. A “Bring Your Own Device” program at the high school began during the FY2012 school year.

**Health & Physical Education** - The *Freshman Wellness Curriculum* requires one semester each of health education and physical education. Health education covers nutrition; sexuality, mental health, and alcohol, tobacco and other drugs and physical education covers fitness education and outdoor education

Students in Grades 10, 11 and 12 will choose courses from the elective menu as follows: Term 1: Cardiovascular Fitness, What’s Next?, Outdoor Pursuits, General Survival, and Student Leadership Internship. Term 2: Stress Management, Sport Education- Net Sports, Dance Education, CPR/AED Training, and Student Leadership Internship. Term 3: Yoga/Pilates, Sport Education- Winter Team Sports, Coaching, Teaching, and Recreational Leadership, CPR/AED Training, and Student Leadership Internship. Term 4: Fitness Program Planning, Drugs and Society, Muscular Fitness, and Student Leadership Internship.

**Guidance**

**College Counseling** - Throughout the fall, most of the counselors’ time was devoted to the college application process for seniors. Nearly 90% of the Class of 2012 completed some form of early decision, priority, or early action applications to an increasing number of colleges and universities. Counselors met with seniors individually and in groups. They also hosted representatives from more than 80 colleges and universities and spent additional time strengthening their working relationships. To respond to the growing number of seniors submitting early applications, counselors conducted a “Pre-Summer Senior Workshop” after exams in June for any senior who wanted assistance with post-secondary planning before leaving for summer vacation.

Beginning in January, counselors met several times with juniors to discuss the college application process and to guide them in their post-secondary educational planning. Counselors also met with freshmen and sophomores to

initiate discussions about academic and future career plans, as well as to introduce them to computer programs that aid in college and career exploration. An overview of the guidance curriculum can be found on the high school website.

**Support Programs:** The Guidance Department also offers a variety of support programs:

- *Freshman Welcoming Activities* support freshmen during their transition to high school.
- The *Peer Helper Program* this year trained 31 upper-class students to assist incoming freshmen with healthy decision-making, respect for others, study and exam-taking strategies, social issues, and expectations for their sophomore year.
- The *Massachusetts Aggression Reduction Center (MARC) Program* provides special training to faculty and student “ambassadors” and a greater awareness of cyber-bullying and social aggression among adolescents, so that they then can work to enhance the school environment and address issues that lead to social aggression and harassment.
- The *Signs of Suicide (SOS) Program* for sophomores and seniors teaches students how to identify the symptoms of depression and suicide in themselves or their friends and encourages them to seek help.
- The *Substance Prevention and Awareness Network (SPAN-DS)* brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.
- Grade-level *Parent-Departmental Meetings* are held throughout the year to discuss important issues and concerns specific to each grade level.

**Library** - The DSHS library is a place where both students and faculty can read, research a topic, access information, or complete a homework assignment. It is equipped with large tables for student collaboration, private study booths, and 16 computers for word-processing or database searches. Its collection includes approximately 20,000 print volumes, 5 newspapers, and 37 periodicals, with online databases available via the Metrowest Massachusetts Regional Library System and through two subscriptions. An average day brings approximately 300 students and teachers to the library.

**Athletics** - Over the past year, Dover-Sherborn student athletes have filled 930 roster spots on 27 varsity teams and 14 sub-varsity teams. Twenty-four varsity teams qualified for post-season MIAA tournaments (with Girls Soccer winning the Division III State Championship):

Basketball (Boys)	Alpine Ski (Boys/Girls)
Nordic Ski	Swimming
(Boys/Girls teams)	(Boys/Girls teams)
Cross Country	Gymnastics
(Boys/Girls teams)	
Field Hockey	Golf
Soccer	Lacrosse
(Boys/Girls teams)	(Boys/Girls teams)

Tennis (Boys/Girls)  
Softball

Sailing  
Track and Field  
(Boys/Girls teams)

On October 5, 2012, the Dover-Sherborn Community came together to dedicate a new synthetic turf field, The Nora Searle Field at Nathaniel Frothingham Stadium, thanks to the efforts of the Boosters under the leadership of Frank Perlmutter and to generous gifts from individual donors.

The Athletic Department thanks its athletes and coaches for making the past three seasons so exciting, and the D-S Boosters, parents, and fans for their support.

**National Honor Society** - On October 18, 2012, 23 new members were inducted into the Dover-Sherborn High School Chapter of the National Honor Society. There are currently 73 members of the Society.

### Student Activities

DSHS students are able to participate in a wide range of student activities. A fee of \$45 is required for participation in many of the following:

- **Academic and Student-Life Organizations:** The Math Team, the Physics Olympics Team, the Chess Team, the Student Council, the Mock Trial Program, DCTV, *RUNES* literary magazine, and the D-S Philosophy Society.
- **Art, Music, and Drama Clubs:** The A Cappella Club, the Music Club, the Arts Club, the Drama Club, and theatrical productions that include a fall drama and winter-spring musical.
- **Social and Cultural Awareness Groups:** The AFS international exchange program, the Alliance for Acceptance and Understanding (AAU), the Coalition for Asian-Pacific American Youth (CAPAY), the Gay-Straight Alliance (GSA), Students Against Destructive Decisions (SADD), the Pine Street Inn Breakfast Club, and Time Out for Kids.

### Parent & Community Groups

**The Dover Sherborn Boosters** supported the D-S athletic program with grants for the purchase of capital items. They continue to promote community spirit and provide recognition to the student athletes participating in all sports at DSHS.

**The Dover Sherborn Education Fund (DSEF)** (DSEF) generously funded activities and items for several departments:

- **LFTA and Educational Technologies:** Upgraded and Expanded Computer laboratories. Two new dual platform Mac Labs and a converted PC lab space.
- **English:** Guest poets visited the poetry workshop classes.
- **Science:** New projectors, screens, Vernier probes, Blu-Ray players, and a document camera were obtained for classrooms.

- **Social Studies:** The social studies curriculum was enriched through visits by guest speakers and class field trips.

**The Friends of the Performing Arts (FOPA)** awarded 10 scholarships in June 2012 to deserving seniors as selected by the performing arts faculty. It also funded workshops, equipment, and material requests for the performing arts.

**The Dover Sherborn PTO** is committed to improving the academic experience through the sponsorship of school-wide events and activities that bring together students, parents, teachers, staff, and the administration.

It co-sponsors one or two presenters each year and makes an annual capital gift to the school community.

Its primary fund-raising sources are the annual back-to-school membership drive, the sale of the high school's student directory, and the sale of student assignment notebooks. Monthly meetings are open to all.

**SPAN-DS** (the Substance Prevention and Awareness Network) brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.

For more information on DSHS parent and community groups, please visit the District's website at <http://www.doversherborn.org/> and choose a topic from the "Parent Organizations" menu.

### Community Education

Lisa B. Sawin, Program Administrator

Dover-Sherborn Community Education is a self-sustaining department of the Dover-Sherborn Regional School District. Its mission is to provide programs that enrich the lives of everyone in our community. We hope to create lifelong learners through a community/school partnership that offers interesting, thought-provoking, and stimulating classes and programs at a reasonable cost.

Dover-Sherborn Community Education offers the following programs:

**Extended Day** - Extended-day programs are held at Sherborn's Pine Hill Elementary School and Dover's Chickering Elementary School, where safe and stimulating after-school environments are provided for students in grades K-5. Children engage in homework time, a variety of arts-and-crafts projects, nature projects, social action projects, physical activities both outside and inside, games and creative play.

The programs run Monday through Friday, from school dismissal to 6 p.m., and a daily snack is provided. Sherborn also offers an early morning program from 7 to 8:30 a.m. Current enrollment is 82 children for Sherborn. Waiting lists are maintained for both programs.

**After-School Enrichment** - This program provides after-school, age-appropriate programs for elementary and middle-school-age students. Classes for elementary school students are held at both Pine Hill School and Chickering School. Some of the programs that are offered include sports, dance, robotics, and chess. The flyers for these programs are distributed through the schools and sent home with the students. An afternoon babysitting class for grades 5–7 is also offered and held at the high school..

**Adult Enrichment** - The Adult Enrichment program offers a wide variety of innovative and intriguing evening classes held during the school year. A small sampling of the classes that we offer are cooking classes with well known chefs, several different types of craft-making classes, fitness, CPR training, and dog obedience.

Classes that we offer are intended to expand learning closer to home. We also offer driver’s education and SAT prep courses to high school students. Our brochure is mailed to all households in Dover, Sherborn, Westwood and Medfield, as well as to people from other towns who have taken classes with us, some 18,000 brochures in all. Full class descriptions and registration forms are available online at [www.doversherborn.org](http://www.doversherborn.org).

**Registration** - Registration for all children’s and adult enrichment classes begins upon receipt of a brochure or when the information is posted online. Registration for Extended Day is held in March, with the first two weeks of the registration period reserved for returning families.

Questions about community education can be directed to our office, (508) 785-0722.

## Trustees of Sawin Academy

The Trustees of Sawin Academy is an endowment fund established by the Dowse family in 1871 to support enrichment programs at Pine Hill School. Each year, a distribution is made to the school based on the performance of the investment portfolio. Trustees are elected by the town and serve 5 year terms. Trustees meet with the Principal of Pine Hill School in the fall of each year to discuss how the previous year’s distribution was spent and provide guidance for future distributions.

For the 2011 – 2012 school year, the distribution of \$11,000 helped fund numerous enrichment clubs including a Math Club, a music theater club, an early morning exercise club, a castle construction club, and a reading club, the Tide Pool program, the Broadmoor Naturalist program, a field trip, art supplies for enrichment and METCO student participation.

The distribution for the 2012-2013 school year was \$11,000.

Year end 2012 value of the portfolio was \$329,289.40. In 2012, the portfolio was up approximately 16%, which includes the \$11,000 distribution.

The portfolio holdings as of December 31, 2012 include the following:

IShares Core S&P Small Cap ETF  
SPDR Gold Trust Share  
SPDR MidCap 400 ETF  
Fidelity International Discovery Fund  
Spartan Total Market Index  
Fidelity Contra Fund  
Fidelity Inflation Protection Bond Fund  
Fidelity Puritan

Respectfully submitted for the Trustees,

Leslie A. Barnett.

**Sherborn Students In The Public Schools By Grade  
October 1, 2012**

Kindergarten	49		
Grade 1	51	Grade 7	89
Grade 2	66	Grade 8	88
Grade 3	64	Grade 9	92
Grade 4	74	Grade 10	67
Grade 5	79	Grade 11	60
Grade 6	68	Grade 12	63

**Total - All Grades - 910**

**Financial Recapitulation Of Sherborn Public Schools  
For The Fiscal Year 2012**

**Summary Of Receipts**

School Aid Fund, Chapter 70 Amended	\$ 499,848	
Aid Pupil Transportation, Chapter 71	0	
School Lunch Aid – Chapter 871	<u>1,805</u>	
		\$ 501,653

**Expenditures by School Committee**

Regular Education	\$2,531,279	
Special Education	2,491,245	
Other	<u>1,121,728</u>	
		\$6,144,252

**Summary Of Receipts And Expenditures**

Expenses	\$ 6,144,252	
Receipts	<u>(501,653)</u>	
		\$5,642,599
<b>Cost to Town</b>		<b>\$5,642,599</b>

**Dover Sherborn Regional School District  
Revenue & Expenditure Summary  
Fiscal Year Ending June 30, 2012**

**Revenues**

Revenue from Local Sources:		
Member Town Assessments	\$ 17,690,619	
Unreserved Fund Expended	500,000	
Capital Project – Interest	212	
Fees	299,997	
Earnings on Investments	16,780	
Other Revenue	58,984	
<b>Revenue &amp; Non-Revenue Receipts</b>		<b>\$ 18,566,592</b>

Revenue From State Aid:		
School Aid (Chapter 70)	\$ 1,344,555	
Transportation (Chapter 71)	334,356	
<b>Total Revenue From State Aid</b>	<b>\$ 1,678,911</b>	

<b>Revenue From Federal &amp; State Grants:</b>		<b>\$ 1,190,980</b>
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Other Revenue:		
School Lunch	\$ 554,783	
Community Education Group	637,292	
<b>Total Other Revenue</b>		<b>\$ 1,192,075</b>

<b>Total Revenue From All Sources</b>		<b>\$ 22,628,558</b>
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**Expenditures**

Expenditures by the School Committee:		
Regular Day Program	\$ 9,480,525	
Special Needs Program	1,426,447	
Unclassified	8,665,064	
<b>Total Expenditures by the School Committee</b>		<b>\$ 19,572,036</b>

<b>Expenditures From Federal and State Grants</b>		<b>\$ 1,071,242</b>
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Other Expenditures:		
School Lunch	\$ 547,097	
Community Education Group	621,353	
<b>Total Other Expenditures</b>		<b>\$ 1,168,450</b>

<b>Total Expenditures From All Funds</b>		<b>\$ 21,811,728</b>
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## Tri-County Regional Vocational Technical School District

The School Committee reorganized in July of 2011, and elected Jonathan Dowse from Sherborn as its Chair, Donald Seymour from Norfolk as its Vice Chair, and Christine Geering from North Attleborough as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

In these difficult economic times, the vocational and civic skills of our students are extremely helpful when plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our towns labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

The academic skills are visible in our students' achievements such as hosting the state-wide Vocational Mathematics Competition, participating with MIT in the NASA HUNCH (High School Students United with NASA to Create Hardware) program or scoring well in the High Schools That Work Assessment. Their academic skills are also evident when all students have passed MCAS since 2005 or when 68% of the graduating class continues on to further education.

Their citizenship skills are also to be observed throughout the member towns as each one performs his/her annual mandatory community service. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS. We were especially proud to be honored for excellence in energy and environmental education at the State House. Tri-County received a First Honors Certificate of Excellence award for clean energy initiatives which range from the installation of a photovoltaic training structure and the formation of the TC Green Club to the creation of an organic vegetable garden by the Student Council.

Recognition belongs not only to Tri-County's students and staff but to its School Committee as well. Through the ongoing efforts of various subcommittees, the Tri-County School Committee has been able to accomplish several significant milestones. Tri-County received preliminary approval for a Massachusetts State Building

Authority science grant to renovate our science labs. In addition, and most impressively, with the guidance of the School Committee, Tri-County has been able to operate school on a required minimum contribution budget. In other words, for the last four years, Tri-County has not asked member towns to contribute anything more than what the State has determined each town must contribute for the education of its students at Tri-County. The Committee recognizes the economic stress prevalent in our member towns and works collaboratively for the betterment of all.

**Guidance & Special Education Services** - In September, 2011, Tri-County welcomed 1006 students to the new school year which included 4 students from Sherborn.

During the 2011-2012 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For College*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

Tri-County was again named *2012 Top of Class* by *Your Plan For College* and was honored by membership into its 2011-2012 Circle of Champions. Tri-County earned this distinction by performing in the top ten percent of Massachusetts high schools that engaged students and parents through *Your Plan for College* during the 2011-12 school year.

The Special Education Parent Advisory Council met monthly and discussed topics such as college admissions. Dana Walsh, School Social Worker, also spoke on school anxiety and teen mental health during a well attended meeting.

**Academics** - Tri-County Regional Vocational Technical High School continues to earn wide-spread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

More than 60 seniors from the Class of 2012 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve two advanced scores or one advanced and one proficient

score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams.

Another area of recognition was the local Voice of Democracy Contest. The Voice of Democracy Contest was created in 1947 to foster patriotism by allowing students in grades 9 through 12 to voice their opinions on an annual theme. In November 2011, three Tri-County students were chosen as winners of the VFW Post 3402 Voice of Democracy Contest based on recordings of their essay scripts addressing the theme, "Is There Pride in Serving in Our Military?" One student received additional recognition by winning the Norfolk County District 5 competition.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Fifteenth Annual Vocational Mathematics where Tri-County's Mathematics team placed third in the competition made up of 30 teams.

**Vocational Technical Programs** - Students in the Vocational Technical Programs experienced many successes, both school wide, and in their individual career areas. The grade 10 students from every vocational program completed the 10-hour OSHA training program in November.

Tri-County again received a grant from the U.S. Army to help fund the Robotics Team. J.C Penny and the EMC Corporation also sponsored our Robotics team. The Robotics team, named "Tri Force" was busy this year competing at the *FIRST Robotics* Competition in April at Boston University, at the *Beantown Blitz* Competition at Northeastern University, and at the WPI Robotics Competition.

Auto Collision Repair: Students in the Auto Collision Repair program continued to serve the needs of the community and the Tri-County District by repairing vehicles under the supervision of their instructors.

Auto Technology: Auto Technology, one of the most popular programs at Tri-County, continued to maintain school vehicles, and repaired and serviced cars, trucks and motorcycles owned by residents in the eleven-town district.

Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation.

Carpentry: The Carpentry students were busy working at several outside community projects this past year. Some notable community based projects included constructing signposts for a third grade class in Medway to be displayed at historical sites in the town adorned with artwork done by the children. The Carpentry students also built a garden shed at the Sherborn Woodhaven Elder Housing Complex.

Computer Information Systems: Students in the CIS Program again successfully completed many certification exams, such as MOS, IC and A+.

Construction Craft Laborer: Now in its third year at Tri-County, the Construction Craft Laborer students continued to participate in field trips at the NELTA Training Center in Hopkinton. Six grade eleven students received Hazard Communication Training and received a certificate of successful completion. Also, the junior class began construction of an outside classroom at the site of the former Tri-County tennis courts.

Cosmetology: The Cosmetology Program continues to operate a full service hair and nail salon for members of the eleven towns in our district. Several Senior Citizen groups enjoyed hair and nail services by the grade 11 and 12 Cosmetology students. The students traveled to Assisted Living Centers in district communities to provide services to the residents.

Culinary Arts: Gerry's Place Restaurant and Bake Shop continue to offer lunch and baked goods to the public, Tuesdays through Fridays, when school is in session. Culinary Arts continues to be one of the more popular programs in the school. Many senior citizen groups enjoy lunch at Gerry's Place Restaurant during the school year.

Dental Assisting: Students in Dental Assisting took the DANB Infection Control Exam and the Radiography Exam this past year as a requirement of the curriculum. The students in the Dental Assisting Program also volunteered to assist at the Community Health Day in Walpole.

Early Childhood Careers: The Preschool Program and the Toddler Program were again fully enrolled, serving children from our sending towns. The students participated in a required field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children.

Electrical: Students in the Electrical Program are learning all aspects of both residential and industrial application. The grade 9 and grade 10 Electrical students practice their skills in the vocational shop. Juniors and seniors in the program work on live projects in the Tri-County school building and in outside projects. Students prepare for the State Journeyman license examination as they successfully complete both the theoretical and shop aspects of the program.

Engineering Technology: The Engineering Technology Program now incorporates Digital Electronics, Principles of Engineering, Computer Integrated Machining, and Architectural Design into their curriculum. With Project Lead the Way Certification, the students are able to transfer their skills from Tri-County to many PLTW affiliated colleges upon graduation.

Facilities Management: Students in the Facilities Management Program gained skills in the many aspects

of managing and maintaining a large industrial complex. They are required to take a CAD course in order to read and interpret blueprints, and perform important maintenance here at the school. They gained experience in renovating classrooms, replacing ceiling tiles, and performing landscaping projects on Tri-County school grounds.

Graphic Communications: The Graphic Communications students continued to provide design and print services for Tri-County as well as for in-district municipalities. They continued to provide services to other non-profit organizations in the eleven town district. Design, pre-press, and printing skills are honed by students enrolled in this program.

HVAC&R: Students are trained in all aspects of heating, cooling and ventilation of both residential and commercial buildings. This past year, students in the program repaired refrigeration units in the Culinary Arts program and installed split system air conditioning units in the Tri-County school building.

Medical Careers: Once again, all students in the Medical Careers program passed the Certified Nursing Assistant state examination at the end of their junior year and received Home Health Aide certification at the end of their senior year. Students also successfully completed the Pharmacy Technician on-line course during their senior year. The students who graduate from this program have many career opportunities in the highly competitive health field.

Metal Fabrication: The Metal Fabrication Program is in its second year. Students in grade 10 have received many AWS certifications, including GMAW-V, GMAW-O, GTAW-ST and GTAW-SS. Students will also learn the fundamentals of metal fabrication and joining processes.

Plumbing: The Plumbing students practiced their skills in residential and commercial plumbing in the shop. Tri-County continues to have an articulation agreement with the Plumbers and Pipe Fitters Local Union 4 that allows our students the opportunity for advanced placement in the apprenticeship training program.

## **Student Activities**

National Honor Society: The Peter H. Rickard Chapter of Tri-County inducted 12 new members on October 26, 2011, raising the number of members to 24 for the 2011-2012 school year. These students participated in many fund-raising and community service activities which included campaigns for Pennies for Patients and Cradles to Crayons.

On April 24, the National Honor Society hosted the annual "Leadership Breakfast" honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year.

## **Student Government**

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to attend the monthly school committee meetings, where she reported on student concerns and activities. Students from this group also served on the Tri-County School Council. Three others served on the High Schools That Work Site Committee.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for the 2011-2012 school year. The freshman class elected officers in January after their last exploratory. Under the supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman class trip, Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students' ideas to the Student Advisory Committee, and also served as ex-officio members of the Student Council.

Student Council: Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and discussed issues and activities affecting the student body. The Student Council served as a liaison between the student body and the school administration and provided a means for student statement in school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, followed by the Friday night activities for the September school Kick-Off Weekend. Student Council students assisted the Athletic Director in planning Homecoming in November and sponsored the many Spirit Week activities and the addition of the Tri-County vegetable garden. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities, provided input to the administration on student handbook revisions and acknowledged administrators and teachers throughout the school year.

## **Summary**

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our

member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through the mandated community service graduation requirement, as well as community service projects organized through a number of extra-curricular organizations. Two major school-wide projects this year were the annual *Holiday Gift Drive* and selling energy-efficient light bulbs.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

# ANNUAL TOWN MEETING

## April 24, 2012

### WARRANT ARTICLE INDEX

- P = Passed  
D = Dismissed (No Action)  
F = Failed  
\* = Contingent on Ballot Questions  
\*\* = Exempt Debt by passage of Ballot Question 7

### Article Descriptive Title

- |   |     |
|---|-----|
| 1. Reports of Officers/Committees ( <i>amended</i> )                                    | P   |
| 2. Appropriation for Unpaid Bills   | P   |
| 3. Omnibus Budget   | P   |
| 4. Collective Bargaining Agreements   | P   |
| 5. Fund Supplemental FY12 line items 2011 ATM   | P   |
| 6. Chapter 90 Funds   | P   |
| 7. Revolving Funds  | P   |
| 8. Omnibus Capital Budget   |     |
| # 1. Improvements to Library  | *P  |
| # 2. Multipurpose sidewalk plower/mower   | *P  |
| # 3. Fire Department Software   | P   |
| # 4. Fire Department Brush Truck  | *P  |
| # 5. Transfer Station Paving  | D   |
| # 6. Woodhaven Renovations/Maintenance  | *P  |
| # 7. Improvements to Pine Hill School   | *P  |
| 9. Amend ATM2011 vote on Region Waste Water   | P   |
| 10. Stormwater Management   | **P |
| 11. Cemetery Fund Transfer  | P   |
| 12. Amend General By-laws (Chapter 1)   | P   |
| 13. Amend General By-laws (Chapters 22 & 16)  | D   |
| 14. Amend General By-laws (Chapters 25 & 16)  | P   |
| 15. Amend General By-laws (Chapter 8)   | P   |
| 16. Accept MGL 82:34 (right of way)   | D   |
| 17. Amend General By-laws (Chapters 13 & 16)  | D   |
| 18. Amend General By-laws (Chapters 13 sec 2 & 16)                                      | P   |
| 19.. Amend General By-laws (Chapter 17)   | D   |
| 20. Amend General By-laws (Chapter 16, sec 2)   | P   |
| 21. Accept MGL 59:5K (senior tax credit)  | D   |
| 22. Amend Personnel Admin Plan  | P   |
| 23. Abolish Elected Constables  | D   |
| 24. Special Act: To make Treasurer & Tax Collector appointed by BOS and combine offices | D   |
| 25. Amend General By-laws (Chapter 3)   | D   |
| 26. Special Act: Recall Provision   | F   |
| 27. Accept MGL 188:65 (unclaimed checks)  | P   |
| 28. Appropriate Funds for Stabilization   | D   |
| 29. Establish Stabilization Fund for OBEBs  | P   |
| 30. Transfer from Free Cash   | P   |
| 31. Establish Town Forest Revolving Funds   | D   |
| 32. Citizen Petition (Amend General By-Laws Chapter 20)                                 | D   |
| 33. Citizen Petition (Woodhaven)  | D   |
| 34. Citizen Petition (Recall Provision)   | D   |

A quorum being present, Moderator Coralinda Lincoln called the 235<sup>th</sup> Annual Town Meeting of the Town of Sherborn to order at 7:06 pm, April 24, 2012, in Lindquist Commons of the Dover Sherborn Regional School, 9 Junction Street, Dover, Massachusetts.

The Moderator waived reading of the constable's posting of the warrant, stated that the tellers had been sworn, and introduced the various board members and officials seated on the stage. The Chairman of the Advisory Committee spoke on the financial position of the Town; the chair of the Board of Selectmen also spoke briefly. The Moderator then gave a concise summary of the procedural ground rules for Town Meeting and proceeded to read the first article of the Warrant.

**ARTICLE 1.** To hear and act on the reports of the various Town Officers and Committees as contained in the Annual Town Report or otherwise. (*Board of Selectmen*)

**MOTION:** Mark Brandon moved, duly seconded by Barbara Wands, that the reports of the Town Officers and Committees as contained in the Annual Report be accepted.

**MOTION TO AMEND:** Robert Johnson moved, duly seconded, that on page 45 of the Sherborn Annual Report of 2011, under Historical Commission, second paragraph in the ninth line, "Abby" be changed to "Elizabeth Bowditch."

**VOTE: CARRIED**

**AMENDED MAIN MOTION:** that the reports of the Town Officers and Committees as contained in the Annual Report be accepted with a correction on page 45 of the Sherborn Annual Report of 2011, under Historical Commission, second paragraph in the ninth line, "Abby" be changed to "Elizabeth Bowditch."

**VOTE: CARRIED**

**ARTICLE 2.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum, for unpaid bills, or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Barbara Wands moved, duly seconded by Lawrence Rubin, that the sum of \$3052.72 be transferred from Free Cash in the Treasury of the Town for the purpose of paying bills from Eagle Elevator \$2,468.00, Frame Shop \$370.42, Verizon \$165.70 and Hometown Paint \$48.60) dated 2011.

**VOTE: CARRIED UNANIMOUSLY**

**ARTICLE 3.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund; to fix the salaries and compensation of all elected Officers of the Town as required by Chapter 41, Section 108 of the General Laws; to determine whether such salaries or compensation shall be made effective from July first of the current year; and to provide for the payment of, and raise or appropriate money for, any salary and compensation so voted, or take any other action related thereto. (*Omnibus Budget, Board of Selectmen*)

Service will be offset by \$50,838 transfer from the Elderly Housing Maintenance Reserve for Appropriation Account.

**VOTE: CARRIED**

**MOTION:** Lawrence Rubin moved, duly seconded by Pete Lamson, that the numbered items appearing in the Advisory Committee's Fiscal Year 2013 Omnibus Budget and the amount indicated in the column under the heading "Recommended FY 2013" be called over by the Moderator and, if no objection is made, that such amounts be raised and appropriated for the purpose specified, except that, where a transfer is indicated by a numbered footnote, the specified amount shall be provided by such transfer; that the salaries for the various Town Officers (including those indicated by numbered footnotes) be fixed, effective July 1, 2012, as specified in the Omnibus Budget that becomes effective pursuant to this motion; and that any item to which objection is made be separately considered and disposed of in accordance with the vote of the Town.

**MOTION** (Line Item #122) Mark Brandon moved, duly seconded by Barbara Wands, that \$181,973 be raised and appropriated for Selectmen Salaries.

**VOTE: CARRIED**

**MOTION** (Line Item #302) Mark Brandon moved, duly seconded by Barbara Wands, that \$55,925 be raised and appropriated for Tri-County Vocational School. Footnote 10: Tri County Assessment: 4 students attending in FY 2013

**VOTE: CARRIED**

**MOTION** (Line Item #316) Mark Brandon moved, duly seconded by Barbara Wands, that \$65,808 be raised and appropriated for Norfolk Agricultural School. Footnote 14: Norfolk Agricultural::3 students attending in FY 2013

**VOTE: CARRIED**

**MOTION** (Line Item #545) Mark Brandon moved, duly seconded by Barbara Wands, that \$168,027 be raised and appropriated for Elder Housing Expenses. Footnote 20: FY13: \$168,027

**VOTE: CARRIED**

**MOTION** (Line Item #710) Mark Brandon moved, duly seconded by Barbara Wands, that \$1,503,611 be raised and appropriated for Debt Service. Footnote 24: Debt

TOWN OF SHERBORN FISCAL YEAR 2013 OMNIBUS BUDGET As Voted April 24, 2012

BUDGET NUMBER		BUDGET NUMBER	DESCRIPTION	FY 2010 EXPENDED	(1)	FY 2011 EXPENDED	(1)	FY 2012 APPROPRIATED	FY 2013 REQUESTED		FY 2013 RECOMMENDED	H	Rec vs 12 Approp	FY12/13 % Change
OLD	NEW			(INCLUDES ENC)		(INCLUDES ENC)								
<b>GENERAL GOVERNMENT</b>														
<b>SELECTMEN</b>														
001A	122 S		SELECTMEN-SALARIES	180,142		167,272		181,078	181,973	(2a)	181,973	H	(2a)	0.49%
001B	122 E		SELECTMEN-EXPENSES	35,356	-	29,431		30,925	30,925		30,925			0.00%
<b>TOTAL</b>				<b>215,498</b>		<b>196,703</b>		<b>212,003</b>	<b>212,898</b>		<b>212,898</b>			0.42%
<b>LEGAL COUNSEL</b>														
003B	151 E		LEGAL COUNSEL	152,074	-	145,849	-	65,000	65,000		65,000			0.00%
<b>SOLID WASTE</b>														
004B	430 E		SOLID WASTE-EXPENSES	254,053		229,251		235,830	254,848		254,848			8.06%
<b>TOTAL</b>				<b>254,053</b>		<b>229,251</b>		<b>235,830</b>	<b>254,848</b>	(3)	<b>254,848</b>		(3)	8.06%
<b>ASSESSORS</b>														
006A	141 S		ASSESSORS-SALARIES	96,776		98,566		99,275	100,073	(2b)	100,073		(2b)	0.80%
006B	141 E		ASSESSORS-EXPENSES	9,604	(27)	13,229		9,795	9,945		9,945			1.53%
<b>TOTAL</b>				<b>106,380</b>		<b>111,795</b>		<b>109,070</b>	<b>110,018</b>		<b>110,018</b>			0.87%
<b>TREASURER</b>														
007A	145 S		TREASURER-SALARIES	92,708		100,791		97,221	98,100	(2c)	98,100		(2c)	0.90%
007B	145 E		TREASURER-EXPENSES	19,684		21,365		21,970	22,749		22,749			3.55%
<b>TOTAL</b>				<b>112,392</b>		<b>122,156</b>		<b>119,191</b>	<b>120,849</b>		<b>120,849</b>			1.39%
<b>TAX COLLECTOR</b>														
008A	146 S		TAX COLLECTORS-SALARIES	89,808		90,249		93,851	93,775	(2d)	93,775		(2d)	-0.08%
008B	146 E		TAX COLLECTORS-EXPENSES	14,390		14,366		18,187	18,150		18,150			-0.20%
<b>TOTAL</b>				<b>104,198</b>		<b>104,615</b>		<b>112,038</b>	<b>111,925</b>		<b>111,925</b>			-0.10%

(1) Expended amounts include Encumbrances, Reserve Transfers and ATM Article for Supplements.

(3) Offset by \$40,000 to be transferred from Transfer Station Fees Reserve for Appropriation Account.

(2) Salaries of Elected Officials:

(2a) Selectmen		(2b) Assessors		(2c) Treasurer	(2d) Tax Collector
Chairman	\$0	1st Member	\$0	\$42,122	\$45,951
2nd Member	\$0	2nd Member	\$0		
3rd Member	\$0	3rd Member	\$0		

**TOWN OF SHERBORN FISCAL YEAR 2013 OMNIBUS BUDGET As Voted April 24, 2012**

BUDGET NUMBER	NEW	DESCRIPTION	FY 2010		FY 2011		FY 2012		FY 2013		FY 2013		Rec vs 12 Approp
			EXPENDED	(1)	EXPENDED	(1)	APPROPRIATED	REQUESTED	RECOMMENDED	RECOMMENDED	FY 12/13	% Change	
<b>ACCOUNTANT</b>													
135	S	ACCOUNTANT-SALARIES	89,877		91,682		92,592		93,325		93,325		0.79%
135	E	ACCOUNTANT-EXPENSES	5,051		16,730		8,887		8,988		8,988		1.14%
135	E	ACCOUNTANT-ANNUAL AUDIT	25,500		23,500		24,250		25,000		25,000		3.09%
		<b>TOTAL</b>	<b>120,428</b>		<b>131,912</b>		<b>125,729</b>		<b>127,313</b>		<b>127,313</b>		1.26%
<b>ADVISORY COMMITTEE</b>													
131	S	ADVISORY-SALARIES	400		400		450		450		450		0.00%
131	E	ADVISORY-EXPENSES	2,775		3,088		3,460		3,460		3,460		0.00%
		<b>TOTAL</b>	<b>3,175</b>		<b>3,488</b>		<b>3,910</b>		<b>3,910</b>		<b>3,910</b>		0.00%
<b>PLANNING BOARD</b>													
175	S	PLANNING BOARD-SALARIES	36,787		37,505		39,220		39,611		39,611		1.00%
175	E	PLANNING BOARD-EXPENSES	1,338		1,506		1,525		1,525		1,525		0.00%
		<b>TOTAL</b>	<b>38,125</b>		<b>39,011</b>		<b>40,745</b>		<b>41,136</b>		<b>41,136</b>		0.96%
<b>TOWN CLERK</b>													
161	S	TOWN CLERK-SALARIES	75,586		79,178		83,679		84,496	(2e)	84,496	(2e)	0.98%
161	E	TOWN CLERK-EXPENSES	5,723		7,656		4,342		5,145		5,145		18.49%
		<b>TOTAL</b>	<b>81,309</b>		<b>86,834</b>		<b>88,021</b>		<b>89,641</b>		<b>89,641</b>		1.84%
<b>ELECTION &amp; REGISTRATION</b>													
162	S	ELECTIONS-SALARIES	26,877	(26)	25,261		30,387		31,900		31,900		4.98%
162	E	ELECTIONS-EXPENSES	16,769	(26)	11,789		11,399		14,168		14,168		24.29%
		<b>TOTAL</b>	<b>43,645</b>		<b>37,050</b>		<b>41,786</b>		<b>46,068</b>		<b>46,068</b>		10.25%
<b>TOWN BUILDINGS</b>													
192	S	TOWN BUILDINGS-SALARIES	-		-		-		-		-		
192	E	TOWN BUILDINGS-EXPENSES	194,762	(4)	200,878	(4)	211,325	(4)	214,098	(4)	214,098	(4)	1.31%
		<b>TOTAL</b>	<b>194,762</b>		<b>200,878</b>		<b>211,325</b>		<b>214,098</b>		<b>214,098</b>		1.31%
<b>GENERAL GOVERNMENT TOTAL</b>			<b>1,426,039</b>		<b>1,409,542</b>		<b>1,364,648</b>		<b>1,397,704</b>		<b>1,397,704</b>		2.42%

(2) Salaries of Elected Officials (continued):

<b>(2e) Town Clerk</b> <b>\$50,003</b>
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(4) Moved utilities expenses for Fire Station, Police Station and Highway Garage into the Town Buildings budget in FY08.

**PROTECTION OF LIFE AND PROPERTY**

<b>POLICE</b>													
210	S	POLICE-SALARIES	1,181,367	(26)	1,356,285	(26)	1,177,666		1,256,852	(5)	1,236,852	(5)	5.03%
210	E	POLICE- EXPENSES	96,500		101,765	(26)	75,450		78,150		83,150		10.21%
210	E	POLICE-CRUISER(S)	26,525		-		63,600		63,600		32,000		-49.69%
		<b>TOTAL</b>	<b>1,304,392</b>		<b>1,458,050</b>		<b>1,316,716</b>		<b>1,398,602</b>		<b>1,352,002</b>		2.68%
<b>FIRE &amp; RESCUE</b>													
220	S	FIRE & RESCUE-SALARIES	296,153	(26)	305,921		296,946		328,406		328,406		10.59%
220	E	FIRE & RESCUE -EXPENSES	80,460		80,458		87,630		88,430		88,430		0.91%
		<b>TOTAL</b>	<b>376,613</b>	(6)	<b>386,379</b>	(6)	<b>384,576</b>	(6)	<b>416,836</b>	(6)	<b>416,836</b>	(6)	8.39%
<b>INSPECTORS</b>													
241	S	BLDG INSPECTORS-SALARIES	64,197		66,388		67,516		68,195		68,195		1.01%
241	E	BLDG INSPECTORS-EXPENSES	1,875		2,725		3,350		3,400		3,400		1.49%
		<b>TOTAL</b>	<b>66,072</b>		<b>69,113</b>		<b>70,866</b>		<b>71,595</b>		<b>71,595</b>		1.03%
<b>PROTECTION OF LIFE &amp; PROP TOTAL</b>			<b>1,747,077</b>		<b>1,913,542</b>		<b>1,772,158</b>		<b>1,887,033</b>		<b>1,840,433</b>		3.85%

(5) Includes compensation for Elected Constable at \$10.00 per hour.

(6) Offset by amounts transferred from the Ambulance Fees Reserve for Appropriation Account.

FY 2010	\$90,000	FY 2012	\$125,000
FY 2011	\$116,000	FY 2013	\$125,000

TOWN OF SHERBORN FISCAL YEAR 2013 OMNIBUS BUDGET As Voted April 24, 2012

BUDGET NUMBER	NEW	DESCRIPTION	Rec vs 12 Approp						
			FY 2010 EXPENDED (1)	FY 2011 EXPENDED (1)	FY 2012 APPROPRIATED	FY 2013 REQUESTED	FY 2013 RECOMMENDED	FY 2013 % Change	
<b>SCHOOLS</b>									
317	E	MINUTEMAN REGIONAL HIGH SCHOOL	16,500	20,600	-	-	(7)	-	(7)
301	E	<b>DOVER-SHERBORN REGIONAL SCHOOL DISTRICT</b>							
		Administration	808,351	768,758	1,014,962	929,434		929,434	-8.43%
		Instructional Leadership	1,084,653	1,021,660	1,061,835	1,078,073		1,078,073	1.53%
		Classroom and Specialist Teacher	8,061,887	8,395,947	8,841,859	9,119,361		9,119,361	3.14%
		Other Teaching Services	667,584	677,608	671,853	711,725		711,725	5.93%
		Pupil Services	604,965	642,686	677,892	686,668		686,668	1.29%
		Guidance and Pyschological	652,982	717,869	744,178	761,749		761,749	2.36%
		Instructional materials and technology	408,445	349,300	409,625	432,284		432,284	5.53%
		Professional Development	97,114	100,819	104,670	104,670		104,670	0.00%
		Transportation	569,876	660,292	681,276	707,528		707,528	3.85%
		Operations and Maintenance	1,660,992	1,739,846	1,827,557	1,862,574		1,862,574	1.92%
		Employee Benefits and Fixed Charges	2,594,286	2,751,101	2,685,834	2,792,931	(8)	2,792,931	(8) 3.99%
		Exempt Debt	1,501,024	1,351,215	1,414,406	1,404,798		1,404,798	-0.68%
		D/S REGIONAL EXPENDITURES	18,712,159	19,177,101	20,135,947	20,591,795		20,591,795	2.26%
		Less Exempt Debt	(1,501,024)	(1,351,215)	(1,414,406)	(1,404,798)		(1,404,798)	-0.68%
		Less Regional Receipts (Inc E&D transfer)	(2,493,844)	(2,499,231)	(2,445,328)	(2,525,414)		(2,525,414)	3.28%
		D/S REGIONAL NET OPERATIONS	14,717,291	15,326,655	16,276,213	16,661,583		16,661,583	2.37%
		Sherborn's Share of Operations	46.60%	45.41%	46.63%	45.66%		45.66%	
		Operations Assessed to Sherborn	6,710,076	7,233,498	7,500,924	7,626,356	(9)	7,626,356	(9) 1.67%
		Exempt Debt Assessed to Sherborn	676,247	601,696	640,160	629,771		629,771	-1.62%
301	E	<b>D/S REGIONAL ASSESSMENT</b>	<b>7,386,323</b>	<b>7,835,194</b>	<b>8,141,084</b>	<b>8,256,127</b>		<b>8,256,127</b>	1.41%
302	E	TRI-COUNTY VOCATIONAL	12,768 (26)	26,720	53,174	53,174 (10)	55,925 H	(10)	5.17%

- (7) Minuteman Regional High School: no students attending in FY 2013
- (9) The method for computing assessments to Sherborn and Dover is based on the "Statutory" formula.
- (10) Tri County Assessment: 4 students attending in FY 2013

Insurance Detail:	FY12	FY13	FY13/12
	Approp	Request	Diff
Liability	41,730	48,212	15.53%
Workers Comp	99,410	99,410	0.00%
Health Insurance	2,208,394	2,294,466	3.90%
Unemployment	-	-	
Retirement	335,000	349,543	4.34%
Regional Total	2,684,534	2,791,631	3.99%
Tow n Share Total	1,251,798	1,274,659	1.83%
Tow n Share of Health Ins.	1,029,774	1,047,653	1.74%

**TOWN OF SHERBORN FISCAL YEAR 2013 OMNIBUS BUDGET As Voted April 24, 2012**

<b>BUDGET</b>									Rec vs 12 Approp	
<b>NUMBER</b>		FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2013	FY 12/13	
<b>NEW</b>	<b>DESCRIPTION</b>	<b>EXPENDED</b>	<b>EXPENDED</b>	<b>APPROPRIATED</b>	<b>REQUESTED</b>		<b>RECOMMENDED</b>		<b>% Change</b>	
<b>SHERBORN SCHOOL</b>										
	School Committee & Negotiations	18,402	19,179	153,500	16,500		16,500			
	Central Office	301,374	293,813	338,205	357,045		357,045			
	Principal's Office	307,597	298,135	299,915	303,104		303,104			
	Regular Education	1,860,677	2,171,352	2,006,992	2,021,181		2,021,181			
	Specialists/Technology	487,765	378,564	390,357	397,661		397,661			
	Library/ Audio Visual	83,753	99,841	99,929	103,626		103,626			
	Guidance	93,599	96,999	96,229	99,126		99,126			
	Chapter 766 Special Educ.	1,301,220	1,583,602	1,254,972	1,484,291	(11)	1,484,291	(11)		
	Medical Service	69,942	58,543	75,665	78,898		78,898			
	Transportation	229,380	243,934	269,624	262,348		262,348			
	Plant & Facilities	431,374	450,147	462,107	456,796		456,796			
	<b>Pine Hill Total</b>	<b>5,185,084</b>	<b>5,694,109</b>	<b>5,447,495</b>	<b>5,580,576</b>	<b>(12)</b>	<b>5,580,576</b>	<b>(12)</b>	<b>2.44%</b>	
	Out of District SPED Tuition	802,005	638,721	1,393,326	1,332,009	(13)	1,332,009	(13)	-4.40%	
303 E	<b>SHERBORN SCHOOLS TOTAL</b>	<b>5,987,090</b>	<b>6,332,830</b>	<b>6,840,821</b>	<b>6,912,585</b>		<b>6,912,585</b>		<b>1.05%</b>	
316 E	<b>NORFOLK AGRICULTURAL</b>	<b>41,354</b>	<b>70,300</b>	<b>21,936</b>	<b>43,872</b>	<b>(14)</b>	<b>65,808</b>	<b>H (14)</b>	<b>200.00%</b>	
<b>SCHOOL TOTAL</b>		<b>13,444,035</b>	<b>14,285,644</b>	<b>15,057,015</b>	<b>15,265,758</b>		<b>15,290,445</b>		<b>1.55%</b>	

- (11) Increased expenses for Special Education including Staff Salaries  
Recommended Total has been reduced by \$20,000 anticipated reimbursement from Circuit Breaker Program.
- (13) Increased expenses for Special Education per Regional Agreement.  
Recommended Total has been reduced by \$210,486 anticipated reimbursement from Circuit Breaker Program.
- (14) Norfolk Agricultural: 3 students attending in FY 2013

(12) **SHERBORN SCHOOLS TOTAL AS REQUESTED**

	FY12	FY13	% increase FY12/13
Regular Education	4,192,523	4,096,285	-2.30%
Budgeted SPED	1,254,972	1,484,291	18.27%
Total Budget	5,447,495	5,580,576	2.44%

TOWN OF SHERBORN FISCAL YEAR 2013 OMNIBUS BUDGET As Voted April 24, 2012

BUDGET NUMBER		FY 2010 EXPENDED	FY 2011 EXPENDED	FY 2012 APPROPRIATED	FY 2013 REQUESTED	FY 2013 RECOMMENDED	Rec vs 12 Approp	FY12/13 % Change
NEW	DESCRIPTION	(1)	(1)					
<b>PUBLIC WORKS</b>								
<b>COMMUNITY MAINTENANCE &amp; DEVELOPMENT</b>								
401 E	CM&D-SALARIES	558,890	566,602	560,000	583,595	583,595		4.21%
401 S	CM&D-EXPENSES	400,213	392,654	299,764	327,634	327,634		9.30%
<b>PUBLIC WORKS TOTAL</b>		<b>959,103</b>	<b>959,256</b>	<b>859,764</b>	<b>911,229</b>	<b>911,229</b>		<b>5.99%</b>
<b>HEALTH</b>								
512 E	BOARD OF HEALTH-SALARIES	58,774	59,953	60,554	61,154	61,154	-	0.99%
512 S	BOARD OF HEALTH-EXPENSES	59,830	58,526	65,004	66,348	66,348		2.07%
<b>HEALTH TOTAL</b>		<b>118,603</b>	<b>118,479</b>	<b>125,558</b>	<b>127,502</b>	<b>127,502</b>		<b>1.55%</b>
<b>LIBRARY</b>								
610 E	LIBRARY-SALARIES	251,749	255,092	259,906	262,525	262,525		1.01%
610 S	LIBRARY-EXPENSES	117,535	126,922	124,938	127,745	127,745	(15)(16)	2.25%
<b>LIBRARY TOTAL</b>		<b>369,285</b>	<b>382,014</b>	<b>384,844</b>	<b>390,270</b>	<b>390,270</b>	-	<b>1.41%</b>
<b>RECREATION</b>								
<b>RECREATION</b>								
650 E	RECREATION-SALARIES	-	-	-	-	-		
650 S	RECREATION-EXPENSES	9,538	9,488	9,862	9,862	9,862		0.00%
<b>TOTAL</b>		<b>9,538</b>	<b>9,488</b>	<b>9,862</b>	<b>9,862</b>	<b>9,862</b>		<b>0.00%</b>
<b>FARM POND</b>								
635 E	FARM POND-SALARIES	79,401	78,147	86,341	89,251	89,251		3.37%
635 S	FARM POND-EXPENSES	17,805	11,405	13,441	13,441	13,441		0.00%
<b>TOTAL</b>		<b>97,206</b>	<b>89,552</b>	<b>99,782</b>	<b>102,692</b>	<b>102,692</b>	(17)	<b>2.92%</b>
<b>RECREATION TOTAL</b>		<b>106,743</b>	<b>99,040</b>	<b>109,644</b>	<b>112,554</b>	<b>112,554</b>		<b>2.65%</b>

(15) Offset by transfers to Library Expenses as follows:

	From Dow se Memorial Fund	From Saltstonstall Operating Fund
FY 10	\$4,240	\$18,942
FY 11	\$4,240	\$19,407
FY 12	\$4,240	\$19,562
FY 13	\$4,240	\$19,896

(16) Offset by transfers to Library Expenses as follows:

	From State Aid to Libraries
FY 2010	\$4,574
FY 2011	\$3,200
FY 2012	\$2,400
FY 2013	\$3,200

(17) Offset by transfer from Farm Pond Reserve for Appropriation Account as follows:

FY 2009	\$35,000
FY 2010	\$110,359
FY 2011	\$104,655
FY 2012	\$99,782
FY 2013	\$102,692

Funding from RFA must be available at the time of Town Meeting.

**TOWN OF SHERBORN FISCAL YEAR 2013 OMNIBUS BUDGET As Voted April 24, 2012**

BUDGET NUMBER		FY 2010 EXPENDED	FY 2011 EXPENDED	FY 2012 APPROPRIATED	FY 2013 REQUESTED	FY 2013 RECOMMENDED	Rec vs 12 Approp	FY12/13 % Change
NEW	DESCRIPTION	(1)	(1)					
<b>UNCLASSIFIED</b>								
<b>COUNCIL ON AGING</b>								
541	S COUNCIL ON AGING-SALARIES	76,310	79,241	87,108	97,980	97,980		12.48%
541	E COUNCIL ON AGING-EXPENSES	30,898	27,696	27,595	20,300	20,300		-26.44%
	<b>TOTAL</b>	<b>107,208</b>	<b>106,937</b>	<b>114,703</b>	<b>118,280</b>	<b>118,280</b>		3.12%
<b>CONSERVATION COMMISSION</b>								
171	S CONSERVATION-SALARIES	19,635	20,574	21,296	44,778	44,778	(18)	110.26%
171	E CONSERVATION-EXPENSES	5,092	4,593	4,600	4,647	4,647		1.02%
	<b>TOTAL</b>	<b>24,727</b>	<b>25,167</b>	<b>25,896</b>	<b>49,425</b>	<b>49,425</b>		90.86%
<b>VETERANS</b>								
543	S VETERANS-SALARIES	-	-	-	-	-		
543	E VETERANS-EXPENSES	1,579	1,831	1,896	1,860	1,860	-	-1.90%
	<b>TOTAL</b>	<b>1,579</b>	<b>1,831</b>	<b>1,896</b>	<b>1,860</b>	<b>1,860</b>		-1.90%
<b>HISTORICAL COMMISSION</b>								
691	E HISTORICAL COMMISSION	112	1,200	500	500	500		0.00%
<b>RECYCLING</b>								
433	E RECYCLING EXPENSES	2,156	3,725	4,709	4,673	4,673		-0.76%
<b>CEMETERIES</b>								
491	S CEMETERIES-SALARIES	-	-	-	-	-		
491	E CEMETERIES-EXPENSES	39,287	41,975	45,670	45,670	45,670	(19)	0.00%
	<b>TOTAL</b>	<b>39,287</b>	<b>41,975</b>	<b>45,670</b>	<b>45,670</b>	<b>45,670</b>		0.00%
<b>ELDERLY HOUSING</b>								
545	S ELDERLY HOUSING-SALARIES	-	-	-	-	-		
545	E ELDERLY HOUSING-EXPENSES	139,069	130,793	167,150	169,490	168,027	H	0.52%
	<b>TOTAL</b>	<b>139,069</b>	<b>130,793</b>	<b>167,150</b>	<b>169,490</b>	<b>168,027</b>	(20)	0.52%
<b>UNCLASSIFIED TOTAL</b>		<b>314,138</b>	<b>311,629</b>	<b>360,524</b>	<b>389,898</b>	<b>388,435</b>		7.74%

(18) Offset by \$10,000 to be transferred from Conservation Revolving Fund Conservation in the past has paid half of the Agent's salary out of Revolving Fund. Advisory approved their request to have their full budget included in Article 5 and that the fees collected be turned over to the General Fund. The estimated revenue is \$12,000.

(20) Offset by transfers from the Elderly Housing Maintenance Reserve for Approp Account.

FY 2011	\$130,950
FY 2012	\$167,150
FY 2013	\$168,027

Funding from RFA must be available at the time of Town Meeting.

(19) Offset by \$2,500 to be transferred from the Perpetual Care Fund.

**TOWN OF SHERBORN FISCAL YEAR 2013 OMNIBUS BUDGET As Voted April 24, 2012**

BUDGET NUMBER	NEW	DESCRIPTION	FY 2010		FY 2011		FY 2012		FY 2013		FY 2013		Rec vs 12 Approp FY 12/13 % Change
			EXPENDED	(1)	EXPENDED	(1)	APPROPRIATED		REQUESTED		RECOMMENDED		
<b>INSURANCE AND EMPLOYEE BENEFITS</b>													
919	E	GENERAL INSURANCE	125,892	(21)	152,488	(21)	140,533	(21)	153,726	(21)	153,726	(21)	9.39%
910	E	EMPLOYEE BENEFITS	1,671,551	(22)(23) (26)	1,782,334	(22)(23)	1,834,336	(22)(23)	1,791,181	(22)(23)	1,791,181	(22)(23)	-2.35%
<b>DEBT SERVICE</b>													
710	E	DEBT SERVICE (TOTAL)	1,437,162		1,514,615		1,462,716		1,503,611	(24)(25)	1,503,611	H (24)(25)	2.80%
<b>RESERVE ACCOUNT</b>													
990	E	RESERVE ACCOUNT	-	(26)	-	(26)	72,000		44,057		44,057	-	-38.81%
<b>ALL REGULAR ITEMS</b>			<b>21,719,628</b>		<b>22,928,584</b>		<b>23,543,740</b>		<b>23,974,523</b>		<b>23,951,147</b>		1.73%

(24) Debt Service will be offset by \$50,838 transfer from the Elderly Housing Maintenance Reserve for Appropriation Account.

(25) **Debt Service includes:**

Principal	1,131,000
MSBA Grant	(32,412)
Bond Interest	392,523
Other Interest	12,500
	<u>1,503,611</u>

(23) **Allocation of Employee Benefits for FY13 Budget(Recomm)**

The following allocations of employee benefits are based on historical data; actuals may differ

General Gov't	285,864	16%
Library	77,540	4%
CM&D	174,450	10%
Police	247,670	14%
Fire	5,910	0%
Retirees	342,838	19%
School (1)	658,227	37%
	<u>1,792,499</u>	100%

(1) Does not include teachers' retirement as it is paid by the State

(26) Transfers from Reserve Account to various departments is included in Department's expenditures.

FY 2009	\$32,028
FY 2010	\$81,634
FY 2011	\$72,000

	FY11 ACTUAL	FY12 APPROP	FY13 REQUEST	DIFF FY11/12
(21) General Insurance	\$152,488	140,533	153,726	9.39%
(22) Employee Benefits:				
Group Health	1,136,283	1,156,000	1,074,000	-7.09%
Group Life	3,539	3,700	3,700	0.00%
Medicare	98,888	101,000	103,800	2.77%
Retirement	498,549	560,636	585,681	4.47%
Unemployment	22,358	10,000	20,000	100.00%
Professional Services	2,650	3,000	4,000	33.33%
Rate Saver Conversion	18,000.00			
Total Employee Benefits	<u>1,780,267</u>	1,834,336	1,791,181	-2.35%
Total Insurance	\$1,932,755	\$1,974,869	\$1,944,907	-1.52%

**ARTICLE 4.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, and if so, what sum, to fund cost items included in collective bargaining agreements with AFSCME, Council 93, Local 335, Sherborn CM&D executed by the Town, or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Pete Lamson moved, duly seconded by Jeff Rudin, that the Town vote to accept the collective bargaining agreement with AFSCME, Council 93, Local 335, Sherborn CM&D executed by the Town.

**VOTE: CARRIED**

**ARTICLE 5.** To see if the Town will vote to transfer from available funds a sum of money and, if so, what sum, for the purpose of supplementing the following various line items of the Town's fiscal year 2012 budget, previously voted by the Town under Article 4 of the Warrant for the 2011 Annual Town Meeting, or make any other adjustments to the fiscal year 2012 budget that may be necessary, or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Jeffrey Rudin moved, duly seconded by Russell Pollock, that the sum of \$203,772 be transferred from Free Cash in the Treasury of the Town and that \$45,000 be transferred from the Fiscal Year 2012 Town Administrator Payroll account for the purpose of supplementing the Fiscal Year 2012 Budget as follows:

Fire/Rescue (FLSA)	\$45,000
Police Overtime	\$85,000
Police Expenses	\$25,000
Selectmen Legal	\$40,000
CM&D Retroactive Contract	\$ 2,500
Norfolk County Agricultural School	\$43,872
Veteran Grave Marker Bases	\$ 2,000
Repairs to Memory Statue	\$ 3,400
Hire LSP re General Chemical	\$ 2,000
Total	\$248,772

**VOTE: CARRIED**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate or transfer from available funds or borrow a sum of money and, if so, what sum, for highway improvements under the authority of Chapter 90 of the General Laws as funded by various state budgets; authorize the Selectmen to apply for, accept, expend and borrow in anticipation of state aid for such projects; or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Russell Pollock moved, duly seconded by Eric Sirri, that the Board of Selectmen be authorized to apply for, accept and expend any state aid for highway improvements made available to the Town under the authority of General Laws Chapter 90, and that any necessary borrowing in anticipation of such state aid be approved.

**VOTE: CARRIED UNANIMOUSLY**

**ARTICLE 7.** To see if the Town will vote to authorize, or re-authorize as the case may be, the use of revolving funds containing receipts from the fees charged to users of the services provided by the various Boards, Departments or Offices of the Town, pursuant to Chapter 44, Section 53E1/2 of the General Laws, or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Eric Sirri moved, duly seconded by Mary Wolff, that the Council on Aging Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E1/2; that the Council on Aging be authorized to spend up to \$30,000 from the remaining funds and anticipated revenues in such Revolving Fund, without further appropriation, for salaries, expenses and contractual services required to operate transportation, meal and special activity programs during Fiscal Year 2013; and that such Revolving Fund be credited with the balance remaining in such Revolving Fund at the end of Fiscal Year 2012 and with all fees and charges received during Fiscal Year 2013 from persons participating in Council on Aging programs.

**VOTE: CARRIED**

**MOTION:** Mary Wolff moved, duly seconded by Barbara Wands that the Board of Health Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E1/2; that the Board of Health be authorized to spend up to \$5,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for salaries, expenses and contractual services required to operate flu shot clinics during Fiscal Year 2013; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2013 in connection with the conduct of flu shot clinics.

**VOTE: CARRIED**

**MOTION:** Barbara Wands moved, duly seconded by Lawrence Rubin that the Recycling Committee Revolving Fund be authorized pursuant to General Laws Chapter 44, Section 53E1/2; that the Recycling Committee be authorized to spend up to \$2,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate a program to sell composting bins during Fiscal Year 2013; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2013 in connection with the sale of composting bins.

**VOTE: CARRIED**

**MOTION:** Lawrence Rubin moved, duly seconded by Jeffrey Rudin that the Town Forest Committee Revolving Fund be authorized pursuant to General Laws Chapter 44, Section 53E1/2; that the Town Forest Committee be authorized to spend up to \$5,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual

services required to operate a program to sell firewood during Fiscal Year 2013; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2013 in connection with the sale of firewood.

**VOTE: CARRIED**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate or transfer from available funds, or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, for the purpose of capital expenditures for the offices, departments, boards and commissions of the Town of Sherborn, and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2 ½, or take any action related thereto. (*Board of Selectmen*)

Department	Item	Amount
Library Trustees	Improvements to Library	\$ 52,000
CM&D	Trackless MT	\$ 120,000
Fire Department	Updating of computer & related software	\$ 19,000
Fire Department	Brush Truck	\$ 75,000
Recycling Committee	Transfer Station Recycling Center Redesign	\$ 35,000
Elder Housing Committee	Woodhaven Renovations/Preventative Maintenance	\$ 500,000

**MOTION LINE ITEM 1:** Russell Pollock moved, duly seconded by Peter Lamson, that the sum of \$52,000 be appropriated for making improvements to the Library; and that, to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, shall be authorized to borrow \$52,000 pursuant to General Laws Chapter 44, Section 7(3A) or any other applicable statute; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

**VOTE: CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE**

**MOTION LINE ITEM 2:** Jeffrey Rudin moved, duly seconded by Russell Pollock, that the sum of \$120,000 be appropriated for the purchase of a multi-purpose sidewalk plow and mower for the Community Maintenance and Development department; and that, to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, shall be authorized to borrow \$120,000 pursuant to General Laws Chapter 44, Section 7(9) or any other applicable statute; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay

the principal and interest on the bonds and notes authorized by this vote.

**VOTE: CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE**

**MOTION LINE ITEM 3:** Russell Pollock moved, duly seconded by Eric Sirri, that the sum of \$19,000 be transferred from Free Cash in the Treasury of the Town for the purchase of software, training and related computer upgrades for the Fire Department.

**VOTE: CARRIED UNANIMOUSLY**

**MOTION LINE ITEM 4:** Eric Sirri moved, duly seconded by Mary Wolff, that the sum of \$70,000 be appropriated for the purchase of a brush truck with related equipment and that the Treasurer, with the approval of the Board of Selectmen, shall be authorized to borrow \$70,000 pursuant to General Laws Chapter 44, Section 7(9) or any other applicable statute; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

**VOTE: CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE**

**MOTION LINE ITEM 5:** Mary Wolff moved, duly seconded by Barbara Wands, that no action be taken.

**VOTE TO TAKE NO ACTION: CARRIED**

**MOTION LINE I TEM 6:** Eric Sirri moved, duly seconded by Lawrence Rubin, that the sum of \$500,000 be appropriated for renovations and improvements to the Woodhaven Elder Housing facility and that the Treasurer, with the approval of the Board of Selectmen, shall be authorized to borrow \$500,000 pursuant to General Laws Chapter 44, Section 7(3A) or any other applicable statute; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

**VOTE TO TAKE NO ACTION: CARRIED**

**MOTION LINE ITEM 7:** Lawrence Rubin moved, duly seconded by Eric Sirri, that the sum of \$95,200 be appropriated for improvements to the Pine Hill School, including design and engineering costs related thereto and that the Treasurer, with the approval of the Board of Selectmen, shall be authorized to borrow \$95,200 pursuant to General Laws Chapter 44, Section 7(3A) or any other applicable statute; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by

the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½ ) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

**VOTE: CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE**

**ARTICLE 9.** To see if the Town will vote to amend a portion of its vote taken under Article 11 at the Annual Town Meeting held on April 26, 2011 which vote approved the borrowing of \$520,000 by the Dover-Sherborn Regional School District for reconstructing or making extraordinary repairs to the Regional School campus wastewater treatment plant, to change the date of “July 1, 2013” therein to “July 1, 2012” so that such portion of the vote reads “provided, however, that not more than \$440,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2011, and that if required by the Massachusetts Department of Environmental Protection, not more than \$80,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2012”, which amendment will make the Town’s vote approving the borrowing consistent with the vote of the Regional School District Committee with respect to the project and permit the work required to be done by the District to proceed within the timeframe required by the Department of Environmental Protection; or take any other action relative thereto. (*Regional School Committee*)

**MOTION:** Mary Wolff moved, duly seconded Peter Lamson, that the Town vote to amend a portion of its vote taken under Article 11 at the Annual Town Meeting held on April 26, 2011 which vote approved the borrowing of \$520,000 by the Dover-Sherborn Regional School District for reconstructing or making extraordinary repairs to the Regional School campus wastewater treatment plant, to change the date of “July 1, 2013” therein to “July 1, 2012” so that such portion of the vote reads “provided, however, that not more than \$440,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2011, and that if required by the Massachusetts Department of Environmental Protection, not more than \$80,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2012”.

**VOTE was CARRIED UNANIMOUSLY**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, or borrow pursuant to any applicable statute, or transfer from available funds, a sum of money, and if so, what sum for the planning, engineering and construction of a stormwater management program and facilities or take any action related thereto. (*Board of Selectmen*)

**MOTION:** Peter Lamson moved, duly seconded by Jeffrey Rudin, that the sum of \$160,000 be appropriated for the purpose of financing the planning, engineering, and construction of a stormwater management program

and facilities to comply with NPDES Phase II Stormwater Permit 2010, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, shall be authorized to borrow \$160,000 pursuant to General Laws Chapter 44, Section 7(1) and/or Chapter 29C, or any other applicable statute; that the Treasurer, with the approval of the Board of Selectmen, shall be authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen shall be authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

**VOTE was CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE**

(*Note: The Article 10 borrowing later became exempt debt by passage of Ballot Question 7, Annual Town Election, May 8, 2012.*)

**ARTICLE 11.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, and if so what sum, to be used, pursuant to Chapter 114, Section 15 of the General Laws, for the improvement or embellishment of the cemeteries throughout the Town the care, preservation or embellishment of any lot or its appurtenances therein, or take any other action related thereto. (*Board of Selectmen for the Cemetery Commission*)

**MOTION:** Jeffrey Rudin moved, duly seconded by Russell Pollock, that the sum of \$15,000 be transferred from the Cemetery Enlargement Fund to be expended by the Cemetery Commission for the care, improvement, and embellishment of cemeteries throughout the Town.

**VOTE: CARRIED UNANIMOUSLY**

**ARTICLE 12.** To see if the Town will vote to amend Chapter 1 of the General By-laws by deleting Section 4 in its entirety and substituting therefore the following:

Section 4. At least five days before the Annual Meeting referred to in Section 2 of this Chapter, the Annual Town Report shall be posted to the Town’s website, and a limited number of printed copies shall be available to those residents who request them. Copies of the Annual Town Report will also be available for inspection and copying at the Town Hall.

or take any other action related thereto. (*Board of Selectmen for the Recycling Committee*)

**MOTION:** Russell Pollock moved, duly seconded by Eric Sirri, that the Town vote to amend Chapter 1 of the General By-laws by deleting Section 4 in its entirety and substituting therefore the following:

“Section 4. At least five days before the Annual Meeting referred to in Section 2 of this Chapter, the Annual Town Report shall be posted to the Town’s website, and a limited number of printed copies shall be available to those residents who request them, and copies of the Annual Town Report will also be available for inspection and copying at the Town Hall. At least twenty-one days before the Annual Meeting, a postcard shall be distributed to each household in the Town in which a voter eligible to vote at the Annual Town Meeting resides advising that the Annual Town Report will be so posted and that copies are available at Town Hall.”

**AMENDMENT:** Robert Johnson moved, duly seconded, that Article 12 be amended to read as follows:

Section 4. At least twenty-one (21) days before the Annual Meeting referred to in Section 2 of this Chapter, the Annual Town Report shall be posted to the Town’s website, and hard copies shall be available to those residents who request them and copies of the Annual Town Report will also be available for inspection and copying at the Town Hall, provided that at least thirty (30) days before the Annual Meeting, a postcard shall be distributed to each household in the Town in which a voter eligible to vote at the Annual Town Meeting resides advising that the Annual Town Report will be posted and that copies will be available at the Town hall. Provision will be made to distribute hard copies to those households which request it and who are unable to get to Town Hall during its open hours.

**VOTE on the AMENDMENT: CARRIED UNANIMOUSLY**

**AMENDED MAIN MOTION:** that the Town vote to amend Chapter 1, Section of the General By-Laws by deleting Section 4 in its entirety and substituting therefore the following:

Section 4. At least twenty-one (21) days before the Annual Meeting referred to in Section 2 of this Chapter, the Annual Town Report shall be posted to the Town’s website, and hard copies shall be available to those residents who request them and copies of the Annual Town Report will also be available for inspection and copying at the Town Hall, provided that at least thirty (30) days before the Annual Meeting, a postcard shall be distributed to each household in the Town in which a voter eligible to vote at the Annual Town Meeting resides advising that the Annual Town Report will be posted and that copies will be available at the Town Hall. Provision will be made to distribute hard copies to those households which request it and who are unable to get to Town Hall during its open hours.

**VOTE ON THE AMENDED MAIN MOTION: CARRIED**

**ARTICLE 13:** To see if the Town will vote to amend Chapter 22, Driveways, of the General Bylaws in the following manner:

(a) By adding a Section 4 as follows:

Section 4. The noncriminal penalty for the violation of this Bylaw shall be: 1<sup>st</sup> offense: warning; 2<sup>nd</sup> offense: \$50; 3<sup>rd</sup> and subsequent offense: \$200 per day.

and

(b) By amending Chapter 16 by adding the following to the list of applicable Chapters after Chapter 21, Section 12 and before Chapter 23, Section 3:

Chapter 22, Section 2                      (Driveways)  
Penalty:                                      1<sup>st</sup> offense: warning; 2<sup>nd</sup> offense: \$50; 3<sup>rd</sup> and subsequent offense: \$200 per day.  
Enforcing Persons:                      CMD Director, Police Building Inspector

or take any other action related thereto. (*Planning Board*)

**MOTION:** Eric Sirri moved, duly seconded by Mary Wolff, that no action be taken.

**VOTE on NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 14:** To see if the Town will vote to amend Chapter 25, Stormwater Management, Section 6.3 of the General Bylaws in the following manner:

By deleting the last sentence of Section 6.3 and replacing it with the following:

The noncriminal penalty for the violation of this Bylaw shall be: 1<sup>st</sup> offense: warning; 2<sup>nd</sup> offense: \$50; 3<sup>rd</sup> and subsequent offense: \$200 per day.

and by amending Chapter 16 by adding after Chapter 24, Section 1, the following:

Chapter 25, Section 6                      (Stormwater Management)  
Penalty:                                      1<sup>st</sup> offense: warning; 2<sup>nd</sup> offense: \$50; 3<sup>rd</sup> and subsequent offense: \$200 per day.  
Enforcing Persons:                      Police Officers, Building Inspector”

or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Mary Wolff moved, duly seconded by Barbara Wands, that no action be taken.

**VOTE on NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 15.** To see if the Town will vote to amend the General By-laws, Chapter 8, Hunting By-law by amending Section 1 so that it will read as set forth below; proposed new language is shown in bold typeface:

Section 1. No person shall fire or discharge any firearms or explosives of any kind within the limits of any highway, park, or public property, or on any private property except with the written consent of the owner or legal occupant thereof, which consent shall be dated not more than one year prior; provided, however, that this By-law shall not apply to the lawful defense of life or property, nor to any discharge of firearms in accordance with law. Any person hunting on private property with the written consent of the owner or legal occupant of the property shall have such written consent on his or her person at all times while hunting on the property, and shall produce it when requested to do so by any police officer.

or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Barbara Wands moved, duly seconded by Lawrence Rubin, that the Town vote to amend Chapter 8 of the General By-laws by amending Section 1 so that it will read as follows:

“Section 1. No person shall fire or discharge any firearms or explosives of any kind within the limits of any highway, park, or public property, or on any private property except with the written consent of the owner or legal occupant thereof, which consent shall be dated not more than one year prior; provided, however, that this By-law shall not apply to the lawful defense of life or property, nor to any discharge of firearms in accordance with law. Any person hunting on private property with the written consent of the owner or legal occupant of the property shall have such written consent on his or her person at all times while hunting on the property, and shall produce it when requested to do so by any police officer.”

**VOTE: CARRIED**

**NOTE: The following portion of the amendment was subsequently disapproved and deleted by the Attorney General on October 22, 2012.** “Any person hunting on private property with the written consent of the owner or legal occupant of the property shall have such written consent on his or her person at all times while hunting on the property, and shall produce it when requested to do so by any police officer.”

**ARTICLE 16.** To see if the town will vote to accept the provisions of Massachusetts General Laws chapter 82, section 34, which provides that the Board of Selectmen may reserve spaces between the side lines of highways and town ways for the use of horseback riders, for bicycle paths, for drains, sewers and electrical wires, for trees and grass, and for planting, or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Lawrence Rubin moved, duly seconded by Russell Pollock that no action be taken.

**VOTE to take NO ACTION: CARRIED**

**ARTICLE 17.** Equestrian Safety

To see if the Town will vote to amend the General By-laws by adding a new Section, Equestrian Safety, to Chapter 13, as follows:

“The driver of any vehicle shall not drive within any area of a street which is reserved for horseback riders and so marked, except to cross over at a driveway. The drivers of all vehicles shall take due care in operating their vehicles when passing horseback riders that are within any area of a street which is reserved for horseback riders, or horseback riders that are crossing a street or traveling along the shoulder of a street. Any person violating any of the provisions of this Section may be punished by a fine of not more than three hundred dollars. As an alternative, a noncriminal penalty of \$300.00 may be assessed by the appropriate enforcement person, in accordance with Chapter 16 of these By-laws.”

and by amending Chapter 16, Section 2 by adding the following to the list of applicable Chapters after Chapter 12, Section 3:

“Chapter 13, Section (Equestrian Safety)  
Penalty: \$300.00 per violation  
Enforcing Persons: Police Officers”

or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Russell Pollock moved, duly seconded by Eric Sirri that no action be taken.

**VOTE to take NO ACTION: CARRIED**

**ARTICLE 18.** To see if the Town will vote to amend the General By-laws, by deleting the current Chapter 13, Section 2, Registration of Solicitors, in its entirety, and adding a new By-law, Chapter 27, Registration of Solicitors, as set forth in the handout distributed at the Annual Town Meeting; copies of the proposed new Registration of Solicitors By-law are available at the Town Clerk’s office, the Board of Selectmen’s office, the Town Library, and posted on the Town’s website;

and by amending Chapter 16, Section 2 by adding the following to the list of applicable Chapters after Chapter 24, Section 1:

“Chapter 26 (Registration of Solicitors)  
Penalty: \$50.00 per violation  
Enforcing Persons: Police Officers”

and by deleting the following from Chapter 16, Section 2:

“Chapter 13, Section 2G (Registration of Solicitors)

Penalty: \$50.00 per violation  
Enforcing Persons: Police Officers”

or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Eric Sirri moved, duly seconded by Mary Wolff, that the Town vote to amend the General By-laws, by deleting the current Chapter 13, Section 2, Registration of Solicitors, in its entirety, and adding a new By-law, Chapter 27, Registration of Solicitors as printed in the handout distributed at this town meeting; and by amending Chapter 16, Section 2 by adding the following to the list of applicable Chapters after Chapter 24, Section 1:

“Chapter 27 (Registration of Solicitors)

Penalty: \$50.00 per violation  
Enforcing Persons: Police Officers”

and by deleting the following from Chapter 16, Section 2:

“Chapter 13, Section 2G (Registration of Solicitors)

Penalty: \$50.00 per violation  
Enforcing Persons: Police Officers”

**VOTE: CARRIED UNANIMOUSLY**

**ARTICLE 19.** To see if the Town will vote to amend the General By-laws, by amending Chapter 17 General Wetlands By-law as set forth in the handout distributed at the Annual Town Meeting; copies of the proposed amendments to the General Wetlands By-law are available at the Town Clerk’s office, the Board of Selectmen’s office, the Town Library, and posted on the Town’s website, or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Mary Wolff moved, duly seconded by Barbara Wands, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 20:** To see if the Town will vote to amend Chapter 16, Section 2 of the General By-laws in the following manner:

(A) amend the noncriminal penalty provisions for violations of the General Wetlands By-law to read as follows:

“Chapter 17, Section 9 (Wetlands)

Penalty: 1<sup>st</sup> offense: warning; 2<sup>nd</sup> offense: \$50; 3<sup>rd</sup> and subsequent offense: \$200 per day.

Enforcing Persons: Police Officers, Conservation Commission members or agent”

and

(B) amend the noncriminal penalty provisions for violations of the Groundwater Protection By-law to read as follows:

“Chapter 21, Section 12 (Groundwater Protection)

Penalty: 1<sup>st</sup> offense: warning; 2<sup>nd</sup> offense: \$50; 3<sup>rd</sup> and subsequent offense: \$200 per day.

Enforcing Persons: Police Officers, Board of Health agents, Building Inspector, Conservation Commission designated agents, Fire Chief or Fire Chief’s designees”

**MOTION:** Barbara Wands moved, duly seconded by Lawrence Rubin, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 21.** To see if the Town will vote to accept the provisions of General Laws Chapter 59, Section 5K, which provides for a senior tax credit program, or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Barbara Wands moved, duly seconded by Lawrence Rubin, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY.**

**ARTICLE 22.** To see if the Town will vote to amend the Personnel Administration Plan by amending Section 20(d) to add the following words at the beginning of the first sentence:

“Except for positions classified as Casual Part-time,” so that the first sentence will read as follows (new text in bold):

“d. **Except for positions classified as Casual Part-time**, the job openings must be announced at least once in a local newspaper of general circulation and posted on the Bulletin Board located in the Town offices, at least seven calendar days prior to the job’s being filled.

or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Lawrence Rubin moved, duly seconded by Peter Lamson, RUBIN: I move that the Town vote to amend the Personnel Administration Plan by amending Section 20(d) as follows:

“Except for positions classified as Casual Part-time, the job openings must be announced at least once in a local newspaper of general circulation and posted on the Bulletin Board located in the Town offices, at least seven calendar days prior to the job being filled.”

**VOTE was CARRIED UNANIMOUSLY.**

**ARTICLE 23.** To see if the Town will vote pursuant to General Laws chapter 41, section 1 that all constables are to be appointed by the Board of Selectmen, and abolish elected constable positions, or take any other

action related thereto or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Peter Lamson moved, duly seconded by Jeffrey Rudin, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 24.** To see if the Town will vote to authorize the Board of Selectmen to petition the legislature for a special act to make the offices of Treasurer and Collector appointed officers, to be filled by appointment of the Board of Selectmen, and combine said offices into one office of Treasurer/Collector as set forth in the handout distributed at the Annual Town Meeting; copies of the proposed special legislation are available at the Town Clerk's office, the Board of Selectmen's office, the Town Library, and posted on the Town's website, and further provided that the Board of Selectmen is hereby authorized to approve amendments to the requested legislation which are within the scope of the general public objectives of this petition, or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Jeffrey Rudin moved, duly seconded by Russell Pollock, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 25.** To see if the Town will vote to amend its General By-laws by adding a new Section 12 to Chapter 3 as follows:

"12. Treasurer/Collector  
The Treasurer/Collector shall be appointed by the Board of Selectmen for a term not to exceed three years. The Treasurer/Collector shall be appointed solely on the basis of his/her qualifications, training and experience. He/she shall be a professionally qualified person of proven ability, especially fitted by education, training, and previous experience in municipal finance, municipal collections, or related fields."

or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Russell Pollock moved, duly seconded by Erik Sirri, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 26.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for a special act providing that legislation be adopted in the form set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen be authorized to approve amendments which shall be within the scope of the general public objectives of the petition:

"An act providing for recall elections in the town of Sherborn

**Section 1.** Any holder of an elective office in the town of Sherborn may be recalled and removed from that office by registered voters of the town as herein provided in this act. Any 300 qualified voters of the town may file with the town clerk an affidavit containing the name of the officer sought to be recalled and a statement of the grounds of recall. Valid grounds for recall are:

- (a) Conviction of a felony criminal offense while in current office;
- (b) Violation of General Laws chapter 268A; or
- (c) Attendance at less than thirty per cent of the meetings of the board or committee which the official is sought to be recalled from during the previous six months without a validated medical condition preventing participation.

If, within three days of this submission, the affidavit is found by the town clerk to be sufficient and valid, including the statement of the grounds for recall, and, if on that date the officer whose recall is sought has at least six months remaining of the term for which elected, the town clerk shall make available to the first five voters filing the affidavit a sufficient number of copies of petition blanks demanding the recall, copies of which shall be kept available.

In the case of a recall petition filed against the town clerk, the affidavit shall be filed with the board of selectmen. If, within seven days of this submission, the affidavit is found by the board of selectmen to be sufficient and valid, including the statement of the grounds for recall, and, if on that date the town clerk has at least six months remaining of the term for which elected, the board of selectmen shall make available to the first five voters filing the affidavit a sufficient number of copies of petition blanks demanding the recall, copies of which shall be kept available.

The blank petitions shall be issued by the town clerk, or an assistant town clerk for recall petitions filed against the town clerk, with the clerk's signature, or the signature of the assistant town clerk for recall petitions against the town clerk, and official seal attached to the petitions; they shall be dated and addressed to the Board of Selectmen, contain the names of the five persons first named on the affidavit, the number of blanks issued, the name of the person sought to be recalled, the grounds of the recall as stated in the affidavit, and demand the election of a successor to the office. A copy of the petition shall be entered in a record book to be kept in the office of the town clerk. The recall petition shall be returned and filed with the town clerk's office within twenty-one days after the certification of the affidavit. The petition before being returned and filed shall be signed by at least ten percent of the voters registered for the last regular town election. To every signature shall

be added the place of residence of the signer, giving street name and number. The town clerk or assistant town clerk shall, within seventy-two hours after receipt, submit the petition to the Registrars of voters of the Town of Sherborn, and the Registrars shall, within fourteen days after submission of the petitions to the Registrars, certify on it the number of signatures that are names of registered voters of the town.

**Section 2.** If the petition shall be found and certified by the Registrars to be sufficient, they shall submit it with their certificate to the Selectmen without delay. The Selectmen shall, within fourteen days after submission of the certificate to them by the Registrars, give written notice of the receipt of the certificate to the officer sought to be recalled and shall, if the officer does not resign within five days after the receipt of this notice, order an election to be held on a Tuesday fixed by then not less than sixty-four or more than ninety days after the date of the Registrars certification that a sufficient petition has been filed, but if any of the town election is to occur within one hundred days after the date certification the selectmen shall postpone the holding of the recall election to the date of that other election. If a vacancy occurs in the office after a recall election has been awarded the election shall nevertheless proceed as provided in this section.

**Section 3.** Any officer sought to be recalled may be a candidate to succeed himself, and, unless the officer requests otherwise in writing, the town clerk shall place the officer's name on the official ballots without nomination. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the election shall be in accordance with the law relating to elections, unless otherwise provided in this act.

**Section 4.** The incumbent officer shall continue to perform the duties of the office until the recall election. If then not recalled, or if recalled, elected by receiving the highest number of votes, the incumbent shall continue in office for the remainder of the unexpired term, subject to recall as before, except as provided in Section 6. If recalled and not elected in the recall election, the incumbent shall be considered removed upon the qualification of a successor, who shall hold office during the unexpired term. If the successor fails to qualify within five days after receiving notification of election, the incumbent shall be considered removed and the office vacant.

**Section 5.** Ballots used in a recall election shall contain the following propositions in the order indicated:

\*For the recall of (name of officer) \*Against the recall of (name of officer)

Under the propositions shall appear the word "Candidates" and the direction "Vote for One" and beneath this the names of the candidates. If a majority of the votes cast upon the question of recall is in the affirmative, the officer shall be recalled if at least thirty

per cent of those entitled to vote shall have voted, and ballots for the candidates shall then be counted. The candidate receiving the highest number of votes shall be declared elected. If a majority of votes on the question of recall is in the negative, the ballots for candidates need not be counted.

**Section 6.** No recall petition may be filed against an officer within two months after that officer takes office. In the case of an officer subjected to a recall election and not recalled by that election, a subsequent recall petition shall not be filed against the officer until at least six months after the date of the previous recall election.

**Section 8.** This act shall take effect upon its passage."

or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Erik Sirri moved, duly seconded by Mary Wolff, that the Town vote to authorize the Board of Selectmen to petition the General Court for a Special Act as set forth in Article 26 as printed in the warrant; provided however, that the General Court may make clerical or editorial changes in form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court and the Board of Selectmen is hereby authorized to approve amendments that shall be within the scope of the general objectives of the petition.

**VOTE FAILED.**

**ARTICLE 27.** To see if the Town will vote to accept the provisions of Section 65 of Chapter 188 of the Acts of 2010 with regards to the disposition of unclaimed checks, or take any other action related thereto. (*Board of Selectmen for the Town Treasurer*)

**MOTION:** Mary Wolff moved, duly seconded by Barbara Wands, that the Town vote to accept the provisions of Section 65 of Chapter 188 of the Acts of 2010 with regards to the disposition of unclaimed checks.

**VOTE was CARRIED UNANIMOUSLY**

**ARTICLE 28.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum for the purpose of increasing the Stabilization Fund, or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Barbara Wands moved, duly seconded by Lawrence Rubin, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 29.** To see if the Town will vote to establish a stabilization account pursuant to General Laws chapter 40, section 5B for the purpose of funding the Town's Other Post Employment Benefits Liability, and to raise and appropriate or transfer from available funds a sum of

money and, if so, what sum into this account, or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Peter Lamson moved, duly seconded by Jeffrey Rudin, that the Town vote to establish an OPEB stabilization account pursuant to General Laws chapter 40, section 5B for the purpose of funding the Town's Other Post Employment Benefits Liability, and to transfer \$300,000 from the Town Stabilization Fund and \$100,000 from Free Cash in the Treasury of the Town to the OPEB stabilization account.

**VOTE: CARRIED**

**ARTICLE 30.** To see if the Town will vote to transfer from Free Cash in the Treasury a sum of money and, if so, what sum to meet the appropriations for the ensuing fiscal year and authorize the Assessors to use said sum in fixing the tax rate, or take any other action related thereto. (*Board of Selectmen*)

**MOTION:** Lawrence Rubin moved, duly seconded by Jeffrey Rudin, that the sum of \$140,681 be transferred from Free Cash in the Treasury of the Town to offset the appropriations for Fiscal Year 2013 and to authorize the Board of Assessors to use said sum in reducing the tax rate.

**VOTE: CARRIED**

**ARTICLE 31.** To see if the town will establish a Town Forest revolving fund, pursuant to Chapter 44, Section 53D, of the General Laws, with initial \$2000.00 to be transferred from the Sale of Timber Fund, and be subject to annual authorization by a vote of the annual town meeting, to allow the Sherborn Town Forest Committee to receive fees and other funds in connection with the sale and harvest of timber, and other forestry products, from town-owned forest land, to be expended by the Sherborn Town Forest Committee, for the creation and implementation of Forest Stewardship Plans and other forestry projects within the Town of Sherborn, or take any action relative thereto. (*David J. Killeen and 13 others*)

**MOTION:** Jeffrey Rudin moved, duly seconded by Russell Pollock, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY**

**ARTICLE 32.** To see if the Town will Amend Chapter 20 PERSONNEL BY-LAW, Section 3 a) of the General By-Laws by deleting the first paragraph and substituting therefor:

Section 3. The Personnel Board

a) There shall be an unpaid Personnel Board consisting of three or more members appointed by the Moderator. Members of the Board, serving upon the effective date of this by-law, shall serve as members of the Board until the expiration date of their respective terms or upon written resignation to the Town Clerk. If a member of

the Board resigns his position before the expiration of his term, the Moderator is responsible to replace the member with a new member to serve for the balance of the unexpired term. (*Susan L. Tyler and 13 others*)

**MOTION:** Russell Pollock moved, duly seconded by Erik Sirri, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED.**

**ARTICLE 33.** To see if the Town will vote to appropriate the sum of \$500,000 for the purpose of financing certain capital improvements, major repairs or replacements to the exterior and interior of the buildings and to grounds of the Woodhaven Elder Housing facility including, but not limited to, the renovation and improvement of the apartment units of the Woodhaven Elder housing facility, the installation of improved and more energy efficient lighting, heating, air-conditioning, water and sewer treatment systems, repaving of sidewalks, pathways, parking lots and; that to meet this authorization the Treasurer with the approval of the Board of Selectmen shall be authorized to borrow \$500,000 pursuant to General Laws Chapter 44, Sections 7(3)(A) or any other applicable statute and; that the revenues generated by the rental of Woodhaven apartments be applied to the service of the debt incurred pursuant to this Article. (*Katharine R. Sturgis and eleven others*)

**MOTION:** Erik Sirri moved, duly seconded by Mary Wolff, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED UNANIMOUSLY.**

**ARTICLE 34.** To see if the Town will vote to petition the General Court to enact the following special act for the town of Sherborn:

An act providing for recall elections in the town of Sherborn

**Section 1.** Any holder of an elective office in the town of Sherborn may be recalled and removed from that office by registered voters of the town as herein provided in this act. Any 100 qualified voters of the town may file with the town clerk an affidavit containing the name of the officer sought to be recalled and a statement of the grounds of recall. If, within 3 days of this submission, the affidavit is found by the town clerk to be sufficient and valid, and, if on that date the officer whose recall is sought has at least 6 months remaining of the term for which elected, the town clerk shall make available to the first 5 voters filing the affidavit a sufficient number of copies of petition blanks demanding the recall, copies of which shall be kept available. The blank petitions shall be issued by the town clerk with the clerk's signature and official seal attached to the petitions; they shall be dated and addressed to the Board of Selectmen, contain the names of the 5 persons first named on the affidavit, the number of blanks issued, the name of the person sought to be recalled, the grounds of the recall as stated in the affidavit, and demand the election of a successor

to the office. A copy of the petition shall be entered in a record book to be kept in the office of the town clerk. The recall petition shall be returned and filed with the town clerk within 21 days after the certification of the affidavit. The petition before being returned and filed shall be signed by at least 10 percent of the voters registered for the last regular town election. To every signature shall be added the place of residence of the signer, giving street name and number. The town clerk shall, within 72 hours after receipt, submit the petition to the Registrars of voters of the Town of Sherborn, and the Registrars shall, within 14 days after submission of the petitions to the Registrars, certify on it the number of signatures that are names of registered voters of the town.

**Section 2.** If the petition shall be found and certified by the Registrars to be sufficient, they shall submit it with their certificate to the Selectmen without delay. The Selectmen shall, within 14 days after submission of the certificate to them by the Registrars, give written notice of the receipt of the certificate to the officer sought to be recalled and shall, if the officer does not resign within 5 days after the receipt of this notice, order an election to be held on a Tuesday fixed by then not less than 60 or more than 90 days after the date of the Registrars certification that a sufficient petition has been filed, but if any of the town election is to occur within 100 days after the data certification the selectmen shall postpone the holding of the recall election to the date of that other election. If a vacancy occurs in the office after a recall election has been awarded the election shall nevertheless proceed as provided in this section.

**Section 3.** Any officer sought to be recalled may be a candidate to succeed himself, and, unless the officer requests otherwise in writing, the town clerk shall place the officer's name on the official ballots without nomination. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the election shall be in accordance with the law relating to elections, unless otherwise provided in this act.

**Section 4.** The incumbent officer shall continue to perform the duties of the office until the recall election. If then reelected, the incumbent shall continue in office for the remainder of the unexpired term, subject to recall as before, except as provided in Section 6. If not re-elected in the recall election, the incumbent shall be considered removed upon the qualification of a successor, who shall hold office during the unexpired term. If the successor fails to qualify within five days after receiving notification of election, the incumbent shall be considered removed and the office vacant.

**Section 5.** Ballots used in a recall election shall contain the following propositions in the order indicated:

\*For the recall of (name of officer) \*Against the recall of (name of officer)

Under the propositions shall appear the word "Candidates" and the direction "Vote for One" and beneath this the names of the candidates. If a majority of the votes cast upon the question of recall is in the affirmative, ballots for the candidates shall then be counted. The candidate receiving the highest number of votes shall be declared elected if at least 30 per cent of those entitled to vote shall have voted. If a majority of votes on the question of recall is in the negative, the ballots for candidates need not be counted. If the incumbent receives the highest number of votes, the incumbent shall be considered elected. If a person other than the incumbent received the highest number of votes, the incumbent shall be considered recalled; in this case the person receiving the highest number of votes shall, upon qualification, serve for the balance of the unexpired term.

**Section 6.** No recall petition may be filed against an officer within two months after that officer takes office. In the case of an officer subjected to a recall election and not recalled by that election, a subsequent recall petition shall not be filed against the officer until at least six months after the date of the previous recall election.

**Section 7.** No person who has been recalled from an office or has resigned from office while recall procedures were pending against that person shall be appointed to any town office within two years after the removal by recall or resignation. Resignation at any time after a recall affidavit has been certified by the Board of Registrars as being valid shall be considered to be while recall proceedings were pending.

**Section 8.** This act shall take effect upon its passage.

*(Susan L. Tyler and 13 others)*

**MOTION:** Mary Wolff moved, duly seconded by Barbara Wands, that no action be taken.

**VOTE to TAKE NO ACTION: CARRIED.**

The 2012 Sherborn Annual Town Meeting was dissolved at 9:27 pm, April 24, 2012.

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Carole B. Marple, CMMC  
Town Clerk

As required by law, following Annual Town election, a detailed report of all appropriations and transfers voted by the aforementioned Town Meeting was sent by the Town Clerk to the Board of Assessors with copies to Advisory Committee, Town Accountant, Town Treasurer, and Board of Selectmen.

Additionally, copies of the amendments to the General By-Laws adopted under Articles 12, 15, and 18 of the warrant for the Annual Town Meeting 2011, along with all necessary documentation, were submitted electronically to the Attorney General for her approvals.

Amendments to the General By-Laws adopted under Articles 12 and 18 for the Annual Town Meeting convened on April 24, 2012, were approved by the Office of Attorney General on August 21, 2012.

Notice of the approvals was posted at several places in the Town of Sherborn as well as published in the November 2012 edition of the COA *LINK*. No claims of invalidity due to procedural defects were received.

On October 15, 2012, the Attorney General approved Article 15 of the 2012 Annual Town Meeting Warrant but disallowed and deleted a portion of the proposed amendment so that the final amendment reads as follows.

#### Chapter 8 Section 1 of the General By-laws

“Section 1. No person shall fire or discharge any firearms or explosives of any kind within the limits of any highway, park, or public property, or on any private property except with the written consent of the owner or legal occupant thereof, which consent shall be dated not more than one year prior; provided, however, that this By-law shall not apply to the lawful defense of life or property, nor to any discharge of firearms in accordance with law.”

Notice of the approval was posted at several places in the Town of Sherborn as well as published in the January 2013 edition of the COA *LINK*. No claims of invalidity due to procedural defects were received.

# ELECTIONS

## Annual Town Election May 14, 2012

### Moderator

Blanks	113
Coralinda C. Lincoln	499
Write-Ins	2

### Selectmen

Blanks	113
Peter D Caruso	494
Edward McGuire	6
Write-Ins	1

### Assessors

Blanks	160
Britton F. Hall	454
Write-Ins	0

### Sherborn School Committee

Blanks	313
Susan C. Hanlon	376
Gregory T. Garland	364
Bruce S. Lazarus	175
Write-Ins	0

### Trustee, Sawin Academy

Blanks	136
Leslie A. Barnett	478
Write-Ins	0

### Trustee, Public Library

Blanks	571
Bruce K. Eckman	416
Christopher Kenney	434
Henry J. Rauch	421
James W. Murphy	487
Write-Ins	0

### Water Commissioner

Blanks	158
Daryl L. Beardsley	455
Write-Ins	1

### Cemetery Commissioner

Blanks	153
Dwight Paul Leitch	461
Write-Ins	0

### Planning Board

Blanks	131
John F. Stevens	483
Charles Edward Yon	483
Write-Ins	0

### Regional School Committee

Blanks	160
Michael D. Lee	450
Write-Ins	4

### Board of Health

Blanks	199
Peter Liffiton	412
Write-Ins	3

### Recreation Commissioner

Blanks	154
Leo P. Cavanaugh	460
Write-Ins	0

### Question 1 (Sherborn Public Library)

Yes	386
No	206
Blanks	22

### Question 2 (CM&D Plow/Mower)

Yes	308
No	274
Blanks	32

### Question 3 (Brush Truck)

Yes	316
No	263
Blanks	35

### Question 4 (Recycling Center Paving)

Yes	249
No	334
Blanks	31

### Question 5 (Woodhaven Elder Housing)

Yes	417
No	167
Blanks	30

### Question 6 (Pine Hill Improvements)

Yes	389
No	203
Blanks	22

### Question 7 (Stormwater Management)

Yes	316
No	266
Blanks	32

# State Primary Election

September 6, 2012

**Democrat:** 303 ballots cast

## Senator in Congress

Blanks 18  
Elizabeth A. Warren 281  
Others 4  
Write-Ins 0

## Representative in Congress

Blanks 25  
Edward Markey 276  
Others 2  
Write-Ins 0

## Councillor

Blanks 94  
Brian M. Clinton 34  
Robert I. Jubinville 99  
Patrick J. McCabe 27  
Bart Andrew Timilty 49  
Others 0  
Write-Ins 0

## Senator In General Court

Blanks 298  
Others 5  
Write-Ins 0

## Representative In General Court

Blanks 29  
David Paul Linskey 274  
Others 0  
Write-Ins 0

## Clerks of Courts

Blanks 81  
Michael A. Sullivan 222  
Others 0  
Write-Ins 0

## Register of Deeds

Blanks 91  
Robert B. Antonelli 47  
Frank J. Ciano 13  
Thomas B. Concannon, Jr. 60  
Maria C. Curtatone 42  
Tiziano Doto 11  
Maryann M. Heuston 39  
Others 0  
Write-Ins 0

## Sheriff

Blanks 78  
Peter J. Koutoujian 225  
Others 0  
Write-Ins 0

## Republican

193 ballots cast

## Senator in Congress

Blanks 7  
Scott P. Brown 186  
Others 0  
Write-Ins 0

## Representative in Congress

Blanks 26  
Frank John Addivinola, Jr. 41  
Jeffrey M. Semon 20  
Tom Tierney 101  
William J. Callahan 5  
Others 0  
Write-Ins 0

## Councillor

Blanks 54  
Earl H. Sholley 139  
Others 0  
Write-Ins 0

## Senator In General Court

Blanks 45  
Richard J. Ross 148  
Others 0  
Write-Ins 0

## Representative in General Court

Blanks 128  
William J. Callahan 63  
Others 2  
Write-Ins 0

## Clerk of Courts

Blanks 192  
Others 1  
Write-Ins 0

## Register of Deeds

Blanks 192  
Others 1  
Write-Ins 0

## Sheriff

Blanks 190  
Others 3  
Write-Ins 0

No candidates were listed on the Green-Rainbow ballot in the September 6, 2012, State Primary and no Green-Rainbow ballots were cast in Sherborn in that election.

# Presidential (State) Election

November 6, 2012

## President/Vice President

Blanks	4
Johnson & Gray	34
Obama & Biden	1452
Romney & Ryan	1182
Stein & Honkala	12
Write-Ins	0
Ron Paul	5

## Senator in Congress

Blanks	10
Scott P. Brown	1427
Elizabeth A. Warren	1252
Write-Ins	0

## Representative in Congress

Blanks	160
Edward J. Markey	1556
Tom Tierney	972
Write-Ins	1

## Councilor

Blanks	453
Robert L. Jubinville	1206
Earl H. Sholley	1029
Write-Ins	1

## Senator In General Court

Blanks	987
Richard J. Ross	1671
Write-Ins	22
Anthony Barsamian	22

## Representative in General Court

Blanks	233
David Paul Linsky	1494
William J. Callahan	961
Write-Ins	1

## Clerk of Courts

Blanks	958
Michael A. Sullivan	1717
Write-Ins	14

## Register of Deeds

Blanks	1003
Maria A. Curtatone	1675
Write-Ins	11

## Sheriff

Blanks	784
Peter J. Koutoujian	1352
Ernesto M. Petrone	541
Write-ins	12

## Question 1 (Motor Vehicle Repair)

Yes	2122
No	2250
Blanks	317

## Question 2 (End of Life)

Yes	1587
No	1027
Blanks	75

## Question 3 (Medical Marijuana)

Yes	1659
No	933
Blanks	97

## Question 4 Non Binding

Yes	1706
No	524
Blanks	459

## Question 5 Non Binding

Yes	1342
No	831
Blanks	516

## 2012 VITAL STATISTICS

The following is a listing of births, marriages and deaths that were recorded by the Sherborn Town Clerk's Office and reported to the Department of Vital Records and Statistics for 2012. With the passage of Chapter 431 of the Acts of 1991, the Town Clerk's office may no longer publish the birth of residents. This act, approved December 29, 1991, prohibits the disclosure of names of children under the age of eighteen (18) collected via the Annual Street Census. Additionally, the State Registry of Vital Statistics strongly recommends that towns not print the names and dates of vitals in town reports due to changes in the laws and the increase in identity thefts.

### 2012 Births:

	<u>Males</u>	<u>Females</u>	<u>Total</u>
January	0	1	1
February	1	2	3
March	0	0	0
April	1	2	3
May	0	2	2
June	0	2	2
July	3	0	3
August	1	0	1
September	3	3	6
October	0	2	2
November	1	1	2
December	0	1	1
Totals	10	16	26

### 2012 Marriages

January	0
February	0
March	2
April	1
May	1
June	1
July	2
August	3
September	2
October	0
November	0
December	0
Totals	12

### 2012 Deaths

January	1
February	1
March	3
April	1
May	1
June	0
July	0
August	2
September	2
October	1
November	1
December	2
Totals	15

**WAGE AND SALARY REPORT - CALENDAR YEAR 2012**

Abril, Anthony	28,477.96	Crosson, Richard	74,275.42	Graziano, James	55,891.39
Adams, William	758.00	(sd)	23,502.61	(sd)	31,528.85
Allsopp, Evelyn	240.00	Cumming, Joseph	11,007.63	Greco, Jean	9,643.59
Anderson, Cynthia	80.00	(sd)	874.79	Green, Therese	108,467.97
Armstrong, Brian	3,970.91	Curran, Tess	1,494.00	Grenier, Raymond	18,500.34
Arthur, Emily	1,509.71	Curtis, David	33,151.73	Guthrie, Jeanne S	35,362.33
Aston, Richard F	8,078.88	(sd)	12,236.52	Hancock, Jeff	14,615.40
Avallone, Walter	37,597.14	Custodio, Marlene	69,319.86	Hands, Emily	2,033.96
Avedikian, Linda	11,064.12	D'Amico, Brian	65,103.16	Hartnett, Ellen J	50,334.22
Balboni, Robert	49,153.18	(sd)	13,301.58	Heffron, Ellen	583.00
Band, Dianne	8,102.77	D'Eramo, Michael	4,247.52	Henderson, Mariah	2,882.41
Banios, Philip	94,784.37	D'Eramo, Mario	1,349.80	Herrick, Maria	63,366.51
Bartlett, Laurie	3,201.47	Darrah, Nicole	78,764.02	Hess, Nancy E	47,650.29
Bekebrede, Wilfred	820.00	Davis, Amy	400.00	Hickey, Bernard	6,919.15
Bellefeuille, Linda	18,631.40	Deluca, Anthony	1,712.00	Higgins, Matthew	11,861.86
Bemis, Richard W	9,801.08	Deadrick, Sarah	445.00	(sd)	381.44
Bent, Anne	32,275.00	Delmonico, Janice	98,635.00	Hilperts, Bridie	85,224.85
Bento, David T	93,923.17	Dimmick, Spencer	1,935.00	Hinckley, Cynthia	14,218.72
(sd)	40,353.29	Dindy, Michael	3,647.28	Hoagland III, Descom	41,943.53
Bertschmann, Kelly	22,358.66	Dombroskas, Robert	160.00	Hobby, John M	157.04
Bien-Aime', Teresa	68,672.86	Donnelly, Warren	66,775.65	Hodge, Kelly	71,953.65
Blaney, Chuckie	895.00	Donoghue, Maya	2,058.00	Hohenschau, Ruth	60,674.54
Body, Caroline	1,764.00	Donovan, Sean	2,378.80	Hopkins, Jon E	50,817.85
Bouchard, Maryann	6,438.26	Donovan, Michael	5,460.00	Horigan, Kathleen	3,558.38
Brodeur, Michael	1,363.00	Donovan, Conor	2,000.25	Hosey, Denise M	95,857.50
Brodie, Douglas	3,227.13	Dowd, Dennis	788.80	Hughes, Joseph	1,839.87
Brown, David H	853.56	Dowse, Jonathan H	17,789.57	Hutton II, Timothy	2,957.45
Brown, Barbara	62,499.97	(sd)	394.60	Hynes, Margaret	38,291.59
Bryant, Donna M.	49,175.85	Dowse III, Charles A	1,671.03	Jackson-Pope, Lenore	204.28
Buckler, Kristin	985.58	Eagles, Adrian	10,674.20	Jean, Shauna	32,982.66
Buckler, Joshua	21,949.07	Edelglass, Stephanie	78,402.01	Johnson, Robert	4,355.46
(sd)	78.12	Elliott, Bruce	400.00	(sd)	19.53
Buckler, Ronald J	945.33	Ellis, Mabel	1,952.00	Johnston, M.Elizabeth	81,783.84
Buckler, Roxanne	909.72	Epstein, Marc	706.28	Kaktins, Natalia	960.00
Buff, Allison	3,035.00	Evans, Bruce B	637.53	Kaminsky, Susan	17,851.39
Burruss, Jan Hall	25,238.57	Farragher-Gemma, Anthony	3,351.18	Kates, Allison	30,864.26
Carlson, Joan	31,625.26	(sd)	97.65	Keay, Jeffrey	10,659.49
Carlucci, Gino D	36,606.56	Feldman, Melissa	84,415.86	Kelley, Jason	8,547.95
Carnes, James	96,075.00	Fiorenzi, Alison	8,464.29	(sd)	472.72
Carnes, Judy	23,901.49	Fiori, Donna	49,266.80	Kenney, Veronica I	73,593.30
Carter, Brittany	2,679.75	Fisher, Howard	13,972.06	Keough, Mary	2,957.67
Cavanaugh, Lorraine	10,041.80	Fitzpatrick, Judith	49,511.73	Kiel, Maya	2,481.51
Cellucci, Rebecca	290.49	Flanagan, Shawn R	8,703.69	Killeen, David	97.65
Chester, David	313.88	Foehl, Linda	4,299.00	Killeen, Sean	5,700.45
Choe, Helen	31,662.86	Frasca, Thomas	684.18	Knapp Jr, Mark	6,838.86
Chousa, Michael	789.21	Frechette, Janice	(a) 30,434.67	(sd)	234.36
Christensen, Scott	573.65	Freeman, Marjorie	625.00	Kress, Joan	1,135.00
Cicccone, Allan	56,149.04	Frieman, Maury	95,640.00	Langer, Lisa	240.00
Coblyn, Amy	24,813.72	Frongillo, Peter B	50.68	Langhorst Jr, Frederick H	3,376.00
Coffey, John	64,347.25	Gallant, Karen	49,541.80	Laquidara, Stephen	60,272.42
(sd)	12,092.56	Gaskin, Evan	363.86	(sd)	20,564.22
Collins, Susan	18,583.76	Gaiimo, Victoria	1,193.75	Laughlin, Phoebe	2,253.45
Comiskey, Lori	55.00	Gigarjian, Ani	20,499.25	Lester, Jake	434.25
Connery, Meredith	54,108.98	Gimblett, Peter	55,983.14	Levine, Allison	1,300.00
Cook, Andrew	6,012.92	Gird, Emily	76,944.04	Liberty, Tema	260.00
(sd)	98.65	Godinho, James	68,097.24	Linehan, Edmund	1,084.00
Corbett, Evelyn	19,541.47	(sd)	19,837.71	Loughlin, Susan	11,344.81
Correia, Rachel	75,521.17	Graham, Sarah	248.00	Lucey, Mary	97,613.75
Cox, Matthew	38,420.09	Graziano, Bridget	42,884.15	Luczkow, Christine	718.36

Lundquist, Jettora A.	91,672.00	O'Grady, Rion	1,458.24	Siefring, Debra	24,755.88
Lynch, Lisa	36,252.11	O'Leary, Trevor	288.87	Smith, Stuart M	960.82
Lynch, Ryan	216.00	O'Leary, Conor	3,364.57	Smith, Chad	29,757.53
Macdonald, Nicole	1,420.86	O'Neil, Dennis D	5,477.52	(sd)	11,458.19
Macdonald, Lauren	31,711.52	Oberst, Matthew	739.08	Smith Jr., George	49,584.27
Macdonough, Anne	1,228.50	Ouellette, Cheryl Ste	9,175.85	Solomon, Jacob	14,653.91
Macdonough, Megan	379.50	Owen, Debra	6,388.68	Spence, Robert P	490.25
Mackay, Heather	96,678.52	Owen, Christine	130.00	Stewart, Ruth	690.00
Maden, Kathleen	19,812.33	Paddock, David	3,691.98	Stickney, Benjamin	46,673.63
Malvesti, Theresa	31,870.85	Palumbo, Kimberly	37,196.88	(sd)	10,992.65
Mansfield, Robin	100,575.05	Parker, Stephanie	72,020.76	Sullivan, Janice	83,564.61
Marcus, Jacqueline	1,333.50	Peck, Connor	272.00	Susi, Barbara	2,200.00
Marinello, Janice	3,720.49	Peck, Heather	13,667.98	Swierupski, Anita	80.00
Marple, Carole B.	52,011.99	Pettit, Jessica	1,517.82	Szczebrowski, Judith E.	4,001.55
Marques, Osmar	42,949.91	Purcell, James	50,793.75	Tarantino, Robert	5,416.74
Martignetti, Anna	66,415.32	Pyburn, Lynda	72.05	Taylor, Bruce A	3,214.20
Martin, Joan	18,410.75	Pyrzcz, Christopher	126.06	Tedstone, Luke W	83,338.61
Mayfield, Stephen	1,800.00	Rachimi, Sabina	160.00	(sd)	37,343.81
Mcadams, Edward	83,166.36	Rao, Kathleen H.	30,735.03	Thomas, Aiden	6,167.77
Mcavoy, John L	64,753.92	Ray, Julia	4,403.00	Thompson, Richard	119,214.16
Mccabe, Karen	49.00	Reagan, William	1,132.35	Tully, Ellen M.	84,386.32
Mccrea, Kerry	20,102.40	Reilly, Christina	31,601.96	Tyler, Melissa	4,188.17
Mcphee, Christopher	626.00	Remillard, Yvonne M.	70,717.78	Tyler, Daniel	8,482.94
Mcperson, Neil	43,299.44	Ricciardelli, Lauree	32,941.18	(sd)	175.77
Mealey, Rebecca	78,531.53	Richards, Sarah E	96,790.00	Tyler, John E	5,258.02
Meaney, Joseph	680.00	Ritchie, Pamela	97,577.25	(sd)	78.12
Mechaber, Elias	700.75	Rizzo, Livia	334.28	Ullmann, Klaus	8,469.67
Meisterman, Elissa	93,009.67	Robert, Glenn A	54,486.26	Vanvliet, Paul	48,490.42
Merriam, Linda K.	74,796.22	Rogers, Susan	205.00	(sd)	45,771.44
Michalowski, Gregory	4,731.49	Root, Jennifer	18,083.18	Vaughan, Michael	1,415.36
Miles, Carter	1,079.79	Rowland, Stephen	848.90	Vehvilainen, Laila	12,966.11
Miller, Anthony	3,527.04	Ruck, Camy	388.00	Wagner, Edward	80,918.05
Milliner, Maria	84,672.52	Ryan, Jennifer	68,756.34	Wahl, Denise	6,209.12
Mills, Nancy C.	950.00	Ryan, Laurie	96,510.00	Waldron, Delaney	2,990.01
Moores, Diane	55,929.86	Ryan, Edward	38,462.28	Walsh-Jeffries, Lee	34,249.32
Moran, Cheryl	2,178.00	Scobie, Megan	76,795.44	Waters, Martin	670.00
Moran, Joseph	6,670.67	Scola, Marc	68,689.76	Weintraub, Eliza	974.21
(sd)	19.53	(sd)	15,710.23	Welch, Brenda	60.50
Muldoon, Bruce	4,728.64	Scollins, Catherine	76,964.60	Wellerson, Karen	52,187.18
(sd)	176.77	Scott-Ludwig, Konrad	2,357.52	West, Katherine	3,614.44
Murphy, Paula	66,198.97	Scott-Ludwig, Thompson	2,170.38	Whiting, Brian	49,554.98
Murphy, Clarke	3,100.00	Searle, Jennifer	845.00	Wilkinson, Beverly	3,662.47
Mutch, Laura	27,357.50	Senechal, Raymond	9,782.91	Willett, Catherine	1,514.00
Naiman, Ethan	5,668.37	Shea, George	610.00	Williamson, Elwin	28,408.61
(sd)	19.53	Shepard, Joseph	15,758.50	Winner, Christopher	5,253.67
Nowak, Maureen	2,846.78	Shine, James	7,704.84	Wolf, Daniel	1,815.34
Nulty, David	73,090.86	Shoemaker, Edward	1,776.47	Wong, Nancy	34,361.48
(sd)	21,152.17	Sidman, Cynthia	94,201.01	Yee, Jeanne L.	11,767.50
				Young, Margaret	6,225.00

(sd) Police & Fire overtime & special duty (a) 50% of total salary

Salaries listed below are paid through the Regional School District and assessed to the Town.

Blanchard, Ryan	(c)	7,103.47	Luczkow, Christine	(c)	16,328.70	Sears, Bente	(e)	23,547.15
Bliss, Steven	(c)	25,548.50	Madden, Janelle	(c)	11,971.24	Spriggs, Valerie	(e)	64,792.53
Bronski, Mary	(c)	13,138.20	Pappafotopolous, Diane	(c)	4,387.52	Tague, Christine	(e)	36,320.96
Conkey, Jean	(c)	18,228.90	Perkins, Heidi	(d)	15,141.35	Twining, Samuel	(c)	8,069.89
Ingersoll, Cheryl	(e)	20,422.91	Ritacco Jr., Anthony	(c)	15,165.37	Wilkie, Leeanne	(d)	5,061.59
Kelley Jr., Ralph	(b)	8,621.81	Rush, Frances	(d)	14,645.52			

(b) 10% of total salary

(c) 20% of total salary

(d) 25% of total salary

(e) 33% of total salary

## THESE MATERIALS DON'T GO IN THE TRASH! HERE'S WHAT TO DO WITH THEM!

**Appliances – containing Freon** (e.g., A/C's, refrigerators, dehumidifiers): Pay \$20 fee to attendant at Recycling Center and leave in appliance area. (However, you can arrange pick up of a fridge or freezer and get paid \$50 if you call 877-545-4113 or visit [MassSave's](#) website.

**Appliances: - no Freon** (e.g. washers, dryers, toaster ovens) Leave in Scrap Metal bin. **Microwave ovens:** Pay \$10 fee to attendant at Recycling Center and leave in Electronics area.

**Barbecue Grills:** If still in working order, leave at Swap Shop in season. If not usable, leave in Scrap Metal bin at Recycling Center.

**Batteries, Alkaline and Plain:** These don't need to be recycled! Dispose with non-recyclable rubbish. However, if you are uncomfortable with trashing your regular batteries, you can now purchase a pre-paid mailing box to return to a [Battery Recycler](#).

**Batteries, Car:** Place in marked area at the Recycling Center.

**Batteries, Rechargeable and Button:** Recycle in boxes located in Town Hall, Recycling Center, and at Woodhaven.

**Bicycles:** Bicycles are actively traded all year long at the Recycling Center. Leave near the Swap Shop in the bike rack.

**Bottles and Cans, redeemable:** All deposit bottles and cans are collected separately from commingled containers at the Recycling Center by the Lions Club to support programs for the blind and scholarships

**Bottle Caps and Lids.** All plastic Bottle Caps and Lids can be recycled with glass, metal, and plastic now. Metal Caps and Lids are also recycled with glass, metal and plastic.

**Books:** Donate your books at the Recycling Center in the Book container on the Natick side of the driveway. For larger amounts, call 978-664-6555 for free pick up. By donating your books to the container at the Recycling Center, you are helping Sherborn earn REVENUE!

**Boxsprings:** As of October 1, 2012 boxsprings are prohibited from Sherborn's trash. A dedicated container for recycling boxsprings, mattresses and carpet is available. Pay \$10 to \$20 fee to attendant, depending on size.

**Cardboard Boxes (Corrugated):** Although they can be recycled with paper, consider donating clean boxes for reuse to a UPS Store. Reuse is better because no energy is required for remanufacture.

**Carpet:** As of October 1, 2012 carpet is prohibited from Sherborn's trash. A dedicated container for recycling carpet, mattresses, and boxsprings is available. Pay \$5 to \$15 fee to attendant, depending on size of room the carpet came out of. Carpet can be cut up and rolled. Do not include padding.

**Catalogs:** Stop Junk Mail, & Unsolicited Mail, Opt-out of Unwanted Mail with [Catalog Choice](#) or [41pounds.org](#) or [Direct Mail Service](#)

**Cell Phones:** Give to attendant at Recycling Center for recycling.

**Christmas Trees:** Remove branches and use as winter bedding for acid loving plants. Chop up trunk and age for firewood or chip or compost or get a burning permit at the Police Station before April 30.

**Clothing:** Place in container marked "Donate Clothing, Shoes, Linens, Small Toys." This collection box is not just for gently used clothing but rather for any textiles that are clean and dry. Stains or rips are not important. Anything that is not wearable will be made into industrial rags or shredded and turned into insulation. By donating your clothing, linens, shoes, belts, stuffed animals, linens, throw rugs, etc. to the container at the Recycling Center, you are helping Sherborn earn REVENUE!

**Computers & Electronics:** Computers, laptops, printers, fax machines, cd-roms, dvd-roms, vcr's, audio equipment, video games, disc drives, modems, cards, keyboards, mice, cables or plugs, pc speakers, recording, surveillance or camera equipment, digital cameras can be left in Electronics shed.

**Construction and Demolition Debris including wood:** There is a limit of two 30 gallon barrels per week. Wood must be cut to lengths not greater than 4 feet. To dispose of larger quantities for a fee, call Covanta 508-429-9750. We will not accept asphalt, concrete, or brick.

**Food scraps:** We recommend composting non-dairy and non-meat food scraps to make fertile garden soil. Composters may be purchased (\$40) at the Recycling Center. For information on composting, check out the Recycling Committee's website on [composting](#) or pick up a brochure at the Swap Shop or call 508-653-8794.

**Furniture, Household items, Sporting Goods, Toys,** etc. that are clean & in good repair or fixable: Bring to the Swap Shop from April through November. Sporting goods are still in the smaller building on the Natick side of the driveway. All other items should be brought to the barn across the driveway. Please put items in their proper areas inside the Swap Shop. From November to April we recommend [FraminghamFreecycle](#).

**Household Hazardous Wastes:** The Recycling Center does not accept HHW or oil-based paint. The Town sponsors one HHW collection per year, and has reciprocal agreements with other towns for residents to participate in collections in nearby towns. Call 508-653-8794 for more information. Or call Clean Harbors, (781-849-1800 x3100) to arrange to drop off your HHW for a fee.

**Ink Jet Cartridges, Toner Cartridges:** Recycle at Town Hall or Sherborn Library, or give to attendant at Recycling Center  
**Lawn Mowers** that work can be left at the Swap Shop in season. If not repairable, drain all fluids properly and leave in scrap metal bin at Recycling Center.

**Light Bulbs, Incandescent and Fluorescent:** Incandescent light bulbs (Thomas Edison invented these) go in the trash. Compact Fluorescent Lightbulbs (CFL's) & tubes are collected in Universal Waste Shed at the Recycling Center.

**Magazines:** Stop Junk Mail & Unsolicited Mail, Opt-out of Unwanted Mail with [Catalog Choice](#), or [41pounds.org](#), or [Direct Mail Service](#)

**Mattresses:** As of October 1, 2012 mattresses are prohibited from Sherborn's trash. A dedicated container for recycling mattresses, boxsprings and carpet is available. Pay \$10 to \$20 fee to attendant, depending on size.

**Medicines:** The Sherborn Police Department has a lock box for Rx drugs. Bring all your unwanted medicines for disposal to the Police Department and get rid of them safely, no questions asked. See this page for information: [FDA Safe Handling of Unwanted Medicine](#)

**Motor Oil:** Give to attendant at the Recycling Center. Motor oil that has been mixed with any other substance must be saved for HHW day.

**Needles and Syringes.** Needles and syringes are not permitted in trash by Federal Law as of 7/1/2012. Sherborn residents are welcome to drop off medical sharps for free at **JRI Health, 29 Hollis Street, Framingham, (508-935-2960)**. Or you may purchase sharps containers at medical supply stores and when they are full, follow the instructions on the container for mailing them back. Or you can check [here](#) to find a regional site for drop off.

**Paints, Water-Based (Latex, or Acrylic):** Evaporate the liquid with kitty litter and dispose of residue with trash.

**Paper towels, paper napkins, tissues:** These are not recyclable. Place in compost bin or dispose with non-recyclable rubbish.

**PDA's:** Contact [Collective Good](#) for instructions.

**Pizza boxes:** Remove food debris from box and compost (best) or recycle box with mixed paper.

**Plastic Bags:** Plastic bags cannot be recycled at the Recycling Center. Please recycle at supermarkets and other stores listed on the following website: [http://www.plasticbagrecycling.org/plasticbag/s01\\_consumers.html](http://www.plasticbagrecycling.org/plasticbag/s01_consumers.html). The bags are combined with sawdust and wood chips and made into composite lumber such as Trex.

**Propane Tanks:** Pay a \$5 fee to attendant at Recycling Center and leave in designated area.

**Scrap Metal:** All scrap metal parts are collected at the Transfer Station/Recycling Center. See the attendant for assistance.

**Sharps.** See Syringes, below.

**Shredded paper** should be placed in PAPER bags with the tops sealed or stapled shut so the contents do not blow away. Then leave with Paper Recycling.

**Skates and Sleds** can be left in the walk-in trailer next to the Swap Shop all year long.

**Skis, boots, and poles** can be left in the walk-in trailer next to the Swap Shop all year long.

**Sporting Goods** that are still usable: Bring to the Swap Shop annex from April through November. The annex is the original Swap Shop building on the Natick side of the driveway. Please put items in their proper areas inside the Swap Shop. Do not leave equipment that smells bad. From November to April we recommend [FraminghamFreecycle](#)

**Spray attachment on spray bottles.** The spray top on spray bottles can be recycled along with the plastic bottle in the glass, metal, and plastic mix

**Styrofoam™** (meat trays, cups, packaging blocks, packaging peanuts): Styrofoam™ blocks are being collected for recycling on a trial basis at the Swap Shop. The UPS Store will take packaging peanuts.. If you must throw the peanuts away, please place in a bag with the top stapled or taped shut so they don't blow away. [CONIGLIARO](#) in Framingham will also take blocks for recycling. [Grace Church](#) in Framingham has periodic collections of Styrofoam™ open to the public. Although we tried taking Styrofoam™ food containers for recycling for a while, we have stopped because people were not cleaning them, and the process of sorting out the dirty ones was truly disgusting. Please throw all Styrofoam™ food containers into the trash.,

**Syringes and Needles.** Syringes and needles are not permitted in trash by Federal Law as of 7/1/2012. Sherborn residents are welcome to drop off medical sharps for free at **JRI Health, 29 Hollis Street, Framingham, (508-935-2960)**. Or you may purchase sharps containers at medical supply stores and when they are full, follow the instructions on the container for mailing them back. Or you can check [here](#) to find a regional site for drop off.

**Televisions and Computer Monitors:** Pay \$10 fee to attendant at Recycling Center and place in Electronics shed.

**Tennis Balls:** We are collecting used tennis balls at the Swap Shop for [Project Green Balls](#) which uses ground up balls for the base surface of equestrian rings. If you are involved in a tennis club or a tennis program please click [here](#) for how you can start your own collection.

**Tires:** Pay \$3 fee for auto tires to attendant at Recycling Center and leave in tire area at the Recycling Center. Larger tires are market priced.

**Tissues:** These are not recyclable. Place in compost bin or dispose with non-recyclable rubbish.

**Toner Cartridges:** Recycle at Town Hall or Sherborn Library, or give to attendant at Recycling Center

**Toys** that are clean & in good repair or fixable: Bring to the Swap Shop from April through November. Please put items in their proper spaces inside the toy section. From November to April we recommend [FraminghamFreecycle](#).





**Twisty Ties,** those paper covered lengths of thin wire meant to wrap around plastic bags or produce can be recycled with scrap metal!

**Wrapping Paper:** Except for foil papers, all other wrapping paper can be recycled with mixed paper.

**Yard Waste (grass, leaves, brush, etc.):** The Recycling Center does not accept yard waste. We recommend composting.

# KEEP THESE RECYCLABLES OUT OF THE TRASH

Reuse is even better than Recycling which expends energy in remanufacturing!

MATERIAL	WHAT TO:	HOW TO:	NO-NO's
<p><b>PAPER</b></p> 	<p>*All paper including newspaper, supplements, phone books, magazines, catalogs, shredded paper, junk mail, envelopes (windows ok).</p> <p>*Corrugated cardboard, paperboard (cereal, pizza boxes, etc.), waxed milk and juice cartons.</p> <p>*Office paper.</p> <p>*Envelopes, with or without windows.</p> <p><b>*If you can tear it, it's paper!</b></p>	<p><b>*FOOD DEBRIS MUST BE REMOVED</b> (Oil stains are ok).</p> <p>*Place in paper bag or may be loose if dropping off at Recycling Center.</p> <p>*Cardboard boxes may be left whole only if dropping off.</p> <p>*Staples, tape may be left on.</p> <p>*Shredded paper should be in <b>PAPER BAGS</b> with the top stapled or taped shut.</p>	<p>*No string.</p> <p>*No cereal box liners.</p> <p>*No paper towels, tissues, or napkins.</p>
<p><b>GLASS CONTAINERS</b></p> 	<p>*Unbroken clear, green and brown bottles and jars.</p>	<p><b>*RINSE CLEAN!</b></p> <p><b>*May mix with metal and plastic recycling.</b></p> <p>*Labels may be left on.</p>	<p>*No window glass, dishes, glasses, Pyrex, ceramics, mirrors or light bulbs.</p>
<p><b>METAL CONTAINERS</b></p> 	<p>*Deposit and non-deposit beverage cans.</p> <p>*Metal food cans.</p> <p>*Empty aerosol cans.</p>	<p><b>*RINSE CLEAN!</b></p> <p><b>*May mix with glass and plastic recycling.</b></p> <p>*Labels may be left on.</p>	<p>*No paint or motor oil cans.</p> <p>*No clothes hangers or plastic bags.</p> <p>*Place large scrap metal in scrap metal container.</p>
<p><b>PLASTIC CONTAINERS</b></p> 	<p><b>*ALL</b> plastic containers labeled <b>with</b> a recycling number with a triangle (except Styrofoam™), including soda bottles, milk jugs, detergent bottles, yogurt containers, etc.</p>	<p><b>*RINSE CLEAN!</b></p> <p><b>*May mix with metal and glass recycling.</b></p> <p>*Labels may be left on.</p>	<p>*No plastic bags</p> <p>*No plastics <b>without</b> a numbered recycling symbol.</p> <p>*No Styrofoam™</p> <p>*No motor oil containers.</p>

**If these recyclables are not separated out, TRASH WILL BE REJECTED!**

**All recyclable materials must be clean. No yard wastes.**

For Ruane & Father, place paper recyclables in paper bags. Glass, metal, and plastic should be loose in a recycling bin.

Recycling saves our Tax \$\$\$ and natural resources.

See the Recycling Committee's website <http://recycling.sherbornma.org> or call Carol Rubenstein at 508-653-8794

**TOWN OF SHERBORN  
CITIZEN VOLUNTEER FORM**

From time to time, vacancies/resignations occur on various town boards, committees, and departments. Should you be interested in volunteering to serve the Town in any capacity, please complete this form and return it, either by mail or in person, to the Selectmen's Office, Town Offices, 19 Washington Street, Sherborn, MA 01770. Information received will be made available to all boards, committees and departments for their reference in filling vacancies.

NAME: \_\_\_\_\_ HOME TEL. \_\_\_\_\_

ADDRESS: \_\_\_\_\_ WORK TEL. \_\_\_\_\_

- |  |  |
|--|--|
| <input type="checkbox"/> Arts Council                  | <input type="checkbox"/> Revenue Development Committee                   |
| <input type="checkbox"/> Advisory Committee            | <input type="checkbox"/> Groundwater Protection Committee                |
| <input type="checkbox"/> Arts Council                  | <input type="checkbox"/> Historical Commission                           |
| <input type="checkbox"/> Ambulance Usage               | <input type="checkbox"/> Historic District Commission                    |
| <input type="checkbox"/> Bicycle Committee             | <input type="checkbox"/> Insurance Committee                             |
| <input type="checkbox"/> Board of Appeals              | <input type="checkbox"/> Land Acquisition Committee                      |
| <input type="checkbox"/> Cable TV Advisory Committee   | <input type="checkbox"/> Personnel Board                                 |
| <input type="checkbox"/> Capital Budget Committee      | <input type="checkbox"/> Planning Board - Alternate Member               |
| <input type="checkbox"/> Conservation Commission       | <input type="checkbox"/> Recycling Committee                             |
| <input type="checkbox"/> Council on Aging              | <input type="checkbox"/> Sherborn Housing Partnership                    |
| <input type="checkbox"/> disAbility Advisory Committee | <input type="checkbox"/> Sherborn Open Space Committee                   |
| <input type="checkbox"/> Elder Housing Committee       | <input type="checkbox"/> Town Forest Committee                           |
| <input type="checkbox"/> Energy Committee              | <input type="checkbox"/> Town Traffic Safety Committee                   |
| <input type="checkbox"/> Farm Pond Advisory Committee  | <input type="checkbox"/> Tri-County Regional Vocational Technical School |

AMOUNT OF TIME AVAILABLE (MEETINGS PER MONTH)

- Four       Two       One       Less than One

Are you available throughout the year for committee meetings?  Yes  No

If not, when are you not available?       Winter       Spring       Summer       Autumn

(Please complete reverse side)

Occupation: \_\_\_\_\_

Present Employer: \_\_\_\_\_

Education: \_\_\_\_\_

Any other comments: \_\_\_\_\_

Sometimes there is a short-term need for special background skills. Please indicate your fields of training or experience below, as appropriate. Your application will be added to the list of residents who have expressed an interest in serving in similar capacities.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Architecture       | <input type="checkbox"/> Communications          | <input type="checkbox"/> Computer Technology  |
| <input type="checkbox"/> Construction       | <input type="checkbox"/> Economics               | <input type="checkbox"/> Education            |
| <input type="checkbox"/> Engineering, Civil | <input type="checkbox"/> Engineering, Electronic | <input type="checkbox"/> Engineering, Mech.   |
| <input type="checkbox"/> Financial Admin.   | <input type="checkbox"/> Fine Arts               | <input type="checkbox"/> Government Contracts |
| <input type="checkbox"/> Health Care        | <input type="checkbox"/> Historic Activities     | <input type="checkbox"/> Human Services       |
| <input type="checkbox"/> Insurance          | <input type="checkbox"/> Land Use Planning       | <input type="checkbox"/> Language             |
| <input type="checkbox"/> Law                | <input type="checkbox"/> Management              | <input type="checkbox"/> Personnel Admin.     |
| <input type="checkbox"/> Property Appraisal | <input type="checkbox"/> Public Relations        | <input type="checkbox"/> Real Estate          |
| <input type="checkbox"/> Science            | <input type="checkbox"/> Statistics              | <input type="checkbox"/> Survey Research      |
| <input type="checkbox"/> Systems Analysis   | <input type="checkbox"/> Transportation          |   |

Other Skills & Interests: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Government or Community volunteer experience (Sherborn or elsewhere)**

<u>Position/Activity</u>	<u>Date(s)</u>	<u>City or Town</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Thank you for your interest in serving the Town of Sherborn. Please return this completed application to the Selectmen's Office.

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